

# MEETING — AGENDA —

*Ngā Take*

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Western Bay of Plenty  
District Council

# COUNCIL

*Te Kaunihera*

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**Minute Index and  
Information Pack**

**Pikau Korero**

**C29**

**Thursday, 29 August 2019**



## Advice to Councillors on Use of Information Packs

Council has agreed that Information Packs will be supplied with the agendas for Council and its Committees as well as Community Boards as required. Members are to present questions in writing on contents, provided these are received 48 hours prior to the meeting (i.e. by 5.00pm on a Monday for a Thursday meeting). A copy of the questions and written replies will be made available to all Members and will be tabled at the meeting.

Any questions received later than the 48 hour deadline will be responded to within five days with copies of both questions and answers circulated to all Members.

All questions to be **emailed** to the relevant Democracy Advisor.

In addition, should a more detailed report or presentation be required on any specific item, Councillors are invited to make an e-mail request to the Chief Executive Officer. Reports or presentations requested will be given at the first available opportunity.

|                                     |   |                |
|-------------------------------------|---|----------------|
| Council                             | - | Aileen Alty    |
| Community Committee                 | - | Aileen Alty    |
| Long Term and Annual Plan Committee | - | TBA            |
| Operations and Monitoring Committee | - | Barbara Clarke |
| Policy Committee                    | - | Barbara Clarke |
| Rural Committee                     | - | Barbara Clarke |
| All Community Boards                | - | Aileen Alty    |

Please include in any emailed questions and the following references from this Information Pack;

- Title of Item – Page reference for question.

**Open Items**  
**Council No. C29**  
**29 August 2019**  
**Minute Index - Open**

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## Western Bay of Plenty District Council

**Minutes of Meeting No. WB22 of the  
Waihi Beach Community Board held on 29 July 2019  
at the Waihi Beach Community Centre  
commencing at 6.30pm**

### **Present**

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, and Councillors D Marshall and M Williams

### **In Attendance**

M Dowd (Acting Group Manager People and Customer Services), A Hall (Roading Engineer West) and A Alty (Senior Governance Advisor)

### **Others**

10 members of the public.  
Mayor Garry Webber

### **Declarations of Interest:**

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table for the item. (As per the Local Authorities (Members' Interest) Act 1968)

Member Hepenstall declared an interest in agenda item WB22.5 Community Board Grant Application from Waihi Beach Environment Society.

### **Public Forum**

**Resolved:** Marshall / Hepenstall

*THAT the meeting adjourn for the purpose of holding a public forum.*

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Waihi Beach Community Board. Attending members of the public were invited to take part in the Public Forum.

**Clarification of Item reported in Public Forum at the last meeting – Sand Removal**

A member of the public clarified that the item relating to sand removal referred to sand removal from dunes further along the beach that provided re-nourishment and restoration to build up the sand dunes in front of 9 seafront properties.

**Dumping of Rubbish at Department of Conservation Athenree Wetland Reserve**

Helen Micklejohn advised that there was a sofa dumped at the Athenree Wetland Reserve. She commented that rubbish was frequently dumped in this area and it had been suggested that the access gate be kept locked to try and mitigate the dumping of rubbish in the area.

Mrs Micklejohn was advised that as the wetland was Department of Conservation land, she should make direct contact with them about the dumped rubbish.

**Maximum Building Coverage of Land**

Helen Micklejohn advised that she had made inquiries relating to the limits of maximum building coverage of land. She had received a comprehensive reply from the Senior Policy Analyst Resource Management.

**Seaforth Road – Mako Road Intersection**

Mike Hickey advised that overgrown bushes were inhibiting traffic sightlines for drivers exiting Mako Road into Seaforth Avenue at Waihi Beach.

A service request to have the immediate area inspected and bushes cut back as required would be instigated.

**Bollard Ropes – South of Surf Club and north of the Footbridge**

Mike Hickey advised that the thick bollard ropes south of the Waihi Beach Surf Club and north of the footbridge had been cut.

A service request to have the ropes inspected and repaired/replaced as required would be instigated.

**Resolved:** Councillor Williams / Member Roberts

*THAT the meeting be re-convened in formal session at 6.49pm.*

**WB22.1 Minutes of meeting no. WB21 of the Waihi Beach Community Board held on 17 June 2019**

The Board considered the copy of minutes of meeting no. WB21 of the Waihi Beach Community Board held on 17 June 2019 as circulated with the agenda.

**Resolved:** Member Hepenstall / Councillor Marshall

*THAT the minutes of meeting no. WB21 of the Waihi Beach Community Board held on 17 June 2019 as circulated with the agenda be confirmed as a true and accurate record.*

## WB22.2

**Waihi Beach Monitoring 2018 - 19**

The Board considered a report from the Compliance and Monitoring Manager dated 7 May 2019 as circulated with the agenda.

Board members stated their disappointment about the delay in receipt of the report, after requests made that it should be provided earlier in the year and they could not ask the 'hard questions' as the author of the report was not present to provide direct answers. Board members noted the following concerns relating to the report:

- Page 16 of the report highlighted the on-going parking problems in the main shopping area at Waihi Beach. It was suggested that clear signage on the traffic median may be helpful in the immediate area and this should be undertaken as soon as possible. The Board noted that the Community/Town Centre Plan currently being looked at would give consideration to managing future traffic and parking in the town centre.
- Page 15 of the report Table 1 – Compliance Monitoring Activities showed that 285 dog control warnings had been given, but only 2 dog control infringement notices were issued. While it was noted that an educational/informative approach had been taken to encourage voluntary compliance, Board members felt that an increase in infringements that bore a cost for non-compliance by dog owners may get the message across and have more impact to ensure members of the public were aware of the compliance regulations and bylaws.
- It was noted that a more concerted effort in monitoring, people had resulted in more awareness of the bylaws, particularly those relating to dog control.
- Board members noted that there were 60 parking warning and 30 parking infringement notices, which was vastly different from the ratio of dog control warnings and dog control infringements.
- Page 17 of the report advised that the compliance monitoring contract included 24/7, all year complaint response throughout the District for noise complaints and after hours response to dog complaints. The Board was concerned about the timeliness of responses to complaints relating the Waihi Beach area, as members of the public reported that response from the compliance monitoring contractor(s) was often very late or there was no action at all.

The Acting Group Manager (People and Customer Services) advised the Board that Council had invested in a specialised compliance warning and infringement system that would provide a more concise break down of information on compliance interactions with time, date, vehicle and location of warning/notice per site. The new system would be operating in the 2019-20 summer season.

**Resolved:** Members Hepenstall / Roberts

*THAT the Compliance and Monitoring Manager's report dated 7 May 2019 and titled Waihi Beach Monitoring be received and the concerns of the Board passed to the compliance and monitoring manager.*

**WB22.3 Chairperson's Report**

The Board considered a report from the Chairperson dated 10 July 2019 as circulated with the agenda.

**WB22.3.1 Emerton Road Rehabilitation and Cycle/walkway**

The Board was pleased to see the rehabilitation of Emerton Road had started which would include the provision of a cycle/walkway along the road. The work would complete another link in the overall proposed Cycle Walkway program.

**WB22.3.2 Three Mile Creek Bridge Clip-on**

Another part of the Cycle Walkway program had been completed with the installation of a clip-on structure to the Three Mile Creek road bridge.

**WB22.3.3 Broadlands Block**

The Board had indicated that they wished to have a proportion of the \$50,000 allocated to the Broadlands Block enhancements committed for provision of new trails through the reserve.

At the Waihi Beach Community Board meeting held on 11 February 2019 (WB18) the Board requested that shared/hard surface pathways linking with the Waihi Beach Walking and Cycling Trails be developed across the Broadlands Block.

The Board advised that they would commit \$20,000 of the Broadlands Block funding allocation (of \$50,000) for the development of shared/hard surface pathways through the reserve but would like to see a detailed plan of the design and materials to be used for the proposed upgrade to the existing walkway/cycleway tracks in the Broadlands Block.

**WB22.3.4 Waihi Beach Road Beautification and Clean-up**

The Community Board had been given a draft plan and pricing for the clean-up and beautification of the northern entrance into Waihi Beach. This entrance to the town had been an issue for many years and previous attempts to fix this had been unsuccessful and expensive.



The new plan would be easier to maintain taking in the roadside area from approximately just before the entrance to Beach Contractors site down to and including the roundabout at the Beach Road Wilson Road intersection.

The Roding Engineer (West) clarified the costings for the initial clearing and future maintenance of the roadway area that had been previously circulated to Board members. Tabled Item (OOS-D159 Waihi Beach Road).

The initial mowing would remove all weeds and rubbish and would be scheduled to be completed by November resulting in a clearer entrance into the Waihi Beach township by Christmas.

**Resolved:** Councillor Williams / Member Roberts

*THAT the Waihi Beach Community Board accept the price provided to enhance the Waihi Beach road entrance and that future maintenance be undertaken at the contract level of service for rural road environments.*

#### WB22.3.5

#### **Wilson Road / Waihi Beach Road Signage Declutter**

The Roding Engineer (West) reported numerous illegal advertising and yellow fingerboard signs at the roundabout. Illegal and non-compliant signage on the Waihi Beach Road roundabout would be cleared.

The Roding Engineer (West) was requested to check with the Compliance Manager to ensure the right process for taking down any signage was followed. The owners of non-compliant signage would be advised in a timely manner about the required notification process undertaken before any signage was removed.

#### WB22.3.6

#### **Seaforth Road Pedestrian Refuge Points**

The design for two pedestrian refuges on Seaforth Road had been completed and a rough order of cost of \$30,000.00 had been advised.

In October 2018 (Minutes WB16) the Board resolved to "approve in principle and confirm the installation of two pedestrian refuge points at Seaforth/Emerton Road roundabout and between 14 – 16B Seaforth Road at a cost of \$10,000 each funded from the Waihi Beach Community Roding Account subject to the exact locations of the refuge crossings being confirmed."

The Roding Engineer (West) had confirmed the locations of the pedestrian refuge crossings and advised of an increase in the cost of the installations.

The Board requested that the Roding Engineer (West) obtain quotes for the installation of two pedestrian refuge points on Seaforth Road from independent contractors.

In the meantime, the Board advised that installation of the pedestrian refuge points on Seaforth Road be held over for further consideration at the first workshop of the new Community Board to be held in November 2019.

### WB22.3.7 **Wifi at Library/Service Centre**

The issue of the Wifi not being available outside the library at night (raised in the Public Forum section of the Waihi Beach Community Board WB21 held on 17 June 2019) had been clarified. Wifi service was disconnected as people stopped outside the building to use the service and left rubbish around the library and hall doorways. The library staff had the unfortunate job of cleaning up after the anti social behaviour. The Wifi service also required a password.

Staff were reviewing what they could do to reinstate the service and avoid the unfortunate side effects of wider availability. The Chairperson noted that he was aware that similar issues had been experienced in other areas of the country and as a result of anti-social behaviours, Wifi availability in public places had been restricted to day-time use only.

The Board was advised that there were Wifi access points available in the town centre.

### WB22.3.8 **Approval of Funding for the Community Plan Facilitation**

At the Waihi Beach Community Board Meeting WB17 on 19 November 2018 the Board resolved "to commit up to \$25,000 funded from the Waihi Beach Community Board Reserve Account for the engagement of a researcher to undertake the required research for collation into an updated Community/Town Centre Plan for the Waihi Beach area.

It was also resolved that Council staff would assist the Waihi Beach Community Board in preparing a contract for the engagement of a researcher on the understanding that the Community Board would be responsible for their own process in this matter."

To-date \$5,750 has been paid out to the contracted consultant for Phase 1 of the Community/Town Centre Plan development which leaves a balance of \$19,250.

The Board had been provided figures by the Ministry of Potential for the project to proceed to Phase 2.

Funding for Phase 2 of the development work had been requested included:

|                |   |
|----------------|---|
| Facilitation   | \$34,800 + GST                            |
| Graphic Design | \$8,800 + GST (this is a discounted rate) |
|                | <b>= \$43,600 + GST</b>                   |

Materials\* + \$2,000 inclusive of GST

\* Public consultation workshops, materials, venue hire and catering etc.

The Board agreed that the Phase 1 of the Waihi Beach Community/Town Centre Development Plan work undertaken by the consultant had been very valuable and it was imperative that the additional work be undertaken to complete the plan. It was important that the funds were spent to ensure the right planning recommendations for the future of the Waihi Beach Town Centre development. It was highlighted that there was strong support for the community led research, with a number of community connectors and groups already making a contribution to the plan.

**Resolved:** Councillor Williams / Member Roberts

*THAT the Waihi Beach Community Board allocate up to (an additional) \$27,000 for funding for Phase 2 of the development of the Waihi Beach Community/Town Centre Plan funded from the Waihi Beach Community Board Reserve Fund.*

#### WB22.3.9

#### **MenzShed Funding Application**

An application for funding from the Waihi Beach Community Board Reserve Account for the Menz Shed was received by the Board. The purpose, activity, sector and community benefit of the proposed MenzShed had been outlined to the Board at their workshop held on 12 July 2019 and a representative of the MenzShed also made a presentation to the Operations and Monitoring Committee of Council on Thursday 4 July 2019.

The Board was supportive of the MenzShed concept in the community. They were not in favour of giving the full funding amount requested but recognised that initial funding would enable the proposal to proceed.

**Resolved:** Member Hepenstall / Councillor Marshall

1. *THAT the Waihi Beach Community Board allocate funding of \$30,000 to the Waihi Beach Community Development Trust - Waihi Beach MenzShed from the Waihi Beach Community Board Reserve Account.*
2. *THAT the allocation of funding be provided subject to:*
  - (i) *The Waihi Beach MenzShed securing the balance of funding required to build the MenzShed building*
  - (ii) *The Waihi Beach Community Development Trust confirm registration as an Incorporated Society.*
  - (iii) *The proposal to grant a lease to occupy a portion of the Waihi Beach Community Centre land being confirmed. (The proposal to lease had been advertised with submission or objection closing at 5.00pm on Monday 12 August 2019).*

- (iv) *THE siting of the MenzShed on Council Reserve land is subject to all normal terms and conditions being complied with.*
- (v) *THE appropriate resource and building consent requirements are met.*

### WB22.3.10 **Seaforth Road Footpath Cross Fall**

Concerns relating to the gradient of the footpath on parts of Seaforth Road had been brought back to the Community Board.

At the Waihi Beach Community Board meeting WB9 held on 20 November 2017 the Minutes reported:

#### **Seaforth Road Footpath Cross Fall Numbers 140 to 170**

"Staff advised that the footpaths at a number of vehicle crossing from No's 140 to 170 on Seaforth Road that were built to match existing driveways may have to be corrected. The affected property owners would need to be engaged in the process and agree what actions were required to be taken in terms of costs, changes to the profile of their current vehicle crossings and interruptions of the access to their properties when work was in progress.

The Board stated that it was their view that the required work should be funded from the District Roding Account as a maintenance project rather than be funded by the Board's annual community roading account."

At the Waihi Beach Community Board meeting WB11 held on 12 March 2018 the Minutes reported:

#### **Seaforth Road Footpath Cross Fall - Minute Action Reference WB917 6.1**

"The Chairperson advised that the Board had discussed this issue at an earlier workshop and recognised that while aware of the problem the implications for land-owners, and subsequent cost to them to realign their own driveways, it was felt that it was unlikely that work would proceed to rectify the cross fall issue at this time."

Board was aware of similar issues in many parts of the old Waihi Beach Ward. To rectify the Seaforth Road footpath cross fall was considered to be an issue with significant cost implications to both Council and private home owners so could be an item to consider in our Community Plan consultation.

Staff had advised that further to discussion at the Waihi Beach Community Board workshop held on Friday 12<sup>th</sup> July 2019 it was advised that this item had been reviewed and risk assessed. At this time, no further action would be undertaken by Council. Council would continue to monitor and re-investigate the issue if the need arose or circumstances changed".

The Board was aware that there were a number of streets throughout Waihi Beach that were in a similar condition and it was suggested that options for remediation be included in consultation relating to the Waihi Beach Community/Town Centre Plan.

It was important to ensure that Waihi Beach was developed as an age friendly community and to that aim our footpaths must meet the required health and safety and accessibility standard.

#### WB22.3.11 **Athenree Homestead Trust**

The Board was advised that the Athenree Homestead Trust held its AGM on June 30<sup>th</sup> and this had been well attended. The existing committee was re-elected and a new member had joined the trust.

The building program was progressing with the flooring and fire sprinkler work almost completed.

#### WB22.3.12 **Waihi Beach Community Patrol**

The Community Patrol had had some success with recruitment of new patrollers and training has started for them.

Progress had been made with fund raising for a replacement vehicle.

It had been reported to me that the Waihi Beach Environment Society had asked the Department of Conservation to lock the gate at the Athenree Wetlands parking/reserve area. This was due to the car park being used for various suspicious activities, freedom camping and rubbish dumping.

#### WB22.3.13 **Reflections and Thanks**

"As the Waihi Beach Community Board Meeting WB22 is the last Community Board meeting of the 2016-2019 Triennium I extend my thanks to all the members of the public who have contributed to activities in our community and taken an interest in the Board. It has been a busy three years.

Many members of staff from the Chief Executive Officer and Council contractors have done a lot of work for us. I must thank those staff members that have had to travel out to Waihi Beach to attend our meetings and who have given us advice in the many aspects of our meeting. It has at times not been a pleasant trip for them through the dark, wind, rain and traffic. On the lighter side it has, I'm sure been a great place to come and relax at the beach before our meetings start in summer, if they are lucky to get here early.

I must congratulate some staff in particular as they are praised so often by members of the public. First of all the people who staff our Recycling Centre, these people get so many great comments made about them and I am so grateful for their efforts. The others are our phone and counter staff at Barkes Corner along with the library and service centre people. Thank you and keep up the good work, you are the frontline interface with our community.

The biggest thanks must go to our Governance staff and in particular Aileen. She is the source of much wisdom and works so hard for all the Community Boards. Being a Community Board member is demanding and we are so lucky to have her to guide and tidy up behind us.

To the elected Board members and Council appointees, I can only say thank you so much. The efforts have been huge, and at times demanding of you to put aside your personal beliefs and decide on an action for the greater good. You have followed the principle of collective responsibility. At times action has been or seemed so slow, but that is the process that has to be followed.

As we go from this meeting please remember we are still Community Board members until the election and there is still work to be done. If you choose to stand for local Government office in the upcoming elections, I wish you good luck. All the best in the future, good health and happiness, take care and thank you again. "

**Resolved:** Members Sole / Hepenstall

*THAT the Chairperson's Report to the Waihi Beach Community Board for July 2019 be received.*

WB22.4

### **Councillor's Report**

The Board considered a report from Councillor Marshall dated 18 July 2019 as circulated with the agenda.

#### **1. Annual Plan 2019/20**

An average rates increase of 3.1% for existing ratepayers was approved by Council – for urban residential the average was 2.86%, dairy 4.06%, orchards 4.2%, lifestyle blocks 3.49% , rural 3.26%, and commercial/industrial 2.89%.

Net debt was budgeted to decrease from its peak in 2013 of \$140million to \$90million, resulting in net debt/household dropping from \$8650 to \$3865 over the same period. This provided the Western Bay of Plenty District Council a significant buffer to borrow against should there be unexpected infrastructure damage through extreme weather events etc – unlike several other Councils who have borrowed up to their limits.

Significant expenditure on local projects budgeted in 2019/20 include the Top 10 Holiday Park land slip \$430K, 2 Mile Creek West Bank \$1.1m, Waihi Beach Sewage Treatment Plant renewals \$267K, and Pio Shores stormwater upgrade \$256K (\$1.06 million over 4 years).

## **2. Tourism Infrastructure Fund**

Western Bay of Plenty District Council had been one of the recipients in Round 3 of the Tourism Infrastructure Fund grants. \$387,100 was granted for a KiwiCamp facility and its installation at TECT All Terrain Park, which would be a great boost for the award winning park that lacked facilities for the numerous freedom campers visiting the park. \$98,860 was also granted for the completion of the work at the Waihi Beach Dam with toilet, car park extension, signage, and a bike shelter. The efforts of staff to secure these grants was greatly appreciated.

## **3. Katikati Festival of Cultures**

The inaugural Festival of Cultures was held in Katikati on Saturday 29<sup>th</sup> June and was a huge success with over 30 nationalities in the march along the Main Street, which was closed for an hour during the event. The colourful and vibrant march was followed by a stirring whakatau by local Maori from Rereatukahia marae in front of the Memorial Hall. After brief welcome speeches the crowd was entertained by performances from many enthusiastic dancers and singers of diverse cultural and ethnic groups. A wide range of foods, and artworks from the schools complemented the festival.

The Festival was an initiative coordinated through the local Welcoming Communities Committee and involved many enthusiastic volunteers, as well as support from a range of local organisations and Council. The support of the newly created 'Council Events team was much appreciated. This team would be a great asset to all groups organising events in their communities.

## **4. Community Service Contract Holders "Speed Dating" with Council**

On June 20<sup>th</sup> around 20 organisations with service contracts with Council took part in a "speed dating" encounter where each councillor had 10 minutes with each organisation to become better acquainted with their activities and achievements for our communities. Waihi Beach Events and Promotions, Katch Katikati, Western Bay Museum, and Katikati Community Centre represented our local Ward. Others with a wider reach attending included Tourism Bay of Plenty, Multicultural Tauranga, Creative Bay of Plenty, Envirohub, Sport Bay of Plenty and Surf Life Saving NZ. Overall it was a productive interaction without the need for the additional stress of a formal presentation.

## **5. State Highway 2 Safety Improvements**

The New Zealand Transport Agency (NZTA) have commenced work on the next stage of SH2 safety upgrades in the section from Katikati to Sharp Road.

NZTA has made it clear that there is no funding available for other priority projects as funding was basically committed to those large projects initiated prior to the election, and that, with the current government changing roading priorities with greater emphasis on public transport – cycleways, rail, and bus lanes, money for planned State Highway projects including the Tauranga Northern link, Omokoroa intersection and Katikati Bypass were unlikely to be funded for several years. In the meantime it is to be hoped that the joint approach with UFTI (Urban Form and Transport Initiative) for a combined approach involving Smart Growth, Regional Council, Tauranga City Council and Western Bay of Plenty District Council in partnership with NZTA would establish clear local priorities that would be fast tracked for implementation when Government release new funds.

Due to the adverse impact of these delays on our residents and businesses Council would continue to lobby key politicians and would explore alternative options to facilitate solutions in the most critical areas. Clearly the impact of such options on Council borrowing would need to be carefully evaluated and consulted with ratepayers prior to implementation.

Councillor Marshall thanked Councillor Mike Williams for his support and encouragement during the 2016/19 triennium. His wisdom, experience and measured consideration and guidance on many topics addressed by Council through the triennium had been greatly appreciated.

**Resolved:** Councillor Marshall / Member Sole

*THAT the report from Councillor Marshall dated 18 July 2019 be received.*

WB22.5

### **Community Board Grant Application - July 2019**

#### **Declaration of Interest**

As a member of the Waihi Beach Environment Society, Member Hepenstall declared an interest in this item and took no part in the discussion or vote thereon.

The Board received a report from the Senior Governance Advisor dated 11 July 2019 as circulated with the agenda.

The Board considered an application for grant funding from the Waihi Beach Environment Society for the purchase of new traps and accompanying trap mechanisms.

Board members noted that the society had a healthy bank account and inquired why the application for Community Board Grant funding had been made when the society had the ability to pay for the required items from their own funds.



The Board was united in their appreciation of the work undertaken by Waihi Beach Environment Society relating to pest control throughout the Waihi Beach area.

**Resolved:** Councillors Williams / Marshall

1. *THAT the report from the Senior Governance Advisor dated 11 July 2019 and titled Community Board Grant Application – July 2019 be received.*
2. *THAT the Waihi Beach Community Board approve the following grant to be funded from the Waihi Beach Community Grants 2019/2020 account subject to all accountabilities being met.*

*Waihi Beach Environmental Society                      \$500.00*

WB22.6

### **Infrastructure Services Report Waihi Beach - July 2019**

The Board considered a report from the Deputy Chief Executive dated 5 July 2019 as circulated with the agenda.

WB22.6.1

### **The Broadlands Block - Minute Action Reference WB15 18.2.11**

The Waihi Beach Community Board earlier discussed and advised that they would commit \$20,000 of the Broadlands Block funding allocation (of \$50,000) for the development of shared/hard surface pathways through the reserve but would like to see a clear plan of the design and materials to be used for the proposed upgrade to the existing walkway/cycleway tracks in the Broadlands Block.

WB22.6.2

### **Wilson Road Footbridge Proposal**

The Roding Engineer (West) advised that Bridge-It NZ had been approached for designs for the proposed Wilson Road footbridge. The rough order of costs for a stand-alone pedestrian bridge including all consultation and design fees was approximately \$95,000.

The Board wished to proceed with the option put forward by Bridge-It Construction for the Wilson Road footbridge subject to agreement of the final advised costing from the Roding Engineer (West).

**Resolved:** Member Roberts / Councillor Marshall

*THAT the Waihi Beach Community Board proceed with the option put forward by Bridge-It Construction for the Wilson Road footbridge for the advised cost of \$95,000 funded from the Community Roding Account.*

**WB22.6.3 Wilson Road Pedestrian Diversion & Kerb Extension**

The Roading Engineer (West) advised that the work was near completion. The bike rack would be moved and a new parking space would be made available.

**WB22.6.4 CCTV - Minute Action Reference WB16 18 3.8**

The Roading Engineer (West) advised that contractors had been requested to drill an underground duct for possible future CCTV connection while working on the Emerton Road rehabilitation.

**Resolved:** Members Sole / Roberts

*THAT the Deputy Chief Executive's Report, dated 5 July 2019 and titled Infrastructure Services Report Waihi Beach July 2019 be received.*

**WB22.7 Draft Financial Report Waihi Beach - June 2019**

The Board considered a report from the Management Accountant dated 10 July 2019 as circulated with the agenda.

**Resolved:** Councillors Williams / Marshall

*THAT the Management Accountant's report dated 10 July 2019 and titled "Draft Financial Report Waihi Beach – June 2019" be received.*

**WB22.8 Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of July, August and September 2019 as circulated with the agenda.

**Resolved:** Member Roberts / Councillor Williams

*THAT the schedule of meetings for July, August and September 2019 be received.*

Mayor Garry Webber extended thanks to members of the Waihi Beach Community Board for their service over the past triennium. He extended best wishes to all.

Councillor Williams thanked the Board for their work over the last triennium and it had been a pleasure to see the positive changes in the area. He also paid tribute to past member Ruth Parsons who had brought a particular style and consideration to the Board when deliberating many topics during her term.

Members Roberts thanked her fellow members of the Board, particularly Chairperson Allan

Sole for his commitment to the community and district at large.

The meeting concluded at 8.49 pm

In accordance with Standing Order 27.4 these minutes are authenticated as a true and correct record:

Confirmed as a true and correct record.

\_\_\_\_\_  
A Sole  
**Chairperson**  
**Waihi Beach Community Board**

\_\_\_\_\_  
Date

\_\_\_\_\_  
M G Taris  
**Chief Executive Officer**

\_\_\_\_\_  
Date

WB22

## Western Bay of Plenty District Council

**Minutes of Meeting No. OM22 of the  
Omokoroa Community Board held on 30 July 2019  
at the Omokoroa Community Church Hall  
commencing at 7.00pm**

### **Present**

Members M Grainger (Chairperson), T Sage (Deputy Chairperson), P Presland and D Sage and Councillors M Murray-Benge and J Palmer

### **In Attendance**

P Watson (Reserves and Facilities Manager), A Hall (Roading Engineer West) and A Alty (Senior Governance Advisor)

### **Others**

5 members of the public  
Mayor Garry Webber

### **Declarations of Interest:**

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table for the item. (As per the Local Authorities (Members' Interest) Act 1968).

There were no declarations of interest declared by members in relation to any items on the agenda.

### **Public Forum**

**Resolved:** Councillor Palmer / Member D Sage

*THAT the meeting adjourn for the purpose of holding a public forum.*

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Omokoroa Community Board. Attending members of the public were invited to take part in the Public Forum.

### **Litter along Omokoroa Road**

A member of the public noted her concerns with the increasing amount of litter now appearing along Omokoroa Road. In view of the increasing population of the peninsula, it seemed that it was inevitable that roadside rubbish would increase but it was totally unacceptable.

It was suggested that inquiry be made as to how roadside littering was managed by the Hauraki District Council who had instigated a substantial fine for anyone caught littering and Western Bay of Plenty District Council should do the same.

Staff would make inquiries regarding how roadside littering was managed by the Hauraki District Council and report back to the Board.

### **Thanks to the Omokoroa Community Board**

Jim Boyes extended thanks to Murray Grainger and members of the Omokoroa Community Board for their service to the community over the past three years. He particularly acknowledged the stewardship of the Chairperson for his understanding, consideration, generosity and commitment to the Omokoroa Community.

**Resolved:** Members Grainger / T Sage

*THAT the meeting be re-convened in formal session at 7.07 pm.*

#### **OM22.1 Minutes of Meeting No. OM21 of the Omokoroa Community Board held on 18 June 2019**

The Board considered the minutes of OM22 of the Omokoroa Community Board held on 18 June 2019 as circulated with the agenda.

**Resolved:** Councillor Murray-Benge / member Grainger

*THAT the minutes of meeting no. OM21 of the Omokoroa Community Board held on 18 June 2019 as circulated with the agenda, be confirmed as a true and accurate record.*

#### **OM22.2 Chairperson's Report**

The Board considered a report from the Chairperson dated 15 July 2019 as circulated with the agenda.

#### **OM22.2.1 Omokoroa Public Art Group - Placement of Anchor Stone Sculpture**

The Omokoroa Public Art Group, in liaison with the Reserves and Facilities Officer (West) and the Roading Engineer (West) have agreed on a location

in the Domain Reserve area for the placement of the Anchor Stone Sculpture.

The foundation requirements were being reworked and the Anchor Stone Sculpture would be put in place as soon as practicable, subject to the availability of contractors.

**Resolved:** Members Grainger / T Sage

*THAT the Omokoroa Community Board agree to the siting of the anchor stone just past the high tide mark between the footpath and the beach on the Omokoroa Domain on the beach side of the walk way/cycle path.*

#### OM22.2.2

#### **Omokoroa Public Art Group - Request to Cede Ownership of public art to Council**

The Board received a letter from the Omokoroa Public Art Group advising that they wished to cede ownership of all current and future public artworks on the Omokoroa Peninsula to Council.

The Reserves and Facilities Manager clarified that ceding ownership of any current and future art works would not stop future art work projects being put forward.

**Resolved:** Member Grainger / Councillor Murray-Benge

*That the Omokoroa Community Board approve of the request from the Omokoroa Public Art Group to cede the ownership of all current and future public artworks on the Omokoroa Peninsula and make a recommendation to Council requesting that Council adopt the request.*

#### OM22.2.3

#### **Placement of Bench Seating Throughout Omokoroa**

The Chairperson advised that there had been an amazing response from the community to a request for public seating funding with over \$20,000 pledged. Unfortunately the installation costs of the seats would be higher than expected but this would depend on the exact final arrangement for each seat. Some will be on concrete, others not, in order to blend in better with each specific location.

When the outcome of the matching fund request was known the exact number of seats would be decided. In the interim, a tentative location plan was being collated. Some donations had been made for seating in particular spots, and others were for general placement throughout Omokoroa.

A suggested location plan had been provided by the community and the exact locations would be determined by Council staff.

Council staff would ensure that the placement of seating would not encroach on any area that already had future seating plans in place. Some seating may be placed to take advantage of specific views, others may provide rest spots along walkways or best placed with parks and reserve areas.

The Reserves and Facilities Manager advised that the seats would be installed as a staged project and the provision of a plan with suggested locations had been helpful to staff to plan the overall installations.

**Resolved:** Members T Sage / Grainger

*THAT the Omokoroa Community Board approve the installation of donated public seating (public funding raised for 12 seats) as a continuing project with the installation generally in accordance with the location plans provided and overseen by the Reserve and Facilities Management staff.*

#### OM22.2.4 **Installation of Bike Racks throughout Omokoroa**

The Roading Engineer (West) advised that the installation of 'iconic' bike racks throughout Omokoroa was progressing.

#### OM22.2.5 **Omokoroa Community Response Plan**

It was advised that Craig Hooper had been fully committed to the Le Quesnoy Museum project and would be devoting time to the Omokoroa Community Response plan over the interregnum period so that the update would be ready for approval when the new Board was appointed.

#### OM22.2.6 **Caring for the Omokoroa walkway/cycleway**

The Chairperson advised that so far 15 people had volunteered and an initial meeting for the group of volunteers had been held on 16 July 2019.

#### OM22.2.7 **Community Organisation Reports**

##### - **Omokoroa Community Policing Group**

The AGM of the Community Policing group was held on 20 July and members of the Omokoroa community who began the group many years ago, namely Glenn Whittaker, Carol Dodd and Tony Hawkins were acknowledged and thanked for their commitment to their community.

The Omokoroa Community Policing Group Community Matching Fund Application had been received. Final decisions relating to all Community Matching Fund applications for 2019 would be adopted at the Community Committee meeting on Thursday 1 August 2019.

- **Omokoroa Environmental Managers**  
The Omokoroa Environmental Managers Incorporated AGM was scheduled to be held on Monday 5 August, 1:00 pm at the Settlers' Hall.
- **Safer Communities**  
No meeting, nothing to report
- **Omokoroa Sport and Recreation Society**  
Member Presland advised that he and members of the Omokoroa Sport and Recreation Society had met with the Chief Executive and the Deputy Chief Executive Officer of Council three weeks ago and advised them of the status of current funding, applications for funding in process and a possible funding shortfall for the new pavilion project. He advised that a report would be presented to the Community Committee meeting on 1 August 2019 with a request that a recommendation be put to the next Council meeting to be held on 29 August 2019.  
  
Member Presland acknowledged the support of the Western Bay of Plenty District Council as a partner in the project and advised that the society would continue to progress possible funding options.
- **Settlers Hall Committee**  
Member T Sage advised that members of the Settlers Hall Committee would be undertaking a general 'health check' of the hall building and advise Council of any required repairs and maintenance.

**Resolved:** Members Grainger / T Sage

*THAT the Omokoroa Community Board Chairperson's Report dated 15 July 2019 is received.*

OM22.2.8

#### **Clarification of Playground Cost**

The Board asked for clarification of the total cost of the playground, with a summary showing the Council and the Community Board financial contributions.

**Resolved:** Members Grainger / D Sage

*THAT the Deputy Chief Executive report dated 8 July 2019 and titled Infrastructure Services Report Omokoroa July 2019 be received.*

OM22.3

#### **Councillor's Report**

The Board considered a report from Councillor Palmer dated 15 July 2019 as circulated with the agenda. Councillor Palmer highlighted key decisions in the recently adopted Annual Plan that affected Omokoroa. He spoke to the following item:



**Rates Increase**

The overall increase for ratepayers for 2019/2020 was 3.1%. This included an inflation factor of 2.2%, therefore the increase excluding inflation was 0.9%. The inflation factor of 2.2% was based on the Local Government Cost Index which assessed the costs of goods and services supplied to local government and was different to the Consumer Price Index which had a significant food component. Because the increases were affected by changes in property values for residential ratepayers, the average increase was 2.9%, however for orchards in rural areas the average increase was 4.20%.

**Roading Projects****Omokoroa Road Reconstruction**

Although Council had approved the \$7.2m project to reconstruct Omokoroa Road from Western Avenue to Tralee Street the project had been placed on hold pending a decision from New Zealand Transport Agency (NZTA) on providing their share (51%) of the funding. As NZTA currently had no further funding available it was unlikely that the project would proceed in the near future.

**Omokoroa Road Pedestrian/Cycleway Bridge**

A new pedestrian/cycleway bridge over the railway line had been approved for construction in 2020. The original brief for a pedestrian/cycleway bridge had been upgraded and it would now be designed to allow for light vehicle use during emergencies.

**Cyclepath Western Avenue to Kayelene Place**

The 314 metre long 2.5 metre wide concrete pedestrian/cyclepath to link Western Avenue to Kayelene Place had been approved for construction in 2020, with funding support from the Omokoroa Community Board. The project would involve two large culverts and considerable earthworks to get across the large gully.

**Western Avenue Upgrade**

With the decision to provide an interim library and service centre in Western Avenue and the significant subdivision taking place in the area Council would bring forward this project. Investigation and design would be completed in 2020 with construction commencing in 2021.

**Omokoroa Southern Industrial Road**

This \$2.3m project is currently in the design phase with construction expected to be completed in 2020.

**Recycling and Rubbish Collection**

This was the main topic for consultation in the draft Annual plan. 63% supported the option of a Council contracted recycling and pay by pick-up rubbish collection service. 25% supported the do nothing option. The Council decision was to proceed with contract documentation and procurement with a contract start date of 1 July 2021.

**Resolved:** Councillors Palmer / Murray-Benge

*THAT the report from Councillor Palmer dated 15 July 2019 be received.*

OM22.4 **Infrastructure Services Report Omokoroa - July 2019**

The Board considered a report from Deputy Chief Executive dated 8 July 2019 as circulated with the agenda.

OM22.4.1 **Installation of Bike Racks Throughout Omokoroa - Minute Action Reference OM21 19 3.3**

The Roding Engineer (West) advised that the installation of 'iconic' bike racks throughout Omokoroa was progressing with the installation at the suggested locations to be undertaken in liaison with the Reserves and Facilities staff.

OM22.4.2 **Omokoroa Road Bus Stop**

The Roding Engineer (West) advised that he had requested Council contractors to undertake repairs to the hard stand area immediately in front of the Omokoroa Bus Stop, opposite the Omokoroa liquor store on Omokoroa Road. The area was uneven and prone to puddling and dangerous for elderly bus patrons.

OM22.4.3 **Installation of BBQ at Western Avenue - Minute Action Reference OM18 19 2.2**

Advice was provided to the Board that the cost for a double plate BBQ with shelter over top would be in the order of \$15,000 with an additional cost of up to \$10,000 - \$15,000 estimated for an electrical supply to the BBQ unit.

The Reserves and Facilities Officer had met with the Community Board Chairperson to identify the proposed siting of a BBQ on the Western Avenue Sports Reserve. Board members received copies of design styles and costs of BBQ's.

**Resolved:** Members M Grainger / T Sage

*THAT the Omokoroa Community Board confirm the installation of a (Christie model) BBQ and a 4 pole shelter funded from the Omokoroa Community Board Reserves Fund. The cost of power for the BBQ unit would be advised as soon as possible and included in the final funding. The Board asked that the BBQ unit and shelter be installed as soon as possible.*

**OM22.4.4 Omokoroa to Tauranga Cycleway**

The Board was advised that archaeological authority had been revised for resubmission with iwi reconsidering their support. Staff would arrange a hui to discuss and resolve issues of concern.

**OM22.4.5 Omokoroa to Tauranga Cycleway**

The Omokoroa to Tauranga Cycleway section to Huharua Park was opened on 20 July 2019. Over 400 BBQ sausages had given to users as part of the of the opening day celebrations. The Eco counters had registered 2,700 walkers and cyclists using trail during the first open weekend of the section across the Mangawhai inlet to Huharua Park.

**OM22.4.6 Completion of Anderley Avenue Footpath**

As the timing of the rehabilitation of Omokoroa Road was subject to NZTA subsidy approval, that may be at least three years away, the Board asked that the proposed Anderley Avenue footpath be installed as soon as possible. The footpath installation should be constructed to the proposed roadway rehabilitation levels to minimise any rework on the supermarket side connecting with the existing footpath.

**Resolved:** Members Grainger / T Sage

*THAT the Omokoroa Community Board Minute Reference OM6.6.4 (18 July 2017) Funding for Anderley Avenue Footpath be included in the current works programme to be undertaken as soon as practicable (in light of the Omokoroa Road rehabilitation Work being put on hold subject to NZTA subsidy approval).*

**OM22.4.7 Omokoroa Community Roding Account**

The Chairperson requested clarification of the Omokoroa Community Roding Account that was currently showing an over-spend of \$75,000.

The Chairperson and Finance and Roding Staff would meet to work through the Omokoroa Community Roding account and the updated Omokoroa Community Roding Account would be forwarded to Board members following that meeting.

**OM22.5 Draft Financial Report Omokoroa - June 2019**

The Board considered a report from the Management Accountant dated 10 July 2019 as circulated with the agenda.

**Resolved:** Councillor Murray-Benge / Member Grainger

*THAT the Management Accountant's report dated 10 July 2019 and titled "Draft Financial Report Omokoroa – June 2019" be received.*

OM22.6

**Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of July, August and September 2019 as circulated with the agenda.

**Resolved:** Member Grainger / Councillor Murray-Benge

*THAT the schedule of meetings for July, August and September 2019 be received.*

Mayor Garry Webber extended his thanks to the Board for their commitment to the Omokoroa community. He acknowledged the hours of work undertaken by elected members noting the achievements over the past 2016/19 triennium were recognised and appreciated by the community and extended best wishes for the future to all Board members.

The meeting concluded at 8.41 pm

In accordance with Standing Order 27.4 these minutes are authenticated as a true and correct record:

Confirmed as a true and correct record.

\_\_\_\_\_  
M Grainger  
**Chairperson**  
**Omokoroa Community Board**

\_\_\_\_\_  
Date

\_\_\_\_\_  
M G Taris  
**Chief Executive Officer**

\_\_\_\_\_  
Date

OM22

**Western Bay of Plenty District Council****Minutes of Meeting No. K22 of the  
Katikati Community Board held on 31 July 2019  
in The Centre. Pātuki Manawa  
commencing at 7.00pm****Present**

Members J Hobbs (Chairperson), B Gibbs (Deputy Chairperson), N Mayo and B Warren and Councillors P Mackay and M Williams

**In Attendance**

K Hill (Utilities Manager), A Hall (Roading Engineer West), and A Alty (Senior Governance Advisor)

**Others**

7 members of the public  
1 member of the press  
Mayor Garry Webber

**Declarations of Interest:**

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table for the item. (As per the Local Authorities (Members' Interest) Act 1968)

The Chairperson declared an interest in Agenda Item K22.3 Item 1 Chairpersons Report – Pioneer Wetland Boardwalk Project.

**Public Forum**

**Resolved:** Member Hobbs / Councillor Mackay

*THAT the meeting adjourn for the purpose of holding a public forum.*

**Update on Katikati Memorial Hall Renovations**

The Chairperson of the Katikati Memorial Hall provided a verbal update on the renovations currently being undertaken at the hall. It was expected that the bulk of the renovations would be completed by December.

It was also advised that the Katikati Memorial Hall was now a registered Category B Heritage building.

**Thanks to the Board**

On behalf of members of the Katikati Memorial Hall Committee and members of the public, Jim Davison extended thanks to the Katikati Community Board for their service over the past three years. The community had been extremely fortunate to have the Community Board lobbying for and championing Katikati. He also extended thanks to members of Katch Katikati and the Western Bay Heritage Museum for all their achievements over the past triennium period. "Thank you for representing our great little town, I wish you all the best for your future plans."

**Park Road Traffic Congestion**

Councillor Williams advised the Board of concerns related to him from a resident about the build up of traffic on Park Road. The construction of two retirement villages and new subdivision developments had created major traffic congestion problems on Park Road.

The concern resident requested that Council staff consider:

1. The placement of centre white line down the length of Park Road, which would keep traffic on the left hand side of the road.
2. Convert the berm to a parking area which would allow a safer flow of traffic.

The concerns were passed onto the Roading Engineer (West) who would reply directly to the Board after he had undertaken an inspection of Park Road.

**Danger for Pedestrians Using the road Bridge on State Highway 2 immediately north of Katikati Township**

Tania Rae and Phil Christophersen outlined a personal incident that had happened to Tania Rae when she was walking across the bridge north of Katikati. Ms Rae had slipped while walking along the bridge footpath and was lucky not to have fallen onto the roadway. The bridge footpath width was only half a metre and the constant flow of heavy trucks and traffic was dangerous for pedestrians. The speed limit on this section of State Highway was 50km and it was doubtful that any traffic would be able to stop in time to avoid any unexpected obstacle (or person) falling from the footpath. The wind funnelling and updraught caused by heavy trucks and general traffic often travelling over the speed limit was a danger for pedestrians using the bridge. If a person slipped off the bridge they would be run over - "People do not feel safe".

The new subdivision developments would bring another 300 plus homes to the immediate area which would increase pedestrian and mobility scooter use of the bridge footpath. Traffic flows along State Highway 2 across the bridge and through Katikati township were constant from early morning to late evening.

There had been a meeting in mid July attended by concerned residents and the Labour List MP Jan Tinnetti. It was questioned how the New Zealand Transport Agenda (NZTA) would make the bridge footpath safe for pedestrians, as part of the planned safety treatments for State Highway 2. The highway and bridge was the responsibility of NZTA and all safety concerns should be directed to them.

It had been suggested that a pedestrian clip-on (on the south side of the bridge) or a new footbridge may be a solution to keeping pedestrians safe.

The pedestrian island plastic barrier pipes were often broken by trucks, and the pedestrian island was also dangerous. The speakers were advised that the plastic barriers pipes were a visual barrier for the crossing point and not a barrier protection for pedestrians. The barrier pipes were designed to break on any impact.

Community Board members advised the speakers that concerns relating to pedestrian safety on the bridge had been raised many times with NZTA.

The Chairperson advised that on behalf of the Board she would write to NZTA to emphasise the concerns and advocate for residents about the unsafe aspects of the bridge footpath and also request a response as soon as possible that could be advised to the community.

**Resolved:** Members Warren / Mayo

*THAT the meeting be re-convened in formal session at 7.23 pm*

**K22.1 Minutes of Meeting No. K21 of the Katikati Community Board held on 19 June 2019**

The Board considered the minutes of K21 of the Katikati Community Board held on 19 June 2019 as circulated with the agenda.

**Resolved:** Members Hobbs / Gibbs

*THAT the minutes of meeting no. K21 of the Katikati Community Board held on 19 June 2019 as circulated with the agenda, be confirmed as a true and accurate record.*

**K22.2 Council Decisions on Recommendation from the Operations and Monitoring Committee - C E Miller Bequest**

The Board considered a report from the Senior Governance Advisor dated 22 July 2019 as circulated with the agenda.

It was advised that a line item for the C E Miller Bequest be shown in the Katikati Community Board Corporate Account.

**Resolved:** Councillor Mackay / Williams

*THAT the report of the Senior Governance Advisor dated 22 July 2019 titled Council Decisions on Committee Recommendations in regard to the C E Miller Bequest be received.*

K22.3

### **Chairperson's Report**

The Board considered a report from the Chairperson dated 15 July 2019 as circulated with the agenda.

K22.3.1

### **Pioneers Wetland Boardwalk Project**

#### **Declaration of Interest**

As a member of the Katikati Taiao the Chairperson declared an interest in this item and took no part in any discussion or voting thereon.

**Resolved:** Members Gibbs / Mayo

*That Deputy Chair Gibbs assume the Chair for this item.*

At the last Katikati Community Board meeting it was resolved that this item lie on the table pending further discussion at the next Katikati Community Board Workshop. The Board discussed this item at their workshop held on 12 July 2019.

The Board received a summary of the collaborative community project, between Katikati Taiao as the fund holder, Katikati Open Air Art, Uretara Estuary Managers and Western Bay of Plenty District Council Utilities Department, that was underway with the infrastructure construction completed by Fotheringhames and a community weeding bee by 15 local residents clearing the site of weeds ready for planting. The Corrections Department had been involved in the initial clean-up and it was envisaged they would provide a regular maintenance service to the area.

The project team was working with the Utilities Manager to procure the list of plants from the planting plan with the cost of \$1,825.97. Once plants arrive volunteers would plant the area and oversee the ongoing maintenance and Council would own and maintain the boardwalk. The total cost of the project was \$67901. With grants, donations and contributions from TECT, Western Bay of Plenty District Council Matching Fund, Lion Foundation, Katikati Open Air Art, Katikati Lions Club and a Community Give-a-little page totalling \$60,927.50 there was a funding gap of almost \$7000.



**Resolved** Member Gibbs / Councillor Williams

*THAT up to \$2,000.00 be granted to the Pioneers Wetland Boardwalk Project towards the purchase of native plants and the completion of the project for the beautification of the Pioneers Wetland funded from the C E Miller Estate Bequest.*

Chairperson Hobbs assumed the Chair.

### K22.3.2 **Bird Walk Erosion**

It is advised under the Minute Action Report (Attachment A to the Infrastructure Services Report) that Resource Consent was being finalised for submission to Bay of Plenty Regional Council.

It was important that work to alleviate the continuing erosion along the bird walk path be undertaken as soon as possible to achieve the long term vision for the area and to enhance present bird life and future habitat environs.

The Board was disappointed that the bird walk path, bridge installation, erosion protection and development of the wetland had been continually blocked by bureaucracy and a general unwillingness to progress what was urgently needed to enhance and protect the area.

### K22.3.3 **Historic Cricket Pavilion**

The Katikati MenzShed had expressed an interest in undertaking some of the renovation/repair work at the Historic Cricket Pavilion.

It is advised under the Minute Action Report (Attachment A to the Infrastructure Services Report) that staff would make enquiries with the Katikati MenzShed as to their capability to undertake the pavilion building repairs and painting.

The Strategic Property Manager would liaise with the Reserves and Facilities Asset Manager regarding this item.

The Community Board emphasised that any repairs and maintenance must be done in keeping with the age of the building and its historic significance to the township.

Board members asked if there was a heritage status classification on the Cricket Pavilion (noting that the Katikati Memorial Hall was now classified as a Class B Heritage Building).

**K22.3.4 Freedom Camping Option**

It had been suggested that Council liaise with the New Zealand Motor Caravan Association (NZMCA) to facilitate setting up a camping site (similar to the very successful site at Waihi Beach) at Tuapiro Point as a partner venture between Council and the NZMCA.

It was noted that the NZMCA were always looking for camping spots and if the motor home association were prepared to put some money towards a development and Council were prepared to supply the land it would be a 'win-win' proposal for all and would take the pressure off other camping spots in the region.

The Board was aware that the NZMCA had partnered with Council for a motor camp area at Waihi Beach and this was a very successful venture.

The Board requested that the Reserves and Facilities Manager report back to the Katikati Community Board with options that may be considered to facilitate a joint venture with the NZMCA at Tuapiro Point.

**K22.3.5 Improvements to the Lindemann Lookout and immediate surrounding area**

Over recent years the Chairperson advised that she had submitted a number of Service Requests to have the area surrounding the Lindemann Lookout mowed and generally tidied.

A rubbish bin that was thrown down the bank in 2017 and this and other accumulated rubbish was still laying about. The area was never maintained on a regular basis and it was very disappointing that the lookout that provided such a magnificent vista of the Western Bay was immediately surrounded by such a rough and untidy section of land.

It was suggested that an approach be made to the immediate adjoining landowners to see if they would lease the ground area around the lookout for grazing stock at a nominal \$1 per year lease?

The Roothing Engineer (West) raised the Board's proposal with the Strategic Property Manager and would provide an update report to the next Board meeting.

**K22.3.6 C E Miller Estate**

Council had passed the administration of the C E Miller Estate bequest to the Katikati Community Board to be specifically used for the beautification of the Katikati township. The locally-led Uretara Stream Esplanade Reserve Restoration Plan supported by Council Parks and Reserves staff

and Uretara Estuary Managers would be undertaken in stages and would have a transformational impact on the natural beauty of the town centre.

### K22.3.7 **Water Quality of Uretara Stream**

The Board was advised that the E.coli measures in the Uretara Stream were still high. The 2019 whitebait season was only two weeks away and the impact on whitebaiters and the whitebait itself needed to be known.

The Board expressed extreme concern that the stream remained polluted and asked for confirmation that the checks for bacteria and sediment run-off were being undertaken to identify and eliminate pollution points.

The Board would request an update from the Land Management Officer (Tauranga Catchments) Bay of Plenty Regional Council Toi Moana regarding the current water quality of the Uretara Stream and ask what measures were in place to minimise pollution risks.

The Board requested an urgent report on:

- Any impact on the whitebait season (the health of whitebaiters) and the possible impact on whitebait.
- An update of the checks on orchards using chicken manure (to ensure the use of required guidelines for production and application) had been made.
- An update on the increasing pest bird population that was causing significant damage to grass due to grazing and fouling agricultural land.

### K22.3.8 **Outgoing Chairs Comments**

Chairperson Jenny Hobbs reported that it had been her absolute privilege to serve Katikati community as an elected member of Western Bay of Plenty District Council for the last 6 years, and particularly as Chair of the Community Board for the last 3 years, however she would not be standing for the Community Board in the coming election.

There were many initiatives and projects that she was particularly very proud to be part of. There were also a few little disappointments throughout the 6 years, most notably the way some people were only too happy to be an armchair critic without ever having spoken to those at the coal face to get the accurate story.

The Chairperson feel strongly that the Western Bay of Plenty District Council would be enhanced with a Maori Ward seat and, given decisions are made by majority vote, one Maori voice at the table will only add richness to the debate, as it had for the Bay of Plenty Regional Council. She was also convinced that a different form of representation at the community level would serve residents well, and that a less formal Community Committee made up of elected Councillors plus individuals

from the community with an interest in planned topics or initiatives would result in more people engaged with Council in a more productive way and the right people around the table more often, resulting in better community outcomes. Perhaps in 6 years time when the Western Bay of Plenty District Council Representation Review next occurs these changes would be supported.

This Board had improved Katikati roading with three important projects in Fairview, Stewart and Henry Roads and had committed to upgrade Earl Drive later this year. It had been a privilege to have been involved in the Town Centre upgrade since 2013 including Memorial Square, the Fire Station conversion to Western Bay Museum, Cherry Court upgrade and the biggest and most exciting infrastructure project on my watch, the new library and community hub - Pātuki Manawa - which was planned for 20 years and would serve the community well for the next 50 years plus - good infrastructure was so important in a growing community and one of the most important enablers for a resilient and connected community.

The Chairperson congratulated the Memorial Hall committee, Katch Katikati, Western Bay Museum and Katikati Community Centre on their work to provide exceptional facilities and experiences for locals and visitors alike.

The Community Board along with Katch Katikati had advocated long and hard for funds to review the 2010 Town Centre Plan and upgrade the footpaths in the absence of a bypass, and recently Council showed they have listened by allocating \$200K for a footpath upgrade and \$40K for a review of the Town Centre Plan, along with \$200K brought forward for a comprehensive study on the feasibility of Council building a Katikati bypass as a local road, all very good news indeed.

The Community Board supported Katikati Taiao (EnviroKatikati Charitable Trust) in their negotiations with the Department of Internal Affairs (DIA) for a 5 year support and funding partnership in the Community-led Development Programme (CLDP) and as a Katikati Taiao Trustee she was delighted that the Katikati community would now have this opportunity for local people to lead aspirational local initiatives that benefit the wider community. Five themes, identified by locals, came out of the community research project "Katikati Hearts and Minds" conducted by Katikati Taiao over the last year (in Katikati and involving hundreds of residents) - Service to Community, Youth Well-being, Mana Whenua, Intercultural Connection and Relationship with Taiao (natural environment). In partnership with central government the Katikati community would use the action plan from the research, which would be available to the public soon, as a springboard for locally-led projects particularly involving youth, education and work and career pathways, but any project supported by and benefitting many can be considered.

The Chairperson announced her intention to stand in the upcoming election for the Bay of Plenty Regional Council. She outlined her passion about localism and how locals can inform the very best community-led

initiatives, for the people and the environment. She had served a good apprenticeship with Western Bay District Council and EnviroKatikati Charitable Trust and knew local government processes and community development practice so felt she could 'hit the ground running' in a Councillor role.

"There was important work to do for our communities, as with the climate emergency and fresh water concerns we need to make courageous decisions if we are to be proud of our efforts as Kaitiakitanga (guardians) for our rangatahi, tamariki and mokopuna (future generations) – after all, there is No Planet B if we get it wrong.

The Katikati community is amazing and I wish the incoming Board every success in their roles and work as elected members of the Western Bay of Plenty District Council in service to our people."

**Resolved:** Members Hobbs / Warren

*THAT the Katikati Community Board Chairperson's Report dated 15 July 2019 be received.*

K22.4

### **Councillor's Report**

The Board received a report from Councillor Mackay dated 18 July 2019 as circulated with the agenda. Councillor Mackay provided a verbal update on the following topics:

#### **Renewal of Vesey Stewart Reserve Lease to Sea Scouts**

The Board was advised that the 42 year land lease at Vesey Stewart Reserve with the Katikati Sea Scouts had ended. The Katikati Sea Scouts had expressed interest in entering a new lease with the Western Bay of Plenty District Council. Council (in exercise of the powers conferred on it by delegation from the Minister of Conservation under the Reserves Act 1977) agreed to renew the lease. The agreement enabled the Katikati Sea Scouts to make some improvements to the current building.

The Katikati Sea Scout were aware that the leased land may be required for the potential expansion of the Dave Hume Swimming Pool complex and the lease included a clause that permitted Council to give reasonable notice to end the lease period sooner if required.

#### **The Poppy Places Trust**

The Board was advised of a Department of Internal Affairs initiative adopted by some councils to put a commemorative poppy insignia on street names that had some association with past New Zealand World War commitments.

Research of specific street names would be required and decisions would be left up to individual Boards and Councils to agree to the placement of

the 'poppy' signage. It was envisaged that an approximate cost of \$250.00 per sign would be incurred.

### **Solid Waste Kerbside Services progress**

Alongside the Annual Plan, Council had consulted on a significant proposal to introduce a user pays Council-contracted kerbside recycling and rubbish collection service, intended to commence in 2021.

The Western Bay of Plenty District Recycling Centres had received very positive feedback in regard to the way they operated.

### **Glass Recycling**

Board member Warren advised the Board that a local Katikati business had purchased and was very successfully operating their own glass crushing unit.

The Utilities Manager advised that he would be very interested in having a look at the unit and asked for details about the unit.

**Resolved:** Councillor Mackay / Member Hobbs

*THAT the report from Councillor Mackay dated 18 July 2019 be received.*

K22.5

### **Infrastructure Services Report Katikati - July 2019**

The Board considered a report from the Deputy Chief Executive dated 8 July 2019 as circulated with the agenda.

#### **Highfields Pond**

Board members were pleased to see that the trial for the increased water level would begin in October 2019. It was noted that weed growth needed to be cleared away from the edge and surrounding area of the pond.

#### **Options for Changing Designation from Road Reserve to Recreation Reserve – Minute Action Reference K6 17 3.1.2**

The Board was advised that options relating to the change in designation for a section of Thompsons Track were problematic, particularly from an enforcement perspective.

Board members felt that the change in designation from road to recreation reserve should be much easier and suggested that perhaps some 'outside the box' thinking be applied. They suggested that a simple large boulder barricade or ditch barrier would stop 4 wheel drive vehicles accessing prohibited areas of the track.

While understanding the statutory options relating to the road stopping, the Board felt that the proposal would result in having a stunning walking and cycling track in the district. The Board would await the outcome of the monitoring being undertaken.

**Resolved:** Members Mayo / Warren

*THAT the Deputy Chief Executive Officer's Report dated 9 July 2019 and titled Infrastructure Services Report Katikati July 2019 be received.*

K22.6

**Draft Financial Report Katikati - June 2019**

The Board considered a report from the Management Accountant dated 11 July 2019 as circulated with the agenda.

K22.6.1

**Application for Funding from Katikati Pakeke Lions Club for Main Street hanging flower baskets**

The Board was advised that an email note had been received from Ron Boggis on behalf of the Pakeke Lions seeking funding for costs for renovation and replanting the hanging flower baskets that were displayed along the main shopping area of Katikati during spring/summer/autumn periods.

\$2,000 was sought to cover the total cost for plants, some replacement baskets and potting materials.

**Resolved:** Members Mayo / Gibbs

*THAT the Katikati Community Board approve the allocation of \$2,000 to the Pakeke Lions Club of Katikati for the upgrade of the Main Street hanging baskets funded from the Katikati Community Board Street Decoration Account.*

**Resolved:** Member Warren / Councillor Mackay

*THAT the Management Accountant's report dated 11 July 2019 and titled "Draft Financial Report Katikati – June 2019" be received.*

K22.7

**Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of July, August and September 2019.

**Resolved:** Councillor Williams / Members Hobbs

*THAT the schedule of meetings for July, August and September 2019 be received.*

Mayor Garry Webber extended thanks to the Board for their commitment to the Katikati community. He acknowledged the commitment of elected members noting the achievements over the past 2016/19 triennium. He noted that members of the Katikati Community Board had a lot to be proud of and extended best wishes for the future to all members.

The meeting concluded at 8.26pm

In accordance with Standing Order 27.4 these minutes are authenticated as a true and correct record:

Confirmed as a true and correct record.

\_\_\_\_\_  
J Hobbs  
**Chairperson**  
**Katikati Community Board**

\_\_\_\_\_  
Date

\_\_\_\_\_  
M G Taris  
**Chief Executive Officer**

\_\_\_\_\_  
Date

K2219



**Western Bay of Plenty District Council**

**Minutes of Meeting No. MC22 of the  
Maketu Community Board held on 06 August 2019  
in the Maketu Community Centre  
commencing at 7.00pm**

**Present**

Members S Beech (Chairperson), R Clark, and W McFadyen and Councillors K Marsh and J Scrimgeour

**In Attendance**

R Davie (Group Manager Policy Planning and Regulatory Services), S Harvey Roding Engineer East) and A Alty (Senior Governance Advisor)

**Others**

One member of the public

Mayor Garry Webber and Katikati Community Board Chairperson Jenny Hobbs

On opening the meeting the Chairperson and Board Members acknowledged the recent death of Deputy Chairperson Gus Cantlon and those in attendance stood for a minute of silence in respect Community Board member Gus Cantlon.

**Public Forum**

**Resolved:** Councillors Scrimgeour / Marsh

*THAT the meeting adjourn for the purpose of holding a public forum.*

**Local Roding Improvements**

Stephen Simpson spoke to the Board stating, that in his opinion, every roding improvement undertaken at Maketu seemed to be a "half-pie" job. He said kerb and channelling for Williams Crescent and Otimi Street should be a priority rather than Arawa Avenue as these were the streets that were most often flooded in heavy rain events.

He also advised that the stormwater discharge down Town point Road to the beach had not been finished correctly. It was an ugly structure and the overall maintenance for the preservation and beautification of the immediate beach area need to be urgently looked at and repaired.

Mr Simpson advised that he had spoken to the Roding Engineer (East) about his concerns.

Chairperson of the Katikati Community Board Jenny Hobbs introduced herself and outlined a promise she had made to herself that she would attend other Community Board meetings during the 2016-19 triennium. She extended condolences to the Maketu Community Board in regard to the recent death of Deputy Chairperson Gus Cantlon. He epitomised a hard working community volunteer (and these people were like gold) and it was hard to loose someone with a true community spirit.

Jenny extended best wishes to those standing for representation in the forthcoming Local Body Elections.

**Resolved:** Councillor Marsh / Member McFadyen

*THAT the meeting be re-convened in formal session at 7.12 pm*

### **Change to order of business**

The Chairperson requested that the next item of business be Notice of Vacant Position on the Community Board.

**Resolved:** Members Beech / McFadyen

*THAT in accordance with Standing Orders the order of business be changed and that the item Notice of Vacant Position on the Community Board be dealt with as the next item of business.*

#### **MC22.1 Notice of Vacant Position on the Community Board**

The Board considered a report from the Chief Executive Officer dated 23 July 2019 as circulated with the agenda.

**Resolved:** Member Beech / Councillor Marsh

1. *THAT the report of the Chief Executive dated 23 July 2019 and titled Notice of Vacant Position on the Community Board be received.*
2. *THAT pursuant to Section 117 Local Electoral Act 2001 the Maketu Community Board resolves to not fill the vacancy that has arisen due to the passing of Deputy Chairperson, Gus Cantlon.*

#### **MC22.2 Minutes of Meeting No. MC21 of the Maketu Community Board held on 25 June 2019**

The Board considered the minutes of meeting MC21 of the Maketu Community Board held on 25 June 2019 as circulated with the agenda.

**Resolved:** Councillor Scrimgeour / Member Clark

*THAT the minutes of Meeting No. MC21 of the Maketu Community Board held on 25 June 2019 as circulated with the agenda be received and confirmed as a true and correct record.*

MC22.3 **Chairperson's Report**

The Board considered a report from the Chairperson dated 23 July 2019 as circulated with the agenda.

MC22.3.1 **Deputy Chairperson Gus Cantlon**

"With the saddest of heart, I acknowledge the passing of Gus. He has been a member on the Maketu Community Board for the last two trienniums and served both as Deputy Chairperson. I have thoroughly enjoyed working alongside him over the last two terms, he has been the perfect right hand man and Deputy Chairperson, his knowledge and experience has been impeccable, I acknowledge the way he has stood up to Council, contractors and staff asking the tough questions, and making them accountable. I look back at the last 6 plus years of what he has been involved with and it does look pretty impressive. The BBQs, footpaths, play grounds, gym equipment, sea wall, reserves, signage, murals, lighting, CBD area, and cycle way just to mention a few and I know there's a lot in the pipe line that he has had a lot to do with. I know the people of Maketu and surrounding district appreciate the hard work he has put in over many years. I will certainly miss his companionship and his input to the Maketu community."

MC22.3.2 **Maketu Cycleway**

The Board was looking forward to seeing the final draft of the new cycle way into Maketu. It was a good show and tell at a recent Community Board workshop where many residents were able to pass their views on.

MC22.3.3 **Community Hub Feasibility Study**

The two local residents canvassing for the feasibility study for a Community Hub were well underway with their time table and were now going out to the community. They were holding public meetings and having a lot of one on one meetings with local organisations to gauge the future for a community hub.

**MC22.3.4 Freedom Campers**

As the main kiwifruit season had come and gone Maketu had not seen the big influx of seasonal freedom campers taking over our carpark reserves as had happened in previous seasons. This was a huge bugbear to many of our residents as they witnessed the consequences of bad behaviour and rubbish left behind. Residents were encouraged to report any unsightly or illegal activity to the Western Bay of Plenty District Council as soon as possible in order to have any problems attended to in a timely manner.

**MC22.3.5 Kaituna Rediversion**

At the last public Kaituna Rediversion meeting it was pleasing to hear that the project was still ahead of time. With the floodgates now fitted and some water passing through, this would be positive for the health of the estuary. The new diversion channel has been opened up and the boat ramp is near finishing.

**MC22.3.6 Bell Road Boat Ramp**

The Community Board had asked for some tie off bollards to be mounted to the large rocks at the Bell Road Boat Ramp. This would allow easier tying off of boats when launching and retrieving.

**MC22.3.7 End of the 2016 - 2019 Triennium**

As this is my last official Chairpersons Report to the Maketu Community Board for the 2016-2019 triennium, I must give thanks to our hard working Community Board members, Councillors, staff, managers and of course Aileen who all do a great job for our community. With the local body elections just around the corner I do encourage anyone that is contemplating being a Community Board member to put their name forward and keep Maketu magic.

**Resolved:** Member Beech / Councillor Scrimgeour

*THAT the Maketu Community Board Chairperson's Report dated 23 July 2019 for August 2019 be received.*

**MC22.4 Councillor's Report**

The Board considered a report from Councillor Scrimgeour dated 22 July 2019 as circulated with the agenda. Councillor Scrimgeour gave a verbal update on the following topics:

- Dwelling consents and subdivisions
- Rates rebate scheme
- LGNZ Conference Items

- Local Government Commission - Boundary adjustment
- Rangioru Business Park
- UFTI
- Elections

In conclusion Councillor Scrimgeour thanked his fellow members of the Maketu Community Board for their commitment to the community during the 2016 – 2019 triennium.

**Resolved:** Councillor Scrimgeour / Member Beech

*THAT the report from Councillor Scrimgeour dated 22 July 2019 be received.*

MC22.5 **Infrastructure Services Report Maketu - August 2019**

The Board considered a report from the Deputy Chief Executive dated 15 July 2019 as circulated with the agenda.

MC22.5.1 **Water Tank Face Lift - Minute Action Reference MC22 16 3.11**

The Roding Engineer (East) advised that he would talk to the artist who had recently painted a mural on a wall of the Bay Wave complex to see if he would be interested in doing some mural work at Maketu. He would advise projected costings would be advised when they were available.

MC22.5.2 **Surf Club Car Park Reserve Rock Revetment - Minute Action Reference MC20 16.2.1 and MC8 17 5.7**

The Board asked for an update on the proposed repairs and improvements to the Surf Club Car Park Reserve rock revetment. Following an earlier on-site meeting, the Board Chairperson advised that Board members would be informed of the remediation options and a future maintenance plan for the immediate area.

MC22.5.3 **Spencer Avenue Reserve - Walkway Access - Minute Action reference MC21 19 3.3**

The Roding Engineer (East) had advised that he would look at options to facilitate opening the access for walkers across the Spencer Avenue Reserve. He would look at options for an 'off-set' gate and in liaison with the Reserves and Facilities Manager and advise a plan and cost as soon as practicable.

**Resolved:** Member Beech / Councillor Marsh

*THAT the Maketu Community Board allocate up to \$5,000 for the design and construction of an 'off-set' gate for the entrance to the Spencer*

*Avenue Reserve funded from the Maketu Community Board Reserve Account.*

**MC22.5.4 Tsunami Signage**

The Board was still waiting for the Tsunami Signage to be installed. They had requested that (Between 5 and 10) big "Wave Signs with a directional arrow" be installed at specific points throughout Maketu as soon as possible.

**MC22.5.5 Fire Station Directional Signage**

The Roading Engineer (East) advised that he would organise the requested signage and arrange for yellow hatching lines to be painted in front of the Maketu Fire Station drive way.

**Resolved:** Member McFadyen / Councillor Marsh

*THAT the Deputy Chief Executive Officer's Report dated 15 July 2019 and titled Infrastructure Services Report Maketu August 2019 be received.*

**MC22.6 Draft Financial Report Maketu - June 2019**

The Board considered a report from the Management Accountant dated 12 July 2019 as circulated with the agenda.

**Resolved:** Councillors Scrimgeour / Marsh

*THAT the Management Accountant's report dated 12 July 2019 and titled "Draft Financial Report Maketu – June 2019" be received.*

**MC22.7 Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of July, August and September as circulated with the agenda.

**Resolved:** Members Beech / McFadyen

*THAT the schedule of meetings for July, August and September 2019 be received.*

Mayor Garry Webber thanked Maketu Community Board members for their services to the community during the past triennium. He extended best wishes to those who were standing in the forthcoming election, and to those who were not he again thanked them for their service.

The Chairperson extended thanks to Council staff who had assisted the Board during the 2016 – 2019 triennium. He extended best wishes to all Board members in their future endeavours.

The meeting concluded at 7.58 pm

In accordance with Standing Order 27.4 these minutes are authenticated as a true and correct record:

Confirmed as a true and correct record.

\_\_\_\_\_  
S Beech  
Chairperson  
Maketu Community Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
M G Taris  
Chief Executive Officer

\_\_\_\_\_  
Date

MC22

## Western Bay of Plenty District Council

**Minutes of Meeting No. TP22 of the  
Te Puke Community Board held on 8 August 2019  
at the Te Puke Library and Service Centre  
commencing at 7.00pm**

### **Present**

Members P Miller (Chairperson), B Button (Deputy Chairperson), J Dugmore and R Spratt, and Councillors G Dally and J Scrimgeour

### **In Attendance**

M Taris (Chief Executive Officer), S Harvey (Roading Engineer East) and A Alty (Senior Governance Advisor)

### **Others**

12 members of the public  
Mayor Garry Webber, Councillor M Lally, Chairperson of Katikati Community Board Jenny Hobbs

The Chairperson welcomed all to the last Te Puke Community Board meeting of the 2016/19 Triennium.

### **Declarations of Interest:**

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table for the item. (As per the Local Authorities (Members' Interest) Act 1968)

There were no declarations of interest declared by members in relation to any items on the agenda.



## Public Forum

**Resolved:** Member Spratt / Councillor Scrimgeour

*THAT the meeting adjourn for the purpose of holding a public forum.*

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Te Puke Community Board. Attending members of the public were invited to take part in the Public Forum.

### Thanks to the Te Puke Community Board

Monique Lints extended thanks to Te Puke Community Board members for their contribution to the community over the past three years. She specifically acknowledged the service and dedication of Chairperson Peter Miller for his leadership and commitment to the Te Puke community at large. Monique quoted the following Maori proverb:

***"He aha te mea nui o te ao  
He tangata, he tangata, he tangata"***

*"What is the most important thing in the world?  
It is the people, it is the people, it is the people"*

This was received with acclamation.

On behalf of herself and all the people who had worked with Peter, she made a presentation to the Chairperson; and Levi and Dan Lints distributed acknowledgements of thanks to each of the Board members.

The Chairperson thanked Monique for her words.

Thank you from the Chair

### Free Access for Disabled person to the Te Puke Memorial Swimming Pool

Councillor Lally advised the Board that the Bay Wave Pool Complex at Papamoa and the Mount Maunganui Hot Pools offered free swim sessions for disabled people. He asked that disabled people who wished to use the Te Puke Memorial Swimming Pool be offered a similar swipe card service to enable free access to the local Te Puke Memorial Swimming Pool.

Many disabled people often had to have a carer with them when they went to a swimming complex so the local charge of \$14.00 per person doubled to \$28.00 per swim session at Te Puke.

The Chairperson advised Councillor Lally that a steering committee had been formed to consider options for the future of the Te Puke Memorial Swimming Pool and requests like this should be directed to them in the first instance.

### Cameron Road Speed Humps

Councillor Lally stated that it was his opinion that the speed humps on Cameron Road should be removed.

### **Te Puke Main Street Flags**

Councillor Lally said that he had asked people what they thought of the flags along the main street and the general response was they were not noticed as people were too busy concentrating on their driving through the main street. He stated that in his opinion, money should be spent elsewhere in the community and suggested that there should be some attention given to painting and brightening buildings in the main town centre. A community project of this type with retailers and landlords would create an ambience in our township.

### **Thanks and Acknowledgement**

The Chairperson of the Katikati Community Board Jenny Hobbs introduced herself and outlined a promise that she had made to herself to attend other Community Board meetings during the 2016-19 triennium. She acknowledge the work of the Te Puke Community Board and as the retiring Chairperson of the Katikati Community Board, she extended empathy to Chairperson Peter Miller knowing how he felt on the eve of his retirement, as she had felt very much the same at the last Community Board meeting held at Katikati the week before.

Jenny extended best wishes to those standing for representation in the forthcoming Local Body Elections.

### **Te Puke Genealogy Group**

Graham Black Chairperson of the Te Puke Genealogy Group advised that the group had been updating cemetery records over a long period of time, in conjunction with Western Bay of Plenty District Council staff and this project was almost completed.

Mr Black stated that people found it difficult to find their way around the old cemetery when looking for specific grave sites and the Te Puke Genealogy Group felt that a notice board showing the location of specific plot areas would be helpful.

The Te Puke Genealogy Group also felt that the old cemetery needed to be renamed. It was suggested that the old cemetery be re-named as the Te Puke Early Settlers Cemetery or the Te Puke Settlers Cemetery.

The Chairperson advised that there was an item within his report relating for the request for an information sign board at the old cemetery.

### **Creative Te Puke**

Kassie Ellis spoke to the Board and made a presentation of a bouquet of flowers to Aileen Alty, thanking her for her guidance and support over the past triennium.

**Resolved:** Members Button / Dugmore

*THAT the meeting be re-convened in formal session at 7.21 pm*

### **TP22.1 Minutes of Meeting No. TP21 of The Te Puke Community Board held on 27 June 2019**

The Board considered the minutes no. TP21 of the Te Puke Community Board for the meeting held on 27 June 2019 as circulated with the agenda.

**Resolved:** Councillors Scrimgeour / Dally

*THAT the Minutes from meeting no. TP21 of the Te Puke Community Board held on 27 June 2019 as circulated with the agenda, be confirmed as a true and correct record.*

TP22.2 **Decision Report from Recommendations to the Operations and Monitoring Committee - Te Puke Main Street Project**

The Board considered a report from the Senior Governance Advisor dated 22 July 2019 as circulated with the agenda.

**Resolved:** Councillors Scrimgeour / Dally

*THAT the report of the Senior Governance Advisor dated 22 July 2019 titled Decision Report on Recommendations from the Operations and Monitoring Committee in regard to the Te Puke Main Street Project be received.*

TP22.3 **Chairperson's Report**

The Board considered a report from the Chairperson dated 22 July 2019 as circulated with the agenda.

TP22.3.1 **McLoughlin Drive Up-Grade**

It was a pleasure to note that the McLoughlin Drive roading project had been signed off and commenced. Despite the run of bad weather the contractor was making good progress and looked to be on time for completion. The construction of the requested Orchard Church parking bay would be incorporated in the construction. The owner of the Orchard Church facility had signed the formal agreement to ensure the financial contribution for the construction would be paid in full after a period of 12 months.

TP22.3.2 **Footpath Deficit List**

The Roding Engineer (East) confirmed that the 'No.8 Stock Route – King Street to Jubilee Park footpath' be added to the Te Puke Footpath Deficit List to show on the Te Puke Community Board Community Roding - Proposed Projects List.

TP22.3.3 **Jellicoe Street Rubbish Tin Refurbishment**

The Roding Engineer (East) advised that the Te Puke MenzShed were willing to undertake the cleaning and priming of the Jellicoe Street rubbish

bins. The Roading Engineer (East) would then arrange for an artist to undertake themed artwork on the bins. The Roading Engineer (East) advised that the refurbishment cost of the rubbish bins would be minimal and would be paid from the Te Puke Community Roading Account.

The Board received a letter from the Te Puke MenzShed recognising the work of Community Board member Joan Dugmore within the local organisation.

**Resolved:** Members Spratt / Dugmore

*THAT the Te Puke Community Board engage the Te Puke MenzShed to prepare 4 rubbish bins for mural painting.*

#### TP22.3.4

#### **Christmas Tree Refurbishment and Relocation**

The Board was advised that Creative Te Puke had assumed ownership of the two Christmas tree structures currently situated on road reserve at the entrances to Te Puke. Due to the pending construction of the kiwifruit slices sculpture on the site in front of the old Te Puke Railway Station, the Board would like to see the refurbished Christmas tree relocated to a new site.

The Board was advised that Creative Te Puke would seek sponsorship for the cost of the refurbishment and relocation of the Christmas tree.

After discussion it was suggested that the relocated Christmas tree be within the township area rather than on the edge of town.

**Resolved:** Member Spratt / Councillor Scrimgeour

1. *THAT the Christmas tree currently installed outside the Old Railway Station be refurbished by Creative Te Puke and that the new Community Board decide on the final location site for the refurbished Christmas tree with a suggested area being east of the Bramble Bridge.*
2. *THAT Creative Te Puke provide an update report to the first business meeting of the new Te Puke Community Board in November/December 2019.*

#### TP22.3.5

#### **Te Puke Memorial Swimming Pool**

The Chairperson advised that a steering committee had been formed and the first meeting had been scheduled to be held on 6 August to discuss options relating to the future of the Te Puke Memorial Swimming Pool. This was a positive step forward for the community and a great outcome from the recent public forum hosted by the Community Board. The Chairperson thanked the seven people who had volunteered their time to the steering committee.

**TP22.3.6 CBD Taxi Stand**

Board members had been approached to consider the relocation of the taxi stand currently located on Oxford Street. The stand was adjacent to Mitre 10 premises previously occupied by New World. It was felt that the stand would be of more value and of greater use if it was situated in Boucher Avenue adjacent to the Ministry of Social Development.

Board members agreed that this was a sensible option for the placement of the Taxi Stand.

The Roothing Engineer (East) advised that the Parking and Traffic Enforcement Bylaw Review for the Western Bay of Plenty District had recently been completed by Council. The request for the relocation of the Taxi Stand in Te Puke would be noted and identified for consideration in a future review.

**TP22.3.7 Mobility Park Oxford Street**

During the recent Community Board walk-a-bout, Board members discussed the proposal to relocate one of the disability parks from outside the Kebab Shop to the western side of Oxford Street outside the chemist shop. Members supported the proposal but felt the park would be more effective if it was located directly outside the automatic sliding door entrance to the chemist shop.

Reference to this item was included in the Decision Report from Recommendations to the Operations and Monitoring Committee relating to the Te Puke Main Street Project Review (Agenda Item TP22.2). The Roothing Engineer (East) had been advised of the preferred location of the Mobility Park.

**TP22.3.8 Speed Hump Cameron Road**

The Board has received a further submission from a resident of Cameron Road regarding the speed hump adjacent to her property. With the new speed proposals announced by Government for urban areas and considering that the hump was close to a corner, speeds in this area may be sufficiently reduced to do away with the need for this hump. At the very least the Board felt the speed hump could be re-profiled to alleviate the noise level created by the traffic going over it.

The Roothing Engineer (East) advised that speed humps served a purpose throughout the district as a speed calming measure. Therefore, the removal of the speed hump, may result in an increase in the average speed of traffic and hence, the risk of a road safety issue occurring outside the school would increase.

Over the next few years, roading engineers would be working to help improve road safety outside all schools in the district. When considering Cameron Road Intermediate School, the speed hump may be considered for removal, as other speed controlling measures may be implemented as an alternative to control vehicle speeds.

The Roothing Engineer (East) advised that there was no evidence that re-profiling a speed hump reduced road noise and there was an argument that traffic may speed up if the hump was smoother to traverse.

The Roothing Engineer (East) was advised that the roadway immediately before the speed hump was badly misshapen and this may contribute to the current noise and vibration problem.

If speed was the problem, traffic should be observing the speed limit in the school zone and perhaps serious road policing should be undertaken in the area.

It was also questioned why there was not a pedestrian crossing in the school entrance area, to slow the traffic and enable children to safely cross the road when going to and from the school. Other schools had electronic speed restriction signage, why could the Cameron Road Intermediate School not have one of those?

The Roothing Engineer (East) advised that options for road safety improvements around all schools would be looked at and speed humps may well be removed when other measures had been considered.

#### TP22.3.9

#### **Disability Car Park Shelters**

The Chairperson advised that he had not yet met with the Roothing Engineer (East) to investigate where in the CBD a prototype car park shelter could be installed. Concerns had been raised regarding stability, public safety and vandalism and these would be taken into consideration when looking at the design and location of the car park shelter. Due to timing this would now be a project that the incoming Community Board may wish to consider further.

#### TP22.3.10

#### **ANZAC Day Commemorations**

After consultation with Mayor Webber, the Board was looking to include in its annual budget, a new budget line item to cover the cost of this important annual event. The Te Puke Anzac Committee met with the Board and the general consensus was that the Community Board cover expenses relating to the civic ceremony. The Te Puke RSA Anzac Committee would cover costs associated with the post ceremony function at the Te Puke Citizens RSA Club.

It was noted that the cost of a wreath presented at the service on behalf of the Community Board was covered within the Board's Contingency

Account. The cost of traffic management for the Anzac Day service was met by Council.

**Resolved:** Members Miller / Spratt

*THAT Te Puke Community Board add to its annual budget a line item of approximately \$1,500.00 to cover the cost of the sound system, advertising, donation to bugler, pianist and hall hire for the annual Anzac Day civic service.*

#### TP22.3.11

#### **Te Puke Central Business District Flags**

The Board considered a number of flag designs tabled by Councillor Dally. Councillor Dally advised that the flags would be ordered under the same principle as past orders. The supplier had advised that the order of 60 flags would be charged out for 50 flags only (to compensate for a printing error in the last order).

Board members asked that instead of the red heart shape design on flags 3,4,and 6, green, gold and red kiwifruit designs be featured.

The Merry Christmas Flag no.5 was not thought to be an example of a Christmas theme and it was suggested that the Christmas Pohutukawa flower be a feature theme of the Christmas flag.

It was important that the flags were not too crowded with images or wording.

Councillor Dally would reconfigure the designs and forward the final mock-up to Board members.

**Resolved:** Members Miller / Button

*THAT the Te Puke Community Board approve funding up to \$3,500 plus GST from the Te Puke Community Board Street Decoration Account for the following street flags:*

- 12 x Love Te Puke
- 12 x Te Puke We Love Kiwifruit (with 3 coloured kiwifruit design)
- Destination Te Puke (with kiwifruit)
- 15 x Pohutukawa Christmas flags
- 9 x Tapuika Flags

#### TP22.3.12

#### **Te Puke Genealogy Group - Request for Information Sign Board**

The Te Puke Genealogy Group had looked to utilise the Rotary Club information kiosk currently located on the site of the proposed kiwifruit slices project (see 2.1) at the Old Te Puke Cemetery but it was not suitable. The genealogy group was now seeking permission to build a simple information board in the cemetery grounds.

The Board was advised that the Reserves and Facilities Manager staff had worked with a local group at the Katikati Cemetery where an information board had been installed. The Te Puke Genealogy Group would be advised that staff would be happy to work with the Te Puke Genealogy Group to develop a similar information board.

### **Thanks**

Chairperson Peter Miller conveyed the following message at the Te Puke Community Board Meeting held on Thursday 8 August 2019.

"This is my last meeting as your Community Board Chair, a position I relinquish on the 12<sup>th</sup> October this year. For me it has been a journey of twelve years as a Community Board Member, six as your Chair. I must say that it has been a privilege and honour to serve the people of Te Puke over those years and I have very fond memories of my involvement in local body affairs. I have not left monuments and I never set out to do so. What has given me pride and satisfaction is the help and advice that I and this Board have been able to give to many Te Puke people over the years in their dealings with the Western Bay of Plenty District Council.

I thank the many people who have presented to our Board over the years and have in our public forum, raised concerns that for them are very important. I can assure you that as a Board we have listened, and in many cases where we have been able, we have acted on your concerns.

I thank the Western Bay of Plenty District Council staff who have supported our Board over the years with sound advice both at Barks Corner and here in the Te Puke Boardroom. I have appreciated your wisdom and knowledge of the local body system and legislation here in Aotearoa/New Zealand. You travel a lot further than we to our six weekly meetings, in all sorts of weather, through all sorts of traffic and I thank you all. I acknowledge the counter staff here at our Library and Service Centre who are the ones who front up day after day to serve our Te Puke community. Many thanks for your friendly smiles, your courteous approach and the professional manner in which you deal with your many customers.

One person I would like to give a special mention, is my hard working, selfless left hand lady here beside me, our Board Secretary Aileen Alty. I have really appreciated her quiet guidance, subtle notes and intimate knowledge of the way community boards' function.

To our elected Board Members and our two appointed Councillors, thank you for your contribution to our deliberations and your considered opinions on a wide range of topics over the last three years. I have always valued your input and have appreciated your following of the concept of collective responsibility once we have finalised our decision making. If you are standing in the forthcoming election I wish you well and I would hope that when re-elected you will utilise the positive aspects of your time on the Te Puke Community Board.



My thanks once again to all who have made my time on the Te Puke Community Board a positive, humble and rewarding experience."

**Resolved:** Member Miller / Councillor Scrimgeour

*THAT the Te Puke Community Board Chairperson's Report dated 22 July 2019 be received.*

#### TP22.4

#### **Councillor's Report**

The Board considered a report from Councillor Scrimgeour and Councillor Dally dated 22 July 2019 as circulated with the agenda.

Councillor Scrimgeour gave a verbal update on the following topics:

- Dwellings Consent and Subdivision
- Rates Rebate Scheme
- LGNZ – Compliance with consent requirements
- LGNZ Government Commission – Boundary adjustment
- Rangioru Business Park
- UFTI – Urban Form and Transport Initiative
- 2019-22 Triennial Local Government Elections

Councillor Dally gave a verbal update on the following topics:

- Rates Increase – 2019-19 Annual Plan
- Council Debt
- Urban Growth Planning, Smart Growth and Omokoroa
- 2019-22 Triennial Local Government Elections

Councillor Dally advised that he would not be running for Council in the forthcoming local body election. He extended thanks to Board members, especially Chairperson Miller who was retiring at the end of the 2016-19 triennium. He also paid tribute to Councillor Scrimgeour, who had been at times, his supportive counterpart around the Council table when debating local initiatives. He also paid tribute to the Community Board Secretary for her support over the past nine years.

**Resolved:** Councillor Scrimgeour / Member Miller

*THAT the report from Councillor Scrimgeour and Councillor Dally dated 22 July 2019 be received.*

#### TP22.5

#### **Te Puke Community Board Grant Application - August 2019**

The Board considered a report from the Senior Governance Advisor dated 29 July 2019 as circulated with the agenda.

The Te Puke Art Society had made an application for Community Board Grant Funding for the purchase of dishwasher for the Constable Gallery.

The Board acknowledged the Te Puke Art Society commitment to the community.

**Resolved:** Member Spratt / Councillor Dally

1. *THAT the report from the Senior Governance Advisor dated 15 July 2019 titled Community Grant Application – August 2019 be received.*
2. *THAT the Te Puke Community Board approve the following grant to be funded from the Te Puke Community Board Grants 2018/2019 Account subject to all accountabilities being met.*

|                            |                   |
|----------------------------|-------------------|
| <i>Te Puke Art Society</i> | <i>\$1,149.00</i> |
|----------------------------|-------------------|

#### TP22.6

#### **Infrastructure Services Report Te Puke - August 2019**

The Board considered a report from the Deputy Chief Executive dated 17 July 2019 as circulated with the agenda.

#### TP22.6.1

#### **Flaxes and Grasses - Jellicoe Street Median Strip - Minute Action Reference TP18 19 3.7**

Board members were reminded that at the previous Board meeting (TP21 held on 27 June 2019) the Board resolved to proceed with the proposals within the report from landscaper Trish Waugh relating to the review and improvement of the Main Street landscape plantings.

Board members advised that overgrown vegetation at pedestrian crossing and intersection points were a major hazard to pedestrians and traffic. This was a concerning health and safety issue and the overgrown vegetation needed to be removed as soon as possible.

Some Board members felt that there was constant weeding of the median strips that went on for weeks and weeks and the grasses flaxes and Toi Toi should be all removed.

The Roading Engineer (East) advised that he would inspect the immediate reported danger spots. Meanwhile the landscaper was undertaking a managed review and improvement to the landscape plantings which would include lower growth plantings and an increase of colour and variety of plants.

**Resolved:** Councillor Scrimgeour / Member Spratt

*THAT the Deputy Chief Executive Officer's Report dated 17 July 2019 and titled Infrastructure Services Report Te Puke August 2019 be received.*

**TP22.7 Draft Financial Report Te Puke - June 2019**

The Board considered a report from the Management Accountant dated 15 July 2019 as circulated with the agenda.

**Resolved:** Member Spratt / Councillor Scrimgeour

*THAT the Management Accountant's report dated 15 July 2019 and titled Financial Report Te Puke – June 2019 be received.*

**TP22.8 Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the month of August and September 2019 as circulated with the agenda.

**Resolved:** Members Miller / Spratt

*THAT the schedule of meetings for August and September 2019 be received.*

**Thanks**

Mayor Garry Webber thanked all Community Board Members for their contribution during the past 2016-19 triennium. The Board had had an interesting triennium and the Board Chairperson had been superb in servicing the community in a very committed and selfless manner.

Mayor Webber acknowledged the long service of Member Spratt who had first served on the Te Puke Community Board in 1995. He wished all member well in their future endeavors.

Chairperson Miller thanked Mayor Webber for his kind words and extended best wishes to all members in their future endeavors.

The meeting concluded at 8.58 pm

In accordance with Standing Order 27.4 these minutes are authenticated as a true and correct record:

Confirmed as a true and correct record.

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P Miller  
Chairperson  
Te Puke Community Board

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Date

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M G Taris  
Chief Executive Officer

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TP22

## Western Bay of Plenty District Council

**Minutes of Meeting No. C28 of Council  
held on 18 July 2019 in the Council Chamber, Barkes Corner, Tauranga  
commencing at 9.30am**

### Present

His Worship the Mayor G J Webber (Chairperson), Councillors G Dally, M Dean, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites and M Williams

### In Attendance

M Taris (Chief Executive Officer), G Allis (Deputy Chief Executive), K Perumal (Group Manager Finance and Technology Services), I Butler (Finance Manager), D Jensen (Senior Financial Planner), A Denton (Research and Monitoring Analyst), R Woodward (Communications Specialist) and A Alty (Senior Governance Advisor)

### Declarations of Interest:

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised if they had any interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table for the item. (As per the Local Authorities (Members' Interest) Act 1968).

There were no declarations of interest declared by Members in relation to any items on the agenda.

#### C28.1 **Receipt of Community Board Minutes**

Council considered minutes of the meetings of the Community Boards as circulated separately with this agenda.

**Resolved:** Mackay / Scrimgeour

*THAT the minutes of the following meetings be received:*

1. *Minute no. WB21 of the Waihi Beach Community Board held on 17 June 2019*
2. *Minute no. OM21 of the Omokoroa Community Board held on 18 June 2019*
3. *Minute no. K21 of the Katikati Community Board held on 19 June 2019*
4. *Minute no. MC20 of the Maketu Community Board held on 25 June 2019*
5. *Minute no. TP20 of the Te Puke Community Board held on 27 June 2019*

## C28.2

**Minutes of Council and Committee Meetings for Confirmation**

Council considered minutes of the meetings of the Council and its Standing Committees as circulated separately with this agenda.

**Resolved:** Williams / Dean

*THAT the minutes of the following meetings as circulated separately with the agenda are confirmed and are a true and correct record:*

6. *Minute no. C26 of the Western Bay of Plenty District Council held on 6 June 2019*
7. *Minute no. C27 of the Western Bay of Plenty District Council held on 26 June 2019*
8. *Minute no. CC18 of the Community Committee held on 20 June 2019*
9. *Minute no. PP21 of the Policy Committee held on 27 June 2019*
10. *Minute no. OP20 of the Operations and Monitoring Committee held on 4 July 2019*

## C28.3

**Minutes for Receipt**

Council considered minutes as circulated separately with this agenda.

**Resolved:** Murray-Benge / Marshall

*THAT the minutes of the following meetings as circulated separately with the agenda are received:*

11. *Minute no. JG9 of the Tauranga City Council and Western Bay of Plenty District Council Joint Governance Committee held on 12 June 2019.*
12. *Minute no. DP3 of the District Plan Committee held on 1 August 2018 and reconvened on 12 June 2019.*

## C28.4

**Information for Receipt**

Council considered the information included in the Minute Index and Information Pack dated 18 July 2019 as circulated separately with the agenda.

**Resolved:** Scrimgeour /Palmer

*THAT the information items included in the Minute Index and Information Pack dated 18 July 2019 as circulated separately with the agenda be received.*

**C28.5                   Recommendatory Report from Operations and Monitoring Committee - C.E. Miller Estate Bequest**

Council considered a report from the Senior Governance Advisor dated 4 July 2019 as circulated with the agenda.

**Resolved:** Thwaites / Murray-Benge

1. *THAT the administration and distribution of the C.E. Miller Estate funds be delegated to the Katikati Community Board, with the proviso that any legal advice from Council is required to be taken into account.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

**C28.6                   Proposal to Lease - The Scout Association of New Zealand - Katikati Sea Scouts - Vesey Stewart Reserve**

Council considered a report from the Legacy Property Officer dated 20 June 2019 as circulated with the agenda.

**Resolved:** Williams / Mackay

1. *THAT the Legal Property Officer Reserves and Facilities report dated 6 June 2019 and titled Proposal to Lease – Katikati Sea Scouts – Vesey Stewart Reserve be received.*
2. *THAT Council in exercise of the powers conferred on it by delegation from the Minister of Conservation under the Reserves Act 1977, the Council in its capacity as administering body, grants the Scout Association of New Zealand a lease for 187m<sup>2</sup>, more or less, of the land for 15 years over part of Vesey Stewart Park, Katikati pursuant to section 61 of the Reserves Act 1977.*
3. *THAT a clause in the lease permits Council to give notice to end the lease period earlier should the land be required for potential expansion of the Dave Hume Swimming Pool complex.*
4. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

**C28.7 Right to Convey Electricity over Lot 4 DPS 44151 a Local Purpose Reserve (Esplanade) being Te Puna Estuary Reserve and Lot 16 DPS 34526 a Local Purpose Reserve (Accessway) being Maruia Place to Perkins Drive Reserve, Te Puna**

Council considered a report from the Legal Property Officer dated 18 June 2019 as circulated with the agenda.

**Resolved:** Murray-Benge / Thwaites

1. *THAT the Legal Property Officer – Reserves and Facilities’ report dated 18 June 2019 and titled Right to Convey Electricity over Lot 4 DPS 44151 a Local Purpose Reserve (Esplanade) being Te Puna Estuary Reserve, and Lot 16 DPS 34526 a Local Purpose Reserve (Accessway) being Maruia Place to Perkins Drive Reserve, Te Puna, be received.*
2. *THAT the report relates to an issue that is not considered significant in terms of Council’s Policy on Significance.*
3. *THAT pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of two Electricity Easements (in Gross) over Lot 4 DPS 44151 and Lot 16 DPS 34526 that align closely to the routes shown in Attachment A in favour of PowerCo.*
4. *THAT the Chief Executive Officer, or delegate, be authorised to enter into negotiations over an easement fee for use of reserve land.*

**C28.8 Approval to Carry Over Facilities in the Community Fund**

Council considered a report from the Reserves and Facilities Manager dated 24 June 2019 as circulated with the agenda.

**Resolved:** Dean / Mackay

1. *THAT the Reserves and Facilities Manager report dated 17 June 2019 and titled Approval to Carry Over Facilities in the Community Fund be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council’s Significance and Engagement Policy.*
3. *THAT Council approves to Carry Over Facilities in the Community Fund of \$10,000 to the 2019/20 financial year for Whakamarama Community Incorporated to assist with the building of a Kaimai Forest bike trail;*



**C28.9 Chief Executive Officer's Report to Council - July 2019**

Council considered a report from the Chief Executive Officer dated 5 July 2019 as circulated with the agenda.

The Group Manager, Finance and Technology Services spoke to the Exception Briefing Report to July 2019, noting the following items:

**Key Performance Indicators for the Ten Months Ended 31 May 2019**

Council's net debt balance was \$78.77m at the end of the reporting period which represented a \$19.5m reduction from June 2018 balance of \$98.27m. Council had a positive cash position of \$31.23m at 31 May 2019.

**Interest Rate Swaps**

Total debt covered by interest rate swaps at 31 May 2019 was 81%. This level of coverage was within the required policy range of 50% - 95%. The value of interest rate swaps at 31 May 2019 was \$145.5m. Council was in compliance with all of its key financial ratios at the end of the reporting period.

**Operating Income**

The total income for the eleven months ended 31 May 2019 was \$116.85m against a year-to-date budget of \$87.26m. The \$29.59m higher income variance is largely due to favourable variances arising from the timing of receipt of financial contributions, subsidies and grants income and other income and vested assets against budget.

All categories of actual operating income received were higher than year-to-date budget for the eleven month period.

**Operating Expenditure**

Total expenditure of \$78.92m was \$607k higher than year-to-date budget of \$78.31m due to higher than budgeted additional level of service, depreciation and operating costs offset by lower interest costs. Overall operating income and expenditure levels indicate Council's financial performance was on track at the end of the reporting period.

**Capital Expenditure**

Capital Expenditure of \$27.90m for the period was \$4.52m higher than year-to-date budget. The expenditure variance was attributable to higher than budgeted spends in corporate services and transportation activities offset by underspends in the recreation and leisure and water supply activities.

### **Financial Contributions**

Financial contributions income received to date of \$17.16m is \$9.10m higher than the year-to-date budget of \$8.05m and was currently at 195% of full year budget.

### **Ward and Development Trends Statistics**

The Ward and Development Trends Statistics highlighted strong level of subdivision activity with 701 new lots created for the twelve months to 30 June 2019 against a full year forecast of 287 new lots.

The total number of residential and rural dwelling consent issued at 30 June 2019 was 402 against a full year forecast of 388. The indicators signalled the positive level of development activity from the prior year had continued throughout the 2018/19 but there was an expectation that this would reach a levelling period over the next 12 months.

**Resolved:** Mayor / Marsh

*THAT the Chief Executive Officer's report dated 05 July 2019 and titled "Chief Executive Officers Exception Report" be received.*

C28.10

### **Mayor's Report to Council - July 2019**

Council considered a report from His Worship the Mayor dated 1 July 2019 as circulated with the agenda. The Mayor provided a verbal update on the following items:

#### **Local Government Conference**

The Mayor, Deputy Mayor and Chief Executive Officer provided a verbal report to the meeting on topics covered at the Local Government Conference held in Wellington on 8 – 9 July 2019.

**Resolved:** Mayor Webber / Williams

*THAT the Mayor's report dated 28 June 2019 and titled Mayor's Report to Council - July 2019 be received.*

## **Local Government Official Information and Meetings Act**

### **Exclusion of the Public**

#### **Schedule 2A**

**Resolved:** Scrimgeour / Murray-Benge

*THAT the public be excluded from the following part of this meeting namely:*

- *In Confidence Council and Committee minutes for Confirmation.*
- *In Confidence Committee minutes for receipt*
- *In Confidence Minute Index and Information Pack*
- *In Confidence Chief Executive Officer's Report – July 2019*

The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| <i>General subject of each matter to be considered</i>              | <i>Reason for passing this resolution in relation to each matter</i>  | <i>Ground(s) under Section 48(1) for the passing of this resolution</i>   |
|---|---|---|
| <i>In Confidence Council and Committee minutes for Confirmation</i> | <i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i> | <i>For reasons previously stated on the relevant minutes.</i>   |
| <i>In Confidence Minutes for Receipt</i>                            | <i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i> | <i>For reasons previously stated in the relevant minutes.</i>   |
| <i>In Confidence Minute Index and Information Pack</i>              | <i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i> | <i>For reasons previously stated in the relevant minutes.</i><br><br><i>If disclosure would be likely to prejudice the maintenance of the law, including the prevention, investigation, and detection of offences, and the right to a fair trial.</i><br><br><i>To protect the privacy of natural persons, including that of deceased natural persons.</i><br><br><i>To maintain legal professional privilege</i><br><br><i>To enable Council to carry on negotiations without prejudice or disadvantage.</i> |

## Western Bay of Plenty District Council

**Minutes of Meeting No. CC19 of the Community Committee  
held on 1 August 2019 The Centre - Pātuki Manawa, 21 Main Road, Katikati  
commencing at 10.00am**

### **Present**

Councillor P Mackay (Chairperson), Councillors G Dally, M Lally, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites, M Williams and His Worship the Mayor G J Webber

### **In Attendance**

M Taris (Chief Executive Officer), M Dowd (Acting Group Manager People and Customer Services), B Williams (Strategic Property Manager), D Pearce (Community Manager), C Lim (Engagement Specialist), B Wilson (Community Relationships Advisor), H Wi Repa (Community Events Coordinator), A Alty (Senior Governance Advisor) and S Tripathi (Governance Administrator)

### **Community Boards**

M Grainger (Chairperson, Omokoroa Community Board)

### **Others**

Attendee Groups and Presenters as named in the minutes

### **Apologies**

An apology for early departure from Mayor Garry Webber and an apology for absence from Councillor Mark Dean was advised.

**Resolved:** Marshall / Thwaites

*THAT the apology for early departure from Mayor Webber and an apology for absence from Councillor Dean be accepted.*

### **Declarations of Interest**

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on the item and are advised to withdraw from the meeting table for the item (as per the Local Authorities (Members' Interest) Act 1968).

There were no declarations of interest received for any items on the agenda.

#### **CC19.1            100% Summer Without Substance**

The Committee received 2 video presentations from Community team.

Ben Wilson, the Community Relationship Advisor outlined a summary about the programmes that had been supported by the Western Bay District Council Community Development Team as part of community engagement and advocacy.

100% Summer Without Substance ran youth development programmes through recreational leisure activities. The focus was on youth health – 100% without substance, i.e. drugs or alcohol. They had organized various events through out our district in Katikati, Omokoroa, Maketu and Te Puke.

Youth Week National Campaign focused on the youth engagement to the wider community. The focus of this program was celebrating young people and young kids at school with talents.

**Resolved:**        Thwaites / Mayor

*THAT the video presentations from Community Team be received.*

#### **CC19.2            Katikati College**

The Committee received a presentation from Carolyn Pentecost, Principal and 17 student of Katikati College about "Making our MARK at Katikati College".

Katikati College students opened the presentation with a performance that they had given at the community cultural festival and incorporated aspects of their end of year dance and kapa haka routine.

10.14 am        Councillor Dally entered the meeting.

The Principal of Katikati College spoke of the mental health and wellbeing of the college and how staff and pupils were working with the community to recognise that all students in need were supported.

Katikati College recognised the cultural diversity of the region and the unity of the community. The interaction with young people from all parts of the world was an integral part of turning up to school every day.

It was important that collective needs of students were recognised and the school was working together to support all groups within the school. The need to support mental health issues in schools was very much in focus.

The academic results of Katikati College had improved and in a recent NZ Herald education article Katikati College had been listed as the second best school in the region.

Katikati College had the teachers and pupils and supporting staff but their facilities and infrastructure needed improvements. Like any other school, sports at Katikati College was thriving and was taken very seriously. But, with the increase in number of students, facilities were struggling to cope. The two main priorities of the College were - Action Centre that needed new flooring, and the hockey turf that needed surface refurbishing. The school was very thankful to have access to the Community Action Centre and it was the most used facility at the college but need refurbishing. Katikati College was looking forward for some support from the Council in terms of funding to undertake the maintenance of their facility to bring it to the acceptable health and safety standards.

The Katikati College Principal thanked the Community Committee for the opportunity to attend the meeting.

Chairpersons Mackay thanked the Katikati College Principal and students for their attendance noting that the energy, maturity and intelligence was a fine example of young people who will grow to be our future leaders in our community.

**Resolved:** Mayor Webber / Mackay

*THAT the presentation from the Katikati College representative be received.*

### CC19.3

#### **Te Runanga O Ngai Tamawhariua**

The Committee received a presentation from Chris Jacobs (Manager), Rochelle Gardiner (Team Leader – ICAY Kaimahi) and Alazay Noble (Alcohol & Other Drugs) of Te Runanga O Ngai Tamawhariua regarding Tamawhariua "YOUTH are the future".

Chris Jacob introduced himself and his colleagues and spoke to a presentation that outlined a number of community initiatives undertaken by the Tamawhariua "YOUTH are the future" programme:

- Boss of My Body BOMB – mixed marshal arts teaching responsibility, resilience and respect
- Seasons for Growth – dealing with grief and loss for 6 – 12 year olds developed with St Peters Anglican Church
- Hotaka Tiaki Taiao - care of sand dunes
- Loves Me Not - forming healthy relationships for young population.
- Breakfast with the Birds at Aongatete Lodge – environment learning
- Kahia Movement - free boxing activity. This activity was on hold due to lack of better facilities during winter (cold temperature, rain and wind). Plans were put in place to bring it to the Town Centre.
- Whanau Fun Day – over 500 people passed through the fun day
- Rangatahi Driver Licencing programme
- Te Puna Kaumatua programme
- Rongoa Maori programme – learning about natural medicines.

**Rangatahi Driving** Academy is a stand-alone **programme** that trains supports teenagers towards achieving their **driving licence**. It provides learner's theory tutorials as well as restricted **driving** and defensive **driving** courses to the community. Till date 15 students secured their licenses through this programme.

The Chairperson thanked the presenters and extended appreciation of their work in the community.

**Resolved:** Marshall / Murray-Benge

*THAT the presentation from the representatives of Te Runanga O Ngai Tamawhariua be received.*

#### CC19.4

#### **Western Bay of Plenty Super Grans**

The Committee received a presentation from Anita Rapson, Service Manager of Western Bay of Plenty Super Grans regarding who they are and what they do in our community. She highlighted that:

- SuperGrans was a national organisation that shared life skills and experience.
- SuperGrans Western Bay was established in 2017 and was based in Katikati. Wright Family Foundation were the main funder of this organization along with Acorn Foundation, Bay Trust, Lion, Rotary to name a few.
- Mentors were trained and matched to individuals, groups or families who may benefit from the guidance and support of a SuperGran in their daily lives.
- SuperGrans facilitated workshops that covered a wide range of topics from mentoring and teaching, sharing skills relating to growing food, wise shopping, craftwork, cooking, gardening, preparing for employment etc. with a practical approach.

It was noted that not all SuperGrans were female or an older person, but were people who had life experiences to share and skills to pass on. They were looking forward to developing a relationship with the Katikati Maori

Warden Group to build on community sharing and knowledge. The SuperGrans were also looking forward to the opportunities to work with youth at school and young people. Sharing of skills and knowledge could be from older generation to younger and vice versa.

The Chairperson acknowledged the work and dedication of the Katikati SuperGrans who had a very positive influence in Katikati.

**Resolved:** Scrimgeour /Dally

*THAT the presentation from the representatives of Western Bay of Plenty Super Grans be received.*

11.05am The meeting adjourned for a tea break  
11.14 am The meeting reconvened.

#### CC19.5 **Katikati Community Centre**

The Committee received a presentation from Allan Wainwright (Centre Manager) and Jane De Faye (Child & Youth Team Leader) of Katikati Community Centre regarding "MPOWA Youth Project".

The presenters outlined that Mpowa – Youth was all about the youth of Katikati. Mpowa developed and supported collective programmes, activities and groups to help address the needs of youth in Katikati. They collaborated and coordinated programmes for youth-led initiatives in the Katikati community. They had been successfully running Breakaway Holiday Programmes, Youth @ Risk programme, Youth Coding Club and are looking for more opportunities to work with the youth in Katikati.

A recent 'Speed Meet' event had been held at Rotorua and a similar event would be held at Katikati on Tuesday 27 August 2019 between 1pm and 5pm.

This was a Katikati College and Ministry of Education joint initiative and had been set up to strengthen the vocational pipeline between education and employment for the benefit of both local students and employers.

**Resolved:** Williams / Murray-Benge

*THAT the presentation from the representatives of Katikati Community Centre be received.*

#### CC19.6 **Welcoming Communities**

The Committee received a verbal update from Haidee Kalirai, Welcoming Communities Advisor. Haidee gave an update to the Committee on the following item:

- National Welcoming Communities Update (Summary of events)



- Inclusive leadership
- Welcoming Communications
- Equitable Access
- Connected and Inclusive Communities
- Economic Development Business and Employment
- Civic Engagement and Participation
- Welcoming Public Spaces
- Culture and Identity

Feedback had been received by the tactical group and community stakeholder's advising that the Welcoming Communities programme had significantly contributed to:

- Strengthened networks and collaboration in the migrant service providers space
- Increased understanding of ethnic community groups/newcomers and organisations working in the settlement sector in the sub-region.
- Increased participation by ethnic community groups.
- Increased number of events that provided opportunities to learn about the different cultures living in our sub-region and celebrated diversity.
- Increased understanding about the objectives of the Welcoming Communities programme in the local community.

A full evaluation report would be available from MBIE in the coming months looking at the nationwide outcomes over year two.

**Resolved:** Williams / Murray-Benge

*THAT the update from the Welcoming Communities Advisor be received.*

#### CC19.7

#### **Katikati Festival of Cultures**

The Committee received a video presentation from Haidee Kalirai, Welcoming Communities Advisor.

Attending members appreciated the opportunity to view the presentation of Katikati Festival of Cultures. It was commented that the festival day had been extremely successful – "it was a fantastic, amazing day".

Members of the Welcoming Communities Tactical Group and the Western Bay of Plenty Community Engagement Team were congratulated on the success of the Katikati Festival of Cultures.

**Resolved:** Mackay / Murray-Benge

*THAT the video presentation from the Welcoming Communities Advisor be received.*

### **Suspension of Standing Orders**

At this point the Chairperson asked that Standing Orders be suspended for the purpose of general discussion and invited a representative of the Katikati Maori Warden Group to speak to the Committee.

**Resolved:** Mackay / Williams

*THAT Standing Orders be suspended to enable a general discussion with the Katikati Maori Wardens Group representative.*

CC19.8

### **Katikati Maori Warden Group**

A representative from the Katikati Maori Warden Group spoke to the Committee, and acknowledged that witnessing earlier speakers/presentations at the meeting, gave her assurance that Katikati was in good hands.

The Katikati Maori Wardens were working with Awhina House and other wardens behind the scenes in Katikati and in the wider Bay of Plenty. The Maori Wardens Groups were running a bus service for approximately 25 young people travelling to and from Toi Ohomai Institute of Technology in Tauranga.

The wardens also took part in night patrol and food runs for families in need, and worked with homeless.

Members of the Community Committee acknowledged the work of the Katikati Maori Wardens and asked that they be invited to make a formal presentation to a future Community Committee.

12.01 pm

The meeting re-convened to formal session.

CC19.9

### **Priority One**

The Committee received a presentation from Nigel Tutt, Chief Executive Officer of the Priority One regarding the Digital Enablement Strategy Update.

Nigel Tutt spoke to his presentation that focussed on creating a Prosperous and Sustainable Region by:

- Fostering Innovation
- Focussing on Education
- Attracting talent and investment
- Enabling Business Success

The Digital Enablement Plan was a joint initiative between Western Bay of Plenty District Council and Tauranga City Council to improve digital

enablement for the community. Areas of Focus for the Digital Enablement Plan were:

- Reducing the Digital Divide
- Smart City / Smart Region
- Building Capability and Skills

Specific Initiatives were:

- Katikati Digital hub – Provincial Growth Fund proposal pitched for Katikati
- Access mapping – views of all areas with internet access
- Uplift Initiatives – (for example) fibre going into Te Puke Marae need to have capability and providers
- Power on Programme – ensuring small businesses in the Western Bay of Plenty district had digital technology and skills.

Rural Broadband and mobile telephone coverage was still a challenge for some rural areas. Accurate access mapping would assist. It was important that providers were advised of any black spot areas as the providers needed to be made aware of the demand. Also it was stated that the places where access to digital was difficult property owners needed to look at other solutions to enable digital reception.

**Resolved:** Scrimgeour / Mayor Webber

*THAT the presentation from the representatives of the Priority One be received.*

12.10 pm  
12.45 pm

The meeting adjourned for a lunch break  
The meeting reconvened.

CC19.10

### **Community Matching Fund Allocations for 2019/2020**

The Committee considered a report from the Community Manager dated 17 July 2019 as circulated with the agenda.

The Committee was advised that they may without confirmation of Council exercise or perform any function, power or duty relating to those matters delegated by Council in like manner, with the same effect, as the Council itself have exercised or performed them.

The Community Manager outlined the process undertaken in relating to the application to the Community Matching Fund. The delegated Community Matching Fund Working Party had used a scoring guide to align application against Councils Long Term Plan and other community focussed strategies.

A total of 46 applications were received with recommendations put forward for Environmental Funding allocated to 6 applications and allocations to 17 other general applications.

The Community Matching Fund Working Party was congratulated for the scrupulous and thoughtful manner that had been applied in the decision making process for allocation of the Community Matching Funds.

**Resolved:** Scrimgeour / Williams

1. THAT the Community Relationship Advisor's report dated 19 July 2019 and titled 'Community Matching Fund Allocations for 2019/2020' be received.
2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. THAT the 2019/2020 Community Matching Fund recommendations be confirmed as follows:

#### **Environmental Applications**

|   |                           |
|---|---------------------------|
| <i>Friends of the Blade (Whakamarama Community Inc)</i> | <i>\$7,000.00</i>         |
| <i>Kotukutuku Gully</i>                                 | <i>\$6,200.00</i>         |
| <i>New Zealand Landcare Trust</i>                       | <i>\$3,029.57</i>         |
| <i>Pahoia Primary School</i>                            | <i>\$3,166.00</i>         |
| <i>Rotoehu Ecological Trust</i>                         | <i>\$12,000.00</i>        |
| <i>Western Bay Museum</i>                               | <i>\$8,600.00</i>         |
| <b>Total</b>  | <b><i>\$39,995.57</i></b> |

#### **General Applications**

|  |                            |
|--|----------------------------|
| <i>A Friends Place</i>                                     | <i>\$2,000.00</i>          |
| <i>Fun Fest (Katikati Avocado and Wine Festival)</i>       | <i>\$4,121.60</i>          |
| <i>Growing Through Grief Te Puke</i>                       | <i>\$2,000.00</i>          |
| <i>Katikati Indian Association</i>                         | <i>\$5,000.00</i>          |
| <i>Katikati RSA</i>  | <i>\$1,000.00</i>          |
| <i>Katikati Trails Development Group</i>                   | <i>\$1,423.40</i>          |
| <i>New Zealand China Friendship Society</i>                | <i>5,000.00</i>            |
| <i>Omokoroa Community Policing Group Charitable Trust</i>  | <i>\$10,000.00</i>         |
| <i>People First Te Puke</i>                                | <i>\$3,935.00</i>          |
| <i>Pukehina Beach Ratepayers and Residents Association</i> | <i>\$17,000.00</i>         |
| <i>SuperGrans Western Bay of Plenty Charitable Trust</i>   | <i>\$1,020.00</i>          |
| <i>Tauranga Arts Festival Trust</i>                        | <i>\$5,000.00</i>          |
| <i>Tauranga Budget Advisory Service</i>                    | <i>\$10,000.00</i>         |
| <i>Tauranga Community Trust</i>                            | <i>\$5,000.00</i>          |
| <i>Te Ara Kahikatea Incorporated</i>                       | <i>\$7,500.00</i>          |
| <i>Te Puke Cactus</i>                                      | <i>\$10,000.00</i>         |
| <i>Waihi Beach Community Patrol</i>                        | <i>\$10,000.00</i>         |
| <b>Total</b>   | <b><i>\$100,000.00</i></b> |

CC19.11

**Omokoroa Sport and Recreation Society Funding Request**

The Committee considered a report from the Manager Strategic Property dated 21 July 2019 as circulated with the agenda.

The Chief Executive Officer advised that representatives from the Omokoroa Sport and Recreation Society had met with her and the Deputy Chief Executive Officer and outlined a possible funding shortfall for the construction of the proposed sports pavilion on the Western Avenue sports ground. This was the first time that a possible funding shortfall had been advised.

The Omokoroa Sport and Recreation Society had missed deadlines to submit to the Annual Plan process and the Community Matching Fund Allocations.

The Chief Executive Officer advised that it was unusual that this report came to the Community Committee, but it was important that Councillors were aware of the situation, and had the opportunity to discuss options associated with the report and presentation.

**Suspension of Standing Orders**

At this point the Chairperson asked that Standing Orders be suspended for the purpose of general discussion and invited representatives of the Omokoroa Sports and Recreation Society to speak to the Committee.

**Resolved:** Marsh / Williams

*THAT Standing Orders be suspended to enable a general discussion with the Omokoroa Sports and Recreation Society representatives.*

Rick Gerrish spoke to a presentation that outlined the Omokoroa Sport and Recreation Society new pavilion status update. The Committee was advised that the Omokoroa Sport and Recreation Society had applied for funding from the Bay Trust and the Communities Trust and expected the response to their application by November 2019.

The Omokoroa Sport and Recreation Society was looking for additional funding.

Community Committee members noted the following points:

- Council had understood there was an underwriter in the background to cover any shortfall in funding – so this presentation was a surprise.
- It was not relevant to make a comparison between the Centennial Park project and the proposed new pavilion at Western Avenue.
- It was considered that three options were available
  - The Omokoroa Sport and Recreation accepted the funding implications and delayed the project

- Rejected the request for additional funding
- Let the item lie on the table subject to the outcome of funding applications in train.
- It was noted that the Society had been able to hold costs and the shortfall in funding was not attributed to a blow out in construction costs.
- The Te Puna Hall was used as a sports facility by the Te Puna Community and was paid for under a specific rate for Te Puna Ratepayers.

The Committee was advised that the Omokoroa Sport and Recreation Society underwriting of any funding shortfall was to be by way of an interest free loan over six years with review for a further six years. The Omokoroa Sport and Recreation Society has not realised that the underwriting of any shortfall would be a loan and was reluctant to take on a loan of this sort.

- The Omokoroa Sport and Recreation Society could re-visit possible loan funding until the target funding was reached.
- The Omokoroa Sport and Recreation Society could take a loan out and re-look at options – Omokoroa wanted the facility and they should pay for it through a rate. Other towns had been rated for specific facilities/developments. They wanted it – they should pay for it.
- It was suggested that the Omokoroa residents be rated for a fully funded loan to progress the building of the proposed pavilion.

The Chief Executive Officer advised that a specific Omokoroa rate could be considered in next year's Annual Plan considerations. This would have to go out for public consultation and would be determined by a decision of the incoming Council.

There was consensus that the item lie on the table at this time.

The meeting reconvened in formal session.

**Resolved:** Williams / Murray-Benge

1. *THAT the Strategic Property Manager's report dated 21 July 2019 and titled Omokoroa Sports & Recreation Society Funding Request-Sports Pavilion, be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Omokoroa Sport and Recreation Society Funding Request lie on the table until such time as the Omokoroa Sport and Recreation Society advise that they have obtained the required funding for the proposed sport pavilion on the Western Avenue Sport Ground;*

*OR:*

4. *THAT the Omokoroa Sport and Recreation Society advise that a funding shortfall exists for the Pavilion Project and requests that this be considered by Council as part of the 2020 annual plan process.*

Omokoroa Sport and Recreation representative Peter Presland thanked Councillors for the opportunity to speak at the Community Committee. The Society continued to fund raise for the proposed pavilion but it was felt that their first obligation at this time was to inform Council of the status of the current funding.

At the conclusion of the meeting, thanks were extended to Councillor Peter Mackay for his stewardship and guidance as the Chairperson of the Community Committee during the 2016 – 19 triennium.

The meeting concluded at 1.38 pm

CC19

## Western Bay of Plenty District Council

**Minutes of Meeting No. PP22 of the Policy Committee  
held on 24 July 2019 in the Council Chamber, Barkes Corner, Tauranga,  
commencing at 9.30am**

### **Present**

Councillor M Williams (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, D Marshall, M Murray-Benge, J Palmer, and His Worship the Mayor G J Webber

### **In Attendance**

M Taris (Chief Executive Officer), R Davie (Group Manager Policy, Planning and Regulatory Services), P Martelli (Resource Management Manager), R Sumeran (Engineering and Special Projects Manager), T Clow (Senior Policy Analyst Resource Management), F Low (Senior Policy Analyst Resource Management), P Golsby (Consultant Policy Analyst), R Woodward (Communications Specialist), and B Clarke (Senior Governance Advisor)

### **Community Boards**

M Grainger (Chairperson, Omokoroa Community Board), A Sole (Chairperson, Waihi Beach Community Board), and J Dugmore (Member, Te Puke Community Board)

### **Apologies**

Apologies for absence were received from Councillors Marsh, Scrimgeour and Thwaites.

**Resolved:** Mackay / Marshall

*THAT the apologies for absence from Councillors Marsh, Scrimgeour and Thwaites be accepted.*

### **Declarations of Interest**

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.



Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on the item and are advised to withdraw from the meeting table for the item (as per the Local Authorities (Members' Interest) Act 1968).

Councillor Mackay declared an interest in the following parts of an item on the agenda, and advised that he would take no part in any discussion or vote thereon:

- Plan Change 82: Post Harvest Zone – Review of Provisions
- Plan Change 83: Accommodation Facility Permitted Limit.

PP22.1

### **Katikati Beach Road Residential Structure Plan and Financial Contributions Schedule**

The Committee considered a report from the Senior Policy Analyst Resource Management dated 11 July 2019. The Resource Management Manager introduced the report.

The Senior Policy Analyst Resource Management provided an overview in relation to reparation of the structure plan, and the consideration of natural hazards identification, archaeological studies, financial contributions and public consultation.

Staff responded to questions as follows:

- If Council resolved to proceed today, the structure plan would lie on the table until such time as Council decided the next steps required.
- There would be no public consultation at this stage.
- There were no fatal flaws evident in terms of the structure plan.
- Liquefaction had been brought into public focus following the Christchurch earthquakes. The Resource Management Act 1991 acknowledged that it was of national importance. Council now must consider a number of scenarios as a result.
- Council had just released liquefaction maps. People who were building needed to get geotechnical reports, and may also find themselves having to pay more for building foundations.
- With the structure plan area in this case, it would be possible to resolve issues of liquefaction as part of the civil works. The ground level would need to be raised to resolve the liquefaction issue, so it was manageable, but at an increased cost.
- The BOP Regional Council liquefaction map showed that this area was subject to liquefaction, as had a different map produced some years ago.
- If the decision was made to proceed, this was likely to be in the second half of 2020. Staff would be closely monitoring the take up of land in Katikati and would report back to Council regularly.
- There was an expectation that later this year, central government may provide some indications in relation to urban limits.

**Resolved:** Mackay / Marshall

1. *THAT the Senior Policy Analyst Resource Management's report dated 11 July 2019, titled "Katikati Beach Road Residential Structure Plan and Financial Contributions Schedule" be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Policy Committee 'approves in principle' a structure plan and financial contributions schedule for the Katikati Beach Road 1 Area to be re-considered at a later date for inclusion in a potential future Plan Change.*

PP22.2

### **Approval of Plan Change 82 - 90**

The Committee considered a report from the Resource Management Manager dated 11 July 2019.

The Resource Management Manager Tabled Item (1), titled 'Summary of Section 32 Report Recommendations', outlined the contents and introduced the report, noting minor amendments to the staff recommendation and the reasons for them.

Staff responded to questions in relation to e-Bikes using cycle trails, and the specific terminology of 'combustion engine' and the reason it was included. Staff noted that there was a requirement for Council to consult with the Minister of the Environment, which it had done, and that no response had been received at this time.

**Resolved:** Marshall / Mayor Webber

1. *THAT the Resource Management Manager's report dated 11 July 2019 and titled "Proposed Plan Changes 82-90" be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT pursuant to Clause 5 of Schedule 1 of the Resource Management Act 1991 the following Plan Changes as attached to this report and contained in the tabled documentation, be approved for notification;*
  82. *Post Harvest Zone – Review of Provisions (Attachment A).*
  83. *Accommodation Facility Permitted Limit (Attachment B).*
  84. *Public Trails (Walkways, Cycleways, Bridleways and Similar) (Attachment C).*
  85. *Cleanfill Activities (Attachment D).*
  86. *Floodable Areas (Attachment E).*
  87. *Frost Protection Fans (Attachment F).*

- 88. Noise Standards within Industrial Zones (Attachment G).*
- 89. Rural Contractors Depot (Attachment H).*
- 90. Home Enterprises – Sale of Goods (Attachment I).*

- 4. *THAT the Group Manager Policy, Planning and Regulatory Services be authorised to make any minor editorial amendments to the above Plan Changes as necessary.*

Councillor Mackay requested that his abstention from the discussion and vote be recorded, as per his declaration of interest at the commencement of the meeting.

### PP22.3

#### **Approval to Notify Proposed Private Plan Change 91 Rangiuru Business Park Water Supply Option**

The Committee considered a report from the Resource Management Manager dated 11 July 2019. The Resource Management Manager introduced the report. Staff responded to questions in relation to Quayside's intention to sell the development to other developers; and in relation to options for wastewater schemes.

**Resolved:** Murray-Benge / Mackay

- 1. *THAT the Resource Management Manager's report dated 11 July 2019 titled 'Approval to Notify Proposed Private Plan Change 91 Rangiuru Business Park Water Supply Option' be received.*
- 2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
- 3. *THAT, pursuant to Clause 25 of the First Schedule of Part 2 of the Resource Management Act 1991, Council accepts the attached Proposed Private Plan Change 91 Rangiuru Business Park Water Supply Option, and notifies it concurrently with Council's Plan Changes 82 - 90.*

#### **Concluding Statements**

The Resource Management Manager thanked Members for assisting his team with their careful consideration of robust issues brought before the Committee over the triennium. The Chairperson thanked the Resource Management and Planning staff for their conscientious work over the past three years.

The meeting concluded at 10.12am.

## Western Bay of Plenty District Council

**Minutes of Meeting No. PP23 of the Policy Committee  
held on 8 August 2019 in the Council Chamber, Barks Corner, Tauranga,  
commencing at 9.30am**

### **Present**

Councillor M Williams (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites and His Worship the Mayor G J Webber

### **In Attendance**

M Taris (Chief Executive Officer), R Davie (Group Manager Policy, Planning and Regulatory Services), P Watson (Reserves and Facilities Manager), E Watton (Policy and Planning Manager), A Curtis (Compliance and Monitoring Manager), S Stewart (Policy Analyst), S Harvey (Roading Engineer East), L Gotty-Rangitutia (Planning Coordinator), and B Clarke (Senior Governance Advisor)

### **Community Boards**

A Sole (Chairperson, Waihi Beach Community Board), and J Dugmore (Member, Te Puke Community Board)

### **Declarations of Interest**

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on the item and are advised to withdraw from the meeting table for the item (as per the Local Authorities (Members' Interest) Act 1968).

There were no declarations of interest declared by Members in relation to any items on the agenda.

PP23.1                    **Recommendatory Report from Operations & Monitoring Committee - Relocation of Mobility Park to Oxford Street, Te Puke**

The Policy Committee considered a report from the Senior Governance Advisor dated 4 July 2019.

In response to a question, the Policy and Planning Manager advised that the recommendation before the Committee aligned with the draft Traffic and Parking Enforcement Bylaw 2019. She noted that there would be an opportunity for Members to consider the draft bylaw in its entirety, as it was a later agenda item.

**Resolved:**            Dally / Dean

1. *THAT the recommendation from the Operations and Monitoring Committee, as set out below, be considered as part of the Traffic and Parking Bylaw in its entirety.*
2. *THAT one mobility park be relocated from the eastern end of the Plaza to Oxford Street, Te Puke, to allow better mobility access to the pharmacy.*
3. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

PP23.2                    **Deliberations on the draft Freedom Camping Bylaw 2019**

The Policy Committee considered a report from the Policy Analyst dated 4 July 2019.

The Policy Analyst requested that the report be taken as read, and outlined the following key points:

- Members had discussed the draft bylaw in a workshop.
- Council had undertaken public consultation on the draft bylaw from 18 March to 18 April 2019 under the Local Government Act 2002 Special Consultative Procedure.
- 145 submissions had been received, resulting in 828 individual submission points.
- There were 8 key proposals; feedback results showed a majority support for all proposals.
- Some submission points proposed alternatives to key proposals, however, it was important that Council only adopt changes deemed to be minor in nature; and that would not affect an existing right, interest, title, immunity, duty, status or capacity to whom the bylaw applied.
- 11 submission points were outside the scope of the bylaw.

**Resolved:** Mackay / Mayor Webber

1. *THAT the Policy Analyst report dated 4 July 2019 and titled "Deliberations on the draft Freedom Camping Bylaw 2019" be received.*
2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Policy Committee receives all written and verbal feedback from the special consultative procedure 18 March to 18 April 2019, as set out in the document titled "Freedom Camping Bylaw 2012 Review – Submissions" as circulated separately with this agenda.*
4. *THAT in relation to the following issues, the Policy Committee resolves:*

*Issue 1: Key proposals*

*Option A: THAT Council prohibit freedom camping year round at ANZAC Bay, Lund Road reserve, Reserve at Wairoa Road, Fyfe Road utilities reserve, and Western Avenue utilities reserve; Move Freedom Camping designation and reduce area at Pukehina Beach (Dotterel Point); Reduce depth of freedom camping designation at Brighton Reserve; and amend wording to obtain tenting permission TECT Park by removing "in writing".*

*Issue 2: Alternatives on key proposals*

*Option A: THAT Council incorporates the non-substantive and practical alternatives in the Freedom Camping Bylaw, being to amend aerial imagery which show incorrect freedom camping use at Tuapiro Point*

5. *THAT pursuant to s11 of the Freedom Camping Act 2011, Council confirms that areas prohibited for freedom camping use are done so in order to protect the area, to protect the heathy and safety of people who may visit the area, and/or to protect access to the area. This draft bylaw is also the most appropriate and proportionate way of addressing the perceived problem in those areas, and the draft bylaw does not give rise to any implications under the New Zealand Bill of Rights 1990.*
6. *THAT the **Policy Committee recommends to Council** that the Freedom Camping Bylaw 2019 be adopted, inclusive of the above amendments, and become effective on 23 August 2019.*
7. *THAT the Policy Committee directs staff to prepare a decision document as the formal response to submitters, in general accordance*

*with the resolutions made in relation to this report, to be adopted at the Council meeting on 29 August 2019 alongside the final bylaw.*

## PP23.3

### **Deliberations on the draft Traffic and Parking Enforcement Bylaw 2019**

The Policy Committee considered a report from the Policy and Planning Manager dated 20 July 2019.

The Policy and Planning Manager requested that the report be taken as read, and outlined the following key points:

- The seventh recommendation sought to incorporate recommendations from the Operations and Monitoring Committee in the final bylaw, for consistency with the changes to parking provision made by that Committee's decisions on 4 July 2019.
- Commerce Lane, Te Puke carpark did not meet NZ standards for manoeuvrability. The Te Puke Community Board recommended keeping the carpark, but erecting signage to the effect that the parking area was suitable for small vehicle use only.
- The Roading Engineer East had met with Fairhaven School and local residents in relation to the availability of parking in the school vicinity. There appeared a stalemate at present, as the school sought removal of the yellow lines prohibiting parking outside the properties of nearby residents, however, the residents wished them to remain.
- There had been a request from Oropi School to make traffic changes to protect the school pupils and vehicle users during peak times.

Staff responded to questions in relation to Council land leased to Countdown; and the establishment of a motorcycle park to utilise the remaining portion of a carpark dissected to create a mobility carpark.

**Resolved:** Mayor Webber / Murray-Benge

1. *THAT the Policy and Planning Manager's report and titled "Deliberations on the Draft Traffic and Parking Enforcement Bylaw" 2019 and dated 20 July 2019 be received.*
2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Policy Committee receives all written and verbal feedback from the special consultative procedure 18 March to 18 April 2019, as set out in the document titled "Traffic and Parking Enforcement Bylaw Review – Submissions" as circulated separately with this agenda.*
4. *THAT in relation to Issue 1 the Policy Committee resolves [as amended] to:*

- *Add a new parking area off Commerce Lane next to the walkway through to Jellicoe Street (subject to a P120 restriction and also including a new mobility park)*
  - *Introduce a P120 restriction to the 10 on-street parks on Commerce Lane*
  - *Add yellow 'no parking' lines for the first 35 metres of No. 3 Road on both sides of the road*
  - *Add an additional mobility park at the eastern end of Jellicoe Street, outside the Bottle-O (33 Jellicoe Street)*
  - *Relocate the mobility park on Queen Street outside the PathLab (27 Queen Street) to the opposite end of the angle parking bay, next to the wheelchair access to PathLab*
  - *Reduce the area subject to the bylaw outside Te Puke Countdown, to reflect that part of this carpark is privately owned*
  - *Make a range of changes to the yellow 'no parking' restrictions as a result of recent works on Jellicoe Street*
  - *Reduce the yellow 'no parking' lines outside Waihi Superette (211 Seaforth Road), to accommodate new pedestrian refuges*
  - *Extend the yellow 'no parking' lines on the western side of Wilson Road from the intersection with The Crescent 15 metres north*
  - *Add yellow 'no parking' lines on both sides of Seaforth Road, between the Coastguard building and Anzac Bay*
  - *Extend the yellow 'no parking' lines on Omokoroa Road to 10 metres north of the skate path boundary, and on Western Avenue to the commencement point of the kerb and channel*
  - *Introduce a P30 time restriction to three car parks outside Patuki Manawa (Katikati Library and Service Centre)*
  - *Extend the yellow 'no parking' lines from the parking area to run west along McLaren Falls Road for 300 metres, on both sides of the road*
  - *Add yellow 'no parking' lines to start after the driveway of 1031 Omanawa Road to run 200 metres south on both sides of the road*
  - *Include a heavy vehicle restriction on Wilson Road South, Paengaroa to give effect to resolution made by Council in 2004.*
5. *THAT in relation to Issue 2 the Policy Committee resolves [as amended] to:*
- *Remove some yellow 'no parking' lines in and around Fairhaven School, Te Puke (Boucher Avenue) in accordance with Attachment A to this report*
  - *Decline the submitter request to include further time restricted carparks on Commerce Lane (beyond what exists presently)*
  - *Extend the existing bus stop in Commerce Lane*
  - *Add yellow 'no parking' lines to replace the last carpark next to the New World entrance on Commerce Lane*
  - *Decline the submitter request for a heavy vehicle prohibition in Te Puke and Maketu residential areas*
  - *Convert two of the parks on the western side of Oxford Street into one mobility park and one motorcycle park*



- *Decline the submitter request to have longer parking times for carparks on Jellicoe Street*
  - *Decline the submitter request for a new covered mobility park outside the post office on Jellicoe Street*
  - *Decline the submitter request for yellow no parking lines along the length of buildings fronting the lane between 23 and 27 Wilson Road and erect appropriate signage instead*
  - *Remove the yellow 'no parking' lines outside the dairy on the western side of Wilson Road*
  - *Decline the submitter request to reinstate yellow 'no parking' lines on one side of Pacific Road*
  - *Decline the submitters request to add yellow 'no parking' lines at a number of places around Omokoroa Point School*
  - *Decline the submitters request to add yellow 'no parking' lines between the entrance to the boat trailer park and the shops*
  - *Decline the submitter request to shift the yellow 'no parking' lines at the Omokoroa Road intersection with SH2*
  - *Add yellow 'no parking' lines on the southern side of the curve on Harbour View Road running from outside number 49 to opposite Ruamoana Place*
  - *Decline the submitter request to add yellow 'no parking' lines and/or redesign the cul-de-sac at the end of Baigent Place*
  - *Relocate two mobility carparks from the northern side of the Katikati Memorial Hall to the north eastern corner and remove four angle parks next to Westpac Bank*
  - *Increase the parking restriction outside 36 Main Road from 1 hour to 2 hours*
  - *Decline the submitter request to extend the yellow 'no parking' lines from the end of Park Road up to Francis Drive*
  - *Decline the submitter request to add yellow 'no parking' lines on either side of Highfields Drive from the main road down to Vesey Drive*
  - *Decline the submitter request for yellow 'no parking' lines on Fairview Road and Carisbrooke Street*
  - *Incorporate existing yellow 'no parking' lines around the entrance to 23 Te Puna Road into the Bylaw*
  - *Impose a heavy vehicle restriction (for vehicles over 10 tonnes) for that part of Oropi Gorge Road between Gluepot Road and Oropi Road)*
  - *Add yellow 'no parking' lines around the corner of Oropi Road adjacent to the formed school carpark.*
6. *THAT in relation to Issue 3 the Policy Committee acknowledges the matters raised outside the scope of this bylaw review, and endorses*
7. *the proposed responses set out in the attached issues and options paper.*
8. *THAT the final bylaw incorporates the decisions made by the Operations and Monitoring Committee on 4 July, being:*
- *The garden adjacent to the Plaza be altered to install one additional carpark at an estimated cost of \$25,000*

- *One mobility park be relocated from the eastern end of the Plaza to Oxford Street, Te Puke to allow better mobility access to the pharmacy.*
9. *THAT the final bylaw includes an additional clause, specifying the process for exemption permits to be issued.*
  10. *THAT the **Policy Committee recommends to Council** that the Traffic and Parking Enforcement Bylaw 2019 be adopted, inclusive of the above amendments, and shall become effective on 30 September 2019.*
  11. *THAT the **Policy Committee recommends to Council** that Schedules 1-6 of the Traffic and Parking Enforcement Bylaw are classified as the parking places for the Western Bay of Plenty District.*
  12. *THAT the Policy Committee directs staff to prepare a decision document as the formal response to submitters, in general accordance with the resolutions made in relation to this report, to be adopted at the Council meeting on 29 August 2019 alongside the final bylaw.*

PP23.4

#### **Adoption of the draft Water Supply System Bylaw 2020 for public consultation**

The Policy Committee considered a report from the Policy Analyst dated 3 July 2019.

The Policy Analyst requested that the report be taken as read. The Policy and Planning Manager advised that the intention was to hold a Policy Development Workshop for Members in February 2020 to provide an update and opportunity for discussion on the approach to consultation. The bylaw would then be consulted on early in 2020.

In response to a question, staff advised that the entire bylaw was about the protection and supply of water in the District.

**Resolved:** Dean / Mackay

1. *THAT the Policy Analyst's report dated 3 July 2019 and titled "Adoption of the Draft Water Supply System Bylaw 2020 for Public Consultation" be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT pursuant to s155 of the Local Government Act 2002, Council confirms that a bylaw is the most appropriate way of addressing the perceived problems, the draft bylaw is the most appropriate form of bylaw, and that the draft bylaw does not give rise to any implications under the New Zealand Bill of Rights 1990.*

4. *THAT the Draft Water Supply System Bylaw 2020, the accompanying statement of proposal, and feedback form, as appended to the report, are released for consultation pursuant to s156 of the Local Government Act 2002, from early February to early March 2020.*

The meeting concluded at 10.00am.

PP23

## Western Bay of Plenty District Council

**Minutes of Meeting No. OP21 of the Operations and Monitoring Committee  
held on 15 August 2019 in the Council Chamber, Barkes Corner, Tauranga  
commencing at 9.30am**

### **Present**

Councillor D Thwaites (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, M Williams and His Worship the Mayor G J Webber

### **In Attendance**

M Taris (Chief Executive Officer), K Hill (Utilities Manager), J Pedersen (Group Manager People and Customer Services), P Watson (Reserves and Facilities Manager), B Williams (Strategic Property Manager), J Paterson (Transportation Manager), E Watton (Policy and Planning Manager), S Parker (Reserves and Facilities Projects and Assets Manager), R Sumeran (Engineering and Special Projects Manager), D Jensen (Senior Financial Planner), G Payne (Strategic Advisor), P Hennessey (Communications Director), R Woodward (Communications Specialist), and B Clarke (Senior Governance Advisor)

### **Community Boards**

A Sole (Chairperson, Waihi Beach Community Board), P Miller (Chairperson, Te Puke Community Board), and J Dugmore (Member, Te Puke Community Board)

### **Others**

As listed in the minutes.

### **Declarations of Interest:**

Members were reminded of the need to be vigilant and to stand aside from decision making should a conflict arise between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they have had an interest (actual, potential, perceived, pecuniary or non-pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on that item, and were advised to withdraw from the meeting table for the item. [As per the Local Authorities (Members' Interest) Act 1968].

Councillor Lally advised that his family did have a long association with Stuart Steel's family. However, he considered that he did not have a conflict of interest relating to a request in the Public Forum from Phillip Laurence (who was supported by Stuart Steel) to remove Pohutukawa trees, or to the related agenda item (OP21.5) and, therefore, he would take part in the discussion and voting.

There were no declarations of interest declared by Members in relation to any items on the agenda.

### **Public Forum**

**Resolved:** Murray-Benge / Marshall

*THAT the meeting adjourn for the purpose of holding a public forum.*

#### Pohutukawa Trees in Pohutukawa Park, Waihi Beach

A. Phil Laurence, resident of 4A West Street, was in attendance and was supported by Stuart Steel, resident of 2 West Street, Waihi Beach. Both were concerned with shading issues from five mature Pohutukawa trees in Pohutukawa Park and requested for them to be removed. Mr Laurence Tabled Item (1), which he read in full. Key points were as follows:

- If removal of the Pohutukawa trees was approved, permission was sought to replace them with Nikau Palms at the cost of the requesters;
- Shading from the trees was an issue for ten weeks of the year;
- Considered that health and wellbeing were impacted by the shading;
- Acknowledged communications and assistance from Council staff;
- Noted that if approved, the removal of the trees would be contrary to Waihi Beach Community Board resolution 5 February 2018.
- Council policy allowed that any such request be considered on a case-by-case basis.

B. Mike Hickey, resident of Waihi Beach, attended in opposition to the removal of five Pohutukawa trees in Pohutukawa Park. He considered that he represented the views of many Waihi Beach residents as he was a member of six community organisations and spoke to many people in the community. He outlined the following concerns:

- Irrespective of the Waihi Beach Community Board decision on 5 February 2018 not to remove trees, trees had since been removed.
- The park had been there for many years, and it was a case of 'Caveat Emptor' (let the buyer beware) for purchasers of property next to the trees in the park.
- Considered that the sloping concrete driveway in front of 2 West Street encroached the boundary of Pohutukawa Park;
- The trees in the reserve were on "unstable" land comprised of soil and vegetation which had been bulldozed over a bank;
- The owner of 2 West Street had admitted he 'ring-barked' trees in the Waihi Leader in 2013.
- This was one of the few accessible native reserves and should not be lost to the local community;

- It may resolve matters if the whole area in question was resurveyed to identify original boundaries.
- C. Phillip Foster, resident of 90 Dillon Street, Waihi Beach, was in attendance in support of Mr Hickey, and was opposed to the removal of five Pohutukawa trees in Pohutukawa Park. He outlined the following concerns:
- He was retired and enjoyed walks to Pohutukawa Park.
  - To his knowledge, the community shared his appreciation of the park, which was there for community benefit.
  - He considered that removing trees from the Park would be a desecration of a natural area.
  - He was concerned over people who ring-barked trees so they died, or who did not seem to appreciate the park and what it offered the whole community.
  - Council was the administering body for the Park, and had a role to play. He accepted that some native trees had to be cut (at Council's discretion) if they became dangerous to the public.
  - Native trees were a taonga (treasure) for the benefit of all, and were diminishing from the bush. They should be appreciated and not cut down.

**Resolved:** Mackay / Dally

*THAT the meeting be reconvened in formal session.*

#### OP21.1 **NZ Transport Agency - State Highway 2 Speed Review Update**

The Chairperson noted that the item had been withdrawn, as the Agency had advised that presenters were not available on this occasion. It was also noted that there would be opportunities for the Agency to update Council on this matter following the election, when further information may be available.

#### OP21.2 **Waihi Beach Coastal Structures Review 2020**

The Committee considered a report from the Utilities Manager dated 30 July 2019. The Utilities Manager spoke to Powerpoint Presentation (A) and introduced the report as follows:

- Council had an obligation, under the conditions of resource consent, to undertake a review of the coastal protection works constructed at Waihi Beach in 2011.
- Beca had undertaken the review and had found the structure to be 'fit-for-purpose' for the long term (50-100 years), provided there was regular monitoring and maintenance works undertaken.

Staff responded to questions as follows:

- The 'end effect erosion' on the northern end of the seawall had the wall terminating abruptly. It needed to be designed to transition more gradually into a sand dune.

- Council had met with property owners along the coastline between the Flat White Café and the northern end of the seawall. These property owners had been waiting for the final Beca report.
- Dune enhancement was limited to the period from July to October, as required under resource consent conditions applied by BOP Regional Council. It appeared the regional council considered that, environmentally, this was the best period of time to remove and add sand.
- There had been some controversy in the local community when Council had spent \$65,000 to bring sand in when the initial failure was first apparent. The Beca report now provided further information on how a dune would survive or not survive. Waihi Beach was a "dynamic" site and care must be taken to ensure appropriate actions to achieve the right result.
- The previous Council had considered options available to them at the time and had decided to construct a hard structure; the rock seawall. Since then, further information had become available, which, if known may have resulted in a different decision.
- Council must now meet its obligations under the resource consent conditions as this was a legal requirement.

**Resolved:** Mackay / Mayor Webber

1. *THAT the Utilities Manager's report dated 30 July 2019 and titled Waihi Beach Coastal Structures Review - 2020 be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT this report be forwarded to Bay of Plenty Regional Council as part of the requirement of condition 13 of the Resource Consent number 62912 (SAR-03-36-05-05) granted on 26 April 2008.*

OP21.3

### **Seawall Occupation by Landowners' Consent at Waihi Beach Update**

The Utilities Manager introduced Ivan Tottle, Chairperson of the Property Owners Group at Waihi Beach, who was supported by Margaret and Mervyn Tait and Colin Booth. Mr Tottle addressed the Committee as follows:

- As a group, property owners had been working on solutions to address erosion at Waihi Beach for over five years.
- Previously, a post and timber structure had successfully restrained beach erosion. Following that, another structure and soft dune enhancement had been installed, but had immediately washed away.
- Residents had been waiting for the final Beca report recommendations. Beca was expected to provide ultimate guidance on what was required and to finalise a resource consent application.

- It had been demonstrated that where soft structures failed, hard structures were not only permitted, but were acceptable.
- The Group sought permission in writing from Council to construct a hard structure on the beach to deal with the erosion. This would relieve Council from any obligation with regard to erosion. There was also some Council land involved.

The Utilities Manager Tabled Item (2), and spoke to Powerpoint Presentation (B) (an aerial photograph), and provided an overview of the location of the sea wall extension; the location of ten properties which would be impacted; the '18 years cycle' of beach inundations; information to landowners in relation to resource consent; and the property owners' preference for a backstop wall.

He noted that there was a need to continue working through issues that were expected to arise in relation to the toe of the dune and future heavy erosion, and that the property owners would be prepared for this.

Staff responded to questions in relation to the responsibilities of Council if structures failed; the original structure built prior to the 1960's; the rock structure of the original Tonkin and Taylor design; and noted there was no apparent erosion at the Flat White Café area.

Mr Tottle responded to a question, and advised that the Flat White Café section of the beach was a healthy sand dune. By way of clarification, he noted that he represented property owners south of the café, and that there were mixed views amongst property owners north of the café as to what was needed, and that those people were still waiting for further information.

Staff responded to questions as follows:

- At the time of dune reconstruction there had been a clear signal from the BOP Regional Council not to involve Coast Care; however, over time Coast Care would have a role to play.
- Coronation Park to Three Mile Creek was Council's project, and Coast Care was not involved in that part of the project, which included re-nourishing of the sand dunes.

The Chairperson thanked Mr Tottle and his property group supporters for their attendance.

**Resolved:** Williams / Mackay

*THAT the verbal update from the Chairperson of the Property Owners Group at Waihi Beach on 15 August 2019 be received.*

OP21.4

**Proposal to Grant Pirirakau Incorporated Society Inc. Tourism Co-ordinator Status Section of the Omokoroa to Tauranga Cycle Trail in the Pirirakau Rohe**



The Committee considered a report from the Deputy Chief Executive dated 26 July 2019. The Reserves and Facilities Manager introduced the report. Julie Shepherd was in attendance representing Pirirākau. She spoke to Powerpoint Presentation (C), and provided an overview.

#### Scope of Presentation

- 10 years of co-design and collaboration in partnership with Council;
- The section of the trail within the Pirirākau Rohe;
- Shared visions and Goals 1, 2, 3, and 4;
- Future Goal 5, Cultural Hub and trade training.

Ms Shepherd responded to questions in relation to Pirirākau working with Council to ensure the approval of a remaining section of the Omokoroa to Tauranga cycle trail in the Pirirākau rohe; Kaumatua sign off; and the planting of 20,000 plants and utilisation of plant species. She thanked Council for its strong relationship with Pirirākau, and for working together towards mutually accepting a Memorandum of Agreement.

**Resolved:** Murray-Benge / Mayor Webber

1. *THAT the Deputy Chief Executive Officer's report dated 26 July 2019 and titled Proposal to Grant Pirirākau Incorporated Society Inc. Tourism Co-ordinator Status for the Pirirākau Section of the Omokoroa to Tauranga Cycle Trail in their Rohe be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Council enters into a Memorandum of Understanding with Pirirākau Incorporated Society for:*
  - *Pirirākau Incorporated Society Inc. to act as coordinators for tourism activities on the Omokoroa to Tauranga (up to the Wairoa River) Cycleway in the Pirirākau Rohe;*
  - *An initial trial period of two years;*
  - *Generally in accordance with the attached Draft Memorandum of Understanding.*

10.45am  
11.00am

The meeting adjourned.  
The meeting reconvened.

OP21.5

#### **Pohutukawa Park - Tree Shading Issues**

The Committee considered a report from the Reserves and Facilities Manager dated 29 July 2019. The Reserves and Facilities Manager spoke to Powerpoint Presentation (D) and gave an overview of the background of the request.

The Reserves and Facilities Manager also corrected some statements which had been made in the Public Forum by Mike Hickey, who had alleged that Mr Steel's driveway had encroached into the reserve. The Committee was shown an aerial photograph/plan that identified that the driveway in question did not encroach into the reserve, and it was confirmed that the reserve boundary had already been surveyed.

Staff responded to questions regarding the removal of trees overhanging Waihi Beach Tennis Club courts; the natural life span of trees; replacing removed trees with appropriate species; impact of tree removal on birdlife; potential for pollarding (a method of tree pruning) to restrict tree height; and discussions with the Waihi Beach Community Board.

**Resolved:** Mackay / Williams

1. *THAT the Reserves & Facilities Manager's report dated 29 July 2019 and titled Pohutukawa Park – Tree Shading Issues be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

THAT it be recommended to Council:

3. *THAT Council, as administering body of Pohutukawa Park, decline the request received from the residents at 2 and 4A West Street, Waihi Beach, to remove five Pohutukawa trees adjacent to their properties.*

## Division

A division was called for and recorded as follows:

For the motion: Councillors Dally, Dean, Mackay, Marsh, Marshall, Murray-Benge, Palmer, Scrimgeour, Thwaites, Williams and His Worship the Mayor Webber

Against the motion: Councillor Lally.

The motion was declared carried.

## OP21.6 Infrastructure Services Report August 2019

The Committee considered a report from the Deputy Chief Executive dated 30 July 2019. The open section of the Operations and Monitoring Committee Information Pack No. OP21 dated 15 August 2019 had been circulated with the agenda.

The, Strategic Property Manager, Reserves and Facilities Manager, Utilities Manager, Engineering and Special Projects Manager, and Transportation Manager all spoke to a Powerpoint Presentation (E) which included a video, They provided updates on current projects and works in relation to Utilities; Reserves and Facilities; Strategic Property; Roads and Transport; and Projects.

Staff responded to questions regarding funding and resource consent for works at Two Mile Creek; the new regulatory framework for drinking water; drinking water safety and potential exemptions; the appointment of a Water Regulator to oversee the regulatory regime; chlorination of drinking water; comprehensive storm water consents for Te Puna and Minden, and the agreement with BOP Regional Council; water grading variance; seal extensions; and TECT All Terrain Park Kiwicamp facility.

The Utilities Manager was requested to provide a copy of the agreement with BOP Regional Council regarding comprehensive storm water consents for Te Puna and the Minden to the Chief Executive and the Mayor.

**Resolved:** Marshall / Murray-Benge

1. *THAT the Deputy Chief Executive's Report dated 30 July 2019 and titled Infrastructure Services Report August 2019 be received.*
2. *THAT the Open Section of the Operations & Monitoring Committee Information Pack No. OP21 dated 15 August 2019 be received.*
3. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

## **Local Government Official Information and Meetings Act**

### **Exclusion of the Public**

#### **Schedule 2A**

**Resolved:** Palmer / Williams

*THAT the public be excluded from the following part of this meeting namely:*

- *Infrastructure Services Report August 2019 - In Confidence*

The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| <b><i>General subject of each matter to be considered</i></b>     | <b><i>Reason for passing this resolution in relation to each matter</i></b>   | <b><i>Ground(s) under Section 48(1) for the passing of this resolution</i></b>  |
|---|---|---|
| <i>Infrastructure Services Report August 2019 – In Confidence</i> | <i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i> | <i>To protect the privacy of natural persons, including that of deceased natural persons.<br/>To enable the Council to carry on negotiations (including commercial and industrial) without prejudice or disadvantage.</i> |

## Western Bay of Plenty District Council

**Minutes of Meeting No. RH19 of the Regulatory Hearings  
Committee held on 15 August 2019 in the Council Chamber  
commencing at 3.00pm**

### Present

Mayor G J Webber (Chairperson), Councillors M Dean, P Mackay, D Marshall, M Murray-Benge, J Scrimgeour, and M Williams

### In Attendance

B Clarke (Senior Governance Advisor)

### Declarations of Interest

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on the item and are advised to withdraw from the meeting table for the item (as per the Local Authorities (Members' Interest) Act 1968).

There were no declarations of interest declared by Members in relation to any items on the agenda.

#### RH19.1 **Annual Report on Dog Control Policy and Practices 2018/2019**

The Committee considered a report from the Compliance and Monitoring Manager dated 17 July 2019.

**Resolved:** Mackay / Marshall

1. *THAT the Compliance and Monitoring Manager's report dated 17 July 2019 and titled "Annual Report on Dog Control Policy and Practices 2018/2019" be received.*

2. *THAT the report relates to an issue that is considered to be of Low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT, pursuant to Section 10A of the Dog Control Act 1996, the Western Bay of Plenty District Council report on Dog Control Policy and Practices for 2018/2019 be adopted and publicly notified.*

RH19.2                    **Annual Report on Western Bay of Plenty District Licensing Committee 2018/2019**

The Committee considered a report from the Compliance and Monitoring Manager dated 22 August 2019.

**Resolved:**            Scrimgeour / Murray-Benge

1. *THAT the Compliance and Monitoring Manager's report dated 7 August 2019 titled "Annual Report Western Bay of Plenty District Licensing Committee 2018/2019" be received.*
2. *THAT the report relates to an issue that is considered to be of Low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Regulatory Hearings Committee approves the Western Bay of Plenty District Licensing Committee Annual Report 2018/2019 be adopted.*

RH19.3                    **Appointment of Independent Hearings Commissioner - August 2019**

The Committee considered a report from the Environmental Consents Manager dated 5 August 2019.

**Resolved:**            Williams / Dean

1. *THAT the Environmental Consent Manager's report dated 5 August 2019 and titled "Appointment of Independent Hearings Commissioner – August 2019" be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Regulatory Hearings Committee appoints the following Independent Hearings Commissioner to consider and determine the resource consent RC11363L at 57F Fairview Place, Te Puke:*

*Commissioner Russell De Luca.*

Minutes of RH19 held on 15 August 2019

3

The meeting concluded at 3.05pm.

RH19

## Western Bay of Plenty District Council

**Minutes of Meeting No. CH3 of an Independent Commissioner Hearing  
held on 21 June 2019 in the Council Chamber  
commencing at 9.30am**

### Present

Commissioner Alan Withy

### In Attendance

C Watt (Environmental Consents Manager), R Friend (Senior Consents Planner), and B Clarke (Senior Governance Advisor)

### Others

A Sole (Chairperson, Waihi Beach Community Board), R Goudie (ex-Councillor, WBOPDC), and as listed in the minutes.

#### CH3.1

**HEARING: [RC10347L] Application made by Western Bay of Plenty District Council for a Resource Consent to Undertake Erosion Protection and Channel Realignment Works at Two Mile Creek, Waihi Beach**

The Commissioner opened the hearing and invited Andrew Morrison, (who had joined the Hearing via audio link from Singapore), to explain his interest in the proceedings for the benefit of those present.

**Status of Interested Person - Andrew Morrison**

Mr Morrison addressed the hearing, noting the following:

- He and his wife owned a property at 20-22 Wilson Road, Waihi Beach, which had been purchased from the Fell Family Trust.
- As the current owner of the property, he had inherited the submission made by the Fells, which was in opposition.
- He understood that his right to speak was limited to only those issues raised in the Fell Family Trust submission, and was at the invitation of the Commissioner.



The Commissioner welcomed all those present and called for appearances, which were listed as follows:

#### **Appearances for the Applicant**

- Reuben Hansen, Senior Environmental Management Specialist/Principal (Tonkin & Taylor Limited)

#### **Submitter in Support**

- Robert Hope, of 14 Wilson Road, Waihi Beach (Waihi Beach Home Hardware)

#### **Commissioner's Instructions**

The Commissioner introduced staff, who outlined housekeeping matters and emergency evacuation procedures on his behalf. All other persons present introduced themselves. He outlined hearing procedure and noted the following:

- A site visit would be undertaken following the hearing.
- Pre-circulated evidence could be taken as read, with the provision of a suitable summary.
- No cross-examination would be permitted.
- People were entitled to their opinions, however, only facts carried weight in these proceedings.

#### **Tabled Item on Behalf of Submitter in Opposition**

Staff Tabled Item (1) on behalf of Submitters Colin & Margaret Gillard (Largo Holdings Ltd) who were not in attendance.

- The submission outlined a request for further clarification on the components of the construction process, including channel construction, earthworks extent and property access.

#### **Officer's Report**

**1. James Danby**, Consultant Planner/Director (iPLAN Ltd) and author of the Section 42A Officer's report, addressed the hearing as follows:

- His assessment of the application and planning framework was detailed in the Section 42A report, including a summary of the proposal.
- The application was essentially for a formation of the existing channel/concrete culvert, which was to be undertaken in stages.
- The proposal had been reduced in scale since the original application was submitted.
- In Mr Hansen's submission, there was a plan that referenced details of the channel entry point, (the upstream segment) and that plan should be referenced.

- At this time, nothing that had been submitted had caused him to alter his recommendation, which was that resource consent could be granted subject to conditions.

### **Evidence for the Applicant**

2. **Reuben Hansen**, Principal Environmental Planner of Tonkin & Taylor Ltd, appeared on behalf of Western Bay of Plenty District Council (the Applicant), and noted that his Statement of Evidence had been pre-circulated to all parties and could be taken as read.

#### Scope of Pre-circulated Evidence

- Introduction;
- The proposal;
- The site;
- Statutory Planning document assessment;
- Assessment of environmental effects;
- Submissions;
- Officer's Report;
- Conclusion.

In summary, Mr Hansen noted the following:

- The key objective for the Applicant was to work with the relevant property owners to find a solution to an inherited issue.
- Extensive details on drainage maintenance had been provided in documentation.
- Through the Council process, a substantive mitigation plan had been developed.
- The proposal was for the long term benefit for the community.
- Points raised in submissions had seemed reasonable.
- He had undertaken extensive discussions with various submitters/parties.
- He agreed that better information was needed in terms of how the barrier would be constructed, and details of the crest of wall.
- He had no issues of concern in relation to the Officer's Section 42A report.

Mr Hansen responded to questions as follows:

- He was in agreement with Mr Danby in relation to the changing of drawings and referencing detail of the upstream segment. He considered that this should be incorporated into the conditions of consent.
- In terms of the other conditions of consent, he and Mr Danby were in agreement.

Mr Danby responded to a question, noting that he would be comfortable with the map incorporating the channel entry point (upstream segment) into the conditions of consent.

Mr Hansen responded to further questions as follows:

- Over the years the relevant drawings had basically not changed, except that there had been some refinement in terms of where the channel terminated around the vicinity of 34 Hanson Road.

Mr Hope responded to a question, noting that he was familiar with the drawing being discussed. He advised that he was aware that some people were not satisfied with the early plans, specifically in terms of encroachments on physical buildings.

### **Evidence of Submitter in Support**

**3. Robert Hope** of 14 Wilson Road, Waihi Beach (Waihi Beach Home Hardware) addressed the hearing verbally in support of he and his wife, Susan's submission, noting the following:

- He wanted to ensure there was integration with the upstream system.
- He sought fencing of the culvert, provision for access into and out of the culvert, and landscape planning in consultation with landowners.
- He had been there for some years and saw significant change in the water course and stream. It needed to be fixed as soon as possible.
- Most people had been dissatisfied with the proposal of a solid earth structure, but when they heard about the new proposal for a concrete structure, most people seemed to support this. Some did not for reasons of their own. He considered the concrete structure to be a good solution.
- He had stood on the bank observing the water course, and on one occasion, it was like a bubble with water coming from various directions causing it to swell. That area of the construct was important.
- He was concerned with safety and how people or children could get out of the culvert if they were trapped inside. A solution might be a series of steps or ladders.
- He had witnessed the course during flood time.

Mr Hansen responded to questions as follows:

- The Hopes had discussed their concerns with him in relation to safety, and how a child could get out of the concrete channel and above water.
- He was not certain how that mechanism would be provided, but potentially this might be through a detailed design process. One

condition which had been suggested was that safety for humans needed to be demonstrated through that process.

- Safety for humans was certainly a matter that would be considered. Council could include a condition or set of conditions to ensure this was appropriately addressed and included.
- How the existing storm water caused change when it met other water could be covered in the conditions of consent. This had been discussed with Council's Utilities Manager, and it appeared to be a point upstream.

### **Commissioner's Request**

The Commissioner requested that Mr Hansen and Mr Danby confer in relation to the two issues which had been raised by Submitter Hope during the first break in proceedings. He was conscious that, until a detailed design was produced, he did not wish parties to be constrained, but considered it appropriate that they confer on the matters.

Mr Hope responded to a questions, noting that the only other issues he had were in relation to the appropriate design of the footbridge for access and to the carpark.

Through the Commissioner, Mr Hansen clarified that the footbridge design was not in his scope or jurisdiction, and he had not been contracted to consider it.

The Commissioner thanked Mr Hope, advised that he had read his submission and had no further questions.

### **Evidence of Submitter in Opposition**

4. **Andrew Morrison**, owner of 20-22 Wilson Road, Waihi Beach, had purchased his property from the Fell Family Trust. By operation of law, Mr Morrison succeeded to Shane Fell's submission as his successor in title (inherited submission). Mr Morrison addressed the hearing verbally as follows:

- On the points that Mr Hope had raised, he had no further comments, as he had read the documents and agreed with them.
- He had purchased the property less than 12 months ago.
- He was in complete agreement that the project was required.
- Up until a few months ago he had been in complete agreement with the Council.
- In general, he wanted to work towards what was proposed and viewed it as of value to the community.

- As an existing landowner he wanted to make sure he was not paying for this either in a monetary way or by handing over land.
- The property on 22-24 Wilson Road was two adjoining sites and was commercial land. In 2009, Council had an evaluation carried out, which he had discussed this with Council's Strategic Property Officer. The focus of this evaluation was taking land across the width of the section for the purposes of this project. The evaluation was still valid.
- The existing proposal would have a major impact on the value of his property. He had asked for mitigating factors such as an easement of land or parking if it proceeded.
- There was a question of safety. Currently the only access to car parking at the back of his property was part of the property facing out to the road, which was currently tenanted.
- In the past, there had been access, but that access was now blocked by a large barrier placed by Council.
- There had been disagreement between the previous landowner and Council. While that access was alright, there had been numerous 'near misses', and at times that access had been blocked with the result that people could not leave the property.
- It would make sense to have access on the street frontage, which would make access possible for him as well.
- There was a lot of planting to improve the property and an outdoor part of the property was used by guests.

### **Commissioner's Instructions to Parties**

The Commissioner noted that it appeared that nobody was opposed to this project in principle. He requested that Mr Danby, Mr Hansen, Mr Hope and Mr Watt hold a discussion of matters raised, as he considered that negotiation between parties was often the best course of action. He advised that he would allow a 30 minute adjournment for this purpose.

10.15am The hearing adjourned for a discussion between parties.

10.45am The hearing reconvened.

### **Outcome of Discussion between Parties**

The Commissioner invited parties involved in negotiations during the adjournment to discuss any progress.

A. Mr Hansen addressed the hearing, noting the following:

- During the recess he had spoken to Mr Hope in relation to his two concerns.

- While he had not yet drafted exact wording, there were two conditions which could work to allay Mr Hope's concerns in relation to the health and safety of persons, and in relation to discharge upstream.

In response to a question from the Commissioner, Mr Hope, Mr Danby and Mr Hanson advised that they had no objection to the proposed conditions in relation to the health and safety of persons, and in relation to discharge upstream, as per the discussion just held.

The Commissioner noted that ex-WBOPDC Councillor Ross Goudie had requested to address the hearing in relation to local history relevant to the proposal.

Mr Goudie addressed the hearing, noting that the issue of car parking and access which Mr Morrison had raised, as related to his property, had been an historic "sore point" within the community. He advised that he agreed with Mr Hope on the matter of public safety.

### **Matter of Clarification**

Mr Hansen addressed the hearing, noting that the issue that Mr Morrison had raised in relation to car parking was outside of the scope of the submission which he had inherited.

Mr Danby addressed the hearing, advising that he agreed with Mr Hansen on this matter, being conscious that Mr Morrison had inherited the Fell Family Trust submission which had outlined clear points, which Mr Morrison was confined to. He considered that Mr Morrison had raised matters outside of the scope of that submission, and therefore this hearing.

### **Commissioner's Instructions**

The Commissioner thanked all those present and advised that he had heard all he needed to in order to determine the matter.

He noted he would consider the scope of the issue and would be guided by the conditions that Mr Hansen and Mr Danby had negotiated on, and that he would like a copy of these provided to him within 48 hours.

He requested that he be provided with an indication of any conditions that were not fully acceptable to submitters.

The Commissioner requested that Mr Hansen provide some form of legal advice in relation to Mr Morrison's inheritance of the Fell Family Trust submission.

Finally, the Commissioner advised that the evidential part of the hearing was now concluded and he would adjourn the hearing until the provision of all information that had been requested, and until a site visit had been undertaken. Once satisfied that he had all that he required, he would formally close the hearing, and all parties would be notified.

The hearing adjourned at 11.00am.

CH3

**Minute Note 1:** Following the adjournment of the hearing, the additional Information requested was provided to the Commissioner on **24 June 2019**.

**Minute Note 2:** Following a site visit and deliberations, the Commissioner formally closed the hearing on **25 June 2019**.

**Minute Note 3:** Decision of the Independent Commissioner dated **4 July 2019** is attached.

**IN THE MATTER OF:**        **The Resource Management Act 1991**

**AND:**                        **The Western Bay of Plenty District Council**

**AND:**                        **An Application for Resource Consent**

**TO:**                         **Construct and use an Erosion Protection Structure**

**BY:**                         **Western Bay of Plenty District Council Utilities Department**

**AT:**                         **Two Mile Creek, Waihi Beach**

Council File Reference RC10347L

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## 1. INTRODUCTION

Council appointed Independent Commissioner Alan Withy with fully delegated authority to hear and determine the application. (Regulatory Hearings Committee Resolution RH16.1 dated 27 February 2019 in terms of s34A of the Act.)

The hearing was held in Council Chambers on Friday 21 June 2019.

The Application was presented by Mr Hansen, a Principal Environmental Planner at Tonkin & Taylor, on behalf of the Utilities Department. He also gave expert evidence.

Mr Danby was appointed Reporting Officer (RO) in terms of s42A of the Act, and presented evidence.

## 2. THE PROPOSAL

The proposal is ... “... to construct and use a concrete erosion protection structure (or “concrete channel” or “structure”) within private property along the banks of Two Mile Creek (“the creek”) at Waihi Beach. <sup>1</sup>

The RO described the proposal as follows: <sup>2</sup>

*The proposal overall is identified as a Non-Complying Activity. The application was received by the Council on 22 December 2016, and has been processed on a limited notified basis. A*

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<sup>1</sup> Hansen Evidence for the Applicant, Paragraph 1.5, Page 1

<sup>2</sup> Danby Evidence as s42A Reporting Officer, Paragraph , Page 1



*total of eight submissions to the application were received. In regard to the submissions and the proposal, the key issues to be considered relate to the construction effects; natural hazards; ecological and recreational values; safety and fencing. Having considered the proposal this report makes a recommendation to grant the resource consent, subject to conditions. The proposal also required several consents from the Bay of Plenty Regional Council. Those consents were granted on 4 July 2018.*

Mr Hansen further described the proposal as follows: <sup>3</sup>

*2.1 The AEE and s 42A report contain full details of the proposal and the context to this application being made. I agree with all details set out in the s 42A report. ... I shall provide a brief summary of some additional significant points.*

*2.2 As discussed in 2.2 and 3.1 of the AEE ... the creek is a man-made watercourse that was cut through the backdune landform to facilitate the urban development of Wilson Road and Edinburgh Street.*

*2.3 The creek collects and conveys stormwater from adjacent urban area and the rural hinterland into the Coastal Marine Area.*

*2.4 Along some segments of the creek dwellings are located near the crest of the current creek bank and, as evidenced by the presence of existing erosion protection works ... the creek banks are vulnerable to erosion.*

*2.5 The key components of the proposal are:*

- The creek will be temporarily diverted and the existing channel shaped to provide for the installation of the concrete channel.*
- The concrete channel will be placed/formed in segments within the creek bed and banks.*
- The landform behind the concrete channel will be modified in segments so as the crest of the structure ties into the landform.*
- The structure will be approximately 290 m long, commencing at the Dillon Street Bridge and ending at 34 Wilson Road.*

*2.6 The 290 m long segment of the creek that is subject to this application is located entirely within private land. That is, at the time the creek was cut through the backdune its alignment was not surveyed and a separate parcel of public land was not created to reserve a right for its ongoing function. Further, there is no easement in favour of the applicant to drain stormwater across the private land, or maintain the creek bed or banks for erosion protection, flow optimisation etc.*

*2.7 Aside from the erosion protection benefits that will result from the proposal, the applicant proposes to take over the ownership of the stream corridor confined within the erosion protection structure following construction. The applicant intends to enter into a legal agreement process with the private landowners and then undertake a land transfer process.*

*2.8 These mechanisms will address the current issue with the lack of a right to drain stormwater, as well as provide legal and physical access to the bed of the creek for the applicant to undertake construction and maintenance works.*

*2.9 The applicant intends to allow the private landowners whose properties adjoin the erosion protection structure to use the land subject to complying with standards that will ensure the ongoing structural integrity of the erosion protection structure.*

*2.10 On the basis of the above, the applicant has had to develop the erosion protection structure in order to address legacy issues surrounding multiple party ownership of the creek bed, the proximity of urban development to the creek, the re-routing of stormwater to the*

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<sup>3</sup> Hansen, Paragraphs 2.1 ...

open coast, and a lack of an appropriate legal mechanism to allow maintenance works to be undertaken.

2.11 I do wish to make two minor points of clarification relating to the upstream extent of the concrete erosion protection structure (2.12-2.13), and construction methodology (2.17), and one point of clarification regarding ecological mitigation (2.14).

2.12 As set out in the s 42A report the proposal was modified following lodgement of the AEE. This modification was to shorten the length of the erosion protection structure by approximately 150 m. This decision was based on issues with obtaining written approvals from the requisite owners of the private land parcels, and that the upper reach of the creek has a comparatively lesser erosion issue (both from an erosion severity and risk perspective).

2.13 As part of drafting and agreeing on final conditions of consent with the BOPRC, the termination details of the upstream extent of the erosion protection structure were developed further than what was shown on the drawings submitted with the s 92 response to WBOPDC. The outcome is that the BOPRC approved drawings now show the termination details of the structure and how those details relate to the private land parcel located at 34 Wilson Road. The written approval of the owner of 34 Wilson Road has been obtained agreeing to the termination details.

2.14 Another outcome of the processing of the BOPRC consent was that the applicant developed an Ecological Mitigation Plan ("EMP")<sup>7</sup> for the "Broadlands Block", immediately upstream of the private properties that the creek traverses. It was always envisaged that the EMP would be developed<sup>8</sup>, but the processing of the BOPRC consent has brought forward the development of the EMP.

2.15 The EMP will result in a substantial riparian restoration programme being implemented and will restore ecological habitat in the creek.

2.16 Consequently, the applicant requests that the Commissioner considers the BOPRC approved drawings as the final version of the resource consent level drawings, as well as the more definitive nature of the EMP (as opposed to the concept of an EMP in the AEE) in making their decision.

2.17 Section 2.3 of the s 42A report makes reference to the concrete erosion protection structure being "pre-cast" which is correct. Section 3.2 of the AEE states that the structure could also be "cast in situ". Therefore, I wish to clarify that the structure could be pre-cast or cast in situ.

### 3.0 THE SITE

Mr Hansen explained that the ... "AEE and s 42A report contains full details of the site and its environs ..." <sup>4</sup>

Mr Hansen concurred with Mr Danby's description and said he agreed " ... with all details set out in the s 42A report." <sup>5</sup>

### 4.0 NOTIFICATION AND SUBMISSIONS

The RO described the consultation and notification process and indicated that 8 submissions had been received. He listed them and their concerns in Section 4 of his report. <sup>6</sup>

<sup>4</sup> Ibid, Paragraph 3.1, Page 4

<sup>5</sup> Ibid

<sup>6</sup> Danby, Paragraphs 4.1 – 4.7

He made the following comments: <sup>7</sup>

*The application was ... assessed in accordance with the statutory notification provisions at that time. ... it was determined that the proposal should be subject to Limited Notification in accordance with Section 95B. ... and ... served on Ngai Tauwhao, Ngai Te Rangi and the Hauraki Maori Trust Board.*

**The submitters in support were:** T A Tinling & D J Kingsford-Tinling, P R T Hikaka & K E Rigg, R & S Hope, Soho 13 Ltd, and WB Investments Ltd. <sup>8</sup>

**Those in opposition were:** G R & J C Dell, C Gillard & Largo Holdings, and D M Stuart (Fell Family Trust). <sup>9</sup>

## 5.0 ATTENDANCE AT THE HEARING

Mr Hansen (Environmental Planner of Tonkin & Taylor) represented the Applicant and gave expert planning evidence.

The Reporting Officer Mr Danby (Director, iPLAN Ltd) presented his report in terms of s42A of the Act and gave expert planning evidence.

Submitters who participated in the Hearing were: Mr Morrison (who has recently taken over property from Submitter Mr Fell - via audio link from Singapore); and Mr Hope (Submitter in opposition).

The following WBOPDC Staff were in attendance: Mr Watt (Environmental Consents Manager); Ms Friend (Senior Consents Planner); and Ms Clarke (Senior Governance Advisor).

## 6.0 PROCEDURAL AND LEGAL MATTERS

Mr Hansen indicated in his right-of-reply that he wished to provide a legal opinion relating to submitter Mr Morrison. The legal opinion from Cooneys said:

*If a hearing proceeds, and Mr Morrison requests to be heard, he should be advised by the Consent Authority that he has no right of audience as a successor to the Inherited Submission, given Mr Fell indicated he did not wish to be heard. He should also be advised that he is limited to raising matters included within Mr Fell's written submission.*

Before that opinion was tabled, Mr Morrison had listened into proceedings by a teleconferencing facility and made some statements. However the decision and conditions have not in any way depended on comments made by Morrison.

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<sup>7</sup> Ibid

<sup>8</sup> Ibid

<sup>9</sup> Ibid

## 7.0 STATUTORY PLANNING DOCUMENT ASSESSMENT

Messrs Danby and Hansen were in substantial agreement regarding the relevant planning instruments and their applicability. Mr Danby said the land was "... affected by multiple zonings and overlays ...", which he analysed together with the NESCS.

### Bay of Plenty Regional Policy Statement

Mr Danby indicated various regional council consents that had already been obtained. <sup>10</sup>

Mr Hansen said: <sup>11</sup>

*4.1 An assessment of the proposal against the Bay of Plenty Regional Policy Statement ("RPS") is included in the AEE. The RPS requirements have also been fully addressed by the BOPRC through it processing and granting the regional resource consents for the proposal.*

*4.2 I consider that the key provisions of the RPS that relate to this application are Objective 2, Policy CE 8B, Objective 31 and Policy NH 4B. In summary, these provisions require that the natural character and ecological functioning of the coastal environment is preserved and enhanced, and that natural hazards are avoided or mitigated.*

*4.3 Because the proposed concrete channel will be located in an area of the coastal environment where natural character values have been degraded by intense urban development, fish passage will be maintained through the creek bed, and the EMP will restore ecological function, I consider that the proposal is consistent with the key provisions of the RPS.*

Mr Danby agreed as Reporting Officer. <sup>12</sup>

### Western Bay of Plenty District Plan

The RO and Mr Hansen were in substantial agreement and Mr Hansen said: <sup>13</sup>

*An assessment of the proposal against the Western Bay of Plenty District Plan ("District Plan") is included in the s 42A report and AEE. ... The key details affecting this application are that the site is zoned Medium Density Residential, Commercial and Commercial Transition and is affected by Flood Hazard overlay. The construction and use of an erosion protection structure is not anticipated within the zones described above, but the earthworks within the Flood Hazard overlay are. Using the "bundling" principle the application carries a non-complying activity status.*

It was common ground that the proposal is a 'non-complying activity' and required analysis in terms of ss104 and 104D of the Act.

<sup>10</sup> Ibid, Paragraph 5.17 and Attachment E

<sup>11</sup> Hansen, Section 4

<sup>12</sup> Danby, Section 8

<sup>13</sup> Hansen, Paragraphs 4.4 - 4.5

Mr Hansen said he agreed with Mr Danby that the following three key areas of the District Plan's provisions require consideration by the Commissioner: <sup>14</sup>

- *Residential amenity.*
- *Riparian terrestrial ecology.*
- *Natural hazards.*

They both agreed that the proposal will not be contrary to the relevant objectives and policies of the District Plan. <sup>15</sup>

## 8.0 ASSESSMENT OF EFFECTS

Messrs Danby <sup>16</sup> and Hansen <sup>17</sup> agreed that the effects were "*not more than minor*". They both also agreed that the 'gateway test' had been satisfied. <sup>18</sup>

Having reviewed the analyses by the two planning experts and the three matters identified in s7 above, the Commissioner is satisfied the proposal has been developed and thoroughly assessed in relation to the relevant planning instruments.

It has also been shown to comply with the 'gateway test', and there are no other planning instruments nor any 'other matters' that prevent consent being granted.

## 9.0 OTHER MATTERS AND OVERALL ASSESSMENT

Given agreement between the experts on the planning instruments and effects and that the 'gateway test' was met, it is not necessary to enquire further into those matters. Some other matters were mentioned by Messrs Danby and Hansen, but none gave cause for review.

The Commissioner has had regard to Part 2 of the Act and considers the relevant matters to reaching a conclusion in favour of granting consent have been adequately analysed and reviewed.

## 10.0 SUBMISSIONS AND CONCLUSIONS

Various Submitters raised concerns and these have all been reviewed and considered. Nothing was mentioned which would give the Commissioner cause to decline consent. Many of the conditions attached are influenced by the submissions made and evidence given at the hearing.

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<sup>14</sup> Ibid, Paragraphs 4.6 – 4.7

<sup>15</sup> Application Paragraph 6.5 and RO, Paragraph 8.18

<sup>16</sup> Danby, Paragraph 7.45

<sup>17</sup> Hansen, Paragraph 8.3

<sup>18</sup> Hansen, Paragraphs 8.3 and 8.4; and Danby, Paragraph 7.46

Mr Hansen advocated consent being granted and negotiated with the RO the details of the conditions below. The concluding paragraph of his evidence reads as follows: <sup>19</sup>

*The applicant has had to develop the design and AEE for an erosion protection structure in order to address legacy issues surrounding multiple party ownership of the creek bed, the proximity of urban development to the creek, the re-routing of stormwater to the open coast, and a lack of an appropriate legal mechanism to allow maintenance works to be undertaken. ... The construction and use of the proposed concrete channel requires non-complying land use consent under the District Plan. This activity status arises because of the fact the creek bed is assigned residential and commercial zonings. ... The AEE, the s 42A report and my evidence have demonstrated that the effects of the proposal are likely to be no more than minor. Therefore, the first limb of the gateway test is satisfied. ... The proposal is consistent with the relevant key objectives and policies of the District Plan relating to amenity, ecology, and natural hazards. On this basis, the application can pass the second limb of the gateway test under s 104D of the RMA and is able to be granted under s 104 RMA.*

The overall conclusion of the RO was entirely consistent: <sup>20</sup>

*The proposal is identified as a non-complying activity in accordance with the ODP. Having assessed the proposal, it is my opinion that any actual or potential effects of the activity will not be more than minor and that it will not be contrary to the objectives and policies of the relevant planning documents- particularly the ODP. As such I consider that the proposal passes both the gateway tests under section 104D of the RMA and is able to be assessed fully under section 104 of the RMA. ... Having undertaken that assessment I consider that the proposal will achieve the overall purpose of the RMA and it is my recommendation that the proposal should be granted pursuant to section 104, subject to ... conditions ... ."*

The Commissioner is therefore of the opinion that consent should be granted as a non-complying activity, subject to the conditions negotiated by Messrs Danby and Hansen in and around the hearing.

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<sup>19</sup> Hansen, Section 8 - conclusion

<sup>20</sup> Danby, Paragraphs 11.1 and 11.2 - conclusion

## CONSENT

Pursuant to Sections 104, 104D and 108 of the Resource Management Act consent is hereby granted under delegated authority pursuant to Section 34A, to the Application as presented at the hearing, and subject to the conditions hereunder.

## CONDITIONS

### General

1. THAT the activity be carried out in accordance with the application submitted (subject to any changes required through compliance with the following conditions) including:
  - a) Tonkin & Taylor Ltd Two Mile Creek Erosion Protection Works Resource Consent Application and Assessment of Environmental Effects Ref. 851969.302, dated December 2016.
  - b) Tonkin & Taylor Ltd Two Mile Creek Erosion Protection Works Ecological Assessment Ref. 851969.3020.v1, dated August 2016
  - c) Tonkin & Taylor Ltd Creek Bank Erosion Protection Works Site Plan Ref. 851969.302-10, Rev.1, dated July 2017.
  - d) Tonkin & Taylor Ltd Creek Bank Erosion Protection Works Proposed Layout – Sheet 2 of 3 Ref. 851969.302-21, Rev.2, dated April 2018.
  - e) Tonkin & Taylor Ltd Creek Bank Erosion Protection Works Proposed Layout – Sheet 3 of 3 Ref. 851969.302-22, Rev.0, dated September 2016.
  - f) Tonkin & Taylor Ltd Creek Bank Erosion Protection Works Cross Sections 148.6m to 192.8m, Ref. 851969.302-32, Rev.1, dated July 2017.
  - g) Tonkin & Taylor Ltd Creek Bank Erosion Protection Works Cross Sections 204.2m to 234.0m, Ref. 851969.302-33, Rev.0, dated September 2016.
  - h) Tonkin & Taylor Ltd Creek Bank Erosion Protection Works Cross Sections 245.5m to 297.0m, Ref. 851969.302-34, Rev.0, dated September 2016.
  - i) Tonkin & Taylor Ltd Creek Bank Erosion Protection Works Cross Sections 313.4m to 354.0m, Ref. 851969.302-35, Rev.0, dated September 2016.
  - j) Tonkin & Taylor Ltd Creek Bank Erosion Protection Works Cross Sections 364.5m to 419.0m Ref. 851969.302-36, Rev.0, dated September 2016.
2. All costs associated with the conditions of this consent shall be met by the consent holder.

### Design and Construction

3. THAT the consent holder's representative shall submit to the Chief Executive Officer or duly Authorised Officer detailed design drawings of the concrete erosion channel for approval. Construction shall not commence until written approval of the plans and specification has been provided. The detailed design drawings shall include:
  - a) Details of how the structure will be integrated into the landform.
  - b) Details of how stormwater discharge and overland flow will be managed from adjacent properties into the channel.
  - c) A health and safety audit (or similar) of the channel design by an appropriately qualified person.

- d) *Health and safety measures incorporated into the design in response to the recommendations of the health and safety audit.*
  - e) *Details and location of fencing along the sides of the channel.*
  - f) *Details and location of any landscaping provided either side of the channel*
4. *THAT design and construction shall be carried out to ensure that stormwater overland flow paths are provided clear of the buildable area of each Lot and to take into account the runoff from areas of road, including adjacent catchment where relevant.*
  5. *THAT the consent holder's or approval, with the appropriate engineering inspection fee; construction drawings, specifications, calculations and project cost estimate; covering all sections of work which it is proposed to be built in accordance with Council's Development Code and vest in Council. Any requests for dispensation from the Development Code requirements in respect to road carriageway widths / road cross fall geometry, vehicle entrance type and private way design will need to be assessed in the Design Road Safety Audit and will require specific approval from the Council's duly Authorised Officer at the Engineering document approval stage.*
  6. *THAT the consent holder's representative shall submit to the Chief Executive Officer or duly Authorised Officer, all quality assurance and testing records that are required in accordance with Council's Development Code, including sealing records.*
  7. *All activity on site associated with the bulk earthworks shall comply with the limits of New Zealand Standard NZS 6803:1999 "Acoustics – Construction Noise".*
  8. *Construction work shall only occur between 0730hrs and 1800hrs, Monday to Saturday. No construction work shall occur on site on Sundays or Public Holidays.*

*Fencing & Landscaping*

9. *That the Council ensure the childcare centre located at 43 Edinburgh Street is separated from the construction area at the rear of that property by a fence during the construction period. The fence shall be located and designed to prevent children being able to access the construction area.*
10. *That the Council be responsible for the cost of any new or replacement fencing and landscaping required on properties affected by the construction work.*



**Alan Withy, Independent Commissioner, 4 July 2019**

(Under delegated authority - Resolution RH16.1 dated 27 February 2019)



## Western Bay of Plenty District Council

**Minutes of Meeting No. JG10 of the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee held on 7 August 2019 in the Council Chambers, Barks Corner, Tauranga commencing at 3.15pm**

### **Present**

#### **Western Bay of Plenty District Council**

Mayor Garry Webber and Deputy Mayor Mike Williams

#### **Tauranga City Council**

Mayor Greg Brownless and Deputy Mayor Kelvin Clout

### **In Attendance**

#### **Western Bay of Plenty District Council**

Miriam Taris (Chief Executive Officer), Jan Pedersen (Group Manager People and Customer Services), Kirstie Elder (Governance Manager), David Pearce (Community Manager), Marion Dowd (Chief Information Officer), and Barbara Clarke (Senior Governance Advisor)

#### **Tauranga City Council**

Jacinda Lean (Manager: Democracy Services), Ross Hudson (Strategic Advisor), Anne Blakeway (Manager: CCO Relationships and Governance), and Robyn Garrett (Team Leader Committee Support)

### **Declarations of Interest**

Members were reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on the item and are advised to withdraw from the meeting table for the item (as per the Local Authorities (Members' Interest) Act 1968).

There were no declarations of interest declared by Members in relation to any items on the agenda.

JG10.1 **Minutes from the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee No. JG9 dated 12 June 2019**

The Committee considered minutes from meeting No. JG9 of the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee dated 12 June 2019.

**Resolved:** Councillor Clout / Councillor Williams

*THAT the minutes from the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee No. JG9, as circulated in the agenda and held on 12 June 2019, be confirmed as a true and correct record.*

JG10.2 **Tourism Bay of Plenty's Final Statement of Intent 2019-2020 to 2021-2022, Enduring Statement of Expectations and CCO Working Group Terms of Reference**

The Committee considered a report from the Acting General Manager Community Services (Tauranga City Council) and the Acting Group Manager People and Customer Services (Western Bay of Plenty District Council) dated 7 August 2019.

Anne Blakeway, Manager: CCO Relationships and Governance (Tauranga City Council) introduced the report, and advised as follows:

- Both Councils had been given the opportunity to provide feedback on the draft Statement of Intent, which had been incorporated into the final Statement of Intent.
- The recommendation before the Committee was to approve Tourism Bay of Plenty's final Statement of Intent, which was a requirement of timing under the Local Government Act 2002.

Ms Blakeway responded to questions as follows:

- Tauranga City Council staff had been in liaison with Western Bay of Plenty District Council staff through the Council Controlled Organisation Working Group.
- In November 2019, a letter of expectation would be signed by both Councils and circulated. This would provide an opportunity for revision if desired.

**Resolved:** Councillor Clout / Mayor Brownless

*THAT the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee:*

- (a) Receives the report titled Tourism Bay of Plenty's Final Statement of Intent 2019-2020 to 2021-2022, Enduring Statement of Expectations and CCO Working Group Terms of Reference.*
- (b) Receives and approves Tourism Bay of Plenty's final Statement of Intent 2019-2020 to 2021-2022 (Attachment A of the agenda report).*
- (c) Receives and approves the revised Enduring Statement of Expectations for Tourism Bay of Plenty (Attachment B of the agenda report).*
- (d) Receives and approves the CCO Working Group Terms of Reference (Attachment C of the agenda report); and*
- (e) THAT Tourism Bay of Plenty's Final Statement of Intent 2019-2020 to 2021-2022, Enduring Statement of Expectations and CCO Working Group Terms of Reference relate to issues that are considered to be of low significance in terms of both Tauranga City and Western Bay of Plenty District Councils' Significance and Engagement Policies.*

JG10.3

### **Priority One Annual Report 2018/2019**

The Committee considered a report from the Strategic Advisor (Tauranga City Council) and the Community Manager (Western Bay of Plenty District Council) dated 1 August 2019.

Nigel Tutt, Chief Executive Officer (Priority One) spoke to a Powerpoint Presentation and was supported by Greg Simmonds, Chief Operating Officer (Priority One). He thanked both Councils for the opportunity to work collaboratively over the past year.

#### Scope of Presentation

- Our economy and region – current state;
- Our strategic direction;
- What Priority One does;
- Focus areas.

Mr Tutt responded to questions in relation to businesses hiring immigrants; working with university students in 'real life' situations; infrastructure and options for development; Priority One's involvement with local high schools to develop youth.

**Resolved:** Mayor Webber / Councillor Brownless

*THAT the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee:*

- a) *Receives the report from the Strategic Advisor (Tauranga City Council) and the Community Manager (Western Bay of Plenty District Council) dated 1 August 2019 and titled Priority One Annual Report 2018-2019.*

## Local Government Official Information and Meetings Act

### Exclusion of the Public

#### Schedule 2A

**Resolved:** Councillor Clout / Councillor Williams

*THAT the public be excluded from the following part of this meeting namely:*

- *Minutes of the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee meeting no. JG9 held 12 June 2019 (In confidence section)*
- *Appointment of Acting Chair to Tourism Bay of Plenty.*

*The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

| <b><i>General subject of each matter to be considered</i></b>   | <b><i>Reason for passing this resolution in relation to each matter</i></b>   | <b><i>Ground(s) under Section 48(1) for the passing of this resolution</i></b>                |
|---|---|---|
| <i>Minutes of the TCC/WBOPDC Joint Governance Committee meeting no. JG9 held 12 June 2019 (In confidence section)</i> | <i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i> | <i>For reasons previously stated in the minutes.</i>  |
| <i>Appointment of Acting Chair to Tourism Bay of Plenty</i>   | <i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i> | <i>To protect the privacy of natural persons, including that of deceased natural persons.</i> |

**Council No. C29**  
**29 August 2019**  
**Information Pack - Open**

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| <b>17. Key Financial Performance Indicators for the Twelve Months Ended 30 June 2019</b>                  | 219-226      |
| <b>18. New Zealand Local Government Funding Agency Quarterly Report for the period ended 30 June 2019</b> | 227-244      |
| <b>19. Key Decisions – Bylaw and Policy Review 2019</b>   | 245-262      |
| <b>20. Schedule of Payments for the Month of June 2019</b>  | 263          |
| <b>21. Chief Executive Information Pack Report for August 2019</b>  | 264-265      |

## Minute Actions Not Complete for Council (Open)

| Remit Number           | Remit Title  | Owner  | Remit Description  | Owner Comments  | Current Status |
|------------------------|--|--|--|---|----------------|
| C1217.7 14<br>Dec 2017 | Recommendatory Report from the Operations Committee - Bramley Drive to Ruamoana Place - Walkway Reinstatement Proposal | GM1 - DEPUTY CEO/GROUP MANAGER INFRASTRUCTURE SERVICES | <p>1. THAT the walkway between Bramley Drive and Ruamoana Place Omokoroa be reinstated on the following basis:</p> <ul style="list-style-type: none"> <li>• THAT total possible long term reinstatement and stability protection works be limited to \$600,000 and be funded on a shared basis as follows:<br/>Council up to \$300,000<br/>Property Owners \$300,000</li> <li>• THAT a legal agreement be entered into with the owners of 23, 24 and 25 Ruamoana Place that sets out the cost share basis, their funding contribution of \$300,000, and clarifies the risk of the work with a "best endeavours" clause.</li> <li>• THAT in order to work with the property owners on a cost share basis the work proceeds over the 2017/2018 year.</li> <li>• THAT the Council share of the cost of the works be funded as follows:<br/>\$100,000 from the 2017/2018 Coastal Erosion Protection budget<br/>\$200,000 transferred from either the General Rate Reserve or the Environmental Protection Rate Reserve.</li> </ul> <p>2. THAT it be noted that the works required for the possible long term reinstatement of the walkway may include works such as horizontal and directional bore drains, head scarp trimming, a ground anchor wall (as shown in Option C of the agenda report), and with exact details subject to detailed design in an endeavour to reduce further slippage. The option of connected vertical and horizontal drains should be regarded as trial.</p> <p>3. THAT it be noted that the possible long term reinstatement and slip protection works are undertaken on a "best endeavours" basis and that due to weather and ground conditions these may still be subject to slips in the future.</p> | <p>7/7The construction work is underway, earthworks are complete, vertical drilling will commence late July.</p> <p>17/5 Agreement signed with property owners. consent issued. Earthworks have commenced.</p> <p>16/03/2018: Consent being lodged, design underway and cost sharing agreement in the process of being finalised.</p> | UNDER ACTION   |

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|                        |   |  | 4. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.  |  |              |
| C1318.6 22<br>Feb 2018 | Right of Way Easement Over Part of Uretara Domain, Katikati   | LPOR - LEGAL PROPERTY OFFICER RESERVES FACILITIES        | <p>1. THAT the Legal Property Officer/Reserves and Facilities' report dated 2 February 2018 and titled Right of Way Easement Over Part of Uretara Domain, Katikati be received.</p> <p>2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance.</p> <p>3. THAT pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a Right of Way easement in accordance with the area shown highlighted in red on the plan attached to the report (Attachment A) over Lots 177 and 178 DP 67 to Lot 1 DPS 57029.</p>                    | <p>28/11/2018 - Instrument ready to be registered but awaiting progressing of RC10957S to provide a survey plan</p> <p>19/10/2018- as below</p> <p>As this is being done in conjunction with a subdivision it may be some time that the landowner provides a survey plan and the instrument registered. To advise landowner of approval and to proceed when ready. A survey plan will be the first action required, to council staff for approval.</p> | UNDER ACTION |
| C1518.6 17<br>May 2018 | Recommendatory Report from the Katikati Community Board - Options to Change Unformed Thompsons Track Road to Recreation Reserve | RFM - RESERVES AND FACILITIES MANAGER                    | <p>1. THAT Council, give consideration to and approve the investigation of the Road Stopping Process for the Unformed Thompsons Track Road and the setting aside of that land for Reserve.</p> <p>2. THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.</p>   | 2/8/19 - A work shop was held with Councillors in June to go over the options.   | UNDER ACTION |
| C1518.9 17<br>May 2018 | Road Stopping and Sale Report - Rea Road Katikati   | LPOT - LEGAL PROPERTY OFFICER TRANSPORTATION & UTILITIES | <p>1. THAT, the Legal Property Officer's report dated 2 May 2018 and titled Road Stopping and Sale Report - Rea Road, Katikati be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT pursuant to Section 342 of the Local Government Act 1974, Council commences the Road Stopping process set out in Schedule 10 of the Local Government Act 1974 for that area of unformed road adjacent to Lot 41 DPS 438769.</p> <p>4. THAT Council will seek the prior consent of the Minister of Lands to the stopping of the area of unformed road Section 1 and 2 SO 515896.</p> <p>5. THAT if no objections to the road stopping are</p> | 10-07-2018 - Advertising commenced due to be completed by the end of July  | UNDER ACTION |

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|                            |  |  | <p>received within the statutory timeframe set out in Schedule 10 of the Local Government Act 1974 and the consent of the Minister of Lands is obtained then the Council declares that the section unformed road Section 1 and 2 SO 515896 to be stopped.</p> <p>6. THAT, providing the road stopping is successful; Council approves the disposal of Section 2 SO 515896 unformed road to the owner of Lot 41 DPS 438769. Council approves the purchase price of Section 2 SO 515896 unformed road to the applicant to be negotiated by the Strategic Property Manager.</p> <p>7. THAT, providing the road stopping is successful; Council approves the disposal and donation of Section 1 SO 515896 to the Department of Conservation to be amalgamated with Section 91 Block VIII Katikati SD owned by Department of Conservation.</p> <p>8. THAT, providing the road stopping is successful; Council approves the disposal of Section 1 SO 515896 to be amalgamated with Section 91 Block VIII Katikati SD and the purchase price of the land is to be paid by the applicant.</p> <p>9. THAT all necessary legal, valuation, and survey costs involved in the transfer of the land be payable by the applicants.</p> |   |                 |
| C1915.4.324<br>09 May 2015 | Topic -<br>Stormwater/Erosion<br>- Issue Stormwater<br>Small Settlements -<br>Submission Ids 701,<br>965 | UM - UTILITIES<br>MANAGER                                    | Council is currently in the process of reviewing the Stormwater Catchment Management Plan and Comprehensive Stormwater Consent application for the central catchment (including Te Puna and Minden). As part of this review Council will undertake further consultation with the Te Puna and Minden communities and in particular Te Puna Heartlands.  | 10th April 2019- BOPRC advised that they have.<br>Jan 2019 - As per reporting in December.<br>Dec 2018 Awaiting notification of the Central Comprehensive Consent by the Bay of Plenty Regional Council Nov 2018 Been advised by BOPRC that the application has been reviewed and comments due back to WBOPDC by Dec 2018<br>October 2018 - Awaiting approval of application by BOPRC | UNDER<br>ACTION |
| C1918.4 03<br>Sep 2018     | Representation<br>Review 2018 - Final<br>Proposal  | GM2 - GROUP<br>MANAGER<br>PEOPLE AND<br>CUSTOMER<br>SERVICES | <ol style="list-style-type: none"> <li>1. THAT the Group Manager Technology, Customer and Community Services report dated 17 September 2018 and titled Representation Review 2018 Final Proposal be received.</li> <li>2. THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.</li> <li>3. That following consideration of submissions received</li> </ol>  | Final proposal has been adopted by Council following the LGA decision. There are no substantive changes to the current representative structure. Approx 517 properties will have a minor boundary change. These properties are currently being identified and a letter confirming the changes will be distributed in August 2019.   | UNDER<br>ACTION |



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|  |  | <p>(written and oral), and taking into account the results of earlier informal consultation undertaken prior to resolving its initial proposal, Council, pursuant to section 19N of the Local Electoral Act 2001, resolves to amend the initial proposal with the final proposal for the review of representation arrangements for the 2019 and 2022 triennial elections being:</p> <p>THAT regarding the number of Councillors and Wards the Status Quo is maintained - retain 11 councillors elected from the existing three wards, plus the Mayor elected district-wide.</p> <p>For the following reasons:</p> <ul style="list-style-type: none"> <li>• Achieves fair representation and meets the '+/- 10% rule'.</li> <li>• Will not require consideration of boundary adjustments which have not been publicly consulted on.</li> <li>• Provides the population with reasonable access to its elected members and vice versa.</li> <li>• Allows elected members to effectively represent the views of their electoral area.</li> <li>• Allows elected members to attend public meetings throughout their area and provides reasonable opportunity for face-to-face meetings.</li> <li>• Fairer representation than at large options.</li> </ul> <p>THAT regarding the proposed boundary change Council makes a minor boundary adjustment from the eastern side of the Morton Road Peninsula between the Katikati-Waihi Beach and Kaimai wards by generally following the centre of the Waipapa River until it reaches just south of the Esdaile Road/Wainui South Road intersection. It then follows the centre of Wainui South Road for a short distance before continuing up the centre of Tim Road to its end, and before reconnecting with the remainder of the existing ward boundary.</p> <p>AND THAT</p> <p>(a) the Western Bay of Plenty District Council be divided into three wards, these being:</p> <p>(i) Katikati-Waihi Beach Ward being the existing ward comprising the area delineated on LGC Plan 022-2013-W-2 deposited with the Local Government Commission</p> |  |  |
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|  |  | <p>with the addition of a small north-western portion of the current Kaimai Ward (westward of the Waipapa River), the boundaries and more detailed description of which are shown on Map 1 - Initial Proposal - Proposed Boundary Change;</p> <p>(ii) Kaimai Ward being the existing ward comprising the area delineated on LGC Plan 022-2013-W-3 deposited with the Local Government Commission with the exclusion of a small north-western portion (westward of the Waipapa River), the boundaries of which are shown on Map 1 - Initial Proposal - Proposed Boundary Change; and</p> <p>(iii) Maketu-Te Puke Ward being the existing ward comprising the area delineated on LGC Plan 022-2013-W-4 deposited with the Local Government Commission, the boundaries of which are shown on Map 1 - Initial Proposal - Proposed Boundary Change.</p> <p>For the following reasons:</p> <ul style="list-style-type: none"> <li>• The people in the affected area would become part of the ward in which they share common links with educational, shopping, social and other needs.</li> <li>• The numbers of people affected would not influence the fair representation rule of '+/- 10% rule'.</li> <li>• Reflects the information gathered from the community in the pre consultation process where people identified their own communities of interest.</li> </ul> <p>THAT regarding the Initial Proposal Disestablish Community Boards/Establish Community Committees the Waihi Beach, Maketu and Te Puke Community Boards be retained in their current boundaries.</p> <p>AND</p> <p>THAT the Katikati Community Board be retained in the adjusted boundary.</p> <p>AND</p> <p>THAT the Omokoroa Community Board be disestablished.</p> <p>AND</p> <p>THAT a Ward Councillor Committee consisting of all Ward Councillors be established for each of the following areas:</p> <ul style="list-style-type: none"> <li>• Whole of Kaimai Ward</li> <li>• Eastern end of the Maketu-Te Puke Ward i.e. all the</li> </ul> |  |  |
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|  |  | <p>areas not included in the Te Puke and Maketu Community Boards</p> <ul style="list-style-type: none"> <li>• Matakana Island and Rangiwaea Island of the Katikati-Waihi Beach Ward i.e. all the areas not included in the Waihi Beach and Katikati Community Boards</li> </ul> <p>AND</p> <p>THAT the purpose of the Ward Councillor Committees will be to provide representation and liaison for all the communities of interest as identified through the review process not currently represented by Community Boards.</p> <p>For the following reasons:</p> <ul style="list-style-type: none"> <li>• Satisfied the views expressed by those who submitted to and were heard regarding the initial proposal of the Representation Review process.</li> <li>• Provided direct contact for Kaimai Ward, the eastern end of the Maketu-Te Puke ward and Matakana Island and Rangiwaea Island residents with their Ward Councillors.</li> <li>• Easily able to be changed if Councillor Ward Committees did not work well.</li> <li>• Was the closest compromise to the initial proposal once the views of the public had been made.</li> <li>• Enabled different communities (i.e. urban and rural) within the same ward to work through their own community of interest issues.</li> <li>• Opportunity to try a different model while retaining Community Boards in areas that supported them.</li> <li>• Retains the Waihi Beach, Maketu, Te Puke and Katikati (subject to boundary adjustment) Community Boards</li> <li>• Would create opportunity for representation in rural/other communities which do not currently have community boards</li> <li>• Only partially addresses concerns regarding equitable representation and democratic process - only elected ward councillors would represent the district</li> <li>• Potential lack of duplication of communication and engagement processes in the Kaimai ward only.</li> <li>• More representation offered than the status quo.</li> </ul> <p>The Group Manager Technology, Community and</p> |  |  |
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|                         |   |   | Customer Services introduced the report and gave information about how the process would move forward after the final deliberations had taken place. She also explained the issues that would be discussed during the meeting.  |   |               |
| C2018.8 20<br>Sep 2018  | Storm Water Easement Over Part of Vesey Stewart Recreation Reserve  | LPOR - LEGAL PROPERTY OFFICER RESERVES FACILITIES | <p>1. THAT the Legal Property Officer - Reserves and Facilities' report dated 2 August 2018 and titled Storm Water Easement Over Part of Vesey Stewart Recreation Reserve be received.</p> <p>2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance.</p> <p>3. THAT pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a storm water easement, in gross, with Council being both the grantor and grantee, as shown on the attached plan (Attachment A) to allow discharge of stormwater over Lot 14 DPS 23757.</p> <p>4. THAT in accordance with section 48(3) of the Reserves Act 1977, public consultation is not required as the reserve is not likely to be permanently altered or damaged and the rights of the public in respect of the reserve are not permanently affected as a result of the easement being in place.</p> | <p>18/01/2019 As below</p> <p>28/11/2018 - Ready to go but on hold while we await easement over MoE land is finalised as that easement feeds into Council's one.</p> <p>19/10/2018 - Awaiting A and I</p> <p>25/09/2018 - Awaiting survey plan so that we can progress easement instrument. Consultant advised.</p> | UNDER ACTION  |
| C2218.5 13<br>Dec 2018  | Recommendatory Report from the Te Puke Community Board - Funding for the Te Puke Sports and Recreation Society Grandstand Project | FM - FINANCE MANAGER                              | THAT Council adopt the recommendation put forward by the Te Puke Community Board that Council contribute \$40,000 (funded from the general rates reserve) to the Te Puke Sports and Recreation Club to bring the combined contribution from the Te Puke Community Board and the Western Bay of Plenty District Council to \$100,000 for the Te Puke Sports and Recreational Grandstand Project.   | Resolution noted. Transfer of funds from the General Rate Reserve will be carried out at the same time as the Te Puke Community Board release \$60k from their reserve. Parks and Reserves Manager to prepare a Facilities In The Community agreement.  | UNDER ACTION  |
| C2519.11 18<br>Apr 2019 | Storm Water and Waste Water Easement Over Part of Omokoroa Beach Grove Esplanade Reserve  | LPOR - LEGAL PROPERTY OFFICER RESERVES FACILITIES | <p>1. THAT the Legal Property Officer - Reserves and Facilities' report dated 22 February 2019 and titled Storm Water Easement Over Part of Te Puna Estuary Esplanade Reserve be received.</p> <p>2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance.</p>   |   | NOT COMMENCED |

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|                         |   |                                 | <p>3. THAT pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a storm water easement shown on the attached plan (Attachment A) in favour of Lot 1 Deposited Plan South Auckland 10102 to allow Lot 1 Deposited Plan South Auckland 10102 to discharge storm water over Section 1 Survey Office Plan 330241; and</p> <p>4. THAT should it be required, pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a waste water easement shown on the attached plan (Attachment A) in gross to allow Lot 1 Deposited Plan South Auckland 10102 to discharge waste water over Section 1 Survey Office Plan 330241 to Council's waste water system.</p> |  |              |
| C2619.11 06<br>Jun 2019 | Bledisloe Park Board - Nominations for Appointment for 2019 - 2022 Term | EO2 - SENIOR GOVERNANCE ADVISOR | <p>1. THAT the report from the Senior Governance Advisor dated 22 May 2019 and titled Bledisloe Park Board Nominations for Appointment for 2019 - 2022 Term be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT Council approve the following nominations for appointment from:</p> <ul style="list-style-type: none"> <li>- Kevin Marsh</li> <li>- Wendy McFadyen</li> <li>- Charles Peni</li> <li>- Ronald Spratt</li> </ul> <p>and that the nominations be forwarded for confirmation by the Governor General for appointment to the Bledisloe Park Board for the 2019 -2022 three year term.</p> <p>4. THAT a letter of appreciation be sent to previous Board members thanking them for their service to the community over the past three year term.</p>  | 14 August 2019 - still waiting for confirmation of appointments from Governor General. Information sent to Ministry of Maori Development for approval and sign off by Governor General. Awaiting response. | UNDER ACTION |
| C2619.8 06              | Water Rates   | CFO - GROUP                     | 1. THAT the Group Manager, Finance and Technology  |  | NOT          |

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| Jun 2019               | Remission Policy  | MANAGER<br>FINANCE AND<br>TECHNOLOGY                                | <p>Services report dated 20 May 2019 and titled "Water Rates Remission Policy" be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT Council note there are no substantive changes to the Policy.</p> <p>4. THAT Council adopt the Water Rates Remission Policy with the following amendments:<br/>Include sentence under Item 6 Water Rates Remission Policy:<br/>"Where a property has a change of ownership, Council may consider an application from the new owner(s)."<br/>That the term 'Rating Unit' be applied to any reference to 'Property' within the policy.</p>   |  | COMMENCED        |
| C2719.1 26<br>Jun 2019 | Annual Plan 2019-20<br>Issues and Options<br>Paper for Decision | GM1 - DEPUTY<br>CEO/GROUP<br>MANAGER<br>INFRASTRUCTUR<br>E SERVICES | <p>1. THAT the Deputy Chief Executive Officer's report dated 17 June 2019 and titled Annual Plan 2019 - 20 Issues and Options Paper for Decision Walkways and Cycleways Strategy be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. (a) Option 1:<br/>THAT Council continues with developing cycleways throughout the district within available budgets and that the safety improvements to the Yeoman to Park Road Walkway estimated at \$50,000 be funded from the 2019/20 Reserves Walkway/Cycleway Budget;<br/>(c) Option 3:<br/>THAT the issue of decorated footpaths be referred to the Public Art Policy review process.</p> <p>1. THAT the Deputy Chief Executive Officer's report dated 13 June 2019 and titled Annual Plan 2019-20 Issues and Options Paper for Decision Omokoroa Structure Plan Changes be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT Council adopts the revised 2018-2028 Omokoroa Structure Plan Roding and financial commitments for the Omokoroa Roding and the associated Walking and Cycling projects and notes:</p> |  | NOT<br>COMMENCED |

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|                     |  |   | <p>i. That there will be a consequential increase to the financial contributions schedule in the 2019-20 Schedule of Fees and Charges and Indicative Financial Contributions; and</p> <p>ii. That the revised 2018-2028 Omokoroa Structure Plan Rooding is incorporated in the 2019-20 Annual Plan.</p> <p>AND</p> <p>4. THAT in accordance with resolution OP17.9.3 (Operations &amp; Monitoring Committee 28 February 2019):</p> <p>'That the Tralee Street/Omokoroa Road roundabout reconstruction be included in the Omokoroa Road Urbanisation Project subject to New Zealand Transport Agency (NZTA) subsidy being approved for the project' the Omokoroa Road urbanisation project including the Tralee Street roundabout construction be placed on hold until the NZTA subsidy decision and timing is known and that the project timing, funding and estimate be reviewed and reported back to the Operations &amp; Monitoring Committee or to Council when the NZTA subsidy decision is known.</p> <p>AND</p> <p>5. That Council notes the Omokoroa Urbanisation Project estimated cost is \$7.2M.</p> <p>6. THAT the Policy Committee undertake a review of the Strategic Rooding Funding Model, including a review of the strategic roads, in conjunction with the Omokoroa Stage 3 Structure Plan/Plan Change.</p> |               |
| C2819.6 18 Jul 2019 | Proposal to Lease - The Scout Association of New Zealand - Katikati Sea Scouts - Vesey Stewart Reserve | LPOR - LEGAL PROPERTY OFFICER RESERVES FACILITIES | <p>1. THAT the Legal Property Officer Reserves and Facilities report dated 6 June 2019 and titled Proposal to Lease - Katikati Sea Scouts - Vesey Stewart Reserve be received.</p> <p>2. THAT Council in exercise of the powers conferred on it by delegation from the Minister of Conservation under the Reserves Act 1977, the Council in its capacity as administrating body, grants the Scout Association of New Zealand a lease for 187m<sup>2</sup>, more or less, of the land for 15 years over part of Vesey Stewart Park, Katikati pursuant to section 61 of the Reserves Act 1977.</p> <p>3. THAT a clause in the lease permits Council to give</p>  | NOT COMMENCED |

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|                        |  |   | <p>notice to end the lease period earlier should the land be required for potential expansion of the Dave Hume Swimming Pool complex.</p> <p>4. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>   |   |               |
| C2819.7 18<br>Jul 2019 | Right to Convey Electricity over Lot 4 DPS 44151 a Local Purpose Reserve (Esplanade) being Te Puna Estuary Reserve and Lot 16 DPS 34526 a Local Purpose Reserve (Accessway) being Maruia Place to Perkins Drive Reserve, Te Puna | LPOR - LEGAL PROPERTY OFFICER RESERVES FACILITIES | <p>1. THAT the Legal Property Officer - Reserves and Facilities' report dated 18 June 2019 and titled Right to Convey Electricity over Lot 4 DPS 44151 a Local Purpose Reserve (Esplanade) being Te Puna Estuary Reserve, and Lot 16 DPS 34526 a Local Purpose Reserve (Accessway) being Maruia Place to Perkins Drive Reserve, Te Puna, be received.</p> <p>2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance.</p> <p>3. THAT pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of two Electricity Easements (in Gross) over Lot 4 DPS 44151 and Lot 16 DPS 34526 that align closely to the routes shown in Attachment A in favour of PowerCo.</p> <p>4. THAT the Chief Executive Officer, or delegate, be authorised to enter into negotiations over an easement fee for use of reserve land.</p> |   | NOT COMMENCED |
| C417.16 06<br>Apr 2017 | Mayor's Report to Council - March 2017   | CEO - CHIEF EXECUTIVE OFFICER                     | <p>Council considered a report from His Worship the Mayor dated 21 March 2017 as circulated with the agenda. The Mayor gave a verbal summary of his report and noted the need to consider an Easter trading policy.</p> <p>The Group Manager Policy, Planning and Regulatory Services advised that in order to have this in place for the next Easter the work would have to commence no later than August 2017.</p> <p>In discussion of this item the following matters were noted:</p> <ul style="list-style-type: none"> <li>• There may be response from the community which would present conflicting views on whether or not the community wanted such a policy.</li> </ul>  | <p>5/6/2019 - No change</p> <p>10/4/2019 - No change</p> <p>18/2/2019 - No change</p> <p>28/12/2018 - No change. Will be assessed as part of S17a review in 2019.</p> | UNDER ACTION  |



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|  |  |  | <ul style="list-style-type: none"> <li>• Consideration could be given to align the policy with Tauranga City's policy.</li> </ul> <p>The Mayor advised topics discussed with the Minister for Local Government and noted that submissions to the Resource Management Act amendments had closed last year.</p> <p>In regard to pensioner housing he said that a further paper would be presented to Council on the whole topic later in the year but formal consideration would need to occur through the Long Term Plan and a special consultative process. A powerpoint presentation (Tabled Item 12) was tabled showing the various sites of pensioner housing.</p> <p>Council was informed that previous Council discussions of this topic had considered a number of different management and ownership options.</p> <p>Resolved: Mackay / Murray-Benge</p> <p>THAT the request of Mayor Sandra Goudie, Thames Coromandel District Council for support for Mangrove Management is approved.</p> <p>Resolved: Mayor Webber / Murray-Benge</p> <p>THAT Council receive a paper on options for pensioner housing management and/or ownership.</p> |  |  |
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## Minute Actions Complete for Council (Open)

| Minutes Number         | Remit Title   | Owner                                 | Remit Description  | Owner Comments  | Current Status |
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| C1818.6 09<br>Aug 2018 | Proposal to Lease - Centennial Park Te Puke Gymsport Incorporated                       | RFM - RESERVES AND FACILITIES MANAGER | <p>1. THAT the Reserves and Facilities Manager's report dated 10 July 2018 and titled "Proposal to Lease - Centennial Park Te Puke Gymsport Incorporated" be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT after consideration of the submission received, in exercise of the powers conferred on it by delegation from the Minister of Conservation under the Reserves Act 1977, the Council in its capacity as administering body, grants Te Puke Gymsport Incorporated a lease for 2000m<sup>2</sup>, more or less, of the land for up to 33 years over part of Centennial Park, Te Puke pursuant to Section 54 (1) (b) of the Reserves Act 1977.</p> | Lease arrangements are being put in place   | COMPLETE       |
| C2018.7 20<br>Sep 2018 | Recommendatory Report from the Operations and Monitoring Committee - Kiwi Camp Facility | RFM - RESERVES AND FACILITIES MANAGER | <p>1. THAT Council approve the implementation of a Kiwi Camp facility on the following basis:</p> <p>a. Trial Location Waihi Beach Community Centre</p> <p>b. Council cost \$40,000 from General Rate Reserve Account</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>   | <p>2/8/19 - The kiwicamp site has been reassessed and will now be established at the large carpark on Seaforth road towards Bowentown 29 Nov 2018: The funding agreement with MBIE has been signed by both parties. The Contract for the Kiwicamp facility and Kiwi Cash license have been signed. The Kiwicamp Facility is being built off site.</p> <p>The Contract for services, water, power and sewer has been let with work scheduled for mid December 2018. A progress report has been provided to MBIE.</p> | COMPLETE       |
| C2118.6 01<br>Nov 2018 | Pukehina Surf Rescue Lifeguard Service Incorporated -                                   | RFM - RESERVES AND FACILITIES MANAGER | 1. THAT the Reserves and Facilities Manager's report dated 18 September 2018 and titled Pukehina Surf Rescue Lifeguard Service Incorporated - Lease Area Extension be received.  | <p>2/8/19 - Surf Club are in the fundraising phase for their proposed new building.</p> <p>29 Nov 2018: The Surf Club have been</p>   | COMPLETE       |

|                         |   |                                       |   |  |          |
|-------------------------|---|---------------------------------------|---|--|----------|
|                         | Lease Area Extension  |                                       | <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT in exercise of the powers conferred on it by delegation from the Minister of Conservation under the Reserves Act 1977, the Council in its capacity as administering body, grants Pukehina Surf Rescue Lifeguard Service Incorporated a lease variation to extend the existing lease area on Dotterel Point Reserve, being part of Lot 616 on DPS 11365, by 118m<sup>2</sup> more or less, for an extension to the current facility.</p>   | advised of Council's decision. Staff continue to work with the Surf Club in amending their lease and advice on the building consent process.   |          |
| C2118.7 01<br>Nov 2018  | Katikati Boating Club - Alternative Lease Site for Shipping Container | RFM - RESERVES AND FACILITIES MANAGER | <p>1. THAT the Reserves and Facilities Manager's report dated 18 September 2018 and titled Katikati Boat Club - Alternative Lease Site for Shipping Container be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT after consideration of the submissions received, in exercise of the powers conferred on it by delegation from the Minister of Conservation under the Reserves Act 1977, the Council in its capacity as administering body, grants a lease for 60m<sup>2</sup>, more or less, of the land for up to 33 years over part of Katikati Foreshore Tamawhariua Reserve being part of Lot 6 DP 326967 pursuant to Section 54 (1) (b) of the Reserves Act 1977.</p> <p>4. THAT in giving approval in principle, such approval must not be construed by the applicant, as a guarantee that all other consents required by any policy, bylaw, regulation or statute, will be forthcoming. The applicant is responsible for obtaining all required consents at its own cost.</p> | 29 Nov 2018: A lease is being prepared for execution. Staff have met on site and agreed to the final siting of the shipping container and some minor earthworks. Staff are assisting the club in being operational this summer. The shipping container is on site and operational. | COMPLETE |
| C2419.11 07<br>Mar 2019 | Sapphire Springs Reserve - Geotechnical Investigation Funding         | RFM - RESERVES AND FACILITIES MANAGER | <p>1. THAT the Reserves and Facilities Manager's report dated 1 March 2019 and titled "Sapphire Springs Reserve - Geotechnical Investigation Funding" be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of</p>   | The Geotech report has been completed  | COMPLETE |

|                         |   |                                       |   |   |          |
|-------------------------|---|---------------------------------------|---|---|----------|
|                         |   |                                       | Council's Significance and Engagement Policy.<br>3. THAT \$25,000 be allocated from the General Rate Reserve account for Stage 2 of the Sapphire Springs Reserve Geotechnical Investigation.  |   |          |
| C2619.10 06<br>Jun 2019 | Quarterly Review of Council Risk Profile  | RS - RISK SPECIALISST                 | 1. THAT the Risk Specialist's report dated 6 June 2019 and titled 'Quarterly Review of Council Risk Profile' be received.<br>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.  | Action was just report received.  | COMPLETE |
| C2715.5 17<br>Dec 2015  | Application to Lease 8 The Esplanade to Waihi Beach Board Riders  | SPM - STRATEGIC PROPERTY MANAGER      | 1. THAT the Strategic Property Manager's report dated 18 November 2015 and titled Application to Lease 8 The Esplanade to Waihi Beach Board Riders be received.<br>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.<br>3. THAT staff be directed to proceed with the removal of numbers 2 and 4 The Esplanade.<br>4. THAT after consideration of the submissions received regarding the proposed lease of number 8 The Esplanade to the Waihi Beach Board Riders Club Incorporated, Council agrees to accept the Waihi Beach Board Riders Club Incorporated application to lease number 8 The Esplanade for clubrooms. | 29/7/19 Lease signed 6/5/2019 no change. Building assessment indicated building in disrepair. reviewing options for the lease.<br>19/12/18 no change<br>14/11/18 Agreement signed but not yet sealing by club. Extreme difficulty in communicating with the club signatory.<br>11/10/18 Staff trying to get hold of lessees but have been unsuccessful.<br>13/9/18 No change continuing to chase club<br>16/5/18 Signed lease not yet received. | COMPLETE |
| C2719.2 26<br>Jun 2019  | Recommendations from the Amended Long Term Plan 2018 - 2028, Annual Plan 2019-20 and the Schedule of Fees and Charges 2019-20 | TLFS - TEAM LEADER FINANCIAL SERVICES | 1. THAT Council adopt the Annual Plan 2019-20 as amended in accordance with the draft Long Term and Annual Plan Committee resolutions contained in the minutes of LTAP8 dated 28 May 2019 and resolutions C27.1(a) Walkways and Cycleways Strategy and C27.1(b) Omokoroa Structure Plan Changes (Council 26 June 2019).<br>2. THAT the Audit Report from Audit New Zealand regarding the Amended Long Term Plan 2018-28 be received.<br>3. THAT in accordance with Section 93 of the Local Government Act 2002 the audited Amended Long Term Plan 2018-2028 (Attachment B) be adopted.<br>4. THAT in accordance with sections 82 and 150  | FILED   | COMPLETE |

|                        |   |  |  |                           |          |
|------------------------|---|--|--|---------------------------|----------|
|                        |   |  | <p>of the Local Government Act 2002, (Attachment C) the Schedule of Fees and Charges 2019 excluding Dog Control be adopted as amended in accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of LTAP8 dated 28 May 2019.</p> <p>5. THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.</p> <p>6. THAT the Decision Story (Attachment D) be adopted as the formal response to submitters on the consultation topics, for dissemination as soon as practicable following the adoption of the Amended Long Term Plan 2018-2028 and Annual Plan 2019-20.</p> <p>7. THAT the Chief Executive be delegated authority to make such minor editorial changes to the Amended Long Term Plan 2018-28, Annual Plan 2019-20, Schedule of Fees and Charges 2019-20 and decision story as may be required prior to printing.</p> |                           |          |
| C2719.3 26<br>Jun 2019 | Setting of Rates for 2019/20 Financial Year | TLFS - TEAM LEADER<br>FINANCIAL SERVICES | <p>1. THAT the Finance Manager's report dated 19 June 2019 and titled 'Setting of Rates for 2019/20 Financial Year' be received.</p> <p>2. THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT Western Bay of Plenty District Council notes that the rates to be set are expressed exclusive of the Council's GST obligations but that the amount of the rate assessed and invoiced will include GST at the prevailing rate at the time of supply.</p> <p>4. THAT the Western Bay of Plenty District Council adopts (as Attachment A to this resolution) its definitions for its differential categories for the 2019/20 financial year.</p> <p>5. THAT the Western Bay of Plenty District Council sets the rates (as Attachment A to this resolution) under section 23 of the Local Government (Rating) Act 2002, on rating units in</p>   | RATES ENTERED INTO SYSTEM | COMPLETE |

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|--|--|--|--|--|--|
|  |  |  | <p>the District for the financial year commencing on 1 July 2019 and ending on 30 June 2020.</p> <p>6. THAT in accordance with its Rates Postponement for Homeowners Aged Over 65 Years Policy, the Western Bay of Plenty District Council sets the following fees under section 88 of the Local Government (Rating) Act 2002 for the financial year commencing on 1 July 2019 and ending on 30 June 2020:</p> <p>Application Fee - \$50.00</p> <ul style="list-style-type: none"> <li>• A fee of \$50.00 will be added to the rates when Council offers postponement. This fee is non refundable and covers the administration costs associated with processing the application.</li> </ul> <p>Counselling Fee - \$300.00</p> <ul style="list-style-type: none"> <li>• A fee of up to \$300.00 may be charged once professional counselling has commenced. This fee is to fund the cost of professional counselling so that an informed decision can be made by an applicant on whether or not to proceed with their application to join the scheme.</li> </ul> <p>Other Fees</p> <ul style="list-style-type: none"> <li>• Such other incidental fees as may be necessary to process the application. Any fees charged under this heading will be third party fees and would change from time to time. Any fees charged under this heading will be discussed with any prospective applicant at the time of making their application.</li> <li>• Interest at wholesale bank rate plus bank margin negotiated, plus applicable bank administration costs (bank rate and margin are exempt from GST). This interest is the interest charged by the bank from time to time and is made up of the bank wholesale rate at the time of each penalty date, plus an additional 25 basis points, and represents the interest rate payable by the applicant, on rates postponed. In addition, Council will charge 1.25% excluding GST for on-going administration and reserve fund fees.</li> </ul> <p>7. THAT the Western Bay of Plenty District Council sets the due dates for payment of rates,</p> |  |  |
|--|--|--|--|--|--|

|  |  |  |  |  |  |
|--|--|--|--|--|--|
|  |  |  | <p>except water consumption rates set under section 19 of the Local Government (Rating) Act, for the financial year commencing 1 July 2019 and ending on 30 June 2020 as follows:<br/> All rates will be payable in two equal instalments:</p> <ul style="list-style-type: none"> <li>• the due date for instalment 1 will be 20 September 2019</li> <li>• the due date for instalment 2 will be 27 February 2020.</li> </ul> <p>8. THAT the Western Bay of Plenty District Council sets that the water consumption rates (set under section 19 of the Local Government (Rating) Act) for the financial year commencing 1 July 2019 and ending on 30 June 2020 will be invoiced twice during the year and the due dates for payment will be 30 days from the date of each invoice being issued.</p> <p>9. THAT under sections 57 and 58 of the Local Government (Rating) Act 2002, the following penalties be applied to unpaid rates, except water consumption rates (set under section 19 of the Local Government (Rating) Act):</p> <p>(a) A charge of 10 percent on so much of any instalment that has been assessed after 1 July 2019 and which remains unpaid after the relevant due date stated above, to be added on 25 October 2019 for instalment one and 20 March 2020 for instalment two.</p> <p>(b) A charge of 10 percent on so much of any rates assessed before 1 July 2019, which remains unpaid on 3 July 2019, will be made on that date.</p> <p>(c) A further charge of 10 percent on any rates to which a penalty has been added under (b) above, that remain unpaid, to be added on 9 January 2020.</p> <p>10. THAT where all outstanding rates and the rates for the 2019/20 year are paid by close of business 27 September 2019, under section 55 of the Local Government (Rating) Act 2002 a discount of 3% on current rates be allowed with the exception of metered water consumption charges which do not qualify for discount.</p> |  |  |
|--|--|--|--|--|--|

|                     |   |                                       |   |   |          |
|---------------------|---|---------------------------------------|---|---|----------|
|                     |   |                                       | <p>11. THAT rates shall be payable by any of the following methods:</p> <ul style="list-style-type: none"> <li>• Online</li> <li>• Direct debit (annually, invoice due date or monthly payments)</li> <li>• Automatic payment</li> <li>• Internet/telephone banking</li> <li>• Cheque (Post or in person)</li> <li>• EFTPOS or cash at Council's office, libraries and service centres - between the hours of 8.00am and 5.00pm, Monday to Friday.</li> </ul> <p>12. THAT the rates timetable for the rates process for the financial year commencing 1 July 2019 and ending on 30 June 2020 be as attached in the word document.</p> <p>13. THAT Council will continue to collect rates on behalf of the Bay of Plenty Regional Council. The rates collected will be as specified in the rates resolution of the Bay of Plenty Regional Council.</p> |   |          |
| C2819.5 18 Jul 2019 | Recommendatory Report from Operations and Monitoring Committee - C.E. Miller Estate Bequest | EO2 - SENIOR GOVERNANCE ADVISOR       | <p>1. THAT the administration and distribution of the C.E. Miller Estate funds be delegated to the Katikati Community Board, with the proviso that any legal advice from Council is required to be taken into account.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>   | The Katikati Community Board was advised of Council's decision relating to the C E Miller Bequest at their last Board meeting held on 30 July 2019. A line item will be shown in the Katikati Community Board Account that are presented to the first business meeting of the Board in the new triennium November 2019. | COMPLETE |
| C2819.8 18 Jul 2019 | Approval to Carry Over Facilities in the Community Fund                                     | RFM - RESERVES AND FACILITIES MANAGER | <p>1. THAT the Reserves and Facilities Manager report dated 17 June 2019 and titled Approval to Carry Over Facilities in the Community Fund be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT Council approves to Carry Over Facilities in the Community Fund of \$10,000 to the 2019/20 financial year for Whakamarama Community Incorporated to assist with the building of a Kaimai Forest bike trail;</p>  | The Whahamara Inc have been advised that the carry forward of funds has been approved.  | COMPLETE |



|                       |  |                                       |   |  |          |
|-----------------------|--|---------------------------------------|---|--|----------|
| C817.2 21<br>Sep 2017 | Pukehina Angling and Fishing Club Inc. - Request to Extend Footprint of Lease Area | RFM - RESERVES AND FACILITIES MANAGER | <p>1. THAT the Reserves and Facilities Manager's report dated 4 September 2017 and titled Pukehina Angling and Fishing Club Inc. - Request to extend footprint of lease area be received.</p> <p>2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance.</p> <p>3. THAT Council resolve to approve Pukehina Angling and Fishing Club Incorporated's request to extend their lease footprint by an approximate additional 100m<sup>2</sup> over part of Midway Park.</p> | <p>Lease has been updated.15/5/16- Draft documentation being reviewed before forwarding to Lessee.</p> <p>15/3/18 Documentation being held up due to other urgent matters which are affecting priorities.</p> <p>16/2/18 - No change .22 Jan. 2018 - Lease documentation is being prepared for the Fishing club to sign.</p> | COMPLETE |
|-----------------------|--|---------------------------------------|---|--|----------|

## Performance Report – 30 June 2019

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### Purpose and Summary

The purpose of this report is to consolidate current reporting and provide a comprehensive report on all of Council's activities. This means that financial and non-financial information is contained in one report for each activity.

The report is based on the information and the thresholds set in the Council's business scorecard. While the scorecard may show a 'red light' it is important to review the executive summary for the activity concerned for the explanation.

This report provides the results for all Council operations for the year ending 30 June 2019 (including the Draft Key Financial Issues Report for the Twelve Months ending 30 June 2019) and incorporates:

- Financial reports – **(Attachment A)**
  - Additional Levels of Service **(Attachment B)**
  - Capital expenditure **(Attachment C)**
- Performance reports – executive summaries and cost of service statements for all Council's activities **(Attachment D)**



Olive McVicker

**Corporate Development /  
Business Improvement Advisor**



Kumaren Perumal

**Group Manager Finance and Technology Services**

## Draft Key Financial Issues for the Twelve Months Ended 30 June 2019

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### 1. Executive Summary

This report provides a high-level summary of the DRAFT key financial statements for the twelve months ended 30 June 2019 and brief explanations of significant variances from the full year budget, highlighting any known issues.

The financial information will remain in DRAFT state until Audit NZ sign-off the Annual Report on 19 September 2019.

### 2. Income

Total income for the twelve months ended 30 June 2019 was \$134.21m. This was \$36.25m higher than the full year budget of \$97.96m. This increase is predominantly due to the favourable variances coming from the timing of receipt of financial contributions (\$9.82m), Other Income (\$7.16m), Subsidies and Grants (\$2.95m) and Vested Assets (\$14.11m) compared to budget. Vested Assets is a non-cash item.

#### 2.1 The major variances were:

- Financial contributions of \$18.61m are \$9.82m higher than full year budget of \$8.79m. This is a 112% over-achievement on full year budget. This favourable variance is due to continued development seen in the Central ward, with higher income than budget experienced in Central water supply, Omokoroa wastewater, rural roading, Omokoroa roading structure plan, district reserves and facilities and district stormwater.
- Other income of \$9.05m being \$7.16m ahead of full year budget of \$1.90m. This is primarily due to lump sum contributions received for Te Puna West (\$882k) & Ongare Point (\$441k) wastewater properties and water supply extensions on Woodland Road and Black Road (\$50k) and transportation (\$1.1m) relating to NZTA subsidy and cycling and walking projects. Other favourable variances include asset revaluations (\$2.4m), rental income (\$190k), gain on sale of property disposal in Western Ave, Omokoroa (\$581k), forestry harvesting proceeds at TECT All Terrain Park (\$1.16m), Solid Waste income (\$57k) and miscellaneous income across the organisation (\$255k).
- Rate and Service Charge income of \$69.28m being \$1.30m higher than full year budget of \$67.99m. Higher metered water charges accounted for \$953k of the variance.
- Subsidies and grants income of \$12.46m being \$2.95m higher than full year budget of \$9.51m due to the timing of transportation (\$3.20m) and waste management (\$126k) income. Offset in part by the TECT All Terrain Park cell phone tower project not yet commencing, hence no subsidy income (\$288k) and subsidy funding not yet required on other Recreation and Leisure projects (\$106k).

- Sundry income of \$657k is \$297k higher than full year budget of \$360k. This is due to unbudgeted dividend income from Zespri (\$24k), Seeka (\$1k), LGFA (\$97k) and Tauranga Energy Consumer Trust (TECT) (\$24k), along with higher petrol tax distribution (\$151k).
- User fee income of \$6.30m is \$103k lower than full year budget of \$6.40m.
- Vested Assets of \$16.35m is higher than full year budget of \$2.24m. This is due to development of infrastructure vested to Council for water (\$3.83m), wastewater (\$3.20m) and stormwater (\$8.36m) across the district. Offset in part by lower assets vested versus budget within transportation (\$1.28m).
- The table below provides a breakdown of the financial contributions received:

|                                  | FY Budget<br>2019 | FY Actual<br>2019 | \$ Variance to<br>Budget | Variance<br>to<br>Budget |
|----------------------------------|-------------------|-------------------|--------------------------|--------------------------|
| Water Supply - Western           | 295,741           | 439,374           | 143,633                  | 49 %                     |
| Water Supply - Central           | 543,998           | 1,513,439         | 969,441                  | 178 %                    |
| Water Supply - Eastern           | 362,934           | 730,819           | 367,885                  | 101 %                    |
| Wastewater - Waihi Beach         | 141,493           | 442,654           | 301,161                  | 213 %                    |
| Wastewater - Katikati            | 389,619           | 466,981           | 77,362                   | 20 %                     |
| Wastewater - Omokoroa            | 1,237,768         | 3,327,082         | 2,089,314                | 169 %                    |
| Wastewater - Te Puke             | 226,362           | 422,302           | 195,940                  | 87 %                     |
| Wastewater - Maketu/Little Waihi | 14,564            | 13,712            | (853)                    |                          |
| Stormwater                       | 1,140,181         | 2,015,938         | 875,757                  | 77 %                     |
| Roading - Rural                  | 556,532           | 1,212,324         | 655,792                  | 118 %                    |
| Roading - Waihi Beach SP         | 9,210             | 49,462            | 40,252                   | 437 %                    |
| Roading - Katikati SP            | 178,807           | 97,438            | (81,369)                 | (46)%                    |
| Roading - Omokoroa SP            | 1,050,478         | 3,150,287         | 2,099,809                | 200 %                    |
| Roading - Te Puke SP             | 145,955           | 320,994           | 175,039                  | 120 %                    |
| Roading - Strategic              | 171,603           | 366,019           | 194,416                  | 113 %                    |
| District - Reserves & Facilities | 2,130,282         | 3,679,060         | 1,548,778                | 73 %                     |
| Ecological                       | 190,634           | 357,524           | 166,890                  | 88 %                     |
| <b>Total</b>                     | <b>8,786,161</b>  | <b>18,605,411</b> | <b>9,819,250</b>         | <b>112 %</b>             |

### 3. Expenditure

- 3.1 Total expenditure of \$92.58m was \$5.13m higher than full year budget of \$87.45m.
- 3.2 The major variances were;
- Additional Level of Service projects of \$4.09m were \$163k higher than full year budget of \$3.93m. Movements by activity are included as per **(Attachment B)**.
  - Operating costs of \$35.57m being \$1.92m higher than full year budget of \$33.65m. This includes overspends including consultancy (\$460k), maintenance (\$208k), maintenance contractor (\$1.20m), site maintenance (\$173k), pavement maintenance (\$632k), resource consent compliance (\$101k), loss on sale of assets (\$1.27m) and bad debt expenses (\$537k).

These overspends are offset in part by underspends across a number of expense types including electricity (\$365k), grants (\$169k), One Network Maintenance Contract (\$980k), personnel (\$144k), professional services (\$292k), sludge disposal (\$213k) and plant/pest control (\$263k).

- Interest expense of \$9.68m being \$1.68m higher than full year budget of \$8.00m. A combination of lower floating interest rates and the maturity of legacy interest rate swap contracts led to an underspend of \$1.13m. However this was more than offset by the year end unrealised hedge movement of \$2.81m.
- Depreciation of \$21.37m being \$979k higher than full year budget of \$20.39m.

#### 4. Capital Expenditure

4.1 Total capital expenditure of \$34.92m was \$1.81m lower than full year budget of \$36.73m. Movements by activity are included as per **(Attachment C)**.

4.2 The major variances were;

- Transportation expenditure of \$18.39m being \$1.61m higher than full year budget of \$16.78m due to overspending on road safety projects (\$5.01m) and cycling and walking projects (\$2.98m). This overspend is offset by underspending on community roading projects (\$756k), Omokoroa Structure Plan (\$3.62m), Te Puke Structure Plan (\$265k) and asset management e.g. improvements (\$1.74m).
- Eastern Water Supply expenditure of \$764k being \$738k lower than full year budget of \$1.50m. This is predominantly due to underspends on capital works relating to reticulation improvements (\$431k), Pongakawa water treatment plant Stage 2 (\$177k) and Te Puke Infrastructure areas 3 & 4 (\$86k). Some projects have been re-budgeted as part of the Annual Plan process.
- Corporate Services expenditure of \$4.64m being \$676k higher than full year budget of \$3.99m. This is predominantly due to the approved unbudgeted land purchase of 452 Omokoroa Road (\$2.00m) and 24 Middlebrook Drive, Katikati (\$2.5m). Another project with smaller full year overspends include vehicle purchases (\$98k). Offset in part by the transfer of cash receipts for sales of Special Housing Area land from disposals to work-in-progress (\$3.12m), underspends on IT/GIS related capital (\$159k), corporate property alterations (\$102k), the Omokoroa Development project (\$558k).
- Recreation & Leisure expenditure of \$2.11m being \$2.03m lower than full year budget of \$4.14m. This is due to lower full year spending on capital work programs in District Reserves (\$740k), Harbour Structures (\$587k), swimming pools (\$40k) and TECT All Terrain Park (\$686k). Offset in part by unbudgeted spend on the Waihi Beach Top 10 Holiday Park land slip (\$18k).

**Western Bay of Plenty District Council  
Draft Statement of Financial Performance  
For the 12 months ended 30 June 2019**

|                                      | Year to Date     |                  |                                   |                               |  |
|--------------------------------------|------------------|------------------|-----------------------------------|-------------------------------|--|
|                                      | Actual<br>\$'000 | Budget<br>\$'000 | Variance<br>Fav / (Unf)<br>\$'000 | Last Year<br>Actual<br>\$'000 | Full Year<br>Revised<br>Budget<br>\$'000 |
| <b>Costs</b>                         |                  |                  |                                   |                               |  |
| Additional Levels of Service         | 4,091            | 3,928            | (163)                             | 2,807                         | 3,928                                    |
| Operating Costs                      | 35,567           | 33,646           | (1,921)                           | 32,323                        | 33,646                                   |
| Personnel                            | 21,870           | 21,482           | (388)                             | 19,545                        | 21,482                                   |
| Interest Exp - External              | 9,682            | 8,000            | (1,682)                           | 7,920                         | 8,000                                    |
| Depreciation                         | 21,371           | 20,392           | (979)                             | 19,797                        | 20,392                                   |
| <b>Total Costs</b>                   | <b>92,580</b>    | <b>87,449</b>    | <b>(5,132)</b>                    | <b>82,392</b>                 | <b>87,449</b>                            |
| <b>Income</b>                        |                  |                  |                                   |                               |  |
| Financial Contributions              | 18,605           | 8,786            | 9,819                             | 9,506                         | 8,786                                    |
| Interest Income - External           | 1,507            | 779              | 728                               | 2,262                         | 779                                      |
| Other Income                         | 9,051            | 1,896            | 7,155                             | 38,921                        | 1,896                                    |
| Rate Income                          | 60,318           | 59,504           | 815                               | 50,996                        | 59,504                                   |
| Service Charges                      | 8,965            | 8,483            | 483                               | 14,048                        | 8,483                                    |
| Subsidies and Grants                 | 12,460           | 9,514            | 2,946                             | 16,030                        | 9,514                                    |
| Sundry Income                        | 657              | 360              | 297                               | 598                           | 360                                      |
| User Fees                            | 6,299            | 6,402            | (103)                             | 5,748                         | 6,402                                    |
| Vested Assets                        | 16,352           | 2,240            | 14,112                            | 10,965                        | 2,240                                    |
| <b>Total Revenue</b>                 | <b>134,214</b>   | <b>97,963</b>    | <b>36,251</b>                     | <b>149,075</b>                | <b>97,963</b>                            |
| Share of Associate surplus/(deficit) | 5                | 0                | 5                                 | (16)                          | 0  |
| <b>Surplus (Deficit)</b>             | <b>41,639</b>    | <b>10,515</b>    | <b>31,124</b>                     | <b>66,668</b>                 | <b>10,515</b>                            |

## Western Bay of Plenty District Council

## Statement of Financial Position

As at 30 June 2019

|                                      | Actual<br>30 June 2019<br>\$'000 | Forecast<br>June 2019<br>\$'000 | June 2018<br>\$'000 |
|--------------------------------------|----------------------------------|---------------------------------|---------------------|
| <b>EQUITY</b>                        |                                  |                                 |                     |
| Accumulated Funds                    | 890,181                          | 814,328                         | 849,971             |
| Restricted Reserves                  | 276                              | 272                             | 271                 |
| Council-created Reserves             | 31,859                           | 26,597                          | 30,434              |
| Asset Revaluation Reserves           | 434,996                          | 396,491                         | 407,239             |
| <b>Total Equity</b>                  | <b>1,357,313</b>                 | <b>1,237,688</b>                | <b>1,287,915</b>    |
| <b>Assets</b>                        |                                  |                                 |                     |
| <b>Current Assets</b>                |                                  |                                 |                     |
| Cash and Bank                        | 6,527                            | 1,720                           | 11,750              |
| Short Term Deposits                  | 23,095                           | -                               | 14,983              |
| Receivables and Prepayments          | 10,967                           | 10,872                          | 14,574              |
| Property and Investments for Resale  | 800                              | -                               | 445                 |
| <b>Total Current Assets</b>          | <b>41,389</b>                    | <b>12,592</b>                   | <b>41,752</b>       |
| <b>Non-current Assets</b>            |                                  |                                 |                     |
| Financial Instruments                | 14,640                           | 22,416                          | 14,247              |
| Other Non-current Assets             | 1,444,052                        | 1,347,641                       | 1,386,280           |
| Interest in Associates               | 211                              | 2,377                           | 207                 |
| <b>Total Non-current Assets</b>      | <b>1,458,904</b>                 | <b>1,372,434</b>                | <b>1,400,734</b>    |
| <b>Total Assets</b>                  | <b>1,500,293</b>                 | <b>1,385,026</b>                | <b>1,442,485</b>    |
| <b>Liabilities</b>                   |                                  |                                 |                     |
| <b>Current Liabilities</b>           |                                  |                                 |                     |
| Payables and Accruals                | 17,893                           | 14,295                          | 17,580              |
| Employee Entitlements                | 2,780                            | 2,575                           | 2,479               |
| Current Portion Public Debt          | -                                | -                               | 25,000              |
| Derivative Financial Instrument      | 1,148                            | 9,655                           | 465                 |
| Current Portion Provisions           | 313                              | 313                             | 313                 |
| <b>Total current Liabilities</b>     | <b>22,134</b>                    | <b>26,838</b>                   | <b>45,837</b>       |
| <b>Non-current Liabilities</b>       |                                  |                                 |                     |
| Public Debt - Term Portion           | 110,000                          | 120,000                         | 100,000             |
| Other Term Debt                      | 10,846                           | 150                             | 8,412               |
| Non-current Provisions               | -                                | 350                             | 321                 |
| <b>Total Non-current Liabilities</b> | <b>120,846</b>                   | <b>120,500</b>                  | <b>108,733</b>      |
| <b>Total Liabilities</b>             | <b>142,980</b>                   | <b>147,338</b>                  | <b>154,570</b>      |
| <b>Net Assets</b>                    | <b>1,357,313</b>                 | <b>1,237,688</b>                | <b>1,287,915</b>    |

**Western Bay of Plenty District Council**  
**Capital Expenditure Summary**  
**For the period ended 30 June 2019**


| <b>Activity</b>                  | <b>Year<br/>Actual</b> | <b>Year<br/>Budget</b> | <b>Year<br/>Variance</b> | <b>Full<br/>Year<br/>Budget</b> |
|----------------------------------|------------------------|------------------------|--------------------------|---------------------------------|
|                                  | <b>\$'000</b>          | <b>\$'000</b>          | <b>\$'000</b>            | <b>\$'000</b>                   |
| Transportation                   | 18,388                 | 16,780                 | (1,608)                  | 16,780                          |
| Solid Waste                      | 0                      | 0                      | 0                        | 0                               |
| Recreation & Leisure             | 2,107                  | 4,141                  | 2,034                    | 4,141                           |
| Stormwater                       | 3,417                  | 3,282                  | (135)                    | 3,282                           |
| Economic                         | 0                      | 310                    | 310                      | 310                             |
| Sustainable Development          | 0                      | 0                      | 0                        | 0                               |
|                                  | <b>23,912</b>          | <b>24,513</b>          | <b>601</b>               | <b>24,513</b>                   |
| Western Water                    | 809                    | 985                    | 175                      | 985                             |
| Central Water                    | 1,269                  | 1,506                  | 237                      | 1,506                           |
| Eastern Water                    | 764                    | 1,502                  | 738                      | 1,502                           |
| <b>Water Supply</b>              | <b>2,842</b>           | <b>3,993</b>           | <b>1,150</b>             | <b>3,993</b>                    |
| Information Centres              | 624                    | 370                    | (254)                    | 370                             |
| Community Facilities             | (608)                  | 90                     | 698                      | 90                              |
| <b>Communities</b>               | <b>44</b>              | <b>460</b>             | <b>416</b>               | <b>460</b>                      |
| Waihi Beach Wastewater           | 494                    | 450                    | (44)                     | 450                             |
| Kaikati Wastewater               | 426                    | 482                    | 56                       | 482                             |
| Omokoroa Wastewater              | 463                    | 339                    | (124)                    | 339                             |
| Te Puke Wastewater               | 955                    | 1,514                  | 560                      | 1,514                           |
| Maketu Wastewater                | 162                    | 140                    | (22)                     | 140                             |
| Ongare Wastewater                | 979                    | 873                    | (106)                    | 873                             |
| <b>Wastewater</b>                | <b>3,477</b>           | <b>3,798</b>           | <b>320</b>               | <b>3,798</b>                    |
| Information Services             | 1,197                  | 1,356                  | 159                      | 1,356                           |
| Corporate Assets                 | 2,776                  | 1,998                  | (777)                    | 1,998                           |
| Corporate Services               | 672                    | 614                    | (58)                     | 614                             |
| <b>Corporate Services</b>        | <b>4,644</b>           | <b>3,968</b>           | <b>(676)</b>             | <b>3,968</b>                    |
| <b>Total Capital Expenditure</b> | <b>34,919</b>          | <b>36,731</b>          | <b>1,812</b>             | <b>36,731</b>                   |




**Western Bay of Plenty District Council**  
**Cost of Service Summary**  
**For the period ended 30 June 2019**

| <b>Activity</b>                | <b>Total<br/>Operating<br/>Revenue<br/>\$'000</b> | <b>Total<br/>Operating<br/>Costs<br/>\$'000</b> | <b>Net Cost of<br/>Service<br/>Surplus /<br/>(Deficit)<br/>\$'000</b> | <b>YTD Budget<br/>Surplus /<br/>(Deficit)<br/>\$'000</b> | <b>YTD<br/>Variance<br/>Under /<br/>(Over)<br/>\$'000</b> | <b>Total<br/>Budget<br/>Surplus /<br/>(Deficit)<br/>\$'000</b> |
|--------------------------------|---|---|---|--|---|--|
| Stormwater                     | 14,834  | 4,230   | 10,604  | 1,329  | 9,275   | 1,329  |
| Solid Waste                    | 1,548   | 1,357   | 190   | (512)  | 703   | (512)  |
| Natural Environment            | 805   | 702   | 102   | (255)  | 357   | (255)  |
| Economic                       | 324   | 727   | (402)   | (384)  | (18)  | (384)  |
| Representation                 | 443   | 2,942   | (2,500)   | (3,342)  | 842   | (3,342)  |
| Transportation                 | 31,224  | 18,687  | 12,536  | 5,675  | 6,862   | 5,675  |
| Recreation & Leisure           | 7,984   | 7,443   | 542   | (3,908)  | 4,450   | (3,908)  |
|                                | <b>57,161</b>                                     | <b>36,089</b>                                   | <b>21,072</b>   | <b>(1,399)</b>   | <b>22,471</b>   | <b>(1,399)</b>   |
| Strategic Planning/Monitoring  | 0   | 1,382   | (1,382)   | (1,511)  | 129   | (1,511)  |
| Resource Management Planning   | 0   | 1,287   | (1,287)   | (1,131)  | (157)   | (1,131)  |
| Infrastructure Planning        | 13  | (37)  | 50  | 175  | (125)   | 175  |
| <b>Sustainable Development</b> | <b>13</b>   | <b>2,632</b>                                    | <b>(2,619)</b>  | <b>(2,466)</b>   | <b>(154)</b>  | <b>(2,466)</b>   |
| Western Water                  | 5,869   | 4,468   | 1,401   | 505  | 896   | 505  |
| Central Water                  | 7,328   | 3,978   | 3,349   | (291)  | 3,640   | (291)  |
| Eastern Water                  | 5,358   | 5,784   | (426)   | (739)  | 313   | (739)  |
| <b>Water Supply</b>            | <b>18,554</b>                                     | <b>14,230</b>                                   | <b>4,324</b>  | <b>(525)</b>   | <b>4,849</b>  | <b>(525)</b>   |
| Resource Consents              | 1,676   | 2,401   | (725)   | (562)  | (163)   | (562)  |
| Building Services              | 3,357   | 4,750   | (1,392)   | (918)  | (474)   | (918)  |
| Animal Services                | 593   | 1,119   | (525)   | (262)  | (264)   | (262)  |
| Compliance & Monitoring        | 524   | 1,480   | (957)   | (946)  | (10)  | (946)  |
| <b>Regulatory</b>              | <b>6,151</b>                                      | <b>9,750</b>                                    | <b>(3,599)</b>  | <b>(2,640)</b>   | <b>(959)</b>  | <b>(2,640)</b>   |
| Information Centres            | 1,661   | 3,422   | (1,761)   | (1,523)  | (238)   | (1,523)  |
| Community Development          | 81  | 2,125   | (2,044)   | (2,363)  | 319   | (2,363)  |
| Emergency Management           | 17  | 406   | (388)   | (563)  | 175   | (563)  |
| Community Facilities           | 860   | 1,818   | (958)   | (461)  | (497)   | (461)  |
| <b>Communities</b>             | <b>2,619</b>                                      | <b>7,770</b>                                    | <b>(5,151)</b>  | <b>(4,911)</b>   | <b>(240)</b>  | <b>(4,911)</b>   |

| Activity                  | Total Operating Revenue<br>\$'000 | Total Operating Costs<br>\$'000 | Net Cost of Service Surplus / (Deficit)<br>\$'000 | YTD Budget Surplus / (Deficit)<br>\$'000 | YTD Variance Under / (Over)<br>\$'000 | Total Budget Surplus / (Deficit)<br>\$'000 |
|---------------------------|-----------------------------------|---------------------------------|---|--|---------------------------------------|--|
| Waihi Beach Wastewater    | 3,345                             | 2,859                           | 485   | (257)                                    | 743                                   | (257)                                      |
| Kaikati Wastewater        | 2,848                             | 1,823                           | 1,025   | 769                                      | 256                                   | 769  |
| Omokoroa Wastewater       | 8,603                             | 4,574                           | 4,029   | (1,547)                                  | 5,575                                 | (1,547)                                    |
| Te Puke Wastewater        | 4,148                             | 1,805                           | 2,343   | 1,858                                    | 485                                   | 1,858                                      |
| Maketu Wastewater         | 586                               | 1,717                           | (1,131)   | (992)                                    | (139)                                 | (992)                                      |
| Ongare Wastewater         | 1,170                             | 198                             | 973   | 470                                      | 503                                   | 470  |
| <b>Wastewater</b>         | <b>20,699</b>                     | <b>12,976</b>                   | <b>7,723</b>                                      | <b>300</b>                               | <b>7,423</b>                          | <b>300</b>                                 |
| Human Resource Services   | 1                                 | 1                               | 0   | 0  | 0                                     | 0  |
| Financial Services        | 790                               | 144                             | 646   | 375                                      | 271                                   | 375  |
| Information Services      | 71                                | 499                             | (428)   | (441)                                    | 13                                    | (441)                                      |
| Corporate Assets          | 1,420                             | 2,183                           | (764)   | (1,084)                                  | 320                                   | (1,084)                                    |
| Corporate Services        | 30                                | 828                             | (798)   | (747)                                    | (50)                                  | (747)                                      |
| <b>Corporate Services</b> | <b>2,312</b>                      | <b>3,655</b>                    | <b>(1,343)</b>                                    | <b>(1,898)</b>                           | <b>555</b>                            | <b>(1,898)</b>                             |
| Treasury Operations       | 954                               | 3,072                           | (2,118)   | (65)                                     | (2,053)                               | (65)                                       |
| Rates Appropriation       | 25,748                            | 2,406                           | 23,342  | 24,113                                   | (772)                                 | 24,113                                     |
| <b>Rates and Treasury</b> | <b>26,702</b>                     | <b>5,479</b>                    | <b>21,224</b>                                     | <b>24,048</b>                            | <b>(2,824)</b>                        | <b>24,048</b>                              |
| <b>Total</b>              | <b>134,214</b>                    | <b>92,580</b>                   | <b>41,634</b>                                     | <b>10,515</b>                            | <b>31,119</b>                         | <b>10,515</b>                              |

  
 Ian Butler  
 Finance Manager

Approved:

  
 Kumaren Perumal  
 Group Manager Finance and Technology Services

**ADDITIONAL LEVELS OF SERVICE**

| Financial Year |                                   | Actual       | Budget       | Variance                     | Annual Plan                 | Variance Explanation |
|----------------|-----------------------------------|--------------|--------------|------------------------------|-----------------------------|----------------------|
| 2018/19        | For the 12 months ended June 2019 | Year to Date | Year to Date | Year to Date<br>(Under)/Over | Full Year Revised<br>Budget |                      |

**REPRESENTATION**

|                      |                                     |               |                |                  |                |  |
|----------------------|-------------------------------------|---------------|----------------|------------------|----------------|--|
| 236801 001           | Representation Review - Triennially | 43,242        | -              | 43,242           | -              |  |
| 250401 001           | Triennial Elections                 | 21,310        | 202,500        | (181,190)        | 202,500        |  |
| 284801 001           | Elected Members induction           | -             | 130,000        | (130,000)        | 130,000        |  |
| 296101 001           | Recruitment of CEO                  | -             | 75,000         | (75,000)         | 75,000         |  |
| <b>11 01 01 0090</b> | <b>Elected Members</b>              | <b>64,552</b> | <b>407,500</b> | <b>(342,948)</b> | <b>407,500</b> |  |
| 334902 001 0000      | Katikati Museum Costs               | (155)         | -              | (155)            | -              |  |
| <b>11 02 02 0090</b> | <b>Elected Members</b>              | <b>(155)</b>  | <b>-</b>       | <b>(155)</b>     | <b>-</b>       |  |

**PLANNING FOR THE FUTURE**

|                      |   |                |                |                  |                |  |
|----------------------|---|----------------|----------------|------------------|----------------|--|
| 151105 001           | Kaimai Reserves Management Plan                 | 90             | -              | 90               | -              |  |
| 151107 001           | Reserve Management Plans / Concept Plan Reviews | 8,565          | 10,000         | (1,435)          | 10,000         |  |
| 175602 001           | LTCCP Development and Adoption                  | 8,881          | -              | 8,881            | -              |  |
| 175906 001           | Freedom camping policy/bylaw                    | -              | -              | -                | -              |  |
| 175910 001           | Policy Review & Development                     | 960            | 10,000         | (9,040)          | 10,000         |  |
| 259505 001           | Te Puna Community Development Plan              | -              | -              | -                | -              |  |
| 287702 001           | Solid Waste/WMMP Action Plan                    | 43,056         | 50,000         | (6,945)          | 50,000         |  |
| 289102 001           | Strategy Review - Economic                      | -              | -              | -                | -              |  |
| 293002 001           | Bylaw Review & Development                      | 14,670         | 10,000         | 4,670            | 10,000         |  |
| 339201 001           | s17A Review Pensioner Housing                   | -              | 30,000         | (30,000)         | 30,000         |  |
| 343601 001           | Omokoroa Point Project Coordination             | -              | 20,000         | (20,000)         | 20,000         |  |
| 346201 001           | Te Ara Mua Implementation                       | 20,000         | 20,000         | -                | 20,000         |  |
| 346301 001           | Climate Change Action Plan                      | 19,260         | 20,000         | (740)            | 20,000         |  |
| 151101 001           | Reserve Management Planning                     | -              | -              | -                | -              |  |
| 151103 001           | Reserve Management Plans - Katikati/Waihi Beach | 261            | 20,000         | (19,739)         | 20,000         |  |
| 335701 001           | Healthy Housing Forum                           | (202)          | -              | (202)            | -              |  |
| 160801 001           | Funding Review                                  | -              | 25,000         | (25,000)         | 25,000         |  |
| 296301 001           | Monitoring Reports (CO & SOE)                   | -              | 50,000         | (50,000)         | 50,000         |  |
| 311401 001           | COBOP Coordinator Cost Share                    | -              | -              | -                | -              |  |
| <b>13 01 01 0090</b> | <b>Strategic Planning Management</b>            | <b>115,539</b> | <b>265,000</b> | <b>(149,461)</b> | <b>265,000</b> |  |

|                      |   |                |                |                 |                |  |
|----------------------|---|----------------|----------------|-----------------|----------------|--|
| 317501 001           | Omokoroa Central Area Master Plan               | -              | -              | -               | -              |  |
| 252210 001           | Monitoring Reports (CO & SOE)                   | 449            | -              | 449             | -              |  |
| 294208 001           | Structure Plan Reviews                          | 5,160          | 40,000         | (34,840)        | 40,000         |  |
| 346401 001           | Natural Hazards Collaborative Planning          | -              | 50,000         | (50,000)        | 50,000         |  |
| 252208 001           | Smartgrowth Implementation - Coordination Share | 156,374        | 100,000        | 56,374          | 100,000        |  |
| <b>13 02 01 0090</b> | <b>Resource Management Planning</b>             | <b>161,983</b> | <b>190,000</b> | <b>(28,017)</b> | <b>190,000</b> |  |

**TRANSPORTATION**

|                      |   |                |                |                |                |  |
|----------------------|---|----------------|----------------|----------------|----------------|--|
| 324009 001           | Strategic Roding - Operating Costs - Traffic Modelling etc. | 117,051        | -              | 117,051        | -              |  |
| 324013 001           | Transport - Service relocation                              | 130,462        | 135,000        | (4,538)        | 135,000        |  |
| 324014 001           | Sub Regional Transport Centre                               | 78,241         | 50,000         | 28,241         | 50,000         |  |
| <b>30 02 14 0090</b> | <b>Strategic Roding</b>                                     | <b>325,754</b> | <b>185,000</b> | <b>140,754</b> | <b>185,000</b> |  |
| 279202 001           | Property Purchases Roding                                   | 139,593        | 150,000        | (10,407)       | 150,000        |  |
| 305113 001           | Community Event Traffic Management                          | 2,860          | -              | 2,860          | -              |  |
| <b>30 03 01 0090</b> | <b>Asset Management</b>                                     | <b>142,453</b> | <b>150,000</b> | <b>(7,547)</b> | <b>150,000</b> |  |
| 152301 001           | Safety Administration Programme                             | 55,000         | 50,000         | 5,000          | 50,000         |  |
| <b>30 05 03 0090</b> | <b>Road Safety</b>  | <b>55,000</b>  | <b>50,000</b>  | <b>5,000</b>   | <b>50,000</b>  |  |

## ADDITIONAL LEVELS OF SERVICE

| Financial Year       |   | Actual         | Budget         | Variance                     | Annual Plan                 | Variance Explanation |
|----------------------|---|----------------|----------------|------------------------------|-----------------------------|----------------------|
| 2018/19              | For the 12 months ended June 2019                         | Year to Date   | Year to Date   | Year to Date<br>(Under)/Over | Full Year Revised<br>Budget |                      |
| <b>WATER SUPPLY</b>  |   |                |                |                              |                             |                      |
| 243636 001           | WSZ - Water demand management                             | 17,020         | 25,000         | (7,980)                      | 25,000                      |                      |
| 310601 001           | Asset Validation - Western Water                          | 10,844         | 10,000         | 844                          | 10,000                      |                      |
| <b>40 01 01 0090</b> | <b>Western Water</b>                                      | <b>27,864</b>  | <b>35,000</b>  | <b>(7,136)</b>               | <b>35,000</b>               |                      |
| 243333 001           | Central Supply Zone - Water Demand & Management           | 93,546         | 100,000        | (6,454)                      | 100,000                     |                      |
| 310701 001           | Asset Validation - Central Water                          | 19,876         | 20,000         | (124)                        | 20,000                      |                      |
| <b>40 01 02 0090</b> | <b>Central Water</b>                                      | <b>113,422</b> | <b>120,000</b> | <b>(6,578)</b>               | <b>120,000</b>              |                      |
| 310801 001           | Asset Validation - Eastern Water                          | 20,153         | 20,000         | 153                          | 20,000                      |                      |
| 287117 001           | ESZ - Water demand management                             | 19,260         | 55,000         | (35,740)                     | 55,000                      |                      |
| <b>40 01 03 0090</b> | <b>Eastern Water</b>                                      | <b>39,413</b>  | <b>75,000</b>  | <b>(35,587)</b>              | <b>75,000</b>               |                      |
| <b>COMMUNITIES</b>   |   |                |                |                              |                             |                      |
| 148804 001           | Tauranga Orchestra Grant                                  | -              | 1,000          | (1,000)                      | 1,000                       |                      |
| 148805 001           | Katikati Open Air Art Grant (Murals)                      | 8,000          | 8,000          | 0                            | 8,000                       |                      |
| 148809 001           | Community Grants - Te Puke/Maketu                         | 31,900         | 20,000         | 11,900                       | 20,000                      |                      |
| 148810 001           | Community Grants - Waihi Beach/Katikati                   | 24,600         | 20,000         | 4,600                        | 20,000                      |                      |
| 148811 001           | Community Grants - Kaimai                                 | 8,000          | 20,000         | (12,000)                     | 20,000                      |                      |
| 148812 001           | Community Matching Fund - Accumulated Ecological Fund     | -              | -              | -                            | -                           |                      |
| 336101 001           | Museum Facilities   | 70,000         | 70,000         | -                            | 70,000                      |                      |
| 341002 001           | Implementation of the Housing Needs Assessment            | 18,043         | 20,000         | (1,957)                      | 20,000                      |                      |
| 345501 001           | Welcoming Communities Contract                            | 10,000         | 10,000         | -                            | 10,000                      |                      |
| 345502 001           | Migrant Support   | 7,609          | 15,000         | (7,391)                      | 15,000                      |                      |
| 345503 001           | Multi-Cultural Tauranga                                   | 10,000         | 10,000         | -                            | 10,000                      |                      |
| <b>42 01 01 0090</b> | <b>Community Development &amp; Grants</b>                 | <b>188,153</b> | <b>194,000</b> | <b>(5,847)</b>               | <b>194,000</b>              |                      |
| 331001 001           | Supporting Iwi & Hapu Management                          | 6,000          | 50,000         | (44,000)                     | 50,000                      |                      |
| 334801 001           | Marae Maintenance   | 22,184         | 50,000         | (27,816)                     | 50,000                      |                      |
| 334802 001           | Marae Toolkit   | -              | 25,000         | (25,000)                     | 25,000                      |                      |
| 323201 001           | Papakainga Development                                    | -              | 40,000         | (40,000)                     | 40,000                      |                      |
| 323201 002           | Fee Abatement   | 4,163          | 15,000         | (10,837)                     | 15,000                      |                      |
| <b>42 01 02 0090</b> | <b>Cultural Development Support</b>                       | <b>32,347</b>  | <b>180,000</b> | <b>(147,653)</b>             | <b>180,000</b>              |                      |
| 323103 001           | Tsunami System Education programme                        | -              | -              | -                            | -                           |                      |
| 156302 001           | Lifeline Facilities Study                                 | 733            | 10,000         | (9,267)                      | 10,000                      |                      |
| <b>42 02 01 0090</b> | <b>Emergency Management</b>                               | <b>733</b>     | <b>10,000</b>  | <b>(9,267)</b>               | <b>10,000</b>               |                      |
| 248801 002           | Audio Visual - Hastie Grant - Operating Costs             | 8,666          | -              | 8,666                        | -                           |                      |
| 332302 002           | Te Puke Library Build (Opex)                              | 1,986          | -              | 1,986                        | -                           |                      |
| <b>42 03 04 0090</b> | <b>Service Centre &amp; Library - Te Puke</b>             | <b>10,652</b>  | <b>-</b>       | <b>10,652</b>                | <b>-</b>                    |                      |
| 330902 001           | APNK (Aotearoa Peoples Network Kaharoa) - Operating Costs | 12,623         | 21,000         | (8,377)                      | 21,000                      |                      |
| <b>42 03 07 0090</b> | <b>District Library Services</b>                          | <b>12,623</b>  | <b>21,000</b>  | <b>(8,377)</b>               | <b>21,000</b>               |                      |
| 264316 002           | Katikati Cemetery Berms Opex                              | 22,200         | -              | 22,200                       | -                           |                      |
| 264402 002           | Te Puke Cemetery Berms Opex                               | 4,955          | -              | 4,955                        | -                           |                      |
| 264317 001           | Sapphire Springs Reserve - Geotechnical Investigation     | 25,000         | -              | 25,000                       | -                           |                      |
| <b>42 04 02 0090</b> | <b>Cemeteries</b>   | <b>52,155</b>  | <b>-</b>       | <b>52,155</b>                | <b>-</b>                    |                      |

## ADDITIONAL LEVELS OF SERVICE

| Financial Year       |  | Actual         | Budget         | Variance                     | Annual Plan                 | Variance Explanation |
|----------------------|--|----------------|----------------|------------------------------|-----------------------------|----------------------|
| 2018/19              | For the 12 months ended June 2019                  | Year to Date   | Year to Date   | Year to Date<br>(Under)/Over | Full Year Revised<br>Budget |                      |
| 280801 001           | Katikati Hall Improvements                         | 2,610          | 28,610         | (26,000)                     | 28,610                      |                      |
| 280803 001           | Ohauti Hall Improvements                           | 13,569         | 15,500         | (1,931)                      | 15,500                      |                      |
| 280804 001           | Omanawa Hall Improvements                          | 2,770          | 15,000         | (12,230)                     | 15,000                      |                      |
| 280805 001           | Omokoroa Hall Improvements                         | -              | 2,300          | (2,300)                      | 2,300                       |                      |
| 280825 001           | Oropi Hall improvements                            | -              | -              | -                            | -                           |                      |
| 280809 001           | Paengaroa Hall Improvements                        | 39,477         | 30,525         | 8,952                        | 30,525                      |                      |
| 280810 001           | Pyes Pa Hall Improvements                          | 1,808          | 4,550          | (2,742)                      | 4,550                       |                      |
| 280811 001           | Te Puke Hall Improvements                          | 39,718         | 35,010         | 4,708                        | 35,010                      |                      |
| 280830 001           | Te Puke Hall Improvements Loan                     | 74,817         | 75,000         | (183)                        | 75,000                      |                      |
| 280812 001           | Te Puna Community Centre Hall Improvements         | 1,856          | 30,260         | (28,404)                     | 30,260                      |                      |
| 280813 001           | Te Puna War Memorial Hall Improvements             | -              | -              | -                            | -                           |                      |
| 280815 001           | Community Hall - Waihi Beach                       | 24,764         | 25,500         | (736)                        | 25,500                      |                      |
| 280816 001           | Kaimai Hall  | 2,230          | 5,200          | (2,970)                      | 5,200                       |                      |
| 280819 001           | Pukehina Beach Commercial Centre Improvements      | 2,323          | 4,500          | (2,177)                      | 4,500                       |                      |
| 280820 001           | Te Ranga Hall Improvements                         | 2,642          | 5,880          | (3,238)                      | 5,880                       |                      |
| 280822 001           | Whakamaramara Hall Improvements                    | -              | 10,000         | (10,000)                     | 10,000                      |                      |
| 280823 002           | Te Puke Hall strengthening (opex)                  | 515,045        | -              | 515,045                      | -                           |                      |
| 280829 001           | TePuna Hall (Maramatanga Park) Major Refurbishment | -              | 1              | (1)                          | 1                           |                      |
| <b>42 04 03 0090</b> | <b>Community Halls</b>                             | <b>723,629</b> | <b>287,836</b> | <b>435,793</b>               | <b>287,836</b>              |                      |

## RESERVES &amp; FACILITIES

|                      |   |                |                |                 |                |  |
|----------------------|---|----------------|----------------|-----------------|----------------|--|
| 213404 001           | Asset Management plan   | 5,770          | 50,000         | (44,230)        | 50,000         |  |
| <b>44 01 01 0090</b> | <b>Reserves &amp; Facilities Management</b>                                       | <b>5,770</b>   | <b>50,000</b>  | <b>(44,230)</b> | <b>50,000</b>  |  |
| 253801 001           | Maintenance - Scheduled (Excel)   | -              | -              | -               | -              |  |
| 253801 002           | Maintenance - Unscheduled   | -              | -              | -               | -              |  |
| 244912 002           | General Reserve Acquisition Opex  | 73,250         | -              | 73,250          | -              |  |
| 244914 002           | Tahataharoa Heritage Reserve Acquisition Opex                                     | 9,001          | -              | 9,001           | -              |  |
| 260511 002           | Dotterel Point Res - Capital Landscape development Opex                           | 1,468          | -              | 1,468           | -              |  |
| 265808 002           | KK foreshore reserves walkway extension Opex                                      | 11,117         | -              | 11,117          | -              |  |
| 294507 003           | Omokoroa Sports Ground - Sports Pavillion - Comm Brd                              | 40,800         | -              | 40,800          | -              |  |
| 294508 002           | Omokoroa Sports Ground - Community Funded Opex                                    | 6,300          | -              | 6,300           | -              |  |
| 312501 002           | District Signage - Opex   | 9,845          | -              | 9,845           | -              |  |
| 322501 002           | Maramarua Park, Pukehina Beach playground renewal and road frontage carpark. Opex | (3,846)        | -              | (3,846)         | -              |  |
| 225403 002           | District Wide Reserves Minor Works Operational                                    | 8,895          | -              | 8,895           | -              |  |
| 260101 002           | Haiku Park Walkway Extension (Operating Costs)                                    | -              | -              | -               | -              |  |
| 260106 002           | Mill Block Access (Opex)  | -              | -              | -               | -              |  |
| 260313 001           | Kauri Point - Operations & Conservation Plan Manual                               | 9,000          | -              | 9,000           | -              |  |
| 294601 002           | Omokoroa new urban areas walkway 12/13 - Comm Bd Funded                           | -              | -              | -               | -              |  |
| 294503 002           | Omok Sports Grnd - Hardcourts opex  | 1,270          | -              | 1,270           | -              |  |
| 336701 001           | Opureora Marae Toilet - Service Delivery Contract                                 | -              | 5,000          | (5,000)         | 5,000          |  |
| 320801 002           | District Reserves Asset Renewals (operational)                                    | 78,146         | -              | 78,146          | -              |  |
| 330701 002           | Tauranga Harbour Esplanade Reserves Management Project (operational)              | 14,466         | -              | 14,466          | -              |  |
| 330801 002           | Panepane Point Reserve Development (operational)                                  | 4,529          | -              | 4,529           | -              |  |
| 331201 002           | Tauranga Harbour Margins Project (operational)                                    | 10,252         | -              | 10,252          | -              |  |
| 312502 001           | District Signage - Operating  | 1,431          | 10,000         | (8,569)         | 10,000         |  |
| <b>44 01 02 0090</b> | <b>District Reserves</b>  | <b>275,924</b> | <b>15,000</b>  | <b>260,924</b>  | <b>15,000</b>  |  |
| 326105 001           | Te Puke Aquatic Centre - Repairs & Maintenance                                    | 51,426         | 20,000         | 31,426          | 20,000         |  |
| 163503 001           | Te Puke Aquatic Centre Service Delivery Contract                                  | 141,860        | 100,000        | 41,860          | 100,000        |  |
| 165401 001           | Dave Hume Swimming Pool Service Delivery Contract                                 | 95,000         | 95,000         | -               | 95,000         |  |
| 324702 001           | Dave Hume Pool - Feasibility Study  | -              | 50,000         | (50,000)        | 50,000         |  |
| <b>44 01 04 0090</b> | <b>Swimming Pools</b>   | <b>288,286</b> | <b>265,000</b> | <b>23,286</b>   | <b>265,000</b> |  |

**ADDITIONAL LEVELS OF SERVICE**

| Financial Year       |   | Actual         | Budget         | Variance                     | Annual Plan                 | Variance Explanation |
|----------------------|---|----------------|----------------|------------------------------|-----------------------------|----------------------|
| 2018/19              | For the 12 months ended June 2019                       | Year to Date   | Year to Date   | Year to Date<br>(Under)/Over | Full Year Revised<br>Budget |                      |
| 322003 001           | Tauranga Harbour Recreation Strategy Harbour Forum      | -              | 1,000          | (1,000)                      | 1,000                       |                      |
| 322004 001           | Tauranga Harbour Recreation Strategy Monitoring         | -              | 5,000          | (5,000)                      | 5,000                       |                      |
| 347501 002           | Uretara Stream/Yeoman Walkway Erosion Protection Opex   | 3,750          | -              | 3,750                        | -                           |                      |
| 281505 002           | Omokoroa Seawalls - Operational                         | 618            | -              | 618                          | -                           |                      |
| 295203 002           | Omokoroa Boat Ramp Construction Opex                    | 53,611         | -              | 53,611                       | -                           |                      |
| 321101 002           | Coastal Marine Structures Renewals - Operational        | 1,314          | -              | 1,314                        | -                           |                      |
| 328001 001           | Omokoroa Geology - operational                          | -              | -              | -                            | -                           |                      |
| <b>44 02 01 0090</b> | <b>Harbour Structures</b>                               | <b>59,293</b>  | <b>6,000</b>   | <b>53,293</b>                | <b>6,000</b>                |                      |
| 289835 001           | TECT All Terrain Park - Plans & Assessments             | 5,667          | 20,000         | (14,333)                     | 20,000                      |                      |
| 289828 002           | TECT All Terrain Park - 5 Hectare Event Space Stg2 Opex | 5,374          | -              | 5,374                        | -                           |                      |
| 289808 011           | TATP - Public Infrastructure (Operational)              | -              | -              | -                            | -                           |                      |
| 289824 003           | TATP - Forest Replantings (Opex)                        | 24,795         | -              | 24,795                       | -                           |                      |
| <b>44 03 02 0090</b> | <b>TECT All Terrain Park</b>                            | <b>35,835</b>  | <b>20,000</b>  | <b>15,835</b>                | <b>20,000</b>               |                      |
| <b>REGULATORY</b>    |   |                |                |                              |                             |                      |
| 336201 001           | 2016 Development Code Update                            | -              | 50,000         | (50,000)                     | 50,000                      |                      |
| <b>50 05 02 0090</b> | <b>Regulatory Development Engineering</b>               | <b>-</b>       | <b>50,000</b>  | <b>(50,000)</b>              | <b>50,000</b>               |                      |
| <b>WASTEWATER</b>    |   |                |                |                              |                             |                      |
| 310902 001           | Waihi Beach Asset Validation                            | 7,000          | 6,000          | 1,000                        | 6,000                       |                      |
| 319502 001           | Waihi Beach Infiltration Investigation                  | 7,545          | 40,000         | (32,455)                     | 40,000                      |                      |
| 336301 001           | Waihi Beach WWTP Monitoring and Review                  | 14,950         | 10,000         | 4,950                        | 10,000                      |                      |
| 310901 001           | Asset Validation - Wastewater Waihi Beach               | -              | -              | -                            | -                           |                      |
| <b>60 01 01 0090</b> | <b>Waihi Beach Wastewater</b>                           | <b>29,495</b>  | <b>56,000</b>  | <b>(26,505)</b>              | <b>56,000</b>               |                      |
| 311002 001           | Katikati Asset Validation                               | -              | 6,000          | (6,000)                      | 6,000                       |                      |
| 323402 001           | Katikati Infiltration Investigation                     | -              | 10,000         | (10,000)                     | 10,000                      |                      |
| <b>60 01 02 0090</b> | <b>Katikati Wastewater</b>                              | <b>-</b>       | <b>16,000</b>  | <b>(16,000)</b>              | <b>16,000</b>               |                      |
| 338601 001           | Omokoroa Asset Validation                               | -              | 6,000          | (6,000)                      | 6,000                       |                      |
| <b>60 01 03 0090</b> | <b>Omokoroa Wastewater</b>                              | <b>-</b>       | <b>6,000</b>   | <b>(6,000)</b>               | <b>6,000</b>                |                      |
| 311102 001           | Te Puke Asset Validation                                | 7,000          | 6,000          | 1,000                        | 6,000                       |                      |
| <b>60 01 04 0090</b> | <b>Te Puke Wastewater</b>                               | <b>7,000</b>   | <b>6,000</b>   | <b>1,000</b>                 | <b>6,000</b>                |                      |
| 331803 001           | Ongare Point Wastewater System - Preliminary Costs      | 29,285         | -              | 29,285                       | -                           |                      |
| 331804 001           | Ongare Point Wastewater System - Operational Costs      | -              | 15,000         | (15,000)                     | 15,000                      |                      |
| <b>60 01 06 0090</b> | <b>Ongare Wastewater</b>                                | <b>29,285</b>  | <b>15,000</b>  | <b>14,285</b>                | <b>15,000</b>               |                      |
| 318601 000           | Waste Minimisation Funding Pool                         | 119,817        | 130,000        | (10,183)                     | 130,000                     |                      |
| 318601 001           | Waste Minimisation Funding Pool                         | -              | -              | -                            | -                           |                      |
| 318605 001           | Alternative Recycling and Rubbish Collection            | 18,065         | 25,000         | (6,935)                      | 25,000                      |                      |
| 318606 001           | Envirohub   | -              | 20,000         | (20,000)                     | 20,000                      |                      |
| 319902 001           | District Wide Trade Waste Implementation                | 7,803          | 50,000         | (42,197)                     | 50,000                      |                      |
| <b>60 02 01 0090</b> | <b>District Solid Waste</b>                             | <b>145,685</b> | <b>225,000</b> | <b>(79,315)</b>              | <b>225,000</b>              |                      |
| <b>STORMWATER</b>    |   |                |                |                              |                             |                      |
| 311302 001           | Stormwater Asset Validation                             | 12,550         | 50,000         | (37,450)                     | 50,000                      |                      |
| <b>61 01 01 0090</b> | <b>Stormwater Network - Growth Communities</b>          | <b>12,550</b>  | <b>50,000</b>  | <b>(37,450)</b>              | <b>50,000</b>               |                      |

**ADDITIONAL LEVELS OF SERVICE**

| Financial Year<br>2018/19  | For the 12 months ended June 2019                          | Actual<br>Year to Date | Budget<br>Year to Date | Variance<br>Year to Date<br>(Under)/Over | Annual Plan<br>Full Year Revised<br>Budget | Variance Explanation |
|----------------------------|--|------------------------|------------------------|--|--|----------------------|
| 345902 001                 | Waihi Beach Shoreline Protection Options Assessment        | 38,765                 | 75,000                 | (36,235)                                 | 75,000                                     |                      |
| <b>61 01 02 0090</b>       | <b>Waihi Beach Coastal Protection</b>                      | <b>38,765</b>          | <b>75,000</b>          | <b>(36,235)</b>                          | <b>75,000</b>                              |                      |
| 332630 001                 | Pukehina Stormwater Contribution to Waihi Drainage Society | -                      | 5,000                  | (5,000)                                  | 5,000                                      |                      |
| <b>61 02 01 0090</b>       | <b>Small Communities</b>                                   | <b>-</b>               | <b>5,000</b>           | <b>(5,000)</b>                           | <b>5,000</b>                               |                      |
| <b>NATURAL ENVIRONMENT</b> |  |                        |                        |  |  |                      |
| 244606 001                 | Coastcare Materials  | 1,455                  | 15,000                 | (13,545)                                 | 15,000                                     |                      |
| <b>64 01 06 0090</b>       | <b>Coastcare</b>   | <b>1,455</b>           | <b>15,000</b>          | <b>(13,545)</b>                          | <b>15,000</b>                              |                      |
| 305302 001                 | Waihi Land Drainage Society - Canal Investigation          | -                      | -                      | -  | -  |                      |
| <b>64 01 07 0090</b>       | <b>Waihi District Drainage-Drains</b>                      | <b>-</b>               | <b>-</b>               | <b>-</b>                                 | <b>-</b>                                   |                      |
| <b>ECONOMIC</b>            |  |                        |                        |  |  |                      |
| 311601 001                 | Event Support  | 2,900                  | -                      | 2,900                                    | -  |                      |
| <b>70 01 01 0090</b>       | <b>Economic Support</b>                                    | <b>2,900</b>           | <b>-</b>               | <b>2,900</b>                             | <b>-</b>                                   |                      |
| 336501 001                 | Waihi Beach Promotion Service Delivery Contract            | 51,000                 | 51,000                 | -  | 51,000                                     |                      |
| 299301 001                 | Te Puke Promotion Service Delivery Contract                | 70,855                 | 70,875                 | (20)                                     | 70,875                                     |                      |
| 299302 001                 | Te Puke Promotion Service Delivery Contract - Civic        | 32,486                 | 32,486                 | -  | 32,486                                     |                      |
| 299401 001                 | Town Centre Promotion Katikati                             | 78,981                 | 77,432                 | 1,549                                    | 77,432                                     |                      |
| 311503 001                 | Town Centre Promotion WB                                   | 4,400                  | -                      | 4,400                                    | -  |                      |
| <b>70 01 03 0090</b>       | <b>Town Centre Promotion</b>                               | <b>237,722</b>         | <b>231,793</b>         | <b>5,929</b>                             | <b>231,793</b>                             |                      |
| 327901 001                 | Business Process Review - Online Services                  | 6,891                  | -                      | 6,891                                    | -  |                      |
| 340401 001                 | Business Process Review - Resource Consents                | 85,080                 | 75,000                 | 10,080                                   | 75,000                                     |                      |
| 341201 001                 | Reporting and Analysis project                             | 31,475                 | 75,000                 | (43,525)                                 | 75,000                                     |                      |
| 341501 002                 | Digital Enablement Plan Project                            | -                      | -                      | -  | -  |                      |
| <b>80 03 01 0090</b>       | <b>Information Technology</b>                              | <b>123,446</b>         | <b>150,000</b>         | <b>(26,554)</b>                          | <b>150,000</b>                             |                      |
| <b>SUPPORT SERVICES</b>    |  |                        |                        |  |  |                      |
| 318701 002                 | Property Files Back Scanning 2                             | 11,671                 | 50,000                 | (38,329)                                 | 50,000                                     |                      |
| 341101 001                 | Digitising Permanent Archive Records                       | 329,503                | 281,000                | 48,503                                   | 281,000                                    |                      |
| 318701 001                 | Property Files Back Scanning                               | 1,404                  | -                      | 1,404                                    | -  |                      |
| <b>80 03 03 0090</b>       | <b>Information Services</b>                                | <b>342,578</b>         | <b>331,000</b>         | <b>11,578</b>                            | <b>331,000</b>                             |                      |
| 338001 001 0000            | Katikati Museum Costs - Operational Costs                  | 19,210                 | -                      | 19,210                                   | -  |                      |
| <b>80 04 08 0090</b>       | <b>Strategic Property</b>                                  | <b>19,210</b>          | <b>-</b>               | <b>19,210</b>                            | <b>-</b>                                   |                      |
| 348101 001                 | BC Accom Study - Unispace                                  | 115,672                | -                      | 115,672                                  | -  |                      |
| 348101 002                 | BC Accom Study - Wingate                                   | 73,125                 | -                      | 73,125                                   | -  |                      |
| 348101 003                 | BC Accom Study - T&T                                       | 47,454                 | -                      | 47,454                                   | -  |                      |
| 348101 004                 | BC Accom Study - BCD                                       | 13,500                 | -                      | 13,500                                   | -  |                      |
| 348101 007                 | BC Accom Study - WT Partnership                            | 12,958                 | -                      | 12,958                                   | -  |                      |
| <b>80 05 01 0090</b>       | <b>Chief Executive Officer</b>                             | <b>262,710</b>         | <b>-</b>               | <b>262,710</b>                           | <b>-</b>                                   |                      |
| 312301 001                 | Business & Process Improvement                             | 36,987                 | 20,000                 | 16,987                                   | 20,000                                     |                      |
| <b>80 05 02 0090</b>       | <b>Corporate &amp; Planning Services - Management</b>      | <b>36,987</b>          | <b>20,000</b>          | <b>16,987</b>                            | <b>20,000</b>                              |                      |

**ADDITIONAL LEVELS OF SERVICE**

| <b>Financial Year</b><br><b>2018/19</b>   | <b>For the 12 months ended June 2019</b>           | <b>Actual</b><br><b>Year to Date</b> | <b>Budget</b><br><b>Year to Date</b> | <b>Variance</b><br><b>Year to Date</b><br><b>(Under)/Over</b> | <b>Annual Plan</b><br><b>Full Year Revised</b><br><b>Budget</b> | <b>Variance Explanation</b> |
|---|--|--------------------------------------|--------------------------------------|---|---|-----------------------------|
| 312202 001                                | Business & Process Improvement                     | 17,914                               | 20,000                               | (2,086)   | 20,000  |                             |
| <b>80 05 03 0090</b>                      | <b>Engineering Services - Group Manager</b>        | <b>17,914</b>                        | <b>20,000</b>                        | <b>(2,086)</b>  | <b>20,000</b>   |                             |
| 312102 001                                | Business & Process Improvement                     | 8,346                                | 20,000                               | (11,654)  | 20,000  |                             |
| 339101 001                                | Customer Experience                                | 999                                  | 60,000                               | (59,002)  | 60,000  |                             |
| <b>80 05 06 0090</b>                      | <b>Customer Services - Management</b>              | <b>9,345</b>                         | <b>80,000</b>                        | <b>(70,655)</b>   | <b>80,000</b>   |                             |
| 333301 001                                | Business Excellence Initiatives                    | 15,850                               | 10,000                               | 5,850   | 10,000  |                             |
| 346101 001                                | Project Management Approach                        | 19,252                               | 20,000                               | (748)   | 20,000  |                             |
| <b>80 05 19 0090</b>                      | <b>Corporate Development</b>                       | <b>35,102</b>                        | <b>30,000</b>                        | <b>5,102</b>  | <b>30,000</b>   |                             |
| 312401 001                                | Business & Process Improvement - Policy & Planning | -                                    | -                                    | -   | -   |                             |
| 312402 001                                | Business & Process Improvement - Policy & Planning | 7,279                                | 20,000                               | (12,721)  | 20,000  |                             |
| <b>80 05 20 0090</b>                      | <b>Policy Planning Regulatory - Management</b>     | <b>7,279</b>                         | <b>20,000</b>                        | <b>(12,721)</b>   | <b>20,000</b>   |                             |
| <b>TOTAL ADDITIONAL LEVELS OF SERVICE</b> |  | <b>4,090,654</b>                     | <b>3,928,129</b>                     | <b>162,525</b>  | <b>3,928,129</b>  |                             |



## CAPITAL PROJECTS

| Financial Year<br>2018/19 | For the 12 months ended June 2019 | Actual<br>Year to Date | Budget<br>Year to Date | Variance<br>Year to Date<br>(Under) / Over | Annual Plan<br>Full Year<br>Revised Budget | Variance Explanation |
|---------------------------|-----------------------------------|------------------------|------------------------|--|--|----------------------|
|---------------------------|-----------------------------------|------------------------|------------------------|--|--|----------------------|

## TRANSPORTATION

|                      |  |                  |                  |                    |                  |  |
|----------------------|--|------------------|------------------|--------------------|------------------|--|
| 175602 002           | LTCCP Development and Adoption (Capex)               | -                | -                | -                  | -                |  |
| <b>13 01 01 8901</b> | <b>Strategic Planning Management</b>                 | -                | -                | -                  | -                |  |
| 304801 001           | Oropi Road   | -                | -                | -                  | -                |  |
| <b>30 02 01 8901</b> | <b>Loc Connections - District</b>                    | -                | -                | -                  | -                |  |
| 283202 001           | Rural Community Rooding                              | -                | 223,866          | (223,866)          | 223,866          |  |
| <b>30 02 02 8901</b> | <b>Local Connections - Rural</b>                     | -                | <b>223,866</b>   | <b>(223,866)</b>   | <b>223,866</b>   |  |
| 282705 001           | Waihi Beach Esplanade Regrade car park               | -                | -                | -                  | -                |  |
| 282702 001           | Waihi Beach roading projects                         | 80,152           | 141,782          | (61,630)           | 141,782          |  |
| <b>30 02 03 8901</b> | <b>Community Rooding - Waihi Beach</b>               | <b>80,152</b>    | <b>141,782</b>   | <b>(61,630)</b>    | <b>141,782</b>   |  |
| 282802 001           | Katikati Rooding Projects                            | 17,381           | 158,945          | (141,564)          | 158,945          |  |
| <b>30 02 04 8901</b> | <b>Community Rooding - Katikati</b>                  | <b>17,381</b>    | <b>158,945</b>   | <b>(141,564)</b>   | <b>158,945</b>   |  |
| 282902 001           | Omokoroa Rooding Projects                            | 1,500            | 94,770           | (93,270)           | 94,770           |  |
| <b>30 02 05 8901</b> | <b>Community Rooding - Omokoroa</b>                  | <b>1,500</b>     | <b>94,770</b>    | <b>(93,270)</b>    | <b>94,770</b>    |  |
| 283002 001           | Te Puke roading projects                             | 87,316           | 283,564          | (196,248)          | 283,564          |  |
| <b>30 02 06 8901</b> | <b>Community Rooding - Te Puke</b>                   | <b>87,316</b>    | <b>283,564</b>   | <b>(196,248)</b>   | <b>283,564</b>   |  |
| 283102 001           | Maketu Community Rooding                             | -                | 39,426           | (39,426)           | 39,426           |  |
| <b>30 02 07 8901</b> | <b>Community Rooding - Maketu</b>                    | -                | <b>39,426</b>    | <b>(39,426)</b>    | <b>39,426</b>    |  |
| 302801 001           | Waihi Beach Rooding Structure Plan                   | -                | -                | -                  | -                |  |
| <b>30 02 08 8901</b> | <b>Structure Plans - Waihi Beach</b>                 | -                | -                | -                  | -                |  |
| 302901 001           | Katikati roading SP - Urban                          | 14,657           | 14,657           | 0                  | 14,657           |  |
| 302902 001           | Katikati Rooding SP - Rates                          | -                | -                | -                  | -                |  |
| <b>30 02 09 8901</b> | <b>Structure Plans - Katikati</b>                    | <b>14,657</b>    | <b>14,657</b>    | <b>0</b>           | <b>14,657</b>    |  |
| 303003 282           | Omokoroa Rooding SP - Rural                          | 373,324          | 635,800          | (262,476)          | 635,800          |  |
| 303004 001           | Omokoroa Rooding Structure Plan - Strategic          | 927,173          | 1,579,050        | (651,877)          | 1,579,050        |  |
| 303005 001           | Omokoroa Rooding Structure Plan - Rates              | 347,811          | 592,350          | (244,539)          | 592,350          |  |
| 303006 001           | Omokoroa Structure Plan Review                       | 6,933            | -                | 6,933              | -                |  |
| 303008 001           | Omokoroa Rooding Structure Plan - Current Account    | -                | -                | -                  | -                |  |
| 303009 001           | Omokoroa Rooding SP - Catchment - Cycle and Walkways | 370,203          | 200,000          | 170,203            | 200,000          |  |
| 303001 001           | Omokoroa Rooding Structure Plan - Catchment          | 720,342          | 1,226,800        | (506,458)          | 1,226,800        |  |
| 303001 010           | Western to Tralee Urbanisation                       | 24,453           | -                | 24,453             | -                |  |
| 303010 001           | Omokoroa Rooding SP - Southern Industrial Area       | 132,865          | 2,500,000        | (2,367,135)        | 2,500,000        |  |
| 303011 001           | Omokoroa Road Urbanisation - Western Ave to Tralee   | 213,386          | -                | 213,386            | -                |  |
| <b>30 02 10 8901</b> | <b>Structure Plans - Omokoroa</b>                    | <b>3,116,489</b> | <b>6,734,000</b> | <b>(3,617,511)</b> | <b>6,734,000</b> |  |
| 303101 001           | Te Puke Rooding SP                                   | -                | 264,576          | (264,576)          | 264,576          |  |
| <b>30 02 12 8901</b> | <b>Structure Plans - Te Puke</b>                     | -                | <b>264,576</b>   | <b>(264,576)</b>   | <b>264,576</b>   |  |
| 309101 001           | Eastern Arterial Road 2013-16                        | (0)              | -                | (0)                | -                |  |
| <b>30 02 13 8901</b> | <b>Regional Connections</b>                          | <b>(0)</b>       | -                | <b>(0)</b>         | -                |  |
| 324004 001           | Strategic Rooding - Rangiuru Industrial Rooding      | -                | -                | -                  | -                |  |
| <b>30 02 14 8901</b> | <b>Strategic Rooding</b>                             | -                | -                | -                  | -                |  |
| 283423 001           | Pavement Surfacing - Reseals (PBC)                   | 1,661,963        | 1,703,258        | (41,295)           | 1,703,258        |  |
| 283426 001           | Pavement Unsealed Strength (PBC)                     | 1,256,748        | 582,496          | 674,252            | 582,496          |  |
| 283429 001           | Pavement Rehabilitation (PBC)                        | 2,495,151        | 1,051,986        | 1,443,165          | 1,051,986        |  |
| 283430 001           | Drainage Improvements (PBC)                          | -                | -                | -                  | -                |  |
| 283432 001           | Drainage Improvements (PBC)                          | 164,786          | 29,355           | 135,431            | 29,355           |  |
| 283435 001           | Ancillary Improvements (PBC)                         | -                | 14,165           | (14,165)           | 14,165           |  |
| 283438 001           | Rural Road Improvements                              | -                | 574,343          | (574,343)          | 574,343          |  |
| 283441 001           | Pavement Seal Widening (PBC) - @ 3km pa              | -                | 1,000,000        | (1,000,000)        | 1,000,000        |  |

**CAPITAL PROJECTS**

| Financial Year<br>2018/19 | For the 12 months ended June 2019  | Actual<br>Year to Date | Budget<br>Year to Date | Variance<br>Year to Date<br>(Under) / Over | Annual Plan<br>Full Year<br>Revised Budget | Variance Explanation |
|---------------------------|--|------------------------|------------------------|--|--|----------------------|
| 283499 001                | BOP West Renewals Contra   | -                      | -                      | -  | -  |                      |
| 283408 002                | Seal Extension   | (289,642)              | 1,028,571              | (1,318,213)                                | 1,028,571                                  |                      |
| 279202 002                | Property Purchases Rooding   | -                      | -                      | -  | -  |                      |
| 342601 001                | LED Lighting Conversion  | -                      | 1,040,000              | (1,040,000)                                | 1,040,000                                  |                      |
| <b>30 03 01 8901</b>      | <b>Asset Management</b>  | <b>5,289,006</b>       | <b>7,024,174</b>       | <b>(1,735,168)</b>                         | <b>7,024,174</b>                           |                      |
| 210411 001                | Minor Safety Projects - 2016 New Zealand Transport Authority (NZTA) subsidy                                | (809,192)              | -                      | (809,192)                                  | -  |                      |
| 210412 001                | Minor Safety Projects - 2017 NZTA subsidy  | -                      | -                      | -  | -  |                      |
| 210413 001                | Minor Safety Projects  | -                      | 1,000,000              | (1,000,000)                                | 1,000,000                                  |                      |
| 210414 001                | Minor Improvements 2 - 2018 to 2025 (NZTA Subsidy 51% RR 49%)  | -                      | 400,000                | (400,000)                                  | 400,000                                    |                      |
| 210415 002                | Minor Imps - Katikati Community Board  | 300,620                | -                      | 300,620                                    | -  |                      |
| 210415 003                | Minor Imps - Omokoroa Community Board  | 31,392                 | -                      | 31,392                                     | -  |                      |
| 210407 001                | Minor Safety Projects  | 6,883,510              | -                      | 6,883,510                                  | -  |                      |
| 304604 001                | Level crossing warning device  | -                      | -                      | -  | -  |                      |
| <b>30 05 03 8901</b>      | <b>Road Safety</b>   | <b>6,406,330</b>       | <b>1,400,000</b>       | <b>5,006,330</b>                           | <b>1,400,000</b>                           |                      |
| 307601 001                | Walking & Cycling - Rural  | 234,849                | 320,000                | (85,151)                                   | 320,000                                    |                      |
| 337701 001                | Tauranga Moana Coastal Cycle Trail - Waihi to Waihi Beach  | 130,864                | -                      | 130,864                                    | -  |                      |
| 337701 002                | Omokoroa to Tauranga - Tauranga Moana Coastal Cycle Trail  | -                      | -                      | -  | -  |                      |
| 337702 001                | Sections 1-4 Omokoroa Foreshore  | 76,341                 | -                      | 76,341                                     | -  |                      |
| 337702 002                | Sections 5 ECMT railway bridge harbour crossing  | (124,142)              | -                      | (124,142)                                  | -  |                      |
| 337702 003                | Sections 6-7   | 176,145                | -                      | 176,145                                    | -  |                      |
| 337702 004                | Sections 8-9 Plummer Road to Kiwirail Bridge   | 19,914                 | -                      | 19,914                                     | -  |                      |
| 337702 005                | Section 10 ECMT railway bridge harbour crossing  | 651,270                | -                      | 651,270                                    | -  |                      |
| 337702 006                | Sections 11-15   | 136,698                | -                      | 136,698                                    | -  |                      |
| 337702 007                | Sections 16-19 Lochhead Road to ECMT Railway   | 612,546                | -                      | 612,546                                    | -  |                      |
| 337702 008                | Sections 20-23   | 883,110                | -                      | 883,110                                    | -  |                      |
| 337702 009                | Section 24 Wairoa Bridge river crossing  | 378,935                | -                      | 378,935                                    | -  |                      |
| 337702 010                | Preliminary / Contract Administration  | (33,010)               | -                      | (33,010)                                   | -  |                      |
| 337703 001                | Tauranga Moana Coastal Cycle Trail - Cycleway Tauranga Eastern Link  | 4,395                  | -                      | 4,395                                      | -  |                      |
| 337703 003                | TMCCT - Cycleway TEL3  | 12,564                 | -                      | 12,564                                     | -  |                      |
| 337703 004                | TMCCT - Paengaroa Road - Rotoiti   | 197,470                | -                      | 197,470                                    | -  |                      |
| 307601 002                | Urban footpath Development   | 10,508                 | 30,000                 | (19,492)                                   | 30,000                                     |                      |
| 307604 001                | District Walking - Off-road  | 6,800                  | 50,000                 | (43,200)                                   | 50,000                                     |                      |
| <b>30 05 04 8901</b>      | <b>Cycling &amp; Walking</b>   | <b>3,375,257</b>       | <b>400,000</b>         | <b>2,975,257</b>                           | <b>400,000</b>                             |                      |
| <b>WATER SUPPLY</b>       |  |                        |                        |  |  |                      |
| 243624 001                | Western Supply Zone Bulk Flow Meters   | 157,656                | 120,000                | 37,656                                     | 120,000                                    |                      |
| 287203 001                | Reservoir upgrades Lockington Rd or Waihi Bch  | 10,235                 | 50,000                 | (39,765)                                   | 50,000                                     |                      |
| 337201 001                | Western Supply Zone Water Modelling Calibration  | -                      | 20,000                 | (20,000)                                   | 20,000                                     |                      |
| 336901 001                | Western Supply Zone- Wharawhara Road WTP Generator   | -                      | -                      | -  | -  |                      |
| 318201 001                | District Wide Water Metering Project   | 114,307                | 55,000                 | 59,307                                     | 55,000                                     |                      |
| 340801 001                | Western Supply Zone Reservoirs, Pumps & Controls renewals  | 140,355                | 110,000                | 30,355                                     | 110,000                                    |                      |
| 243619 001                | Western Water Reticulation Improvements  | 233,100                | 216,600                | 16,500                                     | 216,600                                    |                      |
| 243619 006                | Western Water Supply Zone - Bridge & Stream Crossing Renewals - FMECA                                      | 22,188                 | 193,000                | (170,812)                                  | 193,000                                    |                      |
| 243619 007                | Western Water Supply Zone - Water Treatment Plant Upgrades & Improvements                                  | -                      | 35,000                 | (35,000)                                   | 35,000                                     |                      |
| 243619 009                | Western Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven | 27,628                 | 70,000                 | (42,372)                                   | 70,000                                     |                      |
| 243619 018                | WSZ - Water - Retic Analytical Monitoring  | -                      | 55,000                 | (55,000)                                   | 55,000                                     |                      |
| 243619 020                | WSZ - Water - District Wide Site Fencing   | 19,752                 | 60,000                 | (40,248)                                   | 60,000                                     |                      |
| 243619 022                | WSZ - Water - Western Water Reticulation General   | 84,085                 | -                      | 84,085                                     | -  |                      |
| <b>40 01 01 8901</b>      | <b>Western Water</b>   | <b>809,306</b>         | <b>984,600</b>         | <b>(175,294)</b>                           | <b>984,600</b>                             |                      |
| 243307 001                | Omokoroa Supply  | (630,000)              | -                      | (630,000)                                  | -  |                      |
| 243320 001                | Central Supply Zone - Additional Bore  | 35,486                 | 175,000                | (139,514)                                  | 175,000                                    |                      |
| 243335 001                | CSZ Construct Additional Reservoir   | 14,360                 | 30,000                 | (15,640)                                   | 30,000                                     |                      |
| 243210 001                | Omokoroa Stage 2 Water Reticulation  | 799,483                | 221,000                | 578,483                                    | 221,000                                    |                      |
| 340601 001                | Central Supply Zone Water Modelling Calibration  | (388)                  | 10,000                 | (10,388)                                   | 10,000                                     |                      |

**CAPITAL PROJECTS**

| Financial Year<br>2018/19 | For the 12 months ended June 2019  | Actual<br>Year to Date | Budget<br>Year to Date | Variance<br>Year to Date<br>(Under) / Over | Annual Plan<br>Full Year<br>Revised Budget | Variance Explanation |
|---------------------------|--|------------------------|------------------------|--|--|----------------------|
| 243310 001                | Reticulation Improvements  | 885,742                | 560,001                | 325,741                                    | 560,001                                    |                      |
| 243310 006                | Central Water Supply Zone - Bridge & Stream Crossing Renewals - FMEC                                       | (56,840)               | -                      | (56,840)                                   | -  |                      |
| 243310 007                | Central Water Supply Zone - Water Treatment Plant Upgrades & Improvements                                  | -                      | 12,766                 | (12,766)                                   | 12,766                                     |                      |
| 243310 009                | Central Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven | -                      | 20,000                 | (20,000)                                   | 20,000                                     |                      |
| 243310 010                | CSZ - Water - Myrtle Ave / Walnut Grove  | -                      | 65,000                 | (65,000)                                   | 65,000                                     |                      |
| 243310 012                | CSZ - Water - Vivian Dr  | -                      | 120,000                | (120,000)                                  | 120,000                                    |                      |
| 243310 013                | Central Supply Zone Source and Storage Improvements  | 119,227                | 162,000                | (42,773)                                   | 162,000                                    |                      |
| 243310 014                | CSZ - Water - Crawford Rd  | -                      | 65,000                 | (65,000)                                   | 65,000                                     |                      |
| 243310 015                | CSZ - Water - Youngson Road WTP - Chemical containment   | 2,700                  | 10,000                 | (7,300)                                    | 10,000                                     |                      |
| 243310 018                | CSZ - Water - Retic Analytical Monitoring  | 47,148                 | 55,000                 | (7,852)                                    | 55,000                                     |                      |
| 243310 020                | CSZ - Water - District Wide Site Fencing   | -                      | -                      | -  | -  |                      |
| 243310 022                | CSZ - Water - Central Water Reticulation General   | 51,714                 | -                      | 51,714                                     | -  |                      |
| <b>40 01 02 8901</b>      | <b>Central Water</b>   | <b>1,268,632</b>       | <b>1,505,767</b>       | <b>(237,135)</b>                           | <b>1,505,767</b>                           |                      |
| 243027 001                | Eastern Water Showground Road Water Supply   | (8,718)                | -                      | (8,718)                                    | -  |                      |
| 287112 001                | Pongakawa Water Treatment Plant Enhancement / Stage 2  | (52,057)               | 125,000                | (177,057)                                  | 125,000                                    |                      |
| 287112 002                | Pongakawa WTP ESZ8 Pump Replacement  | -                      | -                      | -  | -  |                      |
| 287113 001                | ESZ Bulk Flow Meters   | 100,513                | 100,000                | 513  | 100,000                                    |                      |
| 287118 001                | Te Puke Infrastructure areas 3 + 4   | (1)                    | 86,000                 | (86,001)                                   | 86,000                                     |                      |
| 323801 001                | District Wide Water Metering - Eastern Supply Zone   | (12,902)               | -                      | (12,902)                                   | -  |                      |
| 340701 001                | Eastern Supply Zone Water Modelling Calibration  | (2,600)                | 20,000                 | (22,600)                                   | 20,000                                     |                      |
| 243002 001                | Eastern Water Reticulation Improvements  | 436,788                | 170,000                | 266,788                                    | 170,000                                    |                      |
| 243002 006                | Eastern Water Supply - Boost Lift & Pump Replacements  | (23,220)               | 15,000                 | (38,220)                                   | 15,000                                     |                      |
| 243002 007                | Eastern Water Supply Zone - Water Treatment Plant Upgrades & Improvements                                  | 84,255                 | 135,000                | (50,745)                                   | 135,000                                    |                      |
| 243002 008                | Eastern Water Supply Zone - Resource Consents  | -                      | -                      | -  | -  |                      |
| 243002 009                | Eastern Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven | -                      | 67,980                 | (67,980)                                   | 67,980                                     |                      |
| 243002 010                | Eastern Water Supply Zone - Raymond Dam Purge Valve  | -                      | -                      | -  | -  |                      |
| 243002 012                | Bush Supply improvements   | -                      | -                      | -  | -  |                      |
| 243002 013                | Eastern Supply Zone Source and Storage Improvements  | -                      | -                      | -  | -  |                      |
| 243002 014                | ESZ - Water - Station Rd   | -                      | 25,420                 | (25,420)                                   | 25,420                                     |                      |
| 243002 015                | ESZ - Water - No3 Road & Bayliss Road  | -                      | 160,000                | (160,000)                                  | 160,000                                    |                      |
| 243002 016                | ESZ - Water - Edgehill Place   | -                      | 86,450                 | (86,450)                                   | 86,450                                     |                      |
| 243002 017                | ESZ - Water - SH2 Bulk Renewal Rangioru to Kaituna Br  | 207,222                | 395,000                | (187,778)                                  | 395,000                                    |                      |
| 243002 018                | ESZ - Water - Retic Analytical Monitoring  | -                      | 55,000                 | (55,000)                                   | 55,000                                     |                      |
| 243002 019                | ESZ - Water - Pongakawa / Muttons Underground Chemical Containment   | -                      | 10,000                 | (10,000)                                   | 10,000                                     |                      |
| 243002 020                | ESZ - District Wide Fencing  | -                      | 40,000                 | (40,000)                                   | 40,000                                     |                      |
| 243002 021                | ESZ - Bridge and Stream Crossings  | 10,000                 | 11,500                 | (1,500)                                    | 11,500                                     |                      |
| 243002 022                | ESZ - Eastern Water Reticulation General   | 24,854                 | -                      | 24,854                                     | -  |                      |
| <b>40 01 03 8901</b>      | <b>Eastern Water</b>   | <b>764,134</b>         | <b>1,502,350</b>       | <b>(738,216)</b>                           | <b>1,502,350</b>                           |                      |
| <b>COMMUNITIES</b>        |  |                        |                        |  |  |                      |
| 279301 001                | CDEM Capital Equipment   | 27,972                 | -                      | 27,972                                     | -  |                      |
| <b>42 02 01 8901</b>      | <b>Emergency Management</b>  | <b>27,972</b>          | <b>-</b>               | <b>27,972</b>                              | <b>-</b>                                   |                      |
| 318401 001                | Revitalisation - Reception Area Barkes Corner  | -                      | -                      | -  | -  |                      |
| <b>42 03 01 8901</b>      | <b>Service Centre - Barkes Corner</b>  | <b>-</b>               | <b>-</b>               | <b>-</b>                                   | <b>-</b>                                   |                      |
| 332201 001                | Katikati Library Building  | 286,884                | -                      | 286,884                                    | -  |                      |
| 332201 002                | Katikati Library Build - RCP   | 4,200                  | -                      | 4,200                                      | -  |                      |
| 332201 003                | Katikati Library Build - Cove Kinloch  | -                      | -                      | -  | -  |                      |
| 332201 004                | Katikati Library Build - Opus  | (6,456)                | -                      | (6,456)                                    | -  |                      |
| 332201 008                | Katikati Library Build - Crowther & Co   | 10,128                 | -                      | 10,128                                     | -  |                      |
| 332201 009                | Katikati Library Build - Guild & Spence  | (12,683)               | -                      | (12,683)                                   | -  |                      |
| <b>42 03 03 8901</b>      | <b>Service Centre &amp; Library - Katikati</b>   | <b>282,073</b>         | <b>-</b>               | <b>282,073</b>                             | <b>-</b>                                   |                      |
| 248801 001                | Audio Visual - Hastie Grant  | -                      | 12,000                 | (12,000)                                   | 12,000                                     |                      |
| <b>42 03 04 8901</b>      | <b>Service Centre &amp; Library - Te Puke</b>  | <b>-</b>               | <b>12,000</b>          | <b>(12,000)</b>                            | <b>12,000</b>                              |                      |

## CAPITAL PROJECTS

| Financial Year<br>2018/19 | For the 12 months ended June 2019                                    | Actual<br>Year to Date | Budget<br>Year to Date | Variance<br>Year to Date<br>(Under) / Over | Annual Plan<br>Full Year<br>Revised Budget | Variance Explanation   |
|---------------------------|--|------------------------|------------------------|--|--|--|
| 282105 001                | District Library Book Purchases New                                  | 35,016                 | 48,984                 | (13,968)                                   | 48,984                                     |  |
| 307202 001                | District Library - Self Issue Stations                               | 19,756                 | -                      | 19,756                                     | -  |  |
| 318501 001                | Radio Frequency Identification Technology for the District Libraries | 8,571                  | 10,000                 | (1,429)                                    | 10,000                                     |  |
| 282103 001                | District Library Book Purchases - Renewals                           | 278,245                | 298,877                | (20,632)                                   | 298,877                                    |  |
| 282103 002                | Katikati Library (Books & Audio Visual)                              | -                      | -                      | -  | -  |  |
| <b>42 03 07 8901</b>      | <b>District Library Services</b>                                     | <b>341,588</b>         | <b>357,861</b>         | <b>(16,273)</b>                            | <b>357,861</b>                             |  |
| 280001 001                | Pensioner Housing Capital Requirements                               | -                      | 50,000                 | (50,000)                                   | 50,000                                     |  |
| <b>42 04 01 8901</b>      | <b>Pensioner Housing</b>   | <b>-</b>               | <b>50,000</b>          | <b>(50,000)</b>                            | <b>50,000</b>                              |  |
| 264316 001                | Katikati Cemetery Berms  | (14,050)               | 40,000                 | (54,050)                                   | 40,000                                     |  |
| 299502 001                | Oropi Cemetery Berms & Roadway                                       | 10,000                 | -                      | 10,000                                     | -  |  |
| 299602 001                | Maketu Cemetery Berms & Rock Wall                                    | -                      | -                      | -  | -  |  |
| 264402 001                | Te Puke Cemetery Berms   | (4,955)                | -                      | (4,955)                                    | -  |  |
| <b>42 04 02 8901</b>      | <b>Cemeteries</b>  | <b>(9,005)</b>         | <b>40,000</b>          | <b>(49,005)</b>                            | <b>40,000</b>                              |  |
| 280823 001                | Te Puke Hall strengthening   | (599,063)              | -                      | (599,063)                                  | -  | The costs for this job were accumulated in 2018 and were transferred to an operational job in 2019, as we do not own the Hall and therefore cannot capitalise it. This balance reflects the transfer out of the job. |
| <b>42 04 03 8901</b>      | <b>Community Halls</b>   | <b>(599,063)</b>       | <b>-</b>               | <b>(599,063)</b>                           | <b>-</b>                                   |  |

## RESERVES &amp; FACILITIES

|                      |   |          |          |           |          |  |
|----------------------|---|----------|----------|-----------|----------|--|
| 213405 001           | Infrastructure Services Asset Management System Upgrade | -        | -        | -         | -        |  |
| <b>44 01 01 8901</b> | <b>Reserves &amp; Facilities Management</b>             | <b>-</b> | <b>-</b> | <b>-</b>  | <b>-</b> |  |
| 164906 001           | Waihi Beach Dam Car Park and Toilet                     | 103,527  | 200,000  | (96,473)  | 200,000  |  |
| 166008 001           | Centennial Park sports fields renovation and drainage   | -        | -        | -         | -        |  |
| 212914 001           | Moore Park Katikati - Council Funded                    | 119,217  | 112,078  | 7,139     | 112,078  |  |
| 217403 001           | Ohineangaanga Stream Esplanade                          | 30,000   | 30,000   | -         | 30,000   |  |
| 217805 001           | Picnic tables, seating, signage and viewing platfo      | -        | 150,000  | (150,000) | 150,000  |  |
| 217807 001           | Precious Reserve & Omokoroa Golf Club JV                | 5,175    | -        | 5,175     | -        |  |
| 225403 001           | District Wide Reserves Minor Works                      | 51,830   | 25,000   | 26,830    | 25,000   |  |
| 244004 001           | Playground upgrade and walkway                          | -        | -        | -         | -        |  |
| 244912 001           | General Reserve Acquisition                             | 1,296    | 200,000  | (198,704) | 200,000  |  |
| 244914 001           | Tahataharoa Heritage Reserve Acquisition                | 4,532    | 200,000  | (195,468) | 200,000  |  |
| 244915 001           | Tahataharoa Heritage Reserve Acquisition                | -        | 1        | (1)       | 1        |  |
| 245601 001           | Spence Ave - General Development                        | 5,500    | 10,000   | (4,500)   | 10,000   |  |
| 245807 001           | Broadlands Block - Community Pitch & Putt               | -        | -        | -         | -        |  |
| 246005 004           | Pohutakawa Park - Parking Construction                  | -        | 80,000   | (80,000)  | 80,000   |  |
| 246005 007           | Pohutakawa Park - Toilet New With Art                   | -        | 80,000   | (80,000)  | 80,000   |  |
| 260101 001           | Haiku Park walkway extension                            | 1,250    | -        | 1,250     | -        |  |
| 260315 001           | Kauri Point - Atea development                          | -        | -        | -         | -        |  |
| 260316 001           | Kauri Point - North Beach development                   | -        | -        | -         | -        |  |
| 260702 001           | Athenree Foreshore Rsve landsc & minor capital          | -        | -        | -         | -        |  |
| 260720 001           | Landscaping   | -        | -        | -         | -        |  |
| 260721 001           | Seating bollards etc                                    | -        | -        | -         | -        |  |
| 260722 001           | New Walkway   | 19,647   | 17,000   | 2,647     | 17,000   |  |
| 260725 001           | Capital Development                                     | -        | 14,000   | (14,000)  | 14,000   |  |
| 246506 001           | Toilet & Capital Development                            | 8,521    | -        | 8,521     | -        |  |
| 260511 001           | Dotterel Point Reserve - Capital Landscape Development  | -        | -        | -         | -        |  |
| 260520 001           | Otamarakau / Rogers Rd - Specimen Trees                 | -        | -        | -         | -        |  |
| 265808 001           | KK foreshore reserves walkway extension                 | 50,785   | 100,000  | (49,216)  | 100,000  |  |
| 265833 001           | Capital Landscape Development                           | -        | -        | -         | -        |  |
| 281002 001           | Toilet & Extend Boat Ramp                               | 137,919  | 134,288  | 3,631     | 134,288  |  |
| 294503 001           | Omokoroa Sports Ground - Hardcourts                     | (1,497)  | -        | (1,497)   | -        |  |
| 294507 001           | Omokoroa Sports Ground - Council Funded                 | 277,481  | -        | 277,481   | -        |  |
| 294507 002           | Omokoroa Sports Ground - Sports Pavillion Comm Brd      | (19,319) | -        | (19,319)  | -        |  |
| 294508 001           | Omokoroa Sports Ground - Community Funded               | (6,300)  | -        | (6,300)   | -        |  |

**CAPITAL PROJECTS**

| Financial Year<br>2018/19 | For the 12 months ended June 2019                                   | Actual<br>Year to Date | Budget<br>Year to Date | Variance<br>Year to Date<br>(Under) / Over | Annual Plan<br>Full Year<br>Revised Budget | Variance Explanation |
|---------------------------|---|------------------------|------------------------|--|--|----------------------|
| 294701 001                | Pond 02 SHA   | 33,023                 | 200,000                | (166,977)                                  | 200,000                                    |                      |
| 294509 001                | Omokoroa Sports Ground - Skate Facility                             | -                      | -                      | -  | -  |                      |
| 294601 001                | Omokoroa new urban areas walkway 12/13                              | -                      | -                      | -  | -  |                      |
| 294801 001                | Te Puna Station Rd Harbour Access 12/13                             | 223,427                | 90,000                 | 133,427                                    | 90,000                                     |                      |
| 294802 001                | Car park  | 30,000                 | 30,000                 | -  | 30,000                                     |                      |
| 295101 001                | Skate park - Jubilee Park (Previously Hayward Reserve)              | 14,144                 | -                      | 14,144                                     | -  |                      |
| 295308 001                | Park Road - capital development                                     | 764                    | -                      | 764  | -  |                      |
| 312501 001                | District Signage - Capital  | 4,672                  | 20,000                 | (15,328)                                   | 20,000                                     |                      |
| 320801 001                | District Reserves Assets Renewals                                   | 169,610                | 370,000                | (200,390)                                  | 370,000                                    |                      |
| 322102 001                | Wilson Park   | -                      | -                      | -  | -  |                      |
| 322501 001                | Maramarua Park, Pukehina Beach playground renewal and road frontage | 3,846                  | -                      | 3,846                                      | -  |                      |
| 330701 001                | Tauranga Harbour Esplanade Reserves Management Project              | 17,289                 | 25,000                 | (7,711)                                    | 25,000                                     |                      |
| 330801 001                | Panepane Point Reserve Development                                  | 46,387                 | 30,000                 | 16,387                                     | 30,000                                     |                      |
| 331201 001                | Tauranga Harbour Margins Project                                    | 24,994                 | 25,000                 | (7)  | 25,000                                     |                      |
| 345301 001                | Cycleways & Walkways - increased funding                            | 1,211                  | 100,000                | (98,789)                                   | 100,000                                    |                      |
| 348201 001                | Waihi Beach Kiwicamp  | 203,194                | -                      | 203,194                                    | -  |                      |
| 348202 001                | Compacting Bins   | 50,673                 | -                      | 50,673                                     | -  |                      |
| 348203 001                | Responsible Camping CCTV Network                                    | 9,729                  | -                      | 9,729                                      | -  |                      |
| 348401 001                | Kauri Point Reserve Road Slip                                       | 24,249                 | -                      | 24,249                                     | -  |                      |
| 342001 001                | District Reserves Erosion Protection Works                          | 55,981                 | 200,000                | (144,019)                                  | 200,000                                    |                      |
| 265803 001                | Gilfillan Dr & accessway walkway new high .5km                      | -                      | -                      | -  | -  |                      |
| <b>44 01 02 8901</b>      | <b>District Reserves</b>  | <b>1,702,754</b>       | <b>2,442,367</b>       | <b>(739,613)</b>                           | <b>2,442,367</b>                           |                      |
| 343802 001                | Waihi Beach Top 10 Holiday Park Land Slip                           | 18,434                 | -                      | 18,434                                     | -  |                      |
| <b>44 01 03 8901</b>      | <b>Motor Camps</b>  | <b>18,434</b>          | <b>-</b>               | <b>18,434</b>                              | <b>-</b>                                   |                      |
| 326103 001                | Te Puke Aquatic Centre - Capital                                    | -                      | 40,000                 | (40,000)                                   | 40,000                                     |                      |
| <b>44 01 04 8901</b>      | <b>Swimming Pools</b>   | <b>-</b>               | <b>40,000</b>          | <b>(40,000)</b>                            | <b>40,000</b>                              |                      |
| 281505 001                | Omokoroa Seawalls   | 157,158                | -                      | 157,158                                    | -  |                      |
| 281507 001                | Omokoroa Horizontal Board Drains                                    | 3,500                  | 50,000                 | (46,500)                                   | 50,000                                     |                      |
| 281509 001                | One Mile Creek - Bank Protection                                    | (9,752)                | 25,000                 | (34,752)                                   | 25,000                                     |                      |
| 295203 001                | Omokoroa Boat Ramp Construction                                     | (20,996)               | 100,000                | (120,996)                                  | 100,000                                    |                      |
| 321101 001                | Coastal Marine Structures Renewals                                  | 165,942                | 638,000                | (472,058)                                  | 638,000                                    |                      |
| 321501 001                | Katikati Foreshore Reserves   | 2,053                  | -                      | 2,053                                      | -  |                      |
| 347501 001                | Uretara Stream/Yeoman Walkway Erosion Protection                    | 3,196                  | 75,000                 | (71,805)                                   | 75,000                                     |                      |
| <b>44 02 01 8901</b>      | <b>Harbour Structures</b>   | <b>301,101</b>         | <b>888,000</b>         | <b>(586,899)</b>                           | <b>888,000</b>                             |                      |
| 289823 001                | TECT All Terrain Park - Subhub & Park Signage                       | (730)                  | 20,000                 | (20,730)                                   | 20,000                                     |                      |
| 289824 001                | TECT All Terrain Park - Plantings                                   | (24,795)               | -                      | (24,795)                                   | -  |                      |
| 289828 001                | TECT All Terrain Park - 5 Hectare Event Space Stg2                  | 8,122                  | 75,000                 | (66,878)                                   | 75,000                                     |                      |
| 289840 001                | TECT All Terrain Park - Asset Renewals                              | (16,384)               | 76,059                 | (92,443)                                   | 76,059                                     |                      |
| 289841 001                | TECT All Terrain Park - Cell Phone Tower                            | -                      | 250,000                | (250,000)                                  | 250,000                                    |                      |
| 289848 001                | TECT All Terrain Park - Cell Phone Tower - (100% Subsidy)           | -                      | 250,000                | (250,000)                                  | 250,000                                    |                      |
| 289808 001                | TECT All Terrain Park Grants Infrastructure - Trails                | 21,614                 | 100,000                | (78,386)                                   | 100,000                                    |                      |
| 289838 001                | TECT All Terrain Park - Misc Capital Works                          | (8,537)                | -                      | (8,537)                                    | -  |                      |
| 289849 001                | TECT Capital Recovery from TCC                                      | 105,424                | -                      | 105,424                                    | -  |                      |
| <b>44 03 02 8901</b>      | <b>TECT All Terrain Park</b>  | <b>84,715</b>          | <b>771,059</b>         | <b>(686,344)</b>                           | <b>771,059</b>                             |                      |
| <b>WASTEWATER</b>         |   |                        |                        |  |  |                      |
| 168603 001                | Waihi Beach Wastewater Treatment Plant Renewals                     | 284,265                | 280,000                | 4,265                                      | 280,000                                    |                      |
| 340501 001                | Wastewater Modelling  | 10,534                 | 20,000                 | (9,466)                                    | 20,000                                     |                      |
| 226001 001                | Pump Station Renewals   | 177,962                | 150,000                | 27,962                                     | 150,000                                    |                      |
| 226025 001                | Waihi Beach Treatment Plant upgrade additional seration capacity    | 20,856                 | -                      | 20,856                                     | -  |                      |
| <b>60 01 01 8901</b>      | <b>Waihi Beach Wastewater</b>                                       | <b>493,617</b>         | <b>450,000</b>         | <b>43,617</b>                              | <b>450,000</b>                             |                      |
| 225723 001                | Wastewater Pump Station Renewals                                    | 84,696                 | 87,000                 | (2,304)                                    | 87,000                                     |                      |
| 225724 225                | Wastewater Treatment Plant Renewals                                 | 132,523                | 150,000                | (17,477)                                   | 150,000                                    |                      |
| 225742 001                | Katikati Pump Station Additional Storage                            | -                      | -                      | -  | -  |                      |
| 225727 727                | Katikati Wastewater Treatment Plant renewals of resource consent    | 192,738                | 100,000                | 92,738                                     | 100,000                                    |                      |
| 225743 001                | Katikati Wastewater Infrastructure rehabilitation                   | 15,615                 | 50,000                 | (34,385)                                   | 50,000                                     |                      |
| 344201 001                | Katikati Wastewater Treatment Plant - Trailer Mounted Diesel Pump   | -                      | 95,000                 | (95,000)                                   | 95,000                                     |                      |

**CAPITAL PROJECTS**

| Financial Year<br>2018/19 | For the 12 months ended June 2019                                | Actual<br>Year to Date | Budget<br>Year to Date | Variance<br>Year to Date<br>(Under) / Over | Annual Plan<br>Full Year<br>Revised Budget | Variance Explanation |
|---------------------------|--|------------------------|------------------------|--|--|----------------------|
| 225741 001                | Katikati Treatment plant, wetland upgrade                        | -                      | -                      | -  | -  |                      |
| <b>60 01 02 8901</b>      | <b>Katikati Wastewater</b>                                       | <b>425,571</b>         | <b>482,000</b>         | <b>(56,429)</b>                            | <b>482,000</b>                             |                      |
| 229815 001                | Omokoroa Wastewater Pumpstation Renewals                         | 75,906                 | 66,000                 | 9,906                                      | 66,000                                     |                      |
| 229815 002                | Omokoroa Wastewater Renewals Genaral                             | 31,218                 | -                      | 31,218                                     | -  |                      |
| 317301 001                | Omokoroa Structure Plan Utilities Wastewater                     | 135,801                | -                      | 135,801                                    | -  |                      |
| 331701 001                | Te Puna West Wastewater System                                   | 21,130                 | 52,500                 | (31,370)                                   | 52,500                                     |                      |
| 336601 001                | Omokoroa Manhole Repair  | 198,831                | 200,000                | (1,169)                                    | 200,000                                    |                      |
| 343901 001                | Omokoroa Infiltration Rehabilitation                             | -                      | 20,000                 | (20,000)                                   | 20,000                                     |                      |
| <b>60 01 03 8901</b>      | <b>Omokoroa Wastewater</b>                                       | <b>462,886</b>         | <b>338,500</b>         | <b>124,386</b>                             | <b>338,500</b>                             |                      |
| 220102 001                | Te Puke WWTP Fixed Generator                                     | 12,798                 | -                      | 12,798                                     | -  |                      |
| 220102 002                | Te Puke WWTP Water Recycle                                       | -                      | 80,000                 | (80,000)                                   | 80,000                                     |                      |
| 220102 003                | Te Puke WWTP Bubble Diffuser                                     | -                      | 40,000                 | (40,000)                                   | 40,000                                     |                      |
| 220104 001                | Te Puke WWTP Micro Screen  | 747,514                | 700,001                | 47,513                                     | 700,001                                    |                      |
| 225615 001                | Wastewater Pump Station Renewals                                 | 78,198                 | 72,000                 | 6,198                                      | 72,000                                     |                      |
| 225619 001                | Wastewater Treatment Plant Renewals                              | (51,497)               | 290,436                | (341,933)                                  | 290,436                                    |                      |
| 225620 620                | Te Puke Wastewater Treatment Plant Renewals of Resource Consent  | 132,011                | 235,000                | (102,989)                                  | 235,000                                    |                      |
| 225629 001                | Te Puke Wastewater 2010 Loan Balance                             | -                      | -                      | -  | -  |                      |
| 225632 001                | Wastewater Treatment plant upgrade                               | -                      | 41,864                 | (41,864)                                   | 41,864                                     |                      |
| 225633 001                | Te Puke Wastewater Pipe Renewls                                  | 35,665                 | 55,000                 | (19,335)                                   | 55,000                                     |                      |
| <b>60 01 04 8901</b>      | <b>Te Puke Wastewater</b>  | <b>954,689</b>         | <b>1,514,301</b>       | <b>(559,612)</b>                           | <b>1,514,301</b>                           |                      |
| 295805 001                | Maketu/Little Waihi Supply of Grinder pumps - Eone               | -                      | -                      | -  | -  |                      |
| 335001 001                | Maketu Wastewater Treatment Plant Operations Improvements        | 150,513                | 140,000                | 10,513                                     | 140,000                                    |                      |
| 335001 002                | Maketu Renewals General  | 11,250                 | -                      | 11,250                                     | -  |                      |
| 335003 001                | Maketu Wastewater Pump Stations Improvements                     | -                      | -                      | -  | -  |                      |
| <b>60 01 05 8901</b>      | <b>Maketu Wastewater</b>   | <b>161,763</b>         | <b>140,000</b>         | <b>21,763</b>                              | <b>140,000</b>                             |                      |
| 331801 001                | Ongare Point wastewater system                                   | 978,863                | 873,060                | 105,803                                    | 873,060                                    |                      |
| <b>60 01 06 8901</b>      | <b>Ongare Wastewater</b>   | <b>978,863</b>         | <b>873,060</b>         | <b>105,803</b>                             | <b>873,060</b>                             |                      |
| 265202 001                | Katikati Recycling Centre expansion                              | -                      | -                      | -  | -  |                      |
| <b>60 02 02 8901</b>      | <b>Western Solid Waste</b>                                       | <b>-</b>               | <b>-</b>               | <b>-</b>                                   | <b>-</b>                                   |                      |
| 304404 001                | Omokoroa Solid Waste - 491 Omo                                   | -                      | -                      | -  | -  |                      |
| <b>60 02 04 8901</b>      | <b>Omokoroa Solid Waste</b>                                      | <b>-</b>               | <b>-</b>               | <b>-</b>                                   | <b>-</b>                                   |                      |
| <b>STORMWATER</b>         |  |                        |                        |  |  |                      |
| 340201 001                | Asset Management - Waihi & Drainage District                     | (5,085)                | 22,000                 | (27,085)                                   | 22,000                                     |                      |
| 226332 001                | Stormwater Pump Station Renewals                                 | 11,477                 | 48,000                 | (36,523)                                   | 48,000                                     |                      |
| 226347 001                | Otto Rd - Drainage System  | -                      | -                      | -  | -  |                      |
| 226350 001                | One Mile Creek - repair outlet gabions                           | 1,550                  | -                      | 1,550                                      | -  |                      |
| 226352 000                | Waihi Beach 2 Mile Creek East Bank                               | 4,081                  | -                      | 4,081                                      | -  |                      |
| 226353 000                | Waihi Beach 2 Mile Creek West Bank                               | 16,866                 | 20,000                 | (3,134)                                    | 20,000                                     |                      |
| 226524 001                | Omokoroa Stormwater Renewals                                     | -                      | -                      | -  | -  |                      |
| 226626 001                | Upgrades Bayley Pl Clydesburn Ave Washer Pl                      | -                      | -                      | -  | -  |                      |
| 226354 000                | Upgrades Adela Stewart Dr Roretana Dr                            | (9,951)                | -                      | (9,951)                                    | -  |                      |
| 226361 000                | Upgrades Adela Stewart Dr Roretana Dr                            | 39,615                 | 100,000                | (60,385)                                   | 100,000                                    |                      |
| 226525 001                | Omokoroa Stormwater Upgrades, Omokoroa Road(OM7)                 | 192,229                | 400,000                | (207,771)                                  | 400,000                                    |                      |
| 226656 001                | Te Puke Stormwater network upgrades Queen Street                 | 42,720                 | 100,000                | (57,280)                                   | 100,000                                    |                      |
| 226635 001                | Upgrades Noel Bowyer Park Fairview Pl Brown T                    | -                      | -                      | -  | -  |                      |
| 226654 001                | Te Puke Stormwater Upgrades Beatty Ave                           | -                      | -                      | -  | -  |                      |
| 317201 001                | Omokoroa SP Utilities Stormwater                                 | 2,790,724              | 2,000,000              | 790,724                                    | 2,000,000                                  |                      |
| 317202 001                | Omokoroa SP - Omokoroa Pond, Dam and Ancillary works P02 for SHA | 62,608                 | -                      | 62,608                                     | -  |                      |
| 319601 001                | Stormwater Network Upgrade                                       | 106,939                | 340,000                | (233,061)                                  | 340,000                                    |                      |
| 331501 001                | Otawhiwhi Marae stormwater drain                                 | -                      | 50,000                 | (50,000)                                   | 50,000                                     |                      |
| 331601 001                | Ohineangaanga Stream upper catchment screen devise               | -                      | -                      | -  | -  |                      |
| 340001 001                | Growth Communities Stormwater Infrastructure Rehabilitation      | 14,583                 | 17,000                 | (2,417)                                    | 17,000                                     |                      |
| 340101 001                | District Wide Stormwater Modelling                               | 148,525                | 155,000                | (6,475)                                    | 155,000                                    |                      |
| 344501 001                | Stormwater - Installation of Rain Gauges through out District    | -                      | 30,000                 | (30,000)                                   | 30,000                                     |                      |
| <b>61 01 01 8901</b>      | <b>Stormwater Network - Growth Communities</b>                   | <b>3,416,882</b>       | <b>3,282,000</b>       | <b>134,882</b>                             | <b>3,282,000</b>                           |                      |

**CAPITAL PROJECTS**

| Financial Year<br>2018/19 | For the 12 months ended June 2019 | Actual<br>Year to Date | Budget<br>Year to Date | Variance<br>Year to Date<br>(Under) / Over | Annual Plan<br>Full Year<br>Revised Budget | Variance Explanation |
|---------------------------|-----------------------------------|------------------------|------------------------|--|--|----------------------|
|---------------------------|-----------------------------------|------------------------|------------------------|--|--|----------------------|

|                      |  |   |   |   |   |  |
|----------------------|--|---|---|---|---|--|
| 332614 001           | Small Communities Stormwater Infrastructure rehabilitation | - | - | - | - |  |
| 332625 001           | Te Puna Upgrades Wallace Rd Stage 2, Fairlie Gr            | - | - | - | - |  |
| <b>61 02 01 8901</b> | <b>Small Communities</b>                                   | - | - | - | - |  |
| 332401 001           | Minden Stormwater Investigation & Remedial Work            | - | - | - | - |  |
| <b>61 03 01 8901</b> | <b>Minden</b>  | - | - | - | - |  |
| 244601 001           | Coastcare Service Capital Works                            | - | - | - | - |  |
| <b>64 01 06 8901</b> | <b>Coastcare</b>   | - | - | - | - |  |

**ECONOMIC**

|                      |   |   |                |                  |                |  |
|----------------------|---|---|----------------|------------------|----------------|--|
| 326804 001           | Katikati Town Centre Development - Ward Funded        | - | 89,880         | (89,880)         | 89,880         |  |
| 326805 001           | Katikati Town Centre Development - Capital Wk Program | - | -              | -                | -              |  |
| 326903 001           | Omokoroa Town Centre Development - District Funded    | - | 220,000        | (220,000)        | 220,000        |  |
| <b>70 01 03 8901</b> | <b>Town Centre Promotion</b>                          | - | <b>309,880</b> | <b>(309,880)</b> | <b>309,880</b> |  |

**SUPPORT SERVICES**

|                                  |   |                   |                   |                    |                   |  |
|----------------------------------|---|-------------------|-------------------|--------------------|-------------------|--|
| 341501 001                       | Business Continuity Planning - Fibre Infrastructure Install (BOPLASS) | 33,188            | 94,407            | (61,219)           | 94,407            |  |
| 157103 001                       | Origen Application Development  | 76,923            | 40,000            | 36,923             | 40,000            |  |
| 157302 001                       | IT Application Software Development                                   | 384,776           | 430,173           | (45,397)           | 430,173           |  |
| 157503 001                       | E-Business Development  | 76,872            | 160,000           | (83,128)           | 160,000           |  |
| 212302 001                       | IT Infrastructure Development   | 624,998           | 595,938           | 29,060             | 595,938           |  |
| <b>80 03 01 8901</b>             | <b>Information Technology</b>   | <b>1,196,757</b>  | <b>1,320,518</b>  | <b>(123,761)</b>   | <b>1,320,518</b>  |  |
| 225501 001                       | Aerial Photography - Resupply   | -                 | 35,000            | (35,000)           | 35,000            |  |
| <b>80 03 02 8901</b>             | <b>GIS Operations</b>   | -                 | <b>35,000</b>     | <b>(35,000)</b>    | <b>35,000</b>     |  |
| 259908 003                       | Minor alterations-Omokoroa  | -                 | 25,000            | (25,000)           | 25,000            |  |
| 259908 004                       | Minor Alterations - Te Puke   | -                 | 25,000            | (25,000)           | 25,000            |  |
| 259903 001                       | Minor Office Alterations  | 397,144           | 80,000            | 317,144            | 80,000            |  |
| 259905 001                       | Refurbishment   | 113,613           | 400,000           | (286,387)          | 400,000           |  |
| 342200 001                       | Animal Shelter - Katikati   | 6,359             | 315,000           | (308,641)          | 315,000           |  |
| 342200 002                       | Animal Shelter - Te Puke  | 535,539           | 315,000           | 220,539            | 315,000           |  |
| 345802 001                       | Omokoroa Sportsground - Library and Service Centre                    | 55,379            | -                 | 55,379             | -                 |  |
| 259803 001                       | Office Furniture & Fittings   | 150,420           | 200,000           | (49,580)           | 200,000           |  |
| <b>80 04 07 8901</b>             | <b>Corporate Property (Non-rate)</b>                                  | <b>1,258,453</b>  | <b>1,360,000</b>  | <b>(101,547)</b>   | <b>1,360,000</b>  |  |
| 326201 001                       | Asset Purchase Misc Land Purchases                                    | 18,221            | -                 | 18,221             | -                 |  |
| 324901 001                       | Asset purchase - 466 Omokoroa Rd, Springvale Trust                    | (9,866)           | -                 | (9,866)            | -                 |  |
| 338301 001                       | Expenditure - Strategic Property Omokoroa Development                 | 80,000            | 638,199           | (558,199)          | 638,199           |  |
| 338302 001                       | Expenditure - Strategic Property Katikati Development                 | 24,706            | -                 | 24,706             | -                 |  |
| 338303 001                       | Strategic Property - Acquisition, Development and Sale                | 4,500,001         | -                 | 4,500,001          | -                 |  |
| 341601 001                       | Expenditure - Omokoroa Special Housing Area                           | (3,095,822)       | -                 | (3,095,822)        | -                 |  |
| 313501 001                       | Waihi Beach Town Centre Development                                   | -                 | -                 | -                  | -                 |  |
| <b>80 04 08 8901</b>             | <b>Strategic Property</b>   | <b>1,517,241</b>  | <b>638,199</b>    | <b>879,042</b>     | <b>638,199</b>    |  |
| 315701 001                       | Purchase of Vehicles  | 671,610           | 574,000           | 97,610             | 574,000           |  |
| <b>80 05 15 8901</b>             | <b>Infrastructure Services - Strategic Prop Mngmt</b>                 | <b>671,610</b>    | <b>574,000</b>    | <b>97,610</b>      | <b>574,000</b>    |  |
| 341801 001                       | Timesheet System  | -                 | 40,000            | (40,000)           | 40,000            |  |
| <b>80 05 19 8901</b>             | <b>Timesheet System</b>   | -                 | <b>40,000</b>     | <b>(40,000)</b>    | <b>40,000</b>     |  |
| <b>44 03 02 8907</b>             | <b>TECT All Terrain Park</b>  | -                 | <b>(203,750)</b>  | <b>203,750</b>     | <b>(203,750)</b>  |  |
| <b>TOTAL CAPITAL EXPENDITURE</b> |   | <b>34,919,060</b> | <b>36,731,223</b> | <b>(1,812,163)</b> | <b>36,731,223</b> |  |

Attachment D



*Western Bay of Plenty  
District Council*

# **Performance Report**

**Year ending 30 June 2019**



## Results Summary

The following tables provide a high-level summary of Council's financial and non-financial results for the nine months ending 30 June 2019.

### Long Term Plan

| Page                              | Activity                | Non Financial | Financial | Activity Result |
|-----------------------------------|-------------------------|---------------|-----------|-----------------|
| <b>Leadership</b>                 |                         |               |           |                 |
| 3                                 | Representation          | Yellow        | Orange    | Orange          |
| 5                                 | Planning for the Future | Green         | Orange    | Yellow          |
| <b>Building Communities</b>       |                         |               |           |                 |
| 8                                 | Communities             | Green         | Green     | Green           |
| 13                                | Recreation and Leisure  | Yellow        | Orange    | Orange          |
| 17                                | Regulatory              | Orange        | Orange    | Orange          |
| 23                                | Stormwater              | Orange        | Orange    | Orange          |
| 25                                | Transportation          | Orange        | Orange    | Orange          |
| 28                                | Water Supply            | Orange        | Orange    | Orange          |
| <b>Protecting the Environment</b> |                         |               |           |                 |
| 30                                | Natural Environment     | Orange        | Orange    | Orange          |
| 31                                | Waste Management        | Yellow        | Orange    | Orange          |
| <b>Supporting our Economy</b>     |                         |               |           |                 |
| 36                                | Economic                | Green         | Orange    | Yellow          |

### Corporate Plan

| Page                             | Activity                     | Non Financial | Financial | Activity Result |
|----------------------------------|------------------------------|---------------|-----------|-----------------|
| <b>Customer Care</b>             |                              |               |           |                 |
| 37                               | Customer Service             | Green         | Grey      | Green           |
| 38                               | Engagement & Communication   | Yellow        | Green     | Yellow          |
| <b>Internal Processes</b>        |                              |               |           |                 |
| 39                               | Asset Management             | Yellow        | Orange    | Orange          |
| 41                               | Key Business Processes       | Orange        | Green     | Yellow          |
| 45                               | Work Effectively with Others | Green         | Grey      | Green           |
| 46                               | Risk Management              | Yellow        | Grey      | Yellow          |
| <b>Learning &amp; Innovation</b> |                              |               |           |                 |
| 47                               | Staff Knowledge and Skills   | Green         | Yellow    | Yellow          |
| 49                               | Institutional Knowledge      | Yellow        | Green     | Yellow          |
| 51                               | Work Environment             | Orange        | Orange    | Orange          |

## Leadership - Representation

### Community Outcome:

- Elected leaders represent the views of residents and make effective decisions which improve our communities and environment, now and for the future.

### Representation

Work  
Programme

Financial

#### District Representation

**Non-financial:** Democracy Services - agenda and minute production slightly below KPI but still within statutory guidelines. Planning underway to implement new electronic system to manage agenda, minute production and generation of Minute Action Sheets for staff. No issues Governance Support, accurate scheduling of elected members meetings and implementation of required Remuneration authority changes. Legal Compliance - no challenges this financial year. Governance Relationship with Maori - Progress updates provided on implementation of Te Ara Mua. Representation Review project completed with all KPIs met.

**Financial:** Overspend Representation Review project mainly due to un-budgeted costs of Maori Wards Poll as demand received was over 5%.

#### Treasury Management

**Non-financial:** No issues

**Financial:** Operating costs under budget for the year. Interest costs \$2.4m higher than budget, primarily due to an Unrealised Hedging Movement cost of \$2.8m compared to \$0.8m income the previous year.

## Financial Summary

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Representation             | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |     |
|-----------------------|-------------------------------|----------------------------|-------------------|---------------------------|--------------|-----|
|                       |                               |                            |                   |                           | \$'000       | %   |
| (2,623)               | (2,623)                       | <b>Operating Costs</b>     | (1,852)           | (2,623)                   | 771          | 29% |
| (3,772)               | (3,772)                       | <b>Total Costs</b>         | (2,942)           | (3,772)                   | 830          | 22% |
| 430                   | 430                           | <b>Total Direct Income</b> | 443               | 430                       | 13           | 3%  |
| (3,342)               | (3,342)                       | <b>Net Cost of Service</b> | (2,500)           | (3,342)                   | 842          | 25% |
| 0                     | 0                             | <b>Capital expenditure</b> | 0                 | 0                         | 0            |     |

## Leadership – Planning for the Future

### Community Outcome:

- In consultation with our communities and guided by our sustainable development approach, we plan for the future.

### Planning for the Future

|                |           |
|----------------|-----------|
| Work Programme | Financial |
|----------------|-----------|

### Resource Management Planning

**Non-financial:** Important milestones were achieved with the Katikati Structure Plan and Post Harvest and technical plan changes completed for the July Policy Committee. Progress has picked up on the Omokoroa Structure Plan with various staff in different Departments preparing their input. Alongside this is the investigation into new District Plan provisions for earthworks and retaining walls, and the residential zone in general. Work has continued on the Natural Hazards Collaboration project, with inundation maps being prepared for release in September. Substantial input is also going into the Urban Form and Transport Initiative (UFTI) project.

**Financial:** Year-end actuals show total direct costs ahead of budget. The primary driver is a significant increase in corporate overheads (beyond total budget for the year) and unbudgeted inter-department charges.

### Policy & Planning

#### Non-financial:

Work has been progressed in accordance with the programme set by the Policy Committee. Highlights for the year include:

- Review of the Reserves and Facilities Bylaw, Trading in Public Places Bylaw, General Bylaw, Traffic and Parking Enforcement Bylaw and Freedom Camping Bylaw.
- Adoption of the reviewed Katikati-Waihi Beach Reserve Management Plan
- Completion of investigations into kerbside waste service options, and an amendment to the Long Term Plan (alongside the Annual Plan 2019/20) to progress the preferred option into the procurement phase.
- Support to the Annual Plan process, leading the consultation and submissions work stream, which included managing inputs to deliver the consultation document, design and deployment of seven place-based Have Your Say events, submission processing and responses to submitters on behalf of the organisation.
- Completed the review of the gambling venue policies (Class 4 and TAB venues).
- Completed a range of monitoring and reporting projects, such as Annual Residents' Survey, State of the Environment reporting and

## Planning for the Future

|                   |           |
|-------------------|-----------|
| Work<br>Programme | Financial |
|-------------------|-----------|

- development trends (including the National Policy Statement requirements).
- Progression of a number of multi-agency projects in the housing space, including Healthy Whare project and the regional Health Housing Forum.

**Financial:** The Policy Committee deferred several items of work, which means that budget was not spent (for example s17A reviews, which will be progressed in 2019/20). Overspend in consultancy was due to high submission numbers and therefore increased workload to complete the Reserves and Facilities Bylaw review. Some efficiencies were gained in the 'one conversation, many topics' approach to consultation, meaning that other budgets were slightly underspent. Otherwise, expenditure has been generally in accordance with budgets.

Financial Summary

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Policy & Planning                   | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |      |
|-----------------------|-------------------------------|-------------------------------------|-------------------|---------------------------|--------------|------|
|                       |                               |                                     |                   |                           | \$'000       | %    |
| (989)                 | (989)                         | Operating Costs                     | (872)             | (989)                     | 117          | 12%  |
| (1,348)               | (1,348)                       | Total Costs                         | (1,345)           | (1,348)                   | 3            | 0%   |
| 13                    | 13                            | Total Direct Income                 | 13                | 13                        | 0            | 0%   |
| (1,335)               | (1,335)                       | Net Cost of Service                 | (1,332)           | (1,335)                   | 3            | 0%   |
| 0                     | 0                             | Capital expenditure                 | 0                 | 0                         | 0            |      |
|                       |                               | <b>Resource Management Planning</b> |                   |                           |              |      |
| (863)                 | (863)                         | Operating Costs                     | (897)             | (863)                     | (33)         | -4%  |
| (1,131)               | (1,131)                       | Total Costs                         | (1,287)           | (1,131)                   | (157)        | -14% |
| 0                     | 0                             | Total Direct Income                 | 0                 | 0                         | 0            |      |
| (1,131)               | (1,131)                       | Net Cost of Service                 | (1,287)           | (1,131)                   | (157)        | -14% |
| 0                     | 0                             | Capital expenditure                 | 0                 | 0                         | 0            |      |

## Building Communities - Communities

### Community Outcome:

- Social infrastructure (the community facilities, services and networks that help individuals, families, groups and communities) meets the diverse needs of communities; communities are strong and can influence their future.

### Communities

|                |           |
|----------------|-----------|
| Work Programme | Financial |
|----------------|-----------|

### Community Development

**Non-financial:** Community Services Contracts are progressing and meeting contractual obligations. The approach to Papakainga development is under review due to the changing policy environment e.g. Kiwibuild.

**Financial:** Financials are within agreed thresholds.

### Community Facilities

**Non-financial:** Community Halls are operating well generally although one is experiencing some difficulty in terms of ownership issues. Pensioner housing is maintaining high levels of occupation. Maintenance is becoming more expensive partially because of compliance costs but also due to the age of the units. Cemeteries have had increased levels of service requested which have resulted in an increase in Opex requirements.

**Financial:** Community Halls include the capital expenditure to the Te Puke War Memorial Hall. Other hall related expense and income includes usual patterns of expenditure and income. Pensioner housing reflects higher than budgeted occupation of units and reflects timing issues for capital expenditure as was awaiting details of healthy homes requirements. Cemeteries - some works uncompleted at year-end and to be carried forward. Additional levels of service relating to cemeteries resulted in \$86k overspend.

## Communities

Work  
Programme

Financial

### Emergency Management

**Non-financial:** CDEM is going well; training and exercises are ongoing to build capability.

**Financial:** Finances are within financial thresholds. Capital expenditure (\$28k) due to work completed at the Katikati Library to provide emergency management capacity. This work was not budgeted. Statutory levies underspent by \$60k, due to potential change of operating model.

### Libraries and Service Centres

**Non-financial:** All KPIs met for this activity.

District Libraries: Hard copy issues 0% change comparative to 2017-18, e-collection issues had an increase of 8% comparative 2017-18.

Hard-copy collection size has increased by 3% and e-collection size by 11.5% comparative 2017-18. The outsourcing agreement in place with regional partner libraries to purchase collections continues to be cost-effective and successful. Events held by the libraries continue to be well supported with 462 events organised that were attended by 7,502 people for the 2018-19 year.

Patuki Manawa Hub; August 2018 - June 2019: 323 room bookings/event held, attended by 4,516 people. Issues with the sensors on the security gates at Patuki Manawa have affected door count statistics with a decrease (across the district) recorded of 8% comparative to 2017-18 year. APNK (free wifi access) continues to be popular across the district with the recent introduction of additional PCs and mobile Chrome Books for public use; this service is a partnership funded by central government (70%) and public libraries.

Front of House Customer Service: Total Customer Contacts have slightly decreased by 2% comparative to 2017-18. The Antenno Mobile App introduced in the fourth quarter now has almost 400 registered users. New Customer Contact Request (CCR) and digital traffic reporting was introduced in the fourth quarter to reflect increased monitoring of CCR Performance Demand and general trends and themes emerging each week.

**Financial:** Service centre overspends are due to under-budgeted salary expenses.



Financial Summary

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Community Development & Grants | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |      |
|-----------------------|-------------------------------|--------------------------------|-------------------|---------------------------|--------------|------|
|                       |                               |                                |                   |                           | \$'000       | %    |
| (1,850)               | (1,850)                       | <b>Operating Costs</b>         | (1,644)           | (1,850)                   | 206          | 11%  |
| (2,392)               | (2,392)                       | <b>Total Costs</b>             | (2,125)           | (2,392)                   | 268          | 11%  |
| 29                    | 29                            | <b>Total Direct Income</b>     | 81                | 29                        | 52           | 178% |
| (2,363)               | (2,363)                       | <b>Net Cost of Service</b>     | (2,044)           | (2,363)                   | 319          | 14%  |
| 0                     | 0                             | <b>Capital expenditure</b>     | 0                 | 0                         | 0            |      |
|                       |                               | <b>Emergency Management</b>    |                   |                           |              |      |
| (337)                 | (337)                         | <b>Operating Costs</b>         | (223)             | (337)                     | 114          | 34%  |
| (563)                 | (563)                         | <b>Total Costs</b>             | (406)             | (563)                     | 158          | 28%  |
| 0                     | 0                             | <b>Total Direct Income</b>     | 16                | 0                         | 16           |      |
| (563)                 | (563)                         | <b>Net Cost of Service</b>     | (390)             | (563)                     | 173          | 31%  |
| 0                     | 0                             | <b>Capital expenditure</b>     | (28)              | 0                         | (28)         |      |

# Attachment D

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Information Centres        | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |       |
|-----------------------|-------------------------------|----------------------------|-------------------|---------------------------|--------------|-------|
|                       |                               |                            |                   |                           | \$'000       | %     |
| (1,893)               | (1,893)                       | <b>Operating Costs</b>     | (2,092)           | (1,893)                   | (199)        | -11%  |
| (3,159)               | (3,159)                       | <b>Total Costs</b>         | (3,422)           | (3,159)                   | (262)        | -8%   |
| 1,636                 | 1,636                         | <b>Total Direct Income</b> | 1,661             | 1,636                     | 25           | 2%    |
| (1,523)               | (1,523)                       | <b>Net Cost of Service</b> | (1,761)           | (1,523)                   | (238)        | -16%  |
| (390)                 | (370)                         | <b>Capital expenditure</b> | (624)             | (370)                     | (254)        | -69%  |
|                       |                               | <b>Cemeteries</b>          |                   |                           |              |       |
| (103)                 | (103)                         | <b>Operating Costs</b>     | (189)             | (103)                     | (86)         | -84%  |
| (192)                 | (192)                         | <b>Total Costs</b>         | (269)             | (192)                     | (77)         | -40%  |
| 75                    | 75                            | <b>Total Direct Income</b> | 85                | 75                        | 10           | 14%   |
| (117)                 | (117)                         | <b>Net Cost of Service</b> | (184)             | (117)                     | (67)         | -57%  |
| (90)                  | (40)                          | <b>Capital expenditure</b> | 9                 | (40)                      | 49           | 123%  |
|                       |                               | <b>Community Halls</b>     |                   |                           |              |       |
| (311)                 | (311)                         | <b>Operating Costs</b>     | (781)             | (311)                     | (470)        | -151% |
| (441)                 | (441)                         | <b>Total Costs</b>         | (1,010)           | (441)                     | (569)        | -129% |
| 237                   | 237                           | <b>Total Direct Income</b> | 326               | 237                       | 89           | 37%   |
| (204)                 | (204)                         | <b>Net Cost of Service</b> | (684)             | (204)                     | (480)        | -236% |
| 0                     | 0                             | <b>Capital expenditure</b> | 599               | 0                         | 599          |       |

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# Attachment D

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Pensioner Housing                       | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |      |
|-----------------------|-------------------------------|---|-------------------|---------------------------|--------------|------|
|                       |                               |   |                   |                           | \$'000       | %    |
| (300)                 | (300)                         | Operating Costs                         | (313)             | (300)                     | (13)         | -4%  |
| (550)                 | (550)                         | Total Costs                             | (538)             | (550)                     | 12           | 2%   |
| 410                   | 410                           | Total Direct Income                     | 448               | 410                       | 38           | 9%   |
| (140)                 | (140)                         | Net Cost of Service                     | (90)              | (140)                     | 50           | 36%  |
| (50)                  | (50)                          | Capital expenditure                     | 0                 | (50)                      | 50           |      |
|                       |                               | <b>Community Infrastructure Support</b> |                   |                           |              |      |
| 0                     | 0                             | Operating Costs                         | 0                 | 0                         | 0            |      |
| 1                     | 1                             | Total Costs                             | 0                 | 1                         | (1)          |      |
| 3                     | 3                             | Total Direct Income                     | 3                 | 3                         | 0            | 16%  |
| 4                     | 4                             | Net Cost of Service                     | 3                 | 4                         | (1)          | -25% |
| 0                     | 0                             | Capital expenditure                     | 0                 | 0                         | 0            |      |

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## Building Communities – Recreation & Leisure

### Community Outcome:

- Recreation and leisure facilities are well planned and safe to meet the diverse and changing needs of our community.

### Recreation and Leisure

|                |           |
|----------------|-----------|
| Work Programme | Financial |
|----------------|-----------|

#### Coastal and Marine Structures

**Non-financial:** Ruamoana Drive land and walkway remediation works completed and public access restored. Plantings established. Landslip geology monitoring contractor and horizontal bore drains maintenance regime established. Bowentown Reserve replacement sea wall has been completed. A number of assets have been repaired following storm damage through out the last year. The Matahui erosion protection works are completed. Two adjoining property owners funded this work. Annual condition assessments have been undertaken. The outcome of the condition assessments will determine next years renewals programme

**Financial:** Expenditure (50%) for the work at Ruamoana Drive land and walkway remediation will be recovered from three adjoining property owners as per the agreement Council entered into. The coastal marine structures renewal funding identified as capital works expenditure will be carried forward to the 2019/20 financial year in order to meet the commitment to replacing the Opuereroa Pontoon and jetty. The timing of some coastal marine works have been subject to resource consents along with contractor and materials (H5 grade) availability.

#### Recreation Reserves and Facilities

**Non-financial:** The new reserve maintenance contract commenced on 1 September 2018. Apart from some seasonal grass growth issues the contractor has been performing well in delivering the specified contract outcomes. A number of capital works projects were completed. There have been a number of additional projects added to the wok programme that relate to community board projects or externally funded projects from central governments, Responsible Camping Fund or the Tourism Infrastructure Fund e.g. Kiwicamp, Big Belly bins. The Dave Hume swimming pool has operated well throughout the year; however, the Te Puke swimming pool suffered a major breakdown with pump failure and pipe work failure in December 2018. Upgrade work was undertaken and the pool opened for part of the 2019 season. There has been a big focus on building the Omokoroa to Tauranga cycleway, which is progressing well.

**Financial:** Capital cost (\$260k) was transferred to operational budgets. Asset revaluations increased by \$1,039,208 (Book value transaction) Reserve DIF income was \$1,548,778 more then anticipated. (Total DIF \$3,679,060.) Capital works - A number of projects were re-phased to

## Recreation and Leisure

Work  
Programme

Financial

the 2019/20 financial year. A number of projects have not been undertaken due to third party funding or timing in demand for work/acquisition e.g. general reserve acquisition (\$198K), Pond 02 SHA Gully reserve ( \$167K) , Tahataharoa (\$195K) and \$40K for Te Puke swimming pool has not been spent as lease with Ministry of Education has not been completed.

## Sub Regional Reserves

**Non-financial:** TECT All Terrain Park TECT Park has had a productive year with increased visitor numbers. The Park won the inaugural Best of Parks Green Flag Award 2019, which is a great accomplishment. The park has seen new groups established e.g. Paintball. User groups continue to invest and consolidate their activities at the park. Tauranga Motor cross club have held the Secondary Schools motor cross event with a large number of riders and spectators attending the event. Forestry activity has been active in order to take advantage of good log prices. Good progress made with the Rural Connectivity Group (RCG); towards the establishment of a cell tower to service TECT Park and the SH 36 black spots. A lease was entered into with construction of the cell tower underway. The establishment of a cell tower at the park is an accumulation of years of work by a number of parties. Huharua Park is continuing to be popular, particularly with dog owners. The park includes a portion of the Omokoroa to Tauranga Cycleway. It will receive increased visitor numbers and exposure as the use of the cycleway increases over time.

**Financial:** TECT All Terrain Park - operational costs for the year are within budget. Total direct income is higher than anticipated due to favourable returns (\$1.1m) from high log prices resulting from the forestry-harvesting programme. There has been an increase in asset value of \$1.0m. Capital works is under spent, however, the majority of the under expenditure relates to the funding set aside as the Councils contribution (\$250K) towards the cell tower and the \$250K identified as external funding. The Rural Connectivity Group (RCG) have agreed to fund the cell tower construction on the basis that the two Councils fund the off the grid power supply. Huharua Park Operational costs for the year are within budget. There are no capital projects for Huharua Park.

## Financial Summary

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Recreation Reserves & Facilities       | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |      |
|-----------------------|-------------------------------|--|-------------------|---------------------------|--------------|------|
|                       |                               |  |                   |                           | \$'000       | %    |
| (3,421)               | (3,421)                       | <b>Operating Costs</b>                 | (4,382)           | (3,421)                   | (961)        | -28% |
| (5,186)               | (5,186)                       | <b>Total Costs</b>                     | (5,605)           | (5,186)                   | (419)        | -8%  |
| 2,550                 | 2,550                         | <b>Total Direct Income</b>             | 5,314             | 2,550                     | 2,763        | 108% |
| (2,636)               | (2,636)                       | <b>Net Cost of Service</b>             | (291)             | (2,636)                   | 2,345        | 89%  |
| (3,406)               | (2,482)                       | <b>Capital expenditure</b>             | (1,721)           | (2,482)                   | 761          | 31%  |
|                       |                               | <b>Coastal &amp; Marine Structures</b> |                   |                           |              |      |
| (232)                 | (232)                         | <b>Operating Costs</b>                 | (263)             | (232)                     | (31)         | -13% |
| (965)                 | (965)                         | <b>Total Costs</b>                     | (944)             | (965)                     | 21           | 2%   |
| 0                     | 0                             | <b>Total Direct Income</b>             | 5                 | 0                         | 5            |      |
| (965)                 | (965)                         | <b>Net Cost of Service</b>             | (939)             | (965)                     | 27           | 3%   |
| (888)                 | (888)                         | <b>Capital expenditure</b>             | (301)             | (888)                     | 587          | 66%  |

# Attachment D

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Sub-Regional Parks         | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |      |
|-----------------------|-------------------------------|----------------------------|-------------------|---------------------------|--------------|------|
|                       |                               |                            |                   |                           | \$'000       | %    |
| (777)                 | (777)                         | <b>Operating Costs</b>     | (651)             | (777)                     | 125          | 16%  |
| (1,027)               | (1,027)                       | <b>Total Costs</b>         | (893)             | (1,027)                   | 133          | 13%  |
| 720                   | 720                           | <b>Total Direct Income</b> | 2,665             | 720                       | 1,945        | 270% |
| (307)                 | (307)                         | <b>Net Cost of Service</b> | 1,772             | (307)                     | 2,079        | 677% |
| (567)                 | (567)                         | <b>Capital expenditure</b> | (85)              | (567)                     | 483          | 85%  |

## Building Communities – Regulatory

### Community Outcome:

- Regulatory services are delivered through a balanced compliance approach, promoting the safety and well-being of our communities and enhanced sustainability of our built and natural environments.

### Regulatory

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| Work Programme | Financial |
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#### Animal Control

**Non-financial:** 97.4% of dogs were registered by year-end. This represents 9145 dogs registered of the total dog population of 9389. The dog population has continued to increase with a 5% growth in the last 2 years. The Animal Services team continue to operate a follow up programme to ensure the dog registration target is met. Further strategies to increase compliance will be introduced in 2019/20. Dog owner education and engagement continues to be a priority for the team with dog walks, events, including two new activities this past year. The "mud dog run" in conjunction with Tauranga City Council and TECT park and a combined stall with Tauranga City Council at the Bay of Plenty Animal and Pet expo.

**Financial:** Total operating costs exceeded budgeted levels by \$93K at year-end. There were a number of contributing factors to this overspend, including legal fees for the year were \$33K above budget. This was due to the prosecution by Council of a dog owner for three dog attacks. Pound operations spend was \$42K above budget- additional operating expenses for the pound include- portaloo costs \$4K and fees to TCC for the use of their shelter \$4K. Dog food \$17K, and vet fees \$28K, were the greatest contributors to pound operations. Managing spend in pound operations will be a focus for the 2019/20 year. Overhead costs for this cost centre were \$102K above budget. Overall revenue for the year was down on budget by \$19K, this was a result of a reduction in impound fees and dog adoption fees. Dog registration fees were as per budget, however pound fees were down \$9K due to closure of the shelter/s with dogs having to be returned direct to owners if registered and reduced fees applied. Infringement fees have also been below budget with compliance visits down due to changes in staff resourcing and extended leave. It is anticipated that impound and infringements will increase to previous levels in 2019/20 due to the completion of the animal shelters, and a new electronic infringement system

#### Building Services

**Non-financial:** Total building consents: 93.22% approved in statutory time (1128/1210) of which 427 were new dwellings, which represents a 3% decrease on the same period last year. There is an increase identified for inspections visits (12,585 this year versus 11,990 for the same



## Regulatory

| Work Programme | Financial |
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period last year). 73% (52/71) of service requests were actioned within agreed timeframes against a target of 90%. The activity across the Western Bay of Plenty sub-region, including Tauranga City, has shown some indication of a slight calming of the market. However, the activity in the second half of the year indicates that the market remains buoyant. There are a number of subdivisions in progress across the district with a number still under development or coming on-line, however it is not clear at this stage how these will be timed to hit the market resulting in building consent applications.

**Financial:** In the Inspections cost centre, total direct costs are \$44k under budget primarily a result of salary and consultants underspend as well as actual overheads at year-end being under total budget. Inspections income finished the year approximately \$52k under budget. In the Applications cost centre direct costs were \$349K ahead of budget which reflects a significant overspend (against budget) on consultants but this is balanced by income which was \$211k ahead of budget. The BWO/Compliance Schedule cost centre is tracking \$64k under budget in terms of revenue and \$86k ahead of budget in terms of cost. This is largely due to salaries and is mostly related to the fact that resourcing constraints (noting one staff member has been on long term sick leave) has influenced productivity in this area and team realignment has moved additional costs to this area. It should also be noted that legal fees across all cost centres are ahead of budget, which is a reflection of the sector presently in terms of building work being undertaken without building consent. In turn, this requires Council to issue Notices to Fix and/or infringement fines and/or in extreme cases to issue prosecution proceedings (which we have done this year).

## Compliance & Monitoring

**Non-financial:** All activity areas inspection numbers and complaint response met the required numbers and standards of delivery. Areas of significance - completion of the three year transition under the Food Act with all businesses now registered under the new Act. The Food Act continues to be a focus with the Ministry making changes to effect improvements, which impact Council requirements and accreditation as a verification Agency due later in 2019. A new District Licensing Committee panel was also introduced with commissioners delivering licensing decisions. Improved turnaround times for completion of service requests has been a focus with tighter resolution requirements for non-compliant properties. The last quarter averaging - 68 days for completion vs 100 days average for 2018/19. This will be a further focus for the coming year.

**Financial:** Overall financial position is \$11K unfavourable for the combined activities as follows:  
 Parking - expenditure was \$41K under budget (salary savings being the biggest contributor). Revenue was \$31K under budget (awaiting court recovered infringements to be allocated)- net position \$10K favourable

## Regulatory

| Work Programme | Financial |
|----------------|-----------|
|----------------|-----------|

Compliance (Resource Consents monitoring) - expenditure was \$45K under budget (reduced contractor costs, legal and salary costs). Revenue was favourable by \$21K (swimming pool audits) - net position favourable \$67K.

Environmental health - expenditure was \$41K under budget (reduced professional services \$10K and consultant costs offset partially by increased staff costs). Revenue was up by \$16K (increased application fees for food businesses transitioning to the new Food Act fees). Net position favourable by \$57K.

Public enquiries - expenditure was over budget (increased corporate overheads \$91K). Net position unfavourable \$77K above budget

Liquor licences - expenditure was over budget \$83K (increased district licensing committee costs \$22K, staff costs \$24K and corporate overheads \$35K). Revenue was favourable by \$15K. Net position unfavourable \$68K above budget

## Development Engineering

**Non-financial:** Development Code: Subject matter expert work and format development was undertaken but draft publishing and decision making for the Development Code was put on hold in order to provide time to support the wider needs of the team. The move to the Policy and Regulatory team from Infrastructure Services did not include the provision of support tools, database identity etc. for the team. A lot of effort has been put into business tools, process development, workload co-ordination and team identity following the restructure of late 2018. This included the commencement of a Development Engineering Technician who has been valuable to the improvements to the business needs of the team. In recent weeks the focus has been on the Resource Consents Online process. The team has now settled well. Some "quick-win" procedural and tool changes have assisted the team clearing a large backlog of work.

**Financial:** No spend was made for the Code project. It is intended to carry forward the budget to the new financial year in order to produce the deliverables required.

## Resource Consents

**Non-financial:** Statutory timeframe compliance for both subdivision consent processing and land use consent processing is showing an improvement over the year and well up on last year. Spending on consultants in support of the processing of consents continues. LIM and PIM processing continues to meet statutory timeframes, but the consent officer team are also under increasing pressure noting that they also provide administrative support to the resource consent process and provide duty planner cover.

## Regulatory

Work  
Programme

Financial

**Financial:** Subdivision Consents - while operating expenditure is slightly ahead of budget at year end, our year end revenue position was 18% ahead of total budget which has resulted in the Net Cost of Service being 15% less than forecast. Land Use Consents – operating expenditure again finished the year higher than budget. This was driven mostly by significant overspend on consultants and reflects resourcing constraints in this team. Having said that revenue year to date is ahead of budget such that Net Cost of Service is in or around what was budgeted. LIMS/PIMs - actual operating expenditure was significantly less than budget and Revenue was significantly ahead of forecast.

Financial Summary

| Full Yr. Budget \$'000 | Full Yr. Revised Budget \$'000 | Regulatory - Resource Consents            | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |      |
|------------------------|--------------------------------|---|-------------------|---------------------------|--------------|------|
|                        |                                |   |                   |                           | \$'000       | %    |
| (1,446)                | (1,446)                        | <b>Operating Costs</b>                    | (1,314)           | (1,446)                   | 132          | 9%   |
| (2,126)                | (2,126)                        | <b>Total Costs</b>                        | (2,401)           | (2,126)                   | (275)        | -13% |
| 1,564                  | 1,564                          | <b>Total Direct Income</b>                | 1,676             | 1,564                     | 112          | 7%   |
| (562)                  | (562)                          | <b>Net Cost of Service</b>                | (725)             | (562)                     | (163)        | -29% |
| 0                      | 0                              | <b>Capital expenditure</b>                | 0                 | 0                         | 0            |      |
|                        |                                | <b>Regulatory - Building &amp; Health</b> |                   |                           |              |      |
| (2,847)                | (2,847)                        | <b>Operating Costs</b>                    | (3,317)           | (2,847)                   | (470)        | -16% |
| (4,179)                | (4,179)                        | <b>Total Costs</b>                        | (4,750)           | (4,179)                   | (571)        | -14% |
| 3,260                  | 3,260                          | <b>Total Direct Income</b>                | 3,357             | 3,260                     | 97           | 3%   |
| (918)                  | (918)                          | <b>Net Cost of Service</b>                | (1,392)           | (918)                     | (474)        | -52% |
| 0                      | 0                              | <b>Capital expenditure</b>                | 0                 | 0                         | 0            |      |

# Attachment D

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Regulatory – Animal Control    | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |      |
|-----------------------|-------------------------------|--------------------------------|-------------------|---------------------------|--------------|------|
|                       |                               |                                |                   |                           | \$'000       | %    |
| (607)                 | (607)                         | <b>Operating Costs</b>         | (685)             | (607)                     | (77)         | -13% |
| (927)                 | (927)                         | <b>Total Costs</b>             | (1,119)           | (927)                     | (192)        | -21% |
| 665                   | 665                           | <b>Total Direct Income</b>     | 646               | 665                       | (19)         | -3%  |
| (262)                 | (262)                         | <b>Net Cost of Service</b>     | (472)             | (262)                     | (210)        | -80% |
| 0                     | 0                             | <b>Capital expenditure</b>     | 0                 | 0                         | 0            |      |
|                       |                               | <b>Regulatory - Compliance</b> |                   |                           |              |      |
| (1,050)               | (1,050)                       | <b>Operating Costs</b>         | (1,001)           | (1,050)                   | 49           | 5%   |
| (1,439)               | (1,439)                       | <b>Total Costs</b>             | (1,480)           | (1,439)                   | (42)         | -3%  |
| 492                   | 492                           | <b>Total Direct Income</b>     | 524               | 492                       | 31           | 6%   |
| (946)                 | (946)                         | <b>Net Cost of Service</b>     | (957)             | (946)                     | (10)         | -1%  |
| 0                     | 0                             | <b>Capital expenditure</b>     | 0                 | 0                         | 0            |      |

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## Building Communities – Stormwater Network

### Community Outcome:

- Stormwater networks are designed and managed to meet community and environmental needs.

### Stormwater Network

| Work Programme | Financial |
|----------------|-----------|
|----------------|-----------|

### Stormwater Network

**Non-financial:** Western Bay and Bay of Plenty Regional Council Consents granted for 2-Mile Creek bank protection works. Construction due to begin in the new financial year. All comprehensive stormwater consents have been lodged with the Bay of Plenty Regional Council and are currently being processed. Only one major storm event (December 2018) experienced throughout the year. Levels of Service maintained during the year. All capital works completed on time. Otawhiwhi drain and the Omokoroa stormwater upgrades being the exception. Otawhiwhi drain is due to continuing unwillingness to consider past history of the drain and Omokoroa upgrades due to issues found during construction. Waihi Beach coastal structures review completed. This provides Council some direction but also completes the requirement within the resource consent to carry out a review by 2020. Ongoing discussions with property owners whose dune enhancement work has failed will continue through the 2019/20 period.

**Financial:** Operational spend for the financial year was under budget and recognises no significant events being experienced. Income higher than expected due to more development than anticipated (177%). Capital expenditure on target (104%).

Financial Summary

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Stormwater                            | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |      |
|-----------------------|-------------------------------|---------------------------------------|-------------------|---------------------------|--------------|------|
|                       |                               |                                       |                   |                           | \$'000       | %    |
| (904)                 | (854)                         | Operating Costs                       | (849)             | (854)                     | 5            | 1%   |
| (4,199)               | (4,149)                       | Total Costs                           | (4,080)           | (4,149)                   | 69           | 2%   |
| 5,507                 | 5,507                         | Total Direct Income                   | 14,323            | 5,507                     | 8,816        | 160% |
| 1,308                 | 1,358                         | Net Cost of Service                   | 10,243            | 1,358                     | 8,885        | 654% |
| (5,042)               | (3,282)                       | Capital expenditure                   | (3,417)           | (3,282)                   | (135)        | -4%  |
|                       |                               | <b>Waihi Beach Coastal Protection</b> |                   |                           |              |      |
| (123)                 | (123)                         | Operating Costs                       | (46)              | (123)                     | 77           | 63%  |
| (209)                 | (209)                         | Total Costs                           | (150)             | (209)                     | 59           | 28%  |
| 179                   | 179                           | Total Direct Income                   | 130               | 179                       | (49)         | -27% |
| (30)                  | (30)                          | Net Cost of Service                   | (20)              | (30)                      | 10           | 34%  |
| 0                     | 0                             | Capital expenditure                   | 0                 | 0                         | 0            |      |

## Building Communities - Transportation

### Community Outcome:

- Transportation networks are safe, affordable, sustainable and planned to meet our Community's needs and support economic development.

### Transportation

| Work Programme | Financial |
|----------------|-----------|
|----------------|-----------|

#### Roading

**Non-financial:** Twelve monthly claims were lodged successfully.

**Financial:** WestRoads management operating expenses is over budget this will be offset by NZTAs contribution to operational costs. Transportation income received was consistent with the budget with \$10M transferred to other roading cost centres.

#### Network Development

**Non-financial:** Work programme on track apart from the Omokoroa Urbanisation project from Western Avenue to Tralee Street with some design to be completed and the affected landowners consulted. The Omokoroa Industrial Road design has been delayed subject to ongoing land negotiations but with the expectation that this project will be put out to the market for pricing in mid 2019.

**Financial:** Income variances are due to financial contributions received being greater than the budget and the Omokoroa Road subsidy income.

#### Network Optimisation

**Non-financial:** The LED street lighting is being progressed by WestLink and expected to be delivered by June 2021. The One Network Maintenance Contract has delivered the key performance report which has been accepted by the management board with a minimum condition of satisfaction result. The later delivery of some work influenced this.

**Financial:** Income greater than budget due to NZTA subsidy income.



## Transportation

Work  
Programme

Financial

### Transportation Health & Safety

**Non-financial:** New footpaths constructed on Anderley Avenue Omokoroa, Washer Road and Beatty Avenue Te Puke. The overall cycle trail programme is progressing well. The focus has been on the Omokoroa to Tauranga trail. The Lynley Park - Huharua section opened on 20th July. The Waihi - Waihi Beach section is waiting resolution of land issues and a full funding model. Paengaroa to Okere Falls, fully funded by NZTA has opened.

**Financial:** Minor improvement projects were over spent but have been funded from other allocations to maximize subsidy income which is also higher than budgeted. Approximately \$3-4M.

**Financial Summary**

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Transportation      | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |      |
|-----------------------|-------------------------------|---------------------|-------------------|---------------------------|--------------|------|
|                       |                               |                     |                   |                           | \$'000       | %    |
| (8,950)               | (8,950)                       | Operating Costs     | (8,070)           | (8,950)                   | 881          | 10%  |
| (19,365)              | (19,365)                      | Total Costs         | (18,687)          | (19,365)                  | 678          | 4%   |
| 25,040                | 25,040                        | Total Direct Income | 31,224            | 25,040                    | 6,184        | 25%  |
| 5,675                 | 5,675                         | Net Cost of Service | 12,536            | 5,675                     | 6,862        | 121% |
| (16,895)              | (16,780)                      | Capital expenditure | (18,388)          | (16,780)                  | (1,608)      | -10% |

## Building Communities – Water Supply

### Community Outcome:

- Water supply is provided to our Community in a sustainable manner.

### Water Supply

| Work Programme | Financial |
|----------------|-----------|
|----------------|-----------|

### Council Water Supply

**Non-financial:** Levels of Service maintained for all three water zones. Maintenance costs higher than anticipated due to significant breaks experienced on Wilson Road North. This main is currently being renewed. All water supplies were compliant with drinking water standards. All capital works completed with the exception of Wilson Road North main renewal and Waihi Beach Renewals (minor works still to be completed). Investigations into water source options for the Central and Eastern supply zones have continued and test bores will be drilled in the new financial year. Overall water network managed carefully and no water restrictions required throughout the year.

**Financial:** Significant financial contributions received for Omokoroa and income 137% of expected (\$4.3M additional income). Operational expenditure on average was 14% higher across all three water zones. Budgets are being reviewed for next year to ascertain maintenance expenditure. Approximately 82% of budgeted capital works completed for the Eastern and Central Supply zone. Only approximately 50% of capital works for Eastern Supply was completed. This was due to a transfer of capitals costs to operational (Pongakawa WTP) and in completion of Wilson Road North water main renewal (due to staff member taken ill)

Financial Summary

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Western Water Supply        | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |       |
|-----------------------|-------------------------------|-----------------------------|-------------------|---------------------------|--------------|-------|
|                       |                               |                             |                   |                           | \$'000       | %     |
| (1,730)               | (1,730)                       | <b>Operating Costs</b>      | (2,234)           | (1,730)                   | (504)        | -29%  |
| (4,029)               | (4,029)                       | <b>Total Costs</b>          | (4,468)           | (4,029)                   | (439)        | -11%  |
| 4,534                 | 4,534                         | <b>Total Direct Income</b>  | 5,853             | 4,534                     | 1,319        | 29%   |
| 505                   | 505                           | <b>Net Cost of Service</b>  | 1,385             | 505                       | 880          | 174%  |
| (1,020)               | (985)                         | <b>Capital expenditure</b>  | (809)             | (985)                     | 175          | 18%   |
|                       |                               | <b>Central Water Supply</b> |                   |                           |              |       |
| (1,372)               | (1,372)                       | <b>Operating Costs</b>      | (1,897)           | (1,372)                   | (525)        | -38%  |
| (3,381)               | (3,381)                       | <b>Total Costs</b>          | (3,978)           | (3,381)                   | (598)        | -18%  |
| 3,089                 | 3,089                         | <b>Total Direct Income</b>  | 7,310             | 3,089                     | 4,221        | 137%  |
| (291)                 | (291)                         | <b>Net Cost of Service</b>  | 3,332             | (291)                     | 3,623        | 1245% |
| (1,961)               | (1,506)                       | <b>Capital expenditure</b>  | (1,269)           | (1,506)                   | 237          | 16%   |
|                       |                               | <b>Eastern Water Supply</b> |                   |                           |              |       |
| (2,121)               | (2,121)                       | <b>Operating Costs</b>      | (2,928)           | (2,121)                   | (806)        | -38%  |
| (5,006)               | (5,006)                       | <b>Total Costs</b>          | (5,784)           | (5,006)                   | (778)        | -16%  |
| 4,268                 | 4,268                         | <b>Total Direct Income</b>  | 5,311             | 4,268                     | 1,043        | 24%   |
| (739)                 | (739)                         | <b>Net Cost of Service</b>  | (473)             | (739)                     | 266          | 36%   |
| (1,822)               | (1,502)                       | <b>Capital expenditure</b>  | (764)             | (1,502)                   | 738          | 49%   |

## Protecting the Environment – Natural Environment

### Community Outcome:

- Areas of our natural environment with important environmental, cultural and heritage values are protected.

### Natural Environment

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|-------------------|-----------|
| Work<br>Programme | Financial |
|-------------------|-----------|

### Environmental Protection

**Non-financial:** Most actions on track. This activity is dependent on lots that meet the criteria. Little Waihi drainage plan not commenced as awaiting asset management system implementation.

**Financial:** On track. Underspends where opportunities have not arisen during the period.

### Financial Summary

| Full Yr<br>Budget<br>\$'000 | Full Yr<br>Revised<br>Budget<br>\$'000 | Natural Environment        | Actual<br>YTD<br>\$'000 | Revised<br>Budget<br>YTD<br>\$'000 | Variance +/- |      |
|-----------------------------|--|----------------------------|-------------------------|------------------------------------|--------------|------|
|                             |  |                            |                         |                                    | \$'000       | %    |
| (823)                       | (823)                                  | <b>Operating Costs</b>     | (763)                   | (823)                              | 59           | 7%   |
| (880)                       | (880)                                  | <b>Total Costs</b>         | (702)                   | (880)                              | 178          | 20%  |
| 625                         | 625                                    | <b>Total Direct Income</b> | 805                     | 625                                | 179          | 29%  |
| (255)                       | (255)                                  | <b>Net Cost of Service</b> | 102                     | (255)                              | 357          | 140% |
| 0                           | 0                                      | <b>Capital expenditure</b> | 0                       | 0                                  | 0            |      |

## Protecting the Environment – Waste Management

### Community Outcomes:

- Wastewater services are well planned and maintained to ensure a clean and healthy environment.
- Efficient waste management practices that minimise waste to landfill and encourage efficient use of resources to reduce environmental harm.

### Waste Management

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|----------------|-----------|
| Work Programme | Financial |
|----------------|-----------|

#### Wastewater

**Non-financial:** Wastewater consents granted for the Katikati and Te Puke Wastewater Treatment Plants. Wastewater scheme for Ongare Point completed construction. Minor works still due to be completed at Ongare Point (reinstatement). Overall, the community are really happy with the outcome. Other capital works all completed with the final works being undertaken at the Te Puke and Waihi Beach WWTPs early in the new financial year. Operationally all plants have meet their resource consent requirements and have delivered to the required levels of service. However there has been a number of operational challenges that have required extra ordinary expenditure which is highlighted below in the financial summary.

**Financial:** Some overruns in Te Puke and Maketu operational costs. Te Puke is due to failure of one of the four blowers. Maketu is due to high blockages within grinder pumps and overall operational expenditure higher than anticipated. There are no significant reasons for the overrun at Maketu however, a review is being undertaken on the operational budget. Waihi Beach and Katikati operational costs as expected. All Capital works budgets are spent for the financial year with some overruns in Waihi Beach and Ongare Point. These overruns were anticipated early on in the financial year and have been managed within the expected total costs. Te Puke capital works was under spent due to finalisation of upgrades at the Treatment Plant rolling into the new financial year. Delays were due to procurement. In addition the Te Puke wastewater consent renewal was under budget due to no appeals being received. All income higher than expected due to growth.

#### Solid Waste

**Non-financial:** Solid waste centres provided an extra level of service with increased opening hours, which has been managed within the operational costs. Generally centres running well. Commodity prices for glass has remained static however other commodities have reduced in value over the past 12 months which effects income. No physical capital works for the current financial year other than maintenance of the centres.

## Waste Management

**Work Programme** **Financial**

**Financial:** - Operating costs below budgets as expected. Scrap steel still paying money and hence not many abandoned vehicles are left beside the roads. Green waste costs are being covered by income.

## Financial Summary

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Waihi Beach Wastewater     | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |      |
|-----------------------|-------------------------------|----------------------------|-------------------|---------------------------|--------------|------|
|                       |                               |                            |                   |                           | \$'000       | %    |
| (1,406)               | (1,406)                       | <b>Operating Costs</b>     | (1,036)           | (1,406)                   | 370          | 26%  |
| (3,406)               | (3,406)                       | <b>Total Costs</b>         | (2,859)           | (3,406)                   | 547          | 16%  |
| 3,149                 | 3,149                         | <b>Total Direct Income</b> | 3,345             | 3,149                     | 196          | 6%   |
| (257)                 | (257)                         | <b>Net Cost of Service</b> | 485               | (257)                     | 743          | 289% |
| (450)                 | (450)                         | <b>Capital expenditure</b> | (494)             | (450)                     | (44)         | -10% |
|                       |                               | <b>Katikati Wastewater</b> |                   |                           |              |      |
| (817)                 | (817)                         | <b>Operating Costs</b>     | (763)             | (817)                     | 54           | 7%   |
| (1,974)               | (1,974)                       | <b>Total Costs</b>         | (1,823)           | (1,974)                   | 151          | 8%   |
| 2,743                 | 2,743                         | <b>Total Direct Income</b> | 2,848             | 2,743                     | 106          | 4%   |
| 769                   | 769                           | <b>Net Cost of Service</b> | 1,025             | 769                       | 256          | 33%  |
| (732)                 | (482)                         | <b>Capital expenditure</b> | (426)             | (482)                     | 56           | 12%  |

| Full Yr<br>Budget<br>\$'000 | Full Yr<br>Revised<br>Budget<br>\$'000 | Te Puke Wastewater         | Actual<br>YTD<br>\$'000 | Revised<br>Budget<br>YTD<br>\$'000 | Variance +/- |      |
|-----------------------------|--|----------------------------|-------------------------|------------------------------------|--------------|------|
|                             |  |                            |                         |                                    | \$'000       | %    |
| (814)                       | (814)                                  | <b>Operating Costs</b>     | (1,170)                 | (814)                              | (357)        | -44% |
| (1,504)                     | (1,504)                                | <b>Total Costs</b>         | (1,805)                 | (1,504)                            | (300)        | -20% |
| 3,363                       | 3,363                                  | <b>Total Direct Income</b> | 4,148                   | 3,363                              | 785          | 23%  |
| 1,858                       | 1,858                                  | <b>Net Cost of Service</b> | 2,343                   | 1,858                              | 485          | 26%  |
| (1,193)                     | (1,514)                                | <b>Capital expenditure</b> | (955)                   | (1,514)                            | 560          | 37%  |
|                             |  | <b>Omokoroa Wastewater</b> |                         |                                    |              |      |
| (899)                       | (899)                                  | <b>Operating Costs</b>     | (1,022)                 | (899)                              | (123)        | -14% |
| (4,519)                     | (4,519)                                | <b>Total Costs</b>         | (4,574)                 | (4,519)                            | (55)         | -1%  |
| 2,972                       | 2,972                                  | <b>Total Direct Income</b> | 8,603                   | 2,972                              | 5,631        | 189% |
| (1,547)                     | (1,547)                                | <b>Net Cost of Service</b> | 4,029                   | (1,547)                            | 5,575        | 360% |
| (339)                       | (339)                                  | <b>Capital expenditure</b> | (463)                   | (339)                              | (124)        | -37% |
|                             |  | <b>Maketu Wastewater</b>   |                         |                                    |              |      |
| (524)                       | (524)                                  | <b>Operating Costs</b>     | (772)                   | (524)                              | (248)        | -47% |
| (1,465)                     | (1,465)                                | <b>Total Costs</b>         | (1,717)                 | (1,465)                            | (251)        | -17% |
| 473                         | 473                                    | <b>Total Direct Income</b> | 586                     | 473                                | 112          | 24%  |
| (992)                       | (992)                                  | <b>Net Cost of Service</b> | (1,131)                 | (992)                              | (139)        | -14% |
| (140)                       | (140)                                  | <b>Capital expenditure</b> | (162)                   | (140)                              | (22)         | -16% |



# Attachment D

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Ongare Wastewater           | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |      |
|-----------------------|-------------------------------|-----------------------------|-------------------|---------------------------|--------------|------|
|                       |                               |                             |                   |                           | \$'000       | %    |
| (25)                  | (40)                          | <b>Operating Costs</b>      | (56)              | (40)                      | (16)         | -39% |
| (129)                 | (144)                         | <b>Total Costs</b>          | (198)             | (144)                     | (54)         | -37% |
| 614                   | 614                           | <b>Total Direct Income</b>  | 1,170             | 614                       | 557          | 91%  |
| 485                   | 470                           | <b>Net Cost of Service</b>  | 973               | 470                       | 503          | 107% |
| (873)                 | (873)                         | <b>Capital expenditure</b>  | (979)             | (873)                     | (106)        | -12% |
|                       |                               | <b>District Solid Waste</b> |                   |                           |              |      |
| (625)                 | (625)                         | <b>Operating Costs</b>      | (388)             | (625)                     | 237          | 38%  |
| (838)                 | (838)                         | <b>Total Costs</b>          | (512)             | (838)                     | 326          | 39%  |
| 130                   | 130                           | <b>Total Direct Income</b>  | 111               | 130                       | (19)         | -14% |
| (708)                 | (708)                         | <b>Net Cost of Service</b>  | (401)             | (708)                     | 307          | 43%  |
| 0                     | 0                             | <b>Capital expenditure</b>  | 0                 | 0                         | 0            |      |
|                       |                               | <b>Western Solid Waste</b>  |                   |                           |              |      |
| (415)                 | (415)                         | <b>Operating Costs</b>      | (389)             | (415)                     | 26           | 6%   |
| (575)                 | (575)                         | <b>Total Costs</b>          | (499)             | (575)                     | 76           | 13%  |
| 697                   | 697                           | <b>Total Direct Income</b>  | 835               | 697                       | 138          | 20%  |
| 122                   | 122                           | <b>Net Cost of Service</b>  | 336               | 122                       | 214          | 176% |
| 0                     | 0                             | <b>Capital expenditure</b>  | 0                 | 0                         | 0            |      |

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# Attachment D

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Eastern Solid Waste         | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |      |
|-----------------------|-------------------------------|-----------------------------|-------------------|---------------------------|--------------|------|
|                       |                               |                             |                   |                           | \$'000       | %    |
| (210)                 | (210)                         | <b>Operating Costs</b>      | (184)             | (210)                     | 26           | 12%  |
| (338)                 | (338)                         | <b>Total Costs</b>          | (262)             | (338)                     | 76           | 22%  |
| 481                   | 481                           | <b>Total Direct Income</b>  | 501               | 481                       | 20           | 4%   |
| 143                   | 143                           | <b>Net Cost of Service</b>  | 239               | 143                       | 96           | 67%  |
| 0                     | 0                             | <b>Capital expenditure</b>  | 0                 | 0                         | 0            |      |
|                       |                               | <b>Omokoroa Solid Waste</b> |                   |                           |              |      |
| (65)                  | (65)                          | <b>Operating Costs</b>      | (42)              | (65)                      | 23           | 35%  |
| (167)                 | (167)                         | <b>Total Costs</b>          | (84)              | (167)                     | 83           | 50%  |
| 98                    | 98                            | <b>Total Direct Income</b>  | 100               | 98                        | 2            | 2%   |
| (69)                  | (69)                          | <b>Net Cost of Service</b>  | 16                | (69)                      | 85           | 123% |
| (0)                   | (0)                           | <b>Capital expenditure</b>  | 0                 | (0)                       | 0            |      |

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## Supporting our Economy - Economic

### Community Outcome:

- To encourage the sustainable use of local resources in a way which strengthens economic opportunities and improves social outcomes.

### Economic

Work  
Programme

Financial

### Economic Development

**Non-financial:** Community capacity building progressing well. This will be ongoing. Major service delivery contracts met. (Priority 1 and TBOP). Town centre promotion and development on track. Visitor information services contract changed during period.

**Financial:** Overspend in visitor information budget due to change in delivery contract not anticipated at budget setting time.

### Financial Summary

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Economic            | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |     |
|-----------------------|-------------------------------|---------------------|-------------------|---------------------------|--------------|-----|
|                       |                               |                     |                   |                           | \$'000       | %   |
| (666)                 | (666)                         | Operating Costs     | (679)             | (666)                     | (13)         | -2% |
| (708)                 | (708)                         | Total Costs         | (727)             | (708)                     | (19)         | -3% |
| 324                   | 324                           | Total Direct Income | 324               | 324                       | 0            | 0%  |
| (384)                 | (384)                         | Net Cost of Service | (402)             | (384)                     | (18)         | -5% |
| (460)                 | (310)                         | Capital expenditure | 0                 | (310)                     | 310          |     |

## Customer Service

### Council Outcome:

- Customers are provided with an environment where their needs are understood, information is accurate and user friendly, and advice and services are provided in a timely and professional manner.

## Customer Service

Work Programme Financial

### Service Delivery Processes & Standards

**Non-financial:** Customer Update Report created to reflect trends and themes in customer contacts, events, and performance demand of service requests (CCRs). Customer team Strategic Plan reviewed and updated to reflect LTP and Corporate Plan requirements. The customer team managers and GM are currently undertaking visits to other Councils to gain in depth knowledge of how other councils are managing their customer service and call centre functions. A summary report will be provided to the management team along with recommended changes to our existing services and processes.

**Financial:** No financial KPIs for these activities.

## Engagement & Communication

### Council Outcome:

- Residents and all key communities of interest are effectively engaged.

## Engagement & Communication

Work  
Programme

Financial

### Communication

**Non-financial:** New communications strategy in place alongside revised team structure. More integrated approach to managing digital channels because of new website launch. Significant investment in development of photo library assets, iconography, infographics and video to support greater use of digital channels - Facebook, YouTube, Instagram, Website. Development of internal communications strategy and new tools e.g. Marama

**Financial:** On budget and note comment above re significant investment during period in communication assets to support the business.

### Maori

**Non-financial:** New staff have received the Treaty of Waitangi training so all staff as at July 1 should have completed the training. Ki Uta ki Tai, a Te Reo Māori learning tool has been launched and the feedback from staff using it has been positive.

**Financial:** There is no separate budget for this activity.

### Community Relationships

**Non-financial:** Events strategy and development ongoing. Significant progress made in developing fit for purposes events management processes and support tools, which will be implemented in the 2020 year. Community engagement training to all staff and new Elected Members over the next few months.

**Financial:** Very small budgets for these activities- small underspend.

## Internal Processes – Asset Management

### Council Outcome:

- Council's assets are efficiently, effectively and proactively managed.

### Asset Management

Work  
Programme

Financial

### Asset Management

**Non-financial:** Utilities contracts working well. Implementation of asset management system currently focusing on the migration of strategic property and integration with Ozone.

**Financial:** All cost centres are within financial thresholds except for the Utilities area. In Utilities the operating costs were under budget however overheads charged are greater than budgeted.

### Corporate Property

**Non-Financial:** The SHA is progressing well and income from the development is starting to come through. Council made two strategic property purposes of some significance in order to enhance its position in Omokoroa and also to enable community expectations of Moore park to be met.

**Financial:** Turnbull property is now sold and so there will be no future income. Development of Special Housing Area (SHA) went ahead faster than anticipated. Strategic Property income discrepancy due to gain on sale of assets and purchase of properties in Omokoroa and Katikati. Te Tumu, reflective of accounting for property amortisation and accounting for unrealised income. Property vehicle purchase overspent due to early replacement of Managers vehicle in June rather than July 2019.

## Financial Summary

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Corporate Assets    | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |      |
|-----------------------|-------------------------------|---------------------|-------------------|---------------------------|--------------|------|
|                       |                               |                     |                   |                           | \$'000       | %    |
| (612)                 | (612)                         | Operating Costs     | (1,050)           | (612)                     | (438)        | -72% |
| (1,591)               | (1,591)                       | Total Costs         | (2,183)           | (1,591)                   | (592)        | -37% |
| 507                   | 507                           | Total Direct Income | 1,420             | 507                       | 913          | 180% |
| (1,084)               | (1,084)                       | Net Cost of Service | (764)             | (1,084)                   | 320          | 30%  |
| (1,368)               | (1,998)                       | Capital expenditure | (2,776)           | (1,998)                   | (777)        | -39% |

## Internal Processes - Key Business Processes

### Council Outcome:

- Systems and processes represent value for money and meet the business needs of the organisation.

### Key Business Processes



### Quality Management

**Non-financial:** Overall the QMS is working well throughout Council. Telarc audit identified opportunities to improve in the procurement area and an action plan has been developed to address these improvements.

**Financial:** There is no separate budget for this activity.

### Information Management

**Non-financial:** The key achievement for the IT activity for the year are as follows:-

- IT core infrastructure project complete. New core infrastructure now hosted in the TCC Data Centre with the backup of infrastructure and systems in house.
- Upgrade of all GIS applications and infrastructure including implementation of new web maps product, Local Maps (ongoing).
- Continued development and integration of mobile services for staff including water meter special readings, compliance re-inspections and asset capture.
- Website redevelopment complete and launched 27 May 2019 providing refresh of content, new information architecture, including home page providing greater usability and findability of content for both staff and external customers.
- Antenno implemented for customers to receive notifications and provide reports to council on issues or provide feedback on mobile devices.
- Development under agile with Cucumber of the Insight Reporting Tool and implementation and delivery of the tool for end of year reporting for staff.

**Financial:** There is an overspend in the operational expenditure for the year due to rise in consumable costs. The IT infrastructure budget was overspent due to the capital core infrastructure contract being more than originally estimated in the LTP, this was on top of the business as usual capital spend for the year.



## Key Business Processes



### Procurement

**Non-financial:** A business as usual environment. Preparation of summary benchmarking underway and will be reported next period. A work programme has been developed in response to the procurement findings highlighted during the Telarc audit. This programme will be carried out over the course of the 2020 financial year to be completed in advance of the next audit.

**Financial:** There is no budget implications for this work stream.

### Financial Management

**Non-financial:** Corporate Finance - no issues. Finance - the team are preparing for year end reporting. No issues. Accounting Operations - No key issues. Currently dealing with ASB bank on mortgagee letters sent in error by the bank.

**Financial:** Corporate Finance - operating costs under budget for the year. Overspends on consultancy and audit fees more than offset by underspends on bank charges and valuation fees.  
Finance - operating costs under budget due to salary savings, as a contractor was used whilst a vacancy was filled.  
Accounting Operations - operating costs under budget for the year, with under and overs across the range.

### Continuous Improvement

**Non-financial:** Timesheet system tender process completed and contractor selected. Implementation and scoping process has commenced. Annual benchmarking exercise with PWC to commence in July 2019. Council's project management approach was independently reviewed and Management are working through recommendations. This work will continue into the 2019/20 year.

**Financial:** Financial variance \$40k due to delay in implementation of timesheet system.

## Financial Summary

| Full Yr<br>Budget<br>\$'000 | Full Yr<br>Revised<br>Budget<br>\$'000 | Financial Services         | Actual<br>YTD<br>\$'000 | Revised<br>Budget<br>YTD<br>\$'000 | Variance +/- |       |
|-----------------------------|--|----------------------------|-------------------------|------------------------------------|--------------|-------|
|                             |  |                            |                         |                                    | \$'000       | %     |
| (1,968)                     | (1,968)                                | Operating Costs            | (1,861)                 | (1,968)                            | 107          | 5%    |
| (141)                       | (141)                                  | Total Costs                | (144)                   | (141)                              | (4)          | -3%   |
| 515                         | 515                                    | Total Direct Income        | 790                     | 515                                | 275          | 53%   |
| 375                         | 375                                    | Net Cost of Service        | 646                     | 375                                | 271          | 72%   |
| 0                           | 0                                      | Capital expenditure        | 0                       | 0                                  | 0            |       |
|                             |  | <b>Treasury Operations</b> |                         |                                    |              |       |
| (160)                       | (160)                                  | Operating Costs            | (115)                   | (160)                              | 45           | 28%   |
| (465)                       | (465)                                  | Total Costs **             | (3,072)                 | (465)                              | (2,607)      | -560% |
| 400                         | 400                                    | Total Direct Income        | 954                     | 400                                | 554          | 139%  |
| (65)                        | (65)                                   | Net Cost of Service        | (2,118)                 | (65)                               | (2,053)      | 3134% |
| 0                           | 0                                      | Capital expenditure        | 0                       | 0                                  | 0            |       |

\*\* refer to page 3 for variance explanation.

# Attachment D

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Rate appropriation         | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |      |
|-----------------------|-------------------------------|----------------------------|-------------------|---------------------------|--------------|------|
|                       |                               |                            |                   |                           | \$'000       | %    |
| (1,685)               | (1,685)                       | <b>Operating Costs</b>     | (2,406)           | (1,685)                   | (721)        | -43% |
| (1,685)               | (1,685)                       | <b>Total Costs</b>         | (2,406)           | (1,685)                   | (721)        | -43% |
| 25,798                | 25,798                        | <b>Total Direct Income</b> | 25,748            | 25,798                    | (50)         | 0%   |
| 24,113                | 24,113                        | <b>Net Cost of Service</b> | 23,342            | 24,113                    | (772)        | -3%  |
| 0                     | 0                             | <b>Capital expenditure</b> | 0                 | 0                         | 0            |      |

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## Internal Processes – Work Effectively with Others

### Council Outcome:

- Collaboration with other organisations achieves improved community outcomes.

### Work Effectively with Others

#### Planning & Working in Partnership

**Non-financial:** On track with external relationships and sub regional partnership building.

**Financial:** There is no budget for this activity.

Work Programme Financial

## Internal Processes – Risk Management

### Council Outcome:

- Risks are identified, minimised or mitigated.

### Risk Management

Work  
Programme

Financial

### Risk Management

**Non-financial:** Review of Risk Policy underway. Business continuity planning (BCP) is ongoing and is subject to management team approval of BCP templates for two departments prior to progressing with the BCPs for the rest of the organisation.

**Financial:** There is no separate budget for this activity.

### Occupational Safety & Health

**Non-financial:** Health and Safety updates are prompted at weekly group management team meetings. There were two incidents reported during the quarter for the Finance and Technology Services Group.

**Financial:** There is no separate budget for this activity.

## Learning & Innovation – Staff Knowledge & Skills

### Council Outcome:

- Knowledgeable and skilled workforce enhances organisational capability and effectiveness.

### Staff Knowledge & Skills

Work  
Programme

Financial

### Capacity & Recruitment

**Non-financial:** The recruitment function is ongoing, with 20 vacancies at year-end. Human Resource policies are reviewed in conjunction with the review timelines. The workforce report is provided to the Senior Management Team on a quarterly basis. Workforce planning discussions, FTE numbers and budget decisions were made by SMT as part of the annual plan process.

**Financial:** Operating costs are over budget by \$215k. This is mostly due to overspends in health insurance (\$68k), fringe benefit tax (\$110k) and salaries (\$33k). The health insurance and FBT over spend is attributed to increased staff numbers and increased insurance costs. The salaries budget has been impacted by the organisation restructure at the beginning of 2019.

### Clear Accountabilities & Responsibility

**Non-financial:** Leadership workshops were held for all Third Tier Managers and Team Leaders to increase leadership capacity. We have received positive feedback from the leadership modules. Current Performance and Development Plans (PADP) system is ongoing. This requires staff and Managers to update the PADP's and meet on a six monthly basis to discuss performance and identify improvement and/or training initiatives to be undertaken.

**Financial:** There is no separate budget for this activity.

### Training & Development

**Non-financial:** A number of training initiatives were undertaken during the year. In conjunction with the development of the Insight reporting tool, 'Write' training was provided to all reporting staff. Other significant training initiatives included bullying prevention, interview training and contractor health and safety refresher courses. Specific training was provided to individual staff as requested or identified through the performance appraisal process.

## Staff Knowledge & Skills

|                |           |
|----------------|-----------|
| Work Programme | Financial |
|----------------|-----------|

A number of staff are working towards formal qualifications through extramural studies with various tertiary providers.

**Financial:** There is no specific budget for the activity. The training budget is allocated to a number of cost centres for both HR and Group Managers to manage. The total training expenditure for the year was 75% of the allocated funding.

## Financial Summary

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Human Resource Services    | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |      |
|-----------------------|-------------------------------|----------------------------|-------------------|---------------------------|--------------|------|
|                       |                               |                            |                   |                           | \$'000       | %    |
| (1,041)               | (1,041)                       | <b>Operating Costs</b>     | (1,257)           | (1,041)                   | (215)        | -21% |
| 0                     | 0                             | <b>Total Costs</b>         | (1)               | 0                         | (1)          |      |
| 0                     | 0                             | <b>Total Direct Income</b> | 1                 | 0                         | 1            |      |
| 0                     | 0                             | <b>Net Cost of Service</b> | 0                 | 0                         | 0            |      |
| 0                     | 0                             | <b>Capital expenditure</b> | 0                 | 0                         | 0            |      |

**Note:** Operating costs for this activity are recovered through overhead allocations, therefore total costs are \$nil.

## Learning & Innovation – Institutional Knowledge

### Council Outcome:

- Institutional knowledge is captured, shared and utilised.

### Institutional Knowledge

Work  
Programme

Financial

### Knowledge Management

**Non-financial:** This is a new activity for the team to manage and as result, little progress has been made.

**Financial:** There is no separate budget for this activity. Allocation is included in the corporate services budget (page 52).

### Information Utilisation

**Non-financial:** Back scanning of all subdivision files complete. Any miscellaneous building files will now be scanned in house. Work will continue to improve processes to reduce paper records in both building and resource consents activities. The projects for back scanning can now be closed.

**Financial:** No issues with financials. Carry forward for the project has meant the variance is only 3.5%. Projected income of \$60K for sale of digital property files slightly increased in actual income of \$62K. No issues with operational costs.

### Alignment & Monitoring

**Non-financial:** The new Insight tool has provided a platform to review the Business Planning process as well as reporting. The business planning process has commenced and staff are working with Managers to achieve the desired outcomes. Monthly management reports are provided on an ongoing basis.

**Financial:** There is no separate budget allocated to this activity.



**Financial Summary**

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Information Services       | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |     |
|-----------------------|-------------------------------|----------------------------|-------------------|---------------------------|--------------|-----|
|                       |                               |                            |                   |                           | \$'000       | %   |
| (3,346)               | (3,627)                       | <b>Operating Costs</b>     | (3,896)           | (3,627)                   | (269)        | -7% |
| (222)                 | (503)                         | <b>Total Costs</b>         | (499)             | (503)                     | 4            | 1%  |
| 62                    | 62                            | <b>Total Direct Income</b> | 71                | 62                        | 9            | 15% |
| (160)                 | (441)                         | <b>Net Cost of Service</b> | (428)             | (441)                     | 13           | 3%  |
| (1,043)               | (1,356)                       | <b>Capital expenditure</b> | (1,197)           | (1,356)                   | 159          | 12% |

## Learning & Innovation – Work Environment

### Council Outcome:

- The Council is recognised as a good employer that provides a motivating work environment.

### Work Environment

|                |           |
|----------------|-----------|
| Work Programme | Financial |
|----------------|-----------|

#### Motivating Environment

**Non-financial:** Monitoring of key performance indicators ongoing. Renewed focus on organisations response to customers to ensure optimum results. The staff survey, 'Ask your Team' completed in 2018, which identified improvement initiatives i.e. leadership training and enhanced Employee Assistance Programme (EAP) services. Next survey to be completed 2020.

**Financial:** There is no separate budget for this activity. Allocation is included in the corporate services budget (page 52).

#### All One Team

**Non-financial:** Overall work programme on target. Some delays with the customer experience project as approach is reviewed.

**Financial:** Overall, the costs centres in this activity there is approx. a \$25k overspend which is the net effect of savings and unplanned expenditure in regard to the accommodation review. Majority of underspends are due to delays in projects.

#### Being Valued

**Non-financial:** Overall progressing well. However, some corporate plan projects are behind schedule mainly due to competing priorities and resourcing issues around key staff involvement.

**Financial:** There are no financial implications for this activity.

**Financial Summary**

| Full Yr Budget \$'000 | Full Yr Revised Budget \$'000 | Corporate Services         | Actual YTD \$'000 | Revised Budget YTD \$'000 | Variance +/- |      |
|-----------------------|-------------------------------|----------------------------|-------------------|---------------------------|--------------|------|
|                       |                               |                            |                   |                           | \$'000       | %    |
| (7,858)               | (7,374)                       | <b>Operating Costs</b>     | (6,744)           | (7,374)                   | 630          | 9%   |
| (1,009)               | (747)                         | <b>Total Costs</b>         | (828)             | (747)                     | (80)         | -11% |
| 310                   | 0                             | <b>Total Direct Income</b> | 30                | 0                         | 30           |      |
| (699)                 | (747)                         | <b>Net Cost of Service</b> | (798)             | (747)                     | (50)         | -7%  |
| (574)                 | (614)                         | <b>Capital expenditure</b> | (672)             | (614)                     | (58)         | -9%  |

## Key Financial Performance Indicators for the Twelve Months Ended 30 June 2019

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### 1. Executive Summary

The purpose of this report is to provide the Elected Members with a high-level summary of the key financial performance indicators for the twelve months ended 30 June 2019 along with copies of the treasury reports and graphs (**Attachment A**).

### 2. Key performance indicators

2.1 Council was in compliance with all of its key financial ratios.

2.2 Interest expense on external debt for the twelve months ended 30 June 2019 of \$6.9m was \$1.1m lower than the full-year budget of \$8.0m. This is due to a combination of lower floating interest rates and the maturity of legacy interest rate swap contracts.

### 3. Treasury reports

3.1 At 30 June 2019 total external debt was \$110.0m, unchanged from 31 May 2019.

3.2 Council's weighted cost of finance at 30 June 2019 was 4.74%, unchanged from 31 May 2019.

### 4. Interest rate swaps

4.1 The valuation of Council's interest rate swaps at 30 June 2019 was a net liability of \$11.7m, up \$0.6m from the period ending 31 May 2019 as interest rates continued to track lower. The Reserve Bank ("RB") cut the Official Cash Rate ("OCR") from 1.50% to 1.00% in its August 2019 Monetary Policy Statement citing the need for a lower OCR to meet employment and inflation objectives. Markets continue to price in further rate cuts with some major banks predicting an OCR of 0.75% at the end of this calendar year.

4.2 At 30 June 2019 Council held interest rate swaps totalling \$145.5m. Of these \$56m were forward start interest rate swaps. Council had 81% of total debt covered by current interest rate swaps, unchanged from May 2019.

4.3 The current swaps to 12 month net debt ratio as at 30 June 2019 sits within the recommended policy bands.

## 5. Projected cash flow

- 5.1 At 30 June 2019 Council had a positive cash position of \$29.62m. This was comprised of \$6.53m cash and \$23.09 in short term deposits.

## 6. Internal loans and current account balances

- 6.1 Internal loan balances at 30 June 2019 totalled \$100.82m. This is \$3.92m higher than the 31 May 2019 balance of \$96.90m due to the year-end funding entries made to record advances and repayments during the financial year.
- 6.2 Current account balances totalled \$14.93m as at 30 June 2019. This is \$12.65 lower than the 31 May 2019 balance of \$27.58m due to the year-end funding entries made to record advances and repayments during the financial year.

## 7. Debt summary and trend analysis

- 7.1 The attached graphs (Attachment A) provide details of Council's external debt from January 2014 to June 2019.
- 7.2 Net debt being external debt of \$110.0m less cash on hand of \$29.62m, was \$80.38m as at 30 June 2019. This was \$1.61m higher than the 31 May balance of \$78.77m as Council continues to achieve its capital and operational budgets.



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David Jensen  
**Senior Financial Planner**



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Approved Kumaren Perumal  
**Group Manager Finance and Technology Services**

## Key Performance Indicators for the Period Ended 30 June 2019

| Debt Levels & Interest Costs                 | Year to Date - 30 June 2019 |                | Year to Date - 31 May 2019       |                                     |
|--|-----------------------------|----------------|----------------------------------|-------------------------------------|
|  | Actual                      | Budget         | Actual                           | Budget                              |
|  | (\$000)                     | (\$000)        | (\$000)                          | (\$000)                             |
| <b>Loans Outstanding</b>                     |                             |                |                                  |                                     |
| Current Account and other debt               | 14,934                      | 27,256         | 27,584                           |                                     |
| Internal Debt                                | 100,822                     | 99,831         | 96,900                           |                                     |
| <b>Total Debt</b>                            | <b>115,757</b>              | <b>127,087</b> | <b>124,484</b>                   | <b>126,467</b>                      |
|  |                             | at 30 June 19  |                                  | at 31 May 19                        |
| <b>External Debt</b>                         | <b>110,000</b>              |                | <b>110,000</b>                   |                                     |
| Other balances                               | 5,757                       |                | 14,484                           |                                     |
| <b>External Debt</b>                         |                             |                |                                  |                                     |
| Term   | 110,000                     |                | 110,000                          |                                     |
| Current (due next 12 months)                 | -                           |                | -                                |                                     |
| <b>Total External Debt</b>                   | <b>110,000</b>              | <b>120,000</b> | <b>110,000</b>                   | <b>120,000</b>                      |
|  |                             | at 30 June 19  |                                  | at 31 May 19                        |
| <b>Total Debt to Non Current Assets</b>      | <b>7.93%</b>                |                | <b>8.58%</b>                     |                                     |
| <b>Unused committed Bank Facilities</b>      | <b>30,000</b>               |                | <b>30,000</b>                    |                                     |
| <b>Interest Expense</b>                      | <b>6,874</b>                | <b>8,000</b>   | <b>6,362</b>                     | <b>7,782</b>                        |
|  |                             | Budget         |                                  | Budget                              |
|  |                             |                |                                  | <input checked="" type="checkbox"/> |
| <b>Swap policy limits</b>                    |                             |                |                                  |                                     |
| Existing debt                                | 110,000                     |                | 110,000                          |                                     |
| New debt                                     |                             |                |                                  |                                     |
| Debt repayments                              |                             |                |                                  |                                     |
| Plus expected funding for projects           | -                           |                | -                                |                                     |
| <b>12 month debt</b>                         | <b>110,000</b>              | <b>120,000</b> | <b>110,000</b>                   | <b>150,000</b>                      |
|  |                             | at 30 June 19  |                                  | at 31 May 19                        |
| Current swaps                                | 89,500                      |                | 89,500                           |                                     |
| Forward swaps                                | 56,000                      |                | 56,000                           |                                     |
| <b>Total Swaps</b>                           | <b>145,500</b>              |                | <b>145,500</b>                   |                                     |
| [Current swaps / 12mth net debt]             | 81%                         | 50% - 95%      | 81%                              | 50% - 95%                           |
|  |                             |                |                                  | <input checked="" type="checkbox"/> |
| <b>Weighted cost of finance</b>              | <b>4.74%</b>                | <b>6.50%</b>   | <b>4.74%</b>                     | <b>6.50%</b>                        |
|  |                             |                |                                  | <input checked="" type="checkbox"/> |
| <b>Financial Ratios</b>                      |                             |                |                                  |                                     |
|  | Year to Date - 30 June 2019 |                | Year to Date - 30 September 2018 |                                     |
|  | Actual                      | Policy Limits  | Actual                           | Policy Limits                       |
|  | (\$000)                     |                | (\$000)                          |                                     |
| <b>Liquid Funds</b>                          |                             |                |                                  |                                     |
| Ratio (with unused facilities)               | 3.69                        | 1.10           | 6.90                             | 1.10                                |
| Ratio (without unused facilities)            | 1.83                        | 1.10           | 3.52                             | 1.10                                |
| Liquidity Ratio                              | 137%                        | 110%           | 138%                             | 110%                                |
| <b>Working Capital Current Ratio</b>         |                             |                |                                  |                                     |
| Ratio (with unused facilities)               | 4.59                        | 1.25           | 8.35                             | 1.25                                |
| Ratio (without unused facilities)            | 2.73                        | 1.25           | 4.97                             | 1.25                                |
|  |                             |                |                                  | <input checked="" type="checkbox"/> |
|  |                             |                |                                  | <input checked="" type="checkbox"/> |
| <b>Assets</b>                                |                             |                |                                  |                                     |
|  | Actual                      | Interest       | Actual                           | Interest                            |
|  | (\$000)                     | Rates          | (\$000)                          | Rates                               |
| <b>Fixed Assets (cost less depreciation)</b> | <b>1,455,055</b>            |                | <b>1,446,504</b>                 |                                     |
| <b>Bank &amp; Investments Accounts</b>       |                             |                |                                  |                                     |
| Bank Operating Accounts                      | 6,527                       |                | 14,144                           |                                     |
| Investments and interest rates               |                             |                |                                  |                                     |
| A.N.Z Bank                                   | 8,093                       | 1.60%          | 2,087                            | 1.60%                               |
| B.N.Z. Bank                                  | 10,000                      | 2.28-2.72%     | 10,000                           | 2.28-2.72%                          |
| A.S.B Bank                                   | 5,002                       | 2.88%          | 5,002                            | 2.88%                               |
| Westpac                                      | -                           |                | -                                |                                     |
| <b>Total Bank &amp; Investments</b>          | <b>29,622</b>               |                | <b>31,233</b>                    |                                     |
|  |                             | at 30 June 19  |                                  | at 31 May 19                        |
| <b>Outstanding Debtors</b>                   |                             |                |                                  |                                     |
| Rates  | 6,062                       |                | 6,924                            |                                     |
| Water  | 1,669                       |                | 1,985                            |                                     |
| Other  | 6,124                       |                | 3,299                            |                                     |
| <b>Total Debtors</b>                         | <b>13,855</b>               |                | <b>12,208</b>                    |                                     |

## TREASURY REPORT FOR WESTERN BAY OF PLENTY DISTRICT COUNCIL PERIOD ENDING 30 JUNE 2019

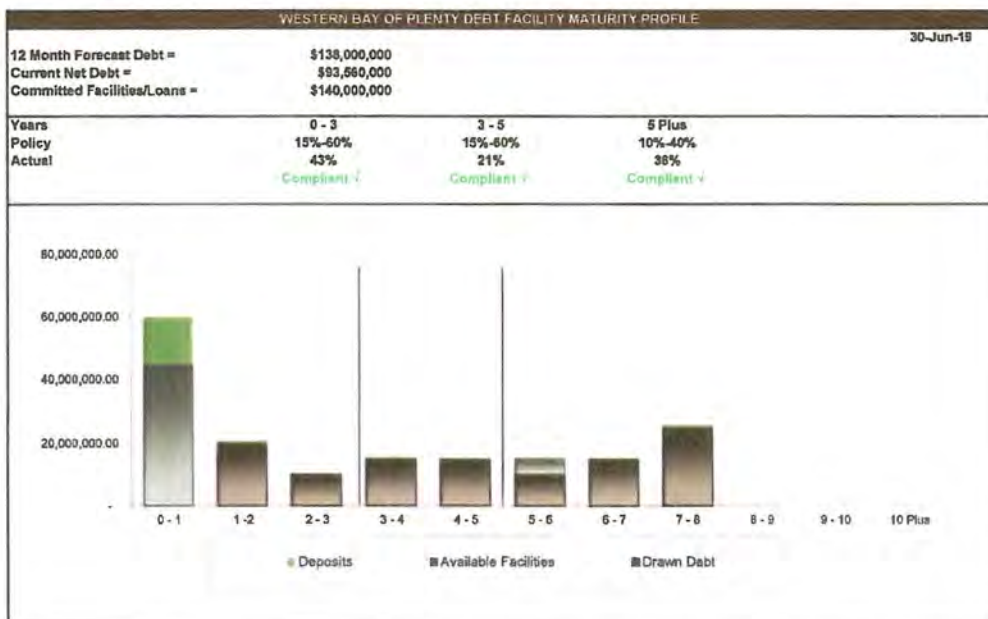
### 1. TOTAL DEBT AND LIQUIDITY

| NZD                     | Available Facilities | Drawn Debt Current Month | Drawn Debt Last Month | Floating Rate Current Month | Floating Rate Last Month |
|-------------------------|----------------------|--------------------------|-----------------------|-----------------------------|--------------------------|
| Debenture Stock         | \$110,000,000        | \$110,000,000            | \$110,000,000         | 3.0917%                     | 3.0917%                  |
| Committed Facility      | \$30,000,000         | \$0                      | \$0                   | 0.0000%                     | 0.0000%                  |
| <b>Total Facilities</b> | <b>\$140,000,000</b> | <b>\$110,000,000</b>     | <b>\$110,000,000</b>  | <b>3.0917%</b>              | <b>3.0917%</b>           |

Available Headroom \$30,000,000 \$30,000,000

Monthly Weighted Average Interest Cost (Including Hedges & Margin) 4.7431% 4.7431%

### 2. CONSOLIDATED FUNDING RISK

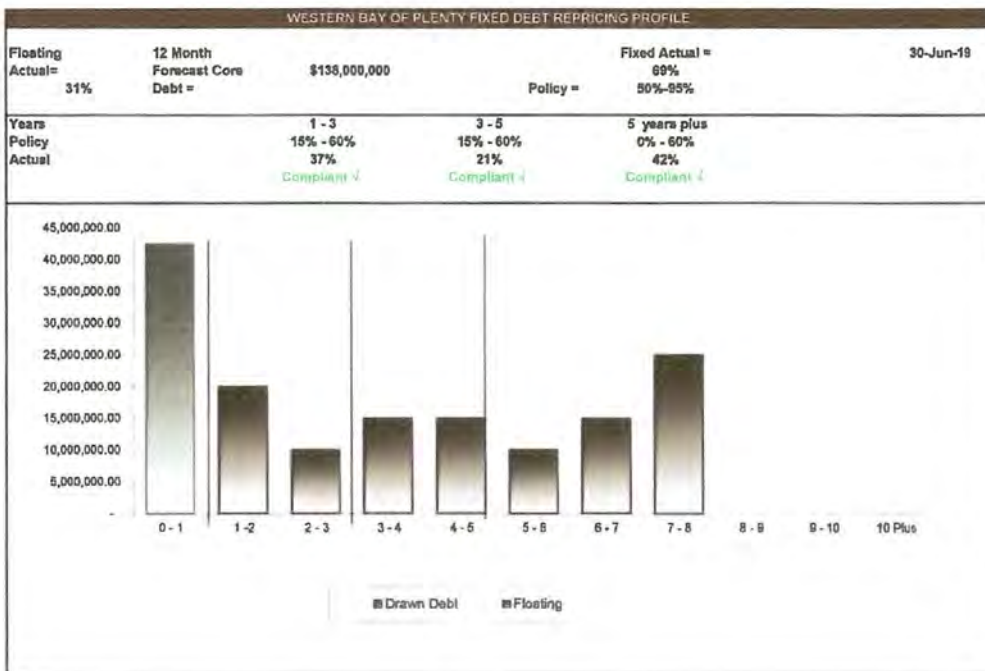


**3. NEW ZEALAND INTEREST RATE MANAGEMENT**

| Type           | Notional           | Rate    |
|----------------|--------------------|---------|
| Fixed Swaps    | 145,500,000        | 4.6160% |
| Floating Swaps | 0                  | 0.0000% |
| <b>Total</b>   | <b>145,500,000</b> |         |

**NZD RISK PROFILE**

| Policy               | Amount        | Floating | Fixed   | 1 - 3 Yrs | 3 - 5 Yrs | 5 Yrs +  |
|----------------------|---------------|----------|---------|-----------|-----------|----------|
| NZD                  |               |          | 50%-95% | 15% - 60% | 15% - 60% | 0% - 60% |
| Forecast 12 Mth Debt | \$138,000,000 | 31%      | 69%     | 37%       | 21%       | 42%      |

**4. INVESTMENTS**

| Type                         | NZD Amount Current Month | NZD Amount Previous Month | Cpty |
|------------------------------|--------------------------|---------------------------|------|
| Short Term Operating account | \$6,473,333.76           | \$14,111,188.34           | ANZ  |
| Term/Call Deposit            | \$8,087,248.69           | \$2,081,626.95            | ANZ  |
| Term/Call Deposit            | \$10,000,000.00          | \$10,000,000.00           | BNZ  |
| Term/Call Deposit            | \$0.00                   | \$0.00                    | WPC  |
| Term/Call Deposit            | \$5,000,000.00           | \$5,000,000.00            | ASB  |
| Term/Call Deposit            | \$1,440,000.00           | \$1,440,000.00            | LGFA |
| <b>TOTAL NZD AMOUNT</b>      | <b>\$31,000,582.45</b>   | <b>\$32,632,815.29</b>    |      |

**5. COUNTERPARTY EXPOSURE**

| C'Party | Rating | Gross Limit | Swaps/Caps  | Investments | Total       | % of Gross    | C'party Exposure |
|---------|--------|-------------|-------------|-------------|-------------|---------------|------------------|
|         |        | MM          | MM          | MM          |             | Limit         | % of Total       |
| ANZ     | AA-    | 30          | 11.02       | 14.56       | 25.6        | 85.28%        | 54.29%           |
| ASB     | AA-    | 30          | 2.74        | 5.00        | 7.7         | 25.81%        | 16.43%           |
| BNZ     | AA-    | 30          | 2.49        | 10.00       | 12.5        | 41.64%        | 26.51%           |
| WBC     | AA-    | 30          | 1.31        | 0.00        | 1.3         | 4.36%         | 2.78%            |
|         |        | <b>120</b>  | <b>17.6</b> | <b>29.6</b> | <b>47.1</b> | <b>39.27%</b> | <b>100.00%</b>   |



**6. NZD BENCHMARK**

**Benchmark**



|  | Current Month | Previous Month |
|--|---------------|----------------|
| WBOP Weighted Average Interest Cost (incl. Hedges) | 4.7431%       | 4.7431%        |
| Micro Benchmark                                    | 2.5203%       | 2.6209%        |

| Composite Benchmark indicator rate |  |
|------------------------------------|--|
| Weighting                          | Rate   |
| 25%                                | Average 90-Day bank bill bid-rate for the reporting month  |
| 15%                                | 5 year interest rate swap bid-rate, end of reporting month |
| 15%                                | 5 year interest rate swap bid-rate, 1 year ago             |
| 15%                                | 5 year interest rate swap bid-rate, 2 years ago            |
| 15%                                | 5 year interest rate swap bid-rate, 3 years ago            |
| 15%                                | 5 year interest rate swap bid-rate 4 years ago             |
| 100%                               |  |

**7. COMPLIANCE**

Western Bay of Plenty DC has no breaches of policy for the month of June 2019

## Western Bay of Plenty District Council

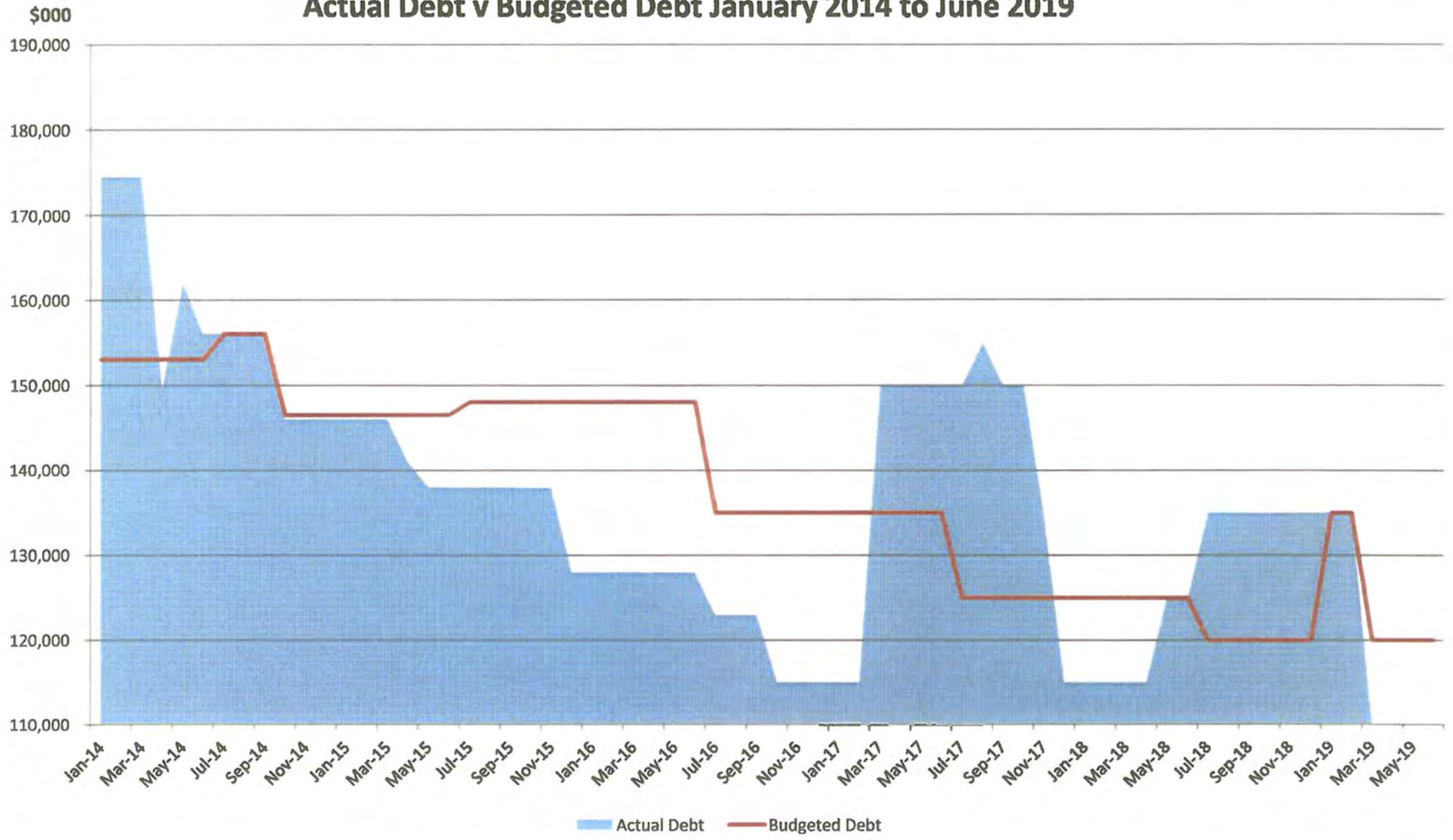
## Current Account &amp; Internal Loan Balances &amp; Movements as at June 2019

## Current Account Balances &amp; Movements

## Internal Loan Balances &amp; Movements

| Cost Centre | Description                             | Closing Balance @          |                          |                     | Closing Balance @          |                    |                  |                      | W/L Position         |
|-------------|---|----------------------------|--------------------------|---------------------|----------------------------|--------------------|------------------|----------------------|----------------------|
|             |   | Opening Bal 1<br>July 2018 | Current A/C<br>Movements | June 2019           | Opening Bal 1<br>July 2018 | Advances           | Repayment        | June 2019            |                      |
| 30*02*03    | Community Roading - Waihi Beach         | 474,780                    | 79,619                   | 554,399             | -                          | -                  | -                | -                    | 554,399              |
| 30*02*04    | Community Roading - Katikati            | 328,914                    | (155,088)                | 173,826             | -                          | -                  | -                | -                    | 173,826              |
| 30*02*05    | Community Roading - Omokoroa            | 316,732                    | (3,682)                  | 313,050             | -                          | -                  | -                | -                    | 313,050              |
| 30*02*06    | Community Roading - Te Puke             | 143,325                    | 238,352                  | 381,677             | (0)                        | -                  | -                | (0)                  | 381,677              |
| 30*02*07    | Community Roading - Maketu              | 100,933                    | 45,216                   | 146,149             | (71,357)                   | -                  | 22,414           | (48,943)             | 67,206               |
| 30*02*08    | Structure Plans - Waihi Beach           | 1,864,534                  | 152,011                  | 2,016,545           | -                          | -                  | -                | -                    | 2,016,545            |
| 30*02*09    | Structure Plans - Katikati              | (231,580)                  | 76,216                   | (155,364)           | -                          | -                  | -                | -                    | (155,364)            |
| 30*02*10    | Structure Plans - Omokoroa              | (13,947,689)               | 1,510,750                | (12,436,939)        | -                          | -                  | -                | -                    | (12,436,939)         |
| 30*02*11    | Loc Connections - Omok Stg 2            | (6,421,528)                | 11,773                   | (6,409,755)         | -                          | -                  | -                | -                    | (6,409,755)          |
| 30*02*12    | Structure Plans - Te Puke               | 196,726                    | 331,814                  | 528,540             | -                          | -                  | -                | -                    | 528,540              |
| 30*02*13    | Regional Connections                    | 1,017,114                  | 55,941                   | 1,073,055           | -                          | -                  | -                | -                    | 1,073,055            |
| 30*02*14    | Strategic Roading                       | 1,598,964                  | (569,234)                | 1,029,730           | -                          | -                  | -                | -                    | 1,029,730            |
| 30*03*01    | Asset Management                        | 12,316,190                 | (136,807)                | 12,179,383          | -                          | -                  | -                | -                    | 12,179,383           |
| 30*05*04    | Cycling and Walking                     | (245,308)                  | 1,630,740                | 1,385,432           | -                          | -                  | -                | -                    | 1,385,432            |
| 40*01*01    | Western Water                           | 1,410,865                  | 1,283,879                | 2,694,744           | (6,106,283)                | (10,235)           | 319,175          | (5,797,344)          | 6,107,403            |
| 40*01*02    | Central Water                           | (3,285,571)                | 407,639                  | (2,877,932)         | (4,378,163)                | (49,846)           | 213,666          | (4,214,344)          | 7,207,279            |
| 40*01*03    | Eastern Water                           | (6,005,242)                | (250,371)                | (6,255,613)         | (8,263,317)                | (304,905)          | 399,705          | (8,168,517)          | 14,444,178           |
| 42*01*01    | Community Development & Grants          | -                          | -                        | -                   | -                          | -                  | -                | -                    | -                    |
| 42*02*03    | Rural Fire                              | 12,280                     | -                        | 12,280              | -                          | -                  | -                | -                    | 12,280               |
| 42*02*04    | Western Bay Moana Rural Fire            | (4,166)                    | -                        | (4,166)             | -                          | -                  | -                | -                    | (4,166)              |
| 42*03*03    | Service Centre & Library - Katikati     | -                          | -                        | -                   | (2,311,066)                | (1,391,866)        | 1,533,190        | (2,169,743)          | (2,169,743)          |
| 42*03*04    | Service Centre & Library - Te Puke      | (617,585)                  | 617,585                  | -                   | -                          | -                  | -                | -                    | -                    |
| 42*04*01    | Pensioner Housing                       | (351,522)                  | (29,176)                 | (380,699)           | (275,897)                  | -                  | 13,129           | (262,768)            | (643,667)            |
| 42*04*03    | Community Halls                         | 198,737                    | (87,186)                 | 111,551             | (750,717)                  | 81,717             | 245,789          | (423,211)            | (311,660)            |
| 42*06*01    | Gibraltar Water Scheme                  | 22,329                     | 5,800                    | 28,129              | -                          | -                  | -                | -                    | 28,129               |
| 44*01*02    | District Reserves                       | 554,670                    | 28,078                   | 582,748             | (54,326)                   | -                  | 12,418           | (41,907)             | 540,842              |
| 44*01*04    | Swimming Pools                          | (174,947)                  | (10,497)                 | (185,444)           | -                          | -                  | -                | -                    | (185,444)            |
| 44*01*05    | Reserves Catchment Protection           | (896,973)                  | (22,841)                 | (919,814)           | -                          | -                  | -                | -                    | (919,814)            |
| 44*02*01    | Harbour Structures                      | (20,723)                   | 5,009                    | (15,714)            | -                          | -                  | -                | -                    | (15,714)             |
| 44*03*02    | TECT All Terrain Park                   | 1,697,976                  | 1,161,702                | 2,859,678           | -                          | -                  | -                | -                    | 2,859,678            |
| 50*03*02    | Dog Control                             | 84,870                     | (25,000)                 | 59,870              | -                          | -                  | -                | -                    | 59,870               |
| 60*01*01    | Waihi Beach Wastewater                  | (2,105,754)                | 425,318                  | (1,680,436)         | (12,707,642)               | 4,171              | 628,147          | (12,075,324)         | 13,759,740           |
| 60*01*02    | Katikati Wastewater                     | 4,507,665                  | 1,255,418                | 5,763,083           | (4,019,461)                | (77,095)           | 179,754          | (3,916,802)          | 1,846,281            |
| 60*01*03    | Omokoroa Wastewater                     | (14,013,584)               | 2,019,900                | (11,993,684)        | (25,963,036)               | (135,801)          | 243,389          | (25,855,448)         | (27,448,133)         |
| 60*01*04    | Te Puke Wastewater                      | 7,540,070                  | 1,623,423                | 9,163,493           | (1,459,002)                | (132,011)          | 58,268           | (1,532,744)          | 7,630,749            |
| 60*01*05    | Maketu Wastewater                       | (3,963,148)                | (810,533)                | (4,773,681)         | (11,847)                   | -                  | 322              | (11,525)             | (4,785,506)          |
| 60*01*06    | Ongare Wastewater                       | (1,226,219)                | 327,096                  | (899,123)           | (593,265)                  | (344,070)          | 10,813           | (926,522)            | (1,322,845)          |
| 60*02*02    | Western Solid Waste                     | 730,410                    | 343,338                  | 1,073,748           | -                          | -                  | -                | -                    | 1,073,748            |
| 60*02*03    | Eastern Solid Waste                     | 307,857                    | 249,089                  | 556,946             | -                          | -                  | -                | -                    | 556,946              |
| 60*02*04    | Omokoroa Solid Waste                    | (589,226)                  | 17,247                   | (571,978)           | (6,548)                    | -                  | 129              | (6,420)              | (578,398)            |
| 61*01*01    | Stormwater Network - Growth Communities | 944,747                    | 3,082,286                | 4,027,033           | (20,293,952)               | (3,016,752)        | 592,938          | (22,717,766)         | (18,690,232)         |
| 61*01*02    | Waihi Beach Coastal Protection          | 193,746                    | 23,291                   | 217,038             | (1,223,652)                | -                  | 37,883           | (1,185,768)          | (968,712)            |
| 61*02*01    | Stormwater Network - Small Settlements  | (156,191)                  | 88,319                   | (67,872)            | (1,906,644)                | -                  | 50,218           | (1,856,426)          | (1,904,206)          |
| 61*03*01    | Stormwater Network - Minden             | 23,560                     | (364)                    | 23,196              | -                          | -                  | -                | -                    | 23,196               |
| 64*01*05    | Natural Environment Support             | 1,914                      | -                        | 1,914               | -                          | -                  | -                | -                    | 1,914                |
| 64*01*07    | Waihi District Drainage - Drains        | 20,004                     | 5,399                    | 25,403              | -                          | -                  | -                | -                    | 25,403               |
| 64*01*08    | Waihi District Drainage - Pumps         | 47,327                     | (4,612)                  | 42,715              | -                          | -                  | -                | -                    | 42,715               |
| 70*01*01    | Economic Support                        | 506,802                    | -                        | 506,802             | -                          | -                  | -                | -                    | 506,802              |
| 70*02*01    | Land Drainage - Drains                  | (9,093)                    | -                        | (9,093)             | -                          | -                  | -                | -                    | (9,093)              |
| 70*02*02    | Land Drainage - Pumps                   | (14,139)                   | -                        | (14,139)            | -                          | -                  | -                | -                    | (14,139)             |
| 70*02*03    | Community Infrastruc. Support           | -                          | -                        | -                   | -                          | -                  | -                | -                    | -                    |
| 80*04*03    | Broadlands Property                     | (2,302)                    | 2,302                    | -                   | -                          | -                  | -                | -                    | -                    |
| 80*04*04    | Emerton Rd Property                     | (485,023)                  | 15,026                   | (469,997)           | (18,549)                   | -                  | 9,004            | (9,545)              | (479,547)            |
| 80*04*05    | Capemaglan Drive Property               | (1,331,116)                | -                        | (1,331,116)         | (165,618)                  | -                  | 80,397           | (85,221)             | (1,416,337)          |
| 80*04*06    | Turnbull Property                       | 1,260,290                  | (6,702)                  | 1,253,588           | -                          | -                  | -                | -                    | 1,253,588            |
| 80*04*08    | Strategic Property                      | (9,038,086)                | (2,586,858)              | (11,624,944)        | (9,176,591)                | -                  | -                | (9,176,591)          | (20,801,535)         |
| 80*04*09    | Te Tumu                                 | (842,900)                  | 225,421                  | (617,479)           | -                          | -                  | -                | -                    | (617,479)            |
| 80*06*01    | Treasury Operations                     | 299,401                    | (299,401)                | -                   | -                          | -                  | -                | -                    | -                    |
|             |   | <b>(27,255,883)</b>        | <b>#####</b>             | <b>(14,934,237)</b> | <b>(99,830,675)</b>        | <b>(5,656,741)</b> | <b>4,665,084</b> | <b>(100,822,332)</b> | <b>(113,756,968)</b> |

### Actual Debt v Budgeted Debt January 2014 to June 2019



# New Zealand Local Government Funding Agency Quarterly Report for the period ended 30 June 2019

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## 1. Executive Summary

The purpose of this report is to provide the Elected Members with New Zealand Local Government Funding Agency's (LGFA) quarterly report (Q4) for the period ended 30 June 2019. Please refer to **(Attachment A)**.

### Key points to note

- LGFA has market share of 92.3% of total council borrowing for the rolling twelve-month period to June 2019 (up 69.9% from June 2018) and provided 100% of council borrowing during the June 2019 quarter.
- LGFA Net Operating Gain (unaudited) for the twelve-month period was \$11.201 million or \$326k above budget with Net Interest Income \$151k above budget and expenses \$175k below budget.
- LGFA met only one of its KPIs at the end of the June 2019 quarter. The unmet KPI's are Issuance and Operating expenses (excluding AIL) which are above budget by approximately \$180k for the twelve month period to 30 June 2019 due to higher legal and NZX listing costs; a change in base lending margin for long dated lending across the 12 month period to 30 June 2019 and unimproved interest cost savings for council borrowing through LGFA compared to councils borrowing in their own name compared to the levels at the start of the financial year.
- One new council joined LGFA over the quarter (Invercargill City Council), increasing the number of councils over the past twelve months by eight to sixty-four councils.

### LGFA Guarantors

There are fifty-two council guarantors as at 30 June 2019. The LGFA are expecting a further two councils to join over the next twelve months. The list of Guarantors is provided in **(Attachment B)** for information.



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Kumaren Perumal  
**Group Manager Finance and Technology Services**

# Quarterly Report

Quarter 4: 2018 - 2019  
 Period ended: 30 June 2019



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## Quarterly Report

Quarter 4: 2018 - 2019  
Period ended: 30 June 2019



### A. June quarter issuance and highlights summary

| Quarter                    | Total | Bespoke Maturity | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2027 | 2033 |
|----------------------------|-------|------------------|------|------|------|------|------|------|------|------|
| Bonds issued \$m           | 331   | N/A              | -    | -    | 100  | 21   | -    | 100  | -    | 110  |
| Term Loans to councils \$m | 617.4 | 280.5            | -    | -    | 4.5  | 37.5 | 187  | -    | 16.5 | 35   |
| Term Loans to councils #.  | 38    | 20               | -    | -    | 2    | 6    | 5    | -    | 5    | 2    |

| Year to date               | Total   | Bespoke Maturity | 2020 | 2021 | 2022 | 2023  | 2024 | 2025 | 2027 | 2033 |
|----------------------------|---------|------------------|------|------|------|-------|------|------|------|------|
| Bonds issued \$m           | 2456    | N/A              | -    | 30   | 440  | 21    | 950  | 410  | 220  | 385  |
| Term Loans to councils \$m | 2,446.3 | 1,344.5          | 38.5 | 10.5 | 350  | 131.5 | 452  | 223  | 72.5 | 66.5 |
| Term Loans to councils #   | 236     | 125              | 7    | 5    | 22   | 20    | 27   | 23   | 17   | 4    |

#### Key points and highlights for the June quarter:

- The LGFA bond curve continued to flatten and fall over the quarter with yields declining between 20 bps (2020s) and 36 bps (2025s and longer). Over the past year the yield on the 2020 LGFA bond has declined 63 bps while the 2033 LGFA bond yield has declined 140 bps closing at historic lows.
- LGFA issued \$331 million of bonds during the quarter via one tender of \$171 million and a tender of \$160 million. The financial year issuance of \$2.456 billion was a record and compares to the average annual issuance of \$1.4 billion. The average term of issuance during the quarter of 7.52 years was longer than both the previous quarter and the average term of 6.62 years for the 2018-19 year. The past year issuance was dominated by the jumbo 2024 syndicated issue.
- LGFA margins to swap were either unchanged or slightly wider by between 2 bps and 4 bps over the quarter. The large amount of issuance and narrowing in swap spreads to NZGB were the major influences. LGFA spreads to NZGB narrowed between 3 bps (2020s) and 14 bps (2033s) over the quarter.
- Long dated on-lending to council borrowers during the quarter was another strong amount of \$617.4 million including \$280.5 million of bespoke maturity loans (45% of total lending). The average term of on-lending during the quarter at 5.55 years was shorter than the 2018-19 financial year average of 6 years and 7.04 years for the 2017-18 financial year.
- LGFA has market share of 92.3% of total council borrowing for the rolling twelve-month period to June 2019 (up 69.9% from June 2018). We provided 100% of council borrowing during the June 2019 quarter.
- Short-term lending to councils remains supported by councils with loans outstanding of \$362 million as at 30 June 2019. This was a decrease of \$132 million over the quarter (due to councils repaying before the end of financial year) and the number of councils using this product was unchanged at thirty.
- LGFA Net Operating Gain (unaudited) for the twelve-month period was \$11.201 million or \$326k above budget with Net Interest Income \$151k above budget and expenses \$175k below budget.
- One new council joined LGFA over the quarter (Invercargill City Council), increasing the number of councils over the past twelve months by eight to sixty-four councils. There are fifty-two council guarantors as at 30 June 2019. We are expecting a further two councils to join over the next twelve months.

## Quarterly Report

Quarter 4: 2018 - 2019  
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### B. LGFA bond tenders during quarter

LGFA held two bond tenders during the quarter.

Tender 63: 07 May 2019

\$160 million

| Tender 63                         | Apr-22 | Apr-25 | Apr-33 |   |   |
|-----------------------------------|--------|--------|--------|---|---|
| Total amount offered \$m          | 50     | 50     | 60     | Tender 63 achieved a very strong outcome with good demand for the three bond maturities offered. Spreads to both NZGB and swap were generally tighter by 7 bps to 10 bps, yields were at historic lows and successful bids at prevailing secondary market mid-levels. |   |
| Total amount allocated \$m        | 50     | 50     | 60     |   |   |
| Total number bids received        | 11     | 23     | 27     |   |   |
| Total amount of bids received \$m | 93     | 189    | 125    |   | The three-month gap from the previous February tender (excluding the March syndication), improving global credit market sentiment helped, recent offshore investor buying, the positive ratings outlook from S&P and only one Kauri issue since March helped improve sentiment. |
| Total number of successful bids   | 1      | 1      | 8      |   |   |
| Highest accepted yield %          | 1.845  | 2.290  | 3.145  |   | The tender size of \$160 million was in line with the historical average tender size (\$163 million). Council borrowing demand remained strong with new borrowing the key driver rather than refinancing.   |
| Lowest yield accepted %           | 1.845  | 2.290  | 3.114  |   |   |
| Highest yield rejected %          | 1.940  | 2.450  | 3.320  |   |   |
| Lowest yield rejected %           | 1.860  | 2.300  | 3.145  |   | Bidding volume was good with the overall bid coverage ratio of 2.6x the second highest for over a year. Bidders were aggressive with only one successful bid for the 2022s and 2025s.   |
| Weighted average accepted yield % | 1.845  | 2.290  | 3.127  |   |   |
| Weighted average rejected yield % | 1.891  | 2.331  | 3.190  | The average maturity of the LGFA bonds issued at 8.01 years was the longest since the August 2018 tender. The average for the financial year to date was 6.59 years (albeit dominated by the 2024 syndication).   |   |
| Coverage ratio                    | 1.86   | 3.78   | 2.08   |   |   |
| NZGB spread at issue bps          | 39     | 71     | 106    |   |   |
| Swap spread at issue bps          | 21     | 45.8   | 72     |   |   |
| Swap spread: AA council bps       | 32.75  | 57.75  | 87     |   |   |
| Swap spread: AA-council bps       | 37.75  | 62.75  | 97     |   |   |
| Swap spread: A+ council bps       | 42.75  | 67.75  | 102    |   |   |
| Swap spread: unrated council bps  | 52.75  | 77.75  | 112    | While we issued \$160 million of LGFA bonds we on-lent \$211 million to thirteen councils with an average term of lending at 6.58 years.  |   |

## Quarterly Report

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Tender 64: 12 June 2019

\$171 million

| Tender 64                         | Apr-22 | Apr-23 | Apr-25 | Apr-33 |  |
|-----------------------------------|--------|--------|--------|--------|--|
| Total amount offered \$m          | 50     | 21     | 50     | 50     | <p>Tender 64 achieved an average result with only good demand for the last issuance of the 2023s but lower bid volumes, bonds issued 3 bps above mid rates and wider spreads to both NZGB and swaps on the other three bonds tendered. The larger tender size and yields at historic lows had dampened investor sentiment. The record \$2.4 billion of issuance over the past year has also left the market slightly overweight LGFA bonds.</p> <p>The tender size of \$171 million was in line with the historic average tender size.</p> <p>We tendered the current issuance maturities of 2022s, 2025s and 2033s but increased the 2023s by \$21 million to reach the \$1.5 billion cap on that bond.</p> <p>Bidding volume were light with the overall bid coverage ratio of 1.9x the lowest since October 2018. The successful bid ranges ranged between nil for the 2023s and 7.5 bps for the 2033s.</p> <p>Spread to NZGB were tighter but spreads to swap wider compared to the May 2019 tender. The spread movements had already partially occurred prior to the tender in response to the higher projected issuance of NZGBs by Central Government.</p> <p>The average maturity of the LGFA bonds issued was 7.06 years.</p> <p>While we issued \$171 million of LGFA bonds we on-lent \$174 million to ten councils and the average term of lending at 6.83 years was slightly above the recent lending term and our 4.8-year average</p> |
| Total amount allocated \$m        | 50     | 21     | 50     | 50     |  |
| Total number bids received        | 9      | 8      | 18     | 23     |  |
| Total amount of bids received \$m | 79     | 59     | 124    | 69     |  |
| Total number of successful bids   | 4      | 2      | 6      | 20     |  |
| Highest accepted yield %          | 1.665  | 1.780  | 2.065  | 2.910  |  |
| Lowest yield accepted %           | 1.650  | 1.780  | 2.050  | 2.835  |  |
| Highest yield rejected %          | 1.700  | 1.820  | 2.120  | 2.930  |  |
| Lowest yield rejected %           | 1.665  | 1.780  | 2.065  | 2.910  |  |
| Weighted average accepted yield % | 1.658  | 1.780  | 2.062  | 2.878  |  |
| Weighted average rejected yield % | 1.681  | 1.793  | 2.079  | 2.922  |  |
| Coverage ratio                    | 1.58   | 2.81   | 2.48   | 1.38   |  |
| NZGB spread at issue bps          | 39     | 48     | 70     | 100    |  |
| Swap spread at issue bps          | 22.8   | 29.0   | 45.8   | 75.35  |  |
| Swap spread: AA council bps       | 34.5   | 41     | 58     | 92     |  |
| Swap spread: AA-council bps       | 39.5   | 46     | 63     | 97     |  |
| Swap spread: A+ council bps       | 44.5   | 51     | 68     | 102    |  |
| Swap spread: unrated council bps  | 54.5   | 61     | 78     | 112    |  |



## Quarterly Report

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### C. Key performance indicators

We have met one KPI and did not meet three KPIs as at the end of the June 2019 quarter.

Issuance and operating expenses (excluding AIL) are above budget by approximately \$180k for the twelve-month period to 30 June 2019. Higher legal and NZX listing costs associated with larger bond issuance than forecast (due to higher council lending than forecast) have contributed to these costs exceeding budget. Net Operating Gain is however above budget by \$88k.

We changed our base lending margin for long dated lending to a standard 10 bps margin regardless of the borrowing term from 1 July 2018. The average base margin target of 10.1 bps is not achieved when we combine the long-dated lending margin across the 12-month period to 30 June 2019 with our short-dated lending outstanding as at 30 June 2019. The short-dated lending margins are higher than 10 bps because it is an all-in borrowing margin over BKBM (including LGFA cost of borrowing).

We have been unable to improve our estimated interest cost savings for council borrowing through LGFA compared to councils borrowing in their own name compared to the levels at the start of the financial year. This objective remains difficult to achieve as the spread between what councils borrow at over LGFA borrowing cost will naturally narrow as the borrowing term approaches maturity. The record volume of council borrowing has led to LGFA issuing a record amount of bonds in the financial year so while borrowing spreads have narrowed, they have not narrowed as much as the spread for other borrowers.

Our volume of council lending is above the SOI forecast by \$1.157 billion due to both the larger amount of short-term lending and Auckland Council resuming borrowing through LGFA. The loan book is near historic highs.

| Measure   | Prior full year to June 2018                 | Q1<br>30 Sept 2018 | Q2<br>31 Dec 2018   | Q3<br>31 Mar 2019   | Q4<br>30 June 2019  |
|---|--|--------------------|---|---|---|
| Average base margin over cost of funds for short term and long-term lending | Target %                                     | < 0.10%            |   |   |   |
|   | Average actual %                             | 0.105%             | 0.095%<br>(0.10% for long term and 0.09% for short term)<br>✓ | 0.095%<br>(0.10% for long term and 0.09% for short term)<br>✓ | 0.10%<br>(0.10% for long term and 0.104% for short term)<br>✓ |
| Estimated interest cost savings to AA rated councils                        | Target                                       | Q1<br>30 Sept 2018 | Q2<br>31 Dec 2018   | Q3<br>31 Mar 2019   | Q4<br>30 June 2019  |
|   | Improvement on prior year as at each quarter |                    |   |   |   |
|   | 2019 maturity<br>At quarter end              | 11 bps             | 8 bps<br>✗  | 2 bps<br>✗  | n/a   |
| 2021 maturity   | 19 bps                                       | 20 bps             | 17 bps  | 20 bps  | 9 bps   |

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|   |                |           |                             |                             |                             |                          |
|---|----------------|-----------|-----------------------------|-----------------------------|-----------------------------|--------------------------|
|   | At quarter end |           | ✓                           | ✗                           | ✓                           | ✗                        |
|   | 2025 maturity  | 10 bps    | 20 bps                      | 15 bps                      | 14 bps                      | 7 bps                    |
|   | At quarter end |           | ✓                           | ✓                           | ✓                           | ✗                        |
| Issuance and operating expenses (excluding AIL) YTD     | Target (\$)    |           | \$1.42 m<br>(YTD as at Q1)  | \$2.84 m<br>(YTD as at Q2)  | \$4.16 m<br>(YTD as at Q3)  | \$5.67 m<br>(FULL YEAR)  |
|   | Actual (\$)    | \$5.16 m  | \$1.36 m<br>✓               | \$2.81 m<br>✓               | \$4.33 m<br>✗               | \$5.85m<br>✗             |
| Lending (short and long term) to participating councils | Target (\$)    |           | \$8.378 b<br>(YTD as at Q1) | \$8.818 b<br>(YTD as at Q2) | \$7.898 b<br>(YTD as at Q3) | \$8.105 b<br>(FULL YEAR) |
|   | Actual (\$)    | \$7.927 b | \$8.641 b<br>✓              | \$9.268 b<br>✓              | \$8.812 b<br>✓              | \$9.262 b<br>✓           |

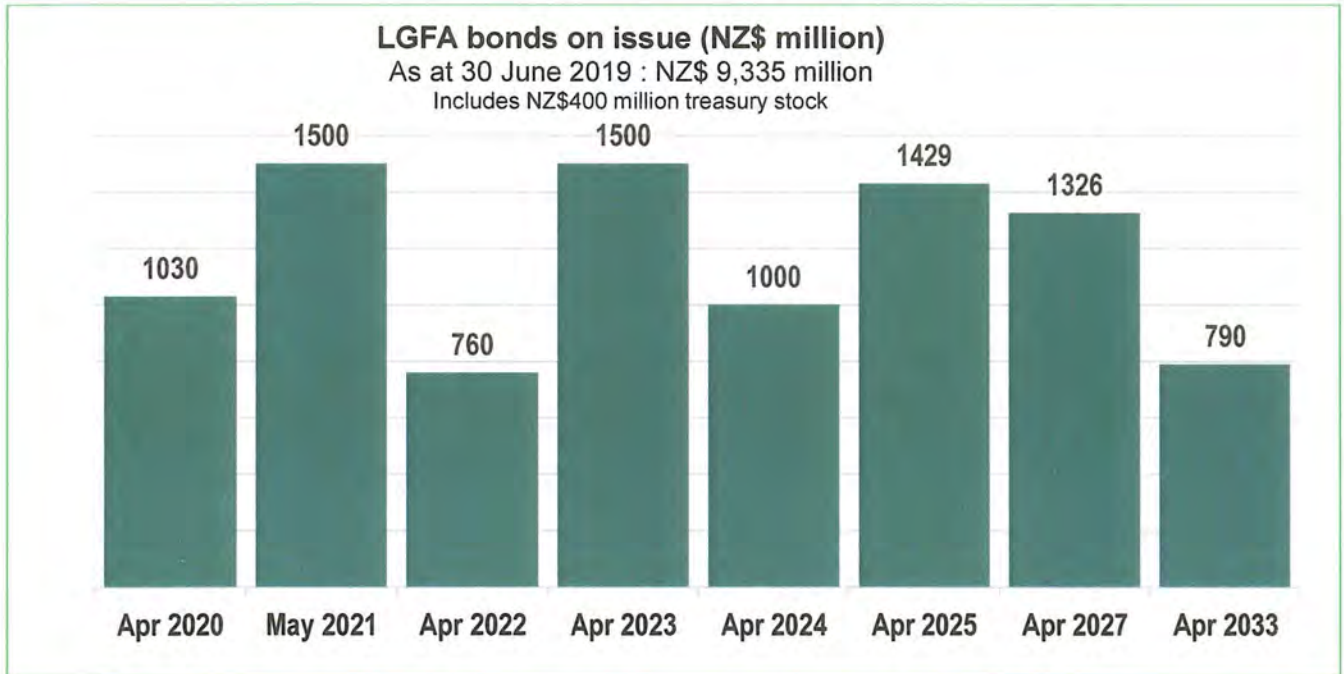
### D. Summary financial information (provisional and unaudited)

| Financial Year (\$m)                   | YTD as at Q1 | YTD as at Q2 | YTD as at Q3 | YTD as at Q4 |
|--|--------------|--------------|--------------|--------------|
| Comprehensive income                   | 30-Sep-18    | 31-Dec-18    | 31-Mar-19    | 30-June-19   |
| Interest income                        | 88.71        | 180.89       | 273.13       | 361.08       |
| Interest expense                       | 83.43        | 171.12       | 258.56       | 342.32       |
| <b>Net interest revenue</b>            | <b>5.29</b>  | <b>9.77</b>  | <b>14.57</b> | <b>18.76</b> |
| Issuance and On-lending costs          | 0.57         | 1.17         | 1.90         | 2.58         |
| Approved issuer levy                   | 0.19         | 0.89         | 1.00         | 1.71         |
| Operating expenses                     | 0.79         | 1.64         | 2.43         | 3.27         |
| <b>Issuance and operating expenses</b> | <b>1.55</b>  | <b>3.70</b>  | <b>5.33</b>  | <b>7.56</b>  |
| <b>Net Profit</b>                      | <b>3.74</b>  | <b>6.08</b>  | <b>9.24</b>  | <b>11.20</b> |

| Financial position (\$m)                 | 30-Sep-18 | 31-Dec-18 | 31-Mar-19 | 30-Jun-19 |
|--|-----------|-----------|-----------|-----------|
| Retained earnings + comprehensive income | 41.74     | 44.05     | 47.24     | 49.17     |
| Total assets (nominal)                   | 8,857.01  | 9,434.82  | 9,402.11  | 9708.03   |
| Total LG loans (nominal)                 | 8,631.65  | 9,276.43  | 8,811.97  | 9,262.86  |
| Total LGFA bills (nominal)               | 470.00    | 485.00    | 545.00    | 505.00    |
| Total LGFA bonds (nominal)               | 8,104.00  | 8,704.00  | 8,604.00  | 8935.00   |
| Total borrower notes (nominal)           | 131.20    | 139.86    | 133.12    | 142.43    |
| Total equity                             | 66.74     | 69.05     | 72.24     | 74.17     |

## Quarterly Report

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### E. Quarterly compliance summary

| Policy   | Limit  | Policy page ref | Continuous Compliance |
|--|--|-----------------|-----------------------|
| One-month Liquidity Monitor                                      | >120%  | S1-1.1          | Yes                   |
| Three Month Liquidity Monitor                                    | >110%  | S1-1.2          | Yes                   |
| Twelve Month Liquidity Monitor                                   | >110%  | S1-1.3          | Yes                   |
| Council Exposure (any 12-month period)                           | <10% of Balance Sheet                                | S1-1.5          | Yes                   |
| Liquidity Buffer   | >110%  | S1-1.4          | Yes                   |
| Partial Differential Hedge (PDH Interest Rate Gap Report)        | \$40,000   | S3-4.1          | Yes                   |
| Value at Risk (VaR)  | \$250,000  | S3-4.2          | Yes                   |
| Council Maturity (any 12-month period)                           | \$100m or 33% of LGFA borrowing                      | S1-1.6          | No                    |
| Funding Largest Council Exposure                                 | >100%  | S1-1.7          | Yes                   |
| Foreign Exchange Exposure  | Nil  | S7-3.1          | Yes                   |
| NZDMO Facility Utilisation                                       | Report monthly                                       | S8-8.5          | Yes                   |
| Counterparty Credit Limits                                       | 80% of Portfolio<br>\$125m Counterparty (category 3) | S4              | Yes                   |
| Auckland Council Exposure (proportion of total Council exposure) | <40%   | S1-1.8          | Yes                   |
| Balance Sheet Maturity Mismatch                                  | <15% of Balance Sheet                                | S2-2.1          | Yes                   |
| Financial Covenants  | Various (as set out on p13)                          | S9              | Yes                   |
| Authorising Treasury transactions                                | Two approvers, one signature                         | S8-8.4          | Yes                   |

## Quarterly Report

Quarter 4: 2018 - 2019  
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### Details for compliance breaches over quarter.

There was a compliance breach where a council had inadvertently breached the following limit in late 2018

To minimise concentration risk, the LGFA will require that no more than the greater of \$NZD100 million or 33% of a council's borrowings from the LGFA will mature in any 12-month period.

The limit breach was discovered and then escalated to both the LGFA Board and Shareholder Council in May 2019. The breach occurred because the council had borrowed 100% of its financing through LGFA in short dated loans (less than one year) and the LGFA management process had not picked up short dated borrowing within this limit. This limit when established in 2012 was originally intended to monitor long dated borrowing. It should be noted that the limit breach was the not the fault of the council. LGFA worked with the council to extend some of their short term borrowing into long dated funding to resolve the breach in early June.

## Quarterly Report

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### F. Performance against SOI objectives and performance targets

#### Primary objectives

1. Providing savings in annual interest costs for all Participating Local Authorities on a relative basis to other sources of financing

LGFA on-lending base margins are 10 bps for all terms between April 2020 and April 2033 following our change to a flat margin structure in June 2018. The base margin charge covers our operating costs and provides for our capital to grow in line with the growth in our balance sheet to maintain a capital buffer.

Our estimated annual savings to councils that are based upon the secondary market levels at 30 June 2019 of LGFA bonds compared to bonds issued by Auckland and Dunedin councils are between 7 bps and 9 bps depending upon the term of borrowing. The amount of savings has reduced over the past quarter by between 7 bps and 11 bps and reduced by between 3 bps and 13 bps over the past year. The LGFA borrowing margins to swap have moved out over the past twelve months on our record issuance volume while both Auckland Council and Dunedin City Treasury have issued relatively small amounts of bonds in their own name. LGFA borrowing spreads have narrowed to both swap and NZGB over the past year between 2 bps to 18 bps.

| 30-Jun-19                               | Savings to AA rated councils (bps) |                 |                  |                  |
|---|------------------------------------|-----------------|------------------|------------------|
|   | Dunedin<br>2020                    | Dunedin<br>2021 | Auckland<br>2022 | Auckland<br>2025 |
| AA rated councils' margin to swap (bps) | 29                                 | 34              | 39               | 58               |
| Less LGFA margin to swap (bps)          | -11                                | -15             | -22              | -41              |
| LGFA gross funding advantage (bps)      | 18                                 | 19              | 17               | 17               |
| Less LGFA base margin (bps)             | -10                                | -10             | -10              | -10              |
| <b>Total savings (bps)</b>              | <b>8</b>                           | <b>9</b>        | <b>7</b>         | <b>7</b>         |

Note that from 30 June 2017 we removed the implied "LGFA effect" of 10 bps of additional savings in borrowing costs from the above analysis. The LGFA effect was the assessment of immediate savings to councils when LGFA first commenced lending to councils in February 2012.

Outright yields declined to historic lows as global central banks (including the RBNZ) softened monetary policy either through lowering interest rates or forecasting additional stimulus. The interest rate curve continued to flatten with yields on short dated LGFA bond yields (2020s) declining by 20 bps over the quarter while long dated LGFA bond yields (2033s) declined by 36 bps. Over the past year the respective yields have declined by 63 bps (0.63%) and 140 bps (1.4%).

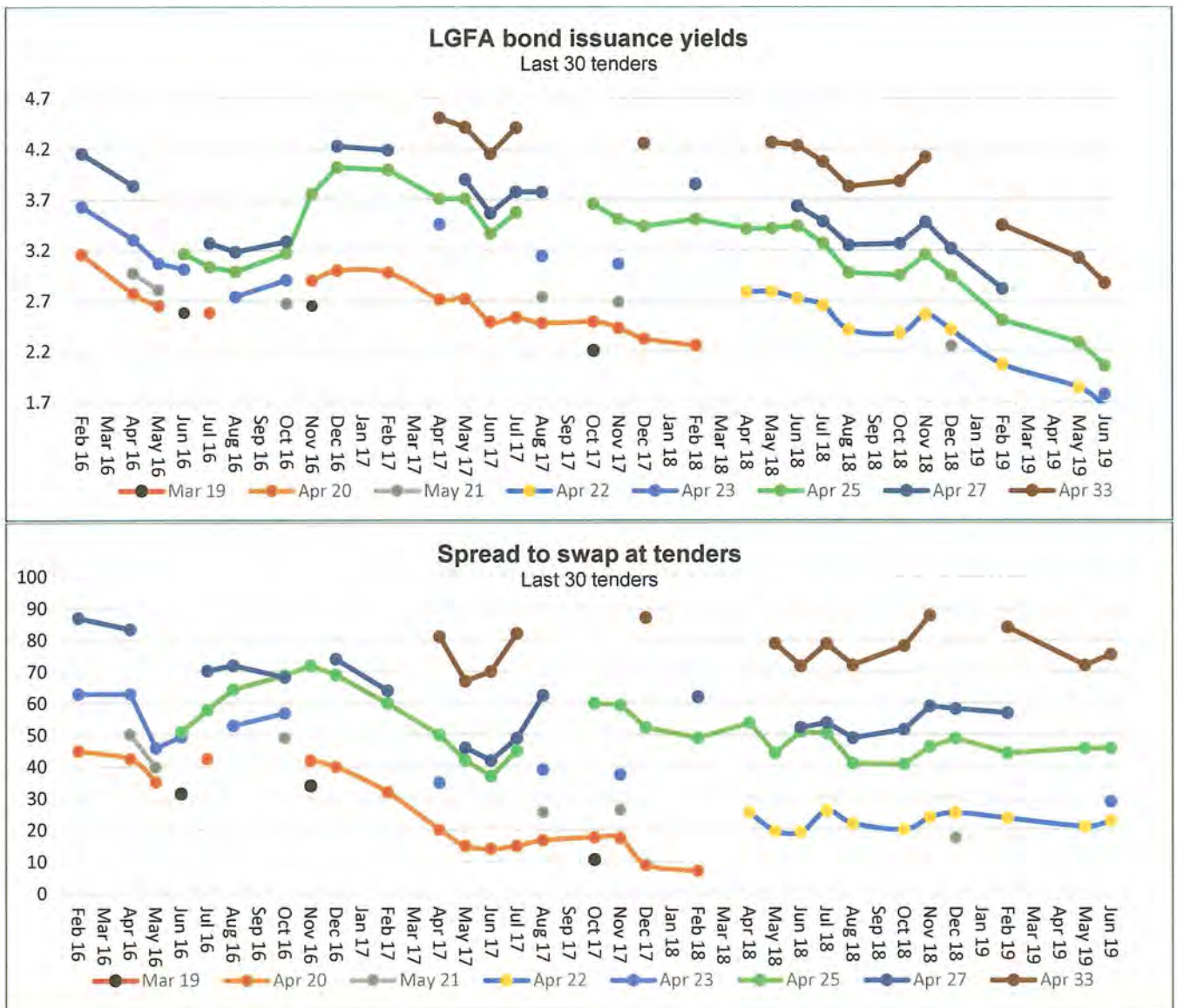
We closely monitor the Kauri market for ongoing supply and price action as this other high-grade issuance by "AAA" rated Supranational issuers such as the World Bank (IBRD), Nordic Investment Bank (NIB) and the Asian Development Bank (ADB) influences LGFA demand and pricing. These borrowers are our peer issuers

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in the NZD market and have the most influence on our pricing. The June quarter was very quiet for Kauri issuance with a \$200 million issue of seven-year bonds undertaken by Asian Development Bank. The same theme continues of reduced offshore investor demand for NZD product as well as more attractive borrowing spreads for issuers in the US and European markets has led to the fall in issuance activity. This has assisted LGFA to issue a greater volume but has not led to significant margin improvement.



## 2. Making longer-term borrowings available to Participating Local Authorities

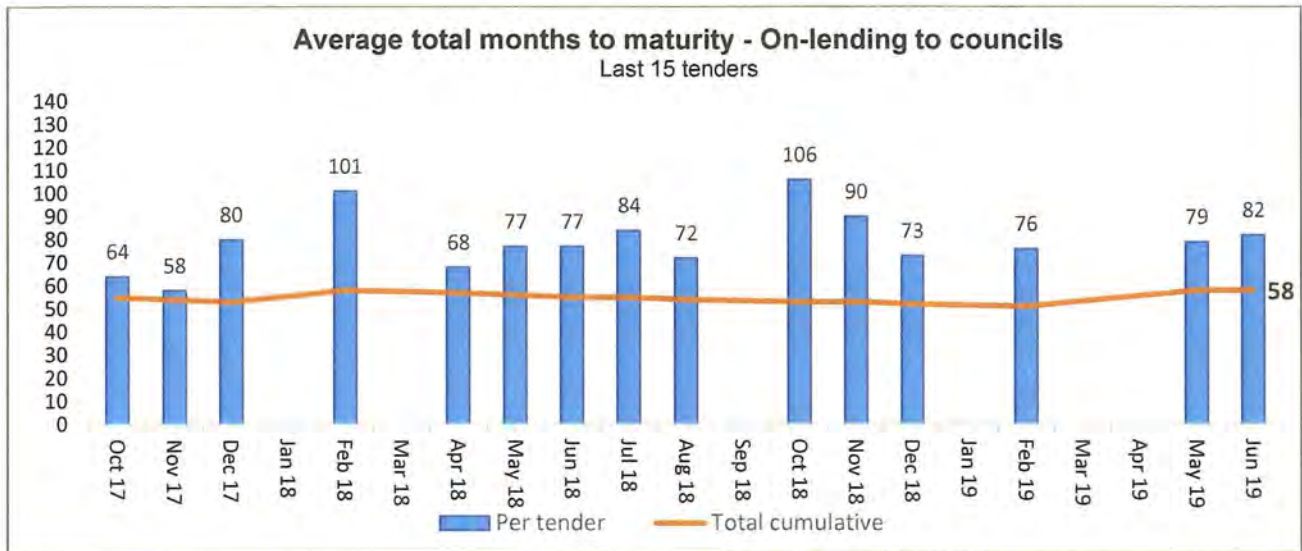
The average borrowing term (excluding short dated borrowing but including bespoke borrowing) for the June 2019 quarter by council members was 5.55 years and this was slightly shorter than the 6.0 years

# Quarterly Report



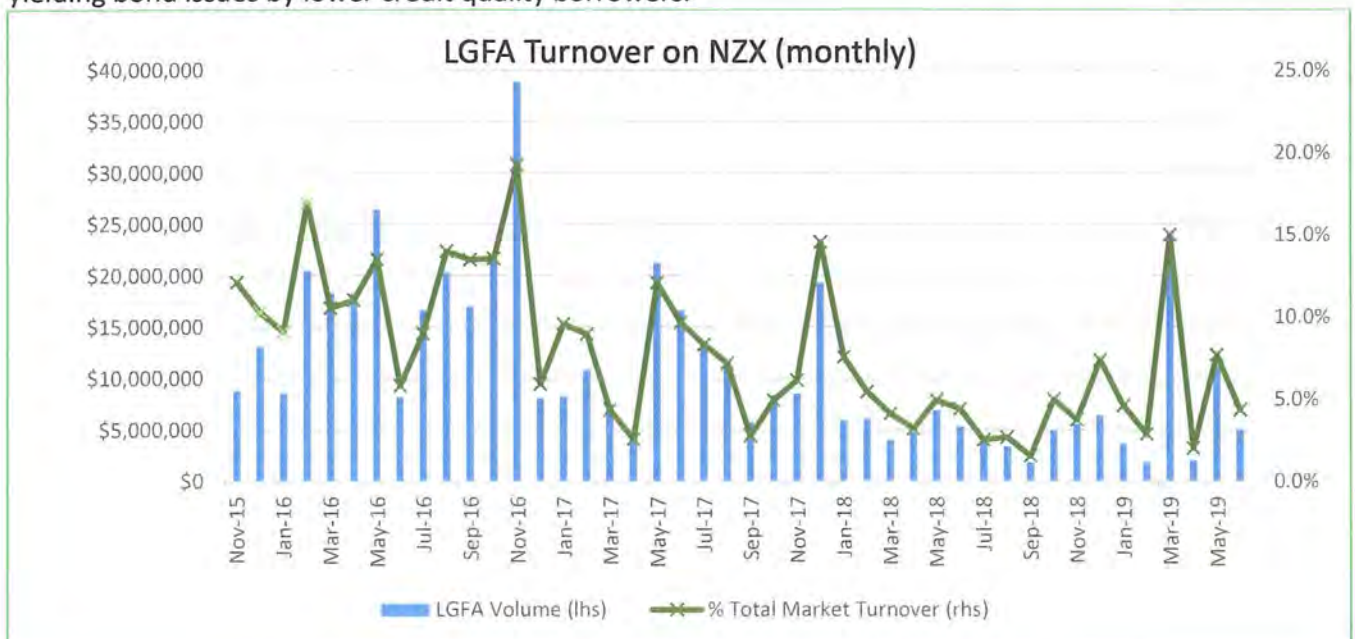
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average term for 2018-19 year and shorter compared to the 7.04 average term for the 2017-18 prior year. The shortening in average borrowing term is explained by councils accessing the new April 2022 and April 2024 maturities.



### 3. Enhancing the certainty of access to debt markets for Participating Local Authorities, subject always to operating in accordance with sound business practice

LGFA bonds were listed on the NZX Debt Market in November 2015 and average turnover on the NZX Debt market has been \$11.1 million per month or 8.1% of the total turnover of the NZX Debt Market. Turnover on the NZX remains light as retail investors are more attracted to high term deposit rates and higher yielding bond issues by lower credit quality borrowers.



# Quarterly Report

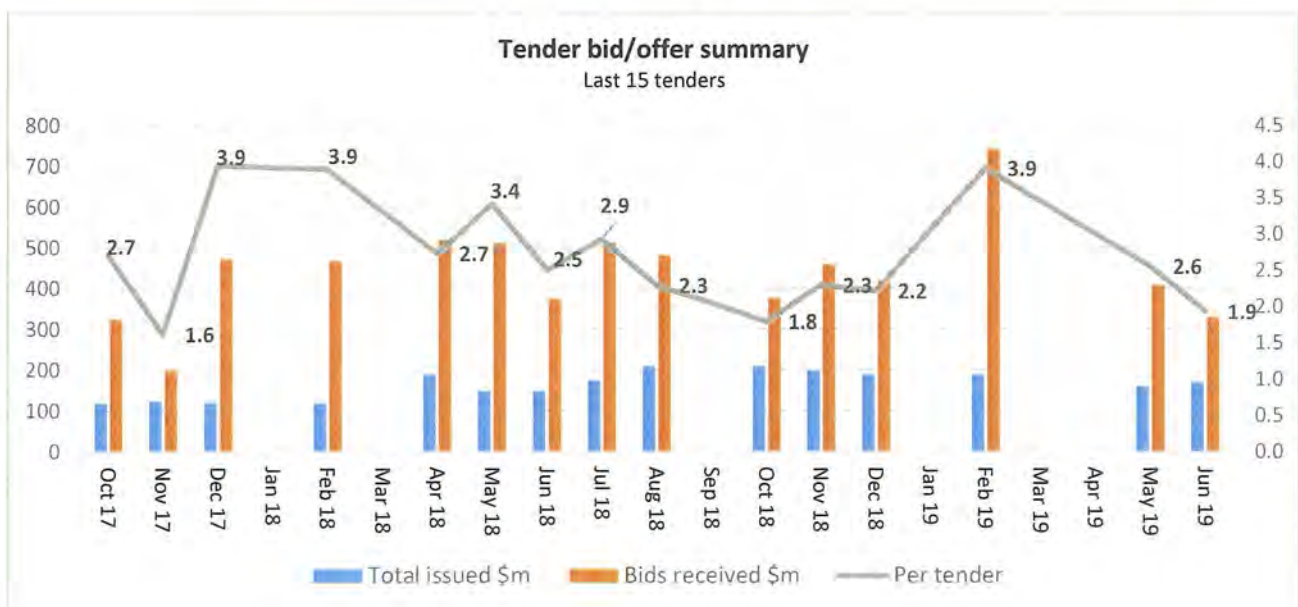
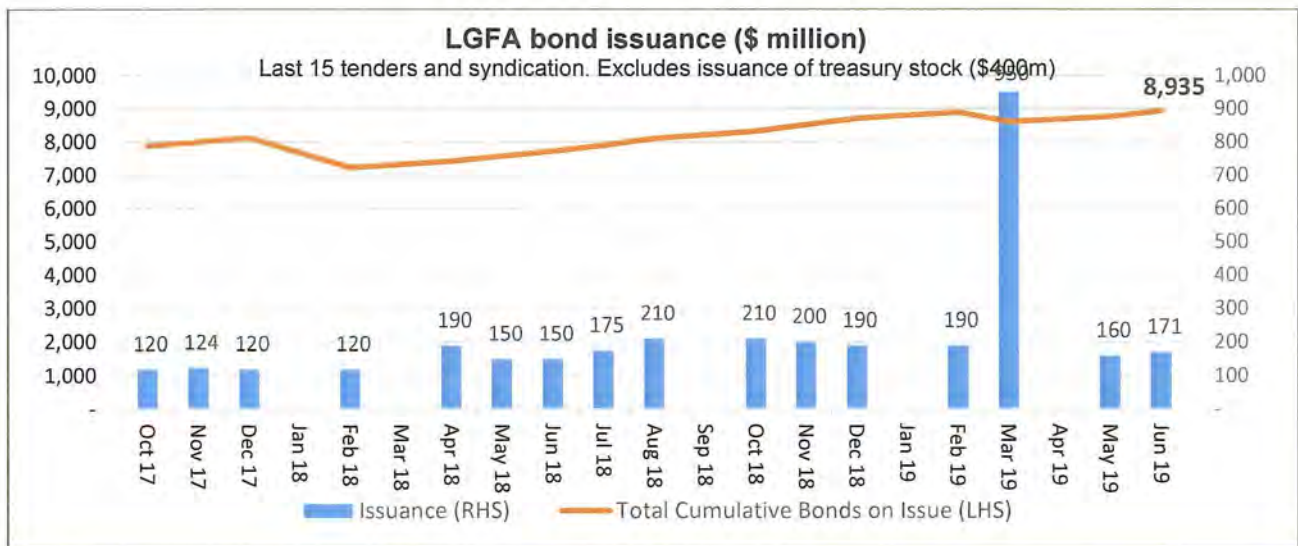
Quarter 4: 2018 - 2019  
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LGFA started issuing LGFA Bills and short dated (less than 1 year) lending to councils in late 2015. As at June 2019 there were LGFA Bills of \$505 million on issue and short-term loans of \$362 million.

LGFA documented an Australian Medium-Term Notes Programme in November 2017 to provide the ability to issue in currencies other than NZD. We have no immediate intention to use this programme, but it provides flexibility in case of the unlikely scenario of a significant market disrupting event in the future.

We held two LGFA bond tenders during the quarter and market support was average with overall tender coverage ratios of 1.9x and 2.6x and support for the individual maturities between 1.38x and 3.78x.





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### 4. Offering more flexible lending terms to Participating Local Authorities

Bespoke lending continues to be a popular borrowing option for council members. During the quarter we lent \$280.5 million into bespoke maturity dates (non LGFA bond dates) and the amount of bespoke maturity loans in the 12-month period to 30 June 2019 was \$1.344.5 billion. Bespoke lending comprised 45% of total term lending by LGFA to its members during the June quarter and 55% for the 12-month period to 30 June 2019.

Short term borrowing by councils has been well received with loan terms to date of between one month and 12 months on \$362 million of loans outstanding as at 30 June 2019 to thirty councils. This is a significant increase compared to June 2018 where we had lent \$244 million to nineteen councils and has led us to issue \$545 million of LGFA bills.

### 5. LGFA will monitor the quality of the asset book so that it remains of a high standard by ensuring it understands each Participating Local Authority's financial position and the general issues confronting the Local Government sector.

LGFA had meetings with thirty councils during the June quarter (fifty-nine for the twelve-month period to June 2019) to discuss their financial performance and any developments with the underlying council operations. LGFA reviews council agendas and management reports on an ongoing basis for those councils on the LGFA borrower watch-list.

LGFA has commenced work on credit default assessment analysis of its member councils in preparation for adopting IFRS9 for accounting purposes.

LGFA management met representatives from Morrison Low to discuss the local government sector, presented at the Bancorp Local Authority Day and attended the Department of Internal Affairs Workshop on Local Government Financing and Funding.

### Additional objectives

### 6. Operate with a view to making a profit sufficient to pay a dividend in accordance with its stated Dividend Policy

LGFA's Net Operating Gain on an unaudited management account basis of \$11.201 million for the twelve-month period to 30 June 2019 exceeded the SOI forecast of \$10.875 million by \$326k. The average cost of funds for the 2018-19 financial year to date is 2.78%. This is lower than the 3.14% for the prior 2017-18 financial year due to the lower outright level of interest rates. The LGFA Board has the sole discretion to set the dividend.

## Quarterly Report

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### 7. Provide at least 50% of aggregate long-term debt funding for Participating Local Authorities

LGFA derives market share estimates from the PwC Local Government Quarterly Debt Report. The LGFA market share of total sector borrowing for the June 2019 quarter was 100% and for the twelve-month period to June 2019 was 92.3%. Adjusting for Auckland Council borrowing in its own name our market share for the year to June 2019 was also 92.3%. Our market share remains strong compared to our global peers.

As at 30 June 2019, there are sixty-four participating local authority members of LGFA and we estimate a further two councils could become members in the next twelve months.

### 8. Ensure its products and services are delivered at a cost that does not exceed the forecast for issuance and operating expenses

Expenses for the twelve-month period on an unaudited, management basis were \$7.558 million which is \$175k below budget. This variance is the consequence of:

- Issuance and on-lending costs (excluding AIL) at \$2.579 million were \$263k above budget. Lower fees than budgeted relating to the NZDMO facility were offset by higher NZX costs and legal costs. A larger amount of bond issuance and short-term lending increased these costs relative to budget.
- Operating costs at \$3.271 million were \$76k below budget due to lower travel, governance and overhead costs offset by additional legal costs relating to LGFA progressing its work on the ability to lend to CCOs.
- Approved Issuer Levy payments of \$1.708 million were less than our forecast of \$2.070 million by \$362k due to a lower level of LGFA bonds holdings by offshore investors relative to budget.

### 9. Take appropriate steps to ensure compliance with the Health and Safety at Work Act 2015

LGFA has a Health and Safety staff committee and reporting on Health and Safety issues are made to the LGFA board on a regular basis by the Risk and Compliance Manager. There were no Health and Safety incidents during the quarter.

### 10. Maintain LGFA's credit rating equal to the New Zealand Government sovereign rating where both entities are rated by the same Rating Agency

LGFA has an annual review process regarding our credit ratings from Standard and Poor's ("S&P") and Fitch Ratings ("Fitch") and meets with both agencies at least annually. Meetings were held in July 2018 with S&P and in September 2018 with Fitch.

On 4 February 2019, S&P placed our long-term credit rating on positive outlook, following their decision to place the long-term credit rating of the New Zealand Government on positive outlook the previous week.

## Quarterly Report

Quarter 4: 2018 - 2019  
Period ended: 30 June 2019



On 18 November 2018, Fitch reaffirmed our long-term credit rating as AA+ and classified LGFA as a corporate mission, government related entity (GRE) under its GRE rating criteria. Fitch equalises our ratings with those of the New Zealand Government.

### **11. Achieve the financial forecasts**

As at the end of the fourth quarter, Net Interest Income was estimated by management on an unaudited basis to be \$151k above budget while expenses are \$175k below budget. Net Operating Gain of \$11.201 million was \$326k above budget but \$601k (5.1%) below the Net Operating Gain for the equivalent prior period.

# Quarterly Report

Quarter 4: 2018 - 2019  
 Period ended: 30 June 2019

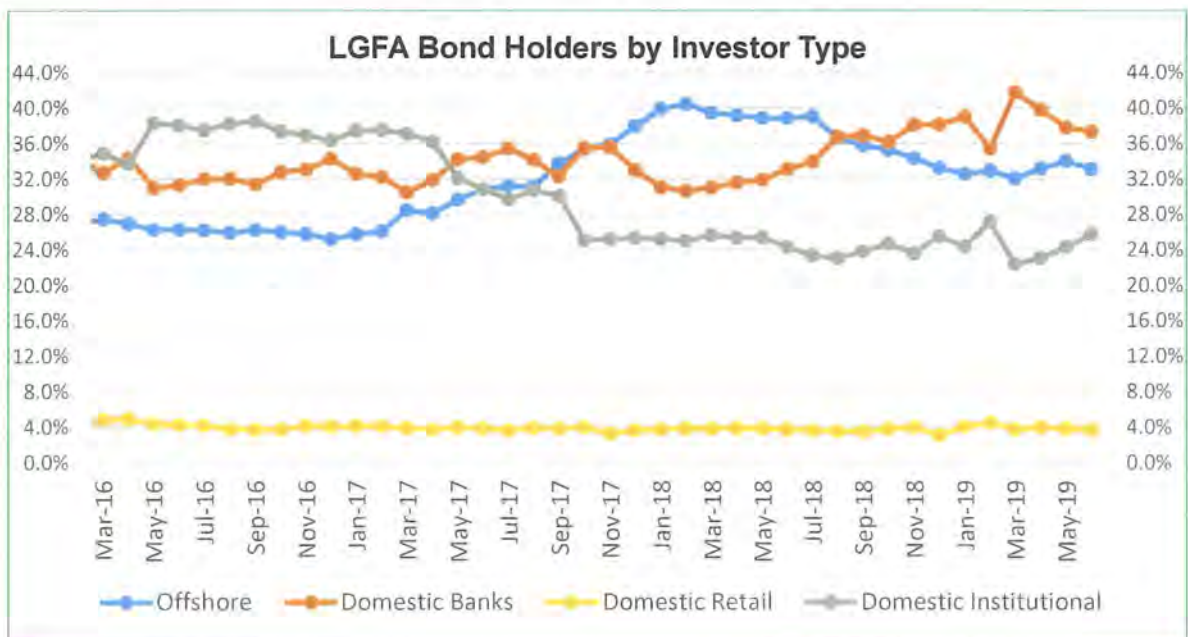


## G. Investor relations / outlook

Managing relations with our investor base is very important as the amount of LGFA bonds on issue has yet to peak and we require investors and banks to support our tender issuance. Our focus is on growing and diversifying the offshore investor group as these investors have the most growth potential given that we already receive strong support from the domestic banks and institutional investors.

Offshore and domestic institutional investors increased their holdings over the quarter as LGFA bonds remain attractive on a spread to underlying NZGBs and investors chasing yield in the current low interest rate environment. By our estimates

- Offshore investors increased their holdings of LGFA bonds by \$203 million over the quarter (but reduced by \$33 million over the past twelve months). NZ bond yields remain unattractive relative to other global markets and there has been a subsequent decline in the holdings of NZ Government Bonds (NZGB), Kauri bonds and LGFA bonds. While low interest rates are a positive for our council borrowers, it is more difficult to encourage offshore investors to buy LGFA bonds. They are estimated to hold \$2.97 billion (33.1% of outstandings) compared to \$3.0 billion (38.9% of outstandings) a year ago.
- Domestic institutional and retail investors increased their holdings by \$390 million over the quarter and were estimated to hold \$2.64 billion (29.62% of outstandings) compared to \$2.17 billion (28.0% of outstandings) a year ago.
- Domestic banks holdings have reduced by \$265 million over the quarter as the other investor groups have bought from the bank trading books. Bank holdings of \$3.34 billion (37.3% of outstandings) are just below their record highs in March 2019 and compare favourably to \$2.56 billion (33.1% of outstandings) a year ago.

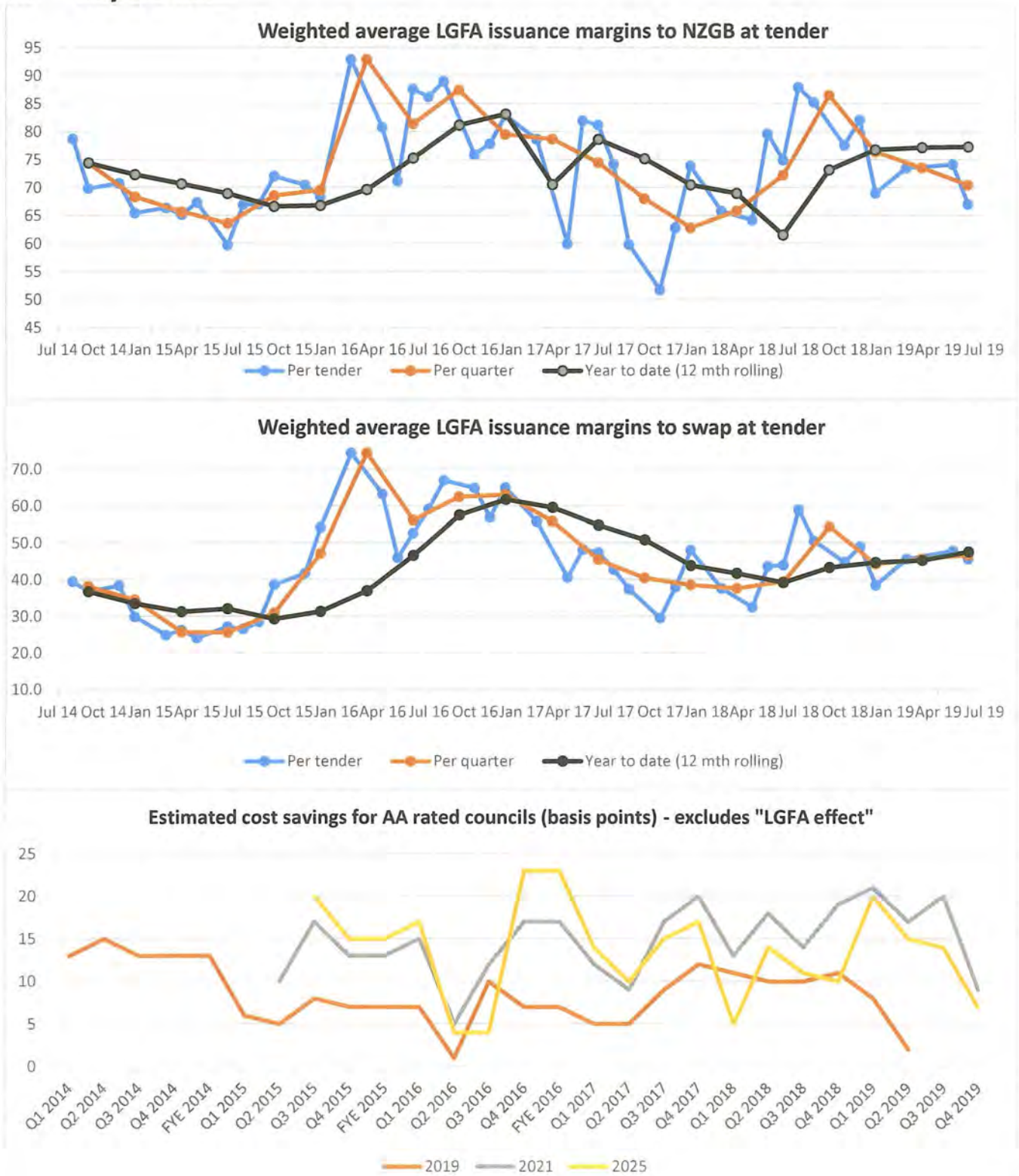


# Quarterly Report

Quarter 4: 2018 - 2019  
 Period ended: 30 June 2019



## H. Key trends



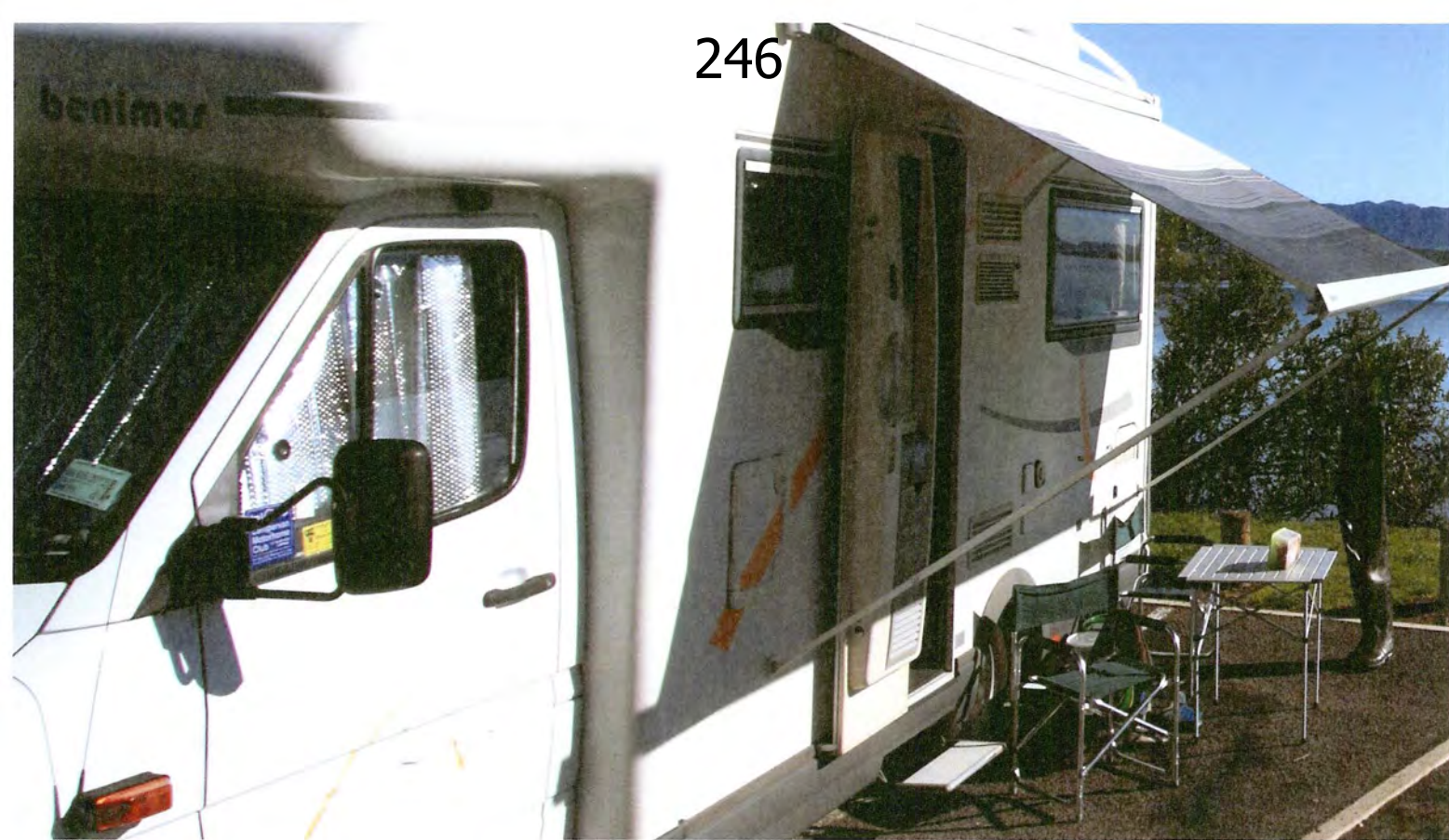


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# Key decisions

Bylaw and policy  
review 2019





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## Introduction

Thank you to everyone that provided feedback on our recent policy and bylaw reviews.

This booklet gives a summary of the decisions made by Council, after considering your feedback on our proposals for:

- Gambling venue policies (for Class 4 and TAB venues)
- Freedom Camping Bylaw
- Trading in Public Places Bylaw
- Animals (excluding Dogs) Bylaw
- Cemeteries Bylaw
- Public Places Bylaw
- Proposed revocation of the Bylaw for nuisances
- Traffic and Parking Enforcement Bylaw.

Alongside our Annual Plan consultation in March and April 2019, we held seven community 'Have Your Say' events around the District. It was great to see approximately **300** people attending these events in total to share their feedback. A more formal 'opt in' event in the Council Chambers was also offered as an alternative. As well as these events, there was the opportunity to submit feedback online, via emails, or in hardcopy.

We received **484** pieces of feedback on the policies and bylaws that were out for consultation. Your comments directly informed the decision making process for Councillors.

The rest of this booklet will go into a little more detail on the key decisions for each project, why a review was needed and what the consultation told us.

For more information please see our website [www.westernbay.govt.nz/bylaws](http://www.westernbay.govt.nz/bylaws) or to view a hard copy visit one of our libraries and service centres (see details on the back page).



## Class 4 Gambling Venues Policy and TAB Venues Policy



The purpose of these policies is to say if and where new Class 4 (pokies) gambling venues or stand alone TAB venues can establish. The policies are the Council's and the community's chance to influence the location of future gambling venues in the District and contribute to minimising gambling harm. The review fulfils Council's role under the Gambling Act 2003 and Racing Act 2003.

Based on feedback received, Council has approved the draft policies to become operative, with no changes to the proposals.

### Key changes

- Introduce a sinking lid, with no new gaming machines or venues allowed in the District.
- Relocating a gaming machine venue is not allowed.
- Clubs that merge may no longer host gaming machines.
- No stand-alone TAB venues allowed in the District.

This means that the number of machines and places where people can gamble cannot increase or relocate, and may reduce over time.

### Why was it being reviewed?

The policies have been reviewed to make sure they continue to meet community needs. The previous policies were adopted in 2013.

The changes to the policies aim to better regulate the impact of gambling in the District. The policies seek to strike a balance between controlling the growth of gambling and minimising the harm caused by gambling, while still enabling people who wish to participate in responsible gambling to do so.

### What did the consultation say?

In total **157 submissions** were received.

This includes online submissions, written responses and submissions received at the Have Your Say events.

Submitters raised points regarding gambling related harm, the potential loss of community funding, entertainment values, and the growth of online gambling options.

The preferred options presented received the majority of community support (between 82% and 66% support depending on the issue).



You can read more about Council's decisions here.



### Would you like to know more?

For full copies of the bylaw, please visit our website at [www.westernbay.govt.nz/bylaws](http://www.westernbay.govt.nz/bylaws) or ask at one of our libraries and service centres.

Full copies of the reports are also available on our website as part of the Policy Committee meeting held 27 June 2019. To view please visit our website [www.westernbay.govt.nz/policy-committee](http://www.westernbay.govt.nz/policy-committee).

# Freedom Camping Bylaw



The Western Bay of Plenty District Council has reviewed its Freedom Camping Bylaw 2012. As required by legislation, the bylaw only applies to the overnight staying of freedom campers and cannot be used to regulate parking during the day time. Aside from one location at TECT Park, our bylaw requires freedom campers to stay in certified self-contained vehicles at designated freedom camping sites.

We identified a number of freedom camping areas which need to be updated. This included removing five freedom camping sites, modifying the overnight parking areas for two sites, and changing the permission wording for tenting at TECT Park.

We wanted to let you know what we have decided, and the reasons for the decisions we made. In the following pages you will find details of the decisions on the key issues we considered throughout the review. Our decisions take into account the feedback we received from the community.

## Why is it being reviewed?

The Freedom Camping Bylaw 2012 (amended 2015) needed to be reviewed by 8 November 2019 to meet legislative timeframes, otherwise it would lapse. It's also important that the bylaw continues to meet community needs and expectations.

## What did the consultation say?

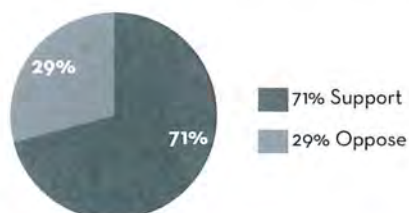
The draft bylaw was released for feedback from 18 March to 18 April 2019, using the Special Consultative Procedure (as required under the Local Government Act 2002). We had eight key proposals, and received feedback on these as well as a range of other sites and considerations for freedom camping.

We received **145 submissions**, including online submissions, written responses, verbal feedback received at the Have Your Say events and formal hearings, which resulted in **828** specific comments.

## ANZAC Bay - Waihi Beach

We proposed to prohibit freedom camping at ANZAC Bay (Bowentown Domain) year round, due to the number of public complaints and the cultural sensitivities of this location. We received **78 submissions on this proposal**, 71% in support and 29% in opposition.

We also received alternatives to reduce the maximum number of nights allowed, extending the no-camping period to Easter, and limiting the number of spaces.



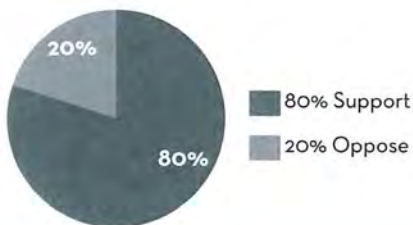
Given the feedback received, we have decided to **prohibit freedom camping year round at ANZAC Bay.**



## Pukehina Beach

To address the number of public complaints at Dotterel Point on Pukehina Beach (by the surf club), we proposed to move the existing designated freedom camping area to the opposite side of the car park (towards the estuary), and to reduce the designated area by half (to reduce the number of freedom campers). We received **66 submissions on this proposal**, with 80% in support and 20% in opposition.

**Two alternatives were submitted** - one to prohibit freedom camping entirely, and the other to move the area southwards rather than westwards. Prohibiting freedom camping would be a substantial change requiring additional public consultation, and moving the area southwards would encroach onto private property.

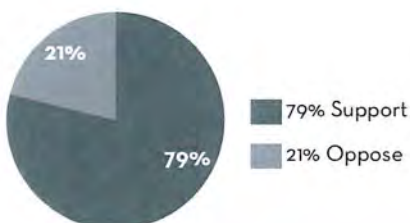


In line with your feedback, we decided to **reduce the freedom camping area by half and move it to the estuary side of the carpark as proposed.**

## Lund Road Reserve - Katikati

The forestry lease at Lund Road reserve has recently expired, which means it is now, technically, council reserve and the Freedom Camping Act applies. The area presents a major health and safety risk to campers, and is also a fire risk. We proposed to prohibit freedom camping in the reserve.

Of the **55 submissions received** on this point, 79% supported the proposal, while 21% opposed it. No alternatives were received.

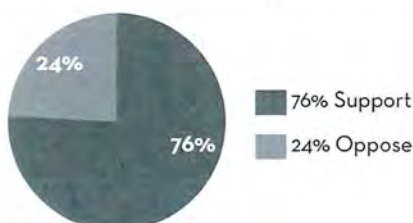


Given the level of support, we decided to **prohibit freedom camping year round at Lund Road Reserve** as proposed. We can reconsider freedom camping there in the future following development of the reserve.

## Brighton Reserve - Waihi Beach

We proposed to restrict the designated area at Brighton Reserve by reducing its depth, to require parallel parking instead of parking at 90 degrees. This is to limit the number of freedom campers to approximately five. We received **69 submissions on this proposal**, with 76% in support and 24% in opposition.

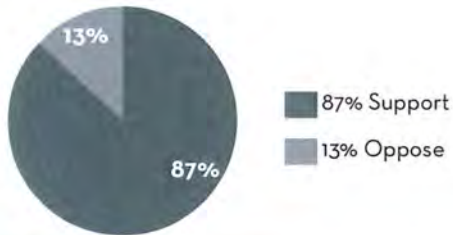
**Five alternative proposals were submitted** - four of which were too substantial to change without additional public consultation (suggesting prohibiting freedom camping, and modifying the no-camping periods). One suggestion to limit the number specifically to five campers was considered, but this would likely create enforcement issues.



As such, we decided to **reduce the depth of the freedom camping area at Brighton Reserve** as proposed. We also removed the segment of the area which is reserved for mobility parking only.

## TECT All-Terrain Park

Tenting at TECT Park under the existing bylaw required the express 'written permission' from the Park Manager in order to control its use during times of low water availability and high fire risk. Written permission is administratively time consuming, so we proposed to amend this wording to simply 'permission'. Of the **58 submissions received** on this point, 87% supported the proposal, while 13% opposed it; no alternatives were submitted.

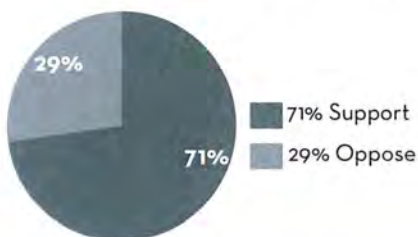


Given the level of support, we decided to **amend the wording as proposed relating to obtaining permission.**

## Reserve at Wairoa River Rowing Club - Te Puna

We proposed to prohibit freedom camping at land recently acquired at the end of Wairoa Road, as it currently presents a health and safety risk. In time we will develop concept plans and engage with the community on its use, at which time we can revisit providing for freedom camping at the reserve.

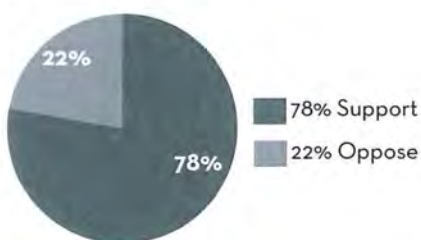
We received **53 submissions on this proposal**, with 71% in support and 29% in opposition. **One alternative was submitted**, to permit freedom camping until a decision has been made on what to do with the reserve.



We decided to **prohibit freedom camping at the new reserve at the end of Wairoa Road**, with the intention to review this when we engage the community on developing concept plans for the reserve.

## Fyfe Road Utilities Reserve - Waihi Beach

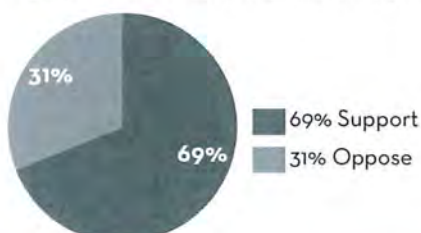
In order to protect access and health and safety, we proposed to prohibit the utilities reserve at Fyfe Road in Waihi Beach for freedom camping use. Of the **67 submissions received on this point**, 75% supported the proposal, while 25% opposed it; no alternatives were submitted.



Based on your feedback, we have decided to **prohibit freedom camping at the Fyfe Road utilities reserve.**

## Western Avenue Utilities Reserve - Omokoroa

Similarly to the Fyfe Road reserve, we proposed to prohibit freedom camping at the Western Avenue utilities reserve in Omokoroa, in order to protect access and health and safety. We received **52 submissions on this proposal**, of which 69% supported the proposal, and 31% opposed it. **One alternative was suggested** which was to change the freedom camping area at Omokoroa Sports Ground, also located on Western Avenue, rather than the utilities reserve.



We have decided to **prohibit freedom camping at the Western Avenue Utilities Reserve as proposed.**

## Other feedback received

In addition to the key proposals, we received **46 submission points** seeking other changes to the Freedom Camping Bylaw. The vast majority sought a substantial change that would require additional public consultation, or were outside of the scope of the bylaw review.

Based on feedback on our Freedom Camping Bylaw maps and signage, we decided to **amend the aerial photo at Tuapiro Point to show correct use of the car park, and at Cooney Reserve (Omokoroa) for the same reason we also updated all maps with the latest aerial imagery available.**



You can read more about Council's decisions here.



### Beyond the bylaw

- 11** Submission points consider that freedom campers should pay to be able to freedom camp. We have diverted these points to a future submission to Central Government on changes to the Freedom Camping Act.
- 34** Submission points were raised on the monitoring/enforcement of freedom camping. Of those, the majority sought additional monitoring throughout the District. Those submissions were deferred to the Annual Plan process, and a decision was made through that process to boost enforcement funding to \$50,000 (up from \$26,000).
- 15** Comments were received regarding improving facilities in relation to freedom camping, particularly on rubbish bins. These comments have been given to our reserves team for their consideration on future site improvements.
- 21** Comments were received on the issue of self-containment. The majority of these comments seek changes to self-containment on a national scale, so we have diverted them to a future submission from Council on changes to the Freedom Camping Act.

The remaining comments received included NZMCA site leases, seasonal worker accommodation, homelessness, taps being left on, compliance costs, education, and rental companies. The compliance-related issues have been passed on to our compliance team, and the remainder have been noted for future reference.

### Would you like to know more?

For full copies of the bylaw, please visit our website [www.westernbay.govt.nz/bylaws](http://www.westernbay.govt.nz/bylaws) or ask at one of our libraries and service centres.

Full copies of the reports are also available on our website as part of the Policy Committee meeting held 8 August 2019. To view please visit our website [www.westernbay.govt.nz/policy-committee](http://www.westernbay.govt.nz/policy-committee).





## Trading in Public Places Bylaw

Trading in public places can bring a sense of vibrancy and life to an area, enhance experiences of residents and visitors and enable commercial opportunities. Conversely, if trading is not sufficiently regulated, it can lead to a number of negative outcomes, such as posing a safety risk to road users, causing undue noise and litter, and impacting the local area.

The Trading in Public Places Bylaw aims to ensure that Council has got the balance right. The purpose of the bylaw is to regulate traders like coffee carts, fruit and vegetable vans and other stalls in public places.

### Key changes

#### Key proposals

- (1) Remove the prohibition on trading in public places for Jellicoe Street, Te Puke and SH2/Main Street, Katikati and instead apply the standard application process as used for all other trading in public places sites (this includes a 300m exclusion from trading near similar shops).
  - (2) Remove the requirement that trading in public places will only be considered in areas with a 50km/h speed limit and replace this with a requirement for sites to be assessed and approved by an authorised person from Council's roading team or NZTA.
  - (3) As part of the licence application, consideration to be given to the impact on neighbours and potential benefits to the area.
- Several other minor changes are included in the draft bylaw, including consideration of traders prior performance in the application assessments, Council flexibility for events, and reference to industry standards.
  - An additional change was added through the deliberations process based on submitter comments, to consider the cultural appropriateness of trading and seek input if necessary.

Based on feedback received, Council has approved the draft bylaw to become operative, with only the one change to the proposal.

### Why is it being reviewed?

The current Trading in Public Places Bylaw was adopted in 2014. The Local Government Act 2002 requires that a new bylaw be reviewed within five years of adoption.

The bylaw has been reviewed to ensure it is still achieving its objectives and is fit for purpose.

### What did the consultation say?

In total **24 submissions** were received.

This includes online submissions, written responses and submissions received at the Have Your Say events.

Overall, there was general support for the preferred options presented, receiving the largest share of community support. For the three key proposals, this was 39%, 52% and 79% support.

Submitters raised points regarding events, site specific matters, concern for established shops and other comments.

### Would you like to know more?

For full copies of the bylaw, please visit our website at [www.westernbay.govt.nz/bylaws](http://www.westernbay.govt.nz/bylaws) or ask at one of our libraries and service centres.

Full copies of the reports are also available on our website as part of the Policy Committee meeting held 27 June 2019. To view please visit our website [www.westernbay.govt.nz/policy-committee](http://www.westernbay.govt.nz/policy-committee).

# Animals (excluding Dogs), Cemeteries and Public Places Bylaw Review, and Revocation of the Nuisances Bylaw



The Western Bay of Plenty District Council has reviewed its General Bylaw 2008.

The General Bylaw 2008 is a collection of four bylaws:

## Animals (excluding dogs)

## Cemeteries

## Public Places

## Nuisances

To make things easier, we have now split these out into individual bylaws, and reviewed each one. Dog control is regulated through Council's Dog Control Bylaw.

We identified a number of areas which need to be updated. In particular, there were a number of rules which are impractical for enforcement, or are already covered by other legislation or plans.

We wanted to let you know what we have decided, and the reasons for the decisions we made. In the following pages you will find details of the decisions on the key issues we considered throughout the review. Our decisions take into account the feedback we received from the community.

## Why was it reviewed?

The General Bylaw 2008 needed to be reviewed by 1 July 2020 to meet legislative timeframes, otherwise it would lapse. It's also important that the bylaw continues to meet community needs and expectations.

### Animals (excluding dogs) Bylaw:

The key change to the Animals (excluding dogs) Bylaw is to limit the number of bee hives in urban areas to two per property. In response to feedback that some larger properties could suitably have more hives, we have added a clause which allows permission to be granted by Council for additional bee hives.

### Cemeteries Bylaw:

Two key issues in cemeteries were proposed, allowing disability assist dogs in cemeteries and how to manage ornaments. In listening to the 34 comments we received on this, we decided to:

- Allow all dogs in cemeteries provided they are on leash at all times; and
- Control ornaments which fall outside of the cemetery beam (concreted area), but not control ornaments located within it.

### Public Places Bylaw:

The only matter raised for the Public Places bylaw was to remove all impractical and obsolete provisions, as we have done with the other bylaws. No other key issues were raised by submitters.

### Revocation of Nuisances Bylaw:

We have decided to revoke the Nuisances Bylaw, given that every provision within the Nuisances chapter of the General Bylaw is either already covered by legislation (notably the Health Act), the District Plan, or Regional Plans. It is easier and more effective to monitor and enforce against nuisances through those tools, rather than the bylaw (which has no infringement abilities).

## What did the consultation say?

In total **38 submissions** were received via Council's Have Your Say website, community open days and formal hearings, which resulted in **89 specific comments**.

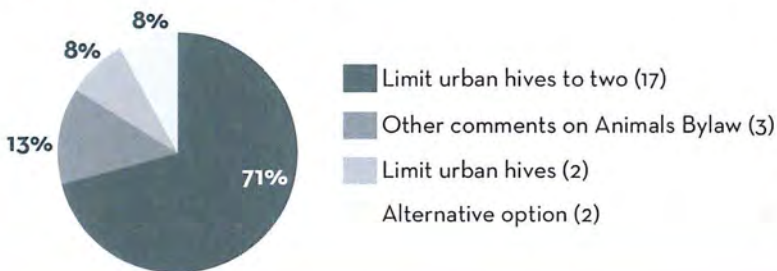
The draft bylaws were released for feedback from 18 March and 18 April 2019, using the Special Consultative Procedure (as required under the Local Government Act 2002).

See below for the decisions on the four bylaws.



## Animals (excluding dogs) Bylaw

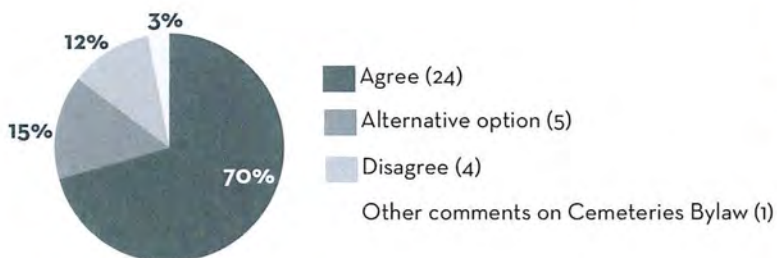
In reviewing the Animals (excluding dogs) bylaw, we asked you if we should be limiting the number of bee hives in urban areas. We received **24 comments on this matter**, with the majority (71%) supporting the option seeking to limit the number of bee hives to two per property in urban areas only.



Based on your feedback, the bylaw now places a limit of two bee hives per property in urban zones. To add flexibility, we have also added a provision to obtain permission from Council for additional hives, which might suit some larger residential properties.

## Cemeteries Bylaw

We sought feedback on two key issues: allowing disability-assist dogs in cemeteries, and controlling ornaments in cemeteries by requiring approval from Council. **34 comments were received**, with the majority (71%) agreeing with the proposed changes.



Some submitters asked for all dogs to be allowed in cemeteries; we agreed with this given the comfort that pets bring in difficult times. Based on your feedback, we have amended the bylaw to allow dogs in cemeteries provided they are on-leash at all times. This is consistent with the approach set in our Dog Control Policy for public place restrictions on dogs.

We also received submissions seeking that Council not dictate what can or cannot be placed on a grave. We raised the issue because the maintenance on some of our cemeteries is becoming difficult due to the spread of ornaments.

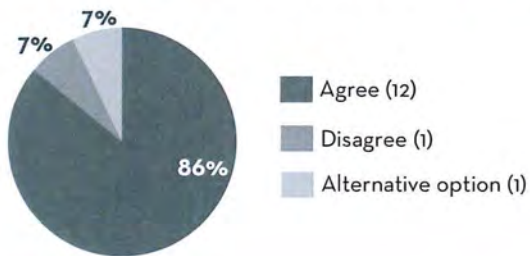
Based on your feedback, ornaments within the bounds of a “cemetery beam” (the concreted area) will remain the responsibility of the family, while any ornaments located outside of the cemetery beam will be prohibited and may be removed by contractors. This is to ensure our cemeteries can continue to be maintained and mown.





## Public Places

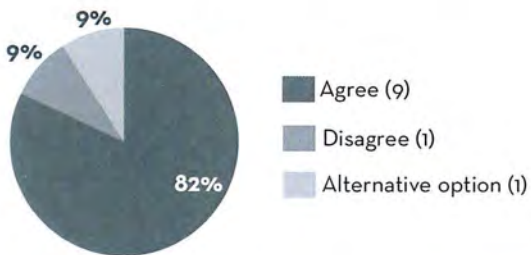
There were no particular changes sought to the Public Places Bylaw, other than to remove the unenforceable, impractical and obsolete provisions identified in the review. We received **14 comments**, with the majority (86%) agreeing with the proposed changes.



Based on this feedback, we have decided to incorporate the changes as proposed.

## Nuisances

We proposed to revoke the Nuisances chapter of the General Bylaw, because the review found that every provision within it is either already covered by legislation (notably the Health Act), the District Plan, or Regional Plans. It is easier and more effective to monitor and enforce against nuisances through those tools, rather than the bylaw (which has no infringement abilities). **11 comments** were received, with a majority in support (82%).



As a result of feedback received, we have decided to revoke the Nuisances Bylaw as proposed.

### Would you like to know more?

For full copies of the bylaw, please visit our website at [www.westernbay.govt.nz/bylaws](http://www.westernbay.govt.nz/bylaws) or ask at one of our libraries and service centres.

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# Traffic and Parking Enforcement Bylaw



We made 15 proposals as part of reviewing this bylaw. We received feedback on these proposals, as well as a wide range of other changes requested by the community. All requests were given a technical assessment and considered by Council.

This document sets out the changes agreed through Council's deliberations process. More information can be found on the other changes requested (but declined at the Policy Committee on 8 August) via our website [www.westernbay.govt.nz/policy-committee](http://www.westernbay.govt.nz/policy-committee).

**All changes will come into effect on 30 September 2019.**

## Te Puke

### Proposal number 1:

Adding a new parking area off Commerce Lane next to the walkway through to Jellicoe Street. This is subject P120 restriction, and also includes a new mobility park.

**16** People provided feedback.

13 Agreed  
3 Did not know



### Proposal number 2:

Introducing a P120 restriction to the 10 on-street parks on Commerce Lane.

**12** People provided feedback.

11 Agreed  
1 Did not know



### Proposal number 3:

Adding yellow 'no parking' lines for the first 35 metres of No. 3 Road on both sides of the road.

**12** People provided feedback.

11 Agreed  
1 Did not know



### Proposal number 4:

Adding the additional mobility park at the eastern end of Jellicoe Street, outside the Bottle-O (33 Jellicoe Street).

**13** People provided feedback.

9 Agreed  
3 Disagreed  
1 Did not know



### Proposal number 5:

Relocating the mobility park on Queen Street outside the PathLab (27 Queen Street) to the opposite end of the angle parking bay, next to the wheelchair access to PathLab

**14** People provided feedback.

12 Agreed  
2 Did not know



### Proposal number 6:

Reducing the area subject to the bylaw outside Te Puke Countdown, to reflect that part of this carpark is privately leased.

**13** People provided feedback.

8 Agreed  
5 Did not know



### Proposal number 7:

A range of changes to the yellow 'no parking' restrictions as a result of recent works on Jellicoe Street, as part of the town centre redevelopment.

**10** People provided feedback.

6 Agreed  
1 Disagreed  
3 Did not know





## Te Puke - Other potential changes identified from community feedback

As well as the changes that Council proposed in its draft bylaw, there were a number of changes requested through community feedback. After considering technical assessment, Council also included the following changes.

### Fairhaven School (Boucher Avenue)

- We've decided to remove some yellow 'no parking' lines on Boucher Avenue around Fairhaven School, to help manage peak parking demand.

### Bus stops in Commerce Lane

- We've decided to extend the bus stop marking on Commerce Lane to ensure good visibility and access in this area.

### Commerce Lane - New World entrance

- We've decided to remove one carpark on Commerce Lane adjacent to the New World entrance, to ensure vision isn't blocked by large vehicles using that park.

### Mobility and motorbike parks in Oxford Street

- We've decided to add a new mobility park outside the pharmacy. Because the mobility park is longer than a standard park, we've allocated this as a motorbike park. This responds to a request for motorbike parks in Jellicoe Street nearby.

## Waihi Beach

### Proposal number 8:

Reducing the yellow 'no parking' lines outside Waihi Superette (211 Seaforth Road), to accommodate new pedestrian refuges.

**19** People provided feedback.

15 Agreed  
4 Did not know



### Proposal number 9:

Extending the yellow 'no parking' lines on the western side of Wilson Road from the intersection with The Crescent by 15 metres north.

**18** People provided feedback.

13 Agreed  
4 Disagreed  
1 Did not know



### Proposal number 10:

Adding yellow 'no parking' lines on both sides of Seaforth Road, between the Coastguard building and Anzac Bay.

**16** People provided feedback.

14 Agreed  
1 Disagreed  
1 Did not know



## Waihi Beach - Other potential changes identified from community feedback

### Remove yellow lines on Wilson Road outside the dairy

- One submitter requested that the yellow lines outside the dairy on the western side of Wilson Road be removed. There is a planned Community Board project to construct a kerb build-out on Wilson Road. Removal of these yellow lines will mean that there is no net loss to parking, so we've decided to make this change.



## Omokoroa

### Proposal number 11:

Extending the yellow 'no parking' lines on Omokoroa Road to 10 metres North of the skate path boundary, and on Western Avenue to the commencement point of the kerb and channel.

**20** People provided feedback.

**18** Agreed  
**2** Disagreed  
**0** Did not know



### Omokoroa - Other potential changes identified from community feedback

#### Harbour View Drive (Ruamoana Drive to 49 Harbour View Drive)

- Following a request to do so, we've decided to install yellow 'no parking' lines on the southern side of the curve on Harbour View Road, running from outside number 49 around to opposite Ruamoana Place.

## Katikati

### Proposal number 12:

Introducing a P30 time restriction to three car parks outside Patuki Manawa (Katikati Library and Service Centre).

**20** People provided feedback.

**17** Agreed  
**3** Disagreed  
**0** Did not know



### Katikati - Other potential changes identified from community feedback

#### Memorial Hall car park

- The Memorial Hall Committee has asked for two mobility carparks to be relocated from the northern side of the Hall to north eastern corner, to enable a new mobility entrance to the Hall to be constructed. Given there is no net loss to mobility parks in this area and the changes are to facilitate better access to the Hall, these changes are considered appropriate. The Committee also requested the removal of four angle parks next to Westpac be removed for the new entrance. We've decided to make these changes.

#### Time restriction outside 36 Main Road

- We've decided to increase the time limit to park outside 36 Main Road from one hour to two hours. This is consistent with parking restrictions in the surrounding area. The use of the building has changed from being Council's library and service centre and is now used for community groups.

## McLarens Falls

### Proposal number 13:

Extending the yellow 'no parking' lines from the parking area to run west along McLaren Falls Road for 300 metres, on both sides of the road.

**12** People provided feedback.

**10** Agreed  
**1** Disagreed  
**1** Did not know



## Omanawa Road

### Proposal number 14:

Adding yellow 'no parking' lines to start after the driveway of 1031 Omanawa Road to run 200 metres south on both sides of the roads.

11

People provided feedback.

7 Agreed  
3 Disagreed  
1 Did not know



## Paengaroa

### Proposal number 15:

Heavy vehicles: Inclusion of the heavy vehicle restriction on Wilson Road South, Paengaroa. This will enable infringements to be issued where the restriction is breached. This gives effect to resolution made by Council in 2004 for this purpose.

4

People provided feedback.

2 Agreed  
2 Did not know



## Oropi - Other potential changes identified from community feedback

### Oropi Gorge Road - heavy vehicle restriction

- Two submitters raised concern about the condition of Oropi Gorge Road (between Gluepot Road and Oropi Road). They seek a heavy vehicle restriction for vehicles over 10 tonnes, noting that there is an alternative route available and this section of Oropi Gorge Road is too narrow and dangerous for heavy vehicles. We've agreed to impose this restriction based on road conditions.

### Oropi School - install yellow 'no parking lines'

- A request from the school has been made through Council's contact centre to install yellow 'no parking' lines around the corner of Oropi Road, adjacent to the formed car park and adjacent to Gamman Mill Road. Ensuring that there is no parking around this bend will improve visibility for those using the car park and the intersection.



You can read more about Council's decisions here.



## Other matters raised outside the scope of the bylaw review

We also heard from you about a range of other matters that go beyond the scope of the Traffic and Parking Enforcement Bylaw. The key ones are set out below, but you can see more detail on all feedback from the Policy Committee meeting held 8 August 2019. To view please visit our website [www.westernbay.govt.nz/policy-committee](http://www.westernbay.govt.nz/policy-committee).

### Speed limits

Council must review its Speed Limits Bylaw in order to change speed limits on local roads. This work is programmed for 2019/20. All speed limits requests will be deferred to this process for consideration.

### Speed camera requests

Two submitters requested speed cameras be installed at locations in Katikati. We will pass this feedback onto the Police who own and operate the speed cameras.

### Extra car parking areas

We had requests to provide new car parking areas behind the Memorial Hall in Te Puke and behind the Talisman Hotel in Katikati. In both cases the land is privately owned, and in the short term Council doesn't consider that additional land for car parking needs to be purchased.

We also had a request for additional car parking to be developed at McLaren Falls, which we will pass on to Tauranga City Council.

### Roading improvements

We had a range of requests for roading improvements, such as installing speed bumps, roundabouts, improved signage and traffic calming measures. These have been forwarded to the Roothing team for consideration in the capital works programme.

### State Highways

Suggestions on improvements were made for specific intersections on State Highway 29 and State Highway 2, which we have passed on to the New Zealand Transport Agency to consider as the responsible agency.

### Parking monitoring and enforcement

We received some comments about key issues people have experienced in relation to parking monitoring and enforcement, which we have passed onto our Compliance team. Council has parking wardens in Te Puke, Katikati and seasonally at Waihi Beach. The Police can respond to safety issues across the District, where people are breaching the New Zealand Road Code or our bylaw requirements.

## 30 September 2019

Is when these changes come into effect.



To view our interactive parking maps please visit [www.westernbay.govt.nz/interactive-parking-maps](http://www.westernbay.govt.nz/interactive-parking-maps) for further information.



## Library and service centres

### Council Head Office

Barkes Corner, 1484 Cameron Road,  
Greerton, Private Bag 12803,  
Tauranga 3143

Phone 07 571 8008

Email [customerservice@westernbay.govt.nz](mailto:customerservice@westernbay.govt.nz)

### Omokoroa Library & Service Centre

McDonnell Street, Omokoroa

Phone 07 571 8008

### Te Puke Library & Service Centre

130 Jellicoe Street, Te Puke

Phone 07 571 8008

### The Centre - Pātuki Manawa

#### Katikati Library, Service Centre & Community Hub

21 Main Road, Katikati

Phone 07 571 8008

### Waihi Beach Library & Service Centre

106 Beach Road, Waihi Beach

Phone 0800 926 732 or

07 571 8008

## Would you like to know more?

For full copies of the bylaw, please visit our website at [www.westernbay.govt.nz/bylaws](http://www.westernbay.govt.nz/bylaws) or ask at one of our libraries and service centres.

Full copies of the reports are also available on our website as part of the Policy Committee agendas. To view please visit our website [www.westernbay.govt.nz/policy-committee](http://www.westernbay.govt.nz/policy-committee).

*your*  
**DISTRICT  
— COUNCIL —**



Western Bay of Plenty  
District Council



## Schedule of Payments for the Month of June 2019

### 1. Purpose

The purpose of this report is for the Elected Members to receive the information on payments from ANZ Bank for the month of June 2019.


### 2. Background

In accordance with the provisions of the legislation the following payments were made during the month of June 2019. Computer printouts listing all the vouchers issued over the period will be available for inspection if required.

| <b>Payment Summary – June 2019</b> |                      |
|------------------------------------|----------------------|
|                                    | \$                   |
| Payment of Accounts -              |                      |
| Direct Credits and Cheques         | 7,120,386.10         |
| Direct Debits (salary payments)    | 1,149,126.51         |
| Investments                        | 11,000,000.00        |
| Direct Debits (other accounts)     | 832,188.75           |
| <b>TOTAL</b>                       | <b>20,101,701.36</b> |

  
Ian Butler  
Finance Manager

Approved

  
Kumaren Perumal  
Group Manager Finance and Technology Services



## Chief Executive Information Pack Report for August 2019

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### Purpose

To provide Council with updates on the Chief Executive's meetings with Community Board Chairs and topics discussed. To provide information on the Chief Executive's meetings as attended on behalf of Council including those attended with His Worship the Mayor.

The following topics were discussed at the Community Board Chairpersons meetings with the Chief Executive officer held over the past 6 weeks:

#### Chairperson Allan Sole – Waihi Beach Community Board

- Emerton Road Rehabilitation and Cycleway Walkway
- Three Mile Creek Bridge Clip-on
- Broadlands Block
- Waihi Beach Road Beautification and Clean-Up
- Waihi Beach Road / Wilson Road Signage Declutter
- Seaforth Road Pedestrian Refuge Points
- WiFi at Waihi Beach Library and Service Centre
- Approval of Funding for the Community Plan Facilitation
- MenzShed Funding Application
- Seaforth Road Footpath Crossfall
- Reflections and thanks

#### Chairperson Murray Grainger – Omokoroa Community Board

- Proposed location for Anchor Stone Sculpture
- Omokoroa Public Art Group
- Placement of Bench Seating throughout Omokoroa
- Installation of Bike Racks throughout Omokoroa
- Caring for the Omokoroa Walkway/Cycleway
- Seating throughout Omokoroa Reserve areas

#### Chairperson Jenny Hobbs – Katikati

- C E Miller Bequest
- Pioneers Wetland Boardwalk project
- Bird Walk Erosion
- Historic Cricket Pavilion
- Improvements to the Lindemann Lookout and Immediate Surrounding Area
- Water Quality of Uretara Stream
- Outgoing Chairs Comments

#### Chairperson Shane Beech – Maketu Community Board

- Recent Death of Board Member Gus Cantlon
- Maketu Cycleway
- Community Hub Feasibility Stud6y
- Freedom Campers
- Kaituna Rediversion Work
- Bells Road Boat Ramp
- End of the 2016 – 2019 Triennium

#### Chairperson Peter Miller – Te Puke

- Decision Report on the Te Puke Main Street Project
- McLoughlin Drive Up-Grade

- Footpath Deficit List
- Jellicoe Street Rubbish Tin Refurbishment
- Christmas Tree Refurbishment and Relocation
- Te Puke Memorial Swimming Pool
- CBD Taxi Stand
- Mobility Car Park in Oxford Street
- Speed Hump on Cameron Road
- Disability Car Park Shelters
- Anzac Day Commemorations
- Te Puke Central Business District Flags
- Te Puke Genealogy Group – Request for Information Sign Board
- Thanks and Reflections

### 1. Additional Booked Engagements and Meetings attended by CEO

|         |  |
|---------|--|
| 03 July | The Urban Form and Transport Initiative Executive Review Group     |
| 10 July | Meeting with Te Puke EDG – Mark Boyle                              |
| 10 July | Meeting with Greg and Nigel from Priority One                      |
| 11 July | Community Matching Fund Assessment                                 |
| 15 July | CEO, GM4 Meeting with Greg Walker                                  |
| 18 July | Department of Internal Affairs meeting about Funding and Financing |
| 22 July | Candidate information briefing evening                             |
| 24 July | Chief Executive's meeting – BOPRC, TCC and WBOPDC                  |
| 30 July | Chief Executive Staff Roadshow (WBOPDC Offices)                    |
| 02 Aug  | Staff Long Service Lunch   |

### 2. Additional Booked Engagements and Meetings CEO attended with HWTM

|         |   |
|---------|---|
| 9 July  | Local Government New Zealand Conference Wellington  |
| 10 July | Mayor, CEO, GM4 and Cultural Advisors Meeting with Melanie Tata Ngati Ranginui Iwi Society Incorporated                       |
| 11 July | Signing of BOP Civil Defence Emergency Partnership Agreement  |
| 17 July | SmartGrowth Leadership Group Meeting  |
| 19 July | BOP Triennial Agreement Meeting   |
| 23 July | Governor General visit at Huria Marae   |
| 24 July | Reception with Her Excellency, The Right Honourable Dame Patsy Reddy, Governor-General of New Zealand and Sir David Gascoigne |
| 25 July | Funeral for Gus Cantlon   |
| 07 Aug  | Joint Governance Committee and Social Event (TCC and WBOPDC)  |
| 09 Aug  | Hosting of 22 Senior Executives from Vietnam with Waikato Management School.  |

Miriam Taris  
**Chief Executive Officer**