

Western Bay of Plenty District Council

Minutes of Meeting No. K13 of the Katikati Community Board held on 6 June 2018 in the Katikati Library and Service Centre commencing at 7.00pm

Present

Members J Hobbs (Chairperson), B Gibbs (Deputy Chairperson), N Mayo and B Warren and Councillors P Mackay and M Williams

In Attendance

K Perumal (Chief Finance Officer) and A Alty (Democracy Advisor)

Others

Nine members of the public.

Public Forum

Resolved: Members Gibbs / Mayo

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson invited the advised speakers and other attending members of the public to take part in the Public Forum.

Abbeyfield House Trust Project

Elizabeth and Bill Rae introduced themselves and spoke about the Abbeyfield House organisation, which had been operating in New Zealand for fourteen years. The following points were noted:

- There were numerous Abbeyfield Housing facilities throughout New Zealand.
- The concept of an Abbeyfield housing development provided individual units with shared living facilities similar to a flatting situation for people who were 65 years and older.
- The concept offered a warm supportive family-style independent lifestyle for elder residents with communal lounge, dining room, kitchen and laundry facilities, staffed by a housekeeper/cook who prepared two main meals a day.

- Volunteers committed time to the resident members assisting in daily independent self-management and involvement with fellow residents and the wider community.

The concept was run as a not for profit trust organisation involving volunteers in setting up and managing houses where the residents pay their share of costs. Each resident had their own room and each complex had its own housekeeper to look after the house and residents. The houses become focal points of goodwill and friendly contact within the local community. Abbeyfield rents were kept below the amount available from National Superannuation plus the accommodation supplement (which may be available to some applicants). There was no capital contribution required and residents paid a fortnightly rent.

An interest group of ten Katikati based people had been formed and securing land and supporters were the first steps that needed to be taken at this point. Interested persons were welcome to join the volunteer group at this time. The group was aware that there was a lot of fund raising to be undertaken to see the project aspirations project.

Substandard Footpaths in the Katikati Town Centre

Jacqui Knight from Katch Katikati stated that it was time to give serious thought to upgrading the footpaths in the Katikati town centre and beautifying the main street. The standard of the current footpaths were very poor, the paths were uneven and broken, made from varying materials, roughly patched and dirty.

The Board noted that they had contributed to footpath renovation work a few years ago but this had been piecemeal and not of a good standard.

The Katikati Town Centre Plan showed proposed paving footpaths in the town centre to tie in with the development of a pedestrian boulevard also linking to the War Memorial Hall Precinct, The centre (the new Katikati Library and Community Hub) and the parking area.

Jim Davison also spoke on the same topic requesting that the footpaths be improved. He stated that many small towns in New Zealand had beautiful town entrance and exit ways and inviting main street roadways. The footpaths in the Katikati main street were shoddy, uneven and a dirty rough patchwork of varying materials and construction standards.

The white bridge on the northern side of the main highway into town had rotten wood with nails sticking out and was in an appalling state as the entrance to our town.

Board members noted that until the release of the Government Policy Strategy (GPS) relating to nation wide roading priorities, no decision relating to any upgrade work in the main street of Katikati was proposed. If the proposed bypass upgrade work was to be undertaken within three years then it was better to hold off with any piecemeal footpath improvements. If the New Zealand Transport Agency work was programmed to be undertaken over a longer waiting period (say over six years) then a tidy up of the footpaths should be undertaken.

If cobblestone footpaths were put down and then had to be taken up again as part of the main road upgrade work - then ratepayers would question the wisdom of such incurred costs knowing the upgrade was coming.

The Board agreed with the sentiments raised but until the result of the Government Policy Strategy relating to roading priorities was known any immediate town centre footpath improvements would not be considered.

It was asked who checked the work undertaken on footpaths by private service contractors (i.e. telecom and power workers) to ensure the required levels of service and reinstatement were met. Any substandard reinstatement work should never be accepted. The Deputy Chief Executive would be asked to provide comment to this question.

Katikati Community Patrol

Tracey Body and Natalie McCord from the Katikati Community Patrol introduced themselves, advised that long serving member Shirley Vincent had recently left the patrol, and moved away from Katikati. The new Chairperson of the Katikati Community Patrol was Ivan Parish and the patrol currently had 31 volunteer members and undertook three patrols a week.

The Board thanked the members for their introduction and their commitment to their community.

Resolved: Member Hobbs / Councillor Williams

THAT the meeting be re-convened in formal session at 7.26pm.

K13.1 Presentation: Katikati Taio

At this point in the meeting, the Chairperson vacated the Chair and spoke to a presentation from Katikati Taio. As a representative of Katikati Taio Jenny Hobbs advised that Katikati Taio and the Department of Internal Affairs (DIA) were entering a five-year funding and support relationship to be known as a Community-led Development Partnership. The Community Led Principles encompassed:

1. Shared local visions drive actions and change
2. Using existing strengths and assets
3. Many people, groups and sectors working together
4. Building diverse and collaborative local leadership
5. Working adaptively, learning informs planning and action.

The partnership was a significant opportunity for the Katikati community to access expertise with the help of DIA research and support for the proposed research projects to be undertaken in Katikati. The partnership agreement was for five years commencing on the signing by both parties. It was expected that the relationship would evolve and commit to an annual review of the relationship and associated processes.

Resolved: Councillor Mackay / Member Gibbs

THAT the update presentation from Katikati Taio be received.

K13.2 **Minutes of Meeting No. K12 of the Katikati Community Board held on 2 May 2018**

The Board considered the minutes of K12 of the Katikati Community Board held on 2 May 2018 as circulated with the agenda.

Resolved: Members Hobbs / Warren

THAT the minutes of meeting no. K12 of the Katikati Community Board held on 2 May 2018 as circulated with the agenda, be confirmed as a true and accurate record with the following amendment:

*Page 8 - Haiku Path Walkway and Mobility Crossing Access
Amend surname Kristofferson to read Christopherson*

K13.3 **Council Decisions on Board Recommendations - May 2018**

K13.3.1 **Naming of the Katikati New Library and Community Space**

The Board considered a report from the Democracy Advisor dated 17 May 2018 as circulated with the agenda.

Resolved: Member Gibbs / Councillor Williams

THAT the report of the Democracy Advisor dated 17 May 2018 titled Council Decisions on Board Recommendations - May 2018 in regard to naming the new Katikati Library and Community Hub Complex as 'The Centre' and that the name Pātuki Manawa' (meaning the beating heart) be adopted for reference to new Library/Community Hub and Town Centre.

K13.3.2 **Options to Change Unformed Thompsons Track to Recreation Reserve**

The Board considered a report from the Democracy Advisor dated 17 May 2018 as circulated with the agenda.

It was noted in the Minute Action reference to this item that initial discussions would be held with Matamata-Piako District Council, Department of Conservation and Tangata Whenua to ascertain their views prior to engaging with the adjoining landowners and the public.

While it was stated that the detailed investigation was expected to take some months, Board members were keen to see that the process was not put on the 'back burner'. It was also suggested that rather than changing the whole of the unformed Thompsons Track it might be more appropriate to stop a section of the track for recreation reserve use.

Resolved: Councillor Mackay / Member Hobbs

THAT the report of the Democracy Advisor dated 17 May 2018 titled Council Decision on Board Recommendations - May 2018 in regard to Options to Change Unformed Thompsons Track to Recreation Reserve be received.

K13.4 **Naming of the Katikati New Library and Community Space**

The Board considered a report from the Chairperson dated 21 May 2018 as circulated with the agenda.

K13.4.1 **CCTV Placement at Katikati**

The Board had met with a representative of the approved security systems provider on Friday 18 May 2018 for a workshop and discussed the amended pricing for the installation of seven close circuit cameras. As at May 2018, the installation of the seven requested cameras had not been undertaken and a new price that included costings for the installation of the required wiring/ground works not shown in the original quote had now been received.

The Board noted that they had recommended an increase in their Long Term Operating Cost budget for Security to be \$6,500 for the period 2019 to 2028.

During discussion relating to this item, it was clear that there was a misunderstanding of the exact costings for the installation of the CCTV cameras. The presented quotes would be investigated by staff and clarification forwarded to Board members for further discussion at the Board's next workshop to be held on Friday 29 June 2018.

Resolved: Members Hobbs / Gibbs

THAT the recommendation relating to CCTV Placement at Katikati be left on the table pending clarification of further information and costings to be discussed at the Boards next workshop.

K13.4.2 **Kotahi Lane Car Park**

The Board had registered dissatisfaction that the Kotahi Lane car park was not meeting requirements in that there was no signage indicating the availability of car parking, and the overall surface was rough and muddy. The area was not being used as a public car park because people did not know of its availability for the purpose of parking.

The Roading Engineer (East/West) advised that he would investigate the installation of signage (to be erected on the existing posts still in place after the removal of the Taylor Bros signage) indicating the availability of

public car parking at Kotahi Lane. He would also provide an update on access and surface improvements to the Kotahi Lane carpark.

The Board wished to see the Kotahi Lane entrance reassessed and moved to enable better access and would discuss this with the Roading Engineer (East/West) when he was next in Katikati.

In the new financial year, when the balance of the Katikati Community Board Community Roading Account had been advised, the Board would consider a commitment to having some metal spread across the parking area.

K13.4.3 **Car Parking Behind Retail Premises Along Kotahi Lane**

A comment was made that if some half-round posts were installed to indicate parking spaces along Kotahi Lane (behind the retail premises) - this would give a clear indication of actual spaces available. This would discourage haphazard parking and ultimately result in more parking spaces being available.

K13.4.4 **Pakeke Lions Club of Katikati - Outdoor Gym Proposal**

At the Katikati Community Board Meeting K12 held on 2 May 2018, Roger Stiles made a presentation on behalf of the Pakeke Lions Club of Katikati relating to the set-up of an outdoor gym in Katikati.

The proposal outlined an initial budget of \$55,000 made up of the following:

Equipment Supply.....	\$33,000
Site excavation	\$2,500
Concrete slab	\$5,000
Equipment set-up	\$2,500
Ancillary paving etc.....	\$5,000
Building consent.....	\$2,000
Contingencies	\$5,000
	\$55,000 (inclusive of GST)

The Pakeke Lions Club of Katikati indicated that they believed they could fund \$20,000 from within the Club and an associate organisation. It had been suggested by the Lions Club, that they believed another \$10,000 from either some charities or by approaching other local services clubs and businesses could be secured.

The Pakeke Lions Club of Katikati sought the Katikati Community Board's approval in principal for the proposal on an agreed suitable site. The Pakeke Lions Club would bring back firm details to the Board along with costs and responsibilities for the project as the proposal progressed.

In working with the Board, the Pakeke Lions Club would like to have specific site defined for the installation of the outdoor gym equipment.

Members of the Board and Pakeke Lions Club would meet with the Reserves and Facilities Manager at Katikati in the near future to discuss the proposal and preferred siting.

Resolved: Members Hobbs / Gibbs

THAT the Katikati Community Board support the proposal for an outdoor gym as put forward by the Pakeke Lions Club of Katikati.

K13.4.5 **Pakeke Lions Club of Katikati - Request for Funding for Hanging Baskets**

The Board received a letter from Ron Boggiss on behalf of the Katikati Pakeke Lions, seeking funding for the refurbishment of the hanging flower baskets that were placed along Katikati Main Street during the summer. Over previous years, funding for the hanging baskets had been allocated from the Katikati Community Board Street Decoration Account.

Resolved: Member Mayo / Councillor Williams

THAT the Katikati Community Board approve the allocation of \$2,000 to the Pakeke Lions Club of Katikati for the upgrade of the Main Street hanging baskets and required water timers, funded from the Katikati Community Board Street Decoration account.

K13.4.6 **Katikati Boating Club**

The Reserves and Facilities Manager has advised that the original application from the Katikati Boating Club to establish a shipping container at MacMillan Reserve had been withdrawn. The Katikati Boating Club was looking at an alternative site at the end of Beach Road on the right hand side of the boat ramp. The Board fully supported the new plan of a container on reserve land on the south side of Beach Road.

The Reserves and Facilities Manager had advised that he was currently coordinating a meeting with the Katikati Boat Club representative, Tangata Whenua and the immediate neighbour of the Beach Road site before completing a report that would be presented to the next Operations and Monitoring Committee to be held on 21 June 2018.

K13.4.7 **Community Engagement Day - Katikati 6 June 4.00pm to 6.30pm**

The Board held their Katikati Community Board Engagement Event immediately prior to the Community Board meeting on Wednesday 6 June 2018 from 4.00pm at the Katikati Memorial Hall.

K13.4.8 Significant Council Processes - Community Engagement**Item for Information - Draft Reserves and Facilities Bylaw 2018 - Have Your Say**

The Board noted that the Western Bay of Plenty District Council was amending its Reserves and Facilities Bylaw 2012 and was seeking views on the proposed changes. Following this review, Council would revoke its Reserves and Facilities Bylaw 2012 and replace this with the Western Bay of Plenty District Council Reserves and Facilities Bylaw 2018.

The purpose of the bylaw was to provide for the orderly management and control of Council reserves and facilities for the benefit and enjoyment of all users of these areas to assist with:

- protecting the public from nuisance,
- protecting promote, and maintain public health and safety, and
- minimising the potential for offensive behavior in public places.

Tuapiro Point

A change was proposed to the provisions that currently allowed horses on Tuapiro Point. The bylaw identified where horses riders may go and required the removal of horse waste to protect significant cultural and ecological values at Tuapiro Point.

It was noted that (as a separate item) the review also provided an opportunity to incorporate Council direction from 2015 on the use of Remotely Piloted Aircraft Systems (including drones) on Council owned land.

Have Your Say

Members of the public were invited to make written comments, suggestions or objections to the draft bylaw. Feedback opened on Monday 14 May and closed on Monday 9 July.

Resolved: Members Gibbs / Hobbs

THAT the Chairperson's Report to the Katikati Community Board for June 2018 be received.

K13.5 Councillor's Report

The Board considered a report from Councillor Williams dated 23 May 2018 as circulated with the agenda.

State Highway Two Update

The Board was advised that Council could only advise what was publicly reported about the Draft Regional Land Transport Plan that would be adopted on 15 June 2018. The Draft Regional Land Transport listing showed the roading priorities for the region being:

1. State Highway Two Northern Link
2. The Omokoroa Interchange
3. Safety treatment measures for the State Highway Northern Link highway between Waihi and Tauranga
4. The Tauriko Interchange
5. The Katikati Bypass

The Government Policy Strategy on Transport giving direction to the New Zealand Transport Agency relating to the national plan for all national state highway works would be announced by the end of August 2018.

Community Matching Fund

Applications to the Community Matching Fund open on 12 June until 12 July 2018 and were available on the Council website.

Long Term Plan - The Final Chapter

Council was now in the final phase of deliberations before adopting the Long Term Plan 2018-2028 on Thursday 28 June 2018.

Animal Shelters

Councillor Williams outlined information relating to the proposed construction for new animal shelters that had been considered at the Operations and Monitoring Committee meeting held on 10 May 2018.

Tender prices received had been extremely high and it had been resolved at the meeting to leave the report on the table while other alternatives were researched.

Draft Reserves and Facilities Bylaw

Feedback to the Draft Reserves and Facilities Bylaw opened on 14 May and closed on 9 July 2018.

It was important for the Board give consideration to aspects of Reserves and Facilities Bylaw and a suitable time to meet and discuss further would be advised to Board Members.

Update on Tauriko West

The Western Bay of Plenty District Council and Tauranga City Council hold a joint Memorandum of Understanding in regard to the future boundary alteration process relating to Tauriko West. Our Council was continuing to work in partnership with Tauranga City Council to achieve urban development for the Tauriko West Urban Growth Area.

Resolved: Councillors Williams / Mackay

THAT the report from Councillor Williams dated 23 May 2018 be received.

K13.6 New Library Project Update - May 2018

The Board considered a report from the Customer Relationships Manager dated 28 May 2018 as circulated with the agenda.

Resolved: Members Hobbs / Gibbs

THAT the Customer Relationships Manager report dated 16 April 2018 and titled New Library Project Update be received.

K13.6.1 New Library Project - Funding for Furniture for Community Hub

The Board received advice that library shelving and furniture had been ordered with the exclusion of furniture for the Community Hub valued at \$18,172.00. After discussion the Board was happy to recommend funding for the required amount to secure furniture for the Community Hub subject to sighting the quotes for the proposed furniture.

The Board was advised that the Community Hub was a facility that would be available for community use. It was also noted that funding for external seating (x 6) was still sought and it was suggested that the local Lions Club might wish to assist in contributing towards the seating as a community project.

Resolved: Councillor Mackay / Member Gibbs

THAT the Katikati Community Board allocate funding of \$18,172.00 + GST from the Katikati Community Board Reserve Fund for the purchase of furniture required for the meeting spaces within the Katikati Community Hub.

K13.6.2 New Library Project - Wiring for Civil Defence / Emergency Utilities

Councillor Mackay advised that he had received an inquiry relating to the provision of an external power plug, so that in an emergency, essential

sections of the Council building could be “powered up” by generator. He asked for assurance that this had been provided.

The Board was advised that there would be the availability of an electrical point for connecting a generator for both the library and community hub in an emergency situation.

K13.7 Infrastructure Services Report Katikati - June 2018

The Board considered a report from the Deputy Chief Executive dated 10 May 2018 as circulated with the agenda.

K13.7.1 Kauri Point Jetty

The Board felt that there needed to be more communication in regard to the long term implications of the proposed jetty repairs and the implications of the recent landslips that affected the vehicle access to the jetty. The Board wished to receive update report on this item in future Infrastructure Services Report.

K13.7.2 Katikati Wastewater Treatment Plant Resource Consent Renewal

The Board noted that the working group of Tangata Whenua, Councillors and Community Board representatives had met on a regular basis to assess various options relating to the discharge of treated wastewater.

K13.7.3 Bird Walk Erosion - Minute Action Sheet Reference K817 3.4

In relation to an email update (2 May 2018) from the Reserves and Facilities Manager the Community Board was advised of the current situation of the culvert and erosion issues on the Katikati Bird Walk. Staff had subsequently prepared an internal submission to the 2018/2028 Long Term Plan for \$75,000 to be budgeted to obtain the required consents and to install two culverts.

The Board required clarification of what was now proposed to manage the Bird Walk erosion, as the installation of two culverts had not been previously discussed.

K13.7.4 Proposed Development of Moore Park

The Board asked that regular updates on the development of Moore Park be reported in the Infrastructure Service Report as a Minute Action Sheet Update.

Resolved: Members Hobbs / Warren

THAT the Deputy Chief Executive Officer's Report dated 10 May 2018 and titled Infrastructure Services Report Katikati June 2018 be received.

K13.8 **Financial Report Katikati - April 2018**

THAT the Management Accountant's report dated 15 May 2018 and titled "Financial Report Katikati - April 2018" be received.

K13.9 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of June and July 2018.

Resolved: Councillor Williams / Member Mayo.

THAT the schedule of meetings for June and July 2018 be received.

The meeting concluded at 8.57pm.

Confirmed as a true and correct record.

J Hobbs
Chairperson
Katikati Community Board

Date

K13