

# Western Bay of Plenty District Council

## Minutes of Meeting No. K1 of the Katikati Community Board held on 20 November 2019 in The Centre. Pātuki Manawa commencing at 7.00pm

### Present

Members B Warren (Chairperson), N Harray (Deputy Chairperson), J Clements and K Sutherland and Councillors J Denyer and C Humphreys

### In Attendance

K Perumal (Group Manager Finance and Technology), J Paterson (Transportation Manager), A Alty (Senior Governance Advisor), L Arrowsmith (Governance Support Administrator),

Mayor Garry Webber, Waihi Beach/Katikati Ward Councillor Anne Henry, Waihi Beach Community Board Member Don Ryan, Kaimai Ward Councillor Murray Grainger, Bay of Plenty Regional Councillor Norm Bruning

24 Members of the Public

One Member of the press

### Declarations of Interest

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table for the item. (As per the Local Authorities (Members' Interest) Act 1968).

There were no Declarations of Interest declared in relation to this agenda.

### Public Forum

**Resolved:** Members Sutherland / Clements

*THAT the meeting adjourn for the purpose of holding a public forum.*

The Chairperson outlined the protocols relating to the Public Forum Section of the meeting as set out in Standing Orders for the Katikati Community Board. Attending members of the public were invited to take part in the Public Forum.

### **Katikati Memorial Hall**

Jim Davidson representing the Katikati Memorial Hall Committee provided an update on the Katikati memorial Hall entrance upgrade.

- The building consent for the project was expected to be issued within the next week.
- Resource Consent (required as the building is registered as a Category B Historical Building) had been given.
- Drainage plan had been finalised and Council consent applied for stormwater compliance.
- A Fire Report had been undertaken and the Hall Committee had been advised that they were required to upgrade the Hall and Lounge fire alarm system at a cost of approximately \$15,000.
- Geo-tech work had been undertaken and there was no evidence of liquefaction.
- Demolition of the area to be remodelled was expected to commence in the next 7 days.
- There would be close co-operation with the Western Bay of Plenty District Council throughout the development.

Funding had been secured from TECT and the Committee was optimistic in securing funding from the Lotteries Board. Funding from targeting rates was also financing the upgrade.

Upgrade work was expected to be completed by February 2020.

Use of the main hall would continue throughout the upgrade.

### **Congratulations to Elected Board Members for the 2019-2022 Triennium**

David Marshall extended congratulations to all elected members and wished them well in the undertaking of their duties as a Council and/or Community Board representative during the 2019 – 2022 triennium, working for the betterment of our ward and township.

### **NZ Transport Agency – SH2 Main Road Katikati – Reflection of Minutes of Interim Measures Workshop Undertakings**

David Marshall outlined extreme disappointment relating to communication undertakings that had been given by the Interim Measures Workshop on 23 November 2017. It was stated that the purpose of the (Interim Measures Workshop) was to present the Opus Report and concept drawings of these identified options for managing peak (summer/event day) traffic delays and interim (pre-bypass) Town Centre Plan Improvements and to receive initial feedback from the group before refining designs as necessary for wider public consultation next year. This did not/had not happened.

There was great disappointment and frustration that the Katikati community were now being advised that a trial was to be held to address the very concerns that had previously been identified at earlier Interim Measures Workshops.

Nigel D'Ath (Journey Manager Bay of Plenty New Zealand Transport Agency) advised that he had not been a member of the Interim Measures Workshop but had received the minutes Mr Marshall referred to. He recognised that there had been Interim Workshop meetings up until November 2017 and options were prepared for wider consultation up to the point when there had been a change in Government and planned infrastructure was then put on hold.

He accepted that there had been a lack of communication and his purpose at the meeting was to advise a temporary traffic trial to test a potential method for reducing delays on State Highway 2.

**Peter Mackay** extended congratulations to those members at the Katikati Community table following the recent local body elections.

He expressed his disappointment at the lack of communication from NZTA, noting that the members of the Interim Measures Workshop had work hard as a conduit group generating ideas for the future development and traffic management through Katikati.

**Norm Mayo** extended congratulations to the newly elected members of the Katikati Community Board.

### **Community Board Representation**

Mr Mayo noted that the current system of Community Boards had worked well (for over 50 years) and it was important to reiterate that the recent representation review clearly showed sound acceptance for Community Board representation throughout the Western Bay of Plenty district.

Mr Mayo asked if there was a move to proceed with committees outside the established Community Boards and questioned if Council had a mandate for this and what the delegations for Ward Committees would be. Mr Mayo stated that his question may be unfounded as the formation of Ward committees had not been signalled in any pre-election speeches or campaigns.

The Board was advised that a reply to the questions raised Mr Mayo would be sent directly to him.

**Jacqui Knight** extended congratulations to members of the Katikati Community Board.

### **Reserve Area at Park Road and Beach Road**

Ms Knight enquired what work was programmed to be undertaken on the reserve area on the corner of Beach Road and Park Road. It was her understanding that some funding had been set aside for improvements to the area.

If work was to be it was suggested that the trees and shrubs be cut back or cleared and a walkway put across the reserve area.

The Chairperson advised that the query would be referred to the Reserves and Facilities Manager and a reply sent directly to Ms Knight.

### **Change to Designation of Thompsons Track**

Ms Knight advised that a number of local groups would like to see the change in designation of the Thompsons Track area to a Recreational Reserve progressed. It was felt that there would be a definite economic benefit to the township as many visitors would use the area for their specific recreational activities.

The previous Board had indicated their support in securing the change to Thompsons Track to a recreational reserve.

The Katikati Community Board would include this topic in their submissions to the Annual Plan.

### **Bay of Plenty Regional Council Representation**

Bay of Plenty Regional Councillor Norm Bruning extended congratulations to those elected to Council and the Katikati Community Board in the recent election.

He advised that he and Bay of Plenty Regional Council representative Jane Nees were available to assist and answer questions about land, water, air and regional transport issues relating to public transport. The Bay of Plenty Regional Council was also active in co-governance representation arrangements with Tauranga City Council, Western Bay of Plenty District Council and three local iwi relating to Tauranga harbour management

The Chairperson thanked Bay of Plenty Regional Councillor Bruning for his attendance.

**Resolved:** Councillor Denyer / Member Harray

*THAT the meeting be re-convened in formal session at 7.24 pm*

#### **K1.1 Presentations**

The Board received a presentation from Nigel D'Ath (Journey Manager Bay of Plenty New Zealand Transport Agency) outlining a proposed temporary traffic trial in Katikati on Friday 22 November from 3.30pm to 7pm and on Sunday 24 November from 1pm to 7pm.

The trial was being undertaken to test a potential method for reducing delays experienced on State Highway 2 through Katikati during the busiest days of the Christmas/summer period.

The trial would remove the right turn option into and out of Beach Road. This initiative was to help improve traffic flow on SH2 (including through Katikati) during peak travel periods.

Bay of Plenty region travellers would be encouraged to take alternative routes, by active display signs advising estimated journey times throughout the region or by traffic hot spot mapping by way of a mobile phone app.

Road users who would usually turn right into or out of Beach Road would use the local road detours. Traffic travelling straight through Katikati on SH2 would not be impacted travelling through Katikati township.

A separate detour would be in place after the Beach Road intersection to allow traffic to turn around and enter Beach Road from the south-bound lane. This detour would take vehicles along SH2, left into Macmillan Street, right into Boyd Street, right into Hyde Street, right back onto SH2 and left into Beach Road. This would add 3-5 minutes into a journey.

Mr D'Ath advised that it was hoped that common courtesy would apply and vehicle users would be mindful of others. It was recognised that there would be some inconvenience to road users but the trial was geared to give some benefit to all travellers and tolerance and understanding by road users toward each other would benefit all.

It was stressed that NZTA was not re-routing traffic through Katikati and the trial was a temporary traffic management plan to enable a better flow of traffic through Katikati.

In conclusion it was reiterated that the proposed re-routing of traffic was a trial and once complete the trial would be assessed and if traffic flow had been improved, the route may be replicated on the busiest days of Christmas/summer holiday period. Feedback from stakeholders relating to the trial would be taken into consideration.

The Chairperson thanked the NZTA Representative for his attendance and address.

**Resolved:** Members Sutherland / Harray

*THAT the presentation from the New Zealand Transport Agency representative be received.*

#### K1.2 **Minutes of the Inaugural Meeting No. K-IN of the Katikati Community Board held on 7 November 2019**

The Board considered the minutes of K-IN of the Katikati Community Board held on 7 November 2019 as circulated with the agenda.

**Resolved:** Members Warren / Harray

*THAT the minutes of meeting no. K-IN of the Katikati Community Board held on 7 November 2019 as circulated with the agenda, be confirmed as a true and accurate record.*

#### K1.3 **Chairperson's Report**

The Board considered a report from the Chairperson dated 20 November 2019 as circulated with the agenda.

##### K1.3.1 **NZTA SH2 Road Trial in Katikati**

The Chairperson acknowledged the attendance of New Zealand Transport Agency Representative Nigel D'Ath and the information provided in the presentation relating to the Katikati Traffic Trial.

**K1.3.2 Bird Walk Erosion**

At the Katikati Community Board meeting held on 31 July 2019 it was advised that resource consent was being finalised for submission to Bay of Plenty Regional Council.

Staff advised that the Resource Consent was lodged with the Bay of Plenty Regional Council (BOPRC) in late August 2019. Western Bay of Plenty District Council (WBOPDC) as the applicant received an s.92 Notice from BOPRC requesting further information relating to the application. The requested information was subsequently supplied. As at 12 November 2019, a further request for information has been made. WBOPDC staff continue to work with BOPRC staff on satisfying the information requested.

**K1.3.3 Historic Cricket Pavilion**

The Katikati MenzShed are undertaking some if not all of the renovation/repair work. The Reserves and Facilities Manager advised that staff continue assist the Menzshed in undertaking renovation and repair work to the pavilion.

**K1.3.4 Freedom Camping Option**

It has been suggested that Council liaise with the New Zealand Motor Caravan Association (NZMCA) to facilitate setting up a camping site (similar to the very successful site at Waihi Beach) at Tuapiro Point as a partner venture between Council and the NZMCA.

Staff advised that the recently adopted Katikati/Waihi Beach Ward Reserve Management Plan (KK/WBRMP) does not contain provision for a lease area for freedom camping purposes. Freedom camping at Tuapiro Reserve is available in the designated area set aside under the Freedom Camping Bylaw 2019

The Katikati/Waihi Beach Reserves Management Plan includes the following 'Reserve Management Policy' relating to investigating an area being set aside for equestrian related activities.

'6.67.4 That investigations are carried out to set aside an area of land for equestrian related activities between the driveway into the reserve and the inner side of the estuary.'

**K1.3.5 2020 Town Centre Plan**

At the last Community Board meeting held on 31 July 2019 it was noted "that the Community Board along with Katch Katikati has advocated long and hard for funds to review the 2010 Town Centre Plan and upgrade the footpaths in the absence of a bypass, and recently Council showed they have listened by allocating \$200K for a footpath upgrade and \$40K for a review of the Town Centre Plan, along with \$200K brought forward for a comprehensive study on the feasibility of Council building a Katikati bypass as a local road, all very good news indeed."

This statement is strongly reiterated by the incoming Board.

The adopted resolution within the Long Term and Annual Plan Committee Minutes LTAP8 26 June 2019 states:

**LTAP8.2.14 AP19-07 - Town Centre Development - Issue 03 - Katikati**

"The Committee considered the issues and options paper as circulated separately with the agenda. The Deputy Chief Executive advised that while the submission had asked for \$20,000, staff had recommended that this be increased to \$40,000.

The Chief Executive Officer clarified that the rate was established for the purpose of upgrading the town centre.

Elected Members commented that the purpose of this item was to improve the ambience of the town centre.

At the Long Term and Annual Plan Meeting it was resolved:

<b>Decision</b>
<i>THAT Council approve the provision of up to \$40 000 for a Landscape and Urban design study for Katikati, to be funded from the Katikati Town Centre Reserve.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• Enable planned design of parking, traffic flow and pedestrian flow to underpin Town Centre Planning.</li> <li>• Links into the proposed bypass feasibility study.</li> <li>• Funding is available from the Town Centre Reserve.</li> </ul>

The Board asked for advice from the Group Manager Policy, Planning and Regulatory Services if a proposed future Katikati Community Town Centre Plan Review could be combined with a review of the Katikati Community Development Plan.

Board Members felt that both the Town Centre Plan and the Development Plan complimented each other.

The Board asked that this item be held over for further workshop discussion.

**Resolved:** Members Warren / Harray

*THAT the Agenda Report 2020 Town Centre Plan be held over at this point subject to further consideration at a Community Board Workshop and advice from the Group Manager Policy Planning and Regulatory Services.*

### K1.3.6 **Incoming Chairs Comments**

The Chairperson thanked the community for supporting the election of a new Community Board and having the courage to elect 3 new members. He welcomed newly elected Councillors James Denyer and Christina Humphries as Council representatives on the Katikati Community Board and acknowledged the election of Councillor Anne Henry.

The Chairperson thanked previous Community Board members Jenny Hobbs and Brendan Gibbs and Norm Mayo for their long service and acknowledged that their commitment to Katikati would ensure they would remain strong advocates for improving our community.

Having served with the Community Board for the last 3 years, the Chairperson advised that he looked forward to helping guide the new board in a direction that addresses the significant and most important needs of the community.

There were many initiatives and projects that need immediate attention and careful planning. Updating the nearly decade old Town centre plan with a modern, innovative and practical design which encompasses the whole of Katikati; a careful look at our local roading and engagement procedures and how to better our lobbying efforts for improvements, and a concentration on infrastructure and services to local youth and their organisations. This Community Board would also look to improve relationships and involvement with local Iwi and all other cultural and service groups within Katikati's diverse community.

The Katikati community has the potential to become so much more than we presently are. Our fast growing and popular neighbour at Waihi Beach was becoming a very desirable holiday and residential spot, the effects of which will impact on us all. We are the 'Gateway' to the Bay of Plenty and Katikati needs to maximise opportunities that arise from this.

**Resolved:** Members Warren / Sutherland

*That the Chairperson's Report to the Katikati Community Board for November 2019 be received.*

### K1.4 **Councillor's Report**

The Board received a verbal report from Councillors Denyer and Humphreys for November 2019.

Councillor Denyer advised that he was looking forward to working with the Board and representing the community at a Council level. He noted that the Waihi Beach Community Board had expressed their strong desire to work with the Katikati Community Board for the overall ward area.



Councillor Humphreys thanked all those who had voted for the elected members to Council and the Community Board. Councillors would listen to the Katikati community and relay the aspirations that Katikati will be a destination town not just a through town.

**Resolved:** Members Warren / Harray

*THAT the verbal report from Councillors Denyer and Humphreys to the Katikati Community Board for November 2019 be received.*

K1.5

### **Appointment of Katikati Community Board Members on Outside Bodies**

The Board considered a report from the Senior Governance Advisor dated 8 November 2019 as circulated with the agenda.

**Resolved:** Member Warren / Councillor Denyer

1. *THAT the Democracy Advisor's report dated 8 November 2019 and titled "Appointment of Katikati Community Board Members on Outside Bodies" be received.*

2. *THAT Katikati Community Board members be appointed to outside bodies as follows:*

<i>Dave Hume Pool Trust</i>	<i>Member Neil Harray</i>
<i>Katch Katikati</i>	<i>Chairperson Ben Warren, Member Kate Sutherland and Councillor James Denyer</i>
<i>Katikati Ethnic Groups</i>	<i>Members Neil Harray and Kate Sutherland</i>
<i>Katikati Memorial Hall Committee</i>	<i>Councillor Anne Henry (As a current Committee</i>
<i>Member)</i>	
<i>Katikati Open Air Art</i>	<i>Councillor Anne Henry (As a current Committee Member)</i>
<i>Katikati Community Centre</i>	<i>Chairperson Ben Warren, Kate Sutherland and Councillor Anne Henry</i>
<i>Katikati Town Centre Plan</i>	<i>ALL Community Board Members</i>
<i>Katikati Walking &amp; Cycling Projects</i>	<i>Chairperson Ben Warren and Member Neil Harray</i>
<i>Kauri Point Group</i>	<i>Member Neil Harray and Councillor James Denyer</i>
<i>Marae / Maori Liaison (Katikati)</i>	<i>Chairperson Ben Harray and Members Neil Harray and Kate Sutherland</i>
<i>Ongare Point</i>	<i>Member Neil Harray</i>
<i>Tanners Point Group</i>	<i>Member Kate Sutherland</i>
<i>Tuapiro Group</i>	<i>Member James Denyer</i>

*Western BOP Safer Communities Forum  
Zero Youth Unemployment Group  
Western Bay Heritage Museum*

*Member John Clements  
Member John Clements  
Member Neil Harray*

*Katikati Night Owls*

*Member John Clements  
and Councillor Christina  
Humphreys*

*And that the membership of the Katikati Emergency Response Group and Katikati Night Owls be discussed at a future workshop and advised to the next Community Board Meeting.*

K1.6

### **Local Government New Zealand – Call for Nominations for the Elections of the New Zealand Community Boards’ Executive Committee (NZCBEC)**

The Board considered a report from the Senior Governance Advisor dated 11 November 2019 as circulated with the agenda.

**Resolved:** Members Harray / Warren

- 1. That the report from the Senior Governance Advisor dated 11 November 2019 regarding Local Government NZ – Zone 2 representation be received.*
- 2. (a) That the information from Local Government New Zealand be received.*
  - (b) That the Katikati Community Board advise their nomination of Member John Clement for the Zone 2 representative and for Deputy Representative to the New Zealand Community Boards Executive Committee.*

K1.7

### **Infrastructure Services Report Katikati – November 2019**

The Board considered a report from the Deputy Chief Executive dated 12 November 2019 as circulated with the agenda.

The Transportation Manager spoke to items within the Infrastructure Service Report, highlighting the following items:

K1.7.1

#### **Plastic Free July - What Has Happened Since July 2019**

Plastic Free July is a global challenge to give up single use plastic for the month of July. The challenge has been running in New Zealand for several years with different councils and community groups supporting it locally but this year for the first time WasteMINZ will be coordinating councils and community groups to run a national Plastic Free July campaign.

With markets for plastics 3-7 disappearing it is more important than ever before to be promoting the message of reduction not just recycling. In addition, with the government's plastic bag ban that came into effect on 1 July 2019 but only covering shopping bags and the collapse of the soft plastics recycling scheme, it is a key opportunity to promote the *#choosetorefuse* message for other types of bags such as produce bags; and encourage buying items not packaged in soft plastic.

#### K1.7.2

#### **Kerbside Rubbish & Recycling Collection - What has Happened Since July 2019**

Council has considered the decision for the following:

To continue with the procurement of contracted kerbside services for the District for:

- pay-per-pick-up scheme for rubbish
- targeted-rate funded glass collection
- targeted-rate funded recycling collection
- targeted-rate funded food scraps collection (urban areas only)
- to work through kerbside service design elements, raised by submitters, with industry as part of the procurement process
- to not investigate a Council contracted kerbside garden waste service
- to trial a rural recycling drop-off point over the next two years, in the Eastern area of the District.
- to explore the establishment of a community-led reuse facility with interested parties
- to increase the opening hours of Athenree Community Recycle Centre to cover long-weekends.

The intention was to now secure the contract(s) by July 2020 for services to become operational in July 2021. The key opening hours and rubbish and recycling collections in your respective areas of the District.

The only recycling centre affected by the summer holiday period is Athenree. Its opening hours are as follows:

- 24 December: 1pm-4pm
- 28 December: 9am-4pm
- 29 December: 9am-4pm
- 2 January: 9am-4pm
- 4 January: 9am-4pm
- 5 January: 9am-4pm
- 9 January: 9am-4pm
- 11 January: 9am-4pm
- 12 January: 9am-4pm
- 16 January: 9am-4pm
- 18 January: 9am-4pm
- 19 January: 9am-4pm
- 23 January: 1pm-4pm
- 25 January: 9am-12 noon
- 26 January: 1pm-4pm
- 27 January: 10am-4pm
- 30 January: 1pm-4pm

These summer hours will be updated on Council's website – under holiday hours for recycle centres and rubbish collection in the coming weeks.

Otherwise, all other recycle centres – Katikati, Omokoroa Greenwaste and Te Puke – will operate under usual opening hours which can be found at <https://www.westernbay.govt.nz/property-rates-and-building/rubbish-and-recycling/community-recycling-and-greenwaste-centres>

Note, all centres, including Omokoroa Greenwaste drop-off will be closed on Wednesday, 25 December (Christmas Day) and Wednesday, 1 January 2020 (New Year's Day).

Rubbish pick up will occur as per normal but there will be no kerbside collections on Wednesday, 25 December and Wednesday, 1 January.

Affected areas in our District are Te Puna, Minden, Omokoroa and Kaimai. These areas will be serviced on the Saturday following – Saturday, 28 December and Saturday, 4 January.

Further collection information can be found on the Waste Management Ltd website at <https://www.wastemanagement.co.nz/my-region/tauranga>

**K1.7.3 Western Water Reticulation Renewals - What Has Happened Since October 2019**

The project comprise upgrading of the existing trunk water main from Wharawhara Road to Busby Road. GHD Consulting Engineers have been appointed for the design phase, which was currently proceeding.

The alignment of the main has to be finalized and due consultations with property owners are being planned. Detailed design would follow once the alignment had been finalised.

**K1.7.4 Stormwater Consent**

The Western Zone Comprehensive Stormwater Consent had been through a mediation process for the past 2 years. The Consent application would go to a formal hearing at the end of November 2019.

**K1.7.5 Highfields Pond**

A bank stability check is being undertaken by a geotechnical engineer prior to commencing the trial. The water level raising trial may be undertaken in two stages.

**K1.7.6 Moore Park Katikati - What Has Happened Since Oct 2019**

The Moore Park sports field earthworks are well underway. Poor weather conditions have resulted in some delay to the programme. However, progress remains on track for sports field turf fields established by autumn 2020. In order to provide a suitable level of service, staff have agreed to change the grass turf specification from rye-grass/brown-top to couch.

Earthworks and drainage would be done before turf is introduced. Irrigation would be in place to support grass health/establishment.

User group agreements to draft and conclude with Katikati Sports and Recreation Centre, Katikati Cricket and Katikati Football. These relate to the different level of service associated with the change in specification from the normal rye-grass to a couch variety turf, to support Katikati Cricket requirements.

**K1.7.7 Katikati Foreshore Reserves Walkway Extension - What Has Happened Since Oct 2019**

Park Road Reserve - Pavement side margin plantings and pest weed control have been undertaken.

**K1.7.8 Strategic Property**

**K1.7.9 Katikati By-pass Investigation**

Initial discussions have occurred with NZTA over the proposal. The NZTA Business Case information has been received and is under review.

**K1.7.10 Roading**

**LED Street Lighting Conversion - What has happened since October 2019**

Western Bay of Plenty District Council (WBOPDC) and WestLink have been in consultation with Tauranga City Council (TCC), PowerCo and Horizons to establish areas where further details will be required and the finished look of converted street lighting.

Further consultation was required with Council to explore decorative street lights prior to any decision by staff being made. The standard "like for like" replacements begin early 2019 and works are predicted to go for approximately 12-18 months.

**Resolved:** Members Warren / Harray

*THAT the Deputy Chief Executive report titled Infrastructure Services Report Katikati November 2019 be received.*

**K1.8 Financial Report Katikati – September 2019**

The Board considered a report from the Finance Manager dated 20 November 2019 as circulated with the agenda.

**Resolved:** Members Warren / Sutherland

*THAT the Finance Manager's report dated 20 November 2019 and titled Financial Report Katikati – September 2019 be received.*

### K1.9 **Draft 2020/21 Annual Operating Budget**

The Board considered a report from Senior Governance Advisor dated 12 November 2019 as circulated with the agenda.

**Resolved:** Members Harray / Warren

1. *THAT the report from the Senior Governance Advisor dated 12 November 2019 titled Draft 2020/2021 Annual Operating Budget be received.*
2. *THAT it be recommended to the Annual Plan and Long Term Plan Committee that the Katikati Community Board Draft 2020/2021 Annual Operating Budget be:*

<b>Operating Costs</b>	<b>2020/21</b>	
<b>Conference/ Training</b>	2,000	
<b>Contingency</b>	2,000	
<b>Grants</b>	8,000	
<b>Mileage Allowance</b>	2,000	
<b>Security</b>	6,500	
<b>Street Decoration</b>	4,500	
<b>C E Miller Bequest</b>	14,888	
<b>Salaries</b>	Determined by Remuneration Authority	
<b>Inter Department Charges</b>	Determined by Overhead Cost Allocation	
<b>TOTAL OPERATING COST</b>		

3. *That this report relates to issues which are not considered significant in terms of Council's Policy on Significance.*

### K1.10 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of November and December 2019.

The Board was advised that a Council meeting was scheduled to be held immediately following the Annual Plan and Long Term Plan Committee meeting on Tuesday 17 December 2019.

**Resolved:** Members Warren / Sutherland

*THAT the schedule of meetings for November and December 2019 be received.*

The meeting concluded at 8.33 pm

Confirmed as a true and correct record. \_\_\_\_\_

B Warren  
Chairperson  
Katikati Community Board

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Date

K1