

Western Bay of Plenty District Council

Minutes of Meeting No. K15 of the Katikati Community Board held on 29 August 2018 in The Centre. Pātuki Manawa, Katikati commencing at 7.00pm

Present

Members J Hobbs (Chairperson), B Gibbs (Deputy Chairperson), N Mayo and B Warren and Councillors P Mackay and M Williams

In Attendance

K Perumal (Chief Financial Officer), G Allis (Deputy Chief Executive Officer), G Golding (Team Leader Compliance Support), T Hindmarsh (Parking Warden Compliance Officer Katikati) and A Alty (Democracy Advisor)

Others

Christal Weber (Assistant City Manager for Operations at Lees Summit - Missouri USA) who was on an exchange visit to Western Bay of Plenty District Council and Sheryl Bryant (City Future General Manager) from Palmerston North City Council and three members of the public.

Apologies

An apology for absence was received from Member Mayo.

Resolved: Councillor Williams / Member Gibbs

THAT the apology for absence from Member Mayor be accepted.

Public Forum

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Katikati Community Board. Attending members of the public were invited to take part in the Public Forum.

Resolved: Member Hobbs / Councillor Mackay

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson introduced Greer Golding, the Team Leader Compliance Support who in turn introduced Tracy Hindmarsh, the newly appointed parking warden for Katikati.

Tracy spoke to the Board outlining her previous career background and the role and responsibilities of her new role in Katikati. Her role as the parking warden would also encompass bylaw compliance and monitoring duties for Katikati and the Waihi Beach area.

The Chairperson thanked Mrs Hindmarsh for introducing herself to the Board members and wished her all the best in her new role.

Replacement of Broken Tin Fence Behind the Western Bay Heritage Museum and the Katikati Arts Junction Building

Paula Gaelic spoke to the Board outlining the work that had been undertaken in the development of the gardens at the back of the Western Bay Heritage Museum. Much of the work had been done in liaison with supervised community service workers who had taken a lot of pride in the ongoing development. In time the garden development would continue along the edge of the Uretara Stream to the bridge to enhance the overall area.

There were a number of interactive and educational programmes using the outdoor gardens being developed by the Heritage Museum and in conjunction with the Katikati Arts Junction it was planned to enhance the whole area as a focal point for visitors and residents alike.

The tin fence at the back of the new Arts Junction was broken and needed replacing. The Board was advised the development of this area had been signalled in the Reserve Management Plan and there may be the opportunity to allocate funding for the replacement fence from the next Annual Plan.

The Reserves and Facilities Officer (West) had advised that he was awaiting quotes for replacement fencing required and this would be forwarded to the Chairperson and Ms Gaelic as soon as it was available.

Katikati Arts Junction

Jacqui Knight advised that the Arts Junction refurbishment was progressing very well and it was aimed to have an opening launch on 14 September.

Functionality of the Kotahi Lane Car Park

Jacqui Knight spoke of concerns raised by members of the public about parking availability in Katikati township. While Kotahi Lane was now available for public parking, it was not well used as it was muddy and cars were subject to petal fall and bird poo. The area was not user friendly and in its current state not functional as a car park. The cherry trees looked nice but dropped petals at this time of the year. The whole area need levelling, sealing and lighting.

The Deputy Chief Executive Officer advised that the area needed to be built up and levelled to ensure it was well drained for car parking use. Options for the required work would be sought and presented to the Board at a later date.

Resolved: Member Hobbs / Councillor Mackay

THAT the meeting be reconvened in formal session at 7.28pm.

K15.1 **Minutes of Meeting No. K14 of the Katikati Community Board Held on 18 July 2018**

The Board considered the minutes of K14 of the Katikati Community Board held on 18 July 2018 as circulated with the agenda.

Resolved: Councillor Mackay / Member Gibbs

THAT the minutes of meeting no. K14 of the Katikati Community Board held on 18 July 2018 as circulated with the agenda, be confirmed as a true and accurate record.

K15.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 15 August 2018 as circulated with the agenda.

K15.2.1 **Opening of The Centre. Patuki Manawa**

The blessing ceremony, formal opening breakfast and community celebration of the opening of The Centre. Pātuki Manawa - the new Katikati Library and Service Centre was a history-making milestone event for Katikati on 21 August 2018. This was an exciting time for Katikati and we can all be very proud of this fantastic, modern and spacious community facility providing comfortable hi-tech spaces for every kind of user, event and function. Pātuki Manawa would create many new opportunities for businesses, groups and individuals to choose Katikati as a destination town in the future.

K15.2.2 **Welcome to Allan Wainwright - Katikati Community Centre Manager**

The Chairperson advised that Allan Wainwright had been welcomed to his new role as manager of the Katikati Community Centre. Mr Wainwright started in the position on Monday 27 August 2018.

K15.2.3 **Memorial Hall - New Sound System**

Declaration of Interest

Councillor Mackay declared an interest in this item as a member of the Katikati Memorial Hall Committee, and took no part in the discussion or voting thereon.

Over the years many users of the Memorial Hall in Katikati had needed a good quality public address system, often needing to broadcast outside as well as inside the Hall. Users had always had to organise their own sound system as the hall was not currently equipped with this technology.

The Chairman of the Memorial Hall Committee had approached the Community Board to help with funding for a new sound system, which would include a four speaker system inside the Hall, a two speaker system in the Memorial Lounge, a two speaker system at the front of the Hall and a two speaker system on the north side of the Hall for Market Square. The system would have a central control centre where the various components, including microphones could be configured to suit the needs of users.

The Chairperson of the Memorial Hall Committee advised that the quoted cost for the system was \$12,500 and currently the Returned Servicemen Association of Katikati had offered a grant of \$4,000 and the Katikati Lions Club had also offered a grant of \$4,000, as they were regular users, with Anzac and Armistice Day events, the monthly Moggies Market and The Steptoe Auction.

The Community Board recognized the important amenity value of the Memorial Hall to the people of Katikati and the need for a good quality sound system within that facility and therefore would also like to contribute funds to the project.

In response to questions raised relating to charging for the use of the sound system, the Board agreed that this was a matter that for the Katikati Memorial Hall Committee to consider.

Resolved: Members Hobbs / Gibbs

THAT the Katikati Community Board allocate funding of \$4,500 to the Katikati Memorial Hall Committee for a new sound system for the Katikati Memorial Hall funded from the Board's 2018/19 Reserve Account.

K15.2.4 **Safe Roads Update**

Justin Rae and Alistair McCaw from Safe Roads had briefed the Board on the approved project State Highway Two Waihi to Omokoroa Safety Improvements 2018 - 2023.

Between 2006 and 2015, 21 people had lost their lives and 61 had been seriously injured along this stretch of rural highway. Most of these resulted from head-on and run off road crashes. This stretch of road had also been rated the 14th worst corridor in New Zealand in terms of the frequency of fatal and serious crashes. This stretch of road was currently rated a 2-star road under the KiwiRAP national road safety risk rating system, with 1-star being the lowest and 5-star being the highest. To serve its current function State Highway Two should be a 3-star rating or above. The immediate priority was to make this a safer stretch of road as soon as possible to reduce deaths and serious injuries and so everyone could enjoy safer journeys.

This project would improve road and roadside safety on State Highway Two, between Waihi and Omokoroa. Improved safety features may include roadside and median barriers, extra wide centre-line, wide sealed roadside shoulder, rumble strips, improved signage, intersection upgrades and speed management.

The project had begun with work between Waihi and Trigg Road, and would proceed in sections, through to Omokoroa intersection, over the next five years.

Safe Roads team members had advised that they would meet with the Community Board regularly for an update on the safety improvement works.

K15.2.5 **Diggelmann Toilets - Story Board**

The Board was advised that the story board giving detail about life in a Bushman's Shanty during the kauri milling days was completed and ready for printing and installation next to the new Diggelmann Toilets. The quotes prices received were outlined as follows:

| | |
|--|--------------|
| Quote for printing on ACM from 1 st Signs in Katikati | 148.00 + GST |
| Quote for frame and installation Katikati Mens Shed | 400.00 |

Resolved Councillor Williams / Member Gibbs

THAT the Katikati Community Board approve funding up to of \$600.00 for the development and installation of 'The Bushman's Shanty' storyboard located at Diggelmann Park funded from the Katikati Community Board Reserve Account.

K15.2.6 **Katikati Taiao Community-Led Development Partnership with Department of Internal Affairs**

After working together for 18 months, Katikati Taiao, on behalf of the Katikati community, and the Department of Internal Affairs, were having a community celebration to witness the signing of the Partnering Agreement between them, in the Community-led Development Programme. The celebration would be held on Saturday 1 September 2018 from 1.00pm at

The Centre. Pātuki Manawa, Katikati Town Centre followed by afternoon tea.

K15.2.7 **Kotahi Lane Parking Sign**

The Board had earlier advised that they wished to improve the visibility of the Kotahi Lane carpark at the northern end of the service lane with better parking [P] indication signage on State Highway Two. After some discussion and earlier onsite observations, it had been agreed a double sided universal parking sign with an arrow, on the northern side of State Highway Two opposite the Kotahi Lane/ State Highway Two intersection was the most visible option for vehicles travelling on State Highway Two. The cost of the signage purchase and installation would be \$1,104.00.

Resolved: Members Hobbs / Gibbs

That the Katikati Community Board approve funding of \$1,104.00 for the installation of parking [P] signage to be located on the northern side of State Highway Two opposite the Kotahi Lane/State Highway Two intersection funded from the Katikati Community Roading Account.

K15.2.8 **Kotahi Lane Car Park**

A. Kotahi Lane Car Park Improvements

The Board would like to receive an overall comprehensive plan with costings for improvements to the Kotahi Lane car park, identifying required levelling, drainage, sealing and marking. The Board asked if a plan could be made available for a forthcoming workshop for further consideration along with an updated Community Roading Budget.

It was imperative that the Kotahi Lane car park be improved as much as possible in the meantime, filling in the pot holes, levelling and spreading some gravel as part of general maintenance. It was also suggested that the cherry trees on the boundary of the car park be rationalised to enable improved delineated parking spaces to be clearly identified.

B. Accessway between Western Bay Museum and Private Commercial Property to Kotahi Lane

The Board would like a report on the feasibility of altering the flow of traffic out of Kotahi Lane. Some people had reported concerns about the dangers of turning right out of the service lane onto State Highway Two late in the day when there were high traffic volumes and limited visibility.

A suggestion had been made to alter the left hand turn entry to the one-way access to a one-way out to improve the safety of Kotahi Lane users as the nearby pedestrian lights could create a semi-controlled

intersection with State Highway Two. Altering the flow of traffic out of the access way, may result in the parking behind the commercial premises in Kotahi Lane being better used.

The Deputy Chief Executive Officer advised that the Roding Engineer (East/West) would be requested to investigate the suggestions giving consideration to the current agreement for use of the service lane by current land/retail premise owners and the installation of a 'yellow safety hatch' area at the exit point onto the state highway before the pedestrian crossing. Subject to the feasibility report, a trial of the proposed traffic flow would be widely notified before being implemented.

Resolved: Members Hobbs / Warren

THAT the Katikati Community Board Chairperson's Report dated 15 August 2018 be received.

K15.3

Councillor's Report

The Board considered a report from Councillor Williams dated 14 August 2018 as circulated with the agenda.

Katikati / Waihi Beach Reserve Management Plan

Council would consider submissions relating to the Katikati/Waihi Beach Reserve Management Plan at a workshop to be held on 27 September 2018. There may be some specific items arising from the submissions that could be referred to the Annual Plan process for consideration in the 2019/2020 financial year.

Representation Review

Board members noted that many members of the public had difficulty understanding and writing a submission on something they did not understand. It was important for people to understand that Council was not saying no to representation but was trying to achieve overall better community representation. Submission to the review process closed on 24 August with hearings to take place on Monday 3 September.

Council would then undertake deliberations on the review on 20 September. The final proposal would be publicly notified on 2 October and any appeals or objections between this time up to 2 November would be referred to the Local Government Commission. A decision by the Commission on the representation proposal would be announced by 10 April 2019.

Review of Reserves and Facilities Bylaw - Horse Riding on Beach at Tuapiro

The proposed Tuapiro Point Horse Riding Ban had instigated 597 submissions. The Policy Committee would consider these submissions on the 27 September 2018 where decisions would be made on the proposed changes to the bylaw. This would then be reported to the next available Council meeting when the final bylaw would be adopted.

Resolved: Councillors Williams / Mackay

THAT the report from Councillor Williams dated 14 August 2018 be received.

K15.4 Infrastructure Services Report Katikati - August 2018

The Board considered a report from the Deputy Chief Executive dated 14 August 2018 as circulated with the agenda.

K15.4.1 Bird Walk Erosion - Minute Action Sheet reference K8 16 3.4

The Board was advised that Council staff had met with the owner of the adjoining wetland to discuss erosion issues. A meeting with Board Members, Uretara Estuary Managers Group members, Western Bay of Plenty District Council and Bay of Plenty Regional Council staff to consider best options for the future management of erosion concerns along the Bird Walk pathway was being arranged.

K15.4.2 Kotahi Lane Car Park - Minute Action Sheet Reference K13 18 4.2

The Board received a costing for a 2.1m x 1.0m signboard for the Kotahi Lane car park and requested that the sign be installed as soon as possible.

Resolved: Councillors Williams / Mackay

THAT the Kotahi Lane Car Park - Western Bay signage be installed as soon as possible with the cost of \$1,035.00 funded from the Katikati Community Board Roading Account.

K15.4.3 Security Lighting for the Diggleman Park Toilet Block - Minute Action Sheet Reference K10 18 2.7

The Board was advised that the Reserves and Facilities Team Leader Operations had arranged a meeting with the Chairperson regarding options for security lighting at the Digglemann Park Toilet Block.

Resolved: Members Hobbs / Gibbs

THAT the Deputy Chief Executive report dated 14 August 2018 and titled Infrastructure Services Report Katikati - August 2018 be received.

K15.5 **Financial Report Katikati - July 2018**

The Board considered a report from the Management Accountant dated 7 August 2018 as circulated with the agenda.

K15.5.1 **Western Bay Heritage Museum Rating Status**

The Chief Finance Officer informed the Board that legal advice had confirmed that under the Local Government Rating Act, the Western Bay Heritage Museum was a non rateable entity (as a Council service on council land) and therefore would not be charged rates.

K15.5.2 **Town Centre Development Fund**

The Board requested an update on the balance of the Katikati Town Centre Development Fund.

Resolved: Councillor Mackay / Member Hobbs

THAT the Management Accountant's report dated 7 August 2018 and titled Financial Report Katikati - July 2018 be received.

K15.6 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of September and October 2018.

Resolved: Member Hobbs / Councillor Williams

THAT the schedule of meetings for September and October 2018 be received.

The meeting concluded at 8.28pm.

Confirmed as a true and correct record.

J Hobbs
Chairperson
Katikati Community Board

Date

K15