

Western Bay of Plenty District Council

Minutes of Meeting No. K10 of the Katikati Community Board held on 31 January 2018 in the Katikati Library and Service Centre commencing at 7.00pm

Present

Members J Hobbs (Chairperson), B Gibbs (Deputy Chairperson), N Mayo and B Warren and Councillors P Mackay and M Williams

In Attendance

Eric Holtsbaum (Group Manager Technology, Customer and Community Services), B Williams (Strategic Property Manager), and A Alty (Democracy Advisor)

Others

18 members of the public, His Worship the Mayor Garry Webber, Councillor D Marshall, and Waihi Beach Board Member Brian Hepenstall

Public Forum

Resolved: Member Hobbs / Councillor Mackay

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Katikati Community Board. She then invited the advised speakers and any other attending members of the public to take part in the Public Forum.

New Zealand Transport Agency (NZTA) Update on Current Progress and Intention in Relation to the State Highway

Sam Dunlop tabled a list of questions directed to the New Zealand Transport Agency that in summary requested what were the intentions of NZTA relating to the State Highway Two safety retrofit between Omokoroa and Waihi, the speed limit, the high crash rates, the proposed safety treatments and the proposed bypass for Katikati.

Mr Dunlop advised that he had sent a copy of his questions to Western Bay of Plenty District Councillor Don Thwaites (Western Bay of Plenty District Council representative on the Joint Road Safety Committee) in anticipation of receiving answers to the question raised.

Digglemann Park Toilets

Graham Mankelow advised that signage indicating the new public toilet on Digglemann Park was needed. The specific location(s) of the signage would need to be considered to ensure both north and south travelling traffic was able to see the Public Toilet sign in plenty of time to safely pull over if needed.

A service request for this action would be instigated.

Communication

George Van Dyke spoke to the Board in regard to communication within the community. He made reference to Jacqui Knight and commended her for being an expert communicator in regard to social communication relating to Katikati and the immediate surrounding area.

It was his opinion that he did not see the same communication from the Katikati Community Board in relation to the community itself and he stated that the proposed censure of Member Mayo was out of line and should be dealt within the Board not in a public meeting.

He related the instance that in association to the Maori Ward referendum, Member Mayo and others had walked 32 streets and approached 600 homes and received a welcoming approach and this was what community members should be doing to find out what was happening in the community.

New Zealand Transport Agency - Proposed Katikati Bypass

Roger Stiles gave an overview of the timeframes that he had been dealing with the New Zealand Transport Agency in regard to a proposed bypass for Katikati – again asking why it was taking so long to get any firm designs for the proposed work.

Plans shown to-date have been previous plans developed many years ago when the then bypass was first mooted, noting that the need for a bypass was recognised in the 1950's and it was worrying that we had been at the starting post before with a bypass proposal – and then the rules had changed and here we are years down the track and nothing has changed.

The Chairperson thanked those who had participated in the public forum section of the meeting.

Resolved: Member Mayo / Councillor Williams

THAT the meeting be re-convened in formal session at 7.23pm.

The Chairperson advised that the meeting was now under formal process and members of the public were most welcome to stay but may not interject or speak to members during the course of the formal meeting.

K10.1 Minutes of Meeting No. K9 of the Katikati Community Board held on 22 November 2017

The Board considered the minutes of K9 of the Katikati Community Board held on 22 November 2017 as circulated with the agenda.

Resolved: Councillor Mackay / Member Gibbs

THAT the minutes of meeting no. K9 of the Katikati Community Board held on 22 November 2017 as circulated with the agenda, be confirmed as a true and accurate record with the following noted amendments:

Katikati College Sustainability Project

Page 7 Amend sentence to read:

*The Board was supportive of the placement of the models on stormwater grates in the future which **would highlight aspects of environmental protection that needed to be considered in the management of our stormwater system and protection of our bio systems as well as adding a decorative aspect to the stormwater grates in Katikati township.***

Community Board Grant Application

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*Remove to following sentence in second paragraph – **The Board had committed a proportion of their funding to the purchase of new chairs for the hall** and replace with *The Katikati Hall Committee had committed a proportion of their funding to the purchase of new chairs for the hall.**

K10.2 Chairperson's Report

The Board considered a report from the Chairperson dated 17 January 2018 as circulated with the agenda.

K10.2.1 Long Term Plan Feedback

The Board received a memo update from the Policy and Planning Manager that provided an outline of the future consultation process and proposed 'have your say' opportunities relating to the 2018 - 2028 Long Term Plan.

The Board would take the opportunity to further discuss their input to the Long Term Plan at their next workshop to be held on Friday 23 February 2018.

K10.2.2 **Community Engagement**

The next Katikati Community Board meet and greet event would be held on Sunday 4 March 2018 at the Katikati Memorial Hall starting at 1.00pm.

K10.2.3 **Katikati - State Highway Two Proposed Road Improvements and Bypass**

The item within the Chairpersons Report relating to the Katikati - State Highway Two Proposed Road Improvements and Bypass was taken as read noting that at this time there had been nothing guaranteed for the road improvements except an approval in principle for NZTA to undertake some safety improvements.

The Board would further discuss this topic at their next workshop and send a letter from the Katikati Community Board to NZTA requesting urgent action for the installation of the proposed safety improvements on the Katikati to Tauranga highway corridor.

Councillor Williams advised that there was a lot of work being undertaken by the Chief Executive Officer and the Mayor behind the scenes in liaison with representatives from the New Zealand Transport Agency in regard to the Katikati to Tauranga highway.

It was also noted that there needed to be a change in the attitude and behaviors of some drivers to recognise that the Katikati to Tauranga corridor was a challenging highway.

K10.2.4 **Code of Conduct**

Member Mayo raised a Point of Order stating that under Section 52 of the meetings act Item 5 stating that he did not intend to respond to any points raised in the following item in the Chairpersons Report.

The Chairperson spoke to Item 4 of her report with the statement that the reputation of the Board was at stake and in her leadership role it was her responsibility to take action for the mistruths and inaccuracies that were out in the community following an email that had been sent from Member Mayo to the Chief Executive Officer and copied members of the public. One of the most important responsibilities of any governance group was to protect the reputation of that organisation.

The Chairperson stated that she would take the information in her report under this item as read and put the following recommendation.

Recommendation: Members Hobbs / Gibbs

THAT the Katikati Community Board notes with concern public statements made by Member Mayo in relation to Board decisions which in particular do not support the majority decisions of the Board and hereby censure Member Mayo for his public statements to this effect by way of email.

Councillor Mackay spoke to the motion advising that every so often elected members were subject to conflict between individuals and while differing views may be well intentioned there was pain when no-one backs down.

He felt that the item under discussion needed to be addressed in a different forum and asked if the Board would be willing to accept the opportunity to work through the issues under discussion through mediation.

Member Gibbs reiterated that there had been statements made that intimated that Council and the Community Board had not followed procedures and these had to be on record.

Member Warren felt that it was inappropriate to discuss the issue relating to the Code of Conduct in a public meeting.

Councillor Williams spoke in support of Councillor Mackay and Member Warren reiterating that the Board would be better off to talk this item through with an independent mediator and he believed that the issue could be resolved amicably without bringing it to a public arena.

The Chairperson advised that the proposed action would never had been taken if Member Mayo had restricted his comments to the Board, but the emails that he had sent were also circulated to members of the public and this was in breach of the Code of Conduct.

At this point Council Mackay put forward an amendment to the motion.

Moved amendment: Councillor Mackay / Member Mayo

THAT the motion lie on the table at this point and this Community Board convene a meeting with the assistance of an independent mediator in order to resolve the issue in question.

The amendment was put and carried.

The amendment as follows became the SUBSTANTIVE MOTION and was put and carried.

Resolved: Councillor Mackay / Member Mayo

THAT the motion lie on the table at this point and this Community Board convene a meeting with the assistance of an independent mediator in order to resolve the issue in question.

K10.2.5 Dog Control on Haiku Park

The Board had received information relating to further incidents of uncontrolled dogs in the vicinity of Haiku Park. The concerns had been reported to the Compliance and Monitoring Manager at Council and the Board had been advised that further 'dogs under control' signage would be installed on the Haiku Park walkway in the near future.

The Board was advised that there was not an option to change the Dog Control Bylaw requirements on a temporary basis but officers would be making a recommendation to Council in the coming weeks to include approval to undertake work on an amendment to the Dog Control Bylaw in the Council's forward work programme.

Resolved: Member Hobbs / Councillor Williams

THAT the Katikati Community Board note for Council information that the Board supported any proposal to include approval (on the forward work programme) to undertake work on an amendment to the Dog Control Bylaw to require leash control on the Haiku Walkway.

K10.2.6 History Board for Diggelman Park

It was suggested that a history board be developed depicting the history of Kaimai bushmen and their huts for location next to the current installations by the kauri dam in Diggelmann Park.

The Board was advised that the Communications Team Leader was happy to work with the Katikati Community Board in the development of a history/information board about Kaimai Bushmen and their huts to be located in Diggelmann Park alongside the current boards for the Kauri Dam.

The Board agreed that the Chairperson work with the Communications Team and take professional advice in regard to the development of a suitable Instagram hashtag name that could be linked to social media sites, that in turn would contribute to the promotion of Katikati as a tourist destination.

K10.2.7 Security Lighting for the Diggelman Park Toilet

The Board had been advised of concerns that the back of the new toilets were dark, and it was suggested that uplighting be placed at strategic spots to illuminate the building and to also show off the native trees at night.

The Board was aware that the local Rotary Club had been responsible for uplighting the kauri tree in Diggelmann Park noting that additional lighting in the immediate vicinity of the new toilet block could be a community project and an approach would be made to them in this regard.

It was also suggested that some protective barriers be placed around the native trees, to protect them as much as possible.

K10.2.8 **Motor Home Parking at Kotahi Lane**

A request for signage indicating the availability of motor home parking in Kotahi Lane had been received. The placement of the signage needed to take into consideration the sight lines for both the north and south traffic approaches on Main Street to Kotahi Lane. The Roading Engineer (East/West) had advised that the request for signage would be actioned, with discussion for the placement of the requested signage undertaken with the Chairperson before installation.

Member Mayo advised that the Taylor Bros signage still up on Kotahi Lane needed to be removed.

A Service Request for removal of the signage would be instigated.

K10.2.9 **Hammer Hardware Footpath and Parking Confusion**

The Board was advised that parking outside the Hammer Hardware store on Main Street needed to be clearly identified as people were parking on the footpath incorrectly, causing inconvenience to other footpath users. The Roading Engineer (East/West) would inspect and consider the management and viability of the parking spaces of the immediate area.

A Service Request to inspect and rectify the correct parking indications in the vicinity would be instigated.

Resolved: Members Hobbs / Mayo

THAT the Katikati Community Board Chairperson's Report dated 17 January 2018 be received.

K10.3 **Councillor's Report**

The Board considered a report from Councillor Mackay dated 15 January 2018 as circulated with the agenda.

December / January Happening Over the District

Councillor Mackay spoke of the storm event that affected the Western Bay District in January 2018 reiterating that he had been very impressed by the operation of the emergency management team that had been set up at Barks Corner during the course of the extreme weather. From the emergency center, staff sent through regular situation updates back to Councillors who were in turn able to report back to the public throughout

the event timeframe. The communications were very much appreciated and it was hoped that this was how emergency event management updates would be undertaken in the future.

Resolved: Councillor Mackay / Member Mayo

THAT the report from Councillor Mackay dated 15 January 2018 be received.

K10.4 **Anzac Day Commemoration 2018**

The Board considered a report from the Democracy Advisor dated 15 January 2018 as circulated with the agenda.

Resolved: Members Hobbs / Gibbs

- 1. THAT the Democracy Advisor's report dated 15 January 2018 and titled Anzac Day Commemoration 2018 be received.*
- 2. THAT the Katikati Community Board provide a wreath for the ANZAC Day Service, to be paid from the Katikati Community Board Contingency Account (up to the value of \$200).*
- 3. THAT Deputy Mayor Williams and Member Warren represents the Katikati Community Board at the ANZAC Day Service at Katikati on 25 April 2018.*

K10.5 **Accommodation Options - Old Katikati Library and Area Office**

The Board considered a report from the Strategic Property Manager dated 16 January 2018 as circulated with the agenda.

Member Mayo noted that the term of a 30-year lease seemed long in these times. The Board was advised that Council would debate the finer terms of the lease in regard to the terms within the lease and the overall use of the building and the indicated 30-year timeframe would give assurance to the occupier of the building.

Resolved: Councillors Mackay / Williams

- 1. THAT the Strategic Property Manager's report dated 16 January 2018 and titled "Accommodation Options - Old Katikati Library and Area Office" be received.*
- 2. It be recommended to Council,*

THAT the Old Katikati Library Building be leased to Katch Katikati, acknowledging they will have the ability to sub let the premises to Katikati Arts Collective and the information centre.

K10.6 Infrastructure Services Report Katikati - January 2018

The Board considered a report from the Deputy Chief Executive dated 15 January 2018 as circulated with the agenda.

K10.6.1 Digglemann Park Toilet Block - MAS Reference K18.16 10.1

The Board agreed that the Chairperson should write and thank the people who made significant donations of material, time and expertise to ensure the completion of the Digglemann Park Toilet block. It was important to acknowledge those people who gave materials and time to complete the public toilet building in keeping with the Kauri theme of Digglemann Park.

K10.6.2 Carisbrooke Street - Outcome of Feedback Relating to Parking Options - MAS Reference K9 17 4.2

The Board noted that the future traffic management of Carisbrooke Street would be re-evaluated after the New Zealand Transport Agency town center improvements and new Katikati library construction had been completed.

It was suggested that another flyer informing residents who received the first survey where the traffic management situation was currently at. An article in the local newspaper would also help in informing the public about this item.

Resolved: Member Hobbs / Councillor Mackay

THAT the Deputy Chief Executive report dated 15 January 2018 and titled Infrastructure Services Report Katikati - January 2018 be received.

K10.7 Financial Report Katikati - November 2017

The Board considered a report from the Management Accountant 5 January 2018 as circulated with the agenda.

Resolved: Councillor Williams / Member Mayo

THAT the Management Accountant's report dated 5 January 2018 and titled Financial Report Katikati - November 2017 be received.

K10.8 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of January and February 2018.

Resolved: Members Hobbs / Gibbs

THAT the schedule of meetings for January and February 2018 be received.

The meeting concluded at 8.23pm.

Confirmed as a true and correct record.

J Hobbs
Chairperson
Katikati Community Board

Date

K10