

MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

COUNCIL

Te Kaunihera



**Minute Index and
Information Pack
Pikau Korero
C28
Thursday, 18 July 2019**

Advice to Councillors on Use of Information Packs

Council has agreed that Information Packs will be supplied with the agendas for Council and its Committees as well as Community Boards as required. Members are to present questions in writing on contents, provided these are received 48 hours prior to the meeting (i.e. by 5.00pm on a Monday for a Thursday meeting). A copy of the questions and written replies will be made available to all Members and will be tabled at the meeting.

Any questions received later than the 48 hour deadline will be responded to within five days with copies of both questions and answers circulated to all Members.

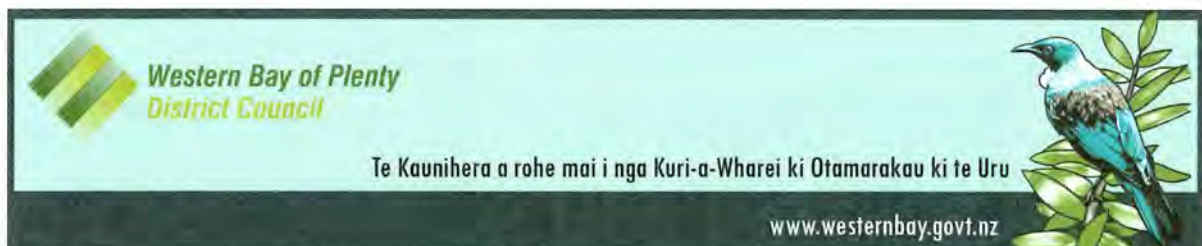
All questions to be **emailed** to the relevant Democracy Advisor.

In addition, should a more detailed report or presentation be required on any specific item, Councillors are invited to make an e-mail request to the Chief Executive Officer. Reports or presentations requested will be given at the first available opportunity.

Council	-	Aileen Alty
Community Committee	-	Michelle Parnell
Long Term and Annual Plan Committee	-	Michelle Parnell
Operations and Monitoring Committee	-	Barbara Clarke
Policy Committee	-	Michelle Parnell
Rural Committee	-	Michelle Parnell
All Community Boards	-	Aileen Alty

Please include in any emailed questions and the following references from this Information Pack;

- Title of Item – Page reference for question.



Open Items
Council No. C28
18 July 2019
Minute Index - Open

	Pages
Minutes of Community Board Meetings <i>(For Receipt)</i>	
1. Minute no. WB21 of the Waihi Beach Community Board held on 17 June 2019	4-10
2. Minute no. OM21 of the Omokoroa Community Board held on 18 June 2019	11-19
3. Minute no. K21 of the Katikati Community Board held on 19 June 2019	20-29
4. Minute no. MC21 of the Maketu Community Board held on 25 June 2019	30-36
5. Minute no. TP21 of the Te Puke Community Board held on 27 June 2019	37-45
Minutes of Council and Committee Meetings (For Confirmation)	
6. Minute no. C26 of the Western Bay of Plenty District Council held on 6 June 2019	46-55
7. Minute no. C27 of the Western Bay of Plenty District Council held on 26 June 2019	56-82
8. Minute no. CC18 of the Community Committee held on 20 June 2019	83-85
9. Minute no. PP21 of the Policy Committee held on 27 June 2019	86-94
10. Minute no. OP20 of the Operations and Monitoring Committee held on 4 July 2019	95-105
Minutes <i>(For Receipt only)</i>	
11. Minute no. JG9 of the Tauranga City Council and Western Bay of Plenty District Council Joint Governance Committee held on 12 June 2019	106-108
12. Minute no. DP3 of the District Plan Committee held on 1 August 2018 and reconvened on 12 June 2019.	109-115

Western Bay of Plenty District Council

**Minutes of Meeting No. WB21 of the
Waihi Beach Community Board held on 17 June 2019
at the Waihi Beach Community Centre
commencing at 6.30pm**

Present

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, and Councillors D Marshall and M Williams

In Attendance

G Allis (Deputy Chief Executive Officer)

Apologies

Apologies for lateness were received from Councillor Williams and the Deputy Chief Executive Officer. The Senior Governance Advisor and the Roading Engineer (West) were unable to attend the meeting due to traffic congestion in the district.

Resolved: Members Sole / Roberts

THAT the apologies for lateness from Councillor Williams and the Deputy Chief Executive Officer and for absence from Council staff members be received.

Declaration of Interest

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Public Forum

Resolved: Members Sole / Roberts

THAT the meeting adjourn for the purpose of holding a public forum.

Rubbish Bins

Helen Mieklejohn extended thanks for the provision of two rubbish bins placed in the vicinity of the Beach Motel and the Sushi Shop.

Trapping of Rats

It was reported that approximately a thousand rats had been caught during the current trapping programme and vermin pest numbers were now decreasing.

Sand Removal

A resident spoke of concern relating to the removal of sand from the dune in front of 9 seafront homes. Letters had been sent to the Bay of Plenty Regional Council and Western Bay District Council about the concerns. It had been requested that the removed sand be replaced.

Residents wished to be consulted and be informed of future work. It was suggested that there had been some favouritism shown in specific work for some landowners.

Jim Cowern noted that sand scraping was legitimate but sand harvesting was not.

Waihi Beach Library - WiFi not working

Kevin Walsh advised that the Wifi service at the Waihi Beach Library had not been working.

A service request for this item would be instigated.

Footpath Crossfall on Seaforth Road

Brian Comrie asked about the status of the request to reduce the crossfall on the footpath on Seaforth Road. It had been suggested that options for the construction of a section of the footpath on the opposite side of Seaforth Road be re-considered.

The Roading Engineer (West) would be requested to provide an update on options relating to the footpath crossfall on Seaforth Road. This item would be further discussed at the first workshop to be held by the newly elected Waihi Beach Community Board members prior to their first Board meeting in November/December for the 2019/2022 triennium.

Dump Station at Island View Road

Brian Comrie asked how many times had the dump station at Island View Road been blocked and the grinder pump lifted to be cleared.

Seaforth Road Car Park – KiwiCamp Installation

It was reported that the carpark at No.4 Seaforth Road went completely under water in big storm events. The Deputy Chief Executive Officer advised that the KiwiCamp facility would be above the ground and utility systems of the unit would be sealed.

- It was advised that there was no plan for a dump station at Seaforth Road car park.
- There would be a CCTV camera system on the building monitoring the car park area.
- Concern was expressed that uncertified campers would use the KiwiCamp site.

It was advised that the Compliance Programme planned for next summer was similar to that in place for the 2019/20 summer.

Removal of Trees from Archie Leach Memorial / Pohutukawa Park

Mike Hickey advised that more trees had been removed from the Archie Leach/Pohutukawa Park Reserve and asked if the 3 large dead trees were staying or were they to be removed.

He also asked who was paying for the tree work that was currently underway and the reason why it was being done.

It was suggested that the road boundary and the reserve boundary be surveyed. Member Hepenstall and Mr Mike Hickey advised their concern that the owner of No.2 West Street was occupying the reserve. The Deputy Chief Executive Officer advised that the boundaries had been surveyed.

Waihi Beach Compliance and Monitoring

Mike Hickey asked about the amount spent on beach security.

The Deputy Chief Executive Officer advised that \$50 - \$60k had been spent across the district over the last summer.

The absence of the report from the Compliance Manager showing the statistics of enforcement and monitoring over the 2018/19 summer period was noted.

It was requested that the Compliance Manager be invited to attend the next Board Meeting to present the Compliance and Monitoring Report.

KiwiCamp - Survey Results and Process

A report of the survey results and process relating to the KiwiCamp installation will be made available to the Community Board.

Anzac Bay Public Toilets

An inquiry was made about the capacity of the septic tank at Anzac Bay and the frequency that the tank was being cleaned and serviced as there were concerns about its effectiveness.

It was asked what the indicative cost would be for the installation of a grinder pump and thrust pipe connection to the Council's sewer system.

Resolved: Councillor Williams / Member Hepenstall

THAT the meeting be re-convened in formal session.

WB21.1 Minutes of meeting no. WB20 of the Waihi Beach Community Board held on 6 May 2019

The Board considered the minutes no. WB20 of the Waihi Beach Community Board Meeting held on 6 May 2019 as circulated with the agenda.

Resolved: Councillor Marshall / Member Roberts

THAT the minutes of meeting no. WB20 of the Waihi Beach Community Board held on 6 May 2019 as circulated with the agenda be confirmed as a true and accurate record.

WB21.2 Chairperson's Report

The Board considered a report from the Chairperson dated 4 June 2019 as circulated with the agenda.

WB21.2.1 Waihi Beach Road Entrance

Due to the unavailability of the Roding Engineer (West) due to traffic congestion, he and the Operations Service Manager/ Vegetation Manager from Westlink would be invited to attend the next Waihi Beach Community Board Workshop to be held on 5 July 2019, to further discuss options relating to the re-development of the Waihi Beach Road entrance.

WB21.2.2 Community Plan

The Board had met with the contractor/coordinator and were impressed with the first stage of the plan.

The Board would review the plan and indicated costs presented for the first stage of Phase One of the planning work. From this point, a decision on progressing to the next phase of the Community Development Plan would be made.

WB21.2.3 Waihi Beach MenzShed

The Board was advised that an application to Council for lease of an area of land on the Waihi Beach Community Centre Reserve would be presented to the next Operations and Monitoring Committee meeting (OP20) to be held on 4 July 2019 for approval in principle followed by public notification and request for submission on the proposal.

The report presented to the Operations and Monitoring Committee would provide an overview approach for future use of the overall Waihi Beach Community Centre Reserve area.

The Reserves and Facilities Manager would be asked to check that the Menz Shed Report included consenting requirements.

It was advised that the new concept plan of the Waihi Beach Community Centre Reserve included provision for the proposed Menz Shed and Skate Park.

A formal fundraising application was expected to be received at the next Waihi Beach Community Board meeting. The Chairperson clarified that the sum of \$95,000 was being sought. The Board indicated their support for the project.

WB21.2.4 Signs at Wilson Road, Beach Road Roundabout

The Roading Engineer (West) in liaison with Westlink was undertaking a review of current signage in place at the Wilson Road/Beach Road roundabout and throughout wider Waihi Beach.

WB21.2.5 Community Organisation Reports**WB21.2.5.1 Athenree Homestead**

The Athenree Homestead Trust extended their thanks for the support given by the Waihi Beach Community Board for the installation of sprinklers in the new part of the building.

WB21.2.5.2 Waihi Beach Community Patrol

The patrol has had a small increase in members and training of the new volunteers was underway. More volunteers are still needed to help spread the workload and commitment to community patrols.

Resolved: Members Sole / Hepenstall

THAT the Waihi Beach Community Board Chairperson's Report dated 4 June 2019 be received.

WB21.3 Councillor's Report

The Board considered a report from Councillor Williams dated 4 June 2019 as circulated with the agenda. Councillor Williams spoke to the following points:

- Council risk profiles reviewed every 3 months
- Waiari water supply
- TECT Park awards and upgrades
- Proposed Permanent closure of right turn from SH2 into Te Puna Station Road
- Waihi to Omokoroa SH2 upgrades

Resolved: Councillor William / Member Sole

THAT the report from Councillor Williams dated 4 June 2019 be received.

WB21.4 Infrastructure Services Report Waihi Beach - June 2019

The Board considered a report from the Deputy Chief Executive dated 24 May 2019 as circulated with the agenda.

WB21.4.1 **Emerton Road Rehabilitation - Minute Action Reference WB18 19.2.5**

The Board inquired about the commencement of the proposed Emerton Road rehabilitation and cycleway and also asked if there would be a pedestrian refuge constructed as part of the rehabilitation work.

WB21.4.2 **Waihi Beach Dam - New Toilet & Site Improvement Concept Plan**

The toilet was on site at the Waihi Beach Reservoir Reserve and would be connected in the near future.

The Deputy Chief Executive Officer advised that harvesting of pine trees within the Dam Catchment Reserve area was being considered.

WB21.4.3 **Emerton Road to Waiti Road (Athenree)**

Councillor Williams provided an update to the Board on discussions with iwi over the proposed Emerton Road to Athenree cycleway.

WB21.4.4 **Fergus Road - Waihi Beach Road Intersection Sight Lines - Minute Action Reference WB19 19 4.2**

The Board requested an update on feedback from Westlink regarding the intersection sight lines of Fergus Road and Waihi Beach Road.

WB21.4.5 **Waihi Beach Roding Account**

The Board requested that any roding subsidies received be itemised against the respective project and the net cost of that project be shown.

Resolved: Member Sole / Councillor Williams

THAT the Deputy Chief Executive's Report, dated 24 May 2019 and titled Infrastructure Services Report Waihi Beach June 2019 be received.

WB21.5 **Financial Report Waihi Beach - April 2019**

The Board considered a report from the Management Accountant dated 24 May 2019 as circulated with the agenda.

Resolved: Member Sole / Councillor Marshall

THAT the Management Accountant's report dated 24 May 2019 and titled "Financial Report Waihi Beach – April 2019" be received.

WB21.6 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the month of July and August 2019 as circulated with the agenda.

Resolved: Members Roberts / Hepenstall

THAT the schedule of meetings for June, July and August 2019 be received.

The meeting concluded at 8.09 pm

Confirmed as a true and correct record.

A Sole
Chairperson
Waihi Beach Community Board

Date

WB21

Western Bay of Plenty District Council

**Minutes of Meeting No. OM21 of the
Omokoroa Community Board held on 18 June 2019
at the Omokoroa Community Church Hall
commencing at 7.00pm**

Present

Members M Grainger (Chairperson), T Sage (Deputy Chairperson), P Presland and D Sage and Councillors M Murray-Benge and J Palmer

In Attendance

J Pedersen (Group Manager People and Customer Services), A Hall (Roading Engineer West) and A Alty (Senior Governance Advisor)

Others

17 members of the public

Declaration of Interest

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

The Chairperson enquired if any members wished to disclose an interest in any items on the agenda.

There were no declarations of interest received for any items on the agenda.

Public Forum

Resolved: Members Grainger / Sage

THAT the meeting adjourn for the purpose of holding a public forum.

Request for Council Permission to Lock the Entrance Gate to Cooney Reserve

Residents in the vicinity of Cooney Reserve had submitted a request for Council approval to lock the entrance gate at Cooney Reserve at night and unlock it early the following morning.

Dee Nottle presented a petition signed by 29 residents at the meeting which was accepted by the Chairperson, outlined the reasons for the request as listed below:

- Residents had been concerned for some time about the disruptive and anti-social behaviour from young drivers doing wheelies in the reserve at all hours of the day and night.
- Suspected and observed drug dealing and drinking.
- Many of the nearby residents were elderly, lived on their own.
- There were families with young children in the immediate area.
- Residents in the immediate vicinity often felt unsafe and vulnerable.

Dee Nottle advised that the gate had been locked at night and unlocked in the morning for some months now and the reserve had become a quiet, safe and peaceful area.

A member of the public advised the he had stayed in a camper van at Cooney Reserve and other campers had commented on the security and peacefulness of the area as a result of the access way being locked and unlocked at the specified times.

A community patrol member noted that before the reserve area was being locked, night patrol members had been advised to stay away from the reserve as it was unsafe if quick access was required in threatening situation.

A roster was currently in place to ensure the reserve entrance gate was locked and unlocked at the designated times and this was working well. The suggested times for locking the gate were as tabulated below:

Summer	Locked	Unlocked
1 st October – 31 March	9pm	7am
Winter		
1 st April – 30 th September	7pm	7am

The roster list would be advised to the Western Bay of Plenty District Council Contact Centre to ensure the contact person (as the key holder) for the Cooney Reserve Gate lock was always contactable when permission for this activity had been approved.

It was requested that approval to lock the gate to the Cooney Reserve (similar to the Omokoroa Domain lock and unlock system was managed) be given and that appropriate signage be installed on the gate advising the lock and unlock times for the Cooney Reserve.

The request would be submitted to the Reserves and Facilities Manager and a response would be sent to Dee Nottle and the Omokoroa Community Board.

Omokoroa Cycleways / Walkways

Allan Thompson extended thanks to the Western Bay of Plenty District Council for the cycleways and walkways that were being developed in the immediate area. They were being well used and were very popular, especially on the weekends. The cycleways/walkways were a fantastic initiative and many people looked forward to the full completion of the planned routes.

It was requested that an online map on our Council website showing the cycleways/walkways of the Western Bay District, incorporating those of the Tauranga city area be developed to ensure a comprehensive cycleway/walkway guide that was easy to follow and readily available.

The Deputy Chief Executive Office and the Reserves and Facilities would be advised of the request for a comprehensive cycleway and walkway map.

Doggie Poo Disposal Bin

Thanks were extended to the Council for the installation of a doggy poo disposal bin in the Cooney Reserve.

It was commented that other daily rubbish was being left immediately by the doggie poo disposal bin and the Reserves and Facilities Officer would be advised of this.

Installation of Public Bus Shelter – Bus Stop on Omokoroa Road

Trish Winter speaking on behalf of a number of local residents, advised the Board that members of the public wished to see a bus shelter installed at the designated bus stop in the vicinity of the liquor store on Omokoroa Road.

Ms Winter was advised that a bus shelter would not be installed until the rehabilitation of that specific section of Omokoroa Road had been undertaken. Ms Winter noted that the shingle area immediately in front of the current bus stop was uneven, puddled (in wet weather) and was hazardous for many elderly patrons. The bus services were needed and supported by members of the community and members of the public needed to have safe access to and from the bus stop.

The Roading Engineer (West) and Transportation Manager would provide a report back to the Board on this item.

Dog Signage at Cooney Reserve

It was advised that the requirement to have dogs on a leash signage had been removed from the entrance to Precious Reserve. This would be advised to the Reserves and Facilities Officer and a service request would be instigated for the required signs to be installed.

Members of the public were reminded to ring the Council contact centre when they had any issue that needed attention by Council staff and contractors.

Resolved: Members Grainer / T Sage

THAT the meeting be re-convened in formal session at 7.16 pm

OM21.1 Minutes of Meeting No. OM20 of the Omokoroa Community Board held on 7 May 2019

The Board considered the minutes of OM20 of the Omokoroa Community Board held on 7 May 2019 as circulated with the agenda.

Resolved: Grainger / Councillor Murray-Benge

THAT the minutes of meeting no. OM20 of the Omokoroa Community Board held on 7 May 2019 as circulated with the agenda, be confirmed as a true and accurate record.

OM21.2 **Decision Report from Recommendation to the Operations and Monitoring Committee - Omokoroa Golf Course and Precious Family Reserve Walkway Erosion Funding - Project Spending to Consider - Pedestrian Bridge over the Railway**

The Board considered a report from the Senior Governance Advisor 5 June 2019 as circulated with the agenda.

Resolved: Member D Sage / Councillor Murray/Benge

THAT the report of the Senior Governance Advisor dated 5 June 2019 titled Council Decisions on Board Recommendations to the Operations and Monitoring Committee in regard to Omokoroa Golf Course and Precious Family Reserve Walkway Erosion Funding – Project Spending to Consider - Pedestrian bridge over the Railway be received.

OM21.3 **Chairperson's Report**

The Board considered a report from the Chairperson dated 31 June 2019 as circulated with the agenda.

OM21.3.1 **Omokoroa Public Art Group - Placement of Anchor Stone Sculpture**

The Omokoroa Public Art Group, in liaison with the Reserves and Facilities Officer (West) and the Roding Engineer (West) proposed a new location on the Esplanade/Domain Reserve area for the placement of the Anchor Stone Sculpture. The original placement site was found to be unsuitable due to underground utility services located directly underneath the proposed site.

The Roding Engineer (West) advised an alternate suitable location, along with several other suggested placement options. The Board requested the Roding Engineer (West) to ask the Omokoroa Public Art Group for their preferred location to install the Anchor Stone Sculpture and report back to the Board.

OM21.3.2 **Placement of Bench Seating Throughout Omokoroa**

The placement of bench seating throughout Omokoroa was progressing well with a seat design chosen and monies being pledged by various groups and individuals towards the seats. Once the total raised was

known a residents' group would suggest suitable locations for the seats to be installed by Council contractors. An application for \$13,700 had been lodged for consideration by the Community Matching Fund.

OM21.3.3 **Installation of Bike Racks throughout Omokoroa**

The Roding Engineer (West) would provide design ideas and costs for bike racks at the following suggested locations:

- Cooney Reserve
- Park and Ride area at Prole Road
- Esplanade – Café – Playground area
- Western Avenue Sport Ground
- Settlers Hall

OM21.3.4 **Omokoroa Community Response Plan**

Craig Hooper was in attendance to outline the work he had been undertaking to update the Omokoroa Community Response Plan.

OM21.3.5 **Caring for the Omokoroa Walkway/Cycleway**

The Chairperson advised the Board of an article he had placed in the Omokoroa Omelette requesting a response from volunteers interested in keeping the Omokoroa walkway/cycleway beautiful.

OM21.3.6 **Community Organisation Reports**

Western Avenue Sports Ground Sport and Recreation Society

Member Presland advised that all required building consents had now been completed and approved. The start date for the construction of the new pavilion would be 16 July 2019 with completion date projected to be 31 March 2020.

On behalf of the Omokoroa Sport and Recreation Society Member Presland extended thanks to the Deputy Chief Engineer and the Strategic Property Manager for their assistance and work undertaken to bring the proposal to this stage.

The Board was advised of the current funding status for the project noting that fund raising for the new pavilion was continuing.

Resolved: Members Grainger / T Sage

THAT the Omokoroa Community Board Chairperson's Report dated 31 June 2019 be received.

Change to Order of Business

The Chairperson requested that the next item of business be consideration of the Community Board Grant Application from the Omokoroa Community Garden group.

Resolved: Councillor Murray-Benge / Member Grainger

THAT in accordance with Standing Orders the order of business be changed and that the item Community Board Grant Application from the Omokoroa Community Garden group be dealt with as the next item of business.

OM21.4

Community Board Grant Application - June 2019

The Board considered a report from the Senior Governance Advisor dated 5 June 2019 as circulated with the agenda.

The Board received an application for funding from the Omokoroa Community Garden Group and with the Chairperson's permission Rick Peers spoke about the vision of the proposed community garden at the Omokoroa Point School.

Jean Furness, from the Omokoroa Community Church outlined the concept of the wrap around community services, food bank and social interactive services that would benefit from the proposed community garden concept, as ultimately being for the community by the community.

Resolved: Councillor Murray-Benge / Member D Sage

1. *THAT the report from the Democracy Advisor dated 5 June 2019 and titled Omokoroa Community Grant Application – June 2019 be received.*
2. *THAT the Omokoroa Community Board approve the following grant to be funded from the Omokoroa Community Grants 2018/2019 account subject to all accountabilities being met.*

<i>Omokoroa Community Garden</i>	<i>\$3,900.00</i>
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OM21.5

Councillor's Report

The Board considered a report from the Councillor Murray-Benge dated 6 June 2019 as circulated with the agenda.

2019 Triennial Elections

At the Council meeting held on 18 April 2019 Council resolved that for the 2019 triennial elections nominees names listed on voting papers in pseudo-random order (as done in previous elections).

Review of CCTV Policy CCTV

A review of the CCTV policy would be undertaken later in the year. The Board would be advised of the outcome of the review.

NZ Transport Agency Upgrades

There had been no updates relating to upgrades to the Omokoroa interchange and the State Highway 2 northern corridor which in turn would relieve pressure on Te Puna, Wairoa Bridge and Cambridge Road.

Annual Plan

Council would adopt the Annual Plan on Wednesday 26 June 2019.

Resolved: Councillor Murray-Benge / Member T Sage

THAT the report from Councillor Murray-Benge dated 6 June 2019 be received.

OM21.6 Infrastructure Services Report Omokoroa - June 2019

The Board considered a report from Deputy Chief Executive dated 24 May 2019 as circulated with the agenda.

OM21.6.1 Emergency Management - Update of the Omokoroa Community Response

Craig Hooper was in attendance and spoke to his report that had been received by the Community Board at their meeting held on 7 May 2019.

Mr Hooper outlined his views regarding deficiencies in the planning needed to develop and maintain a working plan for the Omokoroa Community Response Team. Within his report he outlined recommendations to upgrade what was needed to achieve a responsible, responsive and active community response team for Omokoroa.

It was clarified that the overall management of Civil Defence operations was overseen by the Bay of Plenty Regional Council. In order to progress an updated plan for the Omokoroa Community Response Team, a meeting between Mr Hooper and the Deputy Chief Executive Officer would be arranged.

The Board noted that the statement within the Infrastructure Service Report relating to Emergency Management was incorrect. The Omokoroa Community Response Plan was in the early stages of being updated.

OM21.6.2 **Omokoroa to Tauranga Cycleway**

- **Lynley to Railway**

The Lynley Park to the railway cycleway route continued to be reported with no change to the delays due to further information required by Heritage New Zealand. The Board would like a report on the reasons for the delay.

- **Bridge across the Mangawhai Inlet**

Board members noted that the Bridge across the Mangawhai inlet was completed and already well used even though it had not been officially opened.

OM21.6.3 **Omokoroa Sportsground Playground - Amenity Planting - Minute Action Reference OM14.18 6.3**

Councillor Palmer suggested that the feedback about the proposed planting plan from adjoining property owners to the sportsground may be difficult as a majority of the properties were rented.

OM21.6.4 **Installation of BBQ at Western Avenue Sportsground**

The Chairperson advised that a wheelchair friendly standard design BBQ with a 4m long shelter was proposed for installation in the vicinity of the semi circle by the water fountain at the Western Avenue Sportsground. Full costings for the BBQ unit, the shelter and the required power supply will be advised to the Board.

Resolved: Members Grainger / T Sage

THAT the Deputy Chief Executive report dated 24 May 2019 and titled Infrastructure Services Report Omokoroa June 2019 be received.

OM21.7 **Financial Report Omokoroa - April 2019**

The Board considered a report from the Management Accountant dated 24 May 2019 as circulated with the agenda.

Resolved: Councillor Murray-Benge / Member D Sage

THAT the Management Accountant's report dated 24 May 2019 and titled Financial Report Omokoroa April 2019 be received.

OM21.8 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the month of June, July and August as circulated with the agenda.

Resolved: Members T Sage / Grainger

THAT the schedule of meetings for June, July and August 2019 be received.

The meeting concluded at 8.37 pm

Confirmed as a true and correct record.

M Grainger
Chairperson
Omokoroa Community Board

Date

OM21

Western Bay of Plenty District Council

**Minutes of Meeting No. K21 of the
Katikati Community Board held on 19 June 2019
in The Centre. Pātuki Manawa
commencing at 7.00pm**

Present

Members J Hobbs (Chairperson), B Gibbs (Deputy Chairperson), N Mayo and B Warren and Councillor M Williams

In Attendance

K Perumal (Group Manager Finance and Technology Services), A Hall (Roading Engineer West) and A Alty (Senior Governance Advisor)

Others

Five members of the Public

Allan Sole (Chairperson of the Waihi Beach Community Board) and Paula Gaelic (Manager of the Western Bay Heritage Museum)

Apologies

An apology for absence was received from Councillor Mackay.

Resolved: Councillor Williams / Member Gibbs

THAT the apology for absence from Councillor Mackay be accepted.

Declaration of Interest

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

The Chairperson enquired if any members wished to disclose an interest in any items on the agenda.

There were no declarations of interest received for any items on the agenda.

Public Forum

Resolved: Members Hobbs / Mayo

THAT the meeting adjourn for the purpose of holding a public forum.

Uretara Stream Esplanade Reserve Restoration Plan

Andrew Jenks presented an update on the stream restoration plan that would provide a practical and cost-effective framework for the control of rapidly spreading invasive weeds along the banks of the Uretara Stream and the subsequent restoration of the stream margins between the State Highway 2 Bridge and Henry Road Katikati.

The project would have significant positive impact to the Uretara Stream environment improvements noticeably to the:

- Habitat for native terrestrial and aquatic wildlife greatly enlarged and improved
- Inanga spawning sites
- Stream bank erosion and reduction of sedimentation
- Water quality and clarity
- Reconnection of Ecological corridors
- Reduction of proliferation of invasive weeds
- Transformation of the overall walkway area
- River views for nearby residents
- Easier implementation of long term management and maintenance of environmental and ecological area.

The improvement work for the Uretara Stream would be undertaken as a staged project in liaison with Council Reserves and Facilities staff. Board members thanked Mr Jenks for the report.

Representative Review Decision

Christina Humphries

Ms Humphries stated that she had come to see how the Community Board operated. She questioned the Chairperson and the Deputy Chairperson how they could still be holding a position on the Katikati Community Board when they had voted against community boards in the recent representation review. She stated that in her opinion the Board should be more proactive in the community and nothing would change unless there was action taken to that effect.

Ms Humphries referred to guidelines from the Thames Coromandel District Council that suggested that Community Boards should have:

- Meaningful delegations
- Adequate financial resourcing
- Dedicated support
- Effective communication mechanisms.

Ms Humphries also referred the remuneration of Community Boards and was advised that this was set by the Remuneration Authority not the Board.

The Deputy Chairperson of the Katikati Community Board replied that he had not voted against Community Boards, but wanted to see better representation that would give empowerment to the community for more input and response on community issues. He

noted that the implication that members of the Community Board were not working for their community was offensive.

Te Ruananga O Ngaitamawhariua

As spokesperson for Te Ruananga O Ngaitamawhariua youth fun day to be held on 17 July 2019 Anne Billing invited members of the Community Board and the public to participate and volunteer for the event by assisting with the set-up and take-down process on the 17th July 2019.

New Zealand Community Board Executive Committee (NZCBEC) – Zone Two

As a representative on New Zealand Community Board Executive Committee (NZCBEC) Allan Sole provided an outline of recent Zone Two discussions that were working through the varying degrees of delegations to Community Boards throughout the country.

He noted that there was a definite theme throughout the country to give more delegation and autonomy to Community Boards. There was also a definite push from at a national level for Councils to take on a greater amount of governance issues.

Resolved: Member Hobbs / Warren

THAT the meeting be re-convened in formal session at 7.24 pm

K21.1 Presentation

The Board received the presentation from Paula Gaelic, Manager of the Western Bay Heritage Museum. She outlined the mission statement of the Western Bay Heritage Museum:

“To preserve, conserve, store and display the history, noteworthy items and stories of the Western Bay region while observing the obligations of the Treaty of Waitangi. The Museum had a commitment to nourish commemoration with a hands on approach to our education programmes.”

The entire team were Katikati Museum team was committed, dedicated and focussed on their vision to be the best small 21st century museum in New Zealand.

Ms Gaelic advised that 70 volunteers collectively contributed an average 500 hours of time per month and 25 volunteers were required each week to run the museum.

The volunteers all had varying skills from researchers, conservators, regional historians, administration managers and collection registrars. The educational programmes were growing and the museum was easily accessible to over 250 students to observe and participate in varying exhibitions

Various workshops had been held in liaison with the Te Papa National Services and were open to Museum volunteer staff, Community Archive

staff and staff from other historic venues in the Bay of Plenty along with Katikati College and Toi Ohomai and other interested groups.

In concluding her presentation Ms Gaelic thanked Council for their ongoing support and financial contribution which covered 30% of the annual operating expenses. The annual cost per rate payer across the district was \$3.30. There were local and national sponsorship/contributors and all the financial support enabled the museum to grow and develop. "It is the role and responsibility of us all to safeguard the past to secure our future." All the volunteers had immense pride in their work at the museum.

The Chairperson extended thanks to Ms Gaelic for her presentation and reiterated that all the people involved in the Western Bay Heritage Museum deserved huge accolades for providing a unique and special experience for all who visited the heritage museum in Katikati.

Resolved: Members Hobbs / Gibbs

THAT the presentation from the Manager of Western Bay of Heritage Museum be received.

K21.2

Minutes of Meeting No. K20 of the Katikati Community Board held on 8 May 2019

The Board considered the minutes of K20 of the Katikati Community Board held on 8 May 2019 as circulated with the agenda.

Resolved: Member Gibbs / Councillor Williams

THAT the minutes of meeting no. K20 of the Katikati Community Board held on 8 May 2019 as circulated with the agenda, be confirmed as a true and accurate record.

K21.3

Chairperson's Report

The Board considered a report from the Chairperson dated 5 June 2019 as circulated with the agenda.

Declaration of Interest

At this point in the meeting it was noted that the Chairperson had not declared an interest in the following item.

It was clarified that if members had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item.

As a member of the Katikati Taiao the Chairperson declared an interest in the item relating to the Pioneers Wetland Boardwalk Project.

K21.3.1 **Pioneers Wetland Boardwalk Project**

The Chairperson provided an update on the collaborative community project, between Katikati Taiao as the fund holder, Katikati Open Air Art, Uretara Estuary Managers and Western Bay of Plenty District Council Utilities Department, that was underway with the infrastructure construction completed by Fotheringhames and a community weeding bee by 15 local residents clearing the site of weeds ready for planting. The Corrections Department had been involved in the initial clean-up and it was envisaged they would provide a regular maintenance service to the area.

The project team was working with the Utilities Manager to procure the list of plants from the planting plan with the cost of \$1,825.97. Once plants arrive volunteers would plant the area and oversee the ongoing maintenance and Council would own and maintain the boardwalk. The total cost of the project was \$67901. With grants, donations and contributions from TECT, Western Bay of Plenty District Council Matching Fund, Lion Foundation, Katikati Open Air Art and a Community Give-a-little page totalling \$59,927.50 leaving a funding gap of almost \$8000.

It was suggested that the request to the Community Board for some funding towards the costs of the plants be further discussed at the next Katikati Community Board workshop.

Resolved: Members Gibbs / Mayo

That this item lie on the table pending further discussion at the next Katikati Community Board workshop.

K21.3.2 **Generator for Katikati Community Response Team**

At the last Katikati Community Board meeting Eris Boyack presented her concerns regarding the purchase and siting of a generator at Te Pātuki Manawa for use by the Community Response Team during a Civil Defence Emergency. Deputy CE Gary Allis had advised that in an emergency during the hours of darkness it would not be best practice for the Community Response Team to be moving around the town and attempting to setup at the Te Pātuki Manawa Hub and that a centralised response and assessment would take place from the Civil Defence Headquarters. Deputy Chief Executive Officer suggested that the Katikati Fire Station may be interested in working with the Community Response Team to store a generator and commit to delivering it with the necessary fuel supply to Pātuki Manawa when required in an emergency event.

Members of the Katikati Community Response Team were to be advised of their responsibilities and the overarching authority of the Bay of Plenty

Regional Council/Western Bay of Plenty Civil Defence Management and the respective interactive responsibilities in an emergency situation. It was suggested that the Deputy Chief Executive Officer or the Strategic Property Manager meet with members of the Community Response Team to clarify this point.

K21.3.3 Killen Road Bus Shelter

Staff have advised the bus shelter on Killen Road was not a Council asset and therefore Council was not responsible for its replacement. The Killen Road families were encouraged to get together to make a plan to replace the shelter. The Roading Engineer West indicated he would work with the families on the installation and assist with the possible placement of a future bus shelter.

K21.3.4 Council Communications to Community Groups managing projects in Katikati

The Chairperson advised that at her meeting with the Chief Executive Officer she raised the issue that some Community Groups had felt let down by Council staff when communication, reporting and construction deadlines were not met. It was stressed that volunteers managing projects in partnership with Council spent many unpaid hours for the benefit of the community and felt disrespected when deadlines promised by staff, who were paid for their contribution/part in projects, were ignored or considerably extended. It was acknowledged that there had been occasions when deadlines had not been met and it was understood that this created additional burden on community volunteer hours in follow-ups and meetings. Staff would communicate better and provide timely updated to these groups going forward.

It had also been commented that managing community expectations through understanding the planning and budgeting process was vital, to ensure community expectations were based on what was possible through the Annual and Long Term Plan and funding allocation process.

It was suggested that a simple timeline/check list be developed so that all parties involved in Community Projects in liaison with Council would know of the expectations and deadlines involved in their specific project. A timeline/flow chart would assist community volunteer groups to understand the expectations and enable them to undertake other work associated with the notified timelines.

The development of the suggested timeline/check list would be discussed with the Chief Executive Officer.

K21.3.5 **Town Centre Play Ground**

As advised at the last Community Board meeting, members supported Katch Katikati in their investigative work to procure and install a new themed playground (possibly Avocado Capital of NZ theme) as per the funding available in the Katikati Waihi Beach Reserves Management Plan. The Board suggested that if the preferred concept was outside the available budget, Katch Katikati could investigate possible sponsorship from local Avocado Industry organisations. The Community Board Chair had offered her support to Katch Katikati in making those approaches.

K21.3.6 **Long Term and Annual Plan Committee Recommendations**

The Chairperson acknowledged the Annual Plan proposals included in the Long Term and Annual Plan Committee Minutes of 28 May 2019 for recommendations to Council that particularly relate to Katikati being \$200,000 for Bypass Local Road investigation, \$200,000 for Town Centre Refresh and \$40,000 for Urban Design Study.

The Long Term and Annual Plan recommendations will be put forward to Council for adoption on 26 June 2019.

It was important to ensure that local consultation was undertaken in regard to future planning for the town centre refresh and urban design study. There was a common request from members of the Katikati community to move away from a black asphalt footpath re-dress. The Roading Engineer (West) advised that he was currently sourcing options and pricing for different footpath re-surfacing treatments.

Resolved: Members Hobbs / Mayo

THAT the Katikati Community Board Chairperson's Report dated 5 June 2019 be received.

K21.4 **Councillor's Report**

The Board considered a report from Councillor Williams dated 4 June 2019 as circulated with the agenda.

- Council risk profiles reviewed every 3 months
- Waiari water supply
- TECT Park awards and upgrades
- Permanent closure of right turn from SH2 into Te Puna Station Road
- Waihi to Omokoroa SH2 upgrades

Resolved: Councillor Williams / Member Warren

THAT the report from Councillor Williams dated 4 June 2019 be received.

K21.5 Infrastructure Services Report Katikati - June 2019

The Board considered a report from the Deputy Chief Executive dated 28 May 2019 as circulated with the agenda.

K21.5.1 Earle Drive Loading and Parking Restructure

The Board was advised that costing for the option of a truck waiting bay on the northern side of Earle Drive had been received in the order of \$367,000. Westlink had confirmed that they were happy to construct the Kerb, Channel and footpath using the Council Contract lump sum quantity. This would reduce the price by \$37,000 to \$330,000. Progressing the Earle Drive upgrading would fully commit the 2019/20 Community Rooding Budget and commit part of the 2020/21 budget.

The Board thanked the Rooding Engineer (West) for the work he had done to bring the project to this point.

K21.5.2 Carisbrooke Street - Minute Action Reference K19.19 5.5

The Board asked that the installation of a pedestrian crossing just north of Jocelyn Street on Carisbrooke Street be investigated.

The Board would also like consideration to be given to lowering the speed limit on Carisbrooke Street in the immediate vicinity of the school.

K21.5.3 Historic Cricket Pavilion - Minute Action Reference K19 19 5.7

The Katikati Community Board asked if the Katikati Menz Shed could be approached to ascertain their interest and ability to undertake repairs to the historic Cricket Pavilion.

The Board stressed that it was important that the any repair and renovation work be undertaken in keeping with and preserving and protecting historic aspects of the building.

The Reserves and Facilities Asset Manager would be asked if the scope of Council's current asset management repair and maintenance contract allowed for local contractors to do the renovation work at the Historic Cricket Pavilion as required.

K21.5.4 Removal of Privet Tree

Board member Gibbs advised that there was a large privet tree near his church on Carisbrooke Street, that had been cut back from time to time over a number of years. He commented that if the tree was cut down/pulled out or poisoned in a manner that it would not regrow, it would be a saving on continuous maintenance that would not have resulted had the pest tree been removed in the correct manner in the first place.

Resolved: Member Mayo / Councillor Williams

1. *THAT the Deputy Chief Executive Officer's Report dated 28 May 2019 and titled Infrastructure Services Report Katikati June 2019 be received.*
2. *THAT the Earl Drive Upgrading project at an estimated cost of \$367,000 proceed funded from:*
 - *Katikati Community Roading \$330,000*
 - *WestLink Contract Allocation \$ 37,000*

K21.6 Financial Report Katikati - April 2019

The Board considered a report from the Management Accountant dated 24 May 2019 as circulated with the agenda.

Resolved: Member Hobbs / Warren

THAT the Management Accountant's report dated 24 May 2019 and titled Financial Report Katikati April 2019 be received.

K21.7 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of June, July and August 2019.

Resolved: Member Mayo/ Councillor Williams

THAT the schedule of meetings for June, July and August 2019 be received.

The meeting concluded at 8.42 pm

Confirmed as a true and correct record.

J Hobbs
Chairperson
Katikati Community Board

Date

K21

Western Bay of Plenty District Council

**Minutes of Meeting No. MC21 of the
Maketu Community Board held on 25 June 2019
in the Maketu Community Centre
commencing at 7.00pm**

Present

Members S Beech (Chairperson), R Clark, and W McFadyen and Councillors K Marsh and J Scrimgeour

In Attendance

R Davie (Group Manager Policy Planning and Regulatory Services) and A Alty (Senior Governance Advisor)

Others

Jennifer Pearson, Howard Severinson and Monique Lints were in attendance representing the Tauranga City Council in regard to the Waiari Water Supply Scheme project

Apologies

An apology for absence was received from Member Cantlon.

Resolved: Councillor Marsh / Member McFadyen

THAT the apology for absence from Member Cantlon be accepted.

Declaration of Interest

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

It was clarified that if members had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item.

There were no declarations of interest received for any items on the agenda.

MC21.1 **Presentation - Waiari Water Scheme Project**

The Board received a presentation from Jennifer Pearson, Howard Severinson and Monique Lints representing the Tauranga City Council in regard to the Waiari Water Supply Scheme project. They spoke to a presentation noting the following updates:

- Works Timeline
 - Package 1 Membrane Contract
 - Package 2 Access Road
 - Package 3 Balance of WTP Civil Works
 - Package 4 Trunk mains Part A Section 1
 - Package 5 Trunk mains Part A Section 2
 - Package 6 Trunk mains Part B Reservoir to Reservoir
 - Package 7 Software Development and Commissioning
- Pipeline Route
- Works undertaken since February 2019
- Stream bank riparian planting
- Blessing
- Reservoir to Reservoir Construction and Welding
- Traffic Management
- Access Road, Bridge and Intake Contract
- Continuing Engagement
- Consent Conditions
- Ecological Monitoring

Resolved: Members McFadyen / Clark

THAT the presentation from representative of Tauranga City Council in regard to the Waiari Water Scheme Project be received.

MC21.2 **Minutes of Meeting No. M20 of the Maketu Community Board held on 14 May 2019**

The Board considered the minutes of meeting no.MC20 of the Maketu Community Board held on 14 May 2019 as circulated with the agenda.

Resolved: Member Clark / Councillor Scrimgeour

THAT the minutes of Meeting No. MC20 of the Maketu Community Board held on 14 May 2019 as circulated with the agenda be received and confirmed as a true and correct record with the noted amendment:

Item MC20.5.5 - 7th paragraph amend wording:

- Removing the pedestrian gate..... to read
- **Install** the pedestrian gate to the boundary fence between the sports field and the Kohanga Reo.

MC21.3 Chairperson's Report

The Board considered a report from the Chairperson dated 11 June 2019 as circulated with the agenda.

MC21.3.1 Water Supply Pipeline along Wilson Road North

The Board requested information regarding repair work on the water pipeline along Wilson Road North that seemed to be undertaken on a regular basis. In June 2018 a member of the public had asked if Maketu ratepayers were paying for the constant maintenance of the pipeline along Wilson Road North that should be lasting for more than twenty years after installation but had been frequently failing.

The Board wanted to know the reason for the frequent repairs and asked if the whole water line should be replaced.

It was also noted that as a result of the frequent pipeline repairs, the road seal was having to be dug up and the current patch remediation of the seal was not lasting and did not appear to be up to the required standard."

Staff had provided a response advising that the pipeline was the main water trunk line for all customers in the Eastern Supply Zone to:

- Fill the Maketu Reservoir from Pongakawa Water treatment Plant, or from Te Puke's Water Treatment Plant
- Back-feed into Te Matai Rd from Maketu Reservoir, if required for operational resilience

The trunk main was approximately 18.5Km long and was installed in 1994. The estimated cost to replace the entire water main would be in excess of \$7.5m.

Unfortunately the main was failing periodically along some lengths of the pipeline and not delivering the expected level of service to customers. The failures of the pipe can be attributed to sub-standard construction techniques used at the time of construction 25 years ago. It was not installed to the same standards expected these days, as defined in our current development code of practice.

Inspections of failed pipes show:

- Poor bedding material was used, and
- Joints over-pushed, past their 'witness' marks, causing stress on the collars.

To manage these problems affordably and minimise the impact to customers in the greater area of Maketu, Pukehina, Pongakawa and Paengaroa, staff advised to:

- Manage pressures and flows in the system to reduce the likelihood of repeat breaks.

- Map the history and location of breaks along the main, and had implemented a staged renewal programme, to replace sections of the main over a number of years. The focus would be to target those sections of mains with the highest number of breaks.

Two sections of the main (2 km) were replaced over the past few years. This year Council would be replacing another 2km, from SH2 up Wilson Rd North, the section with the most breaks to date.

More sections of the main would be identified and assessed for replacement and would be included in the budgets for the next Long Term Plan 2021 -2031.

The Community Board would like clarification on the cost of the repairs and replacement for each 2km section along Wilson Road and also asked if other pipeline repairs had been required to the same extent to areas outside Wilson Road.

MC21.3.2 **Maketu Cycleway**

The Roding Engineer (East) attended the Maketu Community Board workshop held on 4 June and discussed options relating to the proposed Maketu Cycleway. This was a very positive meeting and concerns raised at the last meeting about the specific crossing points were clarified.

The Roding Engineer (East) had advised that the options discussed and agreed would be incorporated into the final design for the cycleway.

MC21.3.3 **Spencer Avenue Reserve - Walkway Access**

The Roding Engineer (East) had advised that he would look at options to facilitate open access for walkers across the Spencer Avenue Reserve.

MC21.3.4 **Surf Club Car Park Reserve Rock Revetment**

At the last Board meeting concerns were reported about the state of the sand bags at the Maketu Surf Club car park reserve area. The Chairperson advised that there had been a number of trip incidents in the immediate vicinity. The Reserves and Facilities Officer (East) was aware of the current state of the sand bags.

The Chairperson had been advised that consultants and staff were about to begin the annual Coastal Marine Structures conditions inspections which would include the Maketu sand bags. The Board was advised that the inspection at Maketu was expected to be undertaken on Thursday 4 July 2019.

MC21.3.5 **Kaituna River Rediversion Project**

There had been a public meeting update relating to the Kaituna River Rediversion project on Wednesday 12 June 2019. It was pleasing to see the progress of the rediversion work and people using the new access points to the Kaituna Cut.

Resolved: Member Beech / Councillor Marsh

THAT the Maketu Community Board Chairperson's Report dated 11 June 2019 be received.

MC21.4 **Councillor's Report**

The Board considered a report from Councillor Marsh dated 10 June 2019 as circulated with the agenda. Councillor Marsh spoke to the following items:

- Maketu Cycleway
- Kaituna Rediversion Project
- Community Hub Feasibility Study
- Kaituna Rubbish Dumping
- Maketu Community Response Plan
- Maketu Matariki Ball
- Maketu Community Board

Resolved: Councillor Marsh / Member Beech

THAT the report from Councillor Marsh dated 10 June 2019 be received.

MC21.5 **Community Board Grant Application**

The Board considered a report from the Senior Governance Advisor dated 11 June 2019 as circulated with the agenda.

The Board received a Community Board Grant Application from Maketu EduCare seeking funding of \$1,500 for the purchase of numerous technology items and for the construction of a pataka/kai cupboard.

After discussion the Board agreed their support for the allocation of grant funding for the construction of a kai cupboard.

Resolved: Member Clark / Councillor Scrimgeour

1. *THAT the report from the Senior Governance Advisor dated 11 June 2019 titled Community Grant Application June 2019 be received.*
2. *THAT the Maketu Community Board approve the following grant to be funded from the Maketu Community Board Grants 2018/2019*

Account subject to all accountabilities being met.

EduCare \$500.00

MC21.6 Infrastructure Services Report Maketu - June 2019

The Board considered a report from the Deputy Chief Executive dated 3 June 2019 as circulated with the agenda.

MC21.6.1 Maketu Community Response Team & Plan - Minute Action Reference MC19 19 6.1

The Board was advised that member McFadyen had almost completed the final draft of the Maketu Community Response Plan.

MC21.6.2 Tsunami Signage - Minute Action Reference MC18 19 3.6

The Board was advised that one of the Tsunami warning signs had been installed. It was proposed that the second Tsunami warning sign be installed on the fence by the Kohanga Reo on the main entrance road into Maketu.

The Board requested that signage depicting a large wave with a directional arrow be installed at appropriate points throughout Maketu.

MC21.6.3 Kohanga Reo - Minute Action reference MC18 19 7.3 and MC20 19 5.5

The Board was advised that the fencing and installation of a gate had been undertaken, but there was still some completion and tidy up work to be done by the contractor.

MC21.6.4 Request for 'Fire Station' Directional Sign

The Board was advised that the Maketu Volunteer Fire Brigade Chief had requested that directional signage be installed on both the north and south approaches to the Maketu Fire Station on Wilson Road. The fire station was set back from the road and was not readily seen. It was important that motorists were made aware of the fire station particularly when fire service vehicles were exiting the station in response to emergency call-outs.

It was advised that on 16th April Mr Gourlay contacted Council and a Service Request was instigated for the requested signage. On 23 April Mr Gourlay was advised that as the distance of the fire station was greater than 65m from the intersection it did not meet the requirement of the NZ

Transport Agency Manual of Traffic signs and markings (MOTSAM) – Section 6 permanent signs, the signage would not be installed.

The Board requested that the Roading Engineer (East) contact Mr Gourlay and explain the MOTSAM requirement and discuss any other options for the signage that may be considered.

The Board supported the installation of requested warning signage.

Resolved: Member McFadyen / Councillor Scrimgeour

THAT the Deputy Chief Executive report dated 3 June 2019 and titled Infrastructure Services Report Maketu - June 2019 be received.

MC21.7 **Financial Report Maketu - April 2019**

The Board considered a report from the Management Accountant dated 24 May 2019 as circulated with the agenda.

Resolved: Member Beech / Councillor Scrimgeour

THAT the Management Accountant's report dated 24 May 2019 and titled Financial Report Maketu - April 2019 be received.

MC21.8 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of June, July and August 2019 as circulated with the agenda.

Resolved: Members Clark / McFadyen

THAT the schedule of meetings for June, July and August 2019 be received.

The meeting concluded at 8.10 pm.

Confirmed as a true and correct record.

S Beech
Chairperson
Maketu Community Board

Date

Western Bay of Plenty District Council

**Minutes of Meeting No. TP21 of the
Te Puke Community Board held on 27 June 2019
at the Te Puke Library and Service Centre
commencing at 7.00pm**

Present

Members P Miller (Chairperson), J Dugmore and Councillors G Dally and J Scrimgeour

In Attendance

G Allis (Deputy Chief Executive Officer) S Harvey (Roading Engineer East), and A Alty (Senior Governance Advisor)

Others

3 Members of the public and Councillor Mike Lally Jennifer Pearson, Howard Severinson and Monique Lints representing Tauranga City Council were in attendance in regard to the Waiari Water Supply Scheme project

Apologies

An apology for absence was received from Members Button and Spratt.

Resolved: Scrimgeour / Dugmore

THAT the apologies for absence from Members Button and Spratt be accepted.

Declaration of Interest

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

It was clarified that if members had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item.

There were no declarations of interest for any items on the agenda.

Public Forum

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Te Puke Community Board. Attending members of the public were invited to take part in the Public Forum.

Resolved: Councillor Scrimgeour / Member Miller

THAT the meeting adjourn for the purpose of holding a public forum.

Noise and Vibrations from Speed Hump – Cameron Road

Mrs Gibney spoke about her concerns that she had first raised at the Te Puke Community Board meeting public forum held on 21 February 2019 (TP18). Mrs Gibney advised that

- She and her husband had lived at their Cameron Road home for 35 years.
- Their property is on the boundary of the Te Puke Intermediate School that was built in 1974.
- Two speed humps had originally been installed at each end of the boundary approaches to the school. One at the western boundary of the school had been removed and the other immediately outside Mr and Mrs Gibney's home had remained.
- There was agreement in principle that the speed hump slowed traffic.
- With the increased volume and types of traffic on Cameron Road, the noise and vibrations had increased and this was now unbearable.
- Heavy trucks and agricultural and horticultural vehicles used the route and the trailers of heavy trucks rattled and caused increasing vibration.
- There were 32 buses using the roadway daily.
- Many heavy truck used the road late at night and at early in the mornings.
- Earlier complaints and requests to do something about the noise and vibrations had brought no action.

Mrs Gibney felt that there should be signage in place to alert motorists of the school zone and she also asked that there should also be an off-set pedestrian crossing immediately outside the school. A pedestrian crossing was urgently needed for the school children who crossed the road and several requests for this had been made over the years.

Councillor Mike Lally supported the concerns of Mrs Gibney and advised that noise and vibrations from the heavy traffic using Cameron Road was increasing and the speed humps accentuated this. It was his opinion that the speed humps should be removed.

The Roading Engineer (East) would be asked to look at options relating to the problems raised by Mrs Gibney and provide a report back to the Board.

Resolved: Member Miller / Councillor Dally

THAT the meeting be re-convened in formal session at 7.19 pm

TP21.1 Presentation - Waiari Water Scheme Project

The Board received a presentation from Jennifer Pearson, Howard Severinson and Monique Lints representing the Tauranga City Council in

regard to the Waiari Water Supply Scheme project. They spoke to a presentation advising the following updates:

- Works Timeline
 - Package 1 Membrane Contract
 - Package 2 Access Road
 - Package 3 Balance of WTP Civil Works
 - Package 4 Trunk mains Part A Section 1
 - Package 5 Trunk mains Part A Section 2
 - Package 6 Trunk mains Part B Reservoir to Reservoir
 - Package 7 Software Development and Commissioning
- Pipeline Routes
- Works undertaken since February 2019 – excellent summer and autumn construction season.
- Stream bank riparian planting
- Blessing
- Reservoir to Reservoir Construction and Welding
- Traffic Management
- Access Road, Bridge and Intake Contract
- Continuing Engagement with community groups –The Project Team would be looking to undertake more opportunities to have tours to show the progress of the construction scheme.
- Consent Conditions
- Ecological Monitoring undertaken in February 2019 was mandated by the specific consent requirements. Results were consistent with previous years testing.

The Board was advised that there was an information seminar at the Orchard Church on 19 July 2019 that was open to the public to provide a general update about the Waiari Water Scheme project.

The Chairperson thanked the representatives of the Waiari Water Scheme project team for their attendance at Board meetings, for listening to community concerns and for keeping the community informed about the progress of the project.

Resolved: Member Miller /Councillor Dally

THAT the presentation from representative of Tauranga City Council in regard to the Waiari Water Scheme Project be received.

TP21.2

Minutes of Meeting No. TP20 of The Te Puke Community Board held on 16 May 2019

The Board considered the minutes no. TP20 of the Te Puke Community Board for the meeting held on 16 May 2019 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member Miller

THAT the Minutes from meeting no. TP20 of the Te Puke Community Board held on 16 May 2019 as circulated with the agenda, be confirmed as a true and correct record.

TP21.3 **Council Decisions on Board Recommendations - Te Puke Main Street Project - Outcome of Community Board Survey**

The Board considered a report from the Senior Governance Advisor dated 10 June 2019.

Resolved: Members Miller / Dugmore

THAT the report of the Senior Governance Advisor dated 10 June 2019 titled Decision Report from Recommendation to the Operations and Monitoring Committee - Te Puke Main Street Project – Outcome of Community Board Survey be received.

TP21.4 **Chairperson's Report**

The Board considered a report from the Chairperson dated 5 June 2019 as circulated with the agenda.

TP21.4.1 **McLoughlin Drive Up-Grade**

The Board was advised that the Roading Engineer (East) was in the process of formalising an agreement with the owner of the Orchard Church in regard to a financial contribution toward the installation of a parking extension to be undertaken during the roading upgrade of McLoughlin Drive.

TP21.4.2 **Rubbish Bin Replacements Jellicoe Street - Minute Action Reference TP19 19 4.2**

Board Members had inspected the rubbish bins along Jellicoe Street that needed refurbishing. They agreed that the bins on Jellicoe Street between Oxford Street and Boucher Avenue should be refurbished on a revolving basis of 4 at a time (2 bins from one area and 2 from another).

The Board requested that artwork in keeping with the Kiwifruit theme of the township be applied to the refurbished bins.

The bins would need to be cleaned and primed before final painting and artwork was applied.

The Roading Engineer (East) would ascertain the first lot of bins to be refurbished and make enquires about who would undertake the refurbishment of the bins. He would also source a local artist to undertake the kiwifruit artwork.

TP21.4.3 **Landscape Artist Report**

The Roading Engineer (East) provided a copy of a summary of the discussions relating to improvement of the Main Street landscape plantings and ongoing improvement proposals from Trish Waugh.

Board members acknowledged that there were experienced and knowledgeable gardeners in Te Puke and there would be the opportunity to provide feedback on the proposed planting plan.

The Board noted that visibility improvements at some intersections points in Te Puke were currently being undertaken.

Ms Waugh had extensive experience as a landscape planner and designer and was sensitive to the uniqueness and sense of place that needed to be established in regards to the Te Puke Main Street landscaping.

Resolved: Councillors Scrimgeour / Dally

THAT the Te Puke Community Board support proceeding with the report from landscaper Trish Waugh relating to the review and improvement of the Main Street landscape plantings.

TP21.4.4 **Tactile Paving**

This significant community initiative was continuing to be progressed by the Board in conjunction with Council engineering staff. The Board noted that the tactile paving removed during the upgrade of Jellicoe Street would be reinstated and the cost met from the Council Revocation Budget.

TP21.4.5 **Public Forum - Te Puke Memorial Swimming Pool**

The new date for the Community Board Public Community Forum to discuss the town swimming pool was scheduled to be held on Wednesday 17 July 2019 at 7.00 pm in the Settlers Lounge at the Te Puke War Memorial Hall.

TP21.4.6 **ANZAC Day Commemorations**

After consultation with Mayor Webber the Board was looking to include in its annual budget a new line to cover the cost of this important annual event. A meeting of the Te Puke Anzac Committee was held on Tuesday 25 June and the Chairperson advised that he would provide a full report to the next Community Board meeting.

TP21.4.7 **Christmas Lights**

Councillor Dally had been requested to liaise with the suppliers of the Flagtrax System to ascertain the cost of adding Christmas lighting to the structures. The Board had received positive comments after the reinstatement of the lighted Christmas tree at the eastern entrance to the township and further festive lighting would compliment this.

Board Member Dugmore was not in favour of using the current flag poles for festive lighting as the flags and lighting could be easily entangled.

Councillor Dally advised that the cost for up to 50 lighting sets and subsequent installation would be in excess of \$35,000.

The Board agreed that while the festive lighting was attractive, the cost was a big commitment that was not appropriate for the Board to make at this time, with only one more Community Board meeting to be held before the conclusion of the current 2016/19 triennium.

It was suggested that the Christmas tree currently being held in storage should be checked and refurbished if possible and installed to provide extra festive lighting in the township.

Resolved: Member Miller / Councillor Scrimgeour

THAT the Te Puke Community Board Chairperson's Report dated 5 June 2019 be received.

TP21.5 **Councillor's Report**

The Board considered a report from Councillor Dally dated 14 June 2019 as

Annual Plan 2019-2020

Council adopted the 2019-2020 Annual Plan on 26 June 2019. The Long Term Plan and Annual Plan showed that Council was in good shape in terms of higher than forecast income (mainly from financial contributions), lower interest rates, debt position and future infrastructure needs as identified in our 10 year Long Term Plan and 30 year Asset Management Plan. There were no glaring concerns or irregularities that were not budgeted for, or not included in our planning, unlike some other Councils and notwithstanding short traffic bypasses for Te Puke and Katikati.

Our favourable financial position allowed Council to be flexible with our debt management approach which had a positive bearing on the final rates outcome.

The major item in the Annual Plan consultation was the proposal to change the way rubbish and recycling collections were managed across the District by introducing a Council-led kerbside collection service which was generally

met with a favourable response. There was confidence to proceed with the proposal and initiate procurement of a contracted service for kerbside collection of rubbish, recyclables and glass for approximately 80% of the District and food scraps in urban areas only which would become operational in 2021.

The Te Puke Centre Charitable Trust

As part of the Annual Plan process, Council had received written and verbal submissions from the Te Puke Centre Charitable Trust who were taking over the NZ Post Services in the existing Te Puke Post Shop building and operating as a community-led social enterprise. The Te Puke Community Board pledged their support for the project on the condition that Council also contribute an equal or greater amount. Councillors from across the District also saw merit in the proposal and the evident commitment from the passionate trustees. This resulted in support that would give the trust a strong chance of meeting their objectives.

2019 -2022 Triennial Elections

Now that Council had completed the 2019-20 Annual Plan and with the end of this triennium and the looming election it is with some sadness to be writing my penultimate Councillors Report. The media have initiated a bit of an election frenzy, mainly relating to constant reports about budget blowouts, project delays, internal culture and governance concerns over at our neighbours at Tauranga City Council.

As referenced above I am happy to report that Western Bay of Plenty District Council does not suffer from the same criticisms and generally our Councillors reach majority agreement on issues even after sometimes rigorous discussions. We have faith in our Chief Executive Officer to manage the business and staff in a responsible and reputable manner.

We would be handing over a Council in a very strong position to incoming elected members. It was important to have good people around the table representing our side of the District who could work harmoniously together presenting a united front when advancing local proposals and who believed in the strength and value of our communities. I am hopeful that we have a strong candidate list for the Maketu/Te Puke Ward so that can be achieved.

Resolved: Councillors Dally / Scrimgeour

THAT the report from Councillor Dally dated 14 June 2019 be received.

TP21.6

Ronalds Lane Unformed Legal Road - Information Item

The Board considered a report from the Roothing Engineer (East) dated 31 May 2019 as circulated with the agenda.

Resolved: Member Miller / Councillor Scrimgeour

THAT the information report on Ronalds Lane – Unformed Legal Road be

received.

TP21.7 Infrastructure Services Report Te Puke - June 2019

The Board considered a report from the Deputy Chief Executive dated 5 June 2019 as circulated with the agenda.

TP21.7.1 Commerce Land Car Park adjacent to Heritage Walkway

The Community Board was advised that a proposed revision of car park markings would reduce the number of car parks and add motor bike parking to the Commerce Lane car park adjacent to the Heritage Walkway.

The Board believed that the car park markings should remain as they were and that signage be installed advising that the car parks were suitable for smaller vehicles.

Resolved: Member Miller / Councillor Dally

THAT the Te Puke Community Board recommendation that the car park adjacent to the Heritage Walkway remain as currently marked and that a sign be installed advising that the car parks were suitable for smaller vehicles.

TP21.7.2 Emergency Management Te Puke

The Chairperson advised that it was important that the Te Puke Community Response Team hold bi-monthly meetings to ensure that the community response plan was maintained and updated on a regular basis.

Resolved: Councillors Scrimgeour / Dally

THAT the Deputy Chief Executive Officer's Report dated 5 June 2019 and titled Infrastructure Services Report Te Puke June 2019 be received.

TP21.8 Financial Report Te Puke - April 2019

The Board considered a report from the Management Accountant dated 27 May 2019 as circulated with the agenda.

Resolved: Member Dugmore / Councillor Scrimgeour

THAT the Management Accountant's report dated 27 May 2019 and titled "Financial Report Te Puke – April 2019" be received.

TP21.9 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the month of June, July and August 2019 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member Dugmore

THAT the schedule of meetings for June, July and August 2019 be received.

The meeting concluded at 9.00 pm

Confirmed as a true and correct record.

P Miller
Chairperson
Te Puke Community Board

Date

TP21

Western Bay of Plenty District Council

**Minutes of Meeting No. C26 of Council
held on 06 June 2019 in the Council Chamber, Barkes Corner, Tauranga
commencing at 9.30am**

Present

His Worship the Mayor G J Webber (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites and M Williams

In Attendance

G Allis (Deputy Chief Executive), K Perumal (Group Manager Finance and Technology Services), R Davie (Group Manager Policy, Planning and Regulatory Services), J Pedersen (Group Manager People and Customer Services), D Jensen (Senior Financial Planner) and A Alty (Senior Governance Advisor)

Community Boards

A Sole (Chairperson, Waihi Beach Community Board)

Other

R Nees (Director, Nees Consulting)

Declarations of Interest

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on the item and are advised to withdraw from the meeting table for the item. (As per the Local Authorities (Members' Interest) Act 1968)

The Chairperson enquired whether any members wished to disclose an interest in any items on the agenda.

Councillor Marsh declared an interest relating to Agenda Item C26.11 – Bledisloe Park Board – Nominations for Appointment for 2019 – 2022 Term.

C26.1 **Receipt of Community Board Minutes**

Council considered minutes of the meetings of the Community Boards as circulated separately with this agenda.

Resolved: Murray-Benge / Williams

THAT the minutes of the following meetings be received:

1. *Minute no. WB20 of the Waihi Beach Community Board held on 6 May 2019*
2. *Minute no. OM20 of the Omokoroa Community Board held on 7 May 2019*
3. *Minute no. K20 of the Katikati Community Board held on 8 May 2019*
4. *Minute no. MC20 of the Maketu Community Board held on 14 May 2019*
5. *Minute no. TP20 of the Te Puke Community Board held on 16 May 2019*

C26.2 **Minutes of Council and Committee Meetings for Confirmation**

Council considered minutes of the meetings of the Council and its Standing Committees as circulated separately with this agenda.

Resolved: Scrimgeour / Marshall

THAT the minutes of the following meetings as circulated separately with the agenda are confirmed and are a true and correct record:

6. *Minute no. C25 of the Western Bay of Plenty District Council held on 18 April 2019*
7. *Minute no. CC17 of the Community Committee held on 9 May 2019*
8. *Minute no. PP20 of the Policy Committee held on 20 May 2019*
9. *Minute no. OP19 of the Operations and Monitoring Committee held on 22 May 2019*
10. *Minute no. LATP8 of the Long Term and Annual Plan Committee held on 28 May 2019*

C26.3 **Information for Receipt**

Council considered the information included in the Minute Index and Information Pack circulated separately with this agenda.

Resolved: Dean / Mackay

THAT the information items included in the Minute Index and Information Pack dated 6 June 2019 as circulated separately with the agenda be received.

C26.4 **Recommendatory Report from the Operations and Monitoring Committee - Waihi Beach Medical Centre**

Council considered a report from the Senior Governance Advisor dated 23 May 2019 as circulated with the agenda.

Resolved: Williams / Thwaites

1. *THAT the report from the Senior Governance Advisor dated 23 May 2019 and titled Recommendatory Report to Council from the Operations and Monitoring Committee – Waihi Beach Medical Centre be received.*
2. *THAT Council resolution C27.12 dated 17 December 2015, approving the entering into a lease with the Waihi Beach Medical Centre Trust be rescinded.*

C26.5 **Recommendatory Report from the Operations and Monitoring Committee - Wilson Road South (Walter Street) Road Stopping**

Council considered a report from the Senior Governance Advisor dated 27 May 2019 as circulated with the agenda.

Resolved: Mackay / Marsh

1. *THAT the report from the Senior Governance Advisor dated 23 May 2019 and titled Recommendatory Report to Council from the Operations and Monitoring Committee – Wilson Road South (Walter Street) Road Stopping be received.*
2. *THAT Council resolution C15.10 dated 17 May 2018, proposing to stop Wilson Road South (Walter Street) be rescinded.*

C26.6 **Recommendatory Report from the Operations and Monitoring Committee - Omokoroa Library Budget & Estimate**

Council considered a report from the Senior Governance Advisor dated 27 May 2019 as circulated with the agenda.

The requested budget provision for the construction of the Library/Office would be made in the 2019/2020 financial year. A decision was required prior to the adoption of the Long Term and Annual Plans in order to meet

the expected Omokoroa Sport and Recreation Club timetable for their tender process.

The Deputy Chief Executive Officer advised that under the Local Government Act the proposed property sale would require a consultation process. This would occur after the new building commenced and the recommendation committed the project. He advised that if the community decided they wished to retain the old Library and Service Centre as a community facility, then the community would have to pay a targeted rate (over a period of ten years) to cover the indicative funding from the proposed sale of the old building.

Resolved: Palmer / Murray-Benge

1. THAT the report from the Senior Governance Advisor dated 27 May 2019 and titled Recommendatory Report to Council from the Operations and Monitoring Committee – Omokoroa Library Budget & Estimates be received.
2. THAT Council approve the budget provision, for construction of the Omokoroa Library and Office on Western Avenue sports fields be increased from \$1.2 million, to \$1.5 million, for the 2019/2020 financial year.
3. THAT indicative funding for the project be from, but not limited to:
 - The possible sale of the existing library/office: \$600,000
 - The Reserves Financial Contributions: \$540,000
 - The Property & Assets Reserve: \$360,000

Councillor Williams requested that his vote against the resolution be recorded.

C26.7

Recommendatory Report from the Long Term and Annual Plan Committee - Recommendation for Adoption of Dog Registration Fees (Dog Control Act 1996) 2019/2020.

Council considered a report from the Governance Advisor dated 28 May 2019 as circulated with the agenda.

Resolved: Scrimgeour / Marshall

1. *THAT Council adopts the 2019-2020 dog control fees and charges and that they be approved for public notification in accordance with the Dog Control Act 1996.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

C26.8 Water Rates Remission Policy

Council considered a report from the Group Manager Finance and Technology Services dated 20 May 2019 as circulated with the agenda.

The Water Rates Remission Policy was adopted by Council's Finance and Risk Committee on 3 July 2014. As part of Council's three yearly policy review cycle only minor editorial amendments had been made to the Policy submitted to Council for adoption.

Resolved: Murray-Benge / Marsh

1. *THAT the Group Manager, Finance and Technology Services report dated 20 May 2019 and titled "Water Rates Remission Policy" be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT Council note there are no substantive changes to the Policy.*
4. *THAT Council adopt the Water Rates Remission Policy with the following amendments:*

Include sentence under Item 6 Water Rates Remission Policy:

"Where a property has a change of ownership, Council may consider an application from the new owner(s)."

That the term 'Rating Unit' be applied to any reference to 'Property' within the policy.

C26.9 Proposal to Lease - Te Puna Memorial Hall Society Incorporated

Council considered a report from the Legal Property Officer dated 16 May 2019 as circulated with the agenda.

The land for the Te Puna Memorial Hall had been obtained from New Zealand Transport Agency and a condition of the settlement with the Agency was that Council enter into a lease with the Te Puna Memorial Hall Society Incorporated.

Council needed to approve the lease as it exceeded a term of 10 years which was outside the scope of the Chief Executive Officer's delegations.

Resolved: Thwaites / Mackay

1. *THAT the Legal Property Officers report dated 16 May 2019 and titled "Proposal to Lease – Te Puna Memorial Hall Society Incorporated" be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT Council enter into a lease with the Te Puna Memorial Hall Society Incorporated for the occupation of land obtained from New Zealand Transport Agency on the following terms;*
 - i) *5 year term with 3 rights of renewal for a total of 20 years*
 - ii) *Occupation of an estate in fee simple in all that parcel of land being more or less Section 1 SO 529511 contained in Record of Title 873797*
 - iii) *Lease amount of \$1.00 per annum on demand.*

C26.10

Quarterly Review of Council Risk Profile

Council considered a report from the Risk Specialist dated 6 June 2019 as circulated with the agenda.

The updated Risk Profile was provided to Council for review, noting that small updates had been made to the details to reflect their current status. The Group Manager Finance and Technology Services advised that Council was comfortable with the information provided through independent assessment and there were no concerns within the current levels of risk reported. He also advised that staff had recently undertaken work on crisis awareness and risk management and the overarching responsibilities and impacts to ratepayers.

Resolved: Mackay / Marshall

1. *THAT the Risk Specialist's report dated 6 June 2019 and titled 'Quarterly Review of Council Risk Profile' be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

C26.11

Bledisloe Park Board - Nominations for Appointment for 2019 - 2022 Term

Declaration of Interest

Councillor Marsh declared an interest in this item, and took no part in the discussion or voting thereon.

Council considered a report from the Senior Governance Advisor dated 22 May 2019 as circulated with the agenda.

Resolved: Williams / Scrimgeour

1. *THAT the report from the Senior Governance Advisor dated 22 May 2019 and titled Bledisloe Park Board Nominations for Appointment for 2019 – 2022 Term be received.*

2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

3. *THAT Council approve the following nominations for appointment from:*

- *Kevin Marsh*
- *Wendy McFadyen*
- *Charles Peni*
- *Ronald Spratt*

and that the nominations be forwarded for confirmation by the Governor General for appointment to the Bledisloe Park Board for the 2019 -2022 three year term.

4. *THAT a letter of appreciation be sent to previous Board members thanking them for their service to the community over the past three year term.*

C26.12

Chief Executive Officer's Report to Council - May 2019

Council considered a report from Chief Executive Officer dated 24 May 2019 as circulated with the agenda.

The Group Manager, Finance and Technology Services spoke to the Exception Briefing Report to June 2019 noting the following items:

Key Performance Indicators for the Ten Months Ended 30 April 2019

Council's net debt balance was \$75.17m at the end of the reporting period which represented a \$23.1m reduction from June 2018 balance of \$98.27m. Council had a positive cash position of \$34.83m at 30 April 2019.

Interest Rate Swaps

Total debt covered by interest rate swaps at 30 April 2019 was 81%. This level of coverage was within the required policy range of 50-95%. The value of interest rate swaps at 30 April 2019 was \$150.5m. Council was in

compliance with all of its key financial ratios at the end of the reporting period.

Operating Income

The total income for the ten months ended 30 April 2019 was \$109.41m against a year-to-date budget of \$79.33m. The \$30.08m higher income variance is largely due to favourable variances arising from the timing of receipt of financial contributions, subsidies and grants income and other income and vested assets against budget.

With the exception of the rate and user fees income streams actual revenue received for all categories of operating income were higher than year-to-date budget for the eight month period.

Operating Expenditure

Total expenditure of \$71.75m was \$379k higher than year-to-date budget of \$71.37m due to higher than budgeted additional level of service, depreciation and operating costs offset by lower interest costs. Overall operating income and expenditure levels indicate Council's financial performance was on track at the end of the reporting period.

Capital Expenditure

Capital expenditure of \$24.72m for the period was \$2.84m higher than year-to-date budget. The expenditure variance was attributable to higher than budgeted spends in the corporate services and transportation activities offset by underspends in the recreation and leisure and water supply activities.

Financial Contributions

Financial contributions income received to date of \$16.25m was \$8.93m higher than the year-to-date budget of \$7.32m and was currently at 185% of full year budget.

Resolved: Mayor Webber / Thwaites

THAT the Chief Executive Officer's report dated 24 May 2019 and titled "Chief Executive Officers Exception Report" be received.

C26.13

Mayor's Report to Council - May 2019

Council considered a report from His Worship the Mayor dated 24 May 2019 as circulated with the agenda.

Planning for Change or Change for Planning

Councillors received a paper from Peter Silcock, the Chief Executive Civil Contractors New Zealand. The paper outlined aspects of infrastructure

planning and construction that were put on hold for various reasons, which resulted in communities losing out on progress within their area. It was reinforced that once a decision had been made then all affected parties needed to be behind those decisions and back them to bring them to completion.

Mayor Webber noted that in planning for the future Council worked through their Long Term and Annual Plan projects and a 30 year asset plan model. Council provided foresight on future projects but this was not the case with central government that changed commitments with short term notice.

Urban Form & Transport Initiative (UFTI)

Mayor Webber advised that under the current SmarthGrowth Leadership Group, Councils should be united in their commitment to the Urban Form & Transport Initiative (UFTI).

The master plan and key projects would be developed through the UFTI project. Each partner would need to include the projects in their respective long term budgets.

Resolved: Mayor Webber /Mackay

THAT the Mayor's report dated 24 May 2019 and titled Mayor's Report to Council - May 2019 be received.

Local Government Official Information and Meetings Act

Exclusion of the Public

Schedule 2A

Resolved: Marshall / Murray-Benge

THAT the public be excluded from the following part of this meeting namely:

- *In Confidence Council and Committee minutes for Confirmation.*
- *In Confidence Minute Index and Information Pack*
- *In Confidence Chief Executive Officer's Report – May 2019*
- *In Confidence Mayor's Report – May 2019*

The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<i>General subject of each matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>In Confidence Council and Committee minutes for Confirmation</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>For reasons previously stated in the relevant minutes.</i>
<i>In Confidence Minute Index and Information Pack</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>For reasons previously stated in the relevant minutes.</i> <i>To enable the Council to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i> <i>Protect the privacy of natural persons, including that of deceased natural persons.</i> <i>Maintain legal professional privilege.</i>
<i>In Confidence Chief Executive Officer's Report – May 2019</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>To enable the Council to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i> <i>Protect the privacy of natural persons, including that of deceased natural persons.</i>
<i>In Confidence Mayor's Report to Council – May 2019</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>Protect the privacy of natural persons, including that of deceased natural persons.</i>

Western Bay of Plenty District Council

**Minutes of Meeting No. C27 of Council
held on 26 June 2019 in the Council Chamber, Barkes Corner, Tauranga
commencing at 9.30am**

Present

His Worship the Mayor G J Webber (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites and M Williams

In Attendance

G Allis (Deputy Chief Executive), K Perumal (Group Manager Finance and Technology Services), J Pedersen (Group Manager People and Customer Services), R Davie (Group Manager Policy, Planning and Regulatory Services, K Elder (Governance Manager), I Butler (Finance Manager), D Jensen (Strategic Finance Manager) E Wotton (Policy and Planning Manager), M Leighton (Senior Policy Analyst), S Stewart (Policy Analyst), R Woodward (Communications Specialist), B Williams (Strategic Property Manager), M Parnell (Governance Advisor) and A Alty (Senior Governance Advisor)

Community Boards

M Grainger (Chairperson, Omokoroa Community Board), S Beech (Chairperson, Maketu Community Board), P Miller (Chairperson, Te Puke Community Board) and A Sole, (Chairperson, Waihi Beach Community Board)

Others

Clarence Susan (Director, Audit New Zealand)
1 member of the press

Apologies

An apology for absence was received from Councillor Marsh.

Resolved: Mackay / Murray-Benge

THAT the apology for absence from Councillor Marsh be accepted.

Declarations of Interest:

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table for the item. (As per the Local Authorities (Members' Interest) Act 1968)

There were no declarations of interest received for any items on the agenda.

C27.1

Annual Plan 2019-20**Issue and Options for Decision****a) Walkway & Cycleways Strategy**

Council considered the report from Deputy Chief Executive Officer dated 17 June 2019 regarding the issues and options for decision in respect of the Walkways and Cycleways Strategy.

9.34am

Councillor Dally entered the meeting.

The Deputy Chief Executive Officer clarified that decorated footpaths would be considered in the review of the Council Public Arts Policy.

Resolved: Dean / Murray-Benge

1. *THAT the Deputy Chief Executive Officer's report dated 17 June 2019 and titled Annual Plan 2019 – 20 Issues and Options Paper for Decision Walkways and Cycleways Strategy be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. (a) Option 1:
THAT Council continues with developing cycleways throughout the district within available budgets and that the safety improvements to the Yeoman to Park Road Walkway estimated at \$50,000 be funded from the 2019/20 Reserves Walkway/Cycleway Budget;
- (c) Option 3:

THAT the issue of decorated footpaths be referred to the Public Art Policy review process.

b) Omokoroa Structure Plan Changes

Council considered the report from Deputy Chief Executive Officer dated 13 June 2019 regarding the issues and options for decision in respect of Omokoroa Structure Plan Changes.

Resolved: Williams / Mackay

1. *THAT the Deputy Chief Executive Officer's report dated 13 June 2019 and titled Annual Plan 2019-20 Issues and Options Paper for Decision Omokoroa Structure Plan Changes be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT Council adopts the revised 2018-2028 Omokoroa Structure Plan Rooding and financial commitments for the Omokoroa Rooding and the associated Walking and Cycling projects and notes:*
 - i. *That there will be a consequential increase to the financial contributions schedule in the 2019-20 Schedule of Fees and Charges and Indicative Financial Contributions; and*
 - ii. *That the revised 2018-2028 Omokoroa Structure Plan Rooding is incorporated in the 2019-20 Annual Plan.*

AND

4. *THAT in accordance with resolution OP17.9.3 (Operations & Monitoring Committee 28 February 2019):*

'That the Tralee Street/Omokoroa Road roundabout reconstruction be included in the Omokoroa Road Urbanisation Project subject to New Zealand Transport Agency (NZTA) subsidy being approved for the project'

the Omokoroa Road urbanisation project including the Tralee Street roundabout construction be placed on hold until the NZTA subsidy decision and timing is known and that the project timing, funding and estimate be reviewed and reported back to the Operations & Monitoring Committee or to Council when the NZTA subsidy decision is known.

AND

5. *That Council notes the Omokoroa Urbanisation Project estimated cost is \$7.2M.*
6. *THAT the Policy Committee undertake a review of the Strategic Rooding Funding Model, including a review of the strategic roads, in conjunction with the Omokoroa Stage 3 Structure Plan/Plan Change.*

C27.2

Recommendations from the Amended Long Term Plan 2018 - 2028, Annual Plan 2019-20 and the Schedule of Fees and Charges 2019-20

Council considered the report from Deputy Chief Executive Officer dated 19 June 2019 as circulated with the agenda.

Mayor Webber introduced Clarence Susan the Auditor-Generals' appointed auditor for Western Bay of Plenty District Council from Audit New Zealand. Mr Susan tabled the Independent auditor's report on Western Bay of Plenty District Council's amended 2018 – 2028 Long Term Plan. He highlighted that the consultation processes and deliberations had resulted in a good document with accurate linkages and proposals for funding that reflected the significance and accountabilities within the Long Term Plan.

The Audit New Zealand Report confirmed that the audit opinion on the Long Term Plan adopted on 28 June 2018 was not affected by the amendments to the plan.

Mayor Webber thanked Councillor Scrimgeour for his leadership through the Long Term Plan consultation and the Councillors for their considerations during the decision making processes to bring the final recommendations to Council. He also acknowledged the work undertaken by staff to bring the Amended Long Term Plan 2018-2028, the Annual Plan 2019-20 and the Schedule of Fees and Charges to Council.

Resolved: Scrimgeour / Mackay

1. *THAT Council adopt the Annual Plan 2019-20 as amended in accordance with the draft Long Term and Annual Plan Committee resolutions contained in the minutes of LTAP8 dated 28 May 2019 and resolutions C27.1(a) Walkways and Cycleways Strategy and C27.1(b) Omokoroa Structure Plan Changes (Council 26 June 2019).*
2. *THAT the Audit Report from Audit New Zealand regarding the Amended Long Term Plan 2018-28 be received.*
3. *THAT in accordance with Section 93 of the Local Government Act 2002 the audited Amended Long Term Plan 2018-2028 (Attachment B) be adopted.*
4. *THAT in accordance with sections 82 and 150 of the Local Government Act 2002, (Attachment C) the Schedule of Fees and Charges 2019 excluding Dog Control be adopted as amended in accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of LTAP8 dated 28 May 2019.*
5. *THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.*

6. *THAT the Decision Story (Attachment D) be adopted as the formal response to submitters on the consultation topics, for dissemination as soon as practicable following the adoption of the Amended Long Term Plan 2018-2028 and Annual Plan 2019-20.*
7. *THAT the Chief Executive be delegated authority to make such minor editorial changes to the Amended Long Term Plan 2018-28, Annual Plan 2019-20, Schedule of Fees and Charges 2019-20 and decision story as may be required prior to printing.*

C27.3

Setting of Rates for 2019/20 Financial Year

Council considered the report from Finance Manager dated 19 June 2019 as circulated with the agenda.

The Group Manager Finance and Technology Services spoke to the report that outlined the rates for the financial year commencing 1 July 2019 in accordance with its Revenue and Financing Policy and Funding Impact Statement.

Resolved: Murray-Benge / Williams

1. *THAT the Finance Manager's report dated 19 June 2019 and titled 'Setting of Rates for 2019/20 Financial Year' be received.*
2. *THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.*
3. *THAT Western Bay of Plenty District Council notes that the rates to be set are expressed exclusive of the Council's GST obligations but that the amount of the rate assessed and invoiced will include GST at the prevailing rate at the time of supply.*
4. *THAT the Western Bay of Plenty District Council adopts (as Attachment A to this resolution) its definitions for its differential categories for the 2019/20 financial year.*
5. *THAT the Western Bay of Plenty District Council sets the rates (as Attachment A to this resolution) under section 23 of the Local Government (Rating) Act 2002, on rating units in the District for the financial year commencing on 1 July 2019 and ending on 30 June 2020.*
6. *THAT in accordance with its Rates Postponement for Homeowners Aged Over 65 Years Policy, the Western Bay of Plenty District Council sets the following fees under section 88 of the Local Government (Rating) Act 2002 for the financial year commencing on 1 July 2019 and ending on 30 June 2020:*

Application Fee - \$50.00

- *A fee of \$50.00 will be added to the rates when Council offers postponement. This fee is non refundable and covers the administration costs associated with processing the application.*

Counselling Fee - \$300.00

- *A fee of up to \$300.00 may be charged once professional counselling has commenced. This fee is to fund the cost of professional counselling so that an informed decision can be made by an applicant on whether or not to proceed with their application to join the scheme.*

Other Fees

- *Such other incidental fees as may be necessary to process the application. Any fees charged under this heading will be third party fees and would change from time to time. Any fees charged under this heading will be discussed with any prospective applicant at the time of making their application.*
 - *Interest at wholesale bank rate plus bank margin negotiated, plus applicable bank administration costs (bank rate and margin are exempt from GST). This interest is the interest charged by the bank from time to time and is made up of the bank wholesale rate at the time of each penalty date, plus an additional 25 basis points, and represents the interest rate payable by the applicant, on rates postponed. In addition, Council will charge 1.25% excluding GST for on-going administration and reserve fund fees.*
7. *THAT the Western Bay of Plenty District Council sets the due dates for payment of rates, except water consumption rates set under section 19 of the Local Government (Rating) Act, for the financial year commencing 1 July 2019 and ending on 30 June 2020 as follows:*
All rates will be payable in two equal instalments:
 - *the due date for instalment 1 will be 20 September 2019*
 - *the due date for instalment 2 will be 27 February 2020.*
 8. *THAT the Western Bay of Plenty District Council sets that the water consumption rates (set under section 19 of the Local Government (Rating) Act) for the financial year commencing 1 July 2019 and ending on 30 June 2020 will be invoiced twice during the year and the due dates for payment will be 30 days from the date of each invoice being issued.*
 9. *THAT under sections 57 and 58 of the Local Government (Rating) Act 2002, the following penalties be applied to unpaid rates, except water consumption rates (set under section 19 of the Local Government (Rating) Act):*
 - (a) *A charge of 10 percent on so much of any instalment that has been assessed after 1 July 2019 and which remains unpaid after the relevant due date stated above, to be added on 25 October 2019 for instalment one and 20 March 2020 for instalment two.*

- (b) *A charge of 10 percent on so much of any rates assessed before 1 July 2019, which remains unpaid on 3 July 2019, will be made on that date.*
- (c) *A further charge of 10 percent on any rates to which a penalty has been added under (b) above, that remain unpaid, to be added on 9 January 2020.*
10. *THAT where all outstanding rates and the rates for the 2019/20 year are paid by close of business 27 September 2019, under section 55 of the Local Government (Rating) Act 2002 a discount of 3% on current rates be allowed with the exception of metered water consumption charges which do not qualify for discount.*
11. *THAT rates shall be payable by any of the following methods:*
- *Online*
 - *Direct debit (annually, invoice due date or monthly payments)*
 - *Automatic payment*
 - *Internet/telephone banking*
 - *Cheque (Post or in person)*
 - *EFTPOS or cash at Council's office, libraries and service centres – between the hours of 8.00am and 5.00pm, Monday to Friday.*
12. *THAT the rates timetable for the rates process for the financial year commencing 1 July 2019 and ending on 30 June 2020 be as follows:*

Council Resolution:		
	Setting of rates	26 June 2019
Run rates		12 August 2019
Mail out	Instalment One	2 September 2019
Due Date	Instalment One	20 September 2019
Discount Date		27 September 2019
Penalty Date	Instalment One	25 October 2019
Mail out	Instalment Two	3 February 2020
Due Date	Instalment Two	27 February 2020
Penalty Date	Instalment Two	20 March 2020

13. *THAT Council will continue to collect rates on behalf of the Bay of Plenty Regional Council. The rates collected will be as specified in the rates resolution of the Bay of Plenty Regional Council.*

The meeting concluded at 9.52 am

Confirmed as a true and correct record

G J Webber, JP

Mayor

Date

C27

FUNDING IMPACT STATEMENT - RATES

Rate Funding Mechanisms 2019/2020

The following rates are GST exclusive. The defined areas of benefits, land areas, or zones are available on Council maps at - Barks Corner, Tauranga and can be viewed on our website at www.westernbay.govt.nz. Further detail on the rate funding mechanisms can be found in Councils Revenue and Financing Policy. All our funding sources will also be used during each future year covered by the Long Term Plan 2018-2028.

General Rates

General rates are set under section 13 of the Local Government (Rating) Act 2002 on a differential basis on the capital value of all rateable rating units for the District. General Rates consist of a rate in the dollar charged on capital value and a Uniform Annual General Charge (UAGC) which is a flat amount assessed on each rateable rating unit.

Differential general rate

Our policy is to have the same system for charging General Rates across the whole District. Our current differential rates policy is that all rateable rating units are charged at a differential of 1.0 for the General Rate

The different categories of land and rates are outlined in the table below. The objectives of the differential rate, in terms of the total revenue sought from each category are:

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR OF LIABILITY	2018/19 ANNUAL PLAN REVENUE (\$)	GENERAL RATE IN THE DOLLAR OF CAPITAL VALUE	2019/20 ANNUAL PLAN REVENUE (\$)
General rate	Residential zoned areas	Zone	Capital value	5,699,225	0.0009682	6,047,638
	Rural zoned areas	Zone	Capital value	11,894,569	0.0009682	12,621,723
	Commercial/industrial zoned area/post-harvest zoned areas	Zone	Capital value	576,603	0.0009682	611,852
	Forestry	Zone	Capital value	82,465	0.0009682	87,506
Total general rates				16,252,862		19,368,719

Uniform Annual General Charge (UAGC)

A uniform annual general charge set under section 15 (1) of the Local Government (Rating) Act for all rateable land within the District. The size of the UAGC is set each year by Council and is used as a levelling tool in the collection of General Rates. The combined revenue sought from both the UAGC and certain targeted rates set on a uniform basis, is to be assessed close to but not exceeding 30% of the total rates revenue. If the Uniform Annual General Charge (UAGC) were set at zero the effect would be to increase the amount of General Rates assessed on capital value which would increase the share assessed on properties with higher capital values and decrease the share assessed on lower capital values. In setting the level of the UAGC, we consider the following issues:

- The impact of a high UAGC on those with low incomes and relatively low property values
- The impact of a low UAGC on the relative share of rates levied on large rural properties
- Fairness and equity and the social consequences of an unfair distribution of rates
- The collective effect of other flat charges (e.g. environmental protection rate, targeted rate for libraries) on affordability for low income households.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
UAGC			Fixed amount per rating unit	5,344,765	245.00	5,393,920

FUNDING IMPACT STATEMENT - RATES

Targeted Rates

We use targeted rates (as defined in the Local Government (Rating) Act 2002) to collect funds over areas of benefit. This rating tool is chosen where the services provided are specific to a particular community or area within our District and it is not considered fair to charge all ratepayers. These rates are collected according to the factors listed below. Area of Benefit maps for the various targeted rates can be viewed on our website at www.westernbaygovt.nz.

Roading rates

The Council sets three roading rates. One is a differentiated targeted rate. The second targeted rate is District-wide on all rateable rating units. The third rate is for all rateable rating units which have a rural zoning. The roading targeted rates part fund the transportation activity.

SOURCE	DIFFERENTIAL CATEGORIES / CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Rooding rate (LV)	1. Residential and Rural zoned	Land use	Land value	8,485,200	0.000828	8,616,246
	1. Forestry zoned	Land use	Land value	65,241	0.000828	66,248
	1. Commercial/Industrial or Post-harvest zoned	Land use	Land value	401,034	0.001656	407,228
	2. Rooding rate (District-wide)	All rateable land within the local authority district	Fixed amount per rating unit	1,583,099	73.02	1,607,548
	3. Rooding rate (Rural)	Land use	Fixed amount per rating unit	2,674,426	263.95	2,715,730
Total rooding targeted rates				13,209,000		13,413,000

FUNDING IMPACT STATEMENT - RATES

Community Board targeted rates

The community board rates are uniform targeted rates set under section 16 of the Local Government (Rating) Act 2002. The community board rates part fund community board activity. The different rates are based on where the land is situated (refer to Council maps). The rates are outlined in the table below.

SOURCE	CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Community Boards	Waihi Beach	Location	Fixed amount per rating unit	80,683	26.47	80,683
	Katikati	Location	Fixed amount per rating unit	92,174	20.70	92,174
	Omokoroa	Location	Fixed amount per rating unit	74,642	43.91	73,112
	Te Puke	Location	Fixed amount per rating unit	112,138	28.22	112,138
	Maketu	Location	Fixed amount per rating unit	78,837	135.46	78,837
Total Community Board targeted rates				438,474		436,944

Environmental Protection Targeted Rate

The environmental protection rate is a uniform targeted rate set under section 16 of the Local Government (Rating) Act 2002. It is set as a fixed amount per rating unit for the District. The environmental protection rate part funds the following activities: wastewater, environmental protection, recreation and leisure.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Environmental Protection Rate		All rateable land within the District	Fixed amount per rating unit	714,000	41.70	918,000

FUNDING IMPACT STATEMENT - RATES

Solid Waste Targeted Rates

The solid waste rates are uniform targeted rates set under section 16 (3) (b) of the Local Government (Rating) Act 2002. The solid waste rate part funds the solid waste activity.

SOURCE	CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Solid waste	Western	Location - Katikati/Waihi Beach wards	Fixed amount per rating unit	585,431	82.36	618,333
	Eastern	Location - Maketu/Te Puke ward	Fixed amount per rating unit	468,695	68.39	493,463
Total Solid Waste targeted rates				1,054,126		1,111,796

Omokoroa Greenwaste

The Omokoroa greenwaste rate is a uniform targeted rate set under section 16 of the Local Government (Rating) Act 2002.

The Omokoroa greenwaste targeted rate part funds greenwaste facilities. The targeted rate is on all rating units in the Omokoroa community board defined area of benefit.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Omokoroa greenwaste		Location	Fixed amount per rating unit	78,290	50.49	83,514

Kerbside collection

The kerbside collection rate is a uniform targeted rate set under section 16 (3) (a) of the Local Government (Rating) Act 2002. The kerbside collection rate part funds the solid waste activity.

SOURCE	CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Kerbside collection	District-wide	All rateable land within the district	Fixed charge per rating unit	-	3.33	73,359
Total kerbside collection targeted rates				-	3.33	73,359

Library Services Targeted Rates

The library services rates are targeted rates set under section 16 of the Local Government (Rating) Act 2002. They are a fixed amount per rating unit for the District, and a fixed amount for the defined area of benefit Te Puna. The library services targeted rates part fund the library activity.

SOURCE	CATEGORIES	MATTERS	DIFFERENTIAL FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Library Services	Library rate	All rateable land within the District	Fixed amount per rating unit	1,589,060	72.22	1,589,949
Te Puna Library rate	Te Puna Library rate	Location	Fixed amount per rating unit	11,220	7.75	11,220
Library Services rate				1,600,280		1,601,169

FUNDING IMPACT STATEMENT - RATES

Western Water

The western water rates are differential targeted rates set under section 16 and a volumetric water rates set under section 19 of the Local Government (Rating) Act 2002. The western water targeted rate part funds the western water activity, this area approximates the Katikati/Waihi Beach ward. The different categories of land are based on the provision or availability of water supply services provided by Council on all rating units in the western water zone. Where a rating unit has the ability to, but is not connected to the water supply an availability rate is charged.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Western water	Metered connection (standard 20mm)	Location of land and provision or availability of service	Nature and number of connections	2,481,740	389.77	2,662,909
	Metered connection (additional to standard 20mm)	Location of land and provision or availability of service	Nature and number of connections	23,067	100.86	25,921
	Metered connection (25mm)	Location of land and provision or availability of service	Nature and number of connections	4,493	218.27	4,584
	Metered connection (32mm)	Location of land and provision or availability of service	Nature and number of connections	-	421.71	-
	Metered connection (40mm)	Location of land and provision or availability of service	Nature and number of connections	3,439	1,169.31	3,508
	Metered connection (50mm)	Location of land and provision or availability of service	Nature and number of connections	14,042	2,046.29	14,324
	Metered connection (100mm)	Location of land and provision or availability of service	Nature and number of connections	9,170	9,354.48	9,354
	Metered connection (150mm)	Location of land and provision or availability of service	Nature and number of connections	-	21,534.79	-
	Unmetered connection	Location of land and provision or availability of service	Nature and number of connections	118,405	\$512.41	-
	Availability charge	Location of land and availability of service	Extent of provision of service	73,554	194.89	69,381
	Consumption charge		A fixed amount per cubic meter of water consumption	-	113	-
	Woodland Road water supply extension (capital repayment over time through rate)	Location of land in defined area of benefit and provision or availability of service	Service provision	-	527.37	2,109
	Woodland Road water supply extension (one-off capital repayment)	Location of land in defined area of benefit and provision or availability of service	Service provision	-	3,923.00	35,307
Total western water rates				2,727,911		2,827,397

FUNDING IMPACT STATEMENT - RATES

Central Water

The central water rates are differential targeted rates set under section 16 and a volumetric water rates set under section 19 of the Local Government (Rating) Act 2002. The central water targeted rate part funds the central water activity. The area serviced is approximated by the Kaimai Ward area. The different categories of land are based on the provision or availability of central water supply services provided by Council on all rating units in the central water zone. Where a rating unit has the ability to, but is not connected to the water supply an availability rate is charged. The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Central water	Metered connection (standard 20mm)	Location of land and provision or availability of service	Nature and number of connections	1,329,708	389.77	1,433,964
	Metered connection (additional to standard 20mm)	Location of land and provision or availability of service	Nature and number of connections	20,196	100.86	18,155
	Metered connection (25mm)	Location of land and provision or availability of service	Nature and number of connections	5,563	218.27	5,893
	Metered connection (32mm)	Location of land and provision or availability of service	Nature and number of connections	-	421.71	-
	Metered connection (40mm)	Location of land and provision or availability of service	Nature and number of connections	-	1,169.31	-
	Metered connection (50mm)	Location of land and provision or availability of service	Nature and number of connections	16,048	2,046.29	14,324
	Metered connection (100mm)	Location of land and provision or availability of service	Nature and number of connections	-	9,354.48	-
	Metered connection (150mm)	Location of land and provision or availability of service	Nature and number of connections	-	21,534.79	-
	Unmetered connection	Location of land and provision or availability of service	Nature and number of connections	995	512.41	1,025
	Availability charge	Location of land and availability of service	Extent of provision of service	50,437	194.89	48,528
	Consumption charge		A fixed amount per cubic meter of water consumption	-	113	
Total central water rates				1,422,948		1,521,658

FUNDING IMPACT STATEMENT - RATES

Eastern Water

The eastern water rates are differential targeted rates set under section 16 and a volumetric water rates set under section 19 of the Local Government (Rating) Act 2002. The eastern water targeted rate part funds the eastern water activity. The area serviced is approximated by the Maketu/Te Duke Ward area. The different categories of land are based on the provision or availability of central water supply services provided by Council. The targeted rates are on all rating units in the Eastern water area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the water supply an availability rate is charged.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTORS	2018/19	AMOUNT	2019/20
				ANNUAL PLAN REVENUE (\$)		ANNUAL PLAN REVENUE (\$)
Eastern water	Metered connection (standard 20mm)	Location of land and provision or availability of service	Nature and number of connections	1,981,953	389.77	2,034,989
	Metered connection (additional to standard 20mm)	Location of land and provision or availability of service	Nature and number of connections	15,939	100.86	16,238
	Metered connection (25mm)	Location of land and provision or availability of service	Nature and number of connections	7,703	218.27	7,421
	Metered connection (32mm)	Location of land and provision or availability of service	Nature and number of connections	-	421.71	-
	Metered connection (40mm)	Location of land and provision or availability of service	Nature and number of connections	5,732	1,169.31	5,847
	Metered connection (50mm)	Location of land and provision or availability of service	Nature and number of connections	30,090	2,046.29	30,694
	Metered connection (100mm)	Location of land and provision or availability of service	Nature and number of connections	18,341	9,354.48	28,063
	Metered connection (150mm)	Location of land and provision or availability of service	Nature and number of connections	21,111	21,534.79	21,535
	Unmetered connection	Location of land and provision or availability of service	Nature and number of connections	995	512.41	1,537
	Availability charge	Location of land and availability of service	Extent of provision of service	61,709	194.89	64,703
	Consumption charge		A fixed amount per cubic meter of water consumption	-	1.13	-
	Black Road water supply extension (capital repayment over time through rate)	Location of land in defined area of benefit and provision or availability of service	Service provision	-	511.27	2,045
	Black Road water supply extension (one-off capital repayment)	Location of land in defined area of benefit and provision or availability of service	Service provision	-	3,803.25	-
Gibraltar water scheme	Location of land in defined area of benefit and provision or availability of service	Service provision	2,900	100.00	2,900	
Total eastern water rates				2,144,473		2,215,672

FUNDING IMPACT STATEMENT - RATES

Waihi Beach Wastewater

The Waihi Beach wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Waihi Beach wastewater targeted rate part funds the Waihi Beach wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Waihi Beach wastewater area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Waihi Beach wastewater	Availability charge	Location of land and provision or availability of service	Extent of service provision	85,752	462.79	74,972
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	2,429,190	925.58	2,506,471
	Multiple pan charge	Location of land and provision or availability of service	Each subsequent water closet or urinal to a rating unit	284,696	776.39	293,475
	Waihi Beach School	Location of land and provision or availability of service	Nature and number of connections	7,768	7,922.00	7,922
Total Waihi Beach wastewater				2,807,407		2,882,840

FUNDING IMPACT STATEMENT - RATES

Katikati Wastewater

The Katikati wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Katikati wastewater targeted rate part funds the Katikati wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Katikati wastewater area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Katikati wastewater	Availability charge	Location of land and provision or availability of service	Extent of service provision	73,048	462.79	49,519
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	1,926,474	925.58	2,049,234
	Multiple pan charge	Location of land and provision or availability of service	Each subsequent water closet or urinal to a rating unit	247,397	776.39	266,302
	Katikati College	Location of land and provision or availability of service	Nature and number of connections	22,093	22,529.00	22,529
	Katikati Primary	Location of land and provision or availability of service	Nature and number of connections	14,146	14,425.00	14,425
Total Katikati wastewater				2,285,158		2,402,005

FUNDING IMPACT STATEMENT - RATES

Omokoroa Wastewater

The Omokoroa wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002.

The Omokoroa wastewater targeted rate part funds the Omokoroa wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Omokoroa wastewater area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Omokoroa wastewater	Availability charge	Location of land and provision or availability of service	Extent of service provision	71,687	462.79	73,121
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	1,371,127	925.58	1,581,816
	Multiple pan charge	Location of land and provision or availability of service	Each subsequent water closet or urinal to a rating unit	176,603	776.39	180,122
	Omokoroa Point School	Location of land and provision or availability of service	Nature and number of connections	6,546	6,676.00	6,676
	Astelia Place	Location of land in Astelia Place and availability of service	Nature and number of connections	1,164	582.00	1,164
Total Omokoroa wastewater				1,627,127		1,842,900

Ongare Point

The Ongare Point wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Ongare Point wastewater targeted rate part funds the Ongare Point Wastewater wastewater activity. The different categories of land are based on the the provision or availability of wastewater services provided by Council. The targeted rates are on all properties in the Ongare Point wastewater area or in defined areas of benefit. The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Ongare Point Wastewater	Availability charge	Location of land and provision or availability of service	Extent of service provision	-	462.79	-
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	-	925.58	54,609
	Multiple pan charge	Location of land and provision or availability of service	Each subsequent water closet or urinal to a rating unit	-	776.39	-
Total Ongare Point wastewater				-		54,609

FUNDING IMPACT STATEMENT - RATES

Te Puke Wastewater

The Te Puke wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Te Puke wastewater targeted rate part funds the Te Puke wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Te Puke wastewater area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Te Puke wastewater	Availability charge	Location of land and provision or availability of service	Extent of service provision	31,306	462.79	31,933
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	2,491,803	925.58	2,564,782
	Multiple pan charge	Location of land and provision or availability of service	Each subsequent water closet or urinal to a rating unit	564,064	776.39	575,305
	Te Puke High School	Location of land and provision or availability of service	Nature and number of connections	12,161	12,402.00	12,402
	Te Puke Intermediate School	Location of land and provision or availability of service	Nature and number of connections	13,156	13,416.00	13,416
	Te Puke Primary School	Location of land and provision or availability of service	Nature and number of connections	12,363	12,607.00	12,607
	Fairhaven Primary School	Location of land and provision or availability of service	Nature and number of connections	11,108	11,327.00	11,327
	Te Timatanga Hou Kohanga Reo	Location of land and provision or availability of service	Nature and number of connections	227	232.00	232
Total Te Puke wastewater				3,136,156		3,222,004

FUNDING IMPACT STATEMENT – RATES

Maketu / Little Waihi Wastewater Wastewater

The Maketu / Little Waihi wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Maketu / Little Waihi wastewater targeted rate part funds the Maketu / Little Waihi Wastewater wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Maketu / Little Waihi wastewater area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Maketu / Little Waihi Wastewater	Availability charge	Location of land and provision or availability of service	Extent of service provision	49,001	462.79	49,981
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	400,177	925.58	425,767
	Multiple pan charge	Location of land and provision or availability of service	Each subsequent water closet or urinal to a rating unit	-	776.39	776
	Maketu / Little Waihi Wastewater High School	Location of land and provision or availability of service	Nature and number of connections	7,316	2,854.00	2,854
Total Maketu / Little Waihi Wastewater				456,494		479,379

FUNDING IMPACT STATEMENT - RATES

Waihi Beach Coastal Protection

The Waihi Beach Coastal Protection rates are targeted rates set under section 16 and 117 of the Local Government (Rating) Act 2002. The Waihi Beach Coastal Protection targeted rates part fund coastal protection in Waihi Beach. The different categories of land are based on the provision of services provided by Council. The targeted rates are on all rating units in the Waihi Beach area or defined areas of benefit. The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Waihi Beach Coastal Protection	Rock revetment area of benefit - Operational	Location of land and provision or availability of service	Extent of service provision	8,818	166.37	8,818
	Rock revetment area of benefit - Capital	Location of land and provision or availability of service	Extent of service provision	30,213	1,313.60	27,586
	Rock revetment area of benefit capital lump sum (optional)*				16,048.00	
	- Ward area	Location of land and provision or availability of service	Extent of service provision	42,878	14.10	42,977
	- Dunes northern end area of benefit	Location of land and provision or availability of service	Extent of service provision	13,946	606.34	13,946
	- Dunes Glen Isla Place area of benefit	Location of land and provision or availability of service	Extent of service provision	4,372	624.53	4,372
Total Waihi Beach Coastal Protection				100,226		97,698

*Lump sum contributions are invited in respect of Waihi Beach Rock Revetment within the defined areas of benefit in lieu of future payments of the Rock Revetment area of benefit - capital rate above. Offer letters are sent out each year inviting rate payers to make a lump sum contribution.

FUNDING IMPACT STATEMENT - RATES

Stormwater

The stormwater rate is a differential targeted rate set under section 16 of the Local Government (Rating) Act 2002. Stormwater targeted rate part funds stormwater in defined areas of benefit. The different categories of land are based on the provision services provided by Council. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Stormwater	Kauri Point	Location of land and provision or availability of service	Fixed amount per rating unit	13,441	170.91	13,844
	Tanners Point	Location of land and provision or availability of service	Fixed amount per rating unit	18,253	170.91	18,800
	Te Puna	Location of land and provision or availability of service	Fixed amount per rating unit	23,066	170.91	23,073
	Pukehina	Location of land and provision or availability of service	Fixed amount per rating unit	106,202	170.91	109,724
	Waihi Beach	Location of land and provision or availability of service	Fixed amount per rating unit	1,183,983	39713	1,214,026
	Katikati	Location of land and provision or availability of service	Fixed amount per rating unit	789,192	39713	842,313
	Omokoroa	Location of land and provision or availability of service	Fixed amount per rating unit	615,936	39713	685,844
	Ongare Point	Location of land and provision or availability of service	Fixed amount per rating unit	9,127	170.91	10,084
	Tuapiro Point	Location of land and provision or availability of service	Fixed amount per rating unit	4,149	170.91	4,273
	Te Puke	Location of land and provision or availability of service	Fixed amount per rating unit	1,121,299	39713	1,161,208
	Paengaroa	Location of land and provision or availability of service	Fixed amount per rating unit	50,778	170.91	51,102
	Maketu	Location of land and provision or availability of service	Fixed amount per rating unit	80,647	170.91	87,506
	Minden	Location of land and provision or availability of service	Fixed amount per rating unit	-	-	-
Total Stormwater				4,016,072		4,221,796

FUNDING IMPACT STATEMENT - RATES

Land Drainage

Land Drainage rates are targeted rates set under section 16 of the Local Government (Rating) Act 2002. Land Drainage targeted rates part fund land drainage in Little Waihi defined areas of benefit. The categories of land liable for each rate are based on the provision of services provided by Council and the location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Land Drainage	Land Drainage - drains class A	Location of land and provision or availability of service	Per hectare of each rating unit	138,485	38.22	158,697
	Land Drainage - drains class B	Location of land and provision or availability of service	Per hectare of each rating unit	1,481	15.99	1,631
	Land Drainage - pumps class A	Location of land and provision or availability of service	Per hectare of each rating unit	268,860	139.65	268,678
	Land Drainage - pumps class B	Location of land and provision or availability of service	Per hectare of each rating unit	9,771	73.75	6,858
	Land Drainage - pumps class C	Location of land and provision or availability of service	Per hectare of each rating unit	9,474	66.20	8,539
Total Land Drainage				428,071		444,404

FUNDING IMPACT STATEMENT - RATES

Community Halls

Community Hall rates are uniform targeted rates set under section 16 of the Local Government (Rating) Act 2002.

Community Hall targeted rates part fund Community Halls in defined areas of benefit. The categories of land are based on the location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Community Halls	Katikati War Memorial Hall	Location of land and provision or availability of service	Fixed amount per rating unit	30,989	10.00	44,600
	Te Puna War Memorial Hall	Location of land and provision or availability of service	Fixed amount per rating unit	-	28.73	41,575
	Te Puna Community Centre	Location of land and provision or availability of service	Fixed amount per rating unit	30,865	12.89	18,646
	Paengaroa Hall	Location of land and provision or availability of service	Fixed amount per rating unit	31,136	12.10	8,361
	Pukehina Beach Community Centre	Location of land and provision or availability of service	Fixed amount per rating unit	4,590	15.84	13,005
	Pukehina Hall	Location of land and provision or availability of service	Fixed amount per rating unit	-	-	-
	Oropi War Memorial Hall	Location of land and provision or availability of service	Fixed amount per rating unit	24,945	44.62	24,945
	Kaimai Hall	Location of land and provision or availability of service	Fixed amount per rating unit	5,304	4.49	1,836
	Omanawa Hall	Location of land and provision or availability of service	Fixed amount per rating unit	15,300	20.00	8,500
	Te Ranga Hall	Location of land and provision or availability of service	Fixed amount per rating unit	5,998	14.68	2,040
	Te Puke War Memorial and Settlers Hall	Location of land and provision or availability of service	Fixed amount per rating unit	114,336	37.04	147,206
	Omokoroa Settlers Hall	Location of land and provision or availability of service	Fixed amount per rating unit	2,677	1.35	2,719
	Ohauti Hall	Location of land and provision or availability of service	Fixed amount per rating unit	15,810	47.60	12,852

FUNDING IMPACT STATEMENT - RATES

SOURCE	CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Community Halls (continued)	Waihi Beach Community Centre	Location of land and provision or availability of service	Fixed amount per rating unit	30,410	10.00	30,480
	Whakamarama Hall	Location of land and provision or availability of service	Fixed amount per rating unit	10,240	20.00	10,240
	Pyes Pa Hall	Location of land and provision or availability of service	Fixed amount per rating unit	4,641	8.29	4,437
Total Community Halls				327,240		371,442

Promotion rates

Promotion rates are targeted rates set under section 16 of the Local Government (Rating) Act 2002. Promotion targeted rates part fund town centre promotion in defined areas of benefit. The categories of land are based on the location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES / CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Waihi Beach Events and Promotions	Waihi Beach promotion charge	Location - Waihi Beach community board area (all land other than commercial/industrial)	Fixed amount per rating unit	39,015	20.00	91,140
Waihi Beach Events and Promotions	Commercial/industrial zoned area rate	Location of land and land use	Fixed amount per rating unit	13,005	7.95	35,448
Katikati Promotion	Katikati Ward charge	Location of land - Katikati	Fixed amount per rating unit	88,540	326.91	45,113
Katikati Promotion	Katikati Ward promotion charge	Location of land - Katikati (all land other than commercial/industrial)	Fixed amount per rating unit	35,416	12.55	38,250
Katikati Promotion	Commercial/industrial zoned area rate	Location of land and land use	Fixed amount per rating unit	42,780	219.83	12,750
Omokoroa Promotion	Omokoroa Town Centre rate	Location of land - Omokoroa	Fixed amount per rating unit	-	-	-
Te Puke Promotion	Te Puke promotion charge	Location of land - Te Puke (all land other than commercial/industrial)	Fixed amount per rating unit	49,099	12.36	49,099

FUNDING IMPACT STATEMENT - RATES

SOURCE	DIFFERENTIAL CATEGORIES / CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Te Puke Promotion (continued)	Te Puke promotion charge	Location of land - Maketu	Fixed amount per rating unit	18,604	5.74	18,604
Te Puke Promotion	Commercial/industrial zoned area rate	Location of land and land use	Fixed amount per rating unit	37,725	173.85	37,725
Total Town Centre promotion rates				324,184		328,130

Development Fund Rates

Development fund rates are uniform targeted rates set under section 16 of the Local Government (Rating) Act 2002.

Targeted rates part fund Pukehina development in defined areas of benefit. The different categories of land are based on land use and services provided by Council. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Pukehina development rate	Residential	Land use	Fixed amount per rating unit	12,640	20.00	12,640

Pukehina Beach Protection Rate

The Pukehina Beach Protection rate is a differential targeted rate set under section 16 of the Local Government (Rating) Act 2002.

The Pukehina Beach Protection targeted rate part funds Pukehina beach protection in defined areas of benefit. The different categories of land are based on location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Pukehina beach protection	Coastal	Location	Fixed amount per rating unit	12,240	47.45	12,623
Pukehina beach protection	Inland	Location	Fixed amount per rating unit	3,060	6.18	3,060
Total Pukehina Beach Protection				15,300		15,683

FUNDING IMPACT STATEMENT - RATES

Community Development and Grants

Community Development and Grants rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002, which part fund the communities activity. The different categories of land are based on location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2018/19 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2019/20 ANNUAL PLAN REVENUE (\$)
Katikati resource centre	Katikati	Location - Katikati community board area	Fixed amount per rating unit	22,261	4.99	22,261
Katikati resource centre	Waihi Beach	Location - Waihi Beach community board area	Fixed amount per rating unit	7,420	2.43	7,420
Heritage Museum	District-wide	All rateable land within the District	Fixed amount per rating unit	71,400	3.24	71,400
Total Community Development and grants				101,081		101,081

RATING UNITS

The projected number of rating units at the end of the preceding financial year for each year covered by the long-term plan are as follows:

FINANCIAL YEAR ENDING 30 JUNE	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Number of rating units for Western Bay of Plenty District Council	21,144	22,890	23,288	23,681	24,072	24,440	24,808	25,176	25,544	25,907

Western Bay of Plenty District Council

**Minutes of Meeting No. CC18 of the Community Committee
held on 20 June 2019 in the Council Chamber, Barkes Corner, Tauranga
commencing at 9.30am**

Present

Councillor P Mackay (Chairperson), Councillors G Dally, M Dean, M Lally, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites, M Williams and His Worship the Mayor G J Webber

In Attendance

D Pearce (Community Manager), B Wilson (Community Relationships Advisor), and M Parnell (Governance Advisor)

Community Boards

A Sole (Chairperson, Waihi Beach Community Board)

Other

J Dugmore (Member, Te Puke Community Board)

Apologies

Apologies for lateness were received from Councillors Marsh and Scrimgeour.

Resolved: Murray-Benge / Mayor Webber

THAT the apologies for lateness from Councillors Marsh and Scrimgeour be accepted.

Declarations of Interest

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and

refrain from discussing or voting on the item and were advised to withdraw from the meeting table for the item (as per the Local Authorities (Members' Interest) Act 1968).

While Councillors had interests in some of the groups that held service delivery contracts, as no decisions regarding the service delivery contracts were to be made other than to receive their report annual reports, no disclosures of interest were received in relation to items on the agenda.

CC18.1 **Community Service Contracts Reporting**

The Community Committee considered a report from the Community Manager dated 7 June 2019. The Community Manager outlined the programme for the day.

Elected Members commented as follows:

- It would have been helpful to receive the annual reports before the meeting to enable the members to ask more informed questions regarding service delivery providers, and also to know how much the contracts were worth.
- It was discussed whether the time provided was adequate. Staff assured Elected Members that they would evaluate the efficiency of today's event and were open to improvement for future events.
- A brief summary of the finances given for service delivery contracts compared to what was given as grants would also be helpful.

In response to questions, the Community Manager and Community Advisor commented as follows:

- Staff would investigate who was responsible for receiving reports from groups like the Katikati Action Centre, Pahoia Community Hall, Otanewainuku Kiwi Trust and Bay Conservation Alliance and see if that information could be passed to the Elected Members.
- This forum was the opportunity for Elected Members to ask questions of their service delivery contract holders. These discussions would inform decisions made later regarding renewal of contracts.

9.51am Councillors Marsh and Scrimgeour entered the meeting.

9.52am The meeting adjourned to receive the verbal reports from the service delivery contract holders.

2.15pm The meeting was reconvened. Mayor Webber and Councillors Dally, Marsh and Marshall were not present.

The Councillors commended staff on the event and asked that a workshop be organised so that they could discuss any issues that had been brought to their attention during the event.

2.22pm Mayor Webber and Councillor Dally joined the meeting.

Resolved: Murray-Benge / Dean

1. *THAT the Community Manager's report dated 7 June 2019 and titled Community Service Contract Reporting be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Community Committee receives the verbal contract reports presented by the following community service contract holders:*
 - *Citizens Advice Bureau*
 - *Creative Bay of Plenty*
 - *Envirohub*
 - *Environmental Education for Resource Sustainability Trust*
 - *EPIC Te Puke*
 - *Katch Katikati*
 - *Katikati Community Centre*
 - *Maketu Ongatoro Wetland Society*
 - *Multicultural Tauranga*
 - *Priority One*
 - *Socialink*
 - *Sport Bay of Plenty*
 - *Surf Lifesaving New Zealand*
 - *Sustainability Options and Envirochallenge*
 - *Tauranga Art Gallery*
 - *Te Puke Economic Development Group*
 - *Tourism Bay of Plenty*
 - *Waihi Beach Events and Promotions*
 - *Waste Education NZ Ltd*
 - *Waste Free with Kate Meads*
 - *Waste Watchers Ltd*
 - *Western Bay Museum*
 - *Wild About New Zealand*

The meeting concluded at 2.23pm.

CC18

Western Bay of Plenty District Council

**Minutes of Meeting No. PP21 of the Policy Committee
held on 27 June 2019 in the Council Chamber, Barkes Corner, Tauranga,
commencing at 9.30am**

Present

Councillor M Williams (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites and His Worship the Mayor G J Webber

In Attendance

R Davie (Group Manager Policy, Planning and Regulatory Services), E Watton (Policy and Planning Manager), P Martelli (Resource Management Manager), M Leighton (Senior Policy Analyst), S Stewart (Policy Analyst), A Curtis (Compliance and Monitoring Manager), L Balvert (Senior Communications Specialist), R Woodward (Communications Advisor) and M Parnell (Governance Advisor)

Community Boards

M Grainger (Chairperson, Omokoroa Community Board), and A Sole (Chairperson, Waihi Beach Community Board)

Others

J Dugmore (Member, Te Puke Community Board)

Apologies

An apology for lateness was received from Councillor Dally.

Resolved: Mackay / Lally

THAT the apology for lateness from Councillor Dally be accepted.

Declarations of Interest

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arose between their role as an elected representative and any private or other external interest that they might have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on the item and are advised to withdraw from the meeting table for the item (as per the Local Authorities (Members' Interest) Act 1968).

The following disclosures of interest were made regarding this agenda:

- Councillor Dean advised regarding remit PP21.1 that his son-in-law worked for the Tauranga Racing Club.
- Councillor Mackay advised regarding remit PP21.1 that he was a member of the Katikati RSA, which had gaming machines on their premises.

PP21.1 **Class 4 Gambling Venues Policy and TAB Venues Policy Deliberations and Adoption**

The Policy Committee considered a report from the Senior Policy Analyst dated 12 June 2019 as circulated with the agenda. The following was noted:

- There were two policies for consideration.
- 157 submissions were received during the public consultation; the majority supporting the preferred option consulted upon.

In response to questions, staff confirmed that the policy did not use the term 'sinking lid' and would say that there would be no additional gaming machines in the district. It was also confirmed that the sinking lid would be from the current number of gaming machines in the district.

9.37am Councillor Dally entered the meeting

Resolved: Marshall / Murray-Benge

1. *THAT the Senior Policy Analyst report dated 12 June 2019 and titled 'Class 4 Gambling Venues Policy and TAB Venues Policy Deliberations and Adoption' be received.*
2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Committee receives all written and verbal feedback from the special consultative procedure 18 March to 18 April 2019, as set out in the document titled 'Class 4 Gambling Venues Policy and TAB Venues Policy – Submissions Pack' as circulated separately with this agenda.*
4. *THAT in relation to the following issues, the Committee resolves:*

- a. *Regarding Issue 1: Approach to limiting Class 4 gambling machines Option A being:*

THAT a 'sinking lid' be introduced, whereby no new machines or venues are allowed.

Reasons

- *Provides certainty to the community and businesses.*
- *Prevents any increase in potential gambling harm by actively seeking a decrease in machines or venues.*
- *Aligns with the majority of feedback (80%) from consultation.*

Regarding Issue 2: Approach to Class 4 gambling venues relocations, Option A being:

- b. *THAT Council will not give consent for a venue to move locations within the District*

Reasons

- *Provides certainty to the community and businesses.*
- *Prevents any increase in potential gambling harm by actively seeking a decrease in machines or venues.*
- *Aligns with the majority of feedback (66%) from consultation.*

- c. *Regarding Issue 3: Approach to Class 4 gambling venue locations, Option A being:*

THAT this section be removed as unnecessary, due to the overall Policy direction

Reasons

- *Aligns with the majority of feedback (76%) from consultation.*

- d. *Regarding Issue 4: Approach to Club mergers, Option A being:*

THAT any two or more clubs that currently hold Class 4 Gambling licences will not be allowed to continue hosting gaming machines if they choose to merge.

Reasons

- *Provides certainty to the community and Clubs.*
- *Prevents any increase in potential gambling harm by actively seeking a decrease in machines or venues.*
- *Aligns with the majority of feedback (69%) from consultation.*

- e. *Regarding Issue 5: TAB Venues Policy, Option A being:*

THAT no Board Venues be allowed in the District.

Reasons

- *Provides certainty to the community and business.*

- *Prevents any increase in potential gambling harm by preventing the establishment of venues.*
 - *TAB activities may still continue in other venues (pubs/hotels, or via its app)*
 - *Aligns with the majority of feedback (83%) from consultation.*
5. *THAT the Draft Class 4 Gambling Venues Policy (Attachment A) and Draft TAB Venues Policy (Attachment B) are adopted pursuant to s102 of the Gambling Act 2003 and s65E of the Racing Act 2003, in accordance with the options set out in resolution 4 of this meeting, and with effect from 1 July 2019.*
 6. *THAT the Committee direct staff to prepare a decision document for adoption by the Council on 22 August 2019, and in the interim to make key stakeholders and operators aware of any changes to the policies.*

Councillor Mackay took no part in the discussion on this item and abstained from voting.

PP21.2

Draft Trading in Public Places Bylaw Deliberations

The Policy Committee considered a report from the Senior Policy Analyst dated 12 June 2019 as circulated with the agenda. The following was noted:

- 27 submissions were received on this topic; the majority in agreement with the consulted upon preferred option.
- An extra issue had been included through consultation regarding cultural appropriateness.

In response to questions, staff advised as follows:

- The bylaw governed trading on main streets and could be waived if Council deemed appropriate for an event. All other consents including resource consents and liquor licences would still be applicable.
- The Lions Market in Katikati was not subject to the bylaw because the market did not take place on the main road.
- There were currently 14 licences issued for trading in public places.
- A trader could not set up within 300 metres of a business that sold like products. For example, a coffee cart could not be set up within 300 metres of a coffee shop.
- Traders were able to operate on private land without a licence.

Resolved: Mayor Webber / Dally

1. *THAT the Senior Policy Analyst report dated 12 June 2019 and titled 'Trading in Public Places Bylaw Deliberations' be received.*
2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*

3. *THAT the Committee receives all written and verbal feedback from the special consultative procedure 18 March to 18 April 2019, as set out in the document titled 'Trading in Public Places Bylaw – Submissions Pack' as circulated separately with this agenda.*

4. *THAT in relation to the following issues, the Committee resolves,*

a. *Regarding Issue 1: Approach to traders in Katikati and Te Puke mainstreets, Option B being:*

THAT the exclusion on trading on the State Highway in the urban areas of Te Puke and Katikati be removed (noting the standard application process would still be required).

Reasons

- *Enables trading in the district's main centres, potentially adding vibrancy.*
- *May offer an increased range of goods and services in the main shopping areas.*
- *Helps enable market days.*
- *District level consistency, relying on the exclusion area around similar shops to limit negative impacts.*
- *Aligns with the feedback received through consultation.*

b. *Regarding Issue 2: The effect of speed limits on where trading in public places occur, Option B being:*

THAT the draft bylaw replace the prohibition of trading on roads with speeds greater than 50km, with the requirement for approval from an authorised person from Council's roading team or NZTA.

Reasons

- *Safety is considered through the application.*
- *Demonstrates a more practical approach, considering actual implications and site suitability.*
- *Reflects current practice.*
- *Aligns with the feedback received through consultation.*

c. *Regarding Issue 3: Impacts on neighbours and potential benefits to the area, Option B being:*

THAT the bylaw include a requirement to identify impacts on neighbouring areas or positive impacts on the area.

Reasons

- *Costs and benefits of an activity are considered.*
- *Rationale behind decision making is given.*
- *Aligns with the feedback received through consultation.*

d. *Regarding Issue 4: Cultural appropriateness, Option B being*

*THAT the bylaw include an additional consideration of:
"The cultural appropriateness of the trading and the site proposed. Where staff have concerns these may be discussed with the relevant Tangata Whenua representative."*

Reasons

- *Cultural appropriateness of an activity are considered.*
- *Future issues maybe averted.*
- *Responds to a clear request from submitters.*
- *Unlikely to be a relevant consideration in the majority of applications*
- *Where concern arises this maybe addressed by contacting the relevant iwi representative.*

5. *THAT pursuant to s155 of the Local Government Act 2002, Council confirms that the draft bylaw is the most appropriate way of addressing the perceived problem, the draft bylaw is the most appropriate form of bylaw, and that the draft bylaw does not give rise to any implications under the New Zealand Bill of Rights 1990.*
6. *THAT the draft Trading in Public Places Bylaw (Attachment A) is recommended to Council for adoption.*
7. *THAT the Committee directs staff to prepare a decision document as the formal response to submitters, to be adopted by Council (with any amendments) alongside the final bylaw.*

PP21.3

Deliberations on the draft Animals (excluding dogs) Bylaw 2019, draft Cemeteries Bylaw 2019, and draft Public Places Bylaw 2019, and proposed revocation of the Nuisances Bylaw 2008

The Policy Committee considered a report from the Policy Analyst dated 13 June 2019 as circulated with the agenda. It was noted that 38 submissions were received regarding the General Bylaw during the consultation period and the majority of the feedback had been in agreement with the consulted upon preferred option.

Elected Member comments:

- (Issue 1) Councillors felt that option 1B was the more fair option as it limited the number of bee hives on urban properties but made provision for exceptions to be made if a property could sustain more beehives without causing nuisance.
- (Issue 2) It was noted that maintenance of some cemeteries had become difficult with the number and positioning of ornaments on grave sites.
- Decisions needed to be balanced with the ability of staff to enforce the bylaws.

In response to questions, staff advised as follows:

- It was clarified that the definition of 'urban property' was that it was zoned residential.
- The ability to enforce Council bylaws would be delegated to specific officers of Council. These staff would be encouraged to use discretion when doing so.
- The Cemeteries bylaw would only apply to cemeteries owned by the Council.

Resolved: Palmer / Marshall

1. *THAT the Policy Analyst report dated 13 June 2019 and titled 'Deliberations on the draft Animals (excluding dogs) Bylaw 2019, draft Cemeteries Bylaw 2019, and draft Public Places Bylaw 2019, and proposed revocation of the Nuisances Bylaw 2008' be received.*
2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Committee receives all written and verbal feedback from the special consultative procedure 18 March to 18 April 2019, as set out in the document titled "General Bylaw 2008 Review – Submissions" as circulated separately with this agenda*
4. *THAT in relation to the following issues, the Committee resolves,*
 - a. *Regarding Issue 1: Animals (Excluding Dogs) Bylaw, Option 1B:*

Limit the number of bee hives in urban areas to two per property unless permission is granted by Council.

Reasons

- *Limiting the number of bee hives to two per urban property would support the majority of submissions for this change*
- *The resolution would be consistent with the recommendation made by Apiculture New Zealand*
- *Nuisances caused by bees would be limited by the maximum number of bee hives allowed*
- *Very large properties which are still within urban areas may be granted the ability to host additional bee hives.*

- b. *Regarding Issue 2: Cemeteries, Option 2A being:*

- i. *Allow dogs in cemeteries provided they are on-leash at all times.*

Reasons

- *Submissions seeking that dogs be allowed in cemeteries will be ratified, while retaining consistency with Council's Dog Control Policy which seeks to minimise the likelihood for conflict between dogs and the public or*

environment, by restricting access or dogs to public places where appropriate.

AND

ii. Option 2C being:

Control ornaments in cemeteries by prohibiting the placement of ornaments or similar outside the bounds of a plot (cemetery beam / concrete structure).

Reasons

- *Enables Council to control the use of ornaments (or similar) surrounding plots*
- *Council staff may remove items around plots which otherwise hinder the ability to maintain a cemetery*
- *The majority of submitters support this option*

c. Regarding Issue 3: Public Places, Option 3A being:

To remove unenforceable, impracticable and obsolete provisions as proposed for consultation.

Reasons

- *Impractical and obsolete provisions identified by staff will be removed, streamlining the bylaw and removing potential for customers to make a complaint under the bylaw which would be better dealt with through other mechanisms.*
- *The bylaw would be legally valid for a further five years.*

d. Regarding Issue 4: Nuisances being:

Option 4A being to revoke the Nuisances Bylaw chapter as proposed for consultation.

Reasons

- *Impractical and obsolete provisions within the entire Nuisances Bylaw will be revoked, removing potential for customers to make a complaint under the bylaw which would be better dealt with through other mechanisms*

5. *THAT pursuant to s155 of the Local Government Act 2002, Council confirms that the draft bylaws are the most appropriate way of addressing the perceived problem, the draft bylaws are most the appropriate form of bylaw, and that the draft bylaws do not give rise to any implications under the New Zealand Bill of Rights 1990.*
6. *THAT the Policy Committee recommends to Council that the Animals (excluding dogs) Bylaw 2019, Cemeteries Bylaw 2019, and Public Places Bylaw 2019 be adopted and become effective on 23 August 2019, and that the Nuisances Bylaw 2008 be revoked on that date.*

7. *THAT the Committee directs staff to prepare a decision document as the formal response to submitters, in general accordance with the resolutions made in relation to this report.*

PP21.4

Receipt of Policy Committee Information Pack No. PP21

The Policy Committee considered the Policy Committee Information Pack No. PP21 dated 27 June 2019 as circulated separately with the agenda.

Resolved: Mackay / Scrimgeour

THAT the Policy Committee Information Pack No. PP21 dated 27 June 2019 be received and the information noted.

The meeting concluded at 10.10am.

PP21

Western Bay of Plenty District Council

**Minutes of Meeting No. OP20 of the Operations and Monitoring Committee
held on 4 July 2019 in the Council Chamber, Barks Corner, Tauranga
Commencing at 9.30am**

Present

Councillor D Thwaites (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, M Williams and His Worship the Mayor G J Webber

In Attendance

M Taris (Chief Executive), G Allis (Deputy Chief Executive), R Davie (Group Manager Policy Planning and Regulatory Services), K Perumal (Group Manager Finance and Technology Services), P Watson (Reserves and Facilities Manager), B Williams (Strategic Property Manager), S Harvey (Roading Engineer East), R Sumeran (Engineering and Special Projects Manager), K Hill (Utilities Manager), E Watton (Policy and Planning Manager), R Woodward (Communications Specialist), and B Clarke (Senior Governance Advisor)

Community Boards

A Sole (Chairperson, Waihi Beach Community Board), P Miller (Chairperson, Te Puke Community Board), and J Dugmore (Member, Te Puke Community Board)

Others

As listed in the minutes.

OP20.1 **Declarations of Interest**

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their roles as an elected representative and any private or other external interest that they may have.

Members were advised that if they have had an interest (actual, potential, perceived, pecuniary or non-pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item, and were advised to withdraw from the meeting table for the item. [As per the Local Authorities (Members' Interest) Act 1968].

There were no declarations of interest declared by Members in relation to any items on the agenda.

OP20.2 **Proposal to Lease - Waihi Beach Community Centre Reserve - Menzshed - Waihi Beach Skate Park Group Update**

The Operations and Monitoring Committee considered a report from the Reserves and Facilities Manager dated 6 June 2019. The Reserves and Facilities Manager introduced invited guests.

A. Waihi Beach Skate Park Group Update

Pippa Coombes was in attendance representing the Waihi Beach Skate Park Group and was supported by Jeanette Culton. Ms Coombes addressed the Committee as follows:

- The skate park was located in the vicinity of the proposed Menzshed; they sought to bring the skate park to the attention of Members while they considered that proposal.
- In its current condition, the skate park was unsafe with multiple defects from years of use and lack of maintenance. It was deemed unfit for purpose and did not meet the national standard.
- As with the sport of surfing, there was an emerging skateboarding talent in Waihi Beach, which they wished to nurture.
- There was a need to upgrade the skate park to complement the existing site. Some existing features could be used, but added landscaping, shelters, benches, drinking fountains and lighting would create a family friendly facility for the whole community.
- The Long Term Plan identified that the skate park could be expanded in an easterly direction away from the roadway.
- The community would like to host local and national skateboarding competitions to attract visitors and facilitate economic growth, so the facility must be of an appropriate standard.
- There had been meetings with Council staff to check on the location of park infrastructure and checks with fibre-optic broadband companies.
- They were actively seeking the needed funding, initially to do proposed topographical works in the skate park area, but also to provide schematics.
- The proposed skate park was estimated at \$1,500,000.
- Funding had been received from the RSA, Sunday markets and there would be some funding from the Op Shop Ball. They would be seeking further funding from the Waihi Beach Community Board.
- Their preferred designer was Jason Parkes who owned Premium Skate Park Designs. Skate parks designed by Mr Parkes had been ranked in the top ten skate parks in New Zealand.
- Mr Parkes had undertaken a survey of the site and taken drone footage. It was expected that his design would be received within

six weeks. The plan would be of international standard and incorporate features that Olympic skateboarding would require. Skateboarding had become an Olympic sport.

- They had met with representatives from Menzshed to achieve synergy and ensure a holistic approach, particularly about the design of the open spaces and tree plantings. Currently, the area was bland.
- Members were invited to view the skate park in its current condition.

Ms Coombes and Ms Culton responded to questions as follows:

- There were three stages to the proposal, depending on funding. The first stage was to fix existing features that could be utilised, the second stage to progress with improvements and the third to incorporate a track alongside the facility for cyclists.
- The Waihi Beach Skate Park Group had been certified as an incorporated society in 2018.
- They would seek funding from Lotto, and had a funding strategy in place.
- The design plan would incorporate graphic designs and landscaping in 3D and was expected to be received within six weeks. Once received they would hold a public meeting to involve the community, and then progress with their funding strategy.
- The funding they had already received had launched the project and they were extremely grateful to those funders.
- They were working closely with the surf club, and had been for some time. When the surf was not up, people would go to the skate park; there was a natural transition with surfing to skateboarding. Some surf club members were on the skate park committee.
- There was a lot of love and support for this project in the Waihi Beach community.

B. Waihi Beach Menzshed Charitable Trust

Brian Baynes, Don Oliver and Don Fraser were in attendance representing Waihi Beach Menzshed. Mr Baynes addressed the Committee as follows:

- Menzshed provided a community space for men, (and women if they chose to be involved), to be productive, share their skills and ideas, and enjoy the company of others in a supportive setting.
- It enabled people to build relationships with other people and other community groups.
- Menzshed's increased health and wellbeing in the community. There were many men living alone who, for example, may need to be reminded that they needed a health check. Menzshed brought in health professionals to do this.
- They intended to approach Sir John Kirwan to ask him to be their patron.

The Reserves and Facilities Manager introduced the report and spoke to a Powerpoint Presentation noting the following:

- Waihi Beach Menzshed Charitable Trust had applied to Council to lease an area in the Waihi Beach Community Centre Reserve to build a facility.
- The status of the reserve was local purpose; for community use. There was no requirement under the Reserves Act 1977 to publicly advertise proposed leases on reserves with local purpose status. However, if the Committee was of a mind to approve the application in principle, it was recommended that community consultation be undertaken.
- Suggested public consultation was due to recent exposure of the reserve in relation to the controversial siting of the KiwiCamp, and as a previous proposal for a medical centre in the same reserve had taken that approach.

Staff responded to questions as follows:

- In terms of process, if the Committee was of a mind to approve the application to lease in principle, it could then instruct staff to undertake public consultation for one month. Once consultation had occurred, staff would report findings to the full Council, which would make a final decision in it's capacity as the administrative body for the reserve.
- The location shown on the map, (as included in the agenda report), had been submitted to Council by Menzshed.

The Chairperson thanked the invited guests for their attendance.

Resolved: Williams / Mackay

1. *THAT the Reserves and Facilities Manager's report dated 6 June 2019 and titled Proposal to Lease – Waihi Beach Community Centre Reserve - Menzshed be received.*
2. *THAT the Operations and Monitoring Committee approves in principle the application by the proposed Waihi Beach Menzshed to lease an area of approximately 140m² on Waihi Beach Community Centre Reserve to build and operate a MenzShed facility.*
3. *THAT if approval in principle is given, such approval must not be construed by the applicant as a guarantee that all other consents required by any policy, by-law, regulation or statute, will be forthcoming. The applicant is responsible for obtaining all required consents at its own cost.*
4. *If approval in principle is given, that staff be directed to publicly notify the proposal. Subsequent to public notification, Council will give due consideration to any submissions or objections received.*

5. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

OP20.3

Te Puke Town Centre Project Update

The Operations and Monitoring Committee considered a report from the Roading Engineer East dated 12 June 2019 as circulated with the agenda. The Deputy Chief Executive spoke to a Powerpoint Presentation and provided an introductory overview as follows:

- In May 2019, the Te Puke Community Board had recommended that the Operations and Monitoring Committee consider:
 - increasing car parking on Jellicoe Street by reducing the garden area at the western end of Jellicoe Street Plaza to reinstate two car parks, and
 - reducing the mobility parks at the eastern end of the Plaza to one park.
- Council had reviewed the proposed location to reinstate two additional car park spaces. It was possible to construct one additional car park and not affect safety, however, the construction of the second space was not recommended due to safety concerns in relation to visibility.
- Constructing two additional carparks would also require modification to paving on the approach to the pedestrian crossing. It was considered that this would result in an 'unbalanced' look to the Plaza area.
- Following investigations, the February 2019 staff report to the Committee had indicated that there was sufficient car parking in Te Puke.
- The public had indicated that the area near the pedestrian crossing was the location most in demand for parking.

Te Puke Community Board's position

At the invitation of the Chairperson, Peter Miller, (Chairperson, Te Puke Community Board), advised that the Community Board had considered that by providing three additional car parks, this may alleviate public concerns. However, he considered that there were currently sufficient car parks in the Te Puke town centre.

Public Meeting to discuss Te Puke Town Centre

At the invitation of the Chairperson, Councillor Marsh provided feedback to the Committee in relation to a recent public meeting held in Te Puke on Monday, 1 July 2019. He noted the following:

- He had organised the public meeting in order to provide an opportunity for members of the public to voice their concerns in relation to the Te Puke Town Centre and parking issues. Approximately 150 members of the public had attended the meeting, indicating high interest.

- The Te Puke Community Board, he, and other Councillors had attended the public meeting. To encourage free and frank discussion from the public, members of the Community Board and Councillors were welcomed, but it was requested that they not participate in discussion.
- He had engaged a private secretary to take minutes of the meeting. These minutes were currently being drafted and would be available for circulation once finalised.
- He requested that the decisions before the Committee today be put on hold until the minutes of the public meeting could be provided, as this information may assist the Committee in its deliberations on the matter.

Councillor Scrimgeour and His Worship the Mayor had also attended the public meeting held on 1 July 2019, and advised that their estimate of attendees was approximately 120-130 persons.

Staff responded to a question, noting that changes to carparks were required to be included in the Traffic and Parking Bylaw.

Due to indications during discussion, the Chairperson advised that the recommendation would be taken in parts as follows:

PART 1

Moved: Scrimgeour / Mayor Webber

1. THAT the report from the Road Engineer (East) dated 12 June 2019 titled Te Puke Town Centre Project Update be received.
2. THAT the report relates to issues that are considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. THAT the garden adjacent to the Plaza be altered to install one additional carpark at an estimated cost of \$25,000 (Carpark 1 – as shown in Attachment B of the agenda report).

Division

A division was called and the vote was recorded as follows:

For: Councillors Dally, Mackay, Murray-Benge, Palmer, Scrimgeour, Thwaites, Williams, and Mayor Webber

Against: Councillors Dean, Lally, and Marsh

Abstained: Councillor Marshall

The motion was declared carried and became the substantive motion as follows:

Resolved: Scrimgeour / Mayor Webber

1. *THAT the report from the Road Engineer (East) dated 12 June 2019 titled Te Puke Town Centre Project Update be received.*
2. *THAT the report relates to issues that are considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the garden adjacent to the Plaza be altered to install one additional carpark at an estimated cost of \$25,000 (Carpark 1 – as shown in Attachment B of the agenda report).*

PART 2

Mobility Parking Spaces

The Committee further discussed the provision of mobility carparks. At the invitation of the Chairperson, Peter Miller, (Chairperson, Te Puke Community Board), advised as follows:

- The Community Board considered that there were a sufficient number of mobility carparks in Te Puke and it had received no complaints on the number provided.
- In terms of mobility carpark locations, there were two located outside fast food outlets, and it appeared these may be in the wrong place. The fast food operators were not interested in mobility carparks in front of their businesses.

At the invitation of the Chairperson, Staff advised as follows:

- There was no specific Council policy in relation to mobility spaces.
- Council had received no feedback via the bylaw process on these particular mobility parks outside the fast food outlets, although there had been a request for a mobility park near the pharmacy in Oxford Street.
- As part of the bylaw review, staff had taken an extensive look at mobility parking.
- An additional 1m width was allowed per mobility parking space. When two mobility parks were located together, it provided the ability to maximise that space due to the 1m additional width being combined, and the result was no loss of another complete parking space. By removing one mobility space where there were two, that maximisation of the width allowance would not occur.

PART 2

Resolved: Dally / Murray-Benge

4. *THAT the Te Puke Community Board proposal to change the mobility parking at the eastern end of the Plaza be received and noted.*

5. *THAT it be recommended to the Policy Committee that one mobility park be relocated from the eastern end of the Plaza to Oxford Street, Te Puke to allow better mobility access to the pharmacy.*

The motion was declared carried.

PART 3

The Committee discussed the Te Puke Main Street Plaza, during which it was acknowledged that this may be a subject for further discussion for the Te Puke Community Board; and further, that leaving the Plaza as it was may provide the option for it to be revisited within a six months period. The following motion was then put.

Moved: Lally / Dean

6. THAT the Te Puke Main Street Plaza remains as constructed.

Division

A division was called and the vote was recorded as follows:

For: Councillors, Dean, Lally, Mackay, Palmer, Scrimgeour, Thwaites, Williams, and Mayor Webber

Against: Councillors Dally, Marsh, Marshall and Murray-Benge,

The motion was declared carried and became the substantive motion as follows:

Resolved: Lally / Dean

6. *THAT the Te Puke Main Street Plaza remains as constructed.*

11.00 a.m. The meeting adjourned for morning tea.

11.18 a.m. The meeting reconvened.

Change to Order of Business

The Chairperson requested a change to the Order of Business to allow the Waiāri Water Supply Scheme presentation to be dealt with as the next item of open business to allow presenters from Tauranga City Council to be released from the meeting.

Resolved: Mayor Webber / Scrimgeour

THAT in accordance with Standing Orders the Order of Business be changed and that the Waiāri Water Supply Scheme presentation be dealt with as the next item of open business to allow representatives from Tauranga City Council to be released from the meeting.

OP20.4 **Presentation - Waiari Water Supply Scheme**

The Chairperson welcomed the following Tauranga City Council representatives who were in attendance to provide an update on the Waiāri Water Supply Scheme:

- Neels Osmers, (3 Waters Project Manager)
- Jennifer Pearson, (Community Engagement Advisor, Waiāri Water Supply Project)
- Peter Bahrs, (Water Supply Manager).

Mr Osmers spoke to a Powerpoint Presentation and a video of drone footage of the Waiāri intake site.

Scope of Presentation

- Waiāri water supply pipeline
- Works timeline
- Progress in 2019
- Waiāri intake site (video of drone footage).

Mr Osmers responded to a question, noting that both reservoirs could fill at the same time.

Ms Pearson also spoke to the Powerpoint Presentation in relation to the following:

Scope of Presentation

- Stream bank riparian planting
- The blessing held at Horaparaikeke Trust
- Reservoir to reservoir construction and welding / map
- Traffic management
- Plans for the period July to December 2019
- Access road, bridge and intake contract
- Continuing engagement
- Managing Resource Consent conditions.

Mr Bahrs also spoke to the Powerpoint Presentation in relation to the following:

Scope of Presentation

- Ecological monitoring results
- What was being monitored
- Location of the sites
- Summary of results.

Mr Bahrs responded to questions in relation to alternative reservoir site location; eastern reservoir operation and supply; natural variation with aquatic insect organisms; commissioning by the end of 2021; water utilisation beyond 2050; cost of supply and cubic metres capacities of plant.

The Chairperson thanked Mr Osmer, Ms Pearson and Mr Bahrs for attending.

Resolved: Mackay / Murray-Benge

THAT the presentation and update on the Waiāri Water Supply Scheme from Tauranga City Council on 4 July 2019 be received and the information noted.

OP20.5

C.E. Miller Estate Bequest

The Operations and Monitoring Committee considered a report from the Reserves and Facilities Manager dated 10 June 2019 as circulated with the agenda. The Reserves and Facilities Manager introduced the report.

Resolved: Mayor Webber / Mackay

1. *THAT the Reserves & Facilities Manager's report dated 10 June 2019 and titled C.E. Miller Estate Bequest be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Operations and Monitoring Committee recommends to Council that the administration and distribution of the C.E. Miller Estate funds be delegated to the Katikati Community Board, with the proviso that any legal advice from Council is required to be taken into account.*

OP20.6

Infrastructure Services Report July 2019

The Operations and Monitoring Committee considered a report from the Deputy Chief Executive dated 18 June 2019 as circulated with the agenda, and considered the open section of the Operations and Monitoring Committee Information Pack No. OP20 dated 4 July 2019 as circulated separately with the agenda.

The Deputy Chief Executive, Utilities Manager, Strategic Property Manager, and Reserves and Facilities Manager, all spoke to a Powerpoint Presentation in relation to current projects and works.

Staff responded to questions in relation to cost of the Te Puke Wastewater disc filter work; Omokoroa to Tauranga cycleway opening December 2019; Wairoa State Highway 2 bridge completion date; removal of a house with asbestos in the vicinity of Ford Road Boat Ramp; Omokoroa Library and Sports Pavilion cost percentages; Kaimai View land sales dividends; Francis Road to Waihi safe roads project; roundabouts at Pohoia; subsidies for cycleways; responsibilities of a mowing contractor via Westlink consortium;

over-winter works and next year's works programme; stormwater consents; and the Waihi to Waihi Beach cycleway.

Resolved: Scrimgeour / Lally

1. *THAT the Deputy Chief Executive's Report dated 18 June 2019 and titled Infrastructure Services Report July 2019 be received.*
2. *THAT the Open Section of the Operations & Monitoring Committee Information Pack No. OP20 dated 4 July 2019 be received.*
3. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

Local Government Official Information and Meetings Act

Exclusion of the Public

Schedule 2A

Resolved: Marshall / Murray-Benge

THAT the public be excluded from the following part of this meeting namely:

- *Infrastructure Services Report July 2019 - In Confidence*

The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<i>General subject of each matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Infrastructure Services Report July 2019 - In Confidence</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>To enable the Council to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i>

Western Bay of Plenty District Council

**Minutes of Meeting No. JG9 of the Tauranga City Council/Western Bay of Plenty
District Council Joint Governance Committee
held on 12 June 2019 in the Council Chambers, Barks Corner, Tauranga
commencing at 3.15pm**

Present

Western Bay of Plenty District Council

Mayor Garry Webber and Councillor Mike Williams

Tauranga City Council

Mayor Greg Brownless and Councillor Kelvin Clout

In Attendance

Western Bay of Plenty District Council

Gary Allis (Deputy Chief Executive), Jan Pedersen (Group Manager People and Customer Services), David Pearce (Community Manager), Ruth Woodward (Communications Advisor) and Michelle Parnell (Governance Advisor)

Tauranga City Council

Robyn Garrett (Team Leader Governance)

JG9.1 **Minutes from the Tauranga City Council / Western Bay of Plenty
District Council Joint Governance Committee No. JG8 held on 10
April 2019**

The Committee considered minutes from the meeting JG8 of the Tauranga City Council/Western Bay of Plenty District Council Joint Governance Committee dated 10 April 2019 as circulated with the agenda.

Resolved: Mayor Brownless / Councillor Williams

*THAT the minutes from Tauranga City Council / Western Bay of Plenty
District Council Joint Governance Committee JG8 held on 10 April 2019 as*

circulated with the agenda be confirmed as a true and correct record.

JG9.2 **Decision Report from Western Bay of Plenty District Council**

The Committee considered a report from the Senior Governance Advisor dated 13 May 2019 as circulated with the agenda.

Resolved: Councillor Clout / Mayor Webber

THAT the report of the Senior Governance Advisor dated 13 May 2019 titled Decision Report from the Western Bay of Plenty District Council on Joint Governance Recommendations in regards to:

- *Waiari Mauri Monitoring Model Proposal*
- *Tauranga Western Bay Safer Communities Tactical Group Decision to Remain an International Safe Community*
- *Sub-Regional Parks Relationship Agreement*
- *TECT All Terrain Park Capital Works Programme*
- *Appointment of Board Members to Tourism Bay of Plenty*

be received.

JG9.3 **Verbal Update on the Urban Form and Transport Initiative (UFTI)**

Mayor Webber presented a verbal report regarding the Urban Form and Transport Initiative (UFTI). He noted it was important for both Councils to work together on the Forum, and that the forum would be used to deliver a clear and concise message to Central Government about the urban design and transport needs of the sub-region.

The following points were discussed:

- Funding for the region would need to be specifically earmarked.
- Members of the Urban Form and Transport Initiative were seeking clarification regarding proposed government held events or announcements in four weeks.

Resolved: Mayor Webber / Councillor Clout

THAT the Mayor's verbal report on the Urban Form and Transport Initiative (UFTI) be received.

Local Government Official Information and Meetings Act

Exclusion of the Public

Schedule 2a

Resolved: Councillors Williams / Clout

THAT the public be excluded from the following part of this meeting namely:

- *Minutes of meeting No. JG8 of the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee held on 10 April 2019 (In Confidence)*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<i>General subject of each matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Minutes of meeting no. JG8 of the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee held on 10 April 2019 (In Confidence)</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>For reasons previously stated in the minutes.</i>

Western Bay of Plenty District Council

**Minutes of Meeting No. DP3 of the District Plan Committee
held On 1 August 2018 in the Council Chamber, Barks Corner, Tauranga
commencing at 9.30am**

Present

Commissioner Alan Withy (Chairperson), P Mackay, D Marshall, M Murray-Benge, J Scrimgeour, and M Williams

In Attendance

R Davie (Group Manager Policy, Planning and Regulatory Services), P Martelli (Resource Management Manager), T Clow (Senior Policy Analyst Resource Management), and F Sweeney (Democracy Management Advisor)

Others

Mayor G Webber. As listed in the minutes, P Lusby (Submitter) and E Conroy.

Commissioner's Introduction

The Chairperson opened the Hearing and introduced the staff and Councillors present. He noted his approach to the process and advised that there would be no cross-examinations and all questions needed to be put through the Chair.

DP3.1 **Introduction of Plan Change 81 - Omokoroa Industrial Zone Review - Section 32 Report**

The District Plan Committee considered the Section 32 report from the Resource Management Manager dated January 2018, and at the invitation of the Chair the Resource Management Manager gave a verbal overview of the Plan Change.

In response to questions he advised as follows:

- The right of way was a private matter for the land owners and was currently under discussion between the affected parties.
- The issues about the right of way were mostly around access through the industrial zone.

DP3.2 Summary Report - Submissions to Plan Change 81

The District Plan Committee received the summary of submissions and further submissions as circulated with the agenda.

DP3.3 Hearings

The Chairperson invited submitters present to provide their evidence.

DP3.3.1 Submission 3 and Further Submission 8 - Phillip and Lois Crapp

Russell de Luca and Timothy Richardson appeared on behalf of Phillip and Lois Crapp, who were also in attendance. Mr de Luca had pre-circulated his evidence which was taken as read. Mr Richardson Tabled Item 2 and read further evidence.

In response to questions Mr Richardson advised as follows:

- If there was dispute over alternative access, Council had powers to designate access under the District Plan, which was difficult for the Crapps, as one landowner, to enforce with other landowners. It was suggested that there be a formal mediation process to address the current right of way issues.
- The current situation was that consultation to date had not achieved an outcome and there was a need to find a way forward.

Mr de Luca read the summary of his pre-circulated evidence, highlighting issues in the Section 32 report. He emphasised concerns with the lack of agreement, to date, between landowners in regard to the provision of alternative access for the right of way. He emphasised his view that Council facilitate a mediation process prior to any decisions on Plan Change 81.

In response to questions he advised as follows:

- He had no issue with the remainder of Plan Change 81, only the right of way.
- The existing right of way cutting through the Industrial Zone would inhibit the development of the Industrial Zone.
- Council had to make a decision on Plan Change 81, and if this was done, in the absence of a mediated solution, the landowners would have the option of taking this matter to the Environment Court, which would then require mediation.

Mr Crapp advised he did not want the right of way circling the residential development and as there was already one through the development they did not want any more. In his opinion, there was only one way and that was along the boundary. He also noted that he supported mediation.

In response to a question, the Resource Management Manager advised that the District Plan did not specifically state where the right of way should go, but it had always been acknowledged that it was not practical to have the right of way going through the Industrial Zone.

The Chair suggested that the parties present could discuss with the Resource Management Manager the potential for a mediation during today's proceedings.

DP3.3.2

Submission 2 - Mike and Sandra Smith

Mike and Sandra Smith were in attendance, Tabled Item 3 and read further evidence. In response to questions they advised as follows:

- It would not be an issue to have the right of way along the boundary.
- Their bedroom was on the boundary, but they thought they could agree on a right of way with mediation.
- There should be a buffer between Light Industrial, and Residential development in particular, taking consideration of noise issues emanating from a Light Industrial Zone and their affect on residential properties.
- Their particular concern was the type of industrial zone on the boundary.
- They agreed to mediation on the right of way, and wanted a Special Purpose Zone. A Light Industrial Zone did not go far enough to address their concerns.
- They understood that there would be a green waste facility established in the zone

The Resource Management Manager reiterated that the Plan Change specified which activities were eliminated from a Light Industrial Z one. And a green waste facility would not be established in this zone.

The Resource Management Manager agreed to assist the parties to address the potential for mediation.

10.30 a.m. The Hearing was adjourned for morning tea.

10.50 a.m. The Hearing was reconvened.

The Resource Management Manager reported that during the adjournment the parties had agreed that they supported a Council initiated mediation process, with the District Plan Committee Chair as the Mediator, given that he was so qualified and also had full knowledge of the Plan Change.

The Chair outlined the process of mediation for all present.

DP3.3.3 Submission 5 - Tim Laing and Louise Laing

Louise Laing spoke on behalf of herself and her husband and noted that they had not been aware that Council had changed the zoning without consultation.

She noted that if Council wanted Omokoroa to be a place for people to 'live, work and play' there needed to be proper rules in place. Access was a priority for residents, and it was in the Council's interest to get this issue sorted out, perhaps through mediation.

It was important to them that their visitors did not have to travel through an Industrial Zone to get to their property. They were concerned about the risk to their property values, the effect on their lifestyle and potential safety risks for their children. They would like Council to consider extension of the Light Industrial Zone to protect the adjacent residents.

Mr Laing advised of his experience when younger of working in a panel beating establishment and the effects he had noted at the time on a neighbouring property. He showed some photographs of the current development of the industrial site and the right of way to their property, noting the options for right of way access. He noted that they were concerned that if there were no controls in place things would just happen. He showed pictures of current industrial developments with particular note of how they looked, with the current developments looking piecemeal at the entrance to Omokoroa.

Mr and Mrs Laing supported mediation, and a Plan Change that would put adequate controls in place for all parties. In response to questions they advised as follows:

- Their preferred access would be Options 6 or 7.
- In the future, their children would have to walk out to Omokoroa to catch the bus and currently this would be through the industrial area.

In response to a question, the Resource Management Manager advised that a requirement for a ten metre landscape area around the perimeter of the zone was part of the Plan Change.

DP3.3.4 Submission 7 - Janine Birch

Janine Birch noted that she supported all that her neighbours had said, and she sought a conclusion as soon as possible. She did note her objection to having a refuse station in this area. She supported options 6 or 7 for the right of way and considered the spine road should be avoided. She supported the mediation proposal. She noted her house overlooked the estuary.

DP3.3.5 Submission 6 - Philippa Lusby

Mr and Mrs Lusby noted that they supported all that had been said to date by their neighbours. In response to a question, they advised they had two exits, one being through the Crapp's land.

DP3.4 Right of Reply on Behalf of Council

The Resource Management Manager thanked the landowners for their attendance and the number of meetings held prior.

He noted that there could have been further consideration concerning the right of way at the time of Plan Change 69. He believed that mediation should now be pursued.

He also noted in relation to the submissions made today, that the Committee may wish to consider reducing hours of operation in the light industrial zone.

In response to questions he advised as follows:

- He believed that mediation should occur in the first instance before the Committee continued to consider its recommendations in respect of Plan Change 81.
- Council would need to be a party in the mediation and should bear the costs of the mediation.
- Option 6 was the cheaper and easier access, and the Prole Road access would depend on the amount of traffic forecast to the properties in their future development. Exit on to Prole Road would require a roundabout.
- The next part of structure planning currently underway would look at further development of the area between the Industrial Zone and the estuary.
- There was no specific timeline for the Prole Road roundabout but this was currently on the 10-year horizon.
- There was criteria on landscaping in the District Plan for buffer zones.

Chairperson's Concluding Comments

The Chairperson suggested that at this point in time it was appropriate to adjourn the hearing, and for a plan for mediation to be prepared and circulated to the parties. This could happen expediently, and the hearing could be reconvened pending the results of the mediation, which could occur within the next two to three weeks.

It was noted that some other adjacent landowners should also be involved in the mediation, and that this would be arranged by the Resource Management Manager.

The Hearing was formally **adjourned** at 11.35 a.m.

Western Bay of Plenty District Council

**Minutes of Meeting No. DP3 of the District Plan Committee
held in the Council Chamber, Barks Corner, Tauranga
Reconvened on 12 June 2019, commencing at 9.30 a.m.**

Present

Commissioner Alan Withy (Chairperson), P Mackay, D Marshall, M Murray-Benge, J Scrimgeour, and M Williams

In Attendance

P Martelli (Resource Management Manager), and Barbara Clarke (Senior Governance Advisor)

Formal Closure of Hearing

Commissioner Withy noted for the record, that he had formally closed the evidential part of the Hearing on 10 May 2019 via a 'minute' that had been circulated to all parties. He noted that the Committee was now in a position to enter into confidential deliberations.

DP3.5 Receipt of Evidence

Resolved: Williams / Marshall

THAT submissions and further submissions to Plan Change 81 be received and it be noted that the hearing of submissions is now closed.

Local Government Official Information and Meetings Act

Exclusion of the Public

Schedule 2A

Resolved: Mackay / Murray Benge

THAT the public be excluded from the following part of this meeting namely:

- *Deliberations on Plan Change 81 - Omokoroa Industrial Zone Review*

The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<i>General subject of each matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Deliberations on Plan Change 81 – Omokoroa Industrial Zone Review</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>To enable the Committee to deliberate in private on its decision as a right of appeal lies to a Court or Tribunal against the final decision of the Committee in these proceedings.</i>

**Council No. C28
18 July 2019
Information Pack - Open**

	Pages
13. Minute Action Sheet Report for July 2019	117-136
• Minute Actions Not Completed or Under Action (Open)	
• Minute Actions Completed (Open)	
14. Key Financial Issues for the Eleven Months Ended 31 May 2019	137-157
15. Key Financial Performance Indicators for the Eleven Months ended 31 May 2019	158-165
16. Schedule of Payments for the Months of April and May 2019	166
17. BOPLASS Limited Statement of Intent for 2019 - 2022	167-181
18. New Zealand Local Government Funding Agency Limited Statement of Intent for 2019 - 2020	182-196
19. Chief Executive Information Pack Report for July 2019	197-198

Minute Actions Not Complete for Council (Open)

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1518.6 17 May 2018	Recommendatory Report from the Katikati Community Board - Options to Change Unformed Thompsons Track Road to Recreation Reserve	RFM - RESERVES AND FACILITIES MANAGER	<p>1. THAT Council, give consideration to and approve the investigation of the Road Stopping Process for the Unformed Thompsons Track Road and the setting aside of that land for Reserve.</p> <p>2. THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.</p>		NOT COMMENCED
C2118.7 01 Nov 2018	Katikati Boating Club - Alternative Lease Site for Shipping Container	RFM - RESERVES AND FACILITIES MANAGER	<p>1. THAT the Reserves and Facilities Manager's report dated 18 September 2018 and titled Katikati Boat Club - Alternative Lease Site for Shipping Container be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT after consideration of the submissions received, in exercise of the powers conferred on it by delegation from the Minister of Conservation under the Reserves Act 1977, the Council in its capacity as administrating body, grants a lease for 60m², more or less, of the land for up to 33 years over part of Katikati Foreshore Tamawhariua Reserve being part of Lot 6 DP 326967 pursuant to Section 54 (1) (b) of the Reserves Act 1977.</p> <p>4. THAT in giving approval in principle, such approval must not be construed by the applicant, as a guarantee that all other consents required by any policy, bylaw, regulation or statute, will be forthcoming. The applicant is responsible for obtaining all required consents at its own cost.</p>	29 Nov 2018: A lease is being prepared for execution. Staff have met on site and agreed to the final siting of the shipping container and some minor earthworks. Staff are assisting the club in being operational this summer.	UNDER ACTION
C817.2 21 Sep 2017	Pukehina Angling and Fishing Club Inc. - Request to Extend Footprint of Lease Area	RFM - RESERVES AND FACILITIES MANAGER	<p>1. THAT the Reserves and Facilities Manager's report dated 4 September 2017 and titled Pukehina Angling and Fishing Club Inc. - Request to extend footprint of lease area be received.</p> <p>2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on</p>	15/5/16- Draft documentation being reviewed before forwarding to Lessee. 15/3/18 Documentation being held up due to other urgent matters which are affecting priorities. 16/2/18 - No change .	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			Significance. 3. THAT Council resolve to approve Pukehina Angling and Fishing Club Incorporated's request to extend their lease footprint by an approximate additional 100m ² over part of Midway Park.	22 Jan. 2018 - Lease documentation is being prepared for the Fishing club to sign.	
C1318.6 22 Feb 2018	Right of Way Easement Over Part of Uretara Domain, Katikati	LPOR - LEGAL PROPERTY OFFICER RESERVES FACILITIES	1. THAT the Legal Property Officer/Reserves and Facilities' report dated 2 February 2018 and titled Right of Way Easement Over Part of Uretara Domain, Katikati be received. 2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance. 3. THAT pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a Right of Way easement in accordance with the area shown highlighted in red on the plan attached to the report (Attachment A) over Lots 177 and 178 DP 67 to Lot 1 DPS 57029.	28/11/2018 - Instrument ready to be registered but awaiting progressing of RC10957S to provide a survey plan 19/10/2018- as below As this is being done in conjunction with a subdivision it may be some time that the landowner provides a survey plan and the instrument registered. To advise landowner of approval and to proceed when ready. A survey plan will be the first action required, to council staff for approval.	UNDER ACTION
C1518.9 17 May 2018	Road Stopping and Sale Report - Rea Road Katikati	LPOT - LEGAL PROPERTY OFFICER TRANSPORTATION & UTILITIES	1. THAT, the Legal Property Officer's report dated 2 May 2018 and titled Road Stopping and Sale Report - Rea Road, Katikati be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT pursuant to Section 342 of the Local Government Act 1974, Council commences the Road Stopping process set out in Schedule 10 of the Local Government Act 1974 for that area of unformed road adjacent to Lot 41 DPS 438769. 4. THAT Council will seek the prior consent of the Minister of Lands to the stopping of the area of unformed road Section 1 and 2 SO 515896. 5. THAT if no objections to the road stopping are received within the statutory timeframe set out in Schedule 10 of the Local Government Act 1974 and the consent of the Minister of Lands is obtained then	10-07-2018 - Advertising commenced due to be completed by the end of July	UNDER ACTION

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Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			<p>the Council declares that the section unformed road Section 1 and 2 SO 515896 to be stopped.</p> <p>6. THAT, providing the road stopping is successful; Council approves the disposal of Section 2 SO 515896 unformed road to the owner of Lot 41 DPS 438769. Council approves the purchase price of Section 2 SO 515896 unformed road to the applicant to be negotiated by the Strategic Property Manager.</p> <p>7. THAT, providing the road stopping is successful; Council approves the disposal and donation of Section 1 SO 515896 to the Department of Conservation to be amalgamated with Section 91 Block VIII Katikati SD owned by Department of Conservation.</p> <p>8. THAT, providing the road stopping is successful; Council approves the disposal of Section 1 SO 515896 to be amalgamated with Section 91 Block VIII Katikati SD and the purchase price of the land is to be paid by the applicant.</p> <p>9. THAT all necessary legal, valuation, and survey costs involved in the transfer of the land be payable by the applicants.</p>		
C2018.8 20 Sep 2018	Storm Water Easement Over Part of Vesey Stewart Recreation Reserve	LPOR - LEGAL PROPERTY OFFICER RESERVES FACILITIES	<p>1. THAT the Legal Property Officer - Reserves and Facilities' report dated 2 August 2018 and titled Storm Water Easement Over Part of Vesey Stewart Recreation Reserve be received.</p> <p>2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance.</p> <p>3. THAT pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a storm water easement, in gross, with Council being both the grantor and grantee, as shown on the attached plan (Attachment A) to allow discharge of stormwater over Lot 14 DPS 23757.</p> <p>4. THAT in accordance with section 48(3) of the</p>	<p>18/01/2019 As below</p> <p>28/11/2018 - Ready to go but on hold while we await easement over MoE land is finalised as that easement feeds into Council's one.</p> <p>19/10/2018 - Awaiting A and I</p> <p>25/09/2018 - Awaiting survey plan so that we can progress easement instrument. Consultant advised.</p>	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			Reserves Act 1977, public consultation is not required as the reserve is not likely to be permanently altered or damaged and the rights of the public in respect of the reserve are not permanently affected as a result of the easement being in place.		
C2419.11 07 Mar 2019	Sapphire Springs Reserve - Geotechnical Investigation Funding	RFM - RESERVES AND FACILITIES MANAGER	<ol style="list-style-type: none"> 1. THAT the Reserves and Facilities Manager's report dated 1 March 2019 and titled "Sapphire Springs Reserve - Geotechnical Investigation Funding" be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT \$25,000 be allocated from the General Rate Reserve account for Stage 2 of the Sapphire Springs Reserve Geotechnical Investigation. 		NOT COMMENCED
C2619.11 06 Jun 2019	Bledisloe Park Board - Nominations for Appointment for 2019 - 2022 Term	EO2 - SENIOR GOVERNANCE ADVISOR	<ol style="list-style-type: none"> 1. THAT the report from the Senior Governance Advisor dated 22 May 2019 and titled Bledisloe Park Board Nominations for Appointment for 2019 - 2022 Term be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT Council approve the following nominations for appointment from: <ul style="list-style-type: none"> - Kevin Marsh - Wendy McFadyen - Charles Peni - Ronald Spratt and that the nominations be forwarded for confirmation by the Governor General for appointment to the Bledisloe Park Board for the 2019 -2022 three year term. 4. THAT a letter of appreciation be sent to previous Board members thanking them for their service to the community over the past three year term. 	Information sent to Ministry of Maori Development for approval and sign off by Governor General. Awaiting response.	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C2619.8 06 Jun 2019	Water Rates Remission Policy	CFO - GROUP MANAGER FINANCE AND TECHNOLOGY	<p>1. THAT the Group Manager, Finance and Technology Services report dated 20 May 2019 and titled "Water Rates Remission Policy" be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT Council note there are no substantive changes to the Policy.</p> <p>4. THAT Council adopt the Water Rates Remission Policy with the following amendments: Include sentence under Item 6 Water Rates Remission Policy: "Where a property has a change of ownership, Council may consider an application from the new owner(s)." That the term 'Rating Unit' be applied to any reference to 'Property' within the policy.</p>		NOT COMMENCED
C417.16 06 Apr 2017	Mayor's Report to Council - March 2017	CEO - CHIEF EXECUTIVE OFFICER	<p>Council considered a report from His Worship the Mayor dated 21 March 2017 as circulated with the agenda. The Mayor gave a verbal summary of his report and noted the need to consider an Easter trading policy.</p> <p>The Group Manager Policy, Planning and Regulatory Services advised that in order to have this in place for the next Easter the work would have to commence no later than August 2017.</p> <p>In discussion of this item the following matters were noted:</p> <ul style="list-style-type: none"> • There may be response from the community which would present conflicting views on whether or not the community wanted such a policy. • Consideration could be given to align the policy with Tauranga City's policy. <p>The Mayor advised topics discussed with the Minister for Local Government and noted that submissions to the Resource Management Act amendments had closed last year.</p> <p>In regard to pensioner housing he said that a further</p>	<p>5/6/2019 No change</p> <p>10/4/2019 No change</p> <p>18/2/2019 No change</p> <p>28/12/2018 No change</p> <p>Will be assessed as part of S17a review in 2019.</p> <p>12/11/2018 No change</p> <p>10/10/18 S17A review as well as Communities strategy review will address pensioner housing. Expected to be over the next few months and into the new calendar year.</p> <p>11/9/18 No change</p> <p>4/7/2018 No change.</p> <p>13/6/2018 Council to defer a decision on pensioner housing until issues over funding and subsidies are clarified.</p> <p>11/5/2018 Paper to go back to Council in June July re pensioner housing plus all other housing options and Council's</p>	UNDER ACTION

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Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			<p>paper would be presented to Council on the whole topic later in the year but formal consideration would need to occur through the Long Term Plan and a special consultative process. A powerpoint presentation (Tabled Item 12) was tabled showing the various sites of pensioner housing.</p> <p>Council was informed that previous Council discussions of this topic had considered a number of different management and ownership options.</p> <p>Resolved: Mackay / Murray-Benge THAT the request of Mayor Sandra Goudie, Thames Coromandel District Council for support for Mangrove Management is approved.</p> <p>Resolved: Mayor Webber / Murray-Benge THAT Council receive a paper on options for pensioner housing management and/or ownership.</p>	<p>role in housing in general.</p>	
C2619.10 06 Jun 2019	Quarterly Review of Council Risk Profile	RS - RISK SPECIALISST	<p>1. THAT the Risk Specialist's report dated 6 June 2019 and titled 'Quarterly Review of Council Risk Profile' be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>		NOT COMMENCED
C2715.5 17 Dec 2015	Application to Lease 8 The Esplanade to Waihi Beach Board Riders	SPM - STRATEGIC PROPERTY MANAGER	<p>1. THAT the Strategic Property Manager's report dated 18 November 2015 and titled Application to Lease 8 The Esplanade to Waihi Beach Board Riders be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT staff be directed to proceed with the removal of numbers 2 and 4 The Esplanade.</p> <p>4. THAT after consideration of the submissions received regarding the proposed lease of number 8 The Esplanade to the Waihi Beach Board Riders Club Incorporated, Council agrees to accept the Waihi Beach Board Riders Club Incorporated application to lease number 8 The Esplanade for clubrooms.</p>	<p>6/5/2019 no change. Building assessment indicated building in disrepair. reviewing options for the lease.</p> <p>19/12/18 no change 14/11/18 Agreement signed but not yet sealing by club. Extreme difficulty in communicating with the club signatory.11/10/18 Staff trying to get hold of lessees but have been unsuccessful.</p> <p>13/9/18 No change continuing to chase club</p> <p>16/5/18 Signed lease not yet received. Chasing up with Club</p> <p>11/4/18 Signing in process as staff</p>	UNDER ACTION

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Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
				understand.	
C2018.7 20 Sep 2018	Recommendatory Report from the Operations and Monitoring Committee - Kiwi Camp Facility	RFM - RESERVES AND FACILITIES MANAGER	1. THAT Council approve the implementation of a Kiwi Camp facility on the following basis: a. Trial Location Waihi Beach Community Centre b. Council cost \$40,000 from General Rate Reserve Account 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.	29 Nov 2018: The funding agreement with MBIE has been signed by both parties. The Contract for the Kiwicamp facility and Kiwi Cash license have been signed. The Kiwicamp Facility is being built off site. The Contract for services, water, power and sewer has been let with work scheduled for mid December 2018. A progress report has been provided to MBIE.	UNDER ACTION
C2118.6 01 Nov 2018	Pukehina Surf Rescue Lifeguard Service Incorporated - Lease Area Extension	RFM - RESERVES AND FACILITIES MANAGER	1. THAT the Reserves and Facilities Manager's report dated 18 September 2018 and titled Pukehina Surf Rescue Lifeguard Service Incorporated - Lease Area Extension be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT in exercise of the powers conferred on it by delegation from the Minister of Conservation under the Reserves Act 1977, the Council in its capacity as administrating body, grants Pukehina Surf Rescue Lifeguard Service Incorporated a lease variation to extend the existing lease area on Dotterel Point Reserve, being part of Lot 616 on DPS 11365, by 118m ² more or less, for an extension to the current facility.	29 Nov 2018: The Surf Club have been advised of Council's decision. Staff continue to work with the Surf Club in amending their lease and advice on the building consent process.	UNDER ACTION
C2218.5 13 Dec 2018	Recommendatory Report from the Te Puke Community Board - Funding for the Te Puke Sports and Recreation Society Grandstand Project	FM - FINANCE MANAGER	THAT Council adopt the recommendation put forward by the Te Puke Community Board that Council contribute \$40,000 (funded from the general rates reserve) to the Te Puke Sports and Recreation Club to bring the combined contribution from the Te Puke Community Board and the Western Bay of Plenty District Council to \$100,000 for the Te Puke Sports	Resolution noted. Transfer of funds from the General Rate Reserve will be carried out at the same time as the Te Puke Community Board release \$60k from their reserve. Parks and Reserves Manager to prepare a Facilities In The Community	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			and Recreational Grandstand Project.	agreement.	
C1818.6 09 Aug 2018	Proposal to Lease - Centennial Park Te Puke Gymsport Incorporated	RFM - RESERVES AND FACILITIES MANAGER	<p>1. THAT the Reserves and Facilities Manager's report dated 10 July 2018 and titled "Proposal to Lease - Centennial Park Te Puke Gymsport Incorporated" be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT after consideration of the submission received, in exercise of the powers conferred on it by delegation from the Minister of Conservation under the Reserves Act 1977, the Council in its capacity as administrating body, grants Te Puke Gymsport Incorporated a lease for 2000m², more or less, of the land for up to 33 years over part of Centennial Park, Te Puke pursuant to Section 54 (1) (b) of the Reserves Act 1977.</p>		NOT COMMENCED
C1217.7 14 Dec 2017	Recommendatory Report from the Operations Committee - Bramley Drive to Ruamoana Place - Walkway Reinstatement Proposal	GM1 - DEPUTY CEO/GROUP MANAGER INFRASTRUCTURE SERVICES	<p>1. THAT the walkway between Bramley Drive and Ruamoana Place Omokoroa be reinstated on the following basis:</p> <ul style="list-style-type: none"> • THAT total possible long term reinstatement and stability protection works be limited to \$600,000 and be funded on a shared basis as follows: Council up to \$300,000 Property Owners \$300,000 • THAT a legal agreement be entered into with the owners of 23, 24 and 25 Ruamoana Place that sets out the cost share basis, their funding contribution of \$300,000, and clarifies the risk of the work with a "best endeavours" clause. • THAT in order to work with the property owners on a cost share basis the work proceeds over the 2017/2018 year. • THAT the Council share of the cost of the works be funded as follows: \$100,000 from the 2017/2018 Coastal Erosion Protection budget \$200,000 transferred from either the General Rate 	<p>7/7The construction work is underway, earthworks are complete, vertical drilling will commence late July.</p> <p>17/5 Agreement signed with property owners. consent issued. Earthworks have commenced.</p> <p>16/03/2018: Consent being lodged, design underway and cost sharing agreement in the process of being finalised.</p> <p>16/02/2018: design underway and cost sharing agreement in the process of being finalised.</p> <p>19/1/18 T&T commissioned to proceed with design. Legal agreement drafted.</p>	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			<p>Reserve or the Environmental Protection Rate Reserve.</p> <p>2. THAT it be noted that the works required for the possible long term reinstatement of the walkway may include works such as horizontal and directional bore drains, head scarp trimming, a ground anchor wall (as shown in Option C of the agenda report), and with exact details subject to detailed design in an endeavour to reduce further slippage. The option of connected vertical and horizontal drains should be regarded as trial.</p> <p>3. THAT it be noted that the possible long term reinstatement and slip protection works are undertaken on a "best endeavours" basis and that due to weather and ground conditions these may still be subject to slips in the future.</p> <p>4. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>		
C2519.11 18 Apr 2019	Storm Water and Waste Water Easement Over Part of Omokoroa Beach Grove Esplanade Reserve	LPOR - LEGAL PROPERTY OFFICER RESERVES FACILITIES	<p>1. THAT the Legal Property Officer - Reserves and Facilities' report dated 22 February 2019 and titled Storm Water Easement Over Part of Te Puna Estuary Esplanade Reserve be received.</p> <p>2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance.</p> <p>3. THAT pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a storm water easement shown on the attached plan (Attachment A) in favour of Lot 1 Deposited Plan South Auckland 10102 to allow Lot 1 Deposited Plan South Auckland 10102 to discharge storm water over Section 1 Survey Office Plan 330241; and</p> <p>4. THAT should it be required, pursuant to the authority delegated by the Minister of Conservation</p>		NOT COMMENCED

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a waste water easement shown on the attached plan (Attachment A) in gross to allow Lot 1 Deposited Plan South Auckland 10102 to discharge waste water over Section 1 Survey Office Plan 330241 to Council's waste water system.		
C1918.4 03 Sep 2018	Representation Review 2018 - Final Proposal	GM2 - GROUP MANAGER PEOPLE AND CUSTOMER SERVICES	<p>1. THAT the Group Manager Technology, Customer and Community Services report dated 17 September 2018 and titled Representation Review 2018 Final Proposal be received.</p> <p>2. THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.</p> <p>3. That following consideration of submissions received (written and oral), and taking into account the results of earlier informal consultation undertaken prior to resolving its initial proposal, Council, pursuant to section 19N of the Local Electoral Act 2001, resolves to amend the initial proposal with the final proposal for the review of representation arrangements for the 2019 and 2022 triennial elections being:</p> <p>THAT regarding the number of Councillors and Wards the Status Quo is maintained - retain 11 councillors elected from the existing three wards, plus the Mayor elected district-wide.</p> <p>For the following reasons:</p> <ul style="list-style-type: none"> • Achieves fair representation and meets the '+/- 10% rule'. • Will not require consideration of boundary adjustments which have not been publicly consulted on. • Provides the population with reasonable access to its elected members and vice versa. • Allows elected members to effectively represent the views of their electoral area. 	Final proposal has been adopted by Council following the LGA decision. There are no substantive changes to the current representative structure. Approx 517 properties will have a minor boundary change. These properties are currently being identified and a letter confirming the changes will be distributed in August 2019.	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			<ul style="list-style-type: none"> • Allows elected members to attend public meetings throughout their area and provides reasonable opportunity for face-to-face meetings. • Fairer representation than at large options. <p>THAT regarding the proposed boundary change Council makes a minor boundary adjustment from the eastern side of the Morton Road Peninsula between the Katikati-Waihi Beach and Kaimai wards by generally following the centre of the Waipapa River until it reaches just south of the Esdaile Road/Wainui South Road intersection. It then follows the centre of Wainui South Road for a short distance before continuing up the centre of Tim Road to its end, and before reconnecting with the remainder of the existing ward boundary.</p> <p>AND THAT</p> <p>(a) the Western Bay of Plenty District Council be divided into three wards, these being;</p> <p>(i) Katikati-Waihi Beach Ward being the existing ward comprising the area delineated on LGC Plan 022-2013-W-2 deposited with the Local Government Commission with the addition of a small north-western portion of the current Kaimai Ward (westward of the Waipapa River), the boundaries and more detailed description of which are shown on Map 1 - Initial Proposal - Proposed Boundary Change;</p> <p>(ii) Kaimai Ward being the existing ward comprising the area delineated on LGC Plan 022-2013-W-3 deposited with the Local Government Commission with the exclusion of a small north-western portion (westward of the Waipapa River), the boundaries of which are shown on Map 1 - Initial Proposal - Proposed Boundary Change; and</p> <p>(iii) Maketu-Te Puke Ward being the existing ward comprising the area delineated on LGC Plan 022-2013-W-4 deposited with the Local Government Commission, the boundaries of which are shown on Map 1 - Initial Proposal - Proposed Boundary Change.</p>		

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			<p>For the following reasons:</p> <ul style="list-style-type: none"> • The people in the affected area would become part of the ward in which they share common links with educational, shopping, social and other needs. • The numbers of people affected would not influence the fair representation rule of '+/- 10% rule'. • Reflects the information gathered from the community in the pre consultation process where people identified their own communities of interest. <p>THAT regarding the Initial Proposal Disestablish Community Boards/Establish Community Committees the Waihi Beach, Maketu and Te Puke Community Boards be retained in their current boundaries.</p> <p>AND</p> <p>THAT the Katikati Community Board be retained in the adjusted boundary.</p> <p>AND</p> <p>THAT the Omokoroa Community Board be disestablished.</p> <p>AND</p> <p>THAT a Ward Councillor Committee consisting of all Ward Councillors be established for each of the following areas:</p> <ul style="list-style-type: none"> • Whole of Kaimai Ward • Eastern end of the Maketu-Te Puke Ward i.e. all the areas not included in the Te Puke and Maketu Community Boards • Matakana Island and Rangiwaia Island of the Katikati-Waihi Beach Ward i.e. all the areas not included in the Waihi Beach and Katikati Community Boards <p>AND</p> <p>THAT the purpose of the Ward Councillor Committees will be to provide representation and liaison for all the communities of interest as identified through the review process not currently represented by Community Boards.</p> <p>For the following reasons:</p>		

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			<ul style="list-style-type: none"> • Satisfied the views expressed by those who submitted to and were heard regarding the initial proposal of the Representation Review process. • Provided direct contact for Kaimai Ward, the eastern end of the Maketu-Te Puke ward and Matakana Island and Rangiwaea Island residents with their Ward Councillors. • Easily able to be changed if Councillor Ward Committees did not work well. • Was the closest compromise to the initial proposal once the views of the public had been made. • Enabled different communities (i.e. urban and rural) within the same ward to work through their own community of interest issues. • Opportunity to try a different model while retaining Community Boards in areas that supported them. • Retains the Waihi Beach, Maketu, Te Puke and Katikati (subject to boundary adjustment) Community Boards • Would create opportunity for representation in rural/other communities which do not currently have community boards • Only partially addresses concerns regarding equitable representation and democratic process - only elected ward councillors would represent the district • Potential lack of duplication of communication and engagement processes in the Kaimai ward only. • More representation offered than the status quo. <p>The Group Manager Technology, Community and Customer Services introduced the report and gave information about how the process would move forward after the final deliberations had taken place. She also explained the issues that would be discussed during the meeting.</p>		
C1915.4.324 09 May 2015	Topic - Stormwater/Erosion -	UM - UTILITIES MANAGER	Council is currently in the process of reviewing the Stormwater Catchment Management Plan and	10th April 2019- BOPRC advised that they have.	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
	Issue Stormwater Small Settlements - Submission Ids 701, 965		Comprehensive Stormwater Consent application for the central catchment (including Te Puna and Minden). As part of this review Council will undertake further consultation with the Te Puna and Minden communities and in particular Te Puna Heartlands.	Jan 2019 - As per reporting in December.	

Minute Actions Complete for Council (Open)

Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1418.10 05 Apr 2018	Road Stopping and Sale Report - Beach Road, Katikati	LPOT - LEGAL PROPERTY OFFICER TRANSPORTATION & UTILITIES	<p>1. THAT the Legal Property Officer's report dated 19 March 2018 and titled Road Stopping and Sale Report Beach Road, Katikati be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT pursuant to Section 342 of the Local Government Act 1974, Council continues the Road Stopping process set out in Schedule 10 of the Local Government Act 1974 for that area of unformed road Section 1 SO 519189.</p> <p>5. THAT an easement in gross be granted over the stopped area of road in favour of PowerCo.</p> <p>6. THAT as the current objection is resolved within the statutory timeframe set out in Schedule 10 of the Local Government Act 1974 then the Council declares that the unformed road Section 1 SO 519189 to be stopped.</p> <p>7. THAT Council approves the development and sale of the unformed road once a fee simple title was issued.</p>	<p>10-07-2018 - Survey to be confirmed for Road Stopping to be completed.</p> <p>15-05-2018 - Awaiting Survey to be approved.</p> <p>23-04-2018 - Final Road Stopping advert to go in newspaper.</p> <p>03 May 2019 new title issued</p>	COMPLETE
C1518.10 17 May 2018	Road Stopping and Sale Report - Wilson Road South Paengaroa	LPO - LEGAL PROPERTY OFFICER	<p>1. THAT the Legal Property Officer's report dated 2 May 2018 and titled Road Stopping and Sale Report - Wilson Road South, Paengaroa be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT pursuant to Section 342 of the Local Government Act 1974, Council continues the Road Stopping process set out in Schedule 10 of the Local Government Act 1974 for that area of unformed road outlined in yellow on Attachment A.</p> <p>4. THAT a right of way easement be granted over the stopped area of road in favour of the landowners at 46A and 46B Wilson Road South</p> <p>5. THAT if no objections to the road stopping are received within the statutory timeframe set out in</p>	<p>10-07-2018 - Survey to completed.</p> <p>28-05-2019 - Ops committee recommendation to Council that resolution is rescinded</p>	COMPLETE

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Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			<p>Schedule 10 of the Local Government Act 1974 then the Council declares that the road adjacent to 44 and 46 Wilson Road is stopped.</p> <p>6. THAT an easement in gross be granted over the stopped area of road in favour of PowerCo outlined in red on Attachment A.</p> <p>7. THAT provided the Road Stopping process is successful, Council approves the development and sale of the unformed road once a fee simple title is issued.</p>		
C1618.13 28 Jun 2018	Proposed Rating Sale of 19 Te Kahika Road West	CO - COLLECTIONS AND MAORI LAND OFFICER	<p>1. THAT the Collections and Maori Land Officer's Report dated 8 June 2018 and titled 'Proposed Rating Sale of 19 Te Kahika Road West, Rangiuru' be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT Council approves initiating proceedings towards the rating sale of the properties situated at 19 Te Kahika Road West, Rangiuru having the legal descriptions:-</p> <ul style="list-style-type: none"> • Rangiuru 2B 2B D & N ML 21333 Lot 2C BLK II Maketu, being the responsibility of Rangitamoe Ronaki. 	<p>12/6/19 Account is now in credit for both water and rates. Council no longer seeks legal collection. Account is still open with Baycorp however, for their legal fees to be paid by customer. This account is complete per Councils involvement. 15/5/19 Payments have been made to bring all rates arrears upto date and penalties have been written off for full settlement. Account is now sitting at \$836.86 cr for rates and \$70cr for water. There are some legal fees to be cleared with Baycorp to cease legal action however at this stage the rating sale is off the table. I would assume by the next update all loose ends will be tidied and I will close this note. 15/4/19 Son & Daughter in law paying \$10,000 for full penalty write off and Automatic payments set up going forward. Legal fees will be paid separately to Baycorp.</p>	COMPLETE
C2419.12 07 Mar 2019	Recommendatory Report from the Operations and Monitoring Committee - Sale of Land - Housing Affordability Forum	SPM - STRATEGIC PROPERTY MANAGER	<p>1. THAT Council adopt the recommendation that land within the Special Housing Area, designated for use by the Housing Affordability Forum, be offered for sale to the approved developer for \$1,100,000 generally on the following conditions:</p> <ul style="list-style-type: none"> • Price fixed until 31 March 2020 • Development plan, funding and ownership structure 	<p>6/5/2019 HAF have declined to purchase the land. Staff have engaged with HAF to develop land in a Council lead project.</p>	COMPLETE

Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			<p>to be approved by Council by 1 November 2019</p> <ul style="list-style-type: none"> • Subdivision consent (if required) to be approved by 31 March 2020 • Building consent to be lodged by 30 June 2020 • Payment for land 30 June 2020 • All development investment at purchasers' risk • Buy back clause at cost if building does not proceed. <p>2. THAT staff meet with the Housing Affordability Forum to discuss the developer options, funding and ownership structures and seek to reach agreement on an approach that meets the complimentary objectives of both the pilot project and Council's Housing Action Plan.</p> <p>3. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>(a) THAT in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the following item be considered as a late item of closed business:</p> <ul style="list-style-type: none"> • Recommendation from the Operations and Monitoring Committee - Land Exchange 75 Kayelene Place Omokoroa <p>(b) The reason why the item was not on the agenda was because it was considered at the Operations and Monitoring Committee Meeting held on 28 February 2019 and the information from that meeting came to hand after the Council agenda had been distributed.</p> <p>(c) The reason why discussion cannot be delayed is that staff were currently in negotiation with landowners in relation to respective Memorandum of Agreement and Land Exchange Agreement for the proposed land exchange and sale relating to 75 Kayelene Place Omokoroa.</p>		
C2419.15 07 Mar 2019	No 2 Road Charitable Trust Board	SPM - STRATEGIC PROPERTY MANAGER	<p>1. THAT the Council report dated 1 February and titled No 2 Road Charitable Trust Board be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT Council receives correspondence from Mr</p>	6/5/2019 Letter sent to outlining Councils position...no response.	COMPLETE

Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			<p>Douglas Martin in connection with the No 2 Road Church Hall (Attachment A & B).</p> <p>4. THAT Council requests staff to respond to Mr Martin as follows:</p> <p>a) Council has carefully considered the matters raised in Mr Martin's correspondence and considers the issues raised are of a private nature over which it has no jurisdiction,</p> <p>and</p> <p>b) Mr Martin be advised that he may in respect of the concerns he has regarding use of the No 2 Road Church Hall take legal advice,</p> <p>and</p> <p>c) Staff will no longer respond to correspondence from Mr Martin in relation to the constitution and activities of the No 2 Road Charitable Trust Board.</p> <p>d) THAT staff be authorised to make the report available to the Ombudsman in the event of an enquiry in relation to Mr Martin's concerns.</p>		
C2419.8 07 Mar 2019	BOPLASS Limited Half Yearly Report to Shareholders 2018 - 2019 and Draft Statement of Intent 2019 - 2022	CFO - GROUP MANAGER FINANCE AND TECHNOLOGY	<p>1. THAT the Group Manager, Finance and Technology Services report dated 25 February 2019 and titled "BOPLASS Limited Half Yearly Report to Shareholders 2018-2019 and Draft Statement of Intent 2019-2022" be received.</p> <p>2. THAT the BOPLASS Limited Half Yearly Report to Shareholders 2018-2019 and Draft Statement of Intent 2019-2022 relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT the BOPLASS Limited Half Yearly Report to Shareholders 2018-2019 be received.</p> <p>4. THAT the BOPLASS Limited Draft Statement of Intent 2019-2022 be received.</p>	Recommendations approved at March Council meeting.	COMPLETE
C2519.14 18 Apr 2019	Conflict of Interest Policy (Revised)	CFO - GROUP MANAGER FINANCE AND TECHNOLOGY	<p>1. THAT the Group Manager, Finance and Technology Services report dated 9 April 2019 and titled "Conflict of Interest Policy (Revised)" be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT Council note the revised Policy had been</p>	03.05.19 - The Council approved Finance and Corruption Prevention Policy and Conflicts of Interest Policy have been finalised and are on Council's intranet. They have been sent to Audit NZ for review and an All Staff email is being	COMPLETE

Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			reviewed and approved for submission to Council by the Operational Management Team on 9 April 2019. 4. THAT Council approve the revised Conflict of Interest Policy (Revised).	prepared to inform staff of the updated Policies and will be circulated w/c 6.5.19.	
C2519.15 18 Apr 2019	Fraud and Corruption Prevention Policy (Revised)	CFO - GROUP MANAGER FINANCE AND TECHNOLOGY	1. THAT the Group Manager, Finance and Technology Services report dated 9 April 2019 and titled "Fraud and Corruption Prevention Policy (Revised)" be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT Council note the revised Policy has been reviewed and approved for submission to Council by the Operational Management Team at their meeting held 8 April 2019. 4. THAT Council approve the revised Fraud and Corruption Prevention Policy (Revised).	03.05.19 Council approved Conflicts of Interest Policy and Fraud and Corruption Prevention Policy have been finalised and are current on Council's Intranet. An email to all staff is currently being prepared for circulation week commencing 6.5.19. A copy has been provided to Audit NZ for audit review.	COMPLETE
C2519.7 18 Apr 2019	Decision Report from the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee - Waiari Mauri Monitoring Model Proposal	EO2 - SENIOR GOVERNANCE ADVISOR	THAT the report from the Senior Governance Advisor dated 16 April 2019 titled Decision Report from Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee - Waiari Mauri Monitoring Model Proposal be received.	Recommendatory Report from Joint Governance Committee JG8 received by Council 18 April 2019.	COMPLETE
C2519.8 18 Apr 2019	Recommendatory Report from the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee - Tauranga Western Bay Safer Communities Tactical Group Decision to Remain an International Safe Community	EO2 - SENIOR GOVERNANCE ADVISOR	1. THAT the report from the Governance Manager dated 10 April 2019 and titled Recommendatory Report from the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee - Tauranga Western Bay Safer Communities Tactical Group Decision to Remain an International Safe Community be received. 2. THAT Council endorses the decision by the Tauranga Western Bay Safer Communities Tactical Group to remain as an International Safe Community. 3. THAT the report relates to an issue that is considered to be of medium significance in terms of Councils' Significance and Engagement Policies.	Recommendatory Report to Council from JGC8 received and confirmed.	COMPLETE

Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C2519.9 18 Apr 2019	Recommendatory Report from the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee - Sub-Regional Parks Relationship Agreement	EO2 - SENIOR GOVERNANCE ADVISOR	<p>1. THAT the report from the Governance Manager dated 10 April 2019 and titled Recommendatory Report from the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee - Sub-Regional Parks Relationship Agreement be received.</p> <p>2. THAT Council adopt and sign the Sub-Regional Parks Relationship Agreement included in Attachment A.</p> <p>3. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy</p>	Recommendatory Report to Council from JG8 received at Council on 18 April 2019	COMPLETE
C2619.9 06 Jun 2019	Proposal to Lease - Te Puna Memorial Hall Society Incorporated	LPOT - LEGAL PROPERTY OFFICER TRANSPORTATION & UTILITIES	<p>1. THAT the Legal Property Officers report dated 16 May 2019 and titled "Proposal to Lease - Te Puna Memorial Hall Society Incorporated" be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT Council enter into a lease with the Te Puna Memorial Hall Society Incorporated for the occupation of land obtained from New Zealand Transport Agency on the following terms;</p> <p>i) 5 year term with 3 rights of renewal for a total of 20 years</p> <p>ii) Occupation of an estate in fee simple in all that parcel of land being more or less Section 1 SO 529511 contained in Record of Title 873797</p> <p>iii) Lease amount of \$1.00 per annum on demand.</p>	Lease Agreement Signed 10 June 2019	COMPLETE

Key Financial Issues for the Eleven Months Ended 31 May 2019

1. Executive Summary

This report provides a high-level summary of the key financial statements for the eleven months ended 31 May 2019 and brief explanations of significant variances from the year-to-date budget, highlighting any known issues.

2. Income

Total income for the eleven months ended 31 May 2019 was \$116.85m. This was \$29.59m higher than the year-to-date budget of \$87.26m. This increase is predominantly due to the favourable variances coming from the timing of receipt of financial contributions (\$9.10m), Other Income (\$3.35m), Subsidies and Grants (\$1.91m) and Vested Assets (\$13.59m) compared to budget. Vested Assets is a non-cash item.

2.1 The major variances were:

- Financial contributions of \$17.16m are \$9.10m higher than year-to-date budget of \$8.05m. This is currently a 95% over-achievement on full year budget and 113% over-achievement on year-to-date budget. This favourable variance is still predominantly due to ongoing development seen in the Central ward, with higher income than budget experienced in Central water supply, Omokoroa wastewater, rural roading, Omokoroa roading structure plan, district reserves and facilities and district stormwater.
- Other income of \$4.74m being \$3.35m ahead of year-to-date budget of \$1.39m. This is primarily due to lump sum contributions received for Te Puna West (\$882k) & Ongare Point (\$441k) wastewater properties and water supply extensions on Woodland Road and Black Road (\$50k). Other favourable variances include rental income (\$169k), gain on sale of property disposal in Western Ave, Omokoroa (\$572k), forestry harvesting proceeds at TECT All Terrain Park (\$731k), Solid Waste income (\$55k) and miscellaneous income across the organisation (\$234k).
- Rate and Service Charge income of \$63.50m being \$1.20m ahead of year-to-date budget of \$62.31m. These income streams are reported together as Finance work to align internal reporting with the Annual Report. Higher water connection charges accounted for \$767k of the variance.
- Subsidies and grants income of \$10.51m being \$1.91m higher than year-to-date budget of \$8.60m due to the timing of transportation (\$1.94m) and waste management (\$325k) income. Offset in part by the TECT cell phone tower project not yet commencing, hence no year-to-date subsidy income (\$263k) and subsidy funding not yet required on other Recreation and Leisure projects (\$97k).

- Sundry income of \$579k is \$249k higher than year-to-date budget of \$330k. This is due to unbudgeted dividend income from Zespri (\$24k), Seeka (\$1k), LGFA (\$97k) and Tauranga Energy Consumer Trust (TECT) (\$24k), along with higher petrol tax distribution (\$102k).
- User fee income of \$5.89m is \$24k higher than year-to-date budget of \$5.87m. This is on target but incurs unders and overs across a number of codes due to the timing of income. User fee income is another income stream Finance are looking to align with the Annual Report.
- Vested Assets of \$13.59m is higher than full year budget of \$2.24m. This is due to development of infrastructure vested to Council for water (\$3.01m), wastewater (\$3.41m) and stormwater (\$7.17m) across the district year-to-date.
- The table below provides a breakdown of the financial contributions received:

	YTD Budget 2019	YTD Actual 2019	\$ Variance to Budget	Variance to Budget
Water Supply - Western	271,095	429,353	158,258	58 %
Water Supply - Central	498,663	1,348,938	850,275	171 %
Water Supply - Eastern	332,695	683,330	350,635	105 %
Wastewater - Waihi Beach	129,701	442,654	312,953	241 %
Wastewater - Katikati	357,148	450,937	93,789	26 %
Wastewater - Omokoroa	1,134,617	3,081,522	1,946,905	172 %
Wastewater - Te Puke	207,504	417,766	210,262	101 %
Wastewater - Maketu/Little Waihi	13,354	13,712	358	
Stormwater	1,045,165	1,838,298	793,133	76 %
Roading - Rural	510,158	1,113,398	603,240	118 %
Roading - Waihi Beach SP	8,448	49,462	41,014	485 %
Roading - Katikati SP	163,911	106,621	(57,290)	(35)%
Roading - Omokoroa SP	962,940	2,826,803	1,863,863	194 %
Roading - Te Puke SP	133,793	314,474	180,681	135 %
Roading - Strategic	157,300	312,380	155,080	99 %
District - Reserves & Facilities	1,952,764	3,395,870	1,443,106	74 %
Ecological	174,746	331,702	156,956	90 %
Total	8,054,002	17,157,220	9,103,218	113 %

3. Expenditure

- 3.1 Total expenditure of \$78.92m was \$607k higher than year-to-date budget of \$78.31m.
- 3.2 The major variances were;
- Additional Level of Service projects of \$3.14m were \$185k higher than year-to-date budget of \$2.96m. Movements by activity are included as per **(Attachment A)**.

- Operating costs of \$30.80m being \$1.72m higher than year-to-date budget of \$29.08m. This relates to timing of expenses and discounts compared to budget, including consultancy (\$346k), Weathertight Homes Riskpool claims (\$172k), maintenance (\$1.54m), pavement maintenance (\$388k), resource consent compliance (\$113k), rating discounts (\$112k) and bad debt expenses (\$636k). These year-to-date overspends are offset in part by underspends across a number of expense types including electricity (\$343k), One Network Maintenance Contract (\$545k), personnel (\$137k), tabloid and communications (\$111k), sludge disposal (\$213k), telephone and tolls (\$69k), plant/pest control (\$85k) and statutory levies (\$95k) in the same period.
- Interest expense of \$6.36m being \$1.42m lower than year-to-date budget of \$7.78m. This is due to a combination of lower floating interest rates and the maturity of legacy interest rate swap contracts.
- Depreciation of \$19.48m being \$790k higher than year-to-date budget of \$18.69m.

4. Capital Expenditure

4.1 Total capital expenditure of \$27.90m was \$4.52m higher than year-to-date budget of \$23.38m. Movements by activity are included as per **(Attachment B)**.

4.2 The major variances were;

- Transportation expenditure of \$14.86m being \$3.65m higher than year-to-date budget of \$11.21m due to overspending on road safety projects (\$4.50m), cycling and walking projects (\$1.81m) and community roading projects (\$55k). This overspend is offset by underspending on the Omokoroa Structure Plan (\$979k), asset management e.g. improvements (\$1.75m).
- Eastern Water Supply expenditure of \$236k being \$952k lower than year-to-date budget of \$1.19m. This is predominantly due to timing of capital works relating to water treatment plant enhancements, bulk renewals and various road specific projects. Some projects have been highlighted as requiring a re-budget as part of the Annual Plan process.
- Corporate Services expenditure of \$4.82m being \$2.33m higher than year-to-date budget of \$2.49m. This is predominantly due to the approved unbudgeted land purchase of 452 Omokoroa Road (\$2.00m) and 24 Middlebrook Drive, Katikati (\$2.5m). Other projects with smaller year-to-date overspends due to timing include IT/GIS related capital (\$4k), vehicle purchases (\$40k) and corporate property work programs (\$461k). Offset in part by the transfer of cash receipts for sales of Special Housing Area land from disposals to work-in-progress (\$2.34m) and underspends on the Omokoroa Development project (\$375k).
- Recreation & Leisure expenditure of \$1.44m being \$508k lower than year-to-date budget of \$1.95m. This is due to lower year-to-date spending on capital work programs in District Reserves (\$107k), Harbour Structures (\$268k) and TECT All Terrain Park (\$145k). Offset in part by unbudgeted spend on the Waihi Beach Top 10 Holiday Park land slip (\$12k).

**Western Bay of Plenty District Council
Draft Statement of Financial Performance
For the 11 months ended 31 May 2019**

	Year to Date				
	Actual \$'000	Budget \$'000	Variance Fav / (Unf) \$'000	Last Year Actual \$'000	Full Year Revised Budget \$'000
Costs					
Additional Levels of Service	3,141	2,956	(185)	2,214	3,817
Operating Costs	30,801	29,082	(1,719)	28,022	33,646
Personnel	19,132	19,799	667	17,086	21,482
Interest Exp - External	6,362	7,782	1,420	7,352	8,000
Depreciation	19,482	18,693	(790)	18,042	20,392
Total Costs	78,919	78,312	(607)	72,716	87,338
Income					
Financial Contributions	17,157	8,054	9,103	9,375	8,786
Interest Income - External	880	714	166	999	779
Other Income	4,741	1,387	3,354	34,967	1,896
Rate Income	55,283	54,530	753	46,808	59,504
Service Charges	8,218	7,776	442	12,875	8,483
Subsidies and Grants	10,511	8,602	1,909	10,083	9,514
Sundry Income	579	330	249	561	360
User Fees	5,893	5,869	24	5,495	6,402
Vested Assets	13,592	0	13,592	4,224	2,240
Total Revenue	116,853	87,261	29,592	125,386	97,963
Surplus (Deficit)	37,934	8,949	28,985	52,670	10,626

Western Bay of Plenty District Council
Statement of Financial Position
As at 31 May 2019

	Actual 31 May 2019 \$'000	Forecast June 2019 \$'000	June 2018 \$'000
EQUITY			
Accumulated Funds	887,921	814,328	849,971
Restricted Reserves	271	272	271
Council-created Reserves	30,415	26,597	30,434
Asset Revaluation Reserves	434,996	396,491	407,239
Total Equity	1,353,602	1,237,688	1,287,915
Assets			
Current Assets			
Cash and Bank	14,144	1,720	11,750
Short Term Deposits	17,089	-	14,983
Receivables and Prepayments	9,455	10,872	14,574
Property and Investments for Resale	-	-	445
Total Current Assets	40,688	12,592	41,752
Non-current Assets			
Financial Instruments	13,955	22,416	14,247
Other Non-current Assets	1,436,049	1,347,641	1,386,280
Interest in Associates	207	2,377	207
Total Non-current Assets	1,450,211	1,372,434	1,400,734
Total Assets	1,490,898	1,385,026	1,442,485
Liabilities			
Current Liabilities			
Payables and Accruals	16,028	14,295	17,580
Employee Entitlements	1,757	2,575	2,479
Current Portion Public Debt	-	-	25,000
Derivative Financial Instrument	463	9,655	465
Current Portion Provisions	313	313	313
Total current Liabilities	18,561	26,838	45,837
Non-current Liabilities			
Public Debt - Term Portion	110,000	120,000	100,000
Other Term Debt	8,735	150	8,412
Non-current Provisions	-	350	321
Total Non-current Liabilities	118,735	120,500	108,733
Total Liabilities	137,296	147,338	154,570
Net Assets	1,353,602	1,237,688	1,287,915

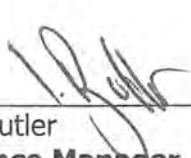
Western Bay of Plenty District Council
Capital Expenditure Summary
For the period ended 31 May 2019

Activity	Year Actual \$'000	Year Budget \$'000	Year Variance \$'000	Full Year Budget \$'000
Transportation	14,857	11,212	(3,646)	16,780
Solid Waste	0	0	0	0
Recreation & Leisure	1,440	1,948	508	4,141
Stormwater	2,397	1,894	(504)	3,282
Economic	0	284	284	310
Sustainable Development	0	0	0	0
	18,695	15,337	(3,358)	24,513
Western Water	483	359	(123)	960
Central Water	1,132	1,196	64	1,206
Eastern Water	236	1,187	952	1,502
Water Supply	1,850	2,742	893	3,668
Information Centres	554	354	(200)	390
Community Facilities	(618)	86	704	90
Communities	(18)	440	458	480
Waihi Beach Wastewater	450	325	(125)	450
Katikati Wastewater	264	307	43	482
Omokoroa Wastewater	415	324	(92)	339
Te Puke Wastewater	465	543	78	1,193
Maketu Wastewater	51	0	(51)	140
Ongare Wastewater	912	873	(39)	873
Wastewater	2,557	2,372	(185)	3,477
Information Services	985	981	(4)	1,087
Corporate Assets	3,260	984	(2,277)	1,998
Corporate Services	572	526	(46)	614
Corporate Services	4,818	2,491	(2,327)	3,699
Total Capital Expenditure	27,901	23,381	(4,519)	35,836

Western Bay of Plenty District Council
Cost of Service Summary
For the period ended 31 May 2019

Activity	Total Operating Revenue \$'000	Total Operating Costs \$'000	Net Cost of Service Surplus / (Deficit) \$'000	YTD Budget Surplus / (Deficit) \$'000	YTD Variance Under / (Over) \$'000	Total Budget Surplus / (Deficit) \$'000
Stormwater	12,823	3,971	8,852	1,182	7,670	1,279
Solid Waste	1,432	1,182	250	(164)	415	(512)
Natural Environment	741	741	0	(136)	137	(255)
Economic	297	724	(426)	(442)	16	(384)
Representation	401	2,432	(2,031)	(2,839)	808	(3,342)
Transportation	26,707	17,116	9,591	5,179	4,412	5,675
Recreation & Leisure	4,674	6,698	(2,023)	(3,795)	1,772	(3,908)
	47,076	32,864	14,213	(1,015)	15,228	(1,449)
Strategic Planning/Monitoring	0	1,123	(1,123)	(1,300)	176	(1,511)
Resource Management Planning	0	995	(995)	(976)	(18)	(1,131)
Infrastructure Planning	12	0	12	161	(149)	175
Sustainable Development	12	2,118	(2,106)	(2,115)	9	(2,466)
Western Water	5,008	3,733	1,276	505	770	505
Central Water	6,506	3,034	3,471	(90)	3,561	(291)
Eastern Water	4,468	4,748	(280)	(491)	211	(739)
Water Supply	15,982	11,515	4,466	(76)	4,543	(525)
Resource Consents	1,541	1,883	(342)	(410)	67	(562)
Building Services	3,022	4,071	(1,049)	(646)	(404)	(918)
Animal Services	696	907	(210)	(195)	(16)	(262)
Compliance & Monitoring	480	1,189	(708)	(816)	108	(946)
Regulatory	5,740	8,129	(2,389)	(2,060)	(329)	(2,640)
Information Centres	1,522	3,050	(1,528)	(1,407)	(121)	(1,523)
Community Development	77	1,769	(1,692)	(2,081)	389	(2,363)
Emergency Management	16	351	(335)	(481)	146	(563)
Community Facilities	789	1,640	(851)	(366)	(485)	(461)
Communities	2,404	6,811	(4,406)	(4,335)	(71)	(4,911)

Activity	Total Operating Revenue \$'000	Total Operating Costs \$'000	Net Cost of Service Surplus / (Deficit) \$'000	YTD Budget Surplus / (Deficit) \$'000	YTD Variance Under / (Over) \$'000	Total Budget Surplus / (Deficit) \$'000
Waihi Beach Wastewater	3,108	2,703	406	(305)	711	(257)
Katikati Wastewater	2,640	1,639	1,001	781	220	769
Omokoroa Wastewater	8,093	4,108	3,984	(1,394)	5,379	(1,547)
Te Puke Wastewater	3,879	1,772	2,106	1,772	334	1,858
Maketu Wastewater	536	1,469	(932)	(867)	(65)	(992)
Ongare Wastewater	1,170	105	1,065	453	612	470
Wastewater	19,426	11,796	7,630	440	7,190	300
Human Resource Services	1	258	(257)	(178)	(79)	0
Financial Services	735	356	379	80	299	375
Information Services	62	1,062	(1,000)	(921)	(79)	(280)
Corporate Assets	809	2,134	(1,325)	(1,234)	(91)	(1,084)
Corporate Services	31	1,326	(1,295)	(1,702)	407	(747)
Corporate Services	1,638	5,136	(3,498)	(3,955)	457	(1,737)
Treasury Operations	871	(1,714)	2,586	(43)	2,628	(65)
Rates Appropriation	23,701	2,266	21,435	22,104	(669)	24,113
Rates and Treasury	24,572	551	24,020	22,061	1,959	24,048
Total	116,853	78,919	37,934	8,949	28,985	10,626



Ian Butler
Finance Manager

Approved:



Kumaren Perumal
Group Manager, Finance and
Technology Services

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 11 months ended May 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Annual Plan Full Year Revised Budget	Variance Explanation
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REPRESENTATION

236801 001	Representation Review - Triennially	56,052	-	56,052	-	
250401 001	Triennial Elections	-	182,250	(182,250)	202,500	
284801 001	Elected Members induction	-	117,000	(117,000)	130,000	
296101 001	Recruitment of CEO	-	67,500	(67,500)	75,000	
11 01 01 0090	Elected Members	56,052	366,750	(310,698)	407,500	
334902 001 0000	Katikati Museum Costs	(155)	-	(155)	-	
11 02 02 0090	Elected Members	(155)	-	(155)	-	

PLANNING FOR THE FUTURE

151105 001	Kaimai Reserves Management Plan	90	-	90	-	
151107 001	Reserve Management Plans / Concept Plan Reviews	8,565	9,166	(601)	10,000	
175602 001	LTCCP Development and Adoption	8,881	-	8,881	-	
175906 001	Freedom camping policy/bylaw	-	-	-	-	
175910 001	Policy Review & Development	960	9,166	(8,206)	10,000	
259505 001	Te Puna Community Development Plan	-	-	-	-	
287702 001	Solid Waste/WMMP Action Plan	43,056	45,833	(2,778)	50,000	
289102 001	Strategy Review - Economic	-	-	-	-	
293002 001	Bylaw Review & Development	14,670	9,166	5,504	10,000	
339201 001	s17A Review Pensioner Housing	-	27,500	(27,500)	30,000	
343601 001	Omokoroa Point Project Coordination	-	18,333	(18,333)	20,000	
346201 001	Te Ara Mua Implementation	20,000	18,333	1,667	20,000	
346301 001	Climate Change Action Plan	-	18,333	(18,333)	20,000	
151101 001	Reserve Management Planning	-	-	-	-	
151103 001	Reserve Management Plans - Katikati/Waihi Beach	261	18,333	(18,072)	20,000	
335701 001	Healthy Housing Forum	(202)	-	(202)	-	
160801 001	Funding Review	-	22,917	(22,917)	25,000	
296301 001	Monitoring Reports (CO & SOE)	-	45,833	(45,833)	50,000	
311401 001	COBOP Coordinator Cost Share	-	-	-	-	
13 01 01 0090	Strategic Planning Management	96,279	242,913	(146,634)	265,000	
317501 001	Omokoroa Central Area Master Plan	-	-	-	-	
252210 001	Monitoring Reports (CO & SOE)	449	-	449	-	
294208 001	Structure Plan Reviews	-	36,666	(36,666)	40,000	
346401 001	Natural Hazards Collaborative Planning	-	45,831	(45,831)	50,000	
252208 001	Smartgrowth Implementation - Coordination Share	84,828	91,666	(6,838)	100,000	
13 02 01 0090	Resource Management Planning	85,277	174,163	(88,886)	190,000	
324009 001	Strategic Rooding - Operating Costs - Traffic Modelling etc.	15,514	-	15,514	-	
324013 001	Transport - Service relocation	500	5,000	(4,500)	135,000	
324014 001	Sub Regional Transport Centre	-	-	-	50,000	
30 02 14 0090	Strategic Rooding	16,014	5,000	11,014	185,000	
279202 001	Property Purchases Rooding	49,074	137,500	(88,426)	150,000	
305113 001	Community Event Traffic Management	2,860	-	2,860	-	

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 11 months ended May 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Annual Plan Full Year Revised Budget	Variance Explanation
30 03 01 0090	Asset Management	51,934	137,500	(85,566)	150,000	
152301 001	Safety Administration Programme	55,000	50,000	5,000	50,000	
30 05 03 0090	Road Safety	55,000	50,000	5,000	50,000	
WATER SUPPLY						
243636 001	WSZ - Water demand management	33,059	-	33,059	25,000	
310601 001	Asset Validation - Western Water	10,844	9,163	1,681	10,000	
40 01 01 0090	Western Water	43,903	9,163	34,740	35,000	
243333 001	Central Supply Zone - Water Demand & Management	2,449	50,000	(47,551)	100,000	
310701 001	Asset Validation - Central Water	6,560	8,000	(1,440)	20,000	
40 01 02 0090	Central Water	9,009	58,000	(48,991)	120,000	
310801 001	Asset Validation - Eastern Water	18,441	10,000	8,441	20,000	
287117 001	ESZ - Water demand management	7,260	10,000	(2,740)	55,000	
40 01 03 0090	Eastern Water	25,701	20,000	5,701	75,000	
COMMUNITIES						
148804 001	Tauranga Orchestra Grant	-	913	(913)	1,000	
148805 001	Katikati Open Air Art Grant (Murals)	1,043	6,587	(5,544)	8,000	
148809 001	Community Grants - Te Puke/Maketu	31,900	20,000	11,900	20,000	
148810 001	Community Grants - Waihi Beach/Katikati	24,600	20,000	4,600	20,000	
148811 001	Community Grants - Kaimai	8,000	8,000	-	20,000	
148812 001	Community Matching Fund - Accumulated Ecological Fund	-	-	-	-	
336101 001	Museum Facilities	70,000	70,000	-	70,000	
341002 001	Implementation of the Housing Needs Assessment	13,043	18,337	(5,294)	20,000	
345501 001	Welcoming Communities Contract	10,000	10,000	-	10,000	
345502 001	Migrant Support	7,609	14,000	(6,391)	15,000	
345503 001	Multi-Cultural Tauranga	10,000	10,000	-	10,000	
42 01 01 0090	Community Development & Grants	176,196	177,837	(1,641)	194,000	
331001 001	Supporting Iwi & Hapu Management	6,000	45,837	(39,837)	50,000	
334801 001	Marae Maintenance	30,784	45,837	(15,053)	50,000	
334802 001	Marae Toolkit	-	22,913	(22,913)	25,000	
323201 001	Papakainga Development	-	36,663	(36,663)	40,000	
323201 002	Fee Abatement	1,739	13,750	(12,011)	15,000	
42 01 02 0090	Cultural Development Support	38,523	165,000	(126,477)	180,000	
323103 001	Tsunami System Education programme	206	-	206	-	
156302 001	Lifeline Facilities Study	-	9,163	(9,163)	10,000	
42 02 01 0090	Emergency Management	206	9,163	(8,957)	10,000	
248801 002	Audio Visual - Hastie Grant - Operating Costs	6,750	-	6,750	-	
332302 002	Te Puke Library Build (Opex)	1,986	-	1,986	-	
42 03 04 0090	Service Centre & Library - Te Puke	8,737	-	8,737	-	
330902 001	APNK (Aotearoa Peoples Network Kaharoa) - Operating Costs	-	18,900	(18,900)	21,000	

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 11 months ended May 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Annual Plan Full Year Revised Budget	Variance Explanation
42 03 07 0090	District Library Services	-	18,900	(18,900)	21,000	
264316 002	Katikati Cemetery Berms Opex	22,200	-	22,200	-	
264402 002	Te Puke Cemetery Berms Opex	4,955	-	4,955	-	
264317 001	Sapphire Springs Reserve - Geotechnical Investigation	4,423	-	4,423	-	
42 04 02 0090	Cemeteries	31,578	-	31,578	-	
280801 001	Katikati Hall Improvements	2,835	26,224	(23,389)	28,610	
280803 001	Ohauti Hall Improvements	13,569	14,212	(643)	15,500	
280804 001	Omanawa Hall Improvements	2,770	13,750	(10,980)	15,000	
280805 001	Omokoroa Hall Improvements	-	2,112	(2,112)	2,300	
280825 001	Oropi Hall improvements	-	-	-	-	
280809 001	Paengaroa Hall Improvements	39,477	27,984	11,493	30,525	
280810 001	Pyes Pa Hall Improvements	1,808	4,169	(2,361)	4,550	
280811 001	Te Puke Hall Improvements	114,535	32,098	82,437	35,010	
280830 001	Te Puke Hall Improvements Loan	-	68,750	(68,750)	75,000	
280812 001	Te Puna Community Centre Hall Improvements	1,856	27,742	(25,886)	30,260	
280813 001	Te Puna War Memorial Hall Improvements	-	-	-	-	
280815 001	Community Hall - Waihi Beach	24,322	23,375	947	25,500	
280816 001	Kaimai Hall	2,230	4,763	(2,533)	5,200	
280819 001	Pukehina Beach Commercial Centre Improvements	2,323	4,125	(1,802)	4,500	
280820 001	Te Ranga Hall Improvements	2,642	5,390	(2,748)	5,880	
280822 001	Whakamaramara Hall Improvements	-	9,163	(9,163)	10,000	
280823 002	Te Puke Hall strengthening (opex)	515,045	-	515,045	-	
280829 001	TePuna Hall (Maramatanga Park) Major Refurbishment	-	-	-	1	
42 04 03 0090	Community Halls	723,412	263,857	459,555	287,836	

RESERVES & FACILITIES

213404 001	Asset Management plan	5,770	21,100	(15,330)	50,000	
44 01 01 0090	Reserves & Facilities Management	5,770	21,100	(15,330)	50,000	
253801 001	Maintenance - Scheduled (Excel)	-	-	-	-	
253801 002	Maintenance - Unscheduled	-	-	-	-	
244912 002	General Reserve Acquisition Opex	73,250	-	73,250	-	
244914 002	Tahataharoa Heritage Reserve Acquisition Opex	9,001	-	9,001	-	
260511 002	Dotterel Point Res - Capital Landscape development Opex	1,468	-	1,468	-	
265808 002	KK foreshore reserves walkway extension Opex	11,117	-	11,117	-	
294507 003	Omokoroa Sports Ground - Sports Pavillion - Comm Brd	40,800	-	40,800	-	
294508 002	Omokoroa Sports Ground - Community Funded Opex	6,300	-	6,300	-	
312501 002	District Signage - Opex	9,845	-	9,845	-	
322501 002	Maramarua Park, Pukehina Beach playground renewal and road frontage carpark. Opex	(3,846)	-	(3,846)	-	
225403 002	District Wide Reserves Minor Works Operational	8,895	-	8,895	-	
260101 002	Haiku Park Walkway Extension (Operating Costs)	-	-	-	-	
260106 002	Mill Block Access (Opex)	-	-	-	-	
260313 001	Kauri Point - Operations & Conservation Plan Manual	2,000	-	2,000	-	
294601 002	Omokoroa new urban areas walkway 12/13 - Comm Bd Funded	-	-	-	-	
294503 002	Omok Sports Grnd - Hardcourts opex	1,270	-	1,270	-	
336701 001	Opureora Marae Toilet - Service Delivery Contract	-	-	-	5,000	
320801 002	District Reserves Asset Renewals (operational)	-	-	-	-	

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 11 months ended May 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Annual Plan Full Year Revised Budget	Variance Explanation
330701 002	Tauranga Harbour Esplanade Reserves Management Project (operational)	14,466	-	14,466	-	
330801 002	Panepane Point Reserve Development (operational)	4,529	-	4,529	-	
331201 002	Tauranga Harbour Margins Project (operational)	10,252	-	10,252	-	
312502 001	District Signage - Operating	1,431	8,000	(6,569)	10,000	
44 01 02 0090	District Reserves	190,778	8,000	182,778	15,000	
326105 001	Te Puke Aquatic Centre - Repairs & Maintenance	51,236	20,000	31,236	20,000	
163503 001	Te Puke Aquatic Centre Service Delivery Contract	110,677	87,452	23,225	100,000	
165401 001	Dave Hume Swimming Pool Service Delivery Contract	95,000	95,000	-	95,000	
324702 001	Dave Hume Pool - Feasibility Study	-	50,000	(50,000)	50,000	
44 01 04 0090	Swimming Pools	256,913	252,452	4,461	265,000	
322003 001	Tauranga Harbour Recreation Strategy Harbour Forum	-	-	-	1,000	
322004 001	Tauranga Harbour Recreation Strategy Monitoring	-	-	-	5,000	
347501 002	Uretara Stream/Yeoman Walkway Erosion Protection Opex	3,750	-	3,750	-	
281505 002	Omokoroa Seawalls - Operational	618	-	618	-	
295203 002	Omokoroa Boat Ramp Construction Opex	53,393	-	53,393	-	
321101 002	Coastal Marine Structures Renewals - Operational	-	-	-	-	
328001 001	Omokoroa Geology - operational	-	-	-	-	
44 02 01 0090	Harbour Structures	57,761	-	57,761	6,000	
289835 001	TECT All Terrain Park - Plans & Assessments	5,667	15,000	(9,333)	20,000	
289828 002	TECT All Terrain Park - 5 Hectare Event Space Stg2 Opex	5,374	-	5,374	-	
289808 011	TATP - Public Infrastructure (Operational)	-	-	-	-	
289824 003	TATP - Forest Replantings (Opex)	24,795	-	24,795	-	
44 03 02 0090	TECT All Terrain Park	35,835	15,000	20,835	20,000	
REGULATORY						
336201 001	2016 Development Code Update	-	45,837	(45,837)	50,000	
50 05 02 0090	Regulatory Development Engineering	-	45,837	(45,837)	50,000	
WASTEWATER						
310902 001	Waihi Beach Asset Validation	-	-	-	6,000	
319502 001	Waihi Beach Infiltration Investigation	7,545	6,500	1,045	40,000	
336301 001	Waihi Beach WWTP Monitoring and Review	-	-	-	10,000	
310901 001	Asset Validation - Wastewater Waihi Beach	-	-	-	-	
60 01 01 0090	Waihi Beach Wastewater	7,545	6,500	1,045	56,000	
311002 001	Katikati Asset Validation	-	-	-	6,000	
323402 001	Katikati Infiltration Investigation	-	-	-	10,000	
60 01 02 0090	Katikati Wastewater	-	-	-	16,000	
338601 001	Omokoroa Asset Validation	-	-	-	6,000	
60 01 03 0090	Omokoroa Wastewater	-	-	-	6,000	
311102 001	Te Puke Asset Validation	-	-	-	6,000	
60 01 04 0090	Te Puke Wastewater	-	-	-	6,000	

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 11 months ended May 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Annual Plan Full Year Revised Budget	Variance Explanation
331803 001	Ongare Point Wastewater System - Preliminary Costs	26,630	-	26,630	-	
331804 001	Ongare Point Wastewater System - Operational Costs	-	-	-	15,000	
60 01 06 0090	Ongare Wastewater	26,630	-	26,630	15,000	
318601 000	Waste Minimisation Funding Pool	98,917	97,000	1,917	130,000	
318601 001	Waste Minimisation Funding Pool	-	-	-	-	
318605 001	Alternative Recycling and Rubbish Collection	15,889	20,000	(4,111)	25,000	
318606 001	Envirohub	-	-	-	20,000	
319902 001	District Wide Trade Waste Implementation	7,803	21,500	(13,697)	50,000	
60 02 01 0090	District Solid Waste	122,609	138,500	(15,891)	225,000	
STORMWATER						
311302 001	Stormwater Asset Validation	2,550	45,826	(43,276)	50,000	
61 01 01 0090	Stormwater Network - Growth Communities	2,550	45,826	(43,276)	50,000	
345902 001	Waihi Beach Shoreline Protection Options Assessment	28,141	37,500	(9,359)	75,000	
61 01 02 0090	Waihi Beach Coastal Protection	28,141	37,500	(9,359)	75,000	
332630 001	Pukehina Stormwater Contribution to Waihi Drainage Society	-	-	-	5,000	
61 02 01 0090	Small Communities	-	-	-	5,000	
NATURAL ENVIRONMENT						
244606 001	Coastcare Materials	1,455	7,455	(6,000)	15,000	
64 01 06 0090	Coastcare	1,455	7,455	(6,000)	15,000	
305302 001	Waihi Land Drainage Society - Canal Investigation	-	-	-	-	
64 01 07 0090	Waihi District Drainage-Drains	-	-	-	-	
ECONOMIC						
311601 001	Event Support	2,900	-	2,900	-	
70 01 01 0090	Economic Support	2,900	-	2,900	-	
336501 001	Waihi Beach Promotion Service Delivery Contract	51,000	51,000	-	51,000	
299301 001	Te Puke Promotion Service Delivery Contract	70,855	70,875	(20)	70,875	
299302 001	Te Puke Promotion Service Delivery Contract - Civic	32,486	32,486	-	32,486	
299401 001	Town Centre Promotion Katikati	78,981	77,432	1,549	77,432	
70 01 03 0090	Town Centre Promotion	233,322	231,793	1,529	231,793	
327901 001	Business Process Review - Online Services	6,891	-	6,891	-	
340401 001	Business Process Review - Resource Consents	65,220	68,750	(3,530)	75,000	
341201 001	Reporting and Analysis project	31,475	68,750	(37,275)	75,000	
341501 002	Digital Enablement Plan Project	-	-	-	-	
80 03 01 0090	Information Technology	103,586	137,500	(33,914)	150,000	
SUPPORT SERVICES						
318701 002	Property Files Back Scanning 2	11,671	45,837	(34,166)	50,000	

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 11 months ended May 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Annual Plan Full Year Revised Budget	Variance Explanation
341101 001	Digitising Permanent Archive Records	314,732	110,000	204,732	120,000	
318701 001	Property Files Back Scanning	996	-	996	-	
80 03 03 0090	Information Services	327,399	155,837	171,562	170,000	
338001 001 0000	Katikati Museum Costs - Operational Costs	19,104	-	19,104	-	
80 04 08 0090	Strategic Property	19,104	-	19,104	-	
348101 001	BC Accom Study - Unispace	115,672	-	115,672	-	
348101 002	BC Accom Study - Wingate	73,125	-	73,125	-	
348101 003	BC Accom Study - T&T	47,454	-	47,454	-	
348101 004	BC Accom Study - BCD	13,500	-	13,500	-	
348101 007	BC Accom Study - WT Partnership	12,958	-	12,958	-	
80 05 01 0090	Chief Executive Officer	262,710	-	262,710	-	
312301 001	Business & Process Improvement	5,036	18,337	(13,301)	20,000	
80 05 02 0090	Corporate & Planning Services - Management	5,036	18,337	(13,301)	20,000	
312202 001	Business & Process Improvement	1,200	18,337	(17,137)	20,000	
80 05 03 0090	Engineering Services - Group Manager	1,200	18,337	(17,137)	20,000	
312102 001	Business & Process Improvement	8,346	18,337	(9,991)	20,000	
339101 001	Customer Experience	999	55,000	(54,002)	60,000	
80 05 06 0090	Customer Services - Management	9,345	73,337	(63,992)	80,000	
333301 001	Business Excellence Initiatives	15,850	7,750	8,100	10,000	
346101 001	Project Management Approach	-	18,337	(18,337)	20,000	
80 05 19 0090	Corporate Development	15,850	26,087	(10,237)	30,000	
312401 001	Business & Process Improvement - Policy & Planning	-	-	-	-	
312402 001	Business & Process Improvement - Policy & Planning	7,279	18,337	(11,058)	20,000	
80 05 20 0090	Policy Planning Regulatory - Management	7,279	18,337	(11,058)	20,000	
TOTAL ADDITIONAL LEVELS OF SERVICE		3,141,383	2,955,981	185,402	3,817,129	

CAPITAL PROJECTS

Financial Year 2018/19	For the 11 months ended May 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Annual Plan Full Year Revised Budget	Variance Explanation
TRANSPORTATION						
175602 002	LTCCP Development and Adoption (Capex)	-	-	-	-	
13 01 01 8901	Strategic Planning Management	-	-	-	-	
304801 001	Oropi Road	-	-	-	-	
30 02 01 8901	Loc Connections - District	-	-	-	-	
283202 001	Rural Community Roding	-	-	-	223,866	
30 02 02 8901	Local Connections - Rural	-	-	-	223,866	
282705 001	Waihi Beach Esplanade Regrade car park	-	-	-	-	
282702 001	Waihi Beach roading projects	80,152	35,000	45,152	141,782	
30 02 03 8901	Community Roding - Waihi Beach	80,152	35,000	45,152	141,782	
282802 001	Katikati Roding Projects	25,301	25,000	301	158,945	
30 02 04 8901	Community Roding - Katikati	25,301	25,000	301	158,945	
282902 001	Omokoroa Roding Projects	10,000	25,000	(15,000)	94,770	
30 02 05 8901	Community Roding - Omokoroa	10,000	25,000	(15,000)	94,770	
283002 001	Te Puke roading projects	24,942	-	24,942	283,564	
30 02 06 8901	Community Roding - Te Puke	24,942	-	24,942	283,564	
283102 001	Maketu Community Roding	-	-	-	39,426	
30 02 07 8901	Community Roding - Maketu	-	-	-	39,426	
302801 001	Waihi Beach Roding Structure Plan	-	-	-	-	
30 02 08 8901	Structure Plans - Waihi Beach	-	-	-	-	
302901 001	Katikati roading SP - Urban	14,657	-	14,657	7,180	
302902 001	Katikati Roding SP - Rates	-	-	-	7,360	
30 02 09 8901	Structure Plans - Katikati	14,657	-	14,657	14,540	
303003 282	Omokoroa Roding SP - Rural	2,444,927	582,813	1,862,114	635,800	
303004 001	Omokoroa Roding Structure Plan - Strategic	15,576	1,447,468	(1,431,892)	1,579,050	
303005 001	Omokoroa Roding Structure Plan - Rates	20,756	542,993	(522,237)	592,350	
303006 001	Omokoroa Structure Plan Review	6,933	-	6,933	-	
303008 001	Omokoroa Roding Structure Plan - Current Account	270	-	270	-	
303009 001	Omokoroa Roding SP - Catchment - Cycle and Walkways	338,918	183,337	155,581	200,000	
303001 001	Omokoroa Roding Structure Plan - Catchment	(121,511)	1,124,563	(1,246,074)	1,226,800	
303001 010	Western to Tralee Urbanisation	24,453	-	24,453	-	
303010 001	Omokoroa Roding SP - Southern Industrial Area	103,172	110,000	(6,828)	2,500,000	
303011 001	Omokoroa Road Urbanisation - Western Ave to Tralee	178,403	-	178,403	-	
30 02 10 8901	Structure Plans - Omokoroa	3,011,895	3,991,174	(979,279)	6,734,000	
303101 001	Te Puke Roding SP	-	-	-	264,576	
30 02 12 8901	Structure Plans - Te Puke	-	-	-	264,576	
309101 001	Eastern Arterial Road 2013-16	(0)	-	(0)	-	
30 02 13 8901	Regional Connections	(0)	-	(0)	-	
324004 001	Strategic Roding - Rangiuuru Industrial Roding	-	-	-	-	
30 02 14 8901	Strategic Roding	-	-	-	-	
283423 001	Pavement Surfacing - Reseals (PBC)	899,120	1,561,318	(662,198)	1,703,258	
283426 001	Pavement Unsealed Strength (PBC)	981,575	533,951	447,624	582,496	
283429 001	Pavement Rehabilitation (PBC)	240,761	964,326	(723,565)	1,051,986	
283430 001	Drainage Improvements (PBC)	-	-	-	-	
283432 001	Drainage Improvements (PBC)	91,503	26,906	64,597	29,355	
283435 001	Ancillary Improvements (PBC)	-	12,980	(12,980)	14,165	
283438 001	Rural Road Improvements	19,215	526,482	(507,267)	574,343	
283441 001	Pavement Seal Widening (PBC) - @ 3km pa	6,938	916,663	(909,725)	1,000,000	

CAPITAL PROJECTS

Financial Year 2018/19	For the 11 months ended May 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Annual Plan Full Year Revised Budget	Variance Explanation
283499 001	BOP West Renewals Contra	1,472,625	-	1,472,625	-	
283408 002	Seal Extension	16,648	942,854	(926,206)	1,028,571	
279202 002	Property Purchases Rooding	3,660	-	3,660	-	
342601 001	LED Lighting Conversion	-	-	-	1,040,000	
30 03 01 8901	Asset Management	3,732,045	5,485,480	(1,753,435)	7,024,174	
210411 001	Minor Safety Projects - 2016 New Zealand Transport Authority (NZTA) subsidy	273,623	-	273,623	-	
210412 001	Minor Safety Projects - 2017 NZTA subsidy	-	-	-	-	
210413 001	Minor Safety Projects	-	916,663	(916,663)	1,000,000	
210414 001	Minor Improvements 2 - 2018 to 2025 (NZTA Subsidy 51% RR 49%)	-	366,663	(366,663)	400,000	
210415 002	Minor Imps - Katikati Community Board	14,193	-	14,193	-	
210415 003	Minor Imps - Omokoroa Community Board	21,392	-	21,392	-	
210407 001	Minor Safety Projects	5,475,772	-	5,475,772	-	
304604 001	Level crossing warning device	-	-	-	-	
30 05 03 8901	Road Safety	5,784,980	1,283,326	4,501,654	1,400,000	
307601 001	Walking & Cycling - Rural	208,161	293,337	(85,176)	320,000	
337701 001	Tauranga Moana Coastal Cycle Trail - Waihi to Waihi Beach	105,871	-	105,871	-	
337701 002	Omokoroa to Tauranga - Tauranga Moana Coastal Cycle Trail	-	-	-	-	
337702 001	Sections 1-4 Omokoroa Foreshore	42,972	-	42,972	-	
337702 002	Sections 5 ECMT railway bridge harbour crossing	(124,374)	-	(124,374)	-	
337702 003	Sections 6-7	159,227	-	159,227	-	
337702 004	Sections 8-9 Plummer Road to Kiwirail Bridge	19,914	-	19,914	-	
337702 005	Section 10 ECMT railway bridge harbour crossing	602,334	-	602,334	-	
337702 006	Sections 11-15	118,804	-	118,804	-	
337702 007	Sections 16-19 Lochhead Road to ECMT Railway	588,348	-	588,348	-	
337702 008	Sections 20-23	249,794	-	249,794	-	
337702 009	Section 24 Wairoa Bridge river crossing	101,608	-	101,608	-	
337702 010	Preliminary / Contract Administration	(43,389)	-	(43,389)	-	
337703 001	Tauranga Moana Coastal Cycle Trail - Cycleway Tauranga Eastern Link	(56,854)	-	(56,854)	-	
337703 003	TMCCT - Cycleway TEL3	8,564	-	8,564	-	
337703 004	TMCCT - Paengaroa Road - Rotoiti	181,845	-	181,845	-	
307601 002	Urban footpath Development	10,508	27,500	(16,992)	30,000	
307604 001	District Walking - Off-road	-	45,837	(45,837)	50,000	
30 05 04 8901	Cycling & Walking	2,173,332	366,674	1,806,658	400,000	
WATER SUPPLY						
243624 001	Western Supply Zone Bulk Flow Meters	(13,302)	-	(13,302)	120,000	
287203 001	Reservoir upgrades Lockington Rd or Waihi Bch	4,225	-	4,225	50,000	
337201 001	Western Supply Zone Water Modelling Calibration	-	-	-	20,000	
336901 001	Western Supply Zone - Wharawhara Road WTP Generator	-	-	-	-	
318201 001	District Wide Water Metering Project	94,331	27,500	66,831	30,000	
340801 001	Western Supply Zone Reservoirs, Pumps & Controls renewals	71,251	50,000	21,251	110,000	
243619 001	Western Water Reticulation Improvements	225,460	106,720	118,740	216,600	
243619 006	Western Water Supply Zone - Bridge & Stream Crossing Renewals - FMECA	22,188	25,000	(2,812)	193,000	
243619 007	Western Water Supply Zone - Water Treatment Plant Upgrades & Improvements	-	35,000	(35,000)	35,000	
243619 009	Western Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven	26,093	-	26,093	70,000	
243619 018	WSZ - Water - Retic Analytical Monitoring	-	55,000	(55,000)	55,000	
243619 020	WSZ - Water - District Wide Site Fencing	-	60,000	(60,000)	60,000	
243619 022	WSZ - Water - Western Water Reticulation General	52,446	-	52,446	-	
40 01 01 8901	Western Water	482,692	359,220	123,472	959,600	
243307 001	Omokoroa Supply	(630,000)	-	(630,000)	-	
243320 001	Central Supply Zone - Additional Bore	25,486	175,000	(149,514)	175,000	
243335 001	CSZ Construct Additional Reservoir	13,548	30,000	(16,452)	30,000	
243210 001	Omokoroa Stage 2 Water Reticulation	799,483	221,000	578,483	221,000	
340601 001	Central Supply Zone Water Modelling Calibration	(388)	-	(388)	10,000	

CAPITAL PROJECTS

Financial Year 2018/19	For the 11 months ended May 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Annual Plan Full Year Revised Budget	Variance Explanation
243310 001	Reticulation Improvements	885,742	260,001	625,741	260,001	
243310 006	Central Water Supply Zone - Bridge & Stream Crossing Renewals - FMEC	(74,544)	-	(74,544)	-	
243310 007	Central Water Supply Zone - Water Treatment Plant Upgrades & Improvements	-	12,766	(12,766)	12,766	
243310 009	Central Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven	-	20,000	(20,000)	20,000	
243310 010	CSZ - Water - Myrtle Ave / Walnut Grove	-	65,000	(65,000)	65,000	
243310 012	CSZ - Water - Vivian Dr	-	120,000	(120,000)	120,000	
243310 013	Central Supply Zone Source and Storage Improvements	76,246	162,000	(85,754)	162,000	
243310 014	CSZ - Water - Crawford Rd	-	65,000	(65,000)	65,000	
243310 015	CSZ - Water - Youngson Road WTP - Chemical containment	-	10,000	(10,000)	10,000	
243310 018	CSZ - Water - Retic Analytical Monitoring	-	55,000	(55,000)	55,000	
243310 020	CSZ - Water - District Wide Site Fencing	-	-	-	-	
243310 022	CSZ - Water - Central Water Reticulation General	36,024	-	36,024	-	
40 01 02 8901	Central Water	1,131,597	1,195,767	(64,170)	1,205,767	
243027 001	Eastern Water Showground Road Water Supply	(8,718)	-	(8,718)	-	
287112 001	Pongakawa Water Treatment Plant Enhancement / Stage 2	(91,494)	-	(91,494)	125,000	
287112 002	Pongakawa WTP ESZ8 Pump Replacement	-	-	-	-	
287113 001	ESZ Bulk Flow Meters	13,090	16,000	(2,910)	100,000	
287118 001	Te Puke Infrastructure areas 3 + 4	(1)	-	(1)	86,000	
323801 001	District Wide Water Metering - Eastern Supply Zone	-	-	-	-	
340701 001	Eastern Supply Zone Water Modelling Calibration	(2,600)	-	(2,600)	20,000	
243002 001	Eastern Water Reticulation Improvements	245,248	170,000	75,248	170,000	
243002 006	Eastern Water Supply - Boost Lift & Pump Replacements	(26,620)	15,000	(41,620)	15,000	
243002 007	Eastern Water Supply Zone - Water Treatment Plant Upgrades & Improvements	84,255	135,000	(50,745)	135,000	
243002 008	Eastern Water Supply Zone - Resource Consents	-	-	-	-	
243002 009	Eastern Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven	-	67,980	(67,980)	67,980	
243002 010	Eastern Water Supply Zone - Raymond Dam Purge Valve	-	-	-	-	
243002 012	Bush Supply improvements	-	-	-	-	
243002 013	Eastern Supply Zone Source and Storage Improvements	-	-	-	-	
243002 014	ESZ - Water - Station Rd	-	25,420	(25,420)	25,420	
243002 015	ESZ - Water - No3 Road & Bayliss Road	-	160,000	(160,000)	160,000	
243002 016	ESZ - Water - Edgehill Place	-	86,450	(86,450)	86,450	
243002 017	ESZ - Water - SH2 Bulk Renewal Rangioru to Kaituna Br	3,300	395,000	(391,700)	395,000	
243002 018	ESZ - Water - Retic Analytical Monitoring	-	55,000	(55,000)	55,000	
243002 019	ESZ - Water - Pongakawa / Muttons Underground Chemical Containment	-	10,000	(10,000)	10,000	
243002 020	ESZ - District Wide Fencing	-	40,000	(40,000)	40,000	
243002 021	ESZ - Bridge and Stream Crossings	-	11,500	(11,500)	11,500	
243002 022	ESZ - Eastern Water Reticulation General	19,277	-	19,277	-	
40 01 03 8901	Eastern Water	235,738	1,187,350	(951,612)	1,502,350	
COMMUNITIES						
279301 001	CDEM Capital Equipment	46,393	-	46,393	-	
42 02 01 8901	Emergency Management	46,393	-	46,393	-	
318401 001	Revitalisation - Reception Area Barkes Corner	-	-	-	-	
42 03 01 8901	Service Centre - Barkes Corner	-	-	-	-	
332201 001	Katikati Library Building	284,934	-	284,934	-	
332201 002	Katikati Library Build - RCP	4,200	-	4,200	-	
332201 003	Katikati Library Build - Cove Kinloch	-	-	-	-	
332201 004	Katikati Library Build - Opus	(6,456)	-	(6,456)	-	
332201 008	Katikati Library Build - Crowther & Co	10,128	-	10,128	-	
332201 009	Katikati Library Build - Guild & Spence	(12,683)	-	(12,683)	-	
42 03 03 8901	Service Centre & Library - Katikati	280,123	-	280,123	-	
248801 001	Audio Visual - Hastie Grant	-	10,800	(10,800)	12,000	
42 03 04 8901	Service Centre & Library - Te Puke	-	10,800	(10,800)	12,000	

CAPITAL PROJECTS

Financial Year 2018/19	For the 11 months ended May 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Annual Plan Full Year Revised Budget	Variance Explanation
282105 001	District Library Book Purchases New	5,947	44,082	(38,135)	48,984	
307202 001	District Library - Self Issue Stations	19,756	-	19,756	-	
318501 001	Radio Frequency Identification Technology for the District Libraries	-	27,000	(27,000)	30,000	
282103 001	District Library Book Purchases - Renewals	247,800	271,838	(24,038)	298,877	
282103 002	Katikati Library (Books & Audio Visual)	-	-	-	-	
42 03 07 8901	District Library Services	273,503	342,920	(69,417)	377,861	
280001 001	Pensioner Housing Capital Requirements	-	45,837	(45,837)	50,000	
42 04 01 8901	Pensioner Housing	-	45,837	(45,837)	50,000	
264316 001	Katikati Cemetery Berms	(14,050)	40,000	(54,050)	40,000	
299502 001	Oropi Cemetery Berms & Roadway	-	-	-	-	
299602 001	Maketu Cemetery Berms & Rock Wall	-	-	-	-	
264402 001	Te Puke Cemetery Berms	(4,955)	-	(4,955)	-	
42 04 02 8901	Cemeteries	(19,005)	40,000	(59,005)	40,000	
280823 001	Te Puke Hall strengthening	(599,063)	-	(599,063)	-	- The costs for this job were accumulated in 2018 and were transferred to an operational job in 2019, as we do not own the Hall and therefore cannot capitalise it. This balance reflects the transfer out of the job.
42 04 03 8901	Community Halls	(599,063)	-	(599,063)	-	

RESERVES & FACILITIES

213405 001	Infrastructure Services Asset Management System Upgrade	-	-	-	-	
44 01 01 8901	Reserves & Facilities Management	-	-	-	-	
164906 001	Waihi Beach Dam Car Park and Toilet	55,667	100,000	(44,333)	200,000	
166008 001	Centennial Park sports fields renovation and drainage	-	-	-	-	
212914 001	Moore Park Katikati - Council Funded	86,215	102,740	(16,525)	112,078	
217403 001	Ohineangaanga Stream Esplanade	29,304	14,141	15,163	30,000	
217805 001	Picnic tables, seating, signage and viewing platfo	-	100,000	(100,000)	150,000	
225403 001	District Wide Reserves Minor Works	48,619	12,500	36,119	25,000	
244004 001	Playground upgrade and walkway	-	-	-	-	
244912 001	General Reserve Acquisition	1,296	73,250	(71,954)	200,000	
244914 001	Tahataharoa Heritage Reserve Acquisition	-	-	-	200,000	
244915 001	Tahataharoa Heritage Reserve Acquisition	-	-	-	1	
245601 001	Spence Ave - General Development	1,278	5,000	(3,722)	10,000	
245807 001	Broadlands Block - Community Pitch & Putt	-	-	-	-	
246005 004	Pohutakawa Park - Parking Construction	-	-	-	80,000	
246005 007	Pohutakawa Park - Toilet New With Art	-	-	-	80,000	
260101 001	Haiku Park walkway extension	1,250	-	1,250	-	
260315 001	Kauri Point - Atea development	-	-	-	-	
260316 001	Kauri Point - North Beach development	-	-	-	-	
260702 001	Athenree Foreshore Rsve landsc & minor capital	-	-	-	-	
260720 001	Landscaping	-	-	-	-	
260721 001	Seating bollards etc	-	-	-	-	
260722 001	New Walkway	19,647	17,000	2,647	17,000	
260725 001	Capital Development	-	14,000	(14,000)	14,000	
246506 001	Toilet & Capital Development	9,188	-	9,188	-	
260511 001	Dotterel Point Reserve - Capital Landscape Development	-	-	-	-	
260520 001	Otamarakau / Rogers Rd - Specimen Trees	-	-	-	-	
265808 001	KK foreshore reserves walkway extension	49,285	72,458	(23,174)	100,000	
265833 001	Capital Landscape Development	-	-	-	-	
281002 001	Toilet & Extend Boat Ramp	137,852	134,288	3,564	134,288	
294503 001	Omokoroa Sports Ground - Hardcourts	(1,497)	-	(1,497)	-	
294507 001	Omokoroa Sports Ground - Council Funded	274,931	-	274,931	-	
294507 002	Omokoroa Sports Ground - Sports Pavillion Comm Brd	(64,280)	-	(64,280)	-	
294508 001	Omokoroa Sports Ground - Community Funded	(6,300)	-	(6,300)	-	
294701 001	Pond 02 SHA	-	-	-	200,000	

CAPITAL PROJECTS

Financial Year 2018/19	For the 11 months ended May 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Annual Plan Full Year Revised Budget	Variance Explanation
294509 001	Omokoroa Sports Ground - Skate Facility	-	-	-	-	
294601 001	Omokoroa new urban areas walkway 12/13	-	-	-	-	
294801 001	Te Puna Station Rd Harbour Access 12/13	223,427	90,000	133,427	90,000	
294802 001	Car park	30,000	30,000	-	30,000	
295101 001	Skate park - Jubilee Park (Previously Hayward Reserve)	12,744	-	12,744	-	
295308 001	Park Road - capital development	764	-	764	-	
312501 001	District Signage - Capital	4,312	20,000	(15,688)	20,000	
320801 001	District Reserves Assets Renewals	124,264	260,000	(135,736)	370,000	
322102 001	Wilson Park	-	-	-	-	
322501 001	Maramarua Park, Pukehina Beach playground renewal and road frontage	3,846	-	3,846	-	
330701 001	Tauranga Harbour Esplanade Reserves Management Project	4,599	2,702	1,897	25,000	
330801 001	Panepane Point Reserve Development	46,387	30,000	16,387	30,000	
331201 001	Tauranga Harbour Margins Project	5,960	13,215	(7,255)	25,000	
345301 001	Cycleways & Walkways - increased funding	-	-	-	100,000	
348201 001	Waihi Beach Kiwicamp	(579)	-	(579)	-	
348202 001	Compacting Bins	50,673	-	50,673	-	
348401 001	Kauri Point Reserve Road Slip	10,885	-	10,885	-	
342001 001	District Reserves Erosion Protection Works	24,593	200,000	(175,407)	200,000	
265803 001	Gilfillan Dr & accessway walkway new high .5km	-	-	-	-	
44 01 02 8901	District Reserves	1,184,326	1,291,294	(106,968)	2,442,367	
343802 001	Waihi Beach Top 10 Holiday Park Land Slip	12,081	-	12,081	-	
44 01 03 8901	Motor Camps	12,081	-	12,081	-	
326103 001	Te Puke Aquatic Centre - Capital	-	-	-	40,000	
44 01 04 8901	Swimming Pools	-	-	-	40,000	
281505 001	Omokoroa Seawalls	117,690	-	117,690	-	
281507 001	Omokoroa Horizontal Board Drains	-	25,000	(25,000)	50,000	
281509 001	One Mile Creek - Bank Protection	(9,752)	25,000	(34,752)	25,000	
295203 001	Omokoroa Boat Ramp Construction	(25,472)	92,432	(117,904)	100,000	
321101 001	Coastal Marine Structures Renewals	92,924	303,024	(210,100)	638,000	
321501 001	Katikati Foreshore Reserves	2,053	-	2,053	-	
347501 001	Uretara Stream/Yeoman Walkway Erosion Protection	-	-	-	75,000	
44 02 01 8901	Harbour Structures	177,443	445,456	(268,013)	888,000	
289823 001	TECT All Terrain Park - Subhub & Park Signage	(8,980)	20,000	(28,980)	20,000	
289824 001	TECT All Terrain Park - Plantings	(24,795)	-	(24,795)	-	
289828 001	TECT All Terrain Park - 5 Hectare Event Space Stg2	16,244	72,500	(56,256)	75,000	
289840 001	TECT All Terrain Park - Asset Renewals	10,034	38,500	(28,466)	76,059	
289841 001	TECT All Terrain Park - Cell Phone Tower	-	-	-	250,000	
289848 001	TECT All Terrain Park - Cell Phone Tower - (100% Subsidy)	-	-	-	250,000	
289808 001	TECT All Terrain Park Grants Infrastructure - Trails	(5,051)	80,000	(85,051)	100,000	
289838 001	TECT All Terrain Park - Misc Capital Works	(8,537)	-	(8,537)	-	
289849 001	TECT Capital Recovery from TCC	87,135	-	87,135	-	
44 03 02 8901	TECT All Terrain Park	66,050	211,000	(144,950)	771,059	
WASTEWATER						
168603 001	Waihi Beach Wastewater Treatment Plant Renewals	274,800	195,000	79,800	280,000	
340501 001	Wastewater Modelling	10,534	-	10,534	20,000	
226001 001	Pump Station Renewals	150,823	130,000	20,823	150,000	
226025 001	Waihi Beach Treatment Plant upgrade additional seration capacity	13,456	-	13,456	-	
60 01 01 8901	Waihi Beach Wastewater	449,613	325,000	124,613	450,000	
225723 001	Wastewater Pump Station Renewals	40,295	57,000	(16,705)	87,000	
225724 225	Wastewater Treatment Plant Renewals	27,450	150,000	(122,550)	150,000	
225742 001	Katikati Pump Station Additional Storage	-	-	-	-	
225727 727	Katikati Wastewater Treatment Plant renewals of resource consent	196,264	100,000	96,264	100,000	
225743 001	Katikati Wastewater Infrastructure rehabilitation	-	-	-	50,000	
344201 001	Katikati Wastewater Treatment Plant - Trailer Mounted Diesel Pump	-	-	-	95,000	
225741 001	Katikati Treatment plant, wetland upgrade	-	-	-	-	
60 01 02 8901	Katikati Wastewater	264,010	307,000	(42,990)	482,000	

CAPITAL PROJECTS

Financial Year 2018/19	For the 11 months ended May 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Annual Plan Full Year Revised Budget	Variance Explanation
229815 001	Omokoroa Wastewater Pumpstation Renewals	75,906	66,000	9,906	66,000	
229815 002	Omokoroa Wastewater Renewals General	578	-	578	-	
317301 001	Omokoroa Structure Plan Utilities Wastewater	135,801	-	135,801	-	
331701 001	Te Puna West Wastewater System	4,343	52,500	(48,157)	52,500	
336601 001	Omokoroa Manhole Repair	198,831	200,000	(1,169)	200,000	
343901 001	Omokoroa Infiltration Rehabilitation	-	5,000	(5,000)	20,000	
60 01 03 8901	Omokoroa Wastewater	415,458	323,500	91,958	338,500	
220102 001	Te Puke WWTP Fixed Generator	12,798	-	12,798	-	
220102 002	Te Puke WWTP Water Recycle	-	80,000	(80,000)	80,000	
220102 003	Te Puke WWTP Bubble Diffuser	-	-	-	40,000	
220104 001	Te Puke WWTP Micro Screen	365,389	305,000	60,389	588,136	
225615 001	Wastewater Pump Station Renewals	66,501	22,000	44,501	72,000	
225619 001	Wastewater Treatment Plant Renewals	(68,697)	81,000	(149,697)	81,000	
225620 620	Te Puke Wastewater Treatment Plant Renewals of Resource Consent	89,210	-	89,210	235,000	
225629 001	Te Puke Wastewater 2010 Loan Balance	-	-	-	-	
225632 001	Wastewater Treatment plant upgrade	-	-	-	41,864	
225633 001	Te Puke Wastewater Pipe Renewls	-	55,000	(55,000)	55,000	
60 01 04 8901	Te Puke Wastewater	465,200	543,000	(77,800)	1,193,000	
295805 001	Maketu/Little Waihi Supply of Grinder pumps - Eone	-	-	-	-	
335001 001	Maketu Wastewater Treatment Plant Operations Improvements	50,513	-	50,513	140,000	
335003 001	Maketu Wastewater Pump Stations Improvements	-	-	-	-	
60 01 05 8901	Maketu Wastewater	50,513	-	50,513	140,000	
331801 001	Ongare Point wastewater system	912,079	873,060	39,019	873,060	
60 01 06 8901	Ongare Wastewater	912,079	873,060	39,019	873,060	
265202 001	Katikati Recycling Centre expansion	-	-	-	-	
60 02 02 8901	Western Solid Waste	-	-	-	-	
304404 001	Omokoroa Solid Waste - 491 Omo	-	-	-	-	
60 02 04 8901	Omokoroa Solid Waste	-	-	-	-	
STORMWATER						
340201 001	Asset Management - Waihi & Drainage District	(15,684)	-	(15,684)	22,000	
226332 001	Stormwater Pump Station Renewals	(16,123)	36,000	(52,123)	48,000	
226347 001	Otto Rd - Drainage System	-	-	-	-	
226350 001	One Mile Creek - repair outlet gabions	-	-	-	-	
226352 000	Waihi Beach 2 Mile Creek East Bank	(535)	-	(535)	-	
226353 000	Waihi Beach 2 Mile Creek West Bank	11,542	-	11,542	20,000	
226524 001	Omokoroa Stormwater Renewals	-	-	-	-	
226626 001	Upgrades Bayley Pl Clydesburn Ave Washer Pl	-	-	-	-	
226354 000	Upgrades Adela Stewart Dr Roretana Dr	(9,951)	-	(9,951)	-	
226361 000	Upgrades Adela Stewart Dr Roretana Dr	34,962	10,000	24,962	100,000	
226525 001	Omokoroa Stormwater Upgrades, Omokoroa Road(OM7)	7,931	-	7,931	400,000	
226656 001	Te Puke Stormwater network upgrades Queen Street	2,720	100,000	(97,280)	100,000	
226635 001	Upgrades Noel Bowyer Park Fairview Pl Brown T	-	-	-	-	
226654 001	Te Puke Stormwater Upgrades Beatty Ave	-	-	-	-	
317201 001	Omokoroa SP Utilities Stormwater	2,146,432	1,647,500	498,932	2,000,000	
317202 001	Omokoroa SP - Omokoroa Pond, Dam and Ancillary works P02 for SHA	62,608	-	62,608	-	
319601 001	Stormwater Network Upgrade	100,773	100,000	773	340,000	
331501 001	Otawhiwhi Marae stormwater drain	-	-	-	50,000	
331601 001	Ohineangaanga Stream upper catchment screen devise	-	-	-	-	
340001 001	Growth Communities Stormwater Infrastructure Rehabilitation	-	-	-	17,000	
340101 001	District Wide Stormwater Modelling	72,729	-	72,729	155,000	
344501 001	Stormwater - Installation of Rain Gauges through out District	-	-	-	30,000	
61 01 01 8901	Stormwater Network - Growth Communities	2,397,404	1,893,500	503,904	3,282,000	
332614 001	Small Communities Stormwater Infrastructure rehabilitation	-	-	-	-	
332625 001	Te Puna Upgrades Wallace Rd Stage 2, Fairlie Gr	-	-	-	-	

CAPITAL PROJECTS

Financial Year 2018/19	For the 11 months ended May 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Annual Plan Full Year Revised Budget	Variance Explanation
61 02 01 8901	Small Communities	-	-	-	-	
332401 001	Minden Stormwater Investigation & Remedial Work	-	-	-	-	
61 03 01 8901	Minden	-	-	-	-	
244601 001	Coastcare Service Capital Works	-	-	-	-	
64 01 06 8901	Coastcare	-	-	-	-	
ECONOMIC						
326804 001	Katikati Town Centre Development - Ward Funded	-	82,390	(82,390)	89,880	
326805 001	Katikati Town Centre Development - Capital Wk Program	-	-	-	-	
326903 001	Omokoroa Town Centre Development - District Funded	-	201,663	(201,663)	220,000	
70 01 03 8901	Town Centre Promotion	-	284,053	(284,053)	309,880	
SUPPORT SERVICES						
341501 001	Business Continuity Planning - Fibre Infrastructure Install (BOPLASS)	33,188	86,537	(53,349)	94,407	
157103 001	Origen Application Development	39,124	36,000	3,124	40,000	
157302 001	IT Application Software Development	238,110	180,219	57,891	200,000	
157503 001	E-Business Development	49,694	144,000	(94,306)	160,000	
212302 001	IT Infrastructure Development	624,998	502,939	122,059	557,500	
80 03 01 8901	Information Technology	985,114	949,695	35,419	1,051,907	
225501 001	Aerial Photography - Resupply	-	31,500	(31,500)	35,000	
80 03 02 8901	GIS Operations	-	31,500	(31,500)	35,000	
259908 003	Minor alterations-Omokoroa	-	-	-	25,000	
259908 004	Minor Alterations - Te Puke	-	5,000	(5,000)	25,000	
259903 001	Minor Office Alterations	417,604	80,000	337,604	80,000	
259905 001	Refurbishment	3,700	300,000	(296,300)	400,000	
342200 001	Animal Shelter - Katikati	4,923	-	4,923	315,000	
342200 002	Animal Shelter - Te Puke	505,682	-	505,682	315,000	
345802 001	Omokoroa Sportsground - Library and Service Centre	52,382	-	52,382	-	
259803 001	Office Furniture & Fittings	5,133	143,649	(138,516)	200,000	
80 04 07 8901	Corporate Property (Non-rate)	989,424	528,649	460,775	1,360,000	
326201 001	Asset Purchase Misc Land Purchases	18,221	-	18,221	-	
324901 001	Asset purchase - 466 Omokoroa Rd, Springvale Trust	(9,866)	-	(9,866)	-	
338301 001	Expenditure - Strategic Property Omokoroa Development	80,000	455,000	(375,000)	638,199	
338302 001	Expenditure - Strategic Property Katikati Development	24,136	-	24,136	-	
338303 001	Strategic Property - Acquisition, Development and Sale	4,500,001	-	4,500,001	-	
341601 001	Expenditure - Omokoroa Special Housing Area	(2,341,701)	-	(2,341,701)	-	
313501 001	Waihi Beach Town Centre Development	-	-	-	-	
80 04 08 8901	Strategic Property	2,270,791	455,000	1,815,791	638,199	
315701 001	Purchase of Vehicles	566,619	526,163	40,456	574,000	
80 05 15 8901	Infrastructure Services - Strategic Prop Mngmt	566,619	526,163	40,456	574,000	
341801 001	Timesheet System	5,745	-	5,745	40,000	
80 05 19 8901	Timesheet System	5,745	-	5,745	40,000	
44 03 02 8907	TECT All Terrain Park	-	(186,769)	186,769	(203,750)	
TOTAL CAPITAL EXPENDITURE		27,901,150	23,381,419	4,519,731	35,836,194	

Key Financial Performance Indicators for the Eleven Months Ended 31 May 2019

1. Executive Summary

The purpose of this report is to provide the Elected Members with a high-level summary of the key financial performance indicators for the eleven months ended 31 May 2019 along with copies of the treasury reports and graphs (**Attachment A**).

2. Key performance indicators

2.1 Council was in compliance with all of its key financial ratios.

2.2 Interest expense on external debt for the eleven months ended 31 May 2019 of \$6.4m was \$1.4m lower than year-to-date budget of \$7.8m. This is due to a combination of lower floating interest rates and the maturity of legacy interest rate swap contracts.

3. Treasury reports

3.1 At 31 May 2019 total external debt was \$110.0m, unchanged from 30 April 2019.

3.2 Council's weighted cost of finance at 31 May 2019 was 4.74%, down from 4.87% in April 2019 as legacy swap contracts mature and are replaced by swaps at a lower interest rate.

4. Interest rate swaps

4.1 The valuation of Council's interest rate swaps at 31 May 2019 was a net liability of \$11.1m, up \$0.9m from the period ending 30 April 2019. The Reserve Bank ("RB") cut the Official Cash Rate from 1.75% to 1.50% in its May 2019 Monetary Policy Statement. The RB also signalled that it was prepared to cut further in future reviews citing a weaker global economic outlook and reduced momentum in domestic spending.

4.2 At 31 May 2019 Council held interest rate swaps totalling \$145.5m. Of these \$56m were forward start interest rate swaps. Council had 81% of total debt covered by current interest rate swaps, unchanged from April 2019.

4.3 The current swaps to 12 month net debt ratio as at 31 May 2019 sits within the recommended policy bands.

5. Projected cash flow

- 5.1 At 31 May 2019 Council had a positive cash position of \$31.23m. This was comprised of \$14.14m cash and \$17.09 in short term deposits.

6. Internal loans and current account balances

- 6.1 Internal loan balances at 31 May 2019 totalled \$96.90m. This is \$0.24m lower than the 30 April 2019 balance of \$97.14m.
- 6.2 Current account balances totalled \$27.58m as at 31 May 2019. This is consistent with the balances of 30 April 2019.

7. Debt summary and trend analysis

- 7.1 The attached graphs (Attachment A) provide details of Council's external debt from January 2014 to May 2019.
- 7.2 Net debt being external debt of \$110.0m less cash on hand of \$31.23m, was \$78.77m as at 31 May 2019. This was \$3.60m higher than the 30 April balance of \$75.17m as Council continues to achieve its capital and operational budgets.



David Jensen
Senior Financial Planner



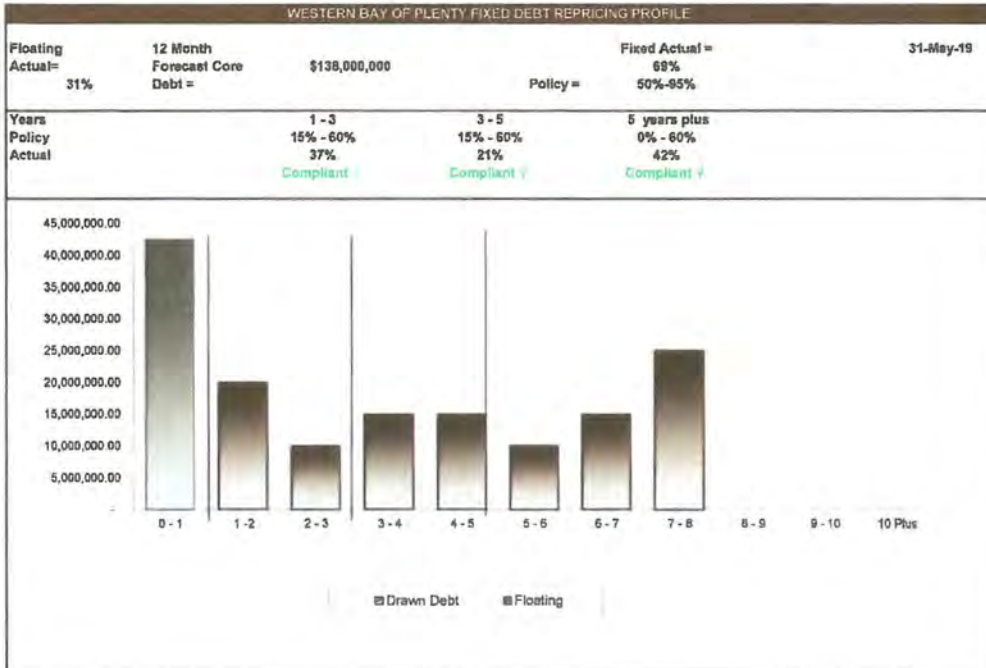
Approved Kumaren Perumal
Group Manager Finance and Technology Services

3. NEW ZEALAND INTEREST RATE MANAGEMENT

Type	Notional	Rate
Fixed Swaps	145,500,000	4.6160%
Floating Swaps	0	0.0000%
Total	145,500,000	

NZD RISK PROFILE

Policy	Amount	Floating	Fixed	1 - 3 Yrs	3 - 5 Yrs	5 Yrs +
NZD			50%-95%	15% - 60%	15% - 60%	0% - 60%
Forecast 12 Mth Debt	\$138,000,000	31%	69%	37%	21%	42%

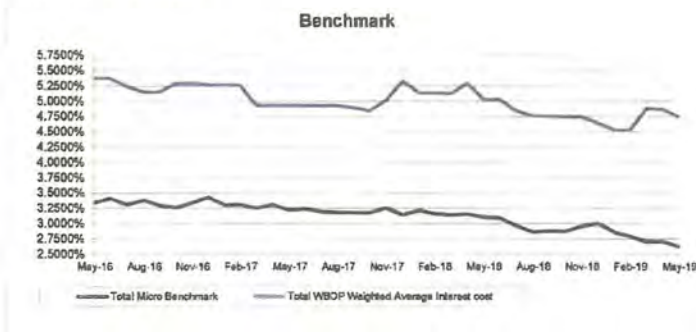
**4. INVESTMENTS**

Type	NZD Amount Current Month	NZD Amount Previous Month	Cpty
Short Term Operating account	\$14,111,188.34	\$12,094,240.44	ANZ
Term/Call Deposit	\$2,081,626.95	\$6,092,228.45	ANZ
Term/Call Deposit	\$10,000,000.00	\$0.00	BNZ
Term/Call Deposit	\$0.00	\$0.00	WPC
Term/Call Deposit	\$5,000,000.00	\$15,000,000.00	ASB
Term/Call Deposit	\$1,440,000.00	\$1,440,000.00	LGFA
TOTAL NZD AMOUNT	\$32,632,815.29	\$34,626,468.89	

5. COUNTERPARTY EXPOSURE

C'Party	Rating	Gross Limit	Swaps/Caps	Investments	Total	% of Gross	C'party Exposure
		MM	MM	MM	Limit	% of Total	
ANZ	AA-	30	11.21	16.19	27.4	91.35%	55.79%
ASB	AA-	30	2.77	5.00	7.8	25.89%	15.81%
BNZ	AA-	30	2.57	10.00	12.6	41.89%	25.58%
WBC	AA-	30	1.38	0.00	1.4	4.60%	2.81%
		120	17.9	31.2	49.1	40.93%	100.00%

6. NZD BENCHMARK



	<u>Current Month</u>	<u>Previous Month</u>
WBOP Weighted Average Interest Cost (incl. Hedges)	4.7431%	4.8881%
Micro Benchmark	2.6209%	2.7022%

Composite Benchmark Indicator rate	
Weighting	Rate
25%	Average 90-Day bank bill bid-rate for the reporting month
15%	5 year interest rate swap bid-rate, end of reporting month
15%	5 year interest rate swap bid-rate, 1 year ago
15%	5 year interest rate swap bid-rate, 2 years ago
15%	5 year interest rate swap bid-rate, 3 years ago
15%	5 year interest rate swap bid-rate, 4 years ago
100%	

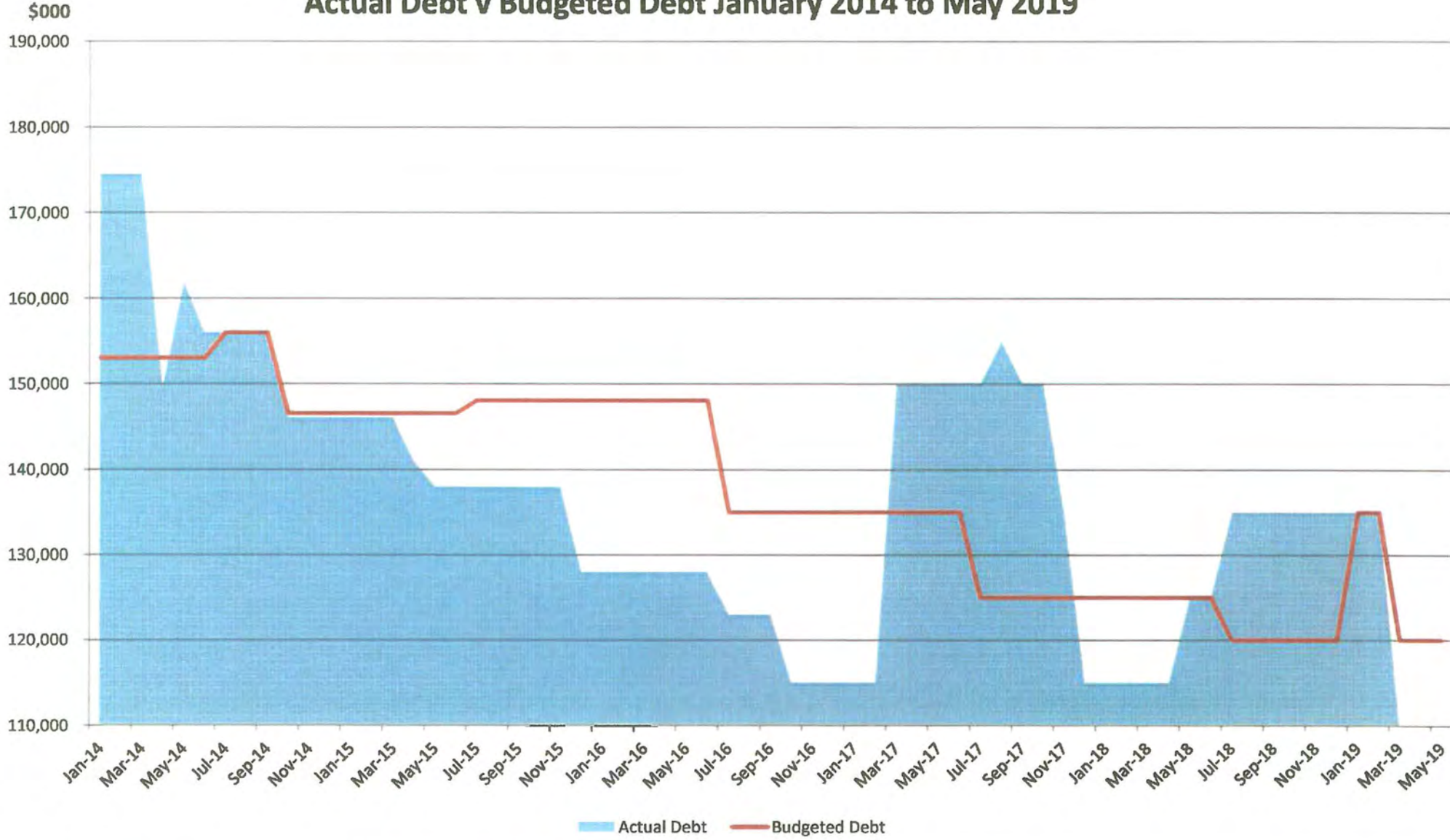
7. COMPLIANCE

Western Bay of Plenty DC has no breaches of policy for the month of May 2019

Key Performance Indicators for the Period Ended 31 May 2019

Debt Levels & Interest Costs	Year to Date - 31 May 2019		Year to Date - 30 April 2019	
	Actual	Budget	Actual	Budget
	(\$000)	(\$000)	(\$000)	(\$000)
Loans Outstanding				
Current Account and other debt	27,584	27,256	27,584	
Internal Debt	96,900	99,831	97,142	
Total Debt	124,484	127,087	124,727	126,467
		at 30 April 19		at 31 March 19
External Debt	110,000		110,000	
Other balances	14,484		14,727	
External Debt	110,000		110,000	
Term	110,000		110,000	
Current (due next 12 months)	-		-	
Total External Debt	110,000	120,000	110,000	120,000
		at 30 April 19		at 31 March 19
Total Debt to Non Current Assets	8.58%		8.61%	
Unused committed Bank Facilities	30,000		30,000	
Interest Expense	6,362	7,782 Budget	5,823	7,075 Budget
Swap policy limits				
Existing debt	110,000		110,000	
New debt				
Debt repayments				
Plus expected funding for projects	-		-	
12 month debt	110,000	120,000	110,000	150,000
		at 30 April 19		at 31 March 19
Current swaps	89,500		89,500	
Forward swaps	56,000		61,000	
Total Swaps	145,500		150,500	
[Current swaps / 12mth net debt]	81%	50% - 95%	81%	50% - 95%
Weighted cost of finance	4.74%	6.50%	4.87%	6.50%
Financial Ratios				
	Year to Date - 31 May 2019		Year to Date - 30 September 2018	
	Actual	Policy Limits	Actual	Policy Limits
	(\$000)		(\$000)	
Liquid Funds				
Ratio (with unused facilities)	6.90	1.10	7.06	1.10
Ratio (without unused facilities)	3.52	1.10	3.79	1.10
Liquidity Ratio	138%	110%	140%	110%
Working Capital Current Ratio				
Ratio (with unused facilities)	8.35	1.25	8.63	1.25
Ratio (without unused facilities)	4.97	1.25	5.36	1.25
Assets				
	Actual	Interest	Actual	Interest
	(\$000)	Rates	(\$000)	Rates
Fixed Assets (cost less depreciation)	1,446,463		1,445,392	
Bank & Investments Accounts				
Bank Operating Accounts	14,144		13,757	
Investments and interest rates				
A.N.Z Bank	2,087	1.60%	6,074	1.60%
B.N.Z. Bank	10,000	2.28-2.72%	-	
A.S.B Bank	5,002	2.88%	15,001	1.96 - 2.28%
Westpac	-		0	
Total Bank & Investments	31,233		34,832	
		at 30 April 19		at 31 March 19
Outstanding Debtors				
Rates	6,924		8,523	
Water	1,985		1,654	
Other	3,299		3,546	
Total Debtors	12,208		13,723	

Actual Debt v Budgeted Debt January 2014 to May 2019



Western Bay of Plenty District Council

Current Account & Internal Loan Balances & Movements as at May 2019

Current Account Balances & Movements

Internal Loan Balances & Movements

Cost Centre	Description	Current Account Balances & Movements			Internal Loan Balances & Movements				Net Position
		Opening Bal 1 July 2018	Current A/C Mvmt's	Closing Balance @ May 2019	Opening Bal 1 July 2018	Advances	Repayment	Closing Balance @ May 2019	
30*02*03	Community Roading - Waihi Beach	474,780	-	474,780	-	-	-	-	474,780
30*02*04	Community Roading - Katikati	328,914	-	328,914	-	-	-	-	328,914
30*02*05	Community Roading - Omokoroa	316,732	-	316,732	-	-	-	-	316,732
30*02*06	Community Roading - Te Puke	143,325	-	143,325	(0)	-	-	(0)	143,325
30*02*07	Community Roading - Maketu	100,933	-	100,933	(71,357)	-	20,496	(50,861)	50,072
30*02*08	Structure Plans - Waihi Beach	1,864,534	-	1,864,534	-	-	-	-	1,864,534
30*02*09	Structure Plans - Katikati	(231,580)	-	(231,580)	-	-	-	-	(231,580)
30*02*10	Structure Plans - Omokoroa	(13,947,689)	-	(13,947,689)	-	-	-	-	(13,947,689)
30*02*11	Loc Connections - Omok Stg 2	(6,421,528)	-	(6,421,528)	-	-	-	-	(6,421,528)
30*02*12	Structure Plans - Te Puke	196,726	-	196,726	-	-	-	-	196,726
30*02*13	Regional Connections	1,017,114	-	1,017,114	-	-	-	-	1,017,114
30*02*14	Strategic Roading	1,598,964	-	1,598,964	-	-	-	-	1,598,964
30*03*01	Asset Management	12,316,190	-	12,316,190	-	-	-	-	12,316,190
30*05*04	Cycling and Walking	(245,308)	-	(245,308)	-	-	-	-	(245,308)
40*01*01	Western Water	1,410,865	-	1,410,865	(6,106,283)	-	287,992	(5,818,351)	(4,407,487)
40*01*02	Central Water	(3,285,571)	-	(3,285,571)	(4,378,163)	-	192,634	(4,185,530)	(7,471,100)
40*01*03	Eastern Water	(6,005,242)	-	(6,005,242)	(8,263,317)	-	360,352	(7,902,965)	(13,908,207)
42*01*01	Community Development & Grants	-	-	-	-	-	-	-	-
42*02*03	Rural Fire	12,280	-	12,280	-	-	-	-	12,280
42*02*04	Western Bay Moana Rural Fire	(4,166)	-	(4,166)	-	-	-	-	(4,166)
42*03*03	Service Centre & Library - Katikati	-	-	-	(2,311,066)	-	27,592	(2,283,475)	(2,283,475)
42*03*04	Service Centre & Library - Te Puke	(617,585)	-	(617,585)	-	-	-	-	(617,585)
42*04*01	Pensioner Housing	(351,522)	-	(351,522)	(275,897)	-	11,825	(264,072)	(615,594)
42*04*03	Community Halls	198,737	(29,021)	169,716	(750,717)	81,717	229,975	(439,025)	(269,309)
42*06*01	Gibraltar Water Scheme	22,329	-	22,329	-	-	-	-	22,329
44*01*02	District Reserves	554,670	-	554,670	(54,326)	-	11,341	(42,984)	511,686
44*01*04	Swimming Pools	(174,947)	-	(174,947)	-	-	-	-	(174,947)
44*01*05	Reserves Catchment Protection	(896,973)	-	(896,973)	-	-	-	-	(896,973)
44*02*01	Harbour Structures	(20,723)	-	(20,723)	-	-	-	-	(20,723)
44*03*02	TECT All Terrain Park	1,697,976	-	1,697,976	-	-	-	-	1,697,976
50*03*02	Dog Control	84,870	-	84,870	-	-	-	-	84,870
60*01*01	Waihi Beach Wastewater	(2,105,754)	-	(2,105,754)	(12,707,642)	-	566,102	(12,141,540)	(14,247,293)
60*01*02	Katikati Wastewater	4,507,665	-	4,507,665	(4,019,461)	-	161,814	(3,857,647)	650,018
60*01*03	Omokoroa Wastewater	(14,013,584)	-	(14,013,584)	(25,963,036)	-	212,499	(25,750,537)	(39,764,122)
60*01*04	Te Puke Wastewater	7,540,070	-	7,540,070	(1,459,002)	-	52,355	(1,406,647)	6,133,423
60*01*05	Maketu Wastewater	(3,963,148)	-	(3,963,148)	(11,847)	-	287	(11,560)	(3,974,708)
60*01*06	Ongare Wastewater	(1,226,219)	-	(1,226,219)	(593,265)	-	9,912	(583,353)	(1,809,572)
60*02*02	Western Solid Waste	730,410	-	730,410	-	-	-	-	730,410
60*02*03	Eastern Solid Waste	307,857	-	307,857	-	-	-	-	307,857
60*02*04	Omokoroa Solid Waste	(589,226)	-	(589,226)	(6,548)	-	114	(6,434)	(595,660)
61*01*01	Stormwater Network - Growth Communities	944,747	-	944,747	(20,293,952)	-	529,926	(19,764,026)	(18,819,279)
61*01*02	Waihi Beach Coastal Protection	193,746	-	193,746	(1,223,652)	-	33,886	(1,189,766)	(996,020)
61*02*01	Stormwater Network - Small Settlements	(156,191)	-	(156,191)	(1,906,644)	-	44,804	(1,861,840)	(2,018,032)
61*03*01	Stormwater Network - Minden	23,560	-	23,560	-	-	-	-	23,560
64*01*05	Natural Environment Support	1,914	-	1,914	-	-	-	-	1,914
64*01*07	Waihi District Drainage - Drains	20,004	-	20,004	-	-	-	-	20,004
64*01*08	Waihi District Drainage - Pumps	47,327	-	47,327	-	-	-	-	47,327
70*01*01	Economic Support	506,802	-	506,802	-	-	-	-	506,802
70*02*01	Land Drainage - Drains	(9,093)	-	(9,093)	-	-	-	-	(9,093)
70*02*02	Land Drainage - Pumps	(14,139)	-	(14,139)	-	-	-	-	(14,139)
70*02*03	Community Infrastruc. Support	-	-	-	-	-	-	-	-
80*04*03	Broadlands Property	(2,302)	-	(2,302)	-	-	-	-	(2,302)
80*04*04	Emerton Rd Property	(485,023)	-	(485,023)	(18,549)	-	8,244	(10,305)	(495,328)
80*04*05	Capamagian Drive Property	(1,331,116)	-	(1,331,116)	(165,618)	-	73,608	(92,010)	(1,423,126)
80*04*06	Turnbull Property	1,260,290	-	1,260,290	-	-	-	-	1,260,290
80*04*08	Strategic Property	(9,038,086)	-	(9,038,086)	(9,176,591)	-	-	(9,176,591)	(18,214,677)
80*04*09	Te Tumu	(842,900)	-	(842,900)	-	-	-	-	(842,900)
80*06*01	Treasury Operations	299,401	(299,401)	-	-	-	-	-	-
		(27,255,883)	(328,422)	(27,584,305)	(99,830,675)	81,717	2,848,782	(96,900,176)	(126,484,481)

Schedule of Payments for the Months of April and May 2019

1. Purpose

The purpose of this report is for the Elected Members to receive the information on payments from ANZ Bank for the months of April and May 2019.

2. Background

In accordance with the provisions of the legislation the following payments were made during the months of April and May 2019. Computer printouts listing all the vouchers issued over the period will be available for inspection if required.

Payment Summary – April 2019	
	\$
Payment of Accounts -	
Direct Credits and Cheques	11,763,775.59
Direct Debits (salary payments)	1,122,197.84
Investments	0.00
Direct Debits (other accounts)	1,685,942.72
TOTAL	14,571,916.15

Payment Summary – May 2019	
	\$
Payment of Accounts -	
Direct Credits and Cheques	8,048,441.73
Direct Debits (salary payments)	1,128,968.51
Investments	10,000,000.00
Direct Debits (other accounts)	1,806,465.96
TOTAL	20,983,876.20


Ian Butler
Finance Manager

Approved


Kumaren Perumal
Group Manager, Finance and Technology Services

BOPLASS Limited Statement of Intent for 2019-2022

1. Executive Summary

The purpose of this report is to provide Elected Members with the approved BOPLASS Limited Statement of Intent (SOI) 2019-2022 (**Attachment A**). No changes were made to the draft SOI circulated to shareholders on 28th February 2019 and presented at Council on 7 March 2019 for comment.

2. Background

The Local Government Act 2002 requires a Council Controlled Organisation to circulate a copy of its approved Statement of Intent to shareholders prior to 30 June. A copy was received by Western Bay of Plenty District Council on 28 June 2019.

The Board circulated the draft BOPLASS Limited Statement of Intent to shareholders for comment and submissions on 28 February 2019 with submissions closing at the end of April 2019.

The submissions received were discussed in depth by the Board of BOPLASS at a meeting held on 28 June 2019 and the comments and feedback from shareholders were taken into account before approving the final Statement of Intent for circulation to shareholders at the BOPLASS meeting held on the 28 June 2019.

A copy of the approved Statement of Intent is attached for your information. A link to the document has also been provided on Council's webpage.

The Board of BOPLASS has appreciated the support received by Council in the past year and looks forward to another successful year.



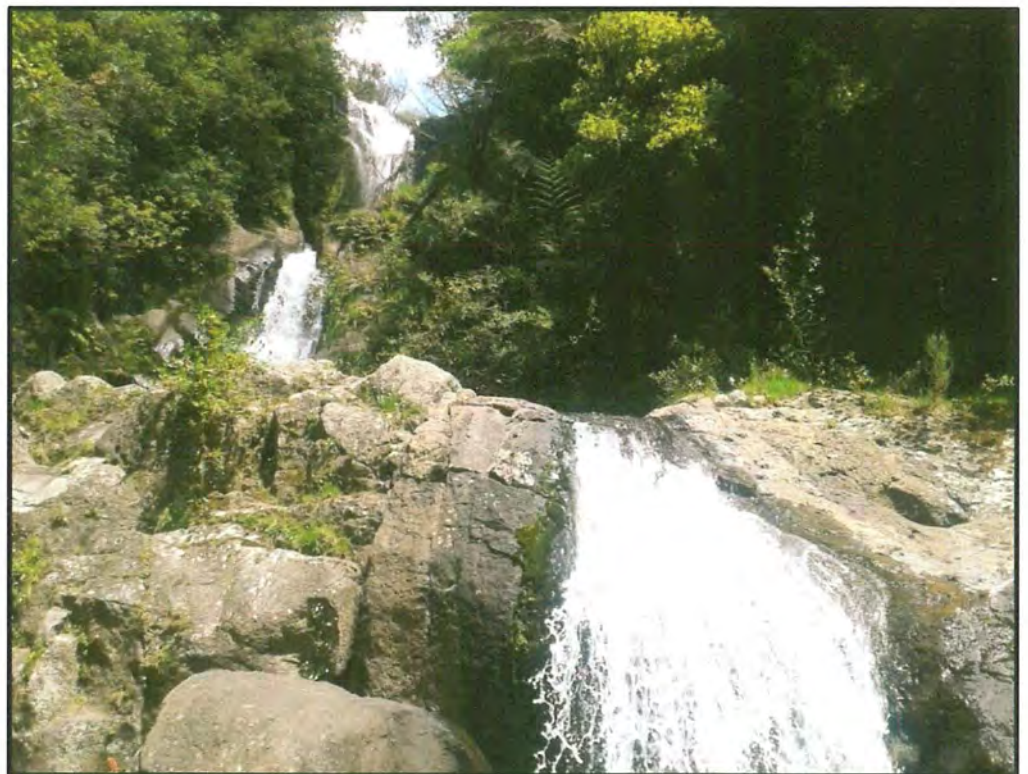
Kumaren Perumal

Group Manager Finance and Technology Services



BOPLASS Ltd

STATEMENT OF INTENT FOR 2019-2022



June 2019

"COUNCILS PARTNERING FOR VALUE AND SERVICE"

1 Introduction

This Statement of Intent (SOI), developed under Schedule 8 of the Local Government Act 2002, is:

- A public declaration of the activities and intentions of BOPLASS Ltd and the objectives to which those activities will contribute.
- Provides an opportunity for the shareholders to influence the direction of BOPLASS Ltd, and
- Provides a basis for the accountability of the Directors to the Shareholders for the performance of BOPLASS Ltd.
- This Statement of Intent covers BOPLASS Ltd and any subsidiary company established in pursuance of the objectives herein.

2 Background

The councils that operate within the Bay of Plenty and Gisborne Regions have formed a Council Controlled Organisation (CCO) to investigate, develop and deliver Joint Procurement and Shared Services projects where delivery is more effective for any combination of some or all of the councils.

Benefits that can be achieved through collaboration are:

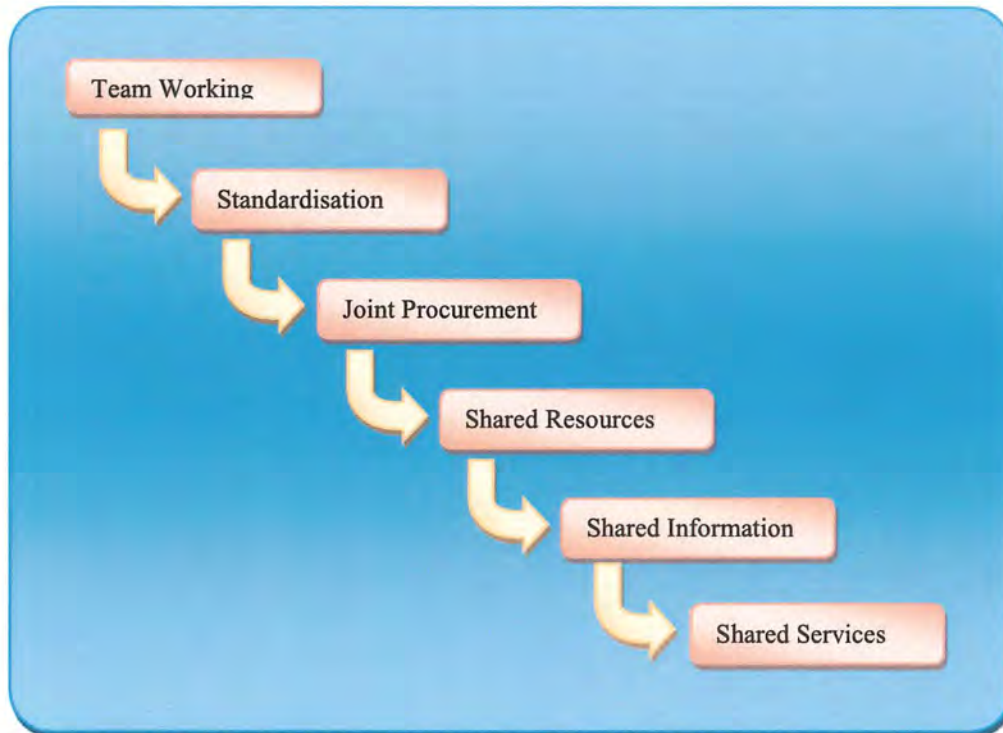
- improved levels and quality of service;
- a co-ordinated and consistent approach to the provision of services;
- reductions in the cost of support and administrative services;
- opportunities to develop new initiatives;
- economies of scale resulting from a single entity representing many councils in procurement;

These benefits and opportunities can apply to all councils irrespective of location or size.

Business processes, information architectures and functional tools differ in each council to varying degrees. The BOPLASS strategies facilitate a journey of progressive development using the approach identified in the BOPLASS Strategy and Action Plan to:

- Enhance the capability to collaborate,
- Encourage the elimination of barriers to collaborative action and
- Identify services that deliver viable business cases.

A generic sequence or stages of collaboration between multiple councils is followed to develop Shared Services, as shown in Figure 1.



Many of the BOPLASS Joint Procurement projects have supported the development of standard products, services or solutions across the councils. These standards assist in creating a foundation for the delivery of collaboration within the councils.

Examples of procurement and projects are:

- Establishment of 1GB fibre Inter Council Network (ICN)
- Information Services Strategic Plan
- GIS ESRI enterprise agreement
- GIS software standardisation
- Security and technology policies
- Data centre and hosting services
- Electronic purchasing
- Reprographic equipment
- Aerial photography

- Voice and data services
- Video conferencing
- IT applications and software
- Collaboration Portal
- Historic aerial imagery archiving
- After hours call management
- Health and Safety
- Internal audit services
- Solid waste services

3 Our Vision

"COUNCILS PARTNERING FOR VALUE AND SERVICE"

4 Objectives of BOPLASS Ltd

Working together with the full support and involvement of staff, we will provide benefit to councils and their stakeholders through improved levels of service, reduced costs, improved efficiency and/or increased value through innovation.

These will be achieved primarily through:

Joint Procurement

Being the procurement of services or products by two or more councils from an external provider regardless of whether the service is paid for through BOPLASS or individually by participating councils.

Shared Services

Being the participation of two or more councils in the provision of a common service which may be jointly or severally hosted.

5 Nature and Scope of Activities

The principle nature and scope of the activities of BOPLASS Ltd is to:

- Use Joint Procurement to add value to goods and services sourced for its constituent councils.
- Establish the underlying technology, framework, platform and policies to enable and support collaboration.

- Facilitate initiatives that benefit councils and their stakeholders through improved levels of service, reduced costs, improved efficiency, innovation and/or increased value.
- Pursue best practice in the management of all activities to obtain best value and minimise risk.
- Demonstrate fiduciary responsibility by ensuring that its activities are adequately funded from savings achieved, levies, council contributions, or Government funding where available.
- Allow other councils or organisations to participate in its activities where this will benefit its constituent councils directly or indirectly.
- Actively monitor and engage with Shared Service developments across the public sector to identify opportunities for further development and establishing best practice.
- Represent the collective views of its Shareholders in matters with which it is associated.

6 Governance

BOPLASS Ltd will conduct itself in accordance with its Constitution, its annual Statement of Intent, and the provisions of the Companies Act 1993 and the Local Government Act 2002.

The Company is governed by its Directors. To ensure total synergy between the Company's activities and its council shareholders' activities, nine Directors are also the current Chief Executives of their respective shareholding councils. The dual roles recognise the interdependence of BOPLASS and its councils in the undertaking of its activities.

The Board also includes an independent Chair, appointed with specific skills and knowledge to add incremental value. This appointment brings experience and specialist skills that are complementary to those held by the other Directors.

Shareholder	Appointed Director
Bay of Plenty Regional Council	Fiona McTavish
Gisborne District Council	Nedine Thatcher Swann
Kawerau District Council	Russell George
Opotiki District Council	Aileen Lawrie
Rotorua Lakes Council	Geoff Williams
Taupo District Council	Gareth Green
Tauranga City Council	Marty Grenfell
Western Bay of Plenty District Council	Miriam Taris
Whakatane District Council	Stephanie O'Sullivan
Independent Director and Chair	Craig O'Connell

A sub-committee of council delegates has been established by the Directors as an Operations Committee to manage responsibility for regular monitoring and governance of operational aspects of BOPLASS projects, allowing the Board to primarily focus on supporting the strategic development of the organisation.

Each activity or project is managed by an Advisory Group, nominated by the shareholding councils in that particular service. The Board retains the right to approve nominations to the Advisory Groups and all of their material decisions – there is only one Board of Directors and that remains at the umbrella or holding company level.

The Board has established a principle that participation in each initiative is decided by individual councils on an 'opt in' basis.

Services delivered are subject to a formal service level agreement between BOPLASS Ltd and the participating councils, outlining the services and activities provided, where, when and how; and reflecting the capital and operational costs being met by each service shareholder.

Joint Procurement initiatives consistent with their nominated role may be undertaken by any advisory group as approved by the Operations Committee. In considering Joint Procurement initiatives the Company will take into account the opportunities available through All of Government (AoG) purchasing arrangements and, where there is demonstrated benefit to the Company or its constituent councils, support such initiatives. In assessing the benefits of a Joint Procurement initiative, opportunities for integration shall be considered. The Board has recognised that the availability of All of Government Procurement options has the potential to impact on BOPLASS' ability to provide procurement options in some categories.

Subject to the approval of shareholders in accordance with the shareholder agreement the Directors may decide that a particular activity is best managed as a subsidiary company and proceed accordingly. Any subsidiary company whose objectives are in accordance with the objectives set out in this Statement of Intent shall not be required to have a separate Statement of Intent.

7 Future Developments

BOPLASS Ltd will continue to work on business cases for Joint Procurement and Shared Services that may be provided in the region.

BOPLASS Joint Procurement opportunities will be actively pursued to ensure maximum savings and benefits continue to be delivered to the participating councils through existing and new contracts.

Joint Procurement initiatives will be considered by the Board and/or its advisory groups where there is demonstrated support from two or more member councils, with councils participating on an opt-in basis.

The Board will be looking for commitment from councils to participate in collaborative services and to provide a lead in the identification and management of opportunities and projects.

BOPLASS will also proactively explore opportunities to partner with other local authorities and Shared Services organisations within NZ where they are either developing or considering developing cost effective services or Joint Procurement initiatives involving products or services that are of value to the BOPLASS councils.

The Collaboration Portal, established by BOPLASS for the sharing of information on Shared Services or Joint Procurement opportunities, has been made available to the wider local government community to provide better visibility of common projects and to encourage further cross-regional collaboration. BOPLASS will continue to market the benefits of inter-region collaboration and assist other councils through providing support and access to the Collaboration Portal.

BOPLASS will continue to explore opportunities for councils to develop ICT solutions using middleware and cloud technologies that allow for future sharing and the development of Shared Services without the wholesale replacement of IT systems.

Where it is practicable, BOPLASS will work with other LASSes or councils in developing shared service ICT strategies and/or leverage off, or participate in services established by other collective local government groups.

8 Stakeholder Engagement

BOPLASS recognises the ambitious plans our constituent councils have for their communities and endeavours to support these aspirations through:

- Regular engagement at project, management and governance level
- Including councils' short, medium and long-term goals within BOPLASS planning
- Using quality information from councils to guide our decision-making
- Identifying and developing services that directly benefit councils and/or their communities
- Monitoring councils' future plans and remaining agile to change to include these aspirations in our own planning
- Regularly communicating to ensure stakeholders are aware of what we are doing and why we are doing it
- Involving councils in our decision-making and planning

9 Performance Targets

To ensure the Company continues to operate effectively in both governance and management terms over the next three years the targets are to:

Target	How	Measure
Ensure supplier agreements are proactively managed to maximise benefits for BOPLASS councils.	Manage and/or renegotiate existing contracts.	Contracts are reviewed annually to test for market competitiveness. New suppliers are awarded contracts through a competitive procurement process involving two or more vendors where applicable.
Investigate new Joint Procurement initiatives for goods and services for BOPLASS councils.	Procure from sources offering best value, service, continuity of supply and/or continued opportunities for integration. (Current identified projects are listed in Appendix B.)	A minimum of four new procurement initiatives investigated. Initiatives provide financial savings of greater than 5% and/or improved service levels to the participating councils.
Provide support to BOPLASS councils that are managing or investigating Shared Services projects.	BOPLASS to provide 0.25 FTE resource and expertise to assist councils in Shared Services developments and projects.	Resource assignment measured from project job tracking.
Further develop and extend the Collaboration Portal for access to, and sharing of, project information and opportunities from other councils and the greater Local Government community to increase breadth of BOPLASS collaboration.	Increase usage of the Collaboration Portal by providing support and training material for new and existing users. Proactively market the benefits to councils.	Number of listed projects to increase by 20% per year. Number of active users to increase by 20% per year.
Communicate with each shareholding council at appropriate levels.	Meeting with each Executive Leadership Team.	At least one meeting per year.
Ensure current funding model is appropriate.	Review BOPLASS expenditure and income and review council contributions and other sources of funding.	Performance against budgets reviewed quarterly. Company remains financially viable.

9 Balance Sheet Ratios

The Local Government Act 2002 Schedule 8 (9) requires the SOI to include the projected ratio of shareholders' funds to total assets within the Forecast Statement of Financial Position. As at 30 June 2018 the consolidated Shareholder funds comprised \$39,757 and the total assets were \$1,192,245. The resulting ratio is 3.3%.

As asset owning Shared Services are approved, the Board will, if appropriate, provide a mechanism for the recognition of each council's contribution.

10 Accounting Policies

10.1 Statement of Accounting Principles

The Company will adopt accounting practices that comply with NZ IFRS, the requirements of the LGA and the Financial Reporting Act 1993.

10.2 IPSAS Accounting Standards

As a Public Sector Public Benefit Entity (PS PBE), the Company has elected to report using International Public Sector Accounting Standards for Public Benefit Entities under Tier 3 PBE standards.

10.3 Measurement Basis

The Company will follow generally accepted international accounting principles for reporting of earnings and financial position.

10.4 Specific Accounting Principles

The following are principles which will have a significant effect on the measurement of financial position:

- Accounts Receivable are stated at their expected realisable value after writing off any known bad debts and providing for doubtful debts.
- Investments are valued at the prevailing market value.
- Fixed assets are recorded at cost, less accumulated depreciation.
- Any liability for overseas funding of equipment, systems or services is based on the prevailing exchange rate as at balance date.
- Where intangible assets are purchased, such as intellectual property, these are capitalised and written off on a straight line basis over their expected life, but no greater than four years.

- All assets are depreciated over their expected useful lives. Depreciation is provided on a diminishing value basis over the estimated useful life, at the same rate as is allowed by the Income Tax Act 1994.
- It is not envisaged that the Company will hold inventories, other than those that might relate to providing information services to a number of parties. They will be valued at net realisable value.
- Taxation will be provided as required in line with relevant legislation.
- In accordance with the Public Audit Act 2001 and the Local Government Act 2002, the office of the Auditor General will be responsible for the audit of the Company's financial statements.

11 Distributions to Shareholders

The Company is not expected to make profits that would ordinarily be distributed by way of dividends. Any surplus funds (after tax) remaining from an activity or the annual operations of the Company shall be carried forward to the ensuing year and may be used to reduce service costs, invest in further developing other services, and/or as the Directors may decide.

12 Information to be Provided to Shareholders

The Company will deliver the following statements to shareholders:

- On a three monthly basis the Financial Position and Cashflow.
- Within two months of the end of the first half of the financial year: Financial Performance and Financial Position.
- Within three months of the end of the financial year the following audited statements: Financial Position, Movements in Equity, Cashflows, Service Performance plus a summary of how the Company has tracked against its objectives and prospects for the next financial year, and a report on the Company's medium to long term plans.
- Six monthly summaries of project activities included in Half Yearly and Annual Reports.

13 Procedures for the Purchase and Acquisition of Shares

The Board will give approval before BOPLASS Ltd subscribes for, purchases or otherwise acquires shares in any company or other organisation, which is external to the group.

14 Activities for Which the Board Seeks Compensation

The ongoing activities to identify, develop, procure Shared Services will be budgeted for in advance, subject to a business case and either funded by individual councils without BOPLASS Ltd involvement, or agreed by the Board to be funded by BOPLASS Ltd with consequent recovery from participating councils.

Shareholding councils will make a contribution to the operational costs of the Company on an annually agreed basis.

The Company will also seek contributions by way of a levy or administration charges on services provided or administered. In determining an appropriate charge, the Directors may take into account the cost of running the Company, its future operational requirements, the nature and cost of the service provided, benefits achieved and councils' ability to pay.

The Company may provide services (at a cost recovery or a cost plus basis) to other non-shareholding councils within or beyond the region. Any surplus from such activity will be used to either reduce service costs and/or invest in further developing of that or other services, as agreed by the Advisory Group and by the Board.

15 Value of Shareholder's Investment

The Directors estimate that, at this stage, BOPLASS Ltd has little or no commercial value. As each shareholder's investment in BOPLASS Ltd is less than \$20,000, the Board believe that that fairly represents the value of their investment. The Directors will reassess the value of this shareholding on or about the 1st of March each year.

16 Financial Forecasts

The Forecast Financial Statements for the years 2019-2022 are included (Appendix A). The budget is not adjusted for inflation.

Core revenue includes the recovery of costs for BOPLASS salaried staff when seconded to individual council projects.

The Aerial Photography revenue/expenses reflects the flying programme determined by the participating councils which includes interim flying programmes and extensive region-wide flying programmes over the next five years.

A continued increase in Recoveries has been forecast to reflect the direct recovery of purchases made on behalf of councils through Joint Procurement projects.

It is the company's intention to always fully recover costs incurred on behalf of participating councils.

SOI Forecast 2019/22				
	Budget 2018/19	Forecast 2019/20	Forecast 2020/21	Forecast 2021/2022
REVENUE				
Revenue - Core	\$319,510	\$274,510	\$274,510	\$274,510
Bank Interest Received	1,000	1,000	1,000	1,000
Council Contribution	273,510	273,510	273,510	273,510
Sales of Service	45,000	0	0	0
Revenue - Projects	1,563,500	1,213,000	1,513,000	1,213,000
Aerial Photography Income	600,000	300,000	600,000	300,000
Bank Interest Received	16,500	16,500	16,500	16,500
Collaboration Portal	100,000	75,000	75,000	75,000
Lease Income - ICN	175,000	135,000	135,000	135,000
Lease Income - Video Confer.	13,000	30,500	30,500	30,500
Rebates	9,000	6,000	6,000	6,000
Recoveries	650,000	650,000	670,000	680,000
Total Operating Revenue	1,883,010	1,487,510	1,787,510	1,487,510
EXPENSES				
Expenditure - Core	440,400	383,800	383,800	383,800
ACC	1,500	1,500	1,500	1,500
Accommodation & Travel	1,500	1,500	1,500	1,500
Accounting & Audit	17,500	17,500	17,500	17,500
Administration	24,000	14,400	14,400	14,400
Amortisation	12,000	8,000	8,000	8,000
Bank Fees	400	400	400	400
Catering Expenses	2,000	2,000	2,000	2,000
Conferences	2,000	2,000	2,000	2,000
Depreciation	0	0	0	0
Directors costs	18,000	18,000	18,000	18,000
Fringe Benefit Tax	7,000	7,000	7,000	7,000
Health and Safety	1,000	1,000	1,000	1,000
Insurance	8,000	8,500	8,500	8,500
Interest Paid - TCC Loan	1,000	1,000	1,000	1,000
Legal	2,000	2,000	2,000	2,000
Salaries	325,000	285,000	285,000	285,000
Salaries - C'Portal Opex	-10,000	-10,000	-10,000	-10,000
Staff Support Costs	20,000	16,500	16,500	16,500
Staff Training Costs	2,000	2,000	2,000	2,000
Subscriptions	1,000	1,000	1,000	1,000
Tax Advice	4,500	4,500	4,500	4,500
Expenditure - Projects	1,442,610	1,103,710	1,403,710	1,103,710
Aerial Photography Expense	600,000	300,000	600,000	300,000
Collaboration Portal Opex	40,000	26,000	26,000	26,000
Lease Expense - ICN	170,000	129,100	129,100	129,100
Lease Expense - Video Confer.	12,610	28,610	28,610	28,610
Projects - Recoveries	620,000	620,000	640,000	650,000
Total Operating Expenditure	1,883,010	1,487,510	1,787,510	1,487,510
Operational Surplus/ (Deficit) before Tax	0	0	0	0

Completed Joint Procurement Projects

Requiring ongoing management for performance, renewal or replacement

- * Office supplies
- * Banking
- * Postal services
- * Courier services
- * Fuel
- * Advertising services
- * Travel and accommodation services
- * Air travel
- * Insurance brokerage
- * Aerial imagery
- * N3 / GSB
- * ESRI licences
- * GIS software
- * Health insurance
- * Security services
- * Antivirus software
- * Video conferencing
- * Above ground asset insurance
- * GPS vehicle tracking
- * Archaeological services
- * Telephony – voice, data, mobile
- * Reprographic – printers/copiers
- * Infrastructure insurance
- * Media monitoring services
- * EFTPOS services
- * Historical imagery digitisation
- * On-line services
- * Internal audit services
- * Health and safety training services
- * Risk management workshops
- * Infrastructure insurance – excess layer
- * Collective geospatial training
- * EMA membership
- * Environmental insurance
- * Print Media Copyright Services
- * Health and Safety software

Identified Joint Procurement Projects

- * Civil works contracts
- * Civil works materials
- * Infrastructure valuation services
- * High volume print
- * Web services
- * Electronic document management
- * Archives
- * Document storage
- * Document scanning
- * Agenda management software
- * ICT security policies
- * Business continuity
- * IT applications
- * Web services
- * Rates collection
- * Property valuation services
- * Telephony platform
- * Chemicals
- * Digital signatures
- * Recruitment/candidate management
- * Surveys and research
- * CCTV monitoring
- * Media distribution services
- * CD emergency notifications
- * Fleet purchasing
- * Drug and alcohol testing
- * Push wireless
- * Fleet management
- * Community communication systems
- * Lone worker
- * Eastern BOP electricity procurement
- * LiDAR acquisition – PGF

Collaborative Projects

Managed by BOPLASS or by one or more constituent councils

- * IT hosting / IaaS
- * Shared datacentre
- * Internal audit services
- * GIS web services
- * Project management office
- * Shared licence server
- * Contractor H&S prequalification
- * Radio telephony strategy
- * Collaboration portal
- * After hours call management
- * Archive service
- * Health and safety auditing
- * Inter-council network
- * Smart cities
- * Section 17A reviews –identification of opportunities for collaboration in delivery of services in accordance with s17A LG Act 2002
- * Video conferencing
- * GIS imagery data storage
- * Waste licencing and data collection
- * Historic aerial imagery
- * Sustainable procurement
- * Diversion of putrescible waste from landfill
- * Civil works projects marketing

Projects for Consideration

- * Rates Collection
- * Geospatial services
- * Joint software support
- * Asset Management
- * Web services
- * Payroll
- * Telephony platform
- * Consents Processing
- * CCTV monitoring
- * Information Services
- * Debt management
- * Capital construction
- * Electronic Document and Records Management System
- * Business continuity planning
- * Infrastructure development codes
- * Inter-council H&S audits
- * Solid waste regional facilities strategy
- * Building consents
- * Accounts payable automation
- * Regional Civil Defence
- * Document digitalisation
- * Robotics processing automation
- * Electronic document management-managed service

New Zealand Local Government Funding Agency Limited Statement of Intent for 2019-2020

1. Executive Summary

The purpose of this report is to provide the Elected Members with the approved New Zealand Local Government Funding Agency Limited (LGFA) Statement of Intent 2019-2020 (**Attachment A**).

2. Background

The Local Government Act 2002 requires a Council Controlled Organisation to circulate a copy of its approved Statement of Intent (SOI) to Shareholders prior to 30 June. A copy was received by Western Bay of Plenty District Council on 27 June 2019.

As a Council-Controlled Organisation, LGFA is a separate legal entity from Council and is responsible for delivery of services in accordance with an agreed Statement of Intent.

3. Points to note in the final 2019-20 SOI

- The SOI performance targets are similar to LGFA's previous year's targets with the exception of the interest cost savings targets for councils. Given the difficulty to measure this accurately, this target has been replaced with a satisfaction survey.
- There remains some uncertainty within the SOI forecasts relating to the amount of both council loans and LGFA bonds outstanding as this depends upon the timing of council borrowing. LGFA are uncertain what impact the other infrastructure initiatives announced by Central Government will have on those eligible council's borrowing requirements over the forecast period. Because of these uncertainties, they have adopted a conservative approach to forecasting council borrowing demand.
- The timing and amount of refinancing of council loans maturing in April 2020 and the associated repayment of the LGFA April 2020 bonds might also have an impact on the SOI forecasts.

The changes made to the Final SOI compared to the Draft SOI that was presented at Council on 18 April 2019 for comment are:

- Net interest income has reduced by \$500,000 in the 2019/20 year reflecting lower interest rates (approximately 0.40% lower) but has increased by \$1.6 million and \$1.3 million in the subsequent years because of the higher level of assets (\$600 million) compared to the starting position.

- Expenses have increased by between \$200,000 and \$300,000 across the forecast period due to higher fees relating to a greater utilisation amount expected under the Standby Facility and increased IT and consultancy costs relating to a transition to the SWIFT payments system and a greater focus on cyber security.



Kumaren Perumal
Group Manager Finance and Technology Services



Statement of Intent 2019/20

1. Introduction

This Statement of Intent (SOI) sets out the intentions and expectations of New Zealand Local Government Funding Agency Limited (LGFA).

The LGFA is enabled under the Local Government Borrowing Act 2011 and is a council-controlled organisation (CCO) for the purposes of the Local Government Act 2002.

The SOI is prepared in accordance with section 64(1) of the Local Government Act 2002.

2. Nature and scope of activities

LGFA will raise debt funding either domestically and/or offshore in either NZ dollars or foreign currency and provide debt funding to New Zealand local authorities and may undertake any other activities considered by the Board of LGFA to be reasonably related or incidentally to, or in connection with, that business.

The LGFA will only lend to local authorities that enter into all the relevant arrangements with it (Participating Local Authorities) and comply with the LGFA's lending policies.

In lending to Participating Local Authorities, LGFA will:

- Operate in a manner to ensure LGFA is successful and sustainable in the long-term;
- Educate and inform Participating Local Authorities on matters within the scope of LGFA's operations;
- Provide excellent service to Participating Local Authorities;
- Ensure excellent communication exists and be professional in its dealings with all its stakeholders; and
- Ensure its products and services are delivered in a cost-effective manner.

3. Objectives

Principal Objectives

In accordance with the Local Government Act 2002, in carrying on its business, the principal objectives of LGFA will be to:

- Achieve the objectives and performance targets of the shareholders in LGFA (both commercial and non-commercial) as specified in this SOI;
- Be a good employer;
- Exhibit a sense of social and environmental responsibility by having regard to the interests of the community in which it operates and by endeavouring to accommodate or encourage these when able to do so; and
- Conduct its affairs in accordance with sound business practice.

Primary Objectives

LGFA will operate with the primary objective of optimising the debt funding terms and conditions for Participating Local Authorities. Among other things this includes:

- Providing savings in annual interest costs for all Participating Local Authorities on a relative basis to other sources of financing;
- Offering short and long-term borrowings with flexible lending terms;
- Enhancing the certainty of access to debt markets for Participating Local Authorities, subject always to operating in accordance with sound business practice; and
- Being the debt funder of choice for New Zealand local government.

LGFA will monitor the quality of the asset book so that it remains of a high standard by ensuring it understands each Participating Local Authority's financial position and the general issues confronting the Local Government sector. This includes

- LGFA will review each Participating Local Authority's financial position, its financial headroom under LGFA policies and endeavour to visit each Participating Local Authority on an annual basis;
- Implement the changes to the Foundation Policies that were approved at the November 2018 AGM to allow for lending to CCOs. Changes to operational policies and practices need to ensure that no additional risk is borne by lenders, guarantors or the Crown and
- LGFA will analyse finances at the Council group level where appropriate and report to shareholders as to which Participating Local Authorities are measured on a group basis.

LGFA will take a proactive role to enhance the financial strength and depth of the local government debt market and work with key central government and local government stakeholders on sector and individual council issues.

Additional objectives

LGFA has several additional objectives which complement the primary objectives. These objectives will be measurable and achievable and the performance of the company in achieving its objectives will be reported annually. These additional objectives are to:

- Operate with a view to making a profit sufficient to pay a dividend in accordance with its stated Dividend Policy;
- Provide at least 75% of aggregate long-term debt funding to the Local Government sector;
- Achieve the financial forecasts (excluding the impact of ALL) set out in section 4;
- Ensure its products and services are delivered at a cost that does not exceed the forecast for issuance and operating expenses set out in section 4;
- Take appropriate steps to ensure compliance with the Health and Safety at Work Act 2015;
- Maintain LGFA's credit rating equal to the New Zealand Government sovereign rating where both entities are rated by the same Rating Agency;
- Introduce CCO lending by December 2019 and report quarterly, the volume of lending to CCOs and
- Comply with its Treasury Policy, as approved by the Board.

The measurement of the company performance regarding these additional objectives are set out as Performance Targets in Section 5 of this SOI.

4. Financial forecasts

LGFA's financial forecasts for the three years to 30 June 2022 are:

FINANCIAL YEAR (\$M)	SOI FINAL		
	Jun-20	Jun-21	Jun-22
Comprehensive income			
Interest income	256.2	274.6	270.1
Interest expense	238.3	254.0	250.0
Net Interest income	17.9	20.6	20.1
Issuance and on-lending costs	2.4	2.5	2.6
Approved Issuer Levy	1.6	1.4	1.0
Operating expenses	3.9	4.1	4.2
Issuance and operating expenses	7.9	8.0	7.7
P&L	10.0	12.6	12.4
Financial position (\$m)	Jun-20	Jun-21	Jun-22
Capital	25.0	25.0	25.0
Retained earnings	59.9	71.4	82.6
Total equity	84.9	96.4	107.6
Shareholder funds + borrower notes / Total assets	2.3%	2.4%	2.4%
Dividend provision	1.2	1.1	1.2
Total assets (nominal)	10,262.9	10,616.1	10,770.1
Total LG loans - short term (nominal)	460.0	460.0	460.0
Total LG loans (nominal)	9,331.7	9,622.5	9,711.3
Total bills (nominal)	425.0	425.0	425.0
Total bonds (nominal) ex treasury stock	9,594.0	9,794.0	9,984.0
Total borrower notes (nominal)	149.3	154.0	155.4

Note that there is some forecast uncertainty around the timing of Net Interest Income, Profit and Loss, Total Assets, LG Loans, Bonds and Borrower Notes depending upon council decisions regarding the amount and timing of refinancing of their April 2020, May 2021 and April 2022 loans. LGFA will work with council borrowers to reduce this uncertainty.

5. Performance targets

LGFA has the following performance targets:

- LGFA's net interest income for the period to:
 - 30 June 2020 will be greater than \$17.9 million.
 - 30 June 2021 will be greater than \$20.6 million.
 - 30 June 2022 will be greater than \$20.1 million.
- LGFA's annual issuance and operating expenses (excluding AIL) for the period to:
 - 30 June 2020 will be less than \$6.30 million.
 - 30 June 2021 will be less than \$6.60 million.
 - 30 June 2022 will be less than \$6.80 million.
- Total lending to Participating Local Authorities¹ at:
 - 30 June 2020 will be at least \$9,792 million.
 - 30 June 2021 will be at least \$10,083 million.
 - 30 June 2022 will be at least \$10,171 million.
- Conduct an annual survey of councils who borrow from LGFA and achieve at least an 80% satisfaction score as to the value added by LGFA to the council borrowing activities
- Meet all lending requests from Participating Local Authorities, where those requests meet LGFA operational and covenant requirements.
- Achieve 75% market share of all council borrowing in New Zealand
- Review each Participating Local Authority's financial position, its headroom under LGFA policies and arrange to meet each Participating Local Authority at least annually.
- No breaches of Treasury Policy, any regulatory or legislative requirements including the Health and Safety at Work Act 2015.
- Successfully refinance of existing loans to councils and LGFA bond maturities as they fall due.
- Maintain a credit rating equal to the New Zealand Government rating where both entities are rated by the same credit rating agency.

¹ Subject to the forecasting uncertainty noted previously

6. Dividend policy

LGFA will seek to maximise benefits to Participating Local Authorities as Borrowers rather than Shareholders. Consequently, it is intended to pay a limited dividend to Shareholders.

The Board's policy is to pay a dividend that provides an annual rate of return to Shareholders equal to LGFA fixed rate bond cost of funds plus 2.00% over the medium term.

At all times payment of any dividend will be discretionary and subject to the Board's legal obligations and views on appropriate capital structure.

7. Governance

Board

The Board is responsible for the strategic direction and control of LGFA's activities. The Board guides and monitors the business and affairs of LGFA, in accordance with the Companies Act 1993, the Local Government Act 2002, the Local Government Borrowing Act 2011, the Company's Constitution, the Shareholders' Agreement for LGFA and this SOI.

The Board comprises six directors with five being independent directors and one being a non-independent director.

The Board's approach to governance is to adopt best practice² with respect to:

- The operation of the Board.
- The performance of the Board.
- Managing the relationship with the Company's Chief Executive.
- Being accountable to all Shareholders.

All directors are required to comply with a formal Charter, to be reviewed from time to time in consultation with Shareholders.

The Board will meet on a regular basis and no fewer than 6 times each year.

Shareholders' Council

The Shareholders' Council is made up of between five and ten appointees of the Shareholders (including an appointee from the Crown). The role of the Shareholders' Council is to:

- Review the performance of LGFA and the Board, and report to Shareholders on that performance on a periodic basis.
- Make recommendations to Shareholders as to the appointment, removal, replacement and remuneration of directors.
- Make recommendations to Shareholders as to any changes to policies, or the SOI, requiring their approval.

² Best practice as per NZX and Institute of Directors guidelines

- Ensure all Shareholders are fully informed on LGFA matters and to coordinate Shareholders on governance decisions.

8. Information to be provided to Shareholders

The Board aims to ensure that Shareholders are informed of all major developments affecting LGFA's state of affairs, while at the same time recognising both LGFA's obligations under NZX Listing Rules and that commercial sensitivity may preclude certain information from being made public.

Annual Report

The LGFA's balance date is 30 June.

By 30 September each year, the Company will produce an Annual Report complying with Sections 67, 68 and 69 of the Local Government Act 2002, the Companies Act and Financial Reporting Act. The Annual Report will contain the information necessary to enable an informed assessment of the operations of the company, and will include the following information:

- Directors' Report.
- Financial Statements incorporating a Statement of Financial Performance, Statement of Movements in Equity, Statement of Financial Position, Statement of Cashflows, Statement of Accounting Policies and Notes to the Accounts.
- Comparison of the LGFA's performance regarding the objectives and performance targets set out in the SOI, with an explanation of any material variances.
- Auditor's Report on the financial statements and the performance targets.
- Any other information that the directors consider appropriate.

Half Yearly Report

By 28 February each year, the Company will produce a Half Yearly Report complying with Section 66 of the Local Government Act 2002. The Half Yearly Report will include the following information:

- Directors' commentary on operations for the relevant six-month period.
- Comparison of LGFA's performance regarding the objectives and performance targets set out in the SOI, with an explanation of any material variances.
- Un-audited half-yearly Financial Statements incorporating a Statement of Financial Performance, Statement of Movements in Equity, Statement of Financial Position and Statement of Cashflows.

Quarterly Report

By 31 January, 30 April, 31 July, and 31 October each year, the Company will produce a Quarterly Report. The Quarterly Report will include the following information:

- Commentary on operations for the relevant quarter, including a summary of borrowing margins charged to Participating Local Authorities (in credit rating bands).

- Comparison of LGFA's performance regarding the objectives and performance targets set out in the SOI, with an explanation of any material variances.
- Analysis of the weighted average maturity of LGFA bonds outstanding.
- In the December Quarterly Report only, commentary on the Net Debt/Total Revenue percentage for each Participating Local Authority that has borrowed from LGFA (as at the end of the preceding financial year).
- To the extent known by LGFA, details of all events of review in respect of any Participating Local Authority that occurred during the relevant quarter (including steps taken, or proposed to be taken, by LGFA in relation thereto).
- Details of any borrowing by CCOs during the quarter and the amount of CCO loans outstanding.

Statement of Intent

By 1 March in each year the Company will deliver to the Shareholders its draft SOI for the following year in the form required by Clause 9(1) of Schedule 8 and Section 64(1) of the Local Government Act 2002.

Having considered any comments from the Shareholders received by 30 April, the Board will deliver the completed SOI to the Shareholders on or before 30 June each year.

Shareholder Meetings

The Board will hold an Annual General Meeting between 30 September and 30 November each year to present the Annual Report to all Shareholders.

The Company will hold a meeting with the Shareholders' Council approximately every six months – prior to the Annual General Meeting and after the Half Yearly Report has been submitted. Other meetings may be held by agreement between the Board and the Shareholders' Council.

9. Acquisition/divestment policy

LGFA will invest in securities in the ordinary course of business. It is expected that these securities will be debt securities. These investments will be governed by LGFA's lending and/or investment policies as approved by the Board and/or Shareholders.

Any subscription, purchase or acquisition by LGFA of shares in a company or organisation will, if not within those investment policies, require Shareholder approval other than as concerns the formation of wholly-owned subsidiaries and the subscription of shares in such wholly-owned subsidiaries.

10. Activities for which compensation is sought from Shareholders

At the request of Shareholders, LGFA may (at its discretion) undertake activities that are not consistent with its normal commercial objectives. Specific financial arrangements will be entered into to meet the full cost of providing such as activities.

Currently there are no activities for which compensation will be sought from Shareholders.

11. Commercial value of Shareholder's investment

LGFA will seek to maximise benefits to Participating Local Authorities as Borrowers rather than Shareholders.

Subject to the Board's views on the appropriate capital structure for LGFA, the Board's intention will be to pay a dividend that provides an annual rate of return to Principal Shareholders equal to LGFA fixed rate bond cost of funds plus 2.00% over the medium term.

As the Shareholders will have invested in the LGFA on the basis of this limited dividend, the Board considers that at establishment the commercial value of LGFA is equal to the face value of the Shareholders' paid up Principal Shares - \$25 million.

In the absence of any subsequent share transfers to the observed share transfers on 30 November 2012, the Board considers the current commercial value of LGFA is at least equal to the face value of the Shareholders' paid up Principal Shares of \$25 million. This equates to a value per share of \$1.00.

12. Accounting policies

LGFA has adopted accounting policies that are in accordance with the New Zealand International Financial Reporting Standards and generally accepted accounting practice. A Statement of accounting policies is attached to this SOI.

The following statement is taken from the Financial Statements presented as part of LGFA's Annual Report 2018 (updated where necessary).

ATTACHMENT: Statement of accounting policies

a. Reporting Entity

The New Zealand Local Government Funding Agency Limited (LGFA) is a company registered under the Companies Act 1993 and is subject to the requirements of the Local Government Act 2002.

LGFA is controlled by participating local authorities and is a council-controlled organisation as defined under section 6 of the Local Government Act 2002. LGFA is a limited liability company incorporated and domiciled in New Zealand.

The primary objective of LGFA is to optimise the debt funding terms and conditions for participating local authorities.

The registered address of LGFA is Level 8, City Chambers, 142 Featherston Street, Wellington Central, Wellington 6011.

b. Statement of Compliance

LGFA is an FMC reporting entity under the Financial Markets Conduct Act 2013 (FMCA). These financial statements have been prepared in accordance with that Act and the Financial Reporting Act 2013. LGFA's bonds are quoted on the NZX Debt Market.

LGFA is a profit orientated entity as defined under the New Zealand Equivalents to International Financial Reporting Standards (NZ IFRS).

The financial statements have been prepared in accordance with New Zealand Generally Accepted Accounting Practice (NZ GAAP) and they comply with NZ IFRS and other applicable Financial Reporting Standard, as appropriate for Tier 1 for-profit entities. The financial statements also comply with International Financial Reporting Standards (IFRS).

c. Basis of Preparation

Measurement base

The financial statements have been prepared on a historical cost basis modified by the revaluation of certain assets and liabilities.

The financial statements are prepared on an accrual basis.

Functional and presentation currency

The financial statements are presented in New Zealand dollars rounded to the nearest thousand, unless separately identified. The functional currency of LGFA is New Zealand dollars.

Foreign currency conversions

Transactions denominated in foreign currency are translated into New Zealand dollars using exchange rates applied on the trade date of the transaction.

Changes in accounting policies

There have been no changes in accounting policies.

Early adoption standards and interpretations

NZ IFRS 9: Financial Instruments. The first two phases of this new standard were approved by the Accounting Standards Review Board in November 2009 and November 2010. These phases address the issues of classification and measurement of financial assets and financial liabilities.

Standards not yet adopted

LGFA does not consider any standards or interpretations in issue but not yet effective to have a significant impact on its financial statements. Those which may be relevant to LGFA are as follows:

NZ IFRS 9: Financial Instruments (2014) – Effective for periods beginning on or after 1 January 2018. This standard aligns hedge accounting more closely with the risk management activities of the entity and adds requirements relating to the accounting for an entity's expected credit losses on its financial assets and commitments to extend credit.

d. Financial instruments

Financial assets

Financial assets, other than derivatives, are recognised initially at fair value plus transaction costs and subsequently measured at amortised cost using the effective interest rate method.

Cash and cash equivalents include cash on hand; cash in transit, bank accounts and deposits with an original maturity of no more than three months.

Purchases and sales of all financial assets are accounted for at trade date.

At each balance date an assessment is made whether a financial asset or group of financial assets is impaired. A financial asset or a group of financial assets is impaired when objective evidence demonstrates that a loss event has occurred after the initial recognition of the asset(s), and that the loss event has an impact on the future cash flows of the asset(s) that can be estimated reliably.

Financial liabilities

Financial liabilities, other than derivatives, are recognised initially at fair value less transaction costs and subsequently measured at amortised cost using the effective interest rate method.

Derivatives

Derivative financial instruments are recognised both initially and subsequently at fair value. They are reported as either assets or liabilities depending on whether the derivative is in a net gain or net loss position respectively.

Fair value hedge

Where a derivative qualifies as a hedge of the exposure to changes in fair value of an asset or liability (fair value hedge) any gain or loss on the derivative is recognised in profit and loss together with any changes in the fair value of the hedged asset or liability.

The carrying amount of the hedged item is adjusted by the fair value gain or loss on the hedged item in respect of the risk being hedged. Effective parts of the hedge are recognised in the same area of profit and loss as the hedged item.

e. Other assets

Property, plant and equipment (PPE)

Items of property, plant and equipment are initially recorded at cost.

Depreciation is charged on a straight-line basis at rates calculated to allocate the cost or valuation of an item of property, plant and equipment, less any estimated residual value, over its remaining useful life.

Intangible Assets

Intangible assets comprise software and project costs incurred for the implementation of the treasury management system. Capitalised computer software costs are amortised on a straight-line basis over the estimated useful life of the software (three to seven years). Costs associated with maintaining computer software are recognised as expenses.

f) Other liabilities

Employee entitlements

Employee entitlements to salaries and wages, annual leave and other similar benefits are recognised in the profit and loss when they accrue to employees.

g) Revenue and expenses**Revenue****Interest income**

Interest income is accrued using the effective interest rate method.

The effective interest rate exactly discounts estimated future cash receipts through the expected life of the financial asset to that asset's net carrying amount. The method applies this rate to the principal outstanding to determine interest income each period.

Expenses

Expenses are recognised in the period to which they relate.

Interest expense

Interest expense is accrued using the effective interest rate method.

The effective interest rate exactly discounts estimated future cash payments through the expected life of the financial liability to that liability's net carrying amount. The method applies this rate to the principal outstanding to determine interest expense each period.

Income tax

LGFA is exempt from income tax under Section 14 of the Local Government Borrowing Act 2011.

Goods and services tax

All items in the financial statements are presented exclusive of goods and service tax (GST), except for receivables and payables, which are presented on a GST-inclusive basis. Where GST is not recoverable as input tax, then it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the IRD is included as part of receivables or payables in the statement of financial position.

The net GST paid to, or received from the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statement of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

h. Lease payments

Payments made under operating leases are recognised in profit or loss on a straight-line basis over the term of the lease. Lease incentives received are recognised as an integral part of the total lease expense, over the term of the lease.

i. Segment reporting

LGFA operates in one segment being funding of participating local authorities in New Zealand.

j. Judgements and estimations

The preparation of these financial statements requires judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, and income and expenses. For example, the present value of large cash flows that are predicted to occur a long time into the future depends critically on judgements regarding future cash flows, including inflation assumptions and the risk-free discount rate used to calculate present values. Refer note 2b for fair value determination for financial instruments.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods. Where these judgements significantly affect the amounts recognised in the financial statements they are described below and in the following notes.

Chief Executive Information Pack Report for July 2019

Purpose

To provide Council with updates on the Chief Executive's meetings with Community Board Chairs and topics discussed. To provide information on the Chief Executive's meetings as attended on behalf of Council including those attended with His Worship the Mayor.

The following topics were discussed at the Community Board Chairpersons meetings with the Chief Executive officer held over the past 6 weeks:

Chairperson Allan Sole – Waihi Beach Community Board

- Waihi Beach Road Entranceway
- Pohutukawa Trees Seaforth Road
- Signage Clean up
- Proposed Menz Shed on Waihi Beach Community Centre Reserve
- Community Plan Review
- CCTV Review

Chairperson Murray Grainger – Omokoroa Community Board

- Proposed location for Anchor Stone Sculpture
- Seating throughout Omokoroa Reserve areas
- Future development of Omokoroa Sports and Recreation Pavilion
- Proposed style and location of bike racks at Omokoroa

Chairperson Jenny Hobbs – Katikati

- Presentation to Board Meeting from Katikati Museum
- Community Response Team
- Annual Plan Deliberations
- Katikati Town Centre Plan – Upgrade to footpaths and town beautification
- Middlebrook Drive Subdivision
- Replacement of Killen Road Bus Shelter
- Uretara Stream Water Quality
- Annual Roading Budget
- Earl Drive Upgrade
- State Highway 2 Safety Upgrade
- Dave Hume Pool Trust
- Bike Racks

Chairperson Shane Beech – Maketu Community Board

- Maketu Cycleway
- Spencer Avenue Reserve – Walkway Access
- Maketu Community Hub Feasibility Study
- Tsunami Signage
- Maketu Surf Club Car Park and Rock Revetment
- Spencer Avenue Reserve – Consent Requirements
- Spencer Avenue Culvert Capacity
- Spencer Avenue Drainage Clearing
- Kaituna Re-diversion Work
- Kaituna Bridge – road alignment

Chairperson Peter Miller – Te Puke

- Antisocial behaviour in the town centre
- Tactile Paving
- Te Puke Town Centre Parking
- Replacement Rubbish Bins in Jellicoe Street
- Landscape Planting
- Rubbish Bin Replacement on Jellicoe Street
- Urban Street Speed Limits
- Town Centre Walkabout
- Te Puke Town Centre Project Review

1. Additional Booked Engagements and Meetings attended by CEO

24 May	Western Bay of Plenty Partnership Meeting (Priority One)
24 May	Coordinating Executive Group Meeting
24 May	Meeting with Allan Prangnell & Richard Ward
27 May	Building a respectful workplace – training and wrap up
27 May	Priority One Exec Board Meeting
30 May	Lehmber (Sikh community) Meeting
30 May	Lauren Qiu (Chinese Community) Meeting
31 May	Unispace Meeting
07 June	Territorial Authority Reference Group
08 June	On annual leave until 03 July 2019

2. Additional Booked Engagements and Meetings CEO attended with HWTM

29 May	National Land Transport Programme (NLTP Workshop)
05 June	Opening of the Paengaroa to Okere Cycleway Trail
6/7 June	Rural and Provincial Meeting (Wellington)

Miriam Taris
Chief Executive Officer

Public Excluded Items

Council No. C28 18 July 2019

Minute Index - Confidential

Pages

In Confidence Minutes of Council and Committee Meetings (For Confirmation)

- | | |
|---|---------|
| 20. Minute no. C26 of the Western Bay of Plenty District Council held on 6 June 2019. | 200-201 |
| 21. Minute no. OP20 of the Operations and Monitoring Committee held on 4 July 2019. | 202 |

In Confidence Minutes (For Receipt only)

- | | |
|---|---------|
| 22. Minute no. JG9 of the Tauranga City Council and Western Bay of Plenty District Council Joint Governance Committee held on 12 June 2019. | 203-204 |
| 23. Minute no. DP3 of the District Plan Committee held on 1 August 2018 and reconvened on 12 June 2019. | 205-215 |

Items Discussed with the Public Excluded

Present

His Worship the Mayor G J Webber (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites and M Williams

In Attendance

G Allis (Deputy Chief Executive), J Pedersen Group Manager People and Customer Services) K Perumal (Group Manager Finance and Technology Services), R Davie (Group Manager Policy, Planning and Regulatory Services), D Jensen (Senior Financial Planner) and A Alty (Democracy Advisor)

C26.14 **In Confidence Minutes of Council and Committee Meetings for Confirmation**

Council considered minutes of the meetings of the Council and Committee Minutes as circulated separately with this agenda.

Resolved: Scrimgeour / Williams

THAT the minutes of the following meetings as circulated separately with the agenda are confirmed and are a true and correct record:

11. Minute no. C25 of the Western Bay of Plenty District Council held on 18 April 2019
12. Minute no. OP19 of the Operations and Monitoring Committee held on 22 May 2019

C26.15 **In Confidence Information for Receipt**

Council considered Minute Index and Information Pack as circulated separately with this agenda.

Resolved: Williams / Marshall

THAT the in confidence information items included in the Minute Index and Information Pack dated 6 June 2019 as circulated separately with the agenda be received.

C26.16 **Chief Executive Officer's Report to Council - May 2019**

Council considered a report from the Chief Executive Officer dated 24 May 2019 as circulated with the agenda.

Rangiuru

The Deputy Chief Executive Officer advised that Council were working with Quayside Developers to progress the proposed Rangiuru development.

Waiari Water Scheme

Councillors were advised of a potential element of risk to Council's water supply. The current agreement conditions and mitigation plans associated with the Waiari Water Scheme project were outlined.

Resolved: Mayor / Williams

THAT the Chief Executive Officer's report dated 24 May 2019 and titled "Chief Executive Officers Exception Report" be received.

10.54 am The meeting adjourned for morning tea

11.15 pm The meeting reconvened

C26.17 **Mayor's Report to Council - May 2019**

Council considered a report from His Worship the Mayor dated 24 May 2019 as circulated with the agenda.

C26.17.1 **Chief Executive Officer Salary**

Resolved: Williams / Thwaites

THAT the Chief Executive Officer be offered a salary of \$340,000 per annum.

Resolved: Williams / Thwaites

THAT the Mayor's Report to Council for May 2019 be received.

The meeting concluded at 11.30am.

Confirmed as a true and correct record

G J Webber, JP
Mayor

Date

Items Discussed with the Public Excluded

Present

Councillor D Thwaites (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, M Williams and His Worship the Mayor G J Webber

In Attendance

M Taris (Chief Executive), G Allis (Deputy Chief Executive), R Davie (Group Manager Policy Planning and Regulatory Services), P Watson (Reserves and Facilities Manager), B Williams (Strategic Property Manager), K Hill (Utilities Manager), R Woodward (Communications Specialist), and B Clarke (Senior Governance Advisor)

OP20.7 **Infrastructure Services Report July 2019 - In Confidence**

The Operations and Monitoring Committee considered a report from the Deputy Chief Executive dated 18 June 2019 as circulated with the agenda, and considered the 'In Confidence' section of the Operations and Monitoring Committee Information Pack No. OP20 dated 4 July 2019 as circulated separately with the agenda.

The Deputy Chief Executive advised that he would provide overviews of 'In Confidence' property negotiations, contracts and project updates (if required) to the next full Council meeting, as the Operations and Monitoring Committee was now due to welcome an external guest for the workshop following the meeting.

Resolved: Marshall / Thwaites

1. *THAT the Deputy Chief Executive's Report dated 18 June 2019 and titled Infrastructure Services Report July 2019 – In Confidence, be received.*
2. *THAT the 'In Confidence' section of the Operations & Monitoring Committee Information Pack No. OP20 dated 4 July 2019 be received.*
3. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

The meeting concluded at 12.55 p.m.

OP20

Items to be Discussed with the Public Excluded

Present

Western Bay of Plenty District Council

Mayor Garry Webber and Councillor Mike Williams

Tauranga City Council

Mayor Greg Brownless and Councillor Kelvin Clout

In Attendance

Western Bay of Plenty District Council

Gary Allis (Deputy Chief Executive), Jan Pedersen (Group Manager People and Customer Services), David Pearce (Community Manager), Ruth Woodward (Communications Advisor) and Michelle Parnell (Governance Advisor)

Tauranga City Council

Robyn Garrett (Team Leader Governance)

JG9.4

Minutes from the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee No. JG8 held on 10 April 2019 (In Confidence)

The Committee considered in confidence minutes from the meeting JG8 of the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee dated 10 April 2019 as circulated with the agenda.

Resolved: Councillor Clout / Mayor Webber

THAT the in confidence minutes from the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee No. JG8, as circulated in the agenda, held on 10 April 2019 be confirmed as a true and correct record.

The meeting concluded at 3.23pm.

Confirmed as a true and correct record

G J Webber, JP
Mayor

Date

JG9

Items Discussed with the Public Excluded

Present

Commissioner Alan Withy (Chairperson), P Mackay, D Marshall, M Murray-Benge, J Scrimgeour, and M Williams

In Attendance

P Martelli (Resource Management Manager), and Barbara Clarke (Senior Governance Advisor)

Chairperson's Update on Mediation

Commissioner Withy advised that following the conclusion of the hearing of submissions, the Hearing had been adjourned to provide an opportunity for mediation between parties, and for the Committee to consider any agreements that may arise from the mediation, before finalising its decisions. After a lapse of over nine months, mediation had been inconclusive and the Hearing had been formally closed on 10 May 2019. For the record, any discussions that had taken place during mediation remained in confidence, but this would not, and should not concern the Committee. The Committee would now proceed to deliberate.

DP3.6 **Planning Report - Plan Change 81 - Omokoroa Industrial Zone Review**

The District Plan Committee considered a report from the Resource Management Manager dated 10 July 2018.

At the invitation of the Chairperson, the Resource Management Manager provided a brief overview on the planning report to assist the Committee in turning its mind to deliberations following the long period of adjournment.

He spoke to the relevant map and responded to questions of clarification in relation to opportunities for landscaping; alignment of right of ways; topography of land; potential lot numbers with subdivision; noise; consistency with hours of operation throughout the District; provision of access; Developer putting in a connecting road; and the Plan Change being in accordance with the Structure Plan.

DP3.6.1 **Planning Report - Plan Change 81 - Omokoroa Industrial Zone Review - Topic 1 - Crapp Right of Way**

Resolved: Mackay / Williams

THAT the Plan Change be retained as notified.

The following submissions are therefore:

Accepted

<i>Submission</i>	<i>Point Number</i>	<i>Name</i>
<i>1</i>	<i>1</i>	<i>Powerco</i>

Accepted in Part

<i>Submission</i>	<i>Point Number</i>	<i>Name</i>
<i>2</i>	<i>2</i>	<i>SE Smith</i>
<i>4</i>	<i>1</i>	<i>NF Bruning</i>
<i>5</i>	<i>1</i>	<i>TMM Laing</i>
<i>7</i>	<i>1</i>	<i>J Birch</i>

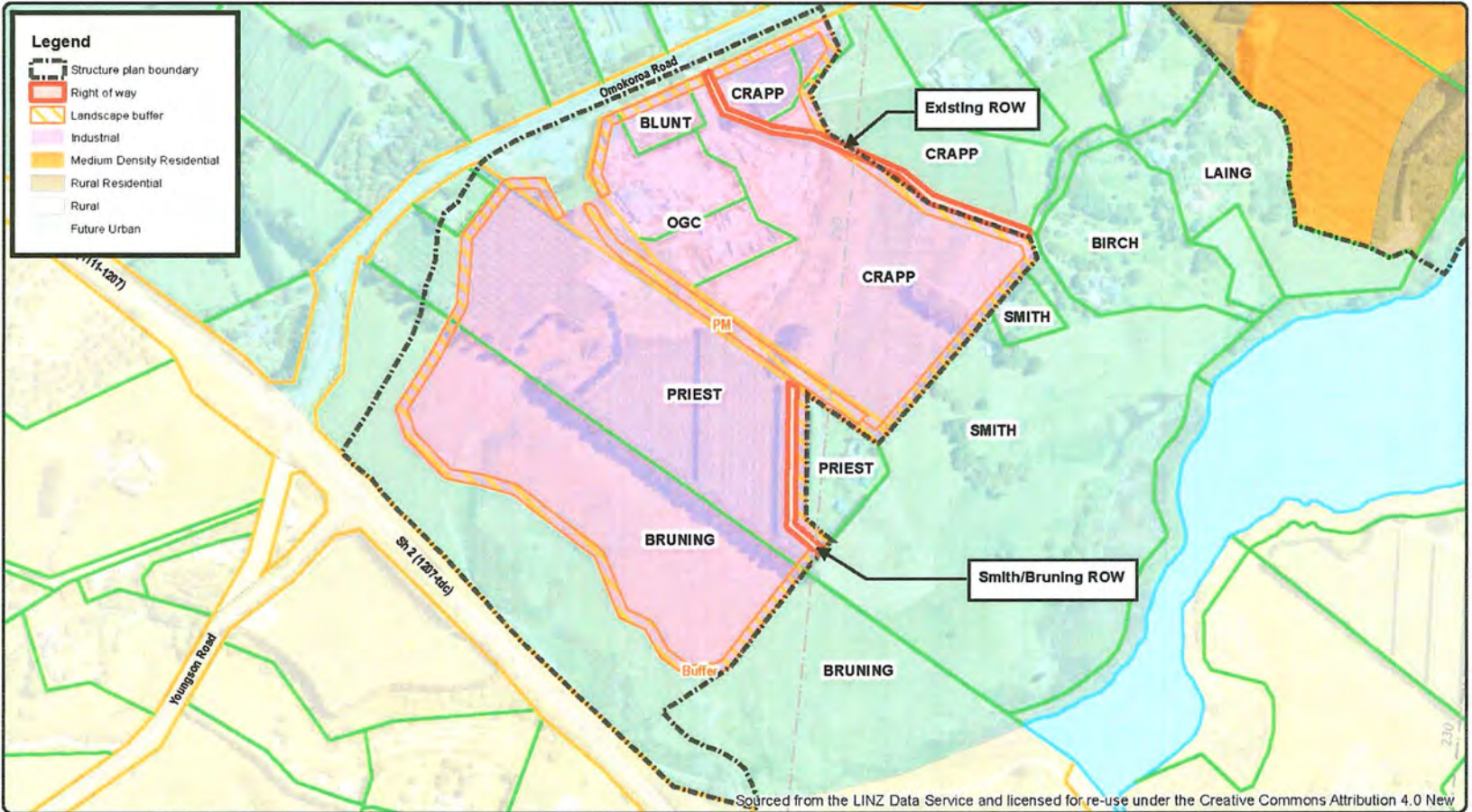
Rejected

<i>Submission</i>	<i>Point Number</i>	<i>Name</i>
<i>3</i>	<i>1</i>	<i>PJ and LC Crapp</i>
<i>6</i>	<i>1</i>	<i>PC Lusby</i>
<i>FS8</i>	<i>1,2,4,6,7</i>	<i>PJ and LC Crapp</i>

Reasons for decision

- a. Issues relating to the existing Right of Way that services the Crapp, Smith, Laing and Birch properties are civil matters between those parties. They are not District Planning issues.*
- b. For the Smith/Bruning Right of Way, the best alignment is along the Priest boundary. This will be sufficient to serve the potential number of lots, is cost effective, and will provide better amenity outcomes to all parties including Priest.*

See the following map titled "Omokoroa Industrial Zone Review – Right of Ways" for reference (*view map on the next page*):



Produced using ArcMap by the Western Bay of Plenty District Council GIS Team.
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 Location of services is indicative only. Council accepts no liability for any error.
 Archaeological data supplied by NZ Archaeological Assoc./Dept. of Conservation.

Email: gis@westernbay.govt.nz
 Date: 6/14/2019
 Operator: mlb
 Map: E:\Shape\MLB\2019\MXD\Omokoroa Industrial Zone Review - Right of ways.mxd

Scale A4 - 1:5,000
 0 50 100 200 300 400
 Meters



OMOKOROA INDUSTRIAL ZONE REVIEW - RIGHT OF WAYS



DP3.6.2 **Planning Report - Plan Change 81 - Omokoroa Industrial Zone Review - Topic 2 - Spine Road Landscaping**

Resolved: Murray-Benge / Scrimgeour

THAT the Plan Change be retained as notified.

The following submissions are therefore:

Accepted

Submission	Point Number	Name
2	3	SE Smith
4	2	NF Bruning

Reason for decision

- a. *Deleting the central planted median and replacing it with landscaping and other amenity controls on properties that adjoin the spine road is more effective use of land, and provides better amenity for both residents and industrial users.*

DP3.6.3 **Planning Report - Plan Change 81 - Omokoroa Industrial Zone Review - Topic 3 - Perimeter Landscaping Timing**

Resolved: Marshall / Williams

THAT the Plan Change be modified and reworded as follows:

Insert New:

"(iii) Use or development of Lot 2 DP 483735 or Lots 1 and 2 DPS 68390 shall only occur after landscaping planting described in (i) above has been planted with respect to the lot being used or developed."

The following submissions are therefore:

Accepted

Submission	Point Number	Name
2	4	SE Smith

Rejected

Submission	Point Number	Name
4	3	NF Bruning

Reasons for decision

- a. *The landscaping provisions are to mitigate the visual impact of industrial development on the neighbours and travelling public whether on Omokoroa Road or the State Highway. Because of the wider angles (i.e. not directly adjoining) that these people will have*

to see any industrial development, landscaping that is strictly adjacent to any development will not mitigate that impact.

- b. The Zone is at the entrance to the peninsula and it is important to have a positive visual impact at this location.*
- c. The proposed rule is the same as existing Rule 4C.5.3.2(d)(iii) which requires landscaping along the Bruning boundary to be in place prior to development of that land. The rule is modified from the Planner's report to clarify that the landscaping is related to each lot, and not triggered for all lots if only one is being used or developed.*

DP3.6.4

Planning Report - Plan Change 81 - Omokoroa Industrial Zone Review - Topic 4 - Perimeter Landscaping Width

Resolved: Mackay / Scrimgeour

THAT no change be made to the District Plan.

The following submissions are therefore:

Accepted

<i>Submission</i>	<i>Point Number</i>	<i>Name</i>
<i>2</i>	<i>5</i>	<i>SE Smith</i>

Accepted in Part

<i>Submission</i>	<i>Point Number</i>	<i>Name</i>
<i>4</i>	<i>4</i>	<i>NF Bruning</i>
<i>5</i>	<i>5</i>	<i>TMM Laing</i>

Reasons for decision

- a. The existing rules require a 10m landscape strip. The District Plan does not need changing to introduce such a width.*
- b. Reductions in width are assessed on a case-by-case basis and are subject to District Plan provisions, and an assessment of effects on other parties.*

DP3.6.5

Planning Report - Plan Change 81 - Omokoroa Industrial Zone Review - Topic 5 - Industrial Zone Interface with Adjoining Properties

Resolved: Murray-Benge / Scrimgeour

THAT the Plan Change be retained as notified.

The following submissions are therefore:

Accepted in Part

Submission	Point Number	Name
2	6	SE Smith

Rejected

Submission	Point Number	Name
2	1	SE Smith
5	2,3,4	TMM Laing
6	2	PC Lusby

Reasons for decision

- a. *Removing the Industrial Zone is not sustainable in terms of meeting the employment and other service needs of the residents of Omokoroa, nor in terms of impact on the wider transportation network.*
- b. *The most effective way to control noise in sensitive areas such as this is to specify the types of activities that should be excluded. Otherwise there will be uncertainty as to whether certain activities can comply, with likely ongoing monitoring and enforcement issues. This is consistent with the existing District Plan provisions for the Omokoroa Light Industrial Zone, and still leaves a wide range of activities that can be undertaken as a Permitted Activity.*
- c. *The change to the noise limits in the Light Industrial Zone is consistent with provisions for the rest of the District. This also applies to the Hours of Operation.*

10.15 a.m. Cr Williams withdrew from the meeting.

DP3.6.6 **Planning Report - Plan Change 81 - Omokoroa Industrial Zone Review - Topic 6 - Industrial Zone Internal Roads**

Resolved: Murray-Benge / Scrimgeour

THAT the Plan Change be retained as notified.

The following submissions are therefore:

Accepted

Submission	Point Number	Name
2	7	SE Smith
4	5	NF Bruning

Rejected

Submission	Point Number	Name
FS 8	3,5	PJ Crapp

Reasons for decision

- a. *The current Structure Plan requires that affected landowners negotiate with each other, and Council, as to where any internal roads should be located.*
- b. *It is important that alignments are shown on the Structure Plan to provide guidance.*

DP3.7

Plan Change 81 - Omokoroa Industrial Zone Review - District Plan First Review**Resolved:** Marshall / Mackay

THAT the following changes to the District Plan First Review be adopted in accordance with the decisions made above, and that the submitters be notified of the decisions in accordance with the Resource Management Act, Schedule 1.

4C.1.3.2(b) Noise limits for activities in Industrial and Commercial Zones

Attach the following clause to "At all other times":

"For the Omokoroa Light Industrial Zone the Lmax is 65dBA."

4C.5.3.2 Screening in Industrial and Commercial Zones**(d) Omokoroa Industrial Zone**

Replace (ii) with:

"Lots adjoining the spine road leading east off the first intersection along Omokoroa Road from the State Highway shall provide landscaping in accordance with 4C.5.3.1(a)(ii) and (iii), and 4C.5.3.1(b)."

Insert new:

"(iii) Use or development of Lot 2 DP 483735 or Lots 1 and 2 DPS 68390 shall only occur after landscaping planting described in (i) above has been planted with respect to the lot being used or developed."

and consequentially renumber existing (iii) as (iv).

21.4.1 (a) Height and daylighting

Insert before Te Puna Business Park:

"- Omokoroa Light Industry Zone – 9m"

21.4.1(b) Yards

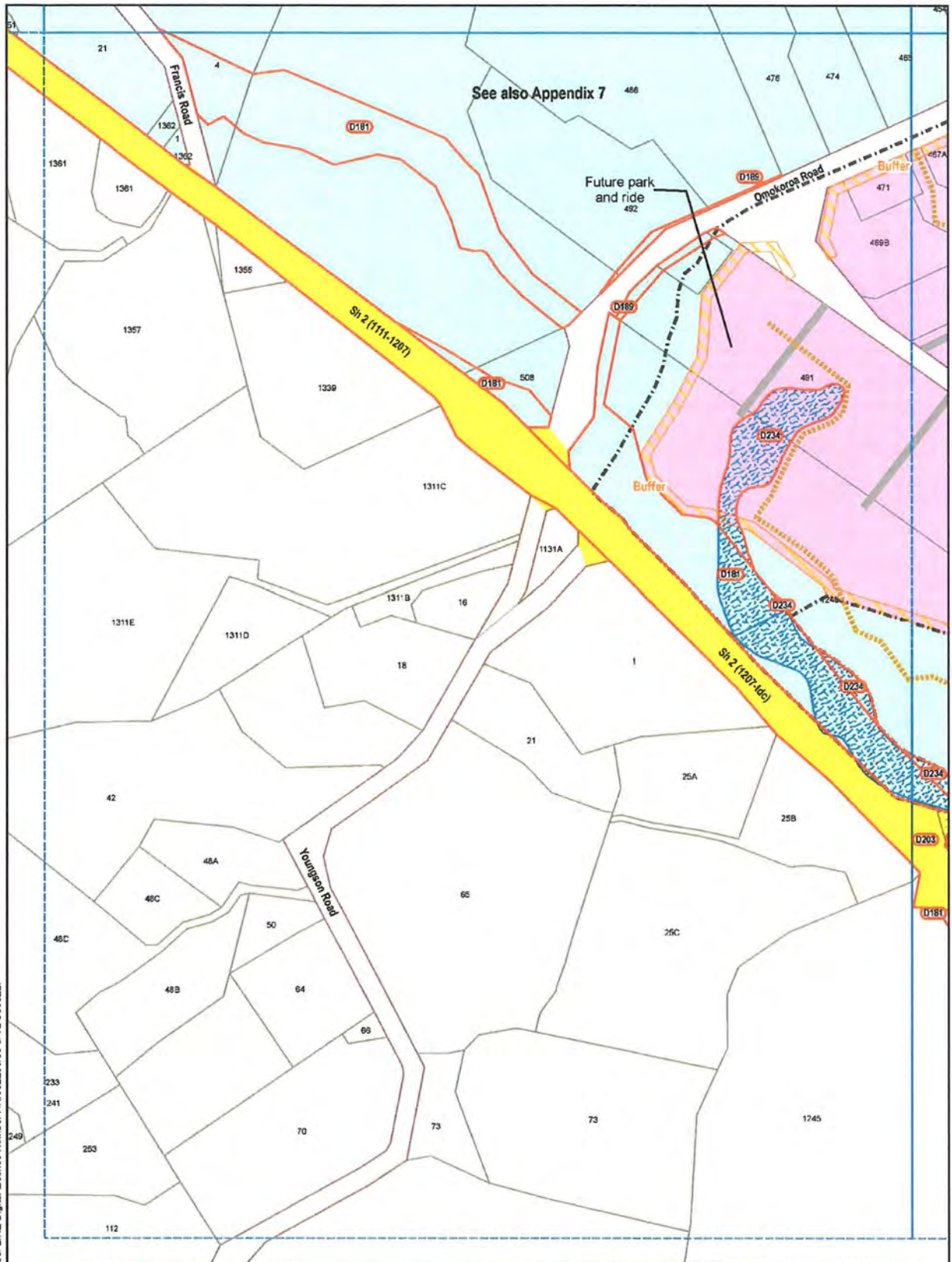
Add to the end of the "Except that" the following new clause:

" – Omokoroa Light Industry Zone:

Minimum 5m reduced to 3m with the provision of a solid fence (as measured from the internal boundary of the landscape strip)".

District Plan Maps

Replace the District Plan Maps U65 and U66 with the following map (refer next page):

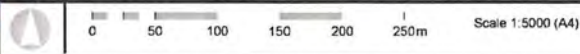


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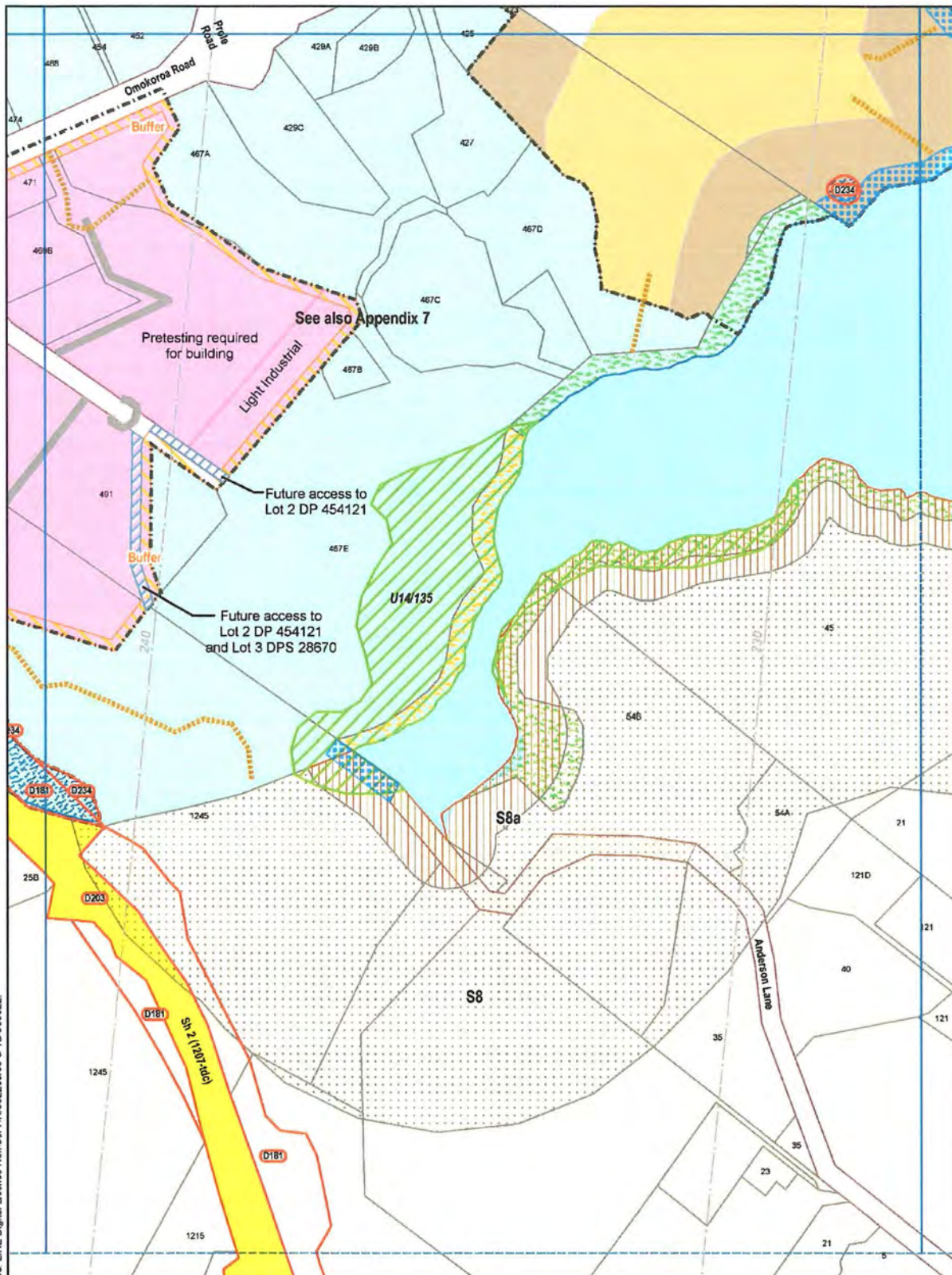


U65

Omokoroa



Plan Change 81
January 2018



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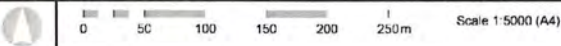
U66

Omokoroa

U62	U63	U64
U65	U66	U68



Plan Change 81
January 2018



U66

The meeting closed at 10.30 a.m.

DP3