

Western Bay of Plenty District Council

Minutes of Meeting No. K14 of the Katikati Community Board held on 18 July 2018 in the Katikati Library and Service Centre commencing at 7.00pm

Present

Members J Hobbs (Chairperson), B Gibbs (Deputy Chairperson), N Mayo and B Warren and Councillors P Mackay and M Williams

In Attendance

E Holtsbaum (Group Manager Technology, Customer and Community Services), S Harvey (Roading Engineer (East/West) and A Alty (Democracy Advisor)

Others

16 members of the public and others as named in the minutes.

Public Forum

Resolved: Member Hobbs / Councillor Mackay

THAT the meeting adjourn for the purpose of holding a public forum.

Representative of Recreational Horse Riders

Sara Elliott-Warren spoke to the Board about the proposed changes to the bylaw provision that currently allowed horses on Tuapiro Point.

Ms Elliott-Warren made an impassioned plea for the recreational activity of horse riding at Tuapiro Point to remain in place. Horse riding at Tuapiro Point was a recreational activity that involved family participation for locals and visitors to the district.

Proponents for the ban on horse riding stated that horses damaged the sand dunes, horse poo fouled the shore and damaged kaimoana, car parking by riders with horse floats caused congestion in the immediate access ways to the beach, and people were frightened of horses.

Ms Elliott-Warren stated:

- Horse riding was an activity that was a way of life and very much available to mainstream rural New Zealanders.
- Riders were able to use TECT Park but the area did not have any cell phone coverage and was not a viable options for families to travel to and from with ease.
- Tuapiro Point was a safe and accessible area for all horse riders.

There had been many submissions to the review and the recreation horse riders would like to work with Council and iwi to come to a middle ground that provided a solution to the concerns raised in the bylaw review for all concerned.

The Chairperson thanked Ms Elliott-Warren for her address and noted that the Board had made comment within their submission to the Katikati/Waihi Beach Reserve Management Plan Review that "they would like to see an agreement reached between the parties involved that created the widest area of public benefit and was evidence based."

Katikati Taiao - Community Research

Tessa McKenzie introduced herself and advised the Board that she would head the research project to be undertaken by Katikati Taiao. The aim of the research project was to gather information throughout the community that would enable positive direction for Katikati to build on being a connected and resilient community.

Ms McKenzie asked the elected members of the Board to advise their own networks and contacts about the research project and assist in bringing the community connections together.

The Chairperson advised that she had the contact details for the community lead research project and was happy to be a contact person for the duration of the research.

Building Consent Costs

Heather and Alex Wills spoke to the Board about their personal experience and impact of the increase in building consent costs that had directly affected them in their proposal to improve an existing dwelling to the required standard. The increase in building consent costs had been so great that they were now in a position where they could not progress any of the proposed plans for their dwelling alteration and improvement.

Councillor Williams offered to meet with the speakers to clarify specific concerns and the items highlighted.

Resolved: Members Hobbs / Warren

THAT the meeting be re-convened in formal session at 7.27pm.

K14.1

Presentation: Abbeyfield Project - Katikati Abbeyfield Steering Committee

The Board considered a presentation from Ineke Riley from the Katikati Abbeyfield Steering Committee who gave a presentation to the Board.

Ineke Riley introduced herself and spoke about the Abbeyfield House organisation, which had been operating in New Zealand for fourteen years. She noted the following:

- There were fourteen Abbeyfield Housing facilities throughout New Zealand.
- The concept of a housing development providing individual units with shared living facilities similar to a flatting situation for people who are 65 years and older.
- The concept offered warm supportive family-style independent lifestyle for elder residents with communal lounge, dining room, kitchen and laundry facilities, staffed by a housekeeper/cook who prepares two main meals a day.
- Volunteers committed time to the resident members assisting in daily independent self-management and involvement with fellow residents and the wider community.
- The concept was run as a not for profit trust organisation involving volunteers in setting up and managing houses where the residents pay their share of costs.
- Each resident had their own room and each complex had its own housekeeper to look after the house and residents.
- The houses become focal points of goodwill and friendly contact within the local community. Abbeyfield rents were kept below the amount available from National Superannuation plus the accommodation supplement (which may be available to some applicants).
- There was no capital contribution required and residents paid a fortnightly rent.

Abbeyfield House was keen to expand and a group of people based in Katikati were currently looking at securing the development of the concept in Katikati. There was a recognised need across the district and Katikati township was seen as an ideal location, with a developing town centre and vibrant community. Securing land and supporters were the first steps that needed to be taken and interested persons were welcome to join the volunteer group at this time. Some other Councils throughout New Zealand had assisted the Abbeyfield concept by gifting land, agreeing to the abatement of development fees and providing some minimal land lease arrangements.

The Chairperson thanked Mrs Riley for her presentation and wished the Katikati Abbeyfield Steering Committee well in the future.

Resolved: Councillor Mackay / Member Gibbs

THAT the presentation from the Katikati Abbeyfield Steering Committee representative Ineke Riley be received.

K14.2 **Minutes of Meeting No. K13 of the Katikati Community Board Held on 6 June 2018**

The Board considered the minutes of K13 of the Katikati Community Board held on 6 June 2018 as circulated with the agenda.

Resolved: Members Hobbs / Mayo

THAT the minutes of meeting no. K13 of the Katikati Community Board held on 6 June 2018 as circulated with the agenda, be confirmed as a true and accurate record.

K14.3 **Representation Review Update**

The Board considered a report from the Customer Relationships Manager dated 4 July 2018 as circulated with the agenda.

K14.4 **Representation Review Update**

The Board considered a report from the Customer Relationships Manager dated 4 July 2018 as circulated with the agenda.

The Group Manager Technology, Community and Customer Services summarised the process outlined in the report advising the following:

- Every six years Western Bay of Plenty District Council reviewed the way its communities were represented.
- Council had been talking with Western Bay communities to get a feel of how our diverse District could be better represented.
- The Representation Review had three decision-making components: Electoral System, Māori Wards and Representation Arrangements.
- August 2017 Council adopted a resolution to maintain the status quo (First Past the Post).
- November 2017 Council passed a resolution to establish Māori Wards
- February 2018 More than five percent of electors demanded a poll to decide the final outcome of Māori Wards.
- March – April 2018 Informal public engagement was undertaken asking people to identify their communities of interest and comment on our current representation arrangement.
- May 2018 The result of a poll was that that Māori Wards would not be established for the Western Bay for at least the 2019 and 2022 elections.
- July 2018 Council passed a resolution to adopt the initial proposal for the 2019 and 2022 local elections:
 - Retaining 11 councillors elected from three wards, plus the Mayor elected District-wide.
 - Replacing our five community boards with three community committees, aligned to the three ward boundaries.
 - Make a slight boundary adjustment that involves the boundary between the Katikati-Waihi Beach and Kaimai wards.

- Disestablish five current community boards and establish three community committees.

It was envisaged that the three ward community committees would include the elected ward councillors with representatives from the community appointed by a Council process from candidates nominated by the community.

- Community committees would allow residents and ratepayers to have a greater voice in determining the needs of their community and assist Council in its responsibilities to the community and the district.
- Respective community committees would have a key role to partner with communities of interest (as identified via community feedback and by councillors during workshops) and citizens to act as a liaison point with council.

The terms of reference for each community committee would cover:

- Membership
- Tenure – generally three years to match the election cycle
- Delegations
- Meeting schedules
- Voting arrangements
- Work programme

The Group Manager, Customer Services and Information Technology noted that the population dynamic of the Western Bay district had greatly changed and grown since the district community boards were first formed in 1989. Our current community boards represent just 58 percent of our District's resident electors. This equated to; 100% representation for Waihi Beach-Katikati ward, 20% representation for Kaimai ward and 67% representation for Maketu-Te Puke ward. Residents were more mobile and they moved between communities while they 'live, work and play'. Many people lived in one community and worked in another.

The Board was advised that the community committee would be representative of all communities of interest. Specific sub-committees would be able to be formed for specific community projects bringing in qualified people with specific expertise from those who live in the community for a community/ward project.

The Board was clear that:

- In regard to the consideration in defining our community, and ensuring that there was fair representation across our community they were supportive of the proposal.
- It was important that there was a balance of those representing the community had the necessary skill base and complimentary expertise to work in a collaborative approach at community and Council level.
- The ability to have engagement without the formal structures and limitations of a community board model was very positive.

Community events would be held from 24 July to 24 August to allow for community engagement and conversations about the representation review.

Resolved: Member Hobbs / Councillor Williams

THAT the report from Customer Relationships Manager dated 4 July 2018 and titled Representation Review Update be received.

K14.5 **Chairperson's Report**

The Board considered a report from the Chairperson dated 9 July 2018 as circulated with the agenda.

K14.5.1 **CCTV Placement at Katikati**

This item was 'left on the table' from the last Board meeting after clarification was sought about the total costs for the installation of the camera systems original requested in April 2017. The Board would consider the installment of a CCTV camera system in the future as required.

Resolved: Member Hobbs / Councillor Williams

1. *THAT the Katikati Community Board rescind the Katikati Community Board recommendation K4.7.2 (April 2017) CCTV Placement at Katikati as outlined below:*

That the Katikati Community Board confirm the allocation of up to \$16,500 funded from the Katikati Community Board Reserve Account for the purchase and installation of seven close circuit TV recording cameras linked to the existing Council and Community Board CCTV network at the following locations:

- *Beach Road and Park Road roundabout*
- *Moore Park Skate Park*
- *George Vesey Stewart Reserve - in the vicinity of the scout den corner of the carpark*

2. *THAT the Katikati Community Board consider other security options as discussed with the Council approved CCTV provider at a Katikati Community Board Workshop held on 18 May 2018 and bring a further recommendation to the table at a later date.*

3. *THAT the Katikati Community Board obtain information and advice on costings for a portable CCTV Unit from the approved provider, which may be an alternative option.*

K14.5.2 **Katikati Arts Junction**

The Board was supportive of a request from the Katikati Arts Junction for seed funding to assist with the development of the old Library building to become the base for the Katikati Arts Collective.

Resolved: Member Hobbs / Councillor Mackay

That the Katikati Community Board allocated funding for the Katikati Arts Collective venture (as seed funding for the development of the old Katikati library) of \$15,000 funded from the Katikati Community Board Reserve account subject to the usual accountabilities being met.

K14.5.3

Katikati/Waihi Beach Reserves Management Plan Review

The Chairperson thanked all Board members for their contribution to the Katikati/Waihi Beach Reserves Management Plan Review. Verbal submissions to the review would be heard at Waihi Beach on 19 July 2018.

Resolved: Members Hobbs / Warren

THAT the Katikati Community Board Chairperson's Report dated 9 July 2018 be received.

K14.6

Councillor's Report

The Board considered a report from Councillor Mackay dated 9 July 2018 as circulated with the agenda.

Katikati/Waihi Beach Reserve Management Plan

Submitters to the Katikati/Waihi Beach Reserve Management Review would have the opportunity to speak to their submission at a community event scheduled for 19 July 2018, at the Waihi Beach Community Centre.

Changes To The Bylaw That Currently Allows Horses On Tuapiro Point

The Board was advised that a change was proposed to the provisions that currently allow horses to be ridden on Tuapiro Point. Local hapu had requested changes to the current bylaw due to people breaking the rules and high volumes of horse riders. Horse riding on the Tuapiro beach caused degradation and contamination to a customary food gathering area and the significant cultural and ecological values at Tuapiro Point needed to be protected.

The Board was advised that hearings for the bylaw change would take place on Monday 6 August 2018 at St Paul's Presbyterian Church Hall 1 Mulgan Street, Katikati.

Resolved: Councillor Mackay / Member Gibbs

THAT the report from Councillor Mackay dated 9 July 2018 be received.

K14.7

Community Board Grant Application - July 2018

The Board considered a report from the Democracy Advisor dated 4 July 2018 as circulated with the agenda.

The Board advised that they wished to receive and consider Community Board Applications on a six monthly basis (in October and May) during each financial year.

The Katikati La Leche League would be advised that the application would be held over until October 2018 for further consideration, with other grant applications that may be received up to this period.

Prior to the October and May Community Board meetings an advertisement would be placed in the Katikati Advertiser calling for applications for the Katikati Community Board Grants to be submitted to the Board for consideration.

Resolved: Member Hobbs / Councillor Mackay

- 1. THAT the report from the Democracy Advisor dated 4 July 2018 and titled Community Board Grant Applications July 2018 be received.*

K14.8

Infrastructure Services Report Katikati - July 2018

The Board considered a report from the Deputy Chief Executive dated 26 June 2018 as circulated with the agenda.

K14.8.1

Katikati Recycling Centre

Board members noted that the extended hours at the Katikati Recycling Centre had been well received by Katikati residents.

K14.8.2

Kauri Point Jetty

The Board was advised that a decision on the access road would be sought at the Operations and Monitoring Committee on 2 August 2018. The decision would determine the outcome for the public toilet and car park requirements.

K14.8.3

New Katikati Library

The new Katikati Library would be officially opened on Thursday 21 August 2018.

K14.8.4

Katikati Community Roding Budget

The Board reviewed the Community Roding Budget Status noting the following amendments:

Remove

Street Tree Planting	\$10,000	Completed
Flag Track System K21.7	\$17,116	Completed

Include:

Henry Road Footpath Option 2	\$135,000	2.5m footpath with K&C
Beach Road Footpath Option 2	\$367,000	2.5m footpath

Remove:

Henry Road Footpath Option 1	\$110,000	1.5m footpath with K&C
Beach Road Footpath Option 1	\$287,000	1.5m footpath

The amended Katikati Community Roding Budget would be presented to the next meeting of the Community Board for confirmation of priorities for the 2018/19 year.

K14.8.5

Car Parking Behind Retail Premises Along Kotahi Lane - Minute Action Reference K13 18.4.3

It was suggested that the installation of half round posts to indicate parking spaces along Kotahi Lane (behind the retail premises) be undertaken by volunteers as part of a community project.

The half round posts would give a clear indication of parking spaces available and discourage haphazard parking and ultimately result in more parking spaces being available.

The placement of the half round posts would need a flat surface, and there were many large tree roots protruding over the surface area that would need to be removed to give improvements to the surface.

The Board asked that the Roding Engineer (East/West) investigate the most practical and timely options to improve the surface of parking area.

K14.8.6

Kotahi Lane Car Park Signage - Minute Action Reference K13 18 4.2

The Roding Engineer (East/West) advised that New Zealand Transport Agency had reviewed the sight distances (on the State Highway approaches to Kotahi Lane) as appropriate for a 50km/h area and had agreed to allow a sign indicating car parking to be erected at the Kotahi Lane Car Park location.

K14.8.7 **Traffic and Parking Bylaw**

The Board would re-look at traffic and parking options for Park Road and other areas throughout Katikati when the annual Traffic and Parking Bylaw was presented for consideration later in the year.

Resolved: Councillor Williams / Member Gibbs

THAT the Deputy Chief Executive report dated 26 June 2018 and titled Infrastructure Services Report Katikati - July 2018 be received.

K14.9 **Draft Financial Report Katikati - June 2018**

The Board considered a report from the Management Accountant dated 2 July 2018 as circulated with the agenda.

Resolved: Councillor Mackay / Member Hobbs

THAT the Management Accountant's report dated 2 July 2018 and titled Financial Report Katikati - June 2018 be received.

K14.10 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of August and September 2018.

Resolved: Members Hobbs / Mayo

THAT the schedule of meetings for August and September 2018 be received.

The meeting concluded at 9.05pm.

Confirmed as a true and correct record.

J Hobbs
Chairperson
Katikati Community Board

Date