

Western Bay of Plenty District Council

Minutes of Meeting No. K12 of the Katikati Community Board held on 2 May 2018 in the Katikati Library and Service Centre commencing at 7.00pm

Present

Members J Hobbs (Chairperson), B Gibbs (Deputy Chairperson), N Mayo and B Warren and Councillors P Mackay and M Williams

In Attendance

E Holtsbaum (Group Manager Technology, Customer and Community Services), S Harvey Roothing Engineer (East/West) and A Alty (Democracy Advisor)

Others

Councillor D Marshall and 12 members of the public.

Public Forum

Resolved: Member Hobbs / Councillor Mackay

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson invited the advised speakers and any other attending members of the public to take part in the Public Forum.

The Pakeke Lions Club of Katikati - Outdoor Gym Proposal

Roger Stiles spoke to a proposal put forward by the Pakeke Lions Club of Katikati for the installation of outdoor gymnasium facilities at suggested points in Katikati.

The Board welcomed the initiative of the Pakeke Lions Club, and the Chairperson advised that the item would be in her report to the next Board meeting on 6 June 2018, which would include comment from the Reserves and Facilities Manager.

Mr Stiles advised that he was aware of the Community Matching Fund application process that was open from 12 June to 12 July 2018.

Application for Mural Town and Museum Tourist Signage on State Highway Two

Jacqui Knight advised the Board that Katch Katikati and the Western Bay Museum had made another application to the New Zealand Transport Agency for tourist signage relating to Katikati Mural Town and the Western Bay Museum. The application had been made in accordance with the provision of NZ Transport Agency's Traffic Control Devices Manual Part 2: Direction, Service and General Guide Signs, Section 6.0: Tourist Signs.

The signage requested to be installed at various locations was itemised as follows:

Mural Town and Museum 5 km from Katikati -

- One North of Katikati Town on the left side of State Highway Two facing south travelling traffic sited approximately 250m south of the Tuapiro Road intersection.
- One south of Katikati Town opposite and to the north of the Forta Leza Country Inn on the left side of State Highway Two facing north travelling traffic, site approximately 550m south of the Lund Road intersection.

Signs relating to the Museum only were proposed in two location in the northern and southern parts of Katikati town.

Museum 600m on right

- Northern Katikati Town State Highway Two (Waterford Road) roughly opposite the Highfields Drive intersection next to an existing park bench and approximately 120m south-east of Mulgan Street
- South Katikati Town State Highway Two adjacent to Seeka Coolstore and packhouse facility on the left hand side facing north travelling traffic site approximately 100m north of Wharawhara Road intersection - approximately 1.3km from the Museum.

The Board thanked Ms Knight for again furnishing an application for the signage and looked forward to being advised of a successful outcome.

Vegetation Overgrowth on Footpath

Jim Davison asked that a service request be submitted to clear away the overgrown vegetation and rubbish that is blocking the footpath on the Main Road (left hand side going north) from the Kotahi Lane entrance to the Uretara Stream bridge (and up to Highfields Drive as required). Agapanthus and other vegetation was covering at least half of the footpath width, which was now dangerously narrow and very slippery in the wet.

A service request would be initiated for this item.

Haiku Path Walkway and Mobility Crossing Access

Phil Kristofferson spoke to the Board outlining his concern that the Haiku Path/walkway was just over a metre wide - only wide enough for one mobility scooter travelling one way and parts of the pathway were steep and if a mobility scooter user fell, they would fall into the path of traffic.

He highlighted that there were to be many more additional houses planned to be built along the walkway and this would mean more people using the walkway. People were at risk (particularly mobile scooter users) when they had to cross over the main highway.

Mr Kristofferson was advised of the safer crossing route using the Haiku Bridge pathway.

Comment was also made about the untidy state of a vacant commercial premise in the township that should be tidied. Board members advised that while acknowledging the comment, this was private property and there was no authority to compel the owner to clean up the premises.

Resolved: Members Hobbs / Warren

THAT the meeting be re-convened in formal session at 7.25pm

K12.1 **Presentation - Dave Hume Pool Trust**

The Board considered a presentation from Ann Billing and Graeme Thomson from Dave Hume Pool Trust about their proposal for an Indoor Aquatic Centre – Serving Katikati, the Western Bay of Plenty and Beyond.

The presenters outlined the current situation relating to the Dave Hume Pool noting:

- The current pool was built as a collaborative community project in 1973
- The pool was open for 26 weeks of the year.
- The pool was used by Katikati College on an irregular timetable basis - as set up in a historical agreement.
- The length and depth of the pool presented health and safety issues and this impacted on the use of the pool.
- The pool did not meet the current code of compliance for swimming events.
- It would not be cost effective to retrofit the pool to enable improved access for users.

The development and implementation of an indoor aquatic facility would:

- Enable water safety training throughout the year.
- Ensure pool use for all sectors of the community.
- Provide year-round swim coaching.
- Provide year-round access for swimming squads.
- Contribute to tackling health issues in our community including obesity.
- Provide access for special interest and school groups.
- Meet the needs of our increasing ageing population.
- Meet needs as expressed by patrons in a recent survey which overwhelmingly endorse an indoor facility.
- Future proof adequate swimming facilities for the region.
- Create a multi-use facility to cater for a greater sector of our community.
- Enhance local economic development with the running of swimming and multi-sport events.

The Chairperson advised that the Katikati Community Board had registered their support for "the building of an aquatic centre in the Western end of

the district to meet the needs of the growing populations in Waihi Beach, Katikati and Omokoroa”.

The representatives of the Dave Hume Pool Trust thanked the Board for the opportunity to make their presentation to the Board.

Resolved: Members Gibbs / Mayo

THAT the presentation from Dave Hume Pool Representatives be received.

K12.2 **Minutes of Meeting No. K11 of the Katikati Community Board Held on 14 March 2018**

The Board considered the minutes of K11 of the Katikati Community Board held on 14 March 2018 as circulated with the agenda.

Resolved: Councillor Mackay / Member Gibbs

THAT the minutes of meeting no. K11 of the Katikati Community Board held on 14 March 2018 as circulated with the agenda, be confirmed as a true and accurate record.

K12.3 **Chairperson's Report**

The Board considered a report from the Chairperson dated 18 April 2018 as circulated with the agenda.

K12.3.1 **Naming of Katikati New Library and Community Space**

At a meeting chaired by Mayor Webber in February and attended by Councillors Mackay, Marshall and Williams, Community Board Members Hobbs and Gibbs (Mayo and Warren were apologies) and Community Leaders Paula Gaelic, Steve Graveson and Jacqui Knight it was recommended that the name for the new Katikati Library and Community Hub be called The Centre. Subsequently, at a workshop held on 6 April 2018, the Community Board discussed additional naming options for the new facility and chose the Maori name that had already been successfully consulted with the community - Pātuki Manawa. The Board felt this name met the Local Authority Responsibilities for Standards for New Zealand Public Libraries, was generally well received in the Facebook community engagement and was a good fit for the Katikati Town Centre.

Resolved: Member Hobbs / Councillor Williams

- 1. THAT the Katikati Community Board agree that the name of the new Katikati Library and Community Hub complex be 'The Centre' and confirm that the name 'Pātuki Manawa' (meaning the beating heart) be adopted for reference to new Library/Community Hub and Town Centre.*

2. *THAT the Katikati Community Board recommend to Council that Council formally adopt the name of the new Katikati Library and Community Hub complex as 'The Centre' and that the name 'Pātuki Manawa' (meaning the beating heart) be adopted for reference to new Library/Community Hub and Town Centre.*

K18.3.2 **Funding for Kitchen Fit-Out for the New Library**

The Board has agreed to fund the fit-out of the Kitchen in the hub at The Centre. The funding allocation is to be made subject to the Board being satisfied that the project has been rigorously managed, and there is insufficient funds for the kitchen from the original budget. The provision of up to \$30,000 from the Katikati Community Board Reserve Account would assist the completion of the kitchen in the hub of The Centre.

Resolved: Councillor Mackay / Member Mayo

THAT the Katikati Community Board allocate funding up to \$30,000 for the fit-out of the kitchen in the new Katikati Library and Community Hub from the Katikati Community Board Reserve Account, subject to the Board being satisfied that the project budget had been rigorously managed and there were insufficient funds for the kitchen from the original budget.

K12.3.3 **Parking Items**

The Roading Engineer (East/West) advised the Board that there had been some delay in getting the road/parking lines marked (in line with the approved Katikati Parking and Bylaw 2008-2017 Review. The required road marking was now underway and should be completed in the near future.

K12.3.4 **Moore Park - Park and Ride Bus Stop**

The Roading Engineer (East/West) advised that he had been informed of the proposed Moore Park and Ride Bus stop proposal. A flyer for the proposal was being developed to ensure the park and ride options were promoted. The proposed four-hour time limit for parking near the Memorial Hall, would encourage people to use the park and ride facility at Moore Park.

At this stage, the installation of a bus stop at Moore Park was not planned.

K12.3.5 **Diggemann Park Public Toilet Update**

The Board was advised that the public toilet signage was now in place. Board Member Warren questioned the cost of the signage and installation, noting that if this was an example of general contract pricing then the

Board should be questioning why it was so expensive when (in his opinion) the work could have been done at half the price.

The Roading Engineer (East/West) explained that any work for Council had to be undertaken by an approved and certified provider to ensure the work was completed to Council standard, and there were other factors involved such as health and safety and traffic management requirements which had to be considered and all came at a cost.

It was noted that this was a valid point to raise and the Community Board wanted to ensure that they were getting the best value for money.

K12.3.6 **Katikati Long Term Plan Submission**

A copy of the Katikati Community Board 2018-2028 Long Term Plan submission presented to Council by the Chairperson on 19 April 2018 was circulated with the Chairpersons Report.

K12.3.7 **Community Matching Fund**

The Board was advised that the Community Matching Fund would be open for applications from 12 June to 12 July 2018. It was important that community groups were made aware of the opportunity to submit application to the fund.

Resolved: Members Hobbs / Gibbs

THAT the Katikati Community Board Chairperson's Report dated 18 April 2018 be received.

K12.4 **Councillor's Report**

The Board considered a report from Councillor Mackay dated 17 April 2018 as circulated with the agenda.

K12.4.1 **Long Term Plan Process**

Council Mackay acknowledged the work undertaken by staff in the 'Have Your Say' and community engagement relating to the 2018-2028 Long Term Plan consultation process.

Final submissions were to be received by Friday 4 May 2018 and Council would adopt the final Long Term Plan document on Thursday 28 June 2018.

K12.4.2 **State Highway Two Katikati Bypass and Traffic Safety and Congestion**

The Board was advised that submissions to the Government Policy Statements relating to State Highway Two, Katikati Bypass and Traffic Safety and Congestions treatments closed at 5.00pm on Wednesday 2 May 2018. The work of Mayor Webber and Council towards securing commitment from Central Government and the New Zealand Transport Agency for the State Highway Two improvements to be raised to a higher priority on the Land Transport Plan priority list was acknowledged.

Safety on the northern arterial route was paramount with increasing traffic volumes outrunning infrastructure and compromising people's safety every time they travelled on this section of State Highway Two. Research showed that overall accidents on the section of highway between Waihi and Tauranga were not speed related, but the sheer volume of traffic on the road saw the slightest mistake or inattention turn to tragedy in the blink of an eye.

The Board was reassured that Council would continue with their lobbying to obtain a positive outcome for the State Highway Two safety improvements and ultimately the Katikati Bypass.

K12.4.3 **Residential Development Katikati and Omokoroa**

Indication had been given that there was little ease in the number of building permits being issued. The domino effect within the building/construction industry trickled down to pressure on many other associated services causing timing and availability delays.

K12.4.4 **Anzac Day Commemorations**

Councillor Mackay acknowledged the positive comments received about the recent Anzac Day commemoration services throughout the District. He noted that it was very pleasing to see increasing numbers of people attending the services and the ownership of respective ceremonies that held specific significance for each community in their own right.

Resolved: Councillor Mackay / Members Hobbs

THAT the report from Councillor Mackay dated 17 April 2018 be received.

K12.5 **Community Board Grant Applications - May 2018**

The Board considered a report from the Democracy Advisor dated 16 April 2018 as circulated with the agenda.

The Board considered four applications for Community Board Grant funding.

- Terelle Carroll applied for funding of \$2,000 to assist with the associated costs for organising celebrations of recognising 125 years since New Zealand became the first self-governing country in the world in which all women had the right to vote in parliamentary elections. The group was also looking at establishing a scholarship in recognition of the suffrage movement.
- Lorraine Julie Langford applied for funding of \$3,000 for cost associated with putting on a Christmas Market.
- Katikati Justices of the Peace applied for funding of \$1,500 for expenses incurred for undertaking duties as a Justice of the Peace.
- Katikati Cancer Support Group applied for funding of \$500 for the tutor/instructor for the weekly exercise classes for women diagnosed with cancer.

Resolved: Councillor Williams / Member Gibbs

1. *THAT the report from the Democracy Advisor dated 16 April 2018 and titled Community Board Grant Applications May 2018 be received.*
2. *THAT the Katikati Community Board approve the following grant to be funded from the Katikati Community Grants 2017/2018 account subject to all accountabilities being met.*

<i>Suffrage 125 - Terelle Carroll</i>	<i>\$2,000.00</i>
<i>Katikati Justices of the Peace</i>	<i>\$1,500.00</i>
<i>Katikati Cancer Support</i>	<i>\$500.00</i>

3. *THAT the Katikati Community Board not approve the grant application from Lorraine Langford for costs towards organising a Christmas market as it was felt that this was a commercial venture.*

K12.6

Katikati Library Update

The Board considered a report from the Customer Relationships Manager dated 16 April 2018 as circulated with the agenda.

Resolved: Member Hobbs / Councillor Mackay

THAT the Customer Relationships Manager report dated 16 April 2018 and titled New Library Project Update be received.

K12.7 Animal Services Activities Katikati - January-March 2018

The Board considered a report from the Compliance and Monitoring Manager dated 16 April 2018 as circulated with the agenda.

Resolved: Councillor Williams/ Member Warren

THAT the Compliance and Monitoring Managers report dated 13 April 2018 and titled Animal Services Activities Katikati - January-March 2018 be received.

K12.8 Options to Change Unformed Thompsons Track Road to Recreation Reserve

The Board considered a report from the Legal Property Officer dated 5 April 2018 as circulated with the agenda.

At the Community Board meeting (K6 19 July 2017) the Board requested a report on the options relating to move a change in the designation from road to recreation reserve for a section of Council owned unformed road area of Thompsons Track which runs through the Kaimai-Mamaku Forest Park.

A report was received by the Board outlining the process and statutory requirements to change the road to Recreation Reserve, as requested by the Katikati Community Board in their meeting of 19 July 2017.

The Board was advised of potential costs of a road stopping process. The Board was aware that consultation with Matamata Piako District Council, Department of Conservation and local Iwi would need to be undertaken as part of the road stopping process. It was also noted that overall ownership of the stopped road would be retained by Council, should in the future, a change back to road reserve from recreation reserve be required.

The delegated authority to proceed with the Road stopping under the Public Works Act 1981 process lies with Council's Chief Executive Officer.

Resolved: Councillor Mackay / Member Gibbs

- 1. THAT the Legal Property Officer's report dated 5 April 2018 and titled Options to Change Unformed Thompsons Track Road to Recreation Reserve be received.*
- 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
- 3. That the Katikati Community Board recommend to Council, that consideration be given to the commencement of the Road Stopping Process and the setting aside of that land for Reserve.*

K12.9 Infrastructure Services Report Katikati - May 2018

The Board considered a report from the Deputy Chief Executive dated 16 April 2018 as circulated with the agenda.

K12.9.1 Katikati Recycling Centre

The Board was very pleased to see a trial being undertaken to increase the operating hours at the Katikati Recycling Centre every Thursday from 9.00am to 4.00pm. During these extended hours the public would be asked to participate in a short survey to understand the recycling habits of the community and to gauge the use of the centre on specific days.

Board members acknowledged the work of the recycling staff - noting that they were the 'quiet heroes' in the community. The Board would like to see a promotion flyer/newspaper article about the increased opening hours at the Katikati Recycling Centre.

K12.9.2 Options for Changing Designation from Road Reserve to Recreation Reserve - MAS K617 3.1.2

The Board noted that the Minute Action Sheet showed this reference as being complete - when in fact it was still under action and asked that the 'under action' status for this topic be reinstated until the item was fully completed.

K12.9.3 Walkway/Cycleway Developments at Katikati

Council Williams noted that there was a lot of expense and exposure relating to the walkways/cycleways being developed at Omokoroa and other parts of the District and it was important that focus was also given to the planned developments in Katikati.

The Chairperson advised that the Beach Road walkway/cycleway loop would be completed by the end of June. This was to be developed as an 'all weather' route and would enable access to the Tutaetaka Island Urupa. Planting and pest control measures needed to be undertaken in this area as soon as possible.

The Board was advised that the 'Somerset' track was also due to be developed in the near future.

K12.9.4 Bird Walk Erosion - MAS Reference K11 18 8 4

The Reserves and Facilities Manager advised that the following information relating to the Yeoman Walkway would be included in the Operations and Monitoring Committee Information Pack - Yeoman Cycleway/Walkway - Culvert and Erosion Issues:

“Staff have been working with the Bay of Plenty Regional Council on a solution for the erosion that has threatened the Yeoman walkway. Unfortunately it has been brought to our attention that Western Bay of Plenty District Council will need to apply for consent for both the rock revetment and the floodgate.

In regard to the rock revetment, the Bay of Plenty Regional Council have confirmed that their Stream Works Consent, 64684, does not cover this activity in the Coastal Marine Area where the site was located.

It had also been suggested that the floodgate be put on the end of the culvert. Replacing a floodgate structure was generally a permitted activity though the Yeoman culvert situation becomes complicated by the fact that the area behind is estuarine wetland and the floodgate will be changing the hydrological regime. The fact the floodgate was intentionally removed 12 years ago with the permission of the then landowner, the paddocks have been subject to tidal flow all that time which has allowed for considerable reversion to a saltmarsh ecosystem, even though it is weedy. This simply means a consent was necessary to replace the floodgate. This matter could be considered at the same time as the rock revetment.

Council has approximately 20 metres of reserve land between the existing walkway and the adjoining private properties, which would allow the walkway to be rerouted if required. In the meantime, the walkway was not at any significant risk of imminent failure. Staff would initiate the required consent requirements with Bay of Plenty Regional Council for the erosion protection works and the flood gate.”

The Board agreed that full engagement with the owner of the wetland, the Bay of Plenty Regional Council, Western Bay of Plenty District Council staff and members of the Katikati Community Board and the Katikati Community needed to be undertaken as soon as possible.

Resolved: Councillor Williams / Members Gibbs

That the Katikati Community Board support Western Bay of Plenty District Council staff initiating the consent requirements with the Bay of Plenty Regional Council for the Yeoman Walkway rock revetment erosion protection works and the floodgate as a matter of urgency.

K12.9.5

Earle Drive Parking

The Roading Engineer (East/West) had met with business owners and Board members on site at Earle Drive and discussed parking options and possible solutions to alleviate the congestion in the immediate vicinity of the respective business premises.

Resolved: Members Hobbs / Mayo

THAT the Deputy Chief Executive dated 16 April 2018 and titled Infrastructure Services Report Katikati - May 2018 be received.

K12.10 **Financial Report Katikati - February 2018**

The Board considered a report from the Management Accountant dated 3 April 2018 as circulated with the agenda.

Resolved: Councillor Mackay / Member Warren

THAT the Management Accountant's report dated 3 April 2018 and titled Financial Report Katikati - February 2018 be received.

K12.11 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of May and June 2018.

Resolved: Members Hobbs / Councillor Williams

THAT the schedule of meetings for May and June 2018 be received.

The meeting concluded at 9.10pm.

Confirmed as a true and correct record.

J Hobbs
Chairperson
Katikati Community Board

Date

K12