

MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

COUNCIL

Te Kaunihera



C27
Wednesday, 26 June 2019
Council Chambers
Barkes Corner, Tauranga
9.30am

Notice of Meeting No C27 Te Karere

Council Te Kaunihera

Wednesday, 26 June 2019
Council Chambers
Barkes Corner
9.30am

His Worship the Mayor
Deputy Mayor

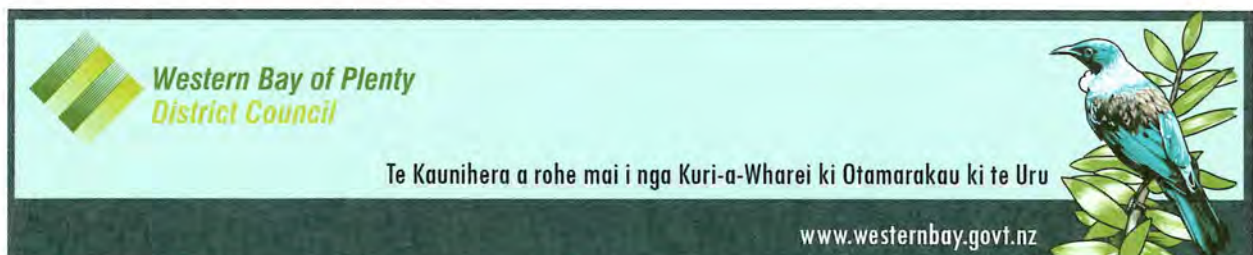
G J Webber (Chairperson)
M Williams

Councillors:

G Dally
M Dean
M Lally
P Mackay
K Marsh
D Marshall
M Murray-Benge
J Palmer
J Scrimgeour
D Thwaites

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Council Delegations

Mangai o Te Kaunihera

Quorum:

The quorum for this meeting is six members.

Role:

- To exercise all powers and functions to deal with statutory and procedural matters, to carry out civic duties and responsibilities, and to exercise all non-delegated functions.
- To delegate authorities as appropriate to Council committees and the Chief Executive Officer.
- To delegate any authorities which may be additional to the roles required under the Local Government Act 2002 to Community Boards, and to appoint Councillors to Community Boards.
- To establish Joint Committees of Council, and appoint elected members and/or others to these committees.
- To make all financial decisions not otherwise delegated or included in Council's Long Term Plan and/or Annual Plan.
- To maintain, monitor and direct an overview of Council's finances including but not limited to:
 - The financial progress of major capital works projects including those considered in the Long Term Plan and Annual Plan processes.
 - Implementation of Council's risk management.
 - Approval of new debt and/or new facilities.
 - Receiving exception reports on Council's financial performance at least quarterly.
 - Undertaking all financial monitoring of performance against the Long Term Plan and Annual Plan.
 - Ensuring treasury management within the limitations of the Treasury Policy as set by the Long Term Plan.
 - Allowing for variations from Council's key treasury policy ratios.
- To exercise all non-delegated functions being:
 - (a) The power to make a rate
 - (b) The power to make a bylaw
 - (c) The power to borrow money, purchase, or dispose of assets, other than in accordance with the Long Term Plan
 - (d) The power to adopt a long term plan, annual plan, or annual report
 - (e) The power to appoint a chief executive
 - (f) The power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the Long Term Plan or developed for the purpose of the local governance statement
 - (g) The power to adopt a remuneration and employment policy
 - (h) The power to enter into contracts otherwise than in accordance with the provisions of Section 4 of the Public Bodies Contracts Act 1959
 - (i) The power to initiate any proceedings in the High Court that are not injunctive proceedings
 - (j) The power to remove the Deputy Mayor subject to Schedule 7 (18) of the Local Government Act 2002

- (k) The power to discharge or reconstitute any committee established by the Mayor subject to Schedule 7 (30) of the Local Government Act 2002
- (l) Powers as conferred by the Minister of Conservation under the Reserves Act 1977

Procedural Matters:

- Confirmation of all Standing Committee minutes excluding the District Plan Committee, Regulatory Hearings Committee and District Licensing Committee minutes
- Receipt for information all Community Board minutes
- Receipt for information all District Plan Committee, Regulatory Hearings Committee minutes and District Licensing Committee minutes
- Adoption and amendment of Standing Orders.
- Establishment of and delegations to Joint Committees, Sub Committees and any other governance body that the Council deems necessary.
- Purchase, sell and dispose of Council property other than delegated in accordance with all of the following:
 - the Long Term Plan
 - the Significance Policy
 - Council's Asset Management Plans
 - Council's Reserve Management Plans
 - Committee or appropriate delegations
- Councillor and Council appointments to other organisations.
- Approval of elected member training/conference attendance.

Any other procedural matters as required under the Local Government Act 2002 or any other Act.

Mayor's Delegation:

Should there be insufficient time for Council to consider approval of elected member training/conference attendance that this be delegated to the Mayor/Deputy Mayor with a report back to Council at the next scheduled meeting.

Should there be insufficient time for Council to consider approval of a final submission to an external body that the signing off of the submission on behalf of Council be delegated to the Mayor/Deputy Mayor provided that the final submission be reported to Council or the relevant Committee at the next available meeting.

Mayor and Councillors' Delegations:

Pursuant to Clause 32(1) of Schedule 7 of the Local Government Act 2002, to each of the Mayor and Councillors, whether individually or collectively, the power to listen to and receive the presentation of views by people pursuant to Section 83(1)(d) of the Local Government Act 2002 in relation to any processes Council undertakes to consult on under the Special Consultative Procedure as required by the Local Government Act 2002 or any other Act.

Agenda for Meeting No. C27

Pages

**Present
In Attendance
Apologies**

Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Public Excluded Items

The Council may by resolution require any item of business contained in the public excluded section of the agenda to be dealt with while the public are present.

Public Forum

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address Council for up to three minutes on items that fall within the delegations of Council provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Mayor by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Mayor has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

C27.1 **Annual Plan 2019 – 20** **7-29**

- **Issue and Options for Decision**

**(a) Annual Plan 2019 – 20 Issues and Options Paper
 for Decision** **7-16**
 Walkways and Cycleways Strategy

 Attached is a report from the Deputy Chief Executive Officer dated 17 June 2019

(b) Annual Plan 2019 – 20 Issues and Options Paper **17-29**
 for Decision
 Omokoroa Structure Plan Changes

 Attached is a report from the Deputy Chief Executive Officer dated 13 June 2019

C27.2 **Recommendations from the Amended Long Term Plan 2018 – 2028, Annual Plan 2019-20 and the Schedule of Fees and Charges 2019-20** **30-33**

Attached is a report from the Deputy Chief Executive Officer dated 6 June 2019.

Representatives from Audit New Zealand will be in attendance to present their report.

Please note that a full copy of the Amended Long Term Plan 2018-2028, Annual Plan 2019-20 and the Schedule of Fees and Charges 2019-20, and the final decision story document will be circulated under separate cover with the agenda.

C27.3 **Setting of Rates for 2019/20 Financial Year** **34-43**

Attached is a report from the Finance Manager dated 19 June 2019.

Western Bay of Plenty District Council

Council

Annual Plan 2019 – 20 Issues and Options Paper for Decision Walkways and Cycleways Strategy

Purpose

The purpose of this report is to facilitate a decision on the Long Term and Annual Plan 2019-20 Topic AP19-02 Walkways and Cycleways Strategy, as outlined in the attached Issues and Options paper (**Attachment A**).

Recommendation

1. ***THAT the Deputy Chief Executive Officer's report dated 17 June 2019 and titled Annual Plan 2019 – 20 Issues and Options Paper for Decision Walkways and Cycleways Strategy be received.***
2. ***THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.***
- 3(a) ***Option 1:***
THAT Council continues with developing cycleways throughout the district within available budgets and that the safety improvements to the Yeoman to Park Road Walkway estimated at \$50,000 be funded from the 2019/20 Reserves Walkway/Cycleway Budget;
AND / OR
- (b) ***Option 2:***
THAT Council increase the funding for cycleways in reserves by \$100,000;
AND / OR

Date 17 June 2019

Open Session

Subject Issues and Options Paper for Decision Walkways and Cycleways Strategy –
Council C27 June 2019

(c) Option 3:

THAT the issue of decorated footpaths be referred to the Public Art Policy review process.



Gary Allis
Deputy Chief Executive Officer

1. Background

The purpose of this report is to provide Council with information relating to submissions received on the Walkways and Cycleways Strategy and to enable conclusion of the 2019-20 Annual Plan deliberations.

The Long Term and Annual Plan Committee considered and discussed the issues and options relating to the Walkways and Cycleways Strategy during deliberations at the Committee meeting held on 28 May 2019. Elected members indicated their preference for Options 1 and 3 of the recommendations in the Issues and Options paper (**Attachment A**). A decision on this item was not formally resolved when the Committee moved to discuss a related issue on the agenda and is therefore required. Options 1 and 3 of the recommendation are included in the Draft Annual Plan 2019-20.

2. Significance and Engagement

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of low significance because it is proposed that funding be provided from the existing Reserve and Cycleways budget and Council has sought community views on this matter through the 2019-20 Annual Plan consultation process.

3. Issues and Options Assessment

Option 1	
Assessment of option for advantages and disadvantages taking a sustainable approach	<p>Advantages:</p> <ul style="list-style-type: none"> • The cycleway network programme identified in the Long Term Plan and Walking and Cycling Strategy continues to be implemented; • Benefits of investment in walking and cycling will be realised; • Yeoman to Park Road walkway safety improvement will be completed.

	<p>Disadvantages:</p> <ul style="list-style-type: none"> An increase in budget will increase the rate new walkways and cycleways are constructed. This option maintains the current funding and commits half the annual allocation to the Yeoman walkway safety upgrades.
<p>Costs (including present and future costs, direct, indirect and contingent costs) and cost effectiveness for households and businesses</p>	<p>Financial implications of each option in the issues and options paper are outlined in the document</p>
Option 2	
<p>Assessment of option for advantages and disadvantages taking a sustainable approach</p>	<p>Advantages:</p> <ul style="list-style-type: none"> More cycleways within Reserves; Network connections with Roads. <p>Disadvantages:</p> <ul style="list-style-type: none"> Increased funding required.
Option 3	
<p>Assessment of option for advantages and disadvantages taking a sustainable approach</p>	<p>Advantages:</p> <ul style="list-style-type: none"> Can be identified in a planned process; Consistent consideration with other requests. <p>Disadvantages:</p> <ul style="list-style-type: none"> Decision will be made after the annual plan process has been completed.

4. Statutory Compliance

The recommendations enable Council to complete deliberations on the 2019-20 Annual Plan. The Operations and Monitoring Committee resolved to repair a hazardous section of the proposed Yeoman to Park Road Reserve Walkway at it's meeting on 11 April 2019.

Date 17 June 2019

Open Session

Subject Issues and Options Paper for Decision Walkways and Cycleways Strategy – Council C27 June 2019

5. Funding/Budget Implications

Budget Funding Information	Relevant Detail
	The decision is within existing budget allocations.

Annual Plan 2019-20

Issues and Options Paper

ATTACHMENT A

Issues and Options Paper ✓

Issue and Options (IOP)		
	Number	Description
Topic	AP19-02	Roading and Transportation
Issue	04	Walkways and Cycleways
Related strategies		Walkways and Cycleways Strategy

Staff Narrative

Background

Council has received a number of submissions supporting the ongoing development of walkway/cycleways. There were several submissions relating to the Yeoman Walkway through to Park Road Reserve in Katikati.

Council's Operations and Monitoring Committee has previously considered a petition and a feasibility report on the proposed Yeoman to Park Road Reserve walkway/cycleway, which is identified in the Katikati /Waihi Beach Reserve Management Plan.

The Committee has agreed to repair a hazardous section of the walkway/cycleway and has recommended \$50,000.00 in the 2019/20 financial year, with other trail development costs for this link to be considered in future annual plans. It is now proposed that this be funded from the existing \$100,000 Reserves Walkway/Cycleway Budget.

One submitter supports the continued planning and development of a walking/cycling trail in the lower Kaituna River catchment. This proposal is important to connect the Tauranga Eastern Link (TEL) and Papamoa East Area with the existing communities at Maketu, Rangiuru, Te Puke and Paengaroa as well as providing access and connections to the Te Tumu Cut and Lower Kaituna Wildlife Management Reserve.

This proposal aligns with Council's strategic cycleway network proposed for the Eastern area of the district.

WBOPDC is working in conjunction with the BOP Regional Council on achieving a walkway/cycleway network across public land from the TEL to the Kaituna Cut.

One submitter requested that Council review its approach to allowing decorated footpaths at Katikati to enhance the open air art theme.

Council has included the review of its Public Arts Policy in the Policy review programme. It is recommended that decorated footpaths be considered in the review process. This request can also link to the Katikati town centre IOP.

Council has allocated funding towards improving walking and cycling in 2019/20.

- District walking and cycling and Urban Footpath improvements: \$408,800
- Off-Road Walking and Cycling (roading): \$51,100
- District Reserves Walkways and Cycleways: \$100,000

The submitters support the ongoing investment in cycleways across the District.

Options	
1	<i>THAT Council continues with developing cycleways throughout the district within available budgets and that the safety improvements to the Yeoman to Park Road Walkway estimated at \$50,000 be funded from the 2019/20 Reserves Walkway / Cycleway Budget.</i>
2	<i>THAT Council increases the funding for cycleways in Reserves by \$100,000</i>
3	<i>THAT the issue relating to decorated footpaths be referred to the Public Art Policy review process.</i>

Option 1: THAT Council continues with developing cycleways throughout the district within available budgets and that the safety improvements to the Yeoman to Park Road Walkway estimated at \$50,000 be funded from the 2019/20 Reserves Walkway / Cycleway Budget.

Advantages

- The cycleway network programme identified in the Long Term Plan and Walking and Cycling Strategy continues to be implemented.
- Benefits of investment in walking and cycling will be realised.
- Yeoman to Park Road walkway safety improvement completed.

Disadvantages

- An increase in budget will increase the rate new walkways and cycleways are constructed. This option maintains the current funding and commits half the annual allocation to the Yeoman walkway safety upgrades.

Option 1: Implications for Work Programme/Budgets

y/e June	2019/20 \$000	2020/21 \$000	2021/22 \$000	2022/23 \$000	2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	Comments
Capital cost <i>e.g. Asset</i>										<i>There would be no change to budgets.</i>
Capex funding										
• Rates										
• Fin Contribution										
• External										
• Other <i>(specify)</i>										
Opex cost <i>e.g. grants, service delivery, maintenance</i>										
Opex funding										
• Rates										
• External										
• Other <i>(specify)</i>										

Option 2: THAT Council increases the funding for cycleways in Reserves by \$100,000.										
Advantages					Disadvantages					
<ul style="list-style-type: none"> • More cycleways within Reserves. • Network connections with Roads. 					<ul style="list-style-type: none"> • Increased funding required. 					
Option 2: Implications for Work Programme/Budgets										
y/e June	2019/20 \$000	2020/21 \$000	2021/22 \$000	2022/23 \$000	2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	Comments
Capital cost <i>e.g. Asset</i>	100									
Capex funding										
• Rates	25									
• Fin Contribution	75									
• External										
• Other <i>(specify)</i>										
Opex cost <i>e.g. grants, service delivery, maintenance</i>										
Opex funding										
• Rates										
• External										
• Other <i>(specify)</i>										

Option 3: THAT the issue relating to decorated footpaths be referred to the Public Art Policy review process.										
Advantages						Disadvantages				
<ul style="list-style-type: none"> • Can be identified in a planned process. • Consistent consideration with other requests. 						<ul style="list-style-type: none"> • Decision will be made after annual plan process has been completed. 				
Option 3: Implications for Work Programme/Budgets										
y/e June	2019/20 \$000	2020/21 \$000	2021/22 \$000	2022/23 \$000	2023/24 \$000	2024/25 \$000	2025/26 \$000	2026/27 \$000	2027/28 \$000	Comments
Capital cost <i>e.g. Asset</i>										
Capex funding										
• Rates										
• Fin Contribution										
• External										
• Other <i>(specify)</i>										
Opex cost <i>e.g. grants, service delivery, maintenance</i>										
Opex funding										
• Rates										
• External										
• Other <i>(specify)</i>										

Western Bay of Plenty District Council

Council

Annual Plan 2019 - 20 Issues and Options Paper for Decision Omokoroa Structure Plan Changes

Purpose

The purpose of this report is to facilitate a decision on the structure plan changes as provided in the Issues and Options paper (**Attachment A**).

Recommendation

1. ***THAT the Deputy Chief Executive Officer's report dated 11 June 2019 and titled Annual Plan 2019-20 Issues and Options Paper for Decision Omokoroa Structure Plan Changes be received.***
 2. ***THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.***
 3. ***THAT Council adopts the revised 2018-2028 Omokoroa Structure Plan Roding (Attachment B) and financial commitments for the Omokoroa Roding and the associated Walking and Cycling projects and notes:***
 - (i) ***that there will be a consequential increase to the financial contributions schedule in the 2019-20 Schedule of Fees and Charges and Indicative Financial Contributions; and***
 - (ii) ***that the revised 2018-2028 Omokoroa Structure Plan Roding is incorporated in the 2019-20 Annual Plan.***
- AND**
4. ***That in accordance with resolution OP17.9.3 (Operations & Monitoring Committee 28 February 2019):***

'That the Tralee Street/Omokoroa Road roundabout reconstruction be included in the Omokoroa Road Urbanisation Project subject to NZTA subsidy being approved for the project',

the Omokoroa Road urbanisation project including the Tralee Street roundabout construction be placed on hold until the NZTA subsidy decision and timing is known and that the project timing, funding and estimate be reviewed and reported back to the Operations & Monitoring Committee or

to Council when the NZTA subsidy decision is known.

AND

5. That Council notes the Omokoroa Urbanisation Project estimated cost is \$7.2M.

OR

6. THAT Council does not review the timing and costs for the Omokoroa Roding and associated projects in the current Structure Plan.



Gary Allis
Deputy Chief Executive Officer

1. Background

The purpose of this report is to provide Council with the internal submission for the structure plan changes to enable conclusion of the deliberations on the Annual Plan 2019/20.

2. Significance and Engagement

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of low significance because the structure plan programme and financial contributions were consulted through the draft Annual Plan 2019/20 process.

3. Issues and Options Assessment

Option A	
Council adopts structure plan changes as set out in Attachment B	
Assessment of option for advantages and disadvantages taking a sustainable approach	Advantages: <ul style="list-style-type: none"> • Existing Structure Plan project targets are met. • Allows growth in Omokoroa to continue. • Ensures funding is available to support the updated 2018-2028 Structure Plan and commitments. • It meets the level of service requirements for Omokoroa. • Omokoroa Road urbanisation timing subject to NZTA subsidy approval.
Costs (including present and future costs, direct, indirect and contingent costs) and cost effectiveness for households and businesses	The financial implications of each option in the issues and options paper are outlined in the document (Attachment A) .

Option B Council does NOT adopt structure plan changes	
Assessment of option for advantages and disadvantages taking a sustainable approach	Disadvantages: <ul style="list-style-type: none"> • Additional funding will be required to meet the revised Structure Plan as noted in (Attachment A). • Reduction in the growth expectation and level of service for Omokoroa. • Financial contribution increases
Costs (including present and future costs, direct, indirect and contingent costs) and cost effectiveness for households and businesses	Financial implications may be unclear.

4. Statutory Compliance


The recommendations of this report enable Council to complete its Annual Plan 2019/20 and determine financial contributions for the 2019/20 year.

5. Funding/Budget Implications

Budget Funding Information	Relevant Detail
	Within existing budget allocations

Annual Plan 2019-20

Internal Submission

Internal Submission Paper 

Internal Submission and Re-Budgeting		
	Number	Description
Topic	Internal submission	Structure Plan Changes - Update Schedules, Cost and Timing
Issue		Timing and Budget Changes

Staff Narrative

Review of Omokoroa Structure Plan Rooding Projects.

Timing changes and budget updates resulting from next level of project detail and market rate changes.

2019/20: Planned Key Projects:

- Omokoroa Road Urbanisation
- Omokoroa Industrial Road
- Western Avenue to Kayelene Walkway/Cycleway
- Western Avenue Urbanisation Design
- Omokoroa Road Pedestrian Bridge.

Staff have reviewed the structure plan for 2018-2028 Omokoroa Rooding and the associated walking and cycling projects. The review has rationalised the timing for the projects to reflect estimated timing to match development,

The project estimates have been reviewed to take into account the market movement in construction costs and increased details of each projects scope as we shift from concepts to a greater level of detail. The market movements are significant and are being experienced industry wide.

The revised 2018-2028 LTP schedules (Attachment B) refer to the following columns:

Current Budget Year	Column I
Revised Budget Year	Column J
Current Budget	Column P
Revised Budget	Column Q

Overall there are budget increases in some projects, some decreases and no changes to the other projects.

The effect of the changes in the LTP schedules and budgets will require readjustment of the funding sources i.e. financial contributions and the district rate adjustments.

Background

The previous structure plan and LTP schedules for 2018-2028 was adopted by the Council in 2018.

The LTP schedules have been revised and is attached to this report. The schedule shows the projects completed and the other remaining projects programmed to be completed in the next nine years.

Omokoroa Road

The Omokoroa Road Urbanisation Project from Western Avenue to Tralee Street intersection is approved in the current structure plan and the LTP 2018-2028 for completion in the 2018/2019 financial years.

The current budget in the 2018/2019 LTP for completing this project exclusive of the Tralee Street Roundabout is \$4.4M.

This project has now been investigated, designed and contract documentation prepared for inviting tenders for the construction work. The estimate for this project has been finalised at \$7.2M, an increase of \$2.8M from the current LTP allocated budget (Omokoroa Road upgrading \$6.73M plus Tralee Street roundabout \$0.47M). The \$7.2M includes the Tralee Street roundabout upgrading in the Omokoroa Urbanisation Project. The Operations & Monitoring Committee approved proceeding with the project subject to NZTA subsidy.

"OP17.9.3 THAT the Tralee Street/Omokoroa Road roundabout reconstruction be included in the Omokoroa Road Urbanisation Project subject to NZTA subsidy being approved for the project."

Financial subsidy from NZTA has been applied for to supplement the shortfall however we are yet to receive confirmation of this from NZTA.

The timing of the project is subject to NZTA approval. If subsidy is not available then either the project will need to be re-scoped or the funding increased. If the project doesn't proceed in 2019/20, holding costs may be required.

Omokoroa Industrial Road

Preliminary design for the Southern Industrial road is complete however, we are still finalising the land owner, stakeholder and consenting issues prior to tendering this work for construction in 2019/20.

Western Avenue – Kayelene Place Walkway/Cycleway

The design for the Western to Kayelene Place cycleway is complete and tender documents are currently being prepared for the construction work in 2019/20. The Community Board is allocating \$60,000 to the project for a concrete surface.

In view of the above, the timelines and costs for the projects in the structure plan/ LTP schedules have been revised and rationalised, so they can realistically be achieved within the remaining nine year period of the 2018-2028 LTP programme.

The indicative finco changes based on Attachment B are:

Omokoroa Urban Roding Finco	\$11,773	to	\$14,181 (increase \$2,408)
Strategic Roding Finco	\$2,103	to	\$2,839 (increase \$736)
Rural Roding Finco	\$9,534	to	\$9,633 (increase \$99)

Options	
1	<p><i>THAT Council adopts the revised 2018-2028 Omokoroa Structure Plan Roding (Attachment B) and financial commitments for the Omokoroa Roding and the associated Walking and Cycling projects and notes:</i></p> <p><i>(i) that there will be a consequential increase to the financial contributions schedule in the 2019-20 Schedule of Fees and Charges and Indicative Financial Contributions; and</i></p> <p><i>(ii) that the revised 2018-2028 Omokoroa Structure Plan Roding is incorporated in the 2019-20 Annual Plan.</i></p> <p>AND</p> <p><i>That in accordance with resolution OP17.9.3 (Operations Monitoring Committee 28 February 2019):</i></p> <p><i>'That the Tralee Street/Omokoroa Road roundabout reconstruction be included in the Omokoroa Road Urbanisation Project subject to NZTA subsidy being approved for the project'</i></p> <p><i>the Omokoroa Road urbanisation project including the Tralee Street roundabout construction be placed on hold until the NZTA subsidy decision and timing is known and that the project timing, funding and estimate be reviewed and reported back to the Operations & Monitoring Committee or to Council when the NZTA subsidy decision is known.</i></p> <p>AND</p> <p><i>That Council notes the Omokoroa Urbanisation Project estimated cost is \$7.2M.</i></p>
2	<p><i>THAT Council does not review the timing and costs for the Omokoroa Roding and associated projects in the current Structure Plan.</i></p>

Option 1:

THAT Council adopts the revised 2018-2028 Omokoroa Structure Plan Roading (Attachment B) and financial commitments for the Omokoroa Roading and the associated Walking and Cycling projects and notes:

(i) that there will be a consequential increase to the financial contributions schedule in the 2019-20 Schedule of Fees and Charges and Indicative Financial Contributions; and

(ii) that the revised 2018-2028 Omokoroa Structure Plan Roading is incorporated in the 2019-20 Annual Plan.

AND

That in accordance with resolution OP17.9.3 (Operations Monitoring Committee 28 February 2019):

'That the Tralee Street/Omokoroa Road roundabout reconstruction be included in the Omokoroa Road Urbanisation Project subject to NZTA subsidy being approved for the project'

the Omokoroa Road urbanisation project including the Tralee Street roundabout construction be placed on hold until the NZTA subsidy decision and timing is known and that the project timing, funding and estimate be reviewed and reported back to the Operations & Monitoring Committee or to Council when the NZTA subsidy decision is known.

AND

That Council notes the Omokoroa Urbanisation Project estimated cost is \$7.2M.

Advantages	Disadvantages
<ul style="list-style-type: none"> • Existing Structure Plan project targets are met. • Allows growth in Omokoroa to continue. • Ensures funding is available to support the updated 2018-2028 Structure Plan and commitments. • It meets the level of service requirements for Omokoroa. • Omokoroa Road urbanisation timing subject to NZTA subsidy approval. 	<ul style="list-style-type: none"> • Additional funding will be required to meet the revised Structure Plan as per (Attachment B). • Reduction in the growth expectation and level of service for Omokoroa. • Financial contribution increases

Option 2: *THAT Council does not review the timing and costs for the Omokoroa Roading and associated projects in the current Structure Plan.*

Advantages

- Reduces the expenditure in the short term.

Disadvantages

- Council does not achieve the programme targets for the 2018/2028 Structure Plan.
- Will impact on the growth of Omokoroa
- Bow wave effect of long term financial expenditure

Recommended Decision

Option 1:

THAT Council adopts the revised 2018-2028 Omokoroa Structure Plan Rooding (Attachment B) and financial commitments for the Omokoroa Rooding and the associated Walking and Cycling projects and notes:

- (i) that there will be a consequential increase to the financial contributions schedule in the 2019-20 Schedule of Fees and Charges and Indicative Financial Contributions; and*
- (ii) that the revised 2018-2028 Omokoroa Structure Plan Rooding is incorporated in the 2019-20 Annual Plan.*

AND

That in accordance with resolution OP17.9.3 (Operations Monitoring Committee 28 February 2019):

'That the Tralee Street/Omokoroa Road roundabout reconstruction be included in the Omokoroa Road Urbanisation Project subject to NZTA subsidy being approved for the project'

the Omokoroa Road urbanisation project including the Tralee Street roundabout construction be placed on hold until the NZTA subsidy decision and timing is known and that the project timing, funding and estimate be reviewed and reported back to the Operations & Monitoring Committee or to Council when the NZTA subsidy decision is known.

AND

That Council notes the Omokoroa Urbanisation Project estimated cost is \$7.2M.

Decision

(To be completed in the decision making meeting)

Reason

(To be completed in the decision making meeting)

LTP STRUCTURE PLAN 2018-2028 - Revised April 2019

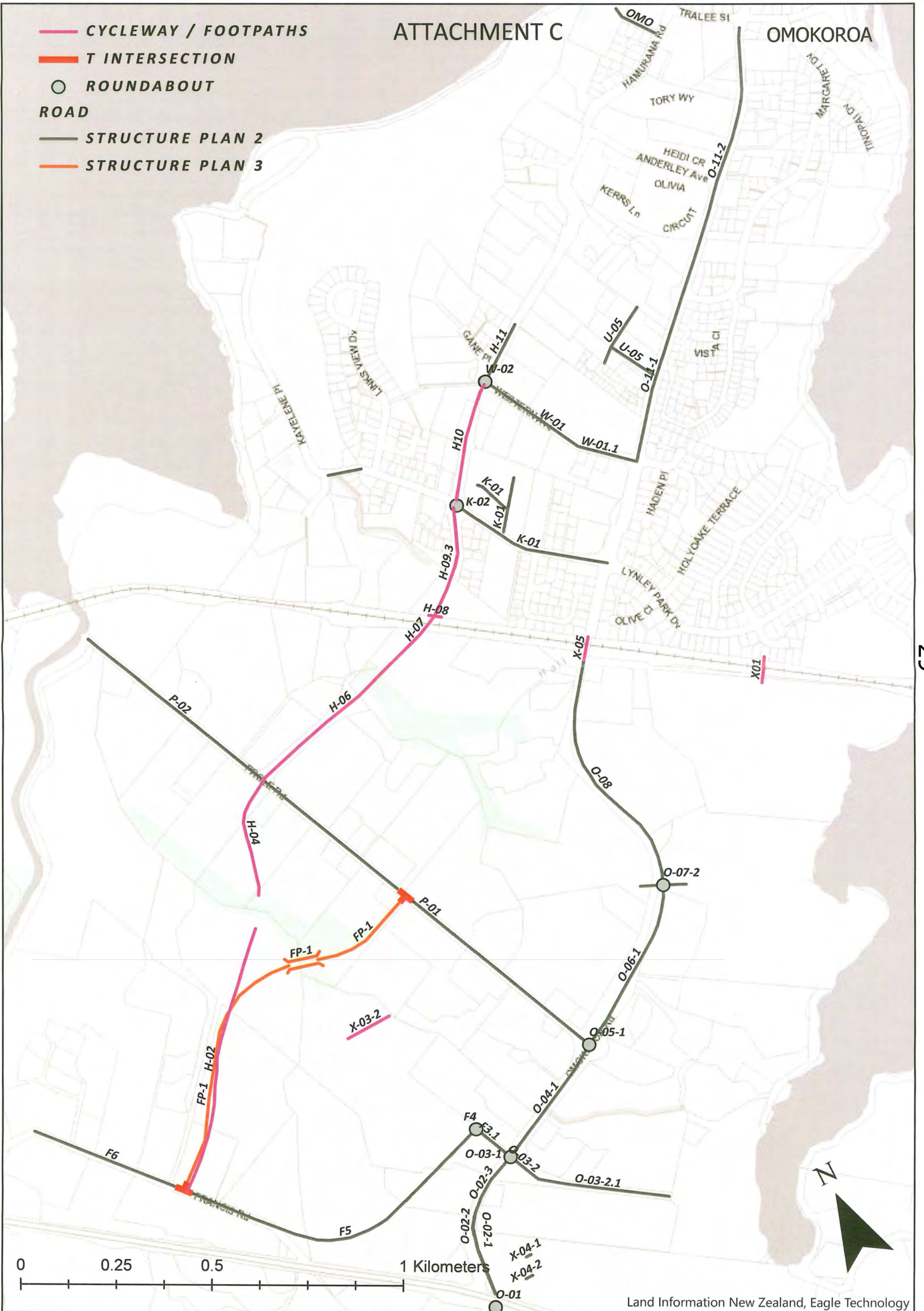
Omokoroa Structure Plan area: Roading - not including land

Project Number	Project	Element	Description	Current Status	Current Year of Construction	Revised Year of Design/Construction	Funding Source					Funding Amounts								
							% Road Specific	% Catchment Finco	% Rural	% Strategic	District Rate(%)	2018-28 LTP Total (\$)	2018-28 LTP Proposed 2019/2020	Difference (P-Q)	% Road Specific	% Catchment Finco	% Rural	% Strategic	District Rate(%)	
A	B	C	D	E	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	
O-07-1	Omokoroa Road	Residential entrance to Goldstone		Complete	2017			0	20	10	45	25	\$ -	\$ -	\$ -	-	-	-	-	
O-02-3	Omokoroa Road	SH2 to Francis Road-4 laning Earthworks	Earthworks only. Refer to O-02-2 for 4 laning budget	Earthworks completed in 2017.	2017								\$ -	\$ -	\$ -	-	-	-	-	
					2017 Total								\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
X-08	Omokoroa Road	Power undergrounding Prole to railway		Complete	2018			0	100	0	0	0	\$ -	\$ -	\$ -	-	-	-	-	
					2018 Total								\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
H-10	Hamurana Road Pedestrian/Cycleway	Hamurana Road cycleway - Kaylene to Western - Project length 314m, new 2.5m concrete pedestrian/cyclepath, new 1600mm dia. culvert, considerable earthworks.		Project currently in design and development phase, expected to be completed in 2020.	2019	2020			100				\$ 175,000	\$ 460,000	\$ 285,000	-	460,000	-	-	
O-03-2	Omokoroa Road	Industrial entrance intersection: interim Right Turn Bay		Will be completed with the industrial road design and construction. The cost of this project is expected to reduce from \$660K to \$450k but this will depend on the final design and tender price.	2019	2020	0	20	10	45	25	\$ 660,000	\$ 350,000	\$ -310,000	-	70,000	35,000	157,500	87,500	
O-11-1	Omokoroa Road Urbanisation	Western Av. to Margaret Drive urbanisation. Excludes \$500K for power undergrounding and high intensity landscaping. Project Length = 460m. Total Project estimate for this section is \$52.86M	Project estimate excludes NZTA subsidy of 51%	Project in design and development phase, will be completed in 2020. Also subject to NZTA subsidy (51%).	2019	2020	0	20	20	45	15	\$ 1,555,045	\$ 1,555,045	\$ 0	-	311,009	311,009	699,770	233,257	
O-11-2	Omokoroa Road Urbanisation	Margaret Drive to Tralee Street (Includes Tralee St roundabout). Excludes \$700K for power undergrounding and high intensity landscaping. Length of project = 700m. Total Project estimate for this section is \$4.35M	Project estimate excludes NZTA subsidy of 51%	Project in design and development phase, will be completed in 2019/20 but subject to NZTA subsidy (51%).	2019	2020	0	20	20	45	15	\$ 2,849,000	\$ 2,849,000	\$ -	-	569,800	569,800	1,282,050	427,350	
X-05	Omokoroa Rd Rail Pedestrian/Cycleway Bridge	Omokoroa Road Railbridge - 25m span with ramps on both sides. Previous geo-technical investigation drawings for the existing bridge is available and can be used for the new bridge. Cycleway bridge can be strengthened to allow for light vehicles during emergencies.	25m span over the railway line with ramps on both sides.	This project has not been investigated or designed yet. Projected planned to be completed in 2020.	2019	2020	0		100			\$ 350,000	\$ 600,000	\$ 250,000	-	600,000	-	-	-	
O-03-2.1	Omokoroa Southern Industrial Road	All construction work expected to be completed in 2020. The expected cost could reduce by \$100K but allowing for uncertainties e.g. land purchase, the estimate has been left as \$2.5M		This project is in design phase. Expected to be completed in 2020.	2019	2020			100			\$ 2,500,000	\$ 2,300,000	\$ -200,000	-	2,300,000	-	-	-	
W-01	Western Ave Urbanisation investigation and design	Omokoroa road to Gane Place urbanisation to 11.0m width with cycleways. Project Length 420m	Investigation and Design	The 2020 estimate is for the investigation and design only with the construction commencing in 2021 (refe additional budget for construction on W-01.1 below).	2020	2020	0		100			\$ 143,220	\$ 143,220	\$ -	-	143,220	-	-	-	
					2020 Total								\$ 8,232,265	\$ 8,257,265	\$ 25,000	\$ -	\$ 4,454,029	\$ 915,809	\$ 2,139,320	\$ 748,107
H-11	Hamurana Road Urbanisation	Gane Place intersection to NE end of Western Ave section, widen to 8m, fully urbanise with cycleways - Project Length 116m	Length 100m	Project not started yet. Design will start this year and project constructed in 2020.	2020	2021			100			\$ 440,000	\$ 440,000	\$ -	-	440,000	-	-	-	
W-01.1	Western Ave Urbanisation Construction	Omokoroa road to Gane Place urbanisation to 11.0m width with cycleways. Project Length 420m	Construction	Project not started yet. Design will start this year and project constructed in 2020.	2020	2021	0		100			\$ 1,288,980	\$ 1,288,980	\$ -	-	1,288,980	-	-	-	
					2021 Total		4042						\$ 1,728,980	\$ 1,728,980	\$ -	\$ 1,728,980				
O-01	Omokoroa Road	SH2 Intersection (NZTA) - Funding source mostly NZTA		NZTA project and 100% funded by NZTA	2022	2022	0	100				\$ 330,000	\$ 330,000	\$ -	-	330,000	-	-	-	
O-02-1	Omokoroa Road	SH2 to Francis Road 2 lanes (NZTA) - Funding source NZTA (100%) Project Length = 400m	Currently 9.5m wide.	Could be undertaken with NZTA intersection upgrade and project 100% funded by NZTA. Currently 2 lanes.	2022	2022	0	0	0	0	0	\$ -	\$ -	\$ -	-	-	-	-	-	
X-04-1	Park & Ride Facility at SH2 end	Omokoroa Road-land purchase - Tie in with SH2 intersection and SP Review		Nothing initiated yet. Not due till 2025	2022	2022	0	95				\$ 1,100,000	\$ 1,100,000	\$ -	-	1,045,000	-	-	55,000	
					2022 Total								\$ 1,430,000	\$ 1,430,000	\$ -	\$ 1,375,000	-	-	55,000	
H-07	Hamurana Road Cycleway Bridge	Bridge over the Railway line for the Cycleway		Project not investigated yet.	2025	2025			100			\$ 825,000	\$ 792,000	\$ -33,000	-	792,000	-	-	-	
H-08	Hamurana Road Cycleway	Ramp to Railway bridge (South side)	Length = 50m X 2.5m	Ramp not constructed till 2025. Rebudgeting and time change required to bring it forward.	2040	2025			100			\$ 38,500	\$ 72,000	\$ 33,500	-	72,000	-	-	-	
H-09.3	Hamurana Road Cycleway	Railway Bridge ramp to Kaylene Place: Construction	250m x 2.5m cycleway	Project not investigated yet but planned for 2025	2025	2025			100			\$ 192,610	\$ 360,015	\$ 167,405	-	360,015	-	-	-	
O-02-2	Omokoroa Road Full Urbanisation	SH2 to Francis Road-4 laning, after O-02-1 (2 lanes construction). Project length = 400m		Could be a NZTA project and 100% funded by NZTA, however, the estimate is for widening from 2 lanes to 4 lanes and full urbanisation (K&C, footpaths, lightings, landscape etc)	2025	2025	0	20	10	45	25	\$ 880,000	\$ 2,481,920	\$ 1,601,920	-	496,384	248,192	1,116,864	620,480	
O-03-1	Omokoroa Road	Francis Road intersection roundabout		This will probably be constructed and fully funded by NZTA.	2020	2025	0	20	10	45	25	\$ 1,282,532	\$ 1,500,000	\$ 217,468	-	300,000	150,000	675,000	375,000	
P-01	Prole Road Urbanisation	Omokoroa to Hamurana Road, upgrade to 11.0m seal width with cycles. Project Length 1,060m.		The upgrading will require improvement to carriageway and geometry as part of the full urbanisation.	2025	2025	0		100			\$ 3,964,400	\$ 6,577,088	\$ 2,612,688	-	6,577,088	-	-	-	
					2025 Total								\$ 7,183,042	\$ 11,783,023	\$ 4,599,981	\$ -	\$ 8,597,487	\$ 398,192	\$ 1,791,864	\$ 995,480
X-03-2	Walkways/Cycleways	Stage 2 - walkways and cycleways to be determined. \$200k/yr allocated over 8 years commencing from 2019.		A fixed amount spread over eight years to fund for new cycleways.	2019-2025	2019-2026	0		100			\$ 1,576,000	\$ 1,576,000	\$ -	-	1,576,000	-	-	-	
					2019-2026 Total								\$ 1,576,000	\$ 1,576,000	\$ -	\$ -	\$ 1,576,000	\$ -	\$ -	\$ -
O-05-1	Omokoroa Road	Prole Road intersection - upgrade to a roundabout		RTB completed in 2018. The RTB will be upgraded to a roundabout or signalised subject to growth and traffic demand from Structure 3 catchment area.	2028	2027	0		100			\$ 1,078,000	\$ 1,500,000	\$ 422,000	-	1,500,000	-	-	-	
O-06-1	Omokoroa Road Urbanisation	Prole Road to Neil Group intersection/roundabout. Full urbanisation with cycleways. Project length =470m		The Prole road intersection has been upgraded to include a RTB. The Omokoroa section from Prole road to Neil Group intersection will be urbanised by widening from 9.5m to 11.5m and include new kerb and channel, footpath/cycleway, lighting, landscape etc.	2027	2027	0	20	10	45	25	\$ 1,668,387	\$ 2,500,000	\$ 831,614	-	500,000	250,000	1,125,000	625,000	
O-07-2	Omokoroa Road	Roundabout at Neil Group - access to Neil Grp and Commercial area		A RTB has already been constructed at the Neil Group intersection. So, the budget is to upgrade to a single lane roundabout at Neil Group intersection.	2027	2027	0	20	10	45	25	\$ 682,000	\$ 1,500,000	\$ 818,000	-	300,000	150,000	675,000	375,000	
O-08	Omokoroa Road Urbanisation	Neil Group intersection to Railway line, full urbanisation to 11.5m width with cycleways. (excludes O-8-1 (SHA intersection/roundabout). Project length 671m		This section is now from the Neil Group entranceway to the Railway line. It does not include the SHA roundabout as it has already been constructed. Pavement widening allows for 2.0m widening from existing 9.5m but includes new kerb and channel, cyclepath, lightings and landscape.	2027	2027	0	20	20	45	15	\$ 2,750,000	\$ 3,566,834	\$ 816,834	-	713,367	713,367	1,605,075	535,025	
X-01	Pedestrian Bridge	Lynley Park Railway lane to stage 2 area		Yet to be investigated and designed	2027	2027	0		100			\$ 440,000	\$ 800,000	\$ 360,000	-	800,000	-	-	-	
					2027 Total								\$ 6,618,387	\$ 9,866,834	\$ 3,248,448	\$ -	\$ 3,813,367	\$ 1,113,367	\$ 3,405,075	\$ 1,535,025
H-06	Hamurana Road Pedestrian/Cycleway	Prole Road to Railway Line: Cycleway Length -516m		Yet to be investigated and designed.	2028	2028			100			\$ 636,944	\$ 880,000	\$ 243,056	-	880,000	-	-	-	
O-08-1	Omokoroa Road	Roundabout - access to SHA and Goldstone. This incorporates O-07-1.		Roundabout completed in 2018								\$ 0	\$ 0	\$ -	-	-	-	-	-	

ATTACHMENT C

OMOKOROA

-  CYCLEWAY / FOOTPATHS
-  T INTERSECTION
-  ROUNDABOUT
-  ROAD
-  STRUCTURE PLAN 3



Western Bay of Plenty District Council

Council

Recommendations from the Long Term and Annual Plan Committee

Adoption of the Amended Long Term Plan 2018-2028, Annual Plan 2019-20 and the Schedule of Fees and Charges 2019-20

Summary

Council is required to consider the recommendations and resolve accordingly. The following options are available to Council and where appropriate the preferred option has been recommended.

Please note the following is a recommendation only.

The Council is to resolve to:

- a. adopt as recommended
- b. to modify
- c. refer to another Committee
- d. to decline (giving reasons) and refer back to the Long Term and Annual Plan Committee

Recommendation from the Long Term and Annual Plan Committee - 28 May 2019

Remit no. **Deliberations on the Amended Long Term Plan 2018-2028**
LTAP8.2

At a meeting of the Long Term and Annual Plan Committee held on 28 May 2019, the Committee resolved the following:

Resolved: Thwaites / Williams

14. *THAT it be recommended to Council that the Annual Plan 2019-20 and proposed LTPA be amended in accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of LTAP8 dated 28 May 2019, and that the amended Annual Plan 2019-20 and LTPA be adopted.*

Date	19 June 2019	Open Session
Subject	Recommendations from Long Term and Annual Plan Committee - Adoption of the Amended Long Term Plan 2018-2028, Annual Plan 2019-20 and the Schedule of Fees and Charges 2019-20	

Remit no. **Deliberations on the Draft Schedule of Fees and Charges 2019-20**
 LTAP8.3 **(excluding Dog Control)**

Resolved: Murray-Benge / Mayor Webber

THAT it be recommended to Council that the Draft Schedule of Fees and Charges 2019-20 (excluding Dog Control) as set out in Attachment A to this report be adopted with the following amendments:

- *Rangiuru Business Park financial contributions to be amended, in accordance with Quayside Properties Limited's submission and separately itemised in the Schedule.*
- *Financial Contributions for the Katikati and Omokoroa Industrial areas be separately itemised in the Schedule.*
- *The Financial Contributions Schedule to be updated to reflect Council's 2019 annual plan decisions.*

Staff Comments

Section 95 of the Local Government Act 2002 requires every local authority to have an Annual Plan.

Council's Amended Long Term Plan 2018-2028 for proposed kerbside rubbish and recycling services and Annual Plan 2019-20 Consultation Document and supporting information were approved for consultation on 7 March 2019. This included the supporting information for the Amended Long Term Plan 2018-2028, other background information and draft Schedule of Fees and Charges for 2019/20. The special consultative procedure ran from 18 March to 18 April 2019, with a total of 609 submissions being received from individuals and organisations for the kerbside rubbish & recycling proposal and 78 submissions being received for the Annual Plan 2019/20. To enable verbal submissions to be made, Council held seven place-based 'Have Your Say' events in Waihi Beach, Katikati, Omokoroa, Te Puna, Te Puke, Maketu and Council Chambers (Barkes Corner). Long Term and Annual Plan Committee deliberations on the feedback received were held on 28 May 2019.

Council is now required to approve the Amended Long Term Plan 2018-2028 and Annual Plan 2019/20 (as amended by the decisions made through the deliberations process), receive the Audit Report from Audit New Zealand for the Amended Long Term Plan 2018-2028 and then adopt the Amended Long Term Plan 2018-2028 (including the Auditor's Report) and Annual Plan 2019-20. Council is also required to approve the decision story as the formal response to submitters.

The recommendations of this report combine the recommendations from the Long Term and Annual Plan Committee's meeting on 28 May 2019 as well as the legislative requirements for Council to adopt an Amended Long Term Plan and Annual Plan.

A copy of the final Amended Long Term Plan 2018-2028 document, Annual Plan 2019-20, Schedule of Fees and Charges 2019-20 document and decision story document will be circulated under separate cover.

1. Significance and Engagement

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of high significance because the decision represents a significant change to levels of service for solid waste, the proposed services will affect a large part of the community and is a matter of high community interest. The Annual Plan sets the budgets for all Council activities in 2019/20. Council has used the special consultative procedure to seek community views on this Amended Long Term Plan 2018-2028 and the Annual Plan 2019/20.

Recommendation

- 1. THAT Council adopt the Annual Plan 2019-20 (ATTACHMENT A) as amended in accordance with the draft Long Term and Annual Plan Committee resolutions contained in the minutes of LTAP8 dated 28 May 2019 and resolutions C27.1(a) Walkways and Cycleways Strategy and C27.1(b) Omokoroa Structure Plan Changes (Council 26 June 2019).***
- 2. THAT the Audit Report from Audit New Zealand regarding the Amended Long Term Plan 2018-28 be received.***
- 3. THAT in accordance with Section 93 of the Local Government Act 2002 the audited Amended Long Term Plan 2018-2028 (ATTACHMENT B) be adopted.***
- 4. THAT in accordance with sections 82 and 150 of the Local Government Act 2002, the Schedule of Fees and Charges 2019-20 (ATTACHMENT C) excluding Dog Control be adopted as amended in accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of LTAP8 dated 28 May 2019.***
- 5. THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.***

Date 19 June 2019 **Open Session**
Subject Recommendations from Long Term and Annual Plan Committee - Adoption of the Amended Long Term Plan 2018-2028, Annual Plan 2019-20 and the Schedule of Fees and Charges 2019-20

- 6. THAT the Decision Story (ATTACHMENT D) be adopted as the formal response to submitters on the consultation topics, for dissemination as soon as practicable following the adoption of the Amended Long Term Plan 2018-2028 and Annual Plan 2019-20.**
- 7. THAT the Chief Executive be delegated authority to make such minor editorial changes to the Amended Long Term Plan 2018-28, Annual Plan 2019-20, Schedule of Fees and Charges 2019-20 and decision story as may be required prior to printing.**



Gary Allis
Deputy Chief Executive Officer

Western Bay of Plenty District Council**Council****Setting of Rates for 2019/20 Financial Year**

Purpose

Council is required to set the rates for the financial year commencing 1 July 2019 in accordance with its Revenue and Financing Policy and Funding Impact Statement.

Recommendation

- 1. THAT the Finance Manager's report dated 26 June 2019 and titled 'Setting of Rates for 2019/20 Financial Year' be received.**
- 2. THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.**
- 3. THAT Western Bay of Plenty District Council notes that the rates to be set are expressed exclusive of the Council's GST obligations but that the amount of the rate assessed and invoiced will include GST at the prevailing rate at the time of supply.**
- 4. THAT the Western Bay of Plenty District Council adopts as attached (Attachment A) its definitions for its differential categories for the 2019/20 financial year.**
- 5. THAT the Western Bay of Plenty District Council sets the rates as attached (Attachment A) under section 23 of the Local Government (Rating) Act 2002, on rating units in the District for the financial year commencing on 1 July 2019 and ending on 30 June 2020.**
- 6. THAT in accordance with its Rates Postponement for Homeowners Aged Over 65 Years Policy, the Western Bay of Plenty District Council sets the following fees under section 88 of the Local Government (Rating) Act 2002 for the financial year commencing on 1 July 2019 and ending on 30 June 2020:**

Application Fee - \$50.00

- A fee of \$50.00 will be added to the rates when Council offers postponement. This fee is non refundable and covers the administration costs associated with processing the application.**

Counselling Fee - \$300.00

- *A fee of up to \$300.00 may be charged once professional counselling has commenced. This fee is to fund the cost of professional counselling so that an informed decision can be made by an applicant on whether or not to proceed with their application to join the scheme.*

Other Fees

- *Such other incidental fees as may be necessary to process the application. Any fees charged under this heading will be third party fees and would change from time to time. Any fees charged under this heading will be discussed with any prospective applicant at the time of making their application.*
- *Interest at wholesale bank rate plus bank margin negotiated, plus applicable bank administration costs (bank rate and margin are exempt from GST). This interest is the interest charged by the bank from time to time and is made up of the bank wholesale rate at the time of each penalty date, plus an additional 25 basis points, and represents the interest rate payable by the applicant, on rates postponed. In addition, Council will charge 1.25% excluding GST for on-going administration and reserve fund fees.*

7. *THAT the Western Bay of Plenty District Council sets the due dates for payment of rates, except water consumption rates set under section 19 of the Local Government (Rating) Act, for the financial year commencing 1 July 2019 and ending on 30 June 2020 as follows:*

All rates will be payable in two equal instalments:

- *the due date for instalment 1 will be 20 September 2019*
- *the due date for instalment 2 will be 27 February 2020.*

8. *THAT the Western Bay of Plenty District Council sets that the water consumption rates (set under section 19 of the Local Government (Rating) Act) for the financial year commencing 1 July 2019 and ending on 30 June 2020 will be invoiced twice during the year and the due dates for payment will be 30 days from the date of each invoice being issued.*

9. *THAT under sections 57 and 58 of the Local Government (Rating) Act 2002, the following penalties be applied to unpaid rates, except water consumption rates (set under section 19 of the Local Government (Rating) Act):*

- A charge of 10 percent on so much of any instalment that has been assessed after 1 July 2019 and which remains unpaid after the relevant due date stated above, to be added on 25 October 2019 for instalment one and 20 March 2020 for instalment two.*
- A charge of 10 percent on so much of any rates assessed before 1 July 2019, which remains unpaid on 3 July 2019, will be made on that date.*

(c) A further charge of 10 percent on any rates to which a penalty has been added under (b) above, that remain unpaid, to be added on 9 January 2020.

10. THAT where all outstanding rates and the rates for the 2019/20 year are paid by close of business 27 September 2019, under section 55 of the Local Government (Rating) Act 2002 a discount of 3% on current rates be allowed with the exception of metered water consumption charges which do not qualify for discount.

11. THAT rates shall be payable by any of the following methods:

- **Online**
- **Direct debit (annually, invoice due date or monthly payments)**
- **Automatic payment**
- **Internet/telephone banking**
- **Cheque (Post or in person)**
- **EFTPOS or cash at Council's office, libraries and service centres – between the hours of 8.00am and 5.00pm, Monday to Friday.**

12. THAT the rates timetable for the rates process for the financial year commencing 1 July 2019 and ending on 30 June 2020 be as follows:

Council Resolution:		
	Setting of rates	26 June 2019
Run rates		12 August 2019
Mail out	Instalment One	2 September 2019
Due Date	Instalment One	20 September 2019
Discount Date		27 September 2019
Penalty Date	Instalment One	25 October 2019
Mail out	Instalment Two	3 February 2020
Due Date	Instalment Two	27 February 2020
Penalty Date	Instalment Two	20 March 2020

13. THAT Council will continue to collect rates on behalf of the Bay of Plenty Regional Council. The rates collected will be as specified in the rates resolution of the Bay of Plenty Regional Council.



Ian Butler
Finance Manager

Approved



Kumaren Perumal
Group Manager Finance and Technology Services

1. Background

Council is required to set the rates (**Attachment A**) for the financial year commencing 1 July 2019 in accordance with the funding impact statement contained in the Annual Plan 2019/20 and the relevant provisions of the Long Term Plan 2018-28.

THAT the Western Bay of Plenty District Council sets the following rates as attached (Attachment A) under section 23 of the Local Government (Rating) Act 2002, on rating units in the District for the financial year commencing on 1 July 2019 and ending on 30 June 2020.

THAT the Western Bay of Plenty District Council adopts as attached (Attachment A) its definitions for its differential categories for the 2019/20 financial year.

2. Rates Postponement for Homeowners Aged Over 65 Years Policy

In accordance with its Rates Postponement for Homeowners Aged Over 65 Years Policy, the Western Bay of Plenty District Council sets the following fees under section 88 of the Local Government (Rating) Act 2002 for the financial year commencing on 1 July 2019 and ending on 30 June 2020:

Application Fee - \$50.00

- A fee of \$50.00 will be added to the rates when Council offers postponement. This fee is non refundable and covers the administration costs associated with processing the application.

Counselling Fee - \$300.00

- A fee of up to \$300.00 may be charged once professional counselling has commenced. This fee is to fund the cost of professional counselling so that an informed decision can be made by an applicant on whether or not to proceed with their application to join the scheme.

Other Fees

- Such other incidental fees as may be necessary to process the application. Any fees charged under this heading will be third party fees and would change from time to time. Any fees charged under this heading will be discussed with any prospective applicant at the time of making their application.
- Interest at wholesale bank rate plus bank margin negotiated, plus applicable bank administration costs. (Bank rate and margin are exempt from GST). This interest is the interest charged by the bank from time to time and is made up of the bank wholesale rate at the time of each penalty date, plus an additional 25 basis points, and represents the interest rate payable by the applicant, on rates

postponed. In addition, Council will charge 1.25% excluding GST for on-going administration and reserve fund fees.

3. Due dates for Payment of Rates

The due dates for payment of rates as set by the Western Bay of Plenty District Council for the financial year commencing 1 July 2019 and ending on 30 June 2020 be:

All rates (excluding water consumption rates) will be payable in two instalments:

- the due date for instalment 1 will be 20 September 2019
- the due date for instalment 2 will be 27 February 2020

The water consumption rates as set by the Western Bay of Plenty District Council for the financial year commencing 1 July 2019 and ending on 30 June 2020 will be invoiced twice during the year and the due dates for payment will be 30 days from the date of each invoice being issued.

4. Penalties

Under sections 57 and 58 of the Local Government (Rating) Act 2002, the following penalties be applied to unpaid rates (excluding water consumption rates):

- (a) A charge of 10 percent on so much of any instalment that has been assessed after 1 July 2019 and which remains unpaid after the relevant due date above, to be added on 25 October 2019 for instalment one and 20 March 2020 for instalment two.
- (b) A charge of 10 percent on so much of any rates assessed before 1 July 2019, which remains unpaid on 3 July 2019, will be added on 5 July 2019.
- (c) A further charge of 10 percent on any rates to which a penalty has been added under (b) above, that remain unpaid, to be added on 9 January 2020.

5. Discount

THAT, where all outstanding and current rates are paid by close of business 27 September 2019, under section 55 of the Local Government (Rating) Act 2002 a discount of 3% on current rates be allowed with the exception of metered water consumption charges which do not qualify for discount.

6. Payment of Rates

Rates shall be payable by any of the following methods:

- Online
- Direct debit (annually, invoice due date or monthly payments)
- Automatic payment
- Online and telephone banking
- Cheque (Post or in person)
- EFTPOS or cash at Council's office, libraries and service centres – between the hours of 8.00am and 5.00pm, Monday to Friday.

7. Timetable

The timetable overleaf provides the rates process for the financial year commencing 1 July 2019 and ending on 30 June 2020.

		Actual dates 2019/20	Actual dates 2018/19	Actual dates 2017/18	Actual dates 2016/17	Actual dates 2015/2016	Actual dates 2014/2015
Council Resolution:	Confirmation of Special Order						
	Setting of rates	26-Jun-19	28-Jun-18	29-Jun-17	29-Jun-16	2-Jul-15	3-Jul-14
Run rates		12-Aug-19	11-Aug-18	12-Aug-17	14-Aug-16	14-Aug-15	16-Aug-14
Mail out	Instalment One	2-Sep-19	3-Sep-18	4-Sep-17	1-Sep-16	1-Sep-15	3-Sep-14
Due Date	Instalment One	20-Sep-19	21-Sep-18	22-Sep-17	23-Sep-16	18-Sep-15	19-Sep-14
Discount Date		27-Sep-19	28-Sep-18	29-Sep-17	30-Sep-16	25-Sep-15	26-Sep-14
Penalty Date	Instalment One	25-Oct-19	26-Oct-18	27-Oct-17	28-Oct-16	23-Oct-15	24-Oct-14
Mail out	Instalment Two	3-Feb-20	4-Feb-19	1-Feb-18	1-Feb-17	10-Feb-16	11-Feb-15
Due Date	Instalment Two	27-Feb-20	28-Feb-19	23-Feb-18	24-Feb-17	26-Feb-16	27-Feb-15
Penalty Date	Instalment Two	20-Mar-20	22-Mar-19	23-Mar-18	24-Mar-17	25-Mar-16	27-Mar-15

8. Significance and Engagement

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of high significance because:

- Rates are set every year for the following financial year commencing 1 July. In this case 1 July 2019. Ratepayers and residents will be affected
- In terms of the extent to which the residents and ratepayers are affected, rates continue to be limited to a maximum increase of four percent per annum before growth for the Long Term Plan 2018-28 years. This demonstrates to the community that Council has a prudent approach to managing its operational and capital work programmes
- Rates are considered to be the most cost effective method to fund Council services and will therefore impact the future interests of the community which may be in positive or negative way
- Council works hard to strike a balance between what communities desire and what they need in the form of essential services. The subject could be deemed to be controversial depending on the ratepayers perspective

9. Engagement, Consultation and Communication

- 9a. As per the Local Government Act 2002 Council was required to prepare a Consultation Document to provide an effective basis for input from the public into Council decision making. Setting rates for 2019/20 and for the Long Term Plan amendment formed part of the decision making.

Significant consultation was undertaken through the joint Long Term Plan Amendment and Annual Plan consultation. The Special Consultative Procedure was undertaken. Seven "Have Your Say Events" were held across the District and more formal opportunities were provided to submitters to share their views with Council. Submissions were received in person, in hard copy, online and by email and deliberated on by Council.

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Tangata Whenua & General Public	Public consultation has been undertaken in accordance with the requirements of the Local Government Act 2002 through the 2019- 2020 Annual Plan. The adopted Annual Plan 2019-2020 which includes the Funding Impact Statement and other rating information will be uploaded to Council's website after the 26 June 2019.
Internal Staff	Staff will be contacted accordingly.

10. Issues and Options Assessment

THAT the Western Bay of Plenty District Council adopts the proposed rates for 2019/20	
Reasons why no options are presented	Legislative or other reference
Legislation requires Council to adopt the rates as set out in the 2019/20 Annual Plan (second year of the 2018-2028 LTP). Failure to adopt the proposed rates may lead to a breach of the Local Government Act 2002 and the inability to charge rates. This would result in significant additional cost.	Local Government (Rating) Act 2002 and; Resource Management Act 1991 (Section 223) Local Government Act 2002

11. Statutory Compliance

The recommendations in this report are consistent with legislative requirements and are in accordance with the rating policies and the overall revenue and financing policy.

12. Funding/Budget Implications

Budget Funding Information	Relevant Detail
	Not applicable.