

MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

COUNCIL

Te Kaunihera



**Minute Index and
Information Pack**

Pikau Korero

C25

Thursday, 18 April 2019

Advice to Councillors on Use of Information Packs

Council has agreed that Information Packs will be supplied with the agendas for Council and its Committees as well as Community Boards as required. Members are to present questions in writing on contents, provided these are received 48 hours prior to the meeting (i.e. by 5.00pm on a Monday for a Thursday meeting). A copy of the questions and written replies will be made available to all Members and will be tabled at the meeting.

Any questions received later than the 48 hour deadline will be responded to within five days with copies of both questions and answers circulated to all Members.

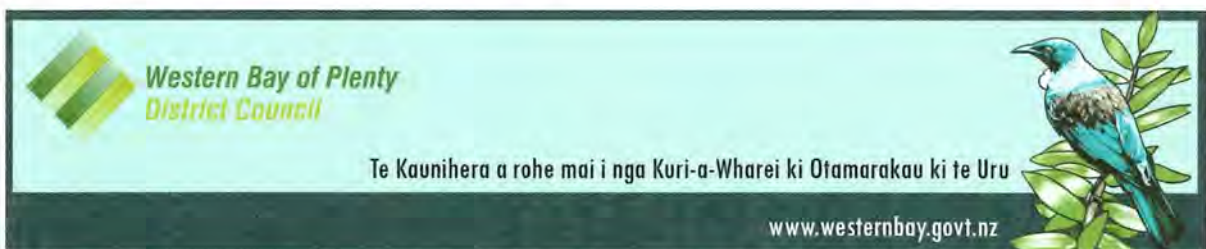
All questions to be **emailed** to the relevant Democracy Advisor.

In addition, should a more detailed report or presentation be required on any specific item, Councillors are invited to make an e-mail request to the Chief Executive Officer. Reports or presentations requested will be given at the first available opportunity.

Council	-	Aileen Alty
Community Committee	-	Louise Nind
Long Term and Annual Plan Committee	-	Michelle Parnell
Operations and Monitoring Committee	-	Aileen Alty
Policy Committee	-	Michelle Parnell
Rural Committee	-	Louise Nind
All Community Boards	-	Aileen Alty

Please include in any emailed questions and the following references from this Information Pack;

- Title of Item – Page reference for question.



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Council No. C25
18 April 2019
Minute Index - Open

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Minutes
(For Receipt only)

12. Minute no. RH15 of the Regulatory Hearings Committee held on 20 December 2018 (to be circulated)
13. Minute no. DL10 of the District Licensing Committee held on 12 December 2018 (to be circulated)
14. Minute no. DL11 of the District Licensing Committee held on 29 and 30 January 2019 (to be circulated)
15. Minute no. JG8 of the Joint Governance Committee held on 10 April 2019 (to be circulated).

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Western Bay of Plenty District Council

**Minutes of Meeting No. WB19 of the
Waihi Beach Community Board held on 25 March 2019
at the Waihi Beach Community Centre
commencing at 6.30pm**

Present

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, R Parsons and Councillors D Marshall and M Williams

In Attendance

G Allis (Deputy Chief Executive Officer) and A Alty (Senior Governance Advisor)

Apologies

An apology for lateness was received from the Deputy Chief Executive Officer.

Resolved: Councillor Williams / Member Hepenstall

THAT the apology for lateness from the Deputy Chief Executive Officer be accepted.

Public Forum

Resolved: Member Roberts / Councillor Williams

THAT the meeting adjourn for the purpose of holding a public forum.

Waihi Beach Residents and Ratepayers Association

Don Oliver from the Waihi Beach Residents and Ratepayers Association spoke to the following items:

KiwiCamp

The Association extended thanks to the Community Board and Council staff for listening to the concerns of the community regarding the initial proposed siting of the KiwiCamp facility. The Waihi Beach Residents and Ratepayers Association looked forward to strengthening communication relating to community issues and this topic had been a positive example of community collaboration.

Kerbside Rubbish

Mr Oliver noted that kerbside rubbish would be a topic at the forthcoming 'Have Your Say' consultation event to be held at the Waihi Beach RSA on Saturday 30 March 2019. He advised that a survey undertaken by Waihi Beach Residents and Ratepayers Association last year highlighted the issue relating to rubbish collection at Waihi Beach received the most focus. Waihi Beach had specific collection requirements particularly relating to the high increase in population during summer and holiday periods which created an extreme increase in rubbish volumes that needed to be collected.

Board members advised that it was important that members of the public attended the 'Have Your Say' event to find out what proposed options for future waste management options were being considered.

Laying of Fibre Cables throughout Waihi Beach

Mr Oliver advised that it had been reported to the Waihi Beach Residents and Ratepayers Association that there were some instances where grassed berms and footpaths were not being returned to their original condition after fibre cable laying had been undertaken.

It was advised that the cable laying was undertaken by a private contractor and any concerns about reinstatement work not being undertaken needed to be reported to Council, to enable Council to then pass on instruction to the private contractors to ensure remediation was completed to the required standard.

Speed Restriction and Pedestrian Crossing at Northern End of Beach Road

Ian Smith expressed his concern that the temporary 30 km speed restriction sign had been removed from the northern end of Beach Road. In his opinion the speed restriction had been effective in managing traffic speed in the immediate area.

He also requested that a pedestrian crossing be installed by the new culvert bridge on Beach Road (by the Top Ten Motor Camp) as this was a very busy area for pedestrians wanting to cross the roadway to get to and from the beach. He was concerned that without a designated crossing point and a restricted speed zone, there was a definite health and safety hazard to both pedestrians and vehicle drivers.

6.42 pm The Deputy Chief Executive Officer joined the meeting

Proposed Men's Shed at Waihi Beach

Brian Baynes gave a verbal update on the proposed establishment of a Men's Shed at Waihi Beach noting:

- The old depot shed at the Waihi Beach Dam site was not available.
- Four possible sites had been identified being – Wilson Park, the Waihi Beach Community Centre Reserve, part of the Broadlands Block and the Waihi Beach Plunket Reserve.
- Council staff were being kept informed on the progress of the proposal.
- Advice had been sought on how to make a proposal for the future location of a building.
- Requests for some community work (to future Men's Shed members) had already been received.

Limited Sightline out of Wilson Road Car Park

Jim Cowern advised that when exiting the Wilson Road car park it was difficult to see any oncoming traffic when looking right from the carpark.

Dillon Street Car Park

Kevin Wright advised that in August 2018 he had contacted Council staff to have the Dillon Street car park area levelled and grassed. Some work was undertaken using sub-standard soil and hydro grass seed which never grew. The area had since become a dust patch and needed to be tidied as soon as possible.

The Roading Engineer (West) would be requested to remediate the area as soon as practicable.

Resolved: Members Sole / Parsons

THAT the meeting be re-convened in formal session at 6.52 pm

WB19.1 **Minutes of meeting no. WB18 of the Waihi Beach Community Board held on 11 February 2019**

The Board considered the minutes no. WB18 of the Waihi Beach Community Board Meeting held on 11 February 2019 as circulated with the agenda.

Resolved: Members Roberts / Hepenstall

THAT the minutes of meeting no. WB18 of the Waihi Beach Community Board held on 11 February 2019 as circulated with the agenda be confirmed as a true and accurate record.

WB19.2 **Decision Report from Recommendation to the Long Term and Annual Plan Committee - Waihi Beach Community Board - Draft 2019/2020 Annual Operating Budget**

The Board considered a report from the Democracy Advisor dated 12 March 2019 as circulated with the agenda.

Resolved: Member Sole / Councillor Williams

THAT the report of the Democracy Advisor dated 12 March 2019 on Board Recommendations in regard to Waihi Beach Community Board – Draft 2019/2020 Annual Operating Budget be received.

WB19.3 **Update to Community Boards on Upcoming Consultation**

The Board considered a memorandum from the Policy and Planning Manager dated 13 March 2019 as circulated with the agenda.

Resolved: Members Sole / Roberts

THAT the memorandum from the Policy and Planning Manager dated 13 March 2019 be received.

WB19.4 **Chairperson's Report**

The Board considered a report from the Chairperson dated 4 March 2019 as circulated with the agenda.

WB19.4.1 **Fergus Road - Request to Seal Road**

The Board was aware that the number of residents on Fergus Road had increased and the metal surface of the roadway needed to be upgraded.

Staff advised that Fergus Road was not on the currently approved seal extension list and accordingly there was not a current design or estimate for the work. Fergus Road was maintained under the lump sum component of the Westlink Contract. There had been 7 service requests for Fergus Road over the past 2 years relating to surface defects, edge breaks, drainage, grading and after rain damage.

The Board would need to recommend funding from the Community Roothing Account and this would need to be confirmed by Council as it would be a variation to the seal extension policy and may set a precedent.

WB19.4.2 **Fergus Road - Waihi Beach Road Intersection Sight Lines**

The Board was advised that the Roothing Engineer West had requested Westlink inspect the intersection sightlines of Fergus Road and Waihi Beach Road and report back on options that may provide improvement to the intersection.

WB19.4.3 **Waihi Beach Road Entranceway Planting**

The Board had suggested that low growing smaller species of Pohutukawa trees be planted along Waihi Beach Road from Waihi Beach Contractors depot to the Wilson Road roundabout (approximately 200 metres).

The Roothing Engineer (West) had advised that he was in discussion with Westlink regarding the landscaping proposal.

Member Hepenstall advised that he had a number of seedling trees of the small Pohutukawa species available and he would be happy to further discuss the future planting of these trees with the Roothing Engineer (West).

WB19.4.4 Car Park Signs

The Board advised that there needed to be a directional sign pointing down from the Wilson Road and Dillon Street intersection to the Edinburgh car park.

A Service Request for this would be initiated.

WB19.4.5 Town Centre Update

The Board would continue to work with a consultant to achieve 'first step' options for consideration relating to development of the Waihi Beach Town Centre plan.

WB19.4.6 Training and Conference for Elected Members Community Boards Executive Conference April 11-13 2019**Declaration of Interest**

The Chairperson declared an interest in this item, withdrew from the meeting and took no part in the discussion or vote thereon.

Board members were advised that while the Community Board Chairperson would be attending the forthcoming New Zealand Community Board Conference as both a Community Board Executive Committee (CBEC) member and a representative of the Waihi Beach Community Board, only one night's accommodation at the conference from 11 to 13 April was paid for by CBEC. The Board was requested to give consideration to fund accommodation for the balance of the conference accommodation from the Waihi Beach Community Board Conference Account.

Resolved: Councillor Williams / Member Hepenstall.

THAT the Waihi Beach Community Board approve up to \$500.00 funding for the Chairperson's accommodation at the New Zealand Community Board Conference funded from the Waihi Beach Community Board Conference Account.

The Chairperson re-joined the meeting.

Resolved: Members Parson / Hepenstall

THAT the Chairperson's Report to the Waihi Beach Community Board for March 2019 be received.

WB19.5 Councillor's Report

The Board considered a report from Councillor Williams dated 12 March 2019 as circulated with the agenda.

Resolved: Councillor Williams / Member Sole

THAT the Councillor's Report to the Waihi Beach Community Board dated 12 March 2019 be received.

WB19.6 **Community Board Grant Application - March 2019**

The Board considered a report from the Democracy Advisor dated 12 March 2019 as circulated with the agenda.

The Board considered a re-presented grant application from Terelle Carroll submitted on behalf of the Art Bra/Wearable Art Show to be held on 31 August 2019 as a fund raising event for canteen teenagers who participate in the Waihi Beach CanSurf Programme.

Resolved: Members Hepenstall / Parsons

1. *THAT the report from the Democracy Advisor dated 13 March 2019 and titled Community Board Grant Application - March 2019 be received.*
2. *THAT the Waihi Beach Community Board approve the following grant to be funded from the Waihi Beach Community Grants 2018/2019 account subject to all accountabilities being met:*

Terelle Carroll on behalf of ArtyBra/Wearable Art Show \$2,000.00

WB19.7 **Infrastructure Services Report Waihi Beach - March 2019**

The Board considered a report from the Deputy Chief Executive dated 12 March 2019 as circulated with the agenda.

WB19.7.1 **Pedestrian Refuge Sites on Seaforth Road - Minute Action Reference WB18 19 2.4**

The Board was advised that the Safety Engineer had been consulted and the design for the pedestrian crossings reviewed.

The Roading Engineer (West) would consult with the dairy owner about the proposed pedestrian crossing installation and also advise the loss of parking spaces in the immediate vicinity of the proposed crossing.

WB19.7.2 **Broadlands Block - Minute Action Reference WB15 18 2.11**

The Board noted the suggestion that a site meeting be held with interested parties to view the work completed to date and consider a forward work programme over the coming winter.

The Board Chairperson advised that he would contact the Reserves and Facilities Manager to arrange an on-site meeting regarding this item.

Resolved: Member Sole / Councillor Marshall

THAT the Deputy Chief Executive's Report, dated 12 March 2019 and titled Infrastructure Services Report Waihi Beach March 2019 be received.

WB19.8 Financial Report Waihi Beach - February 2019

The Board considered a report from the Management Accountant dated 11 March 2019 for the month of February 2019 as circulated with the agenda.

Resolved: Councillor Williams / Member Parsons

THAT the Management Accountant's report dated 11 March 2019 and titled "Financial Report Waihi Beach – February 2019" be received.

WB19.9 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of April and May 2019 as circulated with the agenda.

Resolved: Members Parsons/ Hepenstall

THAT the schedule of meetings for April and May 2019 be received.

WB19.10 Notice of Resignation

The Board considered the report from the Democracy Advisor dated 12 March 2019 as circulated with the agenda.

The Board noted that the resignation received from Ruth Parsons was accepted with regret and thanked Ruth for her contribution as a Community Board member.

Resolved: Member Sole / Councillor Williams

1. *THAT the report of the Democracy Advisor dated 12 March 2019 and titled Notice of Resignation – March 2019 be received.*
2. *THAT the resignation of Waihi Beach Community Board Member Parsons be received.*
3. *THAT pursuant to Section 117 Local Electoral Act 2001 the Waihi Beach Community Board resolved to not fill the vacancy.*

The meeting concluded at 8.00 pm

Confirmed as a true and correct record.

A Sole
Chairperson
Waihi Beach Community Board

Date

WB19

Western Bay of Plenty District Council

**Minutes of Meeting No. OM19 of the
Omokoroa Community Board held on 26 April 2019
at the Omokoroa Community Church Hall
commencing at 7.00pm**

Present

T Sage (Deputy Chairperson), D Sage, P Presland and Councillors M Murray-Benge and J Palmer

In Attendance

M Taris (Chief Executive Officer), J Pedersen (Group Manager People and Customer Services) and A Alty (Democracy Advisor)

Others

Mayor Garry Webber and 8 members of the public

Apologies

There were no apologies to hand. It was noted that Chairperson Murray Grainger was on leave of absence.

Public Forum

Resolved: T Sage / Councillor J Palmer

THAT the meeting adjourn for the purpose of holding a public forum

A member of the public spoke of her concern relating to the following items:

Dog Control Bylaws – Compliance and Monitoring

The following points were raised:

- The Dog Control signage was contradictory and not clearly understood.
- Dogs were prohibited on the Domain between Labour Weekend and Easter Weekend yet there were many instances when dogs were frequently seen in the reserve during the peak summer holidays.
- One sign indicated that dogs should be on leads – another stated they were prohibited.

- There were more and more people about with more and more dogs.
- Many dog owners took no notice of the dog control signs.
- On reporting the number of dogs loose on the foreshore during the summer holiday period, a dog control officer advised the caller that they should take 12 photos of any incidents, then call back and work with the security firm undertaking the monitoring and control duties. This was an unacceptable response to an enquiry from the public.

Rubbish Not Collected Over New Year Holiday Period

During the peak summer holiday period the rubbish bins in the vicinity of the Domain were overflowing. The rubbish bins were not being emptied with the required frequency to cope with the volume of rubbish from the influx of people to the area. Either the bins need to be bigger or the collection frequency increased.

Water Quality and Increasing Number of Swans in the Harbour

A new resident to the area voiced concern relating to pollution in the harbour. As a daily swimmer the resident noted the increasing number of swans and wild geese in the immediate harbour area which were contributing to water pollution of the harbour and reserve foreshore. It was also evident that the wild birds were eating baby flounder in the harbour.

The concerns would be reported to Bay of Plenty Regional Council who monitor the water quality of the district and undertake the management of avian species numbers on harbours throughout the district.

Speed Limit on Omokoroa Road

A resident outlined the following concerns relating to the speed limit along Omokoroa Road:

- The Omokoroa Road speed should remain at 50km/h.
- The 50km/h was a safe speed zone for areas adjacent to where children gathered and played.
- The roadway needed to accommodate vehicles, heavy trucks, cyclists and pedestrians and was in places too narrow to accommodate a higher traffic speed.
- The noise of a heavy chip seal was much greater than a smooth chip seal and this should also be considered in conjunction with the speed limit along the roadway.
- Safety of our ratepayers must be considered and Omokoroa Road must not become an expressway for excess vehicle speed.
- Omokoroa Road was built as an urban roadway and not a road for the constant heavy trucks that were currently using the roadway.

Resolved: Councillors Murray-Benge / Palmer

THAT the meeting be re-convened in formal session at 7.21 pm

OM19.1 Minutes of Meeting No. OM18 of the Omokoroa Community Board held on 12 February 2019

The Board considered the minutes of OM18 of the Omokoroa Community Board held on 12 February 2019 as circulated with the agenda.

Resolved: Councillors Palmer / Murray-Benge

THAT the minutes of meeting No. OM18 of the Omokoroa Community Board held on 12 February 2019 as circulated with the agenda, be confirmed as a true and accurate record.

OM19.2

Decision Report from Recommendation to Council - Request for CCTV at Omokoroa

The Board considered a report from the Democracy Advisor dated 11 February 2019 as circulated with the agenda.

The Board was advised of the following points:

- Initial set-up costs were not just for a camera unit.
- Securing power to a CCTV unit could be up to \$20,000.
- Costs for ongoing monitoring and maintenance could be up to \$660 / month.
- Public notification/permission for the camera placement would have to be given.
- Terms for monitoring the camera footage would need to be developed.
- Technology changes and camera life meant any unit may only have a 3 to 4 year life span to be really effective.

The Board was again advised that the installation, monitoring and maintenance of CCTV was not a Council activity and reminded that the Policy Committee would be undertaking a review of CCTV in the Western Bay later in the year.

The Board noted that the review may provide an overview of different options and look at how the management of CCTV units was being undertaken in other districts.

Resolved: Member T Sage / Councillor Murray-Benge

1. *THAT the report of the Democracy Advisor dated 11 March 2019 titled Council Decisions on Board Recommendations in regard to CCTV at Omokoroa be received.*
2. *THAT the request to install a CCTV system at the intersection of Western Avenue and Omokoroa Road be deferred at this time pending the Council review of CCTV in the Western Bay later in the year.*

OM19.3

Decision Report from Recommendation to the Long Term and Annual Plan Committee - Omokoroa Community Board - Draft 2019/2020 Annual Operating Budget

The Board considered a report from the Democracy Advisor dated 13 March 2019 as circulated with the agenda.

Resolved: Members D Sage / T Sage

THAT the report of the Democracy Advisor dated 13 March 2019 titled Decision Report from Recommendation to the Long Term and Annual Plan Committee Draft 2019 – 2020 Annual Operating Budget be received.

OM19.4 **Update to Community Boards on Upcoming Consultation**

The Board considered a memorandum from the Policy and Planning Manager dated 13 March 2019 as circulated with the agenda.

Resolved: Councillor Palmer / Member D Sage

THAT the memorandum from the Policy and Planning Manager dated 13 March 2019 be received.

OM19.5 **Chairperson's Report**

The Board considered a report from the Chairperson dated 4 March 2019 as circulated with the agenda.

OM19.5.1 **Project Spending / Priority List**

The Board noted the proposed project priority list within the Chairperson's Report and asked that this be further discussed at a Community Board Workshop to be held on Monday 8 April 2019 at 7.00pm.

OM19.5.2 **Annual Plan/ Long Term Plan - Have Your Say**

The Board was advised that there had been a number of interested people who attended the Have Your Say event at Omokoroa on Saturday 23 March 2019.

The Board would look at their submission to the Have Your Say process at a workshop to be held on 8 April. In the absence of the Chairperson a timeslot for the Board's presentation to the Have Your Say Consultation would be reserved.

At the workshop the Board would also give consideration to the proposed projects and include the placement of bicycle racks and additional BBQ units at Omokoroa on the priority list.

OM19.5.3 **Omokoroa Policing Group**

The Board received a copy of the Omokoroa Community Patrol Minutes from the meeting held on 13 February 2019.

OM19.5.4 Omokoroa Environmental Managers

The Board received a copy of the Omokoroa Environmental Managers Incorporated Society Special General meeting held on 19 February 2019.

OM19.5.5 Omokoroa Settlers' Hall

Deputy Chairperson T Sage advised that outside lighting around the hall had recently been installed.

The Hall Committee was discussing options for consideration in regard to the establishment of an after-school care facility within the Settlers Hall building.

OM19.5.6 Omokoroa Sports and Recreation Society

Member Presland reported that the 'Dreamers' concert had been very successful and the group had learnt a lot about event management. It was hoped that other similar events at Omokoroa would be organised in the future. Member Presland extended thanks to the Western Bay of Plenty District Council staff who had assisted in many avenues to ensure the event was as successful as it was.

The Chief Executive Officer advised that Council would be discussing the future options relating to event management for the District. It had been recognised that well organised events were very positive for our communities.

Resolved: Member D Sage / Councillor Murray-Benge

THAT the Chairperson's Report to the Omokoroa Community Board for March 2019 be received.

OM19.6 Councillor's Report

The Board considered a report from Councillor Murray-Benge dated 11 March 2019 as circulated with the agenda.

OM19.6.1 Omokoroa Sports and Recreation Society Dreamers Concert

Councillor Murray-Benge extended congratulations to Peter Presland and his team for the success of the Fleetwood Mac Dreamers concert recently held at Omokoroa.

OM19.6.2 **Have Your Say Event at Omokoroa**

Councillor Murray-Benge extended thanks to staff who provided excellent service and advice for members of the public who attended the recent Have Your Say event at Omokoroa. It was apparent that rubbish, waste management and recycling were the main topics of interest at the event.

OM19.6.3 **Underground Power Lines on Omokoroa Road**

Councillor Murray-Benge asked the Community Board to consider the issue of undergrounding power lines on Omokoroa Road between Western Avenue and Tralee Street. It was the opinion of Councillor Murray-Benge that overhead power lines should be undergrounded and Council should be requested to review their decision to not underground power along Omokoroa Road. Councillor Murray-Benge stated that she had been informed by the previous Omokoroa Community Board Chairperson that he understood the power lines along Omokoroa Road would be undergrounded and he supported this expectation.

The Deputy Chairperson advised the Board that this item would be further discussed under Agenda Item OM19.7.1 Pages 46 to 49 of this meeting.

Resolved: Councillors Murray-Benge / Palmer

THAT the Councillor's Report to the Omokoroa Community Board for March 2019 be received.

OM19.7 **Infrastructure Services Report Omokoroa - March 2019**

The Board considered a report from the Deputy Chief Executive dated 4 March 2019 as circulated with the agenda.

OM19.7.1 **Long Term Plan Priorities - Minute Action reference OM16 18 2.3 Playground Path Connection to New Library Pavilion Building**

Board members noted that the original request for a pathway was to be for the playground path connection to the new pavilion building.

Concern was expressed that the proposed 2.5m wide footpath design would encroach onto the reserve (particularly in the immediate area next to the Skatepath) and questioned if the width of the path and the gradient contour of the ground would be negotiable for disabled users. It was also important that people using the car park were able to easily connect to the pathway and the presented design looked like the pathway bypassed the car park area.

It was noted that the section of pathway from the toilets to the new pavilions would be constructed after the new pavilion had been built.

The Board requested that the Reserves and Facilities Manager contact Board members with clarification of the design concerns raised.

Resolved: Councillor Murray-Benge / Member D Sage

THAT the Deputy Chief Executive Officer's Report dated 4 March 2019 and titled Infrastructure Services Report Omokoroa March 2019 be received.

OM19.7.2

Decision Report from Operations and Monitoring Committee - Omokoroa Road Upgrading

The Board considered a report from Deputy Chief Executive dated 12 March 2019 as circulated with the agenda.

Power Pole Relocation/Undergrounding

Councillor Murray-Benge expressed concern that the undergrounding of power services had not been approved at the Operations and Monitoring Committee meeting held on 28 February 2019. The following points relating to the undergrounding of power were noted:

- If the poles had to be taken out for relocation – the undergrounding should be undertaken at that time.
- Undergrounding of power had been done on Prole Road.
- Previous plans relating to the development of Omokoroa Road indicated that power services would be underground.
- If undergrounding of the power was not done at this stage of the development, the look of Omokoroa would not be in keeping with the new subdivision developments that would have underground power.
- The aesthetics of a modern 'new town' did not fit with having overhead power lines and poles.
- Undergrounding was not requested just for aesthetics but the immediate surrounding new developments would all have underground power, so it was logical that this section of the main Omokoroa Road also have undergrounded power.
- To undertake underground power line installation retrospectively would be extremely expensive so it should be done when the main infrastructure services works were being done.

The Chief Executive Officer explained that it was not Council's usual practice to underground power across the district.

Any surplus funding would only be available if the application for NZTA subsidy funding was successful. At this time there was no guarantee that the subsidy application would be successful. If the funding was not received then either the project would be reduced in scope, deferred or finco/Council funding would have to be increased.

The funding source for undergrounding would be dictated by the Omokoroa Road strategic funding model. This was made up of Omokoroa

Roading and rural roading fincos, roading rates and strategic roading funding to attain the full cost of \$550,000 required for undergrounding.

The Board requested clarification of the Council operational practice relating to overhead / underground power installation across the district.

The Board would further discuss the concerns raised relating to not undergrounding power on Omokoroa Road at their next workshop to be held on Monday 8 April 2019.

Resolved: Members T Sage / D Sage

THAT the Deputy Chief Executive's report dated 12 March 2019 and titled Omokoroa Road Upgrading be received.

OM19.8

Financial Report Omokoroa - February 2019

The Board considered a report from the Management Accountant dated 11 March 2019 as circulated with the agenda.

Resolved: Member D Sage / Councillor Murray-Benge

THAT the Management Accountant's report dated 11 March 2019 and titled Financial Report Omokoroa February 2019 be received.

OM19.9

Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the month of April and May 2019 as circulated with the agenda.

Resolved: Councillor Murray-Benge / Member D Sage

THAT the schedule of meetings for April and May 2019 be received.

The meeting concluded at 8.33 pm

Confirmed as a true and correct record.

M Grainger
Chairperson
Omokoroa Community Board

Date

OM19

Western Bay of Plenty District Council

**Minutes of Meeting No. K19 of the
Katikati Community Board held on 27 March 2019
in The Centre. Pātuki Manawa
commencing at 7.00pm**

Present

Members J Hobbs (Chairperson), B Gibbs (Deputy Chairperson), B Warren and Councillors P Mackay and M Williams

In Attendance

J Pedersen (Group Manager People and Customer Services), and A Alty (Democracy Advisor)

Others

Councillor D Marshall
7 members of the public

Apologies

An apology for absence was received from Member Mayo.

Resolved: Councillors Mackay / Williams

THAT the apology for absence from Member Mayo be accepted.

K19.1 Minutes of Meeting No. K18 of the Katikati Community Board held on 13 February 2019

The Board considered the minutes of K18 of the Katikati Community Board held on 13 February 2019 as circulated with the agenda.

Resolved: Member Hobbs / Councillor Williams

THAT the minutes of meeting no. K18 of the Katikati Community Board held on 13 February 2019 as circulated with the agenda, be confirmed as a true and accurate record.

K19.2 **Decision Report from Recommendation to the Operations and Monitoring Committee - Uretara Stream restoration March 2019**

The Board considered a report from the Democracy Advisor dated 11 March 2019 as circulated with the agenda.

The Board asked that they be kept apprised of the work relating to the Uretara Stream vegetation management to be undertaken in liaison with Andrew Jenks and Council staff

Resolved: Councillor Mackay / Members Gibbs

THAT the report of the Democracy Advisor dated 11 March 2019 titled Decision Report from the Recommendation to Operations and Monitoring in regard to Uretara Stream Restoration – March 2019 be received.

K19.3 **Decision Report from the Long Term and Annual Plan Committee - Draft 2019 - 2020 Annual Operating Budget**

The Board considered a report from the Democracy Advisor dated 13 March 2019 as circulated with the agenda.

Resolved: Members Gibbs / Warren

THAT the report of the Democracy Advisor dated 13 March 2019 titled Decision Report from Recommendation to the Long Term and Annual Plan Committee Draft 2019 - 2020 Annual Operating Budget be received.

K19.4 **Update to Community Board on Upcoming Consultation**

The Board considered a memorandum from the Policy and Planning Manager dated 13 March 2019 as circulated with the agenda.

The Board was reminded that a 15 minute time slot needed to be registered by 5 April for a verbal presentation to the Annual Plan process to be heard on 15 or 16 April 2019 at Council Chambers.

K19.5 **Chairperson's Report**

The Board considered a report from the Chairperson dated 4 March 2019 as circulated with the agenda.

K19.5.1 **Uretara Stream Water Quality**

A presentation relating to the water quality of the Uretara Stream from a Bay of Plenty Regional Council representative would be scheduled for the next Community Board meeting on 8 May 2019.

The Board asked what would be done to ensure contamination events do not occur in our streams and rivers next summer. If the contaminant avian e coli was the predominant cause of pollution to the Uretara stream (and other waterways), what was being done to control the bird populations? It was unacceptable that members of the community were not able to swim in the local waterways.

The Board was advised that the Bay of Plenty Regional Council were currently undertaking their annual plan consultation and the Board would take the opportunity to make a submission to that annual plan process relating to the need to ensure that contamination of the harbours and waterways of the district was minimised by controlling (and culling) the increasing numbers of swans, geese and other wild birds that contributed to fouling local and district waterways.

K19.5.2 **Highfields Stormwater Pond Conversion**

The Community Board was advised that Council staff would work with Uretara Estuary Managers when assessing monitoring results for the pond trial. The pond trial was not expected to begin until October 2019. Prior to this date staff would work to finalise the details of the trial and monitoring program.

The Board requested that the ecology of the immediate area be taken into consideration when the trial work was undertaken.

K19.5.3 **Future Town Centre Development - What will happen with our Town?**

The Community Board was advised that the development of town centre plans were to be largely community driven.

The Board had been advised of some key points relating to the Katikati Town Centre Development:

- Each town received income from the all-district Town Centre Development rate for four years. Katikati's four year period ended in the 2016/17 year. The funding was then relegated to another town for four years, and so on.
- In addition, Katikati decided some years ago to rate fund all the Katikati district \$20 per property every year to top up their town centre development reserve fund.
- As of today, the Katikati Town Centre Development Reserve sits at \$256,644.
- In terms of commitments, the Long Term Plan was showing capital work as part of the Katikati Town Centre Development work program in 2019 (\$150k), 2020 (\$306k with inflation) and 2023 (\$435k with inflation).

- The funding was provided to enable the purchase of land in the Town Centre, to facilitate the Town Centre plan, as and when opportunities for this arose.
- A review of the Katikati Town Centre plan was not programmed in the Long Term Plan.

The Board had been waiting for a decision by NZTA on the construction of the proposed Katikati Bypass and as this was now not envisaged to happen there needed to be some inspired thinking about the next step forward to improve the town centre of Katikati.

The Board would consider the option of working with an Urban Design specialist to get an intelligent and feasible outcome for the future development of the Katikati town centre. The Board would give further consideration to this topic at the next Community Board workshop.

K19.5.4

Future Bypass Options

The Board would like to investigate all possible avenues of funding for a future Bypass that could include:

1. Provincial Growth Fund
2. Regional Development Fund
3. Council borrowing from Central Government
4. Rate Payer Funded across the district
5. 2 lanes vs 4 lanes

The Board was advised that there had been no change since the previous update to the Board. Further announcements from the New Zealand Transport Agency were pending.

K19.5.5

Carisbrooke Street

Residents had contacted the Chairperson again regarding cars speeding down Carisbrooke Street and the danger to pedestrians, especially school children and older people on mobility scooters when crossing the street in this immediate area.

Local police had advised that they would try to monitor the roadway more often and also advised that they would support the installation of a pedestrian crossing on a raised platform just north of Jocelyn Street to provide a safe place to cross.

The Board was advised that the Roading Engineer (West) would provide advice on this item.

K19.5.6 Public Pay Shower in Katikati

The Board was aware that the kiwifruit season was underway and increasing numbers of working holiday and seasonal kiwifruit workers required facilities in the community. They considered that a pay shower was essential in Katikati and such a facility would be cost-neutral in the medium term and create income in the longer term. The following suggestions for a pay shower location were put forward:

- The freedom camping site and caravan dump stop on Major Street near the Uretara Domain could be a suitable site.
- Moore Park at the future public toilet block for this area.

Katikati wanted to be a friendly town that provided facilities for seasonal workers who came to the area and lived and worked in the area and visitors to the town. Many of the seasonal workers lived in caravans so a pay shower facility would be greatly valued. It was considered that there may be the opportunity for some sponsorship to be put forward for a pay shower facility.

Staff had advised that this was not a level of service provided by Council at this time. The Community Board may take the opportunity to make a submission on this topic to the Recreation and Leisure Strategy Review that will be undertaken later in the year.

The Board would consider this topic at their next Community Board workshop.

K19.5.7 Historic Cricket Pavilion

It had been brought to the Board's attention that the Historic Cricket Pavilion was in a state of disrepair and needed some urgent remediation.

The Board was advised that a concerted community project was undertaken some 25 years ago to do some restoration on the pavilion but nothing had been done since. The Board was advised that the Katikati Secondary School wanted to involve supervised students in a community project and the renovation and tidy up of the pavilion may be a suitable option to consider.

The Board was advised that staff would arrange for an assessment of the building to be undertaken, with a subsequent report provided to the Board.

K19.5.8 Dave Gallagher Statue at Eden Park Auckland

The Community Board were aware of the possible closure of Eden Park and expressed an interest in securing the Dave Gallagher statue to bring it to Katikati if the park did close. The Community Board would love to re-home the statue to Dave's birthplace in Katikati.

The Board was now aware that required funding for the continuation of the Eden Park rugby grounds had been secured, but would keep a watching brief on the future operation of the park should options for the re-location of the Dave Gallagher statue arise in the future.

K19.5.9

Rugby Ball Structure and Storyboard at Moore Park

At the last Board meeting the Board was advised that Andy Earle was willing to work with the Katikati Rugby Club and Open Air Art in the restoration of the story board that were next to the rugby ball structure on Moore Park.

Mr Earle advised the following information and provided two replacement images.

The cost of each sign board print:	\$490 + GST per each
Clear Plastic Covering for both signs	\$50 + GST per each

It was imperative to cover any new signage with these clear protectant coverings, so any tagging will be easily removed.

Delivery of \$195 each and the installation for each of the images was \$45. + GST. Mr Earle had advised that he would pick the images up and install them. This amounted to a saving of approximately \$560.00

Moore Park attracted a lot of visitors for sporting events and there were many community organisations and local people involved with the respective sporting clubs who used the venue. The Rugby Ball and signboards attracted a lot of attention from locals and visitors alike.

The Katikati Rugby Club would be advised that they were responsible for the upgrade and ongoing maintenance of the Rugby Ball located at Moore Park.

Resolved: Members Hobbs / Gibbs

THAT the Katikati Community Board fund the cost of one sign board (of the two sign boards to be renovated and installed at Moore Park by the Rugby Ball) up to \$560 + GST funded from the Katikati Community Board Reserve Budget and the second sign board be funded from the Council District Signage Budget.

K19.5.10

Annual Plan / Long Term Plan - Have Your Say

The Have Your Say community consultation event would be held at Katikati on Saturday 13 April 2019 at the Katikati Community Hub Pātuki Manawa from 9am to 12 pm.

Resolved: Members Hobbs / Councillor Mackay

THAT the Chairperson's Report to the Katikati Community Board for March 2019 be received.

K19.6 Councillor's Report

The Board considered a report from Councillor Williams dated 11 March 2019 as circulated with the agenda.

Resolved: Councillors Williams / Mackay

THAT Councillor Williams report dated 11 March 2019 be received.

K19.7 Infrastructure Services report Katikati - March 2019

The Board considered a report from the Deputy Chief Executive dated 14 March 2019 as circulated with the agenda.

K19.7.1 Katikati Bypass

As reported within the Chairpersons Report, the Board advised that they would recommend to Council that full consideration of any options that may be available to facilitate the construction of a future bypass for Katikati be made. In noting the possible funding options listed below, the Board request that Council take the lead on possibilities for a future bypass for Katikati.

- Provincial Growth Fund
- Regional Development Fund
- Council borrowing from Central Government
- Rate Payer Funded across the district
- 2 lanes vs 4 lanes

The Board was advised that consideration to 'investigate the option of proceeding with the Katikati Bypass as a local road project' had been discussed within Annual Plan Workshop discussions.

Resolved: Members Hobbs / Gibbs

THAT the Katikati Community Board recommend that the Long Term and Annual Plan Committee continue to explore alternative funding options and give full consideration to any options to facilitate infrastructure funding for the construction of a future bypass for Katikati and report back to the Board.

K19.7.2 Community Roading Budget

The Board expressed concern that the current Katikati Community Roading funding was based on previous census figures reported 7 years ago, noting that the population of Katikati had increased markedly since then. The allocation of funding now needed to be based on the current population of the Katikati district.

Resolved: Members Hobbs/ Warren

THAT the Katikati Community Board make a submission to the current Annual Plan process requesting a review of the allocation of community roading funds to ensure they were based on the latest population statistics for the Katikati District.

K19.7.3 Earl Drive - Community Roading Budget

The Community Board noted that the Katikati Community Board Minutes K18 of the meeting held on 13 February 2019 minute item K18.6.2 Roading Project Priority List, advised that the Earl Drive Loading and Parking Review of vehicle parking, truck standing, footpath and kerb and channel along Earl Drive be funded from the District Wide Roading Account not the Community Roading Budget.

The current Community Roading Project Priority List should be adjusted to show that Earl Drive costings be charged to the District Wide Roading Account.

Resolved: Members Hobbs / Warren

THAT the Deputy Chief Executive report dated 14 March 2019 and titled Infrastructure Services Report Katikati March 2019 be received.

K19.8 Financial Report Katikati - February 2019

The Board considered a report from the Management Accountant dated 11 March 2019 as circulated with the agenda.

Resolved: Councillors Mackay / Williams

THAT the Management Accountant's report dated 11 March 2019 and titled Financial Report Katikati – February 2019 be received.

K19.9 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of April and May 2019.

Resolved: Councillor Williams / Member Gibbs

THAT the schedule of meetings for April and May 2019 be received.

The meeting concluded at 8.18pm

Confirmed as a true and correct record.

J Hobbs
Chairperson
Katikati Community Board

Date

K19

Western Bay of Plenty District Council

**Minutes of Meeting No. MC19 of the
Maketu Community Board held on 02 April 2019
in the Maketu Community Centre
commencing at 7.00pm**

Present

Members S Beech (Chairperson), G Cantlon (Deputy Chairperson) and W McFadyen and Councillor J Scrimgeour

In Attendance

S Harvey, Roading Engineer (East) and A Alty (Democracy Advisor)

Others

3 members of the public as named in the minutes.
1 member of the press

Apologies

An apology for absence was received from Member Clark. It was noted that Councillor Marsh was on leave of absence.

Resolved: Members Beech / McFadyen

THAT the apology for absence from Member Clark be accepted.

Public Forum

Resolved: Members Cantlon / McFadyen

THAT the meeting adjourn for the purpose of holding a public forum.

Feasibility Study for a Future Community Hub at Maketu

Ian Hurlock and Julie Cross spoke to the Board about their interest in securing a community hub for Maketu. Ian Hurlock advised that he was willing to ascertain community interest with a view to leading a feasibility study for a community hub at Maketu noting:

- The concept would have to be community driven.

- For the community by the community.
- Interest in the community and surrounding area would be gauged by public meetings.
- Websites and Facebook etc would be used to ensure people were aware of the proposal.
- From public interest meetings – an engagement team to undertake the feasibility study would be set up.

Ian Hurlock and Julie Cross advised the Board that they were serious in their aspirations and ready to take on the challenge of attaining a community hub for Maketu that was really needed in the community. They were aware of a number of local organisations that needed a community space and it was envisaged that use of a community hub would grow. It was important that a community hub developed now was future proofed to be of equal use when first built and maintained through the years.

The Board advised that \$20,000 had been committed in the 2014 Annual Plan for a Maketu Community Hub Feasibility Study, and land adjacent to the current Maketu Community Centre had been acquired in 2016 but as there had not been a principal 'driver' for the project, the feasibility study had not progressed.

Board members thanked Ian Hurlock and Julie Cross for their address. A Western Bay iof Plenty District Council staff member would make contact with the speakers in order to ensure they were given advice needed to put out to members of the public relating to the development of a future Community Hub at Maketu.

General Interest Item

Denise Ewart was attending her first Community Board meeting out of general interest to 'see how things worked' and advised that she had lived in Maketu all her life and was passionate about the community. Ms Ewart wanted to be informed and think about the future of the overall community.

Ms Ewart noted one of the main concerns at this point in time were the number of Freedom Campers throughout Maketu.

Ms Ewart was advised of the 'Have Your Say' event to be held at the Maketu Community Centre on Wednesday 10 April from 4pm that would include the Freedom Camping Bylaw and proposals relating to changes to freedom camping restrictions at specific sites around the District. Other topics also available for consultation were:

- Proposal to introduce kerbside rubbish and recycling services
- Annual Plan 2019/20
- Schedule of Fees and Charges
- Traffic and Parking Enforcement Bylaw Review
- General Bylaw Review
- Gambling Policies

The Chairperson thanked Ms Ewart for her attendance and encouraged her to attend the 'Have Your Say' event.

Resolved: Councillor Scrimgeour / Member McFadyen

THAT the meeting be re-convened in formal session at 7.18 pm

MC19.1 **Minutes of Meeting No. MC18 of the Maketu Community Board held on 19 February 2019**

The Board considered the minutes of meeting MC18 of the Maketu Community Board held on 19 February 2019 as circulated with the agenda.

Resolved: Members Cantlon / McFadyen

THAT the minutes of Meeting No. MC18 of the Maketu Community Board held on 19 February 2019 as circulated with the agenda be received and confirmed as a true and correct record.

MC19.2 **Decision report from recommendation to the Long Term and Annual Plan Committee Draft 2019 - 2020 Annual Operating Budget**

The Board considered a report from the Democracy Advisor dated 13 March 2019 as circulated with the agenda.

Resolved: Members Cantlon / McFadyen

THAT the report of the Democracy Advisor dated 13 March 2019 titled Decision Report from Recommendation to the Long Term and Annual Plan Committee Draft 2019 - 2020 Annual Operating Budget be received.

MC19.3 **Update to Community Board on Upcoming Consultation**

The Board considered a report from the Policy and Planning Manager dated 13 March 2019 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member McFadyen

THAT the Policy and Planning Manager's report dated 13 March 2019 be received.

MC19.4 **Chairperson's Report**

The Board considered a report from the Chairperson dated 19 March 2019 as circulated with the agenda.

Resolved: Member Beech / Councillor Scrimgeour

THAT the Chairperson's Report to the Maketu Community Board for April 2019 be received.

MC19.5 Councillor's Report

The Board considered a report from Councillor Scrimgeour dated 13 March 2019 as circulated with the agenda.

Councillor Scrimgeour advised the Board on the following items:

Maketu Surf Club Car Park Erosion Protection

Councillor Scrimgeour advised the Board of the recommendation that had been adopted at the Operations and Monitoring Committee Meeting held on 12 February 2019 in relation to progressing the work required to remedy the Maketu Surf Club Car Park Erosion. The Committee resolved "THAT regarding the resource consent application for an erosion protection structure at the Maketu Surf Club car-park, Council as the applicant, proceeds to a Regional Council hearing with costs estimated at up to \$50,000 allocated from the Structures Coastal Renewal budget, but should the decision be appealed to the Environment Court that staff will refer this back to Council for direction".

Promotion of Increased Rates Rebate Threshold

The Board was advised that the local authorities had submitted a remit to central government to change the current rate rebate threshold of [up to] \$630.00 per household to reflect the current household income. The lobbied change may result in a rate rebate threshold increase of [up to] \$918.00 reflecting an average household income of approximately \$38,000.

Resolved: Councillor Scrimgeour / Member Beech

THAT the report of Councillor Scrimgeour dated 13 March 2019 be received.

MC19.6 Infrastructure Services Report Maketu - April 2019

The Board considered a report from the Deputy Chief Executive dated 4 March 2019 as circulated with the agenda.

MC19.6.1 Emergency Management Community Response Team & Plan

Board members advised that the ground work for a Community Response Plan for Maketu had been done. Board members expressed frustration that extra or new information had been requested and changes of personnel within the Bay of Plenty Emergency Management had resulted in confusion relating to the final Maketu Community Response Plan.

The Roading Engineer (East) advised that he would liaise with the Emergency Management Advisor to clarify the current position with the community plan.

MC19.6.2 Water Supply Pipeline along Wilson Road North

The Board asked for information regarding repair work on the water pipeline along Wilson Road North that seemed to have to be undertaken on a regular basis. In June 2018 a member of the public asked if Maketu ratepayers paying for the constant maintenance of the pipeline along Wilson Road North that should be lasting for more than twenty years after first being installed but was frequently failing.

The Board would like to understand the reason for the frequent repairs and asked if the whole water line should be replaced.

It was also noted that as a result of the frequent pipeline repairs, the road seal was having to be dug up and the current patch remediation of the seal was not lasting and did not appear to be up to the required standard.

MC19.6.3 Spencer Avenue Reserve Levelling - Minute Action Reference MC1916 3.2

The Board was disappointed to see that resource consent was now required from the Bay of Plenty Regional Council after earlier being informed that only Western Bay of Plenty District Council consent was required for approved soil quantities up to 5m³ to be placed on the Spencer Avenue reserve.

The Board advised that the Spencer Avenue Reserve was an important future reserve for Maketu and it needed to be brought to a useable standard. There had been numerous inquiries from contractors who wanted to off-load suitable clean soil over the area, but under the current consent requirements this could not happen.

The Roading Engineer (East) advised that he would liaise with the Bay of Plenty Regional Council Land Management Officer to clarify the consent requirements.

MC19.6.4 Maketu Project Team - Cycleway into Maketu - Minute Action Reference MC8 17 5.2.

The Roading Engineer (East) provided a set of plans for the proposed cycleway into Maketu. The plans were still in draft form with various options for the planned route still to be considered. Updated plans would be available for the next Community Board meeting, and these would be made available for the Chairperson to present to interested parties at the following Community Board workshop to be held on Tuesday 4 June 2019.

MC19.6.5 Improvement to Culvert Capacity - Spencer Avenue - Minute Action Reference MC12 18.5.2

Board members had met with the Roothing Engineer (East) on site and identified aspects of concerns regarding the need to increase the capacity to remove accumulated stormwater from the Spencer Avenue area.

The Roothing Engineer (East) advised that he would liaise with the Bay of Plenty Regional Council Land Management Officer regarding improvements to the culvert capacity on Spencer Avenue.

MC19.6.6 Tsunami Signage - Minute Action Reference MC18 19 3.6

The Board was advised by the Roothing Engineer (East) that the Tsunami signage would be installed during April/May 2019.

MC19.6.7 Kohanga Reo - Minute Action Reference MC 1819 7.3

The Board was advised that as the Maketu area was not a monitored parking area any complaints about illegal parking should be registered through the Council (CCR) service request system. This would be followed up by Council's compliance officers, and would be scheduled with other service requests in the immediate area with a response timeframe of up to 14 days.

The Board was disappointed to receive this advice noting that in their view the illegal parking that was occurring outside the Kohanga Reo was dangerous. There was concern for the health and safety of children getting in and out of cars that were parked close to the main road into Maketu. Members of the public often had to walk on the roadway to get around the car parked at the Kohanga Reo, so there was a risk to pedestrians and drivers alike.

With the proposed cycleway currently under design, consideration should be given as to how the entrance area into Maketu may be affected and it was imperative that the parking issues at the Kohanga Reo were resolved as soon as possible.

The Roothing Engineer (East) advised that he would talk to staff who had previously given advice and worked on this issue to try and negotiate a way forward in resolving the dangerous parking in the immediate vicinity of the Kohanga Reo.

Resolved: Members Cantlon / McFadyen

THAT the Deputy Chief Executive Officer's Report dated 11 March 2019 and titled Infrastructure Services Report Maketu April 2019 be received.

MC19.7 Financial Report Maketu - February 2019

The Board considered a report from the Management Accountant dated 11 March 2019 as circulated with the agenda.

Resolved: Members Cantlon / McFadyen

THAT the Management Accountant's report dated 11 March 2019 and titled Financial Report Maketu – February 2019 be received.

MC19.8 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of April and May 2019 as circulated with the agenda.

Resolved: Member Beech / Councillor Scrimgeour

THAT the schedule of meetings for April and May 2019 be received.

The meeting concluded at 8.27 pm

Confirmed as a true and correct record.

S Beech
Chairperson
Maketu Community Board

Date

MC19

Western Bay of Plenty District Council

**Minutes of Meeting No. TP19 of the
Te Puke Community Board held on 04 April 2019
at the Te Puke Library and Service Centre
commencing at 7.00pm**

Present

Members P Miller (Chairperson), B Button (Deputy Chairperson), J Dugmore and R Spratt, and Councillors G Dally and J Scrimgeour

In Attendance

R Davie (Group Manager Policy Planning and Regulatory Services) and A Alty (Democracy Advisor)

Others

7 members of the public
1 member of the public

After welcoming all in attendance, the Chairperson called for a minutes silence in respect of the 50 people tragically killed and for those injured in the recent shooting in Christchurch.

Public Forum

Resolved: Members Spratt / Button

THAT the meeting adjourn for the purpose of holding a public forum.

Future Anzac Day Commemoration Services

Vic Mottram, Chairperson of the RSA section of the Te Puke Combined Citizens Club and RSA Club spoke on behalf of the Te Puke Anzac Committee. He outlined his concerns first voiced at the Community Board meeting held on 22 March 2018 noting the following:

- There were very few returned servicemen within the RSA adjunct of the local Te Puke Citizens Club
- The average age of those members were 80+ years.
- RSA members alone could not easily undertake the requirements needed to organise requirements for future Anzac Commemoration Services.

- Members of the Citizen Club at large did not have the commitment to pick up the mantel for organising commemoration services in the future.

Mr Mottram reiterated that his concerns were not just for the community of Te Puke but for all small communities throughout New Zealand, that were faced with decreasing RSA membership numbers. The age and agility of returned service men and women was prohibitive to the organising of future commemoration services that had been entirely managed by local RSA Clubs in the past.

It was important that a local event management focus be given to the future of the commemoration services throughout the Western Bay district. The reducing membership of the local Te Puke RSA had meant that it was extremely difficult to fundraise for the commemoration services and it was only through running raffles at the Te Puke Citizens Club, that the RSA Anzac Committee only needed minimal grant funding this year.

It was important that past knowledge of the requirements associated with the Anzac Day services was passed on now before local knowledge was lost.

The Community Board Chairperson advised that within the Te Puke Community Board submission to the Annual Plan, the Board had highlighted that the Anzac Day commemorations were a civic/community service function and future management and assistance of these throughout district our needed to be considered by Council.

A Customer Complaint/Compliment (CCR Service Request) would be initiated for this item.

Development of Ronalds Lane

Ron Paton and Colin Limmer (property owners of land adjoining Ronalds Lane) spoke of their concerns relating to a discussion with the Roding Engineer (East) about making the Ronalds Lane paper road a public pedestrian accessway for packhouse workers to have access to the Eastpack packhouse on Collins Lane.

The property owners noted the following:

- The road was an unformed paper road that had been maintained by the current and past property owners for over 90 years.
- Properties adjoining the paper road were agricultural producing orchards that were sprayed at regular intervals according to suitable weather and orchard management programmes. If the road was open as a public accessway pedestrians could be exposed to spray residue and drift at any time.
- Sightlines at the bridge were very restrictive and could be a danger for pedestrians.
- The rail bridge was extremely narrow and pedestrians would be at risk when a train went across the rail bridge/line.
- The rail on the bridge was only at a low height.
- It was important that the rail line was protected from vandalism.
- There was no lighting in the area.
- The road was in a designated flood area – although the area had not been flooded for some 15 years.
- There was real concern for the security of properties immediately adjoining the paper road in the vicinity of Ronalds Lane.

The Board requested a report from the Roding Engineer (East) to provide clarification on this item.

Te Puke Centre

Karen Summerhayes and Monique Lints gave the Board an update on progress of the Te Puke Centre since they last made a presentation to the Te Puke Community Board Workshop held on 14 March 2019.

Ms Summerhayes clarified that in conversations with potential funders it was clear that they (the potential funders) needed to see the commitment from local government before they made their financial contribution to the project.

The commitment in retaining a Post Office in Te Puke was seen as a core function for the community. Other funders had indicated their commitment would be dependant on that being signalled and supported by Council.

There was also a commitment by some private operators who had indicated their willingness to occupy space within the centre building once it was up and running. The set-up of The Centre also had full support from Te Puke Economic Development Group (TPEDG) and Epic Te Puke who recognised that operation would not be replicating any other services already offered in the township.

The Board reiterated what had been previously requested by The Centre representatives:

- Make a contribution from the Community Board reserve fund as a one off payment for the set-up of The Centre.
- Support an application for rent for one year through the Annual Plan.
- Support an application for a service contract for the Te Puke Centre.
- Give an invitation to the Te Puke Centre representative to attend the Board's Annual Plan Workshop.

The Board thanked Ms Summerhayes and Lints for their attendance and presentation in the public forum section of the meeting and advised that the item would be addressed within the Chairpersons Report of the meeting.

Resolved: Councillor Scrimgeour / Member Spratt

THAT the meeting be re-convened in formal session at 7.32 pm

TP19.1 Minutes of Meeting No. TP18 of The Te Puke Community Board held on 21 February 2019.

The Board considered the minutes no. TP18 of the Te Puke Community Board for the meeting held on 21 February 2019 as circulated with the agenda.

Resolved: Members Miller / Button

THAT the Minutes from meeting no. TP18 of the Te Puke Community Board held on 21 February 2019 as circulated with the agenda, be confirmed as a true and correct record.

TP19.2 **Decision Report from the Long Term and Annual Plan Committee Draft 2019 - 2020 Annual Operating Budget**

The Board considered a report from the Democracy Advisor dated 13 March 2019 as circulated with the agenda.

Resolved: Members Spratt / Dugmore

THAT the report of the Democracy Advisor dated 13 March 2019 titled Decision Report from Recommendation to the Long Term and Annual Plan Committee Draft 2019 - 2020 Annual Operating Budget be received.

TP19.3 **Update to Community Board on Upcoming Consultation**

The Board considered a report from the Policy and Planning Manager dated 13 March 2019 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member Spratt

THAT the report of the Policy and Planning Manager dated 13 March 2019 be received.

TP19.4 **Chairperson's Report**

The Board considered a report from the Chairperson dated 18 March 2019 as circulated with the agenda.

TP19.4.1 **McLoughlin Drive Upgrade**

The Chairperson advised that the Roading Engineer (East) had held discussions with the Orchard Church regarding the proposed McLoughlin Drive kerb and channelling project and the proposed off road parking in front of the Church.

Discussions for the payment of the financial contribution from the Orchard Church for the proposed off road parking were to be finalised with the Roading Engineer (East) and agreed by the Board. The Board advised that they would be prepared to accept an agreement whereby the contribution from the Orchard Church was paid in instalments to the agreed total over a 365 day period.

TP19.4.2 **Rubbish Bin Replacements Jellicoe Street**

The Board requested that replacement of the four rubbish bins (between Oxford Street and Boucher Avenue) that had not been replaced during the revocation of Jellicoe Street be included in the Review of the Te Puke Main Street Project works to be undertaken.

TP19.4.3 Right Turning Centre Lane Strang Road

The Board received advice from the Roading Engineer (East) that the right turning lane was not warranted. The Board request a review of this response as local residents who use Strang Road had reported a number of incidents on this section of road.

The Board requested an update on this item at the next Community Board meeting.

TP19.4.4 Te Puke Memorial Pool Closure

As a result of the concerns raised in public forum at the February meeting the Board decided at its last workshop to make the Memorial Swimming Pool a focus of a Public Forum to be held in May to stimulate a public conversation on the future of the Te Puke public swimming pool. The agenda for the evening would follow the questions asked and points raised at the public forum section of the Te Puke Community Board February 2019 meeting . It was important to start a conversation regarding the pool in the public arena with the aim at this stage, of getting a steering committee together.

TP19.4.5 Te Puke Centre

The Board was appreciative of the presentation made at its last workshop by two of The Centre Steering Committee representatives. The Board had already shown its support for the community project through a grant to carry out a feasibility study.

The representatives had made the following requests to the Board and also outlined the current status and projected sustainability of the proposed Te Puke Centre at the Board workshop held on 14 March 2019.

- Make a contribution from the Community Board reserve fund as a one off payment for the set-up of The Centre.
- Support an application for rent for one year through the Annual Plan.
- Support an application for a service contract for the Te Puke Centre.
- Give an invitation to the Te Puke Centre representative to attend the Board's Annual Plan Workshop.

In discussion Board members highlighted the opportunity that had arisen to keep the local Te Puke Post Office operating and to develop a 'Centre' to showcase aspects of our township and district as well as becoming an operating 'town centre' facility for the community at large. If the opportunity to take the proposal to fruition was not taken up now, there would be no opportunity to readdress this in the future.

Resolved: Councillor Scrimgeour / Member Spratt

THAT the Te Puke Community Board fund \$15,000 from the Te Puke Community Board Reserve Account subject to Council at least matching the same amount to enable the Te Puke Centre Committee to progress their proposed project for a Te Puke Centre in Te Puke.

TP19.4.6 **Tactile Paving**

The Board was advised that this significant community initiative continued to be progressed by the Board in conjunction with Council roading staff.

The Board was advised that some of the raised paving markers in the main street had come loose and were broken or missing. It had been observed that other towns had various forms of tactile matting which could be more effective than the type being used in Te Puke.

TP19.4.7 **Flaxes and Grasses Jellicoe Street Median Strip**

The Board Chair together with Councillors and the Roading Engineer (East) met on Monday 18 March 2019 at Jellicoe Street to determine the future direction that would be taken in respect to the plantings on Jellicoe Street.

TP19.4.8 **Te Puke Town Centre Parking Review**

The Board has received the review on parking and endorse all four of the points noted in the substantive motion.

Resolved: Members Miller / Spratt

THAT the Te Puke Community Board confirm their endorsement of the Te Puke Town Centre Parking Review.

Division

A division was called.

Voting on the motion was as follows:

For the Motion: Members Miller, Button, Spratt and Councillor Scrimgeour

Against the Motion: Member Dugmore and Councillor Dally

The motion was carried.

TP19.4.9 **Te Puke Main Street Project**

It was the recommendation of the Board that this item listed as a separate Agenda Item (TP19.9) lie on the table to enable further public input to be

received. The Board would then collate a response for the next Te Puke Community Board Meeting to be held on 16 May, with the subsequent Board response then referred to the Operations and Monitoring Committee.

The Chairperson advised that there was an article in the Te Puke Times edition of 4 April 2019 about options for the plaza area within the Review of the Te Puke Main Street Project.

Resolved: Members Miller / Spratt

THAT the Te Puke Community Board Chairperson's Report dated 18 March 2019 be received.

TP19.5

Councillor's Report

The Board considered a report from Councillor Scrimgeour dated 14 March 2019 as circulated with the agenda.

Draft Annual Plan and Have Your Say Consultation Event

The Board was reminded of the Te Puke Have Your Say Consultation Event that would be held at Te Puke on Saturday 6 April 2019 from 9am to 12 noon at the Te Puke War Memorial Hall.

The consultation topics will include:

- Proposal to introduce kerbside rubbish and recycling services
- Annual Plan 2019/2020
- Schedule of Fees and Charges
- Traffic and Parking Enforcement Bylaw Review
- General Bylaw Review
- Freedom Camping Bylaw
- Gambling Policies

Promotion of Increased Rates Rebate Threshold

The Board was advised that the local authorities had submitted a remit to central government to change the current rate rebate threshold of [up to] \$630.00 per household to reflect the current household income. The lobbied change may result in a rate rebate threshold increase of [up to] \$918.00 to better reflect the current average household income.

Resolved: Councillor Scrimgeour/ Member Miller

THAT the report from Councillor Scrimgeour dated 14 March 2019 be received.

TP19.6 Community Board Grant Application - April 2019

The Board considered a report from the Democracy Advisor dated 14 March 2019 as circulated with the agenda.

Declaration of Interest:

As a member of both the Te Puke RSA and the RSA Anzac Committee, Chairperson Peter Miller declared an interest in this item, vacated the chair and took no part in the discussion or voting thereon.

Chairperson Bev Button took the Chair and led the discussion on this item.

The Board considered an application from the Citizens RSA Te Puke Anzac Committee for funding of \$550.00 for a speaker and microphone system for the Anzac Day Service.

Resolved: Councillor Dally / Member Spratt

1. *THAT the report from the Democracy Advisor dated 14 March 2019 titled Community Grant Application – April 2019 be received.*
2. *THAT the Te Puke Community Board approve the following grant to be funded from the Te Puke Community Board Grants 2018/2019 Account subject to all accountabilities being met:*

<i>Te Puke RSA</i>	<i>\$550.00</i>
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At the conclusion of the item the Chairperson assumed the chair.

TP19.7 Infrastructure Services Report Te Puke - April 2019

The Board considered a report from the Deputy Chief Executive dated 13 March 2019 as circulated with the agenda.

TP19.7.1 Kiwi Rail Bridge 91 ECMT Replacement - Access to Site

The Board received notice of the pending work to be undertaken to replace the complete rail bridge that was located between Council owned land of the Te Puke Wastewater Treatment Plant and the existing Council Reserve. The cycleway/walkway section that passed under the bridge would be closed off for approximately 10 weeks during the work and the area would be subject to high risk site management with stringent Health and Safety Procedures in place.

A programme of work dates were yet to be confirmed. The Board asked that the proposed works be notified in the local Te Puke Times.

TP19.7.2 **Community Rooding Account**

a) Ronalds Lane – Future Proposal

The Board noted that work relating to Ronalds Lane was not listed as an approved or proposed project within the Te Puke Community Rooding Account for the period to the end of the financial year 30 June 2019.

b) MacLoughlin Drive

Options to approve the Orchard Church paying for the off street parking over a 12 month period need to be confirmed by the Board.

c) Station Road Footpath

The Board request clarification of a timeline for the 2019/20 work proposed for Station Road.

The Board requested that the Rooding Engineer (East) report back on the above listed a), b) and c) items.

TP19.7.3 **Transitional Speed Signage - Minute Action reference TP13 18 2.7**

The Board would like to pursue this project to produce detailed concept drawings that give a good idea of what the new signage would look like. If the idea can be successful in Waitangi Township then the Board sees no reason that it would not be successful in Te Puke.

The Board would like clarification from the Rooding Engineer (East) relating to the reason why the concept should be withdrawn.

It was very important that Te Puke be identified as the 'kiwifruit' capital of the world and there needed to be signage in celebration of this.

The Chairperson advised that there was a concept being considered that may result in a kiwifruit sculpture be installed in front of the old railway station in the near future.

Resolved: Councillor Scrimgeour / Member Spratt

THAT the Deputy Chief Executive Officer's Report dated 13 March 2019 and titled Infrastructure Services Report Te Puke April 2019 be received.

TP19.8 **Te Puke Town Centre Parking Review - Information Item**

The Board considered a report from the Deputy Chief Executive dated 4 March 2019 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member Spratt

THAT the report on the Te Puke Town Centre Parking Review and Resolution OP17.6 from the Operations & Monitoring Committee be received.

TP19.9 Review of Te Puke Main Street Project

The Board considered a report from the Deputy Chief Executive dated 13 March 2019 as circulated with the agenda.

The Board was requested to provide comment to the following relating to the Main Street Plaza within the Review of the Te Puke Main Street Project noting the following recommendations that were put forward:

THAT it be recommended to the Operations & Monitoring Committee that either:

Option 4.1 - The Te Puke Main Street Plaza remain as constructed.

OR

Option 4.2 - Te Puke Main Street Plaza area be reduced by 80m² with the construction of two or three additional carparks at an estimated cost of \$90,000.

OR

Option 4.3 – A level Platform be constructed on the eastern section (150m²) of the plaza in either pavers or timber decking, at an indicative cost of \$70-\$100,000.

THAT an appropriate Kiwifruit themed piece of sculpture or street art be installed on the plaza. Budget \$20,000 funded from the Te Puke Revocation Budget.

Resolved: Members Miller / Spratt

1. *THAT the report "Review of Te Puke Main Street Project" referred from the Operations & Monitoring Committee be received.*
2. *THAT the report relates to issues that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *That this item lie on the table at this time to enable further public input to be received. The Board would collate any responses received for the next Te Puke Community Board meeting to be held on 16 May, with a subsequent response then referred to the Operations and Monitoring Committee to be held on 22 May 2019.*

TP19.10 Financial Report Te Puke - February 2019

The Board considered a report from the Management Accountant dated February 2019 as circulated with the agenda.

Resolved: Member Spratt / Councillor Scrimgeour

THAT the Management Accountant's report dated 11 March 2019 and titled "Financial Report Te Puke – February 2019" be received.

TP19.11

Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the month of April and May 2019 as circulated with the agenda.

Resolved: Member Spratt / Councillor Scrimgeour

THAT the schedule of meetings for April and May 2019 be received.

The meeting concluded at 9.06 pm.

Confirmed as a true and correct record.

P Miller
Chairperson
Te Puke Community Board

Date

TP19

Western Bay of Plenty District Council

**Minutes of Meeting No.RUR12 of the Rural Committee
held on 28 February 2019 in the Council Chamber, Barks Corner, Tauranga
commencing at 3.00pm**

Present

Councillors K Marsh (Chairperson), G Dally, M Dean, M Lally, P Mackay, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites and M Williams

In Attendance

G Allis (Deputy Chief Executive), S Stewart (Policy Analyst), K Elder (Governance Manager), L Nind (Governance Advisor) and M Parnell (Governance Advisor)

Resolved: Williams / Scrimgeour

THAT the meeting be adjourned at 3.04pm to allow for the completion of the Operations and Monitoring Committee.

The meeting was reconvened at 3.28pm.

Apologies

An apology for absence was received from Mayor Webber and an apology for lateness was received from Councillor Murray-Benge.

Resolved: Mackay / Scrimgeour

THAT the apology for absence from Mayor Webber and the apology for lateness from Councillor Murray-Benge be accepted.

RUR12.1 Rural Committee 2019 Programme

The Committee considered a report from the Deputy Chief Executive dated 18 February 2019. The Deputy Chief Executive advised the following:

- The purpose of the meeting was to discuss what the Committee wanted to achieve in the Rural Committee meeting on 14 May 2019.

- The May meeting would have both a social and business focus.
- Feedback relating to previous Rural Committee meetings and Council's role would be provided.

3.29pm Councillor Murray-Benge entered the meeting.

- Conversations about regional transport were taking place at the Urban Form and Transport Initiative (UFTI).
- All those who had presented to the Rural Committee in the past would be invited to the May Committee meeting.
- The meeting could include items like an update from the Policy and Planning team about seasonal worker accommodation.
- The impact of the Rangiuru Business Park and developments in the east of the District would need to be considered.

Elected Members made the following comments:

- New Zealand Transport Agency, New Zealand Rail and local Members of Parliament should also be invited to the May meeting.
- Success stories of the Tauranga Eastern Link could be used to promote the need for the Tauranga Northern Link.
- Councillors travelling from the eastern end of the district experienced traffic issues and congestion driving to Tauranga and were concerned about how this would affect the kiwifruit season this year.
- The May meeting should be held in the morning or over lunch. Staff advised they would consult the Parliamentary sitting schedule.
- Planning rules needed to be changed to allow for orchardists and farmers to provide onsite accommodation for their workers.

In response to questions, staff advised the following:

- The UFTI Group discussed transportation, land use and industry shift and the impacts of these on the area.
- Part of Council's role was to advocate for change for the benefit of the district.
- Tauranga City Council and Bay of Plenty Regional Council had been briefed on the Rural Committee findings through SmartGrowth.

Resolved: Murray-Benge /Marshall

1. *THAT the report from Deputy Chief Executive's report dated 18 February 2019 and titled Rural Committee 2019 Programme be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

The meeting concluded at 3.55pm.

RUR12

Western Bay of Plenty District Council

**Minutes of Meeting No.C24 of Council
held on 7 March 2019 in the Council Chamber, Barkes Corner, Tauranga
commencing at 9.30am**

Present

His Worship the Mayor G J Webber (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, D Marshall, J Palmer, J Scrimgeour and D Thwaites

In Attendance

M Taris (Chief Executive Officer), G Allis (Deputy Chief Executive), J Pedersen (Group Manager People and Customer Services), K Perumal (Group Manager Finance and Technology Services), R Davie (Group Manager Policy, Planning and Regulatory Services), B Williams (Strategic Property Manager), D Jensen (Senior Financial Planner), K Elder (Governance Manager), R Woodward (Communications Advisor) and A Alty (Democracy Advisor)

Community Boards

M Grainger (Chairperson, Omokoroa Community Board), P Miller (Chairperson, Te Puke Community Board) and A Sole, (Chairperson, Waihi Beach Community Board)

Apologies

An apology for absence was received from Councillor Williams and apologies for lateness were received from Councillor Lally and Councillor Murray-Benge. It was noted that Councillor Marsh was on leave of absence.

Resolved: Mackay/ Scrimgeour

THAT an apology for absence from Councillor Williams be accepted and the apologies for lateness from Councillor Lally and Councillor Murray-Benge be accepted.

At the beginning of the meeting the Chief Executive Officer introduced Jan Pedersen who had recently been appointed as the Group Manager People and Customer Services.

Additional Items / Late Items Pack

The Mayor advised that there were three LATE ITEMS for the Council to consider for inclusion in the open section of the agenda, being:

- (1) Recommendatory report from Omokoroa Community Board – Request for CCTV**
- (2) Sapphire Springs Reserve – Geotechnical Investigation Funding**
- (3) Recommendatory Report from the Operations and Monitoring Committee relating to the Sale of Land – Housing Affordability Forum**

The reason these items were not included on the agenda was because they came to hand after the Council agenda had been distributed.

Resolved: Thwaites / Dean

- (a) THAT in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the following items be considered as late items of open business:*
 - (i) Recommendatory Report from Omokoroa Community Board – Request for CCTV*
 - (ii) Sapphire Springs Reserve Geotechnical Investigation Funding – Report from the Reserves and Facilities Manager*
 - (iii) Sale of Lane – Housing Affordability Forum – Recommendatory Report from the Operations and Monitoring Committee*
- (b) The reason why the items were not included in the agenda was because they came to hand after the Council agenda had been distributed.*
- (c) The reason why discussion on the above reports cannot be delayed are:*
 - (i) Omokoroa Community Board Request for CCTV - The item is to be presented to the next Omokoroa Community Board meeting on 26 March 2019, for which the agenda is currently being finalised.*
 - (ii) Sapphire Springs Reserve – A decision on funding is required to enable Council to progress Stage 2 of the geotechnical Investigation for a new cemetery/urupa without further delay.*
 - (iii) Sale of Land Housing Affordability – The Operations and Monitoring Committee have requested staff meet with the Housing Affordability Forum to discuss the developer options, funding and ownership structures and seek to reach agreement on an approach that meets the complimentary objectives of both the pilot project and Council's Housing Action Plan as soon as practicable.*

C24.1 Receipt of Community Board Minutes

Council considered minutes of the meetings of the Community Boards as circulated separately with this agenda.

Resolved: Mackay / Dally

THAT the minutes of the following meetings be received:

1. *Minute no. WB18 of the Waihi Beach Community Board held on 11 February 2019*
2. *Minute no. OM18 of the Omokoroa Community Board held on 12 February 2019*
3. *Minute no. K18 of the Katikati Community Board held on 13 February 2019*
4. *Minute no. MC18 of the Maketu Community Board held on 19 February 2019*
5. *Minute no. TP17 of the Te Puke Community Board held on 21 February 2019*

C24.2 Minutes of Council and Committee Meetings for Confirmation

Council considered minutes of the meetings of the Council and its Standing Committees as circulated separately with this agenda.

Resolved: Scrimgeour / Palmer

THAT the minutes of the following meetings as circulated separately with the agenda are confirmed and are a true and correct record:

6. *Minute no. C23 of the Western Bay of Plenty District Council held on 7 February 2019*
7. *Minute no. CC15 of the Community Committee held on 14 February 2019*
8. *Minute no. PP18 of the Policy Committee held on 21 February 2019*
9. *Minute no. OP17 of the Operations and Monitoring Committee held on 28 February 2019*
10. *Minute no. RUR12 of the Rural Committee held on 28 February 2019*

C24.3 Minutes for Receipt

Council considered minutes as circulated separately with this agenda.

Resolved: Marshall / Dean

THAT the minutes of the following meetings as circulated separately with the agenda be received:

11. *Minute no. RH16 of the Regulatory Hearings Committee held on 27 February 2019*

12. Minute no. PF8 of the Māori Partnership Forum held on 19 February 2019

C24.4 Information for Receipt

Council considered the information included in the Minute Index and Information Pack dated 07 March 2019 as circulated separately with the agenda.

Resolved: Mackay / Thwaites

THAT the information items included in the Minute Index and Information Pack dated 07 March 2019 as circulated separately with the agenda be received.

C24.5 Recommendatory Report from the Omokoroa Community Board Meeting OM18, 12 February 2019 - Request for CCTV

Council considered a report from the Democracy Advisor dated 12 February 2019 as circulated with the agenda.

Council advised that the Omokoroa Community Board needed to be fully informed of the current Council Policy on CCTV, initial set-up costs of a CCTV system and the ongoing monitoring and maintenance costs.

Resolved: Mackay / Palmer

THAT the item lie on the table at this time to enable the Omokoroa Community Board to give full consideration to initial set-up costs of a CCTV system and the ongoing long term monitoring and maintenance costs.

C24.6 Application for Rates Remission on the Omokoroa Slip Affected Properties

Council considered a report from the Team Leader Financial Services dated 14 February 2019 as circulated with the agenda.

Resolved: Palmer / Mackay

- 1. THAT the Team Leader Financial Services report dated 14 February 2019 and titled 'Application for Rates Remission on the Omokoroa Slip Affected Properties' be received.*
- 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
- 3. THAT Council approves the application on behalf of the property owners for full remission of annual rates for the 2018/2019 year on*

the valuation numbers, itemised in the report, being 06881 484 00, 06881 047 00, 06881 130 00, 0688 131 00 and 06881 539 00.

4. *THAT staff be directed to advise the applicants of Council's decision on the application for remission of annual rates for the 2018/2019 year.*

C24.7 **Quarterly Review of Western Bay of Plenty District Council Risk Profile**

Council considered a report from the Risk Specialist dated 7 March 2019 as circulated with the agenda.

Resolved: Mackay / Thwaites

1. *THAT the Risk Specialist's report dated 7 March 2019 and titled 'Quarterly Review of Western Bay of Plenty District Council Risk Profile' be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

C24.8 **BOPLASS Limited Half Yearly Report to Shareholders 2018 - 2019 and Draft Statement of Intent 2019 - 2022**

Council considered a report from the Group Manager Finance and Technology Services dated 27 February 2019 as circulated with the agenda.

Resolved: Mayor Webber / Marshall

1. *THAT the Group Manager, Finance and Technology Services report dated 25 February 2019 and titled "BOPLASS Limited Half Yearly Report to Shareholders 2018-2019 and Draft Statement of Intent 2019-2022" be received.*
2. *THAT the BOPLASS Limited Half Yearly Report to Shareholders 2018-2019 and Draft Statement of Intent 2019-2022 relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the BOPLASS Limited Half Yearly Report to Shareholders 2018-2019 be received.*
4. *THAT the BOPLASS Limited Draft Statement of Intent 2019-2022 be received.*

C24.9 **Chief Executive Officer's Exception Report to Council – February 2019**

Council considered a report from the Chief Executive Officer dated 22 February 2019 as circulated with the agenda.

The Group Manager, Finance and Technology Services spoke to the Exception Briefing Report to March 2019 noting the following items:

Key Financial Performance Indicators for the seven months ended 31 January 2019

Council's net debt balance was \$87.05m at the end of the reporting period which represented a \$11.22m reduction from the June 2018 balance of \$98.27m.

Interest Rate Swaps

Total debt covered by interest rate swaps reduced from 70% in December 2018 to 66% at 31 January 2019 due to the maturity of legacy swaps. The level of coverage was within the required policy range of 50%-905%. The value of interest rate swaps at 31 January 2019 was \$150.5m.

Operating Income

The total income for the seven months ended 31 January 2019 was \$64.60m against a year-to-date budget of \$55.53m. The \$9.07m variance was largely due to favourable variances arising from the timing of receipt of financial contributions, subsidies and grants income and other income against budget. Actual revenue received for all categories of operating income was higher than year-to-date budget for the seven month period.

Operating Expenditure

Total expenditure of \$50.26m was \$351K higher than year-to-date budget of \$49.90m due to higher than budgeted additional level of service and depreciated and operating costs offset by lower interest costs. Overall operating income and expenditure levels indicated Council's financial performance was on track at the end of the reporting period.

Capital Expenditure

Capital expenditure of \$18.62m for the period was \$3.34m higher than year-to-date budget. The variance was attributed to higher than budget spend in corporate services activity, resulting from unbudgeted land purchases of 452 Omokoroa Road and 24 Middlebrook Drive Katikati.

Financial Contributions

Financial contributions income received to date of \$11.08m was \$5.96m higher than the year-to-date budget of \$5.13m and currently at 126% of full year budget.

Resolved: Scrimgeour / Mayor Webber

THAT the Chief Executive Officer's report dated 22 February 2019 and titled "Chief Executive Officers Report" be received.

C24.10 **Mayor's Report to Council - February 2019**

Council considered a report from His Worship the Mayor dated 22 February 2019 as circulated with the agenda.

C24.10.1 **Ministry of Housing - Insulation Regulations**

Mayor Webber advised that all Council rental properties met the insulation regulations that applied to residential rental property covered by the Residential Tenancies Act.

C24.10.2 **Rates Rebate Subsidy**

Mayor Webber advised that the Productivity Commission, with unanimous support from Local Government, was lobbying central government to change the current rate rebate threshold of [up to] \$630.00 per household to reflect the current average household income. The change may result in a rate rebate threshold increase [up to] \$918.00 reflecting an average household income of \$38,000.

C24.10.3 **Smartgrowth Briefing**

Mayor Webber advised that all Councils needed to be in agreement with the Housing Accord Forum initiative in order for it to proceed further.

C24.10.4 **Chief Executive Officer's Appraisal**

Mayor Webber advised that the extension to the Chief Executive Officer's contract from 1 July 2019 to 30 June 2021 needed to be confirmed.

Resolved: Mayor Webber / Dean

THAT Council confirm the extension of the Chief Executive Officer's contract from 30 June 2019 to 30 June 2021.

Councillor Lally abstained from voting on this item.

C24.10.5 **2019 Anzac Day Commemorations**

1. *THAT Councillor(s) Marshall and Williams attend the Waihi Beach Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.*
2. *THAT Councillor(s) Dally, Lally and Scrimgeour attend the Te Puke Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.*

3. *THAT Councillor(s) Scrimgeour and Dally attend the Maketu Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.*
4. *THAT Councillor(s) Mackay and Williams attend the Katikati Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.*
5. *THAT Councillor Palmer attend the Omokoroa Anzac Day Service and lay a wreath in conjunction with the Omokoroa Community Board on behalf of the Western Bay of Plenty District Council.*
6. *THAT Councillor Murray-Benge attend the Tauranga Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.*

Resolved: Mayor Webber / Dean

THAT the Mayor's report dated 22 February 2019 and titled Mayor's Report to Council –February 2019 be received.

C24.11

Sapphire Springs Reserve - Geotechnical Investigation Funding

Council considered a report from the Reserves and Facilities Manager dated 28 February 2019.

The Deputy Chief Executive Officer spoke to the report outlining that Council had signalled its intention to investigate Sapphire Springs Reserve as a cemetery/urupa in the recently adopted Katikati Waihi Beach Ward Reserve Management Plan. As part of due diligence, a geotechnical investigation of the land was required to ensure that the site had the physical attributes required for a cemetery/urupa. The initial basic feasibility study had been completed and Council had received an offer of Service from a Geotechnical Consultant to undertake the Stage 2 investigation for which funding approval was required.

Resolved: Marshall / Mackay

1. *THAT the Reserves and Facilities Manager's report dated 1 March 2019 and titled "Sapphire Springs Reserve – Geotechnical Investigation Funding" be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT \$25,000 be allocated from the General Rate Reserve account for Stage 2 of the Sapphire Springs Reserve Geotechnical Investigation.*

C24.12 **Recommendatory Report from the Operations and Monitoring Committee - Sale of Land - Housing Affordability Forum**

Council considered a report from the Democracy Advisor dated 28 February 2019.

Resolved: Mackay / Palmer

1. *THAT Council adopt the recommendation that land within the Special Housing Area, designated for use by the Housing Affordability Forum, be offered for sale to the approved developer for \$1,100,000 generally on the following conditions:*
 - *Price fixed until 31 March 2020*
 - *Development plan, funding and ownership structure to be approved by Council by 1 November 2019*
 - *Subdivision consent (if required) to be approved by 31 March 2020*
 - *Building consent to be lodged by 30 June 2020*
 - *Payment for land 30 June 2020*
 - *All development investment at purchasers' risk*
 - *Buy back clause at cost if building does not proceed.*
2. *THAT staff meet with the Housing Affordability Forum to discuss the developer options, funding and ownership structures and seek to reach agreement on an approach that meets the complimentary objectives of both the pilot project and Council's Housing Action Plan.*
3. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

Additional Items/ Late Items Pack (In Confidence Item)

The Mayor advised that there was an additional item for the Council to consider for inclusion in the closed section of the agenda, being:

Recommendation from the Operations and Monitoring Committee relating to Land Exchange – 75 Kayelene Place Omokoroa

The reason why the item was not on the agenda was because it was considered at the Operations and Monitoring Committee Meeting held on 28 February 2019 and the information from that meeting came to hand after the Council agenda had been distributed.

Resolved: Thwaites / Dean

- (a) *THAT in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the following item be considered as a late item of closed business:*

- **Recommendation from the Operations and Monitoring Committee – Land Exchange 75 Kayelene Place Omokoroa**

- (b) *The reason why the item was not on the agenda was because it was considered at the Operations and Monitoring Committee Meeting held on 28 February 2019 and the information from that meeting came to hand after the Council agenda had been distributed.*
- (c) *The reason why discussion cannot be delayed is that staff were currently in negotiation with landowners in relation to respective Memorandum of Agreement and Land Exchange Agreement for the proposed land exchange and sale relating to 75 Kayelene Place Omokoroa.*

Local Government Official Information and Meetings Act

Exclusion of the Public

Schedule 2A

Resolved: Marshall / Scrimgeour

THAT the public be excluded from the following part of this meeting namely:

- *In Confidence Council and Committee Minutes for Confirmation*
- *In Confidence Minute Index and Information Pack*
- *In Confidence No.2 Road Church Hall*
- *In Confidence Statute Barred Rates*
- *In Confidence Chief Executive Officer's Exception Report – February 2019*
- *Recommendation from Operations and Monitoring Committee – Land Exchange 75 Kayelene Place Omokoroa*

The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<i>General subject of each matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>In Confidence Council and Committee Minutes for Confirmation</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>For reasons previously stated on the relevant minutes.</i>

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
<i>In Confidence Minute Index and Information Pack</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>To enable the Council to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) Protect the privacy of natural persons, including that of deceased natural persons. Maintain legal professional privilege.</i>
<i>In Confidence No 2 Road Charitable Trust Board</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist</i>	<i>Protect the privacy of natural persons, including that of deceased natural persons.</i>
<i>In Confidence Statute Barred Rates</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>Protect the privacy of natural persons, including that of deceased natural persons.</i>
<i>In Confidence Chief Executive Officer's Exception Report – February 2019</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>To enable the Council to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) Protect the privacy of natural persons, including that of deceased natural persons.</i>
<i>Recommendation from the Operations and Monitoring Committee – OP17 – Land Exchange 75 Kayelene Place Omokoroa</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>To enable the Council to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i>

Item Transferred from the In Confidence Section

C24.16

Statute Barred Rates

Resolved: Scrimgeour / Marshall

1. *THAT the Team Leader Financial Service's report dated 07 February 2019 and titled 'Statute Barred Rates' be received.*

2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the amount of \$373,433.17 be approved for write-off as legal recovery action is prohibited under s65 of the Local Government (Rating) Act 2002.*
2. *THAT the report entitled 'Statute Barred Rates' remain in confidence and that the resolutions 1 – 4 be transferred into the open section at the conclusion of the meeting.*

Western Bay of Plenty District Council

**Minutes of Meeting No. LTAP7 of the Long Term and Annual Plan Committee
held on 7 March 2019 in the Council Chamber, Barks Corner, Tauranga
commencing at 1.00pm**

Present

Councillor J Scrimgeour (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, D Marshall, M Murray-Benge, J Palmer, D Thwaites and Mayor Webber

In Attendance

M Taris (Chief Executive Officer), G Allis (Deputy Chief Executive), J Pedersen (Group Manager People and Customer Services), K Perumal (Group Manager Finance and Technology Services), R Davie (Group Manager Policy, Planning and Regulatory Services), P Hennessey (Communications Director), G Payne (Strategic Advisor), E Watton (Policy and Planning Manager), I Butler (Finance Manager), B Whitton (Customer Experience Manager), M Leighton (Senior Policy Analyst), D Jensen (Senior Financial Planner), R Woodward (Communications Advisor) and M Parnell (Governance Advisor)

Community Boards

A Sole (Chairperson, Waihi Beach Community Board), M Grainger (Chairperson, Omokoroa Community Board) and P Miller (Chairperson, Te Puke Community Board)

Others

Clarence Susan and Maree Procter (Audit New Zealand), and Joan Dugmore

Apologies

An apology for absence was received from Councillor Williams and an apology for lateness from Councillor Murray-Benge. It was noted that Councillor Marsh was on a leave of absence.

Resolved: Mayor Webber / Marshall

THAT the apologies for absence from Councillor Williams and for lateness from Councillor Murray-Benge be accepted.

LTAP7.1 **Recommendatory Report from the Waihi Beach Community Board - Draft 2019/2020 Annual Operating Budget**

The Committee considered a report from the Democracy Advisor dated 17 October 2019 as circulated with the agenda.

1.02pm Councillor Murray-Benge entered the meeting.

Resolved: Lally / Marshall

1. *THAT the Long Term and Annual Plan Committee adopt the Waihi Beach Community Board Operating Budget for 2019/20 subject to consideration through decisions from the Annual Plan 2019/20.*

Operating Costs	2020	
CBD Road Closure	1,000	
Conference/Training	2,000	
Extra Rubbish Collection	2,000	
Contingency	2,000	
Grants	5,000	
Mileage Allowance	5,000	
Salaries	<i>Determined by Remuneration Authority</i>	
Inter Department Charges	<i>Determined by Overhead Cost Allocation</i>	
TOTAL OPERATING COST		

2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

LTAP7.2 **Recommendatory Report from the Omokoroa Community Board - Draft 2019/2020 Annual Operating Budget**

The Committee considered a report from the Democracy Advisor dated 18 October 2018 as circulated with the agenda.

It was noted that an amendment would be made if the Omokoroa Community Board was disestablished by the Local Government Commission as per the Council resolution for the 2018 Representation Review.

Resolved: Mayor Webber / Mackay

1. *THAT the Long Term and Annual Plan Committee adopt the Omokoroa Community Board Operating Budget for 2019/20 subject to consideration through decisions from the Long Term Plan 2018/28*

Operating Costs	2020	
Conference/Training	500	
Contingency	3,500	
Grants	7,000	
Mileage Allowance	2,000	
Salaries	<i>Determined by Remuneration Authority</i>	
Inter Department Charges	<i>Determined by Overhead Cost Allocation</i>	
TOTAL OPERATING COST		

2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy

LTAP7.3

Recommendatory Report from the Katikati Community Board - Draft 2019/2020 Annual Operating Budget

The Committee considered a report from the Democracy Advisor dated 29 October 2019 as circulated with the agenda.

Resolved: Mackay / Lally

1. THAT the Long Term and Annual Plan Committee adopt the Katikati Community Board Operating Budget for 2019/20 subject to consideration through decisions from the Long Term Plan 2018/28

Operating Costs	2020	
Conference/Training	2,000	
Contingency	2,000	
Grants	8,000	
Mileage Allowance	2,000	
Security	6,500	
Street Decoration	4,500	
Salaries	<i>Determined by Remuneration Authority</i>	
Inter Department Charges	<i>Determined by Overhead Cost Allocation</i>	
TOTAL OPERATING COST		

2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

LTAP7.4 **Recommendatory Report from the Maketu Community Board - Draft 2019/2020 Annual Operating Budget**

The Committee considered a report from the Democracy Advisor dated 29 October 2018 as circulated with the agenda.

Resolved: Thwaites / Scrimgeour

1. *THAT the Long Term and Annual Plan Committee adopt the Maketu Community Board Operating Budget for 2019/20 subject to consideration through decisions from the Long Term Plan 2018/28*

Operating Costs	2020	
Contingency	17,000	
Grants	5,000	
Mileage Allowance	1,000	
Security	4,020	
Salaries	<i>Determined by Remuneration Authority</i>	
Inter Department Charges	<i>Determined by Overhead Cost Allocation</i>	
TOTAL OPERATING COST		

2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

LTAP7.5 **Recommendatory Report from the Te Puke Community Board - Draft 2019/2020 Annual Operating Budget**

The Committee considered a report from the Democracy Advisor dated 29 October 2019 as circulated with the agenda.

Resolved: Dally / Lally

1. *THAT the Long Term and Annual Plan Committee adopt the Te Puke Community Board Operating Budget for 2019/20 subject to consideration through decisions from the Long Term Plan 2018/28*

Operating Costs	2020	
Conference/Training	2,000	
Contingency	5,000	
Grants	11,000	
Mileage Allowance	1,000	
Security	7,560	

Operating Costs	2020	
Street Decoration	10,000	
Salaries	<i>Determined by Remuneration Authority</i>	
Inter Department Charges	<i>Determined by Overhead Cost Allocation</i>	
TOTAL OPERATING COST		

2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

LTAP7.6

Adoption of the Draft Annual Plan 2019-20 and Long Term Plan Amendment Consultation Document and Supporting Information

The Committee considered a report from the Finance Manager dated 21 February 2019 as circulated with the agenda.

The Group Manager Finance and Technology Services advised that the Auditors were present at the meeting in case there were any questions.

Clarence Susan from Audit New Zealand advised that he was one of the auditors who had looked at the draft Annual Plan 2019-20 and Long Term Plan Amendment Consultation Document and Supporting Information and that the auditors were satisfied with the documentation.

In response to questions, staff advised that information about the targeted rate for Omokoroa greenwaste was available on page 80 of the document, but could be moved to page 71 where people may expect to see that information.

Resolved: Mackay / Lally

1. *THAT the Finance Manager and Senior Policy Analyst's report dated 21 February 2019 and titled 'Adoption of the Draft Annual Plan 2019/20 and Long Term Plan Amendment Consultation Document and Supporting Information' be received.*
2. *THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Prospective Financial Statements, Funding Impact Statements – Rates, Reserve Funds, Significant Accounting Policies and Funding Impact Statements be adopted for the purpose of providing supporting information for the draft Annual Plan 2019/20 Consultation Document (included in Attachment B to this report).*
4. *THAT the proposed changes to the Revenue and Financing Policy – Solid Waste be adopted for public consultation, pursuant to section 102 of the Local Government Act 2002, and that the Revenue and*

Financing Policy – Solid Waste Statement of Proposal (Attachment E) be adopted for the purposes of consultation to run concurrently with the Draft Annual Plan 2019-20 and Long Term Plan Amendment Consultation.

5. *THAT the combined supporting information for the Long Term Plan Amendment which represents the full proposal of changes to the Long Term Plan 2018-2028 be adopted for the purposes of public consultation (Attachment C to this report).*
6. *THAT the report adopted by the Policy Committee on 13 December 2018 and titled 'Waste Management and Minimisation Investigations' and including the issues and options papers attached to that report, and the three reports by Eunomia: Kerbside Waste and Recycling Services – Background Information (Eunomia - July 2018), Solid Waste Services Options – Modelling Report (Eunomia - August 2018), Solid Waste Services Options – Detailed Investigations Report (Eunomia – October 2018), are adopted for the purpose of providing other supporting information for the draft Annual Plan 2018-28 and Long Term Plan Amendment Consultation Document (included in Attachment D to this report).*

Resolved: Mayor Webber / Murray-Benge

7. *THAT the Audit Report on the Long Term Plan Amendment Consultation Document be received.*
8. *THAT in accordance with sections 82, 95A and 95B of the Local Government Act 2002, the draft Annual Plan 2019-2020 and Long Term Plan Amendment Consultation Document as set out in (Attachment A) to this agenda be adopted for the purpose of consultation from 18 March to 18 April 2019.*
9. *THAT the Chief Executive Officer be delegated authority to make minor editorial changes to the supporting information documentation if required.*

LTAP7.7

Adoption of the Draft Schedule of Fees and Charges 2019-2020

The Committee considered a report from the Customer Experience Manager dated 21 February 2019 as circulated with the agenda. The Group Manager Finance and Technology Services reminded Councillors that the change in fees and charges was largely to do with the recent policy change, which was a shift away from rates to user pays.

In response to questions, staff advised of the changes to the Fencing of Swimming Pools Act and Building Act which required Council to check swimming pool fences every three years.

Resolved: Mayor Webber / Mackay

1. *THAT the Customer Experience Manager report dated 21 February 2019 and titled 'Adoption of the Statement of Proposal for Consultation on the Draft Schedule of Fees and Charges 2019-20' be received.*
2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*
3. *THAT in accordance with Sections 82 and 150 of the Local Government Act 2002, the Statement of Proposal (Attachment A) and the draft Schedule of Fees and Charges 2019-20 (Attachment B) be adopted for public consultation.*
4. *THAT the Chief Executive Officer be delegated authority to make minor editorial changes to the draft Schedule of Fees and Charges 2019-20 if required.*

The Communications Director advised that there would be a media release after the meeting regarding the draft Annual Plan and Long Term Plan Amendment that would be supported through Council's communication channels. A print and radio campaign would start next week in the lead up to the "Have Your Say" consultation events, which would also be supported by a radio campaign.

In response to questions, staff advised that the documents on the agenda were available on the Council website, and that all documentation would be publicly available by 18 March 2019.

The meeting concluded at 1.19pm.

LTAP7

Western Bay of Plenty District Council

**Minutes of Meeting No. PP19 of the Policy Committee
held on 12 March 2019 in the Council Chamber, Barks Corner, Tauranga,
commencing at 9.30am**

Present

Councillor M Williams (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites and His Worship the Mayor G J Webber

In Attendance

R Davie (Group Manager Policy, Planning and Regulatory Services), J Pedersen (Group Manager People and Customer Services), K Perumal (Group Manager Finance and Technology Services), E Watton (Policy and Planning Manager), A Curtis (Compliance and Monitoring Manager), B Williams (Strategic Property Manager), P Watson (Reserves and Facilities Manager), D Jensen (Senior Financial Planner), M Leighton (Senior Policy Analyst), C Lim (Engagement Specialist), R Woodward (Communications Advisor) and M Parnell (Governance Advisor)

Community Boards Chairpersons

A Sole (Chairperson, Waihi Beach Community Board)

Others

J Dugmore (Member, Te Puke Community Board)

Apologies

It was noted that Councillor Marsh was on a leave of absence.

PP19.1 Adoption of the Statement of Proposal for Consultation on the Draft Early Payment of Rates for Subsequent Years Policy

The Policy Committee considered a report from the Group Manager Finance and Technology Services dated 21 February 2019 as circulated with the agenda.

9.32am Councillor Dally entered the meeting.

Resolved: Murray-Benge / Dean

1. *THAT the Group Manager, Finance and Technology Services report dated 21 February 2019 and titled 'Adoption of the Statement of Proposal for Consultation on the Draft Early Payment of Rates for Subsequent Years Policy' be received.*
2. *THAT the report relates to an issue that is considered to be of Low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Statement of Proposal for the Draft Early Payment of Rates for Subsequent Years Policy, as appended to this report, is adopted as for consultation from 18 March 2019 to 18 April 2019.*

PP19.2 **Adoption of the Draft Traffic and Parking Enforcement Bylaw 2019 for Consultation**

The Policy Committee considered a report from the Policy and Planning Manager dated 20 February 2019 as circulated with the agenda.

The proposed changes were explained and Elected Members were advised of an emerging issue regarding marking of carparks in Katikati. In the Sale and Purchase agreement with BNZ, Katikati, seven dedicated carparks were included. The parks were located on the road so it was difficult to enforce but the agreement needed to be honoured. The three allocated parks at P30 would be moved over to make room for this.

In response to questions, staff advised as follows:

- The agreement with BNZ Katikati was open ended.
- The maps provided did not form part of the Bylaw and could be updated without needing to review the Bylaw.
- Council did not currently have confirmation from the Bay of Plenty Regional Council regarding new bus stops in Omokoroa but, once they were confirmed, the Land Transport (Road User) Rule 2004 would come into action.
- The Bylaw had been and would continue to be reviewed annually through the Operations and Monitoring Committee.

Resolved: Mackay / Marshall

1. *THAT the Policy and Planning Manager's report dated 20 February 2019 and titled Adoption of the Draft Traffic and Parking Enforcement Bylaw 2019 for consultation be received.*
2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Committee resolves that Schedules 1-6 of the draft bylaw specify the parking places for the Western Bay of Plenty District, to*

include the proposed amendments [(a) to (q)] as set out in part 2 of this report.

4. *THAT the draft Traffic and Parking Enforcement Bylaw 2019, statement of proposal, summary and feedback form as appended to this report are released for consultation pursuant s22AD of the Land Transport Act 1998, using a special consultative procedure from 18 March 2019 to 18 April 2019.*

PP19.3

Adoption of the Draft Freedom Camping Bylaw 2019 for Public Consultation

The Policy Committee considered a report from the Policy Analyst dated 20 February 2019 as circulated with the agenda. Minor changes were discussed and it was agreed that they could be picked up in adoption.

Elected Members commented on the social issues in Te Puke regarding homelessness and people staying at Jubilee Park and Commerce Lane.

In response to questions, staff advised that the draft Freedom Camping Bylaw maps were a part of the Bylaw.

Resolved: Scrimgeour / Murray-Benge

1. *THAT the Policy Analyst's report dated 20 February 2019 and titled "Adoption of the draft Freedom Camping Bylaw 2019 for Public Consultation" be received.*
2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*
3. *THAT pursuant to s155 of the Local Government Act 2002, Council confirms that this draft bylaw is the most appropriate way of addressing the perceived problem, the draft bylaw is most the appropriate form of bylaw, and that the draft bylaw does not give rise to any implications under the New Zealand Bill of Rights 1990.*
4. *THAT the draft Freedom Camping Bylaw 2019, the accompanying statement of proposal, summary of proposal and feedback form as appended to this report are released for consultation pursuant to s156 of the Local Government Act 2002, from 18 March 2019 to 18 April 2019.*

PP19.4

Adoption of the Draft Animals (excluding dogs) Bylaw, Cemeteries Bylaw, and Public Places Bylaw, and revocation of Nuisances Bylaw, for Consultation

The Policy Committee considered a report from the Policy Analyst dated 22 February 2019 as circulated with the agenda. The inclusion of the clause regarding bees in urban areas was discussed.

Resolved: Mayor Webber / Mackay

1. *THAT the Policy Analyst's report dated 22 February 2019 and titled "Adoption of the Draft Animals (excluding dogs) Bylaw 2019, Draft Cemeteries Bylaw 2019, and Draft Public Places Bylaw 2019 for Public Consultation" be received.*
2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*
3. *THAT pursuant to s155 of the Local Government Act 2002, Council confirms that for the respective issues, bylaws are the most appropriate way of addressing the perceived problems, the draft bylaws are most the appropriate form of bylaw, and that the draft bylaws do not give rise to any implications under the New Zealand Bill of Rights 1990.*
4. *THAT the Draft Animals (excluding dogs) Bylaw 2019, Draft Cemeteries Bylaw 2019, and Draft Public Places Bylaw 2019, the accompanying statement of proposal, summaries of proposals, and feedback form as appended to this report are released for consultation pursuant to s156 of the Local Government Act 2002, from 18 March 2019 to 18 April 2019.*
5. *THAT the General Bylaw Chapter 4 Nuisances 2008 be proposed for revocation on 15 August 2019, subject to consultation pursuant to s156 of the Local Government Act 2002, from 18 March 2019 to 18 April 2019, and that this proposal be included in the statement of proposal referred to in recommendation 4 of this report.*

PP19.5

Adoption of the Draft Trading in Public Places Bylaw 2019 for Consultation

The Policy Committee considered a report from the Senior Policy Analyst dated 21 February 2019 as circulated with the agenda.

Resolved: Marshall / Thwaites

1. *THAT the Senior Policy Analyst's report dated 21 February 2019 and titled "Adoption of the Draft Trading in Public Places Bylaw 2019 for Consultation" be received.*
2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*
3. *THAT pursuant to s155 of the Local Government Act 2002, Council confirms that a bylaw is the most appropriate way of addressing the perceived problems, the draft bylaw is the most appropriate form of bylaw, and that the draft bylaw does not give rise to any implications under the New Zealand Bill of Rights 1990.*

4. *THAT the draft Trading in Public Places Bylaw 2019, the accompanying statement of proposal, summary and feedback form as appended to this report are adopted for consultation pursuant to s156 of the Local Government Act 2002, from 18 March 2019 to 18 April 2019.*

PP19.6

Adoption of the Draft Class 4 Gambling Venues Policy and Draft TAB Venues Policy for Public Consultation

1. *THAT the Senior Policy Analyst's report dated 25 February 2019 and titled "Adoption of the Draft Class 4 Gambling Venues Policy and Draft TAB Venues Policy for Public Consultation" be received.*
2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*
3. *THAT in relation to the following issues, the preferred option is identified as,*
 - *Issue 1: Approach to limiting numbers of gaming machines, Option A being that a 'sinking lid' be introduced, whereby no new machines or venues are allowed.*
 - *Issue 2: Approach to Class 4 gambling venues relocations, Option A being that Council will not give consent for a venue to move locations within the District.*
 - *Issue 3: Approach to Class 4 gambling venue locations, Option A being that this section be removed as unnecessary, due to the overall Policy direction.*
 - *Issue 4: Approach to Club mergers, Option A being that any two or more clubs that currently hold Class 4 Gambling licences will not be allowed to continue hosting gaming machines if they choose to merge.*
 - *Issue 5: TAB Venues Policy, Option A being that no Board Venues be allowed in the District.*
4. *THAT the Draft Class 4 Gambling Venues Policy and Draft TAB Venues Policy are adopted for consultation, pursuant to s102 of the Gambling Act 2003 and s65E of the Racing Act 2003, from 18 March 2019 to 18 April 2019 and that the accompanying statement of proposal, summary and feedback form, as appended to this report, are adopted.*

The meeting concluded at 9.48am.

PP19

Minute Actions Not Completed for Council (Open)

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1217.7 14 Dec 2017	Recommendatory Report from the Operations Committee - Bramley Drive to Ruamoana Place - Walkway Reinstatement Proposal	DEPUTY CEO/GROUP MANAGER INFRASTRUCTURE SERVICES	<p>1. THAT the walkway between Bramley Drive and Ruamoana Place Omokoroa be reinstated on the following basis:</p> <ul style="list-style-type: none"> • THAT total possible long term reinstatement and stability protection works be limited to \$600,000 and be funded on a shared basis as follows: Council up to \$300,000 Property Owners \$300,000 • THAT a legal agreement be entered into with the owners of 23, 24 and 25 Ruamoana Place that sets out the cost share basis, their funding contribution of \$300,000, and clarifies the risk of the work with a "best endeavours" clause. • THAT in order to work with the property owners on a cost share basis the work proceeds over the 2017/2018 year. • THAT the Council share of the cost of the works be funded as follows: \$100,000 from the 2017/2018 Coastal Erosion Protection budget \$200,000 transferred from either the General Rate Reserve or the Environmental Protection Rate Reserve. <p>2. THAT it be noted that the works required for the possible long term reinstatement of the walkway may include works such as horizontal and directional bore drains, head scarp trimming, a ground anchor wall (as shown in Option C of the agenda report), and with exact details subject to detailed design in an endeavour to reduce further slippage. The option of connected vertical and horizontal drains should be regarded as trial.</p> <p>3. THAT it be noted that the possible long term reinstatement and slip protection works are undertaken on a "best endeavours" basis and that due to weather and ground conditions these may still be subject to slips in the future.</p>	<p>7/07/2018: The construction work is underway, earthworks are complete, vertical drilling will commence late July.</p> <p>17/05/2018: Agreement signed with property owners. Consent issued. Earthworks have commenced.</p> <p>16/03/2018: Consent being lodged, design underway and cost sharing agreement in the process of being finalised.</p> <p>16/02/2018: Design underway and cost sharing agreement in the process of being finalised.</p> <p>19/01/2018: T&T commissioned to proceed with design. Legal agreement drafted.</p>	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			4. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.		
C1318.6 22 Feb 2018	Right of Way Easement Over Part of Uretara Domain, Katikati	LEGAL PROPERTY OFFICER RESERVES FACILITIES	<p>1. THAT the Legal Property Officer/Reserves and Facilities' report dated 2 February 2018 and titled Right of Way Easement Over Part of Uretara Domain, Katikati be received.</p> <p>2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance.</p> <p>3. THAT pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a Right of Way easement in accordance with the area shown highlighted in red on the plan attached to the report (Attachment A) over Lots 177 and 178 DP 67 to Lot 1 DPS 57029.</p>	<p>28/11/2018: Instrument ready to be registered but awaiting progressing of RC10957S to provide a survey plan.</p> <p>19/10/2018: As below. As this is being done in conjunction with a subdivision it may be some time that the landowner provides a survey plan and the instrument registered. To advise landowner of approval and to proceed when ready. A survey plan will be the first action required, to council staff for approval.</p>	UNDER ACTION
C1418.10 05 Apr 2018	Road Stopping and Sale Report - Beach Road, Katikati	LEGAL PROPERTY OFFICER TRANSPORTATION & UTILITIES	<p>1. THAT the Legal Property Officer's report dated 19 March 2018 and titled Road Stopping and Sale Report Beach Road, Katikati be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT pursuant to Section 342 of the Local Government Act 1974, Council continues the Road Stopping process set out in Schedule 10 of the Local Government Act 1974 for that area of unformed road Section 1 SO 519189.</p> <p>5. THAT an easement in gross be granted over the stopped area of road in favour of PowerCo.</p> <p>6. THAT as the current objection is resolved within the statutory timeframe set out in Schedule 10 of the Local Government Act 1974 then the Council declares that the unformed road Section 1 SO 519189 to be stopped.</p> <p>7. THAT Council approves the development and sale of the unformed road once a fee simple title was issued.</p>	<p>10/07/2018: Survey to be confirmed for Road Stopping to be completed.</p> <p>15/05/2018: Awaiting Survey to be approved.</p> <p>23/04/2018: Final Road Stopping advert to go in newspaper.</p>	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1518.10 17 May 2018	Road Stopping and Sale Report - Wilson Road South Paengaroa	LEGAL PROPERTY OFFICER	<p>1. THAT the Legal Property Officer's report dated 2 May 2018 and titled Road Stopping and Sale Report - Wilson Road South, Paengaroa be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT pursuant to Section 342 of the Local Government Act 1974, Council continues the Road Stopping process set out in Schedule 10 of the Local Government Act 1974 for that area of unformed road outlined in yellow on Attachment A.</p> <p>4. THAT a right of way easement be granted over the stopped area of road in favour of the landowners at 46A and 46B Wilson Road South</p> <p>5. THAT if no objections to the road stopping are received within the statutory timeframe set out in Schedule 10 of the Local Government Act 1974 then the Council declares that the road adjacent to 44 and 46 Wilson Road is stopped.</p> <p>6. THAT an easement in gross be granted over the stopped area of road in favour of PowerCo outlined in red on Attachment A.</p> <p>7. THAT provided the Road Stopping process is successful, Council approves the development and sale of the unformed road once a fee simple title is issued.</p>	10/07/2018: Survey to completed.	UNDER ACTION
C1518.6 17 May 2018	Recommendatory Report from the Katikati Community Board - Options to Change Unformed Thompsons Track Road to Recreation Reserve	RESERVES AND FACILITIES MANAGER	<p>1. THAT Council, give consideration to and approve the investigation of the Road Stopping Process for the Unformed Thompsons Track Road and the setting aside of that land for Reserve.</p> <p>2. THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.</p>		NOT COMMENCED
C1518.9 17 May 2018	Road Stopping and Sale Report - Rea Road Katikati	LEGAL PROPERTY OFFICER TRANSPORTATION & UTILITIES	<p>1. THAT, the Legal Property Officer's report dated 2 May 2018 and titled Road Stopping and Sale Report - Rea Road, Katikati be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of</p>	10/07/2018: Advertising commenced due to be completed by the end of July.	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			<p>Council's Significance and Engagement Policy.</p> <p>3. THAT pursuant to Section 342 of the Local Government Act 1974, Council commences the Road Stopping process set out in Schedule 10 of the Local Government Act 1974 for that area of unformed road adjacent to Lot 41 DPS 438769.</p> <p>4. THAT Council will seek the prior consent of the Minister of Lands to the stopping of the area of unformed road Section 1 and 2 SO 515896.</p> <p>5. THAT if no objections to the road stopping are received within the statutory timeframe set out in Schedule 10 of the Local Government Act 1974 and the consent of the Minister of Lands is obtained then the Council declares that the section unformed road Section 1 and 2 SO 515896 to be stopped.</p> <p>6. THAT, providing the road stopping is successful; Council approves the disposal of Section 2 SO 515896 unformed road to the owner of Lot 41 DPS 438769. Council approves the purchase price of Section 2 SO 515896 unformed road to the applicant to be negotiated by the Strategic Property Manager.</p> <p>7. THAT, providing the road stopping is successful; Council approves the disposal and donation of Section 1 SO 515896 to the Department of Conservation to be amalgamated with Section 91 Block VIII Katikati SD owned by Department of Conservation.</p> <p>8. THAT, providing the road stopping is successful; Council approves the disposal of Section 1 SO 515896 to be amalgamated with Section 91 Block VIII Katikati SD and the purchase price of the land is to be paid by the applicant.</p> <p>9. THAT all necessary legal, valuation, and survey costs involved in the transfer of the land be payable by the applicants.</p>		
C1818.6 09 Aug 2018	Proposal to Lease - Centennial Park Te Puke Gymsport Incorporated	RESERVES AND FACILITIES MANAGER	1. THAT the Reserves and Facilities Manager's report dated 10 July 2018 and titled "Proposal to Lease - Centennial Park Te Puke Gymsport Incorporated" be received.		NOT COMMENCED

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			<p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT after consideration of the submission received, in exercise of the powers conferred on it by delegation from the Minister of Conservation under the Reserves Act 1977, the Council in its capacity as administering body, grants Te Puke Gymsport Incorporated a lease for 2000m², more or less, of the land for up to 33 years over part of Centennial Park, Te Puke pursuant to Section 54 (1) (b) of the Reserves Act 1977.</p>		
C1915.4.324 09 May 2015	Topic - Stormwater/Erosion - Issue Stormwater Small Settlements - Submission Ids 701, 965	UTILITIES MANAGER	<p>Council is currently in the process of reviewing the Stormwater Catchment Management Plan and Comprehensive Stormwater Consent application for the central catchment (including Te Puna and Minden). As part of this review Council will undertake further consultation with the Te Puna and Minden communities and in particular Te Puna Heartlands.</p>	<p>Jan 2019: As per reporting in December.</p> <p>Dec 2018: Awaiting notification of the Central Comprehensive Consent by the Bay of Plenty Regional Council Nov 2018. Been advised by BOPRC that the application has been reviewed and comments due back to WBOPDC by Dec 2018.</p> <p>October 2018: Awaiting approval of application by Bay of Plenty Regional Council.</p> <p>June 2018: Feedback provide from Bay of Plenty Regional Council additional info required to be submitted.</p> <p>May 2018: Still await feedback.</p> <p>April 2018: UM has contacted Bay of Plenty Regional Council regarding the processing delays. We have been advised that a consultant has now been tasked with processing the application. Unfortunately can not progress any further.</p>	UNDER ACTION
C1918.4 03 Sep 2018	Representation Review 2018 - Final Proposal	GROUP MANAGER PEOPLE AND CUSTOMER SERVICES	<p>1. THAT the Group Manager Technology, Customer and Community Services report dated 17 September 2018 and titled Representation Review 2018 Final Proposal be received.</p> <p>2. THAT the report relates to an issue that is considered to be of high significance in terms of</p>	<p>Final proposal has been adopted by Council and is now out for Appeal which will go to the Local Government Commission at its conclusion.</p>	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			<p>Council's Significance and Engagement Policy.</p> <p>3. That following consideration of submissions received (written and oral), and taking into account the results of earlier informal consultation undertaken prior to resolving its initial proposal, Council, pursuant to section 19N of the Local Electoral Act 2001, resolves to amend the initial proposal with the final proposal for the review of representation arrangements for the 2019 and 2022 triennial elections being:</p> <p>THAT regarding the number of Councillors and Wards the Status Quo is maintained - retain 11 councillors elected from the existing three wards, plus the Mayor elected district-wide.</p> <p>For the following reasons:</p> <ul style="list-style-type: none"> • Achieves fair representation and meets the '+/- 10% rule'. • Will not require consideration of boundary adjustments which have not been publicly consulted on. • Provides the population with reasonable access to its elected members and vice versa. • Allows elected members to effectively represent the views of their electoral area. • Allows elected members to attend public meetings throughout their area and provides reasonable opportunity for face-to-face meetings. • Fairer representation than at large options. <p>THAT regarding the proposed boundary change Council makes a minor boundary adjustment from the eastern side of the Morton Road Peninsula between the Katikati-Waihi Beach and Kaimai wards by generally following the centre of the Waipapa River until it reaches just south of the Esdaile Road/Wainui South Road intersection. It then follows the centre of Wainui South Road for a short distance before continuing up the centre of Tim Road to its end, and before reconnecting with the remainder of the existing ward boundary.</p>		

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			<p>AND THAT</p> <p>(a) the Western Bay of Plenty District Council be divided into three wards, these being:</p> <p>(i) Katikati-Waihi Beach Ward being the existing ward comprising the area delineated on LGC Plan 022-2013-W-2 deposited with the Local Government Commission with the addition of a small north-western portion of the current Kaimai Ward (westward of the Waipapa River), the boundaries and more detailed description of which are shown on Map 1 - Initial Proposal - Proposed Boundary Change;</p> <p>(ii) Kaimai Ward being the existing ward comprising the area delineated on LGC Plan 022-2013-W-3 deposited with the Local Government Commission with the exclusion of a small north-western portion (westward of the Waipapa River), the boundaries of which are shown on Map 1 - Initial Proposal - Proposed Boundary Change; and</p> <p>(iii) Maketu-Te Puke Ward being the existing ward comprising the area delineated on LGC Plan 022-2013-W-4 deposited with the Local Government Commission, the boundaries of which are shown on Map 1 - Initial Proposal - Proposed Boundary Change.</p> <p>For the following reasons:</p> <ul style="list-style-type: none"> • The people in the affected area would become part of the ward in which they share common links with educational, shopping, social and other needs. • The numbers of people affected would not influence the fair representation rule of '+/- 10% rule'. • Reflects the information gathered from the community in the pre consultation process where people identified their own communities of interest. <p>THAT regarding the Initial Proposal Disestablish Community Boards/Establish Community Committees the Waihi Beach, Maketu and Te Puke Community Boards be retained in their current boundaries.</p> <p>AND</p> <p>THAT the Katikati Community Board be retained in the</p>		

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			<p>adjusted boundary. AND THAT the Omokoroa Community Board be disestablished. AND THAT a Ward Councillor Committee consisting of all Ward Councillors be established for each of the following areas:</p> <ul style="list-style-type: none"> • Whole of Kaimai Ward • Eastern end of the Maketu-Te Puke Ward i.e. all the areas not included in the Te Puke and Maketu Community Boards • Matakana Island and Rangiwaia Island of the Katikati-Waihi Beach Ward i.e. all the areas not included in the Waihi Beach and Katikati Community Boards <p>AND THAT the purpose of the Ward Councillor Committees will be to provide representation and liaison for all the communities of interest as identified through the review process not currently represented by Community Boards. For the following reasons:</p> <ul style="list-style-type: none"> • Satisfied the views expressed by those who submitted to and were heard regarding the initial proposal of the Representation Review process. • Provided direct contact for Kaimai Ward, the eastern end of the Maketu-Te Puke ward and Matakana Island and Rangiwaia Island residents with their Ward Councillors. • Easily able to be changed if Councillor Ward Committees did not work well. • Was the closest compromise to the initial proposal once the views of the public had been made. • Enabled different communities (i.e. urban and rural) within the same ward to work through their own community of interest issues. • Opportunity to try a different model while retaining 		

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			<p>Community Boards in areas that supported them.</p> <ul style="list-style-type: none"> • Retains the Waihi Beach, Maketu, Te Puke and Katikati (subject to boundary adjustment) Community Boards • Would create opportunity for representation in rural/other communities which do not currently have community boards • Only partially addresses concerns regarding equitable representation and democratic process - only elected ward councillors would represent the district • Potential lack of duplication of communication and engagement processes in the Kaimai ward only. • More representation offered than the status quo. <p>The Group Manager Technology, Community and Customer Services introduced the report and gave information about how the process would move forward after the final deliberations had taken place. She also explained the issues that would be discussed during the meeting.</p>		
C2018.7 20 Sep 2018	Recommendatory Report from the Operations and Monitoring Committee - Kiwi Camp Facility	RESERVES AND FACILITIES MANAGER	<p>1. THAT Council approve the implementation of a Kiwi Camp facility on the following basis:</p> <ol style="list-style-type: none"> a. Trial Location Waihi Beach Community Centre b. Council cost \$40,000 from General Rate Reserve Account <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>	<p>29/11/2018: The funding agreement with MBIE has been signed by both parties. The Contract for the Kiwicamp facility and Kiwi Cash license have been signed.</p> <p>The Kiwicamp Facility is being built offsite. The Contract for services, water, power and sewer has been let with work scheduled for mid December 2018. A progress report has been provided to MBIE.</p>	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C2018.8 20 Sep 2018	Storm Water Easement Over Part of Vesey Stewart Recreation Reserve	LEGAL PROPERTY OFFICER RESERVES FACILITIES	<p>1. THAT the Legal Property Officer - Reserves and Facilities' report dated 2 August 2018 and titled Storm Water Easement Over Part of Vesey Stewart Recreation Reserve be received.</p> <p>2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance.</p> <p>3. THAT pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a storm water easement, in gross, with Council being both the grantor and grantee, as shown on the attached plan (Attachment A) to allow discharge of stormwater over Lot 14 DPS 23757.</p> <p>4. THAT in accordance with section 48(3) of the Reserves Act 1977, public consultation is not required as the reserve is not likely to be permanently altered or damaged and the rights of the public in respect of the reserve are not permanently affected as a result of the easement being in place.</p>	<p>18/01/2019: As below.</p> <p>28/11/2018: Ready to go but on hold while we await easement over MoE land is finalised as that easement feeds into Council's one.</p> <p>19/10/2018: Awaiting A and I.</p> <p>25/09/2018: Awaiting survey plan so that we can progress easement instrument. Consultant advised.</p>	UNDER ACTION
C2118.6 01 Nov 2018	Pukehina Surf Rescue Lifeguard Service Incorporated - Lease Area Extension	RESERVES AND FACILITIES MANAGER	<p>1. THAT the Reserves and Facilities Manager's report dated 18 September 2018 and titled Pukehina Surf Rescue Lifeguard Service Incorporated - Lease Area Extension be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT in exercise of the powers conferred on it by delegation from the Minister of Conservation under the Reserves Act 1977, the Council in its capacity as administering body, grants Pukehina Surf Rescue Lifeguard Service Incorporated a lease variation to extend the existing lease area on Dotterel Point Reserve, being part of Lot 616 on DPS 11365, by 118m² more or less, for an extension to the current facility.</p>	29/11/2018: The Surf Club have been advised of Council's decision. Staff continue to work with the Surf Club in amending their lease and advice on the building consent process.	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C2118.7 01 Nov 2018	Katikati Boating Club - Alternative Lease Site for Shipping Container	RESERVES AND FACILITIES MANAGER	<p>1. THAT the Reserves and Facilities Manager's report dated 18 September 2018 and titled Katikati Boat Club - Alternative Lease Site for Shipping Container be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT after consideration of the submissions received, in exercise of the powers conferred on it by delegation from the Minister of Conservation under the Reserves Act 1977, the Council in its capacity as administering body, grants a lease for 60m², more or less, of the land for up to 33 years over part of Katikati Foreshore Tamawhariua Reserve being part of Lot 6 DP 326967 pursuant to Section 54 (1) (b) of the Reserves Act 1977.</p> <p>4. THAT in giving approval in principle, such approval must not be construed by the applicant, as a guarantee that all other consents required by any policy, bylaw, regulation or statute, will be forthcoming. The applicant is responsible for obtaining all required consents at its own cost.</p>	29/11/2018: A lease is being prepared for execution. Staff have met on site and agreed to the final siting of the shipping container and some minor earthworks. Staff are assisting the club in being operational this summer.	UNDER ACTION
C2218.5 13 Dec 2018	Recommendatory Report from the Te Puke Community Board - Funding for the Te Puke Sports and Recreation Society Grandstand Project	FINANCE MANAGER	THAT Council adopt the recommendation put forward by the Te Puke Community Board that Council contribute \$40,000 (funded from the general rates reserve) to the Te Puke Sports and Recreation Club to bring the combined contribution from the Te Puke Community Board and the Western Bay of Plenty District Council to \$100,000 for the Te Puke Sports and Recreational Grandstand Project.	Resolution noted. Transfer of funds from the General Rate Reserve will be carried out at the same time as the Te Puke Community Board release \$60k from their reserve. Parks and Reserves Manager to prepare a Facilities In The Community agreement.	UNDER ACTION
C2419.11 07 Mar 2019	Sapphire Springs Reserve - Geotechnical Investigation Funding	RESERVES AND FACILITIES MANAGER	<p>1. THAT the Reserves and Facilities Manager's report dated 1 March 2019 and titled "Sapphire Springs Reserve - Geotechnical Investigation Funding" be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT \$25,000 be allocated from the General Rate</p>		NOT COMMENCED

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			Reserve account for Stage 2 of the Sapphire Springs Reserve Geotechnical Investigation.		

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C2419.8 07 Mar 2019	BOPLASS Limited Half Yearly Report to Shareholders 2018 - 2019 and Draft Statement of Intent 2019 - 2022	GROUP MANAGER FINANCE AND TECHNOLOGY	<p>1. THAT the Group Manager, Finance and Technology Services report dated 25 February 2019 and titled "BOPLASS Limited Half Yearly Report to Shareholders 2018-2019 and Draft Statement of Intent 2019-2022" be received.</p> <p>2. THAT the BOPLASS Limited Half Yearly Report to Shareholders 2018-2019 and Draft Statement of Intent 2019-2022 relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT the BOPLASS Limited Half Yearly Report to Shareholders 2018-2019 be received.</p> <p>4. THAT the BOPLASS Limited Draft Statement of Intent 2019-2022 be received.</p>		NOT COMMENCED
C2715.5 17 Dec 2015	Application to Lease 8 The Esplanade to Waihi Beach Board Riders	STRATEGIC PROPERTY MANAGER	<p>1. THAT the Strategic Property Manager's report dated 18 November 2015 and titled Application to Lease 8 The Esplanade to Waihi Beach Board Riders be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT staff be directed to proceed with the removal of numbers 2 and 4 The Esplanade.</p> <p>4. THAT after consideration of the submissions received regarding the proposed lease of number 8 The Esplanade to the Waihi Beach Board Riders Club Incorporated, Council agrees to accept the Waihi Beach Board Riders Club Incorporated application to lease number 8 The Esplanade for clubrooms.</p>	<p>19/12/2018: No change.</p> <p>14/11/2018: Agreement signed but not yet sealing by club. Extreme difficulty in communicating with the club signatory.</p> <p>11/10/2018: Staff trying to get hold of lessees but have been unsuccessful.</p> <p>13/09/2018: No change continuing to chase club.</p> <p>16/05/2018: Signed lease not yet received. Chasing up with Club.</p> <p>11/04/2018: Signing in process as staff understand.</p>	UNDER ACTION
C417.16 06 Apr 2017	Mayor's Report to Council - March 2017	CHIEF EXECUTIVE OFFICER	<p>THAT the request of Mayor Sandra Goudie, Thames Coromandel District Council for support for Mangrove Management is approved.</p> <p>THAT Council receive a paper on options for pensioner housing management and/or ownership.</p>	<p>18/02/2019: No change.</p> <p>28/12/2018: No change. Will be assessed as part of S17a review in 2019.</p> <p>12/11/2018: No change.</p> <p>10/10/2018: S17A review as well as Communities strategy review will address pensioner housing. Expected to be over the next few months and into the new calendar year.</p>	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C817.2 21 Sep 2017	Pukehina Angling and Fishing Club Inc. - Request to Extend Footprint of Lease Area	RESERVES AND FACILITIES MANAGER	<p>1. THAT the Reserves and Facilities Manager's report dated 4 September 2017 and titled Pukehina Angling and Fishing Club Inc. - Request to extend footprint of lease area be received.</p> <p>2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance.</p> <p>3. THAT Council resolve to approve Pukehina Angling and Fishing Club Incorporated's request to extend their lease footprint by an approximate additional 100m² over part of Midway Park.</p>	<p>15/03/2018: Documentation being held up due to other urgent matters which are affecting priorities.</p> <p>16/02/2018: No change.</p> <p>22/01/2018: Lease documentation is being prepared for the Fishing club to sign.</p>	UNDER ACTION

Minute Actions Completed for Council (Open)

Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C2218.11 13 Dec 2018	Recommendatory Report from Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee Meeting JG7 5 December 2018 - Letter of Expectation to Tourism Bay of Plenty	DEMOCRACY ADVISOR	<p>1. THAT Council approve the Letter of Expectation from Tauranga City Council and Western Bay of Plenty District Council to Tourism Bay of Plenty for 2019/20.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>	21/03/2019: Decision report completed and put on TCC/WBOPDC Joint Governance Agenda	COMPLETE
C2419.10.5 07 Mar 2019	2019 Anzac Day Commemorations	SENIOR GOVERNANCE ADVISOR	<p>1. THAT Councillor(s) Marshall and Williams attend the Waihi Beach Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.</p> <p>2. THAT Councillor(s) Dally, Lally and Scrimgeour attend the Te Puke Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.</p> <p>3. THAT Councillor(s) Scrimgeour and Dally attend the Maketu Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.</p> <p>4 THAT Councillor(s) Mackay and Williams attend the Katikati Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.</p> <p>5. THAT Councillor Palmer attend the Omokoroa Anzac Day Service and lay a wreath in conjunction with the Omokoroa Community Board on behalf of the Western Bay of Plenty District Council.</p> <p>6. THAT Councillor Murray-Benge attend the Tauranga Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.</p>	Recommendatory Report Referred to Council C24 - Approved by Council at meeting held 7 March 2019.	COMPLETE

Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C2419.6 07 Mar 2019	Application for Rates Remission on the Omokoroa Slip Affected Properties	TEAM LEADER FINANCIAL SERVICES	<p>1. THAT the Team Leader Financial Services report dated 14 February 2019 and titled 'Application for Rates Remission on the Omokoroa Slip Affected Properties' be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT Council approves the application on behalf of the property owners for full remission of annual rates for the 2018/2019 year on the valuation numbers, itemised in the report, being 06881 484 00, 06881 047 00, 06881 130 00, 0688 131 00 and 06881 539 00.</p> <p>4. THAT staff be directed to advise the applicants of Council's decision on the application for remission of annual rates for the 2018/2019 year.</p>	WRITE OFFS ACTIONED. CUSTOMERS ADVISED	COMPLETE

Key Financial Issues for the Eight Months Ended 28 February 2019

1. Executive Summary

This report provides a high-level summary of the key financial statements for the eight months ended 28 February 2019 and brief explanations of significant variances from the year-to-date budget, highlighting any known issues.

2. Income

Total income for the eight months ended 28 February 2019 was \$74.22m. This was \$10.76m higher than the year-to-date budget of \$63.46m. This increase is predominantly due to the favourable variances coming from the timing of receipt of financial contributions (\$6.92m), subsidies and grants (\$1.23m) and Other Income (\$2.32m) compared to budget.

2.1 The major variances were:

- Financial contributions of \$12.77m are \$6.92m higher than year-to-date budget of \$5.86m. This is currently a 45% over-achievement on full year budget and 118% over-achievement on year-to-date budget. This favourable variance is predominantly due to ongoing development seen in the Central ward, with higher income than budget experienced in Central water supply, Omokoroa wastewater, rural roading, Omokoroa structure plan roading and district reserves and facilities.
- Other income of \$3.33m being \$2.32m ahead of year-to-date budget of \$1.01m. This is primarily due to lump sum contributions received from Te Puna West (\$848k) & Ongare Point (\$407k) wastewater properties, rental income (\$92k) and forestry harvesting proceeds at TECT All Terrain Park (\$568k).
- Rate and Service Charge income of \$45.79m being \$480k ahead of year-to-date budget of \$45.31m. These income streams are reported together as Finance work to align internal reporting with the Annual Report.
- Subsidies and grants income of \$7.49m being \$1.23m higher than year-to-date budget of \$6.26m due to the timing of transportation (\$1.04m) and waste management (\$327k) income. Offset in part by the TECT cell phone tower project not yet commencing, hence no year-to-date subsidy income (\$192k).
- Sundry income of \$462k is \$222k higher than year-to-date budget of \$240k. This is due to unbudgeted dividend income from Zespri (\$24k), LGFA (\$97k) and Tauranga Energy Consumer Trust (TECT) (\$24k), along with higher petrol tax distribution (\$77k).
- User fee income of \$4.30m is \$35k higher than year-to-date budget of \$4.27m.

This is on target but incurs unders and overs across a number of codes due to the timing of income. User fee income is another income stream Finance are looking to align with the Annual Report.

- o The table below provides a breakdown of the financial contributions received:

	YTD Budget 2019	YTD Actual 2019	\$ Variance to Budget	Variance to Budget
Water Supply - Western	197,160	197,245	85	0 %
Water Supply - Central	362,664	1,249,343	886,679	244 %
Water Supply - Eastern	241,960	156,342	(85,618)	(35)%
Wastewater - Waihi Beach	94,328	188,491	94,163	100 %
Wastewater - Katikati	259,744	202,878	(56,866)	(22)%
Wastewater - Omokoroa	825,176	2,968,978	2,143,802	260 %
Wastewater - Te Puke	150,912	17,575	(133,337)	(88)%
Wastewater - Maketu/Little Waihi	9,712	13,712	4,000	
Stormwater	760,120	1,027,919	267,799	35 %
Roading - Rural	371,024	1,011,890	640,866	173 %
Roading - Waihi Beach SP	6,144	15,845	9,701	158 %
Roading - Katikati SP	119,208	3,952	(115,256)	(97)%
Roading - Omokoroa SP	700,320	2,697,415	1,997,095	285 %
Roading - Te Puke SP	97,304	56,425	(40,879)	(42)%
Roading - Strategic	114,400	236,085	121,685	106 %
District - Reserves & Facilities	1,420,192	2,483,775	1,063,583	75 %
Ecological	127,088	245,605	118,517	93 %
Total	5,857,456	12,773,475	6,916,019	118 %

3. Expenditure

3.1 Total expenditure of \$56.72m was \$140k lower than year-to-date budget of \$56.90m.

3.2 The major variances were;

- o Additional Level of Service projects of \$2.25m were \$171k higher than year-to-date budget of \$2.07m. Movements by activity are included as per **(Attachment A)**.
- o Operating costs of \$21.77m being \$350k higher than year-to-date budget of \$21.42m. This relates to timing of expenses and discounts compared to budget, including contractor maintenance (\$781k), resource consent compliance (\$121k), rating discounts (\$187k) and bad debt expenses (\$490k). These year-to-date overspends are offset in part by underspends across a number of expense types including electricity (\$264k), One Network Maintenance Contract (\$545k), tabloid and communications (\$85k), software maintenance fees (\$60k), legal fees (\$48k), plant/pest control (\$79k) and statutory levies (\$148k) in the same period.

- Interest expense of \$4.75m being \$914k lower than year-to-date budget of \$5.66m. This is due to a combination of lower floating interest rates and the maturity of legacy interest rate swap contracts.
- Depreciation of \$14.07m being \$477k higher than year-to-date budget of \$13.60m.

4. Capital Expenditure

4.1 Total capital expenditure of \$21.61m was \$2.80m higher than year-to-date budget of \$18.81m. Movements by activity are included as per **(Attachment B)**.

4.2 The major variances were;

- Transportation expenditure of \$9.83m being \$869k lower than year-to-date budget of \$10.69m. This is due to underspending on Omokoroa Structure Plan (\$1.69m), asset management e.g. improvements (\$1.93m) and community roading (\$172k). These are offset in part by year-to-date overspending on road safety projects (\$2.16m) and cycling and walking projects (\$783k).
- Communities' expenditure being \$460k lower than year-to-date budget of \$344k. This is predominantly due to final completion costs of the Katikati Library build project (\$251k) being more than offset by the transfer of costs relating to the Te Puke Hall strengthening project out of the capital project to an operating project (\$574k) on the premise Council does not own the building and therefore cannot capitalise the costs. Also experiencing year-to-date underspends on pensioner housing (\$33k), district library services (\$40k) and cemetery (\$57k) work programmes.
- Corporate Services expenditure of \$6.26m being \$4.74m higher than year-to-date budget of \$1.52m. This is due to the unbudgeted land purchase of 452 Omokoroa Road (\$2.00m) and 24 Middlebrook Drive, Katikati (\$2.5m).
- Stormwater expenditure of \$1.38m being \$492k lower than year-to-date budget of \$1.87m. Predominantly due to year-to-date overspends on Omokoroa structure plan (\$161k) more than offset by year-to-date underspends on Waihi Beach (\$216k), Te Puke (\$181k) and District wide (\$229k) work programs.
- Water Supply expenditure of \$1.35m being \$780k higher than year-to-date budget of \$565k. This is predominantly due to greater year-to-date spending on reticulation work in Western (\$101k), Central (\$1.5m) and Eastern (\$233k). Offset in part by year-to-date underspends on Central supply expansion/new bore (\$825k), bulk flow meters (\$129k) and Pongakawa treatment plant enhancement (\$153k).

**Western Bay of Plenty District Council
Draft Statement of Financial Performance
For the 8 months ended 28 February 2019**

	Year to Date				Full Year Revised Budget \$'000
	Actual \$'000	Budget \$'000	Variance Fav / (Unf) \$'000	Last Year Actual \$'000	
Costs					
Additional Levels of Service	2,245	2,074	(171)	1,343	3,647
Operating Costs	21,770	21,420	(350)	20,514	33,646
Personnel	13,930	14,153	223	12,401	21,482
Interest Exp - External	4,746	5,660	914	5,370	8,000
Depreciation	14,072	13,595	(477)	13,177	20,392
Total Costs	56,762	56,902	140	52,805	87,168
Income					
Financial Contributions	12,773	5,857	6,916	6,757	8,786
Interest Income - External	73	519	(447)	879	779
Other Income	3,333	1,009	2,324	32,104	1,896
Rate Income	36,690	39,658	(2,968)	33,923	59,504
Service Charges	9,103	5,655	3,448	9,354	8,483
Subsidies and Grants	7,487	6,256	1,231	7,906	9,514
Sundry Income	462	240	222	439	360
User Fees	4,303	4,268	35	4,095	6,402
Vested Assets	0	0	0	4,224	2,240
Total Revenue	74,224	63,463	10,761	99,680	97,963
Share of Associate surplus/(deficit)	0	0	0	0	0
Surplus (Deficit)	17,462	6,561	10,901	46,875	10,796

Statement of Financial Position
As at 28 February 2019

	Actual 28 February 2019 \$'000	Forecast June 2019 \$'000	June 2018 \$'000
EQUITY			
Accumulated Funds	867,292	814,328	849,971
Restricted Reserves	271	272	271
Council-created Reserves	30,568	26,597	30,434
Asset Revaluation Reserves	407,427	396,491	407,239
Total Equity	1,305,558	1,237,688	1,287,915
Assets			
Current Assets			
Cash and Bank	5,472	1,720	11,750
Short Term Deposits	46,049	-	14,983
Receivables and Prepayments	37,354	10,872	14,574
Property and Investments for Resale	-	-	445
Total Current Assets	88,876	12,592	41,752
Non-current Assets			
Financial Instruments	14,355	22,416	14,247
Other Non-current Assets	1,391,172	1,347,641	1,386,280
Interest in Associates	207	2,377	207
Total Non-current Assets	1,405,734	1,372,434	1,400,734
Total Assets	1,494,609	1,385,026	1,442,485
Liabilities			
Current Liabilities			
Payables and Accruals	42,910	14,295	17,580
Employee Entitlements	1,630	2,575	2,479
Current Portion Public Debt	-	-	25,000
Derivative Financial Instrument	463	9,655	465
Current Portion Provisions	313	313	313
Total current Liabilities	45,316	26,838	45,837
Non-current Liabilities			
Public Debt - Term Portion	135,000	120,000	100,000
Other Term Debt	8,735	150	8,412
Non-current Provisions	-	350	321
Total Non-current Liabilities	143,735	120,500	108,733
Total Liabilities	189,051	147,338	154,570
Net Assets	1,305,558	1,237,688	1,287,915

Western Bay of Plenty District Council
Capital Expenditure Summary
For the period ended 28 February 2019

Activity	Year Actual \$'000	Year Budget \$'000	Year Variance \$'000	Full Year Budget \$'000
Transportation	9,825	10,694	869	16,895
Solid Waste	0	0	0	0
Recreation & Leisure	1,119	1,486	366	5,065
Stormwater	1,382	1,874	492	5,042
Economic	0	307	307	460
Sustainable Development	0	0	0	0
	12,326	14,360	2,034	27,461
Western Water	200	100	(100)	1,020
Central Water	1,066	388	(679)	1,961
Eastern Water	79	78	(1)	1,822
Water Supply	1,345	565	(780)	4,803
Information Centres	449	245	(204)	390
Community Facilities	(566)	98	664	140
Communities	(116)	344	460	530
Waihi Beach Wastewater	299	246	(53)	450
Katikati Wastewater	111	150	39	732
Omokoroa Wastewater	205	108	(97)	339
Te Puke Wastewater	291	649	358	1,193
Maketu Wastewater	8	0	(8)	140
Ongare Wastewater	884	873	(11)	873
Wastewater	1,798	2,026	228	3,727
Information Services	747	601	(146)	993
Corporate Assets	5,353	534	(4,819)	1,368
Corporate Services	158	383	225	574
Corporate Services	6,258	1,517	(4,741)	2,935
Total Capital Expenditure	21,611	18,812	(2,799)	39,455

Western Bay of Plenty District Council
Cost of Service Summary
For the period ended 28 February 2019

Activity	Total Operating Revenue \$'000	Total Operating Costs \$'000	Net Cost of Service Surplus / (Deficit) \$'000	YTD Budget Surplus / (Deficit) \$'000	YTD Variance Under / (Over) \$'000	Total Budget Surplus / (Deficit) \$'000
Stormwater	3,811	2,915	895	793	102	1,329
Solid Waste	1,041	869	172	(173)	345	(512)
Natural Environment	544	446	98	(116)	214	(255)
Economic	217	616	(400)	(488)	88	(384)
Representation	291	1,691	(1,401)	(1,945)	545	(3,342)
Transportation	19,651	12,157	7,494	3,893	3,601	5,675
Recreation & Leisure	3,437	4,489	(1,052)	(2,647)	1,595	(3,908)
	28,990	23,183	5,807	(683)	6,489	(1,399)
Strategic Planning/Monitoring	0	796	(796)	(905)	109	(1,511)
Resource Management Planning	0	744	(744)	(650)	(95)	(1,131)
Infrastructure Planning	8	0	8	117	(109)	175
Sustainable Development	8	1,540	(1,532)	(1,437)	(94)	(2,466)
Western Water	3,251	2,623	628	362	266	505
Central Water	2,915	2,100	816	(1)	817	(291)
Eastern Water	2,648	3,431	(783)	(365)	(418)	(739)
Water Supply	8,815	8,154	660	(4)	665	(525)
Resource Consents	1,095	1,243	(148)	(247)	99	(562)
Building Services	2,158	2,755	(597)	(379)	(219)	(918)
Animal Services	626	635	(9)	(121)	112	(262)
Compliance & Monitoring	318	885	(567)	(565)	(2)	(946)
Regulatory	4,198	5,549	(1,352)	(1,317)	(34)	(2,640)
Information Centres	1,105	2,182	(1,077)	(978)	(99)	(1,523)
Community Development	66	1,353	(1,287)	(1,477)	190	(2,363)
Emergency Management	12	221	(209)	(340)	131	(563)
Community Facilities	564	1,229	(665)	(253)	(412)	(461)
Communities	1,747	4,986	(3,238)	(3,049)	(189)	(4,911)

Activity	Total Operating Revenue \$'000	Total Operating Costs \$'000	Net Cost of Service Surplus / (Deficit) \$'000	YTD Budget Surplus / (Deficit) \$'000	YTD Variance Under / (Over) \$'000	Total Budget Surplus / (Deficit) \$'000
Waihi Beach Wastewater	2,066	2,028	38	(75)	113	(257)
Kaikati Wastewater	1,738	1,167	571	599	(28)	769
Omokoroa Wastewater	4,896	3,069	1,827	(996)	2,822	(1,547)
Te Puke Wastewater	2,106	1,205	900	1,306	(405)	1,858
Maketu Wastewater	386	1,011	(625)	(620)	(5)	(992)
Ongare Wastewater	1,136	67	1,069	311	758	470
Wastewater	12,329	8,548	3,780	526	3,254	300
Human Resource Services	1	94	(92)	(171)	79	0
Financial Services	540	344	196	22	173	375
Information Services	45	781	(736)	(806)	71	(160)
Corporate Assets	168	1,560	(1,392)	(974)	(418)	(1,084)
Corporate Services	21	1,281	(1,260)	(1,597)	338	(747)
Corporate Services	775	4,060	(3,284)	(3,527)	243	(1,617)
Treasury Operations	68	(1,049)	1,116	(26)	1,143	(65)
Rates Appropriation	17,292	1,794	15,499	16,076	(577)	24,113
Rates and Treasury	17,360	745	16,615	16,049	566	24,048
Total	74,224	56,762	17,462	6,561	10,901	10,796



Ian Butler
Finance Manager

Approved:



Kumaren Perumal
Group Manager, Finance and
Technology Services

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 8 months ended February 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Annual Plan Full Year Revised Budget	Variance Explanation
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REPRESENTATION

236801 001	Representation Review - Triennially	30,995	-	30,995	-	
250401 001	Triennial Elections	-	121,500	(121,500)	202,500	
284801 001	Elected Members induction	-	78,000	(78,000)	130,000	
296101 001	Recruitment of CEO	-	45,000	(45,000)	75,000	
11 01 01 0090	Elected Members	30,995	244,500	(213,505)	407,500	
334902 001 0000	Katikati Museum Costs	(155)	-	(155)	-	
11 02 02 0090	Elected Members	(155)	-	(155)	-	

PLANNING FOR THE FUTURE

151105 001	Kaimai Reserves Management Plan	90	-	90	-	
151107 001	Reserve Management Plans / Concept Plan Reviews	8,565	6,666	1,899	10,000	
175602 001	LTCCP Development and Adoption	8,881	-	8,881	-	
175906 001	Freedom camping policy/bylaw	-	-	-	-	
175910 001	Policy Review & Development	960	6,666	(5,706)	10,000	
259505 001	Te Puna Community Development Plan	-	-	-	-	
287702 001	Solid Waste/WMMP Action Plan	43,056	33,333	9,723	50,000	
289102 001	Strategy Review - Economic	-	-	-	-	
293002 001	Bylaw Review & Development	14,670	6,666	8,004	10,000	
339201 001	s17A Review Pensioner Housing	-	20,000	(20,000)	30,000	
343601 001	Omokoroa Point Project Coordination	-	13,333	(13,333)	20,000	
346201 001	Te Ara Mua Implementation	-	13,333	(13,333)	20,000	
346301 001	Climate Change Action Plan	-	13,334	(13,334)	20,000	
151101 001	Reserve Management Planning	-	-	-	-	
151103 001	Reserve Management Plans - Katikati/Waihi Beach	261	13,333	(13,072)	20,000	
335701 001	Healthy Housing Forum	(202)	-	(202)	-	
160801 001	Funding Review	-	16,667	(16,667)	25,000	
296301 001	Monitoring Reports (CO & SOE)	-	33,333	(33,333)	50,000	
311401 001	COBOP Coordinator Cost Share	-	-	-	-	
13 01 01 0090	Strategic Planning Management	76,279	176,664	(100,385)	265,000	
317501 001	Omokoroa Central Area Master Plan	-	-	-	-	
252210 001	Monitoring Reports (CO & SOE)	449	-	449	-	
294208 001	Structure Plan Reviews	-	26,666	(26,666)	40,000	
346401 001	Natural Hazards Collaborative Planning	-	33,333	(33,333)	50,000	
252208 001	Smartgrowth Implementation - Coordination Share	84,828	66,665	18,163	100,000	
13 02 01 0090	Resource Management Planning	85,277	126,664	(41,387)	190,000	
TRANSPORTATION						
324009 001	Strategic Roding - Operating Costs - Traffic Modelling etc.	11,488	-	11,488	-	
324013 001	Transport - Service relocation	500	5,000	(4,500)	135,000	
324014 001	Sub Regional Transport Centre	-	-	-	50,000	
30 02 14 0090	Strategic Roding	11,988	5,000	6,988	185,000	
279202 001	Property Purchases Roding	31,753	100,000	(68,247)	150,000	
305113 001	Community Event Traffic Management	-	-	-	-	

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 8 months ended February 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Annual Plan Full Year Revised Budget	Variance Explanation
30 03 01 0090	Asset Management	31,753	100,000	(68,247)	150,000	
152301 001	Safety Administration Programme	-	-	-	50,000	
30 05 03 0090	Road Safety	-	-	-	50,000	
WATER SUPPLY						
243636 001	WSZ - Water demand management	(8,441)	16,664	(25,105)	25,000	
310601 001	Asset Validation - Western Water	7,756	6,664	1,092	10,000	
40 01 01 0090	Western Water	(685)	23,328	(24,013)	35,000	
243333 001	Central Supply Zone - Water Demand & Management	2,449	-	2,449	100,000	
310701 001	Asset Validation - Central Water	4,100	8,000	(3,900)	20,000	
40 01 02 0090	Central Water	6,549	8,000	(1,451)	120,000	
310801 001	Asset Validation - Eastern Water	10,294	-	10,294	20,000	
287117 001	ESZ - Water demand management	-	-	-	55,000	
40 01 03 0090	Eastern Water	10,294	-	10,294	75,000	
COMMUNITIES						
148804 001	Tauranga Orchestra Grant	-	667	(667)	1,000	
148805 001	Katikati Open Air Art Grant (Murals)	1,043	5,333	(4,290)	8,000	
148809 001	Community Grants - Te Puke/Maketu	29,900	13,333	16,567	20,000	
148810 001	Community Grants - Waihi Beach/Katikati	17,600	13,333	4,267	20,000	
148811 001	Community Grants - Kaimai	8,000	13,333	(5,333)	20,000	
148812 001	Community Matching Fund - Accumulated Ecological Fund	-	-	-	-	
336101 001	Museum Facilities	70,000	46,667	23,333	70,000	
341002 001	Implementation of the Housing Needs Assessment	-	13,336	(13,336)	20,000	
345501 001	Welcoming Communities Contract	10,000	6,667	3,333	10,000	
345502 001	Migrant Support	2,609	10,000	(7,391)	15,000	
345503 001	Multi-Cultural Tauranga	10,000	6,667	3,333	10,000	
42 01 01 0090	Community Development & Grants	149,152	129,336	19,816	194,000	
331001 001	Supporting Iwi & Hapu Management	6,000	33,336	(27,336)	50,000	
334801 001	Marae Maintenance	8,748	33,336	(24,588)	50,000	
334802 001	Marae Toolkit	-	16,664	(16,664)	25,000	
323201 001	Papakainga Development	-	26,664	(26,664)	40,000	
323201 002	Fee Abatement	1,739	10,000	(8,261)	15,000	
42 01 02 0090	Cultural Development Support	16,487	120,000	(103,513)	180,000	
323103 001	Tsunami System Education programme	-	-	-	-	
156302 001	Lifeline Facilities Study	-	6,664	(6,664)	10,000	
42 02 01 0090	Emergency Management	-	6,664	(6,664)	10,000	
248801 002	Audio Visual - Hastie Grant - Operating Costs	4,236	-	4,236	-	
332302 002	Te Puke Library Build (Opex)	1,986	-	1,986	-	
42 03 04 0090	Service Centre & Library - Te Puke	6,222	-	6,222	-	
330902 001	APNK (Aotearoa Peoples Network Kaharoa) - Operating Costs	-	12,600	(12,600)	21,000	

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 8 months ended February 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Annual Plan Full Year Revised Budget	Variance Explanation
42 03 07 0090	District Library Services	-	12,600	(12,600)	21,000	
280801 001	Katikati Hall Improvements	2,835	19,072	(16,237)	28,610	
280803 001	Ohauti Hall Improvements	1,525	10,336	(8,811)	15,500	
280804 001	Omanawa Hall Improvements	2,770	10,000	(7,230)	15,000	
280805 001	Omokoroa Hall Improvements	-	1,536	(1,536)	2,300	
280825 001	Oropi Hall improvements	-	-	-	-	
280809 001	Paengaroa Hall Improvements	39,477	20,352	19,125	30,525	
280810 001	Pyes Pa Hall Improvements	1,808	3,032	(1,224)	4,550	
280811 001	Te Puke Hall Improvements	101,959	23,344	78,615	35,010	
280830 001	Te Puke Hall Improvements Loan	-	50,000	(50,000)	75,000	
280812 001	Te Puna Community Centre Hall Improvements	-	20,176	(20,176)	30,260	
280813 001	Te Puna War Memorial Hall Improvements	-	-	-	-	
280815 001	Community Hall - Waihi Beach	10,860	17,000	(6,140)	25,500	
280816 001	Kaimai Hall	2,230	3,464	(1,234)	5,200	
280819 001	Pukehina Beach Commercial Centre Improvements	2,323	3,000	(677)	4,500	
280820 001	Te Ranga Hall Improvements	2,642	3,920	(1,278)	5,880	
280822 001	Whakamaramara Hall Improvements	-	6,664	(6,664)	10,000	
280823 002	Te Puke Hall strengthening (opex)	515,045	-	515,045	-	
280829 001	TePuna Hall (Maramatanga Park) Major Refurbishment	-	-	-	1	
42 04 03 0090	Community Halls	683,474	191,896	491,578	287,836	
RESERVES & FACILITIES						
213404 001	Asset Management plan	5,331	21,100	(15,769)	50,000	
44 01 01 0090	Reserves & Facilities Management	5,331	21,100	(15,769)	50,000	
253801 001	Maintenance - Scheduled (Excel)	-	-	-	-	
253801 002	Maintenance - Unscheduled	-	-	-	-	
225403 002	District Wide Reserves Minor Works Operational	-	-	-	-	
260101 002	Haiku Park Walkway Extension (Operating Costs)	-	-	-	-	
260106 002	Mill Block Access (Opex)	-	-	-	-	
260313 001	Kauri Point - Operations & Conservation Plan Manual	2,000	-	2,000	-	
294601 002	Omokoroa new urban areas walkway 12/13 - Comm Bd Funded	-	-	-	-	
294503 002	Omok Sports Grnd - Hardcourts opex	-	-	-	-	
336701 001	Opureora Marae Toilet - Service Delivery Contract	-	-	-	5,000	
320801 002	District Reserves Asset Renewals (operational)	-	-	-	-	
330701 002	Tauranga Harbour Esplanade Reserves Management Project (operational)	-	-	-	-	
330801 002	Panepane Point Reserve Development (operational)	-	-	-	-	
331201 002	Tauranga Harbour Margins Project (operational)	-	-	-	-	
312502 001	District Signage - Operating	125	6,000	(5,875)	10,000	
44 01 02 0090	District Reserves	2,125	6,000	(3,875)	15,000	
326105 001	Te Puke Aquatic Centre - Repairs & Maintenance	15,793	15,102	691	20,000	
163503 001	Te Puke Aquatic Centre Service Delivery Contract	79,944	57,452	22,492	100,000	
165401 001	Dave Hume Swimming Pool Service Delivery Contract	82,000	82,000	-	95,000	
324702 001	Dave Hume Pool - Feasibility Study	-	25,000	(25,000)	50,000	
44 01 04 0090	Swimming Pools	177,737	179,554	(1,817)	265,000	
322003 001	Tauranga Harbour Recreation Strategy Harbour Forum	-	-	-	1,000	
322004 001	Tauranga Harbour Recreation Strategy Monitoring	-	-	-	5,000	

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 8 months ended February 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Annual Plan Full Year Revised Budget	Variance Explanation
281505 002	Omokoroa Seawalls - Operational	-	-	-	-	
321101 002	Coastal Marine Structures Renewals - Operational	-	-	-	-	
328001 001	Omokoroa Geology - operational	-	-	-	-	
44 02 01 0090	Harbour Structures	-	-	-	6,000	
289835 001	TECT All Terrain Park - Plans & Assessments	-	9,000	(9,000)	20,000	
44 03 02 0090	TECT All Terrain Park	-	9,000	(9,000)	20,000	
REGULATORY						
336201 001	2016 Development Code Update	-	33,336	(33,336)	50,000	
50 05 02 0090	Regulatory Development Engineering	-	33,336	(33,336)	50,000	
WASTEWATER						
310902 001	Waihi Beach Asset Validation	-	2,000	(2,000)	6,000	
319502 001	Waihi Beach Infiltration Investigation	4,545	13,334	(8,789)	40,000	
336301 001	Waihi Beach WWTP Monitoring and Review	-	-	-	10,000	
310901 001	Asset Validation - Wastewater Waihi Beach	-	-	-	-	
60 01 01 0090	Waihi Beach Wastewater	4,545	15,334	(10,789)	56,000	
311002 001	Katikati Asset Validation	-	1,200	(1,200)	6,000	
323402 001	Katikati Infiltration Investigation	-	5,000	(5,000)	10,000	
60 01 02 0090	Katikati Wastewater	-	6,200	(6,200)	16,000	
338601 001	Omokoroa Asset Validation	-	1,200	(1,200)	6,000	
60 01 03 0090	Omokoroa Wastewater	-	1,200	(1,200)	6,000	
311102 001	Te Puke Asset Validation	-	1,200	(1,200)	6,000	
60 01 04 0090	Te Puke Wastewater	-	1,200	(1,200)	6,000	
331803 001	Ongare Point Wastewater System - Preliminary Costs	21,205	-	21,205	-	
331804 001	Ongare Point Wastewater System - Operational Costs	-	15,000	(15,000)	15,000	
60 01 06 0090	Ongare Wastewater	21,205	15,000	6,205	15,000	
318601 000	Waste Minimisation Funding Pool	81,069	72,000	9,069	130,000	
318601 001	Waste Minimisation Funding Pool	-	-	-	-	
318605 001	Alternative Recycling and Rubbish Collection	-	-	-	25,000	
318606 001	Envirohub	-	10,000	(10,000)	20,000	
319902 001	District Wide Trade Waste Implementation	7,803	1,500	6,303	50,000	
60 02 01 0090	District Solid Waste	88,872	83,500	5,372	225,000	
STORMWATER						
311302 001	Stormwater Asset Validation	-	33,328	(33,328)	50,000	
61 01 01 0090	Stormwater Network - Growth Communities	-	33,328	(33,328)	50,000	
345902 001	Waihi Beach Shoreline Protection Options Assessment	12,312	37,500	(25,188)	75,000	
61 01 02 0090	Waihi Beach Coastal Protection	12,312	37,500	(25,188)	75,000	

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 8 months ended February 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Annual Plan Full Year Revised Budget	Variance Explanation
332630 001	Pukehina Stormwater Contribution to Waihi Drainage Society	-	-	-	5,000	
61 02 01 0090	Small Communities	-	-	-	5,000	

NATURAL ENVIRONMENT

244606 001	Coastcare Materials	1,455	7,455	(6,000)	15,000	
64 01 06 0090	Coastcare	1,455	7,455	(6,000)	15,000	
305302 001	Waihi Land Drainage Society - Canal Investigation	-	-	-	-	
64 01 07 0090	Waihi District Drainage-Drains	-	-	-	-	

ECONOMIC

311601 001	Event Support	2,900	-	2,900	-	
70 01 01 0090	Economic Support	2,900	-	2,900	-	
336501 001	Waihi Beach Promotion Service Delivery Contract	25,500	51,000	(25,500)	51,000	
299301 001	Te Puke Promotion Service Delivery Contract	70,855	70,875	(20)	70,875	
299302 001	Te Puke Promotion Service Delivery Contract - Civic	32,486	32,486	-	32,486	
299401 001	Town Centre Promotion Katikati	96,481	77,432	19,049	77,432	
70 01 03 0090	Town Centre Promotion	225,322	231,793	(6,471)	231,793	
327901 001	Business Process Review - Online Services	6,891	-	6,891	-	
340401 001	Business Process Review - Resource Consents	42,420	50,000	(7,580)	75,000	
341201 001	Reporting and Analysis project	31,475	50,000	(18,525)	75,000	
341501 002	Digital Enablement Plan Project	-	-	-	-	
80 03 01 0090	Information Technology	80,786	100,000	(19,214)	150,000	

SUPPORT SERVICES

318701 002	Property Files Back Scanning 2	10,373	33,336	(22,963)	50,000	
341101 001	Digitising Permanent Archive Records	196,370	-	196,370	-	
318701 001	Property Files Back Scanning	-	-	-	-	
80 03 03 0090	Information Services	206,743	33,336	173,407	50,000	
338001 001 0000	Katikati Museum Costs - Operational Costs	19,104	-	19,104	-	
80 04 08 0090	Strategic Property	19,104	-	19,104	-	
348101 001	BC Accom Study - Unispace	115,672	-	115,672	-	
348101 002	BC Accom Study - Wingate	73,125	-	73,125	-	
348101 003	BC Accom Study - T&T	47,454	-	47,454	-	
348101 004	BC Accom Study - BCD	13,500	-	13,500	-	
348101 007	BC Accom Study - WT Partnership	12,958	-	12,958	-	
80 05 01 0090	Chief Executive Officer	262,710	-	262,710	-	
312301 001	Business & Process Improvement	5,036	13,336	(8,300)	20,000	
80 05 02 0090	Corporate & Planning Services - Management	5,036	13,336	(8,300)	20,000	
312202 001	Business & Process Improvement	-	13,336	(13,336)	20,000	
80 05 03 0090	Engineering Services - Group Manager	-	13,336	(13,336)	20,000	

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 8 months ended February 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Annual Plan Full Year Revised Budget	Variance Explanation
312102 001	Business & Process Improvement	8,346	13,336	(4,990)	20,000	
339101 001	Customer Experience	999	40,000	(39,002)	60,000	
80 05 06 0090	Customer Services - Management	9,345	53,336	(43,991)	80,000	
333301 001	Business Excellence Initiatives	7,750	7,750	-	10,000	
346101 001	Project Management Approach	-	13,336	(13,336)	20,000	
80 05 19 0090	Corporate Development	7,750	21,086	(13,336)	30,000	
312401 001	Business & Process Improvement - Policy & Planning	-	-	-	-	
312402 001	Business & Process Improvement - Policy & Planning	3,849	13,336	(9,487)	20,000	
80 05 20 0090	Policy Planning Regulatory - Management	3,849	13,336	(9,487)	20,000	
TOTAL ADDITIONAL LEVELS OF SERVICE		2,244,757	2,073,918	170,839	3,647,129	

CAPITAL PROJECTS

Financial Year		Actual	Budget	Variance	Annual Plan	Variance Explanation
2018/19	For the 8 months ended February 2019	Year to Date	Year to Date	Year to Date (Under) / Over	Full Year Revised Budget	

TRANSPORTATION

175602 002	LTCCP Development and Adoption (Capex)	-	-	-	-	
13 01 01 8901	Strategic Planning Management	-	-	-	-	
304801 001	Oropi Road	-	-	-	-	
30 02 01 8901	Loc Connections - District	-	-	-	-	
283202 001	Rural Community Roding	-	100,000	(100,000)	223,866	
30 02 02 8901	Local Connections - Rural	-	100,000	(100,000)	223,866	
282705 001	Waihi Beach Esplanade Regrade car park	-	-	-	-	
282702 001	Waihi Beach roading projects	70,000	35,000	35,000	141,782	
30 02 03 8901	Community Roding - Waihi Beach	70,000	35,000	35,000	141,782	
282802 001	Katikati Roding Projects	25,301	25,000	301	158,945	
30 02 04 8901	Community Roding - Katikati	25,301	25,000	301	158,945	
282902 001	Omokoroa Roding Projects	10,000	25,000	(15,000)	94,770	
30 02 05 8901	Community Roding - Omokoroa	10,000	25,000	(15,000)	94,770	
283002 001	Te Puke roading projects	7,333	100,000	(92,667)	283,564	
30 02 06 8901	Community Roding - Te Puke	7,333	100,000	(92,667)	283,564	
283102 001	Maketu Community Roding	-	-	-	39,426	
30 02 07 8901	Community Roding - Maketu	-	-	-	39,426	
302801 001	Waihi Beach Roding Structure Plan	-	-	-	-	
30 02 08 8901	Structure Plans - Waihi Beach	-	-	-	-	
302901 001	Katikati roading SP - Urban	14,657	36,950	(22,293)	64,680	
302902 001	Katikati Roding SP - Rates	-	-	-	64,860	
30 02 09 8901	Structure Plans - Katikati	14,657	36,950	(22,293)	129,540	
303003 282	Omokoroa Roding SP - Rural	2,683,895	423,864	2,260,031	635,800	
303004 001	Omokoroa Roding Structure Plan - Strategic	15,576	1,052,704	(1,037,128)	1,579,050	
303005 001	Omokoroa Roding Structure Plan - Rates	20,756	394,904	(374,148)	592,350	
303006 001	Omokoroa Structure Plan Review	6,933	-	6,933	-	
303008 001	Omokoroa Roding Structure Plan - Current Account	270	-	270	-	
303009 001	Omokoroa Roding SP - Catchment - Cycle and Walkways	7,313	133,336	(126,023)	200,000	
303001 001	Omokoroa Roding Structure Plan - Catchment	(125,873)	817,864	(943,737)	1,226,800	
303001 010	Western to Tralee Urbanisation	24,453	-	24,453	-	
303010 001	Omokoroa Roding SP - Southern Industrial Area	55,068	1,666,664	(1,611,596)	2,500,000	
303011 001	Omokoroa Road Urbanisation - Western Ave to Tralee	112,827	-	112,827	-	
30 02 10 8901	Structure Plans - Omokoroa	2,801,216	4,489,336	(1,688,120)	6,734,000	
303101 001	Te Puke Roding SP	-	-	-	264,576	
30 02 12 8901	Structure Plans - Te Puke	-	-	-	264,576	
309101 001	Eastern Arterial Road 2013-16	(0)	-	(0)	-	
30 02 13 8901	Regional Connections	(0)	-	(0)	-	
324004 001	Strategic Roding - Rangiu Industrial Roding	-	-	-	-	
30 02 14 8901	Strategic Roding	-	-	-	-	
283423 001	Pavement Surfacing - Reseals (PBC)	899,120	1,135,504	(236,384)	1,703,258	
283426 001	Pavement Unsealed Strength (PBC)	981,575	388,328	593,247	582,496	
283429 001	Pavement Rehabilitation (PBC)	240,761	701,328	(460,567)	1,051,986	
283430 001	Drainage Improvements (PBC)	-	-	-	-	
283432 001	Drainage Improvements (PBC)	30,633	19,568	11,065	29,355	
283435 001	Ancillary Improvements (PBC)	-	9,440	(9,440)	14,165	
283438 001	Rural Road Improvements	19,215	382,896	(363,681)	574,343	

CAPITAL PROJECTS

Financial Year 2018/19	For the 8 months ended February 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Annual Plan Full Year Revised Budget	Variance Explanation
283441 001	Pavement Seal Widening (PBC) - @ 3km pa	-	666,664	(666,664)	1,000,000	
283499 001	BOP West Renewals Contra	585,363	-	585,363	-	
283408 002	Seal Extension	(5,672)	685,712	(691,384)	1,028,571	
279202 002	Property Purchases Roothing	3,660	-	3,660	-	
342601 001	LED Lighting Conversion	-	693,336	(693,336)	1,040,000	
30 03 01 8901	Asset Management	2,754,655	4,682,776	(1,928,121)	7,024,174	
210411 001	Minor Safety Projects - 2016 New Zealand Transport Authority (NZTA) subsidy	240,242	-	240,242	-	
210412 001	Minor Safety Projects - 2017 NZTA subsidy	-	-	-	-	
210413 001	Minor Safety Projects	-	666,664	(666,664)	1,000,000	
210414 001	Minor Improvements 2 - 2018 to 2025 (NZTA Subsidy 51% RR 49%)	-	266,664	(266,664)	400,000	
210415 002	Minor Imps - Katikati Community Board	3,963	-	3,963	-	
210415 003	Minor Imps - Omokoroa Community Board	21,392	-	21,392	-	
210407 001	Minor Safety Projects	2,826,993	-	2,826,993	-	
304604 001	Level crossing warning device	-	-	-	-	
30 05 03 8901	Road Safety	3,092,590	933,328	2,159,262	1,400,000	
307601 001	Walking & Cycling - Rural	186,003	213,336	(27,333)	320,000	
337701 001	Tauranga Moana Coastal Cycle Trail - Waihi to Waihi Beach	77,161	-	77,161	-	
337701 002	Omokoroa to Tauranga - Tauranga Moana Coastal Cycle Trail	-	-	-	-	
337702 001	Sections 1-4 Omokoroa Foreshore	42,972	-	42,972	-	
337702 002	Sections 5 ECMT railway bridge harbour crossing	(125,074)	-	(125,074)	-	
337702 003	Sections 6-7	(8,327)	-	(8,327)	-	
337702 004	Sections 8-9 Plummer Road to Kiwirail Bridge	19,914	-	19,914	-	
337702 005	Section 10 ECMT railway bridge harbour crossing	554,184	-	554,184	-	
337702 006	Sections 11-15	115,508	-	115,508	-	
337702 007	Sections 16-19 Lochhead Road to ECMT Railway	111,462	-	111,462	-	
337702 008	Sections 20-23	1,019	-	1,019	-	
337702 009	Section 24 Wairoa Bridge river crossing	100,831	-	100,831	-	
337702 010	Preliminary / Contract Administration	(69,335)	-	(69,335)	-	
337703 001	Tauranga Moana Coastal Cycle Trail - Cycleway Tauranga Eastern Link	(56,854)	-	(56,854)	-	
337703 003	TMCCT - Cycleway TEL3	8,564	-	8,564	-	
337703 004	TMCCT - Paengaroa Road - Rotoiti	82,639	-	82,639	-	
307601 002	Urban footpath Development	8,508	20,000	(11,492)	30,000	
307604 001	District Walking - Off-road	-	33,336	(33,336)	50,000	
30 05 04 8901	Cycling & Walking	1,049,174	266,672	782,502	400,000	
WATER SUPPLY						
243624 001	Western Supply Zone Bulk Flow Meters	(13,302)	60,000	(73,302)	160,000	
287203 001	Reservoir upgrades Lockington Rd or Waihi Bch	-	-	-	50,000	
337201 001	Western Supply Zone Water Modelling Calibration	-	-	-	20,000	
336901 001	Western Supply Zone- Wharawhara Road WTP Generator	-	-	-	-	
318201 001	District Wide Water Metering Project	56,969	33,336	23,633	50,000	
340801 001	Western Supply Zone Reservoirs, Pumps & Controls renewals	48,534	-	48,534	110,000	
243619 001	Western Water Reticulation Improvements	88,772	6,720	82,052	216,600	
243619 006	Western Water Supply Zone - Bridge & Stream Crossing Renewals - FMECA	(12,402)	-	(12,402)	193,000	
243619 007	Western Water Supply Zone - Water Treatment Plant Upgrades & Improvements	-	-	-	35,000	
243619 009	Western Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven	870	-	870	70,000	
243619 018	WSZ - Water - Retic Analytical Monitoring	-	-	-	55,000	
243619 020	WSZ - Water - District Wide Site Fencing	-	-	-	60,000	
243619 022	WSZ - Water - Western Water Reticulation General	30,550	-	30,550	-	
40 01 01 8901	Western Water	199,991	100,056	99,935	1,019,600	
243307 001	Omokoroa Supply	(630,000)	-	(630,000)	-	
243320 001	Central Supply Zone - Additional Bore	25,486	220,000	(194,514)	850,000	
243335 001	CSZ Construct Additional Reservoir	4,000	-	4,000	30,000	

CAPITAL PROJECTS

Financial Year 2018/19	For the 8 months ended February 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Annual Plan Full Year Revised Budget	Variance Explanation
243210 001	Omokoroa Stage 2 Water Reticulation	799,483	-	799,483	221,000	
340601 001	Central Supply Zone Water Modelling Calibration	(1,248)	5,502	(6,750)	10,000	
243310 001	Reticulation Improvements	879,899	-	879,899	260,001	
243310 006	Central Water Supply Zone - Bridge & Stream Crossing Renewals - FMEC	(74,544)	-	(74,544)	-	
243310 007	Central Water Supply Zone - Water Treatment Plant Upgrades & Improvements	-	-	-	12,766	
243310 009	Central Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven	-	-	-	20,000	
243310 010	CSZ - Water - Myrtle Ave / Walnut Grove	-	-	-	65,000	
243310 012	CSZ - Water - Vivian Dr	-	-	-	120,000	
243310 013	Central Supply Zone Source and Storage Improvements	50,504	162,000	(111,496)	162,000	
243310 014	CSZ - Water - Crawford Rd	-	-	-	65,000	
243310 015	CSZ - Water - Youngson Road WTP - Chemical containment	-	-	-	60,000	
243310 018	CSZ - Water - Retic Analytical Monitoring	-	-	-	55,000	
243310 020	CSZ - Water - District Wide Site Fencing	-	-	-	30,000	
243310 022	CSZ - Water - Central Water Reticulation General	12,466	-	12,466	-	
40 01 02 8901	Central Water	1,066,046	387,502	678,544	1,960,767	
243027 001	Eastern Water Showground Road Water Supply	(8,718)	-	(8,718)	-	
287112 001	Pongakawa Water Treatment Plant Enhancement / Stage 2	(153,226)	-	(153,226)	250,000	
287112 002	Pongakawa WTP ESZ8 Pump Replacement	-	-	-	-	
287113 001	ESZ Bulk Flow Meters	10,610	66,664	(56,054)	100,000	
287118 001	Te Puke Infrastructure areas 3 + 4	(1)	-	(1)	161,000	
323801 001	District Wide Water Metering - Eastern Supply Zone	-	-	-	-	
340701 001	Eastern Supply Zone Water Modelling Calibration	(2,600)	10,960	(13,560)	20,000	
243002 001	Eastern Water Reticulation Improvements	168,816	-	168,816	170,000	
243002 006	Eastern Water Supply - Boost Lift & Pump Replacements	(39,211)	-	(39,211)	15,000	
243002 007	Eastern Water Supply Zone - Water Treatment Plant Upgrades & Improvements	84,255	-	84,255	135,000	
243002 008	Eastern Water Supply Zone - Resource Consents	-	-	-	-	
243002 009	Eastern Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven	-	-	-	67,980	
243002 010	Eastern Water Supply Zone - Raymond Dam Purge Valve	-	-	-	-	
243002 012	Bush Supply improvements	-	-	-	-	
243002 013	Eastern Supply Zone Source and Storage Improvements	-	-	-	-	
243002 014	ESZ - Water - Station Rd	-	-	-	25,420	
243002 015	ESZ - Water - No3 Road & Bayliss Road	-	-	-	160,000	
243002 016	ESZ - Water - Edgehill Place	-	-	-	86,450	
243002 017	ESZ - Water - SH2 Bulk Renewal Rangiuuru to Kaituna Br	-	-	-	395,000	
243002 018	ESZ - Water - Retic Analytical Monitoring	-	-	-	55,000	
243002 019	ESZ - Water - Pongakawa / Muttons Underground Chemical Containment	-	-	-	90,000	
243002 020	ESZ - District Wide Fencing	-	-	-	80,000	
243002 021	ESZ - Bridge and Stream Crossings	-	-	-	11,500	
243002 022	ESZ - Eastern Water Reticulation General	19,016	-	19,016	-	
40 01 03 8901	Eastern Water	78,941	77,624	1,317	1,822,350	
42 02 01 8901	Emergency Management	-	-	-	-	
COMMUNITIES						
318401 001	Revitalisation - Reception Area Barks Corner	-	-	-	-	
42 03 01 8901	Service Centre - Barks Corner	-	-	-	-	
332201 001	Katikati Library Building	256,150	-	256,150	-	
332201 002	Katikati Library Build - RCP	2,328	-	2,328	-	
332201 003	Katikati Library Build - Cove Kinloch	-	-	-	-	
332201 004	Katikati Library Build - Opus	(6,456)	-	(6,456)	-	
332201 008	Katikati Library Build - Crowther & Co	12,000	-	12,000	-	
332201 009	Katikati Library Build - Guild & Spence	(12,683)	-	(12,683)	-	
42 03 03 8901	Service Centre & Library - Katikati	251,339	-	251,339	-	

CAPITAL PROJECTS

Financial Year 2018/19	For the 8 months ended February 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Annual Plan Full Year Revised Budget	Variance Explanation
248801 001	Audio Visual - Hastie Grant	-	7,200	(7,200)	12,000	
42 03 04 8901	Service Centre & Library - Te Puke	-	7,200	(7,200)	12,000	
282105 001	District Library Book Purchases New	-	29,388	(29,388)	48,984	
307202 001	District Library - Self Issue Stations	19,756	-	19,756	-	
318501 001	Radio Frequency Identification Technology for the District Libraries	-	18,000	(18,000)	30,000	
282103 001	District Library Book Purchases - Renewals	178,201	190,727	(12,526)	298,877	
282103 002	Katikati Library (Books & Audio Visual)	-	-	-	-	
42 03 07 8901	District Library Services	197,957	238,115	(40,158)	377,861	
280001 001	Pensioner Housing Capital Requirements	-	33,336	(33,336)	50,000	
42 04 01 8901	Pensioner Housing	-	33,336	(33,336)	50,000	
264316 001	Katikati Cemetery Berms	8,150	40,000	(31,850)	40,000	
299502 001	Oropi Cemetery Berms & Roadway	-	-	-	-	
299602 001	Maketu Cemetery Berms & Rock Wall	-	25,000	(25,000)	50,000	
264402 001	Te Puke Cemetery Berms	-	-	-	-	
42 04 02 8901	Cemeteries	8,150	65,000	(56,850)	90,000	
280823 001	Te Puke Hall strengthening	(573,779)	-	(573,779)	-	- The costs for this job were accumulated in 2018 and were transferred to an operational job in 2019, as we do not own the Hall and therefore cannot capitalise it. This balance reflects the transfer out of the job.
42 04 03 8901	Community Halls	(573,779)	-	(573,779)	-	

RESERVES & FACILITIES

213405 001	Infrastructure Services Asset Management System Upgrade	-	-	-	-	
44 01 01 8901	Reserves & Facilities Management	-	-	-	-	
164906 001	Waihi Beach Dam Car Park and Toilet	-	50,000	(50,000)	200,000	
166008 001	Centennial Park sports fields renovation and drainage	-	-	-	50,000	
212914 001	Moore Park Katikati - Council Funded	66,806	340,245	(273,439)	662,078	
217403 001	Ohineangaanga Stream Esplanade	-	10,000	(10,000)	30,000	
217805 001	Picnic tables, seating, signage and viewing platfo	-	50,000	(50,000)	150,000	
225403 001	District Wide Reserves Minor Works	9,307	12,500	(3,193)	25,000	
244004 001	Playground upgrade and walkway	-	-	-	80,000	
244912 001	General Reserve Acquisition	73,250	73,250	-	200,000	
244914 001	Tahataharoa Heritage Reserve Acquisition	9,001	-	9,001	200,000	
244915 001	Tahataharoa Heritage Reserve Acquisition	-	-	-	1	
245601 001	Spence Ave - General Development	-	5,000	(5,000)	10,000	
245807 001	Broadlands Block - Community Pitch & Putt	-	-	-	-	
246005 004	Pohutakawa Park - Parking Construction	-	-	-	80,000	
246005 007	Pohutakawa Park - Toilet New With Art	-	-	-	80,000	
260101 001	Haiku Park walkway extension	1,250	-	1,250	-	
260315 001	Kauri Point - Atea development	-	-	-	137,300	
260316 001	Kauri Point - North Beach development	-	-	-	36,000	
260702 001	Athenree Foreshore Rsve landsc & minor capital	-	20,000	(20,000)	20,000	
260720 001	Landscaping	-	10,000	(10,000)	10,000	
260721 001	Seating bollards etc	-	10,000	(10,000)	10,000	
260722 001	New Walkway	9,804	17,000	(7,196)	17,000	
260725 001	Capital Development	-	14,000	(14,000)	14,000	
246506 001	Toilet & Capital Development	9,188	-	9,188	-	
260511 001	Dotterel Point Reserve - Capital Landscape Development	1,468	-	1,468	-	
260520 001	Otamarakau / Rogers Rd - Specimen Trees	-	-	-	-	
265808 001	KK foreshore reserves walkway extension	60,401	72,458	(12,057)	100,000	
265833 001	Capital Landscape Development	-	-	-	-	
281002 001	Toilet & Extend Boat Ramp	137,852	134,288	3,564	134,288	
294503 001	Omokoroa Sports Ground - Hardcourts	(1,498)	-	(1,498)	-	

CAPITAL PROJECTS

Financial Year 2018/19	For the 8 months ended February 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Annual Plan Full Year Revised Budget	Variance Explanation
294507 001	Omokoroa Sports Ground - Council Funded	234,131	-	234,131	-	
294507 002	Omokoroa Sports Ground - Sports Pavillion Comm Brd	17,320	-	17,320	-	
294701 001	Pond 02 SHA	-	-	-	200,000	
294509 001	Omokoroa Sports Ground - Skate Facility	-	-	-	-	
294601 001	Omokoroa new urban areas walkway 12/13	-	-	-	-	
294801 001	Te Puna Station Rd Harbour Access 12/13	90,000	20,000	70,000	90,000	
294802 001	Car park	30,000	10,000	20,000	30,000	
295101 001	Skate park - Jubilee Park (Previously Hayward Reserve)	11,944	-	11,944	-	
295308 001	Park Road - capital development	764	-	764	-	
312501 001	District Signage - Capital	9,845	20,000	(10,155)	20,000	
320801 001	District Reserves Assets Renewals	16,910	85,000	(68,090)	370,000	
322102 001	Wilson Park	-	-	-	-	
330701 001	Tauranga Harbour Esplanade Reserves Management Project	13,538	4,702	8,836	25,000	
330801 001	Panepane Point Reserve Development	50,916	30,000	20,916	30,000	
331201 001	Tauranga Harbour Margins Project	5,070	13,215	(8,145)	25,000	
345301 001	Cycleways & Walkways - increased funding	-	-	-	100,000	
348201 001	Waihi Beach Kiwicamp	(134,616)	-	(134,616)	-	
348202 001	Compacting Bins	50,673	-	50,673	-	
342001 001	District Reserves Erosion Protection Works	216,907	142,465	74,442	200,000	
265803 001	Gilfillan Dr & accessway walkway new high .5km	-	20,000	(20,000)	30,000	
44 01 02 8901	District Reserves	990,231	1,164,123	(173,892)	3,365,667	
343802 001	Waihi Beach Top 10 Holiday Park Land Slip	12,081	-	12,081	-	
44 01 03 8901	Motor Camps	12,081	-	12,081	-	
326103 001	Te Puke Aquatic Centre - Capital	-	-	-	40,000	
44 01 04 8901	Swimming Pools	-	-	-	40,000	
281505 001	Omokoroa Seawalls	53,600	-	53,600	-	
281507 001	Omokoroa Horizontal Board Drains	-	25,000	(25,000)	50,000	
281509 001	One Mile Creek - Bank Protection	(564)	25,000	(25,564)	25,000	
295203 001	Omokoroa Boat Ramp Construction	24,305	72,432	(48,127)	100,000	
321101 001	Coastal Marine Structures Renewals	(576)	103,024	(103,600)	638,000	
347501 001	Uretara Stream/Yeoman Walkway Erosion Protection	-	-	-	75,000	
44 02 01 8901	Harbour Structures	76,764	225,456	(148,692)	888,000	
289823 001	TECT All Terrain Park - Subhub & Park Signage	3,162	18,000	(14,838)	20,000	
289824 001	TECT All Terrain Park - Plantings	-	-	-	-	
289828 001	TECT All Terrain Park - 5 Hectare Event Space Stg2	17,576	27,500	(9,924)	75,000	
289840 001	TECT All Terrain Park - Asset Renewals	33,367	30,527	2,840	76,059	
289841 001	TECT All Terrain Park - Cell Phone Tower	-	-	-	250,000	
289848 001	TECT All Terrain Park - Cell Phone Tower - (100% Subsidy)	-	-	-	250,000	
289808 001	TECT All Terrain Park Grants Infrastructure - Trails	12,548	20,000	(7,452)	100,000	
289838 001	TECT All Terrain Park - Misc Capital Works	-	-	-	-	
289849 001	TECT Capital Recovery from TCC	(26,484)	-	(26,484)	-	
44 03 02 8901	TECT All Terrain Park	40,170	96,027	(55,857)	771,059	
WASTEWATER						
168603 001	Waihi Beach Wastewater Treatment Plant Renewals	97,099	195,000	(97,901)	280,000	
340501 001	Wastewater Modelling	-	11,110	(11,110)	20,000	
226001 001	Pump Station Renewals	24,620	40,000	(15,380)	150,000	
226025 001	Waihi Beach Treatment Plant upgrade additional seration capacity	177,701	-	177,701	-	
60 01 01 8901	Waihi Beach Wastewater	299,420	246,110	53,310	450,000	
225723 001	Wastewater Pump Station Renewals	-	-	-	87,000	
225724 225	Wastewater Treatment Plant Renewals	9,150	50,000	(40,850)	400,000	
225742 001	Katikati Pump Station Additional Storage	-	-	-	-	
225727 727	Katikati Wastewater Treatment Plant renewals of resource consent	101,822	100,000	1,822	100,000	
225743 001	Katikati Wastewater Infrastructure rehabilitation	-	-	-	50,000	
344201 001	Katikati Wastewater Treatment Plant - Trailer Mounted Diesel Pump	-	-	-	95,000	
225741 001	Katikati Treatment plant, wetland upgrade	-	-	-	-	

CAPITAL PROJECTS

Financial Year 2018/19	For the 8 months ended February 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Annual Plan Full Year Revised Budget	Variance Explanation
60 01 02 8901	Katikati Wastewater	110,972	150,000	(39,028)	732,000	
229815 001	Omokoroa Wastewater Pumpstation Renewals	66,121	50,000	16,121	66,000	
229815 002	Omokoroa Wastewater Renewals Genaral	578	-	578	-	
317301 001	Omokoroa Structure Plan Utilities Wastewater	135,801	-	135,801	-	
331701 001	Te Puna West Wastewater System	2,003	52,500	(50,497)	52,500	
336601 001	Omokoroa Manhole Repair	-	-	-	200,000	
343901 001	Omokoroa Infiltration Rehabilitation	-	5,000	(5,000)	20,000	
60 01 03 8901	Omokoroa Wastewater	204,503	107,500	97,003	338,500	
220102 001	Te Puke WWTP Fixed Generator	2,000	-	2,000	-	
220102 002	Te Puke WWTP Water Recycle	-	-	-	80,000	
220102 003	Te Puke WWTP Bubble Diffuser	-	-	-	40,000	
220104 001	Te Puke WWTP Micro Screen	341,688	588,136	(246,448)	588,136	
225615 001	Wastewater Pump Station Renewals	7,080	-	7,080	72,000	
225619 001	Wastewater Treatment Plant Renewals	(81,133)	(35,910)	(45,223)	81,000	
225620 620	Te Puke Wastewater Treatment Plant Renewals of Resource Consent	12,691	-	12,691	235,000	
225629 001	Te Puke Wastewater 2010 Loan Balance	8,568	-	8,568	-	
225632 001	Wastewater Treatment plant upgrade	-	41,864	(41,864)	41,864	
225633 001	Te Puke Wastewater Pipe Renewls	-	55,000	(55,000)	55,000	
60 01 04 8901	Te Puke Wastewater	290,894	649,090	(358,196)	1,193,000	
295805 001	Maketu/Little Waihi Supply of Grinder pumps - Eone	-	-	-	-	
335001 001	Maketu Wastewater Treatment Plant Operations Improvements	7,874	-	7,874	140,000	
335003 001	Maketu Wastewater Pump Stations Improvements	-	-	-	-	
60 01 05 8901	Maketu Wastewater	7,874	-	7,874	140,000	
331801 001	Ongare Point wastewater system	884,366	873,060	11,306	873,060	
60 01 06 8901	Ongare Wastewater	884,366	873,060	11,306	873,060	
265202 001	Katikati Recycling Centre expansion	-	-	-	-	
60 02 02 8901	Western Solid Waste	-	-	-	-	
304404 001	Omokoroa Solid Waste - 491 Omo	-	-	-	-	
60 02 04 8901	Omokoroa Solid Waste	-	-	-	-	
STORMWATER						
340201 001	Asset Management - Waihi & Drainage District	5,654	13,200	(7,546)	22,000	
226332 001	Stormwater Pump Station Renewals	(22,123)	-	(22,123)	48,000	
226347 001	Otto Rd - Drainage System	-	-	-	-	
226350 001	One Mile Creek - repair outlet gabions	-	-	-	-	
226352 000	Waihi Beach 2 Mile Creek East Bank	(535)	-	(535)	-	
226353 000	Waihi Beach 2 Mile Creek West Bank	10,792	228,000	(217,208)	1,140,000	
226524 001	Omokoroa Stormwater Renewals	-	-	-	-	
226626 001	Upgrades Bayley PI Clydesburn Ave Washer PI	-	-	-	-	
226354 000	Upgrades Adela Stewart Dr Roretana Dr	(9,951)	-	(9,951)	-	
226361 000	Upgrades Adela Stewart Dr Roretana Dr	11,803	-	11,803	100,000	
226525 001	Omokoroa Stormwater Upgrades, Omokoroa Road(OM7)	6,296	100,000	(93,704)	400,000	
226656 001	Te Puke Stormwater network upgrades Queen Street	2,720	100,000	(97,280)	300,000	
226635 001	Upgrades Noel Bowyer Park Fairview PI Brown T	-	-	-	-	
226654 001	Te Puke Stormwater Upgrades Beatty Ave	-	-	-	-	
317201 001	Omokoroa SP Utilities Stormwater	1,239,789	1,047,500	192,289	2,000,000	
317202 001	Omokoroa SP - Omokoroa Pond, Dam and Ancillary works P02 for SHA	62,608	-	62,608	-	
319601 001	Stormwater Network Upgrade	67,489	204,000	(136,511)	340,000	
331501 001	Otawhiwhi Marae stormwater drain	-	-	-	50,000	
331601 001	Ohineangaanga Stream upper catchment screen devise	-	84,000	(84,000)	420,000	
340001 001	Growth Communities Stormwater Infrastructure Rehabilitation	-	3,400	(3,400)	17,000	
340101 001	District Wide Stormwater Modelling	7,069	77,500	(70,431)	155,000	
344501 001	Stormwater - Installation of Rain Gauges through out District	-	6,000	(6,000)	30,000	
61 01 01 8901	Stormwater Network - Growth Communities	1,381,610	1,863,600	(481,990)	5,022,000	

CAPITAL PROJECTS

Financial Year 2018/19	For the 8 months ended February 2019	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Annual Plan Full Year Revised Budget	Variance Explanation
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332614 001	Small Communities Stormwater Infrastructure rehabilitation	-	-	-	-	
332625 001	Te Puna Upgrades Wallace Rd Stage 2, Fairlie Gr	-	-	-	-	
61 02 01 8901	Small Communities	-	-	-	-	
332401 001	Minden Stormwater Investigation & Remedial Work	-	10,000	(10,000)	20,000	
61 03 01 8901	Minden	-	10,000	(10,000)	20,000	
244601 001	Coastcare Service Capital Works	-	-	-	-	
64 01 06 8901	Coastcare	-	-	-	-	

ECONOMIC

326804 001	Katikati Town Centre Development - Ward Funded	-	59,920	(59,920)	89,880	
326805 001	Katikati Town Centre Development - Capital Wk Program	-	100,000	(100,000)	150,000	
326903 001	Omokoroa Town Centre Development - District Funded	-	146,664	(146,664)	220,000	
70 01 03 8901	Town Centre Promotion	-	306,584	(306,584)	459,880	

SUPPORT SERVICES

341501 001	Business Continuity Planning - Fibre Infrastructure Install (BOPLASS)	34,388	-	34,388	-	
157103 001	Origen Application Development	8,755	24,000	(15,245)	40,000	
157302 001	IT Application Software Development	69,710	120,870	(51,160)	200,000	
157503 001	E-Business Development	7,154	96,000	(88,846)	160,000	
212302 001	IT Infrastructure Development	591,889	339,259	252,630	557,500	
80 03 01 8901	Information Technology	711,896	580,129	131,767	957,500	
225501 001	Aerial Photography - Resupply	35,353	21,000	14,353	35,000	
80 03 02 8901	GIS Operations	35,353	21,000	14,353	35,000	
259908 003	Minor alterations-Omokoroa	-	-	-	25,000	
259908 004	Minor Alterations - Te Puke	-	5,000	(5,000)	25,000	
259903 001	Minor Office Alterations	376,144	55,000	321,144	80,000	
259905 001	Refurbishment	-	100,000	(100,000)	400,000	
342200 001	Animal Shelter - Katikati	-	-	-	-	
342200 002	Animal Shelter - Te Puke	268,090	-	268,090	-	
345802 001	Omokoroa Sportsground - Library and Service Centre	43,102	-	43,102	-	
259803 001	Office Furniture & Fittings	36,068	98,649	(62,581)	200,000	
80 04 07 8901	Corporate Property (Non-rate)	723,403	258,649	464,754	730,000	
326201 001	Asset Purchase Misc Land Purchases	18,221	-	18,221	-	
324901 001	Asset purchase - 466 Omokoroa Rd, Springvale Trust	4,043	-	4,043	-	
338301 001	Expenditure - Strategic Property Omokoroa Development	80,000	275,000	(195,000)	638,199	
338302 001	Expenditure - Strategic Property Katikati Development	14,977	-	14,977	-	
338303 001	Strategic Property - Acquisition, Development and Sale	4,500,660	-	4,500,660	-	
341601 001	Expenditure - Omokoroa Special Housing Area	11,636	-	11,636	-	
313501 001	Waihi Beach Town Centre Development	-	-	-	-	
80 04 08 8901	Strategic Property	4,629,537	275,000	4,354,537	638,199	
315701 001	Purchase of Vehicles	156,179	382,664	(226,485)	574,000	
80 05 15 8901	Infrastructure Services - Strategic Prop Mngmt	156,179	382,664	(226,485)	574,000	
341801 001	Timesheet System	1,901	-	1,901	-	
80 05 19 8901	Timesheet System	1,901	-	1,901	-	
44 03 02 8907	TECT All Terrain Park	-	(135,832)	135,832	(203,750)	
TOTAL CAPITAL EXPENDITURE		21,610,728	18,811,888	2,798,840	39,455,087	

Key Financial Performance Indicators for the Eight Months Ended 28 February 2019

1. Executive Summary

The purpose of this report is to provide the Management team with a high-level summary of the key financial performance indicators for the eight months ended 28 February 2019 along with copies of the treasury reports and graphs (**Attachment A**).

2. Key performance indicators

- 2.1 Council was in compliance with all of its key financial ratios.
- 2.2 Interest expense on external debt for the eight months ended 28 February 2019 of \$4.7m was \$914k lower than year-to-date budget of \$5.7m. This is due to a combination of lower floating interest rates and the maturity of legacy interest rate swap contracts.

3. Treasury reports

- 3.1 At 28 February 2019 total external debt was \$135.0m. There is no change from the period ended 31 January 2019.
- 3.2 Council's weighted cost of finance at 28 February 2019 was 4.53%. There is no change from the period ended 31 January 2019.

4. Interest rate swaps

- 4.1 The valuation of Council's interest rate swaps at 28 February 2019 was a net liability of \$9.5m, unchanged from the period ending 31 January 2019. New Zealand's Official Cash Rate is expected to remain at 1.75% in the Reserve Bank's (RB) announcement on the 27th March 2019 with the RB noting in its February Monetary Policy Statement that lower interest rates are currently needed to support economic growth and inflation, particularly as tailwinds from a strong global economy are easing.
- 4.2 At 28 February 2019 Council held interest rate swaps totalling \$150.5m. Of these \$61m were forward start interest rate swaps. Council had 66% of total debt covered by current interest rate swaps, unchanged from 31 January 2019.
- 4.3 The current swaps to 12 month net debt ratio as at 28 February 2019 sits within the recommended policy bands.

5. Projected cash flow

- 5.1 At 28 February 2019 Council had a positive cash position of \$51.52m. This was comprised of \$5.47m cash and \$46.05m in short term deposits. This balance includes \$25m of short term deposits matched against Council's March 2019 LGFA debt maturity.

6. Internal loans and current account balances

- 6.1 Internal loan balances at 28 February 2019 totalled \$97.63m. This is \$0.24m lower than the 31 January 2019 balance of \$97.87m.
- 6.2 Current account balances totalled \$27.76m as at 28 February 2019. This is consistent with the balances of 31 January 2019.

7. Debt summary and trend analysis

- 7.1 The attached graphs (Attachment A) provide details of Council's external debt quarter on quarter from December 2011 to February 2019.
- 7.2 Net debt being external debt of \$135.0m less cash on hand of \$51.52m, was \$83.48m as at 28 February 2019. This was \$3.57m lower than the 31 January balance of \$87.05m as cash receipts from the February rate strike begin to be collected.



David Jensen
Senior Financial Planner



Approved Ian Butler
Finance Manager



Approved Kumaren Perumal
**Group Manager, Finance and
Technology Services**

TREASURY REPORT FOR WESTERN BAY OF PLENTY DISTRICT COUNCIL
PERIOD ENDING 28 FEBRUARY 2019

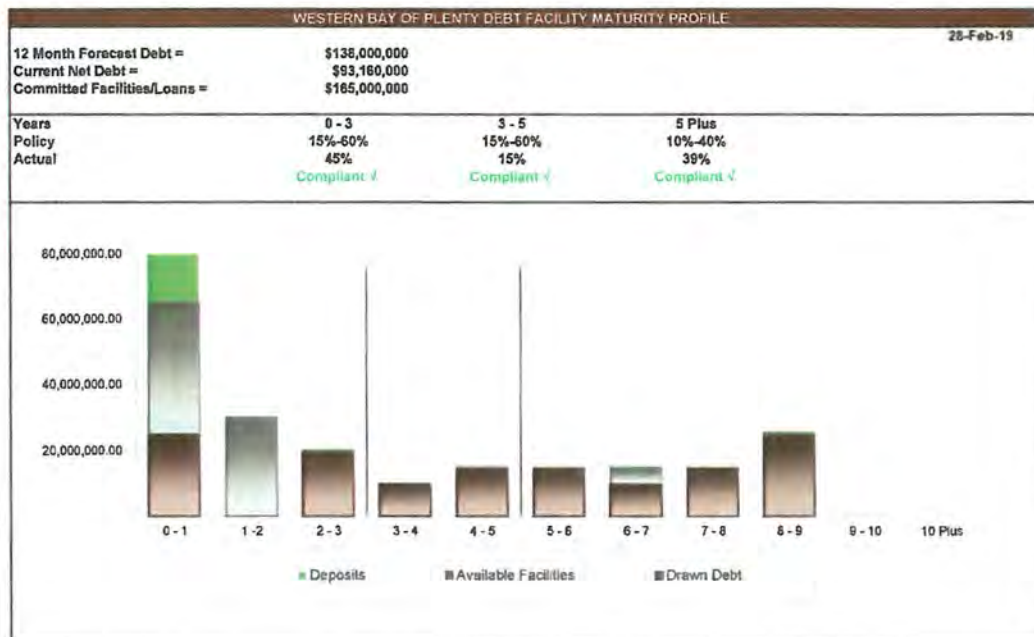
1. TOTAL DEBT AND LIQUIDITY

NZD	Available Facilities	Drawn Debt Current Month	Drawn Debt Last Month	Floating Rate Current Month	Floating Rate Last Month
Debenture Stock	\$135,000,000	\$135,000,000	\$135,000,000	3.0609%	3.0609%
Committed Facility	\$30,000,000	\$0	\$0	0.0000%	0.0000%
Total Facilities	\$165,000,000	\$135,000,000	\$135,000,000	3.0609%	3.0609%

Available Headroom \$30,000,000 \$30,000,000

Monthly Weighted Average Interest Cost (Including Hedges & Margin) 4.5288% 4.5288%

2. CONSOLIDATED FUNDING RISK

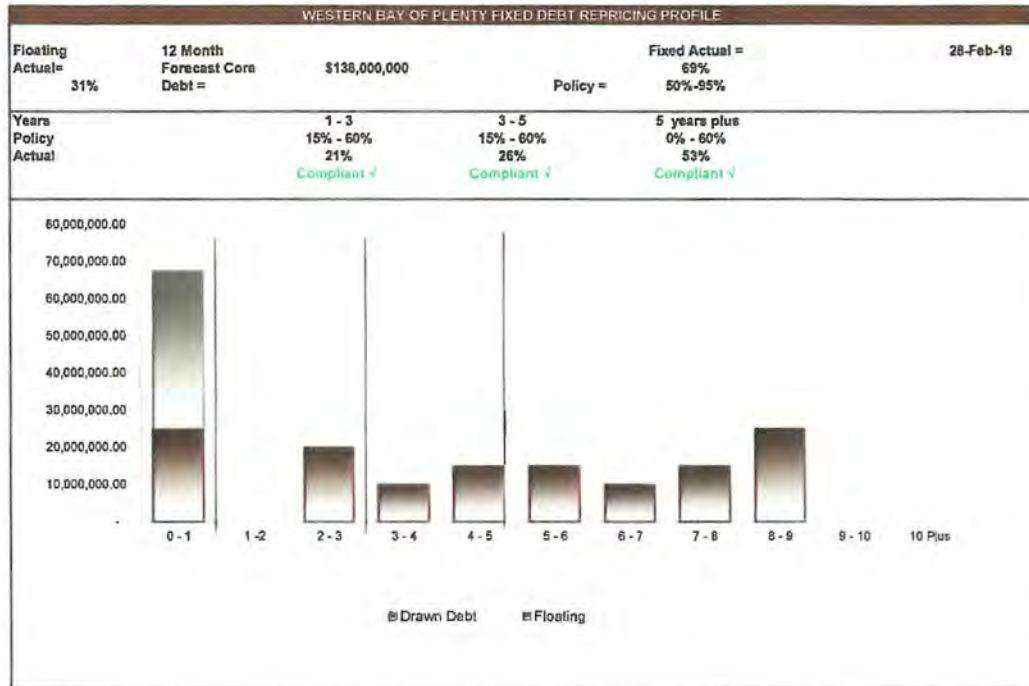


3. NEW ZEALAND INTEREST RATE MANAGEMENT

Type	Notional	Rate
Fixed Swaps	150,500,000	4.6550%
Floating Swaps	0	0.0000%
Total	150,500,000	

NZD RISK PROFILE

Policy	Amount	Floating	Fixed	1 - 3 Yrs	3 - 5 Yrs	5 Yrs +
NZD			50%-95%	15% - 60%	15% - 60%	0% - 60%
Forecast 12 Mth Debt	\$138,000,000	31%	69%	21%	26%	53%

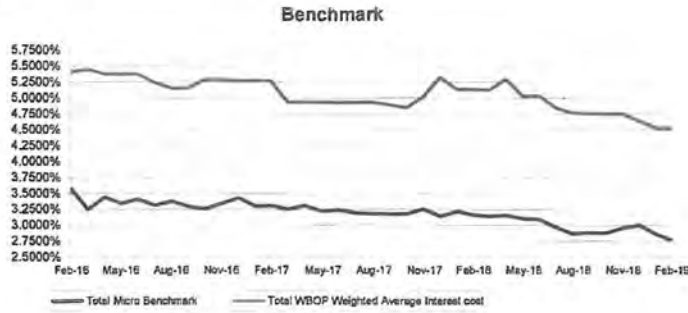
**4. INVESTMENTS**

Type	NZD Amount Current Month	NZD Amount Previous Month	Cpty
Short Term Operating account	\$5,917,845.62	\$4,900,334.08	ANZ
Term/Call Deposit	\$6,048,124.12	\$6,048,124.12	ANZ
Term/Call Deposit	\$15,000,000.00	\$15,000,000.00	BNZ
Term/Call Deposit	\$0.00	\$0.00	WPC
Term/Call Deposit	\$25,000,000.00	\$22,000,000.00	ASB
Term/Call Deposit	\$1,840,000.00	\$1,840,000.00	LGFA
TOTAL NZD AMOUNT	\$53,805,969.74	\$49,788,458.20	

5. COUNTERPARTY EXPOSURE

C'Party	Rating	Gross Limit MM	Swaps/Caps MM	Investments MM	Total	% of Gross Limit	C'party Exposure % of Total
ANZ	AA-	30	11.83	11.97	23.8	79.31%	33.50%
ASB	AA-	30	2.84	25.00	27.8	92.81%	39.20%
BNZ	AA-	30	2.79	15.00	17.8	59.31%	25.05%
WBC	AA-	30	1.60	0.00	1.6	5.33%	2.25%
		120	19.1	52.0	71.0	59.19%	100.00%

6. NZD BENCHMARK



	Current Month	Previous Month
WBOP Weighted Average Interest Cost (Incl. Hedges)	4.5288%	4.5286%
Micro Benchmark	2.7669%	2.8551%

Composite Benchmark indicator rate	
Weighting	Rate
25%	Average 90-Day bank bill bid-rate for the reporting month
15%	5 year interest rate swap bid-rate, end of reporting month
15%	5 year interest rate swap bid-rate, 1 year ago
15%	5 year interest rate swap bid-rate, 2 years ago
15%	5 year interest rate swap bid-rate, 3 years ago
15%	5 year interest rate swap bid-rate, 4 years ago
100%	

7. COMPLIANCE

Western Bay of Plenty DC has no breaches of policy for the month of February 2019

Key Performance Indicators for the Period Ended 28 February 2019

Debt Levels & Interest Costs	Year to Date - 28 February 2019		Year to Date - 31 January 2019	
	Actual	Budget	Actual	Budget
	(\$000)	(\$000)	(\$000)	(\$000)
Loans Outstanding				
Current Account and other debt	27,761	27,256	27,761	
Internal Debt	97,627	99,831	97,869	
Total Debt	125,388	127,087	125,630	126,467
		at 28 February 19		at 31 January 19
External Debt	135,000		135,000	
Other balances	(9,612)		(9,370)	
External Debt				
Term	110,000		110,000	
Current (due next 12 months)	25,000		25,000	
Total External Debt	135,000	120,000	135,000	120,000
		at 28 February 19		at 31 January 19
Total Debt to Non Current Assets	8.92%		8.94%	
Unused committed Bank Facilities	30,000		30,000	
Interest Expense	4,746	5,660	4,213	4,952
		Budget		Budget
Swap policy limits				
Existing debt	135,000		135,000	
New debt				
Debt repayments				
Plus expected funding for projects	-		-	
12 month debt	135,000	120,000	135,000	150,000
		at 28 February 19		at 31 January 19
Current swaps	89,500		89,500	
Forward swaps	61,000		61,000	
Total Swaps	150,500		150,500	
[Current swaps / 12mth net debt]	66%	50% - 95%	66%	50% - 95%
Weighted cost of finance	4.53%	6.50%	4.53%	6.50%
Financial Ratios				
	Year to Date - 28 February 2019		Year to Date - 30 September 2018	
	Actual	Policy Limits	Actual	Policy Limits
	(\$000)		(\$000)	
Liquid Funds				
Ratio (with unused facilities)	1.61	1.10	2.37	1.10
Ratio (without unused facilities)	1.15	1.10	1.46	1.10
Liquidity Ratio	136%	110%	134%	110%
Working Capital Current Ratio				
Ratio (with unused facilities)	2.72	1.25	2.50	1.25
Ratio (without unused facilities)	2.05	1.25	1.58	1.25
Assets				
	Actual	Interest Rates	Actual	Interest Rates
	(\$000)		(\$000)	
Fixed Assets (cost less depreciation)	1,401,586		1,400,579	
Bank & Investments Accounts				
Bank Operating Accounts	5,472		4,903	
Investments and interest rates				
A.N.Z Bank	6,048	1.60%	6,048	1.60%
B.N.Z. Bank	15,000	3.59%	15,000	3.59%
A.S.B Bank	25,001	2.04%-3.49%	22,001	2.04%-3.49%
Westpac	0		0	
Total Bank & Investments	51,521		47,952	
		at 28 February 19		at 31 January 19
Outstanding Debtors				
Rates	32,697		(2,676)	
Water	1,627		1,288	
Other	5,657		3,974	
Total Debtors	39,981		2,586	

5 Year Net Debt Trend - Qtr on Qtr (December 2011 - February 2019)



Western Bay of Plenty District Council

Current Account & Internal Loan Balances & Movements as at February 2019

Current Account Balances & Movements

Internal Loan Balances & Movements

Cost Centre	Description	Opening Bal 1	Current A/C	Closing	Opening Bal 1	Advances	Repayment	Closing	Net Position
		July 2018	Mvmt's	Balance @ February 2019				July 2018	
30*02*03	Community Rooding - Waihi Beach	474,780	-	474,780	-	-	-	-	474,780
30*02*04	Community Rooding - Katikati	328,914	-	328,914	-	-	-	-	328,914
30*02*05	Community Rooding - Omokoroa	316,732	-	316,732	-	-	-	-	316,732
30*02*06	Community Rooding - Te Puke	143,325	-	143,325	(0)	-	-	(0)	143,325
30*02*07	Community Rooding - Maketu	100,933	-	100,933	(71,357)	-	14,906	(56,451)	44,482
30*02*08	Structure Plans - Waihi Beach	1,864,534	-	1,864,534	-	-	-	-	1,864,534
30*02*09	Structure Plans - Katikati	(231,580)	-	(231,580)	-	-	-	-	(231,580)
30*02*10	Structure Plans - Omokoroa	(13,947,689)	-	(13,947,689)	-	-	-	-	(13,947,689)
30*02*11	Loc Connections - Omok Stg 2	(6,421,528)	-	(6,421,528)	-	-	-	-	(6,421,528)
30*02*12	Structure Plans - Te Puke	196,726	-	196,726	-	-	-	-	196,726
30*02*13	Regional Connections	1,017,114	-	1,017,114	-	-	-	-	1,017,114
30*02*14	Strategic Rooding	1,598,964	-	1,598,964	-	-	-	-	1,598,964
30*03*01	Asset Management	12,316,190	-	12,316,190	-	-	-	-	12,316,190
30*05*04	Cycling and Walking	(245,308)	-	(245,308)	-	-	-	-	(245,308)
40*01*01	Western Water	1,410,865	-	1,410,865	(6,106,283)	-	209,405	(5,896,878)	(4,486,013)
40*01*02	Central Water	(3,285,571)	-	(3,285,571)	(4,378,163)	-	140,097	(4,238,066)	(7,523,637)
40*01*03	Eastern Water	(6,005,242)	-	(6,005,242)	(8,263,317)	-	262,074	(8,001,243)	(14,006,485)
42*01*01	Community Development & Grants	-	-	-	-	-	-	-	-
42*02*03	Rural Fire	12,280	-	12,280	-	-	-	-	12,280
42*02*04	Western Bay Moana Rural Fire	(4,166)	-	(4,166)	-	-	-	-	(4,166)
42*03*03	Service Centre & Library - Katikati	-	-	-	(2,311,066)	-	20,067	(2,291,000)	(2,291,000)
42*03*04	Service Centre & Library - Te Puke	(617,585)	-	(617,585)	-	-	-	-	(617,585)
42*04*01	Pensioner Housing	(351,522)	-	(351,522)	(275,897)	-	8,600	(267,297)	(618,819)
42*04*03	Community Halls	198,737	(205,516)	(6,779)	(750,717)	81,717	217,434	(451,566)	(458,345)
42*06*01	Gibraltar Water Scheme	22,329	-	22,329	-	-	-	-	22,329
44*01*02	District Reserves	554,670	-	554,670	(54,326)	-	8,248	(46,078)	508,592
44*01*04	Swimming Pools	(174,947)	-	(174,947)	-	-	-	-	(174,947)
44*01*05	Reserves Catchment Protection	(896,973)	-	(896,973)	-	-	-	-	(896,973)
44*02*01	Harbour Structures	(20,723)	-	(20,723)	-	-	-	-	(20,723)
44*03*02	TECT All Terrain Park	1,697,976	-	1,697,976	-	-	-	-	1,697,976
50*03*02	Dog Control	84,870	-	84,870	-	-	-	-	84,870
60*01*01	Waihi Beach Wastewater	(2,105,754)	-	(2,105,754)	(12,707,642)	-	411,711	(12,295,931)	(14,401,685)
60*01*02	Katikati Wastewater	4,507,665	-	4,507,665	(4,019,461)	-	117,683	(3,901,778)	605,887
60*01*03	Omokoroa Wastewater	(14,013,584)	-	(14,013,584)	(25,963,036)	-	154,545	(25,808,492)	(39,822,076)
60*01*04	Te Puke Wastewater	7,540,070	-	7,540,070	(1,459,002)	-	38,076	(1,420,925)	6,119,145
60*01*05	Maketu Wastewater	(3,963,148)	-	(3,963,148)	(11,847)	-	209	(11,638)	(3,974,786)
60*01*06	Ongare Wastewater	(1,226,219)	-	(1,226,219)	(593,265)	-	7,209	(586,056)	(1,812,275)
60*02*02	Western Solid Waste	730,410	-	730,410	-	-	-	-	730,410
60*02*03	Eastern Solid Waste	307,857	-	307,857	-	-	-	-	307,857
60*02*04	Omokoroa Solid Waste	(589,226)	-	(589,226)	(6,548)	-	83	(6,465)	(595,691)
61*01*01	Stormwater Network - Growth Communities	944,747	-	944,747	(20,293,952)	-	385,401	(19,908,551)	(18,963,804)
61*01*02	Waihi Beach Coastal Protection	193,746	-	193,746	(1,223,652)	-	24,644	(1,199,008)	(1,005,261)
61*02*01	Stormwater Network - Small Settlements	(156,191)	-	(156,191)	(1,906,644)	-	32,584	(1,874,059)	(2,030,251)
61*03*01	Stormwater Network - Minden	23,560	-	23,560	-	-	-	-	23,560
64*01*05	Natural Environment Support	1,914	-	1,914	-	-	-	-	1,914
64*01*07	Waihi District Drainage - Drains	20,004	-	20,004	-	-	-	-	20,004
64*01*08	Waihi District Drainage - Pumps	47,327	-	47,327	-	-	-	-	47,327
70*01*01	Economic Support	506,802	-	506,802	-	-	-	-	506,802
70*02*01	Land Drainage - Drains	(9,093)	-	(9,093)	-	-	-	-	(9,093)
70*02*02	Land Drainage - Pumps	(14,139)	-	(14,139)	-	-	-	-	(14,139)
70*02*03	Community Infrastruc. Support	-	-	-	-	-	-	-	-
80*04*03	Broadlands Property	(2,302)	-	(2,302)	-	-	-	-	(2,302)
80*04*04	Emerton Rd Property	(485,023)	-	(485,023)	(18,549)	-	5,996	(12,554)	(497,577)
80*04*05	Capamagian Drive Property	(1,331,116)	-	(1,331,116)	(165,618)	-	53,533	(112,085)	(1,443,201)
80*04*06	Turnbull Property	1,260,290	-	1,260,290	-	-	-	-	1,260,290
80*04*08	Strategic Property	(9,038,086)	-	(9,038,086)	(9,176,591)	-	-	(9,176,591)	(18,214,677)
80*04*09	Te Tumu	(842,900)	-	(842,900)	-	-	-	-	(842,900)
80*06*01	Treasury Operations	299,401	(299,401)	-	-	-	-	-	-
		(27,255,883)	(504,917)	(27,760,800)	(99,830,675)	81,717	2,122,021	(97,626,937)	(125,387,737)

Schedule of Payments for the Month of February 2019

1. Purpose

The purpose of this report is for the Elected Members to receive the information on payments from ANZ Bank for the month of February 2019.

2. Background


In accordance with the provisions of the legislation the following payments were made during the month of February 2019. Computer printouts listing all the vouchers issued over the period will be available for inspection if required.

Payment Summary – February 2019	
	\$
Payment of Accounts -	
Direct Credits and Cheques	3,473,074.25
Direct Debits (salary payments)	1,158,071.82
Investments	3,000,000.00
Direct Debits (other accounts)	1,196,812.95
TOTAL	8,827,959.02



Ian Butler
Finance Manager

Approved



Kumaren Perumal
GM, Finance and Technology Services

Chief Executive Information Pack Report for April 2019

Purpose

To provide Council with updates on the Chief Executive's meetings with Community Board Chairs and topics discussed. To provide information on the Chief Executive's meetings as attended on behalf of Council including those attended with His Worship the Mayor.

The following topics were discussed at the Community Board Chairpersons meetings with the Chief Executive officer held over the past 6 weeks:

The following topics were discussed at the Community Board Chairpersons meetings with the Chief Executive officer held over the past 6 weeks:

Chairperson Allan Sole – Waihi Beach Community Board

- Future Skatepath Development
- Future Use of Waihi Beach Community Centre Reserve
- Waihi Beach Road Entrance Planting
- Car Park Signage
- Update on Cycleways
- KiwiCamp Update
- Wilson Road bridge Options
- Pedestrian Refuge Options

Chairperson Murray Grainger – Omokoroa Community Board

- Community Events
- Entrance to Settlers Hall
- Cycleway Update
- Omokoroa Western Avenue Playground request for CCTV

Chairperson Peter Miller – Te Puke

- Te Puke Parking
- Te Puke Rooding Project Review
- Annual Parking and Bylaw Review
- Orchard Church Parking
- Options to refurbish/replace Jellicoe Street Rubbish Bins
- Flaxes and Grasses Jellicoe Street Median Strip
- Speed Transitions Signage
- Te Puke Memorial Swimming Pool
- Tactile Paving
- Town Centre Development Fund

Chairperson Shane Beech – Maketu Community Board

- Spencer Avenue Levelling
- Kohanga Reo Parking
- Outdoor Fitness Gym
- Maketu Surf Club Car Park Rock Revetment
- Maketu Cycleway Design
- Spencer Avenue Culvert
- Closing of Kaituna Boat Ramp
- Maketu Memorial
- Cruickshank Lane
- Options for Glass Recycling
- Tsunami Signage

1. Additional Booked Engagements and Meetings attended by CEO

22 Feb	Coordinating Executive Group Meeting
25 Feb	Meeting with Karen Summerhays
27 Feb	Local Government Chief Officers Group Meeting in Perth

2. Additional Booked Engagements and Meetings CEO attended with HWTM

21 Feb	Omokoroa Golf Club Meeting with Fintan Downes
26 Feb	Quayside / WBOPDC re Rangioru
05 March	Greg Schollum Deputy Auditor General Meeting
11 March	UFTI Sponsors Group Meeting
15 March	Angie Warren-Clarke and Jan Tinetti
15 March	Te Puke Hall Memorial Meeting (G Walker and C Clements)
20 March	SmartGrowth Leadership Group Meeting
20 March	Mayor and CEO Meeting
22 March	Civil Defence Emergency Management Group Meeting
29 March	Simulcast of National Remembrance Service (Baypark with TCC)
01 April	Mayors/Chair and CEs Pre NZTA Meeting
02 April	NZTA Ross I'Anson Introduction Meeting
03 April	NZTA Mark Ratcliffe Introduction Meeting
04 April	Mayor and CEO Meeting

 Miriam Taris

Chief Executive Officer