

MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

COUNCIL

Te Kaunihera



**Minute Index and
Information Pack
Pikau Korero
C18
Thursday, 9 August 2018**

Advice to Councillors on Use of Information Packs

Council has agreed that Information Packs will be supplied with the agendas for Council and its Committees as well as Community Boards as required. Members are to present questions in writing on contents, provided these are received 48 hours prior to the meeting (i.e. by 5.00pm on a Monday for a Thursday meeting). A copy of the questions and written replies will be made available to all Members and will be tabled at the meeting.

Any questions received later than the 48 hour deadline will be responded to within five days with copies of both questions and answers circulated to all Members.

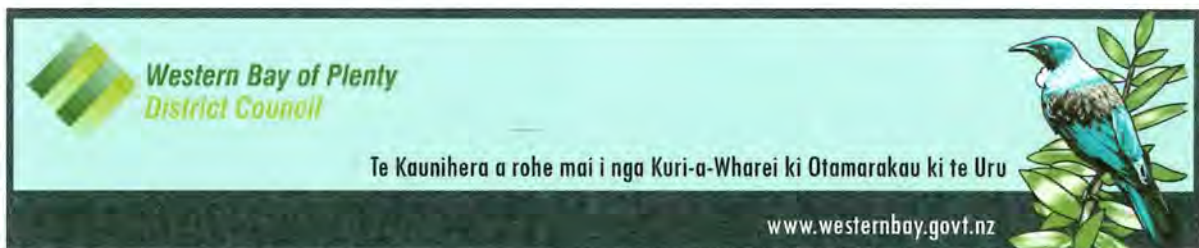
All questions to be **emailed** to the relevant Democracy Advisor.

In addition, should a more detailed report or presentation be required on any specific item, Councillors are invited to make an e-mail request to the Chief Executive Officer. Reports or presentations requested will be given at the first available opportunity.

Council	-	Fleur Sweeney
Community Committee	-	Michelle Parnell
Long Term and Annual Plan Committee	-	Fleur Sweeney
Operations and Monitoring Committee	-	Aileen Alty
Policy Committee	-	Michelle Parnell
Rural Committee	-	Michelle Parnell
All Community Boards	-	Aileen Alty

Please include in any emailed questions and the following references from this Information Pack;

- Title of Item – Page reference for question.



Open Items

Council No. C18

9 August 2018

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10. Minute no. DL9 of the District Licensing Committee held on 26 June 2018	107-110
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Information Pack - Open

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Western Bay of Plenty District Council

**Minutes of Meeting No. WB14 of the
Waihi Beach Community Board held on 16 July 2018
at the Waihi Beach Community Centre
commencing at 6.30pm**

Present

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, R Parsons and Councillor D Marshall

In Attendance

K Hill (Utilities Manager) B Whitton (Customer Relationships Manager) and A Alty (Democracy Advisor)

Others

Six members of the public and one member of the press

Apologies

An apology for absence was received from Councillor Williams.

Resolved: Councillor Marshall / Member Parsons

THAT the apology for absence from Councillor Williams be accepted.

Public Forum

Resolved: Members Parson / Hepenstall

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Waihi Beach Community Board. He invited the advised speakers and any other attending members of the public to take part in the Public Forum.

Seaforth Road Footpath

A resident of Seaforth Road again reported to the Board that in his opinion sections of Seaforth Road were dangerous and impossible for people to walk along. The affected slope of the footpath needed to be fixed or a new footpath installed on the opposite side of Seaforth Road. The resident advised that he would undertake a survey during the school holidays to support the construction of a new footpath or the repair of the current sloping section of the footpath.

The Chairperson advised that in April 2018 the Board had met with the Roding Engineer (East/West) and decided that there was little benefit in repairing the footpath relative to the anticipated cost for Seaforth Road residents that would be incurred by correcting the current slope.

The Board would advise the Roding Engineer (East/West) of the opinion of the resident and asked that options for the construction a section of the footpath on the opposite side of Seaforth Road be re-considered.

Creative Bay of Plenty

A resident advised that he had seen a public notice on Facebook from Creative Bay of Plenty relating to a funding workshop to be held at Katikati to which he replied to. He discovered when he rang the Creative Bay of Plenty office that the workshop had been cancelled as there had been no replies for the event. The Chairperson clarified that Creative Bay of Plenty was totally independent from the Western Bay of Plenty District Council, and this was not a Council run event.

It was suggested that an invitation be made to Creative Bay of Plenty to come out to Waihi Beach and hold a workshop to enable the local people to find out what they have to offer.

Sand Embankment Erosion at Bridge

The Utilities Manager advised that Council was still waiting for the required resource consents before repairs to the sand embankment at the bridge by the Waihi Beach Surf Club could begin.

Compliance / Monitoring Report

A member of the public asked when the report on the compliance and monitoring duties undertaken throughout Waihi Beach over the 2017/18 summer period would be received. It was felt that the duties undertaken by contract compliance and monitoring staff were ineffective and a waste of ratepayers money.

The Chairperson advised that a report that identified volumes of interaction, complaint numbers, infringements issued at the completion of the seasonal contract had not been received. The Compliance Manager would be requested to submit a report for inclusion in the next Waihi Beach Community Board agenda for the meeting to be held on 27 August 2018.

Appointment of Local Dog Control Officers

A member of the public asked if there had been any further information relating to the suggestion to have a locally based dog ranger available to undertake dog control monitoring duties during the peak summer period.

The Chairperson advised that the Board supported the appointment of a locally based dog ranger but recognised that increased monitoring generated an increase in cost. The Board asked that a report covering options for such an appointment be submitted to the next Waihi Beach Community Board agenda for the meeting to be held on 27 August 2018.

Kerb and Channelling at Waihi Beach

It was commented that the kerb and channelling throughout Waihi Beach was looking good. It had been noticed that heavy trucks often parked directly over the kerbs, causing damaged to the construction. There needed to be regular monitoring of illegal parking, particularly where damage to kerb and channelling could occur.

Walkways and Cycleways

A member of the public reiterated that many people living at Waihi Beach did not have access to computer media and relied on community newspapers and notices to advise them of what was going on in the community. He noted that residents should have been asked a direct question if they wanted the walkways and cycleways or not.

Waihi Beach Events and Promotions Society

The Board was advised that the annual general meeting of the Waihi Beach Events and Promotions Society would be held on Wednesday 11 July at 7.00pm at the Waihi Beach Fire Station.

Resolved: Members Roberts / Parsons

THAT the meeting be re-convened in formal session at 6.55pm.

The Chairperson advised that the meeting was now under formal process and members of the public were most welcome to stay but may not interject or speak to Board members during the course of the formal meeting.

WB14.1 Compliance Monitoring Report

Item arising from public forum, the following resolution was passed:

Resolved: Members Sole / Parsons

THAT the Waihi Beach Community Board request a report from the Compliance Manager on the compliance and monitoring duties undertaken

throughout Waihi Beach during the 2017/18 summer period that identified the volumes of interaction, complaint numbers, infringements issues.

WB14.2 **Appointment of Local Dog Control Officers**

Item arising from public forum, the following resolution was passed:

Resolved: Members Sole / Parsons

THAT the Waihi Beach Community Board request a report from the Compliance Manager on the feasibility and costs for the appointment of a locally based dog ranger to undertake dog control monitoring duties during the peak summer period throughout Waihi Beach.

WB14.3 **Minutes of Meeting No. WB13 of the Waihi Beach Community Board Held on 11 June 2018**

The Board considered the minutes no. WB13 of the Waihi Beach Community Board Meeting held on 11 June 2018 as circulated with the agenda.

Resolved: Councillor Marshall / Member Sole

THAT the minutes of meeting no. WB13 of the Waihi Beach Community Board held on 11 June 2018 as circulated with the agenda be confirmed as a true and accurate record.

WB14.4 **Representation Review Update**

The Board considered a report from the Customer Relationships Manager dated 4 July 2018 as circulated with the agenda.

The Customer Relationships Manager provided an overview to the report advising the following:

- The Representation Review had three decision-making components: Electoral System, Māori Wards and Representation Arrangements
- August 2017: Council adopted a resolution to maintain the status quo (First Past the Post)
- November 2017: Council passed a resolution to establish Māori Wards
- February 2018: More than five percent of electors demanded a poll to decide the final outcome of Māori Wards
- March - April 2018: Informal public engagement was undertaken asking people to identify their communities of interest and comment on our current representation arrangement.
- May 2018: The result of a poll was that that Māori Wards would not be established for the Western Bay for at least the 2019 and 2022 elections
- July 2018: Council passed a resolution to adopt the initial proposal for the 2019 and 2022 local elections:

- Retaining 11 councillors elected from three wards, plus the Mayor elected District-wide
- Replacing our five community boards with three community committees, aligned to the three ward boundaries
- Make a slight boundary adjustment that involves the boundary between the Katikati-Waihi Beach and Kaimai wards
- Disestablish five current community boards and establish three community committees

It was envisaged that the three ward community committees would include the elected ward councillors with representatives from the community appointed by a Council process from candidates nominated by the community.

- Community committees would allow residents and ratepayers to have a greater voice in determining the needs of their community and assist Council in its responsibilities to the community and the district.
- Respective community committees would have a key role to partner with communities of interest (as identified via community feedback and by councilors during workshops) and citizens to act as a liaison point with council.

The terms of reference for each community committee would cover:

- Membership
- Tenure - generally three years to match the election cycle
- Delegations
- Meeting schedules
- Voting arrangements
- Work programme

The Customer Relationships Manager noted that the population dynamic of our district had greatly changed and grown since the district community boards were first formed in 1989. Our current community boards represent just 58 percent of our District's resident electors. This equated to; 100% representation for Waihi Beach-Katikati ward, 20% representation for Kaimai ward and 67% representation for Maketu-Te Puke ward. Residents were more mobile and they moved between communities while they 'live, work and play'. Many people live in one community and work in another.

Board members asked the following questions:

- How would reimbursement be covered?
Reimbursement would be covered for travel and meeting attendance – not by a set remuneration fee.
- What were the terms of reference for a community committee?
The terms of reference for community committees had not yet been fully discussed or decided.
- What the effect of the boundary change?
Approximately 500 households were affected by the boundary adjustment between the Kaimai Ward and the Katikati-Waihi Beach Ward.
- What sort of membership numbers do you envisage the community committees having?

This would be formally established when the terms of reference for the committees was formalized.

The Board was advised that the community committee would be representative of all communities of interest. Specific sub-committees would be able to be formed for specific community projects bringing in qualified people with specific expertise from those who live in the community for a community/ward project.

The Board noted the following concerns:

- If people on the community committee were not paid - then they were devalued.
- The public consultation period was only for four weeks - from 24 July to 24 August and this was a very limited time for residents and ratepayers to be advised of the review and how can submissions be made on something we did not know about.
- Communication with Waihi Beach area ratepayers who do not live in the area is a particular concern - they do not see the local newspapers or noticeboard and are not in the Waihi Beach and surrounding area to talk to neighbors and other residents on a regular basis.
- How can absentee ratepayers be advised of the review?
- Is there a better way - if it was seen that the community boards were not working well - then how should we fix them - they should not be screwed up and thrown away? The Chairperson advised that he had spent some time looking at the respective Thames Coromandel and Waikato District Council models for community representation.

The Board felt that they were a well functioning Board, with regular good public forum attendances.

The Board was advised that individual property owners were directly notified of the review earlier this year and feedback was received through an online form and a hardcopy version posted to ratepayers. Community drop-in sessions were also held through-out the district. Now that the initial proposal was ready people can have their say by making an online (or hardcopy) submission or by attending one of nine community events throughout the district. These would be advertised through various media. Copies of the consultation booklet will be available online via Council's website and at all offices around the district.

In conclusion it was reiterated that it was important the people in the community attend the respective public consultation meetings and take the opportunity to make a submission to the review process.

Resolved: Members Sole / Parsons

THAT the report from the Customer Relationships Manager dated 4 July 2018 and titled Representation Review Update be received.

7.32pm

The Customer Relationships Manager left the meeting.

WB14.5 Chairperson's Report

The Board considered a report from the Chairperson dated 2 July 2018 as circulated with the agenda.

WB14.5.1 Waihi Beach Road

The Board was advised that there was still some repair work to be done on a section of Waihi Beach Road scoured out following the heavy rain event on 11 June 2018. A service request had been instigated on 12 June 2018 (CCR 257826) to clear and repair the roadside channels and culverts, and remove rubble.

Board members noted that some of the rock had been pushed back to the side of the road and were being held in place by waratah standards and wire, which would fail in the next heavy rain event, again causing damage to the roadway.

The farm owner had been advised that repositioning of the telephone line would be undertaken by contractors.

It was advised that the concrete guttering on the road immediately above the entrance to the quarry had been damaged when some machinery had been moved from the quarry. Gravel had been pushed out and was now causing water flow across the road. It was also advised that the culvert at the section of the road to the farm entrance needed to be repaired.

The Utilities Manager would follow up to ascertain the status of the required remediation work and this information would be advised to the Board.

WB14.5.2 Dangerous Corner - Steele and Emerton Road

Following a public meeting of the Athenree Action Group the very tight bend on this roadway was highlighted again as being very unsafe for cyclists. It is asked that this bend get some urgent attention to create room for cyclists to feel and be safe and to allow cars to pass cyclists with 1.5 metres clearance and not be forced to cross the centre line. The Athenree Action Group last brought this matter to the Boards attention in April 2017 and the action to improve and move the warning signs had proven to be unsatisfactory.

The Board noted that this item had been raised earlier (March 2017) which had instigated the re-positioning of the warning signage.

Staff had advised that additional chevrons and curve advisory gated signs had been installed at this corner and advance curve advisory signage was in place. A large proportion of the road network had similar areas where there was a tight corner, a standard seal width and both vehicle, cycle and pedestrian users.

WB14.5.3 Waihi Beach to Athenree Cycleway/Walkway Link

At a recent meeting of the Athenree Action Group, it was asked what was the progress regarding a proposed linkage between Waihi Beach (Island View) and Athenree. This link was important to the people of Athenree and there was concern that there seemed to be no progress relating to this item.

Staff advised that the Minutes of the Waihi Beach Community Board meeting held 25 November 2016 (WB1.10.1) referred to the Waihi Beach to Athenree Linkage investigation as Option 5 on the Board's Priority List.

The Reserves and Facilities Manager advised that there had been initial iwi/hapu engagement and staff were currently awaiting on a response to the proposal. The Department of Conservation had agreed in principle to the Waihi Beach Island View/ Athenree link. It was noted that higher consented priority works on the approved Community Board Priority List had been undertaken or were in the process.

WB14.5.4 Waihi Beach Community Garden

The Reserves and Facilities Manager advised that a site meeting with the Lessee of the Community Garden at Waihi Beach was being arranged. Consideration would be given to whether or not the Lessee wishes to continue with the lease.

WB14.5.5 Waihi Beach Reservoir - Information Item

The Board received a copy of the information article that appeared in the Waihi Leader on 3 May 2018 relating to the Waihi Beach Reservoir.

WB14.5.6 Clearing of Grates and Catch Pits

It was disturbing to see pictures taken by a resident that indicated that drains had not been cleared after several weeks. It had been brought to the attention of the Board that grates and catch pit stormwater drains needed cleaning following the last rain event. Debris accumulating in grates and catch pits could cause more flooding in the Marine/Walnut Ave area if not promptly and regularly attended to.

The Board was advised that WestLink had a 30 day time frame to program and clean surface water catch pits. The Road Maintenance Contract Engineer advised that catch pits were being maintained and where there was an accumulation of leaves and debris - a CCR should be registered as soon as possible.

The Board asked if there were inspections of grates and stormwater catch pits after heavy rain events and how soon after such events was clearing work undertaken.

It was advised that there was a significant amount of gravel on the last sharp bend on the Seaforth Road hilltop where metal had come out of the marae driveway onto the roadway.

A service request for this item would be instigated.

WB14.5.7 **Future Town Centre Development**

The first steps to find new requirements and to tidy up the Waihi Beach town centre had started with the Board asking for input from the retailers. This was just a start to a process for the community to participate in.

WB14.5.8 **Katikati and Waihi Beach Business and Community Awards 2018**

The Coordinator for the Waihi Beach Events and Promotions Society met with Board members at their workshop on Friday 29 June 2018, and outlined a request for funding support for the forthcoming Katikati and Waihi Beach Business and Community Awards to be held on 3 November 2018 at the Katikati Memorial Hall. A copy of the letter from the Waihi Beach Events and Promotions Coordinator is attached.

The Waihi Beach Events and Promotions Society had requested funding assistance of \$3,000 for this event. This was a bi-annual event and in 2016, the Board provided a funding allocation of \$3,000 from the Waihi Beach Contingency Account.

Resolved: Members Sole / Roberts

THAT the Waihi Beach Community Board agree to fund \$3,000 to the Waihi Beach Events and Promotions Society for the bi-annual event for the forthcoming Katikati and Waihi Beach Business and Community Awards to be held on 3 November 2018 funded from the Waihi Beach Community Board Contingency Account.

WB14.5.9 **CCTV**

A modified quote was being requested for CCTV services without the supply of services for the shopping centre. The Board would further discuss options for the installation of a camera at both of the main entrance/exit roads into Waihi Beach.

WB14.5.10 **Athenree Action Group**

The group held a public meeting on 2 June 2018 that was attended by 30+ people. The main issues brought forward were the Waihi Beach to Athenree connection, the dangerous bend on Steele and Emerton Roads, an all weather connection Walkway/Cycleway in the Dr North Park area.

The Athenree Action Group had a real concern relating to the speed and danger as people drove into the village. An urgent request to have measures in place to slow traffic down before the opening of the Montessori School would be made to the Roding Engineer (East/West).

WB14.5.11 **Waihi Beach Community Patrol**

The Waihi Beach Community Patrol was still growing with more volunteers in training.

WB14.5.12 **Athenree Homestead**

The homestead had had some very successful activities and was now preparing for the coming summer season. The extensions to the building were getting underway and progress of this would be reported in the months to come.

Over the last few weeks a number of trees in the surround reserve had been trimmed and made safe for the public to be near, and to prevent damage to The Homestead buildings.

WB14.5.13 **Long Term Plan**

The Long Term Plan was adopted by Council on 28 June 2018 and the Board extends thanks to all those who took part in the process.

WB14.5.14 **Draft Reserves Management Plan Review 2018 for the Katikati and Waihi Beach Ward**

The community open day relating to the Draft Reserves Management Plan Review 2018 for the Katikati and Waihi Beach Ward was held on 23 June 2018. Submissions to the Katikati Waihi Beach Ward Reserve Management Plan Review were due by 9 July 2018.

The Have your Say consultation hearing for submitters to speak to the Reserve Management Plan Review would be held at the Waihi Beach Community Centre on Thursday 19 July 2018 starting at 1.00pm.

WB14.5.15 **Representation Review**

Council had been working through the representation review and the consultation document will be released later this month. The public would make submissions to the review between 24 July and 24 August 2018.

WB14.5.16 Thank You from the Waihi Beach Environment Society

The Waihi Beach Environment Society had extended a note of thanks to the Waihi Beach Community Board for the grant allocation of \$1,000 for the purchase and operation of traps throughout the Waihi Beach area.

Resolved: Members Sole / Parsons

THAT the Chairperson's Report to the Waihi Beach Community Board for July 2018 be received.

WB14.6 Councillor's Report

The Board considered a report from Councillor Williams dated 4 July 2018 as circulated with the agenda. In the absence of Councillor Williams, Councillor Marshall spoke to the report advising the following:

Seal Extension Programme Delivery June 2018

The Operations and Monitoring Committee considered a report from the Transportation Manager dated 17 May 2018 noting that the current approach of Council was to review a proposed seal site then generally implement Policy and advise that the requested extensions do not comply, and decline unless considered beneficial.

The Committee agreed that sealing should be done in the most practical order noting that advancing some sections of the priority of unsealed roads would adversely affect the delivery of higher priority sites and would make it difficult to defend the existing seal extension policy. The policy was developed with criteria that was measurable, transparent and provided staff with the necessary direction for its impartial application.

It was resolved that staff implement the existing seal extension programme in accordance with the policy and the adopted programme.

New Parks and Reserve Contract

The Board was advised that the new Parks and Reserves contract arrangements would commence from September with some additional aspects added to provide improved customer feedback and communication and overall reporting with the formation of a joint relationship senior team.

Resolved: Councillor Marshall / Member Sole

THAT the report from Councillor Williams dated 4 July 2018 be received.

WB14.7 Infrastructure Services Report Waihi Beach - July 2018

The Board considered a report from the Deputy Chief Executive dated 26 June 2018 as circulated with the agenda.

WB14.7.1 Community Roading Budget - Budget Funding Information Minute Action Reference WB11 18 4.6

The Board was provided with a report - Waihi Beach Cycle Trail Expenditure (Page 36 of the Infrastructure Service Report - July 2018) that summarised cycle trail and walkways project funding:

The Board wanted to know what the \$100,000 expenditure for the Waihi to Waihi Beach Cycle Trail was used for.

WB14.7.2 Licencing Waste Collection

The Utilities Manager advised that council was currently working through the license collector applications.

The Utilities Manager advised the Board that at the Local Government New Zealand Conference 15-17 July 2018 four waste remits were all passed by LGNZ yesterday with strong member support. "Key actions voted on and endorsed included:

1. Adopting a New Zealand-wide strategic approach to the collection, and processing of recyclable materials within New Zealand;
2. Reviewing the New Zealand Waste Strategy and align, where practicable, with the "Local Government Waste Management Manifesto" to set a clear programme for action;
3. Officially adopting the National Waste Data Framework and oversee its implementation to enable better planning and monitoring;
4. Establishing a container deposit scheme in consultation with local government in order to lift recycling rates; and
5. Declaring tyres, e-waste, agricultural chemicals and plastics, as priority products under the Waste Minimisation Act 2008, to address problem waste streams.
6. Expanding the Waste Disposal Levy and progressively raise the levy rate in order to reduce total waste to landfills.

Full remit details were available on <http://www.lgnz.co.nz/news-and-media/2018-media-releases/local-government-debates-key-issues-at-annual-conference/>.

A Forum Steering Committee would also continue to work on progressing these issues and ensuring actions were being taken to resolve New Zealand's current recycling crisis."

Resolved: Members Sole / Parsons

THAT the Deputy Chief Executive's Report, dated 26 June 2018 and titled Infrastructure Services Report Waihi Beach July 2018 be received.

WB14.8

Draft Financial Report Waihi Beach - June 2018

The Board considered a report from the Management Accountant dated 2 July 2018 as circulated with the agenda.

Resolved: Members Parsons / Roberts

THAT the Management Accountant's report dated 02 July 2018 and titled "Draft Financial Report Waihi Beach – June 2018" be received.

WB14.9

Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of August and September 2018 as circulated with the agenda.

Resolved: Members Parsons/ Hepenstall

THAT the schedule of meetings for August and September 2018 be received.

The meeting concluded at 8.26pm.

Confirmed as a true and correct record.

A Sole
Chairperson
Waihi Beach Community Board

Date

WB14

Western Bay of Plenty District Council

**Minutes of Meeting No. OM14 of the
Omokoroa Community Board held on 17 July 2018
at the Omokoroa Community Church Hall
commencing at 7.00pm**

Present

Members M Grainger (Chairperson), T Sage (Deputy Chairperson), P Presland and D Sage and Councillors M Murray-Benge and J Palmer

In Attendance

B Williams (Strategic Property Manager), E Holtsbaum (Group Manager Technology, Community and Customer Services) and A Alty (Democracy Advisor)

Others

55 members of the public and others as named in the minutes and one member of the press.

Public Forum

Resolved: Member T Sage / Councillor Palmer

THAT the meeting adjourn for the purpose of holding a public forum.

On Licence Application in respect of the premise situated at Shop 6, 168 Omokoroa Road, Omokoroa

The Chairperson gave an explanation in relation to the processes required with the application to the Western Bay of Plenty District Council District Licensing Committee for the issue of an On Licence in respect of the premise situated at Shop 6, 168 Omokoroa Road, Omokoroa known as The Local's Tavern Bar and Eatery noting that the general nature of business to be conducted was a tavern. The days on which, and the hours during which liquor is intended to be sold under the licence are Monday to Sunday from 9.00am to 1.00am the following day.

The first notice of the application was published on 29 June 2018.

The Chairperson advised the following:

- The proposed tavern was a private business venture, to be constructed in a commercial zone area and as such was a permitted activity in the said commercial zone.
- The conditions whereby affected members of the public may register an objection to the application.
- All objections received would be forwarded to the applicant who may choose to proceed with the application as originally submitted or make amendments to the application (in consideration of information received from objectors).
- Any changes to the application would be notified back to the objectors.
- All objections must be received at the Western Bay of Plenty District Council office by 5.00pm on Friday 20 July 2018.

Members of the public in attendance voiced their concerns noting:

- They should have been informed of the development in their community.
- It was felt that Council would just 'rubber stamp' the application as a matter of course.
- There was no kerb and channelling on the parking area where the building was being constructed and access and exit routes onto the main Omokoroa Road may be dangerous.
- The Fire Chief of the Omokoroa Volunteer Fire Brigade voiced concerns that people would be encouraged to come to Omokoroa to drink until the late closing time and there would be an increase in drink driving incidents in the area. He stressed that fire brigade volunteers were those who were the first responders to road tragedies resulting from irresponsible behaviours. The response time from Tauranga City based emergency services could not be immediate considering the distance from the city and possible traffic congestion.
- The local supermarket sold alcohol, the Omokoroa Boat Club and a restaurant were licenced premises and there were licenced premises operating in nearby Te Puna.
- Objections to the tavern were not just about the business but about the overall well being of our community.
- The proposed tavern was in close proximity to rest homes, Pre School and primary schools.
- There were a large number of elderly people and young families living in the residential areas close to the proposed development.

A number of attendees advised that they found the process to lodge an on-line objection difficult and not easy to follow and commented that the reply letter was not easy to read and follow through.

Members of the public were encouraged to submit objections to the application, and when doing so, ensure that they indicated that they wished to be heard at the District Licencing Committee hearing.

In summary there was a general feeling that a tavern/restaurant would be acceptable with reduced operating hours (up to 11.00pm rather than 1.00am closing) with the ability provided to make application for late closing licence on special occasions and that there be no gambling/ pokie machines at the premises.

The Chairperson thanked members of the public for their attendance and participation in the public forum section of the meeting and invited the attendees to remain for the formal Board meeting.

At the conclusion the public forum section of the meeting relating to this item, members of the public met in the foyer of the meeting venue and further discussed options for formulating their objection to the on licence application.

Resolved: Councillor Murray-Benge / Member D Sage

THAT the meeting be re-convened in formal session at 7.41pm.

The Chairperson advised that the meeting was now under formal process and members of the public were most welcome to stay but may not interject or speak to Board members during the course of the formal meeting.

OM14.1 **Presentation: Omokoroa Sports and Recreation Society Incorporated**

Richard Gerrish from the Recreation Society Incorporated was in attendance and gave an update presentation to the Board in regard to the society's proposal for the new sports pavilion building on the Western Avenue sportsground at Omokoroa.

The Board noted the following points:

- Council funding of \$100,000 shown in the Funding Sheet of the presentation was incorrect
- The proposed access from the tennis courts to the pavilion needed to be checked.
- Car parking and access to the building for people with disabilities needed to be checked.
- Any additional road/vehicle access must be approved by Council.
- Requirements under the lease (for a private building on public land) needed to be checked and clarified by the Omokoroa Sport and Recreational Society. It was noted that there was a specific process required for such lease arrangements.

The Board acknowledged the work undertaken by the Omokoroa Sport and Recreation Society and members of the community in their dedicated fund raising efforts for the new sports pavilion. The achieved fund raising to-date was commendable.

Member Presland advised that fund raising events for the project would continue with a significant event planned for the coming summer.

The Board thanked Mr Gerrish for his presentation.

Resolved: Members Grainger / T Sage

THAT the updated presentation from representatives of the Omokoroa Sports and Recreation Society regard progress relating to the new sport pavilion be received.

OM14.2 **Minutes of Meeting No. OM13 of the Omokoroa Community Board Held on 5 June 2018**

The Board considered the minutes of OM13 of the Omokoroa Community Board held on 5 June 2018 as circulated with the agenda.

Resolved: Councillor Murray-Benge / Member D Sage

THAT the minutes of meeting No. OM14 of the Omokoroa Community Board held on 5 June 2018 as circulated with the agenda, be confirmed as a true and accurate record.

OM14.3 **Representation Review Update**

The Board considered a report from the Customer Relationships Manager dated 4 July 2018 as circulated with the agenda.

The Group Manager Technology, Community and Customer Services summarised the process outlined in the report advising the following:

- Every six years Western Bay of Plenty District Council reviewed the way its communities were represented.
- Council had been talking with Western Bay communities to get a feel of how our diverse District could be better represented.
- The Representation Review had three decision-making components: Electoral System, Māori Wards and Representation Arrangements
- August 2017 Council adopted a resolution to maintain the status quo (First Past the Post).
- November 2017 Council passed a resolution to establish Māori Wards
- February 2018 More than five percent of electors demanded a poll to decide the final outcome of Māori Wards.
- March – April 2018 Informal public engagement was undertaken asking people to identify their communities of interest and comment on our current representation arrangement.
- May 2018 The result of a poll was that that Māori Wards would not be established for the Western Bay for at least the 2019 and 2022 elections.
- July 2018 Council passed a resolution to adopt the initial proposal for the 2019 and 2022 local elections:
 - Retaining 11 councillors elected from three wards, plus the Mayor elected District-wide.
 - Replacing our five community boards with three community committees, aligned to the three ward boundaries.
 - Make a slight boundary adjustment that involves the boundary between the Katikati-Waihi Beach and Kaimai wards.
 - Disestablish five current community boards and establish three community committees.

It was envisaged that the three ward community committees would include the elected ward councillors with representatives from the community appointed by a Council process from candidates nominated by the community.

- Community committees would allow residents and ratepayers to have a greater voice in determining the needs of their community and assist Council in its responsibilities to the community and the district.
- Respective community committees would have a key role to partner with communities of interest (as identified via community feedback and by councilors during workshops) and citizens to act as a liaison point with council.

The terms of reference for each community committee would cover:

- Membership
- Tenure - generally three years to match the election cycle
- Delegations
- Meeting schedules
- Voting arrangements
- Work programme

The Māori noted that the population dynamic of the Western Bay district had greatly changed and grown since the district community boards were first formed in 1989. Our current community boards represent just 58% of our District's resident electors. This equated to; 100% representation for Waihi Beach-Katikati ward, 20% representation for Kaimai ward and 67% representation for Maketu-Te Puke ward. Residents were more mobile and they moved between communities while they 'live, work and play'. Many people lived in one community and worked in another.

The Board was advised that the community committee would be representative of all communities of interest. Specific sub-committees would be able to be formed for specific community projects bringing in qualified people with specific expertise from those who live in the community for a community/ward project.

The Board was clear that as a community there was not an inclination for formal community structures - it had been indicated that this was not what people wanted when they engaged in community issues. If community committees became part of the representation fabric of the future, Council would work through the operational issues at that time. The advantages of community committees was that they could be more flexible and interactive without formal structures and limitations of a community board model.

In conclusion it was reiterated that it was important that people in the community attend the respective public consultation meetings and take the opportunity to make a submission to the review process. The Have Your Say public consultation event for Omokoroa would be held on Tuesday 7 August 2018 at the Omokoroa Community Church from 5.00pm to 7.00pm

Resolved: Members Grainger / T Sage

THAT the report from the Customer Relationships Manager dated 4 July 2018 and titled Representation Review Update be received.

8.29pm The Group Manager Customer Services and Information Technology left the meeting.

OM14.4 **Chairperson's Report**

The Board considered a report from the Chairperson dated 2 July 2018 as circulated with the agenda.

OM14.4.1 **Amenity Seating**

The Chairperson advised that there had been a number of requests for some (park bench) seats to be installed on various reserve view points throughout Omokoroa.

He provided an example of recycled (UV stabilised) plastic seating that showed the back of the seats reflecting the skyline contour of the Kaimai Ranges ridge view from Omokoroa. The design of the recycled seats could be the theme of future seating for the peninsula. The installation of the seats would be undertaken in liaison with the Council Parks and Reserves Manager and staff.

Resolved: Members Grainger / T Sage

THAT the Omokoroa Community Board allocate funding up to \$10,000 from the Omokoroa Community Board Reserves Account for the future construction and placement of recycled plastic or wood seating at various sites throughout the peninsula.

OM14.4.2 **Omokoroa Domain and Esplanade Area Future Concept Project**

There would be an open day for the public relating to the Omokoroa Domain / Esplanade Area future concept project on Saturday 21 July 2018. The final concept plan was now on line and it was important that members of the community in the 'Have your Say' opportunity relating to this concept.

The Board was advised that Councillor Murray-Benge, Chairperson Grainger and two staff members had visited residents at Matakana Island and advised them about the Omokoroa Domain and Esplanade Area Future Concept Plan. The residents were very appreciative of the meeting and expressed positivity about the concept plan.

OM14.4.3 **2018-2028 Long Term Plan**

The Long Term Plan was adopted by Council on 28 June 2018 and the Board extends thanks to all those who took part in the process.

Resolved: Members Grainger / D Sage

THAT the Omokoroa Community Board Chairperson's Report dated 2 July 2018 is received.

OM14.5

Councillor's Report

The Board considered a report from the Councillor Palmer dated 4 July 2018 as circulated with the agenda.

Precious Family Reserve

The up-dated Precious Family Reserve Concept Plan and Decisions Story had been circulated to Board members and submitters the previous week.

The Board was advised that 37 submissions received on the draft plan for the Precious Family Reserve and there was general support for the area being kept as a passive reserve.

There was strong opposition to allowing any vehicle access to the foreshore, although a parking area closer to the shoreline had been accommodated.

The Board was advised that following adoption of the concept plan, implementation estimates would be prepared and referred to Council for consideration to allocate funds.

Lynley Park Subdivision

The completed Lynley Park Subdivision Concept Plan and Decision Story had been circulated to Board members and submitters the previous week.

Following adoption of the concept plans, implementation estimates would be prepared and referred to Council for consideration to allocate funds.

Omokoroa Domain and Esplanade Project Public Open Day

The open day for the ideas and options relating to the Omokoroa Domain and Esplanade Project will be held on Saturday 21 July 2018 10.30am at the Omokoroa Boat Club.

2018-2028 Long Term Plan

The Long Term Plan was adopted by Council on 28 June 2018 and thanks are extended to all those who took part in the process. Below is a copy of the 28 June 2018 media statement relating to the adoption of the Long Term Plan for information.

Council adopts Long Term Plan 2018-2028 "Steady as we grow"

"Western Bay of Plenty District Council has today adopted its Long Term Plan (LTP) 2018 – 2028.

The plan sets an average rates increase of 2.7 percent for existing ratepayers across the ten years of the LTP (of which inflation accounts for 2.3 percent). The increase for the 2018/19 year is 3.6 percent (of which inflation accounts for 2.0 percent).

Council aims to keep average rate increases below four percent for the 10-year period (excluding growth in population). This will be achieved by continuing to take a prudent approach to managing its operational and capital work programmes, to ensure the services its communities expect are provided for in a way that balances the affordability of delivering them.

The Long Term Plan was developed following comprehensive community engagement with Western Bay residents, with Council taking a 'steady as we grow' approach. Mayor Garry Webber says the message ratepayers gave was for Council to plan appropriately for growth, while making sure rates remain affordable and debt is reduced. Council asked for feedback on four key proposals: walkway and cycleway investment; Western Bay Museum funding; arts and culture investment; and the approach to debt management. Taking into account all the feedback received through the consultation process, Council made the following decisions:

Walkway and cycleway investment – implement a stepped increase in funding over the next three years to enable faster development, which includes \$350,000 in year one, \$400,000 in year two, and \$450,000 in years three to ten.

Western Bay Museum funding – provide \$70,000 annually in support through District-wide rates for the next ten years.

Arts and Culture investment – enable implementation of the sub-regional Arts and Culture Strategy by increasing Creative Bay of Plenty's funding by \$50,000 for the ten years, and grant The Incubator Creative Hub \$10,000 in year one, \$15,000 in year two, and \$20,000 in year three of the LTP.

Debt management approach – reduce ratepayers' contribution to interest and debt repayments to \$1m for 2018/19, recognising the positive financial impacts of growth, and review this decision annually.

In the 2018/2019 financial year \$61.66m in total rates is budgeted to be collected - an increase of \$280,000 on the initial estimate for the first year of this Long Term Plan.

Total rates of \$61.66m are made up of District rates (\$38.18m); community board rates (\$430,000); water treatment and supply (\$6.30m); wastewater (\$10.36m); stormwater (\$4.21m) and other targeted rates (\$2.18m). Council's net debt was \$140m in 2013. It was currently below \$100m and was forecast to reduce to \$75m by 2028. Net debt per

property was \$6,937 in 2013, and was projected to reduce to \$2,896 per property by 2028.

Mayor Webber stated: "We know that in the coming years we will need to be continually proactive in planning for the development and growth of our District. We are firmly committed to the 'steady as we grow' philosophy. We believe this Long Term Plan strikes the right balance between looking ahead and planning for change, while balancing rates increases and prudently reducing Council's debt."

Resolved: Member Grainger / Councillor Murray-Benge

THAT the report from Councillor Palmer dated 4 July 2018 be received.

OM14.6 **Infrastructure Services Report Omokoroa - July 2018**

The Board considered a report from Deputy Chief Executive dated 26 June 2018 as circulated with the agenda.

OM14.6.1 **Omokoroa Road Construction - State Highway to Railway**

In relation to the physical road works that began early in 2017 there had been a number of set backs including the discovery of multiple archaeological sites and removal of redundant asbestos water main pipes requiring specialist handling and disposal. This section of roadway construction was nearing completion.

It was questioned that if there was a strong possibility that archaeological findings were likely in any earth/construction development, why were the required consent applications not submitted earlier to accommodate time delays that ultimately had a significant extra cost to any project.

OM14.6.2 **Omokoroa Sportsground Playground - Minute Action Reference OM12 18 4.2**

Councillor Palmer noted that in his opinion, the placement of the playground now went over the embankment by the sportsground and he felt that there could be some conflict between playground equipment users and other sportsground users and/or spectators.

OM14.6.3 **Omokoroa Sportsground Playground - Amenity Planting - Minute Action Reference OM13 18 5.2**

The Chairperson advised that he had had a discussion with the Deputy Chief Executive about future plantings and it had been suggested that orange and lemon trees would be suitable for amenity planting in the northern boundary of the sports ground. The concept plan that was adopted in August 2016 did not show any amenity planting.

The Board requested that clarification of any proposed amenity planting to be undertaken on the northern boundary of the Aaron development land be advised at the next Board meeting.

OM14.6.4 **Thanks to Contractor Traffic Management/Controllers**

It was noted that over recent months of busy construction periods on Omokoroa Road, the young women (from Westlink contracting) engaged in traffic control and management had been particularly pleasant and consistent in their approach to their duties. The control and management of traffic had at times been particularly trying and busy and undertaken in some extreme adverse weather conditions. The Board acknowledged their appreciation of the friendliness of the young women who always had a wave and a smile for commuters along the Omokoroa Road construction route.

OM14.7 **Draft Financial Report Omokoroa - June 2018**

The Board considered a report from the Management Accountant dated 2 July 2018 as circulated with the agenda.

Resolved: Councillor Murray-Benge / Member Grainger

THAT the Management Accountant's report dated 2 July 2018 and titled Draft Financial Report Omokoroa - June 2018 be received.

OM14.8 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of August and September 2018 as circulated with the agenda.

Resolved: Members Grainger / Presland

THAT the schedule of meetings for August and September 2018 be received.

The meeting concluded at 9.07pm.

Confirmed as a true and correct record.

M Grainger
Chairperson
Omokoroa Community Board

Western Bay of Plenty District Council**Minutes of Meeting No. K14 of the
Katikati Community Board held on 18 July 2018
in the Katikati Library and Service Centre
commencing at 7.00pm****Present**

Members J Hobbs (Chairperson), B Gibbs (Deputy Chairperson), N Mayo and B Warren and Councillors P Mackay and M Williams

In Attendance

E Holtsbaum (Group Manager Technology, Customer and Community Services), S Harvey (Roading Engineer (East/West) and A Alty (Democracy Advisor)

Others

16 members of the public and others as named in the minutes.

Public Forum

Resolved: Member Hobbs / Councillor Mackay

THAT the meeting adjourn for the purpose of holding a public forum.

Representative of Recreational Horse Riders

Sara Elliott-Warren spoke to the Board about the proposed changes to the bylaw provision that currently allowed horses on Tuapiro Point.

Ms Elliott-Warren made an impassioned plea for the recreational activity of horse riding at Tuapiro Point to remain in place. Horse riding at Tuapiro Point was a recreational activity the involved family participation for locals and visitors to the district.

Proponents for the ban on horse riding stated that horses damaged the sand dunes horse poo fouled the shore and damaged kaimoana, car parking by riders with horse floats caused congestion in the immediate access ways to the beach, and people were frightened of horses.

Ms Elliott-Warren stated:

- Horse riding was an activity that was a way of life and very much available to mainstream rural New Zealanders.
- Riders were able to use TECT Park but the area did not have any cell phone coverage and was not a viable options for families to travel to and from with ease.
- Tuapiro Point was a safe and accessible area for all horse riders.

There had been many submissions to the review and the recreation horse riders would like to work with Council and iwi to come to a middle ground that provided a solution to the concerns raised in the bylaw review for all concerned.

The Chairperson thanked Ms Elliott-Warren for her address and noted that the Board had made comment within their submission to the Katikati/Waihi Beach Reserve Management Plan Review that "they would like to see an agreement reached between the parties involved that created the widest area of public benefit and was evidence based."

Katikati Taiao - Community Research

Tessa McKenzie introduced herself and advised the Board that she would head the research project to be undertaken by Katikati Taiao. The aim of the research project was to gather information throughout the community that would enable positive direction for Katikati to build on being a connected and resilient community.

Ms McKenzie asked the elected members of the Board to advise their own networks and contacts about the research project and assist in bringing the community connections together.

The Chairperson advised that she had the contact details for the community lead research project and was happy to be a contact person for the duration of the research.

Building Consent Costs

Heather and Alex Wills spoke to the Board about their personal experience and impact of the increase in building consent costs that had directly affected them in their proposal to improve an existing dwelling to the required standard. The increase in building consent costs had been so great that they were now in a position where they could not progress any of the proposed plans for their dwelling alteration and improvement.

Councillor Williams offered to meet with the speakers to clarify specific concerns and the items highlighted.

Resolved: Members Hobbs / Warren

THAT the meeting be re-convened in formal session at 7.27pm.

K14.1 **Presentation: Abbeyfield Project - Katikati Abbeyfield Steering Committee**

The Board considered a presentation from Ineke Riley from the Katikati Abbeyfield Steering Committee who gave a presentation to the Board.

Ineke Riley introduced herself and spoke about the Abbeyfield House organisation, which had been operating in New Zealand for fourteen years. She noted the following:

- There were fourteen Abbeyfield Housing facilities throughout New Zealand.
- The concept of a housing development providing individual units with shared living facilities similar to a flatting situation for people who are 65 years and older.
- The concept offered warm supportive family-style independent lifestyle for elder residents with communal lounge, dining room, kitchen and laundry facilities, staffed by a housekeeper/cook who prepares two main meals a day.
- Volunteers committed time to the resident members assisting in daily independent self-management and involvement with fellow residents and the wider community.
- The concept was run as a not for profit trust organisation involving volunteers in setting up and managing houses where the residents pay their share of costs.
- Each resident had their own room and each complex had its own housekeeper to look after the house and residents.
- The houses become focal points of goodwill and friendly contact within the local community. Abbeyfield rents were kept below the amount available from National Superannuation plus the accommodation supplement (which may be available to some applicants).
- There was no capital contribution required and residents paid a fortnightly rent.

Abbeyfield House was keen to expand and a group of people based in Katikati were currently looking at securing the development of the concept in Katikati. There was a recognised need across the district and Katikati township was seen as an ideal location, with a developing town centre and vibrant community. Securing land and supporters were the first steps that needed to be taken and interested persons were welcome to join the volunteer group at this time. Some other Councils throughout New Zealand had assisted the Abbeyfield concept by gifting land, agreeing to the abatement of development fees and providing some minimal land lease arrangements.

The Chairperson thanked Mrs Riley for her presentation and wished the Katikati Abbeyfield Steering Committee well in the future.

Resolved: Councillor Mackay / Member Gibbs

THAT the presentation from the Katikati Abbeyfield Steering Committee representative Ineke Riley be received.

K14.2 **Minutes of Meeting No. K13 of the Katikati Community Board Held on 6 June 2018**

The Board considered the minutes of K13 of the Katikati Community Board held on 6 June 2018 as circulated with the agenda.

Resolved: Members Hobbs / Mayo

THAT the minutes of meeting no. K13 of the Katikati Community Board held on 6 June 2018 as circulated with the agenda, be confirmed as a true and accurate record.

K14.3 **Representation Review Update**

The Board considered a report from the Customer Relationships Manager dated 4 July 2018 as circulated with the agenda.

K14.4 **Representation Review Update**

The Board considered a report from the Customer Relationships Manager dated 4 July 2018 as circulated with the agenda.

The Group Manager Technology, Community and Customer Services summarised the process outlined in the report advising the following:

- Every six years Western Bay of Plenty District Council reviewed the way its communities were represented.
- Council had been talking with Western Bay communities to get a feel of how our diverse District could be better represented.
- The Representation Review had three decision-making components: Electoral System, Māori Wards and Representation Arrangements.
- August 2017 Council adopted a resolution to maintain the status quo (First Past the Post).
- November 2017 Council passed a resolution to establish Māori Wards
- February 2018 More than five percent of electors demanded a poll to decide the final outcome of Māori Wards.
- March – April 2018 Informal public engagement was undertaken asking people to identify their communities of interest and comment on our current representation arrangement.
- May 2018 The result of a poll was that that Māori Wards would not be established for the Western Bay for at least the 2019 and 2022 elections.
- July 2018 Council passed a resolution to adopt the initial proposal for the 2019 and 2022 local elections:
 - Retaining 11 councillors elected from three wards, plus the Mayor elected District-wide.
 - Replacing our five community boards with three community committees, aligned to the three ward boundaries.
 - Make a slight boundary adjustment that involves the boundary between the Katikati-Waihi Beach and Kaimai wards.

- Disestablish five current community boards and establish three community committees.

It was envisaged that the three ward community committees would include the elected ward councillors with representatives from the community appointed by a Council process from candidates nominated by the community.

- Community committees would allow residents and ratepayers to have a greater voice in determining the needs of their community and assist Council in its responsibilities to the community and the district.
- Respective community committees would have a key role to partner with communities of interest (as identified via community feedback and by councillors during workshops) and citizens to act as a liaison point with council.

The terms of reference for each community committee would cover:

- Membership
- Tenure – generally three years to match the election cycle
- Delegations
- Meeting schedules
- Voting arrangements
- Work programme

The Group Manager, Customer Services and Information Technology noted that the population dynamic of the Western Bay district had greatly changed and grown since the district community boards were first formed in 1989. Our current community boards represent just 58 percent of our District's resident electors. This equated to; 100% representation for Waihi Beach-Katikati ward, 20% representation for Kaimai ward and 67% representation for Maketu-Te Puke ward. Residents were more mobile and they moved between communities while they 'live, work and play'. Many people lived in one community and worked in another.

The Board was advised that the community committee would be representative of all communities of interest. Specific sub-committees would be able to be formed for specific community projects bringing in qualified people with specific expertise from those who live in the community for a community/ward project.

The Board was clear that:

- In regard to the consideration in defining our community, and ensuring that there was fair representation across our community they were supportive of the proposal.
- It was important that there was a balance of those representing the community had the necessary skill base and complimentary expertise to work in a collaborative approach at community and Council level.
- The ability to have engagement without the formal structures and limitations of a community board model was very positive.

Community events would be held from 24 July to 24 August to allow for community engagement and conversations about the representation review.

Resolved: Member Hobbs / Councillor Williams

THAT the report from Customer Relationships Manager dated 4 July 2018 and titled Representation Review Update be received.

K14.5

Chairperson's Report

The Board considered a report from the Chairperson dated 9 July 2018 as circulated with the agenda.

K14.5.1

CCTV Placement at Katikati

This item was 'left on the table' from the last Board meeting after clarification was sought about the total costs for the installation of the camera systems original requested in April 2017. The Board would consider the installment of a CCTV camera system in the future as required.

Resolved: Member Hobbs / Councillor Williams

1. *THAT the Katikati Community Board rescind the Katikati Community Board recommendation K4.7.2 (April 2017) CCTV Placement at Katikati as outlined below:*

That the Katikati Community Board confirm the allocation of up to \$16,500 funded from the Katikati Community Board Reserve Account for the purchase and installation of seven close circuit TV recording cameras linked to the existing Council and Community Board CCTV network at the following locations:

- *Beach Road and Park Road roundabout*
- *Moore Park Skate Park*
- *George Vesey Stewart Reserve - in the vicinity of the scout den corner of the carpark*

2. *THAT the Katikati Community Board consider other security options as discussed with the Council approved CCTV provider at a Katikati Community Board Workshop held on 18 May 2018 and bring a further recommendation to the table at a later date.*
3. *THAT the Katikati Community Board obtain information and advice on costings for a portable CCTV Unit from the approved provider, which may be an alternative option.*

K14.5.2

Katikati Arts Junction

The Board was supportive of a request from the Katikati Arts Junction for seed funding to assist with the development of the old Library building to become the base for the Katikati Arts Collective.

Resolved: Member Hobbs / Councillor Mackay

That the Katikati Community Board allocated funding for the Katikati Arts Collective venture (as seed funding for the development of the old Katikati library) of \$15,000 funded from the Katikati Community Board Reserve account subject to the usual accountabilities being met.

K14.5.3

Katikati/Waihi Beach Reserves Management Plan Review

The Chairperson thanked all Board members for their contribution to the Katikati/Waihi Beach Reserves Management Plan Review. Verbal submissions to the review would be heard at Waihi Beach on 19 July 2018.

Resolved: Members Hobbs / Warren

THAT the Katikati Community Board Chairperson's Report dated 9 July 2018 be received.

K14.6

Councillor's Report

The Board considered a report from Councillor Mackay dated 9 July 2018 as circulated with the agenda.

Katikati/Waihi Beach Reserve Management Plan

Submitters to the Katikati/Waihi Beach Reserve Management Review would have the opportunity to speak to their submission at a community event scheduled for 19 July 2018, at the Waihi Beach Community Centre.

Changes To The Bylaw That Currently Allows Horses On Tuapiro Point

The Board was advised that a change was proposed to the provisions that currently allow horses to be ridden on Tuapiro Point. Local hapu had requested changes to the current bylaw due to people breaking the rules and high volumes of horse riders. Horse riding on the Tuapiro beach caused degradation and contamination to a customary food gathering area and the significant cultural and ecological values at Tuapiro Point needed to be protected.

The Board was advised that hearings for the bylaw change would take place on Monday 6 August 2018 at St Paul's Presbyterian Church Hall 1 Mulgan Street, Katikati.

Resolved: Councillor Mackay / Member Gibbs

THAT the report from Councillor Mackay dated 9 July 2018 be received.

K14.7 Community Board Grant Application - July 2018

The Board considered a report from the Democracy Advisor dated 4 July 2018 as circulated with the agenda.

The Board advised that they wished to receive and consider Community Board Applications on a six monthly basis (in October and May) during each financial year.

The Katikati La Leche League would be advised that the application would be held over until October 2018 for further consideration, with other grant applications that may be received up to this period.

Prior to the October and May Community Board meetings an advertisement would be placed in the Katikati Advertiser calling for applications for the Katikati Community Board Grants to be submitted to the Board for consideration.

Resolved: Member Hobbs / Councillor Mackay

1. *THAT the report from the Democracy Advisor dated 4 July 2018 and titled Community Board Grant Applications July 2018 be received.*

K14.8 Infrastructure Services Report Katikati - July 2018

The Board considered a report from the Deputy Chief Executive dated 26 June 2018 as circulated with the agenda.

K14.8.1 Katikati Recycling Centre

Board members noted that the extended hours at the Katikati Recycling Centre had been well received by Katikati residents.

K14.8.2 Kauri Point Jetty

The Board was advised that a decision on the access road would be sought at the Operations and Monitoring Committee on 2 August 2018. The decision would determine the outcome for the public toilet and car park requirements.

K14.8.3 New Katikati Library

The new Katikati Library would be officially opened on Thursday 21 August 2018.

K14.8.4 **Katikati Community Roding Budget**

The Board reviewed the Community Roding Budget Status noting the following amendments:

Remove

Street Tree Planting	\$10,000	Completed
Flag Track System K21.7	\$17,116	Completed

Include:

Henry Road Footpath Option 2	\$135,000	2.5m footpath with K&C
Beach Road Footpath Option 2	\$367,000	2.5m footpath

Remove:

Henry Road Footpath Option 1	\$110,000	1.5m footpath with K&C
Beach Road Footpath Option 1	\$287,000	1.5m footpath

The amended Katikati Community Roding Budget would be presented to the next meeting of the Community Board for confirmation of priorities for the 2018/19 year.

K14.8.5 **Car Parking Behind Retail Premises Along Kotahi Lane - Minute Action Reference K13 18.4.3**

It was suggested that the installation of half round posts to indicate parking spaces along Kotahi Lane (behind the retail premises) be undertaken by volunteers as part of a community project.

The half round posts would give a clear indication of parking spaces available and discourage haphazard parking and ultimately result in more parking spaces being available.

The placement of the half round posts would need a flat surface, and there were many large tree roots protruding over the surface area that would need to be removed to give improvements to the surface.

The Board asked that the Roding Engineer (East/West) investigate the most practical and timely options to improve the surface of parking area.

K14.8.6 **Kotahi Lane Car Park Signage - Minute Action Reference K13 18 4.2**

The Roding Engineer (East/West) advised that New Zealand Transport Agency had reviewed the sight distances (on the State Highway approaches to Kotahi Lane) as appropriate for a 50km/h area and had agreed to allow a sign indicating car parking to be erected at the Kotahi Lane Car Park location.

K14.8.7 Traffic and Parking Bylaw

The Board would re-look at traffic and parking options for Park Road and other areas throughout Katikati when the annual Traffic and Parking Bylaw was presented for consideration later in the year.

Resolved: Councillor Williams / Member Gibbs

THAT the Deputy Chief Executive report dated 26 June 2018 and titled Infrastructure Services Report Katikati - July 2018 be received.

K14.9 Draft Financial Report Katikati - June 2018

The Board considered a report from the Management Accountant dated 2 July 2018 as circulated with the agenda.

Resolved: Councillor Mackay / Member Hobbs

THAT the Management Accountant's report dated 2 July 2018 and titled Financial Report Katikati - June 2018 be received.

K14.10 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of August and September 2018.

Resolved: Members Hobbs / Mayo

THAT the schedule of meetings for August and September 2018 be received.

The meeting concluded at 9.05pm.

Confirmed as a true and correct record.

J Hobbs
Chairperson
Katikati Community Board

Date

Western Bay of Plenty District Council

**Minutes of Meeting No. MC14 of the
Maketu Community Board held on 24 July 2018
in the Maketu Community Centre
commencing at 7.00pm**

Present

Members G Cantlon (Deputy Chairperson), R Clark, and W McFadyen and Councillors K Marsh and J Scrimgeour

In Attendance

R Davie (Group Manager Policy Planning and Regulatory Services), P Watson (Reserves and Facilities Manager), B Whitton (Customer Relationships Manager), C Ertel (Project and Design Engineer Team Leader) and A Alty (Democracy Advisor)

Others

Five members of the public and others as named in the minutes one member of the press.

Apologies

An apology for absence was received from Chairperson Beech.

Resolved: Member McFadyen / Councillor Marsh

THAT the apology for absence from Chairperson Beech be accepted.

Public Forum

Resolved: Councillor Scrimgeour / Member Clark

THAT the meeting adjourn for the purpose of holding a public forum.

Wilson Road Kerb and Channelling

Max Johnson spoke to an item that he raised in public forum at the last Maketu Community Board Meeting held on 12 June 2018 where he asked for the section of roadway from

528 Wilson Road to School Road to be widened and improved. Mr Johnson advised that as soon as there was any rain, the road became covered in mud, carried onto the road from the underwidth carriageway. The area was dangerous and slippery in wet conditions. He noted that he had spoken to a representative from Westlink who had agreed that there was a water problem along the roadway. Mr Johnson implored the Board to use Board funding to undertake remedial work as soon as possible.

The Deputy Chairperson advised that the item was included in the Chairpersons Report and the Roding Engineer had discussed the issue with Westlink to provide design and cost estimates for the required work and he would provide a report back to the Board.

Change to Speed Limit / Signage

A request was made to have the speed limit on Waewaetutuki Road reduced to 70km/h. The intersection of Waewaetutuki Road and Arawa Avenue was very dangerous and the placement of the speed limit sign needed to be looked at as soon as possible.

A Service Request would be instigated for this item.

Resolved: Councillors Marsh / Scrimgeour

THAT the meeting be re-convened in formal session at 7.07pm.

MC14.1 Presentations

MC14.1.1 Waiari Water Scheme Project

Representatives from Tauranga City Council were in attendance and gave update presentation to the Board in regard to the Waiari Water Scheme Project. Howard Severinson and Jennifer Pearson spoke to the presentation, noting the following:

- The project blessing at the Waiari Stream had been held
- Construction of stream access roads had started
- Consultation with landowners would be undertaken during August and December 2018
- Consultation about proposed vegetation plan and future planting with tangata whenua, environmental groups and local landowners would be undertaken
- A project blessing for the eastern side of the stream would be held
- Community consultation was continuing with information meetings being held and information available on website and social media avenues
- The works timeline indicated
 - No.1 Road access track and Bridge
 - Pipeline route and design finalised
 - Tender process to be undertaken in August/September 2018
 - Work to begin December 2018/January 2019

- Consultants would work with the Western Bay of Plenty District Council in the development of the best route for a future potential cycleway.

The representatives from Tauranga City Council thanked the Board for the opportunity to provide an update and asked Board members to contact them if they had any concerns or queries about the project.

Resolved: Member McFadyen / Councillor Marsh

THAT the update presentation from Tauranga City Council representative in regard to the Waiari Water Scheme Project be received.

MC14.1.2

Maketu Stormwater Catchment Management Plan

The Western Bay of Plenty District Council Project and Design Engineer Team Leader and the Associate Director (Water) and Principal Planner from consulting partners to Council were in attendance and gave an update on the Western Bay of Plenty Draft Catchment Management Plan for Eastern Catchments.

The presenters noted the following:

- The Catchment Management Plan had been prepared and the Comprehensive Stormwater Consent lodged with the Bay of Plenty Regional Council in April 2013 to address expired consents.
- Due to lack of community consultation and iwi engagement prior to lodgement the application was placed on hold.
- Further research and investigations had been undertaken to prepare a more comprehensive management plan to accompany the Comprehensive Stormwater Consent.
- Thirty individual consent were combined into one overall consent.
- The Catchment Management Plan would allow better control of stormwater discharge from land within the four urban catchment area.
- The Catchment Management Plan could be updated to incorporate new information and implement actions for protection of the environment.
- The consultants were working with the Western Bay of Plenty District Māori Relationships and Engagement Advisor in association with their consultation with iwi and hapu.
- Public open days and community consultation events would be held. It was suggested that the presenters attend the next Maketu Market Day to be held on Sunday 19 August at the Village Green. The details of the contact person for the local market day event would be provided to the consultants.

The Deputy Chairperson thanked the attendees for their presentation.

Resolved: Member McFadyen / Councillor Scrimgeour

THAT the update presentation from Western Bay of Plenty District Council staff in regard to the Stormwater Catchment Management Plan for the eastern areas of the district be received.

MC14.2 **Minutes of Meeting No. MC13 of the Maketu Community Board Held on 12 June 2018**

The Board considered the minutes of meeting MC13 of the Maketu Community Board held on 12 June 2018 as circulated with the agenda.

Resolved: Councillors Marsh / Scrimgeour

THAT the minutes of Meeting No. MC13 of the Maketu Community Board held on 12 June 2018 as circulated with the agenda be received and confirmed as a true and correct record.

MC14.3 **Representation Review Update**

The Board considered a report from the Customer Relationships Manager dated 4 July 2018 as circulated with the agenda.

The Customer Relationships Manager summarised the process relating to the Representation Review as outlined in the report advising the following:

- Every six years Western Bay of Plenty District Council reviewed the way its communities were represented
- Council had been talking with Western Bay communities to get a feel of how our diverse District could be better represented
- The Representation Review had three decision-making components: Electoral System, Māori Wards and Representation Arrangements
- August 2017 Council adopted a resolution to maintain the status quo (First Past the Post)
- November 2017 Council passed a resolution to establish Māori Wards
- February 2018 More than five percent of electors demanded a poll to decide the final outcome of Māori Wards
- March – April 2018 Informal public engagement was undertaken asking people to identify their communities of interest and comment on our current representation arrangement.
- May 2018 The result of a poll was that that Māori Wards would not be established for the Western Bay for at least the 2019 and 2022 elections
- July 2018 Council passed a resolution to adopt the initial proposal for the 2019 and 2022 local elections:
 - Retaining 11 councillors elected from three wards, plus the Mayor elected District-wide
 - Replacing our five community boards with three community committees, aligned to the three ward boundaries.
 - Make a slight boundary adjustment that involves the boundary between the Katikati-Waihi Beach and Kaimai wards.

- Disestablish five current community boards and establish three community committees

It was envisaged that the three ward community committees would include the elected ward councillors with representatives from the community appointed by a Council process from candidates nominated by the community.

- Community committees would allow residents and ratepayers to have a greater voice in determining the needs of their community and assist Council in its responsibilities to the community and the district.
- Respective community committees would have a key role to partner with communities of interest (as identified via community feedback and by councilors during workshops) and citizens to act as a liaison point with council.

The terms of reference for each community committee would cover:

- Membership
- Tenure – generally three years to match the election cycle
- Delegations
- Meeting schedules
- Voting arrangements
- Work programme

The Customer Relationships Manager noted that the population dynamic of the Western Bay district had greatly changed and grown since the district community boards were first formed in 1989. Our current community boards represent just 58 percent of our District's resident electors. This equated to; 100% representation for Waihi Beach-Katikati ward, 20% representation for Kaimai ward and 67% representation for Maketu-Te Puke ward. Residents were more mobile and they moved between communities while they 'live, work and play'. Many people lived in one community and worked in another.

The Board was advised that the community committee would be representative of all communities of interest. Specific sub-committees would be able to be formed for specific community projects bringing in qualified people with specific expertise from those who live in the community for a community/ward project.

The following comments were noted:

- "As a Board member I don't know anything about this - why don't I know?"
- We feel we have been left out of all discussion regarding the review.
- We are disappointed that we have not been involved in this process.
- There has not been enough exposure to the public about this.
- The Representation Review 2018 – Initial proposed public consultation at Maketu would not get many people coming along as they don't know anything about the proposal. How was the public being informed?

- There was a concern that Council would have the 'say' in the nomination and appointment of community committee members and this was worrying.
- There was a comparison made that Community Board members were elected as representatives of their community, and members of a community committee would be by Council appointment.
- It was suggested that some current Board representation does not reflect the age, ethnicity demographic of the district.
- There are people out in the communities that have specific expertise and skills that they can bring to the table.
- The nomination process for representation for a community committee would be robust and ensure that there was broad representation of diversity in knowledge, expertise and skills and experience of those who indicated their interest and commitment to being nominated for appointment.

The Board was reminded that in the review representation arrangement, Council must take into account three key things:

- What are our communities of interest?
- What is the most effective representation of our communities of interest (total number of councillors, number of wards and community boards or committees)?
- Ensure fair representation of communities of interest (each councillor represents about the same number of people, within plus or minus 10 percent).

The three points were underpinned by a set of guiding principles under the Local Electoral Act (in addition to what is required by law) Council had established the following principles to guide the development of the initial proposal for the representation review: The principles are that the proposal should:

- Cover the entire District
- Enable community informed decision making
- Encourage community leadership
- Build community capacity and networks
- Support strong community relationships
- Recognise that technology had changed in the way engagement with communities was now undertaken.

The Customer Services Manager advised that community events would be held from 24 July to 24 August 2018 to allow for community engagement and conversations about the representation review.

The Board was advised that the Initial Proposal for the Representation Review - public consultation at Maketu would be held on Tuesday 31 July at 5.00pm.

Resolved: Member Clark / Councillor Scrimgeour

THAT the report from Barbara Whitton, Customer Relationships Manager dated 4 July 2018 and titled Representation Review Update be received

Change to Order of Business

The Deputy Chairperson requested that the next item of business be consideration of the Community Board Grant Applications - July 2018, in order to release the members of the public in attendance in regard to this item.

Resolved: Councillor Scrimgeour / Member McFadyen

THAT in accordance with Standing Orders the order of business be changed and that the item Community Grant Applications - July 2018 be dealt with as the next item of business.

MC14.4 Community Grant Applications - July 2018

The Board considered a report from the Democracy Advisor dated 11 July 2018 as circulated with the agenda.

Two applications were received from:

a) Maketu Community Development Team

The Maketu Community Development Team had applied for funding assistance for the awards event to be held on Friday 27 July 2018 that recognises Maketu youth 'Stars of the Community'.

Board members noted that Stars of Maketu event recognised young people of the community who had excelled in achievements associated with arts, academics, sport and community services and kia kaha. The awards would be presented by recognised leaders who had a connection to Maketu.

b) St Thomas Anglican Church Maketu

St Thomas Church at Maketu had applied for funding assistance for costs associated with the forthcoming celebration for the 150th anniversary of the establishment of the church at Maketu.

Board members welcomed input from representatives of the St Thomas Church who provided an overview of the planned celebrations. The Board acknowledged the significance and uniqueness of the anniversary celebrations for the church in the Maketu community and the district.

Resolved: Councillor Scrimgeour / Member McFadyen

1. *THAT the report from the Democracy Advisor dated 11 July 2018 titled Community Grant Applications – July 2018 be received.*
2. *THAT the Maketu Community Board approve the following grants to be funded from the Maketu Community Board Grants 2018/2019 Account subject to all accountabilities being met.*

Maketu Youth Development Team..... \$500.00
St Thomas Anglican Church Maketu..... \$1,000.00

MC14.5 **Chairperson's Report**

The Board considered a report from the Chairperson dated 9 July 2018 as circulated with the agenda.

MC14.5.1 **Level of Service - Drainage Maintenance**

The extremely wet weather of late had caused our storm water drains to work overtime and some locals had complained about blocked drains causing flooding. Members of the public were encouraged to contact council if they were concerned about blocked drains or drains not working properly, as WestLink had a responsibility to maintain and make sure our storm water system was working properly.

The Board was advised that from an operational perspective the drainage systems appear to be operating well. Reference to the blocked drains was assumed to be with the catch pit grates being blocked. The Community Board Chair had direct contact with the Utilities Network drainage supervisor regarding any issue.

MC14.5.2 **Irresponsible Illegal Rubbish Dumping**

Evidence of random dumping and leaving rubbish around our roads was continuing. The Board acknowledge and thank the kind people that were giving up their time and resources to keep our roads looking tidy and people were encouraged to phone Council if they see this unsightly behaviour happening. Members of the public should phone **0800 926 732** to lodge a service request.

The Board was advised that Council had been following up on evidence collected from alleged illegal dumpers. If personal items or documentation that could serve as evidence, was provided or found in dumped rubbish Council would write to the alleged offender informing them that dumping was an offence under the Litter Act and could result in an infringement notice for \$300.00 or, on conviction, a fine of up to \$5,000.00 for a private individual.

Illegal dumpers were also informed that Council's contractor had to clear up the dumped rubbish and the identified illegal dumpers were required to reimburse Council the cost of the clean fee of \$150.00. If payment was received within 21 days of notice no further action was taken.

If no payment was received or contact made with Council within the given period the matter may be referred to our legal department which could result in a prosecution action being taken in the Tauranga District Court. In the majority of cases Councils actions led to a dead end as people often

no longer resided (or had no association) at the address information found in dumped rubbish bags. Illegal rubbish dumping was a continuing and frustrating issue for Council and those who were diligent in reporting illegal dumping.

The Roading Engineer (East/West) advised that he had spoken to West Link about a generic traffic management plan to cover volunteer workers within the legal road.

Western Bay of Plenty District Council can provide Hi-Vis vests, gloves and bags for the Community Board to hand out to volunteers if required. However, volunteers needed to communicate with West Link on locations and times of work and a health and safety briefing would be required for any volunteer collections undertaken.

MC14.5.3

Closing of the Kaituna Boat Ramp for the Period of the Kaituna River Re-Diversion Project - Car Parking on Reserve Land

Negotiations were in place with Council regarding the closing of the Kaituna boat ramp for two years. Parking, retrieving and launching boats and a safe navigable channel were all being discussed.

The Reserves and Facilities Manager advised that in relation to car parking on reserve land it was recommended that a wait and see approach be taken to see if there was sufficient demand for extra car parks as a result of the boat ramp closure. This item was reported under Minute Action Reference MC13 18 5.1

-Boat Channel Access

In reference to the requirement to keep the channel clear - a copy of the Western Bay of Plenty District Council application that included dredging had been provided to Bay of Plenty Regional Council staff. This item was reported under Minute Action Reference MC13 18 2.2 2 in the Infrastructure Services Report July 2018.

MC14.5.4

Placement of Drinking Fountains on Maketu Reserves

In May 2018 the Board approved funding for the placement of two drinking fountains - one to be placed by the public barbeque on Park Road and the other on the wing of the Maketu Surf Club building.

At a site meeting with the Reserves and Facilities Officer (East) and the Chairperson it was ascertained that the placement of a drinking fountain on the surf club wing wall as proposed was not appropriate.

The Chairperson would further discuss the placement of a second fountain at an alternative location on Te Arawa Lakes Trust land adjoining the surf

club reserve and report back to back to staff and the Board with the outcome of his discussions.

MC14.5.5 Water Testing

The Board was advised that Utilities Operational staff had undertaken testing at three property locations in Little Waihi Road. A meeting had been held with residents and the Chairperson and the information of the laboratory results had been provided at this meeting.

MC14.5.6 Representation Review

The community was being asked by the Community Board to make their views clear on the upcoming review on community boards.

MC14.5.7 Water Tank Face Lift and Other Points of Interest for Placement of Graffiti Art - Minute Action Reference MC22 16 3.11

Meetings were taking place with a professional graffiti artist about painting on several canvases around Maketu. The water reservoir, toilet block at the village green and the information centre are just a few sites that were being considered for the placement of graffiti art.

The Board was also advised that any discussions around painting of the concrete water tank should be consulted with the Utilities Manager as there were a number of options around funding and the type of art that may be considered and agreed to. The Utilities Manager had advised that he was happy to discuss this matter further with the Community Board.

MC14.5.8 Replace Culvert Under Maketu Road

As detailed in an engineer's assessment of the Otumakoro Stream structure several years ago, the main issue with flooding due to storm water ponding at Spencer Ave was the lack of capacity through the culvert under the road.

The Board was advised that this item was referred to under Minute Action Reference MC12 18 5.2 2 in the Infrastructure Services Report July 2018 and was under discussion with the Catchment Manager of the Bay of Plenty Regional Council.

MC14.5.9 Maketu Seawall Maintenance

The sea wall required regular maintenance and replacing of the decaying rocks.

The Board was advised that the requirements for the maintenance work were being scoped out and a price proposal would be sought from Westlink.

MC14.5.10 New Footpath on Spencer Avenue to Cemetery

The Board indicated that this was a route for foot traffic, extensively used by pedestrians normally from the Marae to the cemetery and it made sense to have an all-weather safe footpath.

The Board was advised that an assessment of the feasibility of achieving a footpath between Wilson Road North and the Cemetery would be initiated. The length of footpath required was approximately 320 metres long.

The Board would need to determine their footpath priorities that were funded from the Community Roding Account and add the request for a footpath along Spencer Ave to the cemetery to the programme

MC14.5.11 Kerb and Channelling on Williams Crescent

The Board requested that kerb and channelling be installed on Williams Crescent which would reduce flooding to several properties and stabilise the road verge along the roadway.

The Board was advised at their meeting MC10 February 2018 that the Roding Engineer (East/West) was happy to meet with Board members on site to discuss exactly what was required to improve the current state of the roadway at Williams Crescent.

Staff had recently visited the site to view this area and understood the storm water issues. A design proposal and cost estimate would be discussed with West Link and provided to the Community Board for approval.

MC14.5.12 New Car Parks on Wilson Roan North / Maketu Road

The Board requested that future car parking development options on the corner of Wilson Road and Maketu Road need to be given consideration.

The Roding Engineer (East/West) advised that he would arrange a site meeting if required to scope out the suggested carpark development options. The development of car parking in this area would be subject to funding being available.

MC14.5.13 **Build a Safe Lookout Area at Intersection Williams Crescent and Awara Avenue**

The intersection area of Williams Crescent and Arawa Avenue had one of the best elevated points of the Western Bay of Plenty with unlimited sea views all the way past the Coromandel Peninsula and out to sea. This was a popular stopping point for cyclists and tourists, and could be made a lot safer with the construction of a designated pull off area and safe lookout view point.

The Roothing Engineer (East/West) advised that he would arrange to meet with the Chairperson to discuss this suggestion further and identify the scope of works.

MC14.5.14 **Dredging of Boat Channel**

The Board recognised the importance for a continuous useable boat channel for the Coastguard/Surf Club rescue craft.

The Board was advised that this item is addressed under Minute Action Reference MC13 18 2.2 in the Infrastructure Services Report July 2018.

MC14.5.15 **New Footpath on Awara Avenue**

There had been a number of requests by residents a footpath to be installed along Arawa Avenue joining up to the existing one at the western end.

The Board was reminded that at the Board meeting held on 7 February 2018 (MC10) the Board advised that they would further discuss this at a workshop and determine their priorities that were to be funded from the Community Roothing Account and add the request for a footpath along Arawa Avenue in the priority order they agreed to.

The footpath would traverse from No.82 to No.4 Arawa Avenue travelling north continuing on from the existing footpath.

An offer of service had been requested from WestLink for a design proposal and cost estimate for this work.

MC14.5.16 **Town Point Road Top Level**

The road siding area from number 80 to 105 Town Point Road needed to be included in the regular (mowing) maintenance programme.

The Roothing Engineer (East/West) advised that he would arrange to meet with the Chairman to discuss the level of service of maintenance required for the siding embankment area.

MC14.5.17 Wilson Road Kerb and Channelling

At the last Community Board meeting held on 12 June 2018 (MC13) it was brought to the Board's attention that some years ago the widening of Wilson Road had been undertaken but had stopped at the 70 kmph road sign. The section of the road from outside section 528 Wilson Road to Maketu School Road needed to be widened and kerb and channel installed for an approximate length of 155 metres.

Comment had been made that often widening a road tended to make drivers speed up due to an increased sense of space. The Roading Engineer (East/West) advised that he would discuss the proposed work with WestLink and provide design and cost estimates to the Community Board.

Resolved: Councillors Marsh / Scrimgeour

THAT the Chairperson's Report to the Maketu Community Board for July 2018 be received.

MC14.6 Councillor's Report

The Board considered a report from Councillor Scrimgeour dated 9 July 2018 as circulated with the agenda.

Te Puke Wastewater Consent Renewal

The Board was advised that the application to renew the discharge consent for the Te Puke Wastewater Treatment Plant had been lodged with the Bay of Plenty Regional Council. The application sought a 35 year term for discharge and the timeframes for notification of the application and hearings have not been set by Regional Council. Council can continue to operate the treatment plant under the current consent until the Consent application process was complete. A working group had been formed that included Tangata Whenua, Councillors and Community Board representatives and it was hoped to be able meet on a more regular basis and move forward with the required process.

Update on Seal Extensions

The Board was advised that there was some disquiet from various sectors of the district about Council's seal extension programme. This item would be further discussed at the next Operations and Monitoring Committee meeting to be held on 2 August 2018.

Long Term Plan

The Long Term Plan was adopted by Council on 28 June 2018 and thanks were extended to all those who took part in the process. Below is a copy of the 28 June 2018 media statement relating to the adoption of the Long Term Plan.

Council adopts Long Term Plan 2018-2028 "Steady as we grow"

"Western Bay of Plenty District Council has today adopted its Long Term Plan (LTP) 2018-2028.

The plan sets an average rates increase of 2.7 percent for existing ratepayers across the ten years of the LTP (of which inflation accounts for 2.3 percent). The increase for the 2018/19 year is 3.6 percent (of which inflation accounts for 2.0 percent).

Council aims to keep average rate increases below four percent for the 10-year period (excluding growth in population). This will be achieved by continuing to take a prudent approach to managing its operational and capital work programmes, to ensure the services its communities expect are provided for in a way that balances the affordability of delivering them.

The Long Term Plan was developed following comprehensive community engagement with Western Bay residents, with Council taking a 'steady as we grow' approach. Mayor Garry Webber says the message ratepayers gave was for Council to plan appropriately for growth, while making sure rates remain affordable and debt is reduced. Council asked for feedback on four key proposals: walkway and cycleway investment; Western Bay Museum funding; arts and culture investment; and the approach to debt management. Taking into account all the feedback received through the consultation process, Council made the following decisions:

Walkway and cycleway investment – implement a stepped increase in funding over the next three years to enable faster development, which includes \$350,000 in year one, \$400,000 in year two, and \$450,000 in years three to ten.

Western Bay Museum funding – provide \$70,000 annually in support through District-wide rates for the next ten years.

Arts and Culture investment – enable implementation of the sub-regional Arts and Culture Strategy by increasing Creative Bay of Plenty's funding by \$50,000 for the ten years, and grant The Incubator Creative Hub \$10,000 in year one, \$15,000 in year two, and \$20,000 in year three of the LTP.

Debt management approach – reduce ratepayers' contribution to interest and debt repayments to \$1m for 2018/19, recognising the positive financial impacts of growth, and review this decision annually.

In the 2018/2019 financial year \$61.66m in total rates is budgeted to be collected - an increase of \$280,000 on the initial estimate for the first year of this Long Term Plan.

Total rates of \$61.66m are made up of District rates (\$38.18m); community board rates (\$430,000); water treatment and supply (\$6.30m); wastewater (\$10.36m); stormwater (\$4.21m) and other targeted rates (\$2.18m). Council's net debt was \$140m in 2013. It was currently below \$100m and was forecast to reduce to \$75m by 2028. Net debt per property was \$6,937 in 2013, and was projected to reduce to \$2,896 per property by 2028.

Mayor Webber stated: "We know that in the coming years we will need to be continually proactive in planning for the development and growth of our District. We are firmly committed to the 'steady as we grow' philosophy. We believe this Long Term Plan strikes the right balance between looking ahead and planning for change, while balancing rates increases and prudently reducing Council's debt."

Resolved: Councillor Scrimgeour / Member McFadyen

THAT the report from Councillor Scrimgeour dated 9 July 2018 be received.

MC14.7

Infrastructure Services Report Maketu - July 2018

The Board considered a report from the Deputy Chief Executive dated 26 June 2018 as circulated with the agenda.

The Reserves and Facilities Manager advised the following updates relating to the Minute Actions Sheets included in the Infrastructure Services Report:

Water Tank Face Lift - Minute Action Sheet Reference MC22 16 3.11

Staff and the Chairperson were working with a local graffiti artist on a proposal and the Utilities Manager would also be consulted when the proposal was received.

Surf Club Car Park Reserve Rock Revetment - Minute Action Sheet Reference MC8 17 5.7

Council was still working through the requirement for limited notification with the Bay of Plenty Regional Council.

Maketu Project Team - Cycleway into Maketu - Minute Action Sheet Reference MC8 17 5.3

A meeting with staff, Councillor Marsh and the landowner would be arranged.

Improvements to Culvert Capacity - Minute Action Sheet Reference MC12 18 5.2

The Kaituna Catchment Manager from the Bay of Plenty Regional Council and Council staff had discussed options to increase the culvert capacity for future stormwater management and flood protection measures.

Closing of the Kaituna Boat Ramp for the period of the Kaituna Re-Diversion Project - Minute Action Reference MC13 18 2.2

The Reserves and Facilities Manager advised that he and the Board Chairperson had met with the Kaituna Catchment Manager from the Bay of Plenty Regional Council at the Kaituna Boat Ramp and spoken about the result of an impromptu survey that had indicated boaties would use the Maketu Boat ramp during the period of the Kaituna boat ramp closure. The Kaituna Catchment Manager was aware of the need to ensure that coastguard vessels were able to be launched and negotiate the Maketu channel.

Car Parking on Reserve Land - Minute Action Reference MC13 18 5.1

The Reserves and Facilities Manager advised that if a parking area for vehicles with boat trailers was needed, it would have to be policed and a local person would be the best person to do this. Meantime a wait and see approach would be adopted to see if the need for extra parking would be required.

Resolved: Councillor Marsh / Member Clark

THAT the Deputy Chief Executive Officer's Report dated 26 June 2018 and titled Infrastructure Services Report Maketu July 2018 be received.

MC14.8

Draft Financial Report Maketu - June 2018

The Board considered a report from the Management Accountant dated 5 July 2018 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member McFadyen

THAT the Management Accountant's report dated 5 July 2018 and titled "Draft Financial Report Maketu - June 2018" be received.

MC14.9 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of August and September 2018 as circulated with the agenda.

Resolved: Members Clark / McFadyen

THAT the schedule of meetings for August and September 2018 be received.

The meeting concluded at 8.58pm.

Confirmed as a true and correct record.

S Beech
Chairperson
Maketu Community Board

Date

MC14

Western Bay of Plenty District Council

**Minutes of Meeting No. TP14 of the
Te Puke Community Board held on 26 July 2018
at the Te Puke Library and Service Centre
commencing at 7.00pm**

Present

Members P Miller (Chairperson), B Button (Deputy Chairperson), J Dugmore and R Spratt, and Councillors G Dally and J Scrimgeour

In Attendance

K Perumal (Chief Financial Officer), B Whitton (Customer Relationships Manager), S Harvey (Roading engineer (East/West)), C Ertel (Project and Design Engineer Team Leader) and A Alty (Democracy Advisor)

Others

Councillor Lally and ten members of the public and others as named in the minutes.

Public Forum

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Te Puke Community Board. He invited the advised speakers and any other attending members of the public to take part in the Public Forum.

Resolved: Councillor Dally / Member Spratt

THAT the meeting adjourn for the purpose of holding a public forum.

Littering on Beattie Avenue - Between Te Puke High School and MacDonalds Resturant

Councillor Mike Lally advised the Board that he had received concerns from Beattie Avenue residents in the immediate vicinity of Te Puke High School. School pupils were repeatedly dropping litter on a daily basis during school times, between the MacDonalds fast food outlet and the High School. Residents had stated that the discarded rubbish was a disgrace and residents should not have to put up with the constant littering. The Chairperson advised that he had received an email from the Head Girl of Te Puke High School, requesting rubbish bins along Beattie Avenue in an effort to try and reduced the dropped rubbish between the

fast food outlet and the school. Ratepayers should not have to be covering the cost of picking up litter constantly dropped by school pupils. To try and find a solution it was suggested Councillor Lally make an approach to the local Te Puke MacDonalds Restaurant to see what their views were on the matter and report back to the Chairperson.

The Board thanked Councillor Lally for bringing this matter to their attention. The Board would further discuss this item at their next workshop.

Proposal for Dog Park at Lawrence Oliver Park

Jo Reid spoke in support of a proposal to develop a fenced dog exercise area at Lawrence Oliver Park. She circulated a concept drawing of the proposal that was ideally suited for the park area that was not used by others. The dog exercise park would be built by volunteers, just as the Kahikatea walkway had been developed. The supporters of the dog exercise park realised that there would be detractors against the proposal (just as there were for many new proposals) but they would continue to lobby for support in the community.

Tracy Burt a local veterinarian and dog trainer spoke in support of the proposal, noting that:

- Dog ownership in the Te Puke urban area was very high and the availability of an area where dogs were able to run free for physical exercise and socialisation was very positive.
- It had been shown that dog exercise areas encouraged better dog behaviour and provided the opportunity for learning and teaching by like minded people with their pets.
- A positive outlook from owner interaction was the opportunity to talk about animal health, training and the importance of dog registration and community responsibility.

The Chairperson thanked the speakers and advised that the Board would further discuss the proposal at their next Community Board workshop.

Traffic Concerns in Glenn Terrace - Moehau Street

Tom Howie spoke to the Board about his concerns regarding traffic use along Glenn Terrace particularly in the vicinity of the Kindergarten. He advised:

- There was no signage indicating the Kindergarten
- No speed limit or indication signage to reduce speed when approaching the kindergarten
- Trucks were using the immediate area daily
- School buses using the area during 8.00pm-10.00pm and after 3.15pm contributed to the congestion.

Mr Howie asked that an evaluation of the traffic use of the area particularly during school and 'kindy' days be undertaken. The attending Roading Engineer (East/West) advised that he would receive the information tabled by Mr Howie and contact him in the near future about his concerns.

The Board thanked Mr Howie for bringing his concerns to their attention.

Te Puke Community Events

Monique Lints advised the Board of forthcoming events in Te Puke, notably:

- Saturday 4 August 2018 - Te Puke Community Expo
- Saturday 3 November 2018 - Te Puke International Festival
- Saturday 1 December 2018 – Te Puke Christmas Parade
- Saturday 8 December 2018 - Te Puke Christmas in the Park

Ms Lints noted that there were some exciting events coming up that would encourage interaction, connection and cohesion in the community.

The Chairperson thanked Ms Lints for the information conveyed to the meeting.

Resolved: Councillor Scrimgeour / Member Button

THAT the meeting be re-convened in formal session at 7.29pm.

The Chairperson advised that the meeting was now under formal process and members of the public were most welcome to stay but may not interject or speak to Board members during the course of the formal meeting.

TP14.1. **Presentations**

TP14.1.1 **Waiari Water Scheme Project**

The Chairperson welcomed Howard Severinson, Manager Infrastructure Delivery from Tauranga City Council and Jennifer Pearson, the Community Engagement Officer for the Waiari Water Scheme Project.

Howard Severinson advised the Board that Monique Lints was also in attendance as a community liaison team member for the Waiari Water Scheme project. The following items within the presentation were noted:

- The project blessing at the Waiari Stream had been held – it was noted at the blessing that the stream was very special precious, and while it could be used, it must be taken care of.
- Construction of stream access roads had started
- Consultation with landowners would be undertaken during August and December 2018
- Consultation about proposed vegetation plan and future planting with tangata whenua, environmental groups and local landowners would be undertaken
- A project blessing for the eastern side of the stream would be held
- Community consultation was continuing with information meetings being held and information available on website and social media avenues
- The works timeline indicated
 - No.1 Road access track and Bridge
 - Pipeline route and design finalised
 - Tender process to be undertaken in August/September 2018
 - Work to begin December 2018/January 2019

- Consultants would work with the Western Bay of Plenty District Council in the development of the best route for a future potential cycleway.

Members of the Waiari Water Supply project team advised that they would be attending the Te Puke Community Expo on 4 August 2018 to meet and greet members of the community and provide an update on the project.

The representatives from Tauranga City Council thanked the Board for the opportunity to provide an update and asked Board members to contact them if they had any concerns or queries about the project.

The Chairperson thanked the project team members for their attendance.

Resolved: Councillor Dally / Member Button

THAT the update presentation from Tauranga City Council representative in regard to the Waiari Water Scheme Project be received.

TP14.1.2

Te Puke Stormwater Catchment Management Plan

The Western Bay of Plenty District Council Project and Design Engineer Team Leader and the Associate Director (Water) and Principal Planner from consulting partners to Council were in attendance and gave an update on the Western Bay of Plenty Draft Catchment Management Plan for Eastern Catchments.

The presenters noted the following:

- The Catchment Management Plan had been prepared and the Comprehensive Stormwater Consent lodged with the Bay of Plenty Regional Council in April 2013 to address expired consents.
- Due to lack of community consultation and iwi engagement prior to lodgement the application was placed on hold.
- Further research and investigations had been undertaken to prepare a more comprehensive management plan to accompany the Comprehensive Stormwater Consent.
- Thirty individual consents were combined into one overall consent.
- The Catchment Management Plan would allow better control of stormwater discharge from land within the four urban catchment area.
- The Catchment Management Plan could be updated to incorporate new information and implement actions for protection of the environment.
- The consultants were working with the Western Bay of Plenty District Māori Relationships and Engagement Advisor in association with their consultation with iwi and hapu.
- The presenters advised that they had made a presentation at the After 5 Business Event hosted by the Te Puke Economic Development Group on 25 July 2018 which had prompted a lot of discussion.
- Future public open days and community consultation events would be held. It was suggested that the presenters attend the next Te Puke

Community Board community consultation meeting on 20 September 2018.

The Deputy Chairperson thanked the attendees for their presentation.

Resolved: Member Spratt / Councillor Dally

THAT the update presentation from Western Bay of Plenty District Council staff in regard to the Stormwater Catchment Management Plan for the eastern areas of the district be received.

TP14.2

Minutes of Meeting No. TP13 of The Te Puke Community Board held on 14 June 2018

The Board considered the minutes no. TP13 of the Te Puke Community Board for the meeting held on 14 June 2018 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member Spratt

THAT the minutes from meeting no. TP13 of the Te Puke Community Board held on 14 June 2018 as circulated with the agenda, be confirmed as a true and correct record.

TP14.3

Representation Review Update

The Board considered a report from the Customer Relationships Manager dated 4 July 2018 as circulated with the agenda.

The Customer Relationships Manager summarised the process relating to the Representation Review as outlined in the report advising the following:

- Every six years Western Bay of Plenty District Council reviewed the way its communities were represented
- Council had been talking with Western Bay communities to get a feel of how our diverse District could be better represented
- The Representation Review had three decision-making components: Electoral System, Māori Wards and Representation Arrangements
- August 2017 Council adopted a resolution to maintain the status quo (First Past the Post)
- November 2017 Council passed a resolution to establish Māori Wards
- February 2018 More than five percent of electors demanded a poll to decide the final outcome of Māori Wards
- March – April 2018 Informal public engagement was undertaken asking people to identify their communities of interest and comment on our current representation arrangement.
- May 2018 The result of a poll was that that Māori Wards would not be established for the Western Bay for at least the 2019 and 2022 elections
- July 2018 Council passed a resolution to adopt the initial proposal for the 2019 and 2022 local elections:

- Retaining 11 councillors elected from three wards, plus the Mayor elected District-wide
- Replacing our five community boards with three community committees, aligned to the three ward boundaries.
- Make a slight boundary adjustment that involves the boundary between the Katikati-Waihi Beach and Kaimai wards.
- Disestablish five current community boards and establish three community committees

It was envisaged that the three ward community committees would include the elected ward councillors with representatives from the community appointed by a Council process from candidates nominated by the community.

- Community committees would allow residents and ratepayers to have a greater voice in determining the needs of their community and assist Council in its responsibilities to the community and the district.
- Respective community committees would have a key role to partner with communities of interest (as identified via community feedback and by councilors during workshops) and citizens to act as a liaison point with council.

The terms of reference for each community committee would cover:

- Membership
- Tenure - generally three years to match the election cycle
- Delegations
- Meeting schedules
- Voting arrangements
- Work programme

The Customer Relationships Manager noted that the population dynamic of the Western Bay district had greatly changed and grown since the district community boards were first formed in 1989. Our current community boards represent just 58 percent of our District's resident electors. This equated to; 100% representation for Waihi Beach-Katikati ward, 20% representation for Kaimai ward and 67% representation for Maketu-Te Puke ward. Residents were more mobile and they moved between communities while they 'live, work and play'. Many people lived in one community and worked in another.

The Board was advised that the community committee would be representative of all communities of interest. Specific sub-committees would be able to be formed for specific community projects bringing in qualified people with specific expertise from those who live in the community for a community/ward project.

It was stressed that the community consultation was a process that Council was required to undertake, and that consultation was the opportunity for the community to put forward their views.

The following comments were noted:

- Would community board member remuneration be added to the 'pool' of funding for councillors – resulting in an increase for them?

- There was a view that the proposal was replacing community boards for another committee
- Did Council really believe that the community would be better served by inviting/shoulder tapping people to be on a community committee?
- Are we not just putting aside the ability of elected members to represent our community by 'shoulder tapping'?
- The short notice of the community consultation meeting on Friday 27 July at the Daily Café would not attract a lot of community participation.

The Board was advised that the terms of reference for the proposed community committees would include the elected ward councillors and representatives from the community appointed by a Council process from candidates nominated by the community.

The Customer Relationships Manager advised the Board that publication of the initial proposal on the Representation Review consultation booklet was available to the public at all Western Bay of Plenty District Library and Service Centers and other specific community points and also on the Council website. Community Consultation was open until 24 August 2018 and there would be specific consultation events at:

Te Puke	Friday 27 July	The Daily Café	5.00pm-7.00pm
Te Puna	Saturday 28 July	The Gallery	10.00am-2.00pm
Maketu	Tuesday 31 July	Maketu Community Centre	4.00pm-8.00pm
Waihi Beach	Saturday 4 August	Waihi Beach Community Centre	10.00am-2.00pm
Omokoroa	Tuesday 7 August	Omokoroa Community Church	4.00pm-8.00pm
Oropi	Friday 10 August	Oropi Community Hall	6.00pm-8.00pm
Katikati	Saturday 11 August	Katikati War Memorial Hall	9.00am-1.00pm
Paengaroa	Saturday 15 August	Paengaroa Community Hall	5.00pm-7.00pm
Kaimai	Friday 17 August	Tauriko Settlers Hall	5.30pm-8.30pm

The Chairperson asked the Board if they wished to hold a community forum on the representation review. He advised that he would ring Board members after the community consultation meeting at Maketu to be held on 31 July 2018 and make a decision from that point.

The Chairperson thanked the Customer Relationships Manager for her presentation and thoroughness on the points of concern raised.

Resolved: Member Spratt / Button

THAT the report from the Customer Relationships Manager dated 4 July 2018 and titled Representation Review Update be received.

8.51pm The Customer Relationships Manager left the meeting.

TP14.4 **Chairperson's Report**

The Board considered a report from the Chairperson dated 11 July 2018 as circulated with the agenda.

TP14.4.1 **Slater Place Porches**

Two of the porches have now been completed and the occupants are very appreciative of the improvement this has made to the comfort of their units. Once again our thanks to the Strategic Property Manager who has implemented this standardisation of the Slater Place units in respect to entranceway porches.

TP14.4.2 **Armistice Day Memorial Proposal**

Following the presentation to the Board at the 14 June 2018 meeting this proposal was discussed at the last workshop meeting of the Board. It was felt that the idea was commendable but it was important that the group liaise with the local RSA as they move forward with the project.

TP14.4.3 **Palmer Place Parking**

It had been suggested that the tree and bark garden in Palmer Place be removed and the space they currently occupy be reinstated as a parking space.

The Roothing Engineer (East/West) provided an initial cost estimate of \$10,000 to \$12,000 for the work noting that it would not be carried out for at least six to nine months, due to the work load and time requirements for other priority programmed works.

The Board felt that the quote was exorbitant and requested that an alternative quote for the required work be sought.

Once the information on the costs were available, they would be provided to the Board, who may choose to put forward a resolution to proceed with the work which would be funded from the Te Puke Community Roothing Budget.

TP14.4.4 **Annual Speed Limit Review**

The Board requested that the following speed limit changes be forwarded to the Roothing Engineer (East/West) for inclusion in the Annual Speed Limit Review that was to be presented to Council for confirmation later in the year:

- No 1 Road: 50kms one kilometre up the road from the Te Puke Highway intersection
- No 2 Road: 50kms to extend a further 100m up the road
- No 3 Road: 50kms from McLoughlin Drive to Te Puke Highway
- Washer Road: 50km
- Te Puke Highway: Extend 50km speed limit to the Waiari Bridge.

TP14.4.5 **Annual Parking and Bylaw Review - Heavy Vehicle Parking**

In hand with the forthcoming annual Parking and Bylaw Review the Board would still like to recommend to Council that a bylaw be enacted to prohibit the parking of heavy vehicles in urban streets of Te Puke. The parking of heavy vehicles in urban streets continued to be a concern in Te Puke. Footpaths and road berms were being damaged, and the vehicles parked in unlit street areas were a danger to other road users. Random parking of heavy trucks and motorhomes was getting worse and the Board would like to see some clear direction from Council, with an assurance that complaints can be acted on when received.

Board members also noted that campers in the vicinity of Commerce Lane were leaving rubbish strewn about the roadway and reserve area, and left the public toilets and the barbecues in a very unclean and untidy state.

TP14.4.6 **Park Bench Renovations**

The Board was advised that the first renovation of one of the park benches had been completed. The workmanship of the Menz Shed volunteers was commended and the first renovated park bench would be installed under Council staff instruction on Cannell Drive. Two other benches were in the process of being renovated and the Board had suggested that they be re-sited back to their original placement in the Memorial Courtyard on Jellicoe Street.

It was intimated that the Te Puke War Memorial Hall Committee did not want the two remaining benches re-sited in the Memorial courtyard. The Chairperson advised that he would wait to hear directly from the Hall Committee about this.

The Chairperson acknowledged and thanked Board member Dugmore for her work on this specific project in association with the Te Puke Menz Shed.

TP14.4.7 **Township Footpath Deficit List**

It had been recommended to the Board that following the last Town Centre walk-about it did seem that the entire list, (with the exception of the Station Road footpath which had now been approved) be revisited and that members bring their revised lists to the next workshop meeting for discussion. As part of this revision the Board needed to consider the

mobility scooter use of footpaths and road crossings and tactile paving for visually challenged residents.

TP14.4.8 MacLoughlin Drive

As a result of on-going development in the immediate vicinity, MacLoughlin Drive was becoming a main thoroughfare road that needed widening and kerb and channel work installed on the southern side of the roadway.

The Roading Engineer (East/West) advised that he would seek costing for the required work and report back to the Board.

TP14.4.9 Community Consultation Programme 2018

The Chairperson advised that the Board's second Community Consultation Meeting was planned for mid September. The draft Te Puke Emergency Response Plan should be ready for presentation to the public by that time.

The Chairperson advised that he would also liaise with Council staff to determine if information on the Te Puke Stormwater Catchment Management Plan could also be presented at this consultation meeting.

TP14.4.10 Te Puke Emergency Reponse Plan

The Chairperson advised his expectation that the draft Community Response Plan would be signed off at the next Te Puke Community Response meeting to be held Thursday 2 August 2018, 7.00pm in the Board Room of the Te Puke Library and Service Centre. The Chairperson thanked all who had contributed to the development of the important emergency response plan. The plan could be the subject of our next Community Consultation Meeting.

TP14.4.11 Three Seeds Refurbishment

At the last meeting representatives from Creative Te Puke advised the Board that they would like to undertake the refurbishment of the three seeds sculpture. The Board discussed this further at their workshop and gave permission for the refurbishment in support of this significant community project.

TP14.4.12 Te Puke Transitional Signage

Member Dugmore advised that she had the first draft of drawings for the proposed transitional signage to be installed next to the 70km/h speed signs at the north and south approaches to Te Puke.

Member Dugmore would ensure the design was conveyed to the Roading Engineer (East/West) before being finalised.

TP14.4.13 Long Term Plan

The Long Term Plan was adopted by Council on 28 June 2018 and the Board extends thanks to all those who took part in the process.

Resolved: Members Miller / Spratt

THAT the Te Puke Community Board Chairperson's Report dated 11 July 2018 be received.

TP14.5 Councillor's Report

The Board considered a report from Councillor Dally dated 13 July 2018 as circulated with the agenda.

Long Term Plan (2018-2028)

Council adopted our 2018-2028 Long Term Plan on the 28 June 2018. I believe we ended up with a very good outcome in terms of keeping rates increases within a very tight band while also providing for significant infrastructure projects that will become necessary to accommodate growth and increasing government regulation within the district over the next ten years. We have also listened to what our people have been telling us in terms of what we can do to improve the lives of our existing residents by improving community amenities and support in the areas of the environment, recreation, community building and social responsibility.

Our guiding target was no more than a 4.0% increase to existing rates including inflation (LGCI – which is forecast to rise from 2.0% to 2.7% in year 10). We have managed to achieve this with a 10-year average increase of 2.7% to existing ratepayers. Strong growth has provided very welcome extra income over recent years, but this is forecast to slow down over the next ten years.

The media statement relating to the Long Term Plan outlined the following:

**Council adopts Long Term Plan 2018 - 2028
"Steady as we grow"**

"Western Bay of Plenty District Council has today adopted its Long Term Plan (LTP) 2018 – 2028.

The plan sets an average rates increase of 2.7 percent for existing ratepayers across the ten years of the LTP (of which inflation accounts for

2.3 percent). The increase for the 2018/19 year is 3.6 percent (of which inflation accounts for 2.0 percent).

Council aims to keep average rate increases below four percent for the 10-year period (excluding growth in population). This will be achieved by continuing to take a prudent approach to managing its operational and capital work programmes, to ensure the services its communities expect are provided for in a way that balances the affordability of delivering them.

The Long Term Plan was developed following comprehensive community engagement with Western Bay residents, with Council taking a 'steady as we grow' approach. Mayor Garry Webber says the message ratepayers gave was for Council to plan appropriately for growth, while making sure rates remain affordable and debt is reduced. Council asked for feedback on four key proposals: walkway and cycleway investment; Western Bay Museum funding; arts and culture investment; and the approach to debt management. Taking into account all the feedback received through the consultation process, Council made the following decisions:

Walkway and cycleway investment - implement a stepped increase in funding over the next three years to enable faster development, which includes \$350,000 in year one, \$400,000 in year two, and \$450,000 in years three to ten.

Western Bay Museum funding - provide \$70,000 annually in support through District-wide rates for the next ten years.

Arts and Culture investment - enable implementation of the sub-regional Arts and Culture Strategy by increasing Creative Bay of Plenty's funding by \$50,000 for the ten years, and grant The Incubator Creative Hub \$10,000 in year one, \$15,000 in year two, and \$20,000 in year three of the LTP.

Debt management approach - reduce ratepayers' contribution to interest and debt repayments to \$1m for 2018/19, recognising the positive financial impacts of growth, and review this decision annually.

In the 2018/2019 financial year \$61.66m in total rates is budgeted to be collected - an increase of \$280,000 on the initial estimate for the first year of this Long Term Plan.

Total rates of \$61.66m are made up of District rates (\$38.18m); community board rates (\$430,000); water treatment and supply (\$6.30m); wastewater (\$10.36m); stormwater (\$4.21m) and other targeted rates (\$2.18m). Council's net debt was \$140m in 2013. It was currently below \$100m and was forecast to reduce to \$75m by 2028. Net debt per property was \$6,937 in 2013, and was projected to reduce to \$2,896 per property by 2028.

Mayor Webber stated: "We know that in the coming years we will need to be continually proactive in planning for the development and growth of our District. We are firmly committed to the 'steady as we grow' philosophy. We believe this Long Term Plan strikes the right balance between looking ahead and planning for change, while balancing rates increases and prudently reducing Council's debt."

Representation Review

Councillors had decided the direction they thought our communities should be represented across the district. Council's initial representation proposal would be open for formal public consultation between 24 July and 24 August 2018.

As Councils had become more proficient at communicating issues and options and eliciting feedback from the community through improved electronic communications, social media and informal 'have your say' meetings, the traditional community board model had been questioned.

Council were proposing to replace the current five community boards with three ward-based community committees. A community committee would actually provide broader representation across the district and should encompass all our identified communities of interest. The community was now asked to decide between the status quo or moving to the new community committee model.

Draft Reserves and Facilities Bylaw 2018

The Western Bay of Plenty District Council was amending this 2012 bylaw and the 2018 draft bylaw was available for consultation between 14 May and 9 July 2018. Council had received a considerable amount of feedback on the new bylaw because of a proposal to remove the permission to ride horses on Tuapiro Point (located between Katikati and Athenree) in order to protect significant cultural and ecological values in this area.

There were five other areas where horses may be ridden on beaches in the Western Bay district:

1. Waihi Beach/Athenree Estuary
2. Waihi Beach/Three Mile Creek
3. Matahui Crossing
4. Pahoia Beach
5. Rogers Road.

There would be a full day of submitters (over 100 people from a total of 571 submissions) wishing to speak to their submissions at the bylaw hearing in Katikati on the 6 August 2018. It had been suggested that Councillors had a pre-determined position on this matter, but Councillors read all submissions and listen to all submitters with an open mind.

Community Committee

At the 6 June 2018 meeting Council met with representatives from all the organisations that had a community service contract with council on hand for a "speed dating" session with two councillors at a time. The format was very informative, and Council were able to ask more questions and find out a bit more about them than would normally happen with a traditional powerpoint presentation with limited Q&A at the end. The

organisations Council met were: - Citizens Advice Bureau, Creative BOP, EPIC Te Puke, Katch Katikati, Katikati Community Centre, Sport BOP, Surf Life Saving NZ, Tauranga Art Gallery, Te Puke EDG, Waihi Beach Events and Promotions and Wild About NZ.

Policy Committee

a. Draft Housing Action Plan

The policy team was continuing to develop this plan with the overall direction being, 'All Western Bay residents are well housed. Residents have access to homes that are: Affordable; Accessible; Habitable; and with Security of Tenure.' This was an aspirational plan that would require partnerships with other organisations and be aligned with the SmartGrowth Future Development Strategy.

b. Katikati Future Urban Growth Study

Katikati was running out of land zoned for housing and more needs to be made available to meet demand. There was currently only enough land available for 300 new lots or about 600 new people and most of this was currently under development. The Katikati population was projected to grow to 6,810 by 2043 which would require provision for another 1,400 people. Staff have been consulting with the Katikati community on options for future urban growth and as a result of this the target areas have been narrowed down to two preferred locations.

Three Waters Update on Central Government Direction

As a result of the Havelock North Water Supply Inquiry the government was investigating alternative delivery models for mainly drinking water. The options proposed at this stage came down to new CCO's based on either the current regional council boundaries or reduced down to just five cross-regional areas for the whole of New Zealand. These would be compared to the current standard council model. It had been suggested that the appointment of an independent water regulator as opposed to the current regulator which is the Ministry of Health would be a good first step.

Seal Extension Programme Delivery

Council's seal extension programme was re-prioritised a few years ago after submissions to council on the prioritisation criteria and weightings given to different aspects. The ordered list was published on council's website which indicated when roads would be sealed. Seal extension was very important to many of our rural residents living on gravel roads and when expectations were dashed because of ongoing delays or a change to the order of delivery then understandably people got upset.

Unfortunately, delays occur due to unforeseen design and construction issues which may lead to budget blow-outs or archaeological investigations which were required every time earth was moved for new construction in our district. Councillors were briefed on these issues and certainly

sympathised with people affected and had given direction that priority should be given to the advertised list as much as possible.

Resolved: Councillors Dally / Scrimgeour

THAT the report from Councillor Dally dated 13 July 2018 be received.

TP14.6 **Community Board Grant Application - July 2018**

The Board considered a report from the Democracy Advisor dated 5 July 2018 as circulated with the agenda.

One Community Board Grant Application from Te Puke Gymsport seeking funding of \$3,220.00 for the purchase two landing mats was received and considered.

Resolved: Members Miller / Dugmore

1. *THAT the report from the Democracy Advisor dated 9 July 2018 titled Community Grant Application - July 2018 be received.*
2. *THAT the Te Puke Community Board approve the following grant to be funded from the Te Puke Community Board Grants 2018/2019 Account subject to all accountabilities being met.*

Te Puke Gymsport\$1,000.00

TP14.7 **Infrastructure Services Report Te Puke - July 2018**

The Board considered a report from the Deputy Chief Executive dated 26 June 2018 as circulated with the agenda.

TP14.7.1 **Jellicoe Street Industrial Service Lane**

The Roading Engineer (East/West) advised that he would undertake the design and survey work for the Jellicoe Street Industrial Service Lane. This may reduce costs but the work would still take some months, and even longer if the required work was to be put out for tender.

Resolved: Councillor Dally / Member Spratt

THAT the Deputy Chief Executive report dated 26 June 2018 and titled Infrastructure Services Report Te Puke - July 2018 be received.

TP14.8 **Draft Financial Report Te Puke - June 2018**

The Board considered a report from the Management Accountant dated 5 July 2018 as circulated with the agenda.

The Chief Financial Officer noted that it was important for the Board to show some upcoming projects committed against their Community Board Reserve Account.

Resolved: Councillor Scrimgeour / Member Button

THAT the Management Accountant's report dated 5 July 2018 and titled Draft Financial Report Te Puke - June 2018 be received.

TP14.9

Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of August and September 2018 as circulated with the agenda.

Resolved: Members Spratt / Button

THAT the schedule of meetings for August and September 2018 be received.

The meeting concluded at 9.42pm.

Confirmed as a true and correct record.

P Miller
Chairperson
Te Puke Community Board

Date

TP14

Western Bay of Plenty District Council

**Minutes of Meeting No. C16 of Council
held on 28 June 2018 in the Council Chamber, Barks Corner, Tauranga
commencing at 9.30am**

Present

His Worship the Mayor G J Webber (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites and M Williams

In Attendance

M Taris (Chief Executive Officer), G Allis (Deputy Chief Executive), E Holtsbaum (Group Manager Technology, Customer and Community Services), R Davie (Group Manager Policy, Planning and Regulatory Services), K Perumal (Chief Financial Officer), I Butler (Finance Manager), E Watton (Policy and Planning Manager), P Watson (Reserves and Facilities Manager), K Hill (Utilities Manager), F Begley (Community Relationships Manager), R Woodward (Communications Advisor), A Shakespear (Procurement Specialist), J Rickard (Senior Policy Analyst), D McCall (Financial Accountant), C Andrews (Systems Accountant), C Tromans (Management Accountant), M Rencher (Executive Assistant Financial Services Group), M Parnell (Democracy Advisor), P Newbound (Reserves and Facilities Team Leader Operations), and F Sweeney (Democracy Management Advisor)

Community Boards

M Grainger (Chairperson, Omokoroa Community Board), A Sole, (Chairperson, Waihi Beach Community Board) and J Dugmore (Member, Te Puke Community Board)

Others

As noted in the minutes and one member of the public.

Apologies

An apology for lateness was received from Councillor Marsh.

Resolved: Mackay / Marshall

THAT the apology for lateness from Councillor Marsh be received.

Public Forum

The Mayor noted that he had two requests for presentations in the public forum and requested that the formal process be adjourned for public forum.

Resolved: Dally / Thwaites

That the meeting adjourn for the purpose of holding a public forum.

Mr Van Dyke spoke about boat ramps in Katikati and of his concerns that it would take a long time to get a boat ramp in Katikati and he did not believe at this time Katikati needed a boat ramp.

Mr Mayo spoke to the Long Term Plan and noted the submission from the Western Ward Ratepayers. He also spoke of the new Katikati library, and requested specifics to be publicly available on the costs of the library. He spoke of his concerns about the high rates and people who could not afford the rates in the community.

Resolved: Dally / Thwaites

That the meeting be reconvened in formal session at 9.35am.

Presentation - Civil Defence Ten Year Service Award

The Mayor invited Michael Lethbridge to come forward to receive a presentation for his ten years service to Civil Defence. In acknowledging Michael Lethbridge for his service to Civil Defence, it was noted that Michael had been involved in Civil Defence Emergency Management since 2005, and part of the GIS Planning and Intelligence Emergency Operations Centre Group, the Emergency Operations Centre for the Tauranga Storm and Slip event in May 2005, and was deployed to Whakatāne for the Edgecumbe flooding in 2017 to work in the Emergency Operations Centre. The Mayor also commended four other members of staff, Kerrie Little, Wayne Allchorne, Scott Parker and Peter Hennessey who had recently received their ten year service awards and thanked them all for their work for the safety of people in the region.

9.40am Councillor Marsh entered the meeting.

C16.1 Receipt of Community Board Minutes

Council considered minutes of the meetings of the Community Boards as circulated separately with this agenda.

Resolved: Marshall / Dean

THAT the minutes of the following meetings be received:

- 1. Minute no. WB13 of the Waihi Beach Community Board held on 11 June 2018*

2. *Minute no. OM13 of the Omokoroa Community Board held on 5 June 2018*
3. *Minute no. K13 of the Katikati Community Board held on 6 June 2018*
4. *Minute no. MC13 of the Maketu Community Board held on 12 June 2018*
5. *Minute no. TP13 of the Te Puke Community Board held on 14 June 2018*

C16.2 **Minutes of Council and Committee Meetings for Confirmation**

Council considered minutes of the meetings of the Council and its Standing Committees as circulated separately with this agenda.

Resolved: Williams / Mackay

THAT the minutes of the following meetings as circulated separately with the agenda are confirmed and are a true and correct record:

6. *Minute no. C15 of the Western Bay of Plenty District Council held on 17 May 2018*
7. *Minute no. CC11 of the Community Committee held on 6 June 2018*
8. *Minute no. LTAP6 of the Long Term and Annual Plan Committee held on 7 June 2018*
9. *Minute no. PP13 of the Policy Committee held on 14 June 2018*
10. *Minute no. OP12 of the Operations and Monitoring Committee held on 21 June 2018*

C16.3 **Minutes for Receipt**

Council considered minutes as circulated separately with this agenda.

Resolved: Murray-Benge / Scrimgeour

THAT the minutes of the following meetings as circulated separately with the agenda are received:

11. *Minute no.DL8 of the District Licensing Committee held on 23 May 2018*
12. *Minute no.PF4 of the Tauranga Moana/Te Arawa ki Takutai Partnership Forum held on 5 June 2018*
13. *Minute no. JG4 of the Tauranga City Council/Western Bay of Plenty District Council Joint Governance Committee held on 18 April 2018*

C16.4 **Information for Receipt**

Council considered the information included in the Minute Index and Information Pack dated 28 June 2018 as circulated separately with the agenda.

Resolved: Thwaites / Williams

THAT the information items included in the Minute Index and Information Pack dated 28 June 2018 as circulated separately with the agenda be received.

C16.5

Recommendations from the Long Term and Annual Plan Committee - Adoption of the Long Term Plan 2018-28 and the Schedule of Fees and Charges 2018-19

Council considered a report from the Chief Executive Officer dated 12 June 2018 as circulated with the agenda. Clarence Susan, Audit Director, and Naude Kotze, Senior Auditor, were in attendance on behalf of Audit New Zealand to present the Audit Report. Clarence Susan spoke to the Audit Report and he read the Audit Opinion highlighting that in Audit's opinion the Consultation Document was a good document, as were the ensuing consultation process and deliberations which followed.

Naude Kotze then addressed Council noting the following:

- The plan was a good plan, with accurate financial linkages and proposals for funding.
- It was a good accountability document, reflecting a significant and complex project.
- Documentation of the process demonstrated the teamwork between Councils elected members and staff for a good process.
- Staff were thanked for their co-operation with the Audit Team.

In response to a question Clarence Susan noted that for all Councils the process was better this year, but he rated the Western Bay of Plenty District Council process as a very good one.

The Chief Executive thanked the Auditors for the on-going and positive relationship, and staff for their efforts.

The Mayor thanked all involved with the process.

In comment on the plan elected members noted the following:

- Growth was now starting to deliver relief to urban dwellers, in particular with the wastewater charges.
- It was pleasing that some community outcomes and projects were included.

Resolved: Mackay / Scrimgeour

1. *THAT Council approve the draft Long Term Plan 2018-28 as amended in accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of LTAP6 dated 7 June 2018.*
2. *THAT the Audit Report from Audit New Zealand regarding the 2018-28 Long Term Plan be received.*

3. *THAT in accordance with Section 93 of the Local Government Act 2002 the audited Long Term Plan 2018-28 be adopted.*
4. *THAT in accordance with sections 82 and 150 of the Local Government Act 2002, the Schedule of Fees and Charges 2018-19 excluding Dog Control and Health Act (Registered Premises) be adopted as amended in accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of LTAP6 dated 7 June 2018.*
5. *THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.*
6. *THAT the decision story be adopted as the formal response to submitters, for dissemination as soon as practicable following the adoption of the Long Term Plan 2018-28.*
7. *THAT the Chief Executive be delegated authority to make such minor editorial changes to the Long Term Plan 2018-28, Schedule of Fees and Charges and decision story as may be required prior to printing.*

C16.6

Setting of Rates for 2018/19 Financial Year

Council considered a replacement report from the Finance Manager dated 28 June 2018 as circulated separately from the original report included in the agenda. The Chief Financial Officer noted that the 2018/19 rates reflected the first year of the Long Term Plan, and the replacement report reflected changes as a result of a legal review. In response to questions members were advised as follows:

- The Rates Postponement Scheme included a provision to ensure that those who took up the scheme understood the implications, and counselling was provided by an independent advisor.
- Instalment and mail out dates were based on past practice.

The Finance team was thanked for the work it had done, and the work done for debt reduction and resulting benefits to the ratepayers.

Resolved: Williams / Murray-Benge

1. *THAT the Finance Manager's report dated 28 June 2018 and titled 'Setting of Rates for 2018/19 Financial Year' be received.*
2. *THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.*
3. *THAT Western Bay of Plenty District Council notes that the rates to be set are expressed exclusive of the Council's GST obligations but that the amount of the rate assessed and invoiced will include GST at the prevailing rate at the time of supply.*

4. *THAT the Western Bay of Plenty District Council adopts as attached (Attachment A to this resolution) its definitions for its differential categories for the 2018/19 financial year.*
5. *THAT the Western Bay of Plenty District Council sets the rates as attached (Attachment A to this resolution) under section 23 of the Local Government (Rating) Act 2002, on rating units in the District for the financial year commencing on 1 July 2018 and ending on 30 June 2019.*
6. *THAT in accordance with its Rates Postponement for Homeowners Aged Over 65 Years Policy, the Western Bay of Plenty District Council sets the following fees under section 88 of the Local Government (Rating) Act 2002 for the financial year commencing on 1 July 2018 and ending on 30 June 2018:*

Application Fee - \$50.00

- *A fee of \$50.00 will be added to the rates when Council offers postponement. This fee is non refundable and covers the administration costs associated with processing the application.*

Counselling Fee - \$300.00

- *A fee of up to \$300.00 may be charged once professional counselling has commenced. This fee is to fund the cost of professional counselling so that an informed decision can be made by an applicant on whether or not to proceed with their application to join the scheme.*

Other Fees

- *Such other incidental fees as may be necessary to process the application. Any fees charged under this heading will be third party fees and would change from time to time. Any fees charged under this heading will be discussed with any prospective applicant at the time of making their application.*
- *Interest at wholesale bank rate plus bank margin negotiated, plus applicable bank administration costs. (Bank rate and margin are exempt from GST). This interest is the interest charged by the bank from time to time and is made up of the bank wholesale rate at the time of each penalty date, plus an additional 25 basis points, and represents the interest rate payable by the applicant, on rates postponed. In addition, Council will charge 1.25% excluding GST for on-going administration and reserve fund fees.*

7. *THAT the Western Bay of Plenty District Council sets the due dates for payment of rates, except water consumption rates set under section 19 of the Local Government (Rating) Act, for the financial year commencing 1 July 2018 and ending on 30 June 2019 as follows:
All rates will be payable in two equal instalments:*
 - *the due date for instalment 1 will be 21 September 2018*
 - *the due date for instalment 2 will be 28 February 2019.*

8. THAT the Western Bay of Plenty District Council sets that the water consumption rates (set under section 19 of the Local Government (Rating) Act) for the financial year commencing 1 July 2018 and ending on 30 June 2019 will be invoiced twice during the year and the due dates for payment will be 30 days from the date of each invoice being issued.
9. THAT under sections 57 and 58 of the Local Government (Rating) Act 2002, the following penalties be applied to unpaid rates, except water consumption rates (set under section 19 of the Local Government (Rating) Act):
- A charge of 10 percent on so much of any instalment that has been assessed after 1 July 2018 and which remains unpaid after the relevant due date, to be added on 26 October 2018 for instalment one and 22 March 2019 for instalment two.
 - A charge of 10 percent on so much of any rates assessed before 1 July 2018, which remains unpaid on 5 July 2018, will be made on that date.
 - A further charge of 10 percent of on any rates to which a penalty has been added under (b) above, that remain unpaid, to be added on 5 January 2019.
10. THAT where all outstanding and current rates are paid by close of business 28 September 2018, under section 55 of the Local Government (Rating) Act 2002 a discount of 3% on current rates be allowed with the exception of metered water consumption charges which do not qualify for discount.
11. THAT rates shall be payable by any of the following methods:
- Online
 - Direct debit (annually, invoice due date or monthly payments)
 - Automatic payment
 - Internet/telephone banking
 - Cheque (Post or in person)
 - EFTPOS or cash at Council's office, libraries and service centres – between the hours of 8.00am and 5.00pm, Monday to Friday.
12. THAT the rates timetable for the rates process for the financial year commencing 1 July 2018 and ending on 30 June 2019 be as follows:

Council Resolution:		
	<i>Setting of rates</i>	<i>28 June 2018</i>
Run rates		<i>11 August 2018</i>
Mail out	<i>Instalment One</i>	<i>3 September 2018</i>
Due Date	<i>Instalment One</i>	<i>21 September 2018</i>
Discount Date		<i>28 September 2018</i>
Penalty Date	<i>Instalment One</i>	<i>26 October 2018</i>

<i>Council Resolution:</i>		
<i>Mail out</i>	<i>Instalment Two</i>	<i>4 February 2019</i>
<i>Due Date</i>	<i>Instalment Two</i>	<i>28 February 2019</i>
<i>Penalty Date</i>	<i>Instalment Two</i>	<i>22 March 2019</i>

14. *THAT Council will continue to collect rates on behalf of Bay of Plenty Regional Council. The rates collected will be as specified in the rates resolution of the Bay of Plenty Regional Council.*

FUNDING IMPACT STATEMENT - RATES

Rate Funding Mechanisms 2018/2019

The following rates are GST exclusive. The defined areas of benefits, land areas, or zones are available on Council maps at Barks Corner, Tauranga and can be viewed on our website at www.westernbay.govt.nz. Further detail on the rate funding mechanisms can be found in Councils Revenue and Financing Policy. All our funding sources will also be used during each future year covered by the Long Term Plan 2018-2028.

General rates

General rates are set under section 13 of the Local Government (Rating) Act 2002 on a differential basis on the capital value of all rateable rating units for the District. General Rates consist of a rate in the dollar charged on capital value and a Uniform Annual General Charge (UAGC) which is a flat amount assessed on each rateable rating unit.

Differential general rate

Our policy is to have the same system for charging General Rates across the whole District. Our current differential rates policy is that all rateable rating units are charged at a differential of 1.0 for the General Rate.

The different categories of land and rates are outlined in the table below. The objectives of the differential rate, in terms of the total revenue sought from each category are:

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR OF LIABILITY	2017/18 ANNUAL PLAN REVENUE (\$)	GENERAL RATE IN THE DOLLAR OF CAPITAL VALUE	2018/19 ANNUAL PLAN REVENUE (\$)
General rate	Residential zoned areas	Zone	Capital value	4,689,930	0.0009124	5,699,225
	Rural zoned areas	Zone	Capital value	9,664,109	0.0009124	11,894,569
	Commercial/industrial zoned area/post-harvest zoned areas	Zone	Capital value	496,033	0.0009124	576,603
	Forestry	Zone	Capital value	71,479	0.0009124	82,465
Total general rates				14,921,551		18,252,862

Uniform Annual General Charge (UAGC)

A uniform annual general charge set under section 15 (1) of the Local Government (Rating) Act for all rateable land within the District. The size of the UAGC is set each year by Council and is used as a levelling tool in the collection of General Rates. The combined revenue sought from both the UAGC and certain targeted rates set on a uniform basis, is to be assessed close to but not exceeding 30% of the total rates revenue. If the Uniform Annual General Charge (UAGC) were set at zero the effect would be to increase the amount of General Rates assessed on capital value which would increase the share assessed on properties with higher capital values and decrease the share assessed on lower capital values. In setting the level of the UAGC, we consider the following issues:

- The impact of a high UAGC on those with low incomes and relatively low property values
- The impact of a low UAGC on the relative share of rates levied on large rural properties
- Fairness and equity and the social consequences of an unfair distribution of rates
- The collective effect of other flat charges (e.g. environmental protection rate, targeted rate for libraries) on affordability for low income households.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2017/18 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2018/19 ANNUAL PLAN REVENUE (\$)
UAGC	-	-	Fixed amount per rating unit	5,176,605	245.00	5,364,765

FUNDING IMPACT STATEMENT - RATES

Targeted Rates

We use targeted rates (as defined in the Local Government (Rating) Act 2002) to collect funds over areas of benefit. This rating tool is chosen where the services provided are specific to a particular community or area within our District and it is not considered fair to charge all ratepayers. These rates are collected according to the factors listed below. Area of Benefit maps for the various targeted rates can be viewed on our website at www.westernbay.govt.nz.

Roading rates

The Council sets three roading rates. The first is a differentiated targeted rate. The second targeted rate is District-wide on all rateable rating units. The third rate is for all rateable rating units which have a rural zoning. The roading targeted rates part fund the transportation activity. Commercial / industrial and post harvest zoned rating units are charged a differential of 2.0 based on the assessed impact they have on the roading infrastructure.

SOURCE	DIFFERENTIAL CATEGORIES / CATEGORIES	MATTERS	FACTOR	2017/18		2018/19
				ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	ANNUAL PLAN REVENUE (\$)
Roading rates	1. Residential and Rural zoned	Land use	Land value	8,969,073	0.000815	8,485,200
	1. Forestry zoned	Land use	Land value	71,565	0.000815	65,241
	1. Commercial/Industrial or Post-harvest zoned	Land use	Land value	432,219	0.001631	401,034
	2. Rooding rate (District-wide)	All rateable land within the local authority district	Fixed amount per rating unit	1,675,307	\$72.30	1,583,099
	3. Rooding rate (Rural)	Land use	Fixed amount per rating unit	2,830,199	\$261.07	2,674,426
Total roading targeted rates				13,978,362		13,209,000

FUNDING IMPACT STATEMENT - RATES

Community Board targeted rates

The community board rates are uniform targeted rates set under section 16 of the Local Government (Rating) Act 2002. The community board rates part fund community board activity. The different rates are based on where the land is situated (refer to Council maps). The rates are outlined in the table below.

SOURCE	CATEGORIES	MATTERS	FACTOR	2017/18 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2018/19 ANNUAL PLAN REVENUE (\$)
Community Boards	Waihi Beach	Location	Fixed amount per rating unit	82,455	26.53	80,683
	Katikati	Location	Fixed amount per rating unit	88,540	20.86	92,174
	Omokoroa	Location	Fixed amount per rating unit	71,313	45.40	74,642
	Te Puke	Location	Fixed amount per rating unit	108,748	28.25	112,138
	Maketu	Location	Fixed amount per rating unit	76,282	135.46	78,837
Total Community Board targeted rates				427,338		438,474

Environmental Protection Targeted Rate

The environmental protection rate is a uniform targeted rate set under section 16 of the Local Government (Rating) Act 2002. It is set as a fixed amount per rating unit for the District. The environmental protection rate part funds the following activities: wastewater, environmental protection, recreation and leisure.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2017/18 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2018/19 ANNUAL PLAN REVENUE (\$)
Environmental Protection Rate		All rateable land within the District	Fixed amount per rating unit	918,000	32.61	714,000

FUNDING IMPACT STATEMENT - RATES

Solid Waste Targeted Rates

The solid waste rates are uniform targeted rates set under section 16 (3) (b) of the Local Government (Rating) Act 2002. The solid waste rate part funds the solid waste activity.

SOURCE	CATEGORIES	MATTERS	FACTOR	2017/18	AMOUNT	2018/19
				ANNUAL PLAN REVENUE (\$)		REVENUE (\$)
Solid waste	Western	Location - Katikati/Waihi Beach wards	Fixed amount per rating unit	534,100	78.39	585,431
	Eastern	Location - Maketu/ Te Puke ward	Fixed amount per rating unit	447,255	65.10	468,695
Total Solid Waste targeted rates				981,355		1,054,126

Library Services Targeted Rates

The library services rates are targeted rates set under section 16 of the Local Government (Rating) Act 2002. They are a fixed amount per rating unit for the District, and a fixed amount for the defined area of benefit Te Puna. The library services targeted rates part fund the library activity.

SOURCE	CATEGORIES	MATTERS	DIFFERENTIAL FACTOR	2017/18	AMOUNT	2018/19
				ANNUAL PLAN REVENUE (\$)		REVENUE (\$)
Library Services	Library rate	All rateable land within the District	Fixed amount per rating unit	1,640,084	72.57	1,589,060
Te Puna Library rate	Te Puna Library rate	Location	Fixed amount per rating unit	10,506	7.90	\$11,220
Library Services rate				1,650,590		1,600,280

FUNDING IMPACT STATEMENT - RATES

Western Water

The western water rates are differential targeted rates set under section 16 and a volumetric water rates set under section 19 of the Local Government (Rating) Act 2002. The western water targeted rate part funds the western water activity, this area approximates the Katikati/Waihi Beach ward. The different categories of land are based on the provision or availability of water supply services provided by Council on all rating units in the western water zone. Where a rating unit has the ability to, but is not connected to the water supply an availability rate is charged.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2017/18 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2018/19 ANNUAL PLAN REVENUE (\$)
Western water	Metered connection (standard 20mm)	Location of land and provision or availability of service	Nature and number of connections	713,763	382.10	2,481,740
	Metered connection (additional to standard 20mm)	Location of land and provision or availability of service	Nature and number of connections	18,711	99.00	23,067
	Metered connection (25mm)	Location of land and provision or availability of service	Nature and number of connections	4,493	213.98	4,493
	Metered connection (32mm)	Location of land and provision or availability of service	Nature and number of connections	-	421.71	-
	Metered connection (40mm)	Location of land and provision or availability of service	Nature and number of connections	3,439	1,146.30	3,439
	Metered connection (50mm)	Location of land and provision or availability of service	Nature and number of connections	14,042	2,006.03	14,042
	Metered connection (100mm)	Location of land and provision or availability of service	Nature and number of connections	9,170	9,170.40	9,170
	Metered connection (150mm)	Location of land and provision or availability of service	Nature and number of connections	-	21,111.03	-
	Unmetered connection	Location of land and provision or availability of service	Nature and number of connections	2,363,125	497.50	118,405
	Availability charge	Location of land and availability of service	Per rating unit	81,196	191.05	73,554
	Consumption charge		A fixed amount per cubic meter of water consumption	-	\$1.13	-
Total western water rates				3,207,939		2,727,911

FUNDING IMPACT STATEMENT – RATES

Central Water

The central water rates are differential targeted rates set under section 16 and a volumetric water rates set under section 19 of the Local Government (Rating) Act 2002. The central water targeted rate part funds the central water activity. The area serviced is approximated by the Kaimai Ward area. The different categories of land are based on the provision or availability of central water supply services provided by Council on all rating units in the central water zone. Where a rating unit has the ability to, but is not connected to the water supply an availability rate is charged.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2017/18 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2018/19 ANNUAL PLAN REVENUE (\$)
Central water	Metered connection (standard 20mm)	Location of land and provision or availability of service	Nature and number of connections	1,221,574	382.10	1,329,708
	Metered connection (additional to standard 20mm)	Location of land and provision or availability of service	Nature and number of connections	24,453	99.00	20,196
	Metered connection (25mm)	Location of land and provision or availability of service	Nature and number of connections	5,777	213.98	5,563
	Metered connection (32mm)	Location of land and provision or availability of service	Nature and number of connections	-	421.71	-
	Metered connection (40mm)	Location of land and provision or availability of service	Nature and number of connections	-	1,146.30	-
	Metered connection (50mm)	Location of land and provision or availability of service	Nature and number of connections	14,042	2,006.03	16,048
	Metered connection (100mm)	Location of land and provision or availability of service	Nature and number of connections	-	9,170.40	-
	Metered connection (150mm)	Location of land and provision or availability of service	Nature and number of connections	-	21,111.03	-
	Unmetered connection	Location of land and provision or availability of service	Nature and number of connections	995	497.50	995
	Availability charge	Location of land and availability of service	Per rating unit	43,559	191.05	50,437
	Consumption charge		A fixed amount per cubic meter of water consumption	-	1.13	-
Total central water rates				1,310,400		1,422,948

FUNDING IMPACT STATEMENT - RATES

Eastern Water

The eastern water rates are differential targeted rates set under section 16 and a volumetric water rates set under section 19 of the Local Government (Rating) Act 2002. The eastern water targeted rate part funds the eastern water activity. The area serviced is approximated by the Maketu/Te Puke Ward area. The different categories of land are based on the provision or availability of central water supply services provided by Council. The targeted rates are on all rating units in the Eastern water area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the water supply an availability rate is charged.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2017/18		2018/19
				ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	ANNUAL PLAN REVENUE (\$)
Eastern water	Metered connection (standard 20mm)	Location of land and provision or availability of service	Nature and number of connections	1,947,946	382.10	1,981,953
	Metered connection (additional to standard 20mm)	Location of land and provision or availability of service	Nature and number of connections	20,988	99.00	15,939
	Metered connection (25mm)	Location of land and provision or availability of service	Nature and number of connections	7,917	213.98	7,703
	Metered connection (32mm)	Location of land and provision or availability of service	Nature and number of connections	-	421.71	-
	Metered connection (40mm)	Location of land and provision or availability of service	Nature and number of connections	5,732	1,146.30	5,732
	Metered connection (50mm)	Location of land and provision or availability of service	Nature and number of connections	30,090	2,006.03	30,090
	Metered connection (100mm)	Location of land and provision or availability of service	Nature and number of connections	27,511	9,170.40	18,341
	Metered connection (150mm)	Location of land and provision or availability of service	Nature and number of connections	21,111	21,111.03	21,111
	Unmetered connection	Location of land and provision or availability of service	Nature and number of connections	995	497.50	995
	Availability charge	Location of land and availability of service	Per rating unit	60,563	191.05	61,709
	Consumption charge		A fixed amount per cubic meter of water consumption	-	1.13	-
	Gibraltar water scheme	Location of land in defined area of benefit and provision or availability of service	Per rating unit	2,900	100.00	2,900
Total eastern water rates				2,125,753		2,146,473

FUNDING IMPACT STATEMENT - RATES

Waihi Beach Wastewater

The Waihi Beach wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Waihi Beach wastewater targeted rate part funds the Waihi Beach wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Waihi Beach wastewater area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2017/18		2018/19
				ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	ANNUAL PLAN REVENUE (\$)
Waihi Beach wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	87,567	453.72	85,752
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	2,361,133	907.43	2,429,190
	Multiple pan charge	Location of land and provision or availability of service	Each subsequent water closet or urinal to a rating unit	273,278	761.22	284,696
	Waihi Beach School	Location of land and provision or availability of service	Nature and number of connections	7,768	7,768.00	7,768
Total Waihi Beach wastewater				2,729,746		2,807,407

FUNDING IMPACT STATEMENT – RATES

Katikati Wastewater

The Katikati wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Katikati wastewater targeted rate part funds the Katikati wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Katikati wastewater area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2017/18		2018/19
				ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	ANNUAL PLAN REVENUE (\$)
Katikati wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	73,048	453.72	73,048
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	1,797,619	907.43	1,926,474
	Multiple pan charge	Location of land and provision or availability of service	Each subsequent water closet or urinal to a rating unit	243,590	761.22	247,397
	Katikati College	Location of land and provision or availability of service	Nature and number of connections	22,093	22,093.00	22,093
	Katikati Primary	Location of land and provision or availability of service	Nature and number of connections	14,146	14,146.00	14,146
Total Katikati wastewater				2,150,496		2,283,158

FUNDING IMPACT STATEMENT - RATES

Omokoroa Wastewater

The Omokoroa wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002.

The Omokoroa wastewater targeted rate part funds the Omokoroa wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Omokoroa wastewater area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2017/18		2018/19
				ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	ANNUAL PLAN REVENUE (\$)
Omokoroa wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	56,714	453.72	71,687
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	1,097,990	907.43	1,371,127
	Multiple pan charge	Location of land and provision or availability of service	Each subsequent water closet or urinal to a rating unit	209,336	761.22	176,603
	Omokoroa Point School	Location of land and provision or availability of service	Nature and number of connections	6,546	6,546.00	6,546
	Astelia Place	Location of land in Astelia Place and availability of service	Per rating unit	1,164	582.00	1,164
Total Omokoroa wastewater				1,371,750		1,627,127

FUNDING IMPACT STATEMENT - RATES

Te Puke Wastewater

The Te Puke wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Te Puke wastewater targeted rate part funds the Te Puke wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Te Puke wastewater area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2017/18	AMOUNT	2018/19
				ANNUAL PLAN REVENUE (\$)		ANNUAL PLAN REVENUE (\$)
Te Puke wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	32,214	453.72	31,306
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	2,444,616	907.43	2,491,803
	Multiple pan charge	Location of land and provision or availability of service	Each subsequent water closet or urinal to a rating unit	567,870	761.22	564,064
	Te Puke High School	Location of land and provision or availability of service	Nature and number of connections	12,161	12,161.00	12,161
	Te Puke Intermediate School	Location of land and provision or availability of service	Nature and number of connections	13,156	13,156.00	13,156
	Te Puke Primary School	Location of land and provision or availability of service	Nature and number of connections	12,363	12,363.00	12,363
	Fairhaven Primary School	Location of land and provision or availability of service	Nature and number of connections	11,108	11,108.00	11,108
	Te Timatanga Hou Kohanga Reo	Location of land and provision or availability of service	Nature and number of connections	227	227.00	227
Total Te Puke wastewater				3,093,715		3,136,188

FUNDING IMPACT STATEMENT - RATES

Maketu / Little Waihi Wastewater Wastewater

The Maketu / Little Waihi wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Maketu / Little Waihi wastewater targeted rate part funds the Maketu / Little Waihi Wastewater wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Maketu / Little Waihi wastewater area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2017/18	AMOUNT	2018/19
				ANNUAL PLAN REVENUE (\$)		REVENUE (\$)
Maketu / Little Waihi Wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	49,001	453.72	49,001
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	421,048	907.43	400,177
	Multiple pan charge	Location of land and provision or availability of service	Each subsequent water closet or urinal to a rating unit	68,510	761.22	-
	Maketu / Little Waihi Wastewater High School	Location of land and provision or availability of service	Nature and number of connections	7,316	7,316.00	7,316
Total Maketu / Little Waihi Wastewater				545,875		456,494

FUNDING IMPACT STATEMENT - RATES

Waihi Beach Coastal Protection

The Waihi Beach Coastal Protection rates are targeted rates set under section 16 and Part 4A of the Local Government (Rating) Act 2002. The Waihi Beach Coastal Protection targeted rates part fund coastal protection in Waihi Beach. The different categories of land are based on the provision of services provided by Council. The targeted rates are on all rating units in the Waihi Beach area or defined areas of benefit. The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2017/18	AMOUNT	2018/19
				ANNUAL PLAN REVENUE (\$)		ANNUAL PLAN REVENUE (\$)
Waihi Beach Coastal Protection	Rock revetment area of benefit - Operational	Location of land and provision or availability of service	Per rating unit	8,644	166.37	8,818
	Rock revetment area of benefit - Capital	Location of land and provision or availability of service	Per rating unit	39,685	1,313.60	30,213
	Rock revetment area of benefit capital lump sum (optional)*				16,559.00	
	- Ward area	Location of land and provision or availability of service	Per rating unit	42,426	14.10	42,878
	- Dunes northern end area of benefit	Location of land and provision or availability of service	Per rating unit	13,740	606.34	13,946
	- Dunes Glen Isla Place area of benefit	Location of land and provision or availability of service	Per rating unit	4,307	624.53	4,372
Total Waihi Beach Coastal Protection				108,802		100,226

*Lump sum contributions are invited in respect of Waihi Beach Rock Revetment within the defined areas of benefit in lieu of future payments of the Rock Revetment area of benefit - capital rate above. Offer letters are sent out each year inviting rate payers to make a lump sum contribution.

Omokoroa Greenwaste

The Omokoroa greenwaste rate is a uniform targeted rate set under section 16 of the Local Government (Rating) Act 2002.

The Omokoroa greenwaste targeted rate part funds greenwaste facilities. The targeted rate is on all rating units in the Omokoroa community board defined area of benefit.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2017/18	AMOUNT	2018/19
				ANNUAL PLAN REVENUE (\$)		ANNUAL PLAN REVENUE (\$)
Omokoroa greenwaste		Location	Fixed amount per rating unit	62,865	48.06	78,290

FUNDING IMPACT STATEMENT - RATES

Stormwater

The stormwater rates are targeted rates set under section 16 of the Local Government (Rating) Act 2002. Stormwater targeted rates part fund stormwater in defined areas of benefit. The rates are based on the provision services provided by Council. The targeted rates are on all rating units in defined areas of benefit.

The rates are outlined in the table below.

SOURCE	CATEGORIES	MATTERS	FACTOR	2017/18	2018/19
				ANNUAL PLAN REVENUE (\$)	ANNUAL PLAN REVENUE (\$)
Stormwater	Kauri Point	Location of land and provision or availability of service	Fixed amount per rating unit	13,441	13,441
	Tanners Point	Location of land and provision or availability of service	Fixed amount per rating unit	18,087	18,253
	Te Puna	Location of land and provision or availability of service	Fixed amount per rating unit	23,232	23,066
	Pukehina	Location of land and provision or availability of service	Fixed amount per rating unit	105,870	106,202
	Waihi Beach	Location of land and provision or availability of service	Fixed amount per rating unit	1,154,782	1,183,983
	Katikati	Location of land and provision or availability of service	Fixed amount per rating unit	795,032	789,192
	Omokoroa	Location of land and provision or availability of service	Fixed amount per rating unit	522,884	615,936
	Ongare Point	Location of land and provision or availability of service	Fixed amount per rating unit	8,463	9,127
	Tuapiro Point	Location of land and provision or availability of service	Fixed amount per rating unit	4,149	4,149
	Te Puke	Location of land and provision or availability of service	Fixed amount per rating unit	1,111,955	1,121,299

FUNDING IMPACT STATEMENT - RATES

SOURCE	CATEGORIES	MATTERS	FACTOR	2017/18	AMOUNT	2018/19
				ANNUAL PLAN REVENUE (\$)		ANNUAL PLAN REVENUE (\$)
Stormwater (continued)	Paengaroa	Location of land and provision or availability of service	Fixed amount per rating unit	49,782	165.94	50,778
	Maketu	Location of land and provision or availability of service	Fixed amount per rating unit	80,647	165.94	80,647
	Minden	Location of land and provision or availability of service	Fixed amount per rating unit	-	-	-
Total Stormwater				3,888,324		4,016,072

Land Drainage

Land Drainage rates are targeted rates set under section 16 of the Local Government (Rating) Act 2002. Land Drainage targeted rates part fund land drainage in Little Waihi defined areas of benefit. The categories of land liable for each rate are based on the provision of services provided by Council and the location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	CATEGORIES	MATTERS	FACTOR	2017/18	AMOUNT	2018/19
				ANNUAL PLAN REVENUE (\$)		ANNUAL PLAN REVENUE (\$)
Land Drainage	Land Drainage - drains class A	Location of land and provision or availability of service	Per hectare of each rating unit	136,792	33.35	138,485
	Land Drainage - drains class B	Location of land and provision or availability of service	Per hectare of each rating unit	1,467	14.52	1,481
	Land Drainage - pumps class A	Location of land and provision or availability of service	Per hectare of each rating unit	188,398	139.74	268,860
	Land Drainage - pumps class B	Location of land and provision or availability of service	Per hectare of each rating unit	6,877	105.06	9,771
	Land Drainage - pumps class C	Location of land and provision or availability of service	Per hectare of each rating unit	6,645	73.44	9,474
Total Land Drainage				340,179		428,071

FUNDING IMPACT STATEMENT - RATES

Community Halls

Community Hall rates are uniform targeted rates set under section 16 of the Local Government (Rating) Act 2002.

Community Hall targeted rates part fund Community Halls in defined areas of benefit. The categories of land are based on the location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	CATEGORIES	MATTERS	FACTOR	2017/18	AMOUNT	2018/19
				ANNUAL PLAN REVENUE (\$)		REVENUE (\$)
Community Halls	Katikati War Memorial Hall	Location of land	Fixed amount per rating unit	30,611	7.00	30,989
	Te Puna War Memorial Hall	Location of land	Fixed amount per rating unit	-	-	-
	Te Puna Community Centre	Location of land	Fixed amount per rating unit	2,754	21.74	30,865
	Paengaroa Hall	Location of land	Fixed amount per rating unit	11,322	45.39	31,136
	Pukehina Beach Community Centre	Location of land	Fixed amount per rating unit	2,550	5.60	4,590
	Pukehina Hall	Location of land	Fixed amount per rating unit	-	-	-
	Oropi War Memorial Hall	Location of land	Fixed amount per rating unit	24,945	44.70	24,945
	Kaimai Hall	Location of land	Fixed amount per rating unit	2,122	13.00	5,304
	Omanawa Hall	Location of land	Fixed amount per rating unit	3,876	36.00	15,300
	Te Ranga Hall	Location of land	Fixed amount per rating unit	2,040	42.84	5,998
	Te Puke War Memorial and Settlers Hall	Location of land	Fixed amount per rating unit	106,834	28.80	114,336
	Omokoroa Settlers Hall	Location of land	Fixed amount per rating unit	2,346	1.35	2,677
	Ohauti Hall	Location of land	Fixed amount per rating unit	4,284	58.99	15,810

FUNDING IMPACT STATEMENT - RATES

SOURCE	CATEGORIES	MATTERS	FACTOR	2017/18 ANNUAL PLAN REVENUE		2018/19 ANNUAL PLAN REVENUE
				(\$)	AMOUNT (\$)	(\$)
Community Halls (continued)	Waihi Beach Community Centre	Location of land	Fixed amount per rating unit	7,854	10.00	30,410
	Whakamarama Hall	Location of land	Fixed amount per rating unit	6,477	20.00	10,240
	Pyes Pa Hall	Location of land	Fixed amount per rating unit	2,224	8.67	4,641
Total Community Halls				210,239		327,240

Promotion rates

Promotion rates are targeted rates set under section 16 of the Local Government (Rating) Act 2002. Promotion targeted rates part fund town centre promotion in defined areas of benefit. The categories of land are based on the location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES / CATEGORIES	MATTERS	FACTOR	2017/18 ANNUAL PLAN REVENUE		2018/19 ANNUAL PLAN REVENUE
				(\$)	AMOUNT (\$)	(\$)
Waihi Beach Events and Promotions	Waihi Beach promotion charge	Location - Waihi Beach community board area (all land other than commercial/industrial)	Fixed amount per rating unit	31,743	12.83	39,015
Waihi Beach Events and Promotions	Commercial/industrial zoned area rate	Location of land and land use	Fixed amount per rating unit	10,581	228.16	13,005
Katikati Promotion	Katikati Ward charge	Location of land - Katikati	Fixed amount per rating unit	87,320	20.00	88,540
Katikati Promotion	Katikati Ward promotion charge	Location of land - Katikati (all land other than commercial/industrial)	Fixed amount per rating unit	32,101	8.00	35,416
Katikati Promotion	Commercial/industrial zoned area rate	Location of land and land use	Fixed amount per rating unit	40,854	310.00	42,780
Omokoroa Promotion	Omokoroa Town Centre rate	Location of land - Omokoroa	Fixed amount per rating unit	-	-	-
Te Puke Promotion	Te Puke promotion charge	Location of land - Te Puke (all land other than commercial/industrial)	Fixed amount per rating unit	42,966	12.37	49,099

FUNDING IMPACT STATEMENT - RATES

SOURCE	DIFFERENTIAL CATEGORIES / CATEGORIES	MATTERS	FACTOR	2017/18	AMOUNT	2018/19
				ANNUAL PLAN REVENUE (\$)		ANNUAL PLAN REVENUE (\$)
Te Puke Promotion (continued)	Te Puke promotion charge	Location of land - Maketu (all land other than commercial/industrial)	Fixed amount per rating unit	16,280	5.76	18,604
Te Puke Promotion	Commercial/industrial zoned area rate	Location of land and land use	Fixed amount per rating unit	33,013	173.85	37,725
Total Town Centre promotion rates				294,858		324,184

Development Fund Rates

Development fund rates are uniform targeted rates set under section 16 of the Local Government (Rating) Act 2002.

Targeted rates part fund Pukehina development in defined areas of benefit. The different categories of land are based on land use.. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	CATEGORIES	MATTERS	FACTOR	2017/18	AMOUNT	2018/19
				ANNUAL PLAN REVENUE (\$)		ANNUAL PLAN REVENUE (\$)
Pukehina development rate	Residential	Land use	Fixed amount per rating unit	12,600	20.00	12,640

Pukehina Beach Protection Rate

The Pukehina Beach Protection rates are targeted rates set under section 16 of the Local Government (Rating) Act 2002.

The Pukehina Beach Protection targeted rates part fund Pukehina beach protection in defined areas of benefit. The rates are based on location of land. The targeted rates are on all rating units in defined areas of benefit.

The rates are outlined in the table below.

SOURCE	CATEGORIES	MATTERS	FACTOR	2017/18	AMOUNT	2018/19
				ANNUAL PLAN REVENUE (\$)		ANNUAL PLAN REVENUE (\$)
Pukehina beach protection	Coastal	Location	Fixed amount per rating unit	12,248	46.02	12,240
Pukehina beach protection	Inland	Location	Fixed amount per rating unit	3,060	8.18	3,060
Total Pukehina Beach Protection				15,308		15,300

FUNDING IMPACT STATEMENT - RATES

Community Development and Grants

Community Development and Grants rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002, which part fund the communities activity. The different categories of land are based on location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2017/18 ANNUAL PLAN REVENUE (\$)	AMOUNT (\$)	2018/19 ANNUAL PLAN REVENUE (\$)
Katikati resource centre	Katikati	Location - Katikati community board area	Fixed amount per rating unit	14,611	5.03	22,261
Katikati resource centre	Waihi Beach	Location - Waihi Beach community board area	Fixed amount per rating unit	4,870	2.44	7,420
Heritage Museum	District-wide	All rateable land within the District	Fixed amount per rating unit	-	3.26	71,400
Heritage Museum	Katikati	Location - Katikati community board area	Fixed amount per rating unit	30,600	-	-
Total Community Development and grants				50,081		101,081

10.00am The meeting adjourned for morning tea.
 10.21am The meeting reconvened.

C16.7 **Review of Council Risk Profile**

Council considered a report from the Risk Specialist dated 28 June 2018 as circulated with the agenda. The Chief Financial Officer advised that the risk specialist had consulted with the risk owners and there had been no changes in the risk profile. An audit was also conducted by KPMG and this work was still underway and would be reported back to Council. In response to questions the following was advised:

- Intense rainfall events would be covered under crisis management which covered unscheduled events.
- The risk assessment for crisis management was based on the unknown nature of such events.

It was noted that in the next three months, changes in central government policy may become clearer and may affect some of the risk assessments.

Resolved: Mayor Webber / Murray-Benge

1. *THAT the Risk Specialist's report dated 11 June 2018 and titled 'Review of Council Risk Profile' be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

C16.8 **Mayor's Report to Council - June 2018**

Council considered a report from His Worship the Mayor dated 14 June 2018 as circulated with the agenda. The Mayor spoke to his report noting the following:

- The Deputy Mayor and Chief Executive would be attending the Local Government New Zealand conference on behalf of Council.
- He had been invited to address a Chinese delegation from Tianjin which was at the same time as the conference and therefore was sending the Deputy Mayor in his stead.
- In regard to Codes of Conduct he noted the inability nationally for Councils to be able to enforce any penalties in regard to breaches, but that issues raised in other Councils had become public and it was important that Councillors were mindful of their own conduct in public meetings. In particular, he noted the importance of showing respect for all including the public, staff and each other in public forums.
- The SmartGrowth group was working on the Transport Centre of Excellence and were hopeful that this would be in place by the end of July. The latest SmartGrowth strategy would consider growth in Katikati, Te Puke and Paengaroa given the changes in the district.

He also verbally reviewed a paper from Local Government New Zealand titled Water 2050: Governance and encouraged Councillors to read the paper. He also spoke to a paper from the Land and Water Forum on improving water quality, which may have a future impact on Council's stormwater infrastructure.

Resolved: Mayor Webber / Williams

THAT the Mayor's Report to Council for June 2018 be received.

Local Government Official Information and Meetings Act

Exclusion of the Public

Schedule 2A

Resolved: Mackay / Marsh

THAT the public be excluded from the following part of this meeting namely:

- *In Confidence Council and Committee minutes for Confirmation.*
- *In Confidence Minute Index and Information Pack*
- *Reserves Maintenance Contract 18-1000 – Tender Acceptance*
- *Proposed Rating Sale of 631, 633 and 634 Maketu Road, Maketu*
- *Proposed Rating Sale of 19 Te Kahika Road West*
- *Proposed Rating Sale of Property at Odey Road, Whakamarama*
- *Urgent Appointment of Board Member to Tourism Bay of Plenty*
- *In Confidence Chief Executive Officer's Report - June 2018*
- *Workspace Accommodation Feasibility Study*

The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<i>General subject of each matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>In Confidence Council and Committee minutes for Confirmation</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>For reasons previously stated on the relevant minutes.</i>

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
<i>In Confidence Minute Index and Information Pack</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>Maintain legal professional privilege. Protect the privacy of natural persons, including that of deceased natural persons.</i>
<i>Reserves Maintenance Contract 18-1000 – Tender Acceptance</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>To enable the Council to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i>
<i>Proposed Rating Sale of 631, 633 and 634 Maketu Road, Maketu</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>Protect the privacy of natural persons, including that of deceased natural persons.</i>
<i>Proposed Rating Sale of 19 Te Kahika Road West</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>Protect the privacy of natural persons, including that of deceased natural persons.</i>
<i>Proposed Rating Sale of Property at Odey Road, Whakamarama</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>Protect the privacy of natural persons, including that of deceased natural persons.</i>
<i>Urgent Appointment of Board Member to Tourism Bay of Plenty</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>Protect the privacy of natural persons, including that of deceased natural persons.</i>
<i>In Confidence Chief Executive Officer's Report – June 2018</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>Maintain legal professional privilege. Protect the privacy of natural persons, including that of deceased natural persons.</i>

<i>General subject of each matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under Section 48(1) for the passing of this resolution</i>
<i>Workspace Accommodation Feasibility Study</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>To enable the Council to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i>

Western Bay of Plenty District Council

**Minutes of Meeting No. C17 of Council
held on 10 July 2018 in the Council Chamber, Barks Corner, Tauranga
commencing at 1.30pm**

Present

M Williams (Deputy Mayor), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer and J Scrimgeour

In Attendance

M Taris (Chief Executive Officer), G Allis (Deputy Chief Executive), E Holtsbaum (Group Manager Technology, Customer and Community Services), R Davie (Group Manager Policy, Planning and Regulatory Services), B Whitton (Customer Relationships Manager), F Begley (Community Relationships Manager), G Payne (Strategic Advisor), P Hennessey (Strategic Advisor), C Lim (Community Team Leader), A Gray (Communications Team Leader), R Woodward (Communications Advisor), and F Sweeney (Democracy Management Advisor)

Apologies

An apology for absence was received from Councillor Thwaites. It was noted that His Worship the Mayor G J Webber was on leave of absence.

Resolved: Mackay / Marshall

THAT the apology for absence Councillor Thwaites from be accepted.

C17.1 Initial Proposal - 2018 Representation Review

Council considered a report from the Customer Relationships Manager dated 29 June 2018 as circulated with the agenda. Craig Taylor from Election Services was in attendance for this item.

It was suggested that the word appointed be removed from the recommendation under item c.

Resolved: Murray-Benge / Palmer

1. *THAT the Customer Relationships Manager's report dated 29 June 2018 and titled Initial Proposal - 2018 Representation Review be received.*
2. *THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.*
3. *THAT pursuant to sections 19H and 19J of the Local Electoral Act 2001, Council resolves to adopt, as its initial proposal for the review of representation arrangements for the 2019 and 2022 triennial elections, the following:*
 - (a) *the Western Bay of Plenty District Council to comprise 11 councillors elected under the ward system, plus the mayor elected at large;*
 - (b) *the Western Bay of Plenty District Council be divided into three wards, these being:*
 - (i) *Katikati-Waihi Beach Ward (three councillors) being the existing ward comprising the area delineated on LGC Plan 022-2013-W-2 deposited with the Local Government Commission with the addition of a small north-western portion of the current Kaimai Ward (westward of the Waipapa River), the boundaries of which are shown on Attachment 1;*
 - (ii) *Kaimai Ward (four councillors) being the existing ward comprising the area delineated on LGC Plan 022-2013-W-3 deposited with the Local Government Commission with the exclusion of a small north-western portion (westward of the Waipapa River), the boundaries of which are shown on Attachment 1;*
 - (iii) *Maketu–Te Puke Ward (four councillors) being the existing ward comprising the area delineated on LGC Plan 022-2013-W-4 deposited with the Local Government Commission, the boundaries of which are shown on Attachment 1;*
 - (c) *the five existing community boards of Waihi Beach, Katikati, Omokoroa, Te Puke and Maketu be disestablished and replaced with three ward committees of Council, with membership being the relevant ward councillors and community representatives from identified communities of interest within the relevant ward areas;*
 - (d) *the reason the total number of councillors is proposed to remain at 11 (plus the mayor) is to provide effective representation to Western Bay of Plenty District residents and ratepayers (ensuring accessibility to a large and diverse area made up of populated towns and villages and sparsely populated areas);*

- (e) the reason for the minor ward boundary alteration is to better reflect identified communities of interest;*
- (f) the reason for disestablishing the existing community boards and replacing these with ward committees is that Council can better achieve fair and effective representation of all of the communities of interest across the District (as opposed to the current representation where 58% of the population reside in current community board boundaries);*
- (g) the above initial proposal be submitted for formal public consultation, including inviting submissions, in the period 24 July 2018 to 24 August 2018.*

A division was called.

Voting on the motion was as follows:

For the Motion: Councillors Williams (Deputy Mayor), Dally, Dean, Mackay, Marshall, Murray-Benge, Palmer, and Scrimgeour.

Against the Motion: Councillors Lally and Marsh.

The motion was carried.

The meeting concluded at 1.35pm.

Confirmed as a true and correct record

G J Webber, JP
Mayor

Date

Western Bay of Plenty District Council

**Minutes of Meeting No. RUR9 of the Rural Committee
held on 10 July 2018 in the Council Chamber, Barkes Corner, Tauranga
commencing at 9.30am**

Present

Councillor K Marsh (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites and M Williams

In Attendance

M Taris (Chief Executive Officer), P Hennessey (Strategic Advisor), S Stewart (Policy Analyst), and M Parnell (Democracy Advisor)

Apologies

An apology for lateness was received from Councillor Scrimgeour. It was noted that Mayor Webber was on leave of absence.

Resolved: Thwaites / Mackay

THAT the apology for lateness from Councillor Scrimgeour be accepted.

Local Government Official Information and Meetings Act

Exclusion of the Public

Schedule 2A

Resolved: Murray-Benge / Williams

THAT the public be excluded from the following part of this meeting namely:

- *New Zealand Avocado*
- *Apiculture New Zealand*

The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
<i>New Zealand Avocado</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>Protect information where the making available of the information: (i) would disclose a trade secret; or (ii) would be likely to prejudice the commercial position of the person who supplied or who is subject of the information</i>
<i>Apiculture New Zealand</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>Protect information where the making available of the information: (i) would disclose a trade secret; or (ii) would be likely to prejudice the commercial position of the person who supplied or who is subject of the information</i>

THAT pursuant to Standing Orders 2.16.4 representatives from New Zealand Avocado and Apiculture New Zealand be permitted to remain after the public have been excluded because of their knowledge of their respective organisations.

Please note that their presentations will be heard concurrently and that each representative will not be present for the other organisation's presentation.

Western Bay of Plenty District Council

**Minutes of Meeting No. DL9 of the District Licensing Committee
held on 26 June 2018 in the Te Puna Room, Barks Corner, Tauranga
commencing at 9.30am**

Present

M Jones (Chairperson), Councillors D Thwaites (Deputy Chairperson) and P Mackay, and Community Appointee J Davison

In Attendance

A Curtis (District Licensing Secretary/Compliance and Monitoring Manager), D Elvin (Liquor Licensing Inspector), D Coulter (Compliance Administration Officer), and F Sweeney (Democracy Management Advisor)

Apologies

An apology for absence was received from Member Horne.

Resolved: Commissioner Jones / Councillor Mackay

THAT the apology for absence from Member Horne be accepted.

DL9.1

Conflict of Interest Declarations

Commissioner Michael Jones (Chairperson), Councillors Peter Mackay and Don Thwaites (Deputy Chairperson), and Member Jim Davison (Community Appointee), being members of the District Licensing Committee appointed to consider the following applications, declared that they had no conflict of interest in relation to the application.

DL9.2

Application No. LL7232 for a new Temporary Authority under Section 136, Sale and Supply of Alcohol Act 2012 - Applicant: Salt & Pepper Catering Limited - Premise located at 5/62 Main Road Katikati, trading as Ambria (Central Park Bar and Kitchen)

The District Licensing Committee considered the application and following documentation as circulated with the agenda:

- a) Application for Temporary Authority dated 30 May 2018 and associated required certificates and evidence.
- b) NZ Police Report dated 5 June 2018

Also two documents supplied under confidence.

In discussion of the application the District Licensing Secretary noted that in this case, with the two directors having prior convictions, if the Police had had any concerns the application would have been opposed. This was not the case. The Liquor Licensing Inspector advised of his interviewing of the applicants and of his view in terms of their suitability. In response to questions he advised that there were two responsible duty managers in place to manage the liquor license for the business.

It was noted that the temporary authority was issued for three months and once this period came to an end the applicants would need to apply for a full licence which would require a further process. In the interim the business would be monitored closely with frequent visits from the Inspector.

The premises was being renovated, but had a history of being well run with a pleasant atmosphere.

Resolved: Commissioner Jones / Councillor Thwaites

THAT Application No. LL7232 for a new Temporary Authority under Section 136, Sale and Supply of Alcohol Act 2012 - Applicant: Salt & Pepper Catering Limited - Premise located at 5/62 Main Road Katikati, trading as Ambria (Central Park Bar and Kitchen) be granted.

DL9.3

Staff Update to the District Licensing Committee - June 2018

At the invitation of the Chairperson, the Compliance and Monitoring Manager provided a verbal update in relation to applications received and pending. She advised that the end of the financial year was close and there would be an annual report prepared for the Alcohol Regulatory and Licensing Authority. The Liquor Licensing Inspector was currently arranging meetings with the sports clubs in the district to discuss their liquor licensing responsibilities. He gave a verbal summary of the meetings and the feedback from the meetings as to how the clubs were meeting their responsibilities. He explained the processes required for affiliated clubs to use licensed premises to comply with the Act, noting that many issues needed to be addressed through the Clubs' constitutions.

The Committee also received an explanation of licensing at charity events where alcohol was sold.

The Liquor Licensing Inspector gave a summary of liquor licensing issues in the District, noting the issues at the moment were associated with Te Puke with one premises selling alcohol to vagrants causing some public issues.

Issues around clubs were being addressed through the current education programme, which was receiving a positive response. He noted that positive relationships were being built across the district.

Local Government Official Information and Meetings Act

Exclusion of the Public

Schedule 2A

Resolved: Mackay / Davison

THAT the public be excluded from the following part of this meeting namely:

- *In Confidence Attachment to Application No. LL7232 for a new Temporary Authority under Section 136, Sale and Supply of Alcohol Act 2012 - Applicant: Salt & Pepper Catering Limited - Premise located at 5/62 Main Road Katikati, trading as Ambria (Central Park Bar and Kitchen)*
- *Liquor Licensing Inspector's Report*

The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
<i>In Confidence Attachment to Application No. LL7232 for a new Temporary Authority under Section 136, Sale and Supply of Alcohol Act 2012 - Applicant: Salt & Pepper Catering Limited - Premise located at 5/62 Main Road Katikati, trading as Ambria (Central Park Bar and Kitchen)</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>Protect the privacy of natural persons, including that of deceased natural persons.</i>

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
<i>Liquor Licensing Inspector's Report</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>Protect the privacy of natural persons, including that of deceased natural persons.</i>

Western Bay of Plenty District Council

**Minutes of Meeting No. RH12 of the Regulatory Hearings
Committee held on 28 June 2018 in the Council Chamber
commencing at 1.15pm**

Present

Councillors G Webber (Chairperson), P Mackay, D Marshall, M Murray-Benge J Scrimgeour, and M Williams

In Attendance

C Watt (Environmental Consents Manager), and F Sweeney (Democracy Management Advisor)

RH12.1 **Appointment of Independent Hearings Commissioners - June 2018**

The Committee considered a report from the Environmental Consents Manager dated 20 June 2018 as circulated with the agenda.

Resolved: Mackay / Marshall

1. *THAT the Environmental Consent Manager's report dated 20 June 2018 and titled "Appointment of Independent Hearings Commissioner - June 2018" be received.*
2. *THAT the report relates to issues that are considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Regulatory Hearings Committee appoints the following Independent Hearings Commissioner to consider and determine the resource consent RC10321S at Teihana Road, Te Puna.*

Commissioner Bill Wasley

4. *THAT the Regulatory Hearings Committee appoints the following Independent Hearings Commissioner to consider and determine the resource consent RC3503V01L at 36 Station Road, Te Puke.*

Commissioner Alan Withy

The meeting concluded at 1.17pm.

RH12

Western Bay of Plenty District Council

**Minutes of Meeting No. DP2 of the District Plan Committee
held On 10 July 2018 in the Council Chamber, Barks Corner, Tauranga
commencing at 1.36pm**

Present

Councillors P Mackay, D Marshall, M Murray-Benge, J Scrimgeour, and M Williams

In Attendance

M Taris (Chief Executive Officer), R Davie (Group Manager Policy, Planning and Regulatory Services), G Payne (Strategic Advisor), and F Sweeney (Democracy Management Advisor)

Apologies

It was noted that Mayor G Webber was on leave of absence.

DP2.1 Appointment of Chairperson for the Meeting DP2

In the absence of the Chairperson, the Group Manager Policy, Planning and Regulatory Services opened the meeting and called for nominations for Chair in accordance with Standing Order 13.2. Councillor Williams was nominated and there were no further nominations.

Resolved: Mackay / Scrimgeour

The District Plan Committee elect Councillor Williams to chair the meeting.

DP2.2 Appointment of Independent Hearings Commissioner to Chair Plan Change 81 Hearing

The District Plan Committee considered a report from the Resource Management Manager dated 2 July 2018.

Resolved: Murray-Benge / Marshall

1. *THAT the Resource Management Manager's report dated 28 June 2018 and titled "Appointment of Independent Hearings Commissioners to Chair Plan Change 81 Hearing" be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the District Plan Committee appoints Independent Hearings Commissioner Alan Withy to chair the hearing for Plan Change 81.*

The meeting closed at 1.38pm.

DP2

Minute Action Sheets Not Complete for Council (Open) at 27 July 2018

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1217.7 14 Dec 2017	Recommendatory Report from the Operations Committee - Bramley Drive to Ruamoana Place - Walkway Reinstatement Proposal	DEPUTY CEO/GROUP MANAGER INFRASTRUCTURE SERVICES	<p>1. THAT the walkway between Bramley Drive and Ruamoana Place Omokoroa be reinstated on the following basis:</p> <ul style="list-style-type: none"> • THAT total possible long term reinstatement and stability protection works be limited to \$600,000 and be funded on a shared basis as follows: Council up to \$300,000 Property Owners \$300,000 • THAT a legal agreement be entered into with the owners of 23, 24 and 25 Ruamoana Place that sets out the cost share basis, their funding contribution of \$300,000, and clarifies the risk of the work with a "best endeavours" clause. • THAT in order to work with the property owners on a cost share basis the work proceeds over the 2017/2018 year. • THAT the Council share of the cost of the works be funded as follows: \$100,000 from the 2017/2018 Coastal Erosion Protection budget \$200,000 transferred from either the General Rate Reserve or the Environmental Protection Rate Reserve. <p>2. THAT it be noted that the works required for the possible long term reinstatement of the walkway may include works such as horizontal and directional bore drains, head scarp trimming, a ground anchor wall (as shown in Option C of the agenda report), and with exact details subject to detailed design in an endeavour to reduce further slippage. The option of connected vertical and horizontal drains should be regarded as trial.</p> <p>3. THAT it be noted that the possible long term reinstatement and slip protection works are undertaken on a "best endeavours" basis and that due to weather and ground conditions these may still be subject to slips in the future.</p> <p>4. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>	<p>7/07/2018: The construction work is underway, earthworks are complete, vertical drilling will commence late July.</p> <p>17/05/2018: Agreement signed with property owners. Consent issued. Earthworks have commenced.</p>	UNDER ACTION

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Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1318.6 22 Feb 2018	Right of Way Easement Over Part of Uretara Domain, Katikati	LEGAL PROPERTY OFFICER RESERVES FACILITIES	<p>1. THAT the Legal Property Officer/Reserves and Facilities' report dated 2 February 2018 and titled Right of Way Easement Over Part of Uretara Domain, Katikati be received.</p> <p>2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance.</p> <p>3. THAT pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a Right of Way easement in accordance with the area shown highlighted in red on the plan attached to the report (Attachment A) over Lots 177 and 178 DP 67 to Lot 1 DPS 57029.</p>	<p>15/05/2018: As below.</p> <p>As this is being done in conjunction with a subdivision it may be some time that the landowner provides a survey plan and the instrument registered.</p> <p>To advise landowner of approval and to proceed when ready. A survey plan will be the first action required, to council staff for approval.</p>	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1318.9 22 Feb 2018	Mayor's Report to Council - January/February 2018	GROUP MANAGER TECHNOLOGY, CUSTOMER AND COMMUNITY SERVICES	<p>1. THAT the Mayor's report dated 9 February 2018 and titled Mayor's Report to Council - January/February 2018 be received.</p> <p>2. THAT Katikati/Waihi Beach Ward Councillors attend the Waihi Beach Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.</p> <p>3. THAT Maketu/Te Puke Ward Councillors attend the Te Puke Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.</p> <p>4. THAT Mayor Webber and Councillor Marsh attend the Maketu Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.</p> <p>5. THAT Katikati/Waihi Beach Councillors attend the Katikati Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.</p> <p>6. THAT Councillor Palmer attend the Omokoroa Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.</p> <p>7. THAT Councillor Murray-Benge attend the Tauranga Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.</p> <p>8. THAT a report be provided on implications for Council to implement the proposal from the Poppy Places Trust to identify places within the district that had a link to New Zealand military involvement in conflicts or operational service overseas and to mark these places with a poppy.</p>	<p>This action requires investigation as to who the right person/team are to complete the report regarding the Poppy Places Trust.</p> <p>An Issues and Options paper has been produced by Policy to be put forward to the Elected Members.</p> <p>Discussions had with Policy and Resource Consents as to the rightful place for this task. A decision was made to send a letter to the Poppy Places Trust advising them that they would be best to put in a submission to the LTP to obtain funding for this project.</p> <p>A Submission was put forward by the trust and an issues and options paper prepared by Policy for the LTP process. The elected members are yet to confirm the LTP but preliminary results are that there are to be further discussions around this topic.</p> <p>The LTP has concluded and the response to the request from the Poppy's Place Trust is to consult with the Trust and understand the future implications to Council.</p>	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1418.10 05 Apr 2018	Road Stopping and Sale Report - Beach Road, Katikati	LEGAL PROPERTY OFFICER TRANSPORTATION & UTILITIES	<p>1. THAT the Legal Property Officer's report dated 19 March 2018 and titled Road Stopping and Sale Report Beach Road, Katikati be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT pursuant to Section 342 of the Local Government Act 1974, Council continues the Road Stopping process set out in Schedule 10 of the Local Government Act 1974 for that area of unformed road Section 1 SO 519189.</p> <p>5. THAT an easement in gross be granted over the stopped area of road in favour of PowerCo.</p> <p>6. THAT as the current objection is resolved within the statutory timeframe set out in Schedule 10 of the Local Government Act 1974 then the Council declares that the unformed road Section 1 SO 519189 to be stopped.</p> <p>7. THAT Council approves the development and sale of the unformed road once a fee simple title was issued.</p>	<p>10/07/2018: Survey to be confirmed for Road Stopping to be completed.</p> <p>15/05/2018: Awaiting Survey to be approved.</p> <p>23/04/2018: Final Road Stopping advert to go in newspaper.</p>	UNDER ACTION
C1418.12 05 Apr 2018	Mayor's Report to Council - March 2018	CONTRACTS AND PROCUREMENT TEAM LEADER	<p>1. THAT the Mayor's Report to Council for March 2018 be received.</p> <p>2. THAT the Chief Executive Officer's payroll financial delegation be amended to read "As Required - Approval of payroll in accordance with Council's employment agreement commitments."</p>	<p>16/05/2018: The review of staff delegations will be presented for approval at OMT on 21 May 2018.</p> <p>17/04/2018: The change to the CEO's delegation in regards to payroll approval has been passed to CON1 to action as part of his delegation review.</p>	UNDER ACTION
C1418.9 05 Apr 2018	Storm Water Easement Over Part of the Te Puna Estuary Esplanade Reserve	LEGAL PROPERTY OFFICER RESERVES FACILITIES	<p>1. THAT the Legal Property Officer Reserves and Facilities' report dated 12 March 2018 and titled Storm Water Easement Over Part of Te Puna Estuary Esplanade Reserve be received.</p> <p>2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance.</p> <p>3. THAT pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a storm water easement shown on the attached plan (Attachment A) to allow Lot 7 DP 483940 to discharge stormwater over Lot 5 DPS 28412.</p>	<p>15/05/2018: Await response as below.</p> <p>23/04/2018: Advised applicant 11/04 to proceed with supplying survey plan of easement.</p>	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1518.10 May 2018	Road Stopping and Sale Report - Wilson Road South Paengaroa	LEGAL PROPERTY OFFICER TRANSPORTATION & UTILITIES	<p>1. THAT the Legal Property Officer's report dated 2 May 2018 and titled Road Stopping and Sale Report - Wilson Road South, Paengaroa be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT pursuant to Section 342 of the Local Government Act 1974, Council continues the Road Stopping process set out in Schedule 10 of the Local Government Act 1974 for that area of unformed road outlined in yellow on Attachment A.</p> <p>4. THAT a right of way easement be granted over the stopped area of road in favour of the landowners at 46A and 46B Wilson Road South</p> <p>5. THAT if no objections to the road stopping are received within the statutory timeframe set out in Schedule 10 of the Local Government Act 1974 then the Council declares that the road adjacent to 44 and 46 Wilson Road is stopped.</p> <p>6. THAT an easement in gross be granted over the stopped area of road in favour of PowerCo outlined in red on Attachment A.</p> <p>7. THAT provided the Road Stopping process is successful, Council approves the development and sale of the unformed road once a fee simple title is issued.</p>	10/07/2018: Survey to completed.	UNDER ACTION
C1518.5 May 2018	Recommendatory Report from the Katikati Community Board - Naming of the Katikati New Library and Community Space	CUSTOMER RELATIONSHIPS MANAGER	<p>1. THAT Council formally adopt the name of the new Katikati Library and Community Hub complex as 'The Centre' and that the name 'P?tuki Manawa' (meaning the beating heart) be adopted for reference to new Library/Community Hub and Town Centre.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>		NOT COMMENCED
C1518.6 May 2018	Recommendatory Report from the Katikati Community Board - Options to Change Unformed Thompsons Track Road to Recreation Reserve	RESERVES AND FACILITIES MANAGER	<p>1. THAT Council, give consideration to and approve the investigation of the Road Stopping Process for the Unformed Thompsons Track Road and the setting aside of that land for Reserve.</p> <p>2. THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.</p>		NOT COMMENCED

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1518.9 17 May 2018	Road Stopping and Sale Report - Rea Road Katikati	LEGAL PROPERTY OFFICER TRANSPORTATION & UTILITIES	<p>1. THAT, the Legal Property Officer's report dated 2 May 2018 and titled Road Stopping and Sale Report - Rea Road, Katikati be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT pursuant to Section 342 of the Local Government Act 1974, Council commences the Road Stopping process set out in Schedule 10 of the Local Government Act 1974 for that area of unformed road adjacent to Lot 41 DPS 438769.</p> <p>4. THAT Council will seek the prior consent of the Minister of Lands to the stopping of the area of unformed road Section 1 and 2 SO 515896.</p> <p>5. THAT if no objections to the road stopping are received within the statutory timeframe set out in Schedule 10 of the Local Government Act 1974 and the consent of the Minister of Lands is obtained then the Council declares that the section unformed road Section 1 and 2 SO 515896 to be stopped.</p> <p>6. THAT, providing the road stopping is successful; Council approves the disposal of Section 2 SO 515896 unformed road to the owner of Lot 41 DPS 438769. Council approves the purchase price of Section 2 SO 515896 unformed road to the applicant to be negotiated by the Strategic Property Manager.</p> <p>7. THAT, providing the road stopping is successful; Council approves the disposal and donation of Section 1 SO 515896 to the Department of Conservation to be amalgamated with Section 91 Block VIII Katikati SD owned by Department of Conservation.</p> <p>8. THAT, providing the road stopping is successful; Council approves the disposal of Section 1 SO 515896 to be amalgamated with Section 91 Block VIII Katikati SD and the purchase price of the land is to be paid by the applicant.</p> <p>9. THAT all necessary legal, valuation, and survey costs involved in the transfer of the land be payable by the applicants.</p>	10/07/2018: Advertising commenced due to be completed by the end of July.	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1618.5 28 Jun 2018	Recommendations from the Long Term and Annual Plan Committee - Adoption of the Long Term Plan 2018-28 and the Schedule of Fees and Charges 2018-19	CHIEF FINANCIAL OFFICER	<ol style="list-style-type: none"> 1. THAT Council approve the draft Long Term Plan 2018-28 as amended in accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of LTAP6 dated 7 June 2018. 2. THAT the Audit Report from Audit New Zealand regarding the 2018-28 Long Term Plan be received. 3. THAT in accordance with Section 93 of the Local Government Act 2002 the audited Long Term Plan 2018-28 be adopted. 4. THAT in accordance with sections 82 and 150 of the Local Government Act 2002, the Schedule of Fees and Charges 2018-19 excluding Dog Control and Health Act (Registered Premises) be adopted as amended in accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of LTAP6 dated 7 June 2018. 5. THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy. 6. THAT the decision story be adopted as the formal response to submitters, for dissemination as soon as practicable following the adoption of the Long Term Plan 2018-28. 7. THAT the Chief Executive be delegated authority to make such minor editorial changes to the Long Term Plan 2018-28, Schedule of Fees and Charges and decision story as may be required prior to printing. 		NOT COMMENCED
C1618.7 28 Jun 2018	Review of Council Risk Profile	RISK SPECIALIST	<ol style="list-style-type: none"> 1. THAT the Risk Specialist's report dated 11 June 2018 and titled 'Review of Council Risk Profile' be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 		NOT COMMENCED
C1718.1 10 Jul 2018	Initial Proposal - 2018 Representation Review	CUSTOMER RELATIONSHIPS MANAGER	<ol style="list-style-type: none"> 1. THAT the Customer Relationships Manager's report dated 29 June 2018 and titled Initial Proposal - 2018 Representation Review be received. 2. THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy. 3. THAT pursuant to sections 19H and 19J of the Local Electoral Act 2001, Council resolves to adopt, as its initial proposal for the review of representation arrangements for the 2019 and 2022 		NOT COMMENCED

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Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			<p>triennial elections, the following:</p> <p>(a) the Western Bay of Plenty District Council to comprise 11 councillors elected under the ward system, plus the mayor elected at large;</p> <p>(b) the Western Bay of Plenty District Council be divided into three wards, these being:</p> <p>(i) Katikati-Waihi Beach Ward (three councillors) being the existing ward comprising the area delineated on LGC Plan 022-2013-W-2 deposited with the Local Government Commission with the addition of a small north-western portion of the current Kaimai Ward (westward of the Waipapa River), the boundaries of which are shown on Attachment 1;</p> <p>(ii) Kaimai Ward (four councillors) being the existing ward comprising the area delineated on LGC Plan 022-2013-W-3 deposited with the Local Government Commission with the exclusion of a small north-western portion (westward of the Waipapa River), the boundaries of which are shown on Attachment 1;</p> <p>(iii) Maketu-Te Puke Ward (four councillors) being the existing ward comprising the area delineated on LGC Plan 022-2013-W-4 deposited with the Local Government Commission, the boundaries of which are shown on Attachment 1;</p> <p>(c) the five existing community boards of Waihi Beach, Katikati, Omokoroa, Te Puke and Maketu be disestablished and replaced with three ward committees of Council, with membership being the relevant ward councillors and community representatives from identified communities of interest within the relevant ward areas;</p> <p>(d) the reason the total number of councillors is proposed to remain at 11 (plus the mayor) is to provide effective representation to Western Bay of Plenty District residents and ratepayers (ensuring accessibility to a large and diverse area made up of populated towns and villages and sparsely populated areas);</p> <p>(e) the reason for the minor ward boundary alteration is to better reflect identified communities of interest;</p> <p>(f) the reason for disestablishing the existing community boards and replacing these with ward committees is that Council can better achieve fair and effective representation of all of the communities of interest across the District (as opposed to the current representation where 58% of the population reside in</p>		

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Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
			current community board boundaries); (g) the above initial proposal be submitted for formal public consultation, including inviting submissions, in the period 24 July 2018 to 24 August 2018.		
C1915.2.14 09 May 2015	Topic 1507 - Wastewater - Issue 6 - Ongare Point Funding Model - Submission Id 995 - and Internal Submission	UTILITIES MANAGER	<p>THAT Council approves in principle, proceeding with the Ongare Point wastewater scheme generally incorporating the following principles and funding model.</p> <ul style="list-style-type: none"> • That the installation proceed subject to more than 50% of the connected properties agreeing. • That the on property costs be averaged across the scheme and all property owners pay the same amount for their on property and connection costs. • That the subsidy from Bay of Plenty Regional Council for the construction of a wastewater scheme at Ongare Point, be applied proportionally to the property owner and Council scheme costs. • That the scheme (off property costs) are loan funded and repaid by the combined wastewater UAC in accordance with the Wastewater Revenue and Financial Policy. • That the scheme mode generally comprises onsite treatment pumped to offsite secondary treatment and disposal fields. • That the scheme investigation, consenting, consultation and design costs budgeted at \$50,000 in 2015/16 are funded in accordance with the Infrastructure Investigation Revenue and Financial Policy 60% EPR, 40% future UAC. <p>Indicative Full Scheme Reticulation Costs (approximately 58 properties) Excluding GST Option 2 Property Owner - On property costs (STEP, electrical, drain laying, etc.) \$ 488,851 Council - Scheme Reticulation \$ 650,549 BOPRC subsidy \$618,000 Total Costs \$1,757,400 Property Owner Costs (approximately 58 properties) \$8,428 Council Cost \$650,549 That these decisions be subject to undertaking the appropriate consultation and decision making to meet legislative requirements.</p>	<p>June 2018: 20 underground tanks now installed. Treatment plant is well underway with filter tanks installed and underground drip irrigations being installed.</p> <p>May 2018: Project underway with 8 underground private property units now installed. Treatment plant construction underway.</p> <p>April 2018: Resource consent conditions received for Ongare Point wastewater scheme. Construction of both reticulation and treatment plant components underway. Project is expected to be completed by October/November 2018 depending on weather conditions.</p> <p>March 2018: BOPRC confirm resource consent ready 28th March project works to commence immediately.</p>	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1915.4.324 09 May 2015	Topic - Stormwater/Erosion - Issue Stormwater Small Settlements - Submission Ids 701, 965	UTILITIES MANAGER	Council is currently in the process of reviewing the Stormwater Catchment Management Plan and Comprehensive Stormwater Consent application for the central catchment (including Te Puna and Minden). As part of this review Council will undertake further consultation with the Te Puna and Minden communities and in particular Te Puna Heartlands.	June 2018: Feedback provide from Bay of Plenty Regional Council additional info required to be submitted. May 2018: Still await feedback. April 2018: UM has contacted Bay of Plenty Regional Council regarding the processing delays, We have been advised that a consultant has now been tasked with processing the application. Unfortunately can not progress any further. March 2018: UM has contacted Bay of Plenty Regional Council regarding the processing delays. We have been advised that a consultant has now been tasked with processing the application. Unfortunately can not progress further until a response is received from Bay of Plenty Regional Council.	UNDER ACTION
C2715.5 17 Dec 2015	Application to Lease 8 The Esplanade to Waihi Beach Board Riders	STRATEGIC PROPERTY MANAGER	1. THAT the Strategic Property Manager's report dated 18 November 2015 and titled Application to Lease 8 The Esplanade to Waihi Beach Board Riders be received. 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy. 3. THAT staff be directed to proceed with the removal of numbers 2 and 4 The Esplanade. 4. THAT after consideration of the submissions received regarding the proposed lease of number 8 The Esplanade to the Waihi Beach Board Riders Club Incorporated, Council agrees to accept the Waihi Beach Board Riders Club Incorporated application to lease number 8 The Esplanade for clubrooms.	16/05/2018: Signed lease not yet receives. Chasing up with Club. 11/04/2018: Signing in process as staff understand. 13/03/2018: The Boardriders Club have taken possession of No 8 The Esplanade and are using the house for their clubrooms.	UNDER ACTION

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Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C417.16 06 Apr 2017	Mayor's Report to Council - March 2017	CHIEF EXECUTIVE OFFICER	<p>Council considered a report from His Worship the Mayor dated 21 March 2017 as circulated with the agenda. The Mayor gave a verbal summary of his report and noted the need to consider an Easter trading policy.</p> <p>The Group Manager Policy, Planning and Regulatory Services advised that in order to have this in place for the next Easter the work would have to commence no later than August 2017.</p> <p>In discussion of this item the following matters were noted:</p> <ul style="list-style-type: none"> • There may be response from the community which would present conflicting views on whether or not the community wanted such a policy. • Consideration could be given to align the policy with Tauranga City's policy. <p>The Mayor advised topics discussed with the Minister for Local Government and noted that submissions to the Resource Management Act amendments had closed last year.</p> <p>In regard to pensioner housing he said that a further paper would be presented to Council on the whole topic later in the year but formal consideration would need to occur through the Long Term Plan and a special consultative process. A powerpoint presentation (Tabled Item 12) was tabled showing the various sites of pensioner housing.</p> <p>Council was informed that previous Council discussions of this topic had considered a number of different management and ownership options.</p> <p>Resolved: Mackay / Murray-Benge THAT the request of Mayor Sandra Goudie, Thames Coromandel District Council for support for Mangrove Management is approved.</p> <p>Resolved: Mayor Webber / Murray-Benge THAT Council receive a paper on options for pensioner housing management and/or ownership.</p>	<p>4/07/2018: No change.</p> <p>13/06/2018: Council to defer a decision on pensioner housing until issues over funding and subsidies are clarified.</p> <p>11/05/2018: Paper to go back to Council in June July re pensioner housing plus all other housing options and Council's role in housing in general.</p> <p>18/04/2018: Housing report represented to Council in April. Next steps to come back for direction on a range of district and national housing issues, including pensioner housing.</p>	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C517.5 18 May 2017	Proposal to Officially Name Waihi Beach Surf Club Reserve	LEGAL PROPERTY OFFICER RESERVES FACILITIES	<p>1. THAT the Reserves and Facilities Manager's report, dated 3 May 2017, and titled "Proposal to officially name Waihi Beach Surf Club Reserve" be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT Council approves Council staff to undertake the Reserves Act 1977 process to officially name the reserve being Part Lot 5 DPS 13324 and Lot 1 DPS 14034 and currently unofficially known as Waihi Beach Surf Club Reserve as Waihi Beach Surf Club Reserve;</p> <p>4. THAT Council explore options for the recognition of the community contributions of Norma Rosborough and other prominent Waihi Beach residents.</p>	<p>15/05/2018: As below, to be undertaken later in month.</p> <p>08/12/2017: To be actioned in the New Year.</p>	UNDER ACTION
C817.2 21 Sep 2017	Pukehina Angling and Fishing Club Inc. - Request to Extend Footprint of Lease Area	RESERVES AND FACILITIES MANAGER	<p>1. THAT the Reserves and Facilities Manager's report dated 4 September 2017 and titled Pukehina Angling and Fishing Club Inc. - Request to extend footprint of lease area be received.</p> <p>2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance.</p> <p>3. THAT Council resolve to approve Pukehina Angling and Fishing Club Incorporated's request to extend their lease footprint by an approximate additional 100m² over part of Midway Park.</p>	<p>15/05/2018: Draft documentation being reviewed before forwarding to Lessee.</p> <p>15/03/2018: Documentation being held up due to other urgent matters which are affecting priorities.</p>	UNDER ACTION

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Minute Action Sheets Completed for Council (Open) at 27 July 2018

Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Complete Date
C1618.6 28 Jun 2018	Setting of Rates for 2018/19 Financial Year	FINANCE MANAGER	<p>1. THAT the Finance Manager's report dated 28 June 2018 and titled 'Setting of Rates for 2018/19 Financial Year' be received.</p> <p>2. THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT Western Bay of Plenty District Council notes that the rates to be set are expressed exclusive of the Council's GST obligations but that the amount of the rate assessed and invoiced will include GST at the prevailing rate at the time of supply.</p> <p>4. THAT the Western Bay of Plenty District Council adopts as attached (Attachment A to this resolution) its definitions for its differential categories for the 2018/19 financial year.</p> <p>5. THAT the Western Bay of Plenty District Council sets the rates as attached (Attachment A to this resolution) under section 23 of the Local Government (Rating) Act 2002, on rating units in the District for the financial year commencing on 1 July 2018 and ending on 30 June 2019.</p> <p>6. THAT in accordance with its Rates Postponement for Homeowners Aged Over 65 Years Policy, the Western Bay of Plenty District Council sets the following fees under section 88 of the Local Government (Rating) Act 2002 for the financial year commencing on 1 July 2018 and ending on 30 June 2018:</p> <p>Application Fee - \$50.00</p> <ul style="list-style-type: none"> • A fee of \$50.00 will be added to the rates when Council offers postponement. This fee is non refundable and covers the administration costs associated with processing the application. <p>Counselling Fee - \$300.00</p> <ul style="list-style-type: none"> • A fee of up to \$300.00 may be charged once professional counselling has commenced. This fee is to fund the cost of professional counselling so that an informed decision can be made by an applicant on whether or not to proceed with their application to join the scheme. 	Report noted.	2/07/2018

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Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Complete Date
			<p>Other Fees</p> <ul style="list-style-type: none"> • Such other incidental fees as may be necessary to process the application. Any fees charged under this heading will be third party fees and would change from time to time. Any fees charged under this heading will be discussed with any prospective applicant at the time of making their application. • Interest at wholesale bank rate plus bank margin negotiated, plus applicable bank administration costs. (Bank rate and margin are exempt from GST). This interest is the interest charged by the bank from time to time and is made up of the bank wholesale rate at the time of each penalty date, plus an additional 25 basis points, and represents the interest rate payable by the applicant, on rates postponed. In addition, Council will charge 1.25% excluding GST for on-going administration and reserve fund fees. <p>7. THAT the Western Bay of Plenty District Council sets the due dates for payment of rates, except water consumption rates set under section 19 of the Local Government (Rating) Act, for the financial year commencing 1 July 2018 and ending on 30 June 2019 as follows:</p> <p>All rates will be payable in two equal instalments:</p> <ul style="list-style-type: none"> • the due date for instalment 1 will be 21 September 2018 • the due date for instalment 2 will be 28 February 2019. <p>8. THAT the Western Bay of Plenty District Council sets that the water consumption rates (set under section 19 of the Local Government (Rating) Act) for the financial year commencing 1 July 2018 and ending on 30 June 2019 will be invoiced twice during the year and the due dates for payment will be 30 days from the date of each invoice being issued.</p> <p>9. THAT under sections 57 and 58 of the Local Government (Rating) Act 2002, the following penalties be applied to unpaid rates, except water consumption rates (set under section 19 of the Local Government (Rating) Act):</p> <p>(a) A charge of 10 percent on so much of any instalment that has been assessed after 1 July 2018 and which remains unpaid after the relevant due date, to be added on 26 October 2018 for instalment one and 22 March 2019 for instalment two.</p>		

Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Complete Date
			<p>(b) A charge of 10 percent on so much of any rates assessed before 1 July 2018, which remains unpaid on 5 July 2018, will be made on that date.</p> <p>(c) A further charge of 10 percent of on any rates to which a penalty has been added under (b) above, that remain unpaid, to be added on 5 January 2019.</p> <p>10. THAT where all outstanding and current rates are paid by close of business 28 September 2018, under section 55 of the Local Government (Rating) Act 2002 a discount of 3% on current rates be allowed with the exception of metered water consumption charges which do not qualify for discount.</p> <p>11. THAT rates shall be payable by any of the following methods:</p> <ul style="list-style-type: none"> • Online • Direct debit (annually, invoice due date or monthly payments) • Automatic payment • Internet/telephone banking • Cheque (Post or in person) • EFTPOS or cash at Council's office, libraries and service centres - between the hours of 8.00am and 5.00pm, Monday to Friday. <p>12. THAT the rates timetable for the rates process for the financial year commencing 1 July 2018 and ending on 30 June 2019 be as per the full minutes.</p> <p>14. THAT Council will continue to collect rates on behalf of Bay of Plenty Regional Council. The rates collected will be as specified in the rates resolution of the Bay of Plenty Regional Council.</p>		

Schedule of Payments for the Month of June 2018

1. Purpose

The purpose of this report is for the Elected Members to receive the information on payments from ANZ Bank for the month of June 2018.

2. Background

In accordance with the provisions of the legislation the following payments were made during the month of June 2018. Computer printouts listing all the vouchers issued over the period will be available for inspection if required.

Payment Summary – June 2018	
	\$
Payment of Accounts -	
Direct Credits and Cheques	9,337,867.22
Direct Debits (salary payments)	1,099,047.60
Investments	3,700,000.00
Direct Debits (other accounts)	1,045,671.79
TOTAL	15,182,586.61



Dion McCall
Financial Accountant

Approved



Ian Butler
Finance Manager

Approved



Kumaren Perumal
Chief Financial Officer

Key Financial Performance Indicators for the Twelve Months Ended 30 June 2018

1. Executive summary

The purpose of this report is to provide the Strategic Management Team with a high-level summary of the key financial performance indicators for the twelve months ended 30 June 2018 along with copies of the treasury reports and graphs (**Attachment A**).

2. Key performance indicators

- 2.1 Council was in compliance with all of its key financial ratios with the exception of Interest Expense and Liquid Funds Ratio (without unused facilities) not being met as at 30 June 2018.
- 2.2 Interest expense on external debt for the twelve months ended 30 June 2018 of \$7.92m was \$118k higher than year-to-date budget of \$7.80m. This is due to the higher short term debt held for the pre-funding of \$15m debt maturity in March 2019 and \$35m debt maturities in November and December 2017. The higher interest cost is offset by interest income on the corresponding higher term deposits held of \$15m and \$35m.
- 2.3 The liquid ratio (without unused facilities) was 0.69 as at 30 June 2018. This means that in the unlikely event that Council is required to pay all current liabilities due within twelve months immediately as at 30 June, Council would only have 69 cents of cash to every dollar of current liabilities. This is extremely unlikely to be realised, and Council has a number of facilities available to mitigate any potential call on current liabilities. The facilities include utilising the unused cash facility of \$30m, or raising either short term or long-term debt as Council has a strong lending capacity if required. In July, Council has undertaken \$10m of pre-funding long-term debt which has mitigated this risk. The main factor leading to this is the timing of a higher capital spend in the preceding months occurring sooner than anticipated coupled with a delay in receiving transportation subsidy income.

3. Treasury reports

- 3.1 At 30 June 2018 total external debt was \$125.0m. This is \$25m lower than the balance of external debt at 30 June 2017. This is on budget for the year.
- 3.2 Council's weighted cost of finance at 30 June 2018 was 5.03%. This is consistent with previous months.

4. Interest rate swaps

- 4.1 The valuation of Council's interest rate swaps at 30 June 2018 was a net liability of \$9.01m. This represents a \$0.65m decrease from the 30 June 2017 liability of \$9.66m. Global interest rate markets are indicating likely movements higher in interest rate settings although signals from the

Reserve Bank of New Zealand are for the maintenance of a constant official cash rate over the medium term until greater inflation pressures are exhibited.

- 4.2 At 30 June 2018 Council held interest rate swaps totalling \$184.5m. Of these, \$65m were forward start interest rate swaps as well as \$15m of receive fixed interest rate swaps to reduce the present level of interest rate fixing. Council's 30 June 2018 interest rate fixing position shows 87% of total debt covered by the \$104.5m of current interest rate swaps.
- 4.3 The current swaps to 12 month net debt ratio was previously reported at 95.6% which fell marginally outside the 50% - 95% band by 0.6%. This ratio is now reported at 87% and sits within the recommended policy bands. The lower percentage is a result of a correction around how a receiver hedging instrument was previously reported.

5. Projected cash flow

- 5.1 At 30 June 2018 Council had a positive cash position of \$26.73m. This was comprised of \$1.86m cash and \$24.87m in short term deposits.

6. Internal loans and current account balances

- 6.1 Internal loan balances at 30 June 2018 totalled \$95.00m. This is \$2.49m lower than the 1 July 2017 balance of \$97.49m.
- 6.2 Current account balances totalled \$30.99m as at 30 June 2018. This is consistent with the 1 July 2017 balance of \$30.99m.

7. Debt summary and trend analysis

- 7.1 The attached graphs (**Attachment A**) provide details of Council's external debt quarter on quarter from August 2011 to June 2018.
- 7.2 Net debt being external debt of \$125.0m less cash on hand of \$26.73m was \$98.27m as at 30 June 2018. This was \$1.95m lower than the 30 June 2017 balance of \$100.22m. Traditionally June is a low point in the net debt cycle after the rates penalty date. Net debt is expected to gradually increase until August.


Dion McCall
Financial Accountant

Approved 
Ian Butler
Finance Manager

Approved 
Kumaren Perumal
Chief Financial Officer

Key Performance Indicators for the Period Ended 30 June 2018

Debt Levels & Interest Costs	Year to Date - 30 June 2018		Year to Date - 31 May 2018	
	Actual	Budget	Actual	Budget
	(\$000)	(\$000)	(\$000)	(\$000)
Loans Outstanding				
Current Account and other debt	30,988	30,988	30,988	30,988
Internal Debt	95,002	97,487	95,230	97,487
Total Debt	125,990	128,474	126,218	128,474
		at 30 June 17		at 30 June 17
External Debt	125,000		125,000	
Other balances	990		1,218	
External Debt				
Term	100,000		100,000	
Current (due next 12 months)	25,000		25,000	
Total External Debt	125,000	150,000	125,000	150,000
		at 30 June 17		at 30 June 17
Total Debt to Non Current Assets	9.06%		9.07%	
Unused committed Bank Facilities	30,000		30,000	
Interest Expense	7,918	7,800 Budget	7,352	7,264 Budget
Swap policy limits				
Existing debt	125,000		125,000	
New debt	20,000		-	
Debt repayments	(25,000)		-	
Plus expected funding for projects	-		-	
12 month debt	120,000	150,000	125,000	150,000
		at 30 June 17		at 30 June 17
Current swaps	104,500		104,500	
Forward swaps	65,000		65,000	
Total Swaps	169,500		169,500	
[Current swaps / 12mth net debt]	87%	50% - 95%	87.1%	50% - 95%
Weighted cost of finance	5.03%	6.50%	5.03%	6.50%
Financial Ratios				
	Year to Date - 30 June 2018		Year to Date - 31 May 2018	
	Actual	Policy Limits	Actual	Policy Limits
	(\$000)		(\$000)	
Liquid Funds				
Ratio (with unused facilities)	1.47	1.10	6.56	1.10
Ratio (without unused facilities)	0.69	1.10	3.31	1.10
Liquidity Ratio	131%	110%	132%	110%
Working Capital Current Ratio				
Ratio (with unused facilities)	4.99	1.25	8.13	1.25
Ratio (without unused facilities)	2.78	1.25	4.88	1.25
Assets				
	Actual	Interest	Actual	Interest
	(\$000)	Rates	(\$000)	Rates
Fixed Assets (cost less depreciation)	1,387,222		1,387,029	
Bank & Investments Accounts				
Bank Operating Accounts	1,857		3,217	
Investments and interest rates				
A.N.Z Bank	3,866	1.60% - 3.16%	3,363	1.60% - 3.16%
B.N.Z. Bank	15,000	3.59%	15,000	3.59%
A.S.B Bank	1,501	2.23%	4,001	3.04%
Westpac	4,510	1.88% - 2.74%	5,010	3.03%
Total Bank & Investments	26,733	49,779	30,590	49,779
		at 30 June 17		at 30 June 17
Outstanding Debtors				
Rates	5,971		6,796	
Water	1,501		1,638	
Other	3,101		5,421	
Total Debtors	10,572		13,855	

**TREASURY REPORT FOR WESTERN BAY OF PLENTY DISTRICT COUNCIL
PERIOD ENDING 30 JUNE 2018**

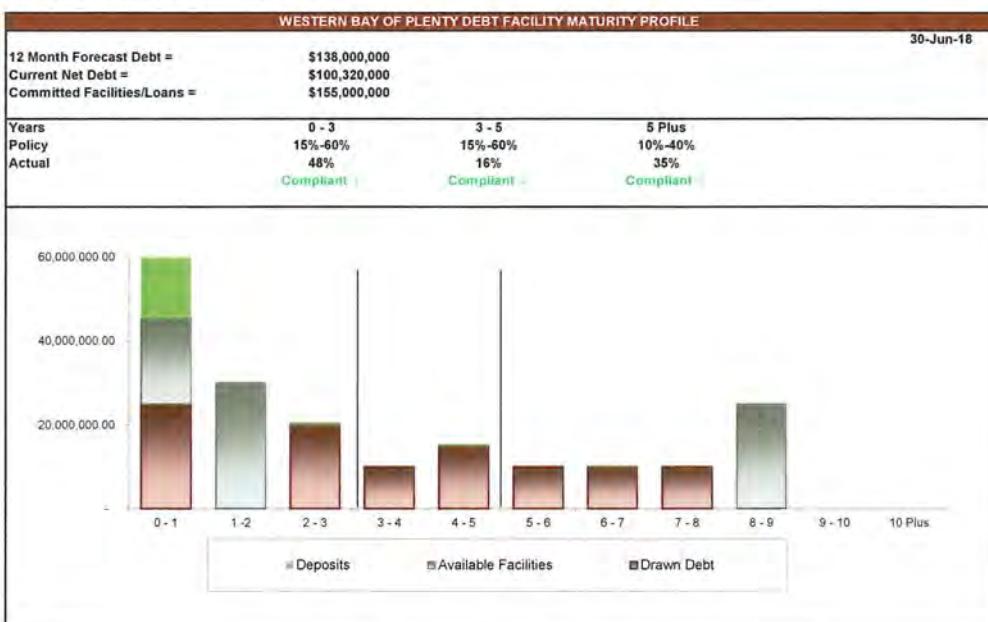
1. TOTAL DEBT AND LIQUIDITY

NZD	Available Facilities	Drawn Debt Current Month	Drawn Debt Last Month	Floating Rate Current Month	Floating Rate Last Month
Debenture Stock	\$125,000,000	\$125,000,000	\$125,000,000	3.1713%	3.1533%
Committed Facility	\$30,000,000	\$0	\$0	0.0000%	0.0000%
Total Facilities	\$155,000,000	\$125,000,000	\$125,000,000	3.1713%	3.1533%

Available Headroom **\$30,000,000** **\$30,000,000**

Monthly Weighted Average Interest Cost (Including Hedges & Margin) **5.0310%** **5.0281%**

2. CONSOLIDATED FUNDING RISK

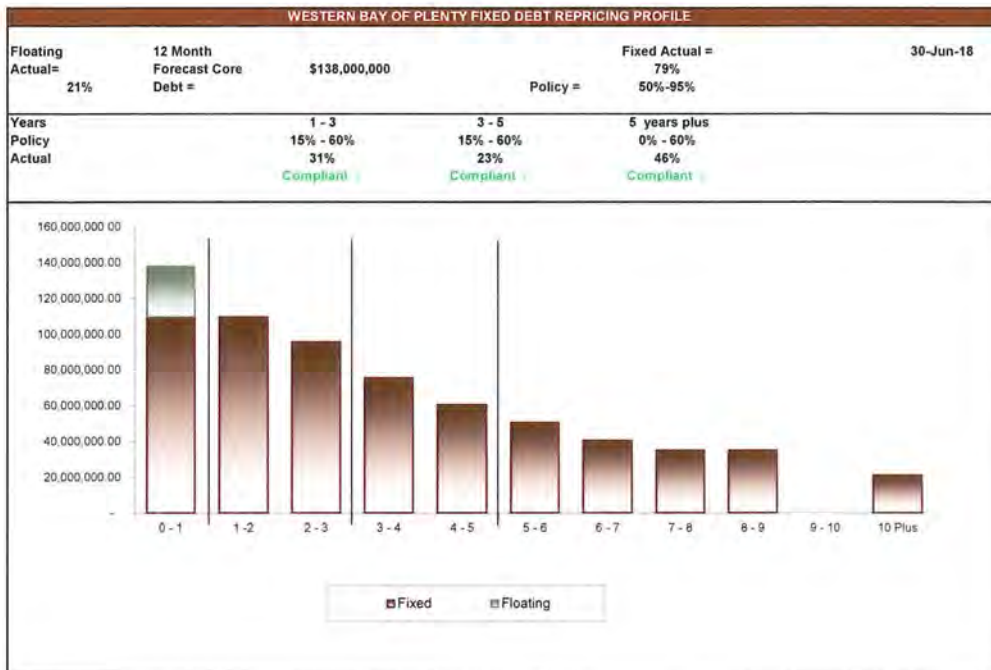


3. NEW ZEALAND INTEREST RATE MANAGEMENT

Type	Notional	Rate
Fixed Swaps	169,500,000	4.7623%
Floating Swaps	15,000,000	2.0400%
Total	184,500,000	

NZD RISK PROFILE

Policy	Amount	Floating	Fixed	1 - 3 Yrs	3 - 5 Yrs	5 Yrs +
NZD			50%-95%	15% - 60%	15% - 60%	0% - 60%
Forecast 12 Mth Debt	\$138,000,000	21%	79%	31%	23%	46%

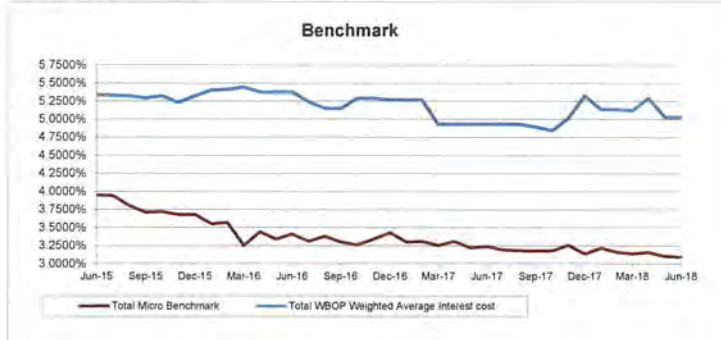
**4. INVESTMENTS**

Type	NZD Amount Current Month	NZD Amount Previous Month	Cpty
Short Term Operating account	\$1,854,754.79	\$3,225,875.41	ANZ
Term/Call Deposit	\$3,865,966.19	\$3,362,546.00	ANZ
Term/Call Deposit	\$15,000,000.00	\$15,000,000.00	BNZ
Term/Call Deposit	\$4,500,000.00	\$5,000,000.00	WPC
Term/Call Deposit	\$1,500,000.00	\$4,000,000.00	ASB
Term/Call Deposit	\$1,680,000.00	\$1,680,000.00	LGFA
TOTAL NZD AMOUNT	\$28,400,720.98	\$32,268,421.41	

5. COUNTERPARTY EXPOSURE

C'Party	Rating	Gross Limit	Swaps/Caps	Investments	Total	% of Gross	C'party Exposure
		MM	MM	MM	Limit	% of Total	
ANZ	AA-	30	13.46	5.72	19.2	63.92%	38.84%
ASB	AA-	30	3.13	1.50	4.6	15.42%	9.37%
BNZ	AA-	30	3.69	15.00	18.7	62.31%	37.86%
WBC	AA-	30	2.38	4.50	6.9	22.94%	13.93%
		120	22.7	26.7	49.4	41.15%	100.00%

6. NZD BENCHMARK



	Current Month	Previous Month
WBQP Weighted Average Interest Cost (incl. Hedges)	5.0310%	5.0281%
Micro Benchmark	3.0931%	3.1047%

Composite Benchmark indicator rate	
Weighting	Rate
25%	Average 90-Day bank bill bid-rate for the reporting month
15%	5 year interest rate swap bid-rate, end of reporting month
15%	5 year interest rate swap bid-rate, 1 year ago
15%	5 year interest rate swap bid-rate, 2 years ago
15%	5 year interest rate swap bid-rate, 3 years ago
15%	5 year interest rate swap bid-rate, 4 years ago
100%	

7. COMPLIANCE

Western Bay of Plenty DC has no breaches of policy for the month of June 2018.

Current Account & Internal Loan Balances & Movements as at June 2018

Current Account Balances & Movements

Internal Loan Balances & Movements

Cost Centre	Description	Current Account Balances & Movements			Internal Loan Balances & Movements			Net Position
		Opening Bal 1 July 2017	Current A/C Mvmt's	Closing Balance @ June 2018	Opening Bal 1 July 2017	Repayment	Closing Balance @ June 2018	
30*02*03	Community Rooding - Waihi Beach	333,000	-	333,000	-	-	-	333,000
30*02*04	Community Rooding - Katikati	169,974	-	169,974	-	-	-	169,974
30*02*05	Community Rooding - Omokoroa	221,956	-	221,956	-	-	-	221,956
30*02*06	Community Rooding - Te Puke	(36,345)	-	(36,345)	(95,951)	95,951	(0)	(36,345)
30*02*07	Community Rooding - Maketu	60,289	-	60,289	(92,506)	21,149	(71,357)	(11,068)
30*02*08	Structure Plans - Waihi Beach	1,725,878	-	1,725,878	-	-	-	1,725,878
30*02*09	Structure Plans - Katikati	(218,568)	-	(218,568)	-	-	-	(218,568)
30*02*10	Structure Plans - Omokoroa	(14,394,107)	-	(14,394,107)	-	-	-	(14,394,107)
30*02*11	Loc Connections - Omok Stg 2	(6,446,123)	-	(6,446,123)	-	-	-	(6,446,123)
30*02*12	Structure Plans - Te Puke	152,807	-	152,807	-	-	-	152,807
30*02*13	Regional Connections	1,199,775	-	1,199,775	-	-	-	1,199,775
30*02*14	Stragetic Rooding	2,855,255	-	2,855,255	-	-	-	2,855,255
30*03*01	Asset Management	6,448,135	-	6,448,135	-	-	-	6,448,135
30*05*04	Cycling and Walking	(536,808)	-	(536,808)	-	-	-	(536,808)
40*01*01	Western Water	1,087,309	-	1,087,309	(6,407,391)	301,108	(6,106,283)	(5,018,975)
40*01*02	Central Water	(1,962,793)	-	(1,962,793)	(4,576,475)	198,312	(4,378,163)	(6,340,956)
40*01*03	Eastern Water	(5,035,072)	-	(5,035,072)	(8,622,521)	359,204	(8,263,317)	(13,298,389)
42*01*01	Community Development & Grants	(5,553)	-	(5,553)	-	-	-	(5,553)
42*02*03	Rural Fire	11,640	-	11,640	-	-	-	11,640
42*02*04	Western Bay Moana Rural Fire	(4,166)	-	(4,166)	-	-	-	(4,166)
42*03*03	Service Centre & Library - Katikati	-	-	-	(204,729)	3,776	(200,953)	(200,953)
42*03*04	Service Centre & Library - Te Puke	(582,627)	-	(582,627)	-	-	-	(582,627)
42*04*01	Pensioner Housing	(238,079)	-	(238,079)	(288,279)	12,382	(275,897)	(513,976)
42*04*03	Community Halls	343,737	-	343,737	(180,000)	-	(180,000)	163,737
42*06*01	Gibraltar Water Scheme	21,366	-	21,366	-	-	-	21,366
44*01*02	District Reserves	554,670	-	554,670	(66,042)	11,716	(54,326)	500,344
44*01*04	Swimming Pools	(278,382)	-	(278,382)	-	-	-	(278,382)
44*01*05	Reserves Catchment Protection	(833,241)	-	(833,241)	-	-	-	(833,241)
44*02*01	Harbour Structures	(49,700)	-	(49,700)	-	-	-	(49,700)
44*03*02	TECT All Terrain Park	1,676,926	-	1,676,926	-	-	-	1,676,926
50*03*02	Dog Control	84,870	-	84,870	-	-	-	84,870
60*01*01	Waihi Beach Wastewater	(2,475,141)	-	(2,475,141)	(13,358,830)	593,771	(12,765,060)	(15,240,200)
60*01*02	Katikati Wastewater	3,587,923	-	3,587,923	(4,258,701)	172,201	(4,086,500)	(498,577)
60*01*03	Omokoroa Wastewater	(13,006,607)	-	(13,006,607)	(24,928,092)	206,465	(24,721,626)	(37,728,234)
60*01*04	Te Puke Wastewater	6,024,741	-	6,024,741	(1,547,538)	54,890	(1,492,648)	4,532,093
60*01*05	Maketu Wastewater	(3,336,963)	-	(3,336,963)	(12,150)	303	(11,847)	(3,348,810)
60*01*06	Ongare Wastewater	(69,194)	-	(69,194)	-	-	-	(69,194)
60*02*02	Western Solid Waste	594,987	-	594,987	-	-	-	594,987
60*02*03	Eastern Solid Waste	198,385	-	198,385	-	-	-	198,385
60*02*04	Omokoroa Solid Waste	(534,347)	-	(534,347)	(6,670)	122	(6,548)	(540,895)
61*01*01	Stormwater Network - Growth Communities	334,086	-	334,086	(20,371,563)	541,818	(19,829,745)	(19,495,658)
61*01*02	Waihi Beach Coastal Protection	134,581	-	134,581	(1,259,387)	35,735	(1,223,652)	(1,089,071)
61*02*01	Stormwater Network - Small Settlements	(232,255)	-	(232,255)	(1,950,854)	44,090	(1,906,765)	(2,139,020)
61*03*01	Stormwater Network - Minden	22,393	-	22,393	-	-	-	22,393
64*01*05	Natural Environment Support	1,575	-	1,575	-	-	-	1,575
64*01*07	Waihi District Drainage - Drains	17,107	-	17,107	-	-	-	17,107
64*01*08	Waihi District Drainage - Pumps	44,018	-	44,018	-	-	-	44,018
70*01*01	Economic Support	506,802	-	506,802	-	-	-	506,802
70*02*01	Land Drainage - Drains	(9,093)	-	(9,093)	-	-	-	(9,093)
70*02*02	Land Drainage - Pumps	(14,139)	-	(14,139)	-	-	-	(14,139)
70*02*03	Community Infrastruc. Support	-	-	-	-	-	-	-
80*04*03	Broadlands Property	(2,179)	-	(2,179)	-	-	-	(2,179)
80*04*04	Emerton Rd Property	(457,593)	-	(457,593)	(27,042)	8,493	(18,549)	(476,142)
80*04*05	Capamagian Drive Property	(1,379,642)	-	(1,379,642)	(241,461)	75,843	(165,618)	(1,545,260)
80*04*06	Turnbull Property	1,190,017	-	1,190,017	-	-	-	1,190,017
80*04*08	Strategic Property	(8,001,586)	-	(8,001,586)	(9,176,591)	-	(9,176,591)	(17,178,177)
80*04*09	Te Tumu	(750,835)	-	(750,835)	-	-	-	(750,835)
80*06*01	Treasury Operations	299,401	-	299,401	-	-	-	299,401
		(30,987,535)	-	(30,987,535)	(97,740,816)	2,738,639	(95,002,177)	(125,989,712)

**Western Bay of Plenty District Council Interest Accrual
30-Jun-18**

Deal No.	Notional Amount	Counterparty	Fixed Rate	Maturity Date	Frequency	Last Reset Date	Next Reset Date	Rate Incl Margin	Floating Rate	Total Days	Total Interest	Days to Accrue	Interest Accrual
Summary of Borrower Interest Rate Swap Arrears													
IRS4774932	NZD 4,000,000.00	ANZ	5.52%	220,800,000	Quarterly	4-Jul-18	4-Jul-18		1.96%	91	35,502.47	87	33,941.92
TRG1060180_WBC	NZD 5,000,000.00	Westpac	5.99%	299,250,000	Quarterly	4-Dec-18	4-Sep-18		2.00%	91	49,624.04	25	13,632.98
26028925	NZD 5,000,000.00	ASB	5.93%	296,250,000	Quarterly	21-Jan-19	23-Jul-18		2.05%	91	48,304.80	68	36,095.89
IRS4868347_ANZ	NZD 5,000,000.00	ANZ	5.79%	289,500,000	Quarterly	26-May-19	27-Aug-18		2.00%	91	47,245.20	33	17,132.87
TRG-1902789	NZD 5,000,000.00	Westpac	4.99%	249,250,000	Quarterly	1-Jun-19	3-Sep-18		2.01%	94	38,308.22	29	11,818.49
TRG-4277435	NZD 4,000,000.00	Westpac	4.30%	172,000,000	Quarterly	22-Jan-20	23-Jul-18		2.05%	91	22,438.35	68	16,767.12
7262166.1	NZD 3,000,000.00	ANZ	5.73%	171,900,000	Quarterly	1-Feb-20	1-Aug-18		2.02%	92	28,053.70	60	18,295.89
TRG-4277436	NZD 10,000,000.00	Westpac	4.41%	441,000,000	Quarterly	15-Feb-20	15-Aug-18		2.01%	92	60,493.15	46	30,246.58
7262183.1_ANZ	NZD 3,000,000.00	ANZ	5.83%	174,900,000	Quarterly	25-Feb-20	27-Aug-18		1.99%	94	29,706.58	36	11,376.99
384177426_BNZ	NZD 10,000,000.00	BNZ	5.89%	589,000,000	Quarterly	18-May-20	20-Aug-18		2.00%	94	100,309.59	43	45,886.30
384322788	NZD 5,000,000.00	BNZ	4.74%	237,000,000	Quarterly	14-Jun-20	14-Sep-18		1.99%	92	34,603.47	16	6,017.99
384245057	NZD 10,000,000.00	BNZ	5.98%	598,000,000	Quarterly	28-Oct-20	30-Jul-18		2.02%	91	98,853.42	61	66,264.38
8292995.1_ANZ	NZD 5,000,000.00	ANZ	4.71%	235,500,000	Quarterly	26-Jan-21	26-Jul-18		2.03%	91	33,408.22	65	23,863.01
TRG3706681	NZD 5,000,000.00	Westpac	4.69%	234,500,000	Quarterly	12-Apr-21	12-Jul-18		2.03%	91	33,179.72	79	28,804.37
TRG-2199503_WBC	NZD 10,000,000.00	Westpac	4.28%	427,500,000	Quarterly	7-Feb-22	7-Aug-18		2.04%	92	56,460.27	54	33,139.72
8292994.1_ANZ	NZD 5,000,000.00	ANZ	4.89%	244,500,000	Quarterly	26-Jan-23	26-Jul-18		2.03%	91	35,652.05	65	25,465.75
8895225.1_ANZ	NZD 5,000,000.00	ANZ	5.00%	249,750,000	Quarterly	27-May-23	27-Aug-18		2.00%	91	37,334.93	33	13,539.04
11418908.1	NZD 5,500,000.00	ANZ	5.41%	297,550,000	Quarterly	4-Oct-24	4-Jul-18		1.96%	91	47,307.54	87	45,228.09
				104,500,000							836,785.72		
Summary of Investment Interest Rate Swap Arrears													
384476682	NZD 15,000,000.00	BNZ	2.04%	305,250,000	Quarterly	31-Dec-18	29-Jun-18		2.00%	91	-1,308.90	1	-14.38
				15,000,000.00									
Summary of Borrower Forward Start Interest Rate Swaps													
104111121	NZD 4,000,000	ANZ	4.470%	178,800,000	Quarterly	4-Oct-19	4-Jul-18						0.00
16172626	NZD 5,000,000	ANZ	3.038%	151,900,000	Quarterly	26-May-22	27-May-19						0.00
10411164	NZD 10,000,000	ANZ	4.690%	469,000,000	Quarterly	18-Aug-24	18-May-20						0.00
10411153	NZD 6,000,000	ANZ	4.690%	281,400,000	Quarterly	25-Aug-24	25-Feb-20						0.00
10411141	NZD 5,000,000	ANZ	4.690%	234,500,000	Quarterly	15-Sep-24	15-Jun-20						0.00
16172684	NZD 4,000,000	ANZ	3.507%	140,280,000	Quarterly	22-Jul-26	22-Jan-20						0.00
16172685	NZD 10,000,000	ANZ	3.741%	374,100,000	Quarterly	7-Feb-27	7-Feb-22						0.00
11675671	NZD 10,000,000	ASB	3.780%	378,000,000	Quarterly	18-Aug-28	19-Aug-24						0.00
17638751_ANZ	NZD 6,000,000	ANZ	3.936%	236,130,000	Quarterly	25-Aug-29	26-Aug-24						0.00
384476681	NZD 5,000,000	BNZ	3.960%	198,000,000	Quarterly	15-Sep-30	16-Sep-24						0.00
				65,000,000									477,503.00
Borrower Note													
The LGFA borrower notes pay interest at maturity so must accrue a total													
30171	NZD 400,000	LGFA				15-Jun-19	15-Jun-18	2.340000	2.00000	94	-2,410.52	16	-410.3
57844	NZD 320,000	LGFA				15-Apr-21	16-Apr-18	2.490000	2.03000	91	-1,986.54	76	-1659.09
57590	NZD 240,000	LGFA				15-Apr-23	16-Apr-18	2.550000	2.03000	91	-1,525.81	76	-1274.3
101915	NZD 160,000	LGFA				15-Apr-25	16-Jul-18	2.370000	1.90500	53	-551.73	38	-395.58
101916	NZD 160,000	LGFA				15-Apr-26	16-Jul-18	2.420000	1.90500	53	-563.35	38	-403.91
30169	NZD 400,000	LGFA				15-Apr-27	16-Apr-18	2.470000	2.03250	91	-2,460.74	76	-2055.12
				Total 1,680,000									TOTAL -6,198.30
Fixed Rate Note Borrowing													
NZWBPD130C4	NZD 10,000,000	WPC	5.5650			2-May-22	2-May-18			184	278,250.00	59	89,221.47
NZWBPD131C2	NZD 10,000,000	WPC	5.7800			2-May-24	2-May-18			184	289,000.00	59	92,668.48
				Total 20,000,000									TOTAL 181,889.95
Floating Rate Note Borrowing													
FRN 9	NZD 25,000,000	LGFA				15-Mar-19	15-Jun-18	2.690000	2.00000	94	173,191.78	16	29,479.45
WB0421LFBS	NZD 20,000,000	LFGA				15-Apr-21	16-Apr-18	2.640000	2.03000	91	131,638.36	76	109,939.73
WB0423LFBS	NZD 15,000,000	LFGA				15-Apr-23	16-Apr-18	2.710000	2.03000	91	101,346.58	76	84,641.10
WB0425LFBS	NZD 10,000,000	LFGA				15-Apr-25	16-Jul-18	2.480000	1.90500	53	36,080.66	38	25,869.15
WB0426LFBS	NZD 10,000,000	LFGA				15-Apr-26	16-Jul-18	2.530000	1.90500	53	36,806.68	38	26,389.70
WB0427LF32	NZD 25,000,000	LFGA				15-Apr-27	16-Apr-18	2.880000	2.02750	91	179,662.67	76	150,047.95
				Total 105,000,000									TOTAL 426,367.08
TOTAL DEBT				125,000,000									

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ATTACHMENT 14

Western Bay of Plenty - Interest Rate Swaps Position Report

(30 Jun 2018)

 ATTACHMENT A
NZD Hedging

Maturity Date	CCy	Nominal Amount	Fixed Rate	Swap Type	Floating Rate	Frequency	Valuation	Next Reset Date	Last Reset Date	Counterparty	Deal Number	Reference
04 Jul 2018	NZD	4,000,000.00	5.52000%	Pay Fixed	1.96000%	Quarterly	-35,487	04 Jul 2018	04 Apr 2018	ANZ	8884	IRS4774932
04 Dec 2018	NZD	5,000,000.00	5.98500%	Pay Fixed	2.00417%	Quarterly	-98,100	04 Sep 2018	05 Jun 2018	Westpac	8819	TRG1060180_WBC
31 Dec 2018	NZD	15,000,000.00	2.03500%	Pay Float	2.00000%	Quarterly	-1,294	28 Sep 2018	29 Jun 2018	BNZ	87977	384476682
21 Jan 2019	NZD	5,000,000.00	5.92500%	Pay Fixed	2.05000%	Quarterly	-144,606	23 Jul 2018	23 Apr 2018	ASB	8823	26028925
26 May 2019	NZD	5,000,000.00	5.79000%	Pay Fixed	2.00000%	Quarterly	-184,031	27 Aug 2018	28 May 2018	ANZ	8886	IRS4868347_ANZ
01 Jun 2019	NZD	5,000,000.00	4.98500%	Pay Fixed	2.01000%	Quarterly	-145,583	03 Sep 2018	01 Jun 2018	Westpac	8865	TRG-1902789
22 Jan 2020	NZD	4,000,000.00	4.30000%	Pay Fixed	2.05000%	Quarterly	-151,370	23 Jul 2018	23 Apr 2018	Westpac	18000	TRG-4277435
01 Feb 2020	NZD	3,000,000.00	5.73000%	Pay Fixed	2.02000%	Quarterly	-188,513	01 Aug 2018	01 May 2018	ANZ	8895	7262166.1
15 Feb 2020	NZD	10,000,000.00	4.41000%	Pay Fixed	2.01000%	Quarterly	-399,137	15 Aug 2018	15 May 2018	Westpac	17999	TRG-4277436
25 Feb 2020	NZD	3,000,000.00	5.83000%	Pay Fixed	1.98500%	Quarterly	-192,772	27 Aug 2018	25 May 2018	ANZ	8893	7262183.1_ANZ
18 May 2020	NZD	10,000,000.00	5.89000%	Pay Fixed	1.99500%	Quarterly	-740,731	20 Aug 2018	18 May 2018	BNZ	8853	384177426_BNZ
14 Jun 2020	NZD	5,000,000.00	4.74000%	Pay Fixed	1.99429%	Quarterly	-256,509	14 Sep 2018	14 Jun 2018	BNZ	8910	384322788
28 Oct 2020	NZD	10,000,000.00	5.98000%	Pay Fixed	2.01500%	Quarterly	-930,978	30 Jul 2018	30 Apr 2018	BNZ	8880	384245057
26 Jan 2021	NZD	5,000,000.00	4.71000%	Pay Fixed	2.03000%	Quarterly	-337,579	26 Jul 2018	26 Apr 2018	ANZ	8900	8292995.1_ANZ
12 Apr 2021	NZD	5,000,000.00	4.69000%	Pay Fixed	2.02833%	Quarterly	-360,657	12 Jul 2018	12 Apr 2018	Westpac	8905	TRG3706681
07 Feb 2022	NZD	10,000,000.00	4.27500%	Pay Fixed	2.03500%	Quarterly	-704,963	07 Aug 2018	07 May 2018	Westpac	8878	TRG-2199503_WBC
26 Jan 2023	NZD	5,000,000.00	4.89000%	Pay Fixed	2.03000%	Quarterly	-551,573	26 Jul 2018	26 Apr 2018	ANZ	8901	8292994.1_ANZ
27 May 2023	NZD	5,000,000.00	4.99500%	Pay Fixed	2.00000%	Quarterly	-590,277	27 Aug 2018	28 May 2018	ANZ	8902	8895225.1_ANZ
04 Oct 2024	NZD	5,500,000.00	5.41000%	Pay Fixed	1.96000%	Quarterly	-918,463	04 Jul 2018	04 Apr 2018	ANZ	17893	11418908.1
TOTAL	NZD	119,500,000.00	4.79782%				-6,932,630					

NZD Hedging (Forward start)

Maturity Date	CCy	Nominal Amount	Fixed Rate	Swap Type	Floating Rate	Frequency	Valuation	Next Reset Date	Last Reset Date	Counterparty	Deal Number	Reference
04 Oct 2019	NZD	4,000,000.00	4.47000%	Pay Fixed	.00000%	Quarterly	-117,306	04 Jul 2018		ANZ	15274	10411112.1_ANZ
26 May 2022	NZD	5,000,000.00	3.03800%	Pay Fixed	.00000%	Quarterly	-80,896	27 May 2019		ANZ	62486	16178414_ANZ
18 Aug 2024	NZD	10,000,000.00	4.69000%	Pay Fixed	.00000%	Quarterly	-683,455	18 May 2020		ANZ	15272	10411164.1_ANZ
25 Aug 2024	NZD	6,000,000.00	4.69000%	Pay Fixed	.00000%	Quarterly	-443,919	25 Feb 2020		ANZ	15268	10411153.1_ANZ
15 Sep 2024	NZD	5,000,000.00	4.69000%	Pay Fixed	.00000%	Quarterly	-336,688	15 Jun 2020		ANZ	15271	10411141.1_ANZ
22 Jul 2026	NZD	4,000,000.00	3.50700%	Pay Fixed	.00000%	Quarterly	-103,871	22 Jan 2020		ANZ	62326	16172684_ANZ
07 Feb 2027	NZD	10,000,000.00	3.74100%	Pay Fixed	.00000%	Quarterly	-158,197	08 Feb 2022		ANZ	62325	16172685_ANZ
18 Aug 2028	NZD	10,000,000.00	3.78000%	Pay Fixed	.00000%	Quarterly	-40,376	19 Aug 2024		ASB	87978	11675671
25 Aug 2029	NZD	6,000,000.00	3.93550%	Pay Fixed	.00000%	Quarterly	-57,337	26 Aug 2024		ANZ	87927	17638751_ANZ
15 Sep 2030	NZD	5,000,000.00	3.96000%	Pay Fixed	.00000%	Quarterly	-52,032	16 Sep 2024		BNZ	87976	384476681
TOTAL	NZD	65,000,000.00	4.06478%				-2,074,082					

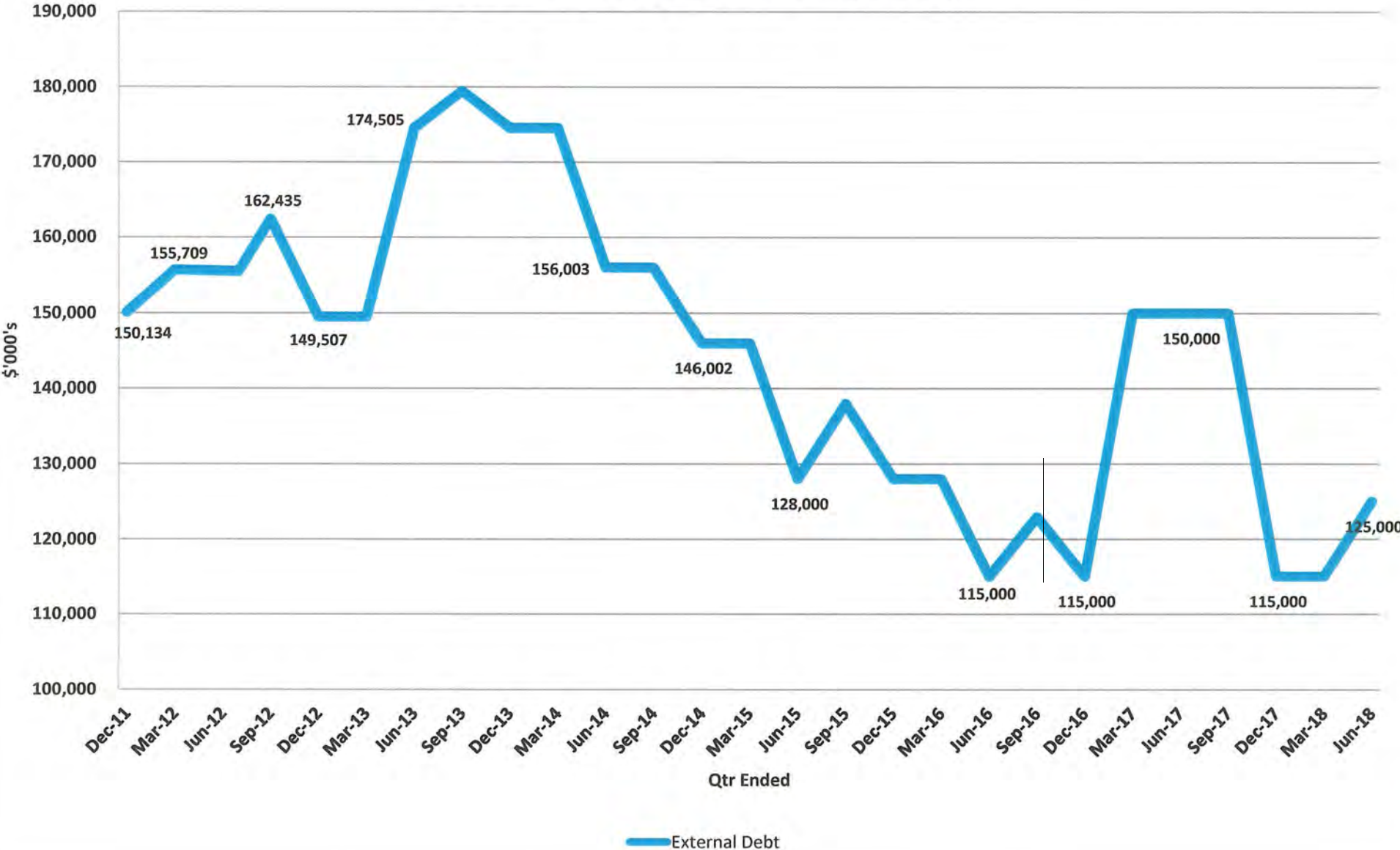
Report run as at 30 Jun 2018 for Western Bay of Plenty valued in NZD using a mid market spread basis.

9,006,712 Liability

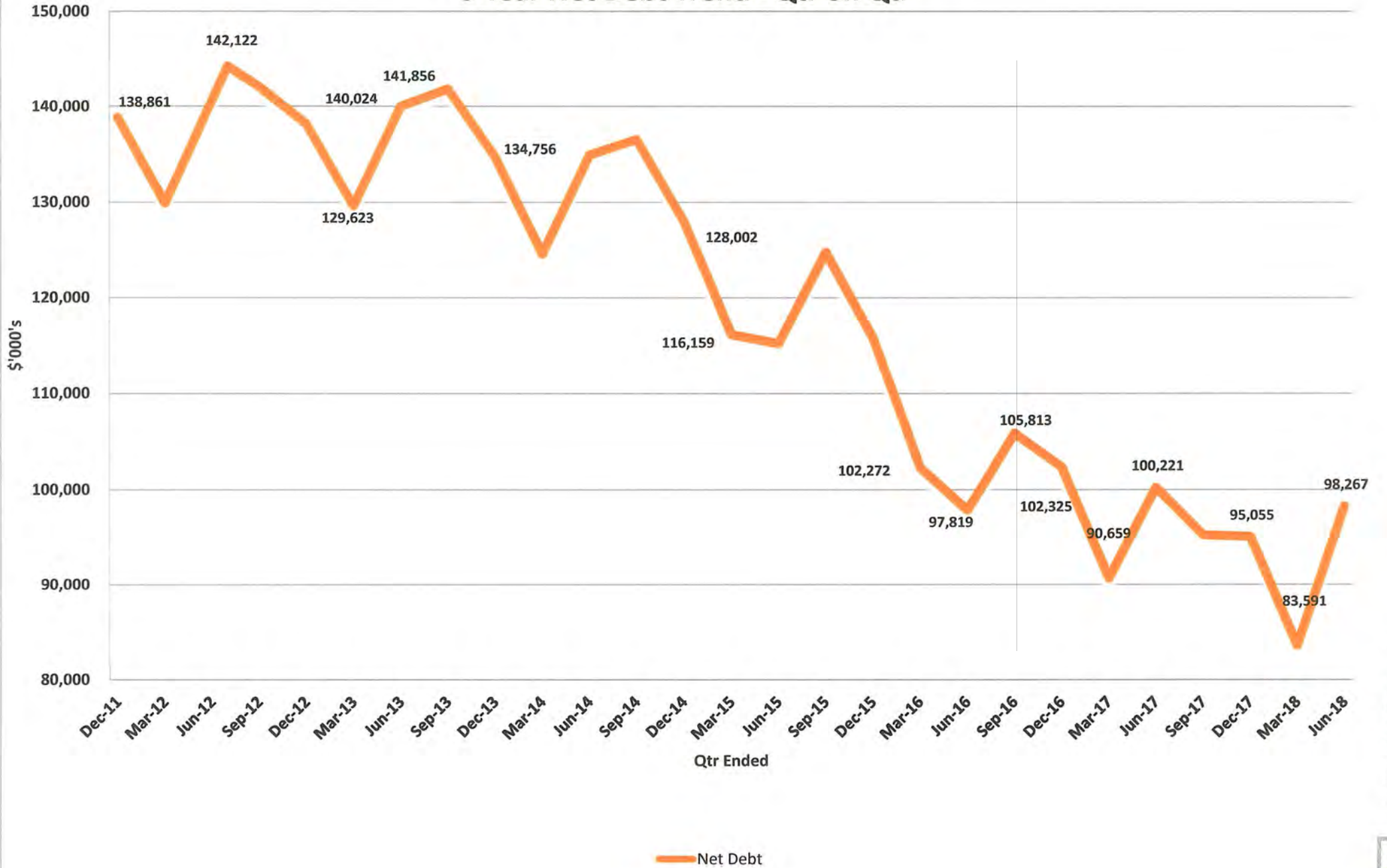
Disclaimer:

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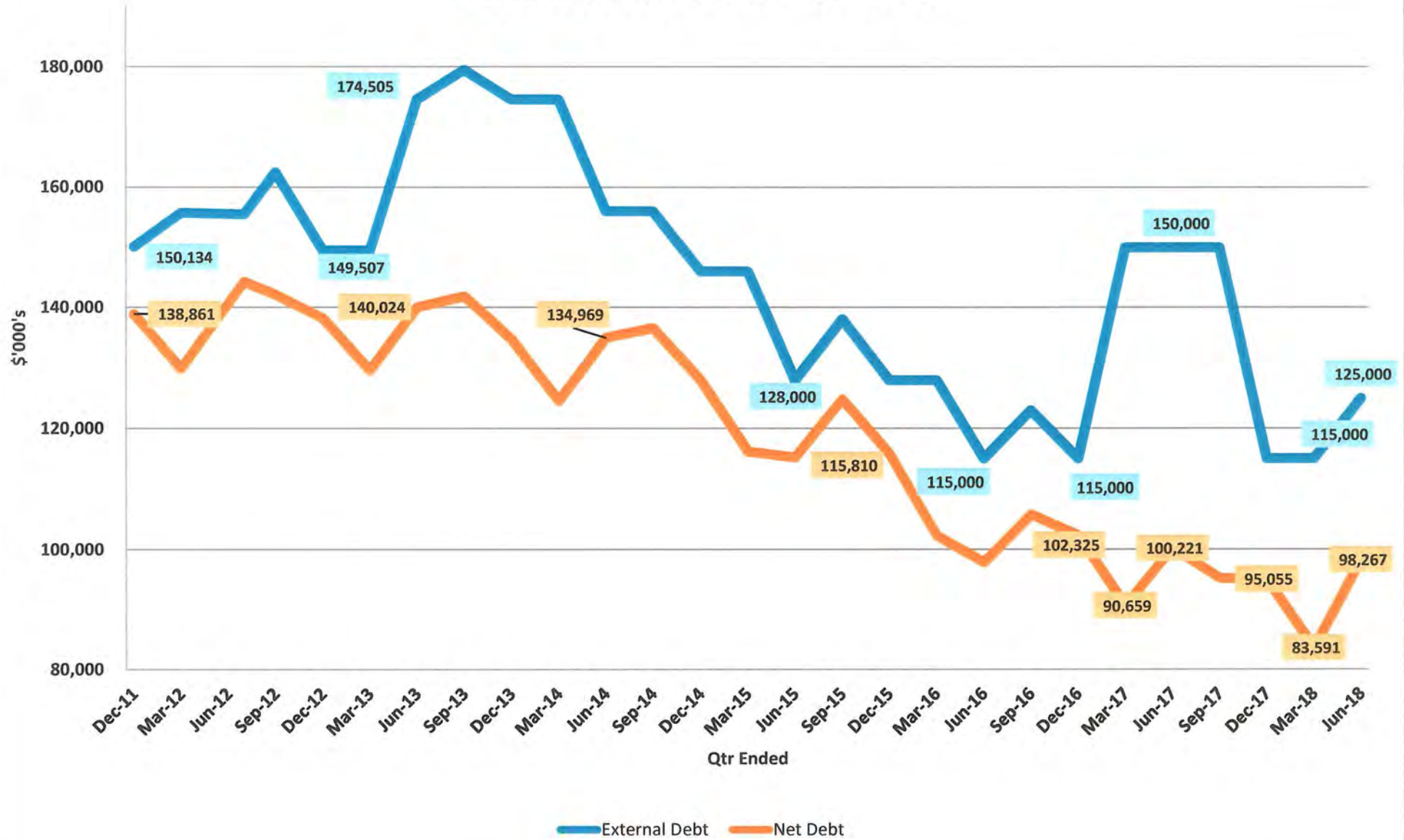
5 Year External Debt Trend - Qtr on Qtr



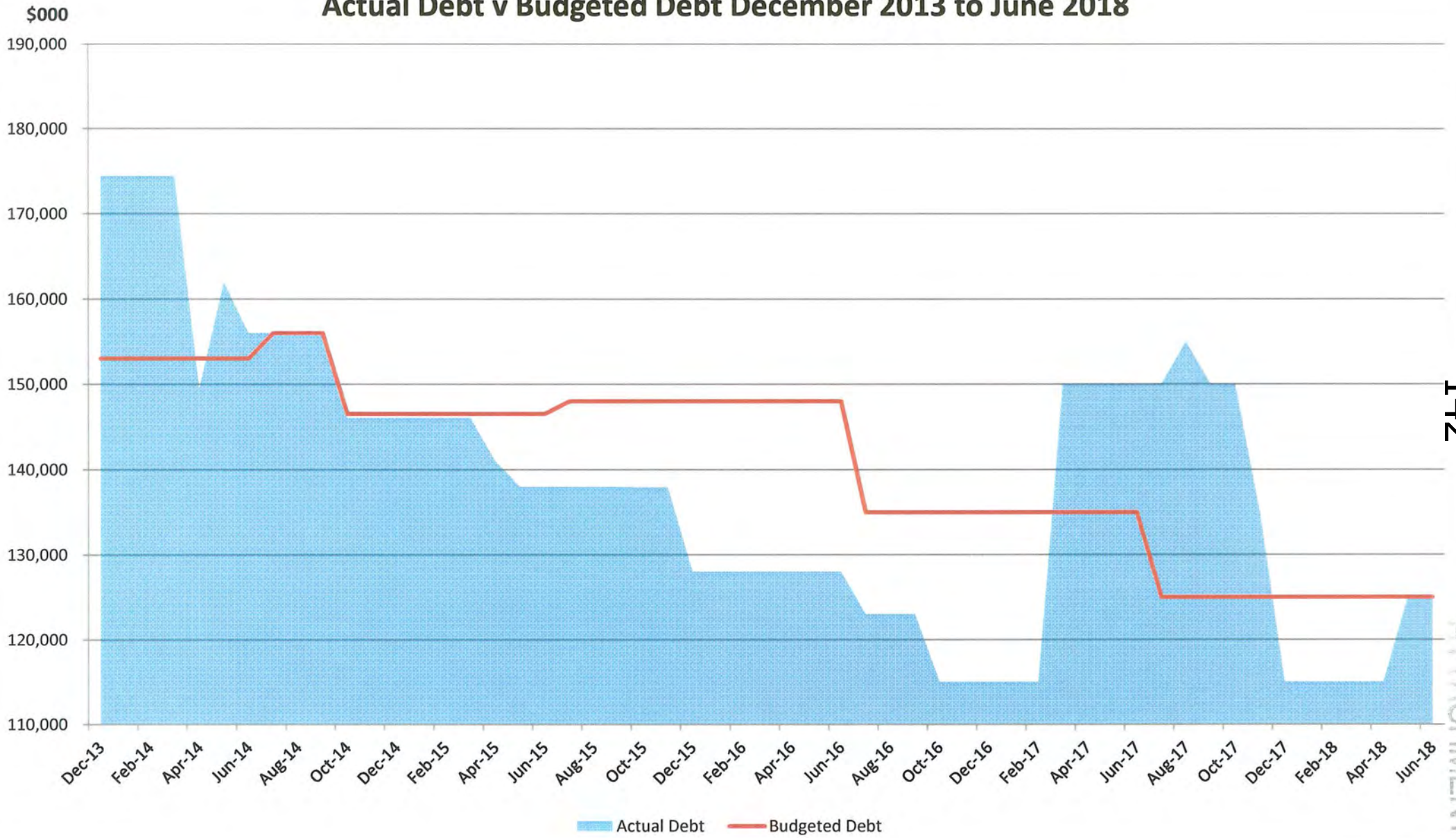
5 Year Net Debt Trend - Qtr on Qtr



5 Year Net Debt Trend - Qtr on Qtr



Actual Debt v Budgeted Debt December 2013 to June 2018



Performance Report – 30 June 2018

Purpose and Summary

The purpose of this report is to consolidate current reporting and provide a comprehensive report on all of Council's activities. This means that financial and non-financial information is contained in one report for each activity.

The report is based on the information and the thresholds set in the Council's business scorecard. While the scorecard may show a 'red light' it is important to review the executive summary for the activity concerned for the explanation.

This report provides the results for all Council operations for the period ending 30 June 2018 and incorporates:

- Financial reports – **(Attachment A)**
 - Additional Levels of Service **(Attachment B)**
 - To capital expenditure **(Attachment C)**
- Performance reports – executive summaries and cost of service statements for all Council's activities **(Attachment D)**



Olive McVicker

**Corporate Development /
Business Improvement Advisor**



Kumaren Perumal
Chief Financial Officer

Draft Key Financial Issues for the Twelve Months Ended 30 June 2018

1. Executive Summary

This report provides a high-level summary of the key draft financial statements for the twelve months ended 30 June 2018 and brief explanations of significant variances from the year-to-date budget, highlighting any known issues.

2. Income

2.1 Total income for the twelve months ended 30 June 2018 was \$148.09m. This was \$48.52m higher than the full year budget of \$99.56m. The significant increase is due to a \$32.78m increase in 'other income' due to asset revaluations. Further details provided below. There is also an increase of \$8.73m relating to assets vested to Council in the year.

2.2 The major variances were:

- Financial contributions of \$9.51m are \$514k lower than full year budget of \$10.02m. Despite ongoing development in the District, actual contribution income is lower than budget due to timing of development work versus budget. See table below for a detailed breakdown
- Other income of \$38.73m being \$36.51m ahead of full year budget of \$2.22m. This is primarily due to asset revaluations carried out by Opteon of Council land and buildings across the District of \$32.78m. A breakdown of revaluation by activity is provided below. The additional increase of \$3m relates to contributions from the NZ Community Trust (\$1.0m), Tauranga City Council (\$600k) and NZTA (\$1.4m) for the Tauranga to Omokoroa cycleway
- Rate income of \$35.93m being \$212k ahead of full year budget of \$35.71m
- Service charge income of \$25.03m being \$29k higher than year-to-date budget of \$25.00m
- Subsidies and grants income of \$16.03m being \$2.83m higher than full year budget of \$13.20m. This is due to the timing and availability of NZTA funding for capital works projects (\$4.51). This is offset in part by lower subsidy/timing of income in Omokoroa (Te Puna West) wastewater scheme (\$824k) and Ongare Point wastewater scheme (\$912k)
- User fees income of \$9.83m is \$442k higher than full year budget of \$9.39m. This is due to the timing of subdivision fees, registered premises, Project Information Memorandums (PIMS), metered water charges and non-notified fees

Council
9 August 2018

- Sundry income of \$598k is \$98k higher than full year budget of \$500k. This is due to higher dividend income (\$32k) and petrol tax distribution (\$66k)
- Vested assets of \$10.97m is \$8.73m higher than full year budget of \$2.24m, due to a higher level of assets vested than expected.
- The table below provides a breakdown of asset revaluations by activity:

Summary	Asset Revaluation increase
Transportation	1,217,865
Water	747,182
Communities	2,357,890
Reserves	18,100,085
Waste Management	1,271,085
Solid Waste	253,119
Stormwater	373,995
Corp Services	8,449,280
Total	32,770,501

- The table below provides a breakdown of the financial contributions received:

	Budget 2018	Actual 2018	\$ Variance to Budget	% Variance to Budget
Water Supply - Western	405,147	542,878	137,731	34 %
Water Supply - Central	531,817	616,585	84,768	16 %
Water Supply - Eastern	402,349	374,141	(28,208)	(7)%
Wastewater - Waihi Beach	492,366	445,411	(46,955)	(10)%
Wastewater - Katikati	397,272	501,718	104,446	26 %
Wastewater - Omokoroa	2,267,790	1,159,070	(1,108,720)	(49)%
Wastewater - Te Puke	277,463	46,033	(231,430)	(83)%
Wastewater - Maketu/Little Waihi	6,576	7,325	749	
Stormwater	1,254,998	621,570	(633,428)	(50)%
Roading - Rural	645,085	1,356,274	711,189	110 %
Roading - Waihi Beach SP	19,886	43,732	23,846	120 %
Roading - Katikati SP	147,181	176,379	29,198	20 %
Roading - Omokoroa SP	1,010,408	848,754	(161,654)	(16)%
Roading - Te Puke SP	179,625	35,515	(144,110)	(80)%
Roading - Strategic	213,825	198,305	(15,520)	(7)%
District - Reserves & Facilities	1,583,390	2,313,356	729,966	46 %
Ecological	184,684	219,279	34,595	19 %
Total	10,019,862	9,506,325	(513,537)	(5)%

3. Expenditure

3.1 Total expenditure of \$81.73m was \$918k lower than full year budget of \$82.65m.

3.2 The major variances were;

- Additional Level of Service projects of \$2.81m were \$889k lower than full year budget of \$3.70m. Movements by activity are included as per **(Attachment B)**
- Operating costs of \$32.33m being \$692k higher than full year budget of \$31.64m. Full year overspends on bad debt expense (\$688k), trees/berms maintenance (\$242k), sewerage treatment (\$176k), pavement maintenance (\$212k), maintenance contractor (\$443k) and One Network Maintenance Contract (ONMC) costs (\$759k) has been partly offset by underspends across other operational costs including environmental monitoring (\$100k), grants (\$187k), plant/pest control (\$225k), professional services (\$411k), sludge disposal (\$278k), electricity (\$228k) and doubtful debt provision (\$424k)
- Interest expense of \$7.27m being \$528k lower than full year budget of \$7.80m. This is due to holding higher term deposits, generating interest income higher than expected
- Depreciation of \$19.77m being \$398k lower than full year budget of \$20.17m.

4. Capital Expenditure

4.1 Total capital expenditure of \$38.50m was \$3.20m lower than full year budget of \$41.70m. Movements by activity are included as per **(Attachment C)**.

4.2 The major variances were;

- Recreation and Leisure expenditure of \$1.66m being \$1.47m lower than full year budget of \$3.12m. This is due to underspends on a number of projects including Moore Park development (\$298k), general reserve acquisitions (\$161k), Waitui Reserve development (\$133k), Omokoroa playground (\$276k), Pohutakawa Park parking (\$80k), Te Puna Station Road harbour access (\$90k) and District Reserves Erosion Protection Works (\$231k)
- Transportation expenditure of \$16.72m being \$1.02m higher than full year budget of \$15.70m. This is due to annual overspending on cycling & walking (\$2.74m), road safety (\$5.28m) and structure plans (\$1.50m). These are offset in part by annual underspending on asset management projects (\$7.75m) and community roading (\$860k)
- Stormwater expenditure of \$2.57m being \$621k higher than full year budget of \$1.95m. This is due to the Omokoroa Stormwater Structure Plan project being brought forward to enable the Omokoroa Road development to continue ahead of schedule. Offset in part by annual underspending on smaller projects

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- Communities' expenditure of \$4.47m, being \$767k lower than full year budget of \$5.23m. This is predominantly due to the near completion of the Katikati Library build project (\$755k) and library book purchases (\$67k). Offset in part by overspending on the Te Puke Hall strengthening project (\$82k)
- Corporate Services expenditure of \$1.50m being \$927k lower than full year budget of \$2.42m. This is due to annual underspends on office refurbishments (\$200k), animal shelter development (\$305k) and vehicle purchases (\$300k). Offset in part by unbudgeted spending on the Omokoroa Special Housing Area (\$257k)
- Wastewater expenditure of \$6.10m being \$1.15m lower than full year budget of \$7.25m. This is predominantly due to annual underspends at the wastewater plants, including Waihi beach wastewater scheme renewals and upgrades (\$119k), Katikati renewals (\$396k), Omokoroa (\$11k), Te Puke micro screens, renewals and resource consent (433k) and Maketu improvements (\$189k).

**Western Bay of Plenty District Council
Draft Statement of Financial Performance
For the 12 months ended 30 June 2018**

	Year to Date				
	Actual \$'000	Budget \$'000	Variance Fav / (Unf) \$'000	Last Year Actual \$'000	Full Year Revised Budget \$'000
Costs					
Additional Levels of Service	2,807	3,696	889	2,514	3,696
Operating Costs	32,334	31,642	(692)	32,638	31,642
Personnel	19,545	19,340	(204)	17,618	19,340
Interest Exp - External	7,272	7,800	528	8,246	7,800
Depreciation	19,772	20,170	398	19,438	20,170
Total Costs	81,730	82,648	918	80,454	82,648
Income					
Financial Contributions	9,506	10,020	(514)	10,993	10,020
Interest Income - External	1,468	1,280	187	6,414	1,280
Other Income	38,725	2,217	36,508	12,537	2,217
Rate Income	35,926	35,713	212	35,529	35,713
Service Charges	25,032	25,004	29	24,363	25,004
Subsidies and Grants	16,030	13,196	2,834	10,377	13,196
Sundry Income	598	500	98	673	500
User Fees	9,834	9,392	442	9,646	9,392
Vested Assets	10,965	2,240	8,725	3,658	2,240
Total Revenue	148,086	99,563	48,524	114,190	99,563
Share of Associate surplus/(deficit)	(16)	0	(16)	(205)	0
Surplus (Deficit)	66,341	16,915	49,426	33,531	16,915

Council
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Western Bay of Plenty District Council
Statement of Financial Position
As at 30 June 2018

	Actual 30 June 2018 \$'000	Forecast June 2018 \$'000	June 2017 \$'000
EQUITY			
Accumulated Funds	854,544	786,914	784,185
Restricted Reserves	266	261	266
Council-created Reserves	30,002	21,650	29,556
Asset Revaluation Reserves	403,608	372,284	341,466
Total Equity	1,288,420	1,181,109	1,155,473
Assets			
Current Assets			
Cash and Bank	1,857	6,218	4,863
Short Term Deposits	24,877	-	44,916
Receivables and Prepayments	13,084	9,423	8,558
Property and Investments for Resale	-	192	875
Total Current Assets	39,817	15,833	59,212
Non-current Assets			
Financial Instruments	14,247	9,827	10,273
Other Non-current Assets	1,387,050	1,306,102	1,259,396
Interest in Associates	207	3,680	3,825
Total Non-current Assets	1,401,503	1,319,609	1,273,494
Total Assets	1,441,320	1,335,442	1,332,705
Liabilities			
Current Liabilities			
Payables and Accruals	15,764	11,860	14,547
Employee Entitlements	2,479	2,012	2,360
Current Portion Public Debt	25,000	25,000	45,000
Derivative Financial Instrument	9,007	14,798	9,655
Current Portion Provisions	313	311	312
Total current Liabilities	52,563	53,981	71,874
Non-current Liabilities			
Public Debt - Term Portion	100,000	100,000	105,000
Other Term Debt	337	22	-
Non-current Provisions	-	330	358
Total Non-current Liabilities	100,337	100,352	105,358
Total Liabilities	152,900	154,333	177,232
Net Assets	1,288,420	1,181,109	1,155,473

**Western Bay of Plenty District Council
Capital Expenditure Summary
For the period ended 30 June 2018**

Activity	Year Actual \$'000	Year Budget \$'000	Year Variance \$'000	Full Year Budget \$'000
Transportation	16,718	15,698	(1,020)	15,698
Solid Waste	0	0	0	0
Recreation & Leisure	1,656	3,121	1,465	3,121
Stormwater	2,572	1,951	(621)	1,951
Economic	0	268	268	268
Sustainable Development	0	0	0	0
	20,945	21,037	92	21,037
Western Water	1,632	2,109	477	2,109
Central Water	2,075	2,194	119	2,194
Eastern Water	1,788	1,456	(332)	1,456
Water Supply	5,494	5,759	265	5,759
Information Centres	3,806	4,651	845	4,651
Community Facilities	659	581	(78)	581
Communities	4,465	5,232	767	5,232
Waihi Beach Wastewater	460	579	119	579
Katikati Wastewater	564	960	396	960
Omokoroa Wastewater	2,873	2,884	11	2,884
Te Puke Wastewater	452	885	433	885
Ongare Wastewater	1,688	1,687	(1)	1,687
Wastewater	6,097	7,246	1,148	7,246
Information Services	593	730	136	730
Corporate Assets	504	995	491	995
Corporate Services	400	700	300	700
Corporate Services	1,498	2,424	927	2,424
Total Capital Expenditure	38,499	41,699	3,199	41,699

Council
9 August 2018

Western Bay of Plenty District Council
Cost of Service Summary
For the period ended 30 June 2018

Activity	Total Operating Revenue \$'000	Total Operating Costs \$'000	Net Cost of Service Surplus / (Deficit) \$'000	YTD Budget Surplus / (Deficit) \$'000	YTD Variance Under / (Over) \$'000	Total Budget Surplus / (Deficit) \$'000
Stormwater	9,316	4,072	5,244	1,633	3,611	1,633
Solid Waste	1,699	1,889	(190)	(727)	536	(727)
Natural Environment	566	717	(151)	(258)	106	(258)
Economic	292	626	(334)	(351)	17	(351)
Representation	436	2,635	(2,198)	(2,642)	444	(2,642)
Transportation	38,635	19,992	18,644	6,556	12,088	6,556
Recreation & Leisure	21,520	6,876	14,644	(4,011)	18,655	(4,011)
	72,464	36,806	35,658	201	35,457	201
Strategic Planning/Monitoring	0	1,391	(1,391)	(1,393)	2	(1,393)
Resource Management Planning	0	885	(885)	(911)	27	(911)
Infrastructure Planning	13	(37)	49	199	(149)	199
Sustainable Development	13	2,239	(2,226)	(2,105)	(121)	(2,105)
Western Water	5,425	3,757	1,668	1,215	453	1,215
Central Water	4,102	2,976	1,127	(43)	1,170	(43)
Eastern Water	4,682	4,403	280	(200)	479	(200)
Water Supply	14,209	11,135	3,074	972	2,102	972
Resource Consents	1,627	1,757	(131)	(222)	91	(222)
Building Services	2,890	4,317	(1,428)	(1,027)	(400)	(1,027)
Animal Services	656	949	(293)	(244)	(49)	(244)
Compliance & Monitoring	326	1,025	(699)	(650)	(49)	(650)
Regulatory	5,499	8,048	(2,550)	(2,143)	(407)	(2,143)
Information Centres	2,129	2,700	(572)	(905)	333	(905)
Community Development	140	1,890	(1,750)	(1,909)	160	(1,909)
Emergency Management	62	510	(448)	(429)	(18)	(429)
Community Facilities	3,069	1,007	2,062	(334)	2,396	(334)
Communities	5,400	6,107	(707)	(3,578)	2,871	(3,578)

Council
9 August 2018

Activity	Total Operating Revenue \$'000	Total Operating Costs \$'000	Net Cost of Service Surplus / (Deficit) \$'000	YTD Budget Surplus / (Deficit) \$'000	YTD Variance Under / (Over) \$'000	Total Budget Surplus / (Deficit) \$'000
Waihi Beach Wastewater	3,804	3,240	564	(349)	913	(349)
Katikati Wastewater	3,440	1,854	1,586	324	1,262	324
Omokoroa Wastewater	5,611	4,408	1,203	1,351	(147)	1,351
Te Puke Wastewater	3,433	1,738	1,695	1,728	(33)	1,728
Maketu Wastewater	541	1,596	(1,056)	(804)	(252)	(804)
Ongare Wastewater	0	62	(62)	869	(931)	869
Wastewater	16,829	12,899	3,930	3,119	811	3,119
Human Resource Services	0	0	0	0	0	0
Financial Services	752	142	610	516	95	516
Information Services	65	322	(257)	(867)	610	(867)
Corporate Assets	9,064	1,910	7,154	(508)	7,662	(508)
Corporate Services	1	507	(506)	(592)	86	(592)
Corporate Services	9,882	2,881	7,001	(1,451)	8,452	(1,451)
Treasury Operations	1,245	(360)	1,604	1,018	586	1,018
Rates Appropriation	22,545	1,960	20,586	20,878	(292)	20,878
Rates and Treasury	23,790	1,600	22,190	21,896	294	21,896
Total	148,086	81,730	66,356	16,915	49,442	16,915


Ian Butler
Finance Manager

Approved


Kumaren Perumal
Chief Financial Officer

ADDITIONAL LEVELS OF SERVICE

Financial Year 2017/18	For the 12 months ended June 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
REPRESENTATION						
236801 001	Representation Review - Triennially	101,217	60,000	41,217	Direction received May workshop, planning underway for June workshop. Analysis of community feedback completed. Plans in place for Maori Ward Poll - closure at 12 noon 19 May.	60,000
250401 001	Triennial Elections	-	2,000	(2,000)	Election and by-elections complete.	2,000
11 01 01 0090	Elected Members	101,217	62,000	39,217		62,000

PLANNING FOR THE FUTURE

151105 001	Kaimai Reserves Management Plan	(12,517)	30,345	(42,862)	The Policy Committee has adopted 3 concept plans in the Kaimai ward, and will consider the final concept plan for Precious Reserve at its next meeting. The Committee also reconfirmed the inclusion of the Waihi Beach/Katikati Reserve Management Plan in the 2018 work programme. A draft plan will be provided in May for adoption for consultation. The Community Committee has determined the allocations for the Facilities in the Community funding round.	30,345
151107 001	Reserve Management Plans / Concept Plan Reviews	18,079	10,000	8,079	As above.	10,000
175602 001	LTCCP Development and Adoption	138,883	130,000	8,883	The Consultation Document and supporting information were adopted on 15 March 2018, and have been released for special consultative procedure from 23 March to 4 May. Five place-based Have Your Say events were run during this period to enable spoken interaction between the community and elected members. The upcoming focus is to conclude the deliberations process and adopt the final Long Term Plan on 28 June 2018.	130,000
175906 001	Freedom camping policy/bylaw	-	-	-		-
175910 001	Policy Review & Development	-	5,000	(5,000)	The Road Naming Policy was adopted in April. The Policy Committee also adopted its 2018 work programme, setting clear direction to staff on the policy projects to be progressed for the remainder of the year. Work progressing these projects will commence following completion of the Long Term Plan on 28 June 2018.	5,000
259505 001	Te Puna Community Development Plan Solid Waste/WMMP Action Plan	16,947	15,800	1,147	Plan completed and moving into the implementation phase.	15,800
		-	(1)	1	The final draft strategy has been endorsed by Council and forms part of the LTP supporting documentation. Any submissions in relation to this strategy can be considered through the deliberations process, and any necessary amendments made before final adoption as part of the LTP decisions.	(1)
287702 001						
289102 001	Strategy Review - Economic	7,260	5,000	2,260	The final draft strategy has been endorsed by Council and forms part of the LTP supporting documentation. Any submissions in relation to this strategy can be considered through the deliberations process, and any necessary amendments made before final adoption as part of the LTP decisions.	5,000
293002 001	Bylaw Review & Development	8,388	5,000	3,388	Council has included the review of the Water Supply System Bylaw, Freedom Camping Bylaw and Trading in Public Places Bylaw in its work programme for 2018. This also includes a specific proposed amendment to the Dog Control Bylaw in relation to the Haiku walkway in Katikati.	5,000
151101 001	Reserve Management Planning	30	-	30		-
151103 001	Reserve Management Plans - Katikati/Waihi Beach	1,701	-	1,701		-
311401 001	COBOP Coordinator Cost Share	-	20,000	(20,000)	Q2 2017/18 - No issues. Administration being performed by Western Bay. COBOP funds held in reserve.	20,000

ADDITIONAL LEVELS OF SERVICE

Financial Year 2017/18	For the 12 months ended June 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
13 01 01 0090	Strategic Planning Management	178,771	221,144	(42,373)		221,144
317501 001	Omokoroa Central Area Master Plan	49	-	49	Start developing the project brief, but the project has been deferred due to financial situation and slow growth in Omokoroa.	-
294208 001	Structure Plan Reviews	-	20,000	(20,000)	KKUGA: presenting options to Policy Workshop on 10 April prior to landowner and public consultation. Omokoroa: Technical workshop held to explore options for layout. options currently being prepared for Council workshop yet to be programmed.	20,000
252208 001	Smartgrowth Implementation - Coordination Share	138,212	100,000	38,212	Implementation of the SmartGrowth Strategy continues. 1. Te Kauae Roopu has had several meetings to highlight hapu issues/concerns in relation to the 4 projects included within the Tauriko For Tomorrow work. 2. Planning continues on the boundary alteration project. 3. The Minister has agreed to the BOPRC adopting the streamlined process to progress the change to the urban limit line (RPS) for Tauriko West and requires consultation with Ngati Hinerangi. Similarly, Ngati Ranginui have expressed as desire to be involved in the engagement process. 4. The Housing Need and Demand report was recently released and presented to SmartGrowth Leadership Group. SLG have agreed to progress a SG Housing Action Framework and to this end we have already had our first scoping workshop to prepare our Housing Action Plan. 5. More research on Maori housing need is desirous and with the JAG Facilitator we are hoping to secure funding for that research via the National Science Challenge. 6. The TIG are continuing to progress work on the Future Development Strategy (as a requirement of the NPS-UDC. The CE of WBOPDC is the project sponsor.	100,000
13 02 01 0090	Resource Management Planning	138,261	120,000	18,261		120,000
TRANSPORTATION						
324009 001	Strategic Roding - Operating Costs - Traffic Modelling etc.	91,659	203,642	(111,983)	Omokoroa Rd project ongoing between SH2 and Railway. Sections of new pavement and surfacing are completed. Some bulk earthworks is underway for completion by year end.	203,642
324013 001	Transport - Service relocation	-	207,284	(207,284)	As above.	207,284
30 02 14 0090	Strategic Roding	91,659	410,926	(319,267)		410,926

ADDITIONAL LEVELS OF SERVICE

Financial Year 2017/18	For the 12 months ended June 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
279202 001	Property Purchases Rooding	33,273	155,463	(122,190)	No matters arising at this point in time	155,463
	Community Event Traffic Management	11,161	-	11,161	NZTA technical audit response pending. NZTA procurement audit response pending.	-
305113 001						
30 03 01 0090	Asset Management	44,434	155,463	(111,029)		155,463
152301 001	Safety Administration Programme	50,000	48,193	1,807	Delivery of safety programme on track.	48,193
30 05 03 0090	Road Safety	50,000	48,193	1,807		48,193
WATER SUPPLY						
243636 001	WSZ - Water demand management	113,671	110,000	3,671	Construction of water main renewals in Waihi Beach completed by 30 April 2018. 2 kilometres of water main replacement at the end of Sharp Road is completed.	110,000
310601 001	Asset Validation - Western Water	10,020	10,000	20	Validation programme underway. Information collected included in Asset Management Plan document under plan improvements. On going activity concluding in June 2018.	10,000
40 01 01 0090	Western Water	123,691	120,000	3,691		120,000
243333 001	Central Supply Zone - Water Demand & Management	64,713	160,000	(95,287)	Only one project left to complete being the Minden water supply capital works. Current aim is to complete works by end of June 2018	160,000
310701 001	Asset Validation - Central Water	6,461	10,000	(3,539)	On going collection of data over 12 month period. Information collected included in AMP	10,000
40 01 02 0090	Central Water	71,174	170,000	(98,826)		170,000
310801 001	Asset Validation - Eastern Water	5,946	10,000	(4,054)	On going collection of data over 12 month period. Information collected included in AMP	10,000
287117 001	ESZ - Water demand management	10,000	-	10,000	Treatment plant upgrade planning is being reviewed and is dependant now on the quality of the water that will be abstracted from the ESZ11 Bore. Tests are underway to determine the most appropriate filtering system to handle the elevated levels of minerals in the water. The trial has been extended to the end of December 2017 to provide better results to determine future plant design. A report from Beca has just been received in Jan 2018 outlining that a \$5million solution/methodology for treating this bore water. Other options of water supply will be explored and will be included in a report to Council in May 2018.	-
40 01 03 0090	Eastern Water	15,946	10,000	5,946		10,000
COMMUNITIES						
148804 001	Tauranga Orchestra Grant	-	1,000	(1,000)	On target to complete allocations by year end.	1,000
148805 001	Katikati Open Air Art Grant (Murals)	13,957	8,000	5,957	As above.	8,000
148809 001	Community Grants - Te Puke/Maketu	16,000	20,000	(4,000)	As above.	20,000
148810 001	Community Grants - Waihi Beach/Katikati	36,674	20,000	16,674	As above.	20,000
148811 001	Community Grants - Kaimai	6,500	20,000	(13,500)	As above.	20,000
148812 001	Community Matching Fund - Accumulated Ecological Fund	40,000	40,000	-	As above.	40,000
336101 001	Museum Facilities	-	60,000	(60,000)	Museum Trust Chair advised Council will hand back ownership of collection	60,000
42 01 01 0090	Community Development & Grants	113,131	169,000	(55,869)		169,000
331001 001	Supporting Iwi & Hapu Management	-	50,000	(50,000)	Will be meeting with relevant staff to discuss protocols around the receiving and working with the plans and where does responsibility the different parts of the plan lie with	50,000

ADDITIONAL LEVELS OF SERVICE

Financial Year 2017/18	For the 12 months ended June 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
334801 001	Marae Maintenance	2,448	33,000	(30,552)	Otawhiwhi have not taken the money set aside for them as they have not yet commenced the work.	33,000
323201 001	Papakainga Development	80,000	44,946	35,054	Ngapeke 6C has secured funding to carry out geotechnical and archaeological assessments, site planning, partial project planning and resource consenting. Manawa treaty settlement subdivision has allocated up to 30% of the project for affordable Nga Potiki housing. 15 whanau have received conditional house and land package offers from the Board of Nga Potiki a Tamapahore Trust. The trust continues to work with and support these whanau to secure bank finance. Further, work continues with another cohort of whanau to get them financially ready to approach lending institutions for loan finance. JAG has been approached by a large settlement trust to enquire as the process for progressing a large housing development on multiple owned Maori land in the Western Bay of Plenty District.	44,946
42 01 02 0090	Cultural Development Support	82,448	127,946	(45,498)		127,946
323103 001	Tsunami System Education programme	376	2,500	(2,124)		2,500
156302 001	Lifeline Facilities Study	-	10,000	(10,000)	Maintaining links with Lifelines network. Local Representation from Lifelines took part in the one day EMO training exercise in Feb 2018. Next meeting for lifelines scheduled in May 2018	10,000
42 02 01 0090	Emergency Management	376	12,500	(12,124)		12,500
248801 002	Audio Visual - Hastie Grant - Operating Costs	21,646	-	21,646	Expenditure on track.	-
42 03 04 0090	Service Centre & Library - Te Puke	21,646	-	21,646		-
330902 001	APNK (Aotearoa Peoples Network Kaharoa) - Operating Costs	-	20,000	(20,000)	Free Wifi continues to be popular, 14,645 sessions across the district in the 3rd qtr. 6,105 users. Te Puke continues to be the most popular site recording 55% of users logging 66% of sessions.	20,000
42 03 07 0090	District Library Services	-	20,000	(20,000)		20,000
280801 001	Katikati Hall Improvements	28,909	13,230	15,679	Work is undertaken by the individual hall committee and is traditionally behind schedule. Attempts have been made to provide hall committees with more financial data	13,230
280803 001	Ohauti Hall Improvements	3,132	4,200	(1,068)	As above.	4,200
280804 001	Omanawa Hall Improvements	8,639	3,800	4,839	As above.	3,800
280805 001	Omokoroa Hall Improvements	30,479	14,300	16,179	As above.	14,300
280825 001	Oropi Hall improvements	145,000	-	145,000	As above.	-
280809 001	Paengaroa Hall Improvements	3,749	11,100	(7,351)	As above.	11,100
280810 001	Pyes Pa Hall Improvements	1,446	2,180	(734)	As above.	2,180
280811 001	Te Puke Hall Improvements	25,075	38,300	(13,225)	As above.	38,300
280830 001	Te Puke Hall Improvements Loan	-	-	-		-
280812 001	Te Puna Community Centre Hall Improvements	1,777	6,350	(4,573)	As above.	6,350
280813 001	Te Puna War Memorial Hall Improvements	-	-	-	As above.	-
280815 001	Community Hall - Waihi Beach	11,995	7,700	4,295	As above.	7,700
280816 001	Kaimai Hall	1,930	2,080	(150)	As above.	2,080
280819 001	Pukehina Beach Commercial Centre Improvements	300	2,500	(2,200)	As above.	2,500
280820 001	Te Ranga Hall Improvements	2,945	2,000	945	As above.	2,000
280822 001	Whakamaramara Hall Improvements	-	6,350	(6,350)	As above.	6,350
42 04 03 0090	Community Halls	265,376	114,090	151,286		114,090

RESERVES & FACILITIES

213404 001	Asset Management plan	5,781	50,000	(44,219)	Final AMP pending LTP decisions. Plan Improvement Items on track. Note budget allows for contribution towards implementation / operation of the new AMS	50,000
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ADDITIONAL LEVELS OF SERVICE

Financial Year 2017/18	For the 12 months ended June 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
44 01 01 0090	Reserves & Facilities Management	5,781	50,000	(44,219)		50,000
253801 001	Maintenance - Scheduled (Excel)	(700)	-	(700)		-
253801 002	Maintenance - Unscheduled	(3,930)	-	(3,930)		-
225403 002	District Wide Reserves Minor Works Operational	23,875	-	23,875		-
260101 002	Haiku Park Walkway Extension (Operating Costs)	(191)	-	(191)		-
260106 002	Mill Block Access (Opex)	3,023	-	3,023	Project completed. Bridge CCC obtained and formal opening held.	-
260313 001	Kauri Point - Operations & Conservation Plan Manual	-	9,300	(9,300)	Delivery of conservation management plan expected 4th quarter	9,300
294601 002	Omokoroa new urban areas walkway 12/13 - Comm Bd Funded	8,377	-	8,377		-
294503 002	Omok Sports Grnd - Hardcourts opex	38,574	-	38,574	Courts 3&4 construction target completion end of April. Overspend will be refunded from 294507	-
336701 001	Opureora Marae Toilet - Service Delivery Contract	-	10,000	(10,000)	SD contract in place. No invoice received yet from Marae Committee	10,000
320801 002	District Reserves Asset Renewals (operational)	54,040	-	54,040	On track. Renewals completed include Fairhaven playground; Shelly Bay bollard; Dave Hume Pool fencing; plant renewals and changing rooms refurb and pool painting; Haiku path seating; Dotterel Point toilet septic tanks upgrade; various renewals completed District wide. Most significant includes Dave Hume swimming pool repaint	-
330701 002	Tauranga Harbour Esplanade Reserves Management Project (operational)	4,244	-	4,244		-
330801 002	Panepane Point Reserve Development (operational)	4,670	-	4,670		-
331201 002	Tauranga Harbour Margins Project (operational)	4,427	-	4,427		-
312502 001	District Signage - Operating	9,847	10,000	(153)	Signage design services ongoing	10,000
44 01 02 0090	District Reserves	146,255	29,300	116,955		29,300
326105 001	Te Puke Aquatic Centre - Repairs & Maintenance	19,478	20,000	(522)	Repairs to faulty pool vacuum cleaner	20,000
163503 001	Te Puke Aquatic Centre Service Delivery Contract	108,275	100,000	8,275	Pool season closes 13 April. Last day includes "Dogs in Togs" event. Pool Plant system motorised valve (for maintaining pool water level) continues to have reliability issues and unplanned expense	100,000
165401 001	Dave Hume Swimming Pool Service Delivery Contract	73,300	72,000	1,300	Season has now closed and pool systems winterised.	72,000
44 01 04 0090	Swimming Pools	201,053	192,000	9,053		192,000
322003 001	Tauranga Harbour Recreation Strategy Harbour Forum	-	1,000	(1,000)	No activity or expenditure to date with regard the harbour users forum or strategy monitoring. Third party dependant.	1,000
322004 001	Tauranga Harbour Recreation Strategy Monitoring	-	5,000	(5,000)	No activity or expenditure to date with regard the harbour users forum or strategy monitoring. Third party dependant.	5,000
281505 002	Omokoroa Seawalls - Operational	116,210	-	116,210		-
321101 002	Coastal Marine Structures Renewals - Operational	64,303	-	64,303		-
328001 001	Omokoroa Geology - operational	29,953	-	29,953	Omokoroa landslip inspections ongoing. Options and costs for restoring track on esplanade reserve have been presented and accepted. Construction works to be procured.	-
44 02 01 0090	Harbour Structures	210,466	6,000	204,466		6,000
289835 001	TECT All Terrain Park - Plans & Assessments	8,485	26,000	(17,515)		26,000
44 03 02 0090	TECT All Terrain Park	8,485	26,000	(17,515)		26,000

ADDITIONAL LEVELS OF SERVICE

Financial Year 2017/18	For the 12 months ended June 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
WASTEWATER						
310902 001	Waihi Beach Asset Validation	6,968	5,000	1,968	Complete	5,000
319502 001	Waihi Beach Infiltration Investigation	54,160	40,000	14,160	Four Catchments identified for further study. Short 2 mth study to be undertaken by Mott Macdonald.	40,000
336301 001	Waihi Beach WWTP Monitoring and Review	31,300	50,000	(18,700)	QMRA assessment is now completed. Further project in 2018/19 planned to review overall plant performance (resource consent requirement). This will begin this financial year with savings from the initial QMRA assessment.	50,000
310901 001	Asset Validation - Wastewater Waihi Beach	(2,000)	-	(2,000)	Complete	-
60 01 01 0090	Waihi Beach Wastewater	90,428	95,000	(4,572)		95,000
311002 001	Katikati Asset Validation	3,015	5,000	(1,985)	Completed project	5,000
323402 001	Katikati Infiltration Investigation	10,560	10,000	560	Comprehensive I&I study complete for Katikati.	10,000
60 01 02 0090	Katikati Wastewater	13,575	15,000	(1,425)		15,000
338601 001	Omokoroa Asset Validation	3,015	5,000	(1,985)	Pump station condition assessment now complete. Further work to be undertaken on asset validation in March - June 2018	5,000
60 01 03 0090	Omokoroa Wastewater	3,015	5,000	(1,985)		5,000
311102 001	Te Puke Asset Validation	(159)	5,000	(5,159)	Collection of asset data ongoing over 12 month period. Information included in AMP plan improvements list.	5,000
60 01 04 0090	Te Puke Wastewater	(159)	5,000	(5,159)		5,000
331803 001	Ongare Point Wastewater System - Preliminary Costs	15,371	-	15,371	Consent for all construction works have now been granted. Physical works have begun with drilling of new wastewater main. Treatment Plan design is currently being finalised with the expectation that construction on the treatment plant will begin mid May. Scheme commission is planned for mid July with the project due to be completed in August 2018.	-
60 01 06 0090	Ongare Wastewater	15,371	-	15,371		-
318601 000	Waste Minimisation Funding Pool	70,527	130,000	(59,473)	Small capital items purchased from Waste minimisation levy funding. Additional storage bins purchased for increase in glass being dropped off at centres due to change in private contractors levels of service. Balance of funding will be held for future expenditure for Omokoroa when new site is established.	130,000
318601 001	Waste Minimisation Funding Pool	-	-	-		-
319902 001	District Wide Trade Waste Implementation	79	50,000	(49,921)	Implementation of Trade waste progressing on a part time basis, due in part to Tuana Kuka who was heavily involved in the implementation of the Te Puna west wastewater scheme and was the nominated project manager for the construction works. Tuana is actively underway meeting with trade waste companies/organisations regarding their discharges into Councils wastewater system and from April will be full time back on his trade waste duties	50,000
60 02 01 0090	District Solid Waste	70,607	180,000	(109,393)		180,000

ADDITIONAL LEVELS OF SERVICE

Financial Year 2017/18	For the 12 months ended June 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
STORMWATER						
311302 001	Stormwater Asset Validation	-	10,000	(10,000)	Collection of asset data underway. Information included in AMP plan improvement lists.	10,000
61 01 01 0090	Stormwater Network - Growth Communities	-	10,000	(10,000)		10,000
332630 001	Pukehina Stormwater Contribution to Waihi Drainage Society	3,000	5,000	(2,000)	Project underway	5,000
61 02 01 0090	Small Communities	3,000	5,000	(2,000)		5,000
NATURAL ENVIRONMENT						
244606 001	Coastcare Materials	48,345	15,000	33,345	Materials at various locations for damage at beach access locations Pukehina Beach.	15,000
64 01 06 0090	Coastcare	48,345	15,000	33,345		15,000
305302 001	Waihi Land Drainage Society - Canal Investigation	-	20,000	(20,000)	Jacobs currently undertaking the design for improvements to pumpstation 1.	20,000
64 01 07 0090	Waihi District Drainage-Drains	-	20,000	(20,000)		20,000
ECONOMIC						
336501 001	Waihi Beach Promotion Service Delivery Contract	41,493	41,494	(1)	May be a change in leadership for the organisation.	41,494
299301 001	Te Puke Promotion Service Delivery Contract	65,875	65,875	-	Services being provided.	65,875
299302 001	Te Puke Promotion Service Delivery Contract - Civic	27,486	27,486	-	Services being provided.	27,486
299401 001	Town Centre Promotion Katikati	71,524	71,524	-	Services being provided.	71,524
70 01 03 0090	Town Centre Promotion	206,378	206,379	(1)		206,379
327901 001	Business Process Review - Online Services	35,488	50,000	(14,512)	Scope of RFI work to be dealt with as a new project. To be discussed with Datacom regarding roadmap. Feedback from customers as part of process to be developed.	50,000
341501 002	Digital Enablement Plan Project	100,000	100,000	-		100,000
80 03 01 0090	Information Technology	135,488	150,000	(14,512)		150,000
SUPPORT SERVICES						
318701 002	Property Files Back Scanning 2	12,070	-	12,070	Active building consent files in Lundia room sent for scanning. Contract to be completed by end of May 2018.	-
341101 001	Digitising Permanent Archive Records	140,389	690,000	(549,611)	Contract underway and first portion of files stored in Crown have been scanned by PBS and are currently undertaking QA, no issues. Temporary project resource being arranged for administering second portion of contract.	690,000
318701 001	Property Files Back Scanning	10,024	57,000	(46,976)	Active building consent files in Lundia room sent for scanning. Contract to be completed by end of May 2018.	57,000
80 03 03 0090	Information Services	162,483	747,000	(584,517)		747,000
338001 001 0000	Katikati Museum Costs - Operational Costs	60,250	-	60,250	Complete	-
80 04 08 0090	Strategic Property	60,250	-	60,250		-

ADDITIONAL LEVELS OF SERVICE

Financial Year 2017/18	For the 12 months ended June 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
312301 001	Business & Process Improvement	2,478	20,000	(17,522)	Timesheet project is scheduled to commence in May 2018. The Assetfinda project is underway to ensure all asset data is in the new system in time for the year end audit. The internal audit programme has been revised to focus on financial processes and a risk maturity assessment. A review of the financial processes is close to completion. The initial project scoping work for the DC project has been delayed efforts were redirected to writing a letter to the Minister of the Environment to seek audience to reconsider the repeal of Financials Contributions from the RMA. This work is now complete and focus will return to the DC project.	20,000
80 05 02 0090	Corporate & Planning Services - Management	2,478	20,000	(17,522)		20,000
312202 001	Business & Process Improvement	-	20,000	(20,000)	Improvement opportunities will be actioned as opportunities arise.	20,000
80 05 03 0090	Engineering Services - Group Manager	-	20,000	(20,000)		20,000
312102 001	Business & Process Improvement Customer Experience	26,246 41,347	36,991 -	(10,745) 41,347	All in progress *Note that milestones not totally in alignment now project has been scoped. Work programme January - May 2018 developed. External support agreement in place and first project team meeting held. 14/03/2018 Workshops underway with external provider (Cucumber) as per programme of agreed work. 18/4/18 Customer interviews and observations with external customers underway. Team space identified and set up.	36,991 -
339101 001						
80 05 06 0090	Customer Services - Management	67,594	36,991	30,603		36,991
336201 001	2016 Development Code Update	-	50,000	(50,000)		50,000
80 05 14 0090	Corporate Development	-	50,000	(50,000)		50,000
333301 001	Business Excellence Initiatives	5,168	16,000	(10,833)	Corporate Plan initiatives underway. Work status report review nearing completion. Providing support to the reporting review project. Timesheet project about to commence.	16,000
80 05 19 0090	Corporate Development	5,168	16,000	(10,833)		16,000

ADDITIONAL LEVELS OF SERVICE

Financial Year 2017/18	For the 12 months ended June 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
312401 001	Business & Process Improvement - Policy & Planning	50,520	-	50,520	BCA QMS has been transitioned into PROMAP and tested very successfully by IANZ assessment. Online BC applications are going well and phase two, which will include more visibility for the customer, is being scoped. Mobile solutions for CCRs are being investigated. The Sphere Mobile Data Capture Project is currently being tested by the Inspectors and Administrators – due to be completed on Friday 20th April. This will subsequently be rolled out to go 'live' shortly thereafter. The Resource Consents Team is also on target with the customer service review of the resource consent process being concluded in January 2018 by an external company 'Cucumber'. The findings supported three recommended areas of change – an online system, community engagement and education. A prioritised list of improvement tasks for the resource consents team has been prepared. Gap Analysis sessions with key staff on the 'end to end' resource consent process will be completed by 2 May and will inform the specific requirements for an improved online system. Managing people through change has been confirmed as a critical factor to successfully delivering resource consent improvement. The consents team and development engineering staff have all attended introductory workshops in April to develop an improved understanding of the expected benefits and end destination seeking to be achieved.	-
312402 001	Business & Process Improvement - Policy & Planning	2,626	35,128	(32,502)	As above.	35,128
80 05 20 0090	Policy Planning Regulatory - Management	53,146	35,128	18,018		35,128
TOTAL ADDITIONAL LEVELS OF SERVICE		2,807,336	3,696,060	(888,724)		3,696,060

CAPITAL PROJECTS

Financial Year 2017/18	For the 12 months ended June 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
TRANSPORTATION						
175602 002	LTCCP Development and Adoption (Capex)	-	-	-	The Consultation Document and supporting information were adopted on 15 March 2018, and have been released for special consultative procedure from 23 March to 4 May. Five place-based Have Your Say events were run during this period to enable spoken interaction between the community and elected members. The upcoming focus is to conclude the deliberations process and adopt the final Long Term Plan on 28 June 2018.	-
13 01 01 8901	Strategic Planning Management	-	-	-		-
304801 001	Oropi Road	-	-	-		-
30 02 01 8901	Loc Connections - District	-	-	-		-
283202 001	Rural Community Roding	-	223,866	(223,866)	District cycleways in progress.	223,866
30 02 02 8901	Local Connections - Rural	-	223,866	(223,866)		223,866
282705 001	Waihi Beach Esplanade Regrade car park	-	50,000	(50,000)	Cycling priorities have been adopted. Planning underway	50,000
282702 001	Waihi Beach roading projects	-	141,782	(141,782)	Cycling priorities have been adopted. Planning underway	141,782
30 02 03 8901	Community Roding - Waihi Beach	-	191,782	(191,782)		191,782
282802 001	Katikati Roding Projects	-	158,945	(158,945)	Work being programmed.	158,945
30 02 04 8901	Community Roding - Katikati	-	158,945	(158,945)		158,945
282902 001	Omokoroa Roding Projects	-	94,770	(94,770)	Community Board has removed priorities footpath projects from programme in response to community feedback.	94,770
30 02 05 8901	Community Roding - Omokoroa	-	94,770	(94,770)		94,770
283002 001	Te Puke roading projects	-	151,097	(151,097)		151,097
30 02 06 8901	Community Roding - Te Puke	-	151,097	(151,097)		151,097
283102 001	Maketu Community Roding	-	39,426	(39,426)	Town Point Rd footpath completed. Beach Rd kerb and channel is next priority.	39,426
30 02 07 8901	Community Roding - Maketu	-	39,426	(39,426)		39,426
302801 001	Waihi Beach Roding Structure Plan	-	-	-		-
30 02 08 8901	Structure Plans - Waihi Beach	-	-	-		-
302901 001	Katikati roading SP - Urban	176,278	-	176,278		-
30 02 09 8901	Structure Plans - Katikati	176,278	-	176,278		-
303003 282	Omokoroa Roding SP - Rural	803,927	282,203	521,724		282,203
303004 001	Omokoroa Roding Structure Plan - Strategic	435,486	1,011,850	(576,364)		1,011,850
303005 001	Omokoroa Roding Structure Plan - Rates	38,870	31,093	7,777		31,093
303006 001	Omokoroa Structure Plan Review	464,169	450,000	14,169		450,000
303008 001	Omokoroa Roding Structure Plan - Current Account	20,344	264,092	(243,748)		264,092
303009 001	Omokoroa Roding SP - Catchment - Cycle and Walkways	17,318	403,340	(386,023)		403,340
303001 001	Omokoroa Roding Structure Plan - Catchment	3,067,616	1,091,274	1,976,342		1,091,274
303001 010	Western to Tralee Urbanisation	92,652	-	92,652		-
303010 001	Omokoroa Roding SP - Southern Industrial Area	13,631	100,000	(86,369)		100,000
30 02 10 8901	Structure Plans - Omokoroa	4,954,011	3,633,852	1,320,159		3,633,852
309101 001	Eastern Arterial Road 2013-16	300,873	118,209	182,664	Majority of the works in Te Puke are complete. Remaining work will be completed in early 2018. Some minor works are still to be completed in the Te Puke main street.	118,209

CAPITAL PROJECTS

Financial Year 2017/18	For the 12 months ended June 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
30 02 13 8901	Regional Connections	300,873	118,209	182,664		118,209
324004 001	Strategic Roding - Rangiora Industrial Roding	-	68,500	(68,500)	Omokoroa Rd project ongoing between SH2 and Railway. Sections of new pavement and surfacing are completed. Some bulk earthworks is underway for completion by year end.	68,500
30 02 14 8901	Strategic Roding	-	68,500	(68,500)		68,500
283423 001	Pavement Surfacing - Reseals (PBC)	1,322,568	2,280,724	(958,156)	Sealing programme completed in December 2017.	2,280,724
283426 001	Pavement Unsealed Strength (PBC)	190,079	621,820	(431,741)	Sealing programme completed in December 2017. Omokoroa Rd from Western to Tralee is under design but needs co-ordination with adjoining developers. Additional seal extension projects now underway and expected to be completed by the end of the financial year.	621,820
283429 001	Pavement Rehabilitation (PBC)	84,410	1,123,007	(1,038,597)	Omokoroa Rd from Western to Tralee is under design but needs co-ordination with adjoining developers.	1,123,007
283430 001	Drainage Improvements (PBC)	94,000	-	94,000		-
283432 001	Drainage Improvements (PBC)	5,023	31,339	(26,316)		31,339
283435 001	Ancillary Improvements (PBC)	11,202	14,165	(2,963)		14,165
283438 001	Rural Road Improvements	-	583,587	(583,587)		583,587
283441 001	Pavement Seal Widening (PBC) - @ 3km pa	382	777,313	(776,931)		777,313
283499 001	BOP West Renewals Contra	(0)	-	(0)		-
283408 002	Seal Extension	79,764	1,066,029	(986,265)	Additional seal extension projects now underway and expected to be completed by the end of the financial year.	1,066,029
279202 002	Property Purchases Roding	-	-	-	No matters arising at this point in time	-
342601 001	LED Lighting Conversion	-	3,040,000	(3,040,000)	NZTA business case being developed	3,040,000
30 03 01 8901	Asset Management	1,787,427	9,537,984	(7,750,557)		9,537,984
210411 001	Minor Safety Projects - 2016 New Zealand Transport Authority (NZTA) subsidy	510,004	-	510,004	Ongoing with community roading, rehabilitation, seal extension and seal widening projects.	-
210412 001	Minor Safety Projects - 2017 NZTA subsidy	128,963	-	128,963	Ongoing with community roading, rehabilitation, seal extension and seal widening projects.	-
210413 001	Minor Safety Projects	-	1,050,317	(1,050,317)	Ongoing with community roading, rehabilitation, seal extension and seal widening projects.	1,050,317
210407 001	Minor Safety Projects	5,726,169	-	5,726,169	Ongoing with community roading, rehabilitation, seal extension and seal widening projects.	-
304604 001	Level crossing warning device	-	31,092	(31,092)		31,092
30 05 03 8901	Road Safety	6,365,136	1,081,409	5,283,727		1,081,409

CAPITAL PROJECTS

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307601 001	Walking & Cycling - Rural	23,349	315,837	(292,488)	The cycleway bridge tenders have been awarded. The Wairoa River bridge crossing and Tauranga City leg being developed.	315,837
337701 001	Tauranga Moana Coastal Cycle Trail - Waihi to Waihi Beach	96,960	-	96,960	The Waihi to Waihi Beach trail is on hold due to land owner negotiations stalling.	-
337701 002	Omokoroa to Tauranga - Tauranga Moana Coastal Cycle Trail	116,667	-	116,667	Progress going well on the overall project. The Omokoroa route is subject to Kiwirail agreement and consenting for the Wairoa Bridge. Kiwirail have caused delays and cost increases. One of the new bridges has been completed, the second has commenced with a 6 week construction phase.	-
337702 001	Sections 1-4 Omokoroa Foreshore	277,381	1	277,380	As above	1
337702 002	Sections 5 ECMT railway bridge harbour crossing	197,902	-	197,902	As above	-
337702 003	Sections 6-7	68,837	-	68,837	As above	-
337702 004	Sections 8-9 Plummer Road to Kiwirail Bridge	45,896	-	45,896	As above	-
337702 005	Section 10 ECMT railway bridge harbour crossing	1,453,858	-	1,453,858	As above	-
337702 006	Sections 11-15	51,555	-	51,555	As above	-
337702 007	Sections 16-19 Lochhead Road to ECMT Railway	83,827	-	83,827	As above	-
337702 008	Sections 20-23	79,668	-	79,668	As above	-
337702 009	Section 24 Wairoa Bridge river crossing	493,476	-	493,476	As above	-
337702 010	Preliminary / Contract Administration	78,144	-	78,144	As above	-
337703 001	Tauranga Moana Coastal Cycle Trail - Cycleway Tauranga Eastern Link	38,602	1	38,601	The Maketu trail is awaiting a design and alignment safety audit. A local group is pursuing the link between Paengaroa to Lake Rotoiti.	1
337703 003	TMCCT - Cycleway TEL3	1,956	-	1,956		-
337703 004	TMCCT - Paengaroa Road - Rotoiti	24,899	-	24,899	The Maketu trail is awaiting a design and alignment safety audit. A local group is pursuing the link between Paengaroa to Lake Rotoiti.	-
307601 002	Urban footpath Development	976	30,000	(29,025)	The cycleway bridge tenders have been awarded. The Wairoa River bridge crossing and Tauranga City leg being developed.	30,000
307604 001	District Walking - Off-road	-	51,821	(51,821)	The cycleway bridge tenders have been awarded. The Wairoa River bridge crossing and Tauranga City leg being developed.	51,821
30 05 04 8901	Cycling & Walking	3,133,952	397,660	2,736,292		397,660

WATER SUPPLY

243624 001	Western Supply Zone Bulk Flow Meters	(1,698)	-	(1,698)	Construction of water main renewals in Waihi Beach completed by 30 April 2018. 2 kilometres of water main replacement at the end of Sharp Road is completed.	-
337201 001	Western Supply Zone Water Modelling Calibration	250	20,000	(19,750)	Water Model is now complete and is available for staff use.	20,000
336901 001	Western Supply Zone- Wharawhara Road WTP Generator	(14,195)	-	(14,195)		-
318201 001	District Wide Water Metering Project	991,459	1,338,423	(346,964)	Well advanced with water meter installation project with Katikati area 90% complete Waihi Beach 98% complete and rural areas 85% complete. A significant number of cross connections have been found that require modifying. these are being evaluated now and work undertaken concurrently with meter installation work.	1,338,423
340801 001	Western Supply Zone Reservoirs, Pumps & Controls renewals	78,394	73,000	5,394	Pump and control options sorted. One pump purchased , project under construction	73,000
243619 001	Western Water Reticulation Improvements	552,431	556,743	(4,312)	Construction of water main renewals in Waihi Beach completed by 30 April 2018. 2 kilometres of water main replacement at the end of Sharp Road is completed.	556,743
243619 006	Western Water Supply Zone - Bridge & Stream Crossing Renewals - FMECA	37,200	40,660	(3,460)	As above	40,660
243619 007	Western Water Supply Zone - Water Treatment Plant Upgrades & Improvements	(12,202)	-	(12,202)	As above	-

CAPITAL PROJECTS

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243619 009	Western Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven	-	80,250	(80,250)	As above	80,250
40 01 01 8901	Western Water	1,631,640	2,109,076	(477,436)		2,109,076
243307 001	Omokoroa Supply	-	-	-	Only one project left to complete being the Minden water supply capital works. Current aim is to complete works by end of June 2018.	-
243320 001	Central Supply Zone - Additional Bore	173,021	1,085,000	(911,979)	As above	1,085,000
243210 001	Omokoroa Stage 2 Water Reticulation	1,073,000	-	1,073,000	Projects have no financial component.	-
340601 001	Central Supply Zone Water Modelling Calibration	1,350	10,000	(8,650)	Water Model is now complete and is available for staff use.	10,000
243310 001	Reticulation Improvements	634,200	866,408	(232,208)	Only one project left to complete being the Minden water supply capital works. Current aim is to complete works by end of June 2018.	866,408
243310 006	Central Water Supply Zone - Bridge & Stream Crossing Renewals - FMEC	114,717	40,630	74,087	As above.	40,630
243310 007	Central Water Supply Zone - Water Treatment Plant Upgrades & Improvements	78,297	138,386	(60,089)	As above.	138,386
243310 009	Central Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven	-	53,500	(53,500)	As above.	53,500
40 01 02 8901	Central Water	2,074,586	2,193,924	(119,338)		2,193,924
243027 001	Eastern Water Showground Road Water Supply	142,245	135,000	7,245		135,000
287112 001	Pongakawa Water Treatment Plant Enhancement / Stage 2	485,445	450,000	35,445	Treatment plant upgrade planning is being reviewed and is dependant now on the quality of the water that will be abstracted from the ESZ11 Bore. Tests are underway to determine the most appropriate filtering system to handle the elevated levels of minerals in the water. The trial has been extended to the end of December 2017 to provide better results to determine future plant design. A report from Beca has just been received in Jan 2018 outlining that a \$5million solution/methodology for treating this bore water. Other options of water supply will be explored and will be included in a report to Council in May 2018.	450,000
287112 002	Pongakawa WTP ESZ8 Pump Replacement	41,097	-	41,097		-
287113 001	ESZ Bulk Flow Meters	131,193	70,000	61,193	As above.	70,000
287118 001	Te Puke Infrastructure areas 3 + 4	104,394	86,000	18,394	As above.	86,000
323801 001	District Wide Water Metering - Eastern Supply Zone	(8,327)	-	(8,327)	Completed project	-
340701 001	Eastern Supply Zone Water Modelling Calibration	5,600	10,000	(4,400)	Water Model is now complete and is available for staff use.	10,000
243002 001	Eastern Water Reticulation Improvements	228,798	216,440	12,358	Pump and tank installation at #1000 No 2 Road has been completed with commissioning occurring until 4 May 2018. Pump replacement in No 3 Road completed.	216,440
243002 006	Eastern Water Supply - Boost Lift & Pump Replacements	46,479	25,680	20,799	As above.	25,680
243002 007	Eastern Water Supply Zone - Water Treatment Plant Upgrades & Improvements	257,146	192,055	65,091	As above.	192,055
243002 008	Eastern Water Supply Zone - Resource Consents	-	-	-	As above.	-
243002 009	Eastern Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven	27,877	28,500	(624)	As above.	28,500
243002 010	Eastern Water Supply Zone - Raymond Dam Purge Valve	(6,000)	-	(6,000)	As above.	-
243002 012	Bush Supply improvements	331,928	242,560	89,368	As above.	242,560
40 01 03 8901	Eastern Water	1,787,876	1,456,235	331,641		1,456,235

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COMMUNITIES

318401 001	Revitalisation - Reception Area Barks Corner	-	-	-	Work completed, technology shelf installed.	-
42 03 01 8901	Service Centre - Barks Corner	-	-	-		-
332201 001	Katikati Library Building	3,266,583	4,250,000	(983,417)	Contractor on programme, on budget	4,250,000
332201 002	Katikati Library Build - RCP	68,800	-	68,800	As above.	-
332201 003	Katikati Library Build - Cove Kinloch	2,063	-	2,063	As above.	-
332201 004	Katikati Library Build - Opus	95,641	-	95,641	As above.	-
332201 008	Katikati Library Build - Crowther & Co	49,400	-	49,400	As above.	-
332201 009	Katikati Library Build - Guild & Spence	12,683	-	12,683		-
42 03 03 8901	Service Centre & Library - Katikati	3,495,170	4,250,000	(754,830)		4,250,000
248801 001	Audio Visual - Hastie Grant	(10,553)	12,000	(22,553)		12,000
42 03 04 8901	Service Centre & Library - Te Puke	(10,553)	12,000	(22,553)		12,000
282105 001	District Library Book Purchases New	-	48,296	(48,296)		48,296
307202 001	District Library - Self Issue Stations	23,556	50,000	(26,445)		50,000
318501 001	Radio Frequency Identification Technology for the District Libraries	4,045	-	4,045		-
282103 001	District Library Book Purchases - Renewals	293,679	290,419	3,260	Expenditure on track.	290,419
282103 002	Katikati Library (Books & Audio Visual)	-	-	-		-
42 03 07 8901	District Library Services	321,279	388,715	(67,436)		388,715
280001 001	Pensioner Housing Capital Requirements	69,401	50,000	19,401	No matters arising at this point in time	50,000
42 04 01 8901	Pensioner Housing	69,401	50,000	19,401		50,000
264316 001	Katikati Cemetery Berms	14,050	-	14,050	Work programme has been re-budgeted to LTP	-
299502 001	Oropi Cemetery Berms & Roadway	-	6,615	(6,615)	No works required or scheduled	6,615
299602 001	Maketu Cemetery Berms & Rock Wall	-	15,683	(15,683)	Procurement of design services to extend cemetery burial beam space has not yet commenced.	15,683
264402 001	Te Puke Cemetery Berms	4,955	20,000	(15,045)	No activity undertaken. All planned works completed.	20,000
42 04 02 8901	Cemeteries	19,005	42,298	(23,293)		42,298
280823 001	Te Puke Hall strengthening	570,717	489,000	81,717	Work is undertaken by the individual hall committee and is traditionally behind schedule. Attempts have been made to provide hall committees with more financial data. Te Puke Hall strengthening underway.	489,000
42 04 03 8901	Community Halls	570,717	489,000	81,717		489,000
RESERVES & FACILITIES						
213405 001	Infrastructure Services Asset Management System Upgrade	20,783	-	20,783	System is "live" and being used. Integration with other systems will be progressively implemented	-
44 01 01 8901	Reserves & Facilities Management	20,783	-	20,783		-
212914 001	Moore Park Katikati - Council Funded	2,440	300,678	(298,238)	Proposed works for coming construction season include earthworks to develop remaining land into sports field. Contracts for design and construction will be delayed until boundary issue with structure plan future road resolved.	300,678
225403 001	District Wide Reserves Minor Works	6,579	25,000	(18,421)	On track: new cycleway access gates for Tamawhariua Reserve and some boardwalk decking materials for Tanners Point. Expenditure related to installation of bollards at 7 Little Waihi Road, Maketu.	25,000

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244912 001	General Reserve Acquisition	38,760	200,000	(161,240)	Purchase of Lot 106 DP 414581 COT 454953 for future reserve - 27 Maniaroa Drive (0.42Ha) adjacent to KatiKati Middlebrook subdivision	200,000
245807 001	Broadlands Block - Community Pitch & Putt	13,165	15,000	(1,835)	Pitch & Put project WBCB funding has been rescinded for allocation towards site development/vegetation plantings. Perimeter track surfacing not up to required specification. A trial resurfacing along the busiest section is being organised for WBCB feedback	15,000
246005 004	Pohutakawa Park - Parking Construction	-	80,000	(80,000)		80,000
246506 001	Toilet & Capital Development	198,067	208,600	(10,533)	Toilet project completed and opened for use. CCC obtained.	208,600
260511 001	Dotterel Point Reserve - Capital Landscape Development	(1,579)	-	(1,579)	Completed - new bollards installed at Dotterel Point	-
260520 001	Otamarakau / Rogers Rd - Specimen Trees	(1,785)	-	(1,785)		-
265808 001	KK foreshore reserves walkway extension	(1,450)	-	(1,450)		-
265833 001	Capital Landscape Development	9,312	-	9,312	Carry-forwards from 2017 not approved so nothing to report	-
281002 001	Toilet & Extend Boat Ramp	4,549	137,500	(132,951)	Power supply, new grinder pump, tank and reticulation completed. Toilet design to be concluded and procured for installation 4th quarter	137,500
294503 001	Omokoroa Sports Ground - Hardcourts	181,130	105,000	76,130	Courts 3&4 construction target completion end of April. Overspend will be refunded from 294507	105,000
294507 001	Omokoroa Sports Ground - Council Funded	24,334	300,000	(275,666)	Playground Concept design has been completed and tenders to supply equipment are being sought. Tenders received will determine timing and staging of the play equipment installation. Community external funding will be required to achieve the full concept plan.	300,000
294507 002	Omokoroa Sports Ground - Sports Pavillion Comm Brd	23,480	-	23,480		-
294509 001	Omokoroa Sports Ground - Skate Facility	1,957	-	1,957		-
294601 001	Omokoroa new urban areas walkway 12/13	(8,377)	-	(8,377)		-
294801 001	Te Puna Station Rd Harbour Access 12/13	-	90,000	(90,000)	Not yet commenced. Both 294801 (harbour access) and 294802 (carpark) will be implemented under the Omokoroa to Tauranga cycleway project.	90,000
294802 001	Car park	-	30,000	(30,000)	Not yet commenced. Both 294801 (harbour access) and 294802 (carpark) will be implemented under the Omokoroa to Tauranga cycleway project.	30,000
295101 001	Skate park - Jubilee Park (Previously Hayward Reserve)	3,499	-	3,499	Procurement of Stage 2 design services are currently being reviewed. Note the likelihood of this project proceeding is subject to external funding	-
295308 001	Park Road - capital development	1,570	-	1,570		-
312501 001	District Signage - Capital	(1,678)	20,000	(21,678)	Dog control signage installed Omokoroa cycletrail. Further way-finding signage procured for WB cycleway.	20,000
320801 001	District Reserves Assets Renewals	371,509	370,000	1,509	On track. Renewals completed include Fairhaven playground; Shelly Bay bollard; Dave Hume Pool fencing; plant renewals and changing rooms refurb and pool painting; Haiku path seating; Dotterel Point toilet septic tanks upgrade; various renewals completed District wide. Most significant includes Dave Hume swimming pool repaint	370,000
322102 001	Wilson Park	1,524	-	1,524		-
330701 001	Tauranga Harbour Esplanade Reserves Management Project	928	30,000	(29,072)	Some minor consultancy expense undertaken	30,000
330801 001	Panepane Point Reserve Development	-	30,000	(30,000)	Activities under planning and consultation processes include signage to educate visitors to Panepane and improved ablutions.	30,000
331201 001	Tauranga Harbour Margins Project	3,457	30,000	(26,543)	Expenditure to date: 25 % Share of costs as per the reconciliation for the Lankshear Riparian Management Plan	30,000
342001 001	District Reserves Erosion Protection Works	51,807	200,000	(148,193)	Consultancy services regarding Kauri Pt Reserve landslips. Initial options report was received and decision made to undertake further investigations for road realignment option.	200,000

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44 01 02 8901	District Reserves	923,198	2,171,778	(1,248,580)		2,171,778
343802 001	Waihi Beach Top 10 Holiday Park Land Slip	13,620	-	13,620		-
44 01 03 8901	Motor Camps	13,620	-	13,620		-
326103 001	Te Puke Aquatic Centre - Capital	-	40,000	(40,000)	Fence procurement will be planned over the summer and implementation when the pool closes in April. H&S needs outweigh MoE agreement delays	40,000
44 01 04 8901	Swimming Pools	-	40,000	(40,000)		40,000
281505 001	Omokoroa Seawalls	34,214	-	34,214		-
281507 001	Omokoroa Horizontal Board Drains	-	-	-		-
281509 001	One Mile Creek - Bank Protection	(29,598)	25,000	(54,598)	1-mile creek bank protection - resource consent lodged and design completed. Construction timing dependent on consent and contractors	25,000
295203 001	Omokoroa Boat Ramp Construction	63,088	100,000	(36,912)	Consultancy services have been procured. Power supply and CCTV cameras at 3 locations have been installed and are recording for later analysis. A final camera for numberplate recognition has been installed.	100,000
321101 001	Coastal Marine Structures Renewals	571,261	559,000	12,261	Opureora & Omokoroa ferry ramp facilities upgrade/renewal completed and in operation. Remaining funds for priority asset renewal such as Panepane wharf repairs	559,000
44 02 01 8901	Harbour Structures	638,965.90	684,000	(45,034)		684,000
289823 001	TECT All Terrain Park - Subhub & Park Signage	24,283	20,000	4,283	Planned & funded capital projects are on track. Preliminary site survey for deforested future playground site has been arranged.	20,000
289824 001	TECT All Terrain Park - Plantings	5,948	15,000	(9,052)		15,000
289840 001	TECT All Terrain Park - Asset Renewals	88,067	90,000	(1,933)	Planned & funded capital projects are on track. Preliminary site survey for deforested future playground site has been arranged.	90,000
289841 001	TECT All Terrain Park - Cell Phone Tower	-	-	-	Cellphone tower funding from MBIE has been announced and further information on likely location and time is not yet forthcoming from Crown Fibre Holdings who are managing the roll-out.	-
289808 001	TECT All Terrain Park Grants Infrastructure - Trails	97,811	100,000	(2,189)	Planned & funded capital projects are on track. Preliminary site survey for deforested future playground site has been arranged.	100,000
289838 001	TECT All Terrain Park - Misc Capital Works	17,074	-	17,074		-
289849 001	TECT Capital Recovery from TCC	(9,176)	-	(9,176)		-
44 03 02 8901	TECT All Terrain Park	224,007	225,000	(993)		225,000
WASTEWATER						
168603 001	Waihi Beach Wastewater Treatment Plant Renewals	66,534	99,000	(32,466)	Renewal of Blower and RAS pumps underway. Design currently underway for chemical tanks, bund and emergency shower. Construction expected to begin in May.	99,000
340501 001	Wastewater Modelling	27,863	30,000	(2,137)	Model for Te Puke is now complete	30,000
226001 001	Pump Station Renewals	78,648	100,000	(21,353)	Project linked to Waihi Beach WWTP renewals. Design currently underway for chemical tanks, bund and emergency shower. Construction expected to begin in May.	100,000
226025 001	Waihi Beach Treatment Plant upgrade additional seration capacity	287,088	350,000	(62,912)	As above.	350,000
60 01 01 8901	Waihi Beach Wastewater	460,133	579,000	(118,867)		579,000

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225723 001	Wastewater Pump Station Renewals	88,142	65,000	23,142	Step screen units have already been purchased ex overseas lead in time required with on site works needing to be constructed prior to installation. Project will run into next year	65,000
225724 225	Wastewater Treatment Plant Renewals	(14,972)	400,000	(414,972)	As above	400,000
225742 001	Katikati Pump Station Additional Storage	331,386	295,000	36,386	As above	295,000
225727 727	Katikati Wastewater Treatment Plant renewals of resource consent	167,598	200,000	(32,402)	As above	200,000
225741 001	Katikati Treatment plant, wetland upgrade	(8,312)	-	(8,312)		-
60 01 02 8901	Katikati Wastewater	563,843	960,000	(396,157)		960,000
229815 001	Omokoroa Wastewater Pumpstation Renewals	53,567	60,000	(6,433)	Completed.	60,000
317301 001	Omokoroa Structure Plan Utilities Wastewater	597,000	-	597,000	Project is tied to the structure plan. The proposed upgrade to Omokoroa road scheduled for 2017/18 year will allow the project to start and run con-currently with any roading works. Some wastewater realignment taken place at entrance to SHA. New wastewater service main designed and ready to install in May 2018.	-
331701 001	Te Puna West Wastewater System	2,222,103	2,624,000	(401,897)	Construction project is now complete. Land owner contribution has identified to be \$13,000 including GST. Invoices will be sent to landowners in October with payments to be made in November.	2,624,000
336601 001	Omokoroa Manhole Repair	-	200,000	(200,000)	Tender process completed with only one tender being received from the 4 tendering parties. Price received significantly over budget. This is a reflection of the contract market at present with contractors having plenty of work on and pricing scale has reflected this position. Decision taken to retender works out in July 2018 and allow contractors to provide time frame for carrying out proposed works	200,000
60 01 03 8901	Omokoroa Wastewater	2,872,670	2,884,000	(11,330)		2,884,000
220104 001	Te Puke WWTP Micro Screen	28,136	140,000	(111,864)		140,000
225615 001	Wastewater Pump Station Renewals	49,581	50,000	(419)	Renewals on track with priority being the renewal of the existing micro screen. This project is underway with design being finalised. Four quotes are being obtained. Purchase of screen to be undertaken in this financial year with construction/installation to be undertaken next financial year.	50,000
225619 001	Wastewater Treatment Plant Renewals	205,563	415,000	(209,437)	As above.	415,000
225620 620	Te Puke Wastewater Treatment Plant Renewals of Resource Consent	168,233	280,000	(111,767)	Resource consent for Te Puke wastewater treatment plant well underway with significant dialogue taking place relating to section 92 request for more detailed information on application	280,000
60 01 04 8901	Te Puke Wastewater	451,513	885,000	(433,487)		885,000
295805 001	Maketu/Little Waihi Supply of Grinder pumps - Eone	275	-	275		-
335001 001	Maketu Wastewater Treatment Plant Operations Improvements	61,104	150,000	(88,896)	Plant working within resource consent discharge conditions. A number of minor plant improvements have been implemented. Replacement of SBR main inflow valves is underway.	150,000
335003 001	Maketu Wastewater Pump Stations Improvements	-	100,646	(100,646)	As above	100,646
60 01 05 8901	Maketu Wastewater	61,379	250,646	(189,267)		250,646
331801 001	Ongare Point wastewater system	1,687,810	1,687,000	810	Consent for all construction works have now been granted. Physical works have begun with drilling of new wastewater main. Treatment Plan design is currently being finalised with the expectation that construction on the treatment plant will begin mid May. Scheme commission is planned for mid July with the project due to be completed in August 2018.	1,687,000

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60 01 06 8901	Ongare Wastewater	1,687,810	1,687,000	810		1,687,000
265202 001	Katikati Recycling Centre expansion	-	-	-		-
60 02 02 8901	Western Solid Waste	-	-	-		-
304404 001	Omokoroa Solid Waste - 491 Omo	-	-	-	- Operational wise all on track. Lions club continue staffing this centre with volunteers. All volunteers inducted. Green waste fees now fully applied. This site is currently being utilised by contractors to access the housing development behind the site but not during operational hours. Omokoroa community engaged during LTP process regardin LOS wanted with the relocation of the greenwaste drop off and potential for establishing a recycle and or transfer station. This is being addressed through the LTP and WWMP processes. The current site of the green waste will need to be vacated by the end of June 2018.	-
60 02 04 8901	Omokoroa Solid Waste	-	-	-		-
STORMWATER						
340201 001	Asset Management - Waihi & Drainage District	15,684	-	15,684	Pump station tender documentation and design drawings underway with consultant. End of April 2018 before tender can be released to contractors to price works.	-
226332 001	Stormwater Pump Station Renewals	90,606	52,400	38,206	Projects due for completion by June 2018 except Disbury Drain project which has been removed from the work programme for next year. Hence some savings. Project relating to one mile creek \$28k will be managed by Peter Watsons team as part of a wider project.	52,400
226347 001	Otto Rd - Drainage System	(19,764)	-	(19,764)	As above.	-
226350 001	One Mile Creek - repair outlet gabions	-	28,000	(28,000)	As above.	28,000
226352 000	Waihi Beach 2 Mile Creek East Bank	186,631	175,000	11,631	As above.	175,000
226353 000	Waihi Beach 2 Mile Creek West Bank	46,184	200,000	(153,816)	As above.	200,000
226524 001	Omokoroa Stormwater Renewals	1,397	120,000	(118,603)		120,000
226626 001	Upgrades Bayley Pl Clydesburn Ave Washer Pl	(1,009)	-	(1,009)		-
226354 000	Upgrades Adela Stewart Dr Roretana Dr	176,126	200,000	(23,874)	Projects due for completion by June 2018 except Disbury Drain project which has been removed from the work programme for next year. Hence some savings. Project relating to one mile creek \$28k will be managed by Peter Watsons team as part of a wider project.	200,000
226635 001	Upgrades Noel Bowyer Park Fairview Pl Brown T	72,598	60,000	12,598	Works completed per schedule and within budget.	60,000
226654 001	Te Puke Stormwater Upgrades Beatty Ave	162,425	160,000	2,425	As above	160,000
317201 001	Omokoroa SP Utilities Stormwater	917,119	-	917,119	Issues with construction of road have delayed components of the storm water system.	-
317202 001	Omokoroa SP - Omokoroa Pond, Dam and Ancillary works P02 for SHA	589,000	565,223	23,777	As above	565,223
319601 001	Stormwater Network Upgrade	278,050	260,000	18,050	Comprehensive Stormwater Consents status: 1. Western - going through environment court process - Hearings dates to be set by BOPRC 2. Central - Consent lodged with BOPRC. 3. Eastern - consultation with Te Puke and wider community occurred. Application submitted to BOPRC. Further consultation with iwi and wider community to be undertaken. AECOM engaged to facilitate the process. Consultation expected in July 2018.	260,000

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331501 001	Otawhiwhi Marae stormwater drain	-	50,000	(50,000)	Project planning for storm water options for Pio shores area has been addressed. UM has been working with Pio shores residents around stormwater issues adjacent to Otawhiwhi Marae. It is unlikely that an outcome will be forthcoming this financial year. Project to be re-budgeted to next year.	50,000
340001 001	Growth Communities Stormwater Infrastructure Rehabilitation	-	15,000	(15,000)	Works undertaken to connect stormwater outlet to existing infrastructure thus necessitating no need for new soakholes to be installed.	15,000
340101 001	District Wide Stormwater Modelling	56,720	60,000	(3,280)	Planning for general correspondence to go out to property owners advising of the new SW flooding levels for properties south of Two Mile Creek. This will be done as part of wider communications on natural hazards. Contract has been awarded to GHD to undertake ground water monitoring in Waihi Beach and Katikati. Stormwater model for Katikati and Omokoroa planned to be built June-Dec 2018	60,000
61 01 01 8901	Stormwater Network - Growth Communities	2,571,766	1,945,623	626,143		1,945,623
332614 001	Small Communities Stormwater Infrastructure rehabilitation	-	5,000	(5,000)	Project underway	5,000
332625 001	Te Puna Upgrades Wallace Rd Stage 2, Fairlie Gr	(121)	-	(121)	Project underway	-
61 02 01 8901	Small Communities	(121)	5,000	(5,121)		5,000
332401 001	Minden Stormwater Investigation & Remedial Work	-	-	-		-
61 03 01 8901	Minden	-	-	-		-
244601 001	Coastcare Service Capital Works	-	-	-		-
64 01 06 8901	Coastcare	-	-	-		-
ECONOMIC						
326804 001	Katikati Town Centre Development - Ward Funded	-	88,480	(88,480)	Opportunities that arise are being pursued as and when they occur. Focus is on the library construction at this point in time	88,480
326903 001	Omokoroa Town Centre Development - District Funded	-	180,000	(180,000)	No Projects identified at this point in time	180,000
70 01 03 8901	Town Centre Promotion	-	268,480	(268,480)		268,480
SUPPORT SERVICES						
341501 001	Business Continuity Planning - Fibre Infrastructure Install (BOPLASS)	55,593	100,000	(44,407)	Reports received from Venture Centre for latest quarter work. Work across all 3 segments: Youth, Business Owners and Founders to deliver on programme (refer document A3148101 quarterly report for details)	100,000
157103 001	Origen Application Development	2,738	-	2,738	Ozone Jirias managed and latest releases implemented.	-
157302 001	IT Application Software Development	65,018	215,000	(149,982)	Windows 10 Office 2016 upgrades completed. Objective upgrade scoping work has begun.	215,000
157503 001	E-Business Development	61,928	100,000	(38,073)	Meeting at Datacom Hamilton to review four new designs. Direct debit form testing complete and training with users to be done prior to go live. Waiting for support from staff for LL app.	100,000
212302 001	IT Infrastructure Development	372,448	279,500	92,948	DR capacity increased. DR relocated to TCC datacenter. All essential data archives are now stored in Amazon Web Services in Australia. The Firewall and network core upgrade is complete. Scoping work on Production refresh is underway.	279,500
80 03 01 8901	Information Technology	557,724	694,500	(136,776)		694,500
225501 001	Aerial Photography - Resupply	35,353	35,000	353	Waiting the delivery of the latest DEM & Contours	35,000
80 03 02 8901	GIS Operations	35,353	35,000	353		35,000

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259908 004	Minor Alterations - Te Puke	-	20,000	(20,000)	Awaiting report from Unispace on accommodation and furniture requirements	20,000
259903 001	Minor Office Alterations	41,029	80,000	(38,971)	As above.	80,000
259905 001	Refurbishment	-	200,000	(200,000)	As above.	200,000
342200 001	Animal Shelter - Katikati	5,217	160,000	(154,783)	Decision made not to proceed with tender, and to review procureme	160,000
342200 002	Animal Shelter - Te Puke	9,610	160,000	(150,390)	As above.	160,000
259803 001	Office Furniture & Fittings	41,884	69,000	(27,116)	Awaiting report from Unispace on accommodation and furniture requirements	69,000
80 04 07 8901	Corporate Property (Non-rate)	97,741	689,000	(591,259)		689,000
326201 001	Asset Purchase Misc Land Purchases	(61)	-	(61)		-
324901 001	Asset purchase - 466 Omokoroa Rd, Springvale Trust	3,407	-	3,407		-
338301 001	Expenditure - Strategic Property Omokoroa Development	103,808	200,000	(96,192)		200,000
338302 001	Expenditure - Strategic Property Katikati Development	42,898	105,900	(63,002)		105,900
341601 001	Expenditure - Omokoroa Special Housing Area	257,400	-	257,400	Stage 3 is for sale. First houses are under construction. HAF project is being accommodated	-
313501 001	Waihi Beach Town Centre Development	-	-	-	- Work is on hold in this area, pending finalisation of the training of Two Mile creek, and review of the Town Centre plan	-
80 04 08 8901	Strategic Property	407,452	305,900	101,552		305,900
315701 001	Purchase of Vehicles	400,164	700,000	(299,836)	Fleet analysis reflects several vehicles needing replacement. This is now being undertaken.	700,000
80 05 15 8901	Infrastructure Services - Strategic Prop Mngmt	400,164	700,000	(299,836)		700,000
341801 001	Timesheet System	-	-	-	- Project to commence in May. Data worksheets received and Systems Accountant working through them.	-
80 05 19 8901	Timesheet System	-	-	-		-
44 03 02 8907	TECT All Terrain Park	-	(60,000)	60,000		(60,000)
TOTAL CAPITAL EXPENDITURE		38,498,876	41,698,675	(3,199,799)		41,698,675



Performance Report

Year ending 30 June 2018

Results Summary

The following tables provide a high-level summary of Council's financial and non-financial results for the year ending 30 June 2018.

Long Term Plan

Page	Activity	Non Financial	Financial	Activity Result
Leadership				
3	Representation	Green	Red	Yellow
5	Planning for the Future	Green	Yellow	Yellow
Building Communities				
7	Communities	Green	Red	Yellow
12	Recreation and Leisure	Yellow	Red	Red
16	Regulatory	Red	Red	Red
20	Stormwater	Yellow	Red	Red
22	Transportation	Yellow	Red	Red
25	Water Supply	Yellow	Red	Red
Protecting the Environment				
27	Natural Environment	Green	Red	Yellow
28	Waste Management	Green	Red	Yellow
Supporting our Economy				
34	Economic	Green	Red	Yellow

Corporate Plan

Page	Activity	Non Financial	Financial	Activity Result
Customer Care				
35	Customer Service	Green	Grey	Green
36	Engagement & Communication	Green	Yellow	Yellow
Internal Processes				
37	Asset Management	Green	Red	Yellow
39	Key Business Processes	Yellow	Green	Yellow
43	Work Effectively with Others	Red	Grey	Red
44	Risk Management	Yellow	Grey	Yellow
Learning & Innovation				
45	Staff Knowledge and Skills	Green	Grey	Green
47	Institutional Knowledge	Green	Red	Yellow
49	Work Environment	Yellow	Green	Yellow

Leadership - Representation

Community Outcome:

- Leaders are informed by the views of residents to make effective decisions, which improve our communities and environment, now and for the future.

Representation

Work Programme	Financial
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Community Representation

Non-financial: There are no projects or processes for this activity.

Financial: All Community Board expenditure was within the financial thresholds.

District Representation

Non-financial: Representation Review - Initial Proposal on Council agenda for July 10 2018. Community engagement sessions planned for public consultation period 24 July to 24 August. Date for hearing submissions scheduled 3 September 2018.

Councils Response to Treaty Settlements; Training of staff is ongoing, presentations to Policy Committee on hold until legislation for the settlements is completed. Crown still progressing completion of settlements and resolution of cross claims issues with Hauraki.

All Democracy KPIs met for 2017/18 year.

Financial: No issues.

Treasury Management

Non-financial: Good work has been done on the revised Treasury Policy to ensure greater agility to take advantage of favourable interest rates for borrowing.

Financial: No major concerns at this stage. Will await the final results from the finance team.

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Representation	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(1,848)	(1,878)	Operating Costs	(1,676)	(1,878)	202	11%
(3,031)	(3,061)	Total Costs	(2,635)	(3,061)	426	14%
419	419	Total Direct Income	436	419	17	4%
(2,612)	(2,642)	Net Cost of Service	(2,198)	(2,642)	444	17%
0	0	Capital expenditure	0	0	0	

Leadership – Planning for the Future

Community Outcome:

- In consultation with our communities and guided by our sustainable development approach, we plan for the future.

Planning for the Future

Work Programme	Financial
----------------	-----------

Resource Management Planning

Non-financial: Slower progress has been made on the Omokoroa Structure Plan and the Katikati urban growth study. This has been due to some of the complexities and the need to obtain further information, however the implication of these studies means it is important to get matters right. The Matakana Island appeal on the Regional Coastal Plan is still taking its time due to Court processes and ensuring all the parties have their say. The matter is now with the Court for final determination. Additional work has emerged with the preparation of the Future Development Strategy and the draft National Planning Standards being released for submissions. Both will have significant implications for the District and the Council and it is important that Councils views are expressed.

Financial: Judicious use of Consultants and Legal Fees has kept the financials within budget.

Policy & Planning

Non-financial: Work has generally been progressed in accordance with the team work programme and individual project plans.

Financial: Overall Policy and Planning is underspent for the year. Overspend in concept plans due to the number of iterations required to finalise the four Kaimai concept plans. Overspend in bylaw review and development, and legal fees as a number of legal opinions were required on unexpected matters raised (such as the proposed development of a boy racer bylaw, which has not been progressed). Slight overspend on LTP due to community engagement approach, which was extensive and included three rounds of engagement. Significant overspend in consultants fees due to arrangement with TCC for reimbursement of costs for boundary change.

Infrastructure Planning

Non-financial: There are no projects associated with this activity.

Financial: Financial variances due to interest costs which are finalised as part of financial year end processes.

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Policy & Planning	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(841)	(902)	Operating Costs	(903)	(902)	(1)	0%
(1,145)	(1,206)	Total Costs	(1,354)	(1,206)	(148)	-12%
13	13	Total Direct Income	13	13	0	0%
(1,133)	(1,194)	Net Cost of Service	(1,341)	(1,194)	(148)	-12%
0	0	Capital expenditure	0	0	0	
		Resource Management Planning				
(683)	(683)	Operating Costs	(655)	(683)	28	4%
(911)	(911)	Total Costs	(885)	(911)	27	3%
0	0	Total Direct Income	0	0	0	
(911)	(911)	Net Cost of Service	(885)	(911)	27	3%
0	0	Capital expenditure	0	0	0	

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Building Communities - Communities

Community Outcome:

- Social infrastructure (the community facilities, services and networks that help individuals, families, groups and communities) meets the diverse needs of communities; communities are strong and can influence their future.

Communities



Community Development

Non-financial: Service Delivery Contracts completed and contracts for the new year being finalised. Community Matching Fund has closed for 2018.

Financial: All cost centres within financial thresholds. Income received for Papakainga Development was not budgeted for.

Community Facilities

Non-financial: Pensioner Housing asset is in reasonable condition but is continuing to require more and more maintenance as the assets are ageing. Te Puna Hall is finally progressing with the conditional agreement between NZTA and Mr and Mrs McIntyre. This has taken some time due to objections received to previous hall locations.

Financial: Pensioner Housing income is slightly higher than budget. The variation is due to asset revaluation. Community Halls income is within budget parameters. Variation is due to asset revaluation \$1.3m. Cemeteries income variation relates to asset revaluation.

Emergency Management

Non-financial: Training requirements have been met for the year. The EOC is in a good state of readiness.

Financial: Rural Fire expenditure variations are due to the transfer of this function to the new entity, Fire and Emergency NZ. Emergency Management overspend is due to timing of expenditure against budget.

Communities



Libraries and Service Centres

Non-financial: Contact Centre KPIs met for 2017/18; +0.5% total contacts (including digital), +4% phones, -13% counter, +9% email. Library KPIs all met 2017/18; + 1.4% hard copy issues, + 10.5% e-book issues, 9,106 people attended 545 events across the district, 281,459 people through the door an average of 23,459 per month. 2017/18 Wifi; sessions 63,904; users 25,056 - a decrease of 7% users and 11% sessions (thought to be attributable to increased availability of internet access in communities). Katikati Library project; contractor on time . project on budget, successful funding application Lion Foundation \$50,000.

Financial: Underspend Waihi Beach (\$24,700) due to resourcing allocation to Waihi Beach salaries instead of Katikati. District Libraries variance (\$14,000) due to underspends miscellaneous (library cards), interloan expenses and software support costs (timing).

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Community Development & Grants	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(1,460)	(1,490)	Operating Costs	(1,408)	(1,490)	82	5%
(1,929)	(1,959)	Total Costs	(1,890)	(1,959)	69	3%
49	49	Total Direct Income	140	49	91	186%
(1,879)	(1,909)	Net Cost of Service	(1,750)	(1,909)	160	8%
0	0	Capital expenditure	0	0	0	
		Emergency Management				
(360)	(360)	Operating Costs	(343)	(360)	16	5%
(542)	(542)	Total Costs	(510)	(542)	32	6%
112	112	Total Direct Income	62	112	(50)	-45%
(429)	(429)	Net Cost of Service	(448)	(429)	(18)	-4%
0	0	Capital expenditure	0	0	0	

Attachment D

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Information Centres	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(1,942)	(1,942)	Operating Costs	(1,941)	(1,942)	0	0%
(3,064)	(3,064)	Total Costs	(2,700)	(3,064)	363	12%
2,158	2,158	Total Direct Income	2,129	2,158	(30)	-1%
(905)	(905)	Net Cost of Service	(572)	(905)	333	37%
(4,651)	(4,651)	Capital expenditure	(3,806)	(4,651)	845	18%
		Cemeteries				
(89)	(89)	Operating Costs	(77)	(89)	12	13%
(172)	(172)	Total Costs	(154)	(172)	18	11%
75	75	Total Direct Income	163	75	88	117%
(97)	(97)	Net Cost of Service	9	(97)	106	109%
(42)	(42)	Capital expenditure	(19)	(42)	23	55%
		Community Halls				
(286)	(286)	Operating Costs	(270)	(286)	16	6%
(376)	(376)	Total Costs	(331)	(376)	45	12%
206	206	Total Direct Income	1,564	206	1,358	659%
(170)	(170)	Net Cost of Service	1,234	(170)	1,404	826%
(489)	(489)	Capital expenditure	(571)	(489)	(82)	-17%

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Attachment D

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Pensioner Housing	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(277)	(277)	Operating Costs	(305)	(277)	(28)	-10%
(477)	(477)	Total Costs	(523)	(477)	(46)	-10%
410	410	Total Direct Income	1,343	410	933	227%
(67)	(67)	Net Cost of Service	819	(67)	887	1315%
(50)	(50)	Capital expenditure	(69)	(50)	(19)	-39%
		Community Infrastructure Support				
0	0	Operating Costs	0	0	0	
1	1	Total Costs	1	1	(0)	-16%
3	3	Total Direct Income	0	3	(3)	
4	4	Net Cost of Service	1	4	(3)	-74%
0	0	Capital expenditure	0	0	0	

Building Communities – Recreation & Leisure

Community Outcome:

- Recreation and leisure facilities are well planned and safe to meet the diverse and changing needs of our community.

Recreation and Leisure

Work Programme	Financial
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Coastal and Marine Structures

Non-financial: Design of the replacement Opuereoa pontoon is being consulted on with the Island residents. The storm surges and King tide event on 5 January 2018 caused damage to various coastal and marine assets. Pricing is being sought for the replacement of the sea wall adjacent to the Bowentown Boating Club. Matahui erosion protection works project is progressing with the adjoining resident agreeing to fund the cost of necessary consents and construction of protection works. Ruamoana Place slip in Omokoroa has been re-contoured with the horizontal drains programmed for completion in the 2018/19 financial year. The Coastal Erosion Responses Policy is being used to assess Council land after storm events that create erosion.

Financial: Operational budgets are over, due to various items that had been capitalised, now being treated as an operational expense. Capex figures are within tolerances. Total direct income without vested assets of \$185K relates to asset revaluation increases for the financial year which are a non- cash item. Overall the Coastal Marine activity is -4 % or (\$66K) under budget.

Recreation Reserves and Facilities

Non-financial: The reserves maintenance contract has been retendered with the incumbent contractor Downer being the successful tenderer. The majority of capital works projects have been completed or are underway.

The swimming season has finished and the swimming pools are closed for winter. The storm surge event in early January created a lot of damage to Coastal and Marine assets. Omokoroa sports ground tennis courts have been completed. Cycleways continue to be progressed with the Jess Road wetlands bridge having been completed. The cycleway bridge between, Omokoroa and Plummers Point has been completed and work has commenced on the final bridge between Jess Road and Newham Road. Moore Park Sportsfield extension project is running behind schedule and is likely to be completed in Spring 2018.

Financial: Recent asset revaluations has seen an increase in value of \$18m which has been identified as increased income. This is a non cash item required for financial purposes. District Reserves operating expenditure is -1% or \$53k under budget at year end.

Capital expenditure is currently underspent year to date. A significant portion of this relates to Moore Park \$300k, General Reserve acquisition

Recreation and Leisure

Work Programme	Financial
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\$161k, Pohutukawa Toilet renewal delayed through resolution \$80k, Waitui Reserve Toilet \$133k, Te Puna Station Road \$130k. These projects have primarily been delayed due to other work commitments and available resources. Reserve Financial contributions revenue is \$750k more than anticipated at year-end.

Sub Regional Reserves

Non-financial: TECT All Terrain Park has been awarded the Green Flag award for the fifth time. This time round there was a full audit of the management plan, operating procedures and a site visit to ensure that the park meet the high standards required by this Internationally recognised benchmark.

The majority of planned & funded capital projects have been completed. Cellphone tower funding from MBIE has been announced and further information on likely location and time is not yet forthcoming from Crown Fibre Holdings who are managing the rollout. Water restrictions to preserve tank water supply has seen a reduction in freedom camping over the recent summer period. Adrenalin Forest High Ropes activity continues to be popular. By using heat maps staff have identified significant use of the park by walkers, horse riders and mountain bikers. This technology enables Council to target investment in the high use areas and trails. A user group forum meeting was held in March. Road sealing around the visitor centre has been completed, along with the new signage throughout the park.

Huharua Park continues to be popular with dog walkers. It is anticipated that user numbers will increase once the cycleway connections to the park are completed.

Financial: Asset revaluations has seen an increase in revenue at TECT Park of \$1.9m and Huharua Park of \$825k. This is a non-cash item for financial purposes. Maintenance and capital budgets for both TECT All Terrain Park and Huharua Park are under budget at year-end.

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Recreation Reserves & Facilities	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(2,879)	(2,879)	Operating Costs	(3,555)	(2,879)	(676)	-23%
(4,634)	(4,634)	Total Costs	(4,864)	(4,634)	(230)	-5%
1,889	1,889	Total Direct Income	20,714	1,889	18,825	996%
(2,745)	(2,745)	Net Cost of Service	15,850	(2,745)	18,595	677%
(2,212)	(2,212)	Capital expenditure	(793)	(2,212)	1,419	64%
		Coastal & Marine Structures				
(202)	(202)	Operating Costs	(415)	(202)	(213)	-106%
(845)	(845)	Total Costs	(1,048)	(845)	(203)	-24%
0	0	Total Direct Income	185	0	185	
(845)	(845)	Net Cost of Service	(863)	(845)	(17)	-2%
(684)	(684)	Capital expenditure	(639)	(684)	45	7%

Attachment D

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Sub-Regional Parks	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(633)	(639)	Operating Costs	(618)	(639)	21	3%
(840)	(846)	Total Costs	(964)	(846)	(117)	-14%
423	426	Total Direct Income	620	426	194	46%
(418)	(421)	Net Cost of Service	(344)	(421)	77	18%
(165)	(165)	Capital expenditure	(224)	(165)	(59)	-36%

Building Communities – Regulatory

Community Outcome:

- Regulatory services support community wellbeing.

Regulatory

Work Programme	Financial
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Animal Control

Non-financial: The dog population increased 4% in the past year from 8893 known dogs in June 2017 to 9220 dogs in June 2018. A contributing factor was the Council desexing campaign for menacing dogs which saw dog owners register to receive free desexing. Dog and stock service requests have also increased in the past year from 1843 to 1924. Dog owner education and engagement continued to be focus for the team with wander dog walks and dog events planned, unfortunately the doggy day out was cancelled due to unfavourable weather. Health and safety considerations for Officers was highlighted in the past quarter and updated operating practices are being introduced.

Financial: Increases in expenditure have occurred in the year, with personnel costs, vehicles, contractor and vet services being the largest contributors to cost increase (\$149k). These costs have been mitigated to an extent through revenue in all dog categories being ahead of budget (increase of \$74k) and carry forward from 2017 for vet fees from DIA desexing fund (\$15k)

Building Services

Non-financial: Total building consents, 97% approved in statutory time (1248/1293) of which new dwellings, 441 received which is a decrease on the last year. A similar decrease is identified for inspections visits (8687 this year versus 8769 for the same period last year) reflecting a slight calming in building activity. 91% (109/120) of service requests were actioned within agreed timeframes against a target of 90%. The activity continues to experience sustained growth across the district with a number of subdivisions under development or coming on-line, which will see the building consent transactions continue at the current level.

Financial: The year-end financial position across the building services cost centres is overall positive. In the application processing cost centre consultant spend again is higher at year-end than forecast. The consultant spend in this cost centre mostly relates to our consultants who process applications on our behalf but it also includes services provided to support the BWOFF cost centre too (which doesn't have a consultants budget). The procurement of the new plan processing consultants will deliver a reduction in consultant costs due to savings in the hourly rate. Finally, the Public Enquiries cost centre shows a negative which is attributed to the staff costs for public enquiries, WHRS claim payment and

Regulatory

legal fees associated with the CHH claim.

Compliance & Monitoring

Non-financial: There were increases in complaints in all areas for the compliance activity, including general compliance, and health. Significant legal actions were undertaken during the year for non compliance with Resource Consents and District Plan. An increase in hearings for liquor licences occurred. Parking activity was down for the quarter due to staff departures in this area. Significant resource was put into technology changes for field officers and this will bring efficiency benefits in the coming year. Team changes were signalled in the quarter and this has impacted on a number of areas including turnaround times for liquor licences being issued.

Financial: Revenue was up in resource consent monitoring and health licences, health licences was due to increased numbers of businesses transitioning early to avoid late registration under the Food Act. A portion of the health revenue will be carried forward to the 2018/19 registration period. Parking revenue was down due to staff resources. increased costs for the group were primarily in the legal costs with legal fees for the group running \$55K above budget.

Resource Consents

Non-financial: Statutory timeframe compliance for both subdivision consent processing and land use consent processing is showing a steady decline. Together with increasing spend on consultants to process overflow consent applications, it is indicative of the fact that resourcing constraints are the fundamental driver of declining statutory timeframe performance. LIM and PIM processing continues to meet statutory timeframes, but the consent officer team are also under increasing pressure noting that they also provide administrative support to the resource consent process and provide duty planner cover.

Financial: Subdivision Consents - while operating expenditure is slightly ahead of budget at year-end, revenue tracked 12% ahead of budget for the year which has resulted in NCOS being 8% better than forecast. Land Use Consents – operating expenditure is again higher than forecast budget and this is driven mostly by significant overspend on consultants. This reflects resourcing constraints in this team. Revenue at year-end is ahead of budget too but overall NCOS is above what was budgeted. LIMS/PIMs - actual operating expenditure is significantly less than budget and Revenue is significantly ahead of forecast.

Financial Summary

Full Yr. Budget \$'000	Full Yr. Revised Budget \$'000	Regulatory - Resource Consents	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(1,001)	(1,001)	Operating Costs	(1,093)	(1,001)	(92)	-9%
(1,652)	(1,652)	Total Costs	(1,757)	(1,652)	(105)	-6%
1,430	1,430	Total Direct Income	1,627	1,430	197	14%
(222)	(222)	Net Cost of Service	(131)	(222)	91	41%
0	0	Capital expenditure	0	0	0	
		Regulatory - Building & Health				
(2,693)	(2,693)	Operating Costs	(2,987)	(2,693)	(294)	-11%
(4,006)	(4,006)	Total Costs	(4,317)	(4,006)	(312)	-8%
2,978	2,978	Total Direct Income	2,890	2,978	(88)	-3%
(1,027)	(1,027)	Net Cost of Service	(1,428)	(1,027)	(400)	-39%
0	0	Capital expenditure	0	0	0	

Attachment D

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Regulatory – Animal Control	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(519)	(519)	Operating Costs	(627)	(519)	(107)	-21%
(824)	(824)	Total Costs	(949)	(824)	(125)	-15%
580	580	Total Direct Income	656	580	76	13%
(244)	(244)	Net Cost of Service	(293)	(244)	(49)	-20%
0	0	Capital expenditure	0	0	0	
		Regulatory - Compliance				
(670)	(670)	Operating Costs	(715)	(670)	(45)	-7%
(968)	(968)	Total Costs	(1,025)	(968)	(57)	-6%
318	318	Total Direct Income	326	318	8	3%
(650)	(650)	Net Cost of Service	(699)	(650)	(49)	-8%
0	0	Capital expenditure	0	0	0	

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Building Communities – Stormwater Network

Community Outcome:

- Stormwater approaches are innovative, affordable and sustainable and lead to a reduction in flooding events.

Stormwater Network

Work Programme	Financial
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Stormwater Network

Non-financial: Key highlights for the year. Operationally our network managed the storm water in most situations this year with one or two major events causing flooding in the usual areas.

Comprehensive Stormwater Consents status: 1. Western - going through environment court process - Hearings dates to be set by BOPRC 2. Central - Consent lodged with BOPRC. 3. Eastern - consultation with Te Puke and wider community occurred. Application submitted to BOPRC. Further consultation with iwi and wider community to be undertaken. AECOM engaged to facilitate the process. Consultation expected in July 2018.

Project planning for storm water options for Pio Shores area has been addressed. Staff have been working with Pio Shores residents around stormwater issues adjacent to Otawhiwhi Marae. It is unlikely that an outcome will be forthcoming this financial year. Project has been re-budgeted to next year

Two Mile Creek upstream Resource consent lodged last year, with S92 information supplied just before Christmas. Expecting that the resource consent will not require to be publicly notified and limited to property owners. BOPRC have confirmed that limited notification has been recommended. Resource consent to be issued in July 2018.

All capital projects in Waihi Beach completed by June 2018 except Disbury Drain project, which has been removed from the work programme for next year. Hence some savings.

Financial: Operational costs within budget. Direct Income significantly higher than expected (70%) hence major positive impact on end of year accounts. Good result for the year.

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Stormwater	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(767)	(767)	Operating Costs	(730)	(767)	37	5%
(3,815)	(3,815)	Total Costs	(3,949)	(3,815)	(134)	-4%
5,443	5,487	Total Direct Income	9,160	5,487	3,673	67%
1,628	1,672	Net Cost of Service	5,211	1,672	3,539	212%
(1,180)	(1,951)	Capital expenditure	(2,572)	(1,951)	(621)	-32%
		Waihi Beach Coastal Protection				
(47)	(47)	Operating Costs	(19)	(47)	28	60%
(148)	(148)	Total Costs	(123)	(148)	25	17%
109	109	Total Direct Income	157	109	48	44%
(39)	(39)	Net Cost of Service	34	(39)	73	187%
0	0	Capital expenditure	0	0	0	

Building Communities - Transportation

Community Outcome:

- Transportation networks are safe, affordable, sustainable and planned to meet our Community's needs and support economic development.

Transportation

Work
Programme

Financial

Roading

Non-financial: Eleven financial claims to NZTA are completed. Westlink process audits are ongoing.

Financial: Additional subsidy for improvement works obtained from NZTA (approx. \$6m).

Network Development

Non-financial: Continue to work with the Community Boards in the delivery of their programmes.

Financial: Financial variances due to timing of works and the receipt of development contributions are greater than and less than budgeted amounts.

Network Optimisation

Non-financial: Work programme on track, no issues. Council has responded to NZTA procurement and technical audit findings and is awaiting outcome.

Financial: Budget is underspent due to the seal extension programme as it has been used to fund minor improvements. Income variance is due to the anticipated increase asset revaluation not being completed. This will be done as part of the year-end accounting process.

Environmental Mitigation

Non-financial: There is no work programme for this activity.

Financial: Vegetation control costs greater than budget.

Transportation

Work Programme	Financial
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Transportation Health & Safety

Non-financial: Safety work ongoing with no issues. The Omokoroa cycle route is subject to Kiwirail agreement and consenting for the Wairoa Bridge. The Waihi to Waihi Beach trail is on hold due to landowner negotiations stalling.

Financial: Cycleway over spent, however this is offset by income received from NZTA and others.

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Transportation	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(9,419)	(9,419)	Operating Costs	(9,624)	(9,419)	(205)	
(20,794)	(20,794)	Total Costs	(20,006)	(20,794)	788	0
27,350	27,350	Total Direct Income	38,635	27,350	11,286	0
6,556	6,556	Net Cost of Service	18,629	6,556	12,073	2
(15,698)	(15,698)	Capital expenditure	(16,718)	(15,698)	(1,020)	

Building Communities – Water Supply

Community Outcome:

- Water supply is provided to our Community in a sustainable manner.

Water Supply

Work
Programme

Financial

Council Water Supply

Non-financial: Levels of service maintained within water network area. Only minor water outages due to leaks. Demand for water over holiday period increased as expected with influx of people. Advertisements placed on Radio to remind consumers of water to be conservative and not waste water. No extra measures were required to restrict or limit water over this period. Good outcome for WBOPDC. Our neighbouring Council TCC had to implement water restrictions over the holiday period. A number of major water main breaks have taken place. Water meter installation project, Katikati area 100% complete Waihi Beach 100% complete and rural areas 100% complete. A significant number of cross connections were identified that require modifying. These are being evaluated now and work undertaken concurrently with meter installation work. Some of these connections may occur in the new financial year period.

Financial: Operating costs under slightly in all three water zones. Income slightly higher in western and eastern zones with a significant increase in revenue by 41% in the central area. This recognises the significant growth in the Omokoroa area in the last 12 months. The added capital spend in all three zones matches the budgeted sum for the year. (Albeit under by 22% in the western zone due to savings in the district wide water meter project). Overall, a good result for the year.

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Western Water Supply	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(1,791)	(1,791)	Operating Costs	(1,686)	(1,791)	105	6%
(3,805)	(3,805)	Total Costs	(3,757)	(3,805)	48	1%
5,020	5,020	Total Direct Income	5,425	5,020	405	8%
1,215	1,215	Net Cost of Service	1,668	1,215	453	37%
(2,109)	(2,109)	Capital expenditure	(1,632)	(2,109)	477	23%
		Central Water Supply				
(1,323)	(1,323)	Operating Costs	(1,270)	(1,323)	53	4%
(2,935)	(2,935)	Total Costs	(2,976)	(2,935)	(41)	-1%
2,892	2,892	Total Direct Income	4,102	2,892	1,211	42%
(43)	(43)	Net Cost of Service	1,127	(43)	1,170	2691%
(2,194)	(2,194)	Capital expenditure	(2,075)	(2,194)	119	5%
		Eastern Water Supply				
(1,814)	(1,814)	Operating Costs	(1,757)	(1,814)	57	3%
(4,418)	(4,418)	Total Costs	(4,403)	(4,418)	16	0%
4,219	4,219	Total Direct Income	4,682	4,219	463	11%
(200)	(200)	Net Cost of Service	280	(200)	479	240%
(1,156)	(1,456)	Capital expenditure	(1,788)	(1,456)	(332)	-23%

Protecting the Environment – Natural Environment

Community Outcome:

- Areas of our natural environment with important environmental, cultural and heritage values are protected.

Natural Environment

Work Programme

Financial

Environmental Protection

Non-financial: Grants and environmental programmes being assisted in line with projects progress.

Financial: Underspend in Environment Protection Grants as the number of applications for fencing subsidies has declined.

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Natural Environment	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(765)	(765)	Operating Costs	(651)	(765)	114	15%
(791)	(791)	Total Costs	(717)	(791)	74	9%
533	533	Total Direct Income	566	533	32	6%
(258)	(258)	Net Cost of Service	(151)	(258)	106	41%
0	0	Capital expenditure	0	0	0	

Protecting the Environment – Waste Management

Community Outcomes:

- Wastewater services are well planned and maintained to ensure a clean and healthy environment.
- Efficient waste management practices minimise environmental harm and waste.

Waste Management

Work Programme	Financial
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Wastewater

Non-financial: Generally, a good year in the wastewater sector with plants operating well. Waihi Beach Plant and reticulation operating within design parameters with no major issues to report. Levels of service being maintained. New equipment being installed in last quarter of year and will extend into the new 2018/19FY. Katikati wastewater plant and associated treatment ponds running well with only minor issues experienced up until end of September 2017. Recent weather events have seen partially treated wastewater discharging into the environment due to wet conditions and plant functionality compromised. Steps being taken to see what mitigation measures can be incorporated into the wastewater network and treatment plant. Any physical works will happen during the 2018/19 year. Levels of service are being maintained. Major leak fixed on ocean outlet pipe approx. 1.1km from shoreline. A one meter section of pipe removed and sent for testing.

The plant is running to capacity with discharges meeting resource consent requirements. No issues to report. Hapu and the community have visited the plant as part of the TPWW resource consent renewal, feedback from these people has been excellent.

Te Puna West project construction project is now complete. Landowner contribution has been identified as \$13,000 including GST. Invoices will be sent to landowners in October with payments to be made in November.

Ongare Point wastewater project, consent for all construction works have been granted. Physical works have begun with drilling of new wastewater main. Treatment Plant design finalised and construction on the treatment plant commenced in May. Scheme commission is planned for mid Aug 2018 with the project due to be completed in Sept 2018.

Financial: Operational costs for running the plants was within budget with one exception Maketu which was 13% over due to one major event requiring wastewater to be transported to Te Puke while plant was fixed. Income on par with what was budgeted. Capital expenditure, a number of projects under expenditure due to works being spread over part of the new 2018/19 year.

Solid Waste

Non-financial: Recycling centre operating to capacity. Minor improvement works being completed to material holding areas. Baling of commodities is progressing well; however the commodity prices have dropped in value. No issues to report over the twelve-month period.

Attachment D

Waste Management

Work
Programme

Financial

Survey completed in results revealed people prefer to have longer opening hours during the day. Being open longer hours has reduced health and safety risks to staff due as vehicle movements spread over time.

Zero waste education delivering waste minimisation programmes to schools in Western Bay, as well as delivering home worm composting workshops in the district, which have received high attendance. Support for waste minimisation programmes through Para Kore. Monitoring programme in place for illegal dumping hot spots.

Implementation of Trade waste progressing on a part time basis.

Financial: Good reporting year. Income considerable better than anticipated per the budget with Costs well down on predicted. Hence excellent result in terms of operational delivery and value to our ratepayers.

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Waihi Beach Wastewater	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(1,740)	(1,640)	Operating Costs	(1,332)	(1,640)	308	19%
(3,871)	(3,771)	Total Costs	(3,240)	(3,771)	531	14%
3,422	3,422	Total Direct Income	3,804	3,422	382	11%
(449)	(349)	Net Cost of Service	564	(349)	913	262%
(579)	(579)	Capital expenditure	(460)	(579)	119	21%
		Katikati Wastewater				
(688)	(788)	Operating Costs	(728)	(788)	60	8%
(2,194)	(2,294)	Total Costs	(1,854)	(2,294)	440	19%
2,618	2,618	Total Direct Income	3,440	2,618	823	31%
424	324	Net Cost of Service	1,586	324	1,262	389%
(960)	(960)	Capital expenditure	(564)	(960)	396	41%
		Te Puke Wastewater				
(822)	(822)	Operating Costs	(951)	(822)	(129)	-16%
(1,643)	(1,643)	Total Costs	(1,738)	(1,643)	(94)	-6%
3,371	3,371	Total Direct Income	3,433	3,371	62	2%
1,728	1,728	Net Cost of Service	1,695	1,728	(33)	-2%
(885)	(885)	Capital expenditure	(452)	(885)	433	49%

Attachment D

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Omokoroa Wastewater	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(802)	(802)	Operating Costs	(1,043)	(802)	(241)	-30%
(4,228)	(4,228)	Total Costs	(4,408)	(4,228)	(181)	-4%
5,244	5,578	Total Direct Income	5,611	5,578	33	1%
1,017	1,351	Net Cost of Service	1,203	1,351	(147)	-11%
(2,414)	(2,884)	Capital expenditure	(2,873)	(2,884)	11	0%
		Maketu Wastewater				
(515)	(515)	Operating Costs	(773)	(515)	(258)	-50%
(1,358)	(1,358)	Total Costs	(1,596)	(1,358)	(238)	-18%
555	555	Total Direct Income	541	555	(14)	-2%
(804)	(804)	Net Cost of Service	(1,056)	(804)	(252)	-31%
(150)	(251)	Capital expenditure	(61)	(251)	189	76%
		Ongare Wastewater				
(21)	(21)	Operating Costs	(44)	(21)	(23)	-106%
(43)	(43)	Total Costs	(62)	(43)	(19)	-44%
912	912	Total Direct Income	0	912	(912)	
869	869	Net Cost of Service	(62)	869	(931)	-107%
(1,407)	(1,687)	Capital expenditure	(1,688)	(1,687)	(1)	0%

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Attachment D

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	District Solid Waste	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(580)	(580)	Operating Costs	(390)	(580)	191	33%
(762)	(762)	Total Costs	(554)	(762)	209	27%
130	130	Total Direct Income	139	130	9	7%
(632)	(632)	Net Cost of Service	(415)	(632)	217	34%
0	0	Capital expenditure	0	0	0	
		Western Solid Waste				
(484)	(484)	Operating Costs	(442)	(484)	42	9%
(645)	(645)	Total Costs	(806)	(645)	(161)	-25%
644	644	Total Direct Income	778	644	135	21%
(2)	(2)	Net Cost of Service	(28)	(2)	(26)	-1586%
0	0	Capital expenditure	0	0	0	
		Eastern Solid Waste				
(361)	(361)	Operating Costs	(262)	(361)	99	27%
(492)	(492)	Total Costs	(386)	(492)	107	22%
460	460	Total Direct Income	694	460	234	51%
(32)	(32)	Net Cost of Service	309	(32)	341	1067%
0	0	Capital expenditure	0	0	0	

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Attachment D

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Omokoroa Solid Waste	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(53)	(53)	Operating Costs	(61)	(53)	(8)	-15%
(142)	(142)	Total Costs	(143)	(142)	(1)	0%
82	82	Total Direct Income	87	82	5	7%
(61)	(61)	Net Cost of Service	(56)	(61)	5	8%
0	0	Capital expenditure	0	0	0	

Supporting our Economy - Economic

Community Outcome:

- To encourage the sustainable use of local resources in a way which strengthens economic opportunities and improves social outcomes.

Economic



Economic Development

Non-financial: Management of Visitor Information Centre to change and Tourism BOPs Visitor Economy Strategy underway.

Financial: No issues.

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Economic	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(635)	(635)	Operating Costs	(621)	(635)	14	2%
(648)	(648)	Total Costs	(626)	(648)	22	3%
297	297	Total Direct Income	292	297	(5)	-2%
(351)	(351)	Net Cost of Service	(334)	(351)	17	5%
(268)	(268)	Capital expenditure	0	(268)	268	

Customer Service

Council Outcome:

- Customers are provided with an environment where their needs are understood, information is accurate and user friendly, and advice and services are provided in a timely and professional manner.

Customer Service

Work Programme Financial

Service Delivery Processes & Standards

Non-financial: Complaints 2017/18 comparative 2016/17; +7% overall, Compliments -8%. Unified communications project planned to fall under broader customer experience project in the coming financial year.

Financial: There are no financial KPIs.

Engagement & Communication

Council Outcome:

- Residents and all key communities of interest are effectively engaged.

Engagement & Communication

Work
Programme

Financial

Communication

Non-financial: Communications and Engagement activities completed. Online presence growing.

Financial: No issues to report

Maori

Non-financial: Training almost complete and receiving positive feedback.

Financial: There is no separate budget for this activity.

Community Relationships

Non-financial: Event process management progressing. Event information has been enhanced. Multiple community engagement processes completed.

Financial: Not applicable.

Internal Processes – Asset Management

Council Outcome:

- Council's assets are efficiently, effectively and proactively managed.

Asset Management

Work
Programme

Financial

Asset Management

Non-financial: The Utilities Contract has completed three years in tenure as of the end of June 2018. Veolia applied in June for the first years of extension at this point (Year 5). Implementation of new Asset Management System progressing with Corporate Property being the current focus.

Financial: Financial variances are due to the timing of year-end journals to process overheads and interest to reserve accounts.

Corporate Property

Non-Financial: No issues.

Financial: Capamagian Drive property and Corporate Property (non-rate) - operating expenditure variance due to inter departmental recoveries greater than anticipated. Strategic Property - income variance due to increase in asset revaluation \$3.1m. Capital costs incurred in the special housing area to be recovered (\$257k).

Corporate Property (non-rate) income variance due to property revaluation \$5.3m. Capital underspend due to Unispace decision making.

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Corporate Assets	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(625)	(625)	Operating Costs	(376)	(625)	249	40%
(1,682)	(1,682)	Total Costs	(1,910)	(1,682)	(228)	-14%
1,173	1,173	Total Direct Income	9,064	1,173	7,890	672%
(508)	(508)	Net Cost of Service	7,154	(508)	7,662	1507%
(995)	(995)	Capital expenditure	(504)	(995)	491	49%

Internal Processes - Key Business Processes

Council Outcome:

- Systems and processes represent value for money and meet the business needs of the organisation.

Key Business Processes

Work
Programme

Financial

Quality Management

Non-financial: All work objectives have been achieved for the year.

Financial: There are no budget implications for this work stream.

Information Management

Non-financial: Projects for reporting and analysis, website redevelopment and GIS roadmap implementation continuing through to 2018-2019 financial year. Some overlaps of requirements between projects including customer experience to be worked through for new financial year. Support for organisational projects such as Katikati library and asset management system implementation ongoing. Work programme for the year on track.

Financial: Infrastructure budget overspent due to refresh of equipment for staff and additional staffing requirements.

Procurement

Non-financial: Good progress have been made on these initiatives for the 2017/18 year.

Financial: There is no separate budget for this activity.

Key Business Processes



Financial Management

Non-financial: All key financial reporting objectives have been achieved for the year. The role of the Financial Accountant has been revised and recruitment is about to commence.

Financial: Financial performance for the year is in the process of being finalised and will be reported to the management team at the end of July 2018.

Continuous Improvement

Non-financial: The revised management team report has been a great success and will continue to evolve as user requirements are further defined over the next financial year.

Financial: No significant financial impact at this stage.

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Financial Services	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(1,926)	(1,926)	Operating Costs	(1,859)	(1,926)	67	3%
(140)	(140)	Total Costs	(142)	(140)	(2)	-1%
656	656	Total Direct Income	752	656	97	15%
516	516	Net Cost of Service	610	516	95	18%
0	0	Capital expenditure	0	0	0	
		Treasury Operations				
(160)	(160)	Operating Costs	(107)	(160)	53	33%
618	618	Total Costs	359	618	(259)	-42%
400	400	Total Direct Income	1,245	400	845	211%
1,018	1,018	Net Cost of Service	1,603	1,018	585	57%
0	0	Capital expenditure	0	0	0	

Attachment D

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Rate appropriation	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(1,630)	(1,630)	Operating Costs	(1,960)	(1,630)	(330)	-20%
(1,630)	(1,630)	Total Costs	(1,960)	(1,630)	(330)	-20%
22,508	22,508	Total Direct Income	22,545	22,508	37	0%
20,878	20,878	Net Cost of Service	20,586	20,878	(292)	-1%
0	0	Capital expenditure	0	0	0	

Internal Processes – Work Effectively with Others

Council Outcome:

- Collaboration with other organisations achieves improved community outcomes.

Work Effectively with Others

Work Programme Financial

Planning & Working in Partnership

Non-financial: Continuing with various relationships and corporate plan projects to address reputation and customer service perceptions.

Financial: There is no separate budget for this activity.

Internal Processes – Risk Management

Council Outcome:

- Risks are identified, minimised or mitigated.

Risk Management

Work Programme **Financial**

Risk Management

Non-financial: This is work in progress and a status report will be submitted for management team consideration early in the 2018/19 year.

Financial: No financial impact at this stage.

Occupational Safety & Health

Non-financial: A number of site safety audits have been conducted within the reporting period, including Katikati new building site, Te Puke Pound. Smartrak safety/security devices are being trialled by lone working staff and a report on lone working has now been finalised. Tri Exx are now 60% through the asbestos review. Remedial action is being undertaken to address any asbestos issues. Asbestos training has been completed by a large number of staff. Contractor inductions are being developed within various departments. A number of contractors are now pre-qualified through the SHE Contractor system.

The Worksafe accident investigation report was finalised and Worksafe have now confirmed that they were satisfied with the way that Council managed the process. There are still a number of recommended actions that need to take place before the incident is closed out. The Animal Services Officer is now back at work full time. The year end safety results are being prepared.

Financial: There is no separate budget for this activity.

Learning & Innovation – Staff Knowledge & Skills

Council Outcome:

- Knowledgeable and skilled workforce enhances organisational capability and effectiveness.

Staff Knowledge & Skills

Work Programme	Financial
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Capacity & Recruitment

Non-financial: We currently have 19 active vacancies . A number of these vacancies relate to the compliance team reorganisation, with five vacancies relating to newly approved roles. In the reporting period no new staff commenced. and five staff members left Council. We are now into the second month with the new recruitment system (Snaphire) which is proving to be effective. Recruiting managers are being trained as they have vacancies. Workforce planning continues, with feedback sessions being held with the millennials and Generation X. The baby boomer group is scheduled for August.

Financial: On track.

Clear Accountabilities & Responsibility

Non-financial: PADP half-yearly review for all staff was completed in May 2018.

Financial: There is no separate budget for this activity.

Training & Development

Non-financial: Approx 70 staff have now completed Back to Basics training of core computer systems such as word/Excel and Microsoft Office. Tertiary study is continuing for a number of staff. The Customer Focus and Treaty programmes are on going. Driver training for new staff is underway. The year-end training budget was 17% under spent. Contractor health and safety training is being scheduled for October.

Financial: on budget.

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Human Resource Services	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(932)	(932)	Operating Costs	(1,070)	(932)	(138)	(1,070)
0	0	Total Costs	0	0	0	0
0	0	Total Direct Income	0	0	0	0
0	0	Net Cost of Service	0	0	0	0
0	0	Capital expenditure	0	0	0	0

Note: Operating costs for this activity are recovered through overhead allocations, therefore total costs are \$nil.

Learning & Innovation – Institutional Knowledge

Council Outcome:

- Institutional knowledge is captured, shared and utilised.

Institutional Knowledge

Knowledge Management

Non-financial: Initiative transferred to Human Resources to be completed as part of the Workforce planning initiative.

Financial: There is no separate budget for this activity.

Information Utilisation

Non-financial: Back scanning contract with PBS for historic subdivision files in progress with target completion December 2018. There are some building files still to be scanned and these will be sent to PBS as and when required. Permanent fiche to be digitised as permanent records and sent to Desktop Imaging for processing. Business as usual work - no issues. The team is supporting staff and digital processes.

Financial: Carry forward required for building and subdivision back scanning projects to complete this calendar year. The overspend in the salaries budget is due to one salary not being budgeted in this cost centre but was in the IT cost centre. Will be rectified for 2018-2019 FY.

Alignment & Monitoring

Non-financial: Deliverables on this work stream have been achieved.

Financial: No financial impact at this stage.



Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Information Services	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(3,624)	(3,741)	Operating Costs	(3,379)	(3,741)	362	10%
(831)	(948)	Total Costs	(322)	(948)	626	66%
82	82	Total Direct Income	65	82	(16)	-20%
(750)	(867)	Net Cost of Service	(257)	(867)	610	70%
(730)	(730)	Capital expenditure	(593)	(730)	136	19%

Learning & Innovation – Work Environment

Council Outcome:

- The Council is recognised as a good employer that provides a motivating work environment.

Work Environment



Motivating Environment

Non-financial: Work programme on track. Corporate Standards are being reviewed as a result of the revised Management reporting.

Financial: There is no separate budget for this activity.

All One Team

Non-financial: 87% of the organisation work programme was achieved for the 2017/18 financial year.

Financial: No issues.

Being Valued

Non-financial: Corporate Planning projects ongoing.

Financial: Budget variance due to salary costs for additional hours worked.

Financial Summary

Full Yr Budget \$'000	Full Yr Revised Budget \$'000	Corporate Services	Actual YTD \$'000	Revised Budget YTD \$'000	Variance +/-	
					\$'000	%
(6,487)	(6,525)	Operating Costs	(5,962)	(6,525)	562	9%
(554)	(592)	Total Costs	(507)	(592)	84	14%
0	0	Total Direct Income	1	0	1	
(554)	(592)	Net Cost of Service	(506)	(592)	86	14%
(700)	(700)	Capital expenditure	(400)	(700)	300	43%

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WARD AND DISTRICT DEVELOPMENT TREND STATISTICS APRIL 2018 – JUNE 2018

1. Purpose and Summary

The purpose of this report is to provide information to the elected members detailing ward and district level data for the last three financial years and also for the last four quarters from July 2017 – June 2018 regarding three indicators of development in the District.

2. Discussion on Issue

This report provides ward and district level data regarding three indicators of development in the District:

- **New dwelling consents issued** (*includes new dwellings*)
- **Additional lots created at Section 224 approval stage**
- **Additional lots proposed at subdivision application stage (223 stage)** (*please note the actual number of lots created may change during the consent process*)

These indicators are designed to reflect subdivision and dwelling consents issued and recorded on a quarterly basis in the District.

The report includes tables per Census Area Unit, ward and zone showing the comparison for the last three financial years from July 2015 – June 2018. The report also includes the comparison of the last four quarters from July 2017 – September 2017, October 2017 – December 2017, January 2018 – March 2018 and April 2018 – June 2018 for dwelling consents issued, additional lots created (224 stage) and additional lots proposed (223 stage). See **(Attachment A)** for further detail.

3. Internal and External Communication

No internal and/or external communication required.



Antoinette Denton
Research and Monitoring Analyst

Growth Monitoring Statistics as at 30 June 2018

DWELLING CONSENTS

Dwelling Consents over a period of 4 Financial Years

Census Area Unit	RESIDENTIAL			
	2015	2016	2017	2018
Waihi Beach	29	30	31	35
Athenree	0	10	14	13
Katikati Community	26	91	83	34
Tahawai	0	1	0	5
Maketu Community	0	2	1	3
Omokoroa	59	110	145	188
Island View-Pios Beach	3	3	3	11
Te Puna	2	5	3	1
Pongakawa	2	0	3	25
Paengaroa	6	18	10	3
Te Puke	11	35	38	17
TOTAL	138	305	331	335

Census Area Unit	RURAL			
	2015	2016	2017	2018
Waihi Beach	5	15	8	4
Te Puna	8	3	2	7
Matakana Island	0	0	0	0
Tahawai	8	4	7	7
Aongatete	33	52	58	28
Minden	26	44	43	48
Kaimai	25	49	47	36
Ohauti-Ngapeke	3	4	5	6
Upper Papamoa	2	16	10	10
Paengaroa	0	0	2	0
Rangiuru	4	7	6	6
Pongakawa	8	4	7	7
Te Puke	2	2	2	1
TOTAL	124	200	197	160

	2015	2016	2017	2018
Total Residential and Rural	262	505	528	495

ATTACHMENT A

Dwelling Consents Year to Date: July 2017 – June 2018

Census Area Unit	RESIDENTIAL				
	Jul 17 - Sep 17	Oct 17 - Dec 17	Jan 18 - Mar 18	Apr 18 - Jun 18	Total for Jul 17 - Jun 18
Waihi Beach	8	9	6	12	35
Athenree	4	3	3	3	13
Island View-Pios Beach	6	1	3	1	11
Katikati Community	10	11	6	7	34
Tahawai	1	1	0	3	5
Maketu Community	1	0	1	1	3
Omokoroa	57	43	53	35	188
Te Puna	0	0	1	0	1
Pongakawa	9	7	6	3	25
Paengaroa	0	1	0	2	3
Te Puke	4	8	3	2	17
TOTAL	100	84	82	69	335

	Jul 17 - Sep 17	Oct 17 - Dec 17	Jan 18 - Mar 18	Apr 18 - Jun 18	Total for Jul 17 - Jun 18
Total Residential and Rural	145	125	125	100	495

Census Area Unit	RURAL				
	Jul 17 - Sep 17	Oct 17 - Dec 17	Jan 18 - Mar 18	Apr 18 - Jun 18	Total for Jul 17 - Jun 18
Waihi Beach	3	1	0	0	4
Te Puna	2	1	1	3	7
Matakana Island	0	0	0	0	0
Tahawai	2	0	2	3	7
Aongatete	9	10	6	3	28
Minden	9	14	14	11	48
Kaimai	12	9	9	6	36
Ohauti-Ngapeke	0	3	1	2	6
Upper Papamoa	2	1	6	1	10
Paengaroa	0	0	0	0	0
Rangiuru	3	1	1	1	6
Pongakawa	3	1	2	1	7
Te Puke	0	0	1	0	1
TOTAL	45	41	43	31	160

SUBDIVISION

S224 Lots Created over a period of 4 Financial Years

Census Area Unit	2015	2016	2017	2018
Waihi Beach	4	21	18	12
Athenree	-	0	3	17
Island View	-	0	1	1
Matakana Island	-	0	0	0
Katikati	6	64	26	57
Aongatete	11	20	11	12
Tahawai	9	13	5	7
Kaimai	11	24	24	25
Omokoroa	9	44	167	116
Te Puna	9	1	3	2
Minden	15	30	48	48
Ohauti-Ngapeke	1	4	1	1
Upper Papamoa	8	3	15	6
Maketu	-	1	0	1
Paengaroa	1	19	6	3
Rangiuuru	5	4	7	3
Pongakawa	-	3	17	40
Te Puke	2	17	35	11
Total	91	268	387	362

WARD	2015	2016	2017	2018
Western				
Residential	7	82	48	79
Industrial/ Commercial	-	-	1	5
Rural	23	36	15	22
Western Total	30	118	64	106
Central				
Residential	5	41	167	116
Industrial/ Commercial	-	-	-	-
Rural	40	62	76	76
Central Total	45	103	243	192
Eastern				
Residential	2	36	37	31
Industrial/ Commercial	-	-	-	1
Rural	14	11	43	32
Eastern Total	16	47	80	64
TOTAL	91	268	387	362

ATTACHMENT A

s224 Lots Created Year to Date: July 2017 – June 2018

Census Area Unit	Jul 17 - Sep 17	Oct 17 - Dec 17	Jan 18 - Mar 18	Apr 18 - Jun 18	Total for Jul 17 - Jun 18
Waihi Beach	0	1	2	9	12
Athenree	0	0	17	0	17
Island View	0	1	0	0	1
Matakana Island	0	0	0	0	0
Katikati	1	5	27	24	57
Aongatete	2	6	1	3	12
Tahawai	3	1	2	1	7
Kaimai	5	18	1	1	25
Omokoroa	73	22	1	20	116
Te Puna	0	1	1	0	2
Minden	7	13	10	18	48
Ohauiti-Ngapeke	0	0	0	1	1
Upper Papamoā	0	3	2	1	6
Maketu	0	0	0	1	1
Paengaroa	0	0	3	0	3
Rangiuru	1	1	0	1	3
Pongakawa	20	8	8	4	40
Te Puke	2	5	3	1	11
Total	114	85	78	85	362

WARD	Jul 17 - Sep 17	Oct 17 - Dec 17	Jan 18 - Mar 18	Apr 18 - Jun 18	Total for Jul 17 - Jun 18
Western					
Residential	1	7	45	26	79
Industrial/ Commercial	0	0	0	5	5
Rural	5	7	4	6	22
Western Total	6	14	49	37	106
Central					
Residential	73	22	1	20	116
Industrial/ Commercial	0	0	0	0	0
Rural	12	32	12	20	76
Central Total	85	54	13	40	192
Eastern					
Residential	21	3	5	2	31
Industrial/ Commercial	1	0	0	0	1
Rural	1	14	11	6	32
Eastern Total	23	17	16	8	64
TOTAL	114	85	78	85	362

ADDITIONAL LOTS PROPOSED

S223 Lots Proposed over a period of 4 Financial Years

Census Area Unit	2015	2016	2017	2018
Waihi Beach	29	65	41	28
Athenree	0	3	23	6
Island View	1	0	2	2
Matakana Island	0	0	0	0
Katikati	53	44	34	74
Aongatete	3	37	0	6
Tahawai	0	1	1	0
Kaimai	2	8	0	15
Omokoroa	120	161	719	29
Te Puna	0	1	1	8
Minden	7	30	53	31
Ohauiti-Ngapeke	0	1	0	0
Upper Papamoa	1	1	0	5
Maketu	0	0	0	5
Paengaroa	1	1	3	0
Rangiuuru	1	11	4	3
Pongakawa	4	32	1	9
Te Puke	0	28	98	20
Total	222	424	980	241

WARD	2015	2016	2017	2018
Western				
Residential	81	112	100	106
Industrial/ Commercial	0	0	0	3
Rural	5	38	1	7
Western Total	86	150	101	116
Central				
Residential	120	161	719	29
Industrial/ Commercial	0	0	0	0
Rural	9	40	54	54
Central Total	129	201	773	83
Eastern				
Residential	0	49	98	24
Industrial/ Commercial	0	0	0	0
Rural	7	24	8	18
Eastern Total	7	73	106	42
TOTAL	222	424	980	241

ATTACHMENT A

S223 Lots Proposed Year to Date: July 2017 – June 2018

Census Area Unit	Jul 17 - Sep 17	Oct 17 - Dec 17	Jan 18 - Mar 18	Apr 18 - Jun 18	Total for Jul 17 - Jun 18
Waihi Beach	13	9	1	5	28
Athenree	4	1	0	1	6
Island View	1	0	0	1	2
Matakana Island	0	0	0	0	0
Katikati	27	20	0	27	74
Aongatete	0	2	2	2	6
Tahawai	0	0	0	0	0
Kaimai	0	0	1	14	15
Omokoroa	2	0	15	12	29
Te Puna	0	0	5	3	8
Minden	2	3	7	19	31
Ohauiti-Ngapeke	0	0	0	0	0
Upper Papamoa	1	0	0	4	5
Maketu	0	2	0	3	5
Paengaroa	0	0	0	0	0
Rangiuru	0	2	1	0	3
Pongakawa	1	2	2	4	9
Te Puke	4	10	3	3	20
Total	55	51	37	98	241

WARD	Jul 17 - Sep 17	Oct 17 - Dec 17	Jan 18 - Mar 18	Apr 18 - Jun 18	Total for Jul 17 - Jun 18
Western					
Residential	45	27	0	34	106
Industrial/ Commercial	0	3	0	0	3
Rural	0	2	3	2	7
Western Total	45	32	3	36	116
Central					
Residential	2	0	15	12	29
Industrial/ Commercial	0	0	0	0	0
Rural	2	3	13	36	54
Central Total	4	3	28	48	83
Eastern					
Residential	5	12	3	4	24
Industrial/ Commercial	0	0	0	0	0
Rural	1	4	3	10	18
Eastern Total	6	16	6	14	42
TOTAL	55	51	37	98	241

New Zealand Local Government Funding Agency Limited Statement of Intent for 2018-2019

1. Executive Summary

The purpose of this report is to provide the Elected Members with the approved New Zealand Local Government Funding Agency Limited (LGFA) Statement of Intent 2018-2019 (**Attachment A**).

2. Background

The Local Government Act 2002 requires a Council Controlled Organisation to circulate a copy of its approved Statement of Intent to Shareholders prior to 30 June. A copy was received by Western Bay of Plenty District Council on 22 June 2018.

As a Council-Controlled Organisation, LGFA is a separate legal entity from Council and is responsible for delivery of services in accordance with an agreed Statement of Intent.

3. Points to note

- The SOI performance targets are similar to LGFA's previous year's targets.
- There remains some uncertainty within the SOI forecasts relating to the amount of both council loans and LGFA bonds outstanding as this depends upon the timing of council borrowing. LGFA are uncertain what impact the other infrastructure initiatives announced by Central Government will have on those eligible council's borrowing requirements over the forecast period. Because of these uncertainties, they have adopted a conservative approach to forecasting council borrowing demand.
- The timing and amount of refinancing of council loans maturing in March 2019 and the associated repayment of the LGFA March 2019 bonds might also have an impact on the SOI forecasts.
- LGFA have standardised the base on-lending margin to 10 bps (0.10%) regardless of the term of borrowing. The previous on-lending margin was between 9 bps and 11 bps depending upon the loan term.
- LGFA will be undertaking a review of its debt covenant methodology and assessment of council financial position at group vs parent. LGFA will present these findings to councils at our LGFA Shareholder-Borrower Day on 24 July 2018.

The changes made to the Final SOI compared to the Draft SOI that was presented at Council on 5 April 2018 for comment are:

- Net interest income has increased by \$140,000 in the 2018/19 year reflecting a higher level of assets (\$175 million) as the starting position.
- Expenses have increased by \$82,000 for the 2018/19 year reflecting savings from a lower forecast utilisation of the DMO standby facility but offset by increased legal, regulatory and personnel costs. These forecast legal costs are higher due to an increase in the number of councils joining LGFA and an increase in short-term borrowing activity. Personnel costs are higher than the Draft SOI forecast as LGFA look to increase headcount by one (to seven) reflecting the growing number of LGFA member councils and investor activity.



Kumaren Perumal
Chief Financial Officer



Statement of Intent 2018/19

1. Introduction

This Statement of Intent (SOI) sets out the intentions and expectations of New Zealand Local Government Funding Agency Limited (LGFA).

The LGFA is enabled under the Local Government Borrowing Act 2011 and is a council-controlled organisation (CCO) for the purposes of the Local Government Act 2002.

The SOI is prepared in accordance with section 64(1) of the Local Government Act 2002.

2. Nature and scope of activities

LGFA will raise debt funding either domestically and/or offshore in either NZ dollars or foreign currency and provide debt funding to New Zealand local authorities, and may undertake any other activities considered by the Board of LGFA to be reasonably related or incidentally to, or in connection with, that business.

The LGFA will only lend to local authorities that enter into all the relevant arrangements with it (Participating Local Authorities) and comply with the LGFA's lending policies.

In lending to Participating Local Authorities, LGFA will:

- Operate in a manner to ensure LGFA is successful and sustainable in the long-term;
- Educate and inform Participating Local Authorities on matters within the scope of LGFA's operations;
- Provide excellent service to Participating Local Authorities;
- Ensure excellent communication exists and be professional in its dealings with all its stakeholders; and
- Ensure its products and services are delivered in a cost-effective manner.

3. Objectives

Principal Objectives

In accordance with the Local Government Act 2002, in carrying on its business, the principal objectives of LGFA will be to:

- Achieve the objectives and performance targets of the shareholders in LGFA (both commercial and non-commercial) as specified in this SOI;
- Be a good employer;
- Exhibit a sense of social and environmental responsibility by having regard to the interests of the community in which it operates and by endeavouring to accommodate or encourage these when able to do so; and
- Conduct its affairs in accordance with sound business practice.

Primary Objectives

LGFA will operate with the primary objective of optimising the debt funding terms and conditions for Participating Local Authorities. Among other things this includes:

- Providing savings in annual interest costs for all Participating Local Authorities on a relative basis to other sources of financing;
- Making longer-term borrowings available to Participating Local Authorities;
- Enhancing the certainty of access to debt markets for Participating Local Authorities, subject always to operating in accordance with sound business practice; and
- Offering more flexible lending terms to Participating Local Authorities.

LGFA will monitor the quality of the asset book so that it remains of a high standard by ensuring it understands each Participating Local Authority's financial position and the general issues confronting the Local Government sector. This includes

- LGFA will review each Participating Local Authority's financial position, its financial headroom under LGFA policies and endeavour to visit each Participating Local Authority on an annual basis;
- LGFA will analyse finances at the Council group level where appropriate;
- LGFA will review its debt covenant methodology and assessment of council financial position at group vs parent. LGFA will present its findings to councils at the LGFA Shareholder-Borrower Day, including a comparison of LGFA methodology to that of the credit rating agencies;
- LGFA will work closely with the Department of Internal Affairs (DIA), Office of the Auditor General (OAG) and Local Government New Zealand (LGNZ) on sector and individual council issues; and
- LGFA will take a proactive role to enhance the financial strength and depth of the local government debt market.

Additional objectives

LGFA has a number of additional objectives which complement the primary objective. These objectives will be measurable and achievable and the performance of the company in achieving its objectives will be reported annually. These additional objectives are to:

- Operate with a view to making a profit sufficient to pay a dividend in accordance with its stated Dividend Policy set out in section 6;
- Provide at least 50% of aggregate long-term debt funding to the Local Government sector;
- Ensure its products and services are delivered at a cost that does not exceed the forecast for issuance and operating expenses set out in section 4;
- Take appropriate steps to ensure compliance with the Health and Safety at Work Act 2015;
- Maintain LGFA's credit rating equal to the New Zealand Government sovereign rating where both entities are rated by the same Rating Agency;
- Achieve the Financial Forecasts (excluding the impact of AIL) set out in section 4;
- Meet or exceed the Performance Targets outlined in section 5; and
- Comply with its Treasury Policy, as approved by the Board.

4. Financial forecasts

LGFA's financial forecasts for the three years to 30 June 2021 are:

FINANCIAL YEAR (\$M)	SOI FINAL		
	Jun-19	Jun-20	Jun-21
Comprehensive income			
Interest income	230.7	232.9	250.1
Interest expense	212.1	215.9	228.9
Net Interest income	18.6	17.0	21.2
Issuance and on-lending costs	2.3	2.4	2.4
Approved Issuer Levy	2.1	1.6	1.6
Operating expenses	3.3	3.4	3.6
Issuance and operating expenses	7.7	7.4	7.5
P&L	10.9	9.6	13.7
Financial position (\$m)	Jun-19	Jun-20	Jun-21
Capital	25.0	25.0	25.0
Retained earnings	49.2	57.5	69.7
Total equity	74.2	82.5	94.7
Shareholder funds + borrower notes / Total assets	2.4%	2.5%	2.6%
Dividend provision	1.4	1.5	1.5
Total assets (nominal)	8,345.9	8,616.6	8,606.4
Total LG loans - short term (nominal)	325.0	325.0	325.0
Total LG loans (nominal)	7,724.0	8,095.5	7,860.8
Total bills (nominal)	378.3	370.0	370.0
Total bonds (nominal) ex tsy stock	7,799.0	7,939.0	7,929.0
Total borrower notes (nominal)	123.6	129.5	125.8

Note that there is some forecast uncertainty around the timing of Net Interest Income, Profit and Loss, Total Assets, LG Loans, Bonds and Borrower Notes depending upon council decisions regarding the amount and timing of refinancing of their March 2019, April 2020 and May 2021 loans. LGFA will work with council borrowers to reduce this uncertainty.

5. Performance targets

LGFA has the following performance targets:

- The average margin above LGFA's cost of funds charged to the highest rated Participating Local Authorities for the period to:
 - 30 June 2019 will be no more than 0.10%.
 - 30 June 2020 will be no more than 0.10%.
 - 30 June 2021 will be no more than 0.10%.

The above indicators include both LGFA Bills and Bonds and short dated and long dated lending to councils.

- LGFA's annual issuance and operating expenses (excluding AIL) for the period to:
 - 30 June 2019 will be less than \$5.67 million.
 - 30 June 2020 will be less than \$5.80 million.
 - 30 June 2021 will be less than \$5.94 million.
- Total lending to Participating Local Authorities¹ at:
 - 30 June 2019 will be at least \$8,105 million.
 - 30 June 2020 will be at least \$8,477 million.
 - 30 June 2021 will be at least \$8,242 million.
- Savings on borrowing costs for council borrowers:
 - LGFA will demonstrate the savings to council borrowers on a relative basis to other sources of financing. This will be measured by maintaining or improving the prevailing secondary market spread between LGFA bonds and those bonds of a similar maturity issued by (i) registered banks and (ii) Auckland Council and Dunedin Council as a proxy for single name issuance of council financing.

6. Dividend policy

LGFA will seek to maximise benefits to Participating Local Authorities as Borrowers rather than Shareholders. Consequently, it is intended to pay a limited dividend to Shareholders.

¹ Subject to the forecasting uncertainty noted previously

The Board's policy is to pay a dividend that provides an annual rate of return to Shareholders equal to LGFA fixed rate bond cost of funds plus 2.00% over the medium term.

At all times payment of any dividend will be discretionary and subject to the Board's legal obligations and views on appropriate capital structure.

7. Governance

Board

The Board is responsible for the strategic direction and control of LGFA's activities. The Board guides and monitors the business and affairs of LGFA, in accordance with the Companies Act 1993, the Local Government Act 2002, the Local Government Borrowing Act 2011, the Company's Constitution, the Shareholders' Agreement for LGFA and this SOI.

The Board comprises six directors with five being independent directors and one being a non-independent director.

The Board's approach to governance is to adopt best practice² with respect to:

- The operation of the Board.
- The performance of the Board.
- Managing the relationship with the Company's Chief Executive.
- Being accountable to all Shareholders.

All directors are required to comply with a formal Charter, to be reviewed from time to time in consultation with Shareholders.

The Board will meet on a regular basis and no fewer than 6 times each year.

Shareholders' Council

The Shareholders' Council is made up of between five and ten appointees of the Shareholders (including an appointee from the Crown). The role of the Shareholders' Council is to:

- Review the performance of LGFA and the Board, and report to Shareholders on that performance on a periodic basis.
- Make recommendations to Shareholders as to the appointment, removal, replacement and remuneration of directors.
- Make recommendations to Shareholders as to any changes to policies, or the SOI, requiring their approval.
- Ensure all Shareholders are fully informed on LGFA matters and to coordinate Shareholders on governance decisions.

² Best practice as per NZX and Institute of Directors guidelines

8. Information to be provided to Shareholders

The Board aims to ensure that Shareholders are informed of all major developments affecting LGFA's state of affairs, while at the same time recognising both LGFA's obligations under NZX Listing Rules and that commercial sensitivity may preclude certain information from being made public.

Annual Report

The LGFA's balance date is 30 June.

By 30 September each year, the Company will produce an Annual Report complying with Sections 67, 68 and 69 of the Local Government Act 2002, the Companies Act and Financial Reporting Act. The Annual Report will contain the information necessary to enable an informed assessment of the operations of the company, and will include the following information:

- Directors' Report.
- Financial Statements incorporating a Statement of Financial Performance, Statement of Movements in Equity, Statement of Financial Position, Statement of Cashflows, Statement of Accounting Policies and Notes to the Accounts.
- Comparison of the LGFA's performance with regard to the objectives and performance targets set out in the SOI, with an explanation of any material variances.
- Auditor's Report on the financial statements and the performance targets.
- Any other information that the directors consider appropriate.

Half Yearly Report

By 28 February each year, the Company will produce a Half Yearly Report complying with Section 66 of the Local Government Act 2002. The Half Yearly Report will include the following information:

- Directors' commentary on operations for the relevant six-month period.
- Comparison of LGFA's performance with regard to the objectives and performance targets set out in the SOI, with an explanation of any material variances.
- Un-audited half-yearly Financial Statements incorporating a Statement of Financial Performance, Statement of Movements in Equity, Statement of Financial Position and Statement of Cashflows.

Quarterly Report

By 31 January, 30 April, 31 July, and 31 October each year, the Company will produce a Quarterly Report. The Quarterly Report will include the following information:

- Commentary on operations for the relevant quarter, including a summary of borrowing margins charged to Participating Local Authorities (in credit rating bands).
- Comparison of LGFA's performance with regard to the objectives and performance targets set out in the SOI, with an explanation of any material variances.

- Analysis of the weighted average maturity of LGFA bonds outstanding.
- In the December Quarterly Report only, commentary on the Net Debt/Total Revenue percentage for each Participating Local Authority that has borrowed from LGFA (as at the end of the preceding financial year).
- To the extent known by LGFA, details of all events of review in respect of any Participating Local Authority that occurred during the relevant quarter (including steps taken, or proposed to be taken, by LGFA in relation thereto).

Statement of Intent

By 1 March in each year the Company will deliver to the Shareholders its draft SOI for the following year in the form required by Clause 9(1) of Schedule 8 and Section 64(1) of the Local Government Act 2002.

Having considered any comments from the Shareholders received by 30 April, the Board will deliver the completed SOI to the Shareholders on or before 30 June each year.

Shareholder Meetings

The Board will hold an Annual General Meeting between 30 September and 30 November each year to present the Annual Report to all Shareholders.

The Company will hold a meeting with the Shareholders' Council approximately every six months – prior to the Annual General Meeting and after the Half Yearly Report has been submitted. Other meetings may be held by agreement between the Board and the Shareholders' Council.

9. Acquisition/divestment policy

LGFA will invest in securities in the ordinary course of business. It is expected that these securities will be debt securities. These investments will be governed by LGFA's lending and/or investment policies as approved by the Board and/or Shareholders.

Any subscription, purchase or acquisition by LGFA of shares in a company or organisation will, if not within those investment policies, require Shareholder approval other than as concerns the formation of wholly-owned subsidiaries and the subscription of shares in such wholly-owned subsidiaries.

10. Activities for which compensation is sought from Shareholders

At the request of Shareholders, LGFA may (at its discretion) undertake activities that are not consistent with its normal commercial objectives. Specific financial arrangements will be entered into to meet the full cost of providing such as activities.

Currently there are no activities for which compensation will be sought from Shareholders.

11. Commercial value of Shareholder's investment

LGFA will seek to maximise benefits to Participating Local Authorities as Borrowers rather than Shareholders.

Subject to the Board's views on the appropriate capital structure for LGFA, the Board's intention will be

to pay a dividend that provides an annual rate of return to Principal Shareholders equal to LGFA fixed rate bond cost of funds plus 2.00% over the medium term.

As the Shareholders will have invested in the LGFA on the basis of this limited dividend, the Board considers that at establishment the commercial value of LGFA is equal to the face value of the Shareholders' paid up Principal Shares - \$25 million.

In the absence of any subsequent share transfers to the observed share transfers on 30 November 2012, the Board considers the current commercial value of LGFA is at least equal to the face value of the Shareholders' paid up Principal Shares - \$25 million.

12. Accounting policies

LGFA has adopted accounting policies that are in accordance with the New Zealand International Financial Reporting Standards and generally accepted accounting practice. A Statement of accounting policies is attached to this SOI.

The following statement is taken from the Financial Statements presented as part of LGFA's Annual Report 2017 (updated where necessary).

ATTACHMENT: Statement of accounting policies

a. Reporting Entity

The New Zealand Local Government Funding Agency Limited (LGFA) is a company registered under the Companies Act 1993 and is subject to the requirements of the Local Government Act 2002.

LGFA is controlled by participating local authorities and is a council-controlled organisation as defined under section 6 of the Local Government Act 2002. LGFA is a limited liability company incorporated and domiciled in New Zealand.

The primary objective of LGFA is to optimise the debt funding terms and conditions for participating local authorities.

The registered address of LGFA is Level 8, City Chambers, 142 Featherston Street, Wellington Central, Wellington 6011.

b. Statement of Compliance

LGFA is an FMC reporting entity under the Financial Markets Conduct Act 2013 (FMCA). These financial statements have been prepared in accordance with that Act and the Financial Reporting Act 2013. LGFA's bonds are quoted on the NZX Debt Market.

LGFA is a profit orientated entity as defined under the New Zealand Equivalents to International Financial Reporting Standards (NZ IFRS).

The financial statements have been prepared in accordance with New Zealand Generally Accepted Accounting Practice (NZ GAAP) and they comply with NZ IFRS and other applicable Financial Reporting Standard, as appropriate for Tier 1 for-profit entities. The financial statements also comply with International Financial Reporting Standards (IFRS).

c. Basis of Preparation**Measurement base**

The financial statements have been prepared on a historical cost basis modified by the revaluation of certain assets and liabilities.

The financial statements are prepared on an accrual basis.

Functional and presentation currency

The financial statements are presented in New Zealand dollars rounded to the nearest thousand, unless separately identified. The functional currency of LGFA is New Zealand dollars.

Foreign currency conversions

Transactions denominated in foreign currency are translated into New Zealand dollars using exchange rates applied on the trade date of the transaction.

Changes in accounting policies

There have been no changes in accounting policies.

Early adoption standards and interpretations

NZ IFRS 9: Financial Instruments. The first two phases of this new standard were approved by the Accounting Standards Review Board in November 2009 and November 2010. These phases address the issues of classification and measurement of financial assets and financial liabilities.

Standards not yet adopted

LGFA does not consider any standards or interpretations in issue but not yet effective to have a significant impact on its financial statements. Those which may be relevant to LGFA are as follows:

NZ IFRS 9: Financial Instruments (2014) – Effective for periods beginning on or after 1 January 2018. This standard aligns hedge accounting more closely with the risk management activities of the entity and adds requirements relating to the accounting for an entity's expected credit losses on its financial assets and commitments to extend credit.

d. Financial instruments**Financial assets**

Financial assets, other than derivatives, are recognised initially at fair value plus transaction costs and subsequently measured at amortised cost using the effective interest rate method.

Cash and cash equivalents include cash on hand; cash in transit, bank accounts and deposits with an original maturity of no more than three months.

Purchases and sales of all financial assets are accounted for at trade date.

At each balance date an assessment is made whether a financial asset or group of financial assets is impaired. A financial asset or a group of financial assets is impaired when objective evidence

demonstrates that a loss event has occurred after the initial recognition of the asset(s), and that the loss event has an impact on the future cash flows of the asset(s) that can be estimated reliably.

Financial liabilities

Financial liabilities, other than derivatives, are recognised initially at fair value less transaction costs and subsequently measured at amortised cost using the effective interest rate method.

Derivatives

Derivative financial instruments are recognised both initially and subsequently at fair value. They are reported as either assets or liabilities depending on whether the derivative is in a net gain or net loss position respectively.

Fair value hedge

Where a derivative qualifies as a hedge of the exposure to changes in fair value of an asset or liability (fair value hedge) any gain or loss on the derivative is recognised in profit and loss together with any changes in the fair value of the hedged asset or liability.

The carrying amount of the hedged item is adjusted by the fair value gain or loss on the hedged item in respect of the risk being hedged. Effective parts of the hedge are recognised in the same area of profit and loss as the hedged item.

e. Other assets

Property, plant and equipment (PPE)

Items of property, plant and equipment are initially recorded at cost.

Depreciation is charged on a straight-line basis at rates calculated to allocate the cost or valuation of an item of property, plant and equipment, less any estimated residual value, over its remaining useful life.

Intangible Assets

Intangible assets comprise software and project costs incurred for the implementation of the treasury management system. Capitalised computer software costs are amortised on a straight line basis over the estimated useful life of the software (three to seven years). Costs associated with maintaining computer software are recognised as expenses.

f) Other liabilities

Employee entitlements

Employee entitlements to salaries and wages, annual leave and other similar benefits are recognised in the profit and loss when they accrue to employees.

g) Revenue and expenses

Revenue

Interest income

Interest income is accrued using the effective interest rate method.

The effective interest rate exactly discounts estimated future cash receipts through the expected life of the financial asset to that asset's net carrying amount. The method applies this rate to the principal outstanding to determine interest income each period.

Expenses

Expenses are recognised in the period to which they relate.

Interest expense

Interest expense is accrued using the effective interest rate method.

The effective interest rate exactly discounts estimated future cash payments through the expected life of the financial liability to that liability's net carrying amount. The method applies this rate to the principal outstanding to determine interest expense each period.

Income tax

LGFA is exempt from income tax under Section 14 of the Local Government Borrowing Act 2011.

Goods and services tax

All items in the financial statements are presented exclusive of goods and service tax (GST), except for receivables and payables, which are presented on a GST-inclusive basis. Where GST is not recoverable as input tax, then it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the IRD is included as part of receivables or payables in the statement of financial position.

The net GST paid to, or received from the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statement of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

h. Lease payments

Payments made under operating leases are recognised in profit or loss on a straight-line basis over the term of the lease. Lease incentives received are recognised as an integral part of the total lease expense, over the term of the lease.

i. Segment reporting

LGFA operates in one segment being funding of participating local authorities in New Zealand.

j. Judgements and estimations

The preparation of these financial statements requires judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, and income and expenses. For example, the present value of large cash flows that are predicted to occur a long time into the future depends critically on judgements regarding future cash flows, including inflation assumptions and the risk-free discount rate used to calculate present values. Refer note 2b for fair value determination for financial instruments.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods. Where these judgements significantly affect the amounts recognised in the financial statements they are described below and in the following notes.

BOPLASS Limited Statement of Intent for 2018-2021

1. Executive Summary

The purpose of this report is to provide the Elected Members with the approved BOPLASS Limited Statement of Intent 2018-2021 (**Attachment A**).

2. Background

The Local Government Act 2002 requires a Council Controlled Organisation to circulate a copy of its approved Statement of Intent to Shareholders prior to 30 June. A copy was received by Western Bay of Plenty District Council on 25 June 2018.

The Board circulated the draft BOPLASS Limited Statement of Intent to Shareholders for comment and submissions on 23 February 2018 with submissions closing at the end of April 2018. The draft Statement of Intent as presented at Council on 5 April 2018 for comment.

The submissions received were discussed in depth by the Board of BOPLASS at a meeting held on the 19th June 2018 and the comments and feedback from shareholders were taken into account before approving the final Statement of Intent for BOPLASS.

At the meeting held on the 19th June 2018 the Board approved the document for circulation to the shareholders.

A copy of the approved Statement of Intent is attached for your information. A link to the document has also been provided on Council's webpage.

The Board of BOPLASS has appreciated the support received by Council in the past year and looks forward to another successful year.

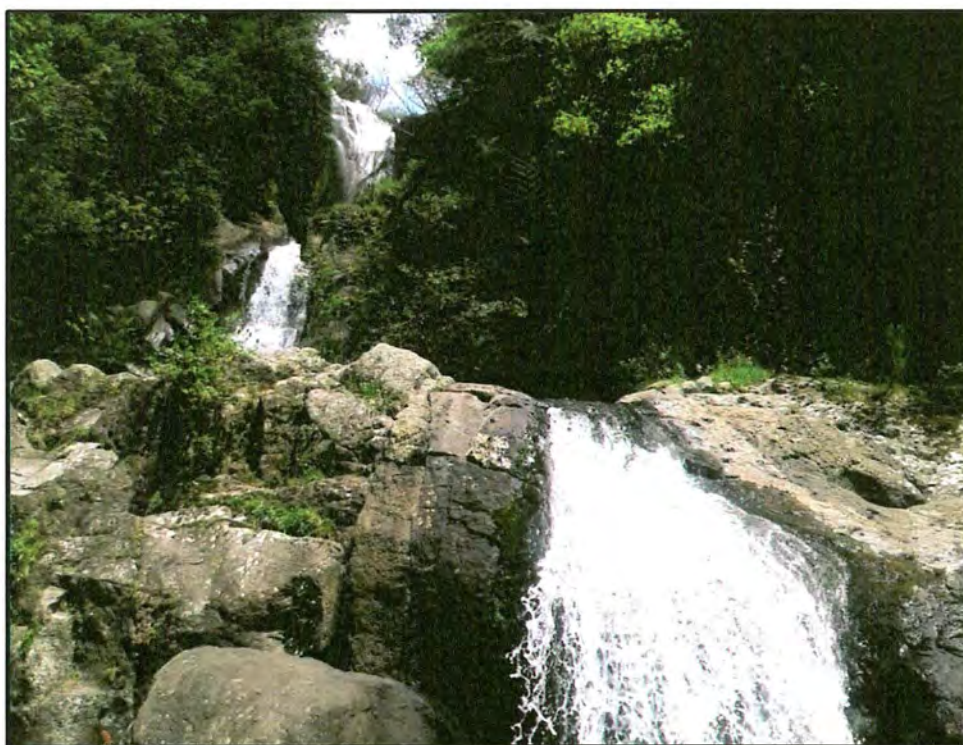


Kumaren Perumal
Chief Financial Officer



BOPLASS Ltd

STATEMENT OF INTENT FOR 2018-2021



June 2018

“COUNCILS PARTNERING FOR VALUE AND SERVICE”

1 Introduction

This Statement of Intent (SOI), developed under Schedule 8 of the Local Government Act 2002, is:

- A public declaration of the activities and intentions of BOPLASS Ltd and the objectives to which those activities will contribute.
- Provides an opportunity for the shareholders to influence the direction of BOPLASS Ltd, and
- Provides a basis for the accountability of the Directors to the Shareholders for the performance of BOPLASS Ltd.
- This Statement of Intent covers BOPLASS Ltd and any subsidiary company established in pursuance of the objectives herein.

2 Background

The councils that operate within the Bay of Plenty and Gisborne Regions have formed a CCO to investigate, develop and deliver Shared Services, Joint Procurement and communications where and when that can be done more effectively for any combination of some or all of the councils.

The expected benefits that can be achieved through Shared Services are:

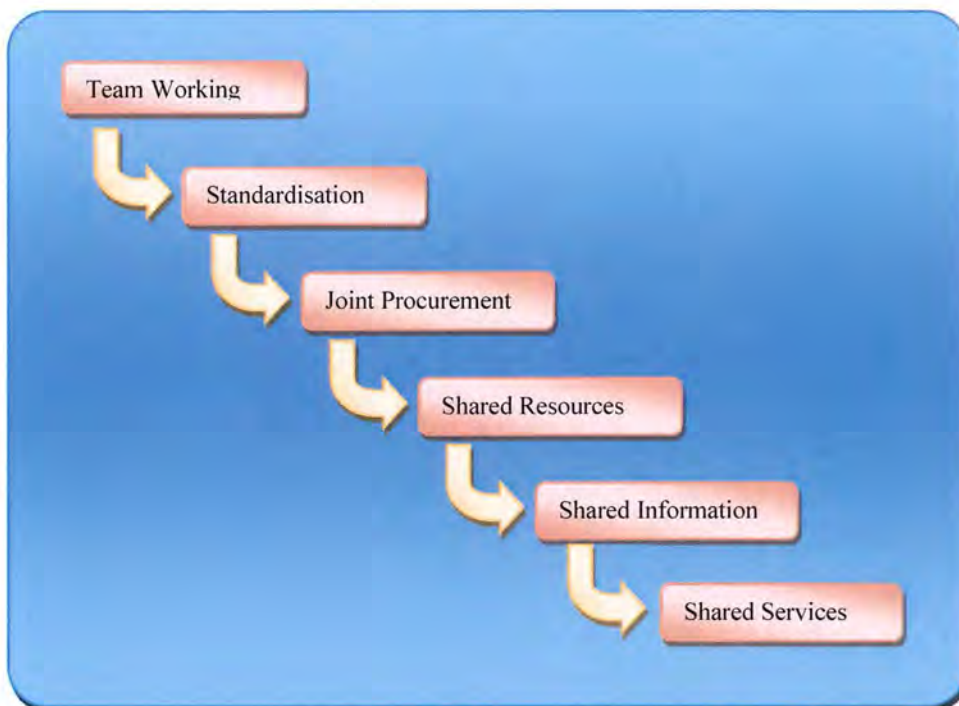
- improved levels and quality of service;
- a co-ordinated and consistent approach to the provision of services;
- reductions in the cost of support and administrative services;
- opportunities to develop new initiatives;
- economies of scale resulting from a single entity representing many councils in procurement;

These benefits and opportunities can apply to all councils irrespective of location or size.

Business processes, information architectures and functional tools differ in each council to varying degrees. It is not therefore possible to create Shared Service solutions instantly for these services. The BOPLASS strategies facilitate a journey of progressive development using the approach identified in the BOPLASS Strategy and Action Plan to:

- Enhance the capability to provide Shared Services,
- Encourage the elimination of barriers to collaborative action and
- Provide Shared Services that deliver viable business cases.

A generic sequence or stages of collaboration between multiple councils is followed to develop Shared Services, as shown in Figure 1.



Many of the BOPLASS Joint Procurement projects have supported the development of standard products, services or solutions across the councils. These standards assist in creating a foundation for the delivery of Shared Services within the councils.

Examples of procurement and projects to support the delivery of Shared Service have been:

- Establishment of 1GB fibre Inter Council Network (ICN)
- Information Services Strategic Plan
- GIS ESRI enterprise agreement
- GIS software standardisation
- Security and technology policies
- Data centre and hosting services
- Electronic purchasing
- Reprographic equipment

- Aerial photography
- Voice and data services
- Video conferencing
- IT applications and software
- Collaboration Portal
- Historic aerial imagery archiving
- After hours call management
- Health and Safety
- Internal audit services
- Solid waste services

3 Our Vision

“COUNCILS PARTNERING FOR VALUE AND SERVICE”

4 Objectives of BOPLASS Ltd

Working together with the full support and involvement of staff, we will provide benefit to councils and their stakeholders through improved levels of service, reduced costs, improved efficiency and/or increased value through innovation.

These will be achieved primarily through:

Joint Procurement

Being the procurement of services or products by two or more councils from an external provider regardless of whether the service is paid for through BOPLASS or individually by participating councils.

Shared Services

Being the participation of two or more councils in the provision of a common service which may be jointly or severally hosted.

5 Nature and Scope of Activities

The principle nature and scope of the activities of BOPLASS Ltd is to:

- Establish the underlying technology, framework, platform and policies to enable and support the delivery of Shared Services.
- Use Joint Procurement to add value to goods and services sourced for its constituent councils.

- Facilitate Shared Services that benefit councils and their stakeholders through improved levels of service, reduced costs, improved efficiency, innovation and/or increased value.
- Pursue best practice in the management of all activities to obtain best value and minimise risk.
- Demonstrate fiduciary responsibility by ensuring that its activities are adequately funded from savings achieved, levies, council contributions, or Government funding where available.
- Allow other councils or organisations to participate in its activities where this will benefit its constituent councils directly or indirectly.
- Actively monitor and engage with Shared Service developments across the public sector to identify opportunities for further development and establishing best practice.
- Represent the collective views of its Shareholders in matters with which it is associated.

6 Governance

BOPLASS Ltd will conduct itself in accordance with its Constitution, its annual Statement of Intent, and the provisions of the Companies Act 1993 and the Local Government Act 2002.

The Company is governed by its Directors. To ensure total synergy between the Company's activities and its council shareholders' activities, nine Directors are also the current Chief Executives of their respective shareholding councils. The dual roles recognise the interdependence of BOPLASS and its councils in the undertaking of its activities.

The Board also includes an independent Chair, appointed with specific skills and knowledge to add incremental value. This appointment brings experience and specialist skills that are complementary to those held by the other Directors.

Shareholder	Appointed Director
Bay of Plenty Regional Council	Mary-Anne Macleod
Gisborne District Council	Nedine Thatcher Swann
Kawerau District Council	Russell George
Opotiki District Council	Aileen Lawrie
Rotorua Lakes Council	Geoff Williams
Taupo District Council	Gareth Green
Tauranga City Council	Garry Poole
Western Bay of Plenty District Council	Miriam Taris
Whakatane District Council	Marty Grenfell
Independent Director and Chair	Craig O'Connell

A sub-committee of council delegates has been established by the Directors as an Operations Committee to manage responsibility for regular monitoring and governance of operational aspects of BOPLASS projects, allowing the Board to primarily focus on supporting the strategic development of the organisation.

Each activity or project is managed by an Advisory Group, nominated by the shareholding councils in that particular service. The Board retains the right to approve nominations to the Advisory Groups and all of their material decisions – there is only one Board of Directors and that remains at the umbrella or holding company level.

The Board has established a principle that participation in each initiative is decided by individual councils on an 'opt in' basis.

Each Shared Service is subject to a formal service level agreement between BOPLASS Ltd and the participating councils, outlining the services and activities provided, where, when and how; and reflecting the capital and operational costs being met by each service shareholder.

Joint Procurement initiatives consistent with their nominated role may be undertaken by any advisory group as approved by the Operations Committee. In considering Joint Procurement initiatives the Company will take into account the opportunities available through All of Government (AoG) purchasing arrangements and, where there is demonstrated benefit to the Company or its constituent councils, support such initiatives. In assessing the benefits of a Joint Procurement initiative, opportunities for integration shall be considered. The Board has recognised that the availability of All of Government Procurement options has the potential to impact on BOPLASS' ability to provide procurement options in some categories.

Subject to the approval of shareholders in accordance with the shareholder agreement the Directors may decide that a particular activity is best managed as a subsidiary company and proceed accordingly. Any subsidiary company whose objectives are in accordance with the objectives set out in this Statement of Intent shall not be required to have a separate Statement of Intent.

7 Future Developments

BOPLASS Ltd will continue to work on business cases for Joint Procurement and Shared Services that may be provided in the region.

BOPLASS Joint Procurement opportunities will be actively pursued to ensure maximum savings and benefits continue to be delivered to the participating councils through existing and new contracts.

Joint Procurement initiatives will be considered by the Board and/or its advisory groups where there is demonstrated support from two or more member councils.

Identification of Shared Service opportunities and the development of existing services will continue as a priority, with councils participating on an opt-in basis. The Board will be looking for commitment from councils to participate in Shared Services and to provide a lead in the identification and management of Shared Services projects.

BOPLASS will also proactively explore opportunities to partner with other local authorities and Shared Services organisations within NZ where they are either developing or considering developing cost effective Shared Services or Joint Procurement initiatives involving products or services that are of value to the BOPLASS councils.

The Collaboration Portal, established by BOPLASS for the sharing of information on Shared Services or Joint Procurement opportunities, has been made available to the wider local government community to provide better visibility of common projects and to encourage further cross-regional collaboration. BOPLASS will continue to market the benefits of inter-region collaboration and assist other councils through providing support and access to the Collaboration Portal.

ICT Shared Services strategy:

BOPLASS has previously been involved in an information services strategy that included an intention to align the member councils' ICT back-office systems as one. This presented an opportunity for standardised in-house IT systems and processes. Although there is no Enterprise Application across all the BOPLASS councils, there has been a certain amount of alignment of systems. For example, eight of the nine BOPLASS councils now use Objective as their electronic document and records management system (EDRMS) system and all councils use ESRI ArcGIS as their GIS platform, along with various GIS add-on packages procured through BOPLASS.

The goal of one-system for all has not been able to be achieved for a number of reasons; primarily being the changes in technology, along with the impact and disruption to council business, plus the cost to change to one-system.

Taking the example of Auckland Council, one of the goals of the amalgamation was to bring all the ICT systems into one-system. However the cost to do this has increased greatly from what was originally estimated, and progress has proved difficult.

There are a number of avenues being explored by BOPLASS and the councils to provide a one-system solution without the need to overhaul all council systems. This can now be achieved through using "middleware" solutions that provide a link from the council application to a shared platform. For example, although councils may have the same GIS software, due to historic council naming schemas for infrastructure it is difficult to combine all council GIS systems. Through using middleware software that provides a "translation" of schemas the

information can be converted without councils needing to change their underlying technologies, which in turn can assist with the delivery of a single platform to the public and for inter-council sharing.

With the advent of cloud services, such as Infrastructure-as-a-Service (IaaS) and Office365, there is scope for councils' services to still be independent but use the same underlying infrastructure, which in turn has the potential to lead to the development of Shared Services.

The BOPLASS Collaboration Portal project is an example of this. The Regional Councils also have a similar project with similar requirements for their member councils. Both projects are delivering their respective solutions as independent services, but they are using the same underlying cloud solution on the Office365 platform and sharing the costs, administration, etc. As these separate instances are using the same platform, this also provides the potential for both of these projects to join in the future as one solution.

BOPLASS will continue to explore opportunities for councils to develop ICT solutions using middleware and cloud technologies that allow for future sharing and the development of Shared Services without the wholesale replacement of IT systems.

Where it is practicable, BOPLASS will work with other LASSes or councils in developing shared service ICT strategies and/or leverage off, or participate in services established by other collective local government groups.

8 Stakeholder Engagement

BOPLASS recognises the ambitious plans our constituent councils have for their communities and endeavours to support these aspirations through:

- Regular engagement at project, management and governance level
- Including councils' short, medium and long-term goals within BOPLASS planning
- Using quality information from councils to guide our decision-making
- Identifying and developing services that directly benefit councils and/or their communities
- Monitoring councils' future plans and remaining agile to change to include these aspirations in our own planning
- Regularly communicating to ensure stakeholders are aware of what we are doing and why we are doing it
- Involving councils in our decision-making and planning

9 Performance Targets

To ensure the Company continues to operate effectively in both governance and management terms over the next three years the targets are to:

Target	How	Measure
Investigate new Joint Procurement initiatives for goods and services for BOPLASS councils.	Procure from sources offering best value, service, continuity of supply and/or continued opportunities for integration. (Current identified projects are listed in Appendix B.)	A minimum of four new procurement initiatives investigated. Initiatives provide financial savings of greater than 5% and/or improved service levels to the participating councils.
Provide support to BOPLASS councils that are managing or investigating Shared Services projects.	BOPLASS to provide 0.25 FTE resource and expertise to assist councils in Shared Services developments and projects.	Quarterly satisfaction reviews with participating councils. Resource assignment measured from project job tracking.
Further develop and extend the Collaboration Portal for access to, and sharing of, project information and opportunities from other councils and the greater Local Government community to increase breadth of BOPLASS collaboration.	Increase usage of the Collaboration Portal by providing support and training material for new and existing users. Proactively market the benefits to councils.	Number of listed projects to increase by 20% per year. Number of Team Sites to increase by 20% per year. Portal is operational outside of the LASS groups with a minimum of ten additional councils or local government related organisations having utilised the portal.
Ensure appointed vendors remain competitive and continued best value is returned to shareholders.	Manage and/or renegotiate existing contracts.	Contracts due for renewal are tested for competitiveness in the marketplace. New suppliers are awarded contracts through a competitive procurement process involving two or more vendors where applicable.
Review governance performance and structure to ensure it supports BOPLASS' strategic direction.	Perform review of BOPLASS governance.	Affirmative feedback received from shareholding councils at least annually.
Communicate with each shareholding council at appropriate levels.	Meeting with each Executive Leadership Team.	At least one meeting per year.
Ensure current funding model is appropriate.	Review BOPLASS expenditure and income and review council contributions and other sources of funding.	Performance against budgets reviewed quarterly. Company remains financially viable.

9 Balance Sheet Ratios

The Local Government Act 2002 Schedule 8 (9) requires the SOI to include the projected ratio of shareholders' funds to total assets within the Forecast Statement of Financial Position. As at 30 June 2017 the consolidated Shareholder funds comprised \$50,551 and the total assets were \$995,625. The resulting ratio is 5.1%.

As asset owning Shared Services are approved, the Board will, if appropriate, provide a mechanism for the recognition of each council's contribution.

10 Accounting Policies

10.1 Statement of Accounting Principles

The Company will adopt accounting practices that comply with NZ IFRS, the requirements of the LGA and the Financial Reporting Act 1993.

10.2 IPSAS Accounting Standards

As a Public Sector Public Benefit Entity (PS PBE), the Company has elected to report using International Public Sector Accounting Standards for Public Benefit Entities under Tier 3 PBE standards.

10.3 Measurement Basis

The Company will follow generally accepted international accounting principles for reporting of earnings and financial position.

10.4 Specific Accounting Principles

The following are principles which will have a significant effect on the measurement of financial position:

- Accounts Receivable are stated at their expected realisable value after writing off any known bad debts and providing for doubtful debts.
- Investments are valued at the prevailing market value.
- Fixed assets are recorded at cost, less accumulated depreciation.
- Any liability for overseas funding of equipment, systems or services is based on the prevailing exchange rate as at balance date.
- Where intangible assets are purchased, such as intellectual property, these are capitalised and written off on a straight line basis over their expected life, but no greater than four years.

- All assets are depreciated over their expected useful lives. Depreciation is provided on a diminishing value basis over the estimated useful life, at the same rate as is allowed by the Income Tax Act 1994.
- It is not envisaged that the Company will hold inventories, other than those that might relate to providing information services to a number of parties. They will be valued at net realisable value.
- Taxation will be provided as required in line with relevant legislation.
- In accordance with the Public Audit Act 2001 and the Local Government Act 2002, the office of the Auditor General will be responsible for the audit of the Company's financial statements.

11 Distributions to Shareholders

The Company is not expected to make profits that would ordinarily be distributed by way of dividends. Any surplus funds (after tax) remaining from an activity or the annual operations of the Company shall be carried forward to the ensuing year and may be used to reduce service costs, invest in further developing other services, and/or as the Directors may decide.

12 Information to be Provided to Shareholders

The Company will deliver the following statements to shareholders:

- On a three monthly basis the Financial Position and Cashflow.
- Within two months of the end of the first half of the financial year: Financial Performance and Financial Position.
- Within three months of the end of the financial year the following audited statements: Financial Position, Movements in Equity, Cashflows, Service Performance plus a summary of how the Company has tracked against its objectives and prospects for the next financial year, and a report on the Company's medium to long term plans.
- Six monthly summaries of project activities included in Half Yearly and Annual Reports.

13 Procedures for the Purchase and Acquisition of Shares

The Board will give approval before BOPLASS Ltd subscribes for, purchases or otherwise acquires shares in any company or other organisation, which is external to the group.

14 Activities for Which the Board Seeks Compensation

The ongoing activities to identify, develop, procure Shared Services will be budgeted for in advance, subject to a business case and either funded by individual councils without BOPLASS Ltd involvement, or agreed by the Board to be funded by BOPLASS Ltd with consequent recovery from participating councils.

Shareholding councils will make a contribution to the operational costs of the Company on an annually agreed basis.

The Company will also seek contributions by way of a levy or administration charges on services provided or administered. In determining an appropriate charge, the Directors may take into account the cost of running the Company, its future operational requirements, the nature and cost of the service provided, benefits achieved and councils' ability to pay.

The Company may provide services (at a cost recovery or a cost plus basis) to other non-shareholding councils within or beyond the region. Any surplus from such activity will be used to either reduce service costs and/or invest in further developing of that or other services, as agreed by the Advisory Group and by the Board.

15 Value of Shareholder's Investment

The Directors estimate that, at this stage, BOPLASS Ltd has little or no commercial value. As each shareholder's investment in BOPLASS Ltd is less than \$20,000, the Board believe that that fairly represents the value of their investment. The Directors will reassess the value of this shareholding on or about the 1st of March each year.

16 Financial Forecasts

The Forecast Financial Statements for the years 2018-2021 are included. The budget is not adjusted for inflation.

Core revenue includes the recovery of costs for BOPLASS salaried staff when seconded to individual council projects.

The Aerial Photography revenue/expenses reflects the flying programme determined by the participating councils which includes interim flying programmes and extensive region-wide flying programmes over the next five years.

A continued increase in Recoveries has been forecast to reflect the direct recovery of purchases made on behalf of councils through Joint Procurement projects.

It is the company's intention to always fully recover costs incurred on behalf of participating councils.

SOI Forecast 2018/21				
	Budget 2017/18	Forecast 2018/19	Forecast 2019/20	Forecast 2020/2021
REVENUE				
Revenue - Core	\$335,510	319,510	329,510	329,510
Bank Interest Received	\$2,000	1,000	1,000	1,000
Council Contribution	\$273,510	273,510	273,510	273,510
Sales of Service	\$60,000	45,000	55,000	55,000
Revenue - Projects	1,376,500	1,563,500	1,251,500	1,249,500
Aerial Photography Income	300,000	600,000	300,000	300,000
Bank Interest Received	16,500	16,500	16,500	16,500
Collaboration Portal	125,000	100,000	90,000	90,000
Lease Income - ICN	280,000	175,000	175,000	175,000
Lease Income - Video Confer.	13,000	13,000	13,000	13,000
Rebates	12,000	9,000	7,000	5,000
Recoveries	630,000	650,000	650,000	650,000
Total Operating Revenue	1,712,010	1,883,010	1,581,010	1,579,010
EXPENSES				
Expenditure - Core	460,300	440,400	438,400	436,400
ACC	1,500	1,500	1,500	1,500
Accommodation & Travel	1,500	1,500	1,500	1,500
Accounting & Audit	17,500	17,500	17,500	17,500
Administration	24,000	24,000	24,000	24,000
Amortisation	21,400	12,000	10,000	8,000
Bank Fees	400	400	400	400
Catering Expenses	2,000	2,000	2,000	2,000
Conferences	2,000	2,000	2,000	2,000
Depreciation	0	0	0	0
Directors costs	18,000	18,000	18,000	18,000
Fringe Benefit Tax	7,800	7,000	7,000	7,000
Health and Safety	1,000	1,000	1,000	1,000
Insurance	8,000	8,000	8,000	8,000
Interest Paid - TCC Loan	1,000	1,000	1,000	1,000
Legal	2,000	2,000	2,000	2,000
Salaries	325,000	325,000	325,000	325,000
Salaries - C'Portal Opex	0	-10,000	-10,000	-10,000
Staff Support Costs	20,000	20,000	20,000	20,000
Staff Training Costs	2,000	2,000	2,000	2,000
Subscriptions	700	1,000	1,000	1,000
Tax Advice	4,500	4,500	4,500	4,500
Expenditure - Projects	1,251,710	1,442,610	1,142,610	1,142,610
Aerial Photography Expense	300,000	600,000	300,000	300,000
Collaboration Portal Opex	69,100	40,000	40,000	40,000
Lease Expense - ICN	270,000	170,000	170,000	170,000
Lease Expense - Video Confer.	12,610	12,610	12,610	12,610
Projects - Recoveries	600,000	620,000	620,000	620,000
Total Operating Expenditure	1,712,010	1,883,010	1,581,010	1,579,010
Operational Surplus/ (Deficit) before Tax	0	0	0	0

Completed Joint Procurement Projects

Requiring ongoing management for performance, renewal or replacement

- × Office supplies
- × Banking
- × Postal services
- × Courier services
- × Fuel
- × Advertising services
- × Travel and accommodation services
- × Air travel
- × Insurance brokerage
- × Aerial photography
- × N3 / GSB
- × ESRI licences
- × GIS software
- × Health insurance
- × Security services
- × Antivirus software
- × Video conferencing
- × GPS vehicle tracking
- × Archaeological services
- × Telephony – voice, data, mobile
- × Reprographic – printers/copiers
- × Infrastructure insurance
- × Media monitoring services
- × EFTPOS services
- × Historical imagery digitisation
- × On-line services
- × Internal audit services
- × Health and safety training services
- × Risk management workshops
- × Additional infrastructure insurance
- × GIS collective training
- × EMA membership
- × Environmental insurance
- × Print Media Copyright Services

Identified Joint Procurement Projects

- × Civil works contracts
- × Civil works materials
- × Infrastructure valuation services
- × High volume print
- × Web services
- × Electronic document management
- × Archives
- × Document storage
- × Document scanning
- × Agenda management software
- × ICT security policies
- × Business continuity
- × IT applications
- × Web services
- × Rates collection
- × Property valuation services
- × Telephony platform
- × Chemicals
- × Digital signatures
- × Recruitment/candidate management
- × Surveys and research
- × CCTV monitoring
- × Media distribution services
- × CD emergency notifications
- × Fleet purchasing
- × Fleet Management

Shared Service Projects

Managed by BOPLASS or by one or more constituent councils

- × IT hosting / IaaS
- × Shared datacentre
- × Internal audit services
- × GIS web services
- × Project management office
- × Shared licence server
- × Contractor H&S prequalification
- × Radio telephony strategy
- × Collaboration portal
- × After hours call management
- × Archive service
- × Health and safety auditing
- × Inter-council network
- × Smart cities
- × Section 17A reviews – Joint service reviews, cost effectiveness reviews, identification of opportunities for collaboration in delivery of services in accordance with s17A LG Act 2002
- × Video conferencing
- × GIS imagery data storage
- × Waste licencing and data collection
- × Historic aerial imagery
- × Diversion of putrescible waste from landfill

Shared Service Projects for Consideration

- × Rates Collection
- × Geospatial services
- × Joint software support
- × Asset Management
- × Web services
- × Payroll
- × Telephony platform
- × Consents Processing
- × CCTV monitoring
- × Information Services
- × Debt management
- × Electronic Document and Records Management System
- × Business continuity planning
- × Infrastructure development codes
- × Inter-council H&S audits
- × Solid waste regional facilities strategy
- × Building consents
- × Accounts payable
- × Document digitalisation

Chief Executive Information Pack Report for – June/July 2018

Purpose

To provide Council with updates on the Chief Executive's meetings with Community Board Chairs and topics discussed. To provide information on the Chief Executive's meetings as attended on behalf of Council including those attended with His Worship the Mayor

The following topics were discussed at the Community Board Chairpersons meetings with the Chief Executive officer held over the past 6 weeks:

Chairperson Murray Grainger – Omokoroa Community Board

- Omokoroa Road - Roadside Planting
- Amenity Planting on Western Avenue Reserve
- Western Avenue Stormwater – future development of new neighbourhood reserve
- Amenity Seating
- Development of Future Story Board
- Omokoroa Domain/Esplanade Future development open day on 21 July 2019

Chairperson Allan Sole – Waihi Beach Community Board

- Waihi Beach Road – remediation after heavy rain damage
- Emerton Road to Athenree Cycleway connection
- Traffic Speed – concerns regarding speed along road in the vicinity of the new Montessori School
- Two Mile Creek Resource Consent progress
- Information relating to management of Waihi Beach Reservoir

Chairperson Peter Miller – Te Puke

- Annual Speed Limit Review
- Annual Parking and Bylaw Review
- Palmer Place Parking
- Slater Place houses – construction two porches completed
- Armistice Day Memorial Proposal
- Park Bench Renovations
- McLoughlin Drive
- Community Consultation Programme
- Three Seeds refurbishment
- Te Puke Emergency Response Plan
- Te Puke Transitional Singage

Jenny Hobbs Chairperson of Katikati CB was away (overseas) at the time of her scheduled meeting with Miriam.

Miriam was away sick at the time of her meeting with Shane Beech (Maketu Community Board).

1. Additional Booked Engagements and Meetings attended by CEO

12 June -	3 Waters Review Meeting – Wellington
14 June -	Meeting with Bob Wickham (97 – 137 Hamurana Rd)
15 June -	Michael Tucker Meeting
19 June -	BOPLASS
22 June -	Civil Defence Emergency Management Group Meeting & Awards
25 June -	Priority1 Board Meeting
27 June -	David Hammond Meeting
29 June -	David Lambie Meeting
04 July -	Meeting with John Lane (Reseal of upper Reid Road)
04 July -	Derek and Teresa Sage Meeting
04 July -	SmartGrowth CEAG Meeting
05 July -	Mark Boyle Te Puke EDG Catch up
06 July -	3 Waters Review Reference Group Meeting
15.16.17 July -	LGNZ with Deputy Mayor
23 July -	Priority 1 Board Meeting
25.26.27 July -	LGCOG Noosa

2. Additional Booked Engagements and Meetings CEO attended with HWTM

01 June -	LGNZ Zone Two Meeting
07 June -	Kiwibuild/SHA/Barry Ebert (Mayor/CEO/Gary and Blaise)
18 June -	Meeting with Peter Mee and Minister David Parker – Wellington
20 June -	SmartGrowth Leadership Group
20 June -	Anne Elder Knight TCC presentation
25 June -	Stage 1 Centre for Transport Work briefing by John Hannah
26 June -	Omokoroa Sport & Rec Assn Meeting
18 July -	SmartGrowth Leadership Group
18 July -	Mayor and CEO Meeting
19 July -	Mayors/Chair/CEs and Iwi Leader Breakfast Hui

Miriam Taris

Chief Executive Officer