



MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

KATIKATI COMMUNITY BOARD

Poari Hapori

K17
Wednesday, 21 November 2018
The Centre. Pātuki Manawa
7.00pm

Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

Notice of Meeting No K17 Te Karere

Katikati Community Board Poari Hapori

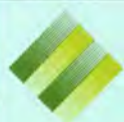
Wednesday, 17 November 2018
The Centre. Pātuki Manawa
7.00pm

Members:

J Hobbs (Chairperson)
B Gibbs (Deputy Chairperson)
N Mayo
B Warren
Councillor P Mackay
Councillor M Williams

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Western Bay of Plenty
District Council

Te Kaunihera a rohe mai i nga Kuri-a-Whareki ki Otamarakau ki te Uru

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Katikati Community Board

Mangai o Te Kaunihera

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. K17

Pages

**Present
In Attendance
Apologies**

Public Forum (If Required)

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

K17.1 **Minutes of Meeting No. K16 of the Katikati Community Board held on 10 October 2018** 6-14

A copy of the minutes are attached.

Recommendation

THAT the minutes of meeting no. K16 of the Katikati Community Board held on 10 October 2018 as circulated with the agenda, be confirmed as a true and accurate record.

K17.2 **Chairperson's Report** 15-17

Attached is a report from the Chairperson dated 5 November 2018.

K17.3	<p>Councillor’s Report</p> <p>Attached is a report from Councillor Williams dated 8 November 2018</p>	18
K17.4	<p>Katikati Roding Programme 2018/19</p> <p>Attached is a report from the Roding Engineer dated 13 September 2018.</p>	19-26
K17.5	<p>Speed Limit By-Law review 2018/19</p> <p>Attached is a report from the Roding Engineer dated 5 November 2018.</p>	27-30
K17.6	<p>Infrastructure Services Report Katikati – November 2018</p> <p>Attached is a report from the Deputy Chief Executive dated 6 November 2018.</p>	31-59
K17.7	<p>Financial Report Katikati – September 2018</p> <p>Attached is a report from the Management Accountant dated 30 October 2018.</p>	60-62
K17.8	<p>Council, Standing Committee and Community Board Meetings</p> <p>Attached is a schedule of meetings for the months of November and December 2018.</p> <p>Recommendation</p> <p><i>THAT the schedule of meetings for November and December 2018 be received.</i></p>	63

Western Bay of Plenty District Council

**Minutes of Meeting No. K16 of the
Katikati Community Board held on 10 October 2018
in The Centre. Pātuki Manawa
commencing at 7.00pm**

Present

Members J Hobbs (Chairperson), N Mayo and B Warren and Councillor P Mackay

In Attendance

M Taris (Chief Executive Officer), S Harvey (Roading Engineer East) and A Hall (Roading Engineer West) and A Alty (Democracy Advisor)

Others

Four Members of the public
Councillor D Marshall

Apologies

An apology for absence was received from Member Warren. It was noted that Member B Gibbs and Councillor M Williams were on leave of absence.

Resolved: Members Hobbs / Mayo

THAT the apology for absence from Member Warren be accepted.

Public Forum

Resolved: Members Hobbs / Mayo

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Katikati Community Board. She invited attending members of the public to take part in the Public Forum

Application for Mural Town and Museum Tourist Signage on State Highway Two

Paula Gaelic advised the Board that representatives from Katch Katikati and the Western Bay Museum (with the professional assistance of Russell De Luca) had made an application to the New Zealand Transport Agency for tourist signage relating to Katikati Mural Town and the Western Bay Museum. The NZ Transport agency had advised that they agreed to placement of some of the requested signage. The placement of the approved signage would be facilitated as soon as possible and the group would seek some funding assistance from the Community Board.

A full summary of the signage and the approved placement points, along with a request for funding would be included in the Chairpersons Report for the next Community Board meeting to be held on 21 November 2018.

Katikati Community Response Team

- **Access to the Community Hub building by Community Response Personnel**

Eris Boyack was in attendance and asked if the Community Response Team could have a key to access a room in the Community hub building that they would use in the event of an emergency. The room for this purpose had a side door, to facilitate outside access in an emergency response situation but members of the Community Response Team did not have a key for the outside door.

- **Purchase of a Base Radio Set for the Community Hub**

The Board was advised that the Council radio base set had now been permanently assigned to the Katikati Police Station and a new radio base set needed to be purchased for use as/when required by the Community Response Team. The radio would be located at the Community Hub. Councillor Mackay advised that he would check with the Deputy Chief Executive Officer and report on this item at the next Community Board meeting.

- **Availability to Operate Generator in an Emergency**

Mrs Boyack asked what was the availability and ease of access for the operation of a generator (as and when required) at the new library in an emergency situation.

- **Storage of Large Container of Water**

The Community Response Team advised that they had requested that a 20 litre container of water needed to be stored in the room that the community response team were to operate from in an emergency situation. They wished to be advised that this would be facilitated.

Mrs Boyack was asked to make a presentation at the next Community Board meeting to be held on 21 November 2018 outlining the work of the Community Response Team that had now been formed for five years.

The questions raised by Mrs Boyack would be put to respective staff members for a response which would be relayed to the Board Chairperson and Mrs Boyack.

Rugby Ball Structure and Story Board in Digglemann Park

The Board was advised that the Rugby Ball structure and associated story board in Digglemann Park was in a bad state of repair. The rugby ball needed repair and cleaning and the story board needed to be replaced. The Reserves and Facilities Manager would be advised of this and asked to liaise with the Katikati Open Air Art group about ownership of the structure and storyboard and advise the Board of a suggested repair and maintenance programme for the rugby ball and the story board.

Resolved: Member Hobbs / Councillor Mackay

THAT the meeting be re-convened in formal session at 7.30pm

K16.1 Minutes of Meeting No. K15 of the Katikati Community Board Held on 29 August 2018

The Board considered the minutes of K15 of the Katikati Community Board held on 29 August 2018 as circulated with the agenda.

Resolved: Councillor Mackay / Member Hobbs

THAT the minutes of meeting no. K15 of the Katikati Community Board held on 29 August 2018 as circulated with the agenda, be confirmed as a true and accurate record.

K16.2 Chairperson's Report

The Board considered a report from the Chairperson dated 19 September 2018 as circulated with the agenda.

K16.2.1 Katikati Arts Junction

The opening of Stage 1 of the Katikati Arts Junction had been a very successful occasion and congratulations were extended to all those who had transformed the former library into a light and airy space for the Information Centre and Souvenir Shop and the Carlton Galley.

K16.2.2 Replacement of the broken Tin Fence behind the Western Bay Heritage Museum and Katikati Arts Junction Building

On receiving a price for a new section of fencing behind the Arts Junction and Western Bay Heritage Museum, the Katikati Community Board Chairperson and the Museum Manager advised that they would look at other fencing options.

The immediate area needed to be looked at from a wider perspective with health and safety issues associated with the steep embankment in the immediate vicinity also addressed.

The Board asked if the Reserves and Facility Manager could attend the next Katikati Community Board Workshop to be held on Friday 2 November at 1.30pm to address this issue.

K16.2.3 **Digglemann Park Storyboard**

The Board was advised that the new story board would be installed in the coming week.

K16.2.4 **Security Lighting for Digglemann Park Toilet Block - Minute Action Sheet Reference K10 18.2.7**

The Chairperson advised that the functionality of a street light along the footpath from the main road to the Heron Street Elderly Housing properties was being checked out. If the streetlight pole was able to operate then it would be lowered and connected to provide lighting for the public toilet block at no cost to the Board.

K16.2.5 **Pioneers Wetland Boardwalk**

The Chairperson advised that she had received written authority from the Utilities Manager to progress the completed engineering requirements for the Pioneer Wetland Boardwalk.

K16.2.6 **Kotahi Lane Parking Signage**

The requested Universal P parking sign had been installed as had the corner signage for the Kotahi Lane entrance.

K16.2.7 **Kotahi Lane Car Parking**

Public Car Park Improvements

The Roding Engineer advised that there would be some minimal ground levelling and metal put down over the car park area immediately off the State Highway entrance.

Some selective trimming of the cherry trees and root pruning to improve the surface of the carpark would be undertaken.

K16.2.8 Bus Shelter at Moore Park

The Board had received first notice about a bus shelter to be installed at Moore Park. The design and location would be confirmed at the next Board meeting. The costings for the shelter were advised as at the standard price of \$25,000 (with an approach to be made to NZTA for a 50% subsidy of that cost plus a request to the Bay of Plenty Regional Cost for a further 50% subsidy of the remaining amount).

A recommendation for the installation of a new bus shelter would be considered at the next Katikati Community Board Meeting to be held on 21 November 2018.

K16.2.9 Town Centre Development Fund

The Chairperson advised that Katikati had a separate town centre rate of \$20 per rating unit within the area of benefit, rated annually with the balance at \$256,644 as at 1 July 2018. It was requested that this amount be shown as a line item in the Finance Report for Katikati Community Board from hereon.

This should not be confused with the Council's Town Centre Development Fund that was district wide and allocated every four years to a different community (Katikati last received this funding in the 2013/2016 income year).

Additionally the Community Board reserve account was separate to both funds above and was the result of unspent Community Board budget monies and was reported each meeting in the regular Financial Report.

K16.2.10 Letter of acknowledgement from the Katikati Hall Committee

The Board was advised of a letter of acknowledgement of thanks for the Board's financial support to the Katikati Memorial Hall Committee in regard to the purchase of a sound system for the hall.

It was noted that Jim Davison would make a presentation to the next Community Board Meeting on 21 November 2018 relating to future plans for the hall and the market square development.

Resolved: Members Hobbs / Councillor Mackay

THAT the Chairperson's Report to the Katikati Community Board for October 2018 be received.

K16.3 Councillor's Report

The Board considered a report from Councillor Mackay dated 25 September 2018 as circulated with the agenda.

K16.3.1 State Highway Two and Future Katikati Bypass

The Board was advised that the Council continued to lobby New Zealand Transport Agency for improvements to the State Highway Two northern corridor. His Worship the Mayor had been heavily involved in trying to facilitate a solution for a safer and optimum highway.

In regard to a future Katikati Bypass NZTA and Council would work together to consider options and possible alternative thinking that needed broader long term planning. This would be further reported on as and when possible.

K16.3.2 Reserves and Facilities Bylaw Update

It was noted that Council staff should be complimented on the way the outcome of the proposed bylaw change that affected Tuapiro Point horse riders was handled. This had been a very fraught matter and the outcome was a good example of how opposing issues could be worked through in the interested of all affected parties.

K16.3.3 Development of Ports of Tauranga

As part of the Rural Committee visit to the Tauranga Port Councillor Mackay reported on the initiatives undertaken by the port in managing increased loading/shipping capacity volumes and the respective growth in forestry and agricultural products going out of the port.

Councillors and members of staff who attended this visit were very impressed with the professionalism of the Port of Tauranga staff and their planning for the future.

Resolved: Councillor Mackay / Member Mayo

THAT the report from Councillor Mackay dated 25 September 2018 be received.

K16.4 Council Community Matching Fund - Successful Recipients 2018

The Board considered a report from the Community Relationship Advisor dated 19 September 2018 as circulated with the agenda.

Resolved: Members Hobbs / Councillor Mackay

THAT the report from Community Relationship Advisor dated 19 September 2018 be received.

K16.5 Community Board Grant Application

The Board considered a report from the Democracy Advisor dated 20 September 2018 as circulated with the agenda.

The Board considered an application from the Katikati La Leche League requesting \$790.00 for fees, charges, upskilling and promotional items.

Resolved: Member Hobbs / Councillor Mackay

1. *THAT the report from the Democracy Advisor dated 20 September 2018 and titled Community Board Grant Applications - October 2018 be received.*
2. *THAT the Katikati Community Board approve the following grant to be funded from the Katikati Community Grants 2018/2019 account subject to all accountabilities being met.*
 - *Katikati La Leche League \$790.00*

K16.6 Update to Community Boards on upcoming Speed Limits Bylaw and Traffic and Parking Enforcement Bylaw Reviews

The Board considered a memorandum from the Roothing Engineer (East/West) and the Policy and Planning Manager dated 25 September 2018 as circulated with the agenda.

Resolved: Members Hobbs/ Mayo

THAT the memorandum from the Roothing Engineer (East/West) and the Policy and Planning Manager dated 25 September 2018 be received.

K16.7 Infrastructure Report - October 2018

The Board considered a report from the Deputy Chief Executive dated 25 September 2018 as circulated with the agenda.

Resolved: Member Hobbs / Councillor Mackay

THAT the Deputy Chief Executive Officer's Report dated 25 September 2018 and titled Infrastructure Services Report Katikati October 2018 be received.

K16.8 Katikati Community Roothing Programme 2018/19

The Board considered a report from the Roothing Engineer (East/West) dated 13 September 2018 as circulated with the agenda.

In light of the Board having three members absent at this meeting, the Chairperson asked that the Katikati Community Roothing Programme be

held over for consideration and confirmation at the next Community Board Meeting to be held on 21 November 2018.

Resolved: Councillor Mackay / Member Mayo

THAT the Roading Engineer's report dated 13 September 2018 titled Katikati Community Roading Programme 2018/19 be received and lay on the table for consideration at the next meeting of the Katikati Community Board to be held on 21 November 2018 (K17) with the addition of information and pricing relating to the installation of a bus shelter at Moore Park included in the November Report.

K16.9 **Financial Report Katikati - August 2018**

The Board considered a report from the Management Accountant dated 18 September 2018 as circulated with the agenda.

Resolved: Member Hobbs/ Councillor Mackay

THAT the Management Accountant's report dated 18 September 2018 and titled Financial Report Katikati - August 2018 be received.

K16.10 **Draft Annual Budget - October 2018**

The Board considered a report from the Democracy Advisor dated 19 September 2018 as circulated with the agenda.

Resolved: Councillor Mackay / Members Hobbs

1. *THAT the report from the Democracy Advisor dated 19 September 2018 titled Draft 2019/2020 Annual Operating Budget be received.*
2. *THAT it be recommended to the Long Term and Annual Plan Committee that the Katikati Community Board Draft 2019/2020 Annual Operating Budget be:*

Operating Costs	2020	
<i>Conference/Training</i>	<i>2,000</i>	
<i>Contingency</i>	<i>2,000</i>	
<i>Grants</i>	<i>8,000</i>	
<i>Mileage Allowance</i>	<i>2,000</i>	
<i>Security</i>	<i>6,500</i>	
<i>Street Decoration</i>	<i>4,500</i>	
<i>Salaries</i>	<i>Determined by Remuneration Authority</i>	
<i>Inter Department Charges</i>	<i>Determined by Overhead Cost Allocation</i>	
TOTAL OPERATING COST		

3. *THAT this report relates to issues which are not considered significant in terms of Council's Policy on Significance.*

K16.11

Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of October, November and December 2018.

Resolved: Member Mayo / Councillor Mackay

THAT the schedule of meetings for October, November and December 2018 be received.

The meeting concluded at 8.39pm.

Confirmed as a true and correct record.

J Hobbs
Chairperson
Katikati Community Board

Date

K16

Western Bay of Plenty District Council

Katikati Community Board

Chairperson's Report – November 2018

1. Armistice Day 100 years on

Acknowledgements to all concerned for the colossal effort that went into marking the centenary of Armistice Day in Katikati on the 10th and 11th November. The Western Bay Museum exhibition *Those Who Served* opened on November 3rd, the *War is Over Dance* was a resounding success, a big crowd gathered on Memorial Square at the eleventh hour on November 11th to mark the end of World War I and remember the fallen, both men and war horses, and a new plaque was installed and unveiled to acknowledge the Town Clock was donated to the people of Katikati by the family of Lt Russell Walford who was killed during World War II.

2. Results of Bore Monitoring at Highfields Stormwater Pond

The Assets and Capital Manager (Utilities) has provided the following update report on the Highfield Stormwater Pond:

The draft ground water monitoring report has been received. It indicates that the water level in the pond can be raised, initially on a trial basis for recreational purposes. Calculations have to be undertaken to confirm that with a raised water level the pond still undertakes its required function as a stilling basin to reduce silt into the Uretara.

Indicatively Council is looking at including the funding of a trial raising of the water level in the 2019/20 Annual Plan. The trial includes charges to the outlet structure and further ground water and embankment monitoring along with resident monitoring of pond condition, insect life and odour.

The ground water monitoring report and full analysis is expected for the both the next Board agenda and the Operations and Monitoring Committee.

3. Lighting at Diggemann Park

The light down the walkway between SH 2 and Heron Crescent is now working. The Roding Engineer is arranging for it to be lowered, and with a brighter globe the overall lighting behind the toilet block will be more effective.

4. Fencing Behind the Arts Junction/ Katikati Heritage Museum

The Reserves and Facilities Team Leader Operations met with myself, Mike Williams, Jacqui (Katch Katikati) and Paula Gaelic (Western Bay Museum) and have subsequently put together a proposal. This has been costed and Fotheringham Contractors Ltd have offered a competitive price and squeezed the job into their busy schedule for completion prior to Xmas.

Planting behind the remaining section of fence behind the Arts Junction will need to occur immediately works are complete so the fence can be removed as soon as the planting is mature enough, in 12 – 18 months time.

5. Moore Park Bus Shelter

Costing for the proposed bus shelter are included in the Katikati Roading Programme Report 2018/19.

6. Beach Road Loop Track

The Katikati Tuesday Walking Group has asked that their sincere compliments be conveyed to parks and Reserves staff, contractors and Katikati trails Development Group volunteers in relation to the work undertaken on the Beach Road Loop Track.

7. Acknowledgement of Volunteers

The Board would like to organise a 'thank you' function recognising the work of volunteers in our community.

8. Library Signage

Queries have come to hand asking for clear Library Signage in the Main Street as visitors have had difficulty finding where to go.

9. NZTA Signage

At the last Community Board Meeting, Paula Gaelic spoke to the Board about the proposed signage installations that had now been agreed to by the New Zealand Transport Agency.

The placement of the signage needs to be clarified.

10. Thanks and Seasons Greetings

I wish to thank Members of the Katikati Community Board, staff and Council for their work over the last year. I look forward to working with you all in 2019.

I extend best wishes on behalf of the Board for a happy, safe and relaxing festive holiday.

Recommendation

THAT the Chairperson's Report to the Katikati Community Board for November 2018 be received.

Jenny Hobbs
Chairperson
Katikati Community Board

Western Bay of Plenty District Council

Katikati Community Board

Councillors Report – November 2018

Councillor Williams will provide a verbal update on the following items:

- SH2 Safety Improvements
- Katikati Bypass
- Katikati Boat Club
- Boundary adjustment between Western Bay of Plenty District Council and Tauranga City Council
- Ongare Point and Te Puna wastewater schemes
- Council's financial rating
- Housing action plan

Mike Williams
Councillor
Katikati Community Board

Western Bay of Plenty District Council**Katikati Community Board****Katikati Community Roothing Programme 2018/19**

Purpose

To provide a programme of work for approval by the Katikati Community Board to be constructed in 2018/2019 financial year. The Board should also consider the relative priority order of all proposed projects to be approved.

Recommendation

- 1. THAT the Roothing Engineer's report dated 13 September 2018 titled Katikati Community Roothing Programme 2018/19 be received.**
- 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.**
- 3. THAT Henry Road Footpath (Option 3) 2.5m wide, kerb and channel estimated at \$135,000 is adopted as first priority in the programme of works.**
- 4. THAT Earl Drive Parking (Option 2) develop parking area estimate \$100,000 is adopted as second priority in the programme of works.**
- 5. THAT Beach Road Footpath (Option 2) 2.5m wide, estimated at \$367,000 is adopted as third priority in the programme of works.**



Stuart Harvey
Roothing Engineer

Approved



Gary Allis
Deputy Chief Executive

1. Background

Katikati receives an annual allocation of funds for the purpose of local road projects.

The available budget is shown in the Infrastructure Services Report. All projects shown in this report may meet the criteria for co-investment by NZ Transport Agency which could provide a financial assistance rate of 50% if approved. Total project costs are shown in the project descriptions below.

1.1 Beach Road Footpath

West Link have carried out initial survey, ground and service investigation and commissioned the 1st stage of archaeological assessment for a footpath along Beach Road from Prospect Drive to the McMillan Reserve.

The verge on the north side is more suited for a footpath than the south side and the design has been carried out under this assumption however; this requires pedestrians to cross Beach Road near Prospect Drive. The footpath will be approximately 1.5km long and can be constructed along the verge at a width of 1.5m or 2.5m.

West Link have also explained that only 65% of the footpath can be constructed in the standard manner as 35% of the alignment is uneven and will require berm re-shaping and contouring to work within the constraints of several driveways and power poles during construction which will result in additional cost.

Decision:

The two options for the Community Board to consider are:

(Option 1) Beach Road - 1.5m wide footpath - **\$287,000**

(Option 2) Beach Road - 2.5m wide footpath - **\$367,000**

1.2 Henry Road Footpath

West Link have carried out initial survey, ground and service investigation and commissioned the 1st stage of archaeological assessment for the project of a continuation of the SH2 footpath with possible drainage improvements running along Henry Road and stopping prior to the Recreational Reserve access.

As areas of ponding were observed on site and this would likely increase from forming the new footpath therefore, staff have recommended the addition of kerb and channel into the design to provide a way of managing the storm water run-off from the road more effectively and provide a more urbanised look to the road during the construction process.

The footpath on SH2 is 1.5m in width, which is an appropriate width to be continued along Henry Road due to the size of the existing verge however; a 2.5m width footpath option is also available for approval.

Road staff also recommends the concrete forming of all sections of driveway to reduce loose aggregate tracking across the footpath and the removal of a small tree at No. 18 Henry Road to improve visibility. The cost of these works is included in the tender prices below.

Decision:

The three options for the Community Board to consider are:

(Option 1) - 1.5m footpath -	\$57,000
(Option 2) - 1.5m footpath with K&C -	\$101,000
(Option 3) - 2.5m footpath with K&C -	\$135,000

1.3 Earl Drive Parking Improvements

This project has been requested by the Community Board after consultation with the community due to the gradual expansion of industrial businesses on Earl Drive.

A lack of formalised parking areas for cars and trucks in the cul-de-sac has led to workers damaging grass verges, the existing footpaths and kerb and channel by constantly driving over them.

The current layout and legal boundaries of Earl Drive were reviewed considering pedestrian movement and traffic flow around the turning head. Several areas have now been established as suitable to create a new, larger parking area capable of handling the loading requirements of the vehicles which have been provided to the Katikati Community Board for consideration.

Decision:

The two options for the Community Board to consider are:

(Option 1) All 3 Parking Areas -	\$350,000
(Option 2) Parking Area (adjacent to ITM) -	\$100,000

1.4 Middlebrook Drive Bus Shelter

The Regional Council currently run a bus service along Middlebrook Drive which stops at the Rugby Club Car Park. Therefore, the Community Board have requested a bus shelter be constructed at this location to encourage people to use the park and ride service.

Decision:

There is one option for the Community Board to consider:

(Option 1) Bus Shelter **\$25,000**

2. Significance and Engagement

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of Low significance.

3. Engagement, Consultation and Communication

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Name of interested parties/groups	Local residents of Henry Road and Beach Road Business owners and workers on Earl Drive
Tangata Whenua	In the event of archaeological issues.
General Public	N/A

4. Statutory Compliance

The recommendation(s) meets:

- Legislative requirements/legal requirements
- Current council plans/policies/bylaws
- Regional/national policies/plans

5. Funding/Budget Implications

Budget Funding Information	Recommended Programme	Relevant Detail
Budget Available	Katikati Roding Account	2018/19 year

Date 13 September 2018

Subject Katikati Community Roading Programme

pen Session





Western Bay of Plenty District Council

Katikati Community Board

Speed Limit By-Law Review 2018/19

Purpose

The Council is planning a Speed Limit Bylaw Review in 2018/19. Initial feedback and recommendations are requested.

The recommendations from the Board will be referred to the Policy Committee for consideration and inclusion in the formal Bylaw amendment process.

The Board can amend, add or delete from the schedule, which has been derived from Board and public feedback.

Note, in the table, PSL stands for Posted Speed Limit.

Recommendation

- 1. THAT the report from the Roding Engineer (East) dated 5 November 2018 titled Speed Limit By-Law Review 2018/2019 be received.**
- 2. THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.**
- 3. THAT it be recommended to the Policy Committee that the speed limit changes as listed be included in the Speed Limit Bylaw Review.**

Road	From	To	Current PSL	Requested PSL
Kotahi Lane	Full Length		50	Go Slow Signage
Beach Road, Katikati	Outside Katikati Primary School		50	40



Stuart Harvey
Roading Engineer



Approved

Gary Allis
Deputy Chief Executive

1. Background

The purpose of this By-Law is to set and review speed limits on all roads within the Western Bay of Plenty District boundaries.

The Speed Limit By-Law is made under the authority of:

- Section 22A and 22B of the Land Transport Act
- Land Transport Rule: Setting of Speed Limits 2017

The process includes a technical review of recommendations, a decision to include in the review by the Policy Committee and a consultation process followed by final decision making.

The formal Policy process is expected to commence in February with a decision by August 2019.

2. Significance and Engagement

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council's Significance and Engagement Policy.

In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of medium significance.

3. Engagement, Consultation and Communication

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Name of interested parties/groups	Local residents of Katikati Business owners of Katikati Town Centre Katikati Community Board
Tangata Whenua	N/A

4. Statutory Compliance

The recommendation(s) meets:

- Section 22A and 22B of the Land Transport Act
- Land Transport Rule : Setting of Speed Limits 2017

5. Funding/Budget Implications

Budget Funding Information	Road Project	Relevant Detail
Road Signs	\$1,000 per sign	
Installation Costs	Included in price above	

Western Bay of Plenty District Council

Katikati Community Board

Infrastructure Services Report Katikati November 2018

Purpose and Summary

This report provides specific information on infrastructure activities of interest to the Board.

Minute Action Sheets

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

Recommendation

- 1. THAT the Deputy Chief Executive Officer's Report dated 6 November 2018 and titled Infrastructure Services Report Katikati November 2018 be received.***



Approved

Gary Allis
Deputy Chief Executive

1.0 Utilities

1.1 Ongare Point Wastewater Scheme Preliminary Investigations

Council is currently building a Septic Tank Effluent Pump (STEP) wastewater system for the Ongare Point community.

Four final tanks are required to be installed. The Treatment Plant construction is complete with only finishing work, including fencing and the access track to be completed. The treatment plant is currently receiving waste from the connected tanks. Once sufficient waste has been received at the treatment plant the plant will be commissioned.

This project is expected to be completed by the end of November.

1.2 Home Worm Composting Workshops

Dates for the next workshops are available on Council's website at:

<http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through www.eventfinda.co.nz

The Worm Workshop was held on 10 November in Omokoroa.

1.3 Katikati Recycling Centre Opening Hours Trial

The Katikati Recycling centre will continue with the extended opening hours on Thursday afternoons once ratified by Council.

Centre staff and the public are also supportive of the extended hours, as it removes the pressure from the morning and results in a safer, less stressful environment for everyone. The new hours will continue for another three months pending a report to Council on the benefits and cost.

1.4 Western Supply Zone Water Main Improvements

Upgrade water mains along Beach Road, Waihi Beach and replace water mains attached to Tuapo Stream Bridge and Waitekohe Bridge on SH2. Also replace a short section of cross country water main between Lund Road and Hot Springs Road. Work is planned for construction prior to mid-December. The start date on this will not occur until January 2019.

1.5 Katikati Alternative Options Assessment

The Katikati Wastewater Consent renewal was approved on 24 August 2018 and the Consent conditions requires Council to look at alternative options for the long-term discharge of the treated wastewater from the Katikati Wastewater Treatment Plant.

A working group has been formed that includes Tangata Whenua, Councillors and Community Board representatives. The group has been meeting on a regular basis to assess the various options available. Meetings held to date have discussed beneficial reuse of wastewater and were productive. Potential sites have been narrowed down for the beneficial reuse option and these sites are currently being investigated further by technical consultants.

The engineering staff are currently undertaking an in-depth study of potential disposal options for each site. This is expected to take three months. Meetings with the working group will be put on hold until the engineering assessment is complete.

The feasibility assessment has been broken into three stages. Stage one looks at refining the sites selected for further investigations. It includes undertaking a planning assessment, technical assessment on appropriate disposal methods and developing success criteria to help determine the best method. Stage 1 is expected to be completed in late November and outcomes will be presented to the working group on the 12 December.

1.6 Highfields Pond

The draft ground water monitoring report has been received. It indicates that the water level in the pond can be raised, initially on a trial basis for recreational purposes. Calculations have to be undertaken to confirm that with a raised water level the pond still undertakes its required function as a stilling basin to reduce silt into the Uretara.

Indicatively Council is looking at including the funding of a trial raising of the water level in the 2019/20 Annual Plan. The trial includes charges to the outlet structure and further ground water and embankment monitoring along with resident monitoring of pond condition, insect life and odour.

The ground water monitoring report and full analysis is expected for the both the next Board agenda and the Operations and Monitoring Committee.

2.0 Reserves

2.1 Kauri Point Jetty – Walkway Re-Decking

No change from previous - Walkway re-decking timing is dependent on landslip / road reinstatement access therefore likely to be deferred to 2019/2020.

2.2 Kauri Point Slip Repairs - Status Update

Awaiting offer of service from consultants

2.3 Opureora Jetty Renewal

No change from previous - Detailed design is underway. Subject to tender process & pricing, the jetty construction will be undertaken this financial year.

2.4 Haiku Park to Henry Road Cycleway/Walkway

The information/interpretation sign-board design has been completed and installation pricing is now underway. Installation before Christmas subject to procurement process and contractor availability.

3.0 Strategic Property

3.1 Katikati Library

Currently considering design of safety solutions to enable code of compliance certificate to be issued.

4.0 Development Engineering and Projects

Nothing to report this month

5.0 Emergency Management

5.1 Exercise Shakeout

New Zealand ShakeOut, our national earthquake drill and tsunami hīkoi, took place on Thursday 18 October 2018 at 9:30am. ShakeOut is held across the world to remind people of the right action to take during an earthquake, Drop, Cover and Hold - and to practise a tsunami hīkoi (evacuation) if in a coastal area. We had a total of just under 64,000 people take part in the Bay of Plenty, which was higher than the national average (23% v 19%).

5.2 Ex Ranginui

On 17 November 2018, WBOP Council staff will undertake a practical response exercise as part of building their capability to manage responses. This exercise is a learning opportunity facilitated by EMBOP, centred on the scenario of severe weather, flooding and landslides. It will take place in the Western Zone Emergency Operations Centre (EOC) Chambers, and will involve all EOC staff. The aims of the exercise are for EOC staff to use EMBOP's recent developed Checklist Compendium to become familiar, practiced and confident with their roles, and with the key EOC processes involved in the development of their function team's outputs. All Community Response Teams have been invited to have representatives observe in the exercise.

5.3 Waihi Beach

Emergency Management Bay of Plenty met with the Waihi and Waihi Beach Community Response Teams in September and October.

5.4 Ōmokoroa

Emergency Management Bay of Plenty engaged with the Community Response Team over August - September to progress the review of the Response Plan. Opportunities to promote the plan at a local event are now being sought.

5.5 Katikati

The Community Response Plan has been finalised. Opportunities to promote the plan at a local event are now being sought.

6.0 Roothing

6.1 Katikati Bypass Update

Please refer to the attached information from NZTA.

Attachment B

The Katikati Bypass does not achieve a high alignment with the Government Policy Statement or Transport and is unlikely to proceed in the short to medium term. NZTA are indicating interim works on the existing alignment. The scope and timing of the works is yet to be advised.

The estimate for the bypass is \$87M.

6.2 Community Road Budget

Current Account:	Cost (\$):	Status:
Current Account Opening Balance 1 July 2017	\$169,974	
Allocation for 2017/18	\$158,945	
Subtotal	\$328,919	
Committed Projects (for 2017/18)		
Street Tree Planting	\$10,000	Complete
Flag Trax System K21.7	\$17,116	Complete
Library Footpath and Plaza - Resolutions K18.9	\$150,000	Complete
Fairview Road – Kerb and Channel	\$96,000	Complete
Stewart Street Widening K617.7	\$175,000	In progress
Mulgan Street - Kerb and Channel	\$75,000	Starting December 2018
Subtotal	\$523,116	
Mulgan Street Works (Developer Invoiced)	-\$30,000	
Current Account Closing Balance 30 June 2018	-\$164,197	
Current Account Opening Balance 1 July 2018	-\$164,197	
Allocation for 2018/19	\$158,945	
Subtotal	-\$5,252	
Proposed Projects (for 2018/19)		
Henry Road Footpath Option 2	\$135,000	2.5m footpath with K&C
Beach Road Footpath Option 2	\$367,000	2.5m footpath
Earl Drive Parking Improvements	\$100,000	Concrete Parking Area
Middlebrook Drive Bus Shelter	\$25,000	
Subtotal	\$627,000	

Community Board Report

KATIKATI COMMUNITY BOARD 11/10/2017

Remit Title **Bird Walk Erosion**

Remit Number K817 3.4

Owner RFM

Status UNDER ACTION

Complete Date

Confidential

Resolution

The Chairperson advised that at a recent meeting of the Katikati Trails Committee an option to re-shape the walkway around the slip area, with consideration given to installing a bridge or double pipe crossing to alleviate erosion was now being considered. The proposed re-shape of the area would involve removing and replanting some of the flaxes around the bottom of the proposed pathway.

It was important to consider the long term vision for the area and give consideration to the present bird life and future habitat environs.

Actions

7 Nov 2018: The site meeting took place in October with the preferred outcome being to install a bridge as opposed to culverts. Staff are currently liaising with the adjoining property owner, who as an affected party for any consent, will need to agree to the bridge option.

Subject to neighbours' approval, work can then commence on applying for the necessary consents.

24 Sept 2018: A site meeting has been scheduled for early October 2018.

16 August 2018: Staff have had a preliminary meeting with the owner of the adjoining wetland to discuss the need to manage the erosion issued.

A site meeting is being arranged with the Board Chair, Uretara Estuary Managers Group, WBODC and BOPRC staff to consider the best solution.

26 June 2018: Council have adopted the 2018/28 Long Term Plan (LTP), which includes \$75k of project funding.

WBOPDC staff will work with BOPRC staff in obtaining the necessary Consents required for the proposed work.

An update on the draft design will be provided to the Board in due course.

15 May 2018: An email update from the Reserves & Facilities Manager provided to the Community Board on 2 May 2018 advising of the current situation of the culvert and erosion issues. Staff have subsequently prepared an internal submission to the 2018/28 Long Term Plan for \$75k to be budgeted to obtain the required Consents and to install two culverts.

18 April 2018: Staff continue to work with the Bay of Plenty Regional Council staff on erosion issues. Consideration is being given to put a floodgate on the culvert.

22 Feb 2018: A site meeting is still being arranged.

15 January 2018: No change to previous update.

7 Nov 2017: Staff have met with the BoP Regional Council to discuss the proposed erosion protection works. It was concluded, based on water flow modelling, that the existing pipe was undersized and needed to be replaced with two larger pipes in

order to reduce the water velocity as it flows with the tides. Reducing the velocity of flow ultimately reduces the erosion.

WBoPDC and BoPRC staff are arranging to meet the owner of the adjoining wetland to discuss the matter further.

KATIKATI COMMUNITY BOARD 31/01/2018

Remit Title **Security Lighting for the Diggleman Park Toilet**

Remit Number K1018 2.7

Owner RFM

Status UNDER ACTION

Complete Date

Confidential

Resolution The Board had been advised of concerns that the back of the new toilets were dark, and it was suggested that uplighting be placed at strategic spots to illuminate the building and to also show off the native trees at night.

The Board was aware that the local Rotary Club had been responsible for uplighting the kauri tree in Digglemann Park noting that additional lighting in the immediate vicinity of the new toilet block could be a community project and an approach would be made to them in this regard.

It was also suggested that some protective barriers be placed around the native trees, to protect them as much as possible.

Actions

7 Nov 2018: Old Street light is now working. The lower tree branches have been crown lifted to allow better light disbursement. Regular checks are being made around trees for litter being placed in amongst the tree trunks. The rubbish is bin is being upgraded. The new storyboard about the toilet has been installed.

The toilet has featured in the recently released book "Kiwi - as Toilets".

24 Sept 2018: Lighting meeting has been held. Staff are investigating options, including reinstating an old street light along the footpath beside the Totara and Kauri Trees.

16 August 2018: A meeting is being arranged with the Chairman.

26 June 2018: Options are being finalised prior to meeting with the Chairperson to discuss the preferred option and funding.

15 May 2018: Options are still in the process of being investigated.

18 April 2018: Lighting options are being considered.

28 Feb 2018: Staff are investigating options on how best to light up the area around the back of the toilets. Up-lighting will require excavation for the cabling.

With regards to erecting protective barriers around the trees, this is not recommended as digging holes for the barriers exposes the tree roots to disease e.g. Kauri dieback disease and would detract from the aesthetics of the tree and create additional maintenance costs.

KATIKATI COMMUNITY BOARD 19/07/2017

Remit Title	Options for Changing Designation from Road Reserve to Recreation Reserve
Remit Number	K617 3.1.2
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	That the Chief Executive Officer be requested to provide a report on the options relating to move a change in the designation from road to recreation reserves for further consideration by the Board.
Actions	<p>7 Nov 2018: The Department of Conservation (DOC) and Tangata Whenua have acknowledged receipt of Council's letter and are in the process of formulating a response.</p> <p>24 Sept 2018: Reminder letters have been sent.</p> <p>16 August 2018: There has been no response to date to the letters that were sent to the relevant parties. Staff will follow up with a reminder letter.</p> <p>26 June 2018: Letters have been sent to the relevant parties.</p> <p>15 May 2018: The adopted Resolution by the Board was reported to Council on 17 May 2018.</p> <p>The outcome of Council's decision will be reported back to the Board, with updates as reported in the Council Minute Action Sheet.</p> <p>Staff have supported the Board's recommendation on the basis that initial discussions be held with Matamata – Piako District Council, Department of Conservation and Tangata whenua to ascertain their respective views prior to engaging with the adjoining land owners and the general public.</p> <p>There are implications to the process and the detailed investigation is expected to take some months.</p> <p>16 April 2018: A report on the change of designation process has been completed.</p> <p>28 Feb 2018: Staff have prioritised the report to go to the next Community Board meeting.</p> <p>17 January 2018: No change.</p> <p>7 Nov 2017: The report has been delayed due to the current staff workload.</p> <p>13 Sept 2017: The report is in the process of being prepared.</p> <p>15 August 2017: A report will be provided to the Community Board once the background information has been gathered on the process to change Thompson's Track unformed road to reserve. Note that this process will require consultation.</p>

KATIKATI COMMUNITY BOARD 6/06/2018	
Remit Title	Kotahi Lane Car Park
Remit Number	K1318 4.2
Owner	RE2
Status	COMPLETE
Complete Date	2 November 2018
Confidential	
Resolution	<p>The Board had registered dissatisfaction that the Kotahi Lane car park was not meeting requirements in that there was no signage indicating the availability of car parking, and the overall surface was rough and muddy. The area was not being used as a public car park because people did not know of its availability for the purpose of parking.</p> <p>The Roothing Engineer (East/West) advised that he would investigate the installation of signage (to be erected on the existing posts still in place after the removal of the Taylor Bros signage) indicating the availability of public car parking at Kotahi Lane. He would also provide an update on access and surface improvements to the Kotahi Lane carpark.</p> <p>The Board wished to see the Kotahi Lane entrance reassessed and moved to enable better access and would discuss this with the Roothing Engineer (East/West) when he was next in Katikati.</p> <p>In the new financial year, when the balance of the Katikati Community Board Community Roothing Account had been advised, the Board would consider a commitment to having some metal spread across the parking area.</p>
Actions	<p>2 Nov 2018: The signs have been installed. The access location will not be moving as previously noted.</p> <p>WestLink have been approached to forward a cost to level and re-surface with a suitable chip.</p> <p>This MAS will be updated in MAS K1618 2.8</p> <p>25 Sept 2018: The parking sign has been installed on the State Highway. Kotahi Lane car park sign has been installed at the edge of the car park.</p> <p>14 August 2018: Costing for sign 2.1m x 1.0m received - \$1,035.00. Awaiting Katikati Community Board approval.</p> <p>26 June 2018: The Roothing Engineer has spoken with NZTA again and reviewed the sight distances as appropriate for a 50kmph area. NZTA have agreed to allow a sign to be erected at this location. The sign will be erected as soon as possible.</p>

KATIKATI COMMUNITY BOARD 6/06/2018

Remit Title	Pakeke Lions Club of Katikati - Outdoor Gym Proposal
Remit Number	K1318 4.4
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	THAT the Katikati Community Board support the proposal for an outdoor gym as put forward by the Pakeke Lions Club of Katikati.
Actions	<p>7 Nov 2018: The Policy Committee have recommended to Council the adoption of the Reserve Management Plan. On this basis, Pakeke Lions Club can progress the proposal further with staff.</p> <p>24 Sept 2018: Council are still considering the proposal through the Reserve Management Plan review process.</p> <p>16 August 2018: Council will consider the proposal through the Reserve Management Plan review process.</p> <p>5 July 2018: The Community Board Chair and the Reserves & Facilities Manager met with Pakeke Lions Club on 22 June 2018. The preferred site is an area towards the back of Diggelman Park.</p> <p>The Pakeke Lions Club have been requested to lodge a submission to the Katikati / Waihi Beach Ward Reserve Management Plan review process, where Council as administrating body of the reserve, will consider Diggelman Park Reserve as the preferred site for the outdoor fitness equipment.</p>

KATIKATI COMMUNITY BOARD 6/06/2018

Remit Title	Proposed Development of Moore Park
Remit Number	K1318 7.4
Owner	RFM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The Board asked that regular updates on the development of Moore Park be reported in the Infrastructure Service Report as a Minute Action Sheet Update.
Actions	<p>7 Nov 2018: Council is discussing land issues with the adjoining property owner. The construction of the sportsfields has been deferred to Autumn 2019.</p> <p>24 Sept 2018: Resource consent has been submitted to WBOPDC.</p> <p>The Resource Consent required from BOPRC is awaiting further storm water design – additional survey is required and this is happening next week. As soon as this has been completed, the design will be submitted for the BOPRC RC application.</p> <p>The soil testing report indicates a low level of contamination – no surprise there. We will end up importing about 300m³ of topsoil to mitigate the issue. All of the existing topsoil remains on site – we do not have to dispose of any at this stage.</p> <p>Drainage: The site investigation results have revealed extremely poor percolation – meaning that field soakage is very limited – requiring quite a lot of subsoil drainage. So we are currently seeking a peer review of this issue with a turf industry professional to confirm requirements and/or advise an alternative approach.</p> <p>Preliminary conversations have been had between the consultant and local contractors. No pricing has yet been sought but I expect this to happen soon.</p> <p>16 August 2018: Progress continues to be made on the project.</p> <p>Soil tests for contamination have come back and the results show that the soil is within the guidelines for recreational use.</p> <p>An archaeological authority is not required, therefore the earthworks will be undertaken using accidental discovery protocols.</p> <p>Resource Consent application are being prepared for the earthworks.</p> <p>4 July 2018: A meeting with representatives of the clubs who wish to use the Moore Park extension area and to establish clubrooms on the extension was held on Friday, 6 July 2018.</p> <p>Council has tendered the Professional Services Contract, which has been let to Tiaki Engineering Services Ltd.</p> <p>The site has been survey in order to calculate cut and fill requirements. The old green houses have been removed and an investigation into potential site contamination has been commissioned. The relevant Resource Consents are being prepared for the earthworks.</p>

KATIKATI COMMUNITY BOARD 29/08/2018

Remit Title **Kotahi Lane Car Park**

Remit Number K1518 2.8

Owner RE2

Status UNDER ACTION

Complete Date

Confidential

Resolution **A. Kotahi Lane Car Park Improvements**

The Board would like to receive an overall comprehensive plan with costings for improvements to the Kotahi Lane car park, identifying required levelling, drainage, sealing and marking. The Board asked if a plan could be made available for a forthcoming workshop for further consideration along with an updated Community Rooding Budget.

It was imperative that the Kotahi Lane car park be improved as much as possible in the meantime, filling in the pot holes, levelling and spreading some gravel as part of general maintenance. It was also suggested that the cherry trees on the boundary of the car park be rationalised to enable improved delineated parking spaces to be clearly identified.

B. Accessway between Western Bay Museum and Private Commercial Property to Kotahi Lane

The Board would like a report on the feasibility of altering the flow of traffic out of Kotahi Lane. Some people had reported concerns about the dangers of turning right out of the service lane onto State Highway Two late in the day when there were high traffic volumes and limited visibility.

A suggestion had been made to alter the left hand turn entry to the one-way access to a one-way out to improve the safety of Kotahi Lane users as the nearby pedestrian lights could create a semi-controlled intersection with State Highway Two. Altering the flow of traffic out of the access way, may result in the parking behind the commercial premises in Kotahi Lane being better used.

The Deputy Chief Executive Officer advised that the Rooding Engineer (East/West) would be requested to investigate the suggestions giving consideration to the current agreement for use of the service lane by current land/retail premise owners and the installation of a 'yellow safety hatch' area at the exit point onto the state highway before the pedestrian crossing. Subject to the feasibility report, a trial of the proposed traffic flow would be widely notified before being implemented.

Actions

2 Nov 2018:

A. WestLink have been approached to level, rechip and compact.

B. Discussion is required with NZTA to marry this option with the TC upgrade, particularly regarding the location of the traffic lights.

25 Sept 2018: A feasibility report to be discussed with WestLink and NZTA.

KATIKATI COMMUNITY BOARD 10/10/2018

Remit Title **Kotahi Lane Car Parking**

Remit Number K1618 2.7

Owner RE2

Status UNDER ACTION

Complete Date

Confidential

Resolution Public Car Park Improvements

The Roading Engineer advised that there would some minimal ground levelling and metal put down over the car park area immediately off the State Highway entrance.

Some selective trimming of the cherry trees and root pruning to improve the surface of the carpark would be undertaken.

Actions **2 Nov 2018: Costing for the work on the Cherry Trees and other miscellaneous trees on Kotahi Lane has been discussed with WestLink. Awaiting quotes from WestLink**

KATIKATI COMMUNITY BOARD 10/10/2018

Remit Title **Bus Shelter at Moore Park**

Remit Number K1618 2.8

Owner RE2

Status UNDER ACTION

Complete Date

Confidential

Resolution The Board had received first notice about a bus shelter to be installed at Moore Park. The design and location would be confirmed at the next Board meeting. The costings for the shelter were advised as at the standard price of \$25,000 (with an approach to be made to NZTA for a 50% subsidy of that cost plus a request to the Bay of Plenty Regional Cost for a further 50% subsidy of the remaining amount).

A recommendation for the installation of a new bus shelter would be considered at the next Katikati Community Board Meeting to be held on 21 November 2018.

Actions **2 Nov 2018: Noted. Discussions continuing.**

KATIKATI COMMUNITY BOARD 10/10/2018

Remit Title **Katikati Community Roothing Programme 2018/19**

Remit Number K1618 8

Owner RE2

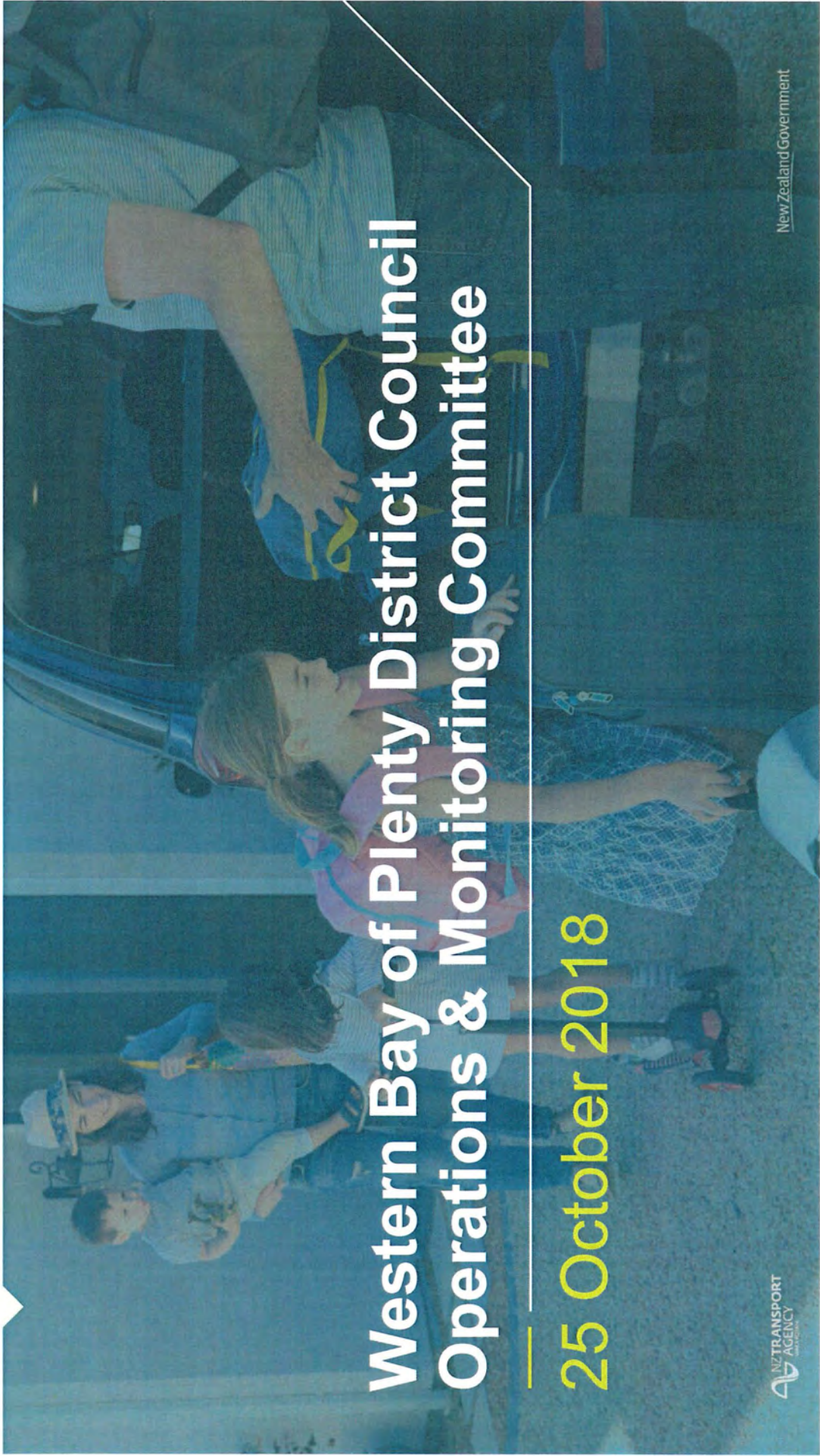
Status COMPLETE

Complete Date 2 November 2018

Confidential

Resolution THAT the Roothing Engineer's report dated 13 September 2018 titled Katikati Community Roothing Programme 2018/19 be received and lay on the table for consideration at the next meeting of the Katikati Community Board to be held on 21 November 2018 (K17) with the addition of information and pricing relating to the installation of a bus shelter at Moore Park included in the November Report.

Actions **2 Nov 2018: This is reported in MAS K1618 2.8.**



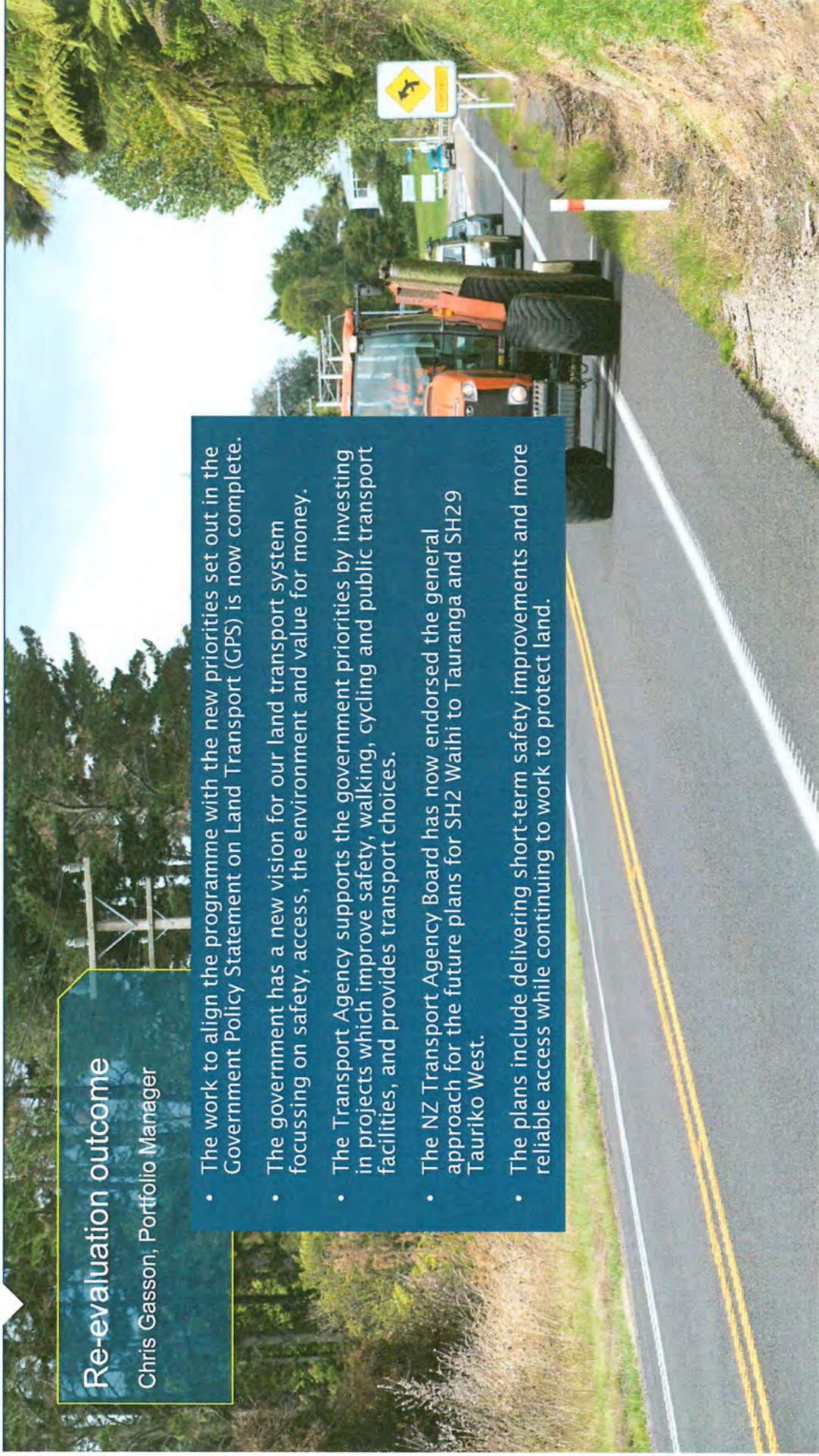
Western Bay of Plenty District Council Operations & Monitoring Committee

25 October 2018

Re-evaluation outcome

Chris Gasson, Portfolio Manager

- The work to align the programme with the new priorities set out in the Government Policy Statement on Land Transport (GPS) is now complete.
- The government has a new vision for our land transport system focussing on safety, access, the environment and value for money.
- The Transport Agency supports the government priorities by investing in projects which improve safety, walking, cycling and public transport facilities, and provides transport choices.
- The NZ Transport Agency Board has now endorsed the general approach for the future plans for SH2 Waihi to Tauranga and SH29 Tauriko West.
- The plans include delivering short-term safety improvements and more reliable access while continuing to work to protect land.



**WAIHI TO TAURANGA
RECOMMENDED PROGRAMME**



- State Highway 2 between Waihi and Tauranga
- The key deliverables are to dramatically improve safety and provide improved transport choices for the growing communities and visitors travelling into Tauranga.
- Waihi to Omokoroa – continue delivering the \$101 million safety package and investigate enhanced safety improvements for delivery
- Katikati urban centre – investigate targeted online improvements, and develop and implement an operations plan to better manage seasonal peak period/events
- Omokoroa to Te Puna – update the business case to revisit online safety options for delivery, prepare for pre-implementation and implementation stages, investigate short to medium term online corridor safety improvements for delivery, including the Omokoroa intersection safety improvements
- Tauranga Northern Link – develop and implement a transport system operating strategy and investment programme for the Northern corridor and city centre, commence pre-implementation including specimen design to encourage high occupancy vehicles via a new offline multi-modal route for public transport/high occupancy vehicles and general traffic
- State Highway 29 Tauriko West
 - Complete the business case to develop a multimodal network that connects to the wider transport system

Update on SH2 Speed Review

Adam Francis, Senior Safety Engineer

- The Transport Agency is preparing for public consultation – with the aim to carry this out in November 2018
- The general consensus provided by stakeholders was based on the lower speed limit being an interim measure until such time that long-term improvements that support a safe and appropriate speed of 100km/h are completed
- The proposed changes are:
 - 80km/h from 100m south of Marshall Road (Katikati) to 180m east of Loop Road (Te Puna)
 - 60km/h from 180m east of Loop Road to 360m east of Te Puna Road.
 - 80km/h from 360m east of Te Puna Road to 135m west of Te Puna Station Road
 - 50km/h from Te Puna Station Road to 370m east of Bethlehem Road
 - Pahoa School Zone: For the section on SH2 near Pahoa School from 140m north of Pahoa Road to 310m south east of Esdaile Road School, when a variable speed limit sign displays the numerals “60” the speed limit is 60km/h. At all other times the speed limit will be 80km/h

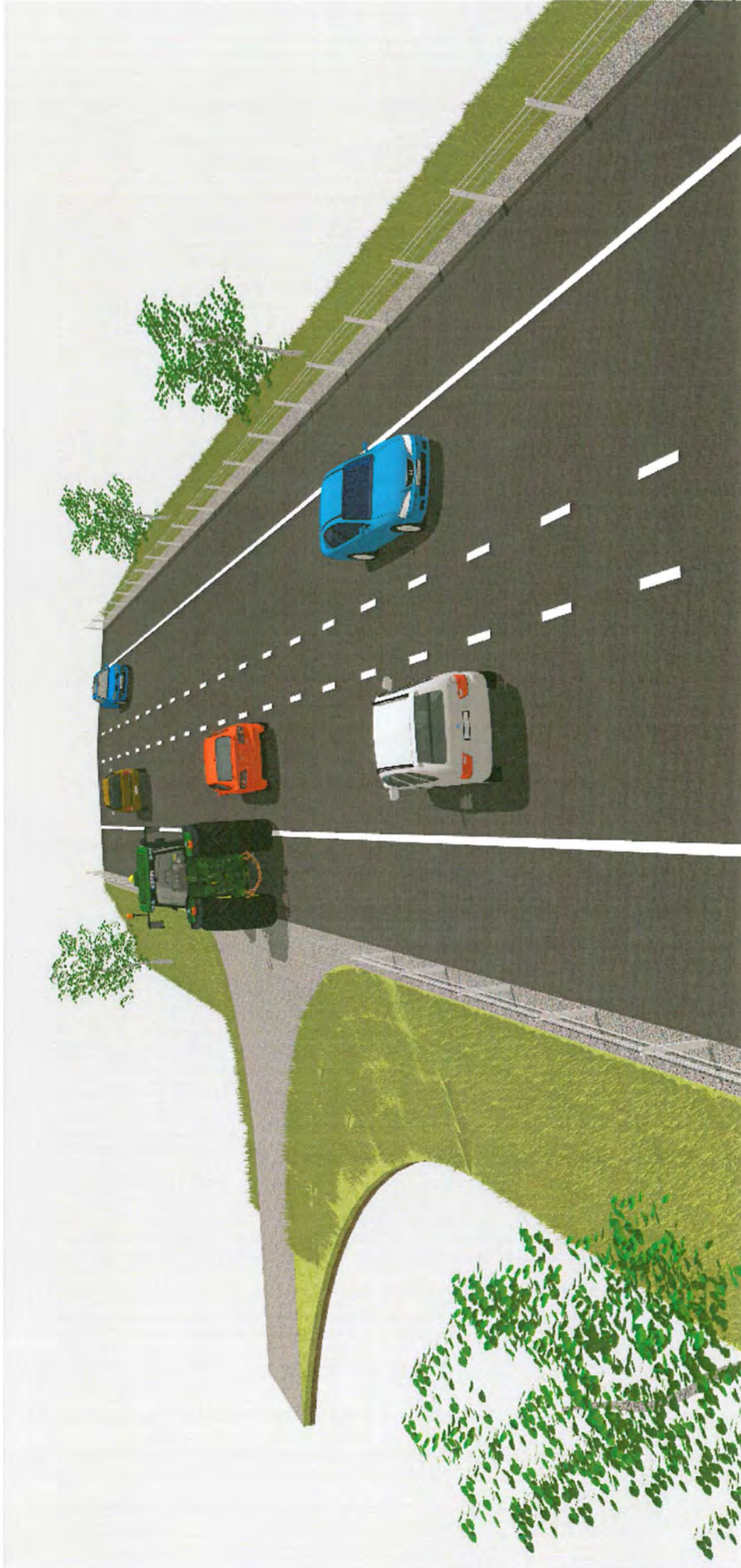


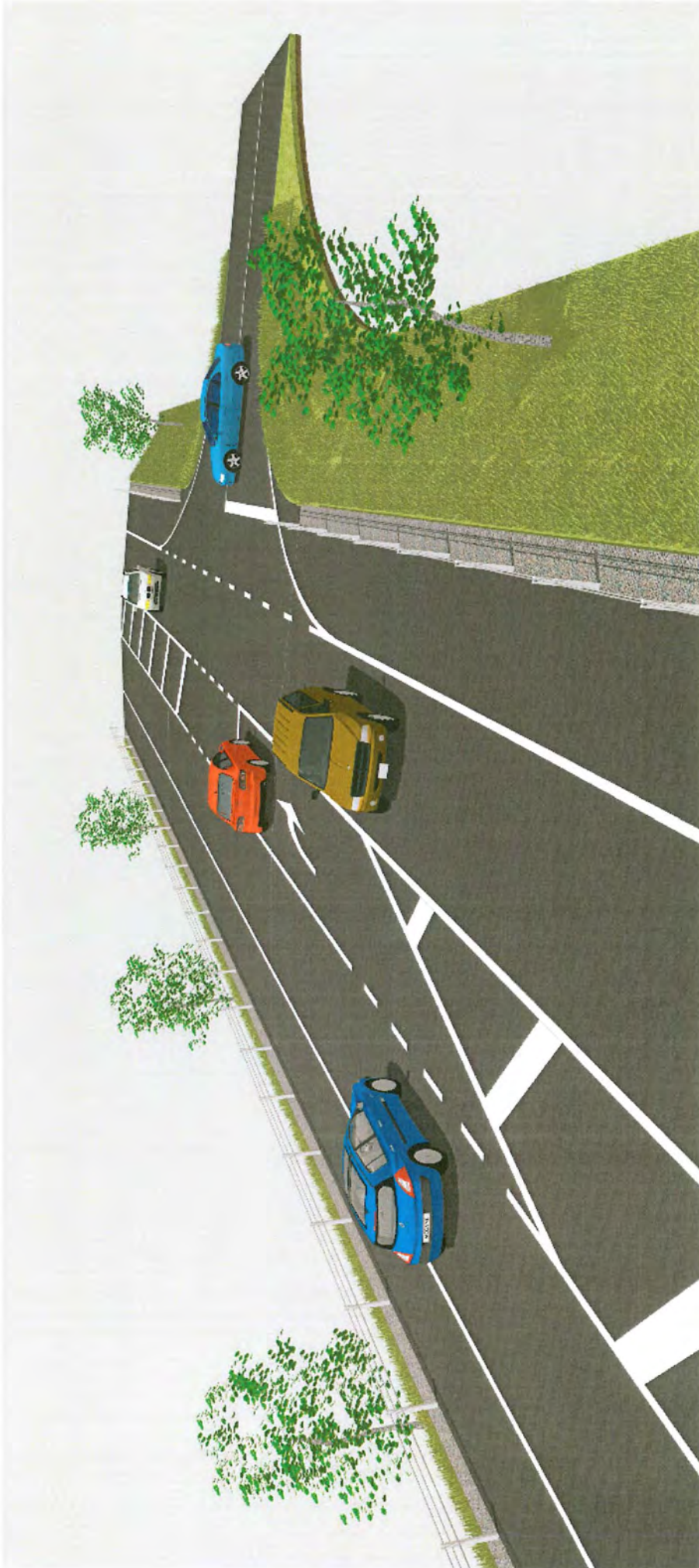
SH2 Waihi to Omokoroa

Project Update

SH2 Waihi to Omokoroa- Sections







Mathers Road

Intersection Treatment







19 October 2018

Level 3, Harrington House
32 Harrington Street
PO Box 13-055, Tauranga Central
Tauranga 3141
New Zealand
T 64 7 927 6009
F 64 7 578 2909
www.nzta.govt.nz

SH2 Waihi to Tauranga programme

We are writing to update you on the re-evaluation process for SH2 between Waihi and Tauranga.

The work to align the programme with the new priorities set out in the Government Policy Statement on Land Transport (GPS) is now complete. The government has a new vision for our land transport system focussing on safety, access, the environment and value for money.

The Transport Agency supports the government priorities by investing in projects which improve walking, cycling and public transport facilities, and provides transport choices.

The NZ Transport Agency Board has now endorsed the general approach for the future plans for this corridor. The plans include delivering short-term safety improvements and more reliable access on the existing state highway, while continuing to work to protect land for a new long-term route.

Outcome of the re-evaluation

The key deliverables for the SH2 corridor between Waihi and Tauranga are to dramatically improve safety and provide improved transport choices for the growing communities and visitors travelling into Tauranga.

In Katikati, we will work with the community to design solutions to improve access and make the town centre a better place to live by improving traffic management.

Between Waihi and Omokoroa, we will focus on safety improvements, such as flexible median barriers, wide centre lines and protecting people from hazards on the roadsides to make people's journeys safer. Some of this work is already underway with the \$101 million Waihi to Omokoroa safety improvements package.

We will look to extend this work to between Omokoroa and Te Puna. We will start with safety improvements including an upgrade of the Omokoroa intersection. We will work with partners to improve and encourage public transport use including allowing greater space within the existing corridor for public transport and high occupancy vehicles (more than two people).

We have confirmed the need for a new state highway on the alignment of Tauranga Northern Link. The new plans include a two-lane route, one lane in each direction, between Te Puna and Tauranga for general traffic. The form of any additional lanes may include a range of uses including enabling public transport and high occupancy vehicles to cater for growth to the west of the city. This will

create a total of four lanes on the corridor. The construction timing and form of the new route will depend on growth and funding priorities across the rest of the country.

We will continue to hold the land designations which protect the route between Omokoroa and Te Puna, the Katikati bypass and for the Tauranga Northern Link. This means that we will still have the ability to construct in these designations when the timing is right.

Next steps

As outlined above, we will continue to progress the online safety improvements work already underway and will start work on the other improvements including an upgrade of the Omokoroa intersection.

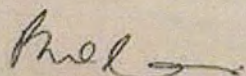
The exact plans and timing for the other projects outlined above are still being worked through, however we will not be starting from scratch. We will be using existing information from current business cases to inform our approaches. We understand the urgency needed on SH2 between Waihi and Te Puna and this work is being prioritised.

In December, once the re-evaluations for all 12 corridors across the country are complete, we will consider in more detail the exact plans and timing for these projects including available funding.

We are also undergoing a speed limit review of SH2 between Katikati and Bethlehem and will be consulting with the community on this next month.

We appreciate your patience while we have carried out this important work and recognise the frustration that uncertainty can bring. We have been working as quickly as we can to align with new government priorities and provide the best outcomes and value for money for communities now and in the future.

Yours sincerely



Parekawhia McLean

Director Regional Relationships – Central North Island

Western Bay of Plenty District Council
Katikati Community Board
Financial Report Katikati – September 2018

Purpose and Summary

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period up to 30 September 2018 **(Attachment A)**.

Total operational costs are lower than budget, including conference expenses, contingency, mileage allowance, street decoration and inter-department charges.

Grants, salaries and security are over budget year to date.

Grant payments made to date:

	\$
Katikati Memorial Hall – New Sound System	4,500
Total grants to date	\$4,500

Committed - Operational expenditure

	\$
Katikati La Leche League grant	790
Total outstanding operational commitments	\$790

2018/19 reserve analysis:

2018/19 Opening balance	\$126,207
Council to undertake a feasibility study (up to \$30,000) for the environmental enhancement of the Highfields Stormwater Detention Pond. To date \$19,950 has been spent [K11.3.6]	\$(10,050)
Kitchen Fit-Out for the new library [K18.3.2]	\$(30,000)
Furniture for Community Hub in library [K13.6.1]	\$(17,831)
2018/19 Closing balance	\$68,326

Committed - Reserve expenditure

Fund Katikati Arts Junction to assist development of old Library to base for Katikati Arts Collective [K14.5.2]	\$(15,000)
Fund installation of 'The Bushman's Shanty' Storyboard [K15.2.5]	\$(600)
2018/19 Closing balance after committed	\$52,726

Recommendation

THAT the Management Accountant's report dated 30 October 2018 and titled "Financial Report Katikati – September 2018" be received.


Christie Tromans
Management Accountant

Approved


Ian Butler
Finance Manager

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

**Western Bay of Plenty District Council
Income and Expenditure Statement
For the period ended 30 September 2018**

Katikati Community Board

	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Additional Levels of Service	0	0	0	<input checked="" type="checkbox"/>	0	0
Bylaw Enforcements	0	0	0	<input checked="" type="checkbox"/>	0	0
Conference Expenses	0	200	200	<input checked="" type="checkbox"/>	2,000	0
Contingency - [see breakdown below]	0	200	200	<input checked="" type="checkbox"/>	2,000	513
Grants	4,500	800	(3,700)	<input checked="" type="checkbox"/>	8,000	7,904
Mileage Allowance	0	200	200	<input checked="" type="checkbox"/>	2,000	1,067
Salaries	6,242	5,973	(269)	<input checked="" type="checkbox"/>	26,198	26,922
Security	503	423	(80)	<input checked="" type="checkbox"/>	6,500	755
Street Decoration	0	450	450	<input checked="" type="checkbox"/>	4,500	4,181
Inter Department Charges	0	9,792	9,792	<input checked="" type="checkbox"/>	39,169	39,168
Total Operating Costs	11,246	18,038	6,792	<input checked="" type="checkbox"/>	90,367	80,508
Interest Expense	0	0	0	<input checked="" type="checkbox"/>	0	(7,040)
Total Direct Costs	11,246	18,038	6,792	<input checked="" type="checkbox"/>	90,367	73,469
Total Costs	11,246	18,038	6,792	<input checked="" type="checkbox"/>	90,367	73,469
Income						
Rate Income	23,140	22,593	547	<input checked="" type="checkbox"/>	90,367	88,808
Total Direct Income	23,140	22,593	547	<input checked="" type="checkbox"/>	90,367	88,808
Net Cost of Service	11,895	4,555	7,340	<input checked="" type="checkbox"/>	0	15,339
	0	0	0		0	0
Contingency - breakdown						
Year to date contingency costs	0					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	126,207					
Feasibility Study for environmental enhancement of Highfields Stormwater Detention Pond [K11.3.6]	(10,050)					
Kitchen fit-out for new library [K18.3.2]	(30,000)					
Furniture for Community Hub in library [K13.6.1]	(17,831)					
(Decrease) Increase in year	(57,881)					
Closing Balance - Surplus (Deficit)	68,326					
Town Centre Development Reserves						
Opening Balance - Surplus (Deficit)	256,644					
(Decrease) Increase in year	0					
Closing Balance - Surplus (Deficit)	256,644					

**Western Bay of Plenty District Council
Formal Meeting Schedule 2018**

NOVEMBER 2018			
Meeting	Date	Time	Venue
Waihi Beach Community Board	19 November	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	20 November	7.00pm	Omokoroa Community Church
Katikati Community Board	21 November	7.00pm	Katikati Library and Service Centre
Rural Committee	27 November	3.30am	Chamber
Maketu Community Board	27 November	7.00pm	Maketu Community Centre
Policy Committee	29 November	9.30am	Chambers
Te Puke Community Board	29 November	7.00pm	Te Puke Library and Service Centre
DECEMBER 2018			
Meeting	Date	Time	Venue
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee	5 December	3.00pm	Chambers
Operations and Monitoring Committee	6 December	9.30am	Chambers
Council	13 December	9.30am	Chambers