

MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

COUNCIL

Te Kaunihera



Additional / Late Items

C21

Thursday, 1 November 2018

Open Items
Council No. C21
Additional / Late Items

	Pages
Schedule of Contents	
1. Minute No. OP15 of the Operations and Monitoring Committee held on 25 October 2018 (Agenda Reference C21.2)	3-12
2. Minute No. JG6 of the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee held on 17 October 2018 due to missing page in C21 Information Pack (Agenda Reference C21.3)	13-15
3. Schedule of Meetings - 2019 (Agenda Reference C21.10)	16-28
Late Item	
4. Recommendatory Report from Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee - Western Bay Welcoming Communities Welcoming Plan 2018-2023	29-81

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council

Western Bay of Plenty District Council

Minutes of Meeting No. OP15 of the Operations and Monitoring Committee held on 25 October 2018 in the Council Chamber, Barkes Corner, Tauranga commencing at 9.30am

Present

Councillor D Thwaites (Chairperson), Councillors G Dally, M Dean, P Mackay, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, M Williams and His Worship the Mayor G J Webber

In Attendance

M Taris (Chief Executive Officer), G Allis (Deputy Chief Executive), K Perumal (Chief Financial Officer), J Paterson (Transportation Manager), K Hill (Utilities Manager), B Williams (Strategic Property Manager), M Dowd (Communications Manager) L Nind (Governance Advisor) and A Alty (Democracy Advisor)

Community Boards

M Grainger (Chairperson, Omokoroa Community Board) and A Sole (Chairperson, Waihi Beach Community Board)

Others

Nine members of the public, one member of the press and others as named in the minutes

Apologies

An apology for absence was received from Councillor Marsh. It was noted that Councillor M Lally was on leave of absence. Apologies for lateness were submitted for Councillors Dally and Murray-Benge

Resolved: His Worship the Mayor / Williams

THAT the apology for absence from Councillor Marsh and for lateness for Councillors Dally and Murray-Benge be accepted.

Public Forum

Resolved: Thwaites / Mackay

THAT the meeting adjourn for the purpose of holding a public forum.

Belk Road Intersection

Leigh Neilson spoke on behalf of residents of Belk Road, advising the Committee that residents had heard that the planned safety improvements for the Belk Road / Highway 29 intersection had been put on hold. He noted:

- In August this year, residents had received information that improvements to the intersection, such as a turning bay would be going ahead so to now hear that the plans had been stopped was extremely disappointing.
- When the decisions were made to implement safety measures at the intersection it was deemed that the intersection was dangerous – now with the cancellation of any safety work did that mean that the intersection was no longer dangerous?
- The intersection was at the base of a hill inside a bend within a 100 km zone.
- There had been two fatal accidents at the intersection and the traffic volumes on State Highway 29 were continually increasing.
- There was a trucking business on the other side of Belk Road intersection with heavy trucks exiting and entering onto and off the highway which was dangerous to other traffic on the immediate roadway.
- Other businesses with heavy trucks and machinery had been allowed to develop along the stretch of highway and this put other vehicles along the route in danger.

Mr Neilson advised that he had heard that NZTA had altered their plans to commit to working with the wider Tauriko business developers at the Lakes. In conclusion Mr Neilson thanked members of the Operations Committee for listening.

The Chairperson advised that all Western Bay of Plenty District Councillors were very much aware of the concerns of the Belk Road residents, and they were also disappointed and frustrated with the progress on improvements to the Belk Road intersection and overall highway safety measures.

Resolved: Marshall / Scrimgeour

THAT the meeting be reconvened in formal session at 9.39am

9.39am Councillor Dally Joined the meeting

Presentations

OP15.1 **Presentation - NZTA Update on State Highway Projects and Speed Management**

The Operations and Monitoring Committee considered a presentation from NZTA and BECA representatives regarding the new priorities set out in the Government Policy Statement for the future plans for SH2 Waihi to Tauranga and SH29 Tauriko West.

Chris Gasson, the Portfolio Manager for NZTA spoke to the presentation noting:

Re-evaluation Outcomes

- NZTA endorsed the general approach for future plans for SH2 Waihi to Tauranga and SH29 Tauriko West. This included delivering short-term safety improvements and more reliable access while continuing to protect land.
- Waihi to Omokoroa continue delivering \$101 million safety package and investigate enhanced safety improvements for delivery.
- Katikati urban centre investigate targeted online improvements and develop and implement an operations plan to better manage seasonal peak period/events.
- Omokoroa to Te Puna update the business case to revisit online safety options for delivery, prepare for pre-implementation and implementation stages, investigate short to medium term online corridor safety improvements for delivery, including the Omokoroa intersection safety improvements.
- Tauranga Northern Link develop and implement a transport system operating strategy and investment programme for the northern corridor and city centre, commence pre-implementation including specimen design to encourage high occupancy vehicles via a new offline multi-modal route for public transport/high occupancy vehicles and general traffic.
- State Highway 29 - Tauriko Complete the business case to develop a multi-modal network that connected the wider transport system.

Mr Gasson advised that there could be no committed timeframes for the projects until all other re-evaluation work had been done.

Mayor Webber expressed his disappointment that Western Bay District Council representatives and staff had not been invited to the meeting held on 24 October. If they had been at the meeting they would have been able to ask questions of those attending from NZTA about the associated timeframes for the proposed works, and clarify the position relating to the Belk Road intersection, the Tauriko development and the SH2 Takitimu link and the northern highway link.

Update on SH2 Speed Review

Adam Francis, Senior Safety Engineer spoke to the presentation noting that the Transport Agency would undertake public consultation relating to proposed speed limit changes in November 2018. The general consensus by stakeholders was based on the lower speed limit being an interim measure until such time as long term improvements that support safe and appropriate speed of 100 km/h were completed. The proposed changes were:

- 80 km/h from 100m south of Marshall Road (Katikati) to 180m east of Loop Road (Te Puna)
- 60 km/h from 180m east of Loop Road to 360M east of Te Puna Road.
- 80 km/h from 360m east of Te Puna Road to 135m west of Te Puna Station Road.
- 50km/h from Te Puna Station Road to 370m east of Bethlehem Road.
- Pahoa School Zone: For the section SH2 near Pahoa School from 140m north of Pahoa Road to 310m south east of Esdaile Road School when a variable speed limit sign would display numerals "60" the speed limit would be 60km/h – at all other times the speed limit would be 80km/h.

Between Poropori Road and Tauriko for key locations for speed reviews would be undertaken:

- Poripori Road and SH29 intersection
- Belk Road and SH29 intersection
- Cambridge Road and SH29 intersection
- Proposed link for Tauriko Business Estate with SH29

Engagement and consultation was expected to begin in 2019.

Update on Belk Road SH29 Intersection

Angela Crean, Senior Project Manger advised that the Transport Agency would not be undertaking any upgrade to the Belk Road intersection due to the following reasons:

- A speed review would address the safety concerns through this area
- Any improvements made would only have a two to three year life span.

NZTA were currently working with Tauriko Business Estate developers on the options for significant upgrades in the area, along with a speed management review of SH29 between Poripori Road and Tauriko which would address safety of the intersection.

The Senior Project Manager noted that NZTA understood the concerns of people using the intersection and this would be addressed as part of the speed management review.

Update on Pyes Pa and Kaimai Schools

Pyes Pa School (SH36)

NZTA was currently working with the school management and the Ministry of Education to improve safety and optimize the parking area at the Pyes Pa School.

Kaimai School (SH29)

Existing active warning signage would be completed by June 2019. A variable lower speed limit display would operate during school start and finish times.

SH29A Barkes Corner Monitoring

The Barkes Corner monitoring initiated on 17 September were turned off on 20 September following three roundabout crashes on the same day.

A trial of proposed changes were expected to be in place by the end of November to manage queuing on SH29A at the Barkes Corner roundabout.

NZTA representatives acknowledged that there had not been enough publicity about the proposed roundabout light phase implementation and this would be remedied for the next implementation.

Te Puke Highway Culvert Replacement

Wayne Troughton, Senior Project Manager advised that as part of the handover process associated with rehabilitation of the old Te Puke State Highway, NZTA would be undertaking the replacement of the culvert on the highway between the Welcome Bay roundabout and Tara Road in January/February 2019 - when the school term commenced in 2019 and before the kiwifruit season started. Detour routes for road traffic would be in place and it was expected that the work would take about a month to complete.

Councillors noted their expectations that the work should be undertaken without any time slippage and asked if the project would be done using rotating night shift work to expedite the construction with as little disruption to traffic flows as possible.

Safe Roads Improvements - SH2 Waihi to Omokoroa

Alistair McCaw provided an update on the safe roads programme from Waihi to Omokoroa noting the safety improvements would include:

- 1.5m centre medians
- Every registered entrance driveway would be upgraded to the same standard
- Intersection improvements would be undertaken

- Major rehabilitation around Forta Lesa would be undertaken
- The Apata corners would be improved – with timing dependent on consent process
- Contracts and work for the required safety improvements would be progressively undertaken.
- The safety treatment took into account the width of heavy agricultural vehicles by the installation of 2.5 width road shoulders on both sides of the road.

Mathers Road Intersection

After talking to residents on Mathers Road, residents did not want the road access off State Highway 2 closed, but were happy with site improvements that included widening the pull off area.

Katikati Bypass

There was no mention of any work relating to a future Katikati Bypass and the question was asked why this was not in the presentation.

Chris Gasson advised that amenity improvements would be undertaken by NZTA and the bypass may proceed at some other time but was not in the initial programme. Members of the Operations Committee noted that there had been no communication about this and there needed to be.

At the conclusion of the presentation Mayor Webber reiterated that it was very unfortunate that Council representatives and staff had not been invited to attend the NZTA briefing.

The Chairperson thanked the presenters for attending and invited them to join Councillors and staff for morning tea.

10.50am
11.45am

The meeting adjourned for morning tea.
The meeting reconvened

Resolved: Marshall / Mackay

THAT in receiving the New Zealand Transport Agency (NZTA) Update presentation this Council expresses its strong protest at the poor outcomes committed to by NZTA for a rapid resolution to the congestion and safety issues of State Highway Two.

OP15.2

2018/19 Minor Improvement Projects and Safety Report

The Operations and Monitoring Committee considered a report from the Westlink Road Safety Engineer and the Transportation Manager.

The Western Bay of Plenty District Council Transportation Manger spoke to a comprehensive report showing survey results of percentage of reported

injury accidents with road related factors and the annual comparison of crash severity and the estimated associated social costs. The report also referred to:

- Annual comparison of crash severity splits between urban and rural roads
- Crash cause – Rural and Urban
- Multi-party and single vehicle crashes by rural and urban network
- Monthly distribution of crashes
- Contributing factors of crashes

Justine Wilkin from Westlink also spoke to the presentation and advised that the statistics provided were referenced for police accident reporting. It was noted that the planned review and introduction of speed limits would be consulted on and while a reduction in speed limits may not reduce a crash rate, the impact of crashes were less damaging to persons and property.

Pavement Rehabilitation and Seal Widening

The proposed list of the 2018/19 minor improvement pavement rehabilitation and seal widening programme was presented. It was noted that the 2018/19 total costs were greater than the available 2018/19 budget and if individual projects were not able to be progressed (due to consenting and delivery issues) other projects approved by the Operations and Monitoring Committee could be delivered. This would ensure that the available NZTA subsidy was fully utilised within specific funding timeframes.

Councillors advised that the manner in which the report had been presented was very well written and clearly set out the current status of the works programme and asked that this type of reporting be repeated on an annual basis.

Resolved: Mackay / Dean

1. *THAT the Transportation Managers report dated 1 October 2018 and titled 2018/19 Minor Improvement Projects and Safety Report be received.*
2. *THAT the report relates to an issue that is not considered significant in terms of Council's policy on Significance.*
3. *THAT the costs of the minor improvement and safety projects, as appropriate, be funded from the 2018/21 LTP budgets roading minor safety (LCLR) seal widening, the community roading, walking and cycling and externally funded budgets.*
4. *THAT the Low Cost Low Risk (LCLR) projects list covering the National Land Transport Program 2018-21 period and the 2018/21 LTP period*

be adopted as shown in Attachment A with project delivery subject to remaining within approved budgets.

5. *THAT the Deputy Chief Executive Officer be authorised to make changes to the project list and delivery priorities.*

OP15.3

Bay of Plenty West Joint NZTA/WBOPDC One Network Maintenance Contract Value Change

The Operations and Monitoring Committee considered a report from the Deputy Chief Executive Officer dated 10 October 2018 as circulated with the agenda.

Resolved: Mayor Webber / Williams

1. *THAT the Deputy Chief Executive Officer's report dated 10 October and titled Bay of Plenty West Joint NZTA / WBOPDC One Network Maintenance Contract Value Change be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the approved value of the Bay of Plenty West Joint NZTA / WBOPDC One Network Maintenance Contract be increased from \$75,989,841 plus GST to \$150,000,000 plus GST.*
 - *Note: The values relate to the Council component, the NZTA component is of equivalent value.*

OP15.4

Emergency Management Local Authority Recovery Plan

The Operations and Monitoring Committee considered a report from the Strategic Property Manager/Recovery Manager dated 4 October 2018 as circulated with the agenda.

The Strategic Property Manager/Recovery Manager spoke to the report and advised that the local recovery plan was a requirement (in the event of a civil defence emergency) as set out by the Civil Defence Emergency Management Act 2002.

Resolved: Mayor Webber / Palmer

1. *THAT the Strategic Property Manager's report dated 4 October 2018 and titled Emergency Management – Local Recovery Plan, be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Operations and Monitoring Committee approves the Western Bay of Plenty District Council Local Recovery Plan.*

4. *THAT the Local Recovery Plan be presented for adoption to the regional Civil Defence Emergency Management Joint Committee.*

OP15.5

Infrastructure Services Report - October 2018

The Operations and Monitoring Committee considered a report from the Deputy Chief Executive dated 5 October 2018 as circulated with the agenda.

The Deputy Chief Executive, Utilities Manager, Strategic Property Manager, and Transportation Manager provided updates on the following current projects and issues:

Utilities:

- Drinking Water Results
- Ongare Point
- Local Health Board Health Warning signage – unsafe swimming, seafood gathering warnings. It was clarified that the warnings were not related to wastewater discharge.

Reserves and Facilities:

- Mural concept for Waitui Toilet replacement
- Panepane Point proposed new permaloo
- Panepane Point Signage
- Improvement to Jetty Steps
- Omokoroa Sportsground Playground
- One Mile Creek Outlet Repairs

Strategic Property:

- Old Katikati Library
The refurbishment of the old library to the new Katikati Arts Junction had been extremely successful, with planned improvements continuing.

- Te Puke Car Parking
The Strategic Property Manager advised that an opportunity to secure additional parking spaces for public use through a lease arrangement over an area of commercial/retail property in the central retail area of the Te Puke had arisen. Staff were asked to work with the property owner to secure the car parking spaces for public use and report back to the Operations Committee with the outcome of the negotiations.

The Community Relationships Manager also gave a presentation regarding communications, engagement and online services statistics for July to September 2018.

Resolved: Mayor Webber / Scrimgeour

1. *THAT the Deputy Chief Executive's Report dated 5 October 2018 and titled Infrastructure Services Report October 2018 be received.*
2. *THAT the Open Section of the Operations & Monitoring Committee Information Pack No. OP15 dated 25 October 2018 be received.*
3. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

Local Government Official Information and Meetings Act

Exclusion of the Public

Schedule 2A

Resolved: Williams / Palmer

THAT the public be excluded from the following part of this meeting namely:

- *Infrastructure Services Briefing - October 2018 - In Confidence*

The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<i>General subject of each matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Infrastructure Services Briefing – October 2018 – In Confidence</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>For reasons previously stated on the relevant minutes.</i>

Western Bay of Plenty District Council

Minutes of Meeting No. JG6 of the Tauranga City Council/Western Bay of Plenty District Council Joint Governance Committee held on 17 October 2018 in the Council Chambers, Barks Corner, Tauranga commencing at 3.10 pm

Present

Tauranga City Council

His Worship the Mayor Greg Brownless and Deputy Mayor Kelvin Clout

Western Bay of Plenty District Council

His Worship the Mayor Garry Webber (Chairperson)

It was noted that Deputy Mayor Williams was on leave of absence.

In Attendance

Tauranga City Council

Marty Grenfell (Chief Executive Officer), Anne Blakeway (Manager CCO Relationships and Governance) and Jacinda Lean (General Manager CE Group (Acting) Tauranga City Council)

Western Bay of Plenty District Council

Miriam Taris (Chief Executive Officer), Frank Begley (Community Relationships Manager), Aileen Alty (Democracy Advisor)

JG6.1 **Minutes from the Tauranga City Council/Western Bay of Plenty District Council Joint Governance Committee JG5 dated 8 August 2018**

The Committee considered minutes from the meeting JG5 of the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee dated 8 August 2018 as circulated with the agenda.

Resolved: Deputy Mayor Clout / Mayor Brownless

THAT the minutes from the Tauranga City Council/Western Bay of Plenty District Council Joint Governance Committee (JG5) as circulated in the agenda and held on 8 August 2018 be confirmed as a true and correct record.

JG6.2 Welcoming Communities

The Committee considered a report from Phillip King (General Manager-Community Services Tauranga City Council) and Frank Begley (Community Relationships Manager Western Bay of Plenty District Council) dated 17 October 2018 as circulated with the agenda.

Members noted that both Tauranga City Council and Western Bay of Plenty District Council supported the Welcoming Communities Plan, however they questioned the funding arrangements for this Government-funded initiative beyond the two-year pilot period.

Resolved: Mayor Brownless / Mayor Webber

THAT the Tauranga City Council /Western Bay of Plenty District Council Joint Governance Committee:

- (a) Receive the report titled Western Bay of Plenty Welcoming Communities Welcoming Plan 2018-2023*
- (b) Adopt the Western Bay of Plenty Welcoming Plan 2018-2023*
- (c) THAT the report relates to an issue that is considered to be of low significance in terms of both Tauranga City and Western Bay of Plenty District Councils' Significance and Engagement Policies.*

JG6.3 Tourism Bay of Plenty Annual Report

The Committee considered a report from Jaine Lovell-Gadd (General Manager City Transformation Tauranga City Council) and Frank Begley (Community Relationships Manager Western Bay of Plenty District Council) dated 17 October 2018 as circulated with the agenda.

Resolved: Mayor Brownless / Deputy Mayor Clout

THAT the Tauranga City Council/Western Bay of Plenty District Council Joint Governance Committee receive the Tourism Bay of Plenty Annual Report for the Year Ended 30 June 2018.

JG6.4 Joint Governance Committee 2019 Meeting Schedule

The Committee considered a report from Jacinda Lean (General Manager CE Group (Acting) Tauranga City Council) and Frank Begley (Community Relationships Manager Western Bay of Plenty District Council) dated 17 October 2018 as circulated with the agenda.

Resolved: Mayor Brownless / Deputy Mayor Clout

THAT the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee:

- (a) Receive the report titled Joint Governance Committee 2019 Meeting Schedule.*
- (b) Approves the recommended meeting date schedule for 2019.*
- (c) THAT the report relates to an issue that is considered to be of low significance in terms of both Tauranga City and Western Bay of Plenty District Councils' Significance and Engagement Policies.*

Local Government Official Information and Meetings Act

Exclusion of the Public

Schedule 2a

Resolved: Mayor Brownless / Deputy Mayor Clout

THAT the public be excluded from the following part of this meeting namely:

- *Minutes of Joint Governance Committee (JG5) 8 August 2018*
- *2018 Appointment of Trustees to Tourism Bay of Plenty*

The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<i>General subject of each matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Minutes of Meeting Closed JG5 -8 August 2018</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist</i>	<i>For reasons previously stated in the relevant minutes.</i>
<i>2018 Appointment of Trustees to Tourism Bay of Plenty</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>To protect the privacy of natural persons.</i>

Western Bay of Plenty District Council

Council

Schedule of Meetings - 2019

Purpose

This report sets the meeting programme for the 2019 year and provides information on other known commitments requested of Council and Community Board members for the coming year.

Recommendation

- 1. THAT the Governance Advisor's report dated 12 October 2018 and titled Schedule of Meetings - 2019 be received.**
- 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.**
- 3. THAT Schedule A being the Meeting Schedule 2019 as attached to this report be adopted as Council's formal meeting programme to the end of December 2019, noting that this programme is subject to change from time to time depending on changing business needs.**
- 4. THAT the commitments as described in Schedule B be noted by elected members.**
- 5. THAT the Customer Relationships Manager be delegated authority to make amendments to the schedules should Council business require such amendment throughout the year, subject to appropriate notification to both elected members and the public.**



Michelle Parnell
Governance Advisor



Barbara Whitton
Customer Relationships Manager

1. Background

- 1.1 The purpose of this report is to put in place a meeting programme for the 2019 calendar year up to the triennial elections based on a six weekly meeting cycle. This will allow elected members and staff to plan work requirements and commitments for this period.
- 1.2 Local body elections will be held on 12 October 2019 and Council business must continue as usual up until elections. The last Council meeting for 2019 has been scheduled for 19 September 2019, although if required, e.g. for emergencies, Council can still meet up until members leave office (Ref: Sec 116 Local Electoral Act 2001).
- 1.3 The Community Board meetings have been set in accordance with the six weekly pattern established to allow the recommendations of the Boards to be forwarded to the appropriate Committees and Council in an efficient manner. As most recommendations from the Boards are to the Operations and Monitoring Committee the order of Committee meetings has been set to allow more time for response from the Operations and Monitoring Committee.
- 1.4 The programme takes into account Council's request that workshops be scheduled for the same days as formal Committee or Council meetings and is prepared on the assumption that when required topical workshops will be included on standard meeting days. A separate schedule of the Tauranga Moana / Te Arawa Ki Takutai Partnership Forum, informal workshops, and joint workshops not administered by this Council are included as **Schedule B**.
- 1.5 The programme will be amended and added to should additional business require any other meetings. Any such amendments will require Chief Executive agreement and sign off.
- 1.6 **Schedule A** is a list of all the formal meetings required for the efficient delivery of the delegated roles of Council's committee structure, and in consultation with the other authorities and agencies involved, to allow for joint committee meetings to occur in concert with their own meeting programmes.

2. Significance and Engagement

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of low significance because it has no wider impact on the community outside of Council meeting its business requirements.

3. Engagement, Consultation and Communication

Interested/Affected Parties	Completed Communication
Elected members and Staff, other Authorities and Agencies	Staff and Elected members – the programme is based on expected work requirements including processes involving consultation as required under legislation. In establishing programmes for meetings involving other authorities such as the Bay of Plenty Regional Council and Tauranga City Council there has been extensive consultation with the governance groups of those authorities.
General Public	Once adopted the programme will be advertised in accordance with Local Government Official Information and Meeting Act requirements to ensure public information on Council meetings. It will also be posted on the internet.

4. Issues and Options Assessment

Adopt formal meeting programme for 2019 to December 2019	
Reasons why no options are available	Legislative or other reference
Notification requirements under the Local Government Official Information and Meetings Act 1987 require Council to adopt a meeting schedule.	Local Government Official Information and Meetings Act 1987, Local Government Act 2002

5. Statutory Compliance

This report complies with Schedule 7 of the Local Government Act requiring that Council hold meetings necessary for good governance and Section 46 of the Local Government Official Information and Meetings Act 1987 providing for notification of meetings.

6. Funding/Budget Implications

Budget Funding Information	Relevant Detail
Provided for in District Representation Budget	No additional funding requirements

**Western Bay of Plenty District Council
Formal Meeting Schedule 2019 - Schedule A***

*Schedule A includes joint meetings administered by other authorities where meeting dates are known. Some venues for meetings proposed to be held in the community to be confirmed at a later date. Meetings that have a start time of 9.30am / 10.00am will start at one or the other depending on where the meeting is located (9.30am if in chambers, 10.00am if in the community)

Still to come:

- District Plan Committee
- Tauranga Moana / Te Arawa Ki Takutai Partnership Forum

JANUARY 2019			
Meeting	Date	Time	Venue
Anniversary Day - 28 January			
FEBRUARY 2019			
Meeting	Date	Time	Venue
Regional Transport Committee	1 February	TBC	TBC
Waitangi Day - 6 February			
Public Transport Committee	8 February	TBC	TBC
Waihi Beach Community Board	11 February	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	12 February	7.00pm	Omokoroa Community Church
Katikati Community Board	13 February	7.00pm	The Centre. Pātuki Manawa
Community Committee	14 February	9.30am / 10.00am	TBC
Tauranga Moana Advisory Group	15 February	TBC	TBC
Maketu Community Board	19 February	7.00pm	Maketu Community Centre
Policy Committee	21 February	9.30am	Chambers
Te Puke Community Board	21 February	7.00pm	Te Puke Library and Service Centre
Te Maru o Kaituna River Authority	22 February	TBC	TBC
Joint Road Safety Committee	26 February	10.00am	Chambers
Tauranga City Council Transport Committee	26 February	TBC	Tauranga City Council Chambers

Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee	27 February	TBC	Chambers
Operations and Monitoring Committee	28 February	9.30am	Chambers
MARCH 2019			
Meeting	Date	Time	Venue
Regulatory Hearings Committee (if required)	5 March	9.30am	Chambers
Regulatory Hearings Committee (if required)	6 March	9.30am	Chambers
Council	7 March	9.30am	Chambers
Rural Committee	12 March	9.30am	Chambers
Regional Transport Committee	15 March	TBC	TBC
SmartGrowth Leadership Group	20 March	9.00am	Bay of Plenty Regional Council, Tauranga
Triennial Meeting / Civil Defence Emergency Management Group	22 March	9.30am	Rotorua Lakes Council
Waihi Beach Community Board	25 March	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	26 March	7.00pm	Omokoroa Community Church
Katikati Community Board	27 March	7.00pm	The Centre. Pātuki Manawa
Community Committee	28 March	9.30am / 10.00am	TBC
APRIL 2019			
Meeting	Date	Time	Venue
Maketu Community Board	2 April	7.00pm	Maketu Community Centre
Policy Committee	4 April	9.30am	Chambers
Te Puke Community Board	4 April	7.00pm	Te Puke Library and Service Centre
Zone Two Meeting	5 April	TBC	TBC
Tauranga City Council Transport Committee	9 April	TBC	Tauranga City Council Chambers
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee	10 April	TBC	Chambers
Operations and Monitoring Committee	11 April	9.30am	Chambers
Council	18 April	9.30am	Chambers
Good Friday - 19 April, Easter Monday - 22 April and ANZAC Day - 25 April			

Regulatory Hearings Committee (if required)	30 April	9.30am	Chambers
MAY 2019			
Meeting	Date	Time	Venue
Regulatory Hearings Committee (if required)	1 May	9.30am	Chambers
Waihi Beach Community Board	6 May	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	7 May	7.00pm	Omokoroa Community Church
Katikati Community Board	8 May	7.00pm	The Centre. Pātuki Manawa
Community Committee	9 May	9.30am / 10.00am	TBC
Public Transport Committee	10 May	TBC	TBC
Rural Committee	14 May	9.30am	Chambers
Maketu Community Board	14 May	7.00pm	Maketu Community Centre
SmartGrowth Leadership Group	15 May	9.00am	Bay of Plenty Regional Council
Policy Committee	16 May	9.30am	Chambers
Te Puke Community Board	16 May	7.00pm	Te Puke Library and Service Centre
Tauranga Moana Advisory Group	17 May	TBC	TBC
Joint Road Safety Committee	21 May	10.00am	Chambers
Tauranga City Council Transport Committee	21 May	TBC	Tauranga City Council Chambers
Operations and Monitoring Committee	23 May	9.30am	Chambers
Te Maru o Kaituna River Authority	24 May	TBC	TBC
Council	30 May	9.30am	Chambers
Regional Transport Committee	31 May	TBC	TBC
JUNE 2019			
Meeting	Date	Time	Venue
District Plan Committee	5 June	9.30am	Chambers
District Plan Committee	6 June	9.30am	Chambers
Queen's Birthday - 10 June			

Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee	12 June	TBC	Chambers
Waihi Beach Community Board	17 June	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	18 June	7.00pm	Omokoroa Community Church
Katikati Community Board	19 June	7.00pm	The Centre. Pātuki Manawa
Community Committee	20 June	9.30am / 10.00am	TBC
Triennial Meeting / Civil Defence Emergency Management Group	21 June	9.30am	Rotorua Lakes Council
Maketu Community Board	25 June	7.00pm	Maketu Community Centre
Council - Adopt Annual Plan	26 June	9.30am	Chambers
Policy Committee	27 June	9.30am	Chambers
Te Puke Community Board	27 June	7.00pm	Te Puke Library and Service Centre
JULY 2019			
Meeting	Date	Time	Venue
Regulatory Hearings Committee (if required)	2 July	9.30am	Chambers
Tauranga City Council Transport Committee	2 July	TBC	Tauranga City Council Chambers
Regulatory Hearings Committee (if required)	3 July	9.30am	Chambers
Operations and Monitoring Committee	4 July	9.30am	Chambers
Council	11 July	9.30am	Chambers
SmartGrowth Leadership Group	17 July	9.00am	Bay of Plenty Regional Council
Zone Two Meeting	19 July	TBC	TBC
Rural Committee	23 July	9.30am	Chambers
District Plan Committee	24 July	9.30am	Chambers
District Plan Committee	25 July	9.30am	Chambers
Waihi Beach Community Board	29 July	6.30pm	Waihi Beach Community Board
Omokoroa Community Board	30 July	7.00pm	Omokoroa Community Church
Katikati Community Board	31 July	7.00pm	The Centre. Pātuki Manawa

AUGUST 2018			
Meeting	Date	Time	Venue
Community Committee	1 August	9.30am / 10.00am	TBC
Maketu Community Board	6 August	7.00pm	Maketu Community Centre
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee	7 August	TBC	Chambers
Policy Committee	8 August	9.30am	Chambers
Te Puke Community Board	8 August	7.00pm	Te Puke Library and Service Centre
Public Transport Committee	9 August	TBC	TBC
Tauranga City Council Transport Committee	13 August	TBC	Tauranga City Council Chambers
Operations and Monitoring Committee	15 August	9.30am	Chambers
Tauranga Moana Advisory Group	16 August	TBC	TBC
Joint Road Safety Committee	20 August	10.00am	Chambers
Council	22 August	9.30am	Chambers
Te Maru o Kaituna River Authority	30 August	TBC	TBC
SEPTEMBER 2019			
Meeting	Date	Time	Venue
Regulatory Hearings Committee (if required)	3 September	9.30am	Chambers
Regulatory Hearings Committee (If required)	4 September	9.30am	Chambers
Regional Transport Committee	6 September	TBC	TBC
SmartGrowth Leadership Group	18 September	9.00am	Bay of Plenty Regional Council
Council - Adopt Annual Report	19 September	9.30am	Chambers
Triennial Meeting / Civil Defence Emergency Management Group	20 September	9.30am	Rotorua Lakes Council
Tauranga City Council Transport Committee	24 September	TBC	Tauranga City Council Chambers
OCTOBER 2019			
Meeting	Date	Time	Venue
Local Body Elections - 12 October			

Labour Day - 28 October			
NOVEMBER 2019			
Meeting	Date	Time	Venue
Zone Two Meeting	15 November	TBC	TBC
SmartGrowth Leadership Group	20 November	9.00am	Bay of Plenty Regional Council
DECEMBER 2019			
Meeting	Date	Time	Venue
Triennial Meeting / Civil Defence Emergency Management Group	13 December	9.30am	Rotorua Lakes Council

**Western Bay of Plenty District Council
Workshop and Events Schedule 2019 - Schedule B***

*Schedule B includes joint meetings administered by other authorities where meeting dates are known. Some venues for meetings proposed to be held in the community to be confirmed at a later date.

FEBRUARY 2019			
Meeting	Date	Time	Venue
Waitangi Day - 6 February			
Annual Plan Workshop	7 February	1.00pm	Chambers
Tauranga Moana / Te Arawa Ki Takutai Partnership Forum	19 February	9.30am	Chambers
SmartGrowth Leadership Group Workshop	20 February	9.30am	Bay of Plenty Regional Council, Tauranga
Annual Plan Workshop	20 February	2.00pm	Chambers
Annual Plan Workshop	21 February	1.00pm	Chambers
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Workshop	27 February	TBC	Chambers
MARCH 2019			
Executive Forum	7 March	11.30am	Chambers
APRIL 2019			
Meeting	Date	Time	Venue
Policy Workshop	4 April	1.00pm	Chambers
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Workshop	10 April	TBC	Chambers
SmartGrowth Leadership Group Workshop	17 April	9.30am	Bay of Plenty Regional Council, Tauranga
Executive Forum	18 April	11.30am	Chambers
Tauranga Moana / Te Arawa Ki Takutai Partnership Forum	23 April	9.30am	Chambers
Good Friday - 19 April, Easter Monday - 22 April and ANZAC Day - 25 April			
MAY 2019			
Meeting	Date	Time	Venue

Policy Workshop	16 May	1.00pm	Chambers
Annual Plan Workshop	22 May	9.30am	Chambers
Annual Plan Workshop	28 May	9.30am	Chambers
Executive Forum	30 May	11.30am	Chambers
JUNE 2019			
Meeting	Date	Time	Venue
Queen's Birthday - 10 June			
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Workshop	12 June	TBC	Chambers
Annual Plan Workshop	13 June	9.30am	Chambers
SmartGrowth Leadership Group Workshop	19 June	9.30am	Bay of Plenty Regional Council, Tauranga
Tauranga Moana / Te Arawa Ki Takutai Partnership Forum	25 June	9.30am	Chambers
Policy Workshop	27 June	1.00pm	Chambers
JULY 2019			
Meeting	Date	Time	Venue
LGNZ Conference	7 July - 9 July	All day	TBC
Executive Forum	11 July	11.30am	Chambers
Community Funding Working Party	11 July	1.00pm	TBC
Policy Workshop	18 July	9.30am	Chambers
AUGUST 2019			
Meeting	Date	Time	Venue
Tauranga City Council / Western Bay of Plenty District Council Joint Governance Workshop	7 August	TBC	Chambers
Policy Workshop	8 August	1.00pm	Chambers
SmartGrowth Leadership Group Workshop	21 August	9.30am	Bay of Plenty Regional Council
Executive Forum	22 August	11.30am	Chambers
Tauranga Moana / Te Arawa Ki Takutai Partnership Forum	27 August	9.30am	Chambers
SEPTEMBER 2019			

Meeting	Date	Time	Venue
Annual Report Workshop	5 September	9.30am	Chambers
Executive Forum	19 September	11.30am	Chambers
OCTOBER 2019			
Meeting	Date	Time	Venue
SmartGrowth Leadership Group Workshop	16 October	9.30am	Bay of Plenty Regional Council, Tauranga
Local Body Elections - 12 October			
Labour Day - 28 October			
DECEMBER 2019			
Meeting	Date	Time	Venue
Annual Plan Workshop	5 December	9.30am	Chambers
SmartGrowth Leadership Group Workshop	11 December	9.30am	Bay of Plenty Regional Council, Tauranga
Annual Plan Workshop	12 December	9.30am	Chambers

Western Bay of Plenty District Council

Council

Recommendatory Report from Tauranga City Council/Western Bay of Plenty District Council Joint Governance Committee – Western Bay Welcoming Communities Welcoming Plan 2018 - 2023

Summary

Council is required to consider the recommendations and resolve accordingly. The following options are available to Council and where appropriate the preferred option has been recommended.

Please note the following is a recommendation only.

The Council to resolve to:

- a. adopt as recommended
- b. to modify
- c. refer to another Committee
- d. to decline (giving reasons) and refer back to the Joint Governance Committee

Recommendation from the Tauranga City Council/Western Bay of Plenty District Council Joint Governance Committee JG6 – 17 October 2018

JG6.2 Welcoming Communities

The Committee considered a report from Phillip King (General Manager-Community Services Tauranga City Council) and Frank Begley (Community Relationships Manager Western Bay of Plenty District Council) dated 17 October 2018 as circulated with the agenda.

Members noted that both Tauranga City Council and Western Bay of Plenty District Council supported the Welcoming Communities Plan, however they questioned the funding arrangements for this Government-funded initiative beyond the two-year pilot period.

Resolved: Mayor Brownless / Mayor Webber

THAT the Tauranga City Council /Western Bay of Plenty District Council Joint Governance Committee:

- (a) Receive the report titled Western Bay of Plenty Welcoming Communities Welcoming Plan 2018-2023*
- (b) Adopt the Western Bay of Plenty Welcoming Plan 2018-2023*
- (c) THAT the report relates to an issue that is considered to be of low significance in terms of both Tauranga City and Western Bay of Plenty District Councils' Significance and Engagement Policies.*

Staff Comments – Democracy Advisor

The adoption of the Western Bay of Plenty Welcoming Communities Welcoming Plan 2018 – 2023 is supported by members of the Joint Governance Committee and staff.

1. Significance and Engagement

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of low significance because the Welcoming Plan has been formulated in partnership with community stakeholders who have also had the opportunity to provide feedback on the plan.

Recommendation

1. THAT Council

(a) Receive the report titled Western Bay of Plenty Welcoming Communities Welcoming Plan 2018-2023

(b) Adopt the Western Bay of Plenty Welcoming Plan 2018-2023

Date
Subject

26 October 2018

Recommendatory Report from Tauranga City Council/Western Bay District Council
Joint Governance Committee – Western Bay Welcoming Communities Welcoming
Plan 2018 - 2023

Open Session

2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.


Aileen Alty
Democracy Advisor



**TAURANGA CITY COUNCIL/WESTERN BAY OF PLENTY
DISTRICT COUNCIL
JOINT GOVERNANCE COMMITTEE**

17th October 2018

**Western Bay of Plenty Welcoming Communities
Welcoming Plan 2018 -2023**

Purpose

1. Present the Western Bay of Plenty Welcoming Plan 2018-2023 with recommendation to adopt the plan.

Executive Summary

2. Welcoming Communities is an initiative which provides the opportunity to intentionally work at strengthening our communities' positive relationships with newcomers and support our sub-region to be inclusive of the cultural diversity which exists.
3. Welcoming Communities brings together local government and community organisations, groups and leaders to make Tauranga and the Western Bay more welcoming to newcomers by better engaging receiving communities. The programme realises that communities are healthier, happier and more productive when newcomers are welcomed and participate fully in society and in the local economy.
4. The plan has been developed from the community stocktake, engagement with stakeholders and Welcoming Communities coalition workshops.
5. Recommendation to adopt the Welcoming Plan

Recommendation/s

THAT the TCC/WBOPDC Joint Governance Committee:

- (a) ***Receive the report titled Western Bay of Plenty Welcoming Communities Welcoming Plan 2018-2023***
- (b) ***Adopt the Western Bay of Plenty Welcoming Plan 2018-2023***
OR
- (c) ***Adopt the Western Bay of Plenty Welcoming Plan 2018-2023 with the following amendments:***
- (d) ***THAT the report relates to an issue that is considered to be of low significance in terms of both Tauranga City and Western Bay of Plenty District Councils' Significance and Engagement Policies.***



JOINT GOVERNANCE COMMITTEE

17th October 2018

A handwritten signature in blue ink, appearing to read "Philip King".

Philip King
**General Manager - Community Services
Tauranga City Council**

A handwritten signature in black ink, appearing to read "Frank Begley".

Frank Begley
**Community Relationships Manager
Western Bay of Plenty District
Council**



JOINT GOVERNANCE COMMITTEE

17th October 2018

Background

6. In 2017, Tauranga City Council and Western Bay of Plenty District Council were invited by the Ministry of Business, Innovation and Employment (MBIE) to participate in a pilot for the new Welcoming Communities programme.
7. Tauranga and Western Bay of Plenty are one of five regions participating in the pilot.
8. Welcoming Communities brings together local government and community organisations, groups and leaders to make the city and sub-region more welcoming to newcomers by better engaging receiving communities. The programme recognises that communities are healthier, happier and more productive when newcomers are welcomed and participate fully in society and in the local economy.
9. The key point of difference for this programme is that while previous settlement initiatives have primarily focused on supporting newcomers: Welcoming Communities extends this further and actively seeks to mobilise and involve members of the receiving communities (local residents) in welcoming initiatives. This approach seeks to promote strong connections between the receiving community and newcomers.
10. Funding for the programme started on 1 July 2017. A Community Development Advisor Welcoming Communities was appointed on 30 January 2018. This role works across both councils.

Options

11. Recommendation to adopt the Western Bay of Plenty Welcoming Plan 2018 - 2023

Consideration

Strategic Context

12. Western Bay of Plenty sub-region has a significant population of residents who have been born overseas (Western Bay of Plenty district: 18.5%, Tauranga 19.7%: census 2013, *StatsNZ*) with percentages forecast to increase in the next decade.
13. Western Bay of Plenty hosts a significant number of seasonal workers, skilled migrant workers and international students who reside in our communities.
14. The initiative supports the objectives of the Western Bay of Plenty International Strategy (2016 – 2019) which both councils are partners in.
15. Western Bay of Plenty District Council and Tauranga City Council are jointly piloting the Welcoming Communities initiative in the sub-region over a two-year period. This initiative is funded by Immigration New Zealand. This is the first initiative of this kind to be delivered in our region. It supports migrant communities and the wider local community to build positive relationships, connections, and participation.



JOINT GOVERNANCE COMMITTEE

17th October 2018

16. The Welcoming Plan 2018-2023 provides a framework of initiatives to be delivered in the sub-region by a range of key stakeholders including Priority One, a number of community organisations and both councils.

Community

17. The development of the Welcoming Plan was guided by the community stock-take undertaken during February and March 2018.
18. A range of local stakeholders were engaged across the region. A staff survey was conducted across both councils to assess how inclusive of cultural diversity the councils are currently. A newcomers' survey was also undertaken to find out what their experience of settling in the region was like.
19. A Welcoming Communities Coalition has been established. This is a broad stakeholder network made up of local organisations and groups with an interest in being involved in Welcoming Communities. It is coordinated by the Community Development Advisor Welcoming Communities. Community workshops were delivered for a collaborative approach to developing the Welcoming Plan. The Welcoming Plan was reviewed by the coalition.
20. Presentations have also been given to local stakeholder groups (e.g. Volunteering Bay of Plenty member organisations, migrant community groups) to inform them of the Welcoming Communities initiative.

Significance and Engagement

21. Under the Significance & Engagement Policies for Western Bay of Plenty District Council and Tauranga City Council, this is of low significance as the Welcoming Plan has been formulated in partnership with community stakeholders who have also had opportunity to provide feedback on the Plan.
22. This has been achieved through the community stocktake, engagement with stakeholders and holding community workshops.

Implementation

23. The Welcoming Plan outlines timeframes for initiatives to be delivered.
24. An action plan will be developed in the next couple of months which will prioritise delivery of initiatives.
25. Note that there are already several initiatives underway and the programme has achieved positive results from initial activities.
26. The Welcoming Plan is a living document, which will be delivered over a five-year period, and will be reviewed and refreshed after 12 months.
16. Specific funding streams have not been identified in the plan itself, but are being worked on by the Welcoming Communities Tactical Group.



JOINT GOVERNANCE COMMITTEE

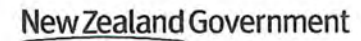
17th October 2018

Attachments

No.	Title
A	Western Bay of Plenty Welcoming Plan 2018 - 2023



Western Bay of Plenty Welcoming Plan 2018 - 2023





Contents

1. Joint Mayoral Introduction	
2. Executive Summary	
3. Our Local Context.....	
4. The Welcoming Plan	
1. Inclusive Leadership	12
2. Welcoming Communications	19
3. Equitable Access	23
4. Connected and Inclusive Communities.....	27
5. Economic Development, Business and Employment.....	32
6. Civic Engagement and Participation	36
7. Welcoming Public Spaces	38
8. Culture and Identity	41

The Western Bay of Plenty is growing and changing, and this is reflected in our increasingly diverse population. We want to encourage people from all walks of life to call Tauranga and the western Bay of Plenty home. By us being welcoming and inclusive to newcomers, it will be benefit all of our residents. Our sub-region is an attractive place to live – our environment and outdoor lifestyle is second to none, there are a variety of events and activities happening year-round, the economy is strong, and it's a friendly place to settle.

Newcomers play a vital role through trade, investment, tourism, skilled migration and education. All of these aspects add to the economic success of our sub-region, and contribute towards making the western Bay of Plenty vibrant and culturally diverse. Newcomers also bring a variety of benefits to our communities – different cultures, values, languages, arts, innovations and international connections - all adding new perspectives and experiences to our neighbourhoods.

Tauranga City Council and western Bay of Plenty District Council are active participants in the local migrant settlement network and support settlement services such as Multicultural Tauranga and Citizens Advice Bureau.

We are proud to continue our involvement by leading the Welcoming Communities programme in our sub-region. Through the development of the Welcoming Plan we will work to ensure the Western Bay of Plenty is a welcoming place for newcomers to live, learn, work and play. The plan will enable us to build on our community's capacity to embrace diversity and value the contribution of our newcomers. We see the clear benefits of an inclusive and culturally diverse community, not just economically but socially and culturally as well. Our communities are healthier, happier and more productive when newcomers are welcomed and participate fully in society and in their local economy.

Thank you to those people who contributed to our regional community stocktake, who got involved in the development of the plan and who participated in workshops – we value your input and support. We encourage everyone to read the full plan, think about the role you can play, and get involved in initiatives that support Tauranga and western Bay of Plenty to be inclusive and welcoming of newcomers.

Greg Brownless
Mayor
Tauranga City Council

Garry Webber
Mayor
Western Bay of Plenty District Council

Executive Summary

Welcoming Communities is a pilot initiative led by Immigration New Zealand in partnership with the Office of Ethnic Communities and working with the New Zealand Human Rights Commission. It recognises that we need to proactively foster an environment where newcomers feel welcomed and that when that happens, as a community we are all more likely to enjoy better social outcomes and economic growth. The programme has been developed from observing the success of international programmes in the United States of America (Welcoming America) and Australia (Welcoming Cities), along with other countries' initiatives that are part of the global welcoming movement.

The point of difference for this programme is that previous settlement initiatives have primarily focused on supporting newcomers, whereas Welcoming Communities extends further and actively seeks to involve members of the local community in welcoming activities. This new approach promotes building strong connections between the existing local residents and newcomers.

Our city, district and communities have a vital role to play in welcoming newcomers, by celebrating and valuing our diverse cultures, building connections between our newcomers and local residents and creating strong support networks to assist them in actively participating in and being a valued part of the community.

Both Tauranga City Council and Western Bay of Plenty District Council strive to provide a higher standard of living to all residents. We want to make sure all our residents have a sense of belonging and are able to participate in the economic, civic and social life of the region. Participating in the Welcoming Communities Programme allows us to reflect on and improve how we as a region engage with newcomers – by providing opportunities, support and information. It also allows us to reflect on how we as a community value and celebrate our cultural diversity.

Our councils have joined the programme as we recognise the immense contributions of newcomers to our region – economically through our thriving international student sector, skilled migrants who fill skill gaps in key sectors, and seasonal workers who are vital to our horticultural industries. In addition, we also see the significant contributions of newcomers both socially and culturally, through bringing new perspectives, experience, values, culture and diversity in our workplaces, communities and to our region.

The draft long term plans of both Tauranga City Council and Western Bay of Plenty District Council recognise this and have inclusions to support the Welcoming Communities programme in our region.

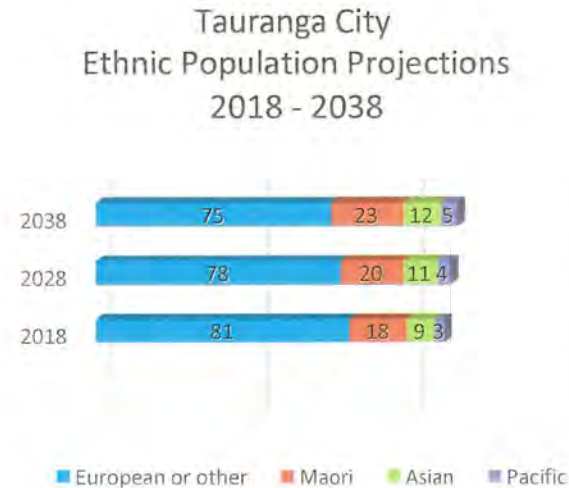
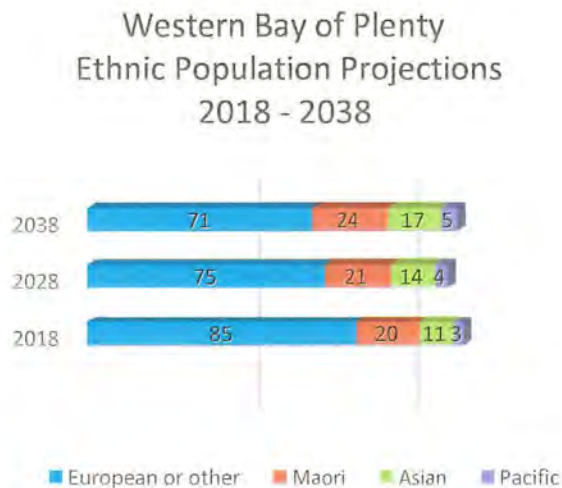
We encourage you to get involved and find out how you might like to contribute and be part of welcoming activities. For more information, visit our webpages:

Tauranga City Council <https://www.tauranga.govt.nz/community/community-services/welcoming-communities>

Western Bay of Plenty District Council <http://www.westernbay.govt.nz/our-district/community-planning-support/welcoming-communities/Pages/default.aspx>

Our Local Context

As Tauranga is one of the country's fastest growing cities and the western Bay of Plenty is one of the fastest growing rural districts, we see the region as having a great deal to offer its residents and that it is an attractive destination for newcomers. The population profile of the region has undergone significant change in the past 10 years and there is now a more diverse ethnic profile, which is projected to increase further in the next two decades.



Source: StatsNZ

Newcomers contribute significantly to our local economy

- The international student sector contributes \$55 million annually to the sub-region's economy.
- The western Bay of Plenty hosts a significant portion of New Zealand's horticultural land around the main townships of Te Puke and Katikati. Horticultural industries are highly reliant on seasonal migrant workers from many different countries, including several neighbouring Pacific nations through the Pacific Access Category and Recognised Seasonal Employers (RSE) scheme.
- The region is amongst the highest growth areas of the country with the majority of growth due to people moving into the district from other parts of the country or for seasonal work.
- Migrants address skills gaps the region has in a number of key sectors. A report from industry training organisation ServiceIQ showed the region would need 39% more workers in tourism, hospitality, aviation and other service sectors by 2020

In 2016 the western Bay of Plenty International Strategy (2016-2019) was developed in recognition that building and developing our international connections will make the sub-region more competitive and economically robust.

To remain competitive, western Bay of Plenty needs to attract and retain skilled migrants, grow international tourist visitor numbers, attract and retain international students and support temporary flows of migrant workers in key regional industries.

The strategy also recognises the importance of western Bay of Plenty being ready as a host community to welcome, accept and support the benefits of stronger international connections.

From this standpoint it made sense for us to involve our region in the Welcoming Communities Programme. The western Bay of Plenty is pleased to be one of the five regions piloting the Welcoming Communities Programme, which subject to positive outcomes and Ministerial approval, will be rolled out more broadly across New Zealand.

We are excited to continue to build on our strengths as a region and to grow in being a welcoming region for newcomers

The Welcoming Plan

The Welcoming Plan outlines how we will deliver the Welcoming Communities programme across the sub-region. It is structured around the eight elements of the Welcoming Communities Standard.

<https://www.immigration.govt.nz/documents/about-us/welcoming-communities-standard.pdf>



The development of the Welcoming Plan was guided by the community stocktake which was undertaken during February and March 2018.

A range of local stakeholders were engaged across the region, we conducted a staff survey across both councils to look at how we at council are currently being inclusive of cultural diversity in our communities, and a newcomers' survey to find out from newcomers themselves how they have experienced settling in the region.

From there we held community workshops with a broad range of participants from local government, schools, community organisations, migrant community leaders to share our findings and we worked together to look at what key initiatives could be developed around the eight elements of the Welcoming Communities Standard, both through individual organisations and collaboratively.

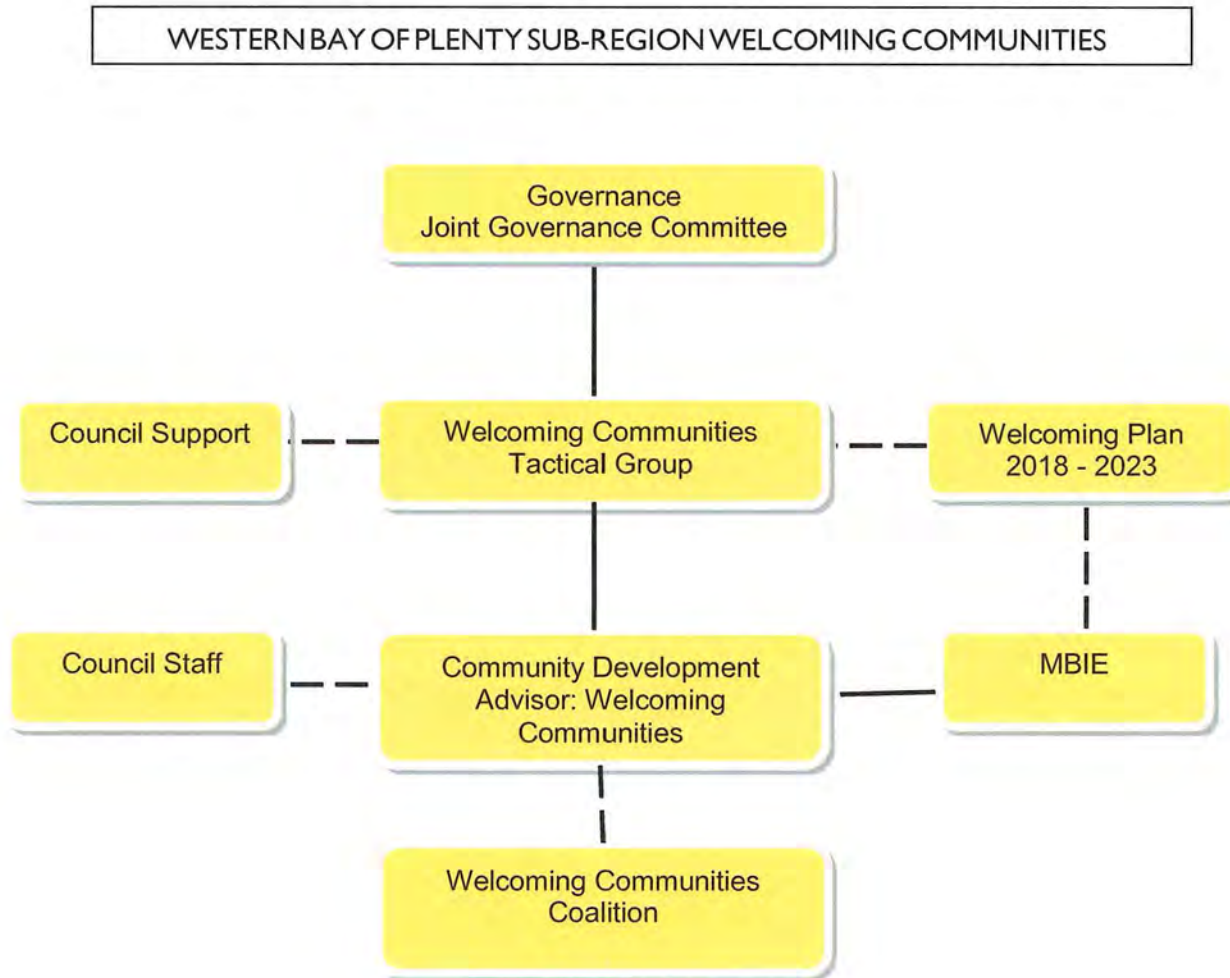
We want to thank the organisations and community leaders who have contributed to the development of the plan, offered to lead activities and been generous with their time and contributions.

Our Welcoming Plan has been reviewed by our Welcoming Communities Tactical Group which has representation from Tauranga City Council, Western Bay of Plenty District Council, Immigration New Zealand, Priority One and Multicultural Tauranga.

How will we know we if have been successful?

- Newcomers are able to easily access information to support them settling in the region
- We increase civic engagement among newcomers
- We continue to attract and retain international students
- We increase opportunities for social connection between newcomers and local residents
- We support newcomers to participate in volunteering opportunities
- Our business community is more receptive to hiring migrants
- We increase support for newcomer owned businesses
- We encourage cultural diversity in leadership roles in the region
- The contributions of newcomers are celebrated and shared in our workplaces and communities
- We increase opportunities to showcase cultural diversity across our neighbourhoods, communities and sub-region
- We increase consideration of inclusion and cultural diversity in the planning and delivery of services

Our Welcoming Plan is a living document which will be delivered over a five-year period, and will be reviewed and refreshed after 12 months.



Notes to the Welcoming Plan

- Welcoming Communities Tactical Group – representation from Tauranga City Council, Western Bay of Plenty District Council, Immigration New Zealand, Priority One and Multicultural Tauranga.
- The Welcoming Communities Coalition is a broad based network coordinated by the Community Development Advisor Welcoming Communities and is made up of local organisations and groups with an interest in being involved in Welcoming Communities. It includes migrant communities, education providers, funders, not-for-profit organisations, community organisations and groups, schools, businesses, individuals and economic development agencies.
- Council as a lead is implied as being both councils unless otherwise specified.
- Some initiatives are yet to have a defined lead allocated to them; this will be progressed as part of roll out of the plan.

1. Inclusive Leadership

Local government, Tangata Whenua and other community leaders work together to create, advocate for and continue to foster a welcoming and inclusive community. They lead a shared plan to increase connections between newcomers and existing residents.

1.1 As the indigenous peoples of Aotearoa New Zealand, Māori – represented by Tangata Whenua, Mana Whenua, Iwi and Hapū and/or other Hapori Māori – have a prominent role in Welcoming Plan activities.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Facilitate iwi representatives to be engaged in a leadership capacity in developing Welcoming Plan initiatives	<p>Representative membership on Tactical Group and participation in community coalition network</p> <p>Tangata Whenua forums are informed about the Welcoming Communities programme and invited to participate</p>	<p>Inform Tangata Whenua forums on the programme</p> <p>Consult and partner with Tangata Whenua to develop and implement Welcoming initiatives</p>	Ongoing	<ul style="list-style-type: none"> ➤ Welcoming Communities Tactical Group 	
Develop opportunities for mutual understanding between	Noho marae programme for newcomers to the region is scoped	Investigate implementation of Huarahi Hou – 'Pathway to Treaty	2 nd year	<ul style="list-style-type: none"> ➤ Multicultural Tauranga 	

<p>newcomers and Tangata Whenua</p>	<p>Deliver Treaty of Waitangi education programme</p>	<p>based multicultural communities 'initiative</p> <p>Set up action group to investigate and scope options for possible implementation</p> <p>Support participation of newcomers in key events; e.g Matariki celebrations</p>	<p>1st year</p> <p>Ongoing</p>	<ul style="list-style-type: none"> ➤ Progress with Tangata Whenua representatives ➤ Council ➤ Progress with Tangata Whenua representatives ➤ Multicultural Tauranga ➤ Progress with Tangata Whenua representatives 	
<p>Consult and partner with Tangata Whenua in welcoming International Students in western Bay of Plenty</p>	<p>Opportunities for Tangata Whenua to partner in welcoming international students are investigated</p>	<p>Investigate Powhiri to welcome students</p> <p>Investigate cultural learning activities</p>	<p>2nd – 5th year</p>	<ul style="list-style-type: none"> ➤ Education Tauranga ➤ Education Tauranga member institutions ➤ Progress with Tangata Whenua representatives 	

1.2 Leaders – both designated and unofficial – reflect the diversity in the local community, as does the council workforce.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Increase cultural diversity in leadership roles in the region	A migrant community leaders network is established	Facilitate inclusion of migrant community leaders at key consultations/forums	1 st – 2 nd year	➤ Multicultural Tauranga	➤ Council
	Profile success stories to share the benefits of cultural diversity in leadership roles	Source and share success stories of diverse leadership has through media channels	1 st – 2 nd year	➤ Welcoming Communities Tactical Group	
	Evidence of increased awareness in migrant communities on existing leadership opportunities	Ensure information about opportunities are shared and facilitate engagement of migrant communities in existing leadership opportunities	1 st – 3 rd year	➤ Multicultural Tauranga Community Development Advisor: Welcoming Communities	

Facilitate engagement of newcomer youth in leadership opportunities in the region	Encourage newcomer youth to participate in existing and developing youth leadership initiatives	Investigate International Student Ambassador programme Engage with existing youth development networks to support participation of youth from migrant communities	1 st – 3 rd year	<ul style="list-style-type: none"> ➤ Council ➤ Education providers ➤ Welcoming Communities Coalition 	
Encourage newcomer youth to learn about and participate in the future council workforce	Host 'Careers at Council' day for migrant youth	To be determined Present to newcomer youth on the role of local government e.g international students	2 nd year	<ul style="list-style-type: none"> ➤ Council 	

1.3 Leaders model the principles of inclusiveness, openness, tolerance, respect and acceptance of all cultures in the community.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Council is aware of and has a presence at key community cultural events	Council staff attend and support cultural and national celebrations organised by	Invite and encourage council staff and elected members to attend events	Ongoing	<ul style="list-style-type: none"> ➤ Council 	

	migrant communities				
Council leadership is informed about cultural diversity in the region and the benefits it brings	Information is shared in relevant committee meetings	Use up-to-date data from strategic partnerships to inform council leadership	Ongoing	<ul style="list-style-type: none"> ➤ Community Development Advisor: Welcoming Communities 	<ul style="list-style-type: none"> ➤ Immigration NZ ➤ Migrant Settlement Network (MSN)
Facilitate the engagement of local religious, migrant community leaders in leadership forums and events in the region	<p>Strengthen relationships with local mosques, gurdwaras, churches temples and other religious institutions to support their engagement</p> <p>Scope hosting a 'welcoming' leadership event bringing together diverse leaders from our region</p>	<p>Establish relationships with leaders and support opportunities where they can engage with wider community leadership</p> <p>Set up action group to investigate</p>	<p>Ongoing</p> <p>2nd year</p>	<ul style="list-style-type: none"> ➤ Community Development Advisor: Welcoming Communities ➤ Multicultural Tauranga ➤ Welcoming Communities Coalition 	<ul style="list-style-type: none"> ➤ Council
Strengthen relationships between funders and migrant communities	Strengthened relationships between funders and migrant communities	<p>Deliver annual funding workshop for migrant community groups</p> <p>Scope partnership opportunities with funders and</p>	1 st year	<ul style="list-style-type: none"> ➤ Council ➤ Funders e.g Acorn Foundation, TECT ➤ Office of Ethnic Communities 	

		Welcoming Communities			
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1.4 There are clear roles, responsibilities and ownership within council and in the wider community for the Welcoming Communities programme.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Community Development Advisor: Welcoming Communities appointed	Community Development Advisor: Welcoming Communities will drive the Welcoming Communities programme	Works collaboratively with council and community partners to coordinate the delivery of the programme across western Bay of Plenty region	1 st year	<ul style="list-style-type: none"> ➤ Council ➤ Welcoming Communities Tactical Group 	
Welcoming Communities Tactical Group	Established to guide and shape the programme	Regularly meetings every 6 weeks	Ongoing	<ul style="list-style-type: none"> ➤ Council ➤ Priority One ➤ Multicultural Tauranga ➤ Immigration NZ 	
Welcoming Communities Coalition Established	Regular workshops are held to inform and invite participation from the wider community for the Welcoming	Provide, clear and regular communication and collaboration opportunities to encourage participation from a	Ongoing	<ul style="list-style-type: none"> ➤ Community Development Advisor: Welcoming Communities 	<ul style="list-style-type: none"> ➤ Welcoming Communities Tactical Group

	Communities programme Coalition is an information sharing, networking and collaboration platform	broad range of local community groups across the region	Ongoing	➤ Community Development Advisor: Welcoming Communities	
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1.5 Council internal and external policies, services, programmes and activities recognise and address cultural diversity.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Scope the development of a council diversity and inclusion policy	Council has an overarching strategy to be inclusive of diverse communities	Work with strategy teams at council to scope development	3 rd year	➤ Council	
Conduct policy review over the next five year cycle to include consideration of cultural diversity as applicable	Council reviews policies to look at how we can continue to be more inclusive of cultural diversity in our policies, services programmes and activities	Work with strategy teams at council to review	To be determined	➤ Council	

1.6 A range of leadership opportunities in the council and the wider community are available to and taken up by newcomers

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Refer to point 1.2					

2. Welcoming Communications

People of all cultures and backgrounds feel included, listened to and well informed through a range of ways that take into account their different communication needs.

2.1 The community is well informed about the local benefits of immigration and the Welcoming Communities programme including success stories.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Share stories to highlight the positive contributions of newcomers to the region	Local residents are aware of the positive contributions newcomers make in our region	Encourage local organisations to share success stories and highlight newcomer contributions	Ongoing	➤ Welcoming Communities Tactical Group	➤ Welcoming Communities Coalition
Inform local residents about the Welcoming Communities programme	Region is informed about the Welcoming Communities and associated initiatives	Engage with local community networks, sector and leadership forums about Welcoming Communities and encourage them to get involved	Ongoing	➤ Community Development Advisor: Welcoming Communities	➤ Welcoming Communities Coalition

	Develop a Welcoming Communities communication plan	Regularly facilitate coverage of welcoming initiatives in the media and council channels	1 st year	➤ Council	➤ Welcoming Communities Coalition
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2.2 The council is well informed about newcomers to their region and pro-actively seeks data about newcomers from relevant sources.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Council maintains strong partnerships with key stakeholders who provide data on who newcomers are to the region	Council is proactive in participating in local networks and partnerships	Active participant in Migrant Settlement Network Partner in International Strategy 2016 - 2019	Ongoing	➤ Council	➤ Welcoming Communities Tactical Group
Clear communication about who newcomers are to the region is shared within council	Council governance committees are supplied with information about newcomers to the region	Share publicly available data on cultural diversity and newcomers entering the region with council leadership and staff	1 st – 5 th year	➤ Community Development Advisor: Welcoming Communities	➤ Council committees

2.3 The council's engagement with all residents is two-way, culturally appropriate and fit for purpose.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Develop framework for council engagement with migrant communities	Framework developed to support engagement with local government processes	Work with the council communications team to develop	1 st – 2 nd year	➤ Council	➤ Multicultural Tauranga
	We have clear information about newcomers and migrant communities in the sub-region	Develop comprehensive database of migrant community groups	1 st year	➤ Multicultural Tauranga	➤ Council
	Staff are aware of who migrants are in the region and have resources to support effective engagement with these communities	Deliver cultural competency training for council staff: pilot with customer service, library and community development staff	2 nd year	➤ Council	
		Include information about newcomers and cultural diversity, and promote use of staff interpreters and	1 st year	➤ Council	

		language line in staff inductions Investigate the translation of selected council documents into key languages	3 rd year	➤ Council	
Create multilingual "Welcome to Tauranga/Western Bay of Plenty" newcomers web page	Newcomers have easy to access information about settling in the sub-region in key languages	Work with council communications teams Provide newcomers with links to local information, activities and key services and translated information already produced by government, and other agencies	1 st year	➤ Council	➤ Migrant Settlement Network (MSN)
Develop and promote best practice for engaging with culturally diverse communities	Resource is produced to profile our regions cultural diversity and how to engage effectively with newcomers and migrant communities	Scope development of 'Diversity Toolkit' which can be utilised by the wider community	1 st year	➤ Council	➤ Welcoming Communities Coalition

2.4 Council communication materials and messages are Inclusive and reflect the diversity of the local community. Council encourages other agencies, businesses and organisations to follow this model.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Ensure our cultural diversity is reflected in council communications (website, banners, promotional material, reports)	Council communications reflect the cultural diversity of the region	Councils create an image bank of culturally diverse images that can be used	Ongoing	➤ Council	

3. Equitable Access

Opportunities to access services and activities and to participate in the community are available to all, including newcomers.

3.1 Council partners with local businesses, organisations and sectors to identify and address barriers for newcomers to accessing services and participating in the community.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Refer to 1.2					
Migrant Settlement Network (MSN) supports in identifying and works to address barriers for newcomers	Council and local agencies, share information and support in addressing barriers for newcomers	Identify key barriers for newcomers in our region and identify strategies to work together to address these	Ongoing	➤ Immigration NZ	

Existing council service contracts are extended to include projects/outcomes which support newcomers	Reduce barriers, increase participation of newcomers and be inclusive of cultural diversity	Addition of key performance indicators related to newcomers during contract negotiations	1 st year	➤ Council	➤ Service contract holders
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3.2 Council and other organisations in the community research, design and deliver services that take account of the different circumstances (for example rural/urban) and cultural backgrounds of all service users, including newcomers.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Encourage community research to include specific questions on cultural diversity and perceptions/experiences of newcomers	Community research is encouraged to have inclusion of cultural /newcomer consideration (e.g Vital Signs) Provide clear data to support the design and delivery of services in the district	Scope opportunities to develop inclusions in local research	2 nd – 5 th year	➤ Welcoming Communities Coalition	
Investigate strategies to improve coordination of services for newcomers	Coordination of services for newcomers is strengthened	To be determined	2 nd year	➤ Welcoming Communities Coalition	

Increase information and access to support services for newcomers in Te Puke and Katikati	Newcomers in these regions are able to access information and support services that support settlement	Local organisations collaboratively partner with employers (including packhouses) and migrant communities to improve access to information and support services	1 st – 2 nd year	<ul style="list-style-type: none"> ➤ Welcoming Communities Coalition ➤ Citizens Advice Bureau ➤ Multicultural Tauranga 	
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3.3 All community members are well informed about the services available in the community. Newcomers are made aware of, and are using these services.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Refer to 2.3					
Refer to 3.2					
Provide welcome packs to newcomers	Newcomers feel welcomed and can access local information about settling in western Bay of Plenty	<p>Review content of Katikati welcome packs and scope providing them to local packhouses</p> <p>Launch of welcome packs for international students</p>	<p>1st – 2nd year</p> <p>1st year</p>	<ul style="list-style-type: none"> ➤ Katch Katikati ➤ Education Tauranga 	<ul style="list-style-type: none"> ➤ Immigration NZ ➤ Citizens Advice Bureau ➤ Multicultural Tauranga

Tauranga Bay of Plenty Migrant Expo	Face-to-face introductions between newcomers and local organisations about services and activities available in the region	Work with organising committee to progress the initiative	1 st year	<ul style="list-style-type: none"> ➤ Citizens Advice Bureau ➤ Multicultural Tauranga Council ➤ Immigration NZ 	<ul style="list-style-type: none"> ➤ Welcoming Communities Coalition
Improve strategies to inform newcomers about activities and support that is available	Explore how libraries can support newcomers accessing information and services	Work with libraries to develop strategies to utilise newcomers use of libraries	1 st – 2 nd year	<ul style="list-style-type: none"> ➤ Multicultural Tauranga Council ➤ Citizens Advice Bureau 	<ul style="list-style-type: none"> ➤ Welcoming Communities Coalition
	Newcomers, including seasonal workers, are introduced to local services and activities offered in Te Puke	Investigate event to introduce newcomers to local services in Te Puke	2 nd year	<ul style="list-style-type: none"> ➤ Welcoming Communities Coalition 	

4. Connected and Inclusive Communities

People feel safe in their identity and that they are connected with and belong in the community. There are high levels of trust and understanding between members of the receiving community and newcomers.

4.1 *Coordinated, comprehensive and appropriate welcoming support services are available from council, other agencies and community organisations.*

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Continue to support, encourage and welcome individuals through provision of citizenship ceremonies	Enhanced citizenship ceremonies	Representatives of local government promotes messages of inclusion in the community life of the sub-region and local government Scope participation of schools in welcoming new citizens Explore opportunities to celebrate the cultures of new citizens at the ceremonies	1 st – 5 th year	➤ Council	➤ Citizens Advice Bureau ➤ Multicultural Tauranga
International student programme	International students are welcomed and informed about	Orientations include presentations by representatives of local organisations	Ongoing	➤ Education Tauranga ➤ Education Tauranga	➤ Welcoming Communities Coalition

	<p>the services and support available</p> <p>Education providers facilitate students knowing about the sub-region, history and culture</p> <p>App produced to welcome international students to sub-region and connect to services</p>	<p>and service providers.</p> <p>Excursions to introduce students to key activities and sites (including historical) in the region</p> <p>Deliver orientation tours for all new students to the region giving them an opportunity to understand history, visit places of cultural significance and meet students/staff from other schools/service providers</p> <p>Apply to the International Student Wellbeing Fund</p>	<p>Ongoing</p> <p>Ongoing</p> <p>2nd – 3rd year</p>	<p>member institutions</p> <ul style="list-style-type: none"> ➤ Education Tauranga ➤ Education Tauranga member institutions ➤ Education Tauranga ➤ Education Tauranga member institutions ➤ Education Tauranga 	
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Newcomers Networks provide social connection, and a sense of belonging to newcomers	Maintain and scope extending Newcomers Network activities outside Tauranga City Local residents are invited to be part of welcoming newcomers to our communities	Strengthen Newcomer Network Tauranga Investigate development of Newcomer Network activities in rural areas Encourage local residents to participate in Newcomers Network activities	1 st – 5 th year	➤ Multicultural Tauranga	
Develop a 'Get to Know Your City' orientation for newcomers	Strengthen newcomers knowledge of local government, historical and cultural sites in Tauranga city	To be determined	3 rd year	➤ Council ➤ Progress with Tangata Whenua representatives	

4.2 The receiving community is well equipped and supported to welcome and interact with newcomers.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Refer to 2.3					
Refer to 3.1					
Identify and profile local Welcoming Community	Inclusive and welcoming organisations and	Create campaign to showcase and profile champions	1 st year	➤ Community Development Advisor:	➤ Welcoming Communities Coalition

champions across the region	project leaders are celebrated and promote Welcoming Communities messages in their own districts			Welcoming Communities	
Develop initiative to encourage local residents to engage positively with newcomers in the region	Our cultural diversity is celebrated and local residents are encouraged to value and connect with newcomers in our communities	Form a working group to develop an initiative	1 st year	➤ Welcoming Communities Tactical Group	

4.3 Members of the receiving community and newcomers build relationships and are at ease with connecting and learning about and from each other.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Refer to 4.1					
Encourage and support community centres to host intercultural activities	Community centres celebrate diversity in our communities including cultural diversity	Scope incorporation of Welcoming Communities activities into existing initiatives e.g Neighbours Day	2 nd year	➤ Community Development Advisor: Welcoming Communities Multicultural Tauranga	➤ Welcoming Communities Coalition
Investigate use of libraries as spaces for social	Our libraries are welcoming spaces that can reduce	Promote using libraries to run social activities that can	2 nd – 5 th Year	➤ Council ➤ Multicultural Tauranga	➤ Community Development Advisor:

connection between local residents and newcomers across the region	isolation for newcomers	bring newcomers and local residents together			Welcoming Communities
Develop initiatives to acknowledge and be inclusive of seasonal workers in Te Puke and Katikati	Seasonal workers contributions are celebrated by the local community	Investigate multicultural community event in Katikati to acknowledge seasonal workers contributions in the district Scope activities to connect seasonal workers to local activities i.e sports activities	1 st year	<ul style="list-style-type: none"> ➤ Katch Katikati ➤ Katikati Resource Centre ➤ Welcoming Communities Coalition 	<ul style="list-style-type: none"> ➤ Council ➤ Multicultural Tauranga

4.4 Different cultures are celebrated and people are supported to express their cultural beliefs and customs, including language and religious practices.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Refer to point 1.3					
Celebrate our diverse cultures and languages	The diverse languages and cultures of our communities are	Explore expanding national language week events through libraries	2 nd – 5 th year	<ul style="list-style-type: none"> ➤ Council ➤ Schools ➤ Multicultural Tauranga 	<ul style="list-style-type: none"> ➤ Welcoming Communities Coalition

through libraries and schools	celebrated and shared	<p>Work with migrant communities to increase cultural activities hosted at libraries</p> <p>Engage schools in local intercultural events i.e Multicultural Festival</p>			
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5. Economic Development, Business and Employment

Communities maximise and harness the economic development opportunities that newcomers can offer. Council works with business associations to promote the contribution that newcomer business owners and skilled migrants make to the region's economy.

5.1 Newcomers, including international students are supported to access local employment information, services and networks.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Newcomers have opportunities to learn how to successfully be part of the local community and workforce	New Kiwis Career Success courses	Courses are delivered locally	Ongoing	➤ Chamber of Commerce	
	Work Talk sessions supports	Regular courses delivered to support newcomers in finding	Ongoing	➤ English Language Partners	

	newcomers in the workplace	and maintaining employment			
	English for Employees programme	Hold regular courses to teach workplace English language classes for employees	Ongoing	<ul style="list-style-type: none"> ➤ English Language Partners 	
	Aftercare programme in place for investor migrants	Partner with Immigration NZ to develop and implement aftercare programme	Ongoing	<ul style="list-style-type: none"> ➤ Priority One 	
International students are provided with information and support on accessing employment	International students are well supported to engage in successful employment	Investigate opportunities to increase support	To be determined	<ul style="list-style-type: none"> ➤ Education Tauranga Member Institutions ➤ Immigration NZ 	

5.2 Newcomers, including international students, are supported with local knowledge and skills to ensure they can operate successfully in the New Zealand work environment, either as a business owner or an employee.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Promote support services, networking opportunities and events to newcomer	Newcomer business owners and entrepreneurs are able to access opportunities in the region that can	Develop strategies to improve delivery of information to newcomers	2 nd – 5 th year	<ul style="list-style-type: none"> ➤ Chamber of Commerce ➤ Multicultural Tauranga 	

business owners and entrepreneurs	support them and develop their networks				
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5.3 The receiving community, recognises the value of diversity in the workplace, of newcomers contribution to the region's growth and of the resulting economic benefits.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Promote positive media stories highlighting the benefits of cultural diversity in the workplace	Local residents are aware of the contributions newcomers make to the local economy and workplaces	Use existing business publications to share success stories with local employers	1 st – 5 th year	<ul style="list-style-type: none"> ➤ Chamber of Commerce ➤ Immigration NZ 	<ul style="list-style-type: none"> ➤ Welcoming Communities Coalition
Investigate establishing a 'diversity' category at local business awards	Employers who are successfully modelling diversity and inclusion in the workplace are showcased	To be determined	2 nd year	<ul style="list-style-type: none"> ➤ Chamber of Commerce ➤ Community Development Advisor: Welcoming Communities 	
Facilitate business leaders to speak on diversity and inclusion at appropriate events	As above	E.g Project Tauranga partner functions	1 st – 5 th year	<ul style="list-style-type: none"> ➤ Council ➤ Chamber of Commerce 	

5.4 Local employers and workforces develop their intercultural competency

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Diversity and Inclusion training opportunities are available for local workforces	Share ways that workplaces can create an inclusive culture Local workforces develop cultural competency to support engagement with and inclusion of culturally diverse communities	E.g “The Workplace of the Future” – Diversity Roadshow Diversity Works delivers training locally for businesses on how to successfully manage diversity in the workplace	2 nd – 5 th year	<ul style="list-style-type: none"> ➤ Chamber of Commerce ➤ Diversity Works ➤ Chamber of Commerce 	

5.5 Mutually beneficial connections and initiatives are set up with migrant business people by the local business community and professional networks.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Investigate opportunities for local businesses to intern or give work experience to international students based on their strengths i.e	If feasible, create and implement an interning initiative	Set up at a working group to scope the project	3 rd year	To be determined	

partner with export industries					
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6. Civic Engagement and participation

Newcomers feel welcome to fully participate in the community. Newcomers are active in all forms of civic participation.

6.1 The council's elected members and staff effectively communicate with newcomers to promote their engagement in local government processes.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Refer to 4.1					
Refer to 6.2					

6.2 Newcomers are encouraged and enabled to get involved in local government and civil society.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Increase the number of newcomers participating in volunteering in the region	Newcomers are aware of volunteering opportunities and the benefits of volunteering	Explore diversity and inclusion training for volunteer member organisations Share success stories and promote the benefits of volunteering and how	2 nd – 3 rd year 2 nd – 5 th year	➤ Volunteering Bay of Plenty ➤ Volunteering Bay of Plenty	

		to find volunteer roles amongst newcomers Support volunteering opportunities for Guardian visa holders	2 nd year	➤ Volunteering Bay of Plenty	➤ Education Tauranga
Increase newcomers knowledge about local government and how they can be involved	Newcomers know about the role of local government and are supported to participate in council processes Refer to 1.2	Orientation to local government to be included in 'Get to Know Your City' orientations Participation in local government encouraged at citizenship ceremonies	2 nd year 1 st year	➤ Council	

6.3 Newcomers efforts and achievement in civic participation and community life are acknowledged and celebrated.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Initiatives to recognise the contributions of	Newcomer volunteer contributions are	Scope opportunities to develop an initiative or	3 rd year	➤ Welcoming Communities Coalition	

newcomers to our region	recognised in the community	enhance an existing initiative			
Refer to 4.3					

7. Welcoming Public Spaces

Newcomers and receiving communities feel welcome in and comfortable using public spaces.

7.1 The design and operation of public spaces and facilities are culturally appropriate and reflect the diversity of the community.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Investigate showcasing the regions cultural diversity through the public art, including in public buildings	Public art better reflects the cultural diversity of our region	Explore opportunities e.g through Tauranga Paradox Street Art Festival, Open Air Art Katikati	2 nd – 5 th year	➤ Council	➤ Welcoming Communities Coalition
	Public buildings better reflect the cultural diversity of our region	Encourage culturally diverse art and images within public buildings	3 rd – 5 th year	➤ Council	➤ Welcoming Communities Coalition
Develop multilingual welcoming resources/posters for key	Newcomers feel welcomed to key places that support their wellbeing and inclusion	Identify key languages in the sub-region	1 st year	➤ Council	➤ Welcoming Communities Coalition

community focus points such as community centres and libraries	Encourage the wider community to also provide multilingual welcoming signage				
Develop opportunities for newcomers to learn how to use public transport	Newcomers feel confident in knowing how to use public transport facilities	<p>Include newcomers in 'Have a Go' day – bus orientation in Tauranga City</p> <p>Explore similar initiative in western Bay of Plenty districts</p>	2 nd year	➤ Council	➤ Welcoming Communities Coalition
Develop water safety initiatives for newcomers	<p>Newcomers can access water safety information</p> <p>Newcomers have water safety skills that support them to use our public spaces safely (beaches/lakes/rivers)</p>	<p>Investigate multilingual signage at beaches/lakes</p> <p>Translated water safety information is easily accessible</p> <p>Develop and implement initiatives to increase the water safety skills of newcomers</p>	1 st – 5 th year	<p>➤ Safer Communities</p> <p>➤ Welcoming Communities Coalition</p>	

7.2 Welcoming public spaces provide opportunities to build trust and relationships between newcomers and members of the receiving community.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Local residents and newcomers connect through sporting activities	Sports initiatives are developed which bring together newcomers and local residents	Set up action group to investigate and scope options for possible implementation	2 nd – 5 th year	<ul style="list-style-type: none"> ➤ Multicultural Tauranga ➤ Sport Bay of Plenty 	<ul style="list-style-type: none"> ➤ Welcoming Communities Coalition
	Investigate strategies to introduce newcomers to sports activities and facilities in the region	Scope opportunities to strengthen newcomers engagement	2 nd – 5 th year	<ul style="list-style-type: none"> ➤ Sport Bay of Plenty 	
		Deliver a football-related activity for newcomers	1 st – 2 nd year	<ul style="list-style-type: none"> ➤ New Zealand Football 	

7.3 Public spaces and buildings create a sense of community ownership and inclusion for all, including newcomers.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Refer to 7.1					

Culture and Identity

There is a shared sense of pride in being part of a culturally rich and vibrant community. People feel their culture is respected and valued by other members of the community. There are opportunities to learn about each other's culture.

8.1 Receiving communities and newcomers share and celebrate their cultures with each other, facilitated by the council and others in the community.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Refer to 4.3					
Education providers celebrate the cultural diversity of their students	Intercultural events and activities to bring together students to celebrate cultural diversity of student body	Example: International Day	Ongoing	<ul style="list-style-type: none"> ➤ Education Tauranga ➤ Education Tauranga member institutions 	
Scope 'Cultural Diversity Week'	Week long awareness/activities in the region to showcase and celebrate the range of cultural groups in the region	Form working group to develop initiative and scope funding opportunities for 2020	2 nd – 5 th Year	<ul style="list-style-type: none"> ➤ Council ➤ Multicultural Tauranga 	<ul style="list-style-type: none"> ➤ Libraries ➤ Schools ➤ Welcoming Communities Coalition
Tauranga Multicultural Festival	Continue to hold the Tauranga Multicultural Festival	Scope opportunities to support expanding activities in the event e.g engagement with schools	Ongoing	<ul style="list-style-type: none"> ➤ Multicultural Tauranga 	<ul style="list-style-type: none"> ➤ Council

Council supports migrant communities to run cultural events in the region	Increase the number of cultural events run in the sub-region Support communities to host events the wider community can attend	Council guides communities through processes and to funding opportunities that can support cultural events for the wider community to enjoy	1 st – 5 th year	➤ Council	➤ Welcoming Communities Coalition
Create an online calendar of significant religious and cultural events	Local residents have increased awareness of significant cultural events in the region	Include links to existing event calendars including those published on INZ website	1 st year	To be determined	➤ Interfaith agencies ➤ Welcoming Communities Coalition

8.2 Newcomers and the receiving community understand what values they each hold dear.

Name and description of activity	Deliverables	Actions (or Steps/Tasks)	Timeframes	Lead	Support
Support communities to develop cultural information boards they can display at their events	Information boards support local residents to have more knowledge of different cultures in our communities	Identify key community groups and work with them to develop	1 st year	➤ Western Bay of Plenty District Council	
Increase resources available for	Newcomers have an increased	Share existing resources through	2 nd – 5 th year	➤ Progress with Tangata	

newcomers to learn about Māori culture, local history and Kiwi culture	understanding of local history and culture	newcomers' webpage Investigate sourcing multilingual resources for libraries		Whenua representatives	
Encourage both local residents and newcomers to participate in and attend community events	Local residents and newcomers connect and learn about each other through local community events Develop strategies to increase attendance of local residents at existing cultural events e.g 'Living in Harmony' evenings	Promote local events to newcomers and migrant communities Migrant communities are encouraged to invite the wider community to their cultural events to build shared understanding Encourage community groups to promote cultural events on existing community events calendars i.e mytauranga.co.nz	Ongoing	<ul style="list-style-type: none"> ➤ Welcoming Communities Coalition ➤ Council ➤ Multicultural Tauranga ➤ Multicultural Tauranga ➤ Council 	<ul style="list-style-type: none"> ➤ Multicultural Tauranga