

MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

COUNCIL

Te Kaunihera



**Minute Index and
Information Pack**

Pikau Korero

C23

Thursday, 7 February 2019

Advice to Councillors on Use of Information Packs

Council has agreed that Information Packs will be supplied with the agendas for Council and its Committees as well as Community Boards as required. Members are to present questions in writing on contents, provided these are received 48 hours prior to the meeting (i.e. by 5.00pm on a Monday for a Thursday meeting). A copy of the questions and written replies will be made available to all Members and will be tabled at the meeting.

Any questions received later than the 48 hour deadline will be responded to within five days with copies of both questions and answers circulated to all Members.

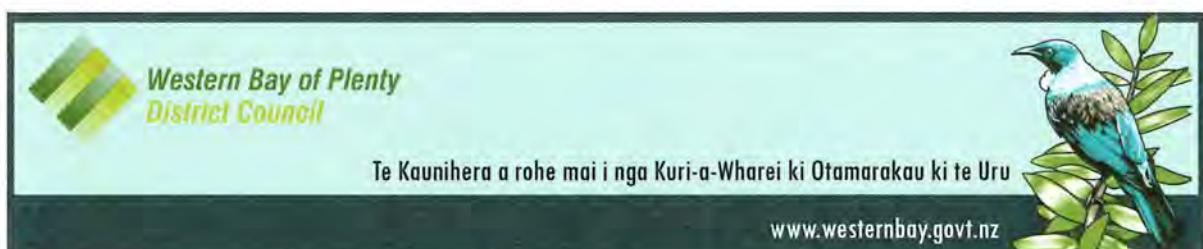
All questions to be **emailed** to the relevant Democracy Advisor.

In addition, should a more detailed report or presentation be required on any specific item, Councillors are invited to make an e-mail request to the Chief Executive Officer. Reports or presentations requested will be given at the first available opportunity.

Council	-	Aileen Alty
Community Committee	-	Michelle Parnell/Louise Nind
Long Term and Annual Plan Committee	-	Michelle Parnell
Operations and Monitoring Committee	-	Aileen Alty/Louise Nind
Policy Committee	-	Michelle Parnell
Rural Committee	-	Michelle Parnell/Louise Nind
All Community Boards	-	Aileen Alty

Please include in any emailed questions the following references from this Information Pack:

- Title of Item – Page reference for question.



Open Items

Council No. C23

7 February 2019

Minute Index - Open

	Pages
Minutes of Council and Committee Meetings (<i>For Confirmation</i>)	4-20
1. Minute no. C22 of the Western Bay of Plenty District Council held on 13 December 2018	
2. Minute no. PP17 of the Policy Committee held on 13 December 2018	
Minutes (<i>For Receipt only</i>)	21-27
3. Minute no. PF7 of the Maori Partnership Forum held on 17 December 2018	

Information Pack - Open

	Pages
4. Minute Action Sheet Report for January 2019	28-45
5. Key Financial Issues for the Four Months Ended 31 October 2018	46-68
This report was omitted from the Council Information Pack C22 – Meeting held on 13 December 2018. It was uploaded to Stellar by the Chief Financial Officer for Councillors on 14 December 2018.	
6. Performance Report – 31 December 2018	69-143
7. Key Financial Performance Indicators for the Six Months Ended 31 December 2018	144-152
8. Schedule of Payments for the Month of November 2018	153
9. Chief Executive Officer Information Report – January 2019	154

Western Bay of Plenty District Council

**Minutes of Meeting No. C22 of Council
held on 13 December 2018 in the Council Chamber, Barks Corner, Tauranga
commencing at 9.30am**

Present

His Worship the Mayor G J Webber (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, D Thwaites and M Williams

In Attendance

M Taris (Chief Executive Officer), G Allis (Deputy Chief Executive Officer), K Perumal (Chief Financial Officer), R Davie (Group Manager Policy, Planning and Regulatory Services), E Watton (Policy and Planning Manager), S Stewart (Policy Analyst), D Jensen (Senior Financial Planner), K Elder (Governance Manager), M Parnell (Governance Advisor), L Nind (Governance Advisor) and A Alty (Democracy Advisor)

Community Boards

M Grainger (Chairperson, Omokoroa Community Board) and A Sole, (Chairperson, Waihi Beach Community Board)

Others

Two members of the public as named in the minutes.

Apologies

An apology for absence was received from Councillor Scrimgeour.

Resolved: Marsh / Mackay

THAT the apology for absence from Councillor Scrimgeour be accepted.

Late Items

The Mayor advised that there were three late items for the Council to consider for inclusion in the open section of the agenda, being:

- 1: Request for Funding - Financial Contribution for Feasibility Study for a Sub-Regional Stadium in the Western Bay of Plenty City Council/Tauranga City Council Regional
- 2: Amendment to the Terms and Conditions for the Supply of Water
- 3: Recommendatory Report from Tauranga City Council/Western Bay of Plenty District Council Joint Governance Committee Meeting held 5 December 2018 - Letter of Expectation to Tourism Bay of Plenty

The reasons that these items were not included on the agenda was that the information was not available at the time the agenda was compiled and they cannot be delayed to the next scheduled Council meeting in 2019 because decisions are required to progress these matters.

Resolved: Mayor Webber / Dean

THAT the following items be considered as items not on the agenda, pursuant to Section 46A (7) of the Local Government Official Information and Meetings Act 1987, to enable timely decisions to be made:

- *Request for Funding – Financial Contribution for Feasibility Study for a Sub-Regional Stadium in the Western Bay of Plenty City Council/Tauranga City Council Regional.*
- *Amendment to the Terms and Conditions for the Supply of Water.*
- *Recommendatory Report from Tauranga City Council/Western Bay of Plenty District Council Joint Governance Committee Meeting held 5 December 2018 - Letter of Expectation to Tourism Bay of Plenty.*

Public Forum

Resolved: Murray-Benge / Williams

THAT the meeting adjourn for the purpose of holding a public forum.

Rick Hannay and Heather Salt from Te Puke Sport and Recreation spoke to a presentation to Council regarding the Te Puke Sport and Recreation Society Grandstand Project. The history of the Te Puke Sports & Recreation Club from establishment in 1910 to the current fund-raising project for a covered grandstand was outlined.

The development of a covered grandstand would identify the sports ground at Atuaroa Avenue in Te Puke as a major community sporting centre for the community and the surrounding region.

Resolved: Palmer / Murray-Benge

THAT the meeting be re-convened in formal session at 9.44am.

C22.1 **Receipt of Community Board Minutes**

Council considered minutes of the meetings of the Community Boards as circulated separately with this agenda.

Resolved: Marsh / Mackay

THAT the minutes of the following meetings be received:

1. *Minute no. WB17 of the Waihi Beach Community Board held on 19 November 2018*
2. *Minute no. OM17 of the Omokoroa Community Board held on 20 November 2018*
3. *Minute no. K17 of the Katikati Community Board held on 21 November 2018*
4. *Minute no. MC17 of the Maketu Community Board held on 27 November 2018*
5. *Minute no. TP17 of the Te Puke Community Board held on 28 November 2018*

C22.2 **Minutes of Council and Committee Meetings for Confirmation**

Council considered minutes of the meetings of the Council and its Standing Committees as circulated separately with this agenda.

Resolved: Palmer / Murray-Benge

THAT the minutes of the following meetings as circulated separately with the agenda are confirmed and are a true and correct record:

6. *Minute no. C21 of the Western Bay of Plenty District Council held on 1 November 2018*
7. *Minute no. CC14 of the Community Committee held on 22 November 2018*
8. *Minute no. OP16 of the Operations and Monitoring Committee held on 6 December 2018*
9. *Minute no. RUR11 of the Rural Committee held on 6 December 2018*

C22.3 **Minutes for Receipt**

Council considered minutes as circulated separately with this agenda.

Resolved: Williams / Marshall

THAT the minutes of the following meetings as circulated separately with the agenda are received:

10. Minute no. RH14 of the Regulatory Hearings Committee held on 13 November 2018
11. Minute no. PF6 of the Māori Partnership Forum held on 20 November 2018
12. Minute no. JG7 of the Joint Governance Committee held on 5 December 2018

C22.4 **Information for Receipt**

Council considered the information included in the Minute Index and Information Pack dated 13 December 2018 as circulated separately with the agenda.

Resolved: Dean / Lally

THAT the information items included in the Minute Index and Information Pack dated 13 December 2018 as circulated separately with the agenda be received.

C22.5 **Recommendatory Report from the Te Puke Community Board - Funding for the Te Puke Sports and Recreation Society Grandstand Project**

Council considered a report from the Democracy Advisor dated 4 December 2018 as circulated with the agenda.

Moved: Marsh / Thwaites

THAT Council adopt the recommendation put forward by the Te Puke Community Board that Council contribute \$40,000 to the Te Puke Sports and Recreation Club to bring the combined contribution from the Te Puke Community Board and the Western Bay of Plenty District Council to \$100,000 for the Te Puke Sports and Recreational Grandstand Project.

Moved Amendment: Dally / Thwaites

THAT Council adopt the recommendation put forward by the Te Puke Community Board that Council contribute \$40,000 (funded from the general rates reserve) to the Te Puke Sports and Recreation Club to bring the combined contribution from the Te Puke Community Board and the Western Bay of Plenty District Council to \$100,000 for the Te Puke Sports and Recreational Grandstand Project.

The amendment was put and carried.

The amendment as follows became the substantive motion and was put and carried.

Resolved: Dally / Thwaites

THAT Council adopt the recommendation put forward by the Te Puke Community Board that Council contribute \$40,000 (funded from the general rates reserve) to the Te Puke Sports and Recreation Club to bring the combined contribution from the Te Puke Community Board and the Western Bay of Plenty District Council to \$100,000 for the Te Puke Sports and Recreational Grandstand Project.

C22.6

Recommendatory Report from the Policy Committee - Adoption of the Katikati-Waihi Beach Ward Reserve Management Plan 2018

Council considered a report from the Governance Advisor dated 13 November 2018 as circulated with the agenda.

Resolved: Murray-Benge / Marshall

1. *THAT in accordance with Section 41 of the Reserves Act 1977 and the resolutions of Policy Committee meeting PP16.1, Council adopts the draft Katikati-Waihi Beach Ward Reserve Management Plan 2018 as set out in Attachment A (circulated separately with this agenda), noting that the amendment to the timing of project budget for Island View Reserve, as being \$25,000 in 2019/20 and \$200,000 in 2020/21.*
2. *THAT the proposed decision story as set out in Attachment B is approved as the formal response to submitters to this process, and directs staff to disseminate the decision story as soon as practicable after this meeting.*
3. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*
4. *THAT the Group Manager Policy, Planning and Regulatory Services be delegated the authority to make minor editorial corrections if required on the adopted Katikati-Waihi Beach Ward Reserve Management Plan 2018 and the decision story, prior to publication.*

C22.7

Review of Council Risk Profile

Council considered a report from the Risk Specialist dated 13 December 2018 as circulated with the agenda.

Resolved: Mackay / Williams

1. *THAT the Risk Specialist's report dated 13 December 2018 and titled "Review of Council Risk Profile" be received.*

2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

C22.8

Chief Executive Officer's Report to Council - December 2018

Council considered a report from the Chief Executive Officer dated 30 November 2018 as circulated with the agenda.

The Chief Financial Officer spoke to the following points in the Exception Report Briefing to December 2018:

Key Financial Performance Indicators for the Four Months Ended 31 October 2018

Council's net debt balance was \$75.58m at the end of the reporting period which represented a \$22.69m reduction from the June 2018 balance of \$98.27m.

Operating Expenditure

Total expenditure of \$29.29m was \$1.11m higher than year-to-date budget of \$28.18m due to lower interest costs offset by higher than budgeted additional level of service, depreciation and operating costs.

Capital Expenditure

Capital Expenditure of \$7.99m for the period was \$230k higher than year-to-date budget. The expenditure variance was attributed to underspends against budget in the transportation and communities activities offset by a higher than budgeted spend in the corporate services activity.

Financial Contributions

Financial contributions income received to date of \$6.03m were \$3.10m higher than the year-to-date budget of \$2.93m, which was consistent with the performance achieved for the September 2018 quarter.

Final Management Report on the Audit of Western Bay of Plenty District Council for the Year Ended 30 June 2018

The Final Management Report on the Audit of Western Bay of Plenty District Council for the Year Ended 30 June 2018 had recommended the creation of a formal asset improvement programme and action plan in response to the findings from the asset revaluation process carried out by external valuation experts.

Resolved: Mackay / Marshall

THAT the Chief Executive Officer's report dated 30 November 2018 and titled Chief Executive Officers Report be received.

C22.9 **Mayor's Report to Council - December 2018**

Council considered a report from His Worship the Mayor dated 30 November 2018 as circulated with the agenda. His Worship the Mayor reported on the following items:

C22.9.1 **Chinese Delegation**

Council was advised that the visit to the Western Bay of Plenty District by a Chinese delegation from Yichang city on 19 November 2018 had been very successful.

C22.9.2 **Three Waters Update**

Both His Worship the Mayor and the Chief Executive Officer had attended national forums to discuss future management of water supplies.

C22.9.3 **Appointment to District Plan and Regulatory Hearings Committees**

His Worship the Mayor advised that Councillor Dean was now qualified and had achieved certification for appointment to the District Plan and Hearings Committees.

Resolved: Mayor Webber / Marsh

1. *THAT the Mayor's Report to Council dated 30 November 2018 be received.*
2. *THAT Councillor Dean be appointed to the District Plan and Regulatory Hearings Committees.*

C22.9.4 **Assessment of Needs and Feasibility of a Sub-Regional Stadium in Western Bay of Plenty (Tauranga)**

The Mayor advised that as a key stakeholder, the Western Bay of Plenty District Council had been approached to fund a portion of partner funding for an assessment of needs and feasibility study for a sub-regional stadium in Western Bay (Tauranga). Council received a report seeking agreement for apportioned funding for the assessment of needs and feasibility of a sub-regional stadium Western Bay of Plenty (Tauranga).

Resolved: Mayor Webber / Dean

1. *THAT the Chief Executive's report dated 12 December 2018 and titled Assessment of Needs and Feasibility of a Sub-Regional Stadium in Western Bay of Plenty (Tauranga) be received.*
2. *THAT the issue of a needs and feasibility study is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT Council agrees to allocate funding of \$5,000 as a project partner for a needs assessment and feasibility study to examine the viability of the establishment of a sub-regional stadium in Western Bay of Plenty (Tauranga) subject to Tauranga City Council and the Bay of Plenty Regional Council meeting their respective funding requests.*

C22.10

Amendment to Terms and Conditions for the Supply of Water

A report was presented to Council at the meeting held on 1 November 2019 (Reference C21.9) where it was resolved "*THAT the proposed amendments to the Terms and Conditions for the Supply of Water are left to lie on the table until the broader considerations are addressed in relation to conservation and equity in the charging regime as between urban and rural connections.*"

Council was advised that further discussion within the Policy Committee had been held and the Policy Analyst's Report dated 1 November 2018 titled Amendment to the Terms and Conditions for the Supply of Water was re-presented for adoption.

Resolved: Murray-Benge / Marshall

1. *That the Policy Analyst's report dated 1 November 2018 titled Amendment to the Terms and Conditions for the Supply of Water be received.*
2. *That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *That the proposed amendments to the Terms and Conditions for the Supply of Water as set out in Attachment A are adopted, coming into effect on 1 May 2019.*
4. *That a public notice be issued as soon as practicable following this meeting regarding any approved amendments to the Terms and Conditions for the Supply of Water.*

Councillors Thwaites and Dally recorded their vote against the motion.

C22.11 **Recommendatory Report from Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee Meeting JG7 5 December 2018 - Letter of Expectation to Tourism Bay of Plenty**

Resolved: Williams / Mackay

1. *THAT Council approve the Letter of Expectation from Tauranga City Council and Western Bay of Plenty District Council to Tourism Bay of Plenty for 2019/20.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

Local Government Official Information and Meetings Act

Exclusion of the Public

Schedule 2A

Resolved: Murray-Benge / Dean

THAT the public be excluded from the following part of this meeting namely:

- *In Confidence Council and Committee minutes for Confirmation*
- *In Confidence Minutes for Receipt*
- *In Confidence Minute Index and Information Pack*
- *In Confidence Recommendatory Report from Joint Governance Committee - Appointment of Board Members to Tourism Bay of Plenty December 2018*
- *In Confidence Recommendatory Report from the Operations and Monitoring Committee - Purchase of 24 Middlebrook Drive*
- *In Confidence Urban Form & Transport Initiative*
- *In Confidence Chief Executive Officer's Report - December 2018*
- *Mayor's Report to Council - December 2018*

The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<i>General subject of each matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>In Confidence Council and Committee Minutes for Confirmation</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>For reasons previously stated on the relevant minutes.</i>
<i>In Confidence Minutes for Receipt</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>For reasons previously stated on the relevant minutes.</i>
<i>In Confidence Minute Index and Information Pack</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>For reasons previously stated on the relevant minutes.</i>
<i>In Confidence Recommendatory Report from Tauranga City Council/Western Bay of Plenty District Council Joint Governance Committee – Appointment of Board Members to Tourism Bay of Plenty – December 2018</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>Protect the privacy of natural persons, including that of deceased natural persons.</i>
<i>In Confidence Recommendatory Report from Operations and Monitoring Committee – Purchase of 24 Middle Brook Drive</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>For reasons previously stated on the relevant minutes</i>
<i>In Confidence Urban Form & Transport Initiative</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>To enable the Council to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i>

<i>General subject of each matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>In Confidence</i> <i>Chief Executive Officer's Report - December 2018</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>Maintain legal professional privilege.</i> <i>Protect the privacy of natural persons, including that of deceased natural persons.</i>
<i>In Confidence</i> <i>Mayor's Report to Council - December 2018</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>To enable the Council to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i>

Western Bay of Plenty District Council

**Minutes of Meeting No. PP17 of the Policy Committee
held on 13 December 2018 in the Council Chamber, Barks Corner, Tauranga,
commencing at 1.03pm**

Present

Councillor M Williams (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites and His Worship the Mayor G J Webber

In Attendance

G Allis (Deputy Chief Executive), R Davie (Group Manager Policy, Planning and Regulatory Services), K Perumal (Chief Financial Officer), E Watton (Policy and Planning Manager), M Leighton (Senior Policy Analyst), P Martelli (Resource Management Manager), D Jensen (Senior Financial Planner), I Kruis (Resource Recovery and Waste Team Leader), R Woodward (Communications Advisor) and M Parnell (Governance Advisor)

Community Boards

M Grainger (Chairperson, Omokoroa Community Board) and A Sole (Chairperson, Waihi Beach Community Board)

Apologies

An apology for absence was received from Councillor Scrimgeour.

Resolved: Mackay / Dean

THAT the apology for absence from Councillor Scrimgeour be accepted.

Change to the Order of Business

The Chairperson requested that the next item of business be 2019 Plan Change Works Programme, in order to release the Resource Management Manager from the meeting.

Resolved: Mayor Webber / Mackay

THAT in accordance with Standing Orders the order of business be changed and that the item 2019 Plan Change Works Programme be dealt with as the next item of business.

PP17.1 **2019 Plan Change Works Programme**

The Policy Committee considered a report from the Resource Management Manager dated 30 November 2018 as circulated with the agenda.

The Resource Management Manager advised as follows:

- It was important to consider the timing of the review in 2019 taking into consideration projects like the Annual Plan the fact that 2019 was an election year.
- He asked that provision for cycleways be included in the list of plan changes for consideration.

In response to a question about priority, the Resource Management Manager advised that the listed plan changes were a priority before the full review of District Plan.

Resolved: Mackay / Marshall

1. *THAT the Resource Management Manager's report dated 29 November 2019 and titled 2019 Plan Change Work Programme be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *That staff proceed with the following plan changes, and following their completion a full review of the District Plan will be commenced:*
 - i. *Katikati urban growth area*
 - ii. *Omokoroa Structure Plan Stage 3*
 - iii. *Natural Hazards*
 - iv. *Residential Zone Review*
 - v. *Post Harvest Zone Review and seasonal worker accommodation.*
 - vi. *Compliance with National Policy Statement and National Environmental Standards*
 - vii. *Statutory Acknowledgements as a result of Treaty Settlements, including requirements for consultation with Tangata Whenua on activities affecting these sites and other matters of significance to Māori are given effect to in the District Plan.*
 - viii. *Earthworks and cleanfil*
 - ix. *Home enterprises*
 - x. *Dwelling definition*
 - xi. *Minor dwellings*
 - xii. *Retaining walls and fences*
 - xiii. *Natural hazards with respect to earthworks and overland flowpaths*
 - xiv. *Frost fans and bird scarers*
 - xv. *Accommodation facility numbers*

xvi. Rural Contractors Depots
xvii. Industrial Zone internal noise standards

AND

xviii. Provision for cycleways

PP17.2 **Adoption of the Draft Early Payment of Rates for Subsequent Years Policy for Consultation**

The Policy Committee considered a report from the Chief Financial Officer dated 16 November 2018 as circulated with the agenda. The report was taken as read and the following resolved:

Resolved: Dean / Lally

1. *THAT the Chief Financial Officer's report dated 16 November 2018 and titled Adoption of the Draft Early Payment of Rates for Subsequent Years Policy for Consultation be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Committee adopts the draft early payment of rates for subsequent year's policy as attached in Appendix 1 of this report for consultation via a special consultative procedure.*

PP17.3 **Waste Management and Minimisation Investigations**

The Policy Committee considered a report from the Senior Policy Analyst dated 29 November 2018 as circulated with the agenda. The report was taken as read.

In response to questions, staff advised as follows:

- The modelling presented was based on the assumption that the bins would be purchased and owned by the contractor(s), selected during the proposed tendering process.
- The timeframes presented were indicative only and had some flexibility built into them, regarding being able to provide some services earlier if required.
- The targeted rate for this service would only be applied to those who the service was available to.
- Council was required to identify a preferred option for the consultation process.
- It was confirmed that Council's role would not be in providing waste management services in-house but in contracting the required services, and staff agreed that this would be clarified during the consultation process.

- Staff agreed that jargon would be avoided during the consultation process but considered that many customers would be familiar with a subscription process to their current waste services.
- Waste service operators had been made aware that this Committee was making decisions around the future of waste management and minimisation in the district and would be invited to participate in the consultation process in March / April 2019.
- The commercial option outlined in resolution 4 was to allow small businesses to opt into the service. It could be included in the tendering process that a commercial service was required. The modelling presented was for residential properties at this stage but potentially could be provided to smaller businesses that had similar needs to residential properties.
- Once a decision was made there would be a media release and information would be made online.

1.31pm

Councillor Lally left the meeting

Resolved: Palmer / Marshall

1. *THAT the Senior Policy Analyst's report dated 29 November 2018 and titled 'Waste Management and Minimisation Investigations' be received.*
2. *THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.*

Kerbside Waste Services

3. *THAT in relation to Issues and Options Paper - Kerbside Waste Services (Attachment B), the Committee resolves its preferred option as Option 3, being:*

That Council takes an increased role in waste management.

AND

That Council delivers a kerbside collection service for glass and recyclables, to become operational in 2021 funded by a targeted rate;

AND

That Council delivers a kerbside collection service of food waste in urban areas, to become operational in 2021 funded by a targeted rate;

AND

That Council delivers a pay per pick-up kerbside rubbish collection service, to become operational in 2021.

(Note: Option 5A in Eunomia report)

... with further clarification provided that Council would be contracting waste management and minimisation services rather than providing them in-house.

Commercial Services

4. *THAT in relation to Issues and Options Paper - Commercial Services (Attachment C), the Committee resolves its preferred option as Option 2, being:*

That any Council led waste service includes 'commercial' and 'commercial transitional' zoned properties;

AND

That this be funded through a targeted rate, for glass, recyclables and food waste;

AND

That this rate be set at the same level as a residential property;

AND

That a Council led rubbish collection service would be paid on the same basis as the household;

AND

That this be an opt in service.

Rural Recycling Drop-off Points

5. *THAT in relation to Issues and Options Paper - Rural Recycling Drop-off Points (Attachment D), the Committee resolves its preferred option as Option 2, being:*

That Council includes \$266,000 in the 2020/2021 year to establish three rural recycling drop-off points;

AND

That the Council include \$18,521 in operational costs for the 2020/2021 year onwards;

AND

That Council recover the expenditure through a targeted rate;

AND

That Council consult with the relevant communities to determine suitable locations in the 2019/20 year.

Construction and Demolition Waste

6. *THAT in relation to Issues and Options Paper - Construction and Demolition Waste (Attachment E), the Committee resolves its preferred option as Option 2, being:*

That Council actively works with Tauranga City Council to investigate the establishment of a community led non-profit construction and demolition waste recovery facility in the Western Bay of Plenty - Tauranga area.

7. *THAT the Committee directs staff to prepare a Long Term Plan Amendment and consultation document that is consistent with resolutions 3, 4, 5, and 6, and undertake a Special Consultative Procedure alongside the 2019/20 Annual Plan.*

PP17.4

Receipt of Policy Committee Information Pack No. PP17

The Policy Committee considered the Policy Committee Information Pack No. PP17 dated 13 December 2018 as circulated separately with the agenda.

Resolved: Mackay / Dean

THAT the Policy Committee Information Pack No. PP17 dated 13 December 2018 be received and the information noted.

The meeting concluded at 1.36pm.

PP17

Western Bay of Plenty District Council

**Minutes of Meeting No. PF7 of the Tauranga Moana / Te Arawa
Ki Takutai Partnership Forum held on 17 December 2018
in the Council Chamber, Barks Corner
commencing 10.02am**

Present

Iwi Representatives

Reon Tuanau (Ngai Te Rangī) (Co-Chairperson), Anthony Wihapi (Ngati Moko) (Co-Chairperson), Carlton Bidois (Ngati Ranginui), Raiha Biel (Tapuika Iwi Authority), Matire Duncan (Ngā Potiki), Roland Kingi (Ngati Pīkiao), Nessie Kuka (Ngai Tuwhiwhia), Bob Leef (Ngati Taka), Riki Nelson (Ngati Te Wai), Hemi Paki (Ngati Tauaiti), Julie Shepherd (Te Runanga o Pirirakau), Tania Turner (Ngati Whakahemo) and Manu Wihapi (Tuhourangi)

Councillors

His Worship the Mayor G J Webber, G Dally, M Dean, M Lally, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour and D Thwaites

In Attendance

R Davie (Group Manager Policy, Planning and Regulatory Services), G Allis, (Deputy Chief Executive), P Tapsell (Workforce Development and Cultural Advisor), C Nepia (Māori Relationships and Engagement Advisor) and M Parnell (Governance Advisor)

The Chairperson started the hui with a waiata and Mr Paki gave a karakia followed by a mihi from the Chairperson and the Mayor.

Apologies

Apologies for absence were received from Councillors Mackay, Marsh and Williams and from Tiki Bluegum (Ngai Tamawhariua), Elva Conroy (Ngati Tuheke), Wiremu Matthews (Ngai Tamarawaho), Buddy Mikaere (Ngati Pukenga), Maria Horne (Ngati Whakaue), Kevin Tohiariki (Te Whanau o Tauwhao) and Maru Tapsell (Waitaha)

Resolved: Member Nelson / Mayor Webber

THAT the apologies for absence from Councillor Mackay, Marsh and Williams and from Tiki Bluegum (Ngai Tamawhariua), Elva Conroy (Ngati Tuheke), Wiremu Matthews (Ngai Tamarawaho), Buddy Mikaere (Ngati Pukenga), Maria Horne (Ngati Whakaue), Kevin Tohiariki (Te Whanau o Tauwhao) and Maru Tapsell (Waitaha) be accepted.

PF7.1 **Minutes of Meeting No. PF6 of the Tauranga Moana / Te Arawa Ki Takutai Partnership Forum Held on 20 November 2018**

The Tauranga Moana / Te Arawa Ki Takutai Partnership Forum considered the minutes of meeting no. PF6 of the Tauranga Moana / Te Arawa Ki Takutai Partnership Forum held on 20 November 2018 as circulated with the agenda.

Mr Matthews noted that his apologies for this meeting had not been received.

Resolved: Councillor Murray-Benge / Member Shepherd

THAT the minutes of the Tauranga Moana / Te Arawa Ki Takutai Partnership Forum meeting PF6 held on 20 November 2018 be confirmed as a true and correct record with the recommended amendment.

PF7.2 **Marae and Civil Emergencies**

Matthew Harrex and Theo Ursum of Civil Defence Emergency Management were in attendance to give a presentation to the Forum regarding Marae and civil emergencies.

Mr Harrex introduced himself as the Manager of Planning and Development to the Forum, and spoke to a tabled powerpoint presentation and explained as follows:

- The breadth of civil defence management including community groups, utilities components, welfare service agencies and emergency services.
- The structure of Civil Defence in the Bay of Plenty at national, regional and local levels. At each of those levels there was a coordinated structure that reported up to the next level.
- The coordination centre was made up of people who managed intelligence, planning, operations, logistic, communications and welfare as well as iwi liaison, which was currently managed by Petera Tapsell and Chris Nepia for the Western Bay of Plenty District Council for the local co-ordination centre.

10.19am Mr Bidois entered the meeting.

- Community Response Planning was an important part of the process to enable the community to be prepared in the event of an emergency. Consideration was given to connect key people and services in the community to the operations team in the coordination structure.
- Civil Defence was generally engaged in by motivated individuals and one of the challenges was engaging with the wider community.
- Two years ago the Marae Emergency Preparedness Tool Kit was created, which had been a great resource for Civil Defence regarding what capability Marae had to assist during emergencies. The next step was about supporting Marae to help more as Marae were often the ones to first open their doors to their communities.
- The differences between Civil Defence Centres and Community Led Centres including around formality and funding.
- The Bay of Plenty Civil Defence Emergency Management were looking for opportunities to build partnership and communication networks with leaders and advisors within the Māori Community, more resources for preparedness for Marae, connecting Māori to existing Community Response Teams, building initiatives, and gaining and communicating clarity around funding and training opportunities.

Members of the Forum made the following comments:

- Local Marae had not been well communicated with during emergency events last year and needed assistance in building resilience into Marae during emergencies.
- Marae needed to know what the minimal standard was in order to provide support during emergencies.
- Suggested that Civil Defence Management work with the Members here who ran the hubs and Marae during emergencies, like the Rena.
- Learnings must be taken away from previous emergency events that were not well planned and coordinated.
- It was not practical for Marae to be expected to cover costs during an emergency and then invoice for those after the event and the suggestion was made that Civil Defence Emergency Management Group and iwi approach central government jointly for funding.
- Disasters that require Civil Defence assistance should not be a financial burden to the local government and should be looked at nationally.

In response to questions, the Civil Defence Emergency Management representatives and staff advised as follows:

- There was no funding available through Civil Defence Management to create resilience in Marae but Civil Defence Management could provide support outside of funding and also in directing Marae towards funding sources.
- It was agreed that more support was required for Marae in their role supporting the community during emergencies.
- Civil Defence Emergency Management Group had a list of Marae across the region but none were listed as Community Response Teams.
- A national review had been undertaken and one of the outcomes was that more support was required for iwi during emergencies.

- Mr Ursum's role was to manage the Community Response Team. His predecessor was Māori and not specifically responsible Māori liaison but a need for that role had been identified.
- Marae would make great Community Led Centre's rather than Civil Defence Centres, which required a higher level of training for those who participated.
- The Civil Defence Emergency Management Group was governed by the Mayor's in the region and legislatively, no other members could be added to that group. As such there were no Māori members of that group although there was Māori representation at the Chief Executive Officer level.
- Creating new Community Response Teams within Marae or connecting Marae with existing Community Response Teams would help remove confusion during emergencies.
- Fire and Emergency New Zealand were one of their partners with the Civil Defence Emergency Management Group but did not provide services to the group.

The Chairperson summarised the conversation and spoke to the value Tangata Whenua had added into Civil Defence events over the years and added that the bigger disaster was that we do not learn from the past.

Resolved: Members Turner / Nelson

THAT the presentation from Civil Defence Emergency Management on Marae and civil emergencies be received.

PF7.3

Tahataroa

Julie Shepherd (Te Runanga o Pirirakau) and Deputy Chief Executive were in attendance to update members regarding Tahataroa.

The Deputy Chief Executive and Ms Shepherd spoke to a tabled powerpoint presentation and explained as follows:

- The scope of the Tahataroa Wetland project.
- they identified the land in question in relation to the Wairoa River and railway bridge and how this worked into the planned cycleway project.
- A stopbank had been put in place during the 1950s and 1960s, which meant that the land had not been serving its purpose as a wetland.
- The cultural significance of the site was explained including that there was an important burial in the vicinity.
- A significant arrangement had been made with the land owner that there would be no excavation on the site.
- A starting point for restoration had been established. Water needed to be let in but not so much that the area was flooded.
- The resolution given in Council was referenced including the ownership by Pirirakau Incorporated Society with a joint management by Council and the hapū. The Reserve status of the land would reflect ecological and cultural values.
- The land acquisition funding was discussed.
- The ecological improvements the project would allow were discussed.

- There had been great community support for the project and the hapū looked forward to being able to involve their young people in the restoration work.
- Funding would be raised over time. There was currently \$350K to commence stage one of the project, which required another \$110K. Stage two of the project was budgeted at \$1.25M and external funding would be sought.
- The project had been complicated and several years in the making.

In response to questions, the following was explained:

- They were working in full cooperation with the land owner.
- They were in the process of getting legal advice regarding the reserve status of the area to benefit all parties.
- There were white sand areas on the land that need to be protected for future generations.
- A commercial arrangement had been made with the land owner regarding the land.
- The cycleway extension project was established and would not require excavation to build.

Mr Bidois thanked Ms Shepherd for her role in the project on behalf of the hapū, and the Western Bay of Plenty District Council for their efforts and support. The river to the left of the land was very important culturally and ecologically.

- Consultation had been taking place with all iwi that were connected to this area. The care group to be established to look after the area would include the opportunity for all hapū to be involved and there would be a series of hui to discuss the cultural aspects to represent their stories.

Resolved: Member Bidois / Mayor Webber

THAT the presentation regarding Tahataroa be received

PF7.4

TUIA Leadership Programme

Cale Borrell was unable to be in attendance to update members regarding the Tuia Leadership Programme. The Māori Relationships and Engagement Advisor spoke to a tabled powerpoint presentation and the Tuia Leadership Programme:

- He explained the origins of the project.
- Many Mayor's had put their hand up to be involved in mentoring young people as a part of the Leadership Programme.
- A previous graduate of the process had gone on to develop important initiative on Matakana Island.
- It was an important project to support young people already contributing to their communities and adding to the kete of knowledge.

11.35am Ms Kuka left the meeting

The Māori Relationships and Engagement Advisor played a video from Cale Borell regarding the Tuia Leadership Programme.

11.40am Ms Kuka rejoined the meeting.

Mr Bidois thanked the Mayor for mentoring Cale and explained that the hapū appreciated the investment into Cale, who was a part of the hapū governance body. He suggested that a tama and wahine both be assigned to the programme moving forward. He also suggested that they be included in the Tauranga Moana / Te Arawa ki Takutai Partnership Forum.

In response to questions, staff advised that the programme organisers were cognisant of not burdening mentors and that because Tauranga City Council and Western Bay of Plenty District Council work so closely together two people from the same area are being mentored.

The Mayor advised that it had been a pleasure to mentor Cale. The programme was very effective especially for smaller district and he encouraged hapū to get applications for their nominees in by the end of January 2019. The Māori Relationships and Engagement Advisor had information if anyone needed it.

Resolved: Mayor Webber / Chairperson Tuanau

THAT the staff presentation regarding the Tuia Leadership Programme be received

PF7.5 **Partnership Engagement Agreements**

The Partnership Forum considered a report from the Māori Relationships and Engagement Advisor dated 4 December 2018 as circulated with the agenda.

The Māori Relationships and Engagement Advisor advised that it had been updated since discussions had on 20 November 2018. He explained the updates that had been made as highlighted in the agenda document and asked for feedback if the changes had captured the discussions that had taken place.

11.45am Councillor Murray-Benge left the meeting.

After some discussion, and in light of the fact that the document would be regularly reviewed, the Forum resolved as follows:

Resolved: Member Duncan / Member Kuka

THAT the Māori Relationships and Engagement Advisor report dated 4 December 2018 and titled Partnership Engagement Agreements be received.

Resolved: Member Bidois / Member Shepherd

THAT the template Partnership Engagement Agreement attached to this document be adopted and used by Council when working with iwi and hapū on Council projects.

Mr Leef asked that his vote against the motion be recorded.

The Mayor wished all members a safe and good Christmas.

Mr A Wihapi thanked Chairperson Tuanau and Mayor for these support and work in 2019.

Chairperson Tuanau thanked everyone on behalf of iwi.

There being no further business, the Mr Paki closed the meeting with a karakia at 12.13pm.

PF7

Minute Actions Complete for Council (Open)

Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1915.2.14 09 May 2015	Topic 1507 - Wastewater - Issue 6 - Ongare Point Funding Model - Submission Id 995 - and Internal Submission	UM - UTILITIES MANAGER	<p>THAT Council approves in principle, proceeding with the Ongare Point wastewater scheme generally incorporating the following principles and funding model.</p> <ul style="list-style-type: none"> • That the installation proceed subject to more than 50% of the connected properties agreeing. • That the on property costs be averaged across the scheme and all property owners pay the same amount for their on property and connection costs. • That the subsidy from Bay of Plenty Regional Council for the construction of a wastewater scheme at Ongare Point, be applied proportionally to the property owner and Council scheme costs. • That the scheme (off property costs) are loan funded and repaid by the combined wastewater UAC in accordance with the Wastewater Revenue and Financial Policy. • That the scheme mode generally comprises onsite treatment pumped to offsite secondary treatment and disposal fields. • That the scheme investigation, consenting, consultation and design costs budgeted at \$50,000 in 2015/16 are funded in accordance with the Infrastructure Investigation Revenue and Financial Policy 60% EPR, 40% future UAC. <p>Indicative Full Scheme Reticulation Costs (approximately 58 properties) Excluding GST Option 2 Property Owner - On property costs (STEP, electrical, drain laying, etc.) \$ 488,851 Council - Scheme Reticulation \$ 650,549 BOPRC subsidy \$618,000 Total Costs \$1,757,400 Property Owner Costs (approximately 58 properties) \$8,428 Council Cost \$650,549</p>	<p>Jan 2019- Project completed with only minor works to do. Plant and pumps operating well. Property owners are happy. Environmental monitoring going forward will provide evidence to recognise the reduction of pollution into the harbour. Property owners have been sent their individual letters seeking payment.</p> <p>Dec 2018- project nearing completion with minor reinstatement in some areas of the community, 2 tanks left to install but fitting in around property owner requirements.</p> <p>November 2018- 55 underground tanks installed Project on track for completion at the end of Nov with commissioning underway and maintenance period started. Letters gone out to property owners seeking payment of property owners contribution.</p> <p>October 2018 - 40 underground tanks installed, Treatment plant completed and accepting grey water. Project on track to be completed by Nov 2018</p> <p>June 2018 - 20 underground tanks now installed. Treatment plant is well underway with filter tanks installed and underground drip irrigations being installed</p> <p>May 2018 - Project underway with 8 underground private property units now installed. Treatment plant construction underway.</p>	COMPLETE

C2018.9 20 Sep 2018	Storm Water Easement Over Part of Moore Park, Katikati	LPOR - LEGAL PROPERTY OFFICER RESERVES FACILITIES	<p>That these decisions be subject to undertaking the appropriate consultation and decision making to meet legislative requirements.</p> <p>1. THAT the Legal Property Officer - Reserves and Facilities' report dated 4 August 2018 and titled Storm Water Easement Over Part of Moore Park, Katikati be received.</p> <p>2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance.</p> <p>3. THAT pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a storm water easement, with Council being the grantor and the owner of Lot 11 DPS 36445 (3 Robinson Street) as grantee, as shown on the attached plan (Attachment A) to allow discharge of stormwater over Section 6 SO 433028. (Moore Park).</p> <p>4. THAT in accordance with section 48(3) of the Reserves Act 1977, public consultation is not required as the reserve is not likely to be permanently altered or damaged and the rights of the public in respect of the reserve are not permanently affected as a result of the easement being in place.</p>	<p>17/12/2018 - registered 28-11-2018 - A and I for registration of instrument out for signing by WBOPDC 2018-09-28 - Survey Plan supplied. To create easement and then register</p>	COMPLETE
C2118.20 01 Nov 2018	Mayor's Report to Council - October 2018	CEO - CHIEF EXECUTIVE OFFICER	<p>THAT the Mayor's Report to Council for October 2018 be received.</p>	<p>28/12/2018 CEO employment agreement signed by Mayor 2/11/2018 In progress. CEO agreement approved by Council, to be signed.</p>	COMPLETE
C2118.9 01 Nov 2018	Amendment to the Terms and Conditions for the Supply of Water	PA3 - SENIOR POLICY ANALYST	<p>1. THAT the Policy Analyst's report dated 1 November 2018 and titled Amendment to the Terms and Conditions for the Supply of Water be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT the proposed amendments to the Terms and Conditions for the Supply of Water are left to lay on the table until the broader considerations are</p>	<p>Updated Terms and Conditions were adopted by Council on 13 December 2018. Website to be updated and public notice published by 24 December 2018.</p>	COMPLETE

C2218.10 13 Dec 2018	Amendment to Terms and Conditions for the Supply of Water	PA3 - SENIOR POLICY ANALYST	addressed in relation to conservation and equity in the charging regime as between urban and rural connections. 1. That the Policy Analyst's report dated 1 November 2018 titled Amendment to the Terms and Conditions for the Supply of Water be received. 2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. That the proposed amendments to the Terms and Conditions for the Supply of Water as set out in Attachment A are adopted, coming into effect on 1 May 2019. 4. That a public notice be issued as soon as practicable following this meeting regarding any approved amendments to the Terms and Conditions for the Supply of Water.	Updated Terms and Conditions were adopted by Council on 13 December 2018. Website to be updated and public notice published by 24 December 2018.	COMPLETE
C2218.16 13 Dec 2018	In Confidence Recommendatory Report from the Operations and Monitoring Committee - Purchase of 24 Middlebrook Drive	SPM - STRATEGIC PROPERTY MANAGER	1. THAT the Council purchase of 16,642m2 at 24 Middlebrook Drive (lot 2 DP 390751) for \$2,500,000.00 plus GST if any, be approved. 2. THAT the purchase be funded by: Recreation & Leisure: \$1,587,500 Strategic Property: \$912,500 3. THAT a plan be prepared for the development of the 6,071m2 Strategic Property including reviewing the structure plan, road alignment, development of housing and stormwater drainage. 4. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 5. THAT the Resolution be taken out of the Confidential Section when the Sale and Purchase Agreement becomes unconditional.	7/1/19 S and P signed and title due for issue	COMPLETE
C2218.6 13 Dec 2018	Recommendatory Report from the Policy Committee - Adoption of the Katikati-Waihi Beach Ward Reserve Management Plan 2018	EO2 - DEMOCRACY ADVISOR	1. THAT in accordance with Section 41 of the Reserves Act 1977 and the resolutions of Policy Committee meeting PP16.1, Council adopts the draft Katikati-Waihi Beach Ward Reserve Management Plan 2018 as set out in Attachment A (circulated separately with this agenda), noting that the amendment to the timing of project budget for Island View Reserve, as being \$25,000 in 2019/20	Katikati-Waihi Beach Ward reserve management Plan adopted by Council on 13 December 2018	COMPLETE

<p>C2218.6 13 Dec 2018</p>	<p>Recommendatory Report from the Policy Committee - Adoption of the Katikati-Waihi Beach Ward Reserve Management Plan 2018</p>	<p>RP1 - RECREATION PLANNER</p>	<p>and \$200,000 in 2020/21. 2. THAT the proposed decision story as set out in Attachment B is approved as the formal response to submitters to this process, and directs staff to disseminate the decision story as soon as practicable after this meeting. 3. THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy. 4. THAT the Group Manager Policy, Planning and Regulatory Services be delegated the authority to make minor editorial corrections if required on the adopted Katikati-Waihi Beach Ward Reserve Management Plan 2018 and the decision story, prior to publication.</p>	<p>Minute Action Sheet copied into Objective Folder</p>	<p>COMPLETE</p>
<p>C2218.7 13 Dec 2018</p>	<p>Review of Council Risk Profile</p>	<p>RS - RISK SPECIALISST</p>	<p>1. THAT in accordance with Section 41 of the Reserves Act 1977 and the resolutions of Policy Committee meeting PP16.1, Council adopts the draft Katikati-Waihi Beach Ward Reserve Management Plan 2018 as set out in Attachment A (circulated separately with this agenda), noting that the amendment to the timing of project budget for Island View Reserve, as being \$25,000 in 2019/20 and \$200,000 in 2020/21. 2. THAT the proposed decision story as set out in Attachment B is approved as the formal response to submitters to this process, and directs staff to disseminate the decision story as soon as practicable after this meeting. 3. THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy. 4. THAT the Group Manager Policy, Planning and Regulatory Services be delegated the authority to make minor editorial corrections if required on the adopted Katikati-Waihi Beach Ward Reserve Management Plan 2018 and the decision story, prior to publication. 1. THAT the Risk Specialist's report dated 13 December 2018 and titled "Review of Council Risk Profile" be received.</p>	<p>Comments noted, no further action.</p>	<p>COMPLETE</p>

C2218.9.4 13 Dec 2018	Assessment of Needs and Feasibility of a Sub-Regional Stadium in Western Bay of Plenty (Tauranga)	CEO - CHIEF EXECUTIVE OFFICER	<p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>1. THAT the Chief Executive's report dated 12 December 2018 and titled Assessment of Needs and Feasibility of a Sub-Regional Stadium in Western Bay of Plenty (Tauranga) be received.</p> <p>2. THAT the issue of a needs and feasibility study is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT Council agrees to allocate funding of \$5,000 as a project partner for a needs assessment and feasibility study to examine the viability of the establishment of a sub-regional stadium in Western Bay of Plenty (Tauranga) subject to Tauranga City Council and the Bay of Plenty Regional Council meeting their respective funding requests.</p>	28/12/2018 Council resolved to provide \$5k funding to TCC/Priority 1 to undertake stadium feasibility study.	COMPLETE
C717.10 10 Aug 2017	Proposed Rating Sale - 196A Walker Road East, Katikati	CO - COLLECTIONS AND MAORI LAND OFFICER	<p>1. THAT Collections and Maori Land Officer's Report dated 14 July 2017 regarding the Proposed Rating Sale of the property at 196A Walker Road East, Katikati be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT Council approves initiating proceedings towards the rating sale of the property situated at 196A Walker Road East, Katikati having the legal description Lot 2 DPS 69900 BLK II Aongatete SD valuation number 06808 310 02, being the responsibility of Ms Elizabeth Smith.</p>	<p>12/12/18 Now closed, on rates postponement. Good result</p> <p>12/11/18 Elizabeth has accepted to go on to Rates Postponement. Land charge is with LINZ awaiting it coming back then account will be closed.</p> <p>12/10/18 Visited owner with KP & BW this week to discuss limited options. If no action by owner by COB today, rating sale process proceeds from next week. See file notes in objective please</p> <p>13/9/18 First National have sent proposed sale prices for authorisation, awaiting KP/IB go ahead</p> <p>13/8/18 No response re postponement, Have advised Baycorp to proceed with rating sale process.</p> <p>16/7/18 Has applied for rates postponement, if not confirmed has appointment with counsellor to progress I will instruct Baycorp to proceed with rating sale process in process</p>	COMPLETE

Minute Actions Not Complete for Council (Open)

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1217.7 14 Dec 2017	Recommendatory Report from the Operations Committee - Bramley Drive to Ruamoana Place - Walkway Reinstatement Proposal	GM1 - DEPUTY CEO/GROUP MANAGER INFRASTRUCTURE SERVICES	<p>1. THAT the walkway between Bramley Drive and Ruamoana Place Omokoroa be reinstated on the following basis:</p> <ul style="list-style-type: none"> • THAT total possible long term reinstatement and stability protection works be limited to \$600,000 and be funded on a shared basis as follows: <p>Council up to \$300,000 Property Owners \$300,000</p> <ul style="list-style-type: none"> • THAT a legal agreement be entered into with the owners of 23, 24 and 25 Ruamoana Place that sets out the cost share basis, their funding contribution of \$300,000, and clarifies the risk of the work with a "best endeavours" clause. • THAT in order to work with the property owners on a cost share basis the work proceeds over the 2017/2018 year. • THAT the Council share of the cost of the works be funded as follows: <p>\$100,000 from the 2017/2018 Coastal Erosion Protection budget \$200,000 transferred from either the General Rate Reserve or the Environmental Protection Rate Reserve.</p> <p>2. THAT it be noted that the works required for the possible long term reinstatement of the walkway may include works such as horizontal and directional bore drains, head scarp trimming, a ground anchor wall (as shown in Option C of the agenda report), and with exact details subject to detailed design in an endeavour to reduce further slippage. The option of connected vertical and horizontal drains should be regarded as trial.</p> <p>3. THAT it be noted that the possible long term reinstatement and slip protection works are</p>	<p>7/7The construction work is underway,earthworks are complete, vertical drilling will commence late July.</p> <p>17/5 Agreement signed with property owners. consent issued. Earthworks have commenced.</p> <p>16/03/2018: Consent being lodged, design underway and cost sharing agreement in the process of being finalised.</p> <p>16/02/2018: design underway and cost sharing agreement in the process of being finalised.</p> <p>19/1/18 T&T commissioned to proceed with design. Legal agreement drafted.</p>	UNDER ACTION

<p>C1318.6 22 Feb 2018</p>	<p>Right of Way Easement Over Part of Uretara Domain, Katikati</p>	<p>LPOR - LEGAL PROPERTY OFFICER RESERVES FACILITIES</p>	<p>undertaken on a "best endeavours" basis and that due to weather and ground conditions these may still be subject to slips in the future. 4. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 1. THAT the Legal Property Officer/Reserves and Facilities' report dated 2 February 2018 and titled Right of Way Easement Over Part of Uretara Domain, Katikati be received. 2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance. 3. THAT pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a Right of Way easement in accordance with the area shown highlighted in red on the plan attached to the report (Attachment A) over Lots 177 and 178 DP 67 to Lot 1 DPS 57029.</p>	<p>28/11/2018 - Instrument ready to be registered but awaiting progressing of RC10957S to provide a survey plan 19/10/2018- as below As this is being done in conjunction with a subdivision it may be some time that the landowner provides a survey plan and the instrument registered. To advise landowner of approval and to proceed when ready. A survey plan will be the first action required, to council staff for approval.</p>	<p>UNDER ACTION</p>
<p>C1418.10 05 Apr 2018</p>	<p>Road Stopping and Sale Report - Beach Road, Katikati</p>	<p>LPOT - LEGAL PROPERTY OFFICER TRANSPORTATION & UTILITIES</p>	<p>1. THAT the Legal Property Officer's report dated 19 March 2018 and titled Road Stopping and Sale Report Beach Road, Katikati be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT pursuant to Section 342 of the Local Government Act 1974, Council continues the Road Stopping process set out in Schedule 10 of the Local Government Act 1974 for that area of unformed road Section 1 SO 519189. 5. THAT an easement in gross be granted over the stopped area of road in favour of PowerCo. 6. THAT as the current objection is resolved within the statutory timeframe set out in Schedule 10 of the Local Government Act 1974 then the Council declares that the unformed road Section 1 SO 519189 to be stopped. 7. THAT Council approves the development and</p>	<p>10-07-2018 - Survey to be confirmed for Road Stopping to be completed. 15-05-2018 - Awaiting Survey to be approved. 23-04-2018 - Final Road Stopping advert to go in newspaper.</p>	<p>UNDER ACTION</p>

C1518.10 17 May 2018	Road Stopping and Sale Report - Wilson Road South Paengaroa	LPOP - LEGAL PROPERTY OFFICER TRANSPORTATION & UTILITIES	sale of the unformed road once a fee simple title was issued. 1. THAT the Legal Property Officer's report dated 2 May 2018 and titled Road Stopping and Sale Report - Wilson Road South, Paengaroa be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT pursuant to Section 342 of the Local Government Act 1974, Council continues the Road Stopping process set out in Schedule 10 of the Local Government Act 1974 for that area of unformed road outlined in yellow on Attachment A. 4. THAT a right of way easement be granted over the stopped area of road in favour of the landowners at 46A and 46B Wilson Road South 5. THAT if no objections to the road stopping are received within the statutory timeframe set out in Schedule 10 of the Local Government Act 1974 then the Council declares that the road adjacent to 44 and 46 Wilson Road is stopped. 6. THAT an easement in gross be granted over the stopped area of road in favour of PowerCo outlined in red on Attachment A. 7. THAT provided the Road Stopping process is successful, Council approves the development and sale of the unformed road once a fee simple title is issued.	10-07-2018 - Survey to completed.	UNDER ACTION
C1518.6 17 May 2018	Recommendatory Report from the Katikati Community Board - Options to Change Unformed Thompsons Track Road to Recreation Reserve	RFM - RESERVES AND FACILITIES MANAGER	1. THAT Council, give consideration to and approve the investigation of the Road Stopping Process for the Unformed Thompsons Track Road and the setting aside of that land for Reserve. 2. THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.		NOT COMMENCED
C1518.9 17 May 2018	Road Stopping and Sale Report - Rea Road Katikati	LPOP - LEGAL PROPERTY OFFICER	1. THAT, the Legal Property Officer's report dated 2 May 2018 and titled Road Stopping and Sale Report - Rea Road, Katikati be received.	10-07-2018 - Advertising commenced due to be completed by the end of July	UNDER ACTION

		<p>TRANSPORTATION & UTILITIES</p>	<p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT pursuant to Section 342 of the Local Government Act 1974, Council commences the Road Stopping process set out in Schedule 10 of the Local Government Act 1974 for that area of unformed road adjacent to Lot 41 DPS 438769. 4. THAT Council will seek the prior consent of the Minister of Lands to the stopping of the area of unformed road Section 1 and 2 SO 515896. 5. THAT if no objections to the road stopping are received within the statutory timeframe set out in Schedule 10 of the Local Government Act 1974 and the consent of the Minister of Lands is obtained then the Council declares that the section unformed road Section 1 and 2 SO 515896 to be stopped. 6. THAT, providing the road stopping is successful; Council approves the disposal of Section 2 SO 515896 unformed road to the owner of Lot 41 DPS 438769. Council approves the purchase price of Section 2 SO 515896 unformed road to the applicant to be negotiated by the Strategic Property Manager. 7. THAT, providing the road stopping is successful; Council approves the disposal and donation of Section 1 SO 515896 to the Department of Conservation to be amalgamated with Section 91 Block VIII Katikati SD owned by Department of Conservation. 8. THAT, providing the road stopping is successful; Council approves the disposal of Section 1 SO 515896 to be amalgamated with Section 91 Block VIII Katikati SD and the purchase price of the land is to be paid by the applicant. 9. THAT all necessary legal, valuation, and survey costs involved in the transfer of the land be payable by the applicants.</p>		
C1818.6 09	Proposal to Lease -	RFM - RESERVES	1. THAT the Reserves and Facilities Manager's		NOT

<p>Aug 2018</p>	<p>Centennial Park Te Puke Gymsport Incorporated</p>	<p>AND FACILITIES MANAGER</p>	<p>report dated 10 July 2018 and titled "Proposal to Lease - Centennial Park Te Puke Gymsport Incorporated" be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT after consideration of the submission received, in exercise of the powers conferred on it by delegation from the Minister of Conservation under the Reserves Act 1977, the Council in its capacity as administering body, grants Te Puke Gymsport Incorporated a lease for 2000m², more or less, of the land for up to 33 years over part of Centennial Park, Te Puke pursuant to Section 54 (1) (b) of the Reserves Act 1977.</p>	<p>COMMENCED</p>
<p>C1915.4.324 09 May 2015</p>	<p>Topic - Stormwater/Erosion - Issue Stormwater Small Settlements - Submission Ids 701, 965</p>	<p>UM - UTILITIES MANAGER</p>	<p>Council is currently in the process of reviewing the Stormwater Catchment Management Plan and Comprehensive Stormwater Consent application for the central catchment (including Te Puna and Minden). As part of this review Council will undertake further consultation with the Te Puna and Minden communities and in particular Te Puna Heartlands.</p>	<p>UNDER ACTION</p> <p>Jan 2019 - As per reporting in December. Dec 2018 - Awaiting notification of the Central Comprehensive Consent by the Bay of Plenty Regional Council Nov 2018 Been advised by BOPRC that the application has been reviewed and comments due back to WBOPDC by Dec 2018 October 2018 - Awaiting approval of application by BOPRC June 2018- Feedback provide from BOPRC additional info required to be submitted. May 2018 - Still await feedback April 2018 - UM has contacted BOPRC regarding the processing delays, We have been advised that a consultant has now been tasked with processing the application. unfortunately can not progress any further. March 2018 - UM has contacted BOPRC regarding the processing delays, We have been advised that a consultant has now been tasked with processing the application. unfortunately can not progress further until a response is received from BOPRC.</p>
<p>C1918.4 03</p>	<p>Representation</p>	<p>GM2 - GROUP</p>	<p>1. THAT the Group Manager Technology,</p>	<p>UNDER ACTION</p> <p>Final proposal has been adopted by</p>

<p>Sep 2018</p>	<p>Review 2018 - Final Proposal</p>	<p>MANAGER TECHNOLOGY, CUSTOMER AND COMMUNITY SERVICES</p>	<p>Customer and Community Services report dated 17 September 2018 and titled Representation Review 2018 Final Proposal be received. 2. THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy. 3. That following consideration of submissions received (written and oral), and taking into account the results of earlier informal consultation undertaken prior to resolving its initial proposal, Council, pursuant to section 19N of the Local Electoral Act 2001, resolves to amend the initial proposal with the final proposal for the review of representation arrangements for the 2019 and 2022 triennial elections being: THAT regarding the number of Councillors and Wards the Status Quo is maintained - retain 11 councillors elected from the existing three wards, plus the Mayor elected district-wide. For the following reasons: <ul style="list-style-type: none"> • Achieves fair representation and meets the '+/- 10% rule'. • Will not require consideration of boundary adjustments which have not been publicly consulted on. • Provides the population with reasonable access to its elected members and vice versa. • Allows elected members to effectively represent the views of their electoral area. • Allows elected members to attend public meetings throughout their area and provides reasonable opportunity for face-to-face meetings. • Fairer representation than at large options. THAT regarding the proposed boundary change Council makes a minor boundary adjustment from the eastern side of the Morton Road Peninsula between the Katikati-Waihi Beach and Kaimai wards by generally following the centre of the Waipapa River until it reaches just south of the Esdaille Road/Wainui South Road intersection. It then follows the centre of Wainui South Road</p>	<p>Council and is now out for Appeal which will go to the Local Government Commission at its conclusion.</p>
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			<p>for a short distance before continuing up the centre of Tim Road to its end, and before reconnecting with the remainder of the existing ward boundary.</p> <p>AND THAT</p> <p>(a) the Western Bay of Plenty District Council be divided into three wards, these being:</p> <p>(i) Katikati-Waihi Beach Ward being the existing ward comprising the area delineated on LGC Plan 022-2013-W-2 deposited with the Local Government Commission with the addition of a small north-western portion of the current Kaimai Ward (westward of the Waipapa River), the boundaries and more detailed description of which are shown on Map 1 - Initial Proposal - Proposed Boundary Change;</p> <p>(ii) Kaimai Ward being the existing ward comprising the area delineated on LGC Plan 022-2013-W-3 deposited with the Local Government Commission with the exclusion of a small north-western portion (westward of the Waipapa River), the boundaries of which are shown on Map 1 - Initial Proposal - Proposed Boundary Change; and</p> <p>(iii) Maketu-Te Puke Ward being the existing ward comprising the area delineated on LGC Plan 022-2013-W-4 deposited with the Local Government Commission, the boundaries of which are shown on Map 1 - Initial Proposal - Proposed Boundary Change.</p> <p>For the following reasons:</p> <ul style="list-style-type: none"> • The people in the affected area would become part of the ward in which they share common links with educational, shopping, social and other needs. • The numbers of people affected would not influence the fair representation rule of '+/- 10% rule'. • Reflects the information gathered from the community in the pre consultation process where people identified their own communities of 		
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			<p>interest. THAT regarding the Initial Proposal Disestablish Community Boards/Establish Community Committees the Waihi Beach, Maketu and Te Puke Community Boards be retained in their current boundaries. AND THAT the Katikati Community Board be retained in the adjusted boundary. AND THAT the Omokoroa Community Board be disestablished. AND THAT a Ward Councillor Committee consisting of all Ward Councillors be established for each of the following areas:</p> <ul style="list-style-type: none"> • Whole of Kaimai Ward • Eastern end of the Maketu-Te Puke Ward i.e. all the areas not included in the Te Puke and Maketu Community Boards • Matakana Island and Rangiwaewa Island of the Katikati-Waihi Beach Ward i.e. all the areas not included in the Waihi Beach and Katikati Community Boards <p>AND THAT the purpose of the Ward Councillor Committees will be to provide representation and liaison for all the communities of interest as identified through the review process not currently represented by Community Boards.</p> <p>For the following reasons:</p> <ul style="list-style-type: none"> • Satisfied the views expressed by those who submitted to and were heard regarding the initial proposal of the Representation Review process. • Provided direct contact for Kaimai Ward, the eastern end of the Maketu-Te Puke ward and Matakana Island and Rangiwaewa Island residents with their Ward Councillors. • Easily able to be changed if Councillor Ward Committees did not work well. 		
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C2018.7 20 Sep 2018	Recommendatory Report from the Operations and Monitoring Committee - Kiwi Camp Facility	RFM - RESERVES AND FACILITIES MANAGER	<ul style="list-style-type: none"> • Was the closest compromise to the initial proposal once the views of the public had been made. • Enabled different communities (i.e. urban and rural) within the same ward to work through their own community of interest issues. • Opportunity to try a different model while retaining Community Boards in areas that supported them. • Retains the Waihi Beach, Maketu, Te Puke and Katikati (subject to boundary adjustment) Community Boards • Would create opportunity for representation in rural/other communities which do not currently have community boards • Only partially addresses concerns regarding equitable representation and democratic process - only elected ward councillors would represent the district • Potential lack of duplication of communication and engagement processes in the Kaimai ward only. • More representation offered than the status quo. <p>The Group Manager Technology, Community and Customer Services introduced the report and gave information about how the process would move forward after the final deliberations had taken place. She also explained the issues that would be discussed during the meeting.</p>	<p>29 Nov 2018: The funding agreement with MBIE has been signed by both parties. The Contract for the Kiwicamp facility and Kiwi Cash license have been signed.</p> <p>The Kiwicamp Facility is being built off site. The Contract for services, water, power and sewer has been let with work scheduled for mid December 2018. A progress report has been provided to MBIE.</p>	UNDER ACTION
C2018.8 20 Sep 2018	Storm Water Easement Over	LPOR - LEGAL PROPERTY	<ol style="list-style-type: none"> 1. THAT Council approve the implementation of a Kiwi Camp facility on the following basis: <ol style="list-style-type: none"> a. Trial Location Waihi Beach Community Centre b. Council cost \$40,000 from General Rate Reserve Account 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 	<p>18/01/2019 As below</p> <p>28/11/2018 - Ready to go but on hold while</p>	UNDER ACTION

<p>C2118.6 01 Nov 2018</p>	<p>Part of Vesey Stewart Recreation Reserve</p>	<p>OFFICER RESERVES FACILITIES</p>	<p>titled Storm Water Easement Over Part of Vesey Stewart Recreation Reserve be received. 2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance. 3. THAT pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a storm water easement, in gross, with Council being both the grantor and grantee, as shown on the attached plan (Attachment A) to allow discharge of stormwater over Lot 14 DPS 23757. 4. THAT in accordance with section 48(3) of the Reserves Act 1977, public consultation is not required as the reserve is not likely to be permanently altered or damaged and the rights of the public in respect of the reserve are not permanently affected as a result of the easement being in place.</p>	<p>we await easement over MoE land is finalised as that easement feeds into Council's one. 19/10/2018 - Awaiting A and I 25/09/2018 - Awaiting survey plan so that we can progress easement instrument. Consultant advised.</p>	<p>UNDER ACTION</p>
<p>C2118.7 01 Nov 2018</p>	<p>Pukehina Surf Rescue Lifeguard Service Incorporated - Lease Area Extension</p>	<p>RFM - RESERVES AND FACILITIES MANAGER</p>	<p>1. THAT the Reserves and Facilities Manager's report dated 18 September 2018 and titled Pukehina Surf Rescue Lifeguard Service Incorporated - Lease Area Extension be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT in exercise of the powers conferred on it by delegation from the Minister of Conservation under the Reserves Act 1977, the Council in its capacity as administering body, grants Pukehina Surf Rescue Lifeguard Service Incorporated a lease variation to extend the existing lease area on Dotterel Point Reserve, being part of Lot 616 on DPS 11365, by 118m² more or less, for an extension to the current facility.</p>	<p>29 Nov 2018: The Surf Club have been advised of Council's decision. Staff continue to work with the Surf Club in amending their lease and advice on the building consent process.</p>	<p>UNDER ACTION</p>
<p>C2118.7 01 Nov 2018</p>	<p>Katikati Boating Club - Alternative Lease Site for Shipping Container</p>	<p>RFM - RESERVES AND FACILITIES MANAGER</p>	<p>1. THAT the Reserves and Facilities Manager's report dated 18 September 2018 and titled Katikati Boat Club - Alternative Lease Site for Shipping Container be received.</p>	<p>29 Nov 2018: A lease is being prepared for execution. Staff have met on site and agreed to the final siting of the shipping container and some minor earthworks. Staff are</p>	<p>UNDER ACTION</p>

C2218.11 13 Dec 2018	<p>Recommendatory Report from Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee Meeting JG7 5 December 2018 - Letter of Expectation to Tourism Bay of Plenty</p>	<p>EO3 - DEMOCRACY ADVISOR</p>	<p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT after consideration of the submissions received, in exercise of the powers conferred on it by delegation from the Minister of Conservation under the Reserves Act 1977, the Council in its capacity as administering body, grants a lease for 60m², more or less, of the land for up to 33 years over part of Katikati Foreshore Tamawhariua Reserve being part of Lot 6 DP 326967 pursuant to Section 54 (1) (b) of the Reserves Act 1977. 4. THAT in giving approval in principle, such approval must not be construed by the applicant, as a guarantee that all other consents required by any policy, bylaw, regulation or statute, will be forthcoming. The applicant is responsible for obtaining all required consents at its own cost.</p> <p>1. THAT Council approve the Letter of Expectation from Tauranga City Council and Western Bay of Plenty District Council to Tourism Bay of Plenty for 2019/20. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>	<p>assisting the club in being operational this summer.</p>	<p>NOT COMMENCED</p>
C2218.5 13 Dec 2018	<p>Recommendatory Report from the Te Puke Community Board - Funding for the Te Puke Sports and Recreation Society Grandstand Project</p>	<p>FM - FINANCE MANAGER</p>	<p>THAT Council adopt the recommendation put forward by the Te Puke Community Board that Council contribute \$40,000 (funded from the general rates reserve) to the Te Puke Sports and Recreation Club to bring the combined contribution from the Te Puke Community Board and the Western Bay of Plenty District Council to \$100,000 for the Te Puke Sports and Recreational Grandstand Project.</p>	<p>Resolution noted. Transfer of funds from the General Rate Reserve will be carried out at the same time as the Te Puke Community Board release \$60k from their reserve.</p>	<p>UNDER ACTION</p>

C2715.5 17 Dec 2015	Application to Lease 8 The Esplanade to Waihi Beach Board Riders	SPM - STRATEGIC PROPERTY MANAGER	1. THAT the Strategic Property Manager's report dated 18 November 2015 and titled Application to Lease 8 The Esplanade to Waihi Beach Board Riders be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT staff be directed to proceed with the removal of numbers 2 and 4 The Esplanade. 4. THAT after consideration of the submissions received regarding the proposed lease of number 8 The Esplanade to the Waihi Beach Board Riders Club Incorporated, Council agrees to accept the Waihi Beach Board Riders Club Incorporated application to lease number 8 The Esplanade for clubrooms.	19/12/18 no change 14/11/18 Agreement signed but not yet sealing by club. Extreme difficulty in communicating with the club signatory. 11/10/18 Staff trying to get hold of lessees but have been unsuccessful. 13/9/18 No change continuing to chase club 16/5/18 Signed lease not yet received. Chasing up with Club 11/4/18 Signing in process as staff understand.	UNDER ACTION
C417.16 06 Apr 2017	Mayor's Report to Council - March 2017	CEO - CHIEF EXECUTIVE OFFICER	Council considered a report from His Worship the Mayor dated 21 March 2017 as circulated with the agenda. The Mayor gave a verbal summary of his report and noted the need to consider an Easter trading policy. The Group Manager Policy, Planning and Regulatory Services advised that in order to have this in place for the next Easter the work would have to commence no later than August 2017. In discussion of this item the following matters were noted: • There may be response from the community which would present conflicting views on whether or not the community wanted such a policy. • Consideration could be given to align the policy with Tauranga City's policy. The Mayor advised topics discussed with the Minister for Local Government and noted that submissions to the Resource Management Act amendments had closed last year. In regard to pensioner housing he said that a further paper would be presented to Council on the whole topic later in the year but formal consideration would need to occur through the Long Term Plan and a special consultative	28/12/2018 No change Will be assessed as part of S17a review in 2019. 12/11/2018 No change 10/10/18 S17A review as well as Communities strategy review will address pensioner housing. Expected to be over the next few months and into the new calendar year. 11/9/18 No change 4/7/2018 No change. 13/6/2018 Council to defer a decision on pensioner housing until issues over funding and subsidies are clarified. 11/5/2018 Paper to go back to Council in June July re pensioner housing plus all other housing options and Council's role in housing in general.	UNDER ACTION

<p>C817.2 21 Sep 2017</p>	<p>Pukehina Angling and Fishing Club Inc. - Request to Extend Footprint of Lease Area</p>	<p>RFM - RESERVES AND FACILITIES MANAGER</p>	<p>process. A powerpoint presentation (Tabled Item 12) was tabled showing the various sites of pensioner housing. Council was informed that previous Council discussions of this topic had considered a number of different management and ownership options. Resolved: Mackay / Murray-Benge THAT the request of Mayor Sandra Goudie, Thames Coromandel District Council for support for Mangrove Management is approved. Resolved: Mayor Webber / Murray-Benge THAT Council receive a paper on options for pensioner housing management and/or ownership.</p> <p>1. THAT the Reserves and Facilities Manager's report dated 4 September 2017 and titled Pukehina Angling and Fishing Club Inc. - Request to extend footprint of lease area be received. 2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance. 3. THAT Council resolve to approve Pukehina Angling and Fishing Club Incorporated's request to extend their lease footprint by an approximate additional 100m² over part of Midway Park.</p>	<p>15/5/16- Draft documentation being reviewed before forwarding to Lessee. 15/3/18 Documentation being held up due to other urgent matters which are affecting priorities. 16/2/18 - No change . 22 Jan. 2018 - Lease documentation is being prepared for the Fishing club to sign.</p>	<p>UNDER ACTION</p>
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Key Financial Issues for the Four Months Ended 31 October 2018

1. Executive Summary

This report provides a high-level summary of the key financial statements for the four months ended 31 October 2018 and brief explanations of significant variances from the year-to-date budget, highlighting any known issues.

2. Income

Total income for the four months ended 31 October 2018 was \$36.01m. This was \$4.85m higher than the year-to-date budget of \$31.16m. This increase is predominantly due to the favourable variances coming from the timing of receipt of financial contributions (\$3.10m), user fee income (\$0.83m) and Other Income (\$0.77m) compared to budget.

2.1 The major variances were:

- Financial contributions of \$6.03m are \$3.10m higher than year-to-date budget of \$2.93m. Ongoing development seen in the Central ward, with higher income than budget experienced in Central water supply, Omokoroa wastewater, rural roading, Omokoroa roading and District reserves and facilities. See table below for a detailed breakdown:
- Other income of \$1.28m being \$774k ahead of year-to-date budget of \$504k. This is primarily due to lump sum contributions received from Te Puna West wastewater properties (\$605k), and lease income (\$122k)
- Rate income of \$13.12m being \$300k ahead of year-to-date budget of \$12.82m
- Service charge income of \$8.51m being \$67k higher than year-to-date budget of \$8.44m.
- Subsidies and grants income of \$2.61m being \$521k lower than year-to-date budget of \$3.13m due to the timing of transportation and waste management income
- Sundry income of \$271k is \$151k higher than year-to-date budget of \$120k. This is due to unbudgeted LGFA dividend income (\$118k) and higher petrol tax distribution (\$33k)
- User fee income of \$3.79m is \$827k higher than year-to-date budget of \$2.96m. This is due to the timing of metered water charges and dog registration fees
- The table below provides a breakdown of the financial contributions received:

	Budget 2019	Actual 2019	\$ Variance to Budget	Variance to Budget
Water Supply - Western	98,580	183,138	84,558	86 %
Water Supply - Central	181,332	555,634	374,302	206 %
Water Supply - Eastern	120,980	118,267	(2,713)	(2)%
Wastewater - Waihi Beach	47,164	60,325	13,161	28 %
Wastewater - Katikati	129,872	214,752	84,880	65 %
Wastewater - Omokoroa	412,588	1,306,710	894,122	217 %
Wastewater - Te Puke	75,456	11,890	(63,566)	(84)%
Wastewater - Maketu/Little Waihi	4,856	7,325	2,469	
Stormwater	380,060	524,013	143,953	38 %
Roading - Rural	185,512	668,681	483,169	260 %
Roading - Waihi Beach SP	3,072	3,498	426	14 %
Roading - Katikati SP	59,604	3,952	(55,652)	(93)%
Roading - Omokoroa SP	350,160	975,414	625,254	179 %
Roading - Te Puke SP	48,652	52,759	4,107	8 %
Roading - Strategic	57,200	112,863	55,663	97 %
District - Reserves & Facilities	710,096	1,107,992	397,896	56 %
Ecological	63,544	120,509	56,965	90 %
Total	2,928,728	6,027,720	3,098,992	106 %

3. Expenditure

- 3.1 Total expenditure of \$29.29m was \$1.11m higher than year-to-date budget of \$28.18m.
- 3.2 The major variances were:
- Additional Level of Service projects of \$1.54m were \$654k higher than year-to-date budget of \$884k. Movements by activity are included as per **(Attachment A)**
 - Operating costs of \$11.98m being \$1.66m higher than year-to-date budget of \$10.32m. This relates to timing of expenses and discounts allowed compared to budget, including maintenance contractor (\$789k), rating discounts (\$287k) and bad debt expenses (\$812k). These overspends are offset in part by smaller underspends across a number of expense types.
 - Interest expense of \$2.06m being \$771k lower than year-to-date budget of \$2.83m.
 - Depreciation of \$7.03m being \$229k higher than year-to-date budget of \$6.80m.

4. Capital Expenditure

- 4.1 Total capital expenditure of \$7.99m was \$230k higher than year-to-date budget of \$7.76m. Movements by activity are included as per **(Attachment B)**.
- 4.2 The major variances were;
- Transportation expenditure of \$3.95m being \$1.32m lower than year-to-date budget of \$5.28m. This is due to underspending on Omokoroa Structure Plan (\$561k) and asset management (\$2.17m). These are offset in part by year-to-date overspending on road safety projects (\$880k) and cycling and walking projects (\$553k)
 - Communities' expenditure being \$338k lower than year-to-date budget of \$117k. This is predominantly due to final completion costs of the Katikati Library build project (\$251k) being more than offset by the transfer of costs relating to the Te Puke Hall strengthening project out of the capital project to an operating project (\$576k) on the premise Council does not own the building and therefore cannot capitalise the costs
 - Corporate Services expenditure of \$2.65m being \$2.13 higher than year-to-date budget of \$519k. This is due to the unbudgeted land purchase of 452 Omokoroa Road (\$2.00m)

**Western Bay of Plenty District Council
Draft Statement of Financial Performance
For the 4 months ended 31 October 2018**

	Year to Date				Full Year Revised Budget \$'000
	Actual \$'000	Budget \$'000	Variance Fav / (Unf) \$'000	Last Year Actual \$'000	
Costs					
Additional Levels of Service	1,538	884	(654)	737	3,647
Operating Costs	11,975	10,320	(1,655)	10,367	33,646
Personnel	6,690	7,351	661	6,081	21,482
Interest Exp - External	2,060	2,831	771	2,923	8,000
Depreciation	7,026	6,797	(229)	6,690	20,392
Total Costs	29,289	28,184	(1,106)	26,798	87,168
Income					
Financial Contributions	6,028	2,929	3,099	4,046	8,786
Interest Income - External	407	260	148	527	779
Other Income	1,278	504	774	31,398	1,896
Rate Income	13,119	12,820	299	12,234	38,460
Service Charges	8,508	8,441	67	8,254	25,323
Subsidies and Grants	2,607	3,128	(521)	3,735	9,514
Sundry Income	271	120	151	265	360
User Fees	3,789	2,962	827	3,347	10,605
Vested Assets	0	0	0	4,224	2,240
Total Revenue	36,008	31,164	4,844	68,032	97,963
Share of Associate surplus/(deficit)	0	0	0	0	0
Surplus (Deficit)	6,719	2,980	3,738	41,234	10,796

Western Bay of Plenty District Council
Statement of Financial Position
As at 31 October 2018

	Actual	Forecast	
	31 October 2018	June 2019	June 2018
	\$'000	\$'000	\$'000
EQUITY			
Accumulated Funds	856,467	814,328	849,971
Restricted Reserves	271	272	271
Council-created Reserves	30,653	26,597	30,434
Asset Revaluation Reserves	407,427	396,491	407,239
Total Equity	1,294,817	1,237,688	1,287,915
Assets			
Current Assets			
Cash and Bank	3,360	1,720	11,750
Short Term Deposits	56,062	-	14,983
Receivables and Prepayments	4,567	10,872	14,574
Property and Investments for Resale	-	-	445
Total Current Assets	63,989	12,592	41,752
Non-current Assets			
Financial Instruments	14,355	22,416	14,247
Other Non-current Assets	1,386,066	1,347,641	1,386,280
Interest in Associates	207	2,377	207
Total Non-current Assets	1,400,627	1,372,434	1,400,734
Total Assets	1,464,616	1,385,026	1,442,485
Liabilities			
Current Liabilities			
Payables and Accruals	23,555	14,295	17,580
Employee Entitlements	1,733	2,575	2,479
Current Portion Public Debt	-	-	25,000
Derivative Financial Instrument	8,861	9,655	465
Current Portion Provisions	313	313	313
Total current Liabilities	34,462	26,838	45,837
Non-current Liabilities			
Public Debt - Term Portion	135,000	120,000	100,000
Other Term Debt	337	150	8,412
Non-current Provisions	-	350	321
Total Non-current Liabilities	135,337	120,500	108,733
Total Liabilities	169,799	147,338	154,570
Net Assets	1,294,817	1,237,688	1,287,915

Western Bay of Plenty District Council
Capital Expenditure Summary
For the period ended 31 October 2018

Activity	Year Actual	Year Budget	Year Variance	Full Year Budget
	\$'000	\$'000	\$'000	\$'000
Transportation	3,952	5,275	1,322	16,895
Solid Waste	0	0	0	0
Recreation & Leisure	323	441	119	5,065
Stormwater	285	324	39	5,042
Economic	0	153	153	460
Sustainable Development	0	0	0	0
	4,560	6,193	1,634	27,461
Western Water	(42)	57	99	1,020
Central Water	685	55	(630)	1,961
Eastern Water	(304)	35	339	1,822
Water Supply	339	148	(192)	4,803
Information Centres	348	101	(247)	390
Community Facilities	(568)	17	585	140
Communities	(221)	117	338	530
Waihi Beach Wastewater	57	135	78	450
Katikati Wastewater	22	46	24	732
Omokoroa Wastewater	100	76	(24)	339
Te Puke Wastewater	(107)	(105)	2	1,193
Ongare Wastewater	583	630	47	873
Wastewater	663	782	119	3,727
Information Services	124	232	107	1,043
Corporate Assets	2,379	96	(2,283)	1,368
Corporate Services	144	191	47	574
Corporate Services	2,648	519	(2,129)	2,985
Total Capital Expenditure	7,989	7,759	(230)	39,505

Western Bay of Plenty District Council
Cost of Service Summary
For the period ended 31 October 2018

Activity	Total Operating Revenue \$'000	Total Operating Costs \$'000	Net Cost of Service Surplus / (Deficit) \$'000	YTD Budget Surplus / (Deficit) \$'000	YTD Variance Under / (Over) \$'000	Total Budget Surplus / (Deficit) \$'000
Stormwater	1,932	1,352	580	350	230	1,329
Solid Waste	543	440	103	(67)	170	(512)
Natural Environment	270	126	144	(43)	187	(255)
Economic	109	376	(267)	(249)	(18)	(384)
Representation	145	908	(763)	(1,034)	271	(3,342)
Transportation	8,070	6,175	1,895	1,933	(39)	5,675
Recreation & Leisure	1,250	1,932	(682)	(1,268)	586	(3,908)
	12,319	11,309	1,009	(377)	1,387	(1,399)
Strategic Planning/Monitoring	0	428	(428)	(495)	66	(1,511)
Resource Management Planning	0	335	(335)	(339)	4	(1,131)
Infrastructure Planning	4	0	4	58	(54)	175
Sustainable Development	4	763	(759)	(775)	16	(2,466)
Western Water	1,463	1,458	5	74	(69)	505
Central Water	1,399	1,006	393	(57)	450	(291)
Eastern Water	1,565	1,793	(228)	(814)	585	(739)
Water Supply	4,427	4,257	170	(796)	966	(525)
Resource Consents	484	553	(69)	(193)	124	(562)
Building Services	1,065	1,309	(244)	(342)	99	(918)
Animal Services	575	276	299	(92)	391	(262)
Compliance & Monitoring	170	416	(245)	(326)	81	(946)
Regulatory	2,295	2,554	(259)	(953)	694	(2,688)
Information Centres	553	1,102	(549)	(622)	73	(1,523)
Community Development	33	760	(727)	(797)	70	(2,363)
Emergency Management	4	183	(179)	(188)	8	(563)
Community Facilities	281	986	(705)	(147)	(558)	(461)
Communities	871	3,032	(2,160)	(1,753)	(407)	(4,911)

Activity	Total Operating Revenue \$'000	Total Operating Costs \$'000	Net Cost of Service Surplus / (Deficit) \$'000	YTD Budget Surplus / (Deficit) \$'000	YTD Variance Under / (Over) \$'000	Total Budget Surplus / (Deficit) \$'000
Waihi Beach Wastewater	999	998	2	(101)	102	(257)
Katikati Wastewater	983	543	440	305	135	769
Omokoroa Wastewater	2,477	1,256	1,221	(532)	1,753	(1,547)
Te Puke Wastewater	1,056	688	368	621	(253)	1,858
Maketu Wastewater	194	473	(279)	(323)	45	(992)
Ongare Wastewater	0	7	711	162	549	470
Wastewater	6,427	3,965	2,462	131	2,331	300
Human Resource Services	0	84	(84)	(21)	(63)	0
Financial Services	281	162	119	155	(35)	375
Information Services	23	512	(489)	(297)	(191)	(160)
Corporate Assets	131	803	(673)	(561)	(111)	(1,084)
Corporate Services	16	739	(723)	(222)	(501)	(699)
Corporate Services	451	2,300	(1,849)	(947)	(902)	(1,569)
Treasury Operations	403	(116)	518	(22)	540	(65)
Rates Appropriation	8,810	1,224	7,585	8,471	(886)	24,113
Rates and Treasury	9,212	1,109	8,103	8,449	(346)	24,048
Total	36,008	29,289	6,719	2,980	3,738	10,796

Ian Butler
Finance Manager

Approved

Kumaren Perumal
Chief Financial Officer

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 4 months ended October 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
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REPRESENTATION

236801 001	Representation Review - Triennially	30,282	-	30,282		-
250401 001	Triennial Elections	-	40,500	(40,500)		202,500
284801 001	Elected Members induction	-	26,000	(26,000)		130,000
296101 001	Recruitment of CEO	-	15,000	(15,000)		75,000
11 01 01 0090	Elected Members	30,282	81,500	(51,218)		407,500

PLANNING FOR THE FUTURE

151105 001	Kaimai Reserves Management Plan	90	-	90		-
151107 001	Reserve Management Plans / Concept Plan Reviews	8,565	3,333	5,232		10,000
175602 001	LTCCP Development and Adoption	8,881	-	8,881		-
175906 001	Freedom camping policy/bylaw	-	-	-		-
175910 001	Policy Review & Development	-	3,333	(3,333)		10,000
259505 001	Te Puna Community Development Plan	-	-	-		-
287702 001	Solid Waste/WMMP Action Plan	23,506	16,667	6,839		50,000
289102 001	Strategy Review - Economic	-	-	-		-
293002 001	Bylaw Review & Development	13,500	3,333	10,167		10,000
339201 001	s17A Review Pensioner Housing	-	10,000	(10,000)		30,000
343601 001	Omokoroa Point Project Coordination	-	6,666	(6,666)		20,000
346201 001	Te Ara Mua Implementation	-	6,666	(6,666)		20,000
346301 001	Climate Change Action Plan	-	6,667	(6,667)		20,000
151101 001	Reserve Management Planning	-	-	-		-
151103 001	Reserve Management Plans - Katikati/Waihi Beach	261	6,667	(6,406)		20,000
335701 001	Healthy Housing Forum	(21,220)	-	(21,220)		-
160801 001	Funding Review	-	8,333	(8,333)		25,000
296301 001	Monitoring Reports (CO & SOE)	-	16,667	(16,667)		50,000
311401 001	COBOP Coordinator Cost Share	-	-	-		-
13 01 01 0090	Strategic Planning Management	33,582	88,332	(54,750)		265,000

317501 001	Omokoroa Central Area Master Plan	-	-	-		-
252210 001	Monitoring Reports (CO & SOE)	449	-	449		-
294208 001	Structure Plan Reviews	-	13,333	(13,333)		40,000
346401 001	Natural Hazards Collaborative Planning	-	16,666	(16,666)		50,000
252208 001	Smartgrowth Implementation - Coordination Share	81,280	33,333	47,947		100,000
13 02 01 0090	Resource Management Planning	81,729	63,332	18,397		190,000

TRANSPORTATION

324009 001	Strategic Roding - Operating Costs - Traffic Modelling etc.	1,499	-	1,499		-
324013 001	Transport - Service relocation	500	5,000	(4,500)		135,000
324014 001	Sub Regional Transport Centre	-	-	-		50,000
30 02 14 0090	Strategic Roding	1,999	5,000	(3,001)		185,000

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 4 months ended October 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
279202 001	Property Purchases Rooding	48,452	50,000	(1,548)		150,000
305113 001	Community Event Traffic Management	-	-	-		-
30 03 01 0090	Asset Management	48,452	50,000	(1,548)		150,000
152301 001	Safety Administration Programme	-	-	-		50,000
30 05 03 0090	Road Safety	-	-	-		50,000
WATER SUPPLY						
243636 001	WSZ - Water demand managment	(6,889)	8,332	(15,221)		25,000
310601 001	Asset Validation - Western Water	2,533	3,332	(799)		10,000
40 01 01 0090	Western Water	(4,355)	11,664	(16,019)		35,000
243333 001	Central Supply Zone - Water Demand & Management	(11,200)	-	(11,200)		100,000
310701 001	Asset Validation - Central Water	-	-	-		20,000
40 01 02 0090	Central Water	(11,200)	-	(11,200)		120,000
310801 001	Asset Validation - Eastern Water	-	-	-		20,000
287117 001	ESZ - Water demand management	-	-	-		55,000
40 01 03 0090	Eastern Water	-	-	-		75,000
COMMUNITIES						
148804 001	Tauranga Orchestra Grant	-	334	(334)		1,000
148805 001	Katikati Open Air Art Grant (Murals)	1,043	2,667	(1,624)		8,000
148809 001	Community Grants - Te Puke/Maketu	7,500	6,667	833		20,000
148810 001	Community Grants - Waihi Beach/Katikati	5,500	6,667	(1,167)		20,000
148811 001	Community Grants - Kaimai	6,000	6,667	(667)		20,000
148812 001	Community Matching Fund - Accumulated Ecological Fund	-	-	-		-
336101 001	Museum Facilities	35,000	23,333	11,667		70,000
341002 001	Implementation of the Housing Needs Assessment	-	6,667	(6,667)		20,000
345501 001	Welcoming Communities Contract	10,000	3,333	6,667		10,000
345502 001	Migrant Support	-	5,000	(5,000)		15,000
345503 001	Multi-Cultural Tauranga	10,000	3,333	6,667		10,000
42 01 01 0090	Community Development & Grants	75,043	64,668	10,375		194,000
331001 001	Supporting Iwi & Hapu Management	-	16,668	(16,668)		50,000
334801 001	Marae Maintenance	4,200	16,668	(12,468)		50,000
334802 001	Marae Toolkit	-	8,332	(8,332)		25,000
323201 001	Papakainga Development	-	13,332	(13,332)		40,000
323201 002	Fee Abatement	1,739	5,000	(3,261)		15,000
42 01 02 0090	Cultural Development Support	5,939	60,000	(54,061)		180,000
323103 001	Tsunami System Education programme	-	-	-		-
156302 001	Lifeline Facilities Study	-	3,332	(3,332)		10,000
42 02 01 0090	Emergency Management	-	3,332	(3,332)		10,000
248801 002	Audio Visual - Hastie Grant - Operating Costs	1,944	-	1,944		-
42 03 04 0090	Service Centre & Library - Te Puke	1,944	-	1,944		-
330902 001	APNK (Aotearoa Peoples Network Kaharoa) - Operating Costs	-	4,200	(4,200)		21,000
42 03 07 0090	District Library Services	-	4,200	(4,200)		21,000
280801 001	Katikati Hall Improvements	2,835	9,536	(6,701)		28,610
280803 001	Ohauti Hall Improvements	1,525	5,168	(3,643)		15,500
280804 001	Omanawa Hall Improvements	-	5,000	(5,000)		15,000
280805 001	Omokoroa Hall Improvements	-	768	(768)		2,300

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 4 months ended October 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
280825 001	Oropi Hall improvements	-	-	-		-
280809 001	Paengaroa Hall Improvements	31,124	10,176	20,948		30,525
280810 001	Pyes Pa Hall Improvements	1,808	1,516	292		4,550
280811 001	Te Puke Hall Improvements	93,887	11,672	82,215		35,010
280830 001	Te Puke Hall Improvements Loan	-	25,000	(25,000)		75,000
280812 001	Te Puna Community Centre Hall Improvements	-	10,088	(10,088)		30,260
280813 001	Te Puna War Memorial Hall Improvements	-	-	-		-
280815 001	Community Hall - Waihi Beach	10,860	8,500	2,360		25,500
280816 001	Kaimai Hall	1,260	1,732	(472)		5,200
280819 001	Pukehina Beach Commercial Centre Improvements	1,183	1,500	(317)		4,500
280820 001	Te Ranga Hall Improvements	2,642	1,960	682		5,880
280822 001	Whakamaramara Hall Improvements	-	3,332	(3,332)		10,000
280823 002	Te Puke Hall strengthening (opex)	515,045	-	515,045		-
280829 001	TePuna Hall (Maramatanga Park) Major Refurbishment	-	-	-		1
42 04 03 0090	Community Halls	662,170	95,948	566,222		287,836

RESERVES & FACILITIES

213404 001	Asset Management plan	1,100	1,100	0		50,000
44 01 01 0090	Reserves & Facilities Management	1,100	1,100	0		50,000
253801 001	Maintenance - Scheduled (Excel)	-	-	-		-
253801 002	Maintenance - Unscheduled	-	-	-		-
225403 002	District Wide Reserves Minor Works Operational	-	-	-		-
260101 002	Haiku Park Walkway Extension (Operating Costs)	-	-	-		-
260106 002	Mill Block Access (Opex)	-	-	-		-
260313 001	Kauri Point - Operations & Conservation Plan Manual	2,000	-	2,000		-
294601 002	Omokoroa new urban areas walkway 12/13 - Comm Bd Funded	-	-	-		-
294503 002	Omok Sports Grnd - Hardcourts opex	-	-	-		-
336701 001	Opureora Marae Toilet - Service Delivery Contract	-	-	-		5,000
320801 002	District Reserves Asset Renewals (operational)	-	-	-		-
330701 002	Tauranga Harbour Esplanade Reserves Management Project (operational)	-	-	-		-
330801 002	Panepane Point Reserve Development (operational)	-	-	-		-
331201 002	Tauranga Harbour Margins Project (operational)	-	-	-		-
312502 001	District Signage - Operating	125	2,000	(1,875)		10,000
44 01 02 0090	District Reserves	2,125	2,000	125		15,000
326105 001	Te Puke Aquatic Centre - Repairs & Maintenance	3,575	102	3,473		20,000
163503 001	Te Puke Aquatic Centre Service Delivery Contract	25,309	19,452	5,857		100,000
165401 001	Dave Hume Swimming Pool Service Delivery Contract	22,000	22,000	-		95,000
324702 001	Dave Hume Pool - Feasibility Study	-	-	-		50,000
44 01 04 0090	Swimming Pools	50,883	41,554	9,329		265,000
322003 001	Tauranga Harbour Recreation Strategy Harbour Forum	-	-	-		1,000
322004 001	Tauranga Harbour Recreation Strategy Monitoring	-	-	-		5,000
281505 002	Omokoroa Seawalls - Operational	-	-	-		-
321101 002	Coastal Marine Structures Renewals - Operational	-	-	-		-
328001 001	Omokoroa Geology - operational	-	-	-		-
44 02 01 0090	Harbour Structures	-	-	-		6,000
289835 001	TECT All Terrain Park - Plans & Assessments	-	3,000	(3,000)		20,000
44 03 02 0090	TECT All Terrain Park	-	3,000	(3,000)		20,000

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 4 months ended October 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
WASTEWATER						
310902 001	Waihi Beach Asset Validation	-	-	-		6,000
319502 001	Waihi Beach Infiltration Investigation	4,545	-	4,545		40,000
336301 001	Waihi Beach WWTP Monitoring and Review	-	-	-		10,000
310901 001	Asset Validation - Wastewater Waihi Beach	-	-	-		-
60 01 01 0090	Waihi Beach Wastewater	4,545	-	4,545		56,000
311002 001	Katikati Asset Validation	-	-	-		6,000
323402 001	Katikati Infiltration Investigation	-	1,000	(1,000)		10,000
60 01 02 0090	Katikati Wastewater	-	1,000	(1,000)		16,000
338601 001	Omokoroa Asset Validation	-	-	-		6,000
60 01 03 0090	Omokoroa Wastewater	-	-	-		6,000
311102 001	Te Puke Asset Validation	-	-	-		6,000
60 01 04 0090	Te Puke Wastewater	-	-	-		6,000
331803 001	Ongare Point Wastewater System - Preliminary Costs	(8,495)	-	(8,495)		-
331804 001	Ongare Point Wastewater System - Operational Costs	-	-	-		15,000
60 01 06 0090	Ongare Wastewater	(8,495)	-	(8,495)		15,000
318601 000	Waste Minimisation Funding Pool	64,688	12,000	52,688		130,000
318601 001	Waste Minimisation Funding Pool	-	-	-		-
318605 001	Alternative Recycling and Rubbish Collection	-	10,000	(10,000)		25,000
318606 001	Envirohub	-	-	-		20,000
319902 001	District Wide Trade Waste Implementation	2,260	500	1,760		50,000
60 02 01 0090	District Solid Waste	66,948	22,500	44,448		225,000

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 4 months ended October 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
STORMWATER						
311302 001	Stormwater Asset Validation	-	16,664	(16,664)		50,000
61 01 01 0090	Stormwater Network - Growth Communities	-	16,664	(16,664)		50,000
345902 001	Waihi Beach Shoreline Protection Options Assessment	-	-	-		75,000
61 01 02 0090	Waihi Beach Coastal Protection	-	-	-		75,000
332630 001	Pukehina Stormwater Contribution to Waihi Drainage Society	-	-	-		5,000
61 02 01 0090	Small Communities	-	-	-		5,000
NATURAL ENVIRONMENT						
244606 001	Coastcare Materials	1,455	1,455	0		15,000
64 01 06 0090	Coastcare	1,455	1,455	0		15,000
305302 001	Waihi Land Drainage Society - Canal Investigation	-	-	-		-
64 01 07 0090	Waihi District Drainage-Drains	-	-	-		-
ECONOMIC						
311601 001	Event Support	2,900	-	2,900		-
70 01 01 0090	Economic Support	2,900	-	2,900		-
336501 001	Waihi Beach Promotion Service Delivery Contract	25,500	25,500	-		51,000
299301 001	Te Puke Promotion Service Delivery Contract	35,428	35,438	(11)		70,875
299302 001	Te Puke Promotion Service Delivery Contract - Civic	16,243	16,234	9		32,486
299401 001	Town Centre Promotion Katikati	39,491	39,491	(1)		77,432
70 01 03 0090	Town Centre Promotion	116,661	116,663	(2)		231,793
327901 001	Business Process Review - Online Services	35,396	-	35,396		-
340401 001	Business Process Review - Resource Consents	18,480	25,000	(6,520)		75,000
341201 001	Reporting and Analysis project	-	25,000	(25,000)		75,000
341501 002	Digital Enablement Plan Project	-	-	-		-
80 03 01 0090	Information Technology	53,876	50,000	3,876		150,000
SUPPORT SERVICES						
318701 002	Property Files Back Scanning 2	2,307	-	2,307		-
341101 001	Digitising Permanent Archive Records	67,948	39,292	28,656		50,000
318701 001	Property Files Back Scanning	-	-	-		-
80 03 03 0090	Information Services	70,255	39,292	30,963		50,000
338001 001 0000	Katikati Museum Costs - Operational Costs	14,480	-	14,480		-
80 04 08 0090	Strategic Property	14,480	-	14,480		-
348101 001	BC Accom Study - Unispace	107,581	-	107,581		-
348101 002	BC Accom Study - Wingate	43,875	-	43,875		-
348101 003	BC Accom Study - T&T	47,454	-	47,454		-
348101 004	BC Accom Study - BCD	6,750	-	6,750		-
348101 007	BC Accom Study - WT Partnership	12,958	-	12,958		-
80 05 01 0090	Chief Executive Officer	218,619	-	218,619		-
312301 001	Business & Process Improvement	-	6,668	(6,668)		20,000
80 05 02 0090	Corporate & Planning Services - Management	-	6,668	(6,668)		20,000
312202 001	Business & Process Improvement	-	6,668	(6,668)		20,000

ADDITIONAL LEVELS OF SERVICE

Financial Year		Actual	Budget	Variance	Variance Explanation	Annual Plan
2018/19	For the 4 months ended October 2018	Year to Date	Year to Date	Year to Date		Full Year Revised
				(Under)/Over		Budget
80 05 03 0090	Engineering Services - Group Manager	-	6,668	(6,668)		20,000
312102 001	Business & Process Improvement	8,346	6,668	1,678		20,000
339101 001	Customer Experience	999	20,000	(19,002)		60,000
80 05 06 0090	Customer Services - Management	9,345	26,668	(17,323)		80,000
336201 001	2016 Development Code Update	-	-	-		50,000
80 05 14 0090	Corporate Development	-	-	-		50,000
333301 001	Business Excellence Initiatives	7,750	7,750	-		10,000
346101 001	Project Management Approach	-	6,668	(6,668)		20,000
80 05 19 0090	Corporate Development	7,750	14,418	(6,668)		30,000
312401 001	Business & Process Improvement - Policy & Planning	-	-	-		-
312402 001	Business & Process Improvement - Policy & Planning	-	6,668	(6,668)		20,000
80 05 20 0090	Policy Planning Regulatory - Management	-	6,668	(6,668)		20,000
TOTAL ADDITIONAL LEVELS OF SERVICE		1,538,032	884,294	653,738		3,647,129

CAPITAL PROJECTS

Financial Year 2018/19	For the 4 months ended October 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
TRANSPORTATION						
175602 002	LTCCP Development and Adoption (Capex)	-	-	-		-
13 01 01 8901	Strategic Planning Management	-	-	-		-
304801 001	Oropi Road	-	-	-		-
30 02 01 8901	Loc Connections - District	-	-	-		-
283202 001	Rural Community Roding	-	-	-		223,866
30 02 02 8901	Local Connections - Rural	-	-	-		223,866
282705 001	Waihi Beach Esplanade Regrade car park	-	-	-		-
282702 001	Waihi Beach roading projects	33,000	35,000	(2,000)		141,782
30 02 03 8901	Community Roding - Waihi Beach	33,000	35,000	(2,000)		141,782
282802 001	Katikati Roding Projects	21,417	25,000	(3,584)		158,945
30 02 04 8901	Community Roding - Katikati	21,417	25,000	(3,584)		158,945
282902 001	Omokoroa Roding Projects	-	-	-		94,770
30 02 05 8901	Community Roding - Omokoroa	-	-	-		94,770
283002 001	Te Puke roading projects	-	-	-		283,564
30 02 06 8901	Community Roding - Te Puke	-	-	-		283,564
283102 001	Maketu Community Roding	-	13,144	(13,144)		39,426
30 02 07 8901	Community Roding - Maketu	-	13,144	(13,144)		39,426
302801 001	Waihi Beach Roding Structure Plan	-	-	-		-
30 02 08 8901	Structure Plans - Waihi Beach	-	-	-		-
302901 001	Katikati roading SP - Urban	9,527	15,390	(5,863)		64,680
302902 001	Katikati Roding SP - Rates	-	-	-		64,860
30 02 09 8901	Structure Plans - Katikati	9,527	15,390	(5,863)		129,540
303003 282	Omokoroa Roding SP - Rural	2,058,772	211,932	1,846,840		635,800
303004 001	Omokoroa Roding Structure Plan - Strategic	15,576	526,352	(510,776)		1,579,050
303005 001	Omokoroa Roding Structure Plan - Rates	23,280	197,452	(174,172)		592,350
303006 001	Omokoroa Structure Plan Review	-	-	-		-
303008 001	Omokoroa Roding Structure Plan - Current Account	-	-	-		-
303009 001	Omokoroa Roding SP - Catchment - Cycle and Walkways	-	66,668	(66,668)		200,000
303001 001	Omokoroa Roding Structure Plan - Catchment	(474,772)	408,932	(883,704)		1,226,800
303001 010	Western to Tralee Urbanisation	24,453	-	24,453		-
303010 001	Omokoroa Roding SP - Southern Industrial Area	22,363	833,332	(810,969)		2,500,000
303011 001	Omokoroa Road Urbanisation - Western Ave to Tralee	14,130	-	14,130		-
30 02 10 8901	Structure Plans - Omokoroa	1,683,801	2,244,668	(560,867)		6,734,000
303101 001	Te Puke Roding SP	-	-	-		264,576
30 02 12 8901	Structure Plans - Te Puke	-	-	-		264,576
309101 001	Eastern Arterial Road 2013-16	(0)	-	(0)		-
30 02 13 8901	Regional Connections	(0)	-	(0)		-
324004 001	Strategic Roding - Rangiora Industrial Roding	-	-	-		-
30 02 14 8901	Strategic Roding	-	-	-		-

CAPITAL PROJECTS

Financial Year 2018/19	For the 4 months ended October 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
283423 001	Pavement Surfacing - Reseals (PBC)	-	567,752	(567,752)		1,703,258
283426 001	Pavement Unsealed Strength (PBC)	-	194,164	(194,164)		582,496
283429 001	Pavement Rehabilitation (PBC)	-	350,664	(350,664)		1,051,986
283430 001	Drainage Improvements (PBC)	-	-	-		-
283432 001	Drainage Improvements (PBC)	-	9,784	(9,784)		29,355
283435 001	Ancillary Improvements (PBC)	-	4,720	(4,720)		14,165
283438 001	Rural Road Improvements	8,886	191,448	(182,562)		574,343
283441 001	Pavement Seal Widening (PBC) - @ 3km pa	-	333,332	(333,332)		1,000,000
283499 001	BOP West Renewals Contra	1,161,082	-	1,161,082		-
283408 002	Seal Extension	(1,001,895)	342,856	(1,344,751)		1,028,571
279202 002	Property Purchases Rooding	3,660	-	3,660		-
342601 001	LED Lighting Conversion	-	346,668	(346,668)		1,040,000
30 03 01 8901	Asset Management	171,733	2,341,388	(2,169,655)		7,024,174
210411 001	Minor Safety Projects - 2016 New Zealand Transport Authority (NZTA) subsidy	43,756	-	43,756		-
210412 001	Minor Safety Projects - 2017 NZTA subsidy	-	-	-		-
210413 001	Minor Safety Projects	-	333,332	(333,332)		1,000,000
210414 001	Minor Improvements 2 - 2018 to 2025 (NZTA Subsidy 51% RR 49%)	-	133,332	(133,332)		400,000
210407 001	Minor Safety Projects	1,303,200	-	1,303,200		-
304604 001	Level crossing warning device	-	-	-		-
30 05 03 8901	Road Safety	1,346,956	466,664	880,292		1,400,000

CAPITAL PROJECTS

Financial Year 2018/19	For the 4 months ended October 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
307601 001	Walking & Cycling - Rural	58,872	106,668	(47,796)		320,000
337701 001	Tauranga Moana Coastal Cycle Trail - Waihi to Waihi Beach	34,866	-	34,866		-
337701 002	Omokoroa to Tauranga - Tauranga Moana Coastal Cycle Trail	-	-	-		-
337702 001	Sections 1-4 Omokoroa Foreshore	42,415	-	42,415		-
337702 002	Sections 5 ECMT railway bridge harbour crossing	(143,768)	-	(143,768)		-
337702 003	Sections 6-7	971	-	971		-
337702 004	Sections 8-9 Plummer Road to Kiwirail Bridge	3,598	-	3,598		-
337702 005	Section 10 ECMT railway bridge harbour crossing	396,010	-	396,010		-
337702 006	Sections 11-15	85,680	-	85,680		-
337702 007	Sections 16-19 Lochhead Road to ECMT Railway	83,865	-	83,865		-
337702 008	Sections 20-23	163	-	163		-
337702 009	Section 24 Wairoa Bridge river crossing	73,094	-	73,094		-
337702 010	Preliminary / Contract Administration	37,301	-	37,301		-
337703 001	Tauranga Moana Coastal Cycle Trail - Cycleway Tauranga Eastern Link	4,395	-	4,395		-
337703 003	TMCCT - Cycleway TEL3	1,211	-	1,211		-
337703 004	TMCCT - Paengaroa Road - Rotoiti	5,035	-	5,035		-
307601 002	Urban footpath Development	2,177	10,000	(7,823)		30,000
307604 001	District Walking - Off-road	-	16,668	(16,668)		50,000
30 05 04 8901	Cycling & Walking	685,884	133,336	552,548		400,000

WATER SUPPLY

243624 001	Western Supply Zone Bulk Flow Meters	(13,302)	30,000	(43,302)		160,000
287203 001	Reservoir upgrades Lockington Rd or Waihi Bch	-	-	-		50,000
337201 001	Western Supply Zone Water Modelling Calibration	-	4,000	(4,000)		20,000
336901 001	Western Supply Zone- Wharawhara Road WTP Generator	-	-	-		-
318201 001	District Wide Water Metering Project	(19,014)	16,668	(35,682)		50,000
340801 001	Western Supply Zone Reservoirs, Pumps & Controls renewals	-	-	-		110,000
243619 001	Western Water Reticulation Improvements	1,875	6,720	(4,845)		216,600
243619 006	Western Water Supply Zone - Bridge & Stream Crossing Renewals - FMECA	(12,402)	-	(12,402)		193,000
243619 007	Western Water Supply Zone - Water Treatment Plant Upgrades & Improvements	-	-	-		35,000
243619 009	Western Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven	870	-	870		70,000
243619 018	WSZ - Water - Retic Analytical Monitoring	-	-	-		55,000
243619 020	WSZ - Water - District Wide Site Fencing	-	-	-		60,000
40 01 01 8901	Western Water	(41,973)	57,388	(99,361)		1,019,600
243307 001	Omokoroa Supply	-	-	-		-
243320 001	Central Supply Zone - Additional Bore	3,686	-	3,686		850,000
243335 001	CSZ Construct Additional Reservoir	-	-	-		30,000
243210 001	Omokoroa Stage 2 Water Reticulation	-	-	-		221,000
340601 001	Central Supply Zone Water Modelling Calibration	(1,248)	1,002	(2,250)		10,000
243310 001	Reticulation Improvements	757,470	-	757,470		260,001
243310 006	Central Water Supply Zone - Bridge & Stream Crossing Renewals - FMEC	(75,035)	-	(75,035)		-
243310 007	Central Water Supply Zone - Water Treatment Plant Upgrades & Improvements	-	-	-		12,766
243310 009	Central Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven	-	-	-		20,000
243310 010	CSZ - Water - Myrtle Ave / Walnut Grove	-	-	-		65,000
243310 012	CSZ - Water - Vivian Dr	-	-	-		120,000
243310 013	Central Supply Zone Source and Storage Improvements	-	54,000	(54,000)		162,000
243310 014	CSZ - Water - Crawford Rd	-	-	-		65,000

CAPITAL PROJECTS

Financial Year 2018/19	For the 4 months ended October 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
243310 015	CSZ - Water - Youngson Road WTP - Chemical containment	-	-	-		60,000
243310 018	CSZ - Water - Retic Analytical Monitoring	-	-	-		55,000
243310 020	CSZ - Water - District Wide Site Fencing	-	-	-		30,000
40 01 02 8901	Central Water	684,874	55,002	629,872		1,960,767
243027 001	Eastern Water Showground Road Water Supply	(8,718)	-	(8,718)		-
287112 001	Pongakawa Water Treatment Plant Enhancement / Stage 2	(230,299)	-	(230,299)		250,000
287112 002	Pongakawa WTP ESZ8 Pump Replacement	-	-	-		-
287113 001	ESZ Bulk Flow Meters	(4,350)	33,332	(37,682)		100,000
287118 001	Te Puke Infrastructure areas 3 + 4	(71,901)	-	(71,901)		161,000
323801 001	District Wide Water Metering - Eastern Supply Zone	-	-	-		-
340701 001	Eastern Supply Zone Water Modelling Calibration	(2,600)	1,920	(4,520)		20,000
243002 001	Eastern Water Reticulation Improvements	(15,196)	-	(15,196)		170,000
243002 006	Eastern Water Supply - Boost Lift & Pump Replacements	(39,211)	-	(39,211)		15,000
243002 007	Eastern Water Supply Zone - Water Treatment Plant Upgrades & Improvements	68,324	-	68,324		135,000
243002 008	Eastern Water Supply Zone - Resource Consents	-	-	-		-
243002 009	Eastern Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven	-	-	-		67,980
243002 010	Eastern Water Supply Zone - Raymond Dam Purge Valve	-	-	-		-
243002 012	Bush Supply improvements	-	-	-		-
243002 013	Eastern Supply Zone Source and Storage Improvements	-	-	-		-
243002 014	ESZ - Water - Station Rd	-	-	-		25,420
243002 015	ESZ - Water - No3 Road & Bayliss Road	-	-	-		160,000
243002 016	ESZ - Water - Edgehill Place	-	-	-		86,450
243002 017	ESZ - Water - SH2 Bulk Renewal Rangioru to Kaituna Br	-	-	-		395,000
243002 018	ESZ - Water - Retic Analytical Monitoring	-	-	-		55,000
243002 019	ESZ - Water - Pongakawa / Muttons Underground Chemical Containment	-	-	-		90,000
243002 020	ESZ - District Wide Fencing	-	-	-		80,000
243002 021	ESZ - Bridge and Stream Crossings	-	-	-		11,500
40 01 03 8901	Eastern Water	(303,950)	35,252	(339,202)		1,822,350
		-	-	-		-
42 02 01 8901	Emergency Management	-	-	-		-

CAPITAL PROJECTS

Financial Year 2018/19	For the 4 months ended October 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
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COMMUNITIES

318401 001	Revitalisation - Reception Area Barkes Corner	-	-	-		-
42 03 01 8901	Service Centre - Barkes Corner	-	-	-		-
332201 001	Katikati Library Building	256,150	-	256,150		-
332201 002	Katikati Library Build - RCP	4,200	-	4,200		-
332201 003	Katikati Library Build - Cove Kinloch	-	-	-		-
332201 004	Katikati Library Build - Opus	(6,456)	-	(6,456)		-
332201 008	Katikati Library Build - Crowther & Co	10,128	-	10,128		-
332201 009	Katikati Library Build - Guild & Spence	(12,683)	-	(12,683)		-
42 03 03 8901	Service Centre & Library - Katikati	251,339	-	251,339		-
248801 001	Audio Visual - Hastie Grant	-	2,400	(2,400)		12,000
42 03 04 8901	Service Centre & Library - Te Puke	-	2,400	(2,400)		12,000
282105 001	District Library Book Purchases New	-	9,796	(9,796)		48,984
307202 001	District Library - Self Issue Stations	19,756	-	19,756		-
318501 001	Radio Frequency Identification Technology for the District Libraries	-	6,000	(6,000)		30,000
282103 001	District Library Book Purchases - Renewals	76,660	82,579	(5,919)		298,877
282103 002	Katikati Library (Books & Audio Visual)	-	-	-		-
42 03 07 8901	District Library Services	96,415	98,375	(1,960)		377,861
280001 001	Pensioner Housing Capital Requirements	-	16,668	(16,668)		50,000
42 04 01 8901	Pensioner Housing	-	16,668	(16,668)		50,000
264316 001	Katikati Cemetery Berms	7,864	-	7,864		40,000
299502 001	Oropi Cemetery Berms & Roadway	-	-	-		-
299602 001	Maketu Cemetery Berms & Rock Wall	-	-	-		50,000
264402 001	Te Puke Cemetery Berms	-	-	-		-
42 04 02 8901	Cemeteries	7,864	-	7,864		90,000
280823 001	Te Puke Hall strengthening	(576,168)	-	(576,168)	The costs for this job were accumulated in 2018 and were transferred to an operational job in 2019, as we do not own the Hall and therefore cannot capitalise it. This balance reflects the transfer out of the job.	-
42 04 03 8901	Community Halls	(576,168)	-	(576,168)		-

RESERVES & FACILITIES

213405 001	Infrastructure Services Asset Management System Upgrade	-	-	-		-
44 01 01 8901	Reserves & Facilities Management	-	-	-		-
164906 001	Waihi Beach Dam Car Park and Toilet	-	-	-		200,000
166008 001	Centennial Park sports fields renovation and drainage	-	-	-		50,000
212914 001	Moore Park Katikati - Council Funded	50,501	100,589	(50,088)		662,078
217403 001	Ohineangaanga Stream Esplanade	-	-	-		30,000
217805 001	Picnic tables, seating, signage and viewing platfo	-	-	-		150,000
225403 001	District Wide Reserves Minor Works	3,274	3,274	0		25,000
244004 001	Playground upgrade and walkway	-	-	-		80,000
244912 001	General Reserve Acquisition	73,250	73,250	-		200,000
244914 001	Tahataharoa Heritage Reserve Acquisition	629	-	629		200,000
244915 001	Tahataharoa Heritage Reserve Acquisition	-	-	-		1
245601 001	Spence Ave - General Development	-	3,332	(3,332)		10,000
245807 001	Broadlands Block - Community Pitch & Putt	-	-	-		-

CAPITAL PROJECTS

Financial Year 2018/19	For the 4 months ended October 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
246005 004	Pohutakawa Park - Parking Construction	-	-	-		80,000
246005 007	Pohutakawa Park - Toilet New With Art	-	-	-		80,000
260101 001	Haiku Park walkway extension	1,250	-	1,250		-
260315 001	Kauri Point - Atea development	-	-	-		137,300
260316 001	Kauri Point - North Beach development	-	-	-		36,000
260702 001	Athenree Foreshore Rsve landsc & minor capital	-	-	-		20,000
260720 001	Landscaping	-	-	-		10,000
260721 001	Seating bollards etc	-	-	-		10,000
260722 001	New Walkway	-	-	-		17,000
260725 001	Capital Development	-	-	-		14,000
246506 001	Toilet & Capital Development	148	-	148		-
260511 001	Dotterel Point Reserve - Capital Landscape Development	560	-	560		-
260520 001	Otamarakau / Rogers Rd - Specimen Trees	-	-	-		-
265808 001	KK foreshore reserves walkway extension	52,458	52,458	0		100,000
265833 001	Capital Landscape Development	-	-	-		-
281002 001	Toilet & Extend Boat Ramp	4,644	3,633	1,011		134,288
294503 001	Omokoroa Sports Ground - Hardcourts	(2,469)	-	(2,469)		-
294507 001	Omokoroa Sports Ground - Council Funded	19,106	-	19,106		-
294507 002	Omokoroa Sports Ground - Sports Pavillion Comm Brd	7,650	-	7,650		-
294701 001	Pond 02 SHA	-	-	-		200,000
294509 001	Omokoroa Sports Ground - Skate Facility	-	-	-		-
294601 001	Omokoroa new urban areas walkway 12/13	-	-	-		-
294801 001	Te Puna Station Rd Harbour Access 12/13	-	-	-		90,000
294802 001	Car park	-	-	-		30,000
295101 001	Skate park - Jubilee Park (Previously Hayward Reserve)	-	-	-		-
295308 001	Park Road - capital development	-	-	-		-
312501 001	District Signage - Capital	3,391	3,239	152		20,000
320801 001	District Reserves Assets Renewals	(15,000)	(15,000)	-		370,000
322102 001	Wilson Park	-	-	-		-
330701 001	Tauranga Harbour Esplanade Reserves Management Project	4,192	2,702	1,490		25,000
330801 001	Panepane Point Reserve Development	-	-	-		30,000
331201 001	Tauranga Harbour Margins Project	3,215	3,215	0		25,000
345301 001	Cycleways & Walkways - increased funding	-	-	-		100,000
342001 001	District Reserves Erosion Protection Works	95,386	122,465	(27,079)		200,000
265803 001	Gilfillan Dr & accessway walkway new high .5km	-	-	-		30,000
44 01 02 8901	District Reserves	302,186	353,157	(50,971)		3,365,667
343802 001	Waihi Beach Top 10 Holiday Park Land Slip	(1,796)	-	(1,796)		-
44 01 03 8901	Motor Camps	(1,796)	-	(1,796)		-
326103 001	Te Puke Aquatic Centre - Capital	-	-	-		40,000
44 01 04 8901	Swimming Pools	-	-	-		40,000
281505 001	Omokoroa Seawalls	(21,992)	-	(21,992)		-
281507 001	Omokoroa Horizontal Board Drains	-	-	-		50,000
281509 001	One Mile Creek - Bank Protection	(564)	25,000	(25,564)		25,000
295203 001	Omokoroa Boat Ramp Construction	22,433	27,432	(4,999)		100,000
321101 001	Coastal Marine Structures Renewals	(576)	3,024	(3,600)		638,000
347501 001	Uretara Stream/Yeoman Walkway Erosion Protection	-	-	-		75,000
44 02 01 8901	Harbour Structures	(699)	55,456	(56,155)		888,000
289823 001	TECT All Terrain Park - Subhub & Park Signage	1,538	7,000	(5,462)		20,000
289824 001	TECT All Terrain Park - Plantings	-	-	-		-
289828 001	TECT All Terrain Park - 5 Hectare Event Space Stg2	405	405	(0)		75,000
289840 001	TECT All Terrain Park - Asset Renewals	19,589	19,527	62		76,059

CAPITAL PROJECTS

Financial Year 2018/19	For the 4 months ended October 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
289841 001	TECT All Terrain Park - Cell Phone Tower	-	-	-		250,000
289848 001	TECT All Terrain Park - Cell Phone Tower - (100% Subsidy)	-	-	-		250,000
289808 001	TECT All Terrain Park Grants Infrastructure - Trails	1,302	5,808	(4,507)		100,000
289838 001	TECT All Terrain Park - Misc Capital Works	-	-	-		-
289849 001	TECT Capital Recovery from TCC	-	-	-		-
44 03 02 8901	TECT All Terrain Park	22,833	32,740	(9,907)		771,059
WASTEWATER						
168603 001	Waihi Beach Wastewater Treatment Plant Renewals	101,697	113,000	(11,303)		280,000
340501 001	Wastewater Modelling	-	2,222	(2,222)		20,000
226001 001	Pump Station Renewals	(9,038)	20,000	(29,038)		150,000
226025 001	Waihi Beach Treatment Plant upgrade additional seration capacity	(35,408)	-	(35,408)		-
60 01 01 8901	Waihi Beach Wastewater	57,252	135,222	(77,970)		450,000
225723 001	Wastewater Pump Station Renewals	-	-	-		87,000
225724 225	Wastewater Treatment Plant Renewals	5,650	5,650	-		400,000
225742 001	Katikati Pump Station Additional Storage	-	-	-		-
225727 727	Katikati Wastewater Treatment Plant renewals of resource consent	16,272	27,934	(11,662)		100,000
225743 001	Katikati Wastewater Infrastructure rehabilitation	-	12,000	(12,000)		50,000
344201 001	Katikati Wastewater Treatment Plant - Trailer Mounted Diesel Pump	-	-	-		95,000
225741 001	Katikati Treatment plant, wetland upgrade	-	-	-		-
60 01 02 8901	Katikati Wastewater	21,922	45,584	(23,662)		732,000
229815 001	Omokoroa Wastewater Pumpstation Renewals	48,326	50,000	(1,674)		66,000
317301 001	Omokoroa Structure Plan Utilities Wastewater	62,000	-	62,000		-
331701 001	Te Puna West Wastewater System	(9,963)	26,250	(36,213)		52,500
336601 001	Omokoroa Manhole Repair	-	-	-		200,000
343901 001	Omokoroa Infiltration Rehabilitation	-	-	-		20,000
60 01 03 8901	Omokoroa Wastewater	100,362	76,250	24,112		338,500
220102 001	Te Puke WWTP Fixed Generator	-	-	-		-
220102 002	Te Puke WWTP Water Recycle	-	-	-		80,000
220102 003	Te Puke WWTP Bubble Diffuser	-	-	-		40,000
220104 001	Te Puke WWTP Micro Screen	22,426	-	22,426		588,136
225615 001	Wastewater Pump Station Renewals	(4,722)	-	(4,722)		72,000
225619 001	Wastewater Treatment Plant Renewals	(104,879)	(104,880)	2		81,000
225620 620	Te Puke Wastewater Treatment Plant Renewals of Resource Consent	(20,179)	-	(20,179)		235,000
225632 001	Wastewater Treatment plant upgrade	-	-	-		41,864
225633 001	Te Puke Wastewater Pipe Renewls	-	-	-		55,000
60 01 04 8901	Te Puke Wastewater	(107,354)	(104,880)	(2,474)		1,193,000
295805 001	Maketu/Little Waihi Supply of Grinder pumps - Eone	-	-	-		-
335001 001	Maketu Wastewater Treatment Plant Operations Improvements	7,618	-	7,618		140,000
335003 001	Maketu Wastewater Pump Stations Improvements	-	-	-		-
60 01 05 8901	Maketu Wastewater	7,618	-	7,618		140,000
331801 001	Ongare Point wastewater system	583,023	630,048	(47,025)		873,060
60 01 06 8901	Ongare Wastewater	583,023	630,048	(47,025)		873,060
265202 001	Katikati Recycling Centre expansion	-	-	-		-
60 02 02 8901	Western Solid Waste	-	-	-		-
304404 001	Omokoroa Solid Waste - 491 Omo	-	-	-		-
60 02 04 8901	Omokoroa Solid Waste	-	-	-		-

CAPITAL PROJECTS

Financial Year 2018/19	For the 4 months ended October 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
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STORMWATER

340201 001	Asset Management - Waihi & Drainage District	(7,842)	4,400	(12,242)		22,000
226332 001	Stormwater Pump Station Renewals	(22,123)	-	(22,123)		48,000
226347 001	Otto Rd - Drainage System	-	-	-		-
226350 001	One Mile Creek - repair outlet gabions	-	-	-		-
226352 000	Waihi Beach 2 Mile Creek East Bank	(535)	-	(535)		-
226353 000	Waihi Beach 2 Mile Creek West Bank	6,426	3,977	2,449		1,140,000
226524 001	Omokoroa Stormwater Renewals	-	-	-		-
226626 001	Upgrades Bayley Pl Clydesburn Ave Washer Pl	-	-	-		-
226354 000	Upgrades Adela Stewart Dr Roretana Dr	(10,416)	-	(10,416)		-
226361 000	Upgrades Adela Stewart Dr Roretana Dr	-	-	-		100,000
226525 001	Omokoroa Stormwater Upgrades, Omokoroa Road(OM7)	1,296	-	1,296		400,000
226656 001	Te Puke Stormwater network upgrades Queen Street	-	-	-		300,000
226635 001	Upgrades Noel Bowyer Park Fairview Pl Brown T	-	-	-		-
226654 001	Te Puke Stormwater Upgrades Beatty Ave	-	-	-		-
317201 001	Omokoroa SP Utilities Stormwater	229,682	247,500	(17,818)		2,000,000
317202 001	Omokoroa SP - Omokoroa Pond, Dam and Ancillary works P02 for SHA	62,608	-	62,608		-
319601 001	Stormwater Network Upgrade	34,076	68,000	(33,924)		340,000
331501 001	Otawhiwhi Marae stormwater drain	-	-	-		50,000
331601 001	Ohineangaanga Stream upper catchment screen devise	-	-	-		420,000
340001 001	Growth Communities Stormwater Infrastructure Rehabilitation	-	-	-		17,000
340101 001	District Wide Stormwater Modelling	(8,510)	-	(8,510)		155,000
344501 001	Stormwater - Installation of Rain Gauges through out District	-	-	-		30,000
61 01 01 8901	Stormwater Network - Growth Communities	284,661	323,877	(39,216)		5,022,000
332614 001	Small Communities Stormwater Infrastructure rehabilitation	-	-	-		-
332625 001	Te Puna Upgrades Wallace Rd Stage 2, Fairlie Gr	-	-	-		-
61 02 01 8901	Small Communities	-	-	-		-
332401 001	Minden Stormwater Investigation & Remedial Work	-	-	-		20,000
61 03 01 8901	Minden	-	-	-		20,000
244601 001	Coastcare Service Capital Works	-	-	-		-
64 01 06 8901	Coastcare	-	-	-		-

ECONOMIC

326804 001	Katikati Town Centre Development - Ward Funded	-	29,960	(29,960)		89,880
326805 001	Katikati Town Centre Development - Capital Wk Program	-	50,000	(50,000)		150,000
326903 001	Omokoroa Town Centre Development - District Funded	-	73,332	(73,332)		220,000
70 01 03 8901	Town Centre Promotion	-	153,292	(153,292)		459,880

SUPPORT SERVICES

341501 001	Business Continuity Planning - Fibre Infrastructure Install (BOPLASS)	33,188	22,021	11,167		50,000
157103 001	Origen Application Development	-	8,000	(8,000)		40,000
157302 001	IT Application Software Development	2,353	41,738	(39,385)		200,000
157503 001	E-Business Development	7,154	32,000	(24,846)		160,000
212302 001	IT Infrastructure Development	46,323	121,019	(74,696)		557,500
80 03 01 8901	Information Technology	89,018	224,778	(135,760)		1,007,500
225501 001	Aerial Photography - Resupply	35,353	7,000	28,353		35,000
80 03 02 8901	GIS Operations	35,353	7,000	28,353		35,000

CAPITAL PROJECTS

Financial Year 2018/19	For the 4 months ended October 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
259908 003	Minor alterations-Omokoroa	-	-	-		25,000
259908 004	Minor Alterations - Te Puke	-	5,000	(5,000)		25,000
259903 001	Minor Office Alterations	17,724	2,000	15,724		80,000
259905 001	Refurbishment	-	50,000	(50,000)		400,000
342200 001	Animal Shelter - Katikati	-	-	-		-
342200 002	Animal Shelter - Te Puke	4,345	-	4,345		-
345802 001	Omokoroa Sportsground - Library and Service Centre	3,250	-	3,250		-
259803 001	Office Furniture & Fittings	30,061	38,649	(8,588)		200,000
80 04 07 8901	Corporate Property (Non-rate)	55,380	95,649	(40,269)		730,000
326201 001	Asset Purchase Misc Land Purchases	246,737	-	246,737		-
324901 001	Asset purchase - 466 Omokoroa Rd, Springvale Trust	4,043	-	4,043		-
338301 001	Expenditure - Strategic Property Omokoroa Development	80,000	-	80,000		638,199
338302 001	Expenditure - Strategic Property Katikati Development	-	-	-		-
338303 001	Strategic Property - Acquisition, Development and Sale	2,000,922	-	2,000,922		-
341601 001	Expenditure - Omokoroa Special Housing Area	(8,115)	-	(8,115)		-
313501 001	Waihi Beach Town Centre Development	-	-	-		-
80 04 08 8901	Strategic Property	2,323,588	-	2,323,588		638,199
315701 001	Purchase of Vehicles	144,465	191,332	(46,867)		574,000
80 05 15 8901	Infrastructure Services - Strategic Prop Mngmt	144,465	191,332	(46,867)		574,000
341801 001	Timesheet System	-	-	-		-
80 05 19 8901	Timesheet System	-	-	-		-
44 03 02 8907	TECT All Terrain Park	-	(67,916)	67,916		(203,750)
TOTAL CAPITAL EXPENDITURE		7,988,532	7,759,181	229,351		39,505,087

Performance Report – 31 December 2018

Purpose and Summary

The purpose of this report is to consolidate current reporting and provide a comprehensive report on all of Council's activities. This means that financial and non-financial information is contained in one report for each activity.

The report is based on the information and the thresholds set in the Council's business scorecard. While the scorecard may show a 'red light' it is important to review the executive summary for the activity concerned for the explanation.

This report provides the results for all Council operations for the period ending 31 December 2018 and incorporates:

- Financial reports – **(Attachment A)**
 - Additional Levels of Service **(Attachment B)**
 - Capital expenditure **(Attachment C)**
- Performance reports – executive summaries and cost of service statements for all Council's activities **(Attachment D)**



Olive McVicker
**Corporate Development /
Business Improvement Advisor**



Kumaren Perumal
Chief Financial Officer

Key Financial Issues for the Six Months Ended 31 December 2018

1. Executive Summary

This report provides a high-level summary of the key financial statements for the six months ended 31 December 2018 and brief explanations of significant variances from the year-to-date budget, highlighting any known issues.

2. Income

- 2.1 Total income for the six months ended 31 December 2018 was \$56.93m. This was \$9.33m higher than the year-to-date budget of \$47.60m. This increase is predominantly due to the favourable variances coming from the timing of receipt of financial contributions (\$5.13m), subsidy income (\$1.35m) and Other Income (\$1.43m) compared to budget.
- 2.2 The major variances were:
- Financial contributions of \$9.53m are \$5.13m higher than year-to-date budget of \$4.39m. This is currently a 108% over-achievement on full year budget and 117% over-achievement on year-to-date budget. This favourable variance is predominantly due to ongoing development seen in the Central ward, with higher income than budget experienced in Central water supply, Omokoroa wastewater, rural roading, Omokoroa roading and District reserves and facilities.
 - Other income of \$2.18m being \$1.43m ahead of year-to-date budget of \$757k. This is primarily due to lump sum contributions received from Te Puna West wastewater properties (\$848k), rental income (\$89k) and forestry harvesting proceeds at TECT All Terrain Park (\$227k).
 - Rate income of \$19.36m being \$132k ahead of year-to-date budget of \$19.23m.
 - Service charge income of \$12.75m being \$85k higher than year-to-date budget of \$12.66m.
 - Subsidies and grants income of \$6.04m being \$1.35m higher than year-to-date budget of \$4.69m due to the timing of transportation (\$1.05m) and waste management (\$427k) income. Offset in part by the TECT All Terrain Park cell phone tower project not yet commencing, hence no year-to-date subsidy income (\$144k).
 - Sundry income of \$336k is \$156k higher than year-to-date budget of \$180k. This is due to unbudgeted dividend income from Zespri (\$24k), LGFA (\$97k) and TECT (\$24k), along with higher petrol tax distribution (\$12k).

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- User fee income of \$6.17m is \$879k higher than year-to-date budget of \$5.29m. This is due to the timing of metered water charges, dog registration fees, and application / subdivision fees.
- The table below provides a breakdown of the financial contributions received:

	YTD Budget 2019	YTD Actual 2019	\$ Variance to Budget	Variance to Budget
Water Supply - Western	147,870	196,338	48,468	33 %
Water Supply - Central	271,998	920,344	648,346	238 %
Water Supply - Eastern	181,470	147,404	(34,066)	(19)%
Wastewater - Waihi Beach	70,746	188,491	117,745	166 %
Wastewater - Katikati	194,808	214,752	19,944	10 %
Wastewater - Omokoroa	618,882	2,169,157	1,550,275	250 %
Wastewater - Te Puke	113,184	17,575	(95,609)	(84)%
Wastewater - Maketu/Little Waihi	7,284	7,325	41	
Stormwater	570,090	681,024	110,934	19 %
Roading - Rural	278,268	771,458	493,190	177 %
Roading - Waihi Beach SP	4,608	15,845	11,237	244 %
Roading - Katikati SP	89,406	3,952	(85,454)	(96)%
Roading - Omokoroa SP	525,240	1,985,766	1,460,526	278 %
Roading - Te Puke SP	72,978	56,425	(16,553)	(23)%
Roading - Strategic	85,800	175,965	90,165	105 %
District - Reserves & Facilities	1,065,144	1,790,834	725,690	68 %
Ecological	95,316	181,952	86,636	91 %
Total	4,393,092	9,524,605	5,131,513	117 %

3. Expenditure

- 3.1 Total expenditure of \$43.81m was \$966k higher than year-to-date budget of \$42.84m.
- 3.2 The major variances were;
- Additional Level of Service projects of \$1.86m were \$369k higher than year-to-date budget of \$1.49m. Movements by activity are included as per **(Attachment B)**.
 - Operating costs of \$17.15m being \$1.03m higher than year-to-date budget of \$16.11m. This relates to timing of expenses and discounts compared to budget, including site/contractor maintenance (\$897k), resource consent compliance (\$130k), rating discounts (\$237k) and bad debt expenses (\$198k). These overspends are offset in part by underspends across a number of expense types including electricity (\$240k) and statutory levies (\$111k).
 - Interest expense of \$3.61m being \$634k lower than year-to-date budget of \$4.25m. This is due to holding higher term deposits, generating interest income higher than expected.

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- Depreciation of \$10.42m being \$224k higher than year-to-date budget of \$10.20m.

4. Capital Expenditure

- 4.1 Total capital expenditure of \$13.32m was \$323k higher than year-to-date budget of \$13.00m. Movements by activity are included as per **(Attachment C)**.
- 4.2 The major variances were;
- Transportation expenditure of \$6.77m being \$1.24m lower than year-to-date budget of \$8.01m. This is due to underspending on Omokoroa Structure Plan (\$1.14m) and asset management e.g. improvements (\$2.74m). These are offset in part by year-to-date overspending on road safety projects (\$1.96m) and cycling and walking projects (\$794k).
 - Communities' expenditure being \$399k lower than year-to-date budget of \$238k. This is predominantly due to final completion costs of the Katikati Library build project (\$251k) being more than offset by the transfer of costs relating to the Te Puke Hall strengthening project out of the capital project to an operating project (\$575k) on the premise Council does not own the building and therefore cannot capitalise the costs. Also experiencing year-to-date underspends on pensioner housing (\$25k) and cemetery (\$32k) work programmes.
 - Corporate Services expenditure of \$2.99m being \$2.12m higher than year-to-date budget of \$868k. This is due to the unbudgeted land purchase of 452 Omokoroa Road (\$2.00m).

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Western Bay of Plenty District Council
Draft Statement of Financial Performance
For the 6 months ended 31 December 2018

	Year to Date				
	Actual \$'000	Budget \$'000	Variance Fav / (Unf) \$'000	Last Year Actual \$'000	Full Year Revised Budget \$'000
Costs					
Additional Levels of Service	1,857	1,488	(369)	1,094	3,647
Operating Costs	17,147	16,112	(1,035)	15,324	33,646
Personnel	10,770	10,798	28	9,627	21,482
Interest Exp - External	3,614	4,247	634	4,250	8,000
Depreciation	10,420	10,196	(224)	9,933	20,392
Total Costs	43,807	42,841	(966)	40,228	87,168
Income					
Financial Contributions	9,525	4,393	5,132	5,314	8,786
Interest Income - External	565	390	175	815	779
Other Income	2,183	757	1,426	31,794	1,896
Rate Income	19,363	19,230	132	18,009	38,460
Service Charges	12,747	12,662	85	12,455	25,323
Subsidies and Grants	6,040	4,692	1,348	5,300	9,514
Sundry Income	336	180	156	356	360
User Fees	6,173	5,294	879	5,279	10,605
Vested Assets	0	0	0	4,224	2,240
Total Revenue	56,931	47,597	9,334	83,547	97,963
Share of Associate surplus/(deficit)	0	0	0	0	0
Surplus (Deficit)	13,124	4,756	8,369	43,319	10,796

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Western Bay of Plenty District Council
Statement of Financial Position
As at 31 December 2018

	Actual 31 December 2018 \$'000	Forecast June 2019 \$'000	June 2018 \$'000
EQUITY			
Accumulated Funds	862,881	814,328	849,971
Restricted Reserves	271	272	271
Council-created Reserves	30,644	26,597	30,434
Asset Revaluation Reserves	407,427	396,491	407,239
Total Equity	1,301,222	1,237,688	1,287,915
Assets			
Current Assets			
Cash and Bank	5,302	1,720	11,750
Short Term Deposits	47,081	-	14,983
Receivables and Prepayments	2,484	10,872	14,574
Property and Investments for Resale	-	-	445
Total Current Assets	54,867	12,592	41,752
Non-current Assets			
Financial Instruments	14,355	22,416	14,247
Other Non-current Assets	1,387,982	1,347,641	1,386,280
Interest in Associates	207	2,377	207
Total Non-current Assets	1,402,544	1,372,434	1,400,734
Total Assets	1,457,411	1,385,026	1,442,485
Liabilities			
Current Liabilities			
Payables and Accruals	9,651	14,295	17,580
Employee Entitlements	2,026	2,575	2,479
Current Portion Public Debt	-	-	25,000
Derivative Financial Instrument	8,861	9,655	465
Current Portion Provisions	313	313	313
Total current Liabilities	20,851	26,838	45,837
Non-current Liabilities			
Public Debt - Term Portion	135,000	120,000	100,000
Other Term Debt	337	150	8,412
Non-current Provisions	-	350	321
Total Non-current Liabilities	135,337	120,500	108,733
Total Liabilities	156,189	147,338	154,570
Net Assets	1,301,222	1,237,688	1,287,915

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Western Bay of Plenty District Council
Capital Expenditure Summary
For the period ended 31 December 2018

Activity	Year Actual \$'000	Year Budget \$'000	Year Variance \$'000	Full Year Budget \$'000
Transportation	6,771	8,010	1,239	16,895
Solid Waste	0	0	0	0
Recreation & Leisure	800	1,065	265	5,065
Stormwater	593	840	247	5,042
Economic	0	230	230	460
Sustainable Development	0	0	0	0
	8,165	10,145	1,980	27,461
Western Water	165	70	(96)	1,020
Central Water	957	285	(671)	1,961
Eastern Water	(37)	56	93	1,822
Water Supply	1,085	411	(674)	4,803
Information Centres	407	173	(234)	390
Community Facilities	(567)	65	632	140
Communities	(161)	238	399	530
Waihi Beach Wastewater	132	222	90	450
Katikati Wastewater	70	213	142	732
Omokoroa Wastewater	187	103	(84)	339
Te Puke Wastewater	38	(75)	(113)	1,193
Maketu Wastewater	(8)	0	8	140
Ongare Wastewater	824	873	50	873
Wastewater	1,242	1,335	93	3,727
Information Services	185	405	220	993
Corporate Assets	2,646	176	(2,471)	1,368
Corporate Services	157	287	130	574
Corporate Services	2,989	868	(2,121)	2,935
Total Capital Expenditure	13,320	12,998	(323)	39,455

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Western Bay of Plenty District Council
Cost of Service Summary
For the period ended 31 December 2018

Activity	Total Operating Revenue \$'000	Total Operating Costs \$'000	Net Cost of Service Surplus / (Deficit) \$'000	YTD Budget Surplus / (Deficit) \$'000	YTD Variance Under / (Over) \$'000	Total Budget Surplus / (Deficit) \$'000
Stormwater	2,776	2,336	440	526	(86)	1,329
Solid Waste	765	638	127	(195)	322	(512)
Natural Environment	405	388	17	(92)	109	(255)
Economic	163	398	(235)	(224)	(11)	(384)
Representation	218	1,462	(1,244)	(1,605)	361	(3,342)
Transportation	15,007	9,481	5,526	2,740	2,786	5,675
Recreation & Leisure	2,242	3,539	(1,296)	(2,053)	757	(3,908)
	21,577	18,243	3,335	(903)	4,238	(1,399)
Strategic Planning/Monitoring	0	693	(693)	(745)	51	(1,511)
Resource Management Planning	0	618	(618)	(522)	(96)	(1,131)
Infrastructure Planning	6	0	6	88	(81)	175
Sustainable Development	6	1,312	(1,305)	(1,179)	(126)	(2,466)
Western Water	2,474	2,050	423	162	261	505
Central Water	2,171	1,582	590	(130)	719	(291)
Eastern Water	2,674	2,692	(18)	(361)	343	(739)
Water Supply	7,319	6,323	996	(328)	1,324	(525)
Resource Consents	823	1,068	(244)	(282)	37	(562)
Building Services	1,571	2,290	(719)	(475)	(243)	(918)
Animal Services	607	532	74	(132)	207	(262)
Compliance & Monitoring	254	722	(468)	(480)	12	(946)
Regulatory	3,255	4,612	(1,357)	(1,370)	13	(2,688)
Information Centres	829	1,823	(994)	(883)	(111)	(1,523)
Community Development	40	1,071	(1,031)	(1,184)	152	(2,363)
Emergency Management	8	215	(207)	(282)	74	(563)
Community Facilities	424	1,147	(723)	(222)	(501)	(461)
Communities	1,301	4,257	(2,956)	(2,571)	(385)	(4,911)

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Activity	Total Operating Revenue \$'000	Total Operating Costs \$'000	Net Cost of Service Surplus / (Deficit) \$'000	YTD Budget Surplus / (Deficit) \$'000	YTD Variance Under / (Over) \$'000	Total Budget Surplus / (Deficit) \$'000
Waihi Beach Wastewater	1,597	1,584	12	(136)	148	(257)
Katikati Wastewater	1,367	872	495	421	75	769
Omokoroa Wastewater	3,828	2,326	1,502	(801)	2,303	(1,547)
Te Puke Wastewater	1,584	923	660	932	(271)	1,858
Maketu Wastewater	287	779	(492)	(494)	2	(992)
Ongare Wastewater	729	66	663	227	436	470
Wastewater	9,391	6,550	2,841	149	2,692	300
Human Resource Services	0	0	0	(7)	7	0
Financial Services	413	70	343	242	101	375
Information Services	33	243	(210)	(249)	39	(160)
Corporate Assets	146	1,200	(1,054)	(756)	(298)	(1,084)
Corporate Services	27	438	(412)	(298)	(113)	(699)
Corporate Services	619	1,952	(1,333)	(1,068)	(265)	(1,569)
Treasury Operations	560	(702)	1,261	(33)	1,294	(65)
Rates Appropriation	12,901	1,261	11,640	12,057	(416)	24,113
Rates and Treasury	13,461	559	12,902	12,024	878	24,048
Total	56,931	43,807	13,124	4,756	8,369	10,796


Ian Butler
Finance Manager

Approved


Kumaren Perumal
Chief Financial Officer

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 6 months ended December 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
REPRESENTATION						
236801 001	Representation Review - Triennially	30,995	-	30,995		-
250401 001	Triennial Elections	-	81,000	(81,000)		202,500
284801 001	Elected Members induction	-	52,000	(52,000)		130,000
296101 001	Recruitment of CEO	-	30,000	(30,000)		75,000
11 01 01 0090	Elected Members	30,995	163,000	(132,005)		407,500
334902 001 0000	Katikati Museum Costs	(155)	-	(155)		-
11 02 02 0090	Elected Members	(155)	-	(155)		-
PLANNING FOR THE FUTURE						
151105 001	Kaimai Reserves Management Plan	90	-	90		-
151107 001	Reserve Management Plans / Concept Plan Reviews	8,565	5,000	3,565		10,000
175602 001	LTCCP Development and Adoption	8,881	-	8,881		-
175906 001	Freedom camping policy/bylaw	-	-	-		-
175910 001	Policy Review & Development	960	5,000	(4,040)		10,000
259505 001	Te Puna Community Development Plan	-	-	-		-
287702 001	Solid Waste/WMMP Action Plan	43,056	24,999	18,057		50,000
289102 001	Strategy Review - Economic	-	-	-		-
293002 001	Bylaw Review & Development	14,670	5,000	9,670		10,000
339201 001	s17A Review Pensioner Housing	-	15,000	(15,000)		30,000
343601 001	Omokoroa Point Project Coordination	-	10,000	(10,000)		20,000
346201 001	Te Ara Mua Implementation	-	10,000	(10,000)		20,000
346301 001	Climate Change Action Plan	-	10,000	(10,000)		20,000
151101 001	Reserve Management Planning	-	-	-		-
151103 001	Reserve Management Plans - Katikati/Waihi Beach	261	10,000	(9,739)		20,000
335701 001	Healthy Housing Forum	(202)	-	(202)		-
160801 001	Funding Review	-	12,500	(12,500)		25,000
296301 001	Monitoring Reports (CO & SOE)	-	24,999	(24,999)		50,000
311401 001	COBOP Coordinator Cost Share	-	-	-		-
13 01 01 0090	Strategic Planning Management	76,279	132,498	(56,219)		265,000
317501 001	Omokoroa Central Area Master Plan	-	-	-		-
252210 001	Monitoring Reports (CO & SOE)	449	-	449		-
294208 001	Structure Plan Reviews	-	20,000	(20,000)		40,000
346401 001	Natural Hazards Collaborative Planning	-	24,998	(24,998)		50,000
252208 001	Smartgrowth Implementation - Coordination Share	84,828	50,000	34,828		100,000
13 02 01 0090	Resource Management Planning	85,277	94,998	(9,721)		190,000
TRANSPORTATION						
324009 001	Strategic Roding - Operating Costs - Traffic Modelling etc.	8,653	-	8,653		-
324013 001	Transport - Service relocation	500	5,000	(4,500)		135,000
324014 001	Sub Regional Transport Centre	-	-	-		50,000
30 02 14 0090	Strategic Roding	9,153	5,000	4,153		185,000

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 6 months ended December 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
279202 001	Property Purchases Roding	37,864	75,000	(37,136)		150,000
305113 001	Community Event Traffic Management	-	-	-		-
30 03 01 0090	Asset Management	37,864	75,000	(37,136)		150,000
152301 001	Safety Administration Programme	-	-	-		50,000
30 05 03 0090	Road Safety	-	-	-		50,000
WATER SUPPLY						
243636 001	WSZ - Water demand managment	(12,089)	12,498	(24,587)		25,000
310601 001	Asset Validation - Western Water	3,763	4,998	(1,235)		10,000
40 01 01 0090	Western Water	(8,325)	17,496	(25,821)		35,000
243333 001	Central Supply Zone - Water Demand & Management	(11,200)	50,000	(61,200)		100,000
310701 001	Asset Validation - Central Water	4,100	-	4,100		20,000
40 01 02 0090	Central Water	(7,100)	50,000	(57,100)		120,000
310801 001	Asset Validation - Eastern Water	-	-	-		20,000
287117 001	ESZ - Water demand management	-	-	-		55,000
40 01 03 0090	Eastern Water	-	-	-		75,000
COMMUNITIES						
148804 001	Tauranga Orchestra Grant	-	500	(500)		1,000
148805 001	Katikati Open Air Art Grant (Murals)	1,043	4,002	(2,959)		8,000
148809 001	Community Grants - Te Puke/Maketu	28,150	10,000	18,150		20,000
148810 001	Community Grants - Waihi Beach/Katikati	5,500	10,000	(4,500)		20,000
148811 001	Community Grants - Kaimai	6,000	10,000	(4,000)		20,000
148812 001	Community Matching Fund - Accumulated Ecological Fund	-	-	-		-
336101 001	Museum Facilities	35,000	35,000	-		70,000
341002 001	Implementation of the Housing Needs Assessment	-	10,000	(10,000)		20,000
345501 001	Welcoming Communities Contract	10,000	5,000	5,000		10,000
345502 001	Migrant Support	2,609	7,500	(4,891)		15,000
345503 001	Multi-Cultural Tauranga	10,000	5,000	5,000		10,000
42 01 01 0090	Community Development & Grants	98,302	97,002	1,300		194,000
331001 001	Supporting Iwi & Hapu Management	-	25,002	(25,002)		50,000
334801 001	Marae Maintenance	8,748	25,002	(16,254)		50,000
334802 001	Marae Toolkit	-	12,498	(12,498)		25,000
323201 001	Papakainga Development	-	19,998	(19,998)		40,000
323201 002	Fee Abatement	1,739	7,500	(5,761)		15,000
42 01 02 0090	Cultural Development Support	10,487	90,000	(79,513)		180,000
323103 001	Tsunami System Education programme	-	-	-		-
156302 001	Lifeline Facilities Study	-	4,998	(4,998)		10,000
42 02 01 0090	Emergency Management	-	4,998	(4,998)		10,000
248801 002	Audio Visual - Hastie Grant - Operating Costs	3,263	-	3,263		-
332302 002	Te Puke Library Build (Opex)	1,986	-	1,986		-
42 03 04 0090	Service Centre & Library - Te Puke	5,249	-	5,249		-
330902 001	APNK (Aotearoa Peoples Network Kaharoa) - Operating Costs	-	8,400	(8,400)		21,000
42 03 07 0090	District Library Services	-	8,400	(8,400)		21,000
280801 001	Katikati Hall Improvements	2,835	14,304	(11,469)		28,610
280803 001	Ohauiti Hall Improvements	1,525	7,752	(6,227)		15,500
280804 001	Omanawa Hall Improvements	2,770	7,500	(4,730)		15,000

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 6 months ended December 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
280805 001	Omokoroa Hall Improvements	-	1,152	(1,152)		2,300
280825 001	Oropi Hall improvements	-	-	-		-
280809 001	Paengaroa Hall Improvements	30,824	15,264	15,560		30,525
280810 001	Pyes Pa Hall Improvements	1,808	2,274	(466)		4,550
280811 001	Te Puke Hall Improvements	101,959	17,508	84,451		35,010
280830 001	Te Puke Hall Improvements Loan	-	37,500	(37,500)		75,000
280812 001	Te Puna Community Centre Hall Improvements	-	15,132	(15,132)		30,260
280813 001	Te Puna War Memorial Hall Improvements	-	-	-		-
280815 001	Community Hall - Waihi Beach	10,860	12,750	(1,890)		25,500
280816 001	Kaimai Hall	1,260	2,598	(1,338)		5,200
280819 001	Pukehina Beach Commercial Centre Improvements	2,323	2,250	73		4,500
280820 001	Te Ranga Hall Improvements	2,642	2,940	(298)		5,880
280822 001	Whakamaramara Hall Improvements	-	4,998	(4,998)		10,000
280823 002	Te Puke Hall strengthening (opex)	515,045	-	515,045		-
280829 001	TePuna Hall (Maramatanga Park) Major Refurbishment	-	-	-		1
42 04 03 0090	Community Halls	673,852	143,922	529,930		287,836

RESERVES & FACILITIES

213404 001	Asset Management plan	5,300	21,100	(15,800)		50,000
44 01 01 0090	Reserves & Facilities Management	5,300	21,100	(15,800)		50,000
253801 001	Maintenance - Scheduled (Excel)	-	-	-		-
253801 002	Maintenance - Unscheduled	-	-	-		-
225403 002	District Wide Reserves Minor Works Operational	-	-	-		-
260101 002	Haiku Park Walkway Extension (Operating Costs)	-	-	-		-
260106 002	Mill Block Access (Opex)	-	-	-		-
260313 001	Kauri Point - Operations & Conservation Plan Manual	2,000	-	2,000		-
294601 002	Omokoroa new urban areas walkway 12/13 - Comm Bd Funded	-	-	-		-
294503 002	Omok Sports Grnd - Hardcourts opex	-	-	-		-
336701 001	Opureora Marae Toilet - Service Delivery Contract	-	-	-		5,000
320801 002	District Reserves Asset Renewals (operational)	-	-	-		-
330701 002	Tauranga Harbour Esplanade Reserves Management Project (operational)	-	-	-		-
330801 002	Panepane Point Reserve Development (operational)	-	-	-		-
331201 002	Tauranga Harbour Margins Project (operational)	-	-	-		-
312502 001	District Signage - Operating	125	4,000	(3,875)		10,000
44 01 02 0090	District Reserves	2,125	4,000	(1,875)		15,000
326105 001	Te Puke Aquatic Centre - Repairs & Maintenance	9,007	10,102	(1,095)		20,000
163503 001	Te Puke Aquatic Centre Service Delivery Contract	55,086	37,452	17,634		100,000
165401 001	Dave Hume Swimming Pool Service Delivery Contract	52,000	52,000	-		95,000
324702 001	Dave Hume Pool - Feasibility Study	-	-	-		50,000
44 01 04 0090	Swimming Pools	116,094	99,554	16,540		265,000
322003 001	Tauranga Harbour Recreation Strategy Harbour Forum	-	-	-		1,000
322004 001	Tauranga Harbour Recreation Strategy Monitoring	-	-	-		5,000
281505 002	Omokoroa Seawalls - Operational	-	-	-		-
321101 002	Coastal Marine Structures Renewals - Operational	-	-	-		-
328001 001	Omokoroa Geology - operational	-	-	-		-
44 02 01 0090	Harbour Structures	-	-	-		6,000
289835 001	TECT All Terrain Park - Plans & Assessments	-	5,000	(5,000)		20,000
44 03 02 0090	TECT All Terrain Park	-	5,000	(5,000)		20,000

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 6 months ended December 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
WASTEWATER						
310902 001	Waihi Beach Asset Validation	-	-	-		6,000
319502 001	Waihi Beach Infiltration Investigation	4,545	-	4,545		40,000
336301 001	Waihi Beach WWTP Monitoring and Review	-	10,000	(10,000)		10,000
310901 001	Asset Validation - Wastewater Waihi Beach	-	-	-		-
60 01 01 0090	Waihi Beach Wastewater	4,545	10,000	(5,455)		56,000
311002 001	Katikati Asset Validation	-	-	-		6,000
323402 001	Katikati Infiltration Investigation	-	3,000	(3,000)		10,000
60 01 02 0090	Katikati Wastewater	-	3,000	(3,000)		16,000
338601 001	Omokoroa Asset Validation	-	-	-		6,000
60 01 03 0090	Omokoroa Wastewater	-	-	-		6,000
311102 001	Te Puke Asset Validation	-	-	-		6,000
60 01 04 0090	Te Puke Wastewater	-	-	-		6,000
331803 001	Ongare Point Wastewater System - Preliminary Costs	19,605	-	19,605		-
331804 001	Ongare Point Wastewater System - Operational Costs	-	15,000	(15,000)		15,000
60 01 06 0090	Ongare Wastewater	19,605	15,000	4,605		15,000
318601 000	Waste Minimisation Funding Pool	47,307	72,000	(24,693)		130,000
318601 001	Waste Minimisation Funding Pool	-	-	-		-
318605 001	Alternative Recycling and Rubbish Collection	-	-	-		25,000
318606 001	Envirohub	-	10,000	(10,000)		20,000
319902 001	District Wide Trade Waste Implementation	7,803	500	7,303		50,000
60 02 01 0090	District Solid Waste	55,111	82,500	(27,389)		225,000

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 6 months ended December 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
STORMWATER						
311302 001	Stormwater Asset Validation	-	24,996	(24,996)		50,000
61 01 01 0090	Stormwater Network - Growth Communities	-	24,996	(24,996)		50,000
345902 001	Waihi Beach Shoreline Protection Options Assessment	12,312	18,750	(6,438)		75,000
61 01 02 0090	Waihi Beach Coastal Protection	12,312	18,750	(6,438)		75,000
332630 001	Pukehina Stormwater Contribution to Waihi Drainage Society	-	-	-		5,000
61 02 01 0090	Small Communities	-	-	-		5,000
NATURAL ENVIRONMENT						
244606 001	Coastcare Materials	1,455	7,455	(6,000)		15,000
64 01 06 0090	Coastcare	1,455	7,455	(6,000)		15,000
305302 001	Waihi Land Drainage Society - Canal Investigation	-	-	-		-
64 01 07 0090	Waihi District Drainage-Drains	-	-	-		-
ECONOMIC						
311601 001	Event Support	2,900	-	2,900		-
70 01 01 0090	Economic Support	2,900	-	2,900		-
336501 001	Waihi Beach Promotion Service Delivery Contract	25,500	25,500	-		51,000
299301 001	Te Puke Promotion Service Delivery Contract	35,428	35,438	(11)		70,875
299302 001	Te Puke Promotion Service Delivery Contract - Civic	16,243	16,234	9		32,486
299401 001	Town Centre Promotion Katikati	39,491	39,491	(1)		77,432
70 01 03 0090	Town Centre Promotion	116,661	116,663	(2)		231,793
327901 001	Business Process Review - Online Services	6,891	-	6,891		-
340401 001	Business Process Review - Resource Consents	32,040	37,500	(5,460)		75,000
341201 001	Reporting and Analysis project	31,475	37,500	(6,025)		75,000
341501 002	Digital Enablement Plan Project	-	-	-		-
80 03 01 0090	Information Technology	70,406	75,000	(4,594)		150,000
SUPPORT SERVICES						
318701 002	Property Files Back Scanning 2	6,265	25,002	(18,737)		50,000
341101 001	Digitising Permanent Archive Records	133,403	-	133,403		-
318701 001	Property Files Back Scanning	-	-	-		-
80 03 03 0090	Information Services	139,668	25,002	114,666		50,000
338001 001 0000	Katikati Museum Costs - Operational Costs	19,104	-	19,104		-
80 04 08 0090	Strategic Property	19,104	-	19,104		-
348101 001	BC Accom Study - Unispace	107,581	-	107,581		-
348101 002	BC Accom Study - Wingate	73,125	-	73,125		-
348101 003	BC Accom Study - T&T	47,454	-	47,454		-
348101 004	BC Accom Study - BCD	13,500	-	13,500		-
348101 007	BC Accom Study - WT Partnership	12,958	-	12,958		-
80 05 01 0090	Chief Executive Officer	254,619	-	254,619		-
312301 001	Business & Process Improvement	5,036	10,002	(4,966)		20,000
80 05 02 0090	Corporate & Planning Services - Management	5,036	10,002	(4,966)		20,000
312202 001	Business & Process Improvement	-	10,002	(10,002)		20,000

ADDITIONAL LEVELS OF SERVICE

Financial Year 2018/19	For the 6 months ended December 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
80 05 03 0090	Engineering Services - Group Manager	-	10,002	(10,002)		20,000
312102 001	Business & Process Improvement	8,346	10,002	(1,656)		20,000
339101 001	Customer Experience	999	30,000	(29,002)		60,000
80 05 06 0090	Customer Services - Management	9,345	40,002	(30,657)		80,000
336201 001	2016 Development Code Update	-	10,000	(10,000)		50,000
80 05 14 0090	Corporate Development	-	10,000	(10,000)		50,000
333301 001	Business Excellence Initiatives	7,750	7,750	-		10,000
346101 001	Project Management Approach	-	10,002	(10,002)		20,000
80 05 19 0090	Corporate Development	7,750	17,752	(10,002)		30,000
312401 001	Business & Process Improvement - Policy & Planning	-	-	-		-
312402 001	Business & Process Improvement - Policy & Planning	3,325	10,002	(6,677)		20,000
80 05 20 0090	Policy Planning Regulatory - Management	3,325	10,002	(6,677)		20,000
TOTAL ADDITIONAL LEVELS OF SERVICE		1,857,239	1,488,094	369,145		3,647,129

CAPITAL PROJECTS

Financial Year 2018/19	For the 6 months ended December 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
TRANSPORTATION						
175602 002	LTCCP Development and Adoption (Capex)	-	-	-		-
13 01 01 8901	Strategic Planning Management	-	-	-		-
304801 001	Oropi Road	-	-	-		-
30 02 01 8901	Loc Connections - District	-	-	-		-
283202 001	Rural Community Roding	-	100,000	(100,000)		223,866
30 02 02 8901	Local Connections - Rural	-	100,000	(100,000)		223,866
282705 001	Waihi Beach Esplanade Regrade car park	-	-	-		-
282702 001	Waihi Beach roading projects	70,000	35,000	35,000		141,782
30 02 03 8901	Community Roding - Waihi Beach	70,000	35,000	35,000		141,782
282802 001	Katikati Roding Projects	25,301	25,000	301		158,945
30 02 04 8901	Community Roding - Katikati	25,301	25,000	301		158,945
282902 001	Omokoroa Roding Projects	-	25,000	(25,000)		94,770
30 02 05 8901	Community Roding - Omokoroa	-	25,000	(25,000)		94,770
283002 001	Te Puke roading projects	7,333	-	7,333		283,564
30 02 06 8901	Community Roding - Te Puke	7,333	-	7,333		283,564
283102 001	Maketu Community Roding	-	19,716	(19,716)		39,426
30 02 07 8901	Community Roding - Maketu	-	19,716	(19,716)		39,426
302801 001	Waihi Beach Roding Structure Plan	-	-	-		-
30 02 08 8901	Structure Plans - Waihi Beach	-	-	-		-
302901 001	Katikati roading SP - Urban	14,657	26,170	(11,513)		64,680
302902 001	Katikati Roding SP - Rates	-	-	-		64,860
30 02 09 8901	Structure Plans - Katikati	14,657	26,170	(11,513)		129,540
303003 282	Omokoroa Roding SP - Rural	2,322,789	317,898	2,004,891		635,800
303004 001	Omokoroa Roding Structure Plan - Strategic	15,576	789,528	(773,952)		1,579,050
303005 001	Omokoroa Roding Structure Plan - Rates	20,756	296,178	(275,422)		592,350
303006 001	Omokoroa Structure Plan Review	-	-	-		-
303008 001	Omokoroa Roding Structure Plan - Current Account	270	-	270		-
303009 001	Omokoroa Roding SP - Catchment - Cycle and Walkways	7,313	100,002	(92,689)		200,000
303001 001	Omokoroa Roding Structure Plan - Catchment	(326,199)	613,398	(939,597)		1,226,800
303001 010	Western to Tralee Urbanisation	24,453	-	24,453		-
303010 001	Omokoroa Roding SP - Southern Industrial Area	55,068	1,249,998	(1,194,930)		2,500,000
303011 001	Omokoroa Road Urbanisation - Western Ave to Tralee	104,527	-	104,527		-
30 02 10 8901	Structure Plans - Omokoroa	2,224,552	3,367,002	(1,142,450)		6,734,000
303101 001	Te Puke Roding SP	-	-	-		264,576
30 02 12 8901	Structure Plans - Te Puke	-	-	-		264,576
309101 001	Eastern Arterial Road 2013-16	(0)	-	(0)		-
30 02 13 8901	Regional Connections	(0)	-	(0)		-
324004 001	Strategic Roding - Rangioru Industrial Roding	-	-	-		-
30 02 14 8901	Strategic Roding	-	-	-		-
283423 001	Pavement Surfacing - Reseals (PBC)	-	851,628	(851,628)		1,703,258
283426 001	Pavement Unsealed Strength (PBC)	-	291,246	(291,246)		582,496

CAPITAL PROJECTS

Financial Year 2018/19	For the 6 months ended December 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
283429 001	Pavement Rehabilitation (PBC)	-	525,996	(525,996)		1,051,986
283430 001	Drainage Improvements (PBC)	-	-	-		-
283432 001	Drainage Improvements (PBC)	-	14,676	(14,676)		29,355
283435 001	Ancillary Improvements (PBC)	-	7,080	(7,080)		14,165
283438 001	Rural Road Improvements	8,886	287,172	(278,286)		574,343
283441 001	Pavement Seal Widening (PBC) - @ 3km pa	-	499,998	(499,998)		1,000,000
283499 001	BOP West Renewals Contra	1,755,811	-	1,755,811		-
283408 002	Seal Extension	(996,672)	514,284	(1,510,956)		1,028,571
279202 002	Property Purchases Roothing	3,660	-	3,660		-
342601 001	LED Lighting Conversion	-	520,002	(520,002)		1,040,000
30 03 01 8901	Asset Management	771,685	3,512,082	(2,740,397)		7,024,174
210411 001	Minor Safety Projects - 2016 New Zealand Transport Authority (NZTA) subsidy	66,167	-	66,167		-
210412 001	Minor Safety Projects - 2017 NZTA subsidy	-	-	-		-
210413 001	Minor Safety Projects	-	499,998	(499,998)		1,000,000
210414 001	Minor Improvements 2 - 2018 to 2025 (NZTA Subsidy 51% RR 49%)	-	199,998	(199,998)		400,000
210415 002	Minor Imps - Katikati Community Board	3,963	-	3,963		-
210407 001	Minor Safety Projects	2,593,405	-	2,593,405		-
304604 001	Level crossing warning device	-	-	-		-
30 05 03 8901	Road Safety	2,663,535	699,996	1,963,539		1,400,000
307601 001	Walking & Cycling - Rural	176,704	160,002	16,702		320,000
337701 001	Tauranga Moana Coastal Cycle Trail - Waihi to Waihi Beach	64,201	-	64,201		-
337701 002	Omokoroa to Tauranga - Tauranga Moana Coastal Cycle Trail	-	-	-		-
337702 001	Sections 1-4 Omokoroa Foreshore	42,972	-	42,972		-
337702 002	Sections 5 ECMT railway bridge harbour crossing	(125,074)	-	(125,074)		-
337702 003	Sections 6-7	10,791	-	10,791		-
337702 004	Sections 8-9 Plummer Road to Kiwirail Bridge	16,309	-	16,309		-
337702 005	Section 10 ECMT railway bridge harbour crossing	534,575	-	534,575		-
337702 006	Sections 11-15	115,508	-	115,508		-
337702 007	Sections 16-19 Lochhead Road to ECMT Railway	100,790	-	100,790		-
337702 008	Sections 20-23	163	-	163		-
337702 009	Section 24 Wairoa Bridge river crossing	98,424	-	98,424		-
337702 010	Preliminary / Contract Administration	(75,629)	-	(75,629)		-
337703 001	Tauranga Moana Coastal Cycle Trail - Cycleway Tauranga Eastern Link	4,395	-	4,395		-
337703 003	TMCCT - Cycleway TEL3	8,214	-	8,214		-
337703 004	TMCCT - Paengaroa Road - Rotoiti	13,273	-	13,273		-
307601 002	Urban footpath Development	8,508	15,000	(6,492)		30,000
307604 001	District Walking - Off-road	-	25,002	(25,002)		50,000
30 05 04 8901	Cycling & Walking	994,122	200,004	794,118		400,000

CAPITAL PROJECTS

Financial Year 2018/19	For the 6 months ended December 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
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WATER SUPPLY

243624 001	Western Supply Zone Bulk Flow Meters	(13,302)	30,000	(43,302)		160,000
287203 001	Reservoir upgrades Lockington Rd or Waihi Bch	-	-	-		50,000
337201 001	Western Supply Zone Water Modelling Calibration	-	8,000	(8,000)		20,000
336901 001	Western Supply Zone- Wharawhara Road WTP Generator	-	-	-		-
318201 001	District Wide Water Metering Project	48,416	25,002	23,414		50,000
340801 001	Western Supply Zone Reservoirs, Pumps & Controls renewals	48,534	-	48,534		110,000
243619 001	Western Water Reticulation Improvements	62,701	6,720	55,981		216,600
243619 006	Western Water Supply Zone - Bridge & Stream Crossing Renewals - FMECA	(12,402)	-	(12,402)		193,000
243619 007	Western Water Supply Zone - Water Treatment Plant Upgrades & Improvements	-	-	-		35,000
243619 009	Western Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven	870	-	870		70,000
243619 018	WSZ - Water - Retic Analytical Monitoring	-	-	-		55,000
243619 020	WSZ - Water - District Wide Site Fencing	-	-	-		60,000
243619 022	WSZ - Water - Western Water Reticulation General	30,550	-	30,550		-
40 01 01 8901	Western Water	165,366	69,722	95,644		1,019,600
243307 001	Omokoroa Supply	-	-	-		-
243320 001	Central Supply Zone - Additional Bore	25,486	120,000	(94,514)		850,000
243335 001	CSZ Construct Additional Reservoir	4,000	-	4,000		30,000
243210 001	Omokoroa Stage 2 Water Reticulation	-	-	-		221,000
340601 001	Central Supply Zone Water Modelling Calibration	(1,248)	3,252	(4,500)		10,000
243310 001	Reticulation Improvements	964,882	-	964,882		260,001
243310 006	Central Water Supply Zone - Bridge & Stream Crossing Renewals - FMEC	(74,544)	-	(74,544)		-
243310 007	Central Water Supply Zone - Water Treatment Plant Upgrades & Improvements	-	-	-		12,766
243310 009	Central Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven	-	-	-		20,000
243310 010	CSZ - Water - Myrtle Ave / Walnut Grove	-	-	-		65,000
243310 012	CSZ - Water - Vivian Dr	-	-	-		120,000
243310 013	Central Supply Zone Source and Storage Improvements	25,504	162,000	(136,496)		162,000
243310 014	CSZ - Water - Crawford Rd	-	-	-		65,000
243310 015	CSZ - Water - Youngson Road WTP - Chemical containment	-	-	-		60,000
243310 018	CSZ - Water - Retic Analytical Monitoring	-	-	-		55,000
243310 020	CSZ - Water - District Wide Site Fencing	-	-	-		30,000
243310 022	CSZ - Water - Central Water Reticulation General	12,466	-	12,466		-
40 01 02 8901	Central Water	956,546	285,252	671,294		1,960,767
243027 001	Eastern Water Showground Road Water Supply	(8,718)	-	(8,718)		-
287112 001	Pongakawa Water Treatment Plant Enhancement / Stage 2	(164,868)	-	(164,868)		250,000
287112 002	Pongakawa WTP ESZ8 Pump Replacement	-	-	-		-
287113 001	ESZ Bulk Flow Meters	(4,350)	49,998	(54,348)		100,000
287118 001	Te Puke Infrastructure areas 3 + 4	(1)	-	(1)		161,000
323801 001	District Wide Water Metering - Eastern Supply Zone	-	-	-		-
340701 001	Eastern Supply Zone Water Modelling Calibration	(2,600)	6,440	(9,040)		20,000
243002 001	Eastern Water Reticulation Improvements	79,590	-	79,590		170,000
243002 006	Eastern Water Supply - Boost Lift & Pump Replacements	(39,211)	-	(39,211)		15,000
243002 007	Eastern Water Supply Zone - Water Treatment Plant Upgrades & Improvements	84,255	-	84,255		135,000
243002 008	Eastern Water Supply Zone - Resource Consents	-	-	-		-

CAPITAL PROJECTS

Financial Year 2018/19	For the 6 months ended December 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
243002 009	Eastern Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven	-	-	-		67,980
243002 010	Eastern Water Supply Zone - Raymond Dam Purge Valve	-	-	-		-
243002 012	Bush Supply improvements	-	-	-		-
243002 013	Eastern Supply Zone Source and Storage Improvements	-	-	-		-
243002 014	ESZ - Water - Station Rd	-	-	-		25,420
243002 015	ESZ - Water - No3 Road & Bayliss Road	-	-	-		160,000
243002 016	ESZ - Water - Edgehill Place	-	-	-		86,450
243002 017	ESZ - Water - SH2 Bulk Renewal Rangioru to Kaituna Br	-	-	-		395,000
243002 018	ESZ - Water - Retic Analytical Monitoring	-	-	-		55,000
243002 019	ESZ - Water - Pongakawa / Muttons Underground Chemical Containment	-	-	-		90,000
243002 020	ESZ - District Wide Fencing	-	-	-		80,000
243002 021	ESZ - Bridge and Stream Crossings	-	-	-		11,500
243002 022	ESZ - Eastern Water Reticulation General	19,016	-	19,016		-
40 01 03 8901	Eastern Water	(36,886)	56,438	(93,324)		1,822,350
		-	-	-		-
42 02 01 8901	Emergency Management	-	-	-		-

CAPITAL PROJECTS

Financial Year 2018/19	For the 6 months ended December 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
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COMMUNITIES

318401 001	Revitalisation - Reception Area Barks Corner	-	-	-		-
42 03 01 8901	Service Centre - Barks Corner	-	-	-		-
332201 001	Katikati Library Building	256,150	-	256,150		-
332201 002	Katikati Library Build - RCP	2,328	-	2,328		-
332201 003	Katikati Library Build - Cove Kinloch	-	-	-		-
332201 004	Katikati Library Build - Opus	(6,456)	-	(6,456)		-
332201 008	Katikati Library Build - Crowther & Co	12,000	-	12,000		-
332201 009	Katikati Library Build - Guild & Spence	(12,683)	-	(12,683)		-
42 03 03 8901	Service Centre & Library - Katikati	251,339	-	251,339		-
248801 001	Audio Visual - Hastie Grant	-	4,800	(4,800)		12,000
42 03 04 8901	Service Centre & Library - Te Puke	-	4,800	(4,800)		12,000
282105 001	District Library Book Purchases New	-	19,592	(19,592)		48,984
307202 001	District Library - Self Issue Stations	19,756	-	19,756		-
318501 001	Radio Frequency Identification Technology for the District Libraries	-	12,000	(12,000)		30,000
282103 001	District Library Book Purchases - Renewals	135,469	136,653	(1,184)		298,877
282103 002	Katikati Library (Books & Audio Visual)	-	-	-		-
42 03 07 8901	District Library Services	155,224	168,245	(13,021)		377,861
280001 001	Pensioner Housing Capital Requirements	-	25,002	(25,002)		50,000
42 04 01 8901	Pensioner Housing	-	25,002	(25,002)		50,000
264316 001	Katikati Cemetery Berms	8,150	40,000	(31,850)		40,000
299502 001	Oropi Cemetery Berms & Roadway	-	-	-		-
299602 001	Maketu Cemetery Berms & Rock Wall	-	-	-		50,000
264402 001	Te Puke Cemetery Berms	-	-	-		-
42 04 02 8901	Cemeteries	8,150	40,000	(31,850)		90,000
280823 001	Te Puke Hall strengthening	(575,305)	-	(575,305)	The costs for this job were accumulated in 2018 and were transferred to an operational job in 2019, as we do not own the Hall and therefore cannot capitalise it. This balance reflects the transfer out of the job.	-
42 04 03 8901	Community Halls	(575,305)	-	(575,305)		-

CAPITAL PROJECTS

Financial Year 2018/19	For the 6 months ended December 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
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RESERVES & FACILITIES

213405 001	Infrastructure Services Asset Management System Upgrade	-	-	-		-
44 01 01 8901	Reserves & Facilities Management	-	-	-		-
164906 001	Waihi Beach Dam Car Park and Toilet	-	50,000	(50,000)		200,000
166008 001	Centennial Park sports fields renovation and drainage	-	-	-		50,000
212914 001	Moore Park Katikati - Council Funded	62,163	220,583	(158,420)		662,078
217403 001	Ohineangaanga Stream Esplanade	-	10,000	(10,000)		30,000
217805 001	Picnic tables, seating, signage and viewing platfo	-	50,000	(50,000)		150,000
225403 001	District Wide Reserves Minor Works	3,904	12,500	(8,596)		25,000
244004 001	Playground upgrade and walkway	-	-	-		80,000
244912 001	General Reserve Acquisition	73,250	73,250	-		200,000
244914 001	Tahataharoa Heritage Reserve Acquisition	5,656	-	5,656		200,000
244915 001	Tahataharoa Heritage Reserve Acquisition	-	-	-		1
245601 001	Spence Ave - General Development	-	5,000	(5,000)		10,000
245807 001	Broadlands Block - Community Pitch & Putt	-	-	-		-
246005 004	Pohutakawa Park - Parking Construction	-	-	-		80,000
246005 007	Pohutakawa Park - Toilet New With Art	-	-	-		80,000
260101 001	Haiku Park walkway extension	1,250	-	1,250		-
260315 001	Kauri Point - Atea development	-	-	-		137,300
260316 001	Kauri Point - North Beach development	-	-	-		36,000
260702 001	Athenree Foreshore Rsve landsc & minor capital	-	-	-		20,000
260720 001	Landscaping	-	-	-		10,000
260721 001	Seating bollards etc	-	-	-		10,000
260722 001	New Walkway	9,804	-	9,804		17,000
260725 001	Capital Development	-	-	-		14,000
246506 001	Toilet & Capital Development	148	-	148		-
260511 001	Dotterel Point Reserve - Capital Landscape Development	890	-	890		-
260520 001	Otamarakau / Rogers Rd - Specimen Trees	-	-	-		-
265808 001	KK foreshore reserves walkway extension	52,458	72,458	(20,000)		100,000
265833 001	Capital Landscape Development	-	-	-		-
281002 001	Toilet & Extend Boat Ramp	135,874	134,288	1,586		134,288
294503 001	Omokoroa Sports Ground - Hardcourts	(2,469)	-	(2,469)		-
294507 001	Omokoroa Sports Ground - Council Funded	171,019	-	171,019		-
294507 002	Omokoroa Sports Ground - Sports Pavillion Comm Brd	17,320	-	17,320		-
294701 001	Pond 02 SHA	-	-	-		200,000
294509 001	Omokoroa Sports Ground - Skate Facility	-	-	-		-
294601 001	Omokoroa new urban areas walkway 12/13	-	-	-		-
294801 001	Te Puna Station Rd Harbour Access 12/13	90,000	-	90,000		90,000
294802 001	Car park	30,000	-	30,000		30,000
295101 001	Skate park - Jubilee Park (Previously Hayward Reserve)	-	-	-		-
295308 001	Park Road - capital development	-	-	-		-
312501 001	District Signage - Capital	7,657	20,000	(12,343)		20,000
320801 001	District Reserves Assets Renewals	12,621	35,000	(22,379)		370,000
322102 001	Wilson Park	-	-	-		-
330701 001	Tauranga Harbour Esplanade Reserves Management Project	13,538	2,702	10,836		25,000
330801 001	Panepane Point Reserve Development	45,561	30,000	15,561		30,000
331201 001	Tauranga Harbour Margins Project	4,365	13,215	(8,850)		25,000
345301 001	Cycleways & Walkways - increased funding	-	-	-		100,000
348201 001	Waihi Beach Kiwicamp	(188,000)	-	(188,000)		-
348202 001	Compacting Bins	50,673	-	50,673		-
342001 001	District Reserves Erosion Protection Works	112,798	142,465	(29,667)		200,000
265803 001	Gilfillan Dr & accessway walkway new high .5km	-	20,000	(20,000)		30,000

CAPITAL PROJECTS

Financial Year 2018/19	For the 6 months ended December 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
44 01 02 8901	District Reserves	710,480	891,461	(180,981)		3,365,667
343802 001	Waihi Beach Top 10 Holiday Park Land Slip	7,514	-	7,514		-
44 01 03 8901	Motor Camps	7,514	-	7,514		-
326103 001	Te Puke Aquatic Centre - Capital	-	-	-		40,000
44 01 04 8901	Swimming Pools	-	-	-		40,000
281505 001	Omokoroa Seawalls	2,535	-	2,535		-
281507 001	Omokoroa Horizontal Board Drains	-	25,000	(25,000)		50,000
281509 001	One Mile Creek - Bank Protection	(564)	25,000	(25,564)		25,000
295203 001	Omokoroa Boat Ramp Construction	22,433	62,432	(39,999)		100,000
321101 001	Coastal Marine Structures Renewals	(576)	3,024	(3,600)		638,000
347501 001	Uretara Stream/Yeoman Walkway Erosion Protection	-	-	-		75,000
44 02 01 8901	Harbour Structures	23,828	115,456	(91,628)		888,000
289823 001	TECT All Terrain Park - Subhub & Park Signage	1,538	17,000	(15,462)		20,000
289824 001	TECT All Terrain Park - Plantings	-	-	-		-
289828 001	TECT All Terrain Park - 5 Hectare Event Space Stg2	11,029	5,000	6,029		75,000
289840 001	TECT All Terrain Park - Asset Renewals	33,367	30,527	2,840		76,059
289841 001	TECT All Terrain Park - Cell Phone Tower	-	-	-		250,000
289848 001	TECT All Terrain Park - Cell Phone Tower - (100% Subsidy)	-	-	-		250,000
289808 001	TECT All Terrain Park Grants Infrastructure - Trails	12,548	5,808	6,740		100,000
289838 001	TECT All Terrain Park - Misc Capital Works	-	-	-		-
289849 001	TECT Capital Recovery from TCC	-	-	-		-
44 03 02 8901	TECT All Terrain Park	58,483	58,335	148		771,059
WASTEWATER						
168603 001	Waihi Beach Wastewater Treatment Plant Renewals	97,499	195,000	(97,501)		280,000
340501 001	Wastewater Modelling	-	6,666	(6,666)		20,000
226001 001	Pump Station Renewals	5,620	20,000	(14,380)		150,000
226025 001	Waihi Beach Treatment Plant upgrade additional seration capacity	28,526	-	28,526		-
60 01 01 8901	Waihi Beach Wastewater	131,645	221,666	(90,021)		450,000
225723 001	Wastewater Pump Station Renewals	-	-	-		87,000
225724 225	Wastewater Treatment Plant Renewals	5,650	5,650	-		400,000
225742 001	Katikati Pump Station Additional Storage	-	-	-		-
225727 727	Katikati Wastewater Treatment Plant renewals of resource consent	64,701	100,000	(35,299)		100,000
225743 001	Katikati Wastewater Infrastructure rehabilitation	-	12,000	(12,000)		50,000
344201 001	Katikati Wastewater Treatment Plant - Trailer Mounted Diesel Pump	-	95,000	(95,000)		95,000
225741 001	Katikati Treatment plant, wetland upgrade	-	-	-		-
60 01 02 8901	Katikati Wastewater	70,351	212,650	(142,299)		732,000
229815 001	Omokoroa Wastewater Pumpstation Renewals	48,326	50,000	(1,674)		66,000
229815 002	Omokoroa Wastewater Renewals Genaral	578	-	578		-
317301 001	Omokoroa Structure Plan Utilities Wastewater	135,801	-	135,801		-
331701 001	Te Puna West Wastewater System	2,003	52,500	(50,497)		52,500
336601 001	Omokoroa Manhole Repair	-	-	-		200,000
343901 001	Omokoroa Infiltration Rehabilitation	-	-	-		20,000
60 01 03 8901	Omokoroa Wastewater	186,707	102,500	84,207		338,500
220102 001	Te Puke WWTP Fixed Generator	2,000	-	2,000		-
220102 002	Te Puke WWTP Water Recycle	-	-	-		80,000
220102 003	Te Puke WWTP Bubble Diffuser	-	-	-		40,000
220104 001	Te Puke WWTP Micro Screen	130,167	-	130,167		588,136

CAPITAL PROJECTS

Financial Year		Actual	Budget	Variance	Variance Explanation	Annual Plan
2018/19	For the 6 months ended December 2018	Year to Date	Year to Date	Year to Date		Full Year
				(Under) / Over		Revised Budget
225615 001	Wastewater Pump Station Renewals	7,080	-	7,080		72,000
225619 001	Wastewater Treatment Plant Renewals	(81,133)	(74,880)	(6,253)		81,000
225620 620	Te Puke Wastewater Treatment Plant Renewals of Resource Consent	(20,179)	-	(20,179)		235,000
225632 001	Wastewater Treatment plant upgrade	-	-	-		41,864
225633 001	Te Puke Wastewater Pipe Renewals	-	-	-		55,000
60 01 04 8901	Te Puke Wastewater	37,935	(74,880)	112,815		1,193,000
295805 001	Maketu/Little Waihi Supply of Grinder pumps - Eone	-	-	-		-
335001 001	Maketu Wastewater Treatment Plant Operations Improvements	(8,126)	-	(8,126)		140,000
335003 001	Maketu Wastewater Pump Stations Improvements	-	-	-		-
60 01 05 8901	Maketu Wastewater	(8,126)	-	(8,126)		140,000
331801 001	Ongare Point wastewater system	823,546	873,060	(49,514)		873,060
60 01 06 8901	Ongare Wastewater	823,546	873,060	(49,514)		873,060
265202 001	Katikati Recycling Centre expansion	-	-	-		-
60 02 02 8901	Western Solid Waste	-	-	-		-
304404 001	Omokoroa Solid Waste - 491 Omo	-	-	-		-
60 02 04 8901	Omokoroa Solid Waste	-	-	-		-
STORMWATER						
340201 001	Asset Management - Waihi & Drainage District	5,654	8,800	(3,146)		22,000
226332 001	Stormwater Pump Station Renewals	(22,123)	-	(22,123)		48,000
226347 001	Otto Rd - Drainage System	-	-	-		-
226350 001	One Mile Creek - repair outlet gabions	-	-	-		-
226352 000	Waihi Beach 2 Mile Creek East Bank	(535)	-	(535)		-
226353 000	Waihi Beach 2 Mile Creek West Bank	10,792	3,977	6,815		1,140,000
226524 001	Omokoroa Stormwater Renewals	-	-	-		-
226626 001	Upgrades Bayley PI Clydesburn Ave Washer PI	-	-	-		-
226354 000	Upgrades Adela Stewart Dr Roretana Dr	(9,951)	-	(9,951)		-
226361 000	Upgrades Adela Stewart Dr Roretana Dr	-	-	-		100,000
226525 001	Omokoroa Stormwater Upgrades, Omokoroa Road(OM7)	1,296	-	1,296		400,000
226656 001	Te Puke Stormwater network upgrades Queen Street	2,720	-	2,720		300,000
226635 001	Upgrades Noel Bowyer Park Fairview PI Brown T	-	-	-		-
226654 001	Te Puke Stormwater Upgrades Beatty Ave	-	-	-		-
317201 001	Omokoroa SP Utilities Stormwater	489,300	647,500	(158,200)		2,000,000
317202 001	Omokoroa SP - Omokoroa Pond, Dam and Ancillary works P02 for SHA	62,608	-	62,608		-
319601 001	Stormwater Network Upgrade	58,058	136,000	(77,942)		340,000
331501 001	Otawhiwhi Marae stormwater drain	-	-	-		50,000
331601 001	Ohineangaanga Stream upper catchment screen devise	-	-	-		420,000
340001 001	Growth Communities Stormwater Infrastructure Rehabilitation	-	-	-		17,000
340101 001	District Wide Stormwater Modelling	(4,412)	38,750	(43,162)		155,000
344501 001	Stormwater - Installation of Rain Gauges through out District	-	-	-		30,000
61 01 01 8901	Stormwater Network - Growth Communities	593,406	835,027	(241,621)		5,022,000

CAPITAL PROJECTS

Financial Year 2018/19	For the 6 months ended December 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
332614 001	Small Communities Stormwater Infrastructure rehabilitation	-	-	-		-
332625 001	Te Puna Upgrades Wallace Rd Stage 2, Fairlie Gr	-	-	-		-
61 02 01 8901	Small Communities	-	-	-		-
332401 001	Minden Stormwater Investigation & Remedial Work	-	5,000	(5,000)		20,000
61 03 01 8901	Minden	-	5,000	(5,000)		20,000
244601 001	Coastcare Service Capital Works	-	-	-		-
64 01 06 8901	Coastcare	-	-	-		-
ECONOMIC						
326804 001	Katikati Town Centre Development - Ward Funded	-	44,940	(44,940)		89,880
326805 001	Katikati Town Centre Development - Capital Wk Program	-	75,000	(75,000)		150,000
326903 001	Omokoroa Town Centre Development - District Funded	-	109,998	(109,998)		220,000
70 01 03 8901	Town Centre Promotion	-	229,938	(229,938)		459,880
SUPPORT SERVICES						
341501 001	Business Continuity Planning - Fibre Infrastructure Install (BOPLASS)	34,388	-	34,388		-
157103 001	Origen Application Development	880	16,000	(15,120)		40,000
157302 001	IT Application Software Development	9,879	81,304	(71,425)		200,000
157503 001	E-Business Development	7,154	64,000	(56,846)		160,000
212302 001	IT Infrastructure Development	97,761	230,139	(132,378)		557,500
80 03 01 8901	Information Technology	150,062	391,443	(241,381)		957,500
225501 001	Aerial Photography - Resupply	35,353	14,000	21,353		35,000
80 03 02 8901	GIS Operations	35,353	14,000	21,353		35,000
259908 003	Minor alterations-Omokoroa	-	-	-		25,000
259908 004	Minor Alterations - Te Puke	-	5,000	(5,000)		25,000
259903 001	Minor Office Alterations	164,065	27,000	137,065		80,000
259905 001	Refurbishment	-	50,000	(50,000)		400,000
342200 001	Animal Shelter - Katikati	-	-	-		-
342200 002	Animal Shelter - Te Puke	89,394	-	89,394		-
345802 001	Omokoroa Sportsground - Library and Service Centre	17,213	-	17,213		-
259803 001	Office Furniture & Fittings	35,728	68,649	(32,921)		200,000
80 04 07 8901	Corporate Property (Non-rate)	306,400	150,649	155,751		730,000
326201 001	Asset Purchase Misc Land Purchases	246,737	-	246,737		-
324901 001	Asset purchase - 466 Omokoroa Rd, Springvale Trust	4,043	-	4,043		-
338301 001	Expenditure - Strategic Property Omokoroa Development	80,000	25,000	55,000		638,199
338302 001	Expenditure - Strategic Property Katikati Development	-	-	-		-
338303 001	Strategic Property - Acquisition, Development and Sale	2,000,922	-	2,000,922		-
341601 001	Expenditure - Omokoroa Special Housing Area	8,086	-	8,086		-
313501 001	Waihi Beach Town Centre Development	-	-	-		-
80 04 08 8901	Strategic Property	2,339,788	25,000	2,314,788		638,199
315701 001	Purchase of Vehicles	156,179	286,998	(130,819)		574,000
80 05 15 8901	Infrastructure Services - Strategic Prop Mngmt	156,179	286,998	(130,819)		574,000
341801 001	Timesheet System	1,307	-	1,307		-
80 05 19 8901	Timesheet System	1,307	-	1,307		-
44 03 02 8907	TECT All Terrain Park	-	(101,874)	101,874		(203,750)
TOTAL CAPITAL EXPENDITURE		13,320,478	12,997,733	322,745		39,455,087



Performance Report

Six months ending 31 December 2018

Attachment D

Results Summary

The following tables provide a high-level summary of Council's financial and non-financial results for the six months ending 31 December 2018.

Long Term Plan

Page	Activity	Non Financial	Financial	Activity Result
Leadership				
3	Representation	Yellow	Red	Red
5	Planning for the Future	Yellow	Red	Red
Building Communities				
7	Communities	Yellow	Green	Yellow
12	Recreation and Leisure	Green	Red	Yellow
16	Regulatory	Red	Green	Yellow
21	Stormwater	Green	Red	Yellow
23	Transportation	Green	Red	Yellow
26	Water Supply	Yellow	Red	Red
Protecting the Environment				
28	Natural Environment	Red	Red	Red
29	Waste Management	Green	Red	Yellow
Supporting our Economy				
35	Economic	Green	Red	Yellow

NOTE: A review of the overhead model was completed. Overhead costs reflect the revised overhead model however, the budget has not been updated. The budget will reflect the new overhead model in the report for the period ending March 2019.

Corporate Plan

Page	Activity	Non Financial	Financial	Activity Result
Customer Care				
36	Customer Service	Green	Grey	Green
37	Engagement & Communication	Green	Red	Yellow
Internal Processes				
38	Asset Management	Yellow	Red	Red
40	Key Business Processes	Yellow	Green	Yellow
44	Work Effectively with Others	Red	Grey	Red
45	Risk Management	Green	Grey	Green
Learning & Innovation				
46	Staff Knowledge and Skills	Green	Green	Green
48	Institutional Knowledge	Green	Red	Yellow
50	Work Environment	Green	Red	Yellow

Leadership - Representation

Community Outcome:

- Elected leaders represent the views of residents and make effective decisions which improve our communities and environment, now and for the future.

Representation

Work Programme

Financial

Community Representation

Non-financial: There is no work programme for this activity.

Financial: Combined board operating costs are under spent by \$21,000 due to: - \$2,500 Conference Expenses, - \$5,000 Contingency, -\$2,600 Grants, -\$1,700 Mileage, -\$8,000 Salaries.

District Representation

Non-financial: - No issues for the second quarter. Representation Review; eleven appeals and objections and all relative material from the review forwarded to the Local Government Commission. Notification received late December advising a hearing will be required. The date to be confirmed. Governance Relationships with Maori; Good progress is being made against Te Ara Mua actions. The last Partnership Forum meeting of the year was held 15 December 2018 with the forum adopting the Partnership Engagement Agreement template. Work continues on several fronts including Marae toolkit, Healthy Whare, and JAG.

Financial: District representation operating costs underspent by \$300,000. This is largely due to the timing of Council election expenditure \$133k, as well as underspends for Maori Consultative Committee (\$18k), Salaries (\$25k), Tabloid & Communications (\$15k) plus several lesser amounts (under \$5k).

Treasury Management

Non-financial: No issues in the management of treasury.

Financial: Year to date (YTD) operating costs under budget due to underspends across a number of codes including loan management fees. The net cost of service is favourable to budget by \$1.3m primarily due to the current favourable loan swap premium.

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Representation	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(2,623)	(2,623)	Operating Costs	(923)	(1,245)	322	26%
(3,772)	(3,772)	Total Costs	(1,462)	(1,820)	358	20%
430	430	Total Direct Income	218	215	3	1%
(3,342)	(3,342)	Net Cost of Service	(1,244)	(1,605)	361	22%
0	0	Capital expenditure	0	0	0	

Leadership – Planning for the Future

Community Outcome:

- In consultation with our communities and guided by our sustainable development approach, we plan for the future.

Planning for the Future

Work Programme

Financial

Resource Management Planning

Non-financial: Katikati UGA: Policy Workshop agreed on the Beach Road option. Work will now focus on preparing the structure plan. Post Harvest Zone and Seasonal Worker Accommodation: a S32 report is being prepared for a plan change. PC81 Omokoroa Industrial Review Hearing held and adjourned to allow further mediation and discussion between the parties regarding access. Discussion is ongoing between the parties.

Financial: Operating expenditure for the Resource Management Planning activity is significantly under budget at December mostly due to project budget and corporate overhead underspends. We anticipate actuals will be closer to budget at year end.

Policy & Planning

Non-financial: Work is progressing across all projects as anticipated by the work programme agreed with the Policy Committee. The work programme for the 2019 calendar year will be confirmed with the Committee in February, and will primarily include the continuation of the projects already underway.

Financial: Overall the Net Cost of Service of the Policy and Planning activity is significantly under budget year to date. This is primarily due to underspending on various projects and corporate overheads being well under budget year to date.

Infrastructure Planning

Non-financial: There are no projects assigned to this activity.

Financial: Financial variance due to timing of interest payments.

Attachment D

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Policy & Planning	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(989)	(989)	Operating Costs	(430)	(484)	54	11%
(1,348)	(1,348)	Total Costs	(693)	(663)	(30)	-5%
13	13	Total Direct Income	6	6	0	0%
(1,335)	(1,335)	Net Cost of Service	(687)	(657)	(30)	-5%
0	0	Capital expenditure	0	0	0	
Resource Management Planning						
(863)	(863)	Operating Costs	(386)	(389)	3	1%
(1,131)	(1,131)	Total Costs	(618)	(522)	(96)	-18%
0	0	Total Direct Income	0	0	0	
(1,131)	(1,131)	Net Cost of Service	(618)	(522)	(96)	-18%
0	0	Capital expenditure	0	0	0	

Building Communities - Communities

Community Outcome:

- Social infrastructure (the community facilities, services and networks that help individuals, families, groups and communities) meets the diverse needs of communities; communities are strong and can influence their future.

Communities

Work Programme

Financial

Community Development

Non-financial: Welcoming Communities Welcoming Plan now adopted by both Councils. Potential changes for Community Matching Fund to be implemented in 2019.

Financial: No issues to report.

Community Facilities

Non-financial: There are no concerns within the Community Facilities area.

Financial:

Pensioner Housing - Operating variance is a timing issue. Capital is underspent to date.

Community Halls - Operating expenditure includes \$515k for Te Puke Hall strengthening. This was budgeted as capital but due to accounting rules, it is shown as an operational expense. Income variance is due to the timing of rates apportionment and capital variance a result of operationalising capital expenditure.

Emergency Management

Non-financial: The EOC is operating at an improved level of capability.

Financial: Financial variances are related to timing of payments for grants and levies.

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Communities

Work Programme

Financial

Libraries and Service Centres

Non-financial: Contact Centre KPIs continue to be impacted by people resourcing issues up until Christmas, while most KPIs met, some only partially met. The second quarter saw increases in email contacts, afterhours calls handled and service requests. No issues library and service centre KPIs; foot traffic steady, events well attended, a slight increase in electronic issue stats. A slight decrease in Wifi users logging in to our devices, as the use of personal devices by customers within our libraries increases. RFID for Omokoroa on hold until new facility completed.

Financial: Overspend Barks Corner (+\$40,000) and underspend Waihi Beach (-\$24,000) due to timing of overhead allocation and recovery. Overspend Katikati (+\$89,000) due to timing overhead allocation and Advertising and Office Expense cost associated with new facility. Overspend Te Puke (+\$47,000) due to timing overhead allocation. All cost centres overspends due to Holiday Pay Accrual.

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Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Community Development & Grants	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(1,850)	(1,850)	Operating Costs	(828)	(927)	99	11%
(2,392)	(2,392)	Total Costs	(1,071)	(1,198)	127	11%
29	29	Total Direct Income	40	15	26	178%
(2,363)	(2,363)	Net Cost of Service	(1,031)	(1,184)	152	13%
0	0	Capital expenditure	0	0	0	
Emergency Management						
(337)	(337)	Operating Costs	(119)	(168)	49	29%
(563)	(563)	Total Costs	(215)	(282)	66	24%
0	0	Total Direct Income	8	0	8	
(563)	(563)	Net Cost of Service	(207)	(282)	74	26%
0	0	Capital expenditure	0	0	0	

Attachment D

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Information Centres	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(1,893)	(1,893)	Operating Costs	(1,048)	(995)	(54)	-5%
(3,159)	(3,159)	Total Costs	(1,823)	(1,701)	(122)	-7%
1,636	1,636	Total Direct Income	829	818	11	1%
(1,523)	(1,523)	Net Cost of Service	(994)	(883)	(111)	-13%
(390)	(390)	Capital expenditure	(407)	(173)	(234)	-135%
Cemeteries						
(103)	(103)	Operating Costs	(43)	(37)	(6)	-15%
(192)	(192)	Total Costs	(88)	(88)	(1)	-1%
75	75	Total Direct Income	36	38	(1)	-3%
(117)	(117)	Net Cost of Service	(52)	(50)	(2)	-3%
		Capital expenditure	(8)	(40)	32	80%
Community Halls						
(311)	(311)	Operating Costs	(718)	(155)	(562)	-362%
(441)	(441)	Total Costs	(774)	(221)	(554)	-251%
237	237	Total Direct Income	163	119	45	38%
(204)	(204)	Net Cost of Service	(611)	(102)	(509)	-500%
0	0	Capital expenditure	575	0	575	

Attachment D

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Pensioner Housing	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(300)	(300)	Operating Costs	(178)	(150)	(28)	-19%
(550)	(550)	Total Costs	(284)	(275)	(9)	-3%
410	410	Total Direct Income	224	205	19	9%
(140)	(140)	Net Cost of Service	(61)	(70)	10	14%
(50)	(50)	Capital expenditure	0	(25)	25	
		Community Infrastructure Support				
0	0	Operating Costs	0	0	0	
1	1	Total Costs	1	1	(0)	
3	3	Total Direct Income	1	1	0	
4	4	Net Cost of Service	2	2	0	
0	0	Capital expenditure	0	0	0	

Building Communities – Recreation & Leisure

Community Outcome:

- Recreation and leisure facilities are well planned and safe to meet the diverse and changing needs of our community.

Recreation and Leisure

Work Programme

Financial

Coastal and Marine Structures

Non-financial: One mile creek erosion protection work has been completed. There is a partial closure of Panepane wharf due to several piles slumping. Ruamoana slope reformation and drainage system has been completed and appears to have functioned well during recent rain events. Bowentown Boating Club seawall renewal to be undertaken before the end of current financial year.

Financial: Under expenditure relates to timing of various projects. On track for year end expenditure.

Recreation Reserves and Facilities

Non-financial: Recreation activity has increased across the reserves network through out the summer period. The reserves have been maintained well by the contractor especially considering the rainfall experienced leading up to the Christmas/New Year period. A number of capital works projects have been completed eg Waitui Reserve new toilets. Various initiatives have been implemented as a part of MBIEs Responsible Camping funding. A new project, being Kauri Point Reserve Road slip repairs (\$1.5 M) has been added to the work programme. Council has agreed to purchase additional land to extend Moore Park Sportsgrounds. The existing resource consents for the Moore Park project will now need to be varied to include the additional area of land.

Financial: Financial contributions income is tracking higher than anticipated. District Reserves is slightly overspent, primarily as a result of settling all outstanding claims from the previous Reserves Maintenance Contract which terminated on 31 August 2018.

Attachment D

Recreation and Leisure

Work Programme

Financial

Sub Regional Reserves

Non-financial: The TECT Park has once again received the internationally recognised Green Flag Award. Recreation activity has increased throughout the park over the summer season. Casual user numbers are increasing eg walkers, horse riders. Good feedback about the motorcycle track. The new toilets have been installed at the events area along with the creation of a levelled stage area for future events/concerts.

Financial: Park income is higher than anticipated due to the current value of the log market and return from recent forestry harvesting. Other budgets are on track for year-end expenditure.

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Recreation Reserves & Facilities	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(3,421)	(3,421)	Operating Costs	(1,974)	(1,626)	(348)	-21%
(5,186)	(5,186)	Total Costs	(2,741)	(2,577)	(164)	-6%
2,550	2,550	Total Direct Income	1,970	1,273	697	55%
(2,636)	(2,636)	Net Cost of Service	(772)	(1,304)	532	41%
(3,406)	(3,406)	Capital expenditure	(718)	(891)	173	19%
Coastal & Marine Structures						
(232)	(232)	Operating Costs	(76)	(96)	19	20%
(965)	(965)	Total Costs	(403)	(462)	59	13%
0	0	Total Direct Income	0	0	0	
(965)	(965)	Net Cost of Service	(403)	(462)	59	13%
(888)	(888)	Capital expenditure	(24)	(115)	92	79%

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Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Sub-Regional Parks	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(777)	(777)	Operating Costs	(207)	(307)	100	33%
(1,027)	(1,027)	Total Costs	(394)	(456)	62	14%
720	720	Total Direct Income	273	169	104	62%
(307)	(307)	Net Cost of Service	(121)	(287)	166	58%
(567)	(567)	Capital expenditure	(58)	44	(102)	-234%

Building Communities – Regulatory

Community Outcome:

- Regulatory services are delivered through a balanced compliance approach, promoting the safety and well-being of our communities and enhanced sustainability of our built and natural environments.

Regulatory

Animal Control

Non-financial: Registered dog numbers are at 97.5%, with a focus on achieving 98% well before year end. Staff changes in the last quarter have included a new team leader for this team, and the departure of an Animal Services Officer. A trainee position has been advertised. Dog events kicked off with wander dog walks in the last quarter and preparations are well underway for the annual dog day out and a new combined event with TCC- the mud dog run at TECT park. Complaint numbers are tracking on par with 2017/18 figures. A prosecution is underway for a dog owner as a result of 3 separate attacks over a 15 month period, and the outcome will be reported in the coming quarter. Work is underway on the shelter build at Te Puke, anticipated completion is March.

Financial: Total direct costs for the Animal Control activity are tracking under budget year to date and this is primarily as a result of overheads being under budget. Total direct income is well ahead of budget year to date but this is a phasing issue noting that the vast majority of dog registration income is collected in the first two months of the new financial year. Overall, though we anticipate that animal control income will slightly exceed budget at year-end.

Building Services

Non-financial: Total building consents, 93% approved in statutory time (533/571) of which new dwellings, 162 received which is a 41% decrease on the same period last year. A similar decrease is identified for inspections visits (4147 this year versus 4539 for the same period last year) reflecting a slight calming in building activity. 76% (28/37) of service requests were actioned within agreed timeframes against a target of 90%. The activity across the Western Bay of Plenty region, including Tauranga City, has shown some indication in a slight calming of the market. There are a number of subdivisions in progress across the district with a number of subdivisions under development or coming on-line, however it is not clear at this stage on how these will be timed to hit the market resulting in building consent application.

Work Programme Financial

Attachment D

Regulatory

Work Programme

Financial

Financial: In the Inspections cost centre total direct costs are behind budget primarily as a result of salary and consultants underspend as well as actual overheads year-to-date being significantly under budget year-to-date. Inspections income is tracking approximately \$118k under budget. This is reflective of a slowing in the construction sector. In the Applications cost centre direct costs are tracking slightly ahead of budget which reflects a significant overspend (against budget) on consultants but this is balanced by an underspend on salaries and corporate overheads. The BWOF/Compliance Schedule cost centre is tracking under budget in terms of revenue and slightly ahead of budget in terms of cost and this is mostly related to the fact that the resourcing constraints (noting one staff member is on long term sick leave) has influenced productivity in this area. It should also be noted that legal fees across all cost centres are ahead of budget which is a reflection of the sector presently in terms of building work being undertaken without building consent. In turn this requires Council to issue Notices to Fix and/or infringement fines and/or in extreme cases to issue prosecution proceedings (which we have done this year).

Compliance & Monitoring

Non-financial: The new parking officers for Te Puke and Katikati have made good inroads in the last quarter in managing parking issues and bringing budget income back into the cost centre. RC and compliance complaints are tracking at similar levels to last year. Alcohol licence applications are up for the same period last year, resulting in an increase in workload and revenue from applications received. One DLC hearing was held during the quarter, the first for the new District Licensing Committee. Costs for the DLC will exceed budget for the year due to all decisions now being written by the DLC. The new Food act transition ends 1 March 2019, the team are working to ensure that all food businesses have new Food Act registration by this date. Achieving Food Act accreditation is a focus for the coming quarter.

Financial: The Traffic and Parking cost centre is largely on track. OPEX is tracking behind budget year to date but this is mostly because of salary and corporate overhead underspend. Total income is on track noting however, that revenue from legal recoveries is behind budget. The Resource Consents Monitoring cost centre is also largely on track. Again there is a slight OPEX underspend that can be attributed to the consultants budget. Income is on track. The Environmental Health cost centre is on track. The Liquor Licences cost centre is on track.

Resource Consents

Non-financial: Statutory timeframe compliance for both subdivision consent processing and land use consent processing is 91.6% for all resource consents. For the year-to-date, 190 resource consent applications have been processed compared to 268 for the same period last year. LIM and PIM processing continues to meet statutory timeframes, but the consent officer team are also under increasing pressure noting that they also provide administrative support to the resource consent process and provide duty planner cover. Additional resource has been

Attachment D

Regulatory

secured in this last quarter for both the resource consent team to reduce consultant spend and improve statutory performance (delivery times) and additional Consent Officer support has also been appointed.

Financial: The Land Use consents cost centre is largely on track. Total direct costs are tracking under budget. It should be noted that while consultant spend is significantly ahead of budget year-to-date it is offset by underspend in corporate overheads. Total direct income for the land use cost centre is on track.

Total direct costs in the Subdivision cost centre are significantly under budget and this is largely because of salary savings (time taken to recruit additional senior planner) and corporate overhead underspend. Total direct income is tracking well but slightly under budget. What this is reflecting is that while subdivision consent applications remain buoyant, developments progressing to engineering design and then s223/s224 certification has slowed by comparison to last financial year. The LIMS/PIMS cost centre is on track.

Work
Programme

Financial

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Financial Summary

Full Yr. Budget \$'000	Full Yr. Revised Budget \$'000	Regulatory - Resource Consents	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(1,446)	(1,446)	Operating Costs	(636)	(724)	87	12%
(2,126)	(2,126)	Total Costs	(1,068)	(1,064)	(4)	0%
1,564	1,564	Total Direct Income	823	782	41	5%
(562)	(562)	Net Cost of Service	(244)	(282)	37	13%
0	0	Capital expenditure	0	0	0	
Regulatory - Building & Health						
(2,847)	(2,847)	Operating Costs	(1,560)	(1,440)	(120)	-8%
(4,179)	(4,179)	Total Costs	(2,290)	(2,106)	(184)	-9%
3,260	3,260	Total Direct Income	1,571	1,630	(59)	-4%
(918)	(918)	Net Cost of Service	(719)	(475)	(243)	-51%
0	0	Capital expenditure	0	0	0	

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Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Regulatory – Animal Control	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(607)	(607)	Operating Costs	(311)	(305)	(6)	-2%
(927)	(927)	Total Costs	(532)	(465)	(67)	-15%
665	665	Total Direct Income	607	333	274	82%
(262)	(262)	Net Cost of Service	74	(132)	207	156%
0	0	Capital expenditure	0	0	0	
Regulatory - Compliance						
(1,050)	(1,050)	Operating Costs	(478)	(527)	50	9%
(1,439)	(1,439)	Total Costs	(722)	(727)	4	1%
492	492	Total Direct Income	254	246	8	3%
(946)	(946)	Net Cost of Service	(468)	(480)	12	3%
0	0	Capital expenditure	0	0	0	

Building Communities – Stormwater Network

Community Outcome:

- Stormwater networks are designed and managed to meet community and environmental needs.

Stormwater Network

Stormwater Network

Non-financial: First half of the 2018/19 year has seen very minor weather events. One major storm event took place on the 24th December with flooding in parts of Pio shores and Waihi Beach. Generally the stormwater network is performing to the required levels of service with no issues to report.

Comprehensive Stormwater Consents status: 1. Western - going through environment court process - Hearings dates to be set by BOPRC 2. Central - Consent lodged with BOPRC. Waiting consent notification by BOPRC 3. Eastern - Catchment Management Plan has been updated and lodged with BOPRC.

Two mile creek Resource consent from BOPRC received. Final discussions with owners in relation to WBOPDC land consent in relation to floodable areas. One party is holding the process up and either will need to withdraw their submission or Council will appoint an independent commissioner to hear the case. This delay is now impacting on the program for deliverables.

2020 review Waihi Beach - First stage of report concerning current coastal protection works asset condition rating has been completed by Beca. Meeting scheduled for 18th Jan to review this.

Capital works is behind programme in terms of expenditure but will be completed by the end of June 2019.

Financial:

Generally costs and revenue on track as per budget. Capital works expenditure is less than budgeted at this point. However this expenditure will increase over the next four months to bring the budget back on track.

Work
Programme

Financial

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Stormwater	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(854)	(854)	Operating Costs	(515)	(443)	(72)	-16%
(4,149)	(4,149)	Total Costs	(2,262)	(2,090)	(172)	-8%
5,507	5,507	Total Direct Income	2,694	2,604	91	3%
1,358	1,358	Net Cost of Service	432	513	(81)	-16%
(5,042)	(5,042)	Capital expenditure	(593)	(840)	247	29%
Waihi Beach Coastal Protection						
(123)	(123)	Operating Costs	(18)	(34)	16	47%
(209)	(209)	Total Costs	(74)	(77)	3	4%
179	179	Total Direct Income	82	90	(8)	-9%
(30)	(30)	Net Cost of Service	7	12	(5)	-41%
0	0	Capital expenditure	0	0	0	

Building Communities - Transportation

Community Outcome:

- Transportation networks are safe, affordable, sustainable and planned to meet our Community's needs and support economic development.

Transportation

Work Programme

Financial

Roading

Non-financial: Monthly claims being lodged with NZTA.

Financial: WestRoads management operating expenses is over budget this will be offset by the NZTA contribution to operational costs. Transportation income received is slightly more than budget due to timing issues.

Network Development

Non-financial: Work programme on track apart from the Omokoroa Urbanisation project from Western Av to Tralee St. Design to be completed and the affected landowners will be consulted early in 2019. NZTA funding approval is a programme risk. The consultant (H&G) is progressing the Omokoroa Industrial Road design with the expectation that this project will be out to the market for pricing in mid 2019.

Financial: Income variances are due to financial contributions received being greater than the year to date budget.

Network Optimisation

Non-financial: Work programme on track.

Financial: The variances are due to the roading contract split between operating and capital expenditure. Capital expenditure is also impacted by the timing of works.

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Transportation

Work Programme

Financial

Environmental Mitigation

Non-financial: There are no projects assigned to the activity.

Financial: No issues.

Transportation Health & Safety

Non-financial: Work programme on track. The completion of the Omokoroa to Wairoa River section of the cycleway is planned for by June 2019. Wairoa Bridge clip on tender under evaluation, projected completion of the bridge works is currently Christmas 2019.

Financial: The road safety capital expenditure is over budget by \$2m however this is offset by transfers from other cost centres and subsidy income from NZTA. NZTA approval for The Enhanced Financial Assistance Ratio (TEFAR) is a programme and financial risk.

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Financial Summary

	Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Transportation	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
						\$'000	%
	(8,950)	(8,950)	Operating Costs	(4,023)	(3,872)	(151)	-4%
	(19,365)	(19,365)	Total Costs	(9,481)	(9,080)	(401)	-4%
	25,040	25,040	Total Direct Income	15,007	11,820	3,187	27%
	5,675	5,675	Net Cost of Service	5,526	2,740	2,786	102%
	(16,895)	(16,895)	Capital expenditure	(6,771)	(8,010)	1,239	15%

Building Communities – Water Supply

Community Outcome:

- Water supply is provided to our Community in a sustainable manner.

Water Supply

Work Programme

Financial

Council Water Supply

Non-financial: Generally the water services have been performing to the required levels of service over the last six months. However we have experienced a couple of major breaks that have tested staff and our consumers with water outages longer than anticipated. Central supply zone - no issues with water supply in the first six months of the year. Demand has increased slightly within the CSZ. New water signage erected and radio ads deployed to send message out about water conservation. Program underway to source alternative options for water supply. Potential sites have been identified and investigation works to commence in 2019.

The budget for the Omokoroa Stage 2 water reticulation is to be spent with the Omokoroa urbanisation project. The stage 2 Omokoroa urban project design was completed by the end of Dec 2018. Water reticulation will be included in the design and construction works and is programmed to be completed the end of June 2019.

Financial: On track from an operational perspective in terms of expenditure on budget. Income is above budget for the first six months which is pleasing. It is expected this may smooth out over the remaining six months of this year. From a capital perspective the 235% overrun on Central water upgrades is due to Omokoroa road urbanisation project and unapproved carry forward for water upgrades in the Minden Zone. Carry forward request will be submitted to management in Feb by Assets and Capital Manager.

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Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Western Water Supply	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(1,730)	(1,730)	Operating Costs	(912)	(905)	(7)	-1%
(4,029)	(4,029)	Total Costs	(2,050)	(2,055)	4	0%
4,534	4,534	Total Direct Income	2,474	2,217	257	12%
505	505	Net Cost of Service	423	162	261	161%
(1,020)	(1,020)	Capital expenditure	(165)	(70)	(96)	-137%
		Central Water Supply				
(1,372)	(1,372)	Operating Costs	(541)	(677)	137	20%
(3,381)	(3,381)	Total Costs	(1,582)	(1,649)	68	4%
3,089	3,089	Total Direct Income	2,171	1,520	652	43%
(291)	(291)	Net Cost of Service	590	(130)	719	555%
(1,961)	(1,961)	Capital expenditure	(957)	(285)	(671)	-235%
		Eastern Water Supply				
(2,121)	(2,121)	Operating Costs	(1,310)	(1,027)	(283)	-28%
(5,006)	(5,006)	Total Costs	(2,692)	(2,470)	(222)	-9%
4,268	4,268	Total Direct Income	2,674	2,109	565	27%
(739)	(739)	Net Cost of Service	(18)	(361)	343	95%
(1,822)	(1,822)	Capital expenditure	37	(56)	93	165%

Protecting the Environment – Natural Environment

Community Outcome:

- Areas of our natural environment with important environmental, cultural and heritage values are protected.

Natural Environment

Environmental Protection

Non-financial: Grants and environmental programmes being assisted in line with projects progress.

Financial: Ecological impact fees received are greater than budget (\$86k).

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Natural Environment	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(823)	(823)	Operating Costs	(354)	(364)	10	3%
(880)	(880)	Total Costs	(388)	(404)	16	4%
625	625	Total Direct Income	405	313	93	30%
(255)	(255)	Net Cost of Service	17	(92)	109	119%
0	0	Capital expenditure	0	0	0	

Work Programme **Financial**

Protecting the Environment – Waste Management

Community Outcomes:

- Wastewater services are well planned and maintained to ensure a clean and healthy environment.
- Efficient waste management practices that minimise waste to landfill and encourage efficient use of resources to reduce environmental harm.

Waste Management

Work Programme

Financial

Wastewater

Non-financial: Generally the wastewater plants across the district have been operating to the required levels of service. A number of small overflows have been reported across the networks. Most can be explained due to blockages in the pipework. Katikati wastewater treatment plant has been operating without any major issues to report. The ocean outfall that carries the treated wastewater is being monitored closely given the pipe failure last year.

Te Puke tertiary filter is approximately half way through its construction in Sweden. To be delivered to site in April 2019. Construction contract is being put out to tender on Monday 21 January. This will include the filter installation and recycled water system. The Return Activated Sludge (RAS) pipework upgrade was designed by the 3 Waters Project Engineer in 2018 and handed over to the operators to arrange for installation. Te Puna West wastewater scheme - Final monitoring is complete and flow monitors removed. Flow information will now be analysed to identify areas to target for rehabilitation work. Works programme prepared and will be executed during the second half of the 2018/19 financial year. Ongare Point - Physical works continue with on-property works extended through to January 2019. 3 properties remain to be connected. Treatment plant discharge to land and discharge to land has begun. Consent monitoring has begun and final review of Operational and Maintenance contract is pending.

Financial: Overall Financial Summary for waste water is showing a 234% difference for the six month period. The Difference can be explained by better than budgeted income for all wastewater schemes with costs in most cases less than what was budgeted. Capital works is behind budget at this point and is due to timing of works. It is anticipated that the capital works will be completed by the end of the year.

Solid Waste

Non-financial: Recycling Centres operating well and no issues to report. Contractor delivering the required level of service for illegal dumping and abandoned vehicle removal. Business waste minimisation contract being delivered according to contractual requirements. No issues to report. Zero waste education delivering waste minimisation programmes to schools in Western Bay, as well as delivering home worm

Attachment D

Waste Management

Work Programme **Financial**

composting workshops in the district, which have received high attendance. Support for waste minimisation programmes through Para Kore. Illegal dumping at the end of rural roads seem to have lessened after letter box drop. Closed landfills complying with monitoring conditions of resource consents. Ongoing maintenance and monitoring of sites. Waste minimisation funding has been used for minor upgrades to recycling centres. Sealing of hardstand areas. Works and planning underway for trail re kerbside. Swat analysis events on going.

Financial: Generally operating costs are down on Budget for the first six months of the year. (Scrap steel is still returning reasonable money so dumped vehicles in the district are minimal). Income has been generally higher than budget resulting in a significant difference (underspend) in solid waste while still delivering the levels of service across the district.

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Waihi Beach Wastewater	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(1,406)	(1,406)	Operating Costs	(633)	(610)	(23)	-4%
(3,406)	(3,406)	Total Costs	(1,584)	(1,610)	26	2%
3,149	3,149	Total Direct Income	1,597	1,474	122	8%
(257)	(257)	Net Cost of Service	12	(136)	148	109%
(450)	(450)	Capital expenditure	(132)	(222)	90	41%
Katikati Wastewater						
(817)	(817)	Operating Costs	(306)	(337)	31	9%
(1,974)	(1,974)	Total Costs	(872)	(916)	44	5%
2,743	2,743	Total Direct Income	1,367	1,336	30	2%
769	769	Net Cost of Service	495	421	75	18%
(732)	(732)	Capital expenditure	(70)	(213)	142	67%
Te Puke Wastewater						
(814)	(814)	Operating Costs	(520)	(404)	(116)	-29%
(1,504)	(1,504)	Total Costs	(923)	(749)	(174)	-23%
3,363	3,363	Total Direct Income	1,584	1,681	(97)	-6%
1,858	1,858	Net Cost of Service	660	932	(271)	-29%
(1,193)	(1,193)	Capital expenditure	(38)	75	(113)	-151%

Attachment D

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Omokoroa Wastewater	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(899)	(899)	Operating Costs	(555)	(442)	(113)	-26%
(4,519)	(4,519)	Total Costs	(2,326)	(2,252)	(74)	-3%
2,972	2,972	Total Direct Income	3,828	1,451	2,377	164%
(1,547)	(1,547)	Net Cost of Service	1,502	(801)	2,303	288%
(339)	(339)	Capital expenditure	(187)	(103)	(84)	-82%
Maketu Wastewater						
(524)	(524)	Operating Costs	(348)	(260)	(87)	-34%
(1,465)	(1,465)	Total Costs	(779)	(731)	(48)	-7%
473	473	Total Direct Income	287	237	50	21%
(992)	(992)	Net Cost of Service	(492)	(494)	2	0%
(140)	(140)	Capital expenditure	8	0	8	
Ongare Wastewater						
(25)	(40)	Operating Costs	(34)	(28)	(6)	-24%
(129)	(144)	Total Costs	(66)	(80)	14	17%
614	614	Total Direct Income	729	307	422	138%
485	470	Net Cost of Service	663	227	436	192%
(873)	(873)	Capital expenditure	(824)	(873)	50	6%

Attachment D

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	District Solid Waste	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(625)	(625)	Operating Costs	(178)	(205)	27	13%
(838)	(838)	Total Costs	(239)	(312)	73	23%
130	130	Total Direct Income	7	0	7	
(708)	(708)	Net Cost of Service	(232)	(312)	80	26%
0	0	Capital expenditure	0	0	0	
Western Solid Waste						
(415)	(415)	Operating Costs	(162)	(208)	46	22%
(575)	(575)	Total Costs	(226)	(288)	62	22%
697	697	Total Direct Income	459	349	110	32%
122	122	Net Cost of Service	233	60	173	286%
0	0	Capital expenditure	0	0	0	
Eastern Solid Waste						
(210)	(210)	Operating Costs	(90)	(98)	8	8%
(338)	(338)	Total Costs	(136)	(162)	26	16%
481	481	Total Direct Income	251	241	10	4%
143	143	Net Cost of Service	115	79	36	46%
0	0	Capital expenditure	0	0	0	

Attachment D

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Omokoroa Solid Waste	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(65)	(65)	Operating Costs	(20)	(21)	1	5%
(167)	(167)	Total Costs	(38)	(72)	34	47%
98	98	Total Direct Income	49	49	(0)	0%
(69)	(69)	Net Cost of Service	11	(23)	34	147%
(0)	(0)	Capital expenditure	0	(0)	0	

Attachment D

Supporting our Economy - Economic

Community Outcome:

- To encourage the sustainable use of local resources in a way which strengthens economic opportunities and improves social outcomes.

Economic



Economic Development

Non-financial: Economic statistics remain positive. Busy summer visitor season assisted through distribution of Tourism BOPs 2019 Official Visitor Guide.

Financial: No issues.

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Economic	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(666)	(666)	Operating Costs	(365)	(336)	(29)	-9%
(708)	(708)	Total Costs	(398)	(386)	(11)	-3%
324	324	Total Direct Income	163	162	1	0%
(384)	(384)	Net Cost of Service	(235)	(224)	(11)	-5%
(460)	(460)	Capital expenditure	0	(230)	230	

Attachment D

Customer Service

Council Outcome:

- Customers are provided with an environment where their needs are understood, information is accurate and user friendly, and advice and services are provided in a timely and professional manner.

Customer Service

Service Delivery Processes & Standards

Non-financial: No issues in the second quarter, all KPIs met.

Financial: There is no separate budget for this activity. Allocation is included in the corporate services budget (page 51).

**Work
Programme**

Financial

Engagement & Communication

Council Outcome:

- Residents and all key communities of interest are effectively engaged.

Engagement & Communication

Work Programme

Financial

Communication

Non-financial: Busy visitor period enhanced through publication of summer holiday services information and availability of new Walkways in the Western Bay brochure.

Financial: No issues to report.

Maori

Non-financial: Staff training programmes developed and training sessions held when staff numbers permit.

Financial: There is no budget for this activity.

Community Relationships

Non-financial: Planning for Annual Plan engagement underway. Promotions for Doggy Day Out and Mud Dog Run taking place.

Financial: There is no separate budget for this activity. Allocation is included in the corporate services budget (page 51).

Internal Processes – Asset Management

Council Outcome:

- Council's assets are efficiently, effectively and proactively managed.

Asset Management



Asset Management

Non-financial: Work programme on track.

Financial: Financial variances a result of costs not reflecting revised utilities structure. Journals processed in January to rectify this.

Corporate Property

Non-Financial: There is a large amount of work that has had to take place ex budget. These include demolition and remediation of the Salvation Army, sundry asbestos removal and payment for the asbestos contract required in terms of Health and Safety at work Act.

Financial: Capamagain Drive: operating costs underspent due to inter departmental overhead of \$91572.
Corporate Property (non-rate): operating maintenance costs for Barkes corner relating to asbestos, surge protection and electrical engineering costs includes \$57K for generator, demolition of Salvation Army building, driveway and other miscellaneous works. Capital expenditure includes refurb of consents area.
Strategic Property: Operating costs over budget due to the Trix contract payment \$42K and inter departmental charges received \$39k. Income includes rental for Capamagian Farms \$26K which is to be reallocated. Capital expenditure includes purchase of Omokoroa Land corner Prole and Omokoroa road \$2 000 000 and Watchorn Property \$246k for Structure plan SW.
Strategic Property Management: operating costs over budget as salaries overspent by \$98K due to increases and additional staff. Capital variance relates to vehicle purchases underspent by \$130k due to replacements not occurring within anticipated timeframe. Major purchase to occur in February 2019.

Attachment D

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Corporate Assets	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(612)	(612)	Operating Costs	(680)	(473)	(207)	-44%
(1,591)	(1,591)	Total Costs	(1,200)	(1,003)	(197)	-20%
507	507	Total Direct Income	146	247	(101)	-41%
(1,084)	(1,084)	Net Cost of Service	(1,054)	(756)	(298)	-39%
(1,368)	(1,368)	Capital expenditure	(2,646)	(176)	(2,471)	-1407%

Internal Processes - Key Business Processes

Council Outcome:

- Systems and processes represent value for money and meet the business needs of the organisation.

Key Business Processes

Work Programme

Financial

Quality Management

Non-financial: Migration of processes to Promapp is ongoing. A full review of the process is completed to ensure it is up to date before input to Promapp.

Financial: There is no separate budget for this activity. Allocation is included in the corporate services budget (page 51).

Information Management

Non-financial: Activity has been focussed on projects - The core infrastructure replacement project with the contract being given to the incumbent, BTG with a VMware/ Dell VRail solution proposed. Implementation of the core infrastructure will take place in the first quarter 2019. The business case for the Reporting Tool was approved and the work will be undertaken by Cucumber combined with IT staff from week 14 January until April 2019 using agile methodology. The IT support team have also spent considerable effort setting up new agile work environment for Consents and Development Engineering Teams. The design of the council website has been signed off and project planning for training and implementation is in progress.

Financial: Financials reviewed for quarter and are on track. Request for carry forward approved for Digital Enablement Project (DEP) funding.

Procurement

Non-financial: Currently in a business as usual environment with many projects completed or well underway. There are no outstanding issues that would contribute to a highlighted risk.

Financial: There are no budget implications for this work stream.

Attachment D

Key Business Processes

Work Programme Financial

Financial Management

Non-financial: Accounting Operations - on track. A successful collection rate on the penalty run, achieving 92%. Continuing to work with resource consents to tidy up sundry creditors.
Finance - business as usual. Working through the Annual Plan process and LTPA with the Policy team to ensure information is provided to Council and Audit NZ in a complete and timely manner.

Corporate Finance - no issues to date. Reminding asset managers to capitalise projects as and when they are completed.
Rates Appropriation and Treasury - no issues. Positive cashflow allowing Council to place funds on short term deposits.

Financial: Accounting Operations - operating costs under budget YTD due to underspends on valuation fees. Income in line with budget.
Finance - operating costs under budget YTD primarily due to underspends on salaries as a result of the timing of the replacement Councils Financial Accountant.

Corporate Finance - YTD operating costs under budget due to YTD underspends on audit fees and bank charges. This is offset in part by higher YTD consultancy costs relating to a contractor hired to work on the Annual Report.

Continuous Improvement

Non-financial: Project Management review and Timesheet projects are underway. Report received for the PWC Australasian LG Performance Excellence programme, results to be analysed and findings reported to SMT.

Financial: No issues.

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Financial Services	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(1,968)	(1,968)	Operating Costs	(808)	(930)	122	13%
(141)	(141)	Total Costs	(70)	(16)	(55)	-344%
515	515	Total Direct Income	413	258	156	60%
375	375	Net Cost of Service	343	242	101	42%
0	0	Capital expenditure	0	0	0	
Treasury Operations						
(160)	(160)	Operating Costs	(79)	(80)	1	1%
(465)	(465)	Total Costs **	702	(233)	934	401%
400	400	Total Direct Income	560	200	360	180%
(65)	(65)	Net Cost of Service	1,261	(33)	1,294	3951%
0	0	Capital expenditure	0	0	0	

** refer to page 3 for variance explanation.

Attachment D

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Rate appropriation	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(1,685)	(1,685)	Operating Costs	(1,261)	(843)	(418)	-50%
(1,685)	(1,685)	Total Costs	(1,261)	(843)	(418)	-50%
25,798	25,798	Total Direct Income	12,901	12,899	2	0%
24,113	24,113	Net Cost of Service	11,640	12,057	(416)	-3%
0	0	Capital expenditure	0	0	0	

Internal Processes – Work Effectively with Others

Council Outcome:

- Collaboration with other organisations achieves improved community outcomes.

Work Effectively with Others

Work Programme **Financial**

Planning & Working in Partnership

Non-financial: Work continuing with various relationships and corporate plan projects to address reputation and customer service perceptions.

Financial: There is no separate budget for this activity. Allocation is included in the corporate services budget (page 51).

Internal Processes – Risk Management

Council Outcome:

- Risks are identified, minimised or mitigated.

Risk Management

Risk Management

Non-financial: Focus is on the completion of the Crisis Management Plans.

Financial: There is no separate budget for this activity.

Occupational Safety & Health

Non-financial: Health and safety statistics are tracking well. Western Bay staff continue to report safety incidents. The safety team has visited a numbers of worksites and have scheduled site audits to summer events.

Financial: There is no separate budget for this activity.

Work
Programme

Financial

Learning & Innovation – Staff Knowledge & Skills

Council Outcome:

- Knowledgeable and skilled workforce enhances organisational capability and effectiveness.

Staff Knowledge & Skills

Work Programme

Financial

Capacity & Recruitment

Non-financial: We currently have 20 active vacancies. A high calibre of applicants continue to apply for Western Bay roles. A summary of all HR Policies is currently being compiled. The CEO and customer re-organisation has now been completed and recruitment has commenced for key roles.

Financial: There is an overspend in operating costs of \$130k. This is due to an incorrect FBT charge (\$39k) that has been reversed in January. Other variances include staff training (\$20k) due to significant corporate training being undertaken, health insurance (\$21k), salaries (31k) due to timing of salaries against budget year to date.

Clear Accountabilities & Responsibility

Non-financial: Performance reviews have been completed. Next review is scheduled for February.

Financial: There is no separate budget for this activity. Allocation included in the Human Resources budget.

Training & Development

Non-financial: The Team leaders have recently had leadership training that was well supported and a follow up training session is booked for February. Contractor management/safety training was undertaken in December. The training budget is currently below budget expenditure, however a number of training courses are scheduled for the new year.

Financial: There is no separate budget for this activity. Allocation included in the Human Resources budget.

Attachment D

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Human Resource Services	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(1,041)	(1,041)	Operating Costs	(658)	(528)	(130)	-25%
0	0	Total Costs	(0)	(7)	6	95%
0	0	Total Direct Income	0	0	0	
0	0	Net Cost of Service	0	(7)	7	100%
0	0	Capital expenditure	0	0	0	

Note: Operating costs for this activity are recovered through overhead allocations, therefore total costs are \$nil.

Learning & Innovation – Institutional Knowledge

Council Outcome:

- Institutional knowledge is captured, shared and utilised.

Institutional Knowledge

Knowledge Management

Non-financial: Knowledge management as part of the workforce planning initiative is scheduled to commence in March 2019.

Financial: There is no separate budget for this activity. Allocation is included in the corporate services budget (page 51).

Information Utilisation

Non-financial: Business as usual for information services activity. Assisting staff with clearing out offices (particularly Consents) of paper records. Project for back scanning of resource consents extended to end of financial year with PBS. Planning with Objective and IT team to upgrade Objective including web client in progress.

Financial: Operational budget on track. Request for carry forward approved for the back scanning project to enable completion of project this financial year.

Alignment & Monitoring

Non-financial: Business plan completed, monitoring progress is ongoing.

Financial: There is no separate budget for this activity. Allocation is included in the corporate services budget (page 51).

Work Programme

Financial

Attachment D

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Information Services	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(3,346)	(3,346)	Operating Costs	(2,029)	(1,822)	(206)	-11%
(222)	(222)	Total Costs	(243)	(280)	37	13%
62	62	Total Direct Income	33	31	2	7%
(160)	(160)	Net Cost of Service	(210)	(249)	39	16%
(1,043)	(993)	Capital expenditure	(185)	(405)	220	54%

Learning & Innovation – Work Environment

Council Outcome:

- The Council is recognised as a good employer that provides a motivating work environment.

Work Environment



Motivating Environment

Non-financial: Work programme on track.

Financial: There is no separate budget for this activity. Allocation is included in the corporate services budget (page 51).
All One Team

Non-financial: Work programme on track.

Financial: The financial variance (\$45k) is the net effect of underspends in the management activities, and the unbudgeted expenditure for the accommodation review.

Being Valued

Non-financial: Corporate plan projects progressing. Structural changes made by Chief Executive to better accommodate corporate plan objectives.

Financial: There is no separate budget for this activity. Allocation is included in the corporate services budget (page 51).

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Corporate Services	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(7,858)	(7,858)	Operating Costs	(3,403)	(3,875)	473	12%
(1,009)	(1,009)	Total Costs	(438)	(453)	15	3%
310	310	Total Direct Income	27	155	(128)	-83%
(699)	(699)	Net Cost of Service	(412)	(298)	(113)	-38%
(574)	(574)	Capital expenditure	(157)	(287)	130	45%

Key Financial Performance Indicators for the Six Months Ended 31 December 2018

1. Executive Summary

The purpose of this report is to provide the Elected Members with a high-level summary of the key financial performance indicators for the six months ended 31 December 2018 along with copies of the treasury reports and graphs (**Attachment A**).

2. Key performance indicators

- 2.1 Council was in compliance with all of its key financial ratios.
- 2.2 Interest expense on external debt for the six months ended 31 December 2018 of \$3.61m was \$633k lower than year-to-date budget of \$4.25m.
- 2.3 The liquid ratio (without unused facilities) was 1.67 as at 31 December 2018. This means that in the unlikely event that Council is required to pay all current liabilities due within twelve months immediately as at 31 December, Council would have 1.67 cents of cash to every dollar of current liabilities.

3. Treasury reports

- 3.1 At 31 December 2018 total external debt was \$135.0m. There is no change from the period ended 30 November 2018.
- 3.2 Council's weighted cost of finance at 31 December 2018 was 4.64%, down from 4.75% in November 2018.

4. Interest rate swaps

- 4.1 The valuation of Council's interest rate swaps at 31 December 2019 was a net liability of \$9.3m. This represents a \$1.0m increase over 30 November 2018 liability of \$8.3m due largely to a significant drop in US Treasuries over the month of December. New Zealand's Official Cash Rate ("OCR") remains at 1.75% with the Reserve Bank noting in its November Monetary Policy Statement that it expects to maintain the OCR at this level through 2019 and into 2020.
- 4.2 At 31 December 2018 Council held interest rate swaps totalling \$155.5m. Of these \$61m were forward start interest rate swaps. Council had 70% of total debt covered by current interest rate swaps, down from 85% in November as a number of legacy swaps have matured.
- 4.3 The current swaps to 12 month net debt ratio as at 31 December 2018 sits within the recommended policy bands.

5. Projected cash flow

- 5.1 At 31 December 2018 Council had a positive cash position of \$52.38m. This was comprised of \$5.3m cash and \$52.4m in short term deposits. This balance includes \$25m of short term deposits matched against Council's March 2019 LGFA debt maturity.

6. Internal loans and current account balances

- 6.1 Internal loan balances at 31 December 2018 totalled \$97.49m. This is \$0.25m lower than the 30 November 2018 balance of \$97.74m.
- 6.2 Current account balances totalled \$27.76m as at 31 December 2018. This is consistent with the balances of 30 November 2018.

7. Debt summary and trend analysis

- 7.1 The attached graphs (**Attachment A**) provide details of Council's external debt quarter on quarter from December 2011 to December 2018.
- 7.2 Net debt being external debt of \$135.0m less cash on hand of \$52.38m, was \$82.62m as at 31 December 2018. This was \$2.04m higher than the 30 November balance of \$80.58m as Council continues to consume the cash placed on short term deposit after the August 2018 rate strike.



David Jensen
Senior Financial Planner


Approved Ian Butler
Finance Manager
Approved Kumaren Perumal
Chief Financial Officer

**TREASURY REPORT FOR WESTERN BAY OF PLENTY DISTRICT COUNCIL
PERIOD ENDING 31 DECEMBER 2018**

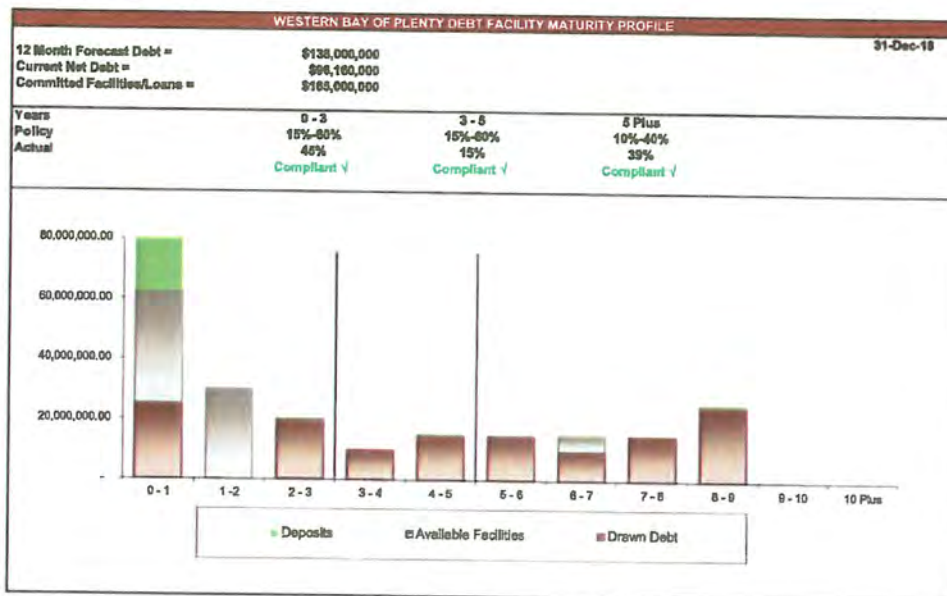
1. TOTAL DEBT AND LIQUIDITY

NZD	Available Facilities	Drawn Debt Current Month	Drawn Debt Last Month	Floating Rate Current Month	Floating Rate Last Month
Debenture Stock	\$135,000,000	\$135,000,000	\$135,000,000	3.0476%	3.0318%
Committed Facility	\$30,000,000	\$0	\$0	0.0000%	0.0000%
Total Facilities	\$165,000,000	\$135,000,000	\$135,000,000	3.0476%	3.0318%

Available Headroom \$30,000,000 \$30,000,000

Monthly Weighted Average Interest Cost (Including Hedges & Margin) 4.6385% 4.7507%

2. CONSOLIDATED FUNDING RISK

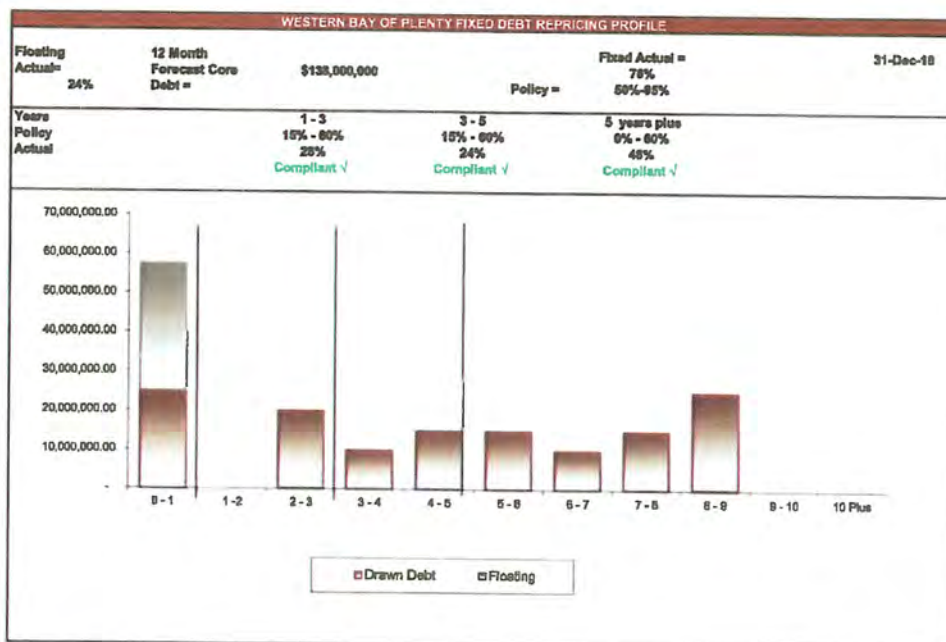


3. NEW ZEALAND INTEREST RATE MANAGEMENT

Type	Notional	Rate
Fixed Swaps	155,500,000	4.6960%
Floating Swaps	0	0.0000%
Total	155,500,000	

NZD RISK PROFILE

Policy NZD	Amount	Floating	Fixed 50%-95%	1 - 3 Yrs 15% - 60%	3 - 5 Yrs 15% - 60%	5 Yrs + 0% - 60%
Forecast 12 Mth Debt	\$138,000,000	24%	76%	28%	24%	48%

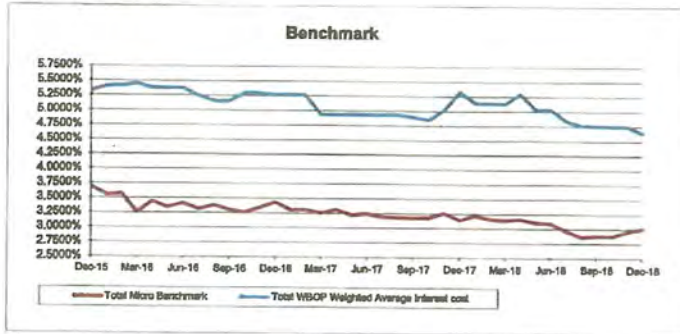
**4. INVESTMENTS**

Type	NZD Amount Current Month	NZD Amount Previous Month	Cpty
Short Term Operating account	\$8,418,191.64	\$4,349,516.95	ANZ
Term/Call Deposit	\$10,065,804.64	\$10,052,625.93	ANZ
Term/Call Deposit	\$15,000,000.00	\$30,000,000.00	BNZ
Term/Call Deposit	\$0.00	\$70.00	WPC
Term/Call Deposit	\$22,000,000.00	\$10,000,728.01	ASB
Term/Call Deposit	\$1,840,000.00	\$1,840,000.00	LGFA
TOTAL NZD AMOUNT	\$57,323,996.28	\$56,242,942.89	

5. COUNTERPARTY EXPOSURE

C/Party	Rating	Gross Limit MM	Swaps/Caps MM	Investments MM	Total	% of Gross Limit	C'party Exposure % of Total
ANZ	AA-	30	12.22	18.48	30.7	102.35%	40.79%
ASB	AA-	30	2.90	22.00	24.9	83.00%	33.08%
BNZ	AA-	30	2.94	15.00	17.9	59.79%	23.83%
WBC	AA-	30	1.74	0.00	1.7	5.80%	2.31%
		120	19.8	55.5	75.3	62.74%	100.00%

6. NZD BENCHMARK



	Current Month	Previous Month
WBOP Weighted Average Interest Cost (incl. Hedges)	4.6385%	4.7607%
Micro Benchmark	3.0049%	2.9535%

Composite Benchmark Indicator rate	
Weighting	Rate
25%	Average 90-Day bank bill bid-rate for the reporting month
15%	5 year Interest rate swap bid-rate, end of reporting month
15%	5 year Interest rate swap bid-rate, 1 year ago
15%	5 year Interest rate swap bid-rate, 2 years ago
15%	5 year Interest rate swap bid-rate, 3 years ago
15%	5 year Interest rate swap bid-rate, 4 years ago
100%	

7. COMPLIANCE

Western Bay of Plenty DC has no breaches of policy for the month of December 2018.

Please note that ANZ has a slightly over the 100% of Gross Limit in the Counterparty Exposure.

Key Performance Indicators for the Period Ended 31 December 2018

Debt Levels & Interest Costs	Year to Date - 31 December 2018		Year to Date - 30 November 2018	
	Actual	Budget	Actual	Budget
	(\$'000)	(\$'000)	(\$'000)	(\$'000)
Loans Outstanding				
Current Account and other debt	27,761	27,256	27,761	
Internal Debt	97,492	99,211	97,734	
Total Debt	125,253	126,467	125,495	126,467
		at 31 December 18		at 30 November 18
External Debt	135,000		135,000	
Other balances	(9,747)		(9,505)	
Total External Debt	135,000	120,000	135,000	120,000
		at 31 December 18		at 30 November 18
Total Debt to Non Current Assets	8.93%		8.95%	
Unused committed Bank Facilities	30,000		30,000	
Interest Expense	3,614	4,247 Budget	3,045	3,539 Budget
Swap policy limits				
Existing debt	135,000		135,000	
New debt				
Debt repayments				
Plus expected funding for projects	-		-	
12 month debt	135,000	120,000	135,000	150,000
		at 31 December 18		at 30 November 18
Current swaps	94,500		114,500	
Forward swaps	61,000		61,000	
Total Swaps	155,500		175,500	
[Current swaps / 12mth net debt]	70%	50% - 95%	84.8%	50% - 95%
Weighted cost of finance	4.64%	6.50%	4.75%	6.50%
Financial Ratios				
	Year to Date - 31 December 2018		Year to Date - 30 September 2018	
	Actual	Policy Limits	Actual	Policy Limits
	(\$'000)		(\$'000)	
Liquid Funds				
Ratio (with unused facilities)	2.62	1.10	2.59	1.10
Ratio (without unused facilities)	1.67	1.10	1.67	1.10
Liquidity Ratio	136%	110%	137%	110%
Working Capital Current Ratio				
Ratio (with unused facilities)	2.81	1.25	2.76	1.25
Ratio (without unused facilities)	1.86	1.25	1.84	1.25
Assets				
	Actual	Annual Total	Actual	Annual Total
	(\$'000)	(\$'000)	(\$'000)	(\$'000)
Fixed Assets (cost less depreciation)	1,398,397		1,398,045	
Bank & Investments Accounts				
Bank Operating Accounts	5,302		4,353	
Investments and interest rates				
A.N.Z Bank	10,079	1.60%	10,066	1.60%
B.N.Z. Bank	15,000	3.59%	30,000	2.0%-3.59%
A.S.B Bank	22,001	2.02%-3.49%	10,001	3.49%
Westpac	0		0	
Total Bank & Investments	52,383		54,419	
		at 31 December 18		at 30 November 18
Outstanding Debtors				
Rates	(1,325)		(201)	
Water	2,071		1,416	
Other	4,027		3,603	
Total Debtors	4,774		4,818	

	1000		1000			
	This Month	This Month	Last Month	Last Month		
	ACTYTD	BUDYTD	ACTYTD	BUDYTD		
***251	INTEREST EXP - INTERNAL	-	-	-	-	
***252	INTEREST EXP - INTERNAL	-	247	-	206	
***2242	INTEREST EXP - EXTERNAL	-	-	-	-	
***253	INTEREST EXP - EXTERNAL	3,614	4,000	3,045	3,333	
		<u>3,614</u>	<u>4,247</u>	<u>3,045</u>	<u>3,539</u>	3,613,546

Calculations for Summary Reporting Page

		Current Month		Previous Period
		ACTBAL	BUDYTD	ACTBAL
Internal Loan Balances				
00'01'01'0350	00'01'01'IDTM	(99,211)	(99,211)	(99,211)
00'01'01'0351		82	-	82
00'01'01'0352		1,628	-	1,305
Closing Balance Month End		<u>(97,492)</u>	<u>(99,211)</u>	<u>(97,734)</u>

		Current Month		Previous Period	
		ACTBAL	BUDYTD	ACTBAL	
Current Account Balances					
00'01'01'0280	Opening Current Account	27,250	27,250	27,250	
00'01'01'0281	Current A/C Movements	505	-	505	Manual adj for Q11
Closing Balance Month End		<u>27,751</u>	<u>27,250</u>	<u>27,751</u>	

***PUBD	Public Debt	135,000	135,000
***9346	LOAN - TERM LOAN OFFSET	-	-
***9290	Current Portion - Loans	-	-
		<u>135,000</u>	<u>135,000</u>

Current Assets			
***CASH	Cash & Short Term Deposits	52,383	54,419
***DEBT	Other Debtors Receivable	1,336	1,361
***PREP	Prepayments	1,148	820
		<u>54,867</u>	<u>56,600</u>
Add back DD Provisions			
00'01'01'0202	Provision for D/D - Rates	3,226	3,229
00'01'01'0222	Provn for D/D - Metered Water	40	40
00'01'01'0242	Provn for D/D - Sundry Debtors	188	188
		<u>3,436</u>	<u>3,436</u>
Net Current Assets Position Exclusive of DD Provisions		<u>58,304</u>	<u>60,066</u>
	Unused Portion of CCAF	30,000	30,000
Total Available Liquidity Position		<u>88,304</u>	<u>90,066</u>

Current Liabilities			
***ACCP	Accounts Payable	(2,879)	(2,825)
***EBOP	Environment BOP	(428)	(428)
***SUNP	Sundry Payables	(343)	(285)
***DEPA	Deposits & Agency	(2,322)	(2,280)
***EMPA	Employee Accruals	(422)	(1,779)
	Current Portion of Term Debt	(25,000)	(25,000)
Total Current Liabilities		<u>(31,394)</u>	<u>(32,617)</u>

Ratio Calculations			
Working Capital Ratio (without unused facilities)		1.86	1.84
Working Capital Ratio (with unused facilities)		2.81	2.76

Liquidity Ratio Calculation			
***CASH	Cash & Short Term Deposits	52,383	54,419
	Unused Portion of CCAF	30,000	30,000
Total Liquid Funds Available		<u>82,383</u>	<u>84,419</u>
Current Liabilities			
***ACCP	Accounts Payable	(2,879)	(2,825)
***SUNP	Sundry Payables	(343)	(285)
***EBOP	Environment BOP	(428)	(428)
***DEPA	Deposits & Agency	(2,322)	(2,280)
***EMPA	Employee Accruals	(422)	(1,779)
	Current portion of Term Debt	(25,000)	(25,000)
Total Creditor & Loan Cashflows Likely for Month		<u>(31,394)</u>	<u>(32,577)</u>
LIQUID RATIO (With unused CCAF)		2.62	2.56
LIQUID RATIO (Without unused CCAF)		1.67	1.67
***9200	Public Debt	135,000	135,000
	Unused Portion of CCAF	30,000	30,000
Current Liabilities		<u>(52,383)</u>	<u>(54,419)</u>
Current Net Debt		<u>112,617</u>	<u>110,581</u>
		82,617	80,581
		130%	137%

Non-Current Assets			
***FXA	Fixed Assets	1,367,682	1,367,631
***S00	INVESTMENTS - PROPERTY	-	-
***TMOR	Mortgages & Loans	10,414	10,414
***8470	Investments - Shares	-	-
Closing Balance Month End		<u>1,398,357</u>	<u>1,398,045</u>

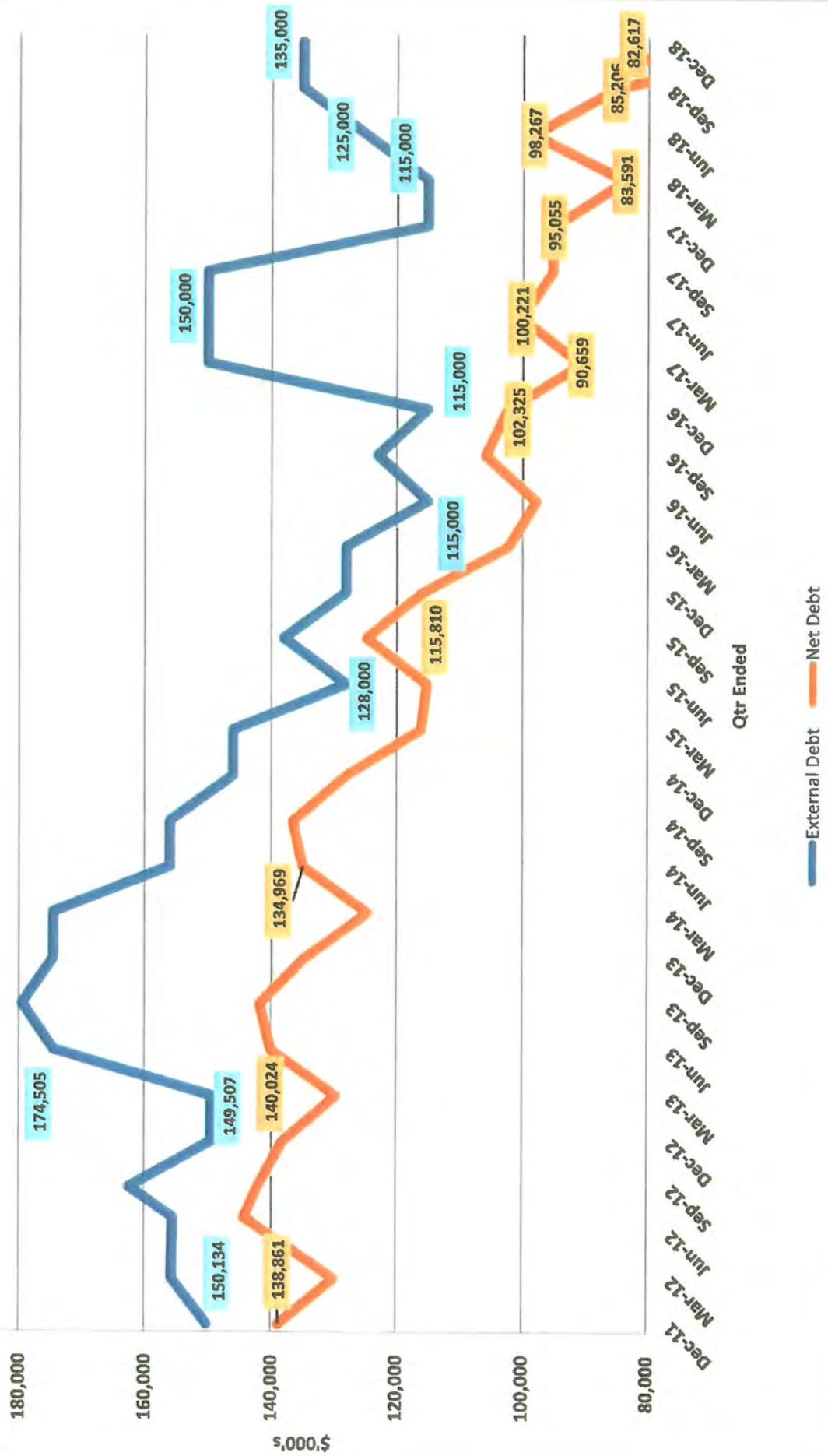
Cash Detail			
***BANK	Bank Accounts	5,300	4,351
***FLOT	Floats & Petty Cash	2	2
Cash on Hand		<u>5,302</u>	<u>4,353</u>

Funds on Deposit			
***8070	ANZ Banking Group	10,079	10,060
***8071	A.S.B BANK	22,001	10,001
***8072	HONG KONG BANK	-	-
***8073	NATIONAL BANK	-	-
***8074	Bank of New Zealand	15,000	30,000
***8075	Westpac Trust	0	0
***8076	SUNDRY SHORT TERM DEPOSITS	-	-
***STD	Short Term Deposits	47,051	80,067
Net Cash Position		<u>52,383</u>	<u>54,419</u>

***RDBT	RATE DEBTORS	-	4,554	(3,430)
***8202	Provision for D/D - Rates	3,229	-	3,229
***MDBT	RATE DEBTORS	2,031	-	1,378
***8222	RATE DEBTORS	40	-	40
***IDBT	RATE DEBTORS	3,322	-	2,851
***8242	RATE DEBTORS	188	-	188
***OGBT	RATE DEBTORS	537	-	583

***NCUR	Total Non-Current Assets	1,402,544	1,402,193
***9340	External Debt - Balance	125,000	(125,000)

5 Year Net Debt Trend - Qtr on Qtr



Western Bay of Plenty District Council

Current Account & Internal Loan Balances & Movements as at December 2018

Current Account Balances & Movements

Cost Centre	Description	Opening Bal 1 July 2018	Current A/C Mvmt's	Closing Balance @ December 2018
30*02*03	Community Rooding - Waihi Beach	474,780	-	474,780
30*02*04	Community Rooding - Katikati	328,914	-	328,914
30*02*05	Community Rooding - Omokoroa	316,732	-	316,732
30*02*06	Community Rooding - Te Puke	143,325	-	143,325
30*02*07	Community Rooding - Maketu	100,933	-	100,933
30*02*08	Structure Plans - Waihi Beach	1,864,534	-	1,864,534
30*02*09	Structure Plans - Katikati	(231,580)	-	(231,580)
30*02*10	Structure Plans - Omokoroa	(13,947,689)	-	(13,947,689)
30*02*11	Loc Connections - Omok Stg 2	(6,421,528)	-	(6,421,528)
30*02*12	Structure Plans - Te Puke	196,726	-	196,726
30*02*13	Regional Connections	1,017,114	-	1,017,114
30*02*14	Stragetic Rooding	1,598,964	-	1,598,964
30*03*01	Asset Management	12,316,190	-	12,316,190
30*05*04	Cycling and Walking	(245,308)	-	(245,308)
40*01*01	Western Water	1,410,865	-	1,410,865
40*01*02	Central Water	(3,285,571)	-	(3,285,571)
40*01*03	Eastern Water	(6,005,242)	-	(6,005,242)
42*01*01	Community Development & Grants	-	-	-
42*02*03	Rural Fire	12,280	-	12,280
42*02*04	Western Bay Moana Rural Fire	(4,166)	-	(4,166)
42*03*03	Service Centre & Library - Katikati	-	-	-
42*03*04	Service Centre & Library - Te Puke	(617,585)	-	(617,585)
42*04*01	Pensioner Housing	(351,522)	-	(351,522)
42*04*03	Community Halls	198,737	(205,516)	(6,779)
42*06*01	Gibraltar Water Scheme	22,329	-	22,329
44*01*02	District Reserves	554,670	-	554,670
44*01*04	Swimming Pools	(174,947)	-	(174,947)
44*01*05	Reserves Catchment Protection	(896,973)	-	(896,973)
44*02*01	Harbour Structures	(20,723)	-	(20,723)
44*03*02	TECT All Terrain Park	1,697,976	-	1,697,976
50*03*02	Dog Control	84,870	-	84,870
60*01*01	Waihi Beach Wastewater	(2,105,754)	-	(2,105,754)
60*01*02	Katikati Wastewater	4,507,665	-	4,507,665
60*01*03	Omokoroa Wastewater	(14,013,584)	-	(14,013,584)
60*01*04	Te Puke Wastewater	7,540,070	-	7,540,070
60*01*05	Maketu Wastewater	(3,963,148)	-	(3,963,148)
60*01*06	Onqare Wastewater	(1,226,219)	-	(1,226,219)
60*02*02	Western Solid Waste	730,410	-	730,410
60*02*03	Eastern Solid Waste	307,857	-	307,857
60*02*04	Omokoroa Solid Waste	(589,226)	-	(589,226)
61*01*01	Stormwater Network - Growth Communities	944,747	-	944,747
61*01*02	Waihi Beach Coastal Protection	193,746	-	193,746
61*02*01	Stormwater Network - Small Settlements	(156,191)	-	(156,191)
61*03*01	Stormwater Network - Minden	23,560	-	23,560
64*01*05	Natural Environment Support	1,914	-	1,914
64*01*07	Waihi District Drainage - Drains	20,004	-	20,004
64*01*08	Waihi District Drainage - Pumps	47,327	-	47,327
70*01*01	Economic Support	506,802	-	506,802
70*02*01	Land Drainage - Drains	(9,093)	-	(9,093)
70*02*02	Land Drainage - Pumps	(14,139)	-	(14,139)
70*02*03	Community Infrastruc. Support	-	-	-
80*04*03	Broadlands Property	(2,302)	-	(2,302)
80*04*04	Emerton Rd Property	(485,023)	-	(485,023)
80*04*05	Capamagian Drive Property	(1,331,116)	-	(1,331,116)
80*04*06	Turnbull Property	1,260,290	-	1,260,290
80*04*08	Strategic Property	(9,038,086)	-	(9,038,086)
80*04*09	Te Tumu	(842,900)	-	(842,900)
80*06*01	Treasury Operations	299,401	(299,401)	-
		(27,255,883)	(504,917)	(27,760,800)

Internal Loan Balances & Movements

Opening Bal 1 July 2018	Advances	Repayment	Closing Balance @ December 2018	Net Position
-	-	-	-	474,780
-	-	-	-	328,914
-	-	-	-	316,732
(0)	-	-	(0)	143,325
(71,357)	-	11,180	(60,177)	40,756
-	-	-	-	1,864,534
-	-	-	-	(231,580)
-	-	-	-	(13,947,689)
-	-	-	-	(6,421,528)
-	-	-	-	196,726
-	-	-	-	1,017,114
-	-	-	-	1,598,964
-	-	-	-	12,316,190
-	-	-	-	(245,308)
(6,106,283)	-	157,054	(5,949,229)	(4,538,365)
(4,378,163)	-	105,073	(4,273,090)	(7,558,661)
(8,263,317)	-	196,556	(8,066,761)	(14,072,003)
-	-	-	-	-
-	-	-	-	12,280
-	-	-	-	(4,166)
(1,691,680)	-	15,050	(1,676,630)	(1,676,630)
-	-	-	-	(617,585)
(275,897)	-	6,450	(269,447)	(620,969)
(750,717)	81,717	209,073	(459,927)	(466,706)
-	-	-	-	22,329
(54,326)	-	6,186	(48,140)	506,530
-	-	-	-	(174,947)
-	-	-	-	(896,973)
-	-	-	-	(20,723)
-	-	-	-	1,697,976
-	-	-	-	84,870
(12,707,642)	-	308,783	(12,398,859)	(14,504,613)
-	-	88,262	(3,931,199)	576,467
(25,963,036)	-	115,908	(25,847,128)	(39,860,712)
(1,459,002)	-	28,557	(1,430,444)	6,109,625
(11,847)	-	157	(11,690)	(3,974,838)
(593,265)	-	5,407	(587,859)	(1,814,078)
-	-	-	-	730,410
-	-	-	-	307,857
(6,548)	-	62	(6,486)	(595,712)
(20,293,952)	-	289,050	(20,004,901)	(19,060,154)
(1,223,652)	-	18,483	(1,205,169)	(1,011,422)
(1,906,644)	-	24,438	(1,882,205)	(2,038,397)
-	-	-	-	23,560
-	-	-	-	1,914
-	-	-	-	20,004
-	-	-	-	47,327
-	-	-	-	506,802
-	-	-	-	(9,093)
-	-	-	-	(14,139)
-	-	-	-	-
-	-	-	-	(2,302)
(18,549)	-	4,497	(14,052)	(499,076)
(165,618)	-	40,150	(125,468)	(1,456,584)
-	-	-	-	1,260,290
(9,176,591)	-	-	(9,176,591)	(18,214,677)
-	-	-	-	(842,900)
-	-	-	-	-
(99,211,288)	81,717	1,637,514	(97,492,057)	(125,252,857)

Schedule of Payments for the Month of November 2018

1. Purpose

The purpose of this report is for the Elected Members to receive the information on payments from ANZ Bank for the month of November 2018.

2. Background


In accordance with the provisions of the legislation the following payments were made during the month of November 2018. Computer printouts listing all the vouchers issued over the period will be available for inspection if required.

Payment Summary – November 2018	
	\$
Payment of Accounts -	
Direct Credits and Cheques	11,603,853.63
Direct Debits (salary payments)	1,074,002.41
Investments	15,000,000.00
Direct Debits (other accounts)	1,718,858.38
TOTAL	29,396,714.42



Ian Butler
Finance Manager

Approved



Kumaren Perumal
Chief Financial Officer

Chief Executive Information Pack Report for January 2019

Purpose

To provide Council with updates on the Chief Executive's meetings with Community Board Chairs and topics discussed. To provide information on the Chief Executive's meetings as attended on behalf of Council including those attended with His Worship the Mayor.

The Community Board Chairpersons meetings will be reported on 07 March 2019.

1. Additional Booked Engagements and Meetings attended by CEO

- 03 Dec CEO Roadshow staff engagement; Western Bay of Plenty DC Offices
- 04 Dec CEAG SmartGrowth Meeting
- 04 Dec Union Meeting
- 05 Dec Accessible Properties Board - Strategic Priority Discussion
- 18 Dec Discussion re Archway Group – Meeting with CEO from BOPRC
- 19 Dec CEO Update – Urban Form and Transport Initiative; SmartGrowth

2. Additional Booked Engagements and Meetings CEO attended with HWTM

- 06 Dec Mayor/CE meeting with TCC Mayor/CE
- 12 Dec SmartGrowth Leadership Group Meeting
- 13 Dec Cooney Lees Morgan Function
- 17 Dec LTP Amendment by Council Auditor Meeting
- 18 Dec Mayor and CEO Meeting
- 19 Dec Mayors/CEs and Priority One discuss Omanawa Falls
- 20 Dec Mayors/CEs and Chair meeting BOPRC/TCC/WBOPDC



Miriam Taris
Chief Executive Officer