

# MEETING — AGENDA —

*Ngā Take*

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Western Bay of Plenty  
District Council

# COUNCIL

*Te Kaunihera*

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**Minute Index and  
Information Pack**

**Pikau Korero**

**C16**

**Thursday, 28 June 2018**

## Advice to Councillors on Use of Information Packs

Council has agreed that Information Packs will be supplied with the agendas for Council and its Committees as well as Community Boards as required. Members are to present questions in writing on contents, provided these are received 48 hours prior to the meeting (i.e. by 5.00pm on a Monday for a Thursday meeting). A copy of the questions and written replies will be made available to all Members and will be tabled at the meeting.

Any questions received later than the 48 hour deadline will be responded to within five days with copies of both questions and answers circulated to all Members.

All questions to be **emailed** to the relevant Democracy Advisor.

In addition, should a more detailed report or presentation be required on any specific item, Councillors are invited to make an e-mail request to the Chief Executive Officer. Reports or presentations requested will be given at the first available opportunity.

Council	-	Fleur Sweeney
Community Committee	-	Michelle Parnell
Long Term and Annual Plan Committee	-	Fleur Sweeney
Operations and Monitoring Committee	-	Aileen Alty
Policy Committee	-	Michelle Parnell
Rural Committee	-	Michelle Parnell
All Community Boards	-	Aileen Alty

Please include in any emailed questions and the following references from this Information Pack;

- Title of Item – Page reference for question.

# Open Items

## Council No. C16 28 June 2018

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## **Information Pack - Open**

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## Western Bay of Plenty District Council

**Minutes of Meeting No. WB13 of the  
Waihi Beach Community Board held on 11 June 2018  
at the Waihi Beach Community Centre  
commencing at 6.30pm**

### **Present**

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, R Parsons and Councillors D Marshall and M Williams

### **In Attendance**

G Allis (Deputy Chief Executive Officer), K Hill (Utilities Manager) and A Alty (Democracy Advisor)

### **Others**

Eight members of the public.

In welcoming all to the meeting the Chairperson acknowledged the prompt action by local farmers in clearing away rock debris blocking the roadway on Waihi Beach Road as a result of the extreme heavy rain on 2 June 2018. The combined effort of the local farmers enabled the road to be opened much sooner than expected.

### **Public Forum**

**Resolved:** Member Roberts / Councillor Marshall

*THAT the meeting adjourn for the purpose of holding a public forum.*

Helen Meiklejohn spoke to the following items:

### **Coastcare - Dune Planting**

Coastcare volunteers had undertaken some planting over recent weeks with a further project planned for 24 June 2018 at the Ayr Street sand dunes.

### **Flooding Event 2 June 2018**

Mrs Meiklejohn noted that in all the years she had lived at Waihi Beach she had never seen the extent of flooding that was a result of the heavy rain on 2 June 2018. Flooding on the corner of Didsbury Drive and Citrus Avenue was extreme. The flooded area was in a dip and water poured into the immediate area from the surrounding hills. It was her opinion that the drainage grills further up from this immediate area were not being cleaned out properly and were blocked with leaves and debris. She also noted that gravel from driveways further up the street were being washed out by the heavy rain and subsequently also contributed to blocking drainage grills.

She asked what options could be put in place to enable the placement of warning cones and flooding signage to be put out as quickly as possible in future similar situations.

### **Pest Trapping**

Mrs Meiklejohn advised that since November 2017 over 480 rodents and pests had been trapped. This was a significant number of pests eradicated from the community undertaken by the five volunteer members of the group.

### **Waihi Beach Community Clinic**

Mrs Meiklejohn thanked the Chairperson and Board members for making themselves available for the Waihi Beach Community Board Clinic on a regular basis. The next Community Board Clinic would be held on Saturday 16 June 2018 at the Waihi Beach RSA from 9.00 to 10.00am.

### **Plastic Dog Bags**

It seemed an anomaly that while the community was trying to become plastic bag free, Council provided plastic bags for dog owners to use pick up their dog waste. Surely dog owners should provide their own plastic bags rather than Council providing this service.

### **Dumped Tyres**

The Board received advice that there were some dumped tyres 600 metres north of the quarry site on the opposite side of the road in a pull-off area. It was important that these were cleared away as soon as possible so other people were not encourage to dump further tyres in this vicinity.

A service request to have the tyres removed would be instigated.

### **Dog Ranger based at Waihi Beach**

Kevin Wright if the Council would consider a total dog ban across Waihi Beach and Anzac Bay during the period 2 December to 7 February and that a dog ranger be based at Waihi Beach and that the fees collected by the ranger pay for the duties of that appointed person.

### **Poll to Establish Māori Wards in the Western Bay of Plenty District**

Mr Wright asked if the names of those who voted for the Establishment of Māori Wards in the Western Bay of Plenty District had been published. Mr Wright was advised that the information was publicly available through the Council Minutes and news various publications.

### **Walkways and Cycleways**

Mr Wright felt that there had not been public notification about the proposed walkways and cycleways, and ratepayers had not been given enough opportunity to advise if they wanted this work to proceed.

The Chairperson advised that there had been numerous opportunities to see future proposals for walkways and cycleways at the Long Term Plan and Have Your Say public consultation meetings held at Waihi Beach over the past twelve months. The plans were proceeding after input from the various public consultation processes.

### **Traffic Chicanes**

Jim Cowern advised the Board that a traffic chicane outside his property had been hit numerous times and he asked if the chicane at 65 Dillon Street could be inspected to ascertain if it had been put in correctly.

He suggested that the edges of the chicanes be painted or have reflectors attached so they were more easily seen.

### **Traffic Speed**

Mike Hickey advised that Board that there was a problem with speeding drivers at various points throughout Waihi Beach. There were specific incidents where drivers were speeding and cutting the corner at the junction of Scarborough Road and Beach Road and Fyfe Road and Jenkinson Road.

The Chairperson advised that the Board considered speed limits for the area on an annual basis and would keep these comment in mind when addressing this later in the year.

### **Loose Dog**

Mr Hickey advised that when he was on his bike recently he had been chased by a dog running loose in Savage Crescent. He had not reported the incident.

### **Report from Waihi Beach Events and Promotions**

The Board received a tabled report from the Events Co-Ordinator of Waihi Beach Events and Promotions Society. The Board extended congratulations to Teresa Qualtrough who had taken over the role at the Events and Promotions Society from Kelly Moselen.

The Board appreciated the informative report and looked forward to working with Teresa in the future.

**Resolved:** Members Sole / Parsons

*THAT the meeting be re-convened in formal session at 6.58pm.*

#### **WB13.1 Minutes of Meeting No. WB12 of the Waihi Beach Community Board Held on 23 April 2018**

The Board considered the minutes no. WB12 of the Waihi Beach Community Board Meeting held on 23 April 2018 as circulated with the agenda.

**Resolved:** Member Sole / Councillor Williams

*THAT the minutes of meeting no. WB12 of the Waihi Beach Community Board held on 23 April 2018 as circulated with the agenda be confirmed as a true and accurate record.*

#### **WB13.2 Chairperson's Report**

The Board considered a report from the Chairperson dated 28 May 2018 as circulated with the agenda.

##### **WB13.2.1 New Flood Maps**

The Chairperson had received a copy of the draft letter that was to go out to property owners updating the natural hazard maps for the District. The letter were sent out because of the changes to the Resource Management Act and Bay of Plenty Regional Policy Statement which have brought in new requirements relating to how we manage risks from natural hazards.

The Chairperson advised that he felt that the letter he received was confusing and alarming and he had had several calls from other local residents expressing the same concerns.

The Board was advised that the letters were different for each landowner depending on how their property or properties were affected by the new flood mapping. Council staff identified four different scenarios to better explain to landowners how the flood maps affected their property.



It had been clearly stated in the letters that recipients were encouraged to contact Council if they had any queries or could not easily navigate the new natural hazards webpage.

#### WB13.2.2 **Waihi Beach Dam - Car Park and Toilet Installation**

The Board was advised that a recommendation within the Long Term Plan would be put forward to Council for approval in regard to funding for the provision of a car park and toilet block at the Waihi Beach Dam Reserve.

#### WB13.2.3 **CCTV**

The Chairperson advised that he would investigate further quotes associated with the installation of a CCTV system at Waihi Beach.

#### WB13.2.4 **Extensions to the Skatepark**

The Board would consider options relating to the extensions to the Waihi Beach Skatepark in the review of the Waihi Beach Reserve Management Plan.

**Resolved:** Members Sole / Parsons

*THAT the Waihi Beach Community Board Chairperson's Report dated 28 May 2018 be received.*

#### WB13.3 **Councillor's Report**

The Board considered a report from Councillor Marshall dated 29 May 2018 as circulated with the agenda.

##### **Long Term Plan**

Council was now in the final phase of deliberations before adopting the Long Term Plan 2018 - 2028 on Thursday 28 June 2018. The process had been a long and exhaustive process for staff and representatives. A feedback document of over 400 submissions and the subsequent Council responses would be made available to the public.

##### **Draft Reserves and Facilities Bylaw 2018 - Have Your Say**

The Board was reminded that the Western Bay of Plenty District Council was amending its Reserves and Facilities Bylaw 2012 and was seeking views on the proposed changes. Following this review, Council would revoke its Reserves and Facilities Bylaw 2012 and replace this with the Western Bay of Plenty District Council Reserves and Facilities Bylaw 2018.

The purpose of the bylaw was to provide for the orderly management and control of Council reserves and facilities for the benefit and enjoyment of all users of these areas. This helps us to:

- protect the public from nuisance,
- protect, promote, and maintain public health and safety, and
- minimise the potential for offensive behaviour in public places.

### **Tuapiro Point**

A change is proposed to the provisions that currently allow horses on Tuapiro Point. The bylaw identifies where horses can go and requires the removal of horse waste to protect significant cultural and ecological values at Tuapiro Point.

Systems (including drones) on Council owned land.

### **Have Your Say**

Feedback opened on Monday 14 May and closed on Monday 9 July 2018.

### **Representation Review - Community Engagement**

The next phase of the representation review focuses on whether current representation arrangements (Mayor, 11 Councillors, three wards, five community boards and 20 community board members), provides for fair and effective representation, or if changes can be made to improve the District's representation. Council is considering feedback and will go back to the community with an initial proposal for future representation arrangements in the second half of 2018.

### **State Highway Two Update**

The Draft Regional Land Transport listing would be adopted on 15 June 2018 showed the roading priorities for the region being:

1. State Highway Two Northern Link
2. The Omokoroa Interchange
3. Safety treatment measures for the State Highway Northern Link highway between Waihi and Tauranga
4. The Tauriko Interchange
5. The Katikati Bypass

Strong lobbying from Council staff, Councillors and Community Board members and residents had been a major factor in a review of the majority priorities for the region. It was encouraging to ensure that a future coordinated approach for the future was in place.

The Government Policy Strategy on Transport giving direction to the New Zealand Transport Agency relating to the national plan for all national state highway works would be announced by the end of August 2018.

**Resolved:** Councillor Marshall / Member Sole

*THAT the report from Councillor Marshall dated 29 May 2018 be received.*

WB13.4

### **Community Board Grant Application - June 2018**

The Board considered a report from the Democracy Advisor dated 23 May 2018 as circulated with the agenda.

The Waihi Beach Environment Society had submitted a Community Board Application for grant funding assistance for the purchase of traps, gas canisters, pumps and counters to assist with pest control at Waihi Beach.

#### **Declaration of Interest**

Board member Brian Hepenstall declared an interest in this item, as a member of the Waihi Beach Environment Society and took no part in the discussion or voting thereon.

**Resolved:** Member Sole / Councillor Williams

1. *THAT the report from the Democracy Advisor dated 23 May 2018 and titled Community Board Grant Application - June 2018 be received.*
2. *THAT the Waihi Beach Community Board approve the following grant to be funded from the Waihi Beach Community Grants 2017/2018 account subject to all accountabilities being met.*

*Waihi Beach Environment Society.....\$1,000.00*

WB13.5

### **Infrastructure Services Report Waihi Beach - May 2018**

The Board considered a report from the Deputy Chief Executive dated 10 May 2018 as circulated with the agenda.

WB13.5.1

#### **Water Metre Charges**

The Board was advised that the installation of water meters in the Waihi Beach, Pio Shores, Athenree and Katikati areas was all but complete. Reading would be taken and after checks had been made for any leakages, water meter charges would be implemented.

**WB13.5.2 Two Mile Creek**

The Board was advised that the Bay of Plenty Regional Council had consented to the project and it was expected to resolve outstanding issues with the one remaining property owner who had initially made a submission against the consent process.

**WB13.5.3 Trig Walkway Use Statistics**

The Board noted that it was pleasing to see the users statistics for the Trig Walkway from the period 1 August 2017 to 21 May 2018 being 49,816.

**WB13.5.4 Waihi Beach Cycleways**

The Board asked when they could expect a start made to the proposed Waihi Beach Cycleways.

The Deputy Chief Executive Officer advised that the contractor would be bringing in a work crew from the Waikato region to start the work in mid-July.

**WB13.5.5 Waihi to Waihi Beach Cycleway - MAS Reference WB12 18 5.3**

The Deputy Chief Executive advised that Council continued to work with various parties associated with the proposal.

**WB13.5.6 Waihi Beach Community Response Plan**

The Chairperson thanked Board member Roberts for her work in completing the Waihi Beach Emergency Response Plan. Plans for Bowentown and Athenree are currently being finalised.

**WB13.5.7 Walking Track Signage - Minutes Action Reference WB5 17 3.2**

The Board asked for confirmation that the track signage had been installed.

**WB13.5.8 Broadlands Block Pathway - MAS Reference WB7 17 4.4**

Board Members advised that the finer chip placed on the pathway surface was working well and much easier to walk on. A concern was noted that some of the nova flow drainage put in at various points along the pathway was sticking out and was likely to be run over by mowers and the drainage holes clogged with grass and debris.

**WB13.5.9 Broadlands Block Planting - MAS Reference WB11 18 4.1**

The Board would arrange to meet with Reserve Management staff to discuss an implementation plan for managing plant pests and native species planting.

**WB13.5.10 Athenree Wetland Access - MAS Reference WB12 18 3.4**

It was reinforced that Council and the Department of Conservation staff had a good working arrangement and it would be good to see the Athenree Wetland access tidy-up proceed as a collaborative project and achieve a joint outcome.

The Community Board could looking at funding some of the budget for the required work from their Community Roading Account.

**Resolved:** Member Sole / Councillor Marshall

*THAT the Deputy Chief Executive's Report dated 10 May 2018 and titled Infrastructure Services Report Waihi Beach June 2018 be received.*

**WB13.6 Financial Report Waihi Beach - April 2018**

The Board considered a report from the Management Accountant dated 15 May 2018 as circulated with the agenda.

**Resolved:** Members Sole / Parsons

*THAT the Management Accountant's report dated 15 May 2018 and titled "Financial Report Waihi Beach - April 2018" be received.*

**WB13.7 Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of June and July 2018 as circulated with the agenda.

**Resolved:** Members Parsons / Roberts

*That the schedule of meetings for the months of June and July 2018 be received.*

Minutes of WB13 held on 11 June 2018

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The meeting concluded at 7.41pm.

Confirmed as a true and correct record.

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A Sole  
Chairperson  
Waihi Beach Community Board

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Date

WB13

## Western Bay of Plenty District Council

**Minutes of Meeting No. OM13 of the  
Omokoroa Community Board held on 5 June 2018  
at the Omokoroa Community Church Hall  
commencing at 7.00pm**

### Present

Members M Grainger (Chairperson), T Sage (Deputy Chairperson), P Presland and D Sage and Councillors M Murray-Benge and J Palmer

### In Attendance

G Allis (Deputy Chief Executive), J Paterson (Transportation Manager) and A Alty (Democracy Advisor)

### Others

18 members of the public and two representatives from the Bay of Plenty Regional Council.

### Public Forum

**Resolved:** Members Grainger / T Sage

*THAT the meeting adjourn for the purpose of holding a public forum.*

### Abbeyfield House Project

David Riley introduced himself and his wife and spoke about the Abbeyfield House organisation, which had been operating in New Zealand for fourteen years. He noted the following:

- The Abbeyfield House Organisation began in London after the second World War where the need for elderly housing had been recognised.
- There are numerous Abbeyfield Housing facilities throughout New Zealand.
- The concept of a housing development providing individual units with shared living facilities similar to a flatting situation for people who are 65 years and older.
- The concept offers warm supportive family-style independent lifestyle for elder residents with communal lounge, dining room, kitchen and laundry facilities, staffed by a housekeeper/cook who prepares two main meals a day.

- Volunteers commit time to the resident members assisting in daily independent self-management and involvement with fellow residents and the wider community.

The concept was run as a not for profit trust organisation involving volunteers in setting up and managing houses where the residents pay their share of costs. Each resident had their own room and each complex had its own housekeeper to look after the house and residents. The houses become focal points of goodwill and friendly contact within the local community. Abbeyfield rents were kept below the amount available from National Superannuation plus the accommodation supplement (which may be available to some applicants). There was no capital contribution required and residents paid a fortnightly rent.

Abbeyfield House was keen to expand and a group of people based in Katikati were currently looking at securing the development of the concept in Katikati. There was a recognised need across the district and Katikati township was seen as an ideal location, with a developing town centre and vibrant community. Securing land and supporters were the first steps that needed to be taken and interested persons were welcome to join the volunteer group at this time.

### **Mangawhai Bridge on the Cycleway Route**

Mr Riley asked when the Mangawhai Bridge link for the Omokoroa Cycleway would be ready. He could see that the Omokoroa cycleway bridge over Mangawhai estuary was almost completed but would not be opened up until later links were developed. He was disappointed that the linkages would take time - he wanted to be able to use the cycleway as soon as possible.

### **Omokoroa Domain - Esplanade Parking Concept**

Janet Barratt spoke to the Board on behalf of residents from The Esplanade voicing concerns relating to proposed future car parking development on the Omokoroa Domain.

The Chairperson advised that no decisions relating to parking and the future vision for the Omokoroa Domain/ Esplanade vicinity had been made at this time. Initial stakeholders had met on 30 May 2018 to gain community input for the future development proposals. From this input, a concept plan would be put together and there would be public consultation open days to get wider feedback on the concept(s) put forward before final sign-off of a plan later in the year.

Ms Barret noted:

- The grass area of the Domain was a dual use area and must be preserved as such.
- Peak parking was at a premium for only about six days of the year during the summer.
- Generally during peak summer cars can park on the grass area without causing any damage to the green space.
- The grassed area should be seen as a temporary car park when required.
- To remove some of green space to develop a car park would destroy the ambiance and character of the whole area.
- Preserving and protecting the greenspace area needed to have the highest priority.
- The barge operation should be moved closer to the slipway and this would free-up car parks.



The Chairperson thanked Ms Barratt for her address and reiterated that at this time no decisions had been made on any future concept plans put forward relating to the Omokoroa Domain and The Esplanade area and there would be the opportunity for members of the community to take part in the public consultation relating to this topic.

A resident also advised concern noting that in the 30 years he had been coming to Omokoroa, the Domain was the heart and essence of Omokoroa. Residents did not take up parking spaces, generally they walked to the Domain and many people used the Omokoroa Domain and surrounding walking tracks on a daily basis. At times the haphazard nature of parking during the peak summer period contributed to the overall feel of the Domain as a family friendly area.

Consideration should be given to moving the barge operation and it was unacceptable that the heavy vehicles using the roadway to the ferry facility would continue through the residential and reserve area. Large trucks and tankers caused damage to the Omokoroa peninsula roadway and these heavy vehicles should be using the Sulphur Point ferry terminal with the Omokoroa barge operating as a car ferry to and from Matakana Island.

### **Underground Power Lines**

A member of the public asked if any of the existing overhead power lines would be put underground.

The Deputy Chief Executive advised that the power companies undertook this work, and it was very expensive to make the change from overhead to underground lines and the cost of maintenance for underground power was prohibitive in many areas. The Deputy Chief Executive advised that he was not aware of any planned underground power cable work to be undertaken in the area at this time.

**Resolved:** Member Grainger / Councillor Murray-Benge

*THAT the meeting be re-convened in formal session at 7.30pm.*

### **OM13.1 Presentation: Bay of Plenty Regional Council - Planned Bus Routes**

Joe Metcalf, Senior Planner and Melissa Winters Transport Operations Officer from the Bay of Plenty Regional Council Toi Moana will give a presentation to the Board on developments associated with a proposed new bus service for Omokoroa. The Transport Operations Officer outlined the following:

Features of the new bus service proposal:

- Monday to Friday Direct Services to Tauranga CBD
- Monday to Friday Direct Services from Tauranga CBD
- Services to State Highway Two that will connect with buses to Tauranga and to Katikati
- Bus stops at the Omokoroa ferry terminal, Hamurana Road shops, and Fresh Choice supermarket.
- Probable start date for changes projected for 10 December 2018

- New Bus smartcards coming in December.

The Board noted that the timing of the bus services would have to be flexible as buses were also subject to traffic congestion delays particularly when travelling at peak road user times.

A question was asked if/when a Saturday services would be provided to Omokoroa. The ability for teenagers to use public transport to get to and from the city was a priority. Teenagers would readily use a regular and timely service for sport commitments and social interactions. The Transport Operations Officer advised that at this stage a Saturday Service was not planned until 2021.

The bus service pick up and drop off time would need to be co-ordinated with the Matakana ferry service.

The planned bus services would provide an improved service for an aging population in Omokoroa and throughout the district, and provide safe travel on the busy highway. Any service that was provided must be affordable, frequent, convenient and reliable.

Members of the Board and public were asked to contact the Transport Operations Officer at the Bay of Plenty Regional Council if they had any concerns or ideas relating to the new bus services proposals.

**Resolved:** Members Grainger / D Sage

*That the presentation from Joe Metcalf, Senior Planner from Bay of Plenty Regional Council Toi Moana be received.*

OM13.2

**Minutes of Meeting No. OM12 of the Omokoroa Community Board Held on 24 April 2018**

The Board considered the minutes of OM12 of the Omokoroa Community Board held on 24 April 2018 as circulated with the agenda.

**Resolved:** Member D Sage / Councillor Murray-Benge

*THAT the minutes of meeting no. OM12 of the Omokoroa Community Board held on 24 April 2018 as circulated with the agenda, be confirmed as a true and accurate record.*

OM13.3

**Chairperson's Report**

The Board considered a report from the Chairperson dated 14 May 2018 as circulated with the agenda.

**OM13.3.1 Domain and Esplanade Area Future Concept**

The Chairperson advised that he had attended the initial stakeholder meeting held on 30 May 2018 with other stakeholders to source input into the development of a concept plan for the Omokoroa and Esplanade area. He reiterated that there would be public consultation open days to get wider feedback on the concept(s) put forward before final sign-off of a plan later in the year.

**OM13.3.2 Omokoroa Road Upgrade**

The Chairperson advised that adverse weather, shortage of construction crews and materials had delayed the completion of the Omokoroa upgrade but completion was now in sight.

**OM13.3.3 Community Installed Access**

The Chairperson advised that there was a privately constructed access way adjacent 34 Harbourview Road crossing road reserve and private land. The access way had steep steps and a rope handhold, was not safe and was not maintained by Council.

The Reserves and Facilities Manager had advised that Council should not consider upgrading the steps and if the Board wished see a safe access to the Domain from the Harbour View Road vicinity, a site-specific design would need to be prepared.

The Board requested that the Reserves and Facilities Manager prepare an options report outlining costs for the construction of new access way steps for the next Board meeting in July 2018.

**OM13.3.4 Community Group Reports****OM13.3.4.1 Omokoroa Community Policy Group**

The Board received the Minutes of the Annual General Meeting of the Omokoroa Community Policing Group held on 6 May 2018, and the Policing Group Chairpersons Report.

**OM13.3.4.2 Omokoroa Sport and Recreation Society**

Board Member Presland advised that fund raising promotions for the Omokoroa Sport and Recreation Society pavilion was continuing. Design work for the pavilion was progressing.

The Board was advised that the following accounts had been received with a request that payment be made under prior approval; to draw on the

allocated funding of \$100,000 (Reference OM9.4.2 25 November 2014) committed towards the cost of architectural plans for the new sports pavilion on the Western Sports Ground.

- Vulcan Fire Engineering (Invoice 0458).....1,380.00
- S C Architects Limited (Invoice 00001920) ..... 11,592.00
- S C Architects Limited (Invoice 00001947) ..... 14,030.00
- Total..... \$27,002.00

In March 2017, the Board authorised payment of \$7,000 for preliminary architectural designs for the proposed pavilion project.

Councillor Palmer inquired if an application for the lease or variation to the current lease for the proposed building had been initiated.

The Board asked that representatives from the Omokoroa Sports and Recreation Society be invited to attend the next Community Board Meeting on 17 July 2018 to give an update presentation on the progress of the new pavilion project.

#### OM13.3.4.3 **Omokoroa Environmental Manager**

The Board received a copy of the minutes of the Omokoroa Environmental Managers meeting held on 22 May 2018.

#### OM13.3.4.4 **Omokoroa Settlers Hall Committee**

Board member Teresa Sage advised that the Settlers Hall continued to be an extremely busy venue in the community. There were a number of new committee members who were working through a transitional phase relating to bookings and financial management for the hall. The hall was very well used and options for the best use of space for activities and storage of equipment was currently being considered.

#### OM13.3.4.5 **Western Bay of Plenty Safer Communities Forum**

The Chairperson advised that he had attended the meeting of the Western Bay of Plenty Safer Communities Forum on 30 May 2018.

**Resolved:** Members Grainger / T Sage

*THAT the Omokoroa Community Board Chairperson's report dated 14 May 2018 is received.*

OM13.4

**Councillor's Report**

The Board considered a report from the Councillor Murray-Benge dated 23 May 2018 as circulated with the agenda.

**Long Term Plan Update**

Councillor Murray-Benge advised that the overall Long Term Plan consultation had gone well and Council were now in the final phase of formal deliberations before adopting the plan on 28 June 2018.

Councillor Palmer noted that 413 submissions to the Long Term Plan had been received and of the 'Have Your Say' events over 50 people had attended specific events at Omokoroa.

**Poll to Establish Maori Wards in the Western Bay of Plenty District**

Councillor Murray-Benge noted that there had been a voter turnout of 40% of eligible electors in the recent poll to Establish Maori Wards in the Western Bay of Plenty District.

**Representation Review - Community Engagement**

Councillor Murray-Benge advised that Council would be seeking feedback on initial proposals for future representation arrangements in the second half of 2018. She stated that it was very important that people realised the impact that local government had on daily lives and our local communities needed to be aware of and have an understanding of the forthcoming representation review.

**State Highway Two**

Councillor Palmer advised that at this time Council could only advise what was being publicly reported about the Draft Regional Land Transport Plan that would be adopted on 15 June 2018.

The Transport Manager advised that the Government Policy Strategy that would give direction to the New Zealand Transport Agency relating to the national plan for all national state highway works would be announced by the end of August 2018.

**Precious Reserve Management Plan Review**

Councillor Palmer advised that the Precious Reserve Management Plan Review would be presented for adoption to the Policy Committee meeting to be held on 14 June 2018.

**Resolved:** Councillor Murray-Benge / Member T Sage

*THAT the report from Councillor Murray-Benge dated 23 May 2018 be received.*

### OM13.5 **Infrastructure Services Report Omokoroa - June 2018**

The Board considered a report from Deputy Chief Executive dated 10 May 2018 as circulated with the agenda.

#### OM13.5.1 **Omokoroa Road**

The Transport Manager advised that the Omokoroa Road upgrade had been an extremely complicated project that had been hampered by weather delays, shortage of construction crews, roundabout and intersection builds, adjoining developer requests and the construction of multiple underground services with various authority ownerships. The new road pavement was expected to be completed by the end of June 2018.

Work would continue on installing the storm water main connection into the Kaimai Views Special Housing Area, the development of the park and ride facility near Prole Road intersection, construction of a cycleway from State Highway Two to the fire station and installation of an additional sewer main to the wastewater transfer station.

Board members were very much aware of the inconvenience many Omokoroa residents had been subjected to and appreciated the work of staff and contractors in progressing the construction in extremely difficult and trying circumstances.

Bus Stops would be installed along Omokoroa Road, with bus shelters installed after use of the new bus routes and services had been measured.

#### OM13.5.2 **Omokoroa Sportsground Playground**

Following up concerns noted at the last meeting in regard to the topography of the land for the new playground to be constructed at the Omokoroa Sport Ground the Board would like an assurance that the land slope did not pose a danger to playground users.

It was also noted that the playground concept plan showed amenity planting on the northern boundary of the sports ground and the Aaron development land. The Board would like advice as to what type of plants/trees/shrub were to be undertaken and when the planting would be done.

**Resolved:** Councillors Murray-Benge / Palmer

*THAT the Deputy Chief Executive report dated 10 May 2018 and titled Infrastructure Services Report Omokoroa - June 2018 be received.*

OM13.6 **Financial Report Omokoroa - April 2018**

The Board considered a report from the Management Accountant dated 15 May 2018 as circulated with the agenda.

**Resolved:** Members Grainger / D Sage

*THAT the Management Accountant's report dated 15 May 2018 and titled Financial Report Omokoroa - April 2018 be received.*

OM13.7 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of June and July 2018 as circulated with the agenda.

**Resolved:** Members T Sage / Grainger

*THAT the schedule of meetings for June and July 2018 be received.*

The meeting concluded at 8.51pm.

Confirmed as a true and correct record.

\_\_\_\_\_  
M Grainger  
Chairperson  
Omokoroa Community Board

\_\_\_\_\_  
Date

OM13

## Western Bay of Plenty District Council

**Minutes of Meeting No. K13 of the  
Katikati Community Board held on 6 June 2018  
in the Katikati Library and Service Centre  
commencing at 7.00pm**

### **Present**

Members J Hobbs (Chairperson), B Gibbs (Deputy Chairperson), N Mayo and B Warren and Councillors P Mackay and M Williams

### **In Attendance**

K Perumal (Chief Finance Officer) and A Alty (Democracy Advisor)

### **Others**

Nine members of the public.

### **Public Forum**

**Resolved:** Members Gibbs / Mayo

*THAT the meeting adjourn for the purpose of holding a public forum.*

The Chairperson invited the advised speakers and other attending members of the public to take part in the Public Forum.

### **Abbeyfield House Trust Project**

Elizabeth and Bill Rae introduced themselves and spoke about the Abbeyfield House organisation, which had been operating in New Zealand for fourteen years. The following points were noted:

- There were numerous Abbeyfield Housing facilities throughout New Zealand.
- The concept of an Abbeyfield housing development provided individual units with shared living facilities similar to a flatting situation for people who were 65 years and older.
- The concept offered a warm supportive family-style independent lifestyle for elder residents with communal lounge, dining room, kitchen and laundry facilities, staffed by a housekeeper/cook who prepared two main meals a day.



- Volunteers committed time to the resident members assisting in daily independent self-management and involvement with fellow residents and the wider community.

The concept was run as a not for profit trust organisation involving volunteers in setting up and managing houses where the residents pay their share of costs. Each resident had their own room and each complex had its own housekeeper to look after the house and residents. The houses become focal points of goodwill and friendly contact within the local community. Abbeyfield rents were kept below the amount available from National Superannuation plus the accommodation supplement (which may be available to some applicants). There was no capital contribution required and residents paid a fortnightly rent.

An interest group of ten Katikati based people had been formed and securing land and supporters were the first steps that needed to be taken at this point. Interested persons were welcome to join the volunteer group at this time. The group was aware that there was a lot of fund raising to be undertaken to see the project aspirations project.

### **Substandard Footpaths in the Katikati Town Centre**

Jacqui Knight from Katch Katikati stated that it was time to give serious thought to upgrading the footpaths in the Katikati town centre and beautifying the main street. The standard of the current footpaths were very poor, the paths were uneven and broken, made from varying materials, roughly patched and dirty.

The Board noted that they had contributed to footpath renovation work a few years ago but this had been piecemeal and not of a good standard.

The Katikati Town Centre Plan showed proposed paving footpaths in the town centre to tie in with the development of a pedestrian boulevard also linking to the War Memorial Hall Precinct, The centre (the new Katikati Library and Community Hub) and the parking area.

Jim Davison also spoke on the same topic requesting that the footpaths be improved. He stated that many small towns in New Zealand had beautiful town entrance and exit ways and inviting main street roadways. The footpaths in the Katikati main street were shoddy, uneven and a dirty rough patchwork of varying materials and construction standards.

The white bridge on the northern side of the main highway into town had rotten wood with nails sticking out and was in an appalling state as the entrance to our town.

Board members noted that until the release of the Government Policy Strategy (GPS) relating to nation wide roading priorities, no decision relating to any upgrade work in the main street of Katikati was proposed. If the proposed bypass upgrade work was to be undertaken within three years then it was better to hold off with any piecemeal footpath improvements. If the New Zealand Transport Agency work was programmed to be undertaken over a longer waiting period (say over six years) then a tidy up of the footpaths should be undertaken.

If cobblestone footpaths were put down and then had to be taken up again as part of the main road upgrade work - then ratepayers would question the wisdom of such incurred costs knowing the upgrade was coming.

The Board agreed with the sentiments raised but until the result of the Government Policy Strategy relating to roading priorities was known any immediate town centre footpath improvements would not be considered.

It was asked who checked the work undertaken on footpaths by private service contractors (i.e. telecom and power workers) to ensure the required levels of service and reinstatement were met. Any substandard reinstatement work should never be accepted. The Deputy Chief Executive would be asked to provide comment to this question.

### **Katikati Community Patrol**

Tracey Body and Natalie McCord from the Katikati Community Patrol introduced themselves, advised that long serving member Shirley Vincent had recently left the patrol, and moved away from Katikati. The new Chairperson of the Katikati Community Patrol was Ivan Parish and the patrol currently had 31 volunteer members and undertook three patrols a week.

The Board thanked the members for their introduction and their commitment to their community.

**Resolved:** Member Hobbs / Councillor Williams

*THAT the meeting be re-convened in formal session at 7.26pm.*

### **K13.1 Presentation: Katikati Taio**

At this point in the meeting, the Chairperson vacated the Chair and spoke to a presentation from Katikati Taio. As a representative of Katikati Taio Jenny Hobbs advised that Katikati Taio and the Department of Internal Affairs (DIA) were entering a five-year funding and support relationship to be known as a Community-led Development Partnership. The Community Led Principles encompassed:

1. Shared local visions drive actions and change
2. Using existing strengths and assets
3. Many people, groups and sectors working together
4. Building diverse and collaborative local leadership
5. Working adaptively, learning informs planning and action.

The partnership was a significant opportunity for the Katikati community to access expertise with the help of DIA research and support for the proposed research projects to be undertaken in Katikati. The partnership agreement was for five years commencing on the signing by both parties. It was expected that the relationship would evolve and commit to an annual review of the relationship and associated processes.

**Resolved:** Councillor Mackay / Member Gibbs

*THAT the update presentation from Katikati Taio be received.*

K13.2            **Minutes of Meeting No. K12 of the Katikati Community Board held on 2 May 2018**

The Board considered the minutes of K12 of the Katikati Community Board held on 2 May 2018 as circulated with the agenda.

**Resolved:**        Members Hobbs / Warren

*THAT the minutes of meeting no. K12 of the Katikati Community Board held on 2 May 2018 as circulated with the agenda, be confirmed as a true and accurate record with the following amendment:*

*Page 8 - Haiku Path Walkway and Mobility Crossing Access  
Amend surname Kristofferson to read Christopherson*

K13.3            **Council Decisions on Board Recommendations - May 2018**

K13.3.1        **Naming of the Katikati New Library and Community Space**

The Board considered a report from the Democracy Advisor dated 17 May 2018 as circulated with the agenda.

**Resolved:**        Member Gibbs / Councillor Williams

*THAT the report of the Democracy Advisor dated 17 May 2018 titled Council Decisions on Board Recommendations - May 2018 in regard to naming the new Katikati Library and Community Hub Complex as 'The Centre' and that the name Pātuki Manawa' (meaning the beating heart) be adopted for reference to new Library/Community Hub and Town Centre.*

K13.3.2        **Options to Change Unformed Thompsons Track to Recreation Reserve**

The Board considered a report from the Democracy Advisor dated 17 May 2018 as circulated with the agenda.

It was noted in the Minute Action reference to this item that initial discussions would be held with Matamata-Piako District Council, Department of Conservation and Tangata Whenua to ascertain their views prior to engaging with the adjoining landowners and the public.

While it was stated that the detailed investigation was expected to take some months, Board members were keen to see that the process was not put on the 'back burner'. It was also suggested that rather than changing the whole of the unformed Thompsons Track it might be more appropriate to stop a section of the track for recreation reserve use.

**Resolved:** Councillor Mackay / Member Hobbs

*THAT the report of the Democracy Advisor dated 17 May 2018 titled Council Decision on Board Recommendations - May 2018 in regard to Options to Change Unformed Thompsons Track to Recreation Reserve be received.*

#### K13.4 **Naming of the Katikati New Library and Community Space**

The Board considered a report from the Chairperson dated 21 May 2018 as circulated with the agenda.

##### K13.4.1 **CCTV Placement at Katikati**

The Board had met with a representative of the approved security systems provider on Friday 18 May 2018 for a workshop and discussed the amended pricing for the installation of seven close circuit cameras. As at May 2018, the installation of the seven requested cameras had not been undertaken and a new price that included costings for the installation of the required wiring/ground works not shown in the original quote had now been received.

The Board noted that they had recommended an increase in their Long Term Operating Cost budget for Security to be \$6,500 for the period 2019 to 2028.

During discussion relating to this item, it was clear that there was a misunderstanding of the exact costings for the installation of the CCTV cameras. The presented quotes would be investigated by staff and clarification forwarded to Board members for further discussion at the Board's next workshop to be held on Friday 29 June 2018.

**Resolved:** Members Hobbs / Gibbs

*THAT the recommendation relating to CCTV Placement at Katikati be left on the table pending clarification of further information and costings to be discussed at the Boards next workshop.*

##### K13.4.2 **Kotahi Lane Car Park**

The Board had registered dissatisfaction that the Kotahi Lane car park was not meeting requirements in that there was no signage indicating the availability of car parking, and the overall surface was rough and muddy. The area was not being used as a public car park because people did not know of its availability for the purpose of parking.

The Roading Engineer (East/West) advised that he would investigate the installation of signage (to be erected on the existing posts still in place after the removal of the Taylor Bros signage) indicating the availability of

public car parking at Kotahi Lane. He would also provide an update on access and surface improvements to the Kotahi Lane carpark.

The Board wished to see the Kotahi Lane entrance reassessed and moved to enable better access and would discuss this with the Roading Engineer (East/West) when he was next in Katikati.

In the new financial year, when the balance of the Katikati Community Board Community Roading Account had been advised, the Board would consider a commitment to having some metal spread across the parking area.

#### K13.4.3 **Car Parking Behind Retail Premises Along Kotahi Lane**

A comment was made that if some half-round posts were installed to indicate parking spaces along Kotahi Lane (behind the retail premises) - this would give a clear indication of actual spaces available. This would discourage haphazard parking and ultimately result in more parking spaces being available.

#### K13.4.4 **Pakeke Lions Club of Katikati - Outdoor Gym Proposal**

At the Katikati Community Board Meeting K12 held on 2 May 2018, Roger Stiles made a presentation on behalf of the Pakeke Lions Club of Katikati relating to the set-up of an outdoor gym in Katikati.

The proposal outlined an initial budget of \$55,000 made up of the following:

Equipment Supply .....	\$33,000
Site excavation.....	\$2,500
Concrete slab.....	\$5,000
Equipment set-up.....	\$2,500
Ancillary paving etc .....	\$5,000
Building consent.....	\$2,000
Contingencies .....	\$5,000
	\$55,000 (inclusive of GST)

The Pakeke Lions Club of Katikati indicated that they believed they could fund \$20,000 from within the Club and an associate organisation. It had been suggested by the Lions Club, that they believed another \$10,000 from either some charities or by approaching other local services clubs and businesses could be secured.

The Pakeke Lions Club of Katikati sought the Katikati Community Board's approval in principal for the proposal on an agreed suitable site. The Pakeke Lions Club would bring back firm details to the Board along with costs and responsibilities for the project as the proposal progressed.

In working with the Board, the Pakeke Lions Club would like to have specific site defined for the installation of the outdoor gym equipment.

Members of the Board and Pakeke Lions Club would meet with the Reserves and Facilities Manager at Katikati in the near future to discuss the proposal and preferred siting.

**Resolved:** Members Hobbs / Gibbs

*THAT the Katikati Community Board support the proposal for an outdoor gym as put forward by the Pakeke Lions Club of Katikati.*

K13.4.5 **Pakeke Lions Club of Katikati - Request for Funding for Hanging Baskets**

The Board received a letter from Ron Boggiss on behalf of the Katikati Pakeke Lions, seeking funding for the refurbishment of the hanging flower baskets that were placed along Katikati Main Street during the summer. Over previous years, funding for the hanging baskets had been allocated from the Katikati Community Board Street Decoration Account.

**Resolved:** Member Mayo / Councillor Williams

*THAT the Katikati Community Board approve the allocation of \$2,000 to the Pakeke Lions Club of Katikati for the upgrade of the Main Street hanging baskets and required water timers, funded from the Katikati Community Board Street Decoration account.*

K13.4.6 **Katikati Boating Club**

The Reserves and Facilities Manager has advised that the original application from the Katikati Boating Club to establish a shipping container at MacMillan Reserve had been withdrawn. The Katikati Boating Club was looking at an alternative site at the end of Beach Road on the right hand side of the boat ramp. The Board fully supported the new plan of a container on reserve land on the south side of Beach Road.

The Reserves and Facilities Manager had advised that he was currently coordinating a meeting with the Katikati Boat Club representative, Tangata Whenua and the immediate neighbour of the Beach Road site before completing a report that would be presented to the next Operations and Monitoring Committee to be held on 21 June 2018.

K13.4.7 **Community Engagement Day - Katikati 6 June 4.00pm to 6.30pm**

The Board held their Katikati Community Board Engagement Event immediately prior to the Community Board meeting on Wednesday 6 June 2018 from 4.00pm at the Katikati Memorial Hall.

#### K13.4.8 **Significant Council Processes - Community Engagement**

##### **Item for Information - Draft Reserves and Facilities Bylaw 2018 - Have Your Say**

The Board noted that the Western Bay of Plenty District Council was amending its Reserves and Facilities Bylaw 2012 and was seeking views on the proposed changes. Following this review, Council would revoke its Reserves and Facilities Bylaw 2012 and replace this with the Western Bay of Plenty District Council Reserves and Facilities Bylaw 2018.

The purpose of the bylaw was to provide for the orderly management and control of Council reserves and facilities for the benefit and enjoyment of all users of these areas to assist with:

- protecting the public from nuisance,
- protecting promote, and maintain public health and safety, and
- minimising the potential for offensive behavior in public places.

##### **Tuapiro Point**

A change was proposed to the provisions that currently allowed horses on Tuapiro Point. The bylaw identified where horses riders may go and required the removal of horse waste to protect significant cultural and ecological values at Tuapiro Point.

It was noted that (as a separate item) the review also provided an opportunity to incorporate Council direction from 2015 on the use of Remotely Piloted Aircraft Systems (including drones) on Council owned land.

##### **Have Your Say**

Members of the public were invited to make written comments, suggestions or objections to the draft bylaw. Feedback opened on Monday 14 May and closed on Monday 9 July.

**Resolved:** Members Gibbs / Hobbs

*THAT the Chairperson's Report to the Katikati Community Board for June 2018 be received.*

#### K13.5 **Councillor's Report**

The Board considered a report from Councillor Williams dated 23 May 2018 as circulated with the agenda.

### **State Highway Two Update**

The Board was advised that Council could only advise what was publicly reported about the Draft Regional Land Transport Plan that would be adopted on 15 June 2018. The Draft Regional Land Transport listing showed the roading priorities for the region being:

1. State Highway Two Northern Link
2. The Omokoroa Interchange
3. Safety treatment measures for the State Highway Northern Link highway between Waihi and Tauranga
4. The Tauriko Interchange
5. The Katikati Bypass

The Government Policy Strategy on Transport giving direction to the New Zealand Transport Agency relating to the national plan for all national state highway works would be announced by the end of August 2018.

### **Community Matching Fund**

Applications to the Community Matching Fund open on 12 June until 12 July 2018 and were available on the Council website.

### **Long Term Plan - The Final Chapter**

Council was now in the final phase of deliberations before adopting the Long Term Plan 2018-2028 on Thursday 28 June 2018.

### **Animal Shelters**

Councillor Williams outlined information relating to the proposed construction for new animal shelters that had been considered at the Operations and Monitoring Committee meeting held on 10 May 2018.

Tender prices received had been extremely high and it had been resolved at the meeting to leave the report on the table while other alternatives were researched.

### **Draft Reserves and Facilities Bylaw**

Feedback to the Draft Reserves and Facilities Bylaw opened on 14 May and closed on 9 July 2018.

It was important for the Board give consideration to aspects of Reserves and Facilities Bylaw and a suitable time to meet and discuss further would be advised to Board Members.



### **Update on Tauriko West**

The Western Bay of Plenty District Council and Tauranga City Council hold a joint Memorandum of Understanding in regard to the future boundary alteration process relating to Tauriko West. Our Council was continuing to work in partnership with Tauranga City Council to achieve urban development for the Tauriko West Urban Growth Area.

**Resolved:** Councillors Williams / Mackay

*THAT the report from Councillor Williams dated 23 May 2018 be received.*

K13.6

### **New Library Project Update - May 2018**

The Board considered a report from the Customer Relationships Manager dated 28 May 2018 as circulated with the agenda.

**Resolved:** Members Hobbs / Gibbs

*THAT the Customer Relationships Manager report dated 16 April 2018 and titled New Library Project Update be received.*

K13.6.1

### **New Library Project - Funding for Furniture for Community Hub**

The Board received advice that library shelving and furniture had been ordered with the exclusion of furniture for the Community Hub valued at \$18,172.00. After discussion the Board was happy to recommend funding for the required amount to secure furniture for the Community Hub subject to sighting the quotes for the proposed furniture.

The Board was advised that the Community Hub was a facility that would be available for community use. It was also noted that funding for external seating (x 6) was still sought and it was suggested that the local Lions Club might wish to assist in contributing towards the seating as a community project.

**Resolved:** Councillor Mackay / Member Gibbs

*THAT the Katikati Community Board allocate funding of \$18,172.00 + GST from the Katikati Community Board Reserve Fund for the purchase of furniture required for the meeting spaces within the Katikati Community Hub.*

K13.6.2

### **New Library Project - Wiring for Civil Defence / Emergency Utilities**

Councillor Mackay advised that he had received an inquiry relating to the provision of an external power plug, so that in an emergency, essential

sections of the Council building could be "powered up" by generator. He asked for assurance that this had been provided.

The Board was advised that there would be the availability of an electrical point for connecting a generator for both the library and community hub in an emergency situation.

**K13.7 Infrastructure Services Report Katikati - June 2018**

The Board considered a report from the Deputy Chief Executive dated 10 May 2018 as circulated with the agenda.

**K13.7.1 Kauri Point Jetty**

The Board felt that there needed to be more communication in regard to the long term implications of the proposed jetty repairs and the implications of the recent landslips that affected the vehicle access to the jetty. The Board wished to receive update report on this item in future Infrastructure Services Report.

**K13.7.2 Katikati Wastewater Treatment Plant Resource Consent Renewal**

The Board noted that the working group of Tangata Whenua, Councillors and Community Board representatives had met on a regular basis to assess various options relating to the discharge of treated wastewater.

**K13.7.3 Bird Walk Erosion - Minute Action Sheet Reference K817 3.4**

In relation to an email update (2 May 2018) from the Reserves and Facilities Manager the Community Board was advised of the current situation of the culvert and erosion issues on the Katikati Bird Walk. Staff had subsequently prepared an internal submission to the 2018/2028 Long Term Plan for \$75,000 to be budgeted to obtain the required consents and to install two culverts.

The Board required clarification of what was now proposed to manage the Bird Walk erosion, as the installation of two culverts had not been previously discussed.

**K13.7.4 Proposed Development of Moore Park**

The Board asked that regular updates on the development of Moore Park be reported in the Infrastructure Service Report as a Minute Action Sheet Update.

**Resolved:** Members Hobbs / Warren

*THAT the Deputy Chief Executive Officer's Report dated 10 May 2018 and titled Infrastructure Services Report Katikati June 2018 be received.*

K13.8 **Financial Report Katikati - April 2018**

*THAT the Management Accountant's report dated 15 May 2018 and titled "Financial Report Katikati - April 2018" be received.*

K13.9 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of June and July 2018.

**Resolved:** Councillor Williams / Member Mayo.

*THAT the schedule of meetings for June and July 2018 be received.*

The meeting concluded at 8.57pm.

Confirmed as a true and correct record.

\_\_\_\_\_  
J Hobbs  
Chairperson  
Katikati Community Board

\_\_\_\_\_  
Date

K13

## Western Bay of Plenty District Council

**Minutes of Meeting No. MC13 of the  
Maketu Community Board held on 12 June 2018  
in the Maketu Community Centre  
commencing at 7.00pm**

### **Present**

Members S Beech (Chairperson), G Cantlon (Deputy Chairperson), and Councillors K Marsh and J Scrimgeour

### **In Attendance**

E Holtsbaum (Group Manager Technology, Customer and Community Services), P Watson (Reserves and Facilities Manager) and A Alty (Democracy Advisor)

### **Others**

Eight members of the public and one member of the press.

### **Apologies**

An apology for absence was received from Member Clark. It was noted that Member W McFadyen was on leave of absence.

**Resolved:** Members Cantlon / Councillor Scrimgeour

*THAT the apology for absence from Member Clark be accepted.*

### **Public Forum**

**Resolved:** Councillors Marsh / Scrimgeour

*THAT the meeting adjourn for the purpose of holding a public forum.*

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Maketu Community Board. He then invited attending members of the public to take part in the Public Forum.

### **Maketu Coastguard**

Julie Cross representing the Maketu Coastguard spoke to the Board in support of a Community Board Grant Application requesting funding for the purchase of uniforms for Maketu Coastguard volunteers. Ms Cross outlined the training and duties of the volunteer coastguard members and stated that to be able to provide uniforms to the coastguard members would enhance the sense of unity and pride the volunteers had in undertaking their duties and their commitment to the community.

### **Levels of Service**

Max Johnston spoke of his concern about the lack of maintenance throughout the Maketu area that he had observed over a number of years. In his opinion the levels of service had dropped and it was apparent that maintenance work was not being undertaken correctly or undertaken at all.

As a past Board member he noted that there used to be a dedicated townsman with specific responsibility to the Maketu area and this ensured that maintenance and required levels of service were kept up. Mr Johnson noted specific problems being:

- Town Point Road to Rauporoa Road – stormwater traverses down the road and misses the stormwater drain.
- Flood points at the bottom of Town Point Road (outside No 2 Town Point Road) and Wilson Road needed to be looked at.
- Wilson Road kerb and channelling – widening of Wilson Road North was undertaken some years ago but this stopped at 70km Road sign. The section of the road from outside section 528 to Maketu School Road needed to be widened and kerb and channelling installed for an approximate length of 155 metres.

### **Replacement of Watermain Pipes along Wilson Road from Paeangaroa to Maketu**

Mr Johnston raised concern that he had heard that the watermain along Wilson Road had not been installed properly and that was why the pipework had frequently blown out in recent years. He asked if the watermain (that should have lasted for more than the twenty years it had been installed) was to be replaced, would the Maketu community have to pay for work.

### **Maketu Sewerage System**

Mr Johnston asked why were there properties in Maketu still operating a septic tank system. He noted that he was aware that one of the property owners pumped their septic tank waste directly into the stormwater drain.

The Reserves and Facilities Manager advised that the properties not connected to the Maketu sewerage system were currently subject to legal proceedings and no further comment relating to this item could be made at this time.

### **Locked Gate On Unformed Section of Spencer Avenue**

A request to enable pushchair access through to the unformed section of Spencer Avenue was put forward. The Board noted that it was important for the gates to be kept in place to stop motor bike access to the area. The request would be referred to the Reserves and Facilities Manager to consider.

### **Maketu and Little Waihi Wastewater System**

Rachel Dargaville spoke to the Board outlining concerns relating to the increase in cost of the Maketu Wastewater Scheme to ratepayers noting the following:

- Before the scheme was installed Maketu residents had lobbied for a stand-alone affordable sewerage system.
- Reference to a report from Independent Commissioner Russell De Luca (16 August 2010) as part of Section 13 Conclusions and Overall Broad Judgement Under RMA (Part 2) referred 13.8 "In light of the foregoing, and in the context of its powers and responsibilities under other legislation, including in particular the Local Government Act 2002, there remains a clear duty on the part of the District Council to find additional ways to make the project more affordable to the community its is designed to serve."
- The annual rate charge was initially \$642.00 + gst (effective from July 2012) to an annual cost now of \$907.43.
- Members of the community were under the impression that the annual charge of \$642 + gst = \$7421.00 was a fixed charged.
- What happened to \$1m subsidy
- Maketu had received substantial Ministry of Health subsidy funding for the scheme and because of the local low economic status of the area – Council had a responsibility relating to our sewerage rate and if we were being charged the same as all ratepayers across the district why was that?

The attending Group Manager clarified the following:

- The \$1m contingency was used as part of the capital building cost of the scheme and not left over or used in other avenues.
- The Uniform Annual Charge (UAC) in 2011 was \$642.00.
- The UAC for the 2017/18 year is \$907.43 and this would continue at the same rate in the Draft Long Term Plan for 2018/19.
- In the 2014/15 Annual Plan Council adopted to move to a single charge for the District's wastewater schemes and a single charge for the Western Bay's three water schemes. This was to take place over three years.

Clarification was provided around the term 'fixed cost' and 'variable cost' as:

- Fixed cost – account for the financial items associated with constructing the wastewater scheme (servicing of loan payments, interest payments, overheads).
- Variable cost – accounts for the operational costs of running day to day activities of the infrastructure and treatment plant (ie maintenance, parts, chemicals).

Fixed and variable costs were based on total costs of capital and operational expenditure for one year (12 months) of operation.

Mr Johnston noted that the Maketu Wastewater Scheme was an expensive scheme to run and the community chose the scheme, with the wastewater treatment placed on high

ground at Arawa Avenue so that there would be no sewerage infiltration into the surrounding waters and wetlands.

Problems with the grinder pumps had been reported and it was important that households were responsible in managing what was disposed down the wastewater system. The grinder pumps were made for toilet and grey water waste only – not for other disposable products.

The Chairperson thanked Mrs Dargaville and Mr Johnston for their address to the Board.

### **Drainage Clearance and Levels of Service**

Residents from Town Point Road spoke to the Board about the substandard levels of service by contractors they had observed in the area. Mowing was generally rough and weeds and grass clippings were left to block up drainage grills.

It was noted that the Town Point Road was much tidier since the new footpath had been put in.

### **Rubbish on Maketu Road**

Janelle Brown advised the Board that she had collected a large amount of roadside rubbish along Maketu Road during the weekend of 9/10 June 2018. She had rung Council and asked for the large bag(s) of collected roadside rubbish to be picked up from her property. She expressed her concern about the constant and large amounts of rubbish along the roadside, saying, in her opinion the level of service provided by Council contractors to collect the roadside rubbish was not often enough. She also stated that she had been able to identify, through a marked letter a name and address that was associated with the discarded rubbish and this information had been forwarded to Council.

Other members of the public present at the meeting voiced similar concerns and instances where they had picked up roadside rubbish and found identifiable documentation and items. The Chairperson reiterated that it was a disgrace, and particularly disheartening for residents who had pride in their community that the random discarding of rubbish was a huge problem for Maketu with rubbish constantly strewn along Maketu Road.

Members of the public were advised to contact the Council and report instances of rubbish dumping.

The Chairperson thanked members of the public for their attendance and participation at the meeting.

**Resolved:** Member Cantlon / Councillor Marsh

*THAT the meeting be re-convened in formal session at 7.50pm.*

MC13.1 **Minutes of Meeting No. MC12 of the Maketu Community Board Held On 1 May 2018**

The Board considered the minutes of meeting MC12 of the Maketu Community Board held on 1 May 2018 as circulated with the agenda.

**Resolved:** Councillors Scrimgeour / Marsh

*THAT the minutes of Meeting No. MC12 of the Maketu Community Board held on 1 May 2018 as circulated with the agenda be received and confirmed as a true and correct record.*

MC13.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 30 May 2018 as circulated with the agenda.

MC13.2.1 **Kaituna River Re-Diversion**

The Chairperson noted that the blessing for the Kaituna River Re-Diversion Project had been held on the morning of 12 June 2018 and it was good to see the work finally starting.

MC13.2.2 **Closing of the Kaituna Boat Ramp for the period of the Kaituna Re-Diversion Project**

The Board has been advised that staff would report back regarding concerns raised relating to the impact of the increased use of the Maketu Boat ramps over the next two years while the Kaituna boat ramp was closed. It was imperative that the Maketu Coastguard were able to launch their rescue boats from the Maketu Boat Ramp and freely negotiate the channel.

Staff would raise the matter of the requirement to keep the channel clear with the Bay of Plenty Regional Council staff and report back in due course.

MC13.2.3 **Freedom Campers**

Board members spoke of incidents that they were aware of where campers were overstaying, and generally abusing the local reserve areas and facilities. Genuine freedom campers were usually aware of the regulations that applied to the district, but there were increasing numbers of campers who were 'freeloading' and had no knowledge or regard for the Freedom Camping Policy.



The Reserves and Facilities Manager advised that there were increasing incidents relating to freedom camping associated with the fruit picking season and Council monitoring contractors were responding to complaints and informing campers of the rules that apply for freedom camping in the undertaking of their monitoring duties.

It was important that any incidents of illegal camping were reported so they could be followed up with the Council's enforcement officers.

MC13.2.4 **Options Relating to Payment of Maketu Beach Road Seawall Loan**

The Board was advised that the current balance of the Maketu Beach Seawall loan was \$92,000. Repayments to the loan amounted to approximately \$27,000 per year with the loan due to be fully repaid by 2021.

The Board would give further consideration to this item at a future workshop when the 2018/19 financial balances for the Board's Roding and Reserve accounts were advised.

MC13.3 **Councillor's Report**

The Board considered a report from Councillor Marsh dated 31 May 2018 as circulated with the agenda.

MC13.3.1 **Kohanga Reo**

It was noted that cars were continuing to be parked on the footpath/berm area outside the Kohanga Reo.

MC13.3.2 **Maketu Project Team - Cycleways into Maketu**

Councillor Marsh reported that he had met with the private land owners relating to land required for the future cycleway into Maketu. He advised that the landowners were not prepared to sell any land relating to the presented plan for the proposed Maketu cycleway.

The plan presented to the landowner showed a three metre width of land identified for possible purchase. It was suggested that there may be other options that could be considered for the cycleway that did not involve the purchase of any private land.

A further meeting with the landowners, Councillor Marsh and the Deputy Chief Executive Officer would be arranged to discuss other options for the proposed cycleway.

**Resolved:** Councillor Marsh / Member Beech

*THAT the report from Councillor Marsh dated 31 May 2018 be received.*

MC13.4

**Community Board Grant Application - June 2018**

The Board received a report from the Democracy Advisor dated 29 May 2018 as circulated with the agenda.

The Maketu Coastguard had submitted a Community Grant Application for funding assistance for uniforms for volunteer coastguard crew members.

**Declaration of Interest**

Chairperson Beech declared an interest in this item, as a member of the Maketu Coastguard and took no part in the discussion or voting thereon.

Community Board members acknowledged the work of the Maketu Coastguard and the dedication of the volunteer crew members.

**Resolved:** Councillor Marsh / Member Cantlon

1. *THAT the report from the Democracy Advisor dated 29 May 2018 titled Community Grant Application - June 2018 be received.*
2. *THAT the Maketu Community Board approve the following grant to be funded from the Maketu Community Board Grants 2017/2018 Account subject to all accountabilities being met.*

*Maketu Coastguard ..... \$1,423.84*

MC13.5

**Infrastructure Services Report Maketu - June 2018**

The Board considered a report from the Deputy Chief Executive dated 10 May 2018 as circulated with the agenda.

MC13.5.1

**Car Parking on Reserve Land**

Board members asked if reserve land could be opened up to accommodate trailer boat and car parking that would be required due to increasing use of the Maketu Boat Ramp during the Kaituna River Re-Diversion works.

The Reserves and Facilities Manager advised that this could be accommodated and he would liaise with the Board to advise future arrangements for this.

**MC13.5.2 Kohanga Reo - MAS Reference MC8 17 2.4**

It was extremely disappointing that no progress had been made in relation to improving the parking and access for the Kohanga Reo as agreed at the meeting held on 27 September 2017.

The Reserves and Facilities Manager will talk through the present situation with the Chief Executive Officer and the Group Manager Planning and Regulatory Services and report back to the Board.

**MC13.5.3 Removal of Gum Trees - MAS Reference MC6 17 4.5.5**

The Reserves and Facilities Manager advised that he was still negotiating the logistics of removing the large gum trees on the corner of Bledisloe Park Avenue and Arawa Avenue.

Board members asked that priority be given to removing three large trees that were considered particularly dangerous and overhanging the road. This work needs to be undertaken as soon as possible. Negotiation with Te Arawa lakes Trust representatives to remove the remaining trees would continue.

**MC13.5.4 Surf Club Car Park Reserve Road Revetment - MAS Reference MC20 16.2.1**

The Board was advised that the Bay of Plenty Regional Council had sent the Resource Consent application to a Christchurch based consultant for processing.

The Reserves and Facilities Manager would provide an update report on this matter as further information was provided.

**MC13.5.5 Improvement to Culvert Capacity - Spencer Avenue - Maketu Road - MAS Reference MC12 18 5.2**

The Board requested that the Utilities Manager liaise with Pim De Monchy the Kaituna Catchment Manager Bay of Plenty Regional Council in relation to the installation of extra culvert capacity for the culvert under Maketu Road through to Spencer Avenue. Mr De Monchy had indicated at an earlier presentation to the Board (MC11 20 March 2018) that the Bay of Plenty Regional Council may offer a contribution for the extra culvert installation and Western Bay of Plenty District Council staff should bring a proposal to him for consideration.

**MC13.5.6 Placement of Drinking Foundations on Maketu Reserves**

At the Maketu Community Board Meeting MC12 1 May 2018 the Board approved funding of up to \$2,500 allocated from the Maketu Community

Board Reserve Fund for the purchase and installation of two drinking fountains to be located by the public barbeque on Park Road and on the wing wall of the Maketu Surf Club.

The Reserves and Facilities Manager advised that the purchase and arrangements for the installation of the drinking fountains was underway.

**Resolved:** Councillor Scrimgeour / Member Cantlon

*THAT the Deputy Chief Executive report dated 10 May 2018 and titled Infrastructure Services Report Maketu - June 2018 be received.*

MC13.6 **Financial Report Maketu - April 2018**

The Board considered a report from the Management Accountant dated 15 May 2018 as circulated with the agenda.

**Resolved:** Member Beech / Councillor Marsh

*THAT the Management Accountant's report dated 15 May 2018 and titled Financial Report Maketu - April 2018 be received.*

MC13.7 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of June and July 2018 as circulated with the agenda.

**Resolved:** Member Cantlon / Councillor Scrimgeour.

*THAT the schedule of meetings for months of June and July 2018 be received.*

The meeting concluded at 8.38pm.

Confirmed as a true and correct record.

\_\_\_\_\_  
S Beech  
Chairperson  
Maketu Community Board

\_\_\_\_\_  
Date

## Western Bay of Plenty District Council

**Minutes of Meeting No. TP13 of the  
Te Puke Community Board held on 14 June 2018  
at the Te Puke Library and Service Centre  
commencing at 7.00pm**

### **Present**

Members P Miller (Chairperson), B Button (Deputy Chairperson), J Dugmore and R Spratt, and Councillors G Dally and J Scrimgeour

### **In Attendance**

R Davie (Group Manager Policy, Planning and Regulatory Services), S Harvey (Roading Engineer (East/West)) and A Alty (Democracy Advisor)

### **Others**

Councillor M Lally, seven members of the public and one member of the press.

### **Public Forum**

**Resolved:** Member Spratt/ Councillor Scrimgeour

*THAT the meeting adjourn for the purpose of holding a public forum.*

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Te Puke Community Board. He then invited attending members of the public to take part in the Public Forum.

### **Footpath Reinstatement**

Freda Woisin provided Board members with a copy of photographs of footpaths that needed repair close to her home in Te Puke. She advised that she had submitted numerous service requests to get the uneven and broken footpaths and vehicle crossings repaired. She had been informed that her service requests were registered for investigation and future repair by Council contractors.

Mrs Woisin advised that the Utilities Manager had been in contact with her in regard to her query about the standard required for water meter and other infrastructure reinstatement work.

### **Proposed Te Puke Cycleway Plan**

Mrs Woisin asked if the proposed pedestrian cycleway would link in the Te Ara Kahiatea Pathway.

Mrs Woisin was advised that the continuing development of walkways and cycleways throughout the district was included in the Long Term Plan.

### **Te Puke Recycling Centre**

Mrs Woisin asked when would the proposed extended Te Puke Recycling Centre hours be put into operation. Mrs Woisin was advised that the resource consent for the extended operating hours was still under consideration.

### **Dog Exercise/Play Area in Lawrence Oliver Park**

Gael Blaymires put forward an idea of developing a dog exercise play area in Lawrence Oliver Park. She spoke of a reference to a 'Doggie Disneyland' that had been developed in Rolleston saying that this concept would be suited for the Lawrence Oliver Park area in Te Puke.

### **Landscape Road**

Ms Blaymires asked if the Landscape Road parking area could be improved and marked out and pedestrian access through to Jellicoe Street be provided.

### **Armistice Day Memorial Proposal for Old Te Puke Cemetery**

Mrs Blaymires tabled a picture of a proposed Armistice Day Memorial concept developed by the Te Puke Progressive Group to be installed at the Old Te Puke Cemetery. The memorial would be developed as a cobbled circle and include:

- The original flagpole from the old Te Puke post office as the centrepiece of the proposed memorial.
- Seats removed from Jellicoe Street prior to the main street refurbishment were being stored by the Te Ara Kahikatea Group and would be refurbished for placement at the proposed memorial.
- Name plaques of the local World War One soldiers who died overseas would be placed on bollards around the edge of the cobblestone circle.

It was envisaged to have the development completed in time for the 2018 Armistice Day Memorial commemoration.

The Chairperson advised that the Board would discuss the proposal at their next workshop and looked forward to receiving further information about the concept from the Te Puke Progressive Development Group.

### **Creative Te Puke**

Kassie Ellis from Creative Te Puke spoke to the Board advising that the group would like to take on the refurbishment of the three seeds sculptures that acknowledged the inaugural development of kiwifruit in Te Puke.

Creative Te Puke sought support from the Board for the project that would include:

- Resurfacing and repainting the three seeds sculptures
- Developing a garden around the sculptures
- Developing a storyboard for the Three Seeds sculptures

The Chairperson advised that the Board would discuss the proposal at their next workshop and looked forward to receiving further information about the concept from Creative Te Puke.

**Resolved:** Member Button / Councillor Scrimgeour

*THAT the meeting be re-convened in formal session at 7.27pm.*

#### **TP13.1 Minutes of Meeting No. TP12 of The Te Puke Community Board Held on 3 May 2018**

The Board considered the minutes no. TP12 of the Te Puke Community Board for the meeting held on 3 May 2018 as circulated with the agenda.

**Resolved:** Member Spratt / Councillor Scrimgeour

*THAT the minutes from meeting no. TP12 of the Te Puke Community Board held on 3 May 2018 as circulated with the agenda, be confirmed as a true and correct record.*

#### **TP13.2 Chairperson's Report**

The Board considered a report from the Chairperson dated 30 May 2018 as circulated with the agenda.

##### **TP13.2.1 Bus Park Commerce Lane**

The designated bus park had been marked out and had proven to be very successful for drivers bringing shoppers into town from Kiwi Coral.

**TP13.2.2 New Street Flags**

The new flags were now in place in the main street. The Board extended thanks to Councillor Dally for the work he had put into this on-going project. Some very positive feedback from members of the Indian and Nepalese community had been received about the flags.

**TP13.2.3 Slater Place - New Porches**

The Chairperson advised that the Strategic Property Manager had arranged to have entranceway porches constructed at four pensioner housing units in Slater Place. The Board was fully supportive of the initiative and hoped the work would be undertaken before winter.

**TP13.2.4 Refurbishment and Installation of Three Park Benches**

The park benches previously removed from the Memorial Courtyard were in need of refurbishment before being re-located. The local Te Puke Menz Shed had agreed to undertake the required refurbishment and this was currently underway for the first of the three park benches.

The first refurbished park bench would be located on Cannell Drive, with the remaining two park benches to be relocated in the Te Puke Memorial Hall courtyard. The re-location of the park bench on Cannell Drive was to be undertaken in liaison with the Parks and Reserves Officer (East).

**Resolved:** Councillor Dally / Member Dugmore

*THAT the Te Puke Community Board approve funding up to \$5,000 allocated from the Te Puke Community Board Reserve Fund for the refurbishment and installation of three park benches.*

**TP13.2.5 Te Puke Emergency Response Plan**

The Chairperson advised that the draft Community Response Plan was nearing completion.

**TP13.2.6 Letters of Support**

The Chairperson advised that on behalf of the Te Puke Community Board he had provided a letter of support to the Te Puke Sports and Recreation Club. The letter was to support fundraising activities of the Club in respect to their current grandstand building project.

The Chairperson also advised that he had received a request from the Paengaroa Community Association for a letter of support for the development of a cycle trail from Paengaroa to link in with the Okere Falls



Scenic Reserve walking track. The Board agreed that a letter of support be sent to the Paengaroa Community Association.

TP13.2.7 **Traditional Speed Signage**

Member Dugmore advised the Board that she had given thought to the design and structure proposed to be placed next to the transitional signage (70 kilometres per hour) at the approaches to Te Puke. She would continue to develop a design concept and report back to the next Community Board Workshop. Before any decisions relating to the signage were finalised, the Roding Engineer would be fully informed of the proposal to ensure final approval for the signage and roading requirements were met.

**Resolved:** Members Miller / Spratt

*THAT the Te Puke Community Board Chairperson's report dated 30 May 2018 be received.*

TP13.3 **Councillor's Report**

The Board considered a report from Councillor Scrimgeour dated 29 May 2018 as circulated with the agenda.

TP13.3.1 **Long Term Plan 2018-2028**

The Board was advised that Council had completed their deliberations in regard to the 2018-2028 Long Term Plan, with the final recommendations to be adopted by Council on 28 June 2018.

TP13.3.2 **Representation Review**

Following the last local government representation review six years ago, there had been a clear instruction from the Local Government Commission that Council give consideration to the make-up of its Boards in the Western Bay of Plenty district. Council had sought feedback on initial proposals for future representation arrangements and the community engagement phase on Western Bay's representation finished on Friday 6 April 2018.

Council had considered all the feedback received and would publicly notify the initial proposal for future representation arrangements in the second half of 2018. Any changes made through this process would apply to the next local government elections in 2019 and 2022.

**TP13.3.3 SmartGrowth**

Through SmartGrowth, representative city, district and regional Councils of the area were compiling a future development strategy for the overall district. The future strategy would recognise the growth in the area resulting in requirements for extra housing, infrastructure, roading and transportation and other key services relative to the proposed growth and future benefits for the overall area.

**TP13.3.4 Animal Shelters at Te Puke and Katikati**

The Board was advised that options for new animal shelters were being considered for both Te Puke and Katikati. The facilities had to have specific requirements for the animals (namely dogs) and also ensure the health and safety of staff undertaking their duties was optimal at all times. Various funding options for the proposed new facilities were being considered.

The Board was advised that Council run Doggy Days Out were now a regular feature on the Council calendar and these events had had a very positive impact, for passing out information on dog handling and ownership responsibilities.

**TP13.3.5 Water Supply Issues**

The Board was advised that Council was looking at other options for the eastern zone water supply after was advised that it was not cost effective to bring the water supply from the second stand-by bore (drilled some ten years ago) up to the required water quality standard.

**TP13.3.6 Speed Limits in the Te Puke Area**

Board members were aware that a number of people from the Te Puke district had asked for speed limit reductions in their immediate area.

At their next workshop, the Board would compile a list of the roads where lowering the speed limit had been specifically requested and ensure this was forwarded to the Roding Engineer (East/West) for inclusion in the annual adoption of speed limits to be confirmed by Council later in the year.

**TP13.3.7 Community Matching Fund**

The Board was advised of the forthcoming Community Matching Fund application process that opened on 12 June through to 12 July 2018. Community groups should be encouraged to be aware of the opportunity to put forward an application to this funding.

**Resolved:** Councillor Scrimgeour / Member Miller

*THAT the report from Councillor Scrimgeour dated 29 May 2018 be received.*

TP13.4

**Community Board Grant Application - June 2018**

The Board received a report from the Democracy Advisor dated 16 May 2018 as circulated with the agenda. Two applications were received for consideration.

The Te Puke Floral Art Group sought funding of \$600.00 to assist with costs for the attendance of a tutor at their floral art promotion in June 2018. The Board endorsed the promotions and activities undertaken by the local Te Puke Floral Art Group.

**Resolved:** Member Spratt / Councillor Scrimgeour

*THAT the Te Puke Community Board approve the following grant to be funded from the Te Puke Community Board Grants 2017/2018 Account subject to all accountabilities being met.*

*Te Puke Floral Art Group..... \$600.00*

The Youth Encounter Ministries Trust sought funding of \$1,800.00 to assist with costs for two youth to attend the Youth Ministries Trust residential Camp. The Board agreed that \$100.00 for each of the two youth attendees be allocated to the Youth Ministries Trust from the Community Board Grant fund.

**Resolved:** Councillor Scrimgeour / Member Button

*THAT the Te Puke Community Board approve the following grant to be funded from the Te Puke Community Board Grants 2017/2018 Account subject to all accountabilities being met.*

*Youth Encounter Ministries Trust ..... \$200.00*

**Resolved:** Members Miller / Spratt

*THAT the report from the Democracy Advisor dated 23 April 2018 titled Community Grant Application March 2018 be received.*

TP13.5

**Infrastructure Services Report Te Puke - June 2018**

The Board considered a report from the Deputy Chief Executive dated 10 May 2018 as circulated with the agenda.

TP13.5.1      **Roading - Te Puke Footpath Priorities - MAS Reference TP12 18 6.2**

Following a meeting with the Roothing Engineer (East/West) the Board was advised that costs for the Station Road footpath were not yet available.

After a site inspection and further discussion, the Board agreed that the proposed Jocelyn Street footpath be taken out of the Footpath Priority List due to the amount of earthworks and cost required to achieve what was needed. The Roothing Engineer (East/West) advised that he would bring a further report back to the Board with other footpath options that may be considered.

Options for the proposed footpath work at Beattie Avenue would be further discussed.

The Board would further discuss their Footpath Priority List at their next workshop.

TP13.5.2      **Tactile Paving to Assist Persons with Limited Sight**

The Chairperson advised that he would meet with the Te Puke representative from the Blind Foundation who had made the initial inquiry about the installation of tactile paving to ascertain exactly what was required. The Roothing Engineer (East/West) advised that there were 47 people in Te Puke that were registered with the Blind Foundation so broader requirements for those needing assistance relating to safe footpath/road access may have to be considered.

TP13.5.3      **Parking Outside Primary School - Boucher Avenue - MAS Reference TP11 19 3.9**

The Roothing Engineer (East/West) advised that he had met and discussed options for parking and traffic management outside the Fairhaven School on Boucher Avenue.

He advised that there were alterations that could be made to the current parking restrictions for the area and these would be included in the forthcoming Annual Parking and Bylaw Restriction review to be presented to the Board later in the year.

**Resolved:**      Councillor Dally / Member Button

*THAT the Deputy Chief Executive report dated 10 May 2018 and titled Infrastructure Services Report Te Puke - June 2018 be received.*

TP13.6            **Financial Report Te Puke - April 2018**

The Board considered a report from the Management Accountant dated 16 May 2018 as circulated with the agenda.

**Resolved:**        Councillor Scrimgeour / Member Spratt

*THAT the Management Accountant's report dated 16 May 2018 and titled Financial Report Te Puke - April 2018 be received.*

TP13.7            **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of June and July 2018 as circulated with the agenda.

**Resolved:**        Members Miller / Button

*THAT the schedule of meetings for June and July 2018 be received.*

The meeting concluded at 8.40pm.

Confirmed as a true and correct record.

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P Miller  
Chairperson  
Te Puke Community Board

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Date

TP13

## Western Bay of Plenty District Council

**Minutes of Meeting No. C15 of Council  
held on 17 May 2018 in the Council Chamber, Barks Corner, Tauranga  
commencing at 9.30am**

### **Present**

His Worship the Mayor G J Webber (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites and M Williams

### **In Attendance**

M Taris (Chief Executive Officer), G Allis (Deputy Chief Executive), E Holtsbaum (Group Manager Technology, Customer and Community Services), K Perumal (Chief Financial Officer), R Davie (Group Manager Policy, Planning and Regulatory Services), B Whitton (Customer Services Manager), B Williams (Strategic Property Manager), P Hennessey (Strategic Advisor), G Payne (Strategic Advisor), R Woodward (Communications Advisor), and F Sweeney (Democracy Management Advisor)

### **Others**

Two members of the press and one member of the public.

### **Apologies**

An apology for lateness was received from Councillor Dally.

**Resolved:** Marsh / Lally

*THAT the apology for lateness from Councillor Dally be accepted.*

#### **C15.1 Receipt of Community Board Minutes**

Council considered minutes of the meetings of the Community Boards as circulated separately with this agenda.

**Resolved:** Mackay / Scrimgeour

*THAT the minutes of the following meetings be received:*

1. Minute no. WB12 of the Waihi Beach Community Board held on 23 April 2018
2. Minute no. OM12 of the Omokoroa Community Board held on 24 April 2018
3. Minute no. MC12 of the Maketu Community Board held on 1 May 2018
4. Minute no. K12 of the Katikati Community Board held on 2 May 2018
5. Minute no. TP12 of the Te Puke Community Board held on 3 May 2018

C15.2

### **Minutes of Council and Committee Meetings for Confirmation**

Council considered minutes of the meetings of the Council and its Standing Committees as circulated separately with this agenda.

**Resolved:** Marshall / Williams

*THAT the minutes of the following meetings as circulated separately with the agenda are confirmed and are a true and correct record:*

6. Minute no. C14 of the Western Bay of Plenty District Council held on 5 April 2018
7. Minute no. RUR8 of the Rural Committee held on 10 April 2018
8. Minute no. PP11 of the Policy Committee held on 12 April 2018
9. Minute no. PP12 of the Policy Committee held on 2 May 2018
10. Minute no. CC10 of the Community Committee held on 26 April 2018
11. Minute no. OP11 of the Operations and Monitoring Committee held on 10 May 2018
12. Minute no. LTAP5 of the Long Term and Annual Plan Committee held on 15 May 2018

C15.3

### **Minutes for Receipt**

Council considered minutes as circulated separately with this agenda.

**Resolved:** Williams / Thwaites

*THAT the minutes of the following meetings as circulated separately with the agenda are received:*

13. Minute no. CH2 of the Independent Commissioner Hearing held on 27 February 2018
14. Minute no. JG3 of the Tauranga City Council/Western Bay of Plenty District Council Joint Governance Committee held on 18 April 2018

**C15.4 Information for Receipt**

Council considered the information included in the Minute Index and Information Pack dated 17 May 2018 as circulated separately with the agenda.

**Resolved:** Dean / Murray-Benge

*THAT the information items included in the Minute Index and Information Pack dated 17 May 2018 as circulated separately with the agenda be received.*

**C15.5 Recommendatory Report from the Katikati Community Board - Naming of the Katikati New Library and Community Space**

Council considered a report from the Democracy Advisor dated 3 May 2018 as circulated with the agenda. In comment it was noted that there had been consideration given to names representing the different heritages of Katikati and the recommendation was the result of robust discussion in the community.

**Resolved:** Williams / Mackay

1. *THAT Council formally adopt the name of the new Katikati Library and Community Hub complex as 'The Centre' and that the name 'Pātuki Manawa' (meaning the beating heart) be adopted for reference to new Library/Community Hub and Town Centre.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

9.35am Councillor Dally entered the meeting.

**C15.6 Recommendatory Report from the Katikati Community Board - Options to Change Unformed Thompsons Track Road to Recreation Reserve**

Council considered a report from the Democracy Advisor dated 2 May 2018 as circulated with the agenda. In response to questions the Deputy Chief Executive advised as follows:

- As an unformed road there was no current option to close this area to vehicle access, however there could be barriers if it became a recreation reserve.
- The road stopping process would need to consider issues relating to the Department of Conservation and also whether or not, in the future, the status on this part of the reserve may need to revert to road.



- The indicative costs referred to in the report related to the land within the Western Bay of Plenty District Council boundaries.

Members noted that given the number of issues to explore staff should in the first instance investigate the proposal prior to reporting back to the Operations and Monitoring Committee on whether or not to proceed with the road stopping process.

**Resolved:** Scrimgeour / Mackay

1. *THAT Council, give consideration to and approve the investigation of the Road Stopping Process for the Unformed Thompsons Track Road and the setting aside of that land for Reserve.*
2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*

C15.7

**Recommendatory Report from the Long Term and Annual Plan Committee - Recommendation for Adoption of the 2018-2019 Dog Control and Health Act (Registered Premises) Fees and Charges**

Council considered a report from the Democracy Advisor dated 15 May 2018 as circulated separately with the agenda.

**Resolved:** Scrimgeour / Thwaites

1. *THAT the recommendation from the Long Term and Annual Plan Committee be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the 2018-2019 Dog Control and Health Act (Registered Premises) Fees and Charges as included in the 2018-2019 draft schedule of Fees and Charges be adopted and that the Dog Control Fees and Charges be approved for public notification in accordance with the Dog Control Act 1996.*
4. *THAT the submitter Michelle Reichmuth be thanked for her submission and be advised of Council's decision and response to her submission as included in the report.*

C15.8

**Application for Rates Remission - 10 Kowai Grove Omokoroa**

Council considered a report from the Team Leader Financial Services dated 19 April 2018 as circulated with the agenda.

**Resolved:** Murray-Benge / Palmer

1. *THAT the Team Leader Financial Services report dated 19 April 2018 and titled "Application for Rates Remission - 10 Kowai Grove, Omokoroa" be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT Council approves the application from Michelle Wijlens on behalf of Rhys Bradford for full remission of annual rates for the year 2017/2018 on valuation number 06881 484 00, 10 Kowai Grove, Omokoroa*
4. *THAT staff be directed to advise the applicant of the Council's decision on the application for remission of annual rates for the year 2017/2018 on valuation number 06881 484 00, 10 Kowai Grove, Omokoroa.*

C15.9

**Road Stopping and Sale Report - Rea Road Katikati**

Council considered a report from the Legal Property Officer dated 2 May 2018 as circulated with the agenda.

**Resolved:** Murray-Benge / Williams

1. *THAT, the Legal Property Officer's report dated 2 May 2018 and titled Road Stopping and Sale Report - Rea Road, Katikati be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT pursuant to Section 342 of the Local Government Act 1974, Council commences the Road Stopping process set out in Schedule 10 of the Local Government Act 1974 for that area of unformed road adjacent to Lot 41 DPS 438769.*
4. *THAT Council will seek the prior consent of the Minister of Lands to the stopping of the area of unformed road Section 1 and 2 SO 515896.*
5. *THAT if no objections to the road stopping are received within the statutory timeframe set out in Schedule 10 of the Local Government Act 1974 and the consent of the Minister of Lands is obtained then the Council declares that the section unformed road Section 1 and 2 SO 515896 to be stopped.*
6. *THAT, providing the road stopping is successful; Council approves the disposal of Section 2 SO 515896 unformed road to the owner of Lot 41 DPS 438769. Council approves the purchase price of Section*

*2 SO 515896 unformed road to the applicant to be negotiated by the Strategic Property Manager.*

- 7. THAT, providing the road stopping is successful; Council approves the disposal and donation of Section 1 SO 515896 to the Department of Conservation to be amalgamated with Section 91 Block VIII Katikati SD owned by Department of Conservation.*
- 8. THAT, providing the road stopping is successful; Council approves the disposal of Section 1 SO 515896 to be amalgamated with Section 91 Block VIII Katikati SD and the purchase price of the land is to be paid by the applicant.*
- 9. THAT all necessary legal, valuation, and survey costs involved in the transfer of the land be payable by the applicants.*

C15.10

### **Road Stopping and Sale Report - Wilson Road South Paengaroa**

Council considered a report from the Legal Property Officer dated 2 May 2018 as circulated with the agenda. It was suggested that the money made from this sale could be used to build an underpass required to get people safely to the sportsgrounds. Council was advised that the funds would go into the district roading fund and Council would then be able to allocate this as it saw fit.

In response to further questions the Strategic Property Manager advised as follows:

- People currently using this section of road would continue to have access to their properties.
- The property in the south side was a quarter acre and the other was smaller.

It was noted that the public advertisement should be included in the appropriate newspapers and the Katikati Advertiser may not be appropriate in this case.

**Resolved:** Marsh / Scrimgeour

- 1. THAT the Legal Property Officer's report dated 2 May 2018 and titled Road Stopping and Sale Report - Wilson Road South, Paengaroa be received.*
- 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
- 3. THAT pursuant to Section 342 of the Local Government Act 1974, Council continues the Road Stopping process set out in Schedule 10 of the Local Government Act 1974 for that area of unformed road outlined in yellow on Attachment A.*

4. *THAT a right of way easement be granted over the stopped area of road in favour of the landowners at 46A and 46B Wilson Road South*
5. *THAT if no objections to the road stopping are received within the statutory timeframe set out in Schedule 10 of the Local Government Act 1974 then the Council declares that the road adjacent to 44 and 46 Wilson Road is stopped.*
6. *THAT an easement in gross be granted over the stopped area of road in favour of PowerCo outlined in red on Attachment A.*
7. *THAT provided the Road Stopping process is successful, Council approves the development and sale of the unformed road once a fee simple title is issued.*

## C15.11

**Chief Executive Officer's Report to Council - April 2018**

Council considered a report from the Chief Executive Officer dated 4 May 2018 as circulated with the agenda.

The Chief Executive Officer advised of the process underway to set up the joint Western Bay of Plenty Centre for Transport under the SmartGrowth partners to ensure strategic planning for roading in the future.

She also advised of the planned New Zealand conference of the Australasian Local Government Chief Executives in mid November to be hosted by Western Bay, involving over 100 Chief Executives and their partners from local government authorities in New Zealand and Australia.

The Chief Financial Officer gave an update on the development contributions process, noting that the new government had been requested to repeal the change to the Resource Management Act to remove the option for financial contributions, and staff were hoping for a meeting with the Minister on this topic, however the project was continuing.

He then gave an overview of the key financial indicators as included in the information pack. In response to a question he advised that he could provide detail in relation to water charges and consumption against budget.

He then gave an update on a meeting of the Local Government Funding Agency that he had recently attended noting the following key issues:

- Key themes were that Central Government had noted from reviewing Council Long Term Plans were the challenges for Councils in their capital works programmes, and specifically the risk to infrastructure management with the pressure on availability of contractors.
- The risk for New Zealand was for significant infrastructure failure.
- Central Government was working on projects to identify alternate funding sources and business delivery models for activities such as

water and would work with local government in collaboration on these work streams.

- The Local Government Funding Agency continued to show a strong financial performance but Councils would expect a lower dividend yield as a result of the lower interest rate environment.
- The Local Government Funding Agency review of Long Term Plans had shown increase in forecasting of debt across the sector.
- In regard to the Agency's draft Statement of Intent 5 councils had provided supportive feedback and there were no shareholder concerns.

He also noted that Western Bay of Plenty District Council and Tauranga City Council were due for rotation at the next annual general meeting, but unless there was interest from other Councils the current representation may stand.

**Resolved:** Mayor Webber / Williams

*THAT the Chief Executive Officer's report dated 4 May 2018 and titled "Chief Executive Officers Report" - April 2018 be received.*

C15.12

### **Mayor's Report to Council - April 2018**

Council considered a report from His Worship the Mayor dated 4 May 2018 as circulated with the agenda. Mayor Webber spoke to his report noting that he had chosen to step aside at the Chair level for hearings, which would allow him to participate on behalf of Council and its communities in Resource Consent hearings.

He also reported on further meetings with Ministers and politicians including the Prime Minister, noting that he continued to emphasise the importance of roading in the Western Bay.

He spoke to the Horowhenua remit to the Local Government New Zealand conference as attached to his report regarding the removal of the clause allowing for a poll in relation to Māori wards.

In discussion of this item some members suggested that Council should await the outcome of the Poll currently underway. Others noted that the remit was quite separate from the current process underway and it was actually a proposal for uniformity and equality in processes for representation and on this basis the remit should be supported. It was emphasised the issue was about representation and not about whether or not Māori Wards should be in place. It was further noted that in representation reviews all other issues were open for further public consultation and final decision by the Local Government Commission.

**Resolved:** Webber / Dean

1. *THAT Western Bay of Plenty District Council support the remit from Horowhenua District Council to the Local Government New Zealand*

*Conference 2018 for a review of the Local Electoral Act 2001 with regard to Māori Wards and Māori Constituencies with a view to providing an innovative solution to enable fair and equitable Māori representation in local government.*

Councillors Lally, Marsh, and Murray-Benge voted against the motion and requested that their votes be recorded.

The Mayor advised of the Council's accreditation under the Baldrige programme. In response to a question Council was advised that a request could be made for a re-evaluation but this was an intensive project which would take staff resources. A request was made that consideration be given to promoting the Council's achievement of the gold standard on its website, and the Chief Executive Officer advised of current practice to ensure customer expectations were achieved and where possible exceeded.

10.45am The Mayor withdrew from the meeting and the Deputy Mayor assumed the Chair.

The Chief Executive explained the process in relation to replacing the Mayoral vehicle noting that the Remuneration Authority made appropriate deduction of salary in recognition of the provision of a vehicle.

10.55am The Mayor re-entered the meeting and resumed the Chair.

**Resolved:** Murray-Benge / Palmer

2. *THAT the Mayor's Report to Council for April 2018 be received.*
3. *THAT the Regulatory Hearings Committee and District Plan Committee terms of reference be amended to show that any hearings conducted under the Resource Management Act by those committees will be Chaired through the appointment of an independent commissioner appointed in accordance with current Council policy.*

11.00am The meeting adjourned for morning tea.

11.15am The meeting reconvened.

## **Local Government Official Information and Meetings Act**

### **Exclusion of the Public**

### **Schedule 2A**

**Resolved:** Scrimgeour / Marsh

*THAT the public be excluded from the following part of this meeting namely:*

- *In Confidence Council and Committee minutes for Confirmation.*
- *In Confidence Minute Index and Information Pack*
- *Pre-Funding Proposal*
- *In Confidence Chief Executive Officer's Report - April 2018*

*The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
<i>In Confidence Council and Committee minutes for Confirmation</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>For reasons previously stated on the relevant minutes.</i>
<i>In Confidence Minute Index and Information Pack</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>For reasons previously stated on the relevant minutes. Maintain legal professional privilege. Protect the privacy of natural persons, including that of deceased natural persons.</i>
<i>In Confidence Pre-Funding Approval</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>To enable the Council to carry out commercial activity without prejudice or disadvantage.</i>
<i>In Confidence Chief Executive Officer's Report - April 2018</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>Maintain legal professional privilege. Protect the privacy of natural persons, including that of deceased natural persons.</i>

**Western Bay of Plenty District Council****Minutes of Meeting No. CC11 of the Community Committee  
held on 6 June 2018 in the Council Chamber, Barkes Corner, Tauranga  
commencing at 9.30am****Present**

Councillor P Mackay (Chairperson), Councillors G Dally, M Dean, M Lally, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, and M Williams

**In Attendance**

M Taris (Chief Executive Officer), F Begley (Community Relationships Manager), C Lim (Community Team Leader), B Wilson (Community Relationships Advisor), G Ayo (Community Relationships Advisor), R Woodward (Communications Advisor) and M Parnell (Democracy Advisor)

**Community Boards**

J Dugmore (Member, Te Puke Community Board)

**Apologies**

Apologies for absence were received from Mayor Webber and Councillors Marsh and Thwaites.

**Resolved:** Murray-Benge / Lally

*THAT the apologies for absence from Mayor Webber and Councillors Marsh and Thwaites be accepted.*

**Information****CC11.1 Community Development Team Update**

The Community Committee considered a report from the Community Team Leader dated 23 May 2018 as circulated with the agenda.



### **Community Matching Fund**

The Community Advisor advised that the Community Matching Fund would open on 12 June 2018.

### **Economic Development Survey**

The Community Relationships Manager explained that, due to a lack of response to the survey in 2016 that an assessment should take place to ascertain whether there was a better way to get the information Council wanted.

In response to questions, the Community Relationships Manager advised that the previous survey had gleaned 39 responses from 600 businesses who received the invitation to participate. The information received was from a random cross section of businesses rather than from one or two particular sectors and the information was not particularly helpful in terms of informing Council's economic development strategy. Councillors who had received the survey in 2016 noted that they and other members of the community had found the survey to not be well constructed and were not inclined to complete it because it had asked for sensitive information.

9.39am

Councillor Williams entered the meeting.

In response to a question, the Community Relationships Manager advised that there was no risk if Council chose not to run the survey again. The Chief Executive Officer made the point that surveying was not the most effective way to get feedback from the community unless run at the point of transaction and that Council did not want to be upsetting community members by constantly asking for feedback from them. It was suggested that partnering with businesses like Priority One may be a more effective way to get the information that Council sought. The Committee agreed that if the exercise would not be beneficial, that it was best not to go ahead with the Economic Development Survey this year.

### **Community Service Contracts**

The Community Relationships Manager spoke to a report regarding the Community Service Contracts that was on the agenda for meeting number LTAP6 of the Long Term and Annual Committee to be held on 7 June 2018 recommending that these contracts would be signed for a period of three years instead of annually.

In response to questions, he advised:

- Reporting deliverables for Community Service Contracts would remain the same - a written report every six months and a verbal report annually.

- If the contractor was not performing, there was a clause in each contract allowing Council to terminate the contract if required.
- Priority One and Tourism Bay of Plenty, who reported to the Tauranga City Council / Western Bay of Plenty District Council Joint Governance Committee, were already on three year contracts.

**Resolved:** Lally / Dean

*THAT the report from the Community Team Leader dated 23 May 2018 be received.*

## Decision

CC11.2

### **Community Service Contracts Reporting**

The Community Committee considered a report from the Community Relationships Manager dated 14 May 2018 as circulated with the agenda.

Staff were thanked for their initiative in organising the World Expo format for Community Service Contract reporting for this year.

**Resolved:** Murray-Benge / Scrimgeour

1. *THAT the Community Relationships Manager's report dated 14 May 2018 and titled Community Service Contract Reporting be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT Council receives the verbal contract reports presented by the following community service contract holders:*
  - *Citizens Advice Bureau*
  - *Creative Bay of Plenty*
  - *EPIC Te Puke*
  - *Katikati Community Centre*
  - *Katch Katikati*
  - *Sport Bay of Plenty*
  - *Surf Lifesaving NZ*
  - *Tauranga Art Gallery*
  - *Te Puke Economic Development Group*
  - *Waihi Beach Events and Promotions*
  - *Wild About New Zealand*

9.56am The meeting was adjourned for the Community Service Contract World Expo.

12.43am The meeting was reconvened. Councillor Scrimgeour was not present.

## Presentations

### CC11.3 **Bay of Plenty Garden and Arts Festival**

The Community Committee considered a presentation from Marc Anderson, Manager of the Bay of Plenty Garden and Arts Festival who was in attendance to speak to the Committee about this year's festival.

Mr Anderson introduced himself to the committee and spoke to a tabled powerpoint presentation. He advised that the event had been going for over 20 years and had become a flagstone event in the area.

12.47pm Councillor Scrimgeour re-joined the meeting.

Mr Anderson explained the values and character of the festival, and advised that he believed that the Bay of Plenty Garden and Arts Show could be as popular as the Ellerslie Flower Show.

He explained that the event ran every two years and that the group ran events during the off year to keep the festival front of mind for the community including "On the Couch" interviews with local celebrities in the garden and arts world.

He advised the event was made up on two different parts: The Garden and Art Trail, made up of 65 gardens some of which with individual artists set up in some of the gardens, and the festival site Bloom in the Bay.

The branding of the festival had recently been updated and they hoped to have 25,000 attendees at the 2018 festival over the four days the festival ran for. The festival aimed to show the Western Bay off to locals and those from outside of the area and was spread over the district.

Mr Anderson advised of the demographic that the event had appealed to in recent years and also explained who the team were aiming to attract to the event in coming years.

He explained that he would be applying for \$10,000 from the Community Matching fund once applications opened.

In response to questions, Mr Anderson explained the following:

- The price of the tickets for the four-day festival is \$65. A one day ticket was \$35.
- They would be approaching Tauranga City Council and TECT for additional funding. Their major sponsor was Bayleys and Palmers Bethlehem and the Historic Village are also supporters of the event.
- They had a good relationship with Creative Bay of Plenty and sought to find ways that they could work together.
- Attendance at the Bay of Plenty Garden and Arts Festival is on par with other local events per head of population including the Ellerslie Flower Show.

- In the past tickets for the event had meant that some gardens were only open on certain days. This had been changed so that all gardens were available for viewing during the whole event.

**Resolved:** Murray-Benge / Dean

*THAT the presentation from the Manager of the Bay of Plenty Garden and Arts Festival be received.*

CC11.4

### **Oropi Primary School's International Strategy**

The Community Committee considered a presentation from Andrew King, Principal of Oropi Primary School, who was in attendance to speak to the Committee about the school's leadership role on its International Strategy.

Mr King spoke to a tabled powerpoint. He advised he had been in contact with Haidee Kalirai from the Welcoming Communities Programme to talk about the work Oropi Primary School did to welcome communities in their school.

He advised that the community around Oropi Primary School had diversified over the years, and that part of their curriculum focused on cultural bias and how that can be negatively fuelled by things such as social media. Mr King explained some of the research he had done for his Masters degree. He had found that learning another language was a very important part of the process of learning about another culture to allow students the opportunity to empathise with international students who were being immersed in an English-speaking environment. Parents permission had been received to teach students about other cultures and religions.

He advised that the current curriculum had been developed over six years. Regarding students with learning and behavioural issues, the school no longer used a one size fits all approach but looked at each student in a holistic manner and incorporated cultural sensitivity when interacting with students around their behaviour.

In response to questions, Mr King advised the following:

- International students who were under ten years of age, came to New Zealand with their families usually for around a year. Students who ten years of age and over usually came by themselves for a term and were hosted by a local family. As well as their educational experience, a social programme was set up for these students to make the most of their stay in New Zealand but also to maximise opportunities for local students to learn about the students culture.
- A key to getting the community onboard with the international strategy had been to give them reasons to understand why it was such a positive thing to do. The school had run workshops on the effects of mono-culturalism. Mr King also shared a Chinese proverb that once translated said that any new language and culture learned gives people another window with which to see the world.

- Teachers meet with host families to work through cultural expectations, provided with booklets and information and the students at the school were taught how to be welcoming to students from different cultures.
- The younger the student, the easier it is for them to pick up languages including accents. The school provided full immersion stations in some classes plus language bytes in class for all students.

The Committee thanked Mr King for his presentation

**Resolved:** Dean / Marshall

*THAT the presentation from the Principal of Oropi Primary School be received.*

The meeting concluded at 1.41pm.

CC11

## Western Bay of Plenty District Council

**Minutes of Meeting No. LTAP6 of the Long Term and Annual Plan Committee  
held on 7 June 2018 in the Council Chamber, Barks Corner, Tauranga  
commencing at 9.30am**

### Present

Councillor J Scrimgeour (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, D Thwaites, M Williams and His Worship the Mayor G J Webber

### Community Boards

J Dugmore (Te Puke Community Board)

### In Attendance

M Taris (Chief Executive Officer), G Allis (Deputy Chief Executive), K Perumal (Chief Financial Officer), R Davie (Group Manager Policy, Planning and Regulatory Services), K Hill (Utilities Manager), P Watson (Reserves and Facilities Manager), B Williams (Strategic Property Manager), J Paterson (Transportation Manager), E Watton (Policy and Planning Manager), I Butler (Finance Manager), R Woodward (Communications Advisor), J Rickard (Senior Policy Analyst), M Leighton (Senior Policy Analyst), P Hennessey (Strategic Advisor), F Begley (Community Relationships Manager) and F Sweeney (Democracy Management Advisor)

### Apologies

An apology for lateness was received from Councillor Marsh.

**Resolved:** Mackay / Thwaites

*THAT the apology for lateness from Councillor Marsh be accepted.*

### LTAP6.1 **Deliberations on the Draft Long Term Plan 2018-28**

The Long Term and Annual Plan Committee considered a report from the Policy and Planning Manager dated 22 May 2018 as circulated with the agenda.

**Resolved:** Scrimgeour / Mackay

1. *THAT the Policy and Planning Manager's report dated 22 May 2018 and titled Deliberations on the Draft Long Term Plan 2018-28 be received.*
2. *THAT the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Committee receives all written and verbal feedback from the special consultative procedure 23 March to 4 May 2018, as set out in Attachment One to this report.*
4. *THAT, in relation to the Issues and Options papers, re-budgets and internal submissions, the Committee resolves as follows:*

LTAP6.1.1

**Topic LTP01 - Key Proposals - Issue 01 - Walkways and Cycleways**

The Committee considered the issues and options paper as circulated separately with the agenda. The Deputy Chief Executive introduced the report.

**Resolved:** Williams / Marshall

**Decision**

*THAT Council stagger the increase of funding of cycleways and walkway development over three years: \$350k (year 1), \$400k (year 2) and \$450k (year 3).*

*THAT staff present a list of prioritised cycleway / walkway development projects to the Operations Committee for the 2018/19 year, with an overview of progress on each project and how the feedback received through the Long Term Plan process has been considered.*

**Reasons for Decision**

- *This aligns with submissions received.*
- *This is a reduction from the original recommendation but allows Council to gain approvals and delivery*
- *Aligns with resource capability*
- *Aligns with central government's direction for transportation set out in the Government Policy Statement to improve access by increasing mode shift from private vehicle trips to walking, cycling and public transport, and to reduce the impacts on the environment from the land transport system by investing in infrastructure that promotes active modes of transport (such as new cycleways).*
- *Enables external funding to be leveraged.*
- *Submissions on specific walkways can be considered through the work programme, and community engagement on those specific projects*

**Reasons for Decision**

*can take place as required.*

LTAP6.1.2

**Topic LTP01 - Key Proposals - Issue 02 - Funding the Western Bay Museum**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Williams / Mackay

**Decision**

*THAT Council provide the Western Bay Museum \$70,000 per year for the life of the Long Term Plan (10 years), funded through district-wide rates, with a review triggered if Tauranga Museum proceeds.*

**Reasons for Decision**

- *Aligns with the majority feedback from consultation.*
- *Reflects Council's district wide funding approach to community facilities.*
- *Greater certainty in the future of the museum.*
- *Increased possibility of external funding for the museum.*
- *This option can still be reviewed after three years, although not as a highlighted consultation item.*

Councillors Lally and Dally voted against the motion and requested that their votes be recorded.

LTAP6.1.3

**Topic LTP01 - Key Proposals - Issue 03 - Funding Arts and Culture Strategy Implementation**

The Committee considered the issues and options paper as circulated separately with the agenda. Mayor Webber noted a conflict of interest in this item and took no part in the discussion or voting thereon.

**Resolved:** Dally / Dean

**Decision**

*THAT Council provide additional funding to enable partial implementation of identified key actions of the Arts and Culture Strategy.*

**Reasons for Decision**

- *Enables Creative Bay of Plenty and The Incubator to begin implementing the Arts and Culture Strategy.*
- *Recognises that Creative Bay of Plenty are not the only organisation Council supports to deliver arts and culture services to local communities, and that these other agencies also contribute to*



**Reasons for Decision**

*achieving outcomes in the Arts and Culture Strategy.*

LTAP6.1.4

**Topic LTP01 - Key Proposals - Issue 04 - Council's Debt Management Approach**

The Committee considered the issues and options paper as circulated separately with the agenda. The Chief Financial Officer spoke to the issues and options paper.

**Resolved:** Mayor Webber / Mackay

**Decision**

*THAT Council change the debt financing approach to contribute \$1 million of rates to interest for year one (2018/19) of the Long Term Plan only, and continue with the current approach of contributing \$2.5 million per year from rates to interest and debt repayments from year two onwards, and to review this approach annually.*

**Reason for Decision**

- *The current development environment allows Council to take this approach.*
- *Lower rates through the Uniform Annual General Charges than Option 1 in 2018/19 year.*
- *It enables Council to review on an annual basis debt management going forward.*
- *Council continues to take a prudent approach to debt management.*

LTAP6.1.5

**Topic LTP02 - Transportation - Issue 02 - State Highway 2 Upgrades**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mayor Webber / Thwaites

**Decision**

*THAT Council continues to advocate for investment and improvements on State Highway 2, including the Katikati bypass.*

**Reasons for Decision**

- *This was the emerging message from consultation.*
- *Aligns with Council's submission to the regional Land Transport Plan.*
- *Council involved in the planning processes.*
- *State Highway 2 projects are highlighted at a national and regional level.*
- *Recognises the community demand.*

**Reasons for Decision**

- *Reflects real concerns with the road.*
- *New Zealand Transport Agency and central government are made aware of their previous promises.*

LTAP6.1.6

**Topic LTP02 - Transportation - Issue 03 - Public Transport**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Thwaites / Mackay

**Decision**

*THAT Council will continue to work closely with Bay of Plenty Regional Council, the Regional Transportation Committee, New Zealand Transport Agency and others in public transportation planning and advocacy.*

**Reasons for Decision**

- *Seeks to see appropriate services provided.*
- *Enables a joined up approach to planning.*
- *Supports transportation objectives sought by Council.*

LTAP6.1.7

**Topic LTP02 - Transportation - Issue 04 - Seal Maintenance and Extensions**

The Committee considered the issues and options paper as circulated separately with the agenda. The Deputy Chief Executive Officer spoke to the issues and options paper.

**Resolved:** Murray-Benge / Marshall

**Decision**

*THAT Council continues with its current network improvement plans for seal extension and low risk low cost projects as the planned annual funding allocations permit, and that the matter be referred for consideration through the 2019/20 Annual Plan.*

*THAT Council support Tauranga City Council's Omanawa Falls access project by installing yellow lines where appropriate and working with Tauranga City Council to determine the scope of upgrading Omanawa Road required.*

**Reasons for Decision**

- *Council will review the programme on an annual basis.*
- *Reduction in the unsealed network length.*
- *Greater benefits for unsealed road users and rate payers.*
- *Improvements included with asset renewal activity.*

**Reasons for Decision**

- *Does not increase ratepayer contributions.*
- *Further consideration can be given in preparing the Annual Plan 2019/20.*
- *Safer access to Omanawa Falls reserve as part of Tauranga City Council's proposed improvements to the reserve.*

LTAP6.1.8

**Topic LTP02 - Transportation - Issue 05 - Goodall Road**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Williams

**Decision**

*THAT Council investigates the vesting of Goodall Road, including the processes, costs and responsibilities and in the interim continues to maintain as a Group 7 Road.*

**Reason for Decision**

*Goodall Road residents' request to investigate vesting with Council would be actively pursued.*

LTAP6.1.9

**Topic LTP02 - Transportation - Issue 06 - Western Bay Sub-Regional Transportation Strategy**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Mayor Webber

**Decision**

*THAT Council continue to work with sub-regional partners on transportation planning and raise the idea of a sub-regional transportation strategy with the Regional Transportation Committee.*

**Reasons for Decision**

- *Seeks to see appropriate services provided.*
- *Enables a joined up approach to planning, supporting the SmartGrowth decision.*
- *Supports transportation objectives sought by Council.*
- *Addresses perceived strategic gap.*

LTAP6.1.10      **Topic LTP02 - Transportation - Issue 07 - Te Puna Area Roading Improvements**

10.10 am      Councillor Marsh entered the meeting.

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:**      Mackay / Murray-Benge

**Decision**

*THAT Council includes Minden Road in its next speed limit bylaw review, and that Council scopes the cost estimate for Minden Road footpath.*

*THAT Council, as part of its advocacy role, continue to support New Zealand Transport Agency initiatives to improve the State Highway 2 and Minden Zone function to deliver improved capacity and safety outcomes.*

**Reasons for Decision**

- *Aligns with the 10 May Operations and Monitoring Committee Decision.*
- *Consistent with the National Speed Management Guidelines.*
- *Scoping work to estimate costs for Minden Road footpath.*
- *Continued Council engagement with New Zealand Transport Agency.*
- *Aligns with Council's key concerns and advocacy on safety and capacity for State Highway 2.*

LTAP6.1.11      **Topic LTP02 - Transportation - Issue 08 - Youngson Road**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:**      Mayor Webber / Marshall

**Decision**

*THAT Council continues to deliver roading improvements such as seal width and safe stopping sightlines in conjunction with its pavement rehabilitation programme, noting that Youngson Road will be reviewed following New Zealand Transport Agency decisions on State Highway 2 upgrades, when the impact on the local road network is known.*

**Reasons for Decision**

- *Aligns with New Zealand Transport Agency decision making processes and timing.*
- *Greater benefits for road users and rate payers.*
- *Improvements included with asset renewal activity.*

Reasons for Decision
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- |                                                                                                                                                                            |
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| <ul style="list-style-type: none"> <li>• <i>Does not increase ratepayer contributions.</i></li> <li>• <i>Enables an inclusive consideration of the network.</i></li> </ul> |
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LTAP6.1.12

**Topic LTP02 - Transportation - Issue 09 - Speed Limits**

The Committee considered the issues and options paper as circulated separately with the agenda. Option One related to the State Highway speed limits which were the responsibility of the New Zealand Transport Agency.

Members noted concerns that reducing speed limits may delay necessary work on the State Highway. It was noted that speed limits could be an interim measure for the safety of users until the State Highway upgrading could be completed.

**Moved:** Williams / Marsh

*THAT Council advocate for reduced speed limits along certain sections of State Highway 2 between Waihi and Bethlehem, noting that public consultation will be required to be undertaken by New Zealand Transport Agency.*

*THAT the speed limits on local roads between Tauranga and Katikati including Minden Road be reviewed in conjunction with the New Zealand Transport Agency State Highway 2 speed limit review process.*

The motion was put. A division was called.

Voting on the motion was as follows:

For the Motion: Mayor Webber and Councillors Dean, Lally, Mackay, Marshall, Palmer, Scrimgeour and Williams

Against the Motion: Councillors Dally, Marsh, Murray-Benge and Thwaites

The motion as follows was declared carried.

**Resolved:** Williams / Marsh

Decision
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<p><i>THAT Council advocate for reduced speed limits along certain sections of State Highway 2 between Waihi and Bethlehem, noting that public consultation will be required to be undertaken by New Zealand Transport Agency.</i></p>
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<p><i>THAT the speed limits on local roads between Tauranga and Katikati including Minden Road be reviewed in conjunction with the New Zealand</i></p>
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**Decision**

*Transport Agency State Highway 2 speed limit review process.*

**Reasons for Decision**

- *Safer travel (to reduce the death and serious accident rate) along State Highway 2 until the New Zealand Transport Agency upgrades it to national standard.*
- *Safer travel and pedestrian access along rural feeder roads including Minden Road.*

LTAP6.1.13

**Topic LTP02 - Transportation - Issue 10 - Road Safety and Improvements**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mayor Webber / Mackay

**Decision**

*THAT Council refer Long Term Plan submissions requesting speed limit reductions to the proposed speed limit review process.*

*THAT Council continues with its advocacy for state highway improvements that impact on its ratepayers.*

*THAT Council continues to deliver road safety education and awareness through its joint road safety activity with stakeholders.*

**Reasons for Decision**

- *Continues Council commitment to road safety education and reducing death and serious injury in our district.*
- *Enables thorough consideration of speed limit changes as part of the review.*
- *Continues cost effective planning and delivery of projects with associated stakeholders.*
- *Actions currently included in the draft Long Term Plan budget.*

LTAP6.1.14

**Topic LTP02 - Transportation - Issue 11 - Kaituna Link**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mayor Webber / Williams

**Decision**

*THAT Council does not include the Kaituna / Te Tumu as a funding item in the 2018-2028 Long Term Plan and that Council will advocate for Tauranga City Council to include in their future plans, as per the SmartGrowth*

**Decision**

*agreement.*

**Reason for Decision**

- *The Link is not currently required for Western Bay of Plenty District Council purposes, will not be financially contributed to by Western Bay of Plenty District Council, and therefore does not need to be contained in the Long Term Plan.*

LTAP6.1.15

**Topic LTP03 - Rates - Issue 01 - Rates Affordability**

The Committee considered the issues and options paper as circulated separately with the agenda. The Chief Financial Officer spoke to the paper.

**Resolved:** Mayor Webber / Williams

**Decision**

*THAT Council continue to limit rate increases to no more than 4% per year (not including growth), for the next 10 years.*

**Reasons for Decision**

- *Existing levels of service to the community are retained.*
- *Demonstrates to the community that Council has a prudent approach to managing its operational and capital work programmes.*
- *The average draft rate increase over the 10 years is approximately 3.01%.*
- *4% has been set as a maximum, not a target.*

10.44am

The meeting adjourned for morning tea.

11.00am

The meeting reconvened.

LTAP6.1.16

**Topic LTP03 - Rates - Issue 03 - Community Halls Funding - Waihi Beach**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Thwaites

**Decision**

*THAT Council approve an increase in the rates levy per rate payer from \$8.45 to \$10 over the Waihi Beach Community Board area.*

**Reasons for Decision**

- *Response to a request from the community.*

**Reasons for Decision**

- *This will enable the Waihi Beach Community Centre to secure necessary funding to ensure best practice repairs and maintenance work is carried out.*
- *The Hall Committee will be able to programme repairs and maintenance knowing the funding it has on an ongoing basis.*

LTAP6.1.17

**Topic LTP03 - Rates - Issue 04 - Transition to Development Contributions**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mayor Webber / Murray-Benge

**Decision**

*THAT Council continue with the development of the project scope for the transition from financial contributions to development contributions for the Long Term Plan 2021-2031 process as per the changes to the Resource Management Act in 2017.*

**Reason for Decision**

*Council will have the Development Contributions Policy in place to recover growth related capital expenditure.*

LTAP6.1.18

**Topic LTP03 - Rates - Issue 05 - Te Puke Targeted Rates**

The Committee considered the issues and options paper as circulated separately with the agenda. The Finance Manager spoke to the issues and options paper.

**Resolved:** Dally / Lally

**Decision**

*THAT Council maintains the status quo in the Long Term Plan and retains the opportunity for review moving forward.*

**Reasons for Decision**

- *No financial impact for the Long Term Plan process.*
- *Consultation may be carried out alongside the Annual Plan, enabling Council to fulfil its legislative responsibilities.*

LTAP6.1.19

**Topic LTP03 - Rates - Issue 01 - Maketu Beach Road Seawall Loan**

The Committee considered the issues and options paper as circulated separately with the agenda.



**Resolved:** Dean / Williams

<b>Decision</b>
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<i>THAT Council decline the submitter's proposal to pay down the Beach Road seawall loan balance, but suggest the loan be repaid from either the Maketu Community Board Reserve and/or the Maketu Community Roading account.</i>
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<b>Reasons for Decision</b>
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- |                                                                                                                                                            |
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| <ul style="list-style-type: none"> <li>• <i>No impact on rates funding.</i></li> <li>• <i>No ongoing financial burden to Maketu ratepayers.</i></li> </ul> |
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LTAP6.1.20

**Topic LTP03 - Rates - Issue 07 - Revenue and Financing Policy**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mayor Webber / Murray-Benge

<b>Decision</b>
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<i>THAT the activity Revenue and Financing Policies and the Overall Revenue and Financing Policies as proposed in the Long Term Plan 2018-2028 supporting documentation be confirmed.</i>
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<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• <i>Council has already considered the matters raised in the submissions during the development of the draft Long Term Plan; the decisions taken have balanced the competing factors and perspectives that influence the allocation of funding, according to legislative requirements.</i></li> <li>• <i>There is an alternative route to address one of the concerns raised (shares of growth funding). This will be part of the process to develop of a Development Contributions policy starting in 2018/2020.</i></li> </ul> |
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LTAP6.1.21

**Topic LTP03 - Rates - Issue 09 - Whakamarama Hall**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Williams / Mackay

<b>Decision</b>
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<i>THAT Council decline a loan of \$200,000 to provide seed funding for refurbishment of the Whakamarama Hall, in accordance with Councils' Halls Funding Policy, but this may be reconsidered at such time as the following has been provided:</i>
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|---------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• <i>Details and estimate of the proposed upgrade being provided to</i></li> </ul> |
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**Decision**

*Council,*

- *A survey of ratepayers in area to determine level of support for the upgrade and willingness to pay an increased Hall rate ,*
- *A full funding plan and procurement plan is provided,*
- *That a Places and Spaces Strategy feasibility assessment is undertaken and other external funding secured,*

*And noting that any such decision be consulted on by Council through an Annual Plan.*

**Reasons for Decision**

- *No additional cost to ratepayers.*
- *Enables the submitter to prepare further evidence to support a funding request.*
- *Enables the submitter to seek advice from other similar projects such as the Oropi Hall Committee.*
- *Further consideration by Council possible in the future.*

LTAP6.1.22

**Topic LTP04 - Recreation and Leisure - Issue 01 - Freedom Camping**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Lally / Mayor Webber

**Decision**

*THAT all submissions relating to freedom camping be considered as part of the 2018 review process of the Freedom Camping Bylaw 2015.*

**Reasons for Decision**

- *There is a national review which is likely to change the legislation.*
- *Submitters' comments are considered alongside the full review.*
- *Aligns with current work programme.*

LTAP6.1.23

**Topic LTP04 - Recreation and Leisure - Issue 02 - Playground Upgrades - Paengaroa**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Marsh

**Decision**

*THAT Council maintain the status quo with \$80,000 to remain as a planned renewal to upgrade the existing playground at Paengaroa Domain, noting that this can be revisited in the Annual Plan 2019/20, following completion*

**Decision**

*of the concept plan for Conway Road Reserve.*

**Reasons for Decision**

- *No change to funding commitments.*
- *Existing playground upgrade proceeds.*
- *Further consideration to be given to Conway Road Reserve through the Annual Plan process.*

LTAP6.1.24

**Topic LTP04 - Recreation and Leisure - Issue 03 - Coastal Structures**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Thwaites

**Decision**

*THAT Council continue to manage coastal and estuarine structures through the Reserves and Facilities Asset Management Plan.*

*THAT Council continues to carry out annual condition assessments and case by case assessments to inform prioritisation of coastal erosion protection works as set out in the infrastructure strategy and consistent with the Coastal Erosion Responses Policy.*

**Reason for Decision**

- *Part of Council's ongoing asset maintenance programmes*
- *No impact on work programme/budgets.*

LTAP6.1.25

**Topic LTP04 - Recreation and Leisure - Issue 04 - Jetties and Boat Ramps**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mackay / Mayor Webber

**Decision**

*THAT Council acknowledges the submissions received, and proceeds with the current work programme for boat ramps and jetties*

*THAT Council considers the provision of, and levels of services for, boat ramps and jetties as part of the review of the Recreation and Leisure Strategy*

**Decision**

*THAT an amendment is made to the project title "Haiku Park – Two Jetties" on page 174 of the Draft 2018-2028 LTP, to read "The Landing – Jetty".*

*THAT through the Tauranga Moana Advisory Group, Council requests the development of a joint Tauranga Harbour Access Strategy to inform future decision making for launching facilities, to be progressed in the 2019/2020 financial year.*

*THAT Project 295203 – Omokoroa Boat Ramp be renamed Omokoroa Domain, The Esplanade and Boat Ramp and Associated Facilities Project.*

**Reasons for Decision**

- *This option enables progress to continue on coastal marine structures renewals, while acknowledging future facility development needs to be considered.*
- *The Recreation and Leisure Strategy review provides a logical place to review provision of and levels of service for boat ramps and jetties.*
- *The Recreation and Leisure Strategy will include an extensive community engagement process, where users will be able to have input.*
- *The potential progress of a Harbour Access Strategy could consider both the Northern Harbour, Omokoroa (long term vision) and Eastern Corridor harbour access requirements, as well as the needs and demands in Tauranga City, in conjunction with the Tauranga Moana Advisory Group.*

LTAP6.1.26

**Topic LTP04 - Recreation and Leisure - Issue 06 - Concept Plan Implementation Budgets**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Marsh

**Decision**

*THAT Council does not include \$140,000 in the 2018/28 Long Term Plan for the construction of two netball courts at Maramatanga Park.*

**Reasons for Decision**

- *There was no evidence for demand for additional courts.*
- *No budget implications.*
- *An existing court is available for community use.*

LTAP6.1.27      **Topic LTP04 - Recreation and Leisure - Issue 07 - Dave Hume Pool**

The Committee considered the issues and options paper as circulated separately with the agenda. Councillor Dally said that Sport Bay of Plenty had provided advice that such a study could be carried out for less.

Moved amendment:      Dally / Lally

That the feasibility study funding be reduced to \$25,000.

The amendment was put and lost.

**Resolved:**      Williams / Mackay

<b>Decision</b>
<p><i>THAT Council increase the Dave Hume Swimming Pool Service Delivery Contract budget by \$242,000 over 10 years in the Long Term Plan.</i></p> <p><i>THAT Council include a budget of up to \$50,000 to update the feasibility study into an indoor aquatic centre at Katikati, in the 2018/19 year, funded by bringing forward \$50,000 from District Wide Swimming Pools Project 326102 in 2020/21 to Dave Hume Pool Feasibility Study Project 324702 in 2018/19.</i></p>
<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• <i>Increased funding matches the costs required to run the pool facility.</i></li> <li>• <i>Allows Health and Safety requirements to be met.</i></li> <li>• <i>Aligns with the operation costs of Te Puke pool.</i></li> <li>• <i>Up to date evidence basis is developed to allow future Council decision making, guided by the Regional Spaces and Places strategy.</i></li> <li>• <i>Enables a community led initiative.</i></li> </ul>



Councillor Dally voted against the motion and requested that his vote be recorded.

LTAP6.1.28      **Topic LTP04 - Recreation and Leisure - Issue 08 - Tahataharoa Heritage Acquisition and Development**

The Committee considered the issues and options paper as circulated separately with the agenda. It was noted that the Regional Council had provided funding for this purchase as well.

**Resolved:** Thwaites / Mayor Webber

<b>Decision</b>
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<i>THAT the budget allocation of \$404,000 split between 2018/19 and 19/20 to assist with the purchase of the Tahataharoa land be confirmed, subject to the balance of the funding required being raised.</i>
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<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• <i>This would provide a wide benefit for future generations.</i></li> <li>• <i>Partnership approach with the hapu and other parties.</i></li> <li>• <i>Environmental benefits and restoration of the wetland.</i></li> <li>• <i>Ensures public access as a reserve.</i></li> <li>• <i>Protection of cultural heritage.</i></li> </ul> |
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LTAP6.1.29

**Topic LTP04 - Recreation and Leisure - Issue 09 - Reserve Management Planning**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mackay / Murray-Benge

<b>Decision</b>
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<i>THAT Council continue the review of Reserve Management Plans as scheduled and divert relevant submissions to these processes. Work with Community Boards and other bodies to further develop concept plans and operational projects where suitable.</i>
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<i>THAT Council consider the request for the carpark off Atuaroa Avenue to be extended at Centennial Park through an Annual Plan process, once the detailed design for the new Te Puke Gymsport Club facility has been completed, and external funding for the build has been secured.</i>
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<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• <i>The majority of responses are diversions to existing processes which allows existing work programmes to be complete.</i></li> <li>• <i>The processes allows the affected communities to be specifically involved with decisions about the individual reserves.</i></li> <li>• <i>The processes result in robust outcomes which Council can make informed decisions about allocation of development budgets.</i></li> </ul> |
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LTAP6.1.30

**Topic LTP04 - Recreation and Leisure - Issue 10 - Te Puke Swimming Pool**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Marsh / Dean

<b>Decision</b>
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<i>THAT Council continues to operate the Te Puke Memorial Pool for the undetermined remaining life of the facility, at the existing levels of service, and notes that the new proposed facility is a community-driven initiative and Council awaits direction from the Aquatic Centre Action Group.</i>
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<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• <i>Current Levels of Service are maintained.</i></li> <li>• <i>Current funding forecasts remain in place.</i></li> <li>• <i>Requires active community involvement to progress a new facility.</i></li> </ul> |
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LTAP6.1.31

**Topic LTP04 - Recreation and Leisure - Issue 13 - Te Puke Reserve Improvements**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Williams

<b>Decision</b>
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<i>THAT the submitter be advised that the stage is available to be booked for community events and requests for capital work improvements will be referred to the next review of the Maketu/Te Puke Ward Reserve Management Plan, which is scheduled for the 2021/22 Financial Year.</i>
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<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• <i>Process for booking to be advised to the submitter.</i></li> <li>• <i>Community events are encouraged and facilitated.</i></li> <li>• <i>Capital works are considered as part of a wider review, allowing costs to be more fully considered and prioritised.</i></li> </ul> |
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LTAP6.1.32

**Topic LTP04 - Recreation and Leisure - Issue 14 - Omokoroa Swimming Pool**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mayor Webber / Palmer

<b>Decision</b>
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<i>THAT Council will consider the need for a new swimming pool at Omokoroa once the Structure Planning Process has been completed. The need for a new swimming pool will also be assessed against the Regional Spaces and Places Strategy.</i>
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**Reasons for Decision**

- *Consideration of a swimming pool will align with the wider planning process for Omokoroa.*
- *Consideration of new swimming pools takes regard of the regional strategy.*
- *The swimming pools at Omokoroa Point and Omokoroa No 1 School are utilised, as these have both received funding from Council.*

LTAP6.1.33

**Topic LTP04 - Recreation and Leisure - Issue 16 - BOP Coast Rowing Club**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Mayor Webber

**Decision**

1. *THAT Council diverts the submission points for further consideration in the development of the Wairoa River Esplanade Reserve concept plan process.*
2. *THAT Council supports the pontoon project and provides a capital grant of \$70,000 in the 2018/19 financial year.*

**Reasons for Decision**

- *The proposed concept plan considers the pontoon location.*
- *Access to the river for rowing and other purposes is significantly improved.*

LTAP6.1.34

**Topic LTP05 - Te Ara Mua Implementation - Issue 01 - Marae Sustainability Initiatives Fund**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Williams

**Decision**

*THAT Council increase the amount of the Marae Sustainability Initiatives Fund to \$50,000.00 per annum for the next 10 years.*

**Reasons for Decision**

- *Increased funding will help to address the oversubscription we have to the fund on an annual basis and will allow more Marae to receive funding support of for greater support to be provided to assist with more costly projects.*
- *Relationships with iwi and hapū communities are strengthened as*



**Reasons for Decision**

*Council continues to support issues of significance to them.*

- *Recognises that Marae are critical community infrastructure and oftentimes for more than just Maori communities.*

LTAP6.1.35

**Topic LTP05 - Te Ara Mua Implementation - Issue 02 - Marae Toolkit**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mackay / Mayor Webber

**Decision**

*THAT Council provide a fund of \$50,000.00 spread over two years funded out of general rates to provide for the development of a Marae toolkit.*

**Reasons for Decision**

- *Gives effect to an action in Te Ara Mua and responds to a matter of importance to Māori.*
- *Provides Council and Marae with a valuable information tool regarding Marae and their operation.*
- *Recognises that Marae are critical community infrastructure, particularly in emergency management/civil defence situations.*
- *The toolkit could also be used as a platform to develop a similar toolkit for community halls.*

Councillor Lally voted against the motion and requested that his vote be recorded.

LTAP6.1.36

**Topic LTP05 - Te Ara Mua Implementation - Issue 03 - Resource Management Work Programme**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Williams / Mayor Webber

**Decision**

*THAT Council notes this request and includes it as part of its consideration of the internal submission to the Long Term Plan seeking additional resource within the Resource Management activity.*

**Reasons for Decision**

- *Faster progress is made on Resource Management work programme priorities, particularly those of importance to tangata whenua.*
- *Note that funding is covered by the Resource Management Work*

**Reasons for Decision**

*Programme internal submission.*

- *Enables actions/priorities included within Te Ara Mua to be progressed.*

LTAP6.1.37

**Topic LTP05 - Te Ara Mua Implementation - Issue 04 - Healthy Whare/Project Wai Ora**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Dally / Thwaites

**Decision**

*THAT Council increases the budget for the Healthy Whare Project to \$40,000 per annum, to facilitate the project expanding into more communities.*

**Reasons for Decision**

- *Enables the project to be expanded across the district.*
- *Enables other funding to be leveraged from philanthropic trusts and central government agencies.*
- *Enables Council to take a proactive approach to addressing issues with poor quality housing stock.*
- *Has proven benefits for communities (better quality housing supporting better health, social and economic outcomes).*
- *Aligns the Council's endorsed position on wanting housing that is habitable in the District.*
- *Enables more to be achieved, including potentially expanding into more communities sooner.*

LTAP6.1.38

**Topic LTP05 - Te Ara Mua Implementation - Issue 05 - Papakainga**

The Committee considered the issues and options paper as circulated separately with the agenda. It was noted that both the Regional Council and Tauranga City Council provided funding for these initiatives.

**Resolved:** Mayor Webber / Dean

**Decision**

*THAT Council:*

- *Continue to provide funding of \$40,000.00 per annum towards Papakainga initiatives for the next 10 years; and*
- *Advocate the need for other agencies to continue to fund and be involved in Papakainga initiatives in the Western Bay of Plenty sub region; and*
- *Provide a fee abatement fund for consent applications on Māori land in*

**Decision**

*the sum of \$15,000 per annum to be funded from general rates.*

**Reasons for Decision**

- *Council continues to meet the needs of those looking to develop housing on Māori land and continues its collaborative approach to doing so.*
- *Council provides an innovative option (and one less barrier) to assist building on Māori land, addressing the financial difficulties facing owners of such land.*

LTAP6.1.39

**Topic LTP05 - Te Ara Mua Implementation - Issue 06 - Internship**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mackay / Dean

**Decision**

*THAT Council makes provision for internships for Tangata Whenua of \$50,000 per year, in years 1-3 of the Long Term Plan, funded partly by Council general rates and subject to external funding such as Department of Internal Affairs or others at least 50%, with a view to reviewing this approach through the next long term plan.*

**Reasons for Decision**

- *Gives affect to corporate plan and Te Ara Mua key actions.*
- *Enhances relationships between Council and Tangata Whenua.*
- *Understanding of reciprocal key issues.*
- *Completion of specific projects that are beneficial to both parties.*

LTAP6.1.40

**Topic LTP05 - Te Ara Mua Implementation - Issue 06 - Iwi/Hapu Management Plan/MWAR Development Fund**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Williams / Mayor Webber

**Decision**

*THAT Council maintain the proposed budget included within the draft Long Term Plan of \$50,000 per year to progress the development of Iwi/hapu management plans and Te Mana Whakahono a Rohe agreements.*

**Reasons for Decision**

- *This is to meet the latest amendments to the Resource Management Act.*

**Reasons for Decision**

- *The budget currently provided for in the draft Long Term Plan of \$50,000 per annum presents an increase to the 2017/18 budget (\$25,000).*
- *This increase in funding will assist Iwi/Hapu to complete a comprehensive plan to achieve their aspirations of rangatiratanga either through an Iwi/Hapu Management Plan or a Mana Whakahono-a-Rohe agreement.*
- *Progresses an action within Te Ara Mua (The Way Forward).*
- *Strengthening of relationships with Iwi/Hapu to work cohesively together.*

LTAP6.1.41

**Topic LTP05 - Te Ara Mua Implementation - Issue 08 - Development of a Te Reo Maori Strategy**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Williams / Dean

**Decision**

*THAT Council directs the Policy Committee to include the development of a Te Reo Māori Strategy in the 2019 Policy and Planning work programme, and notes that this should be jointly progressed with the Partnership Forum.*

**Reasons for Decision**

- *Gives effect to existing Council policies.*
- *Gives effect to the action in Te Ara Mua, and responds to a matter of importance to Māori.*
- *Gives certainty to the submitter on the expected timeframe for the matter to be progressed.*
- *If included in the 2019 work programme, can be resourced by existing budgets and staff.*

Councillors Lally and Murray-Benge voted against the motion and requested that their votes be recorded.

LTAP6.1.42

**Topic LTP05 - Te Ara Mua Implementation - Issue 09 - Protecting Cultural Heritage**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mackay / Murray-Benge

**Decision**

*THAT Council:*

- *Provide increased resources (as outlined in an internal submission on the matter) to allow staff to progress a review of the District Plan as it relates to the classification of activities and that Tangata Whenua be involved in this work.*
- *Adopt initiatives that incorporate art, story boards and design that reflect Tangata Whenua cultural heritage in its projects.*

**Reasons for Decision**

- *District Plan is improved to provide greater protection for cultural heritage.*
- *Tangata Whenua are involved in Council's decision making processes.*
- *Cultural heritage relating to Tangata Whenua is reflected in art, story boards and designs within Council projects.*

LTAP6.1.43

**Topic LTP06 - Utilities - Issue 01 - Solid Waste**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Williams / Marshall

**Decision**

*THAT Council fund investigations into alternative recycling and rubbish collection models, at \$75,000 in the 2018/19 year, as currently included in the draft Long Term Plan, and note the diversion of submissions to this process.*

*THAT Council notes that due to the Special Housing Area development the green waste facility is being relocated to an alternative site in Omokoroa.*

**Reasons for Decision**

- *Meets Waste Minimisation Management Plan actions.*
- *Looks to improve environmental wellbeing by reducing waste to landfill.*
- *Community expectations have increased.*
- *Submitter's comments and concerns are addressed through a specific project.*
- *The growing demand at Omokoroa requires an improved facility and the housing development necessitates a new location.*

LTAP6.1.44 **Topic LTP06 - Utilities - Issue 02 - Wastewater Management**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mackay / Murray-Benge

<b>Decision</b>
<i>THAT Council directs staff to work with Quayside Properties Limited and other parties in accordance with the Rangiuru Plan regarding wastewater.</i>
<i>THAT feedback on alternative discharge options for Katikati Wastewater Treatment Plant be diverted to the alternative options working group.</i>
<i>THAT issues relating to contamination of Tauranga Harbour due to septic tanks be referred to the Bay of Plenty Regional Council.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• <i>More informed community.</i></li> <li>• <i>Issues are addressed in the correct platform.</i></li> <li>• <i>Recognition of Council's commitment to improving the quality of Tauranga Harbour.</i></li> </ul>

LTAP6.1.45 **Topic LTP06 - Utilities - Issue 04 - Coastal Erosion - Waihi Beach**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Marshall / Williams

<b>Decision</b>
<i>THAT Council undertakes the Waihi Beach Shoreline Protection Options Assessment in 2018/19 as planned in the 2018/28 Long Term Plan.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• <i>In line with Councils Coastal Erosion Response Policy.</i></li> <li>• <i>In line with Council's resource consent conditions for Waihi Beach.</i></li> <li>• <i>Significant public interest in this issue.</i></li> <li>• <i>Rates/UACs and FINCOs stay the same as per the draft Long Term Plan.</i></li> <li>• <i>Decision is consistent with previous decisions made by Council.</i></li> <li>• <i>In line with Council legal advice.</i></li> </ul>

LTAP6.1.46 **Topic LTP06 - Utilities - Issue 05 - Stormwater**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mackay / Murray-Benge

<b>Decision</b>
<i>THAT Council continues with the application process for its Comprehensive Stormwater Consents.</i>
<i>THAT Council proceeds with Stormwater works at Waihi Beach as included in the draft 2018/28 Long Term Plan.</i>
<i>THAT Council continues to undertake ground water monitoring at Highfields Pond to determine the feasibility of converting the pond to a permanent wet pond, noting that the matter will be referred to the Annual Plan 2019/20.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• <i>In line with Councils Stormwater Strategy.</i></li> <li>• <i>Rates/UACs and FINCOs stay the same as per the draft Long Term Plan.</i></li> <li>• <i>Enables the development of stormwater quality management within the Western Bay District.</i></li> <li>• <i>Further consideration of the Highfields pond once investigations are complete.</i></li> </ul>

LTAP6.1.47 **Topic LTP07 - Communities - Issue 01 - Cemeteries**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Webber

<b>Decision</b>
<i>THAT the submitter be advised that Council will be undertaking a review of its Cemeteries as part of the Community Strategy review during the 2018/19 Financial year and alternative cemetery and memorial options will be considered during the review process.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• <i>Advocates of burial variants will be involved in the review process.</i></li> <li>• <i>Council has already recognised the need to review it's cemeteries.</i></li> </ul>

LTAP6.1.48 **Topic LTP07 - Communities - Issue 02 - Community Hubs**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Lally

**Decision**

*THAT the requests for Community Hubs be referred to the Community Strategy for consideration.*

*THAT investigation of options for an interim (5-15 years) Library and Service Centre in Omokoroa be undertaken in 2018/19.*

**Reasons for Decision**

- *Council develops a clear strategy relating to development of Community Hubs in it's district.*
- *Communities have input into the location of Hubs in a considered and planned way.*

LTAP6.1.49 **Topic LTP07 - Communities - Issue 04 - Community Building/Community Plans**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mackay / Murray-Benge

**Decision**

*THAT Council refers submissions on community building and community plans to the Community Strategy review in 2018-19, to determine levels of service and community need within a comprehensive strategy.*

*THAT Council invite these submitters to present at the Community Committee.*

*THAT Council include these submitters to be part of the sub-regional Welcoming Communities Pilot Programme's coalition network.*

**Reason for Decision**

- *Council needs to establish a comprehensive approach.*

LTAP6.1.50 **Topic LTP07 - Communities - Issue 07 - Support for the Elderly**

The Committee considered the issues and options paper as circulated separately with the agenda.



**Resolved:** Lally / Murray-Benge

<b>Decision</b>
<i>THAT Council does not provide any funding support.</i>
<i>THAT Council invites this submitter to apply to the Community Matching Fund for Council funding assistance.</i>

<b>Reason for Decision</b>
<ul style="list-style-type: none"> <li><i>The submitter may be able to progress the desired outcome through this decision.</i></li> <li><i>No impact on rates.</i></li> </ul>

LTAP6.1.51

**Topic LTP07 - Communities - Issue 09 - Poppy Places Trust**

The Committee considered the issues and options paper as circulated separately with the agenda.

Moved: Lally / Dally

THAT Council take no further action on this submission at this time.

Moved amendment: Murray-Benge / Mackay

*THAT Council consult with the Poppy Places Trust to understand future implications for Council.*

The amendment was put and carried. The amendment became the substantive motion and was put and carried as follows:

**Resolved:** Murray-Benge / Mackay

<b>Decision</b>
<i>THAT Council consult with the Poppy Places Trust to understand future implications for Council.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li><i>Further clarity is sought from the Poppy Places Trust.</i></li> <li><i>Examples of the proposal's implementation elsewhere are investigated.</i></li> <li><i>Council can better understand any funding implications before proceeding.</i></li> </ul>

LTAP6.1.52

**Topic LTP07 - Communities - Issue 10 - Water Safety**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Dean / Mayor Webber

<b>Decision</b>
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<i>THAT Council works with the Bay of Plenty Regional Council on its Regional Water Safety Strategy, and Surf Life Saving New Zealand.</i>
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<i>THAT Council invites this submitter to be part of the sub-regional Welcoming Communities Pilot Programme's coalition network, to work on upskilling and education on preventable drownings amongst Asian people.</i>
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<b>Reasons for Decision</b>
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|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• <i>Fairness and equity throughout the region.</i></li> <li>• <i>In line with Council's submission to the Regional Council.</i></li> </ul> |
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12.40pm

The meeting adjourned for lunch.

1.10pm

The meeting reconvened. Councillor Dally was not present.

LTAP6.1.53

**Topic LTP08 - Planning for the Future - Issue 01 - Short-Term Accommodation Policy**

The Committee considered the issues and options paper as circulated separately with the agenda. Councillor Dean declared a conflict of interest.

**Resolved:** Mayor Webber / Thwaites

<b>Decision</b>
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<i>THAT Council refers the development of a short-term accommodation policy to the Policy Committee, for consideration as part of future work programmes.</i>
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<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• <i>Council can consider including the development of a policy in a Policy and Planning work programme, when there is sufficient resource and the Committee considers that this is a matter of priority.</i></li> <li>• <i>The Policy Committee can undertake scoping work on the policy before determining whether it wishes to continue with the policy development process.</i></li> </ul> |
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LTAP6.1.54

**Topic LTP08 - Planning for the Future - Issue 02 - Future Growth Areas**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mayor Webber / Mackay

**Decision**

*THAT Council:*

- *Notes the comments of submitters in relation to future growth areas.*
- *Diverts the growth related matters to the SmartGrowth Future Development Strategy.*
- *Directs that matters relating to urban design, housing typologies, and structure plans to be addressed in the relevant projects in the Resource Management Work Programme.*
- *Refers provision for lifestyle development and/or more permissive rural subdivision rules to the Policy Committee for consideration for inclusion in the future work programme.*

**Reasons for Decision**

- *All future development is initiated through the SmartGrowth process.*
- *A number of projects are already underway that will address most of the submitters points.*
- *Opportunities for more meaningful participation on future urban planning issues can be progressed through other processes such as the Future Development Strategy.*

LTAP6.1.55

**Topic LTP08 - Planning for the Future - Issue 03 - Housing**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Williams

**Decision**

*THAT Council acknowledge the submissions received in relation to housing, and diverts them to the Housing Action Plan for further consideration including the consideration of covenants.*

*THAT Council engages with these submitters through the development of the Housing Action Plan.*

**Reasons for Decision**

- *Enables these submissions to be considered alongside other feedback that has been received to inform the Housing Action Plan.*
- *Enables further engagement with key stakeholders and interested parties.*

LTAP6.1.56

**Topic LTP08 - Planning for the Future - Issue 04 - Omokoroa Domain**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Palmer / Murray-Benge

<b>Decision</b>
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<i>THAT Council acknowledge the submission received on the Omokoroa Domain, and refer the submission to the Omokoroa Domain and esplanade master planning project.</i>
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<b>Reason for Decision</b>
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|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• <i>Aligns the process for this submission with how other feedback received on the Domain, boat ramp and esplanade area is being handled.</i></li> </ul> |
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LTAP6.1.57

**Topic LTP08 - Planning for the Future - Issue 06 - Smoke Free Public Spaces Policy**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Dean / Williams

<b>Decision</b>
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<i>THAT Council does not wish to review of the Smoke Free Public Spaces Policy, but will implement signage as per policy during 2018/19.</i>
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<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• <i>The submitter will have clarity that Council does not consider this to be a priority, and that a policy will not be reviewed for the foreseeable future.</i></li> <li>• <i>Consultant/staff time will not be incurred on this matter.</i></li> <li>• <i>Smoke free signage will make clear the Council's position.</i></li> </ul> |
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LTAP6.1.58

**Topic LTP08 - Planning for the Future - Issue 07 - Climate Change**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Marshall / Murray-Benge

<b>Decision</b>
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<i>THAT Council receives the submission points in relation to climate change, and diverts them for further consideration to the development of the Climate Change Action Plan, commencing in the 2018/19 financial year.</i>
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<b>Reasons for Decision</b>
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| <ul style="list-style-type: none"> <li>• <i>Given the focus of the Central Government on this topic it is appropriate that Council waits for further direction.</i></li> <li>• <i>Enables the submissions to be considered as part of a wider discussion</i></li> </ul> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Reasons for Decision**

*on Council's approach to climate change, community aspirations, and priorities for action.*

- *Is consistent with the approach taken with presentations received by the Community Committee from environmental organisations.*

LTAP6.1.59

**Topic LTP08 - Planning for the Future - Issue 08 - Long Term Plan Assumptions**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Scrimgeour / Murray-Benge

**Decision**

*THAT Council acknowledges the submission in relation to Council's strategic assumptions, and makes the following amendments:*

*Environmental Sustainability*

*Add the following text*

*We expect to see:*

- *"An increasing focus on the management and use of harbour and coastal margins, as a result of the NZ Coastal Policy Statement and sea level rise".*

*Community Expectations*

*Remove the reference in the Implications section to 'Growth pays for growth' - as this has been included in error.*

**Reason for Decision**

- *The proposed amendments respond to gaps and errors in the strategic assumptions that have been identified by the submitter.*

LTAP6.1.60

**Topic LTP08 - Planning for the Future - Issue 08 - Wairoa River Valley Strategy**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Dean

**Decision**

*THAT Council directs the Policy Committee to include scoping the review of the Wairoa River Valley Strategy in the 2020 Policy and Planning work programme, and notes that this should be jointly progressed with Tauranga City Council, Bay of Plenty Regional Council and tangata whenua representatives.*

**Reasons for Decision**

- *Gives effect to the submissions received, and gives an indication of the timing for the strategy review to be progressed.*
- *Enables staff work with Tauranga City Council, Bay of Plenty Regional Council and tangata whenua representatives to establish a joint project plan and likely resourcing requirements. Any required budget can be addressed through an Annual Plan process, as the costs at this stage are not known.*
- *Enables Tauranga City Council and Bay of Plenty Regional Council to also make provision to jointly resource the project, noting that their Long Term Plan; consultation periods concluded earlier than Western Bay of Plenty District Council's, and they are unlikely to have made any provision in their Long Term Plans.*
- *Te Kauae a Roopu have other means to guide the development at Tauriko West, particularly through involvement in the structure planning process (led by Tauranga City Council).*

LTAP6.1.61

**Topic LTP08 - Planning for the Future - Issue 12 - Te Puke Community Centre**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Lally / Marsh

**Decision**

*THAT Council refers the request to establish a community centre in Te Puke to the Community Strategy review in 2018-19, to determine levels of service and community need within a comprehensive strategy.*

**Reasons for Decision**

- *More coordinated approach from Council to ensure it ties in with the Communities Strategy Review.*
- *No impact on rates.*

LTAP6.1.62

**Topic LTP08 - Planning for the Future - Issue 13 - SocialLink**

The Committee considered the issues and options paper as circulated separately with the agenda. It was noted that SocialLink had already commenced some work in Te Puke. Some members expressed concerns that there were already enough groups operating in this area within the Te Puke community, and if there was insufficient support within these groups for SocialLink then it may not be appropriate to fund the project.

The concept to bring all the different groups together would be of benefit to the community, and it was noted that there had been a team representing the project that had made presentations to Council.

Council was advised that the project would be monitored if it was funded.

**Resolved:** Marsh / Mayor Webber

<b>Decision</b>
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<i>THAT Council funds SocialLink up to \$25,000 over three years through a service delivery contract to deliver a collaborative pilot project in the social sector area, initially in Te Puke.</i>
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<b>Reason for Decision</b>
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| <ul style="list-style-type: none"> <li>• <i>Will assist the community to provide a collaborative project.</i></li> <li>• <i>Will bring the different groups in the social sector area in Te Puke together.</i></li> </ul> |
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LTAP6.1.63

**Topic LTP09 - Service Delivery Contracts and Communities - Issues 05,07,09,03 and 05 - BOP Film, Sport BOP, Citizens Advice Bureau, Economic Development, Safer Communities**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Williams / Thwaites

<b>Decision</b>
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<b>BOP Film</b>
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<i>THAT Council fund Film Bay of Plenty as per the Draft Long Term Plan.</i>
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<b>Sport BOP</b>
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<i>THAT Council fund Sport Bay of Plenty as per the Draft Long Term Plan.</i>
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<b>Citizens Advice Bureau</b>
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<i>THAT Council fund Citizens Advice Bureau as per the Draft Long Term Plan.</i>
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<b>Economic Development</b>
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<i>THAT Council discusses plans for any future review of the Economic Strategy at Joint Governance Committee level in the first instance.</i>
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<b>Safer Communities</b>
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<i>THAT Council fund Tauranga Western Bay Safer Communities and Welcoming Communities as per the Draft Long Term Plan.</i>
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<b>Reason for Decision</b>
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<i>Continuation of current service delivery contracts and outcomes sought.</i>
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LTAP6.1.64 **Topic LTP09 - Service Delivery Contracts - Issue 01 - Katch Katikati**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Thwaites / Mackay

<b>Decision</b>
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<i>THAT Council fund Katch Katikati at \$8.00 per rateable residential unit and \$310 per commercial property (\$78,981) and review whether a fixed targeted rate, for growth, is an option in the future.</i>
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<b>Reason for Decision</b>
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- |                                                                                                                                                                                                                              |
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| <ul style="list-style-type: none"> <li>• <i>To enable Katch Katikati to meet the increasing workload based on demand.</i></li> <li>• <i>Provides an increase on the Katch Katikati previous level of funding.</i></li> </ul> |
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LTAP6.1.65 **Topic LTP09 - Service Delivery Contracts - Issue 02 - Surf Lifesaving New Zealand**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Thwaites

<b>Decision</b>
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<i>THAT Council increases funding of Surf Life Saving New Zealand's annual service delivery contract over a three-year period by \$1000, \$3000 and \$5000 above the funding in the Draft Long Term Plan, and continue to advocate to the Bay of Plenty Regional Council for the funding to be spread across the region.</i>
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<b>Reasons for Decision</b>
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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• <i>Council recognises the importance of water safety and saving lives.</i></li> <li>• <i>Enables maintenance of the current levels of service.</i></li> <li>• <i>Recognises the increase in the minimum wage.</i></li> <li>• <i>Significantly affects the contractor's ability to provide adequate and effective professional lifeguard services, at our coastal community beaches during high user periods.</i></li> <li>• <i>Increases water safety provision at our beaches.</i></li> </ul> |
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LTAP6.1.66 **Topic LTP09 - Service Delivery Contracts - Issue 03 - Multi-Cultural Tauranga**

The Committee considered the issues and options paper as circulated separately with the agenda.



**Resolved:** Dean / Scrimgeour

<b>Decision</b>
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<i>THAT Council funds Multicultural Tauranga at \$10,000 per year for two years.</i>
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<b>Reasons for Decision</b>
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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• <i>Will allow Multicultural Tauranga to provide the levels of service for both migrants and the wider community.</i></li> <li>• <i>Will support the Welcoming communities initiative.</i></li> </ul> |
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LTAP6.1.67

**Topic LTP09 - Service Delivery Contracts - Issue 04 - Te Puke Economic Development Group**

The Committee considered the issues and options paper as circulated separately with the agenda. It was noted that there was no report from Te Puke Economic Development Group and Councillors were advised that one would be supplied to them on their Stellar library.

**Resolved:** Scrimgeour / Marsh

<b>Decision</b>
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<i>THAT Council fund Te Puke Economic Development Group as per the Draft Long Term Plan at a level of \$71,000 in 2018/19, with CPI adjustments in the following years, to undertake the economic development deliverables set out in their service delivery contract.</i>
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<b>Reason for Decision</b>
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| <ul style="list-style-type: none"> <li>• <i>No impact over what is currently budgeted for in the Draft Long Term Plan.</i></li> </ul> |
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LTAP6.1.68

**Topic LTP09 - Service Delivery Contracts - Issue 06 - Tourism Bay of Plenty**

The Committee considered the issues and options paper as circulated separately with the agenda. It was noted that Tauranga City Council funded this activity from businesses, whereas Western Bay of Plenty District Council used general rates, and Council could consider changing this in the future.

**Resolved:** Mackay / Mayor Webber

<b>Decision</b>
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<i>THAT Council funds Tourism Bay of Plenty at the level indicated in the Draft Long Term Plan, \$210,000 in 2018/19, and makes annual CPI adjustments.</i>
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**Reasons for Decision**

- *Will enable Tourism Bay of Plenty to carry out activities associated with the Visitor Economy Strategy that are applicable to Western Bay District Council.*
- *Supports the majority of submissions which asked for status quo or increased funding for Tourism Bay of Plenty.*

Councillor Lally voted against the motion and requested that his vote be recorded.

LTAP6.1.69

**Topic LTP09 - Service Delivery Contracts - Issue 08 - Envirohub**

Councillor Dean declared an interest in this item.

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Williams / Mackay

**Decision**

*THAT Council does not fund the Predator Free BOP programme.*

*That Council funds the Envirohub environmental sustainability programmes at \$20,000 per year for three years, with a review at next year's annual plan.*

**Reasons for Decision**

- *Environmental sustainability initiatives will be encouraged and managed in the District.*
- *Less impact on rates than the full amount requested.*
- *Would not duplicate work undertaken in the area of solid waste.*
- *Further conversations can be had with Envirohub to refine any proposals.*

LTAP6.1.70

**Topic LTP09 - Service Delivery Contracts - Issue 11 - Bay Conservation Alliance**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mackay / Murray-Benge

**Decision**

*THAT Council does not fund Bay Conservation Alliance for \$30,000 per annum for three years.*

*THAT Council invites Bay Conservation Alliance to apply for the Community*

**Decision**

*Matching Fund for Council funding assistance.*

**Reason for Decision**

- *The matching fund is the appropriate avenue for this group to apply for funding.*

LTAP6.1.71

**Topic LTP09 - Service Delivery Contracts - Issue 15 - Waihi Beach Events and Promotions**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Thwaites / Marshall

**Decision**

*THAT Council funds Waihi Beach Events and Promotions at a level of \$51,000 in 2018/19, with CPI adjustments in the following years to undertake events, promotions and economic development activity deliverables set out in their service delivery contract.*

**Reason for Decision**

- *The \$10K increase over 2017/18 funding level will provide a level of financial support for Waihi Beach Events and Promotions to deal with some of the growth and demand they mention.*

LTAP6.1.72

**Topic LTP10 - Corporate Services - Issue 15 - Digital Enablement**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mayor Webber / Scrimgeour

**Decision**

*THAT Council continue to support the Digital Enablement Programme with funding as set out in the draft Long Term Plan for 2019 - \$50K, 2020 - \$102K and 2021 - \$104,200 and advocate for its communities for better broadband with industry.*

**Reason for Decision**

- *There were several requests from the community for improved broadband coverage.*
- *Council can continue to support the original Digital Enablement Plan and carry out a digital enablement programme to support its communities.*

**LTAP6.1.73 Topic LTP11 - Economic - Issue 01 - Town Centre Development**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Williams / Mackay

**Decision**

*THAT Council refer the specific parking, kerb and channel and footpath projects to Katikati and Maketu Community Boards for consideration under their community roading budgets, and that Council signals to Te Puke Economic Development Group its support for improved signage in Te Puke.*

*THAT the timing of the Katikati Town Centre Plan review be re-considered once the Government Policy Statement on Land Transport and the Transport Agency Investment Proposal have been finalised.*

**Reasons for Decision**

- *Consideration of specific matters at the local community board level.*
- *Will enable a more informed review to be undertaken.*
- *Will enable any work plans to be better aligned between Council and New Zealand Transport Agency.*

**LTAP6.1.74 Topic LTP13 - Natural Environment - Issue 01 - Natural Environment Strategy**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Marshall

**Decision**

*THAT Council receives the submission points in relation to the natural environment, and diverts them for further consideration to the review of the Natural Environment Strategy, commencing in the 2018/19 financial year.*

**Reason for Decision**

*Enables the submissions to be considered as part of a wider discussion on Council's approach to the natural environment, community aspirations, and priorities for action.*

5. *THAT in relation to the re-budget proposals, the Committee resolves as follows:*

**LTAP6.1.75 Re-Budget - Transportation - Issue LED Lighting - Project No. 3426**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Williams / Thwaites

<b>Decision</b>
<i>THAT Council re-budgets the LED lighting upgrade for delivery over the 2018-2021 Long Term Plan period.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• <i>Greater New Zealand Transport Agency co-investment funding at 85% of the total cost.</i></li> <li>• <i>Long term power savings.</i></li> </ul>

**LTAP6.1.76 Re-Budget - Stormwater - Issue Re-budget Projects within the Stormwater Activity - Project No. (Refer to Table)**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Lally

<b>Decision</b>
<i>THAT Council approves the re-budget of \$190,000 from the 2017/18 financial year to the 2018/19 and \$1,000,000 from the 2018/19 to 2019/20 financial year as outlined in the table below.</i>

<b>Project Number</b>	<b>Project Name</b>	<b>2017/18 Annual Plan (\$)</b>	<b>Proposed Re-Budget 2018/19 (\$)</b>	<b>Proposed Re-Budget 2019/20 (\$)</b>
331501	<i>Waihi Beach Otawhiwhi Marae Stormwater Drain</i>	<i>(50)</i>	<i>50</i>	
226353	<i>Waihi Beach 2 Mile Creek West Bank</i>	<i>(140)</i>	<i>140</i>	
226353	<i>Waihi Beach 2 Mile Creek West Bank</i>		<i>(1,000)</i>	<i>1,000</i>

**Reasons for Decision**

- *Projects will be completed in the year planned and financed.*
- *Funding will match contractor availability.*

LTAP6.1.77

**Re-Budget - Wastewater - Issue Re-budget Projects Within the Wastewater Activity - Project No. (Refer to Table)**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mackay / Dean

**Decision**

*THAT Council approves the re-budget of \$1,060,000 from the 2017/18 financial year to the 2018/19 and \$400,000 from the 2018/19 to 2020/21 financial year as outlined in the table below.*

<b>Project Number</b>	<b>Project Name</b>	<b>2017/18 Annual Plan (\$)</b>	<b>Proposed Re-Budget 2018/19 (\$)</b>	<b>Proposed Re-Budget 2019/20 (\$)</b>	<b>Proposed Re-Budget 2020/21 (\$)</b>
225724	<i>Katikati Wastewater Treatment Plant Renewals (step screen)</i>	<i>(380)</i>	<i>380</i>		
225724	<i>Katikati Wastewater Treatment Plant Renewals</i>		<i>(400)</i>		<i>400</i>
225727	<i>Katikati Wastewater Treatment Plant Renewal of Resource consent</i>	<i>(100)</i>	<i>100</i>		
225620	<i>Te Puke Wastewater Treatment Plant Renewal of Resource consent</i>	<i>(180)</i>	<i>180</i>		
336601	<i>Omokoroa manhole repair</i>	<i>(200)</i>	<i>200</i>		
60-01-01-1640	<i>Wastewater Treatment Plant de-sludging</i>	<i>(200)</i>	<i>200</i>		

**Reasons for Decision**

- *Projects will be completed in the year planned and financed.*
- *Ensure high priority projects can be completed.*
- *Funding will match contractor availability.*

LTAP6.1.78

**Re-Budget - Water Supply - Issue Re-budget Projects within the Water Activity - Project No. (Refer to Table)**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Marshall / Mayor Webber

**Decision**

1. *THAT Council approves the re-budget of \$986,000 from the 2017/18 Financial Year to the 2018/19 and 2019/20 Financial Year and \$50,000 from the 2018/19 to 2019/20 financial year as outlined in the table below.*

Project Number	Project Name	2017/18 Annual Plan (\$)	Proposed Re-Budget 2018/19 (\$)	Proposed Re-Budget 2019/20 (\$)
287118	<i>Te Puke Infrastructure areas 3 and 4 (No3 Road Booster Pump)</i>	<i>(86)</i>	<i>86</i>	
243320	<i>Central Water Supply additional bore</i>	<i>(850)</i>	<i>50</i>	<i>800</i>
318201	<i>District Wide Water Metering – Western Supply Zone</i>	<i>(50)</i>	<i>50</i>	
340601	<i>CSZ Water Modelling Calibration</i>		<i>(50)</i>	<i>50</i>

2. *That Council approves the re-budget of \$120,000 from the 2019/20 and 2020/21 to the 2018/19 Financial Year as outlined in the table below;*

Project Number	Project Name	Proposed Re-Budget 2018/19 (\$)	Proposed Re-Budget 2019/20 (\$)	Proposed Re-Budget 2020/21 (\$)
243310	<i>Central Water Reticulation Improvements (fencing)</i>	<i>30</i>	<i>(30)</i>	

Decision					
	243002	<i>Eastern Water Reticulation Improvements (fencing)</i>	80	(40)	(40)

Reasons for Decision
<ul style="list-style-type: none"> <li>• <i>Projects will be completed in the year planned and financed.</i></li> <li>• <i>Ensure high priority projects can be completed.</i></li> <li>• <i>Funding will match contractor availability.</i></li> <li>• <i>Security of bore sites with installation of security fencing.</i></li> </ul>

LTAP6.1.79

### **Re-Budget - Transportation and Stormwater - Issue Omokoroa Structure Plan**

The Committee considered the issues and options paper as circulated separately with the agenda. It was noted that this would be subject to appropriate land acquisition.

**Resolved:** Mackay / Murray-Benge

Decision
<i>THAT the Southern Stormwater Pond P012 budget of \$0.5M be brought forward from 2020 to 2019 so part of the Southern Stormwater Pond P12 s constructed in 2019 with the Southern Industrial Road.</i>

Reasons for Decision
<ul style="list-style-type: none"> <li>• <i>Both the Southern Industrial Road and Stormwater Pond 12 will be constructed simultaneously by one main contractor which will provide cost savings to the Council.</i></li> <li>• <i>Constructing Pond 12 in conjunction with the industrial road will enable the stormwater contaminants from the upper industrial catchment areas and the new southern industrial road to be managed in a controlled way into the new pond P12.</i></li> <li>• <i>Constructing both projects together will satisfy the Bay of Plenty Regional Council's resource consent requirements.</i></li> </ul>

LTAP6.1.80

### **Re-Budget - Water Supply - Issue Eastern Supply Zone - Reallocation of existing funding to investigation alternative water supply for the ESZ - Project 287112 - Pongakawa WTP Enhancement / Stage 2**

The Committee considered the issues and options paper as circulated separately with the agenda.



**Resolved:** Scrimgeour / Dean

<b>Decision</b>							
<i>THAT council re-budgets the available funding for Pongakawa Water Treatment Plant enhancement stage 2 (project 287112) as outlined in the table below;</i>							
Project Number	Project Name	2018/19 (\$000)	2019/20 (\$000)	2020/21 (\$000)	2021/22 (\$000)	2022/23 (\$000)	2023/24 (\$000)
287112	<i>Pongakawa WTP enhancement stage 2</i>		(1,000)	(2,900)	(1,500)		
287112	<i>ESZ alternative water supply (new name)</i>	250	2,200	200			2,750
<i>THAT the existing project 287112 – Pongakawa Water Treatment Plant enhancement/stage 2 be renamed as Eastern Supply Zone Alternative Water Supply.</i>							

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li><i>Provides additional potable water supply to cater for expected growth in the Eastern Supply Zone.</i></li> <li><i>To meet levels of service for water supply.</i></li> <li><i>To improve the resilience of the water supply for the communities in the Eastern Supply Zone.</i></li> </ul>

LTAP6.1.81

**Re-Budget - Recreation and Facilities - Reserves Re-budgeting - Projects As Listed in the Table**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Williams / Mackay

<b>Decision</b>			
<i>THAT Council approves the re-budgeting of the reserves and facilities projects as listed below:</i>			
Project Number	Project Name	2017/18 Annual Plan (\$)	Proposed Re-Budget 2018/19 (\$)
212914 001	<i>Moore Park - Council Funded</i>	\$284,078	\$284,078
246005 004	<i>Pohutukawa Park - Parking Construction</i>	\$80,000	\$80,000
281002 001	<i>Toilet and Extend Boat Ramp - Waitui Reserve</i>	\$134,288	\$134,288
294801 001	<i>Te Puna Station Road Harbour Access 12/13</i>	\$90,000	\$90,000
294802 001	<i>Car Park</i>	\$30,000	\$30,000
326103 001	<i>Te Puke Aquatic Centre - Capital</i>	\$40,000	\$40,000
281509 001	<i>One Mile Creek - Bank Protection</i>	\$25,102	\$25,102

<b>Reasons for Decision</b>
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- |                                                                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• <i>Reserves and Facilities assets developed for community use.</i></li> <li>• <i>Supports Council's various Strategies.</i></li> </ul> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

6. *THAT in relation to the internal submissions, the Committee resolves as follows:*

LTAP6.1.82

**Internal Submission - Finance Group - Budget Increase for Additional Resource - Skilled resource required to manage asset data in the new AssetFinda system - Project No. - New Resource**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mayor Webber / Scrimgeour

<b>Decision</b>
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<i>THAT Council approves the new resource budget as recommended to be set at \$100k and funded from general rates (via the overhead allocation model).</i>
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<b>Reason for Decision</b>
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- |                                                                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• <i>This resource will address gaps in the asset data management processes and identify key asset management trends and risks that can inform long term asset management planning decisions.</i></li> </ul> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

LTAP6.1.83

**Internal Submission - Policy and Planning - Planning for the Future - Policy and Planning - Additional contractor resource to lead the review of the Recreation and Leisure Strategy - Project No. - New Resource**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Mayor Webber

<b>Decision</b>
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<i>THAT Council approves an additional \$60,000 for contractor resource for the review of the Recreation and Leisure Strategy in 2018-19.</i>
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<b>Reasons for Decision</b>
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- |                                                                                                                                                                                                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• <i>Enables the review to be undertaken in 2018/19 by a competent contractor, who has specific expertise in this area.</i></li> <li>• <i>Completion of the strategy review in 2018/19 will enable the levels of service to be included in the development of a development contributions policy.</i></li> </ul> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

LTAP6.1.84 **Internal Submission - Policy and Planning - Resource Management Staff Budget - Additional staff resource - Project No. - Proposed Additional (New) Resource**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Williams / Mackay

<b>Decision</b>
<i>THAT Council provides the annual sum of \$110,000 for an additional Resource Management staff resource.</i>
<i>THAT Council increases the Resource Management consultancy budget from \$50,000 to \$100,000 pa</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• <i>Allows progress to be made on the backlog of projects, particularly changes to the District Plan that are required to address implementation issues.</i></li> <li>• <i>Enables progress to be made on a number of actions within Te Ara Mua that are resource management related.</i></li> <li>• <i>Consultants are cost-effective for the more technical related plan changes.</i></li> </ul>

LTAP6.1.85 **Internal Submission - Wilson Park Stormwater Pump Station - Flooding to private property - Wilson Park - Project No. - Propose New Project**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Thwaites / Marsh

<b>Decision</b>
<i>THAT Council undertakes investigations into stormwater management at Wilson Park in the 2018/19 financial year.</i>
<i>THAT investigations be undertaken in conjunction with the review of the Reserve Management Plan.</i>
<i>THAT Council review funding required to address stormwater issues at Wilson Park in the 2019/20 Annual Plan.</i>

<b>Reasons for Decision</b>
<ul style="list-style-type: none"> <li>• <i>Inline with Council's Level of Service – to address flooding to dwellings as a first priority.</i></li> <li>• <i>Improved continuity with investigations being undertaken in conjunction with the reserve management plan.</i></li> </ul>

LTAP6.1.86 **Internal Submission - Recreation and Facilities - Waihi Beach Dam Car Park and Toilet - Project No. - New**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Williams / Marshall

**Decision**

*THAT Council supports the provision of a toilet and additional car parking at the Waihi Beach Dam Reserve at a budgeted cost of \$200,000 funded from:*

- *Financial Contributions: .....\$40,000*
- *Rates: .....\$60,000*
- *External: .....\$100,000*

*THAT an application be made to the Tourism Infrastructure Fund for this project.*

**Reason for Decision**

- *Provides required facilities to support the Trig Lookout Walkway and the Waihi to Waihi Beach cycle trail.*

LTAP6.1.87 **Internal Submission - Reserves and Facilities - Uretara Stream/Yeoman Walkway Erosion**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Williams / Marshall

**Decision**

*THAT Council funds \$75,000 from the Environmental Protection Rate in the 2018/19 financial year to obtain the necessary consents and install two culverts and associated erosion protection along the Yeoman Walkway and Uretara Stream.*

**Reasons for Decision**

- *The risk of the stop bank and losing access along the Uretara Stream is removed.*
- *Council's investment in the Yeoman Walkway and cycleway is protected.*
- *Wetland environment is maintained.*

**LTAP6.1.88 Internal Submission - Omokoroa Structure Plan Utilities - Stormwater - Increase 2019 budget from \$1.6M to \$3.4M - Project No. 317201**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Palmer / Thwaites

<b>Decision</b>	
<i>THAT the Council increase funding for the Stormwater Pond 02 and amenity improvements to \$3.4M to allow for the full construction of this pond with the budget split over 2019 and 2020.</i>	
• 2019.....	\$1.7M
• 2020.....	\$1.7M
• Total.....	\$3.4M

<b>Reasons for Decision</b>	
• <i>P02 will be fully constructed and funded over 2018/2019 and 2019/2020 years.</i>	
• <i>This will have capacity to accept all the stormwater runoffs from the Special Housing Area, Goldstone and Neal Group and Prole Road etc. residential areas when fully developed.</i>	
• <i>The Bay of Plenty Regional Council's resource consent conditions will be met.</i>	

**LTAP6.1.89 Internal Submission - Transportation - Transportation Centre - Project No.324009-001**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mayor Webber/ Murray-Benge

<b>Decision</b>	
<i>THAT Council fund \$50,000 (\$25,000 rates) towards the indicative annual cost of a sub-regional transport centre, subject to appropriate contributions being made by SmartGrowth partners.</i>	

<b>Reasons for Decision</b>	
• <i>To maximise subregional transport planning for the future.</i>	
• <i>Contribute to sub-regional transport planning and advocacy.</i>	
• <i>SmartGrowth partners share the funding of the centre.</i>	

LTAP6.1.90 **Internal Submission - Community Plans - Increase 2018 to 2028 budget**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Mackay / Lally

<b>Decision</b>
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<i>THAT Council does not approve an increase of \$30,000 per annum to support the development of new community plans and the reviewing and updating of existing community plans, noting that the representation review is in progress and refers the matter to the Annual Plan 2019/20.</i>
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<b>Reasons for Decision</b>
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- |                                                                                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• <i>Better aligns with any outcomes of the representation review.</i></li> <li>• <i>Will be considered as part of the Annual Plan 2019/20 process.</i></li> </ul> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

LTAP6.1.91 **Internal Submission - Communities - Katikati Community Centre**

The Committee considered the issues and options paper as circulated separately with the agenda. Councillor Marshall declared an interest in this item and took no part in the voting or discussion thereon.

**Resolved:** Williams / Dean

<b>Decision</b>
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<i>THAT Council fund the Katikati Community Centre at the level of \$29,099, plus CPI adjustments in following years.</i>
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<b>Reason for Decision</b>
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- |                                                                                                                                                                                                                                                                                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• <i>To meet the increasing demand for services that the community centre provides.</i></li> <li>• <i>To reflect the increase in the contract figure as considered appropriate by Council after hearing submissions from the Katikati Community Centre.</i></li> </ul> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

LTAP6.1.92 **Internal Submission - Regulatory Opex - Compliance and Monitoring Budget - Revenue & Financing Policy for Environmental Health 50- 04-03, Liquor Licensing 50-02-06 and Livestock Control 50-03-03**

The Committee considered the issues and options paper as circulated separately with the agenda.

**Resolved:** Murray-Benge / Marshall

**Decision**

*THAT Council approves variation to the Community Protection revenue and financing policies for Environmental Health 50- 04-03, Liquor Licensing 50-02-06 and Livestock Control 50-03-03 in the 2018-2028 Long Term Plan.*

- *Environmental Health is funded 60% by user fees and 40% from general rates with any shortfall to be funded from general rates.*
- *Liquor Licensing is funded 55% by user fees and 45% from general rates with any shortfall to be funded from general rates.*
- *Livestock Control is funded 5% by user fees and 95% from general rates with any shortfall to be funded from general rates.*

**Reason for Decision**

- *Revenue targets and budgets will reflect proposed operational environment.*
- *Demonstrates Council is committed to new regulatory revenue targets.*
- *Revenue and fee recovery will be achievable.*

7. *THAT it be recommended to Council that the draft Long Term Plan 20-18-28 be amended in accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of LTAP6 dated 7 June 2018, and that the amended Long Term Plan be adopted.*
8. *THAT the Committee notes that the decision story will be prepared as the formal response to submitters, for adoption by Council alongside the Long Term Plan, and that the decision story will be in general accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of LTAP6 dated 7 June 2018.*

The Chairperson, Mayor and Chief Executive noted their thanks to all involved in the process, noting the work put in by staff and Councillors, and the detailed understanding that Councillors had in relation to the development of the Long Term Plan.

LTAP6.2

**Deliberations on the Draft Fees and Charges 2018-2019 (excluding Dog Control and Health Act (Registered Premises) Fees and Charges**

The Long Term and Annual Plan Committee considered a report from the Group Manager Policy, Planning and Regulatory Services dated 22 May 2018 as circulated with the agenda. It was noted that the wording for the final water meter charges was to be clarified to avoid confusion in interpretation.

**Resolved:** Mackay / Murray-Benge

1. *THAT the Group Manager Policy, Planning and Regulatory Services report dated 22 May 2018 and titled Deliberations on the Draft*

*Schedule of Fees and Charges 2018-19 excluding Dog Control and Health Act (Registered Premises) be received.*

2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Committee notes that no feedback was received on the Draft Schedule of Fees and Charges 2018-19 excluding Dog Control and Health Act (Registered Premises).*
4. *THAT it be recommended to Council that the Draft Schedule of Fees and Charges 2018-19 (excluding Dog Control and Health Act (Registered Premises) as set out in (Attachment A to this report) be adopted with the following amendments:*
  - *[Woodlands Road water supply extension - \$4511.45 per property (note: includes GST and capital contribution as required by Council's Rural Water Supply Extension Policy 2014)]*
  - *[Final water meter readings - \$50 for a request giving up to five working days notice period or \$100 for a request to have a response within 48 hours]*
5. *THAT the Chief Executive be authorised to make editorial amendments if required to the final Schedule of Fees and Charges.*

### LTAP6.3

#### **Moving Service Delivery Contracts to a Three-Year Cycle**

The Long Term and Annual Plan Committee considered a report from the Community Relationships Manager dated 17 May 2018 as circulated with the agenda.

**Resolved:** Murray-Benge / Mayor Webber

1. *THAT the Community Relationship Manager's report dated 17 May 2018 and titled "Moving Community Service Delivery Contracts to a Three-Year Cycle" be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT Council approves moving the following Community Service Delivery Contracts to three-year rolling contracts:*
  - *Citizens Advice Bureau*
  - *Creative Bay of Plenty*
  - *Katikati Community Centre*
  - *Katch Katikati*
  - *EPIC Te Puke (Events and Promotions)*
  - *Sport Bay of Plenty*
  - *Surf Lifesaving NZ*
  - *Tauranga Art Gallery*
  - *Te Puke Economic Development Group*
  - *Waihi Beach Events and Promotions*



- *Wild About New Zealand.*

The meeting concluded at 3.45pm.

LTAP5

## Western Bay of Plenty District Council

**Minutes of Meeting No. PP13 of the Policy Committee  
held on 14 June 2018 in the Council Chamber, Barkes Corner, Tauranga,  
commencing at 9.32am**

### **Present**

Councillor M Williams (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites and His Worship the Mayor G J Webber

### **In Attendance**

M Taris (Chief Executive Officer), R Davie (Group Manager Policy, Planning and Regulatory Services), E Holtsbaum (Group Manager Technology, Customer and Community Services), K Perumal (Chief Financial Officer), E Watton (Policy and Planning Manager), J Rickard (Senior Policy Analyst), J Rauputu (Recreation Planner), R Woodward (Communication Advisor) and M Parnell (Democracy Advisor)

### **Community Boards**

M Grainger (Chairperson, Omokoroa Community Board)

### **Apologies**

Apologies for lateness was received from Councillors Dally and Marsh.

**Resolved:** Murray-Benge / Thwaites

*THAT the apologies for lateness from Councillors Dally and Marsh be accepted.*

### **Change to the Order of Business**

The Chairperson requested that the next item of business be Precious Family Reserve 2018, as the Chief Financial Officer was unavailable.

**Resolved:** Scrimgeour / Dean

*THAT in accordance with Standing Orders the order of business be changed and that the item Precious Family Reserve 2018 be dealt with as the next item of business.*

**PP13.1 Precious Family Reserve 2018**

The Policy Committee considered a report from the Recreation Planner dated 31 May 2018 as circulated with the agenda.

The Recreation Planner pointed out the name for the Mabs Kelly Walkway had not been included in the plan. The Group Manager Policy, Planning and Regulatory Services confirmed that the resolution below was the final decision and no further public consultation was required unless the Committee wanted to propose to change the name of the reserve or for the walkways within the reserve to be unnamed.

The report was taken as read and it was confirmed that if the concept plan was approved that any spelling errors could and would be rectified.

**Resolved:** Murray-Benge / Dean

1. *THAT the Recreation Planner's report dated 29 May 2018 and titled "Precious Family Reserve Concept Plan" be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Policy Committee approves the concept plan for Precious Family Reserve (ATTACHMENT A to this report) and directs that the Kaimai Ward Reserve Management Plan be updated accordingly.*
4. *THAT the Policy Committee approves the Precious Family Reserve Decision Story (ATTACHMENT A to this report) for dissemination to those that provided feedback as the response to their feedback.*

**PP13.2 Adoption of Western Bay of Plenty District Council's Treasury Policy**

The Policy Committee considered a report from the Financial Accountant dated 4 May 2018 as circulated with the agenda.

The Chief Financial Officer took the report as read and explained that the update to the policy was to bring it in line with discussions had during the Long Term Plan process and to better mirror best practice in the Local Government Sector.

9.41am Councillor Dally entered the meeting.

In response to a question, he advised that the responsibility for managing risk with regards to the Treasury Policy sat with the finance team.

**Resolved:** Mackay / Scrimgeour

1. *THAT the Financial Accountant's report dated 4 May 2018 and titled 'Adoption of Western Bay of Plenty District Council's Treasury Policy' be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the revised Treasury Policy (Attachment A to this report) be adopted forthwith.*

PP13.3

**Receipt of Policy Committee Information Pack No. PP13**

The Policy Committee considered the Policy Committee Information Pack No. PP13 dated 14 June 2018 as circulated separately with the agenda.

**Resolved:** Mayor Webber / Thwaites

*THAT the Policy Committee Information Pack No. PP13 dated 14 June 2018 be received and the information noted.*

The meeting concluded at 9.51am.

PP13

## Western Bay of Plenty District Council

**Minutes of Meeting No. DL8 of the District Licensing Committee  
held on 23 May 2018 in the Otamarakau Room, Barks Corner, Tauranga  
commencing at 10.00am**

### **Present**

M Jones (Chairperson), Councillor P Mackay, and Community Appointee J Davison

### **In Attendance**

A Curtis (District Licensing Secretary/Compliance and Monitoring Manager), D Coulter (Compliance Administration Officer), D Elvin (Liquor Licensing Inspector), and F Sweeney (Democracy Management Advisor)

### **Apologies**

Apologies for absence were received from Councillor Thwaites and Commissioner Horne.

**Resolved:** Councillor Mackay / Commissioner Jones

*THAT the apologies for absence from Councillor Thwaites and Commissioner Horne be accepted.*

DL8.1

### **Conflict of Interest Declarations**

Commissioner Michael Jones (Chairperson), Councillor Peter Mackay, and Commissioner Jim Davison (Community Appointee), being members of the District Licensing Committee appointed to consider the following applications, declared that they had no conflict of interest in relation to any of the applications.

DL8.2

**Application for NEW Licence - Application No. LL7194 for a new Temporary Authority under Section 136, Sale and Supply of Alcohol Act 2012 - Applicant: Unicorn Enterprises Limited - Premise located at 23 Wilson Road Waihi Beach, trading as 'The Porch'**

The District Licensing Committee considered the application and following documentation as circulated with the agenda:

- a) Application for Temporary Authority 3 May 2018
- b) NZ Companies Incorporation Certificate for Unicorn Enterprises Limited
- c) Agreement for Sale and Purchase of a Business
- d) Notice of Renewal of Manager's Certificate - expires 21 January 2020
- e) Licence Controller Qualification
- f) Authorisation to Hospitality Licensing Limited
- g) Letter of Application from Hospitality Licensing Limited
- h) NZ Police Report
- i) Copy of current On licence No: 022/ON/6883/2017
- j) Temporary Authority Inspector's Report

It was noted that a temporary licence could only be granted on the basis of an underlying licence and in this case the new owner would need to apply for a renewal of the underlying licence which would expire on the 31 July 2018. The applicants were fully aware of this situation.

**Resolved:** Commissioner Jones / Councillor Mackay

*THAT Application No. LL7194 for a new Temporary Authority under Section 136, Sale and Supply of Alcohol Act 2012 - Applicant: Unicorn Enterprises Limited - Premise located at 23 Wilson Road Waihi Beach, trading as "The Porch" be granted.*

DL8.3

**Application for Renewal of OFF Licence - Application No. LL7196 for a new Temporary Authority under Section 136, Sale and Supply of Alcohol Act 2012 - Applicant: Vidler Investments Limited - Premise located at Waihi Beach Hotel 60 Wilson Road Waihi Beach, trading as Waihi Beach Hotel**

The District Licensing Committee considered the application and following documentation as circulated with the agenda:

- a) Application for Temporary Authority 3 May 2018
- b) NZ Companies Incorporation Certificate for Vidler Investments Limited
- c) Letter of request for extension to temporary liquor licence
- d) Notice of Renewal of Manager's Certificate - expires 4 October 2019
- e) Agreement for Sale and Purchase of a Business
- f) NZ Police Report - email 14 May 2018
- g) Temporary Authority Inspector's Report

In discussion of the application the District Licensing Inspector advised that he had no concerns in regard to this application.

**Resolved:** Commissioner Davison / Councillor Mackay

*THAT Application No. LL7196 for a new Temporary Authority under Section 136, Sale and Supply of Alcohol Act 2012 - Applicant: Vidler Investments Limited - Premise located at Waihi Beach Hotel 60 Wilson Road Waihi Beach, trading as Waihi Beach Hotel be granted.*

DL8.4

**Application for Renewal of ON Licence - Application No. LL7197 for a new Temporary Authority under Section 136, Sale and Supply of Alcohol Act 2012 - Applicant: Vidler Investments Limited - Premise located at Waihi Beach Hotel 60 Wilson Road Waihi Beach, trading as Waihi Beach Hotel**

The District Licensing Committee considered the application and following documentation as circulated with the agenda:

- a) Application for Temporary Authority 3 May 2018
- b) NZ Companies Incorporation Certificate for Vidler Investments Limited
- c) Notice of Renewal of Manager's Certificate - expires 4 October 2019
- d) Agreement for Sale and Purchase of a Business
- e) Letter of request for temporary licence
- f) NZ Police Report - email 14 May 2018
- g) Temporary Authority Inspector's Report

As for the application for the Off Licence there were no concerns in regard to this application.

**Resolved:** Commissioner Jones / Commissioner Davison

*THAT Application No. LL7197 for a new Temporary Authority under Section 136, Sale and Supply of Alcohol Act 2012 - Applicant: Vidler Investments Limited - Premise located at Waihi Beach Hotel 60 Wilson Road Waihi Beach, trading as Waihi Beach Hotel be granted.*

DL8.5

**Staff Update to the District Licensing Committee - May 2018**

At the invitation of the Chairperson, the Compliance and Monitoring Manager provided a verbal update in relation to pending applications received.

She also advised that in the future Council would be taking on line applications. She also noted a guidebook currently in production to assist District Licensing Committees given that nationally most committee appointees tenures were coming up for review, being at the end of the five-year period.

She also noted that the charges as set by the Ministry of Justice were also under review.

She advised of the intention moving forward for electronic application processes and a refresher training course on the Sale and Supply of Liquor Act.

The meeting concluded at 10.33am.

Confirmed as a true and correct record

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M Jones  
Chairperson

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Date

DL8



## Western Bay of Plenty District Council

**Minutes of Meeting No. PF4 of the Tauranga Moana / Te Arawa  
Ki Takutai Partnership Forum held on 5 June 2018  
in the Council Chamber, Barks Corner  
commencing 10.00am**

### Present

#### Iwi Representatives

Anthony Wihapi (Ngati Moko) (Presiding Co-Chairperson), Reon Tuanau (Ngai Te Rangi) (Co-Chairperson), Raiha Biel (Tapuika Iwi Authority), Tiki Bluegum (Ngai Tamawhariua), Matire Duncan (Ngā Potiki), Roland Kingi (Ngati Pikiāo), Nessie Kuka (Ngai Tuwhiwhia), Bob Leef (Ngati Taka), Riki Nelson (Ngati Te Wai), Julie Shepherd (Pirirakau), Liam Tapsell (Ngati Whakaue), and Kevin Tohiariki (Te Whānau o Tauwhao), Tania Turner (Ngati Whakahemo)

#### Councillors

His Worship the Mayor G J Webber (Deputy Chairperson), G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites and M Williams

#### In Attendance

M Taris (Chief Executive Officer), G Allis (Deputy Chief Executive Officer), R Davie (Group Manager Policy, Planning and Regulatory Services), P Tapsell (Workforce Development and Cultural Advisor), C Nepia (Māori Relationships and Engagement Advisor) E Watton (Policy and Planning Manager), P Hennessey (Strategic Advisor), and F Sweeney (Democracy Management Advisor)

Shad Rolleston (Tū Pakari Advisor to SmartGrowth) and Cale Borell (Tuia Mayoral Mentorship Programme participant)

The meeting was opened with a mihi from Mayor Webber at the invitation of the presiding Co Chair Anthony Wihapi.

#### Apologies

Apologies for lateness were received from Councillor Marsh and Matire Duncan (Ngā Potiki), and for absence from Elva Conroy (Ngati Tuheke), Maria Horne (Ngati Whakaue), Wiremu Matthews (Ngai Tamarāwaho), and Manu Wihapi (Tuhourangi).

Buddy Mikaere and Horace Te Moni (Ngati Rangiwewehi) were not in attendance.

**Resolved:** Roland Kingi / Mayor Webber

*THAT the apologies for lateness from Councillor Marsh and Matire Duncan (Ngā Potiki), and for absence from Elva Conroy (Ngati Tuheke), Maria Horne (Ngati Whakaue), Wiremu Matthews (Ngai Tamarāwaho), and Manu Wihapi (Tuhourangi) be accepted.*

PF4.1 **Minutes of Meeting No. PF3 of the Tauranga Moana / Te Arawa Ki Takutai Partnership Forum Held on 13 March 2018**

The Tauranga Moana / Te Arawa Ki Takutai Partnership Forum considered the minutes of meeting no. PF3 of the Tauranga Moana / Te Arawa Ki Takutai Partnership Forum held on 13 March 2018 as circulated with the agenda.

**Resolved:** Councillors Williams / Marshall

*THAT the minutes of Meeting No. PF3 of the Tauranga Moana / Te Arawa Ki Takutai Partnership Forum held on 13 March 2018 are confirmed as a true and correct record.*

PF4.2 **Te Ara Mua Nga Kaihoe (Work Programme) Update**

The Partnership Forum considered a report from the Workforce Development and Cultural Advisor dated 3 May 2018 as circulated with the agenda. Petera Tapsell gave a verbal summary of his report and introduced Cale Borell as the Rangatahi (young person) who has been chosen to be mentored by the Mayor through the Tuia Leadership Programme. Petera indicated that he needed two members of the forum to work beside him and staff in developing a policy to be brought back to the Partnership Forum for consideration.

In response to questions the Forum were advised as follows:

- The Healthy Whare steering group had used Council seed funding to bring together other agencies and funding to assist with providing insulation, re-wiring and DIY workshops to improve the health and safety of homes at Maketu.
- There was discussion of the Western Bay of Plenty District Council policy of reduction of financial contributions for development on Māori land.
- The Marae tool kit was to provide a repository of information for people including information on funding sources, building warrant of fitness and other information that would give people a single source of information.
- There would be a workshop to consider options for developing Council's Te Reo Māori strategy.

10.40am Councillor Marsh entered the meeting.

**Resolved:** Julie Shepherd / Tania Turner

*THAT the Workforce Development and Māori Advisor's report dated 3 May 2018 titled Te Ara Mua Ngā Kaihoe (Work Programme) Update be received.*

*THAT two members of the partnership forum assist staff in developing policy relating to cultural monitoring.*

PF4.3 **Future Development Strategy**

10.45am Matire Duncan (Ngā Potiki) entered the meeting.

The Partnership Forum were given a powerpoint presentation by Shad Rolleston (Tū Pakari Advisor to SmartGrowth), on growth in the sub-region. He noted that there would need to be a wider discussion among Māori land trusts in regard to the future development strategy, and that there were a number of opportunities which could be explored, in including facilitation of provision of housing for the wider community which could assist in the development of housing for Māori.

There were models where development had provided opportunities for creating papakainga housing, including a proposal being developed by Ngā Potiki, and these could be looked at to consider whether these models would assist in future provision for the growing Māori population.

It was noted that land trusts were usually hapū related.

Shad Rolleston acknowledged that this was a challenging project given the tight timeframe and requirement from Central Government to complete by the end of the year.

In discussion of the presentation the following matters were noted:

- There seemed to be a focus on land provision, however other cities in other countries such as Singapore and Tokyo, had provided additional housing by going up rather than sprawling urban areas across land.
- There was a reason why buildings could not go up in Tauranga City being the airport and flight paths.
- The Tauranga City footprint was also under review and this would run in parallel with the future development strategy.
- The Combined Tangata Whenua forum was meeting tomorrow to consider this strategy.
- The draft document would be presented to the SmartGrowth Leadership Group meeting on 20 June.

**Resolved:** Mayor Webber / Matire Duncan

*THAT the presentation from Shad Rolleston on the Future Development Strategy be received.*

PF4.4

#### **Capital Projects Update**

The Partnership Forum considered a report from the Deputy Chief Executive Officer dated 5 May 2018 as circulated with the agenda.

**Resolved:** Councillors Mackay / Marshall

*THAT the Deputy Chief Executive's report dated 5 May 2018 and titled Capital Projects Update be received.*

PF4.5

#### **Long Term Plan Submission - Tangata Whenua Members of the Partnership Forum**

The Partnership Forum considered a report from the Māori Relationships and Engagement Advisor dated 1 May 2018 as circulated with the agenda. The Māori Relationships and Engagement Advisor spoke to the report on the process to date and advised the meeting that Council will be having final deliberations on submissions to the Long Term Plan and would look to update members once the outcome of those deliberations was known. The Co-Chair thanked staff and forum members for the development of the submission based on Te Ara Mua.

**Resolved:** Councillor Marshall / Roland Kingi

*THAT the Māori Relationship and Engagement Advisor's report dated 1 May 2018 and titled "Long Term Plan submission - Tangata Whenua members of the Partnership Forum" be received.*

11.25am  
11.40am

The Forum adjourned for morning tea.  
The Forum reconvened.

PF4.6

#### **Katikati-Waihi Beach Ward Reserve Management Plan Review**

The Partnership Forum considered a report from the Recreation Planner dated 3 May 2018 as circulated with the agenda. The Recreation Planner spoke to the review noting that because today's meeting had been deferred from its original date in May this presentation was about a process that had started on the 14<sup>th</sup> May and running through to July. In response to questions he advised as follows:

- The plan was developed under the Reserves Act.
- The ward plans covered big and small reserves within the ward.
- All our land assets did have alignment to different iwi and hapū.

- Te bylaw being considered in tandem with the plan was in relation to the concern in regard to horses at Tuapiro Point.
- Through this Forum Council tried to get the relationship going at ground level to get alongside iwi and hapū for this type of work.

It was noted that in future it was hoped that with better understanding and identification of which reserves related to which iwi and hapū the relationships would improve.

It was noted that when the plan was initially presented to the earlier Forum meeting date, the process was not open for submission, but now that it was it would be inappropriate for Councillor members to express any views on this matter. On this basis the Co-Chair proposed that Tangata Whenua members only consider an amendment to the recommendations and only Tangata Whenua members vote on a proposed amendment that the Māori Caucus of the partnership forum prepare a submission.

It was also noted that those hapū who had mana whenua relationship with the reserves in the Katikati and Waihi Beach Ward were also encouraged to develop jointly and/or individually submissions to this plan.

**Resolved:** Tiki Bluegum / Roland Kingi

1. *THAT the Recreation Planner's report dated 3 May 2018 and titled "Katikati - Waihi Beach Ward Reserve Management Plan Review" be received.*
2. *THAT the Māori Caucus of the Tauranga Moana and Te Arawa ki Takutai Partnership Forum prepare a submission to the Katikati - Waihi Beach Ward Reserve Management Plan Review.*

PF4.7

### **2018 Policy and Planning Work Programme**

The Partnership Forum considered a report from the Policy and Planning Manager dated 4 May 2018 as circulated with the agenda. She spoke in detail to her report describing the policy work programme. In response to a question as to what was involved in the review of pensioner housing she advised that at this stage the terms of reference were broad and direction would be sought from the Council as to what the specifics would be.

In response to a question as to which items the Forum wished to prioritise she was advised that all topics from the list had relevance for Tangata Whenua. Members agreed to separately advise the Group Manager Policy, Planning and Regulatory Services as to which workstreams they would particularly like to be involved in.

**Resolved:** Councillor Williams / Reon Tuanau

1. *THAT the Policy and Planning Manager's report dated 4 May 2018 and titled 2018 Policy and Planning Work Programme be received.*

2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

PF4.8

**Resource Management Work Programme**

The Partnership Forum considered a report from the Resource Management Manager dated 4 May 2018 as circulated with the agenda. The Group Manager Policy, Planning and Regulatory Services spoke to the report and in response to questions she advised as follows:

- The District Plan was reviewed by way of a rolling review.
- The next most important review was the rural zone, however Council had not yet agreed to this review.

It was noted that it was really good to see the Councils working together on erosion issues, which was a major concern for Tangata Whenua. It was also suggested that if the Chairs were unable to attend Policy workshops then alternatives should be considered. It was also emphasised that continuity was important, and it was suggested that Tangata Whenua decide informally how to ensure that representation was consistent at policy workshops.

**Resolved:** Matire Duncan / Nessie Kuka

*THAT the Resource Management Manager's report dated 4 May 2018 and titled Resource Management Work Programme be received.*

PF4.9

**General Business - Maori Wards**

Tony Wihapi discussed the recent process in regard to Māori Wards and noted that he did not believe the 51% of vote against the wards was achieved. The Mayor noted that the rule of law had been applied, and Tangata Whenua were free to challenge the result through the high Court, but Council needed to move forward on this and would not support the funding of a high court challenge.

Reon Tuanau noted the support of Council in voting initially for Māori wards, and noted the hard work in the community by community members to support the proposal for a Māori ward.

There being no further business, Tony Wihapi closed the meeting with a karakia at 1.05pm.

PF4

## Western Bay of Plenty District Council

**Minutes of Meeting No. JG4 of the Tauranga City Council/Western Bay of Plenty District Council Joint Governance Committee held on 13 June 2018 in the Council Chambers, Barkes Corner, Tauranga commencing at 1.00pm**

### **Present**

#### **Tauranga City Council**

His Worship the Mayor Greg Brownless and Councillor Kelvin Clout

#### **Western Bay of Plenty District Council**

His Worship the Mayor Garry Webber and Councillor Mike Williams

### **In Attendance**

#### **Tauranga City Council**

Garry Poole (Chief Executive Officer), Philip King (Group Manager Community Services), Alana Rapson (Safer Communities Coordinator), and Meagan Holmes (Manager Community Development)

#### **Western Bay of Plenty District Council**

Miriam Taris (Chief Executive Officer), Erica Holtsbaum (Group Manager Customer and Community Services), Kumaren Perumal (Chief Financial Officer), Frank Begley (Community Relationships Manager), Caroline Lim (Community Team Leader), Peter Hennessey (Strategic Advisor), Ben Wilson (Community Relationships Advisor) and Fleur Sweeney (Democracy Management Advisor)

JG4.1

#### **Minutes from the Tauranga City Council/Western Bay of Plenty District Council Joint Governance Committee JG3 dated 18 April 2018**

The Committee considered minutes from the meeting JG3 of the Tauranga City Council/Western Bay of Plenty District Council Joint Governance Committee dated 18 April 2018 as circulated with the agenda.

**Resolved:** Clout / Williams

*THAT the minutes from the Tauranga City Council/Western Bay of Plenty District Council Joint Governance Committee (JG3) as circulated in the agenda and held on 18 April 2018 be confirmed as a true and correct record.*

JG4.2

### **Joint Governance Committee 2018 Meeting Schedule**

The Committee considered a report from the General Manager City Transformation (Tauranga City Council) and the Community Relationships Manager (Western Bay of Plenty District Council) dated 13 June 2018 as circulated with the agenda.

**Resolved:** Williams / Clout

*THAT the Tauranga City Council/Western Bay of Plenty District Council Joint Governance Committee:*

- (a) Receives the report titled Joint Governance Committee 2018 Meeting Schedule.*
- (b) THAT two extra meetings are added to the 2018 meeting schedule on Wednesday 8 August and Wednesday 17 October.*
- (c) THAT the report relates to an issue that is considered to be of low significance in terms of both Tauranga City and Western Bay of Plenty District Councils' Significance and Engagement Policies.*

JG4.3

### **Tauranga Western Bay Safer Communities Update Report**

The Committee considered a report from the Safer Communities Coordinator dated 13 June 2018 as circulated with the agenda. Alana Rapson spoke to the report highlighting the key achievements of the programme. In response to questions she advised as follows:

- They did co-ordinate with the Brave Hearts group in regard to methamphetamine programmes.
- The testing of wastewater was part of a national programme.
- The Tauranga Moana Abuse Prevention strategy involved a number of groups and the strategy could be distributed to members of the committee.
- The "Your help may harm" campaign was aimed at issues around begging.

**Resolved:** Williams / Clout

*THAT the Tauranga City Council/Western Bay of Plenty District Council Joint Governance Committee:*



- (a) *Receives the report titled Tauranga Western Bay Safer Communities Update Report, and notes that it is for information only.*
- (b) *THAT the report relates to an issue that is considered to be of low significance in terms of the councils' Significance and Engagement Policies.*

The meeting concluded at 1.45pm.

Confirmed as a true and correct record

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G J Webber, JP  
**Mayor**

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Date

JG4

## Council Minute Action Sheets Not Completed (Open) at 15 June 2018

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1217.7 14 Dec 2017	Recommendatory Report from the Operations Committee - Bramley Drive to Ruamoana Place - Walkway Reinstatement Proposal	DEPUTY CEO/GROUP MANAGER INFRASTRUCTURE SERVICES	<p>1. THAT the walkway between Bramley Drive and Ruamoana Place Omokoroa be reinstated on the following basis:</p> <ul style="list-style-type: none"> <li>• THAT total possible long term reinstatement and stability protection works be limited to \$600,000 and be funded on a shared basis as follows: Council up to \$300,000 Property Owners \$300,000</li> <li>• THAT a legal agreement be entered into with the owners of 23, 24 and 25 Ruamoana Place that sets out the cost share basis, their funding contribution of \$300,000, and clarifies the risk of the work with a "best endeavours" clause.</li> <li>• THAT in order to work with the property owners on a cost share basis the work proceeds over the 2017/2018 year.</li> <li>• THAT the Council share of the cost of the works be funded as follows: \$100,000 from the 2017/2018 Coastal Erosion Protection budget \$200,000 transferred from either the General Rate Reserve or the Environmental Protection Rate Reserve.</li> </ul> <p>2. THAT it be noted that the works required for the possible long term reinstatement of the walkway may include works such as horizontal and directional bore drains, head scarp trimming, a ground anchor wall (as shown in Option C of the agenda report), and with exact details subject to detailed design in an endeavour to reduce further slippage. The option of connected vertical and horizontal drains should be regarded as trial.</p> <p>3. THAT it be noted that the possible long term reinstatement and slip protection works are undertaken on a "best endeavours" basis and that due to weather and ground conditions these may still be subject to slips in the future.</p> <p>4. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>	<p>17/05/2018: Agreement signed with property owners. Consent issued. Earthworks have commenced.</p> <p>16/03/2018: Consent being lodged, design underway and cost sharing agreement in the process of being finalised.</p> <p>16/02/2018: Design underway and cost sharing agreement in the process of being finalised.</p>	UNDER ACTION

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<b>Remit Number</b>	<b>Remit Title</b>	<b>Owner</b>	<b>Remit Description</b>	<b>Owner Comments</b>	<b>Current Status</b>
C1318.6 22 Feb 2018	Right of Way Easement Over Part of Uretara Domain, Katikati	LEGAL PROPERTY OFFICER RESERVES FACILITIES	<p>1. THAT the Legal Property Officer/Reserves and Facilities' report dated 2 February 2018 and titled Right of Way Easement Over Part of Uretara Domain, Katikati be received.</p> <p>2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance.</p> <p>3. THAT pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a Right of Way easement in accordance with the area shown highlighted in red on the plan attached to the report (Attachment A) over Lots 177 and 178 DP 67 to Lot 1 DPS 57029.</p>	15/05/2018: As below. As this is being done in conjunction with a subdivision it may be some time that the landowner provides a survey plan and the instrument registered. To advise landowner of approval and to proceed when ready. A survey plan will be the first action required, to council staff for approval.	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1318.9 22 Feb 2018	Mayor's Report to Council - January/February 2018	GROUP MANAGER TECHNOLOGY, CUSTOMER AND COMMUNITY SERVICES	<p>1. THAT the Mayor's report dated 9 February 2018 and titled Mayor's Report to Council - January/February 2018 be received.</p> <p>2. THAT Katikati/Waihi Beach Ward Councillors attend the Waihi Beach Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.</p> <p>3. THAT Maketu/Te Puke Ward Councillors attend the Te Puke Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.</p> <p>4. THAT Mayor Webber and Councillor Marsh attend the Maketu Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.</p> <p>5. THAT Katikati/Waihi Beach Councillors attend the Katikati Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.</p> <p>6. THAT Councillor Palmer attend the Omokoroa Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.</p> <p>7. THAT Councillor Murray-Benge attend the Tauranga Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.</p> <p>8. THAT a report be provided on implications for Council to implement the proposal from the Poppy Places Trust to identify places within the district that had a link to New Zealand military involvement in conflicts or operational service overseas and to mark these places with a poppy.</p>	<p>This action requires investigation as to who the right person/team are to complete the report regarding the Poppy Places Trust.</p> <p>An Issues and Options paper has been produced by Policy to be put forward to the Elected Members.</p> <p>Discussions had with Policy and Resource Consents as to the rightful place for this task. A decision was made to send a letter to the Poppy Places Trust advising them that they would be best to put in a submission to the LTP to obtain funding for this project.</p> <p>A Submission was put forward by the trust and an issues and options paper prepared by Policy for the LTP process. The elected members are yet to confirm the LTP but preliminary results are that there are to be further discussions around this topic.</p>	UNDER ACTION

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1418.10 05 Apr 2018	Road Stopping and Sale Report - Beach Road, Katikati	LEGAL PROPERTY OFFICER TRANSPORTATION & UTILITIES	<p>1. THAT the Legal Property Officer's report dated 19 March 2018 and titled Road Stopping and Sale Report Beach Road, Katikati be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT pursuant to Section 342 of the Local Government Act 1974, Council continues the Road Stopping process set out in Schedule 10 of the Local Government Act 1974 for that area of unformed road Section 1 SO 519189.</p> <p>5. THAT an easement in gross be granted over the stopped area of road in favour of PowerCo.</p> <p>6. THAT as the current objection is resolved within the statutory timeframe set out in Schedule 10 of the Local Government Act 1974 then the Council declares that the unformed road Section 1 SO 519189 to be stopped.</p> <p>7. THAT Council approves the development and sale of the unformed road once a fee simple title was issued.</p>	<p>15/05/2018: Awaiting Survey to be approved.</p> <p>23/04/2018: Final Road Stopping advert to go in newspaper.</p>	UNDER ACTION
C1418.12 05 Apr 2018	Mayor's Report to Council - March 2018	CHIEF FINANCIAL OFFICER	<p>1. THAT the Mayor's Report to Council for March 2018 be received.</p> <p>2. THAT the Chief Executive Officer's payroll financial delegation be amended to read "As Required - Approval of payroll in accordance with Council's employment agreement commitments."</p>	<p>16/05/2018: The review of staff delegations will be presented for approval at OMT on 21 May 2018.</p> <p>17/04/2018: The change to the CEO's delegation in regards to payroll approval has been passed to CON1 to action as part of his delegation review.</p>	UNDER ACTION
C1418.9 05 Apr 2018	Storm Water Easement Over Part of the Te Puna Estuary Esplanade Reserve	LEGAL PROPERTY OFFICER RESERVES FACILITIES	<p>1. THAT the Legal Property Officer Reserves and Facilities' report dated 12 March 2018 and titled Storm Water Easement Over Part of Te Puna Estuary Esplanade Reserve be received.</p> <p>2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance.</p> <p>3. THAT pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a storm water easement shown on the attached plan (Attachment A) to allow Lot 7 DP 483940 to discharge stormwater over Lot 5 DPS 28412.</p>	<p>15/05/2018: Await response as below.</p> <p>23/04/2018: Advised applicant 11/04 to proceed with supplying survey plan of easement.</p>	UNDER ACTION

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Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1518.10 17 May 2018	Road Stopping and Sale Report - Wilson Road South Paengaroa	LEGAL PROPERTY OFFICER TRANSPORTATION & UTILITIES	<p>1. THAT the Legal Property Officer's report dated 2 May 2018 and titled Road Stopping and Sale Report - Wilson Road South, Paengaroa be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT pursuant to Section 342 of the Local Government Act 1974, Council continues the Road Stopping process set out in Schedule 10 of the Local Government Act 1974 for that area of unformed road outlined in yellow on Attachment A.</p> <p>4. THAT a right of way easement be granted over the stopped area of road in favour of the landowners at 46A and 46B Wilson Road South</p> <p>5. THAT if no objections to the road stopping are received within the statutory timeframe set out in Schedule 10 of the Local Government Act 1974 then the Council declares that the road adjacent to 44 and 46 Wilson Road is stopped.</p> <p>6. THAT an easement in gross be granted over the stopped area of road in favour of PowerCo outlined in red on Attachment A.</p> <p>7. THAT provided the Road Stopping process is successful, Council approves the development and sale of the unformed road once a fee simple title is issued.</p>		NOT COMMENCED
C1518.5 17 May 2018	Recommendatory Report from the Katikati Community Board - Naming of the Katikati New Library and Community Space	CUSTOMER RELATIONSHIPS MANAGER	<p>1. THAT Council formally adopt the name of the new Katikati Library and Community Hub complex as 'The Centre' and that the name 'Patuki Manawa' (meaning the beating heart) be adopted for reference to new Library/Community Hub and Town Centre.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p>		NOT COMMENCED
C1518.6 17 May 2018	Recommendatory Report from the Katikati Community Board - Options to Change Unformed Thompsons Track Road to Recreation Reserve	DEPUTY CEO/GROUP MANAGER INFRASTRUCTURE SERVICES	<p>1. THAT Council, give consideration to and approve the investigation of the Road Stopping Process for the Unformed Thompsons Track Road and the setting aside of that land for Reserve.</p> <p>2. THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.</p>		NOT COMMENCED

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Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1518.9 17 May 2018	Road Stopping and Sale Report - Rea Road Katikati	LEGAL PROPERTY OFFICER TRANSPORTATION & UTILITIES	<p>1. THAT, the Legal Property Officer's report dated 2 May 2018 and titled Road Stopping and Sale Report - Rea Road, Katikati be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT pursuant to Section 342 of the Local Government Act 1974, Council commences the Road Stopping process set out in Schedule 10 of the Local Government Act 1974 for that area of unformed road adjacent to Lot 41 DPS 438769.</p> <p>4. THAT Council will seek the prior consent of the Minister of Lands to the stopping of the area of unformed road Section 1 and 2 SO 515896.</p> <p>5. THAT if no objections to the road stopping are received within the statutory timeframe set out in Schedule 10 of the Local Government Act 1974 and the consent of the Minister of Lands is obtained then the Council declares that the section unformed road Section 1 and 2 SO 515896 to be stopped.</p> <p>6. THAT, providing the road stopping is successful; Council approves the disposal of Section 2 SO 515896 unformed road to the owner of Lot 41 DPS 438769. Council approves the purchase price of Section 2 SO 515896 unformed road to the applicant to be negotiated by the Strategic Property Manager.</p> <p>7. THAT, providing the road stopping is successful; Council approves the disposal and donation of Section 1 SO 515896 to the Department of Conservation to be amalgamated with Section 91 Block VIII Katikati SD owned by Department of Conservation.</p> <p>8. THAT, providing the road stopping is successful; Council approves the disposal of Section 1 SO 515896 to be amalgamated with Section 91 Block VIII Katikati SD and the purchase price of the land is to be paid by the applicant.</p> <p>9. THAT all necessary legal, valuation, and survey costs involved in the transfer of the land be payable by the applicants.</p>		NOT COMMENCED

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1915.2.14 09 May 2015	Topic 1507 - Wastewater - Issue 6 - Ongare Point Funding Model - Submission Id 995 - and Internal Submission	UTILITIES MANAGER	<p>THAT Council approves in principle, proceeding with the Ongare Point wastewater scheme generally incorporating the following principles and funding model.</p> <ul style="list-style-type: none"> <li>• That the installation proceed subject to more than 50% of the connected properties agreeing.</li> <li>• That the on property costs be averaged across the scheme and all property owners pay the same amount for their on property and connection costs.</li> <li>• That the subsidy from Bay of Plenty Regional Council for the construction of a wastewater scheme at Ongare Point, be applied proportionally to the property owner and Council scheme costs.</li> <li>• That the scheme (off property costs) are loan funded and repaid by the combined wastewater UAC in accordance with the Wastewater Revenue and Financial Policy.</li> <li>• That the scheme mode generally comprises onsite treatment pumped to offsite secondary treatment and disposal fields.</li> <li>• That the scheme investigation, consenting, consultation and design costs budgeted at \$50,000 in 2015/16 are funded in accordance with the Infrastructure Investigation Revenue and Financial Policy 60% EPR, 40% future UAC.</li> </ul> <p>Indicative Full Scheme Reticulation Costs (approximately 58 properties) Excluding GST Option 2 Property Owner - On property costs (STEP, electrical, drain laying, etc.) \$ 488,851 Council - Scheme Reticulation \$ 650,549 BOPRC subsidy \$618,000 Total Costs \$1,757,400 Property Owner Costs (approximately 58 properties) \$8,428 Council Cost \$650,549 That these decisions be subject to undertaking the appropriate consultation and decision making to meet legislative requirements.</p>	<p>May 2018: Project underway with 8 underground private property units now installed. Treatment plant construction underway.</p> <p>April 2018: Resource consent conditions received for Ongare Point wastewater scheme. Construction of both reticulation and treatment plant components underway. Project is expected to be completed by October/November 2018 depending on weather conditions.</p> <p>March 2018: BOPRC confirm resource consent ready 28th March project works to commence immediately.</p> <p>Feb 2018: Project on track no issues to report, awaiting BOPRC to release resource consent.</p>	UNDER ACTION



Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C1915.4.324 09 May 2015	Topic - Stormwater/Erosion - Issue Stormwater Small Settlements - Submission Ids 701, 965	UTILITIES MANAGER	Council is currently in the process of reviewing the Stormwater Catchment Management Plan and Comprehensive Stormwater Consent application for the central catchment (including Te Puna and Minden). As part of this review Council will undertake further consultation with the Te Puna and Minden communities and in particular Te Puna Heartlands.	May 2018: Still await feedback. April 2018: UM has contacted Bay of Plenty Regional Council regarding the processing delays, We have been advised that a consultant has now been tasked with processing the application. Unfortunately can not progress any further. March 2018: UM has contacted Bay of Plenty Regional Council regarding the processing delays. We have been advised that a consultant has now been tasked with processing the application. Unfortunately can not progress further until a response is received from BOPRC. Feb 2018: BOPRC have been sent a reminder, unfortunately can not progress further until is received.	UNDER ACTION
C2715.5 17 Dec 2015	Application to Lease 8 The Esplanade to Waihi Beach Board Riders	STRATEGIC PROPERTY MANAGER	<ol style="list-style-type: none"> <li>1. THAT the Strategic Property Manager's report dated 18 November 2015 and titled Application to Lease 8 The Esplanade to Waihi Beach Board Riders be received.</li> <li>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</li> <li>3. THAT staff be directed to proceed with the removal of numbers 2 and 4 The Esplanade.</li> <li>4. THAT after consideration of the submissions received regarding the proposed lease of number 8 The Esplanade to the Waihi Beach Board Riders Club Incorporated, Council agrees to accept the Waihi Beach Board Riders Club Incorporated application to lease number 8 The Esplanade for clubrooms.</li> </ol>	<p>16/05/2018: Signed lease not yet receives. Chasing up with Club.</p> <p>11/04/2018: Signing in process as staff understand.</p> <p>13/03/2018: The Boardriders Club have taken possession of No 8 The Esplanade and are using the house for their clubrooms.</p> <p>14/02/2018: Slow communication with club, but lease has been prepared and terms are in process of being nominated.</p>	UNDER ACTION

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Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C417.16 06 Apr 2017	Mayor's Report to Council - March 2017	CHIEF EXECUTIVE OFFICER	<p>Council considered a report from His Worship the Mayor dated 21 March 2017 as circulated with the agenda. The Mayor gave a verbal summary of his report and noted the need to consider an Easter trading policy.</p> <p>The Group Manager Policy, Planning and Regulatory Services advised that in order to have this in place for the next Easter the work would have to commence no later than August 2017.</p> <p>In discussion of this item the following matters were noted:</p> <ul style="list-style-type: none"> <li>• There may be response from the community which would present conflicting views on whether or not the community wanted such a policy.</li> <li>• Consideration could be given to align the policy with Tauranga City's policy.</li> </ul> <p>The Mayor advised topics discussed with the Minister for Local Government and noted that submissions to the Resource Management Act amendments had closed last year.</p> <p>In regard to pensioner housing he said that a further paper would be presented to Council on the whole topic later in the year but formal consideration would need to occur through the Long Term Plan and a special consultative process. A powerpoint presentation (Tabled Item 12) was tabled showing the various sites of pensioner housing.</p> <p>Council was informed that previous Council discussions of this topic had considered a number of different management and ownership options.</p> <p>Resolved: Mackay / Murray-Benge            THAT the request of Mayor Sandra Goudie, Thames Coromandel District Council for support for Mangrove Management is approved.</p> <p>Resolved: Mayor Webber / Murray-Benge            THAT Council receive a paper on options for pensioner housing management and/or ownership.</p>	<p>13/06/2018: Council to defer a decision on pensioner housing until issues over funding and subsidies are clarified.</p> <p>11/05/2018: Paper to go back to Council in June July re pensioner housing plus all other housing options and Council's role in housing in general.</p> <p>18/04/2018: Housing report represented to Council in April. Next steps to come back for direction on a range of district and national housing issues, including pensioner housing.</p>	NOT COMMENCED

Remit Number	Remit Title	Owner	Remit Description	Owner Comments	Current Status
C517.5 18 May 2017	Proposal to Officially Name Waihi Beach Surf Club Reserve	LEGAL PROPERTY OFFICER RESERVES FACILITIES	<p>1. THAT the Reserves and Facilities Manager's report, dated 3 May 2017, and titled "Proposal to officially name Waihi Beach Surf Club Reserve" be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT Council approves Council staff to undertake the Reserves Act 1977 process to officially name the reserve being Part Lot 5 DPS 13324 and Lot 1 DPS 14034 and currently unofficially known as Waihi Beach Surf Club Reserve as Waihi Beach Surf Club Reserve;</p> <p>4. THAT Council explore options for the recognition of the community contributions of Norma Rosborough and other prominent Waihi Beach residents.</p>	<p>15/05/2018: As below, to be undertaken later in month.</p> <p>08/12/2017: To be actioned in the New Year</p> <p>12/10/2017: As below.</p> <p>19/06/2017: Due to LPOR's workload this will be diarised later to action.</p>	UNDER ACTION
C817.2 21 Sep 2017	Pukehina Angling and Fishing Club Inc. - Request to Extend Footprint of Lease Area	RESERVES AND FACILITIES MANAGER	<p>1. THAT the Reserves and Facilities Manager's report dated 4 September 2017 and titled Pukehina Angling and Fishing Club Inc. - Request to extend footprint of lease area be received.</p> <p>2. THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance.</p> <p>3. THAT Council resolve to approve Pukehina Angling and Fishing Club Incorporated's request to extend their lease footprint by an approximate additional 100m<sup>2</sup> over part of Midway Park.</p>	<p>15/05/2018: Draft documentation being reviewed before forwarding to Lessee.</p> <p>15/03/2018: Documentation being held up due to other urgent matters which are affecting priorities.</p> <p>16/02/2018: No change.</p> <p>22/01/2018: Lease documentation is being prepared for the Fishing club to sign.</p>	UNDER ACTION

## Council Minute Action Sheets Completed (Open) at 15 June 2018

Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Complete Date
C1318.7 22 Feb 2018	Adoption of a New Council Risk Profile	RISK SPECIALIST	<p>1. THAT the Risk Specialist's report dated 5 February 2018 and titled 'Adoption of a New Council Risk Profile' be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT Council approves the replacement of the current Strategic Risk Register with the new Risk Profile as attached to the report (Attachment A).</p>	Now that the Risk Profile has been accepted for risk reporting purposes going forwards, this actionsheet can be closed and further reports will follow a quarterly sequence.	12/06/2018
C1418.5 05 Apr 2018	Recommendation from SmartGrowth Leadership Group- Collaborative Transport Planning	DEPUTY CEO/GROUP MANAGER INFRASTRUCTURE SERVICES	<p>1. THAT the recommendation from the SmartGrowth Leadership Group meeting be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT Council approves in principle the recruitment by the SmartGrowth partners and NZTA of an appropriate (independent) resource to prepare a project plan for Western Bay of Plenty centre for transport, noting that the expected cost to all the parties is \$300,000 per year and an appropriate funding split will be negotiated by staff in due course; AND</p> <p>4. THAT staff be instructed to prepare an internal submission to the draft LTP 2018-28 to enable a decision on the funding of the Western Bay of Plenty centre for transport for the term of the LTP.</p>	The IOP has been included in the internal submissions to the LTP for a Council decision.	17/05/2018

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Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Complete Date
C1518.12 17 May 2018	Mayor's Report to Council - April 2018	DEMOCRACY MANAGEMENT ADVISOR	<p>1. THAT Western Bay of Plenty District Council support the remit from Horowhenua District Council to the Local Government New Zealand Conference 2018 for a review of the Local Electoral Act 2001 with regard to Maori Wards and Maori Constituencies with a view to providing an innovative solution to enable fair and equitable Maori representation in local government.</p> <p>2. THAT the Mayor's Report to Council for April 2018 be received.</p> <p>3. THAT the Regulatory Hearings Committee and District Plan Committee terms of reference be amended to show that any hearings conducted under the Resource Management Act by those committees will be Chaired through the appointment of an independent commissioner appointed in accordance with current Council policy.</p>	Delegations of the District Plan and Regulatory Hearings Committees amended to reflect the change in Chairing of Hearings.	14/06/2018
C1518.15 17 May 2018	Pre-Funding Proposal (In Confidence)	FINANCIAL ACCOUNTANT	<p>1. THAT the Financial Accountant's report dated 4 May 2018 and titled 'Pre-Funding Proposal' be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3. THAT the Elected Members approve the pre-funding proposal for the purposes of refinancing \$5m and pre-funding \$15m to pay for existing debt maturities.</p>	This pre-funding has been implemented. Funding has been secured (A3178865, A3178866) and deposit has been made and linked to March 2019 maturity (A3179442).	25/05/2018

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Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Complete Date
C1518.7 17 May 2018	Recommendatory Report from the Long Term and Annual Plan Committee - Recommendation for Adoption of the 2018-2019 Dog Control and Health Act (Registered Premises) Fees and Charges	COMPLIANCE AND MONITORING MANAGER	<ol style="list-style-type: none"> <li>1. THAT the recommendation from the Long Term and Annual Plan Committee be received.</li> <li>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</li> <li>3. THAT the 2018-2019 Dog Control and Health Act (Registered Premises) Fees and Charges as included in the 2018-2019 draft schedule of Fees and Charges be adopted and that the Dog Control Fees and Charges be approved for public notification in accordance with the Dog Control Act 1996.</li> <li>4. THAT the submitter Michelle Reichmuth be thanked for her submission and be advised of Council's decision and response to her submission as included in the report.</li> </ol>	Fees advertised week of 28/5 and letter sent to submitter 28/5/18	29/05/2018
C1518.8 17 May 2018	Application for Rates Remission - 10 Kowai Grove Omokoroa	TEAM LEADER FINANCIAL SERVICES	<ol style="list-style-type: none"> <li>1. THAT the Team Leader Financial Services report dated 19 April 2018 and titled "Application for Rates Remission - 10 Kowai Grove, Omokoroa" be received.</li> <li>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</li> <li>3. THAT Council approves the application from Michelle Wijlens on behalf of Rhys Bradford for full remission of annual rates for the year 2017/2018 on valuation number 06881 484 00, 10 Kowai Grove, Omokoroa</li> <li>4. THAT staff be directed to advise the applicant of the Council's decision on the application for remission of annual rates for the year 2017/2018 on valuation number 06881 484 00, 10 Kowai Grove, Omokoroa.</li> </ol>	REMISSION PROCESSED	22/05/2018

Minutes Number	Remit Title	Owner	Remit Description	Owner Comments	Complete Date
C2715.13 17 Dec 2015	Waihi Beach Medical Centre - Proposed Lease of Land	STRATEGIC PROPERTY MANAGER	<p>1. THAT the Strategic Property Manager's report dated 18 November 2015 and titled "Waihi Beach Medical Centre - Proposed Lease of Land" be received.</p> <p>2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.</p> <p>3a. THAT, after consideration of submissions in support of the land being leased for Medical Centre purposes, Council agree to lease a portion of reserve, for the construction of a medical centre as outlined in the aerial diagram attached to the agenda report; and</p> <p>3b. THAT Resolution 3a be subject to a Memorandum of Agreement being entered into with the Trust that confirms that:</p> <p>i. the Trust agree to the relocation and construction of equivalent tennis courts at a location agreed by Council should the tennis courts adjacent to the proposed site need to be relocated;</p> <p>ii. the Trust agrees to co-location of a public toilet within the new building, operational maintenance to be for the Trust's account;</p> <p>iii. the Trust provides 50% of the car parking required in terms of Council's District Plan;</p> <p>iv. the Trust be advised that Council will grant a lease on a commercial basis on the understanding that the commercial rental will be forgiven subject to annual presentation of the Trust's accounts to Council. Council will then determine the appropriateness of forgiving the commercial rental for the following year; and</p> <p>v. the Trust agree to the provisions of section 61 of the Reserves Act requiring improvements to be returned to the Council without compensation, in the event that the Trust is wound up.</p>	<p>16/05/2018: Showing as complete at this stage. The project is on hold at this point in time by the proposed developer.</p> <p>11/04/2018: No change.</p> <p>13/03/2018: No change - awaiting Trust's advice on funding and construction programme.</p> <p>14/02/2018: No change.</p> <p>18/01/2018: No change.</p>	16/05/2018

## Schedule of Payments for the Month of May 2018

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### 1. Purpose

The purpose of this report is for the Elected Members to receive the information on payments from ANZ Bank for the month of May 2018.

### 2. Background

In accordance with the provisions of the legislation the following payments were made during the month of May 2018. Computer printouts listing all the vouchers issued over the period will be available for inspection if required.

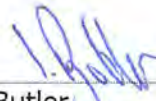
<b>Payment Summary – May 2018</b>	
	\$
Payment of Accounts -	
Direct Credits and Cheques	10,080,119.37
Direct Debits (salary payments)	1,038,544.83
Investments	-
Direct Debits (other accounts)	16,604,739.60
<b>TOTAL</b>	<b>27,723,403.80</b>




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Dion McCall  
**Financial Accountant**

Approved




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Ian Butler  
**Finance Manager**



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## Western Bay of Plenty District Council

### Council

## Chief Financial Officer's Exception Report Briefing – June 2018

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### **Purpose**

This report is to inform Councillors on important issues in relation to Council's finances. Reporting is on an exception basis and includes both positive and negative variances to Council plans, projects and business operations.

### **Key Financial Performance Indicators for the Eleven Months Ended 31 May 2018**

A high-level summary of the key financial performance indicators for the eleven months ended 31 May 2018 along with copies of the treasury reports and graphs have been included in the information pack.

### **Key Financial Issues for the Eleven Months Ended 31 May 2018**

#### **Operating Income**

Total income for the eleven months ended 31 May 2018 was \$133.97m against a year-to-date budget of \$88.17m. The \$45.80m higher income variance is due to rates income, financial contributions, sundry income, vested assets, service charges, user fee revenue streams and other income being higher than year-to-date budget offset by subsidies and grants being lower than budget.

\$32.91m of this variance is attributable to an increase in 'other income' resulting from the asset revaluation process and \$9.75m relating to assets vested to Council in the year.

#### **Operating expenditure**

Total expenditure of \$72.71m was \$1.33m lower than the year-to-date budget of \$74.04m due to underspends on additional levels of service projects and depreciation offset by higher than budgeted operational and interest costs.

With the exception of the variance for other income, operating income and expenditure for the organisation are on track for the ten months ending 31 May 2018.

#### **Capital Expenditure**

Capital expenditure of \$31.15m for the period was \$68k lower than the year-to-date budget. The expenditure variance is attributable to underspends against budget in the recreation and leisure and communities' expenditure activities offset by a higher than budgeted spend in the stormwater, water supply, wastewater and transportation activities.

The variance is primarily due to the level of spend on projects and timing differences of the capital works programme compared to budget.

**Financial contributions**

Financial contributions revenue to date of \$9.38m is \$190k ahead of the year-to-date budget of \$9.19m. This result is a reversal of the trend displayed over the last two months where financial contribution revenue received tracked lower than the year-to-date budget.

**Debt**

Total external debt at 31 May 2018 was \$125.0m. Council's net debt balance was \$94.41m at the end of the reporting period which represents a \$5.81m reduction from the June 2017 balance of \$100.22m.

At 30 April 2018 Council held interest rate swaps totalling \$184.5m. Council had 95.6% of total debt covered by interest rate swaps, which is marginally outside the policy range of 50%-95% coverage. This position is temporary in nature and is expected to reverse by December 2018.



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Kumaren Perumal  
**Chief Financial Officer**

# Key Financial Performance Indicators for the Eleven Months Ended 31 May 2018

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## 1. Executive Summary

The purpose of this report is to provide the Elected Members with a high-level summary of the key financial performance indicators for the eleven months ended 31 May 2018 along with copies of the treasury reports and graphs (**Attachment A**).

## 2. Key performance indicators

- 2.1 Council was in compliance with most of its key financial ratios as at 31 May 2018 with the exception of interest expense and current swaps/12 month net debt.
- 2.2 Interest expense on external debt for the eleven months ended 31 May 2018 of \$7.35m was \$88k higher than year-to-date budget of \$7.26m. This is due to the higher short term debt held for the pre-funding of \$15m debt maturity in March 2019 and \$35m debt maturities in November and December 2017. The higher interest cost is offset by interest income on the corresponding higher term deposits held of \$15m and \$35m.
- 2.3 The current swaps to 12-month net debt ratio of 95.6% falls marginally outside the 50% - 95% band by 0.6%. This is due to the higher amount of current swaps held to take advantage of the current low interest rate environment. This is a short term outlier which will be normalised by December 2018 at the latest.

## 3. Treasury reports

- 3.1 At 31 May 2018 total external debt was \$125.0m. This is \$25m lower than the balance of external debt at 30 June 2017.
- 3.2 Council's weighted cost of finance at 31 May 2018 was 5.03%. This is lower than last month and marginally lower than previous months.

## 4. Interest rate swaps

- 4.1 The valuation of Council's interest rate swaps at 31 May 2018 was a net liability of \$8.64m. This represents a \$1.02m decrease over 30 June 2017 liability of \$9.66m. Global interest rate market and signals from the Reserve Bank of New Zealand are to maintain a constant official cash rate over the medium term.

- 4.2 At 31 May 2018 Council held interest rate swaps totalling \$184.5m. Of these \$65m were forward start interest rate swaps. Council had 95.6% of total debt covered by current interest rate swaps, which is marginally outside the policy range of 50% - 95% coverage as described in point 2.3 above.

## 5. Projected cash flow

- 5.1 At 31 May 2018 Council had a positive cash position of \$30.59m. This was comprised of \$3.22m cash and \$27.37m in short term deposits.

## 6. Internal loans and current account balances

- 6.2 Internal loan balances at 31 May 2018 totalled \$95.23m. This is \$2.26m lower than the 1 July 2017 balance of \$97.49m.
- 6.3 Current account balances totalled \$30.99m as at 31 May 2018. This is consistent with the 1 July 2017 balance of \$30.99m.

## 7. Debt summary and trend analysis

- 7.1 The attached graphs (Attachment A) provide details of Council's external debt quarter on quarter from August 2011 to March 2018.
- 7.2 Net debt being external debt of \$125.0m less cash on hand of \$30.59m was \$94.41m as at 31 May 2018. This was \$5.81m lower than the 30 June 2017 balance of \$100.22m. Traditionally May is a low point in the net debt cycle after the rates penalty date. Net debt is expected to gradually increase until June.




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Dion McCall  
**Financial Accountant**




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Reviewed Ian Butler  
**Finance Manager**




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Approved Kumaren Perumal  
**Chief Financial Officer**

## Key Performance Indicators for the Period Ended 31 May 2018

Debt Levels & Interest Costs	Year to Date - 31 May 2018		Year to Date - 30 April 2018	
	Actual	Budget	Actual	Budget
	(\$000)	(\$000)	(\$000)	(\$000)
<b>Loans Outstanding</b>				
Current Account and other debt	30,988	30,988	30,988	30,988
Internal Debt	95,230	97,487	95,459	97,487
<b>Total Debt</b>	<b>126,218</b>	<b>128,474</b>	<b>126,446</b>	<b>128,474</b>
		at 30 June 17		at 30 June 17
<b>External Debt</b>	<b>125,000</b>		<b>115,000</b>	
<b>Other balances</b>	<b>1,218</b>		<b>11,446</b>	
<b>External Debt</b>				
Term	100,000		85,000	
Current (due next 12 months)	25,000		30,000	
<b>Total External Debt</b>	<b>125,000</b>	<b>150,000</b>	<b>115,000</b>	<b>150,000</b>
		at 30 June 17		at 30 June 17
Total Debt to Non Current Assets	9.19%		8.98%	
Unused committed Bank Facilities	30,000		30,000	
Interest Expense	7,352	7,264 Budget	6,659	6,604 Budget
<b>Swap policy limits</b>				
Existing debt	125,000		115,000	
New debt	-		-	
Debt repayments	-		(30,000)	
Plus expected funding for projects	-		40,000	
12 month debt	125,000	150,000	125,000	150,000
		at 30 June 17		at 30 June 17
Current swaps	119,500		119,500	
Forward swaps	65,000		75,000	
<b>Total Swaps</b>	<b>184,500</b>		<b>194,500</b>	
[Current swaps / 12mth net debt]	95.6%	50% - 95%	95.6%	50% - 95%
Weighted cost of finance	5.03%	6.50%	5.29%	6.50%
<b>Financial Ratios</b>				
	Year to Date - 31 May 2018		Year to Date - 30 April 2018	
	Actual	Policy Limits	Actual	Policy Limits
	(\$000)		(\$000)	
<b>Liquid Funds</b>				
Ratio (with unused facilities)	6.56	1.10	2.74	1.10
Ratio (without unused facilities)	3.31	1.10	1.29	1.10
Liquidity Ratio	132%	110%	134%	110%
<b>Working Capital Current Ratio</b>				
Ratio (with unused facilities)	8.13	1.25	6.54	1.25
Ratio (without unused facilities)	4.88	1.25	3.74	1.25
<b>Assets</b>				
	Actual	Interest	Actual	Interest
	(\$000)	Rates	(\$000)	Rates
Fixed Assets (cost less depreciation)	1,369,829		1,403,921	
<b>Bank &amp; Investments Accounts</b>				
Bank Operating Accounts	3,217		2,997	
Investments and interest rates				
A.N.Z Bank	3,363	1.60% - 3.16%	5,360	1.60% - 3.16%
B.N.Z. Bank	15,000	3.59%	2,800	2.14%
A.S.B Bank	4,001	3.04%	6,501	2.99% - 3.04%
Westpac	5,010	3.03%	9,035	2.57% - 3.03%
<b>Total Bank &amp; Investments</b>	<b>30,590</b>	<b>49,779</b>	<b>26,693</b>	<b>49,779</b>
		at 30 June 17		at 30 June 17
<b>Outstanding Debtors</b>				
Rates	6,796		8,290	
Water	1,638		1,570	
Other	5,421		2,854	
<b>Total Debtors</b>	<b>13,855</b>		<b>12,715</b>	

**TREASURY REPORT FOR WESTERN BAY OF PLENTY DISTRICT COUNCIL  
PERIOD ENDING 31 MAY 2018**

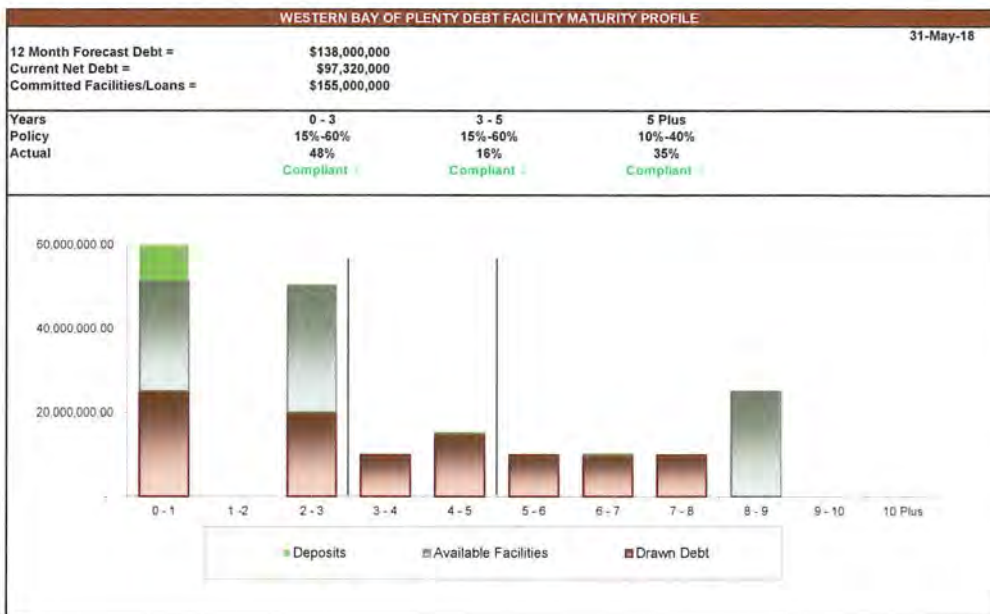
**1. TOTAL DEBT AND LIQUIDITY**

NZD	Available Facilities	Drawn Debt Current Month	Drawn Debt Last Month	Floating Rate Current Month	Floating Rate Last Month
Debt Stock	\$125,000,000	\$125,000,000	\$115,000,000	3.1533%	3.2614%
Committed Facility	\$30,000,000	\$0	\$0	0.0000%	0.0000%
<b>Total Facilities</b>	<b>\$155,000,000</b>	<b>\$125,000,000</b>	<b>\$115,000,000</b>	<b>3.1533%</b>	<b>3.2614%</b>

Available Headroom \$30,000,000 \$30,000,000

Monthly Weighted Average Interest Cost (Including Hedges & Margin) 5.0281% 5.2944%

**2. CONSOLIDATED FUNDING RISK**

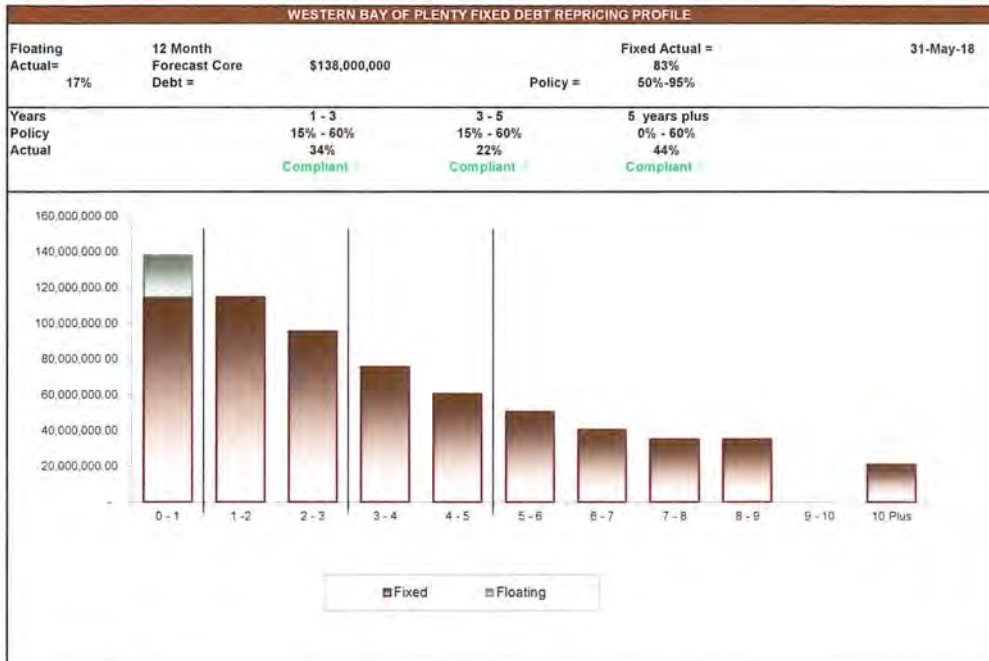


**3. NEW ZEALAND INTEREST RATE MANAGEMENT**

Type	Notional	Rate
Fixed Swaps	169,500,000	4.7623%
Floating Swaps	15,000,000	2.0400%
<b>Total</b>	<b>184,500,000</b>	

**NZD RISK PROFILE**

Policy	Amount	Floating	Fixed	1 - 3 Yrs	3 - 5 Yrs	5 Yrs +
<b>NZD</b>			<b>50%-95%</b>	<b>15% - 60%</b>	<b>15% - 60%</b>	<b>0% - 60%</b>
Forecast 12 Mth Debt	\$138,000,000	17%	83%	34%	22%	44%

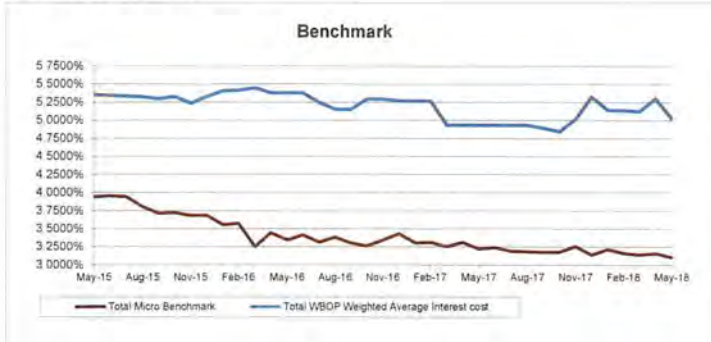
**4. INVESTMENTS**

Type	NZD Amount Current Month	NZD Amount Previous Month	Cpty
Short Term Operating account	\$3,225,875.41	\$1,384,169.89	ANZ
Term/Call Deposit	\$3,362,546.00	\$8,553,766.40	ANZ
Term/Call Deposit	\$15,000,000.00	\$2,800,000.00	BNZ
Term/Call Deposit	\$5,000,000.00	\$9,023,548.86	WPC
Term/Call Deposit	\$4,000,000.00	\$9,500,736.57	ASB
Term/Call Deposit	\$1,680,000.00	\$1,360,000.00	LGFA
<b>TOTAL NZD AMOUNT</b>	<b>\$32,268,421.41</b>	<b>\$32,622,221.72</b>	

**5. COUNTERPARTY EXPOSURE**

C'Party	Rating	Gross Limit	Swaps/Caps	Investments	Total	% of Gross	C'party Exposure
		MM	MM	MM		Limit	% of Total
ANZ	AA-	30	18.22	6.59	24.81	82.70%	40.47%
ASB	AA-	30	4.22	4.00	8.22	27.40%	13.41%
BNZ	AA-	30	4.97	15.00	19.97	66.58%	32.58%
WBC	AA-	30	3.30	5.00	8.30	27.67%	13.54%
		<b>120</b>	<b>30.7</b>	<b>30.6</b>	<b>61.3</b>	<b>51.09%</b>	<b>100.00%</b>

**6. NZD BENCHMARK**



	Current Month	Previous Month
WBOP Weighted Average Interest Cost (incl. Hedges)	5.0281%	5.2944%
Micro Benchmark	3.1047%	3.1571%

Composite Benchmark indicator rate	
Weighting	Rate
25%	Average 90-Day bank bill bid-rate for the reporting month
15%	5 year interest rate swap bid-rate, end of reporting month
15%	5 year interest rate swap bid-rate, 1 year ago
15%	5 year interest rate swap bid-rate, 2 years ago
15%	5 year interest rate swap bid-rate, 3 years ago
15%	5 year interest rate swap bid-rate, 4 years ago
100%	

**7. COMPLIANCE**

Western Bay of Plenty DC has no breaches of policy for the month of May 2018.



## Western Bay of Plenty District Council

## Current Account &amp; Internal Loan Balances &amp; Movements as at May 2018

## Current Account Balances &amp; Movements

## Internal Loan Balances &amp; Movements

Cost Centre	Description	Current Account Balances & Movements			Internal Loan Balances & Movements			Net Position
		Opening Bal 1 July 2017	Current A/C Mvmt's	Closing Balance @ May 2018	Opening Bal 1 July 2017	Repayment	Closing Balance @ May 2018	
30*02*03	Community Rooding - Waihi Beach	333,000	-	333,000	-	-	-	333,000
30*02*04	Community Rooding - Katikati	169,974	-	169,974	-	-	-	169,974
30*02*05	Community Rooding - Omokoroa	221,956	-	221,956	-	-	-	221,956
30*02*06	Community Rooding - Te Puke	(36,345)	-	(36,345)	(95,951)	87,955	(7,996)	(44,341)
30*02*07	Community Rooding - Maketu	60,289	-	60,289	(92,506)	19,387	(73,119)	(12,830)
30*02*08	Structure Plans - Waihi Beach	1,725,878	-	1,725,878	-	-	-	1,725,878
30*02*09	Structure Plans - Katikati	(218,568)	-	(218,568)	-	-	-	(218,568)
30*02*10	Structure Plans - Omokoroa	(14,394,107)	-	(14,394,107)	-	-	-	(14,394,107)
30*02*11	Loc Connections - Omok Stg 2	(6,446,123)	-	(6,446,123)	-	-	-	(6,446,123)
30*02*12	Structure Plans - Te Puke	152,807	-	152,807	-	-	-	152,807
30*02*13	Regional Connections	1,199,775	-	1,199,775	-	-	-	1,199,775
30*02*14	Stragetie Rooding	2,855,255	-	2,855,255	-	-	-	2,855,255
30*03*01	Asset Management	6,448,135	-	6,448,135	-	-	-	6,448,135
30*05*04	Cycling and Walking	(536,808)	-	(536,808)	-	-	-	(536,808)
40*01*01	Western Water	1,087,309	-	1,087,309	(6,407,391)	276,016	(6,131,376)	(5,044,067)
40*01*02	Central Water	(1,962,793)	-	(1,962,793)	(4,576,475)	181,786	(4,394,689)	(6,357,482)
40*01*03	Eastern Water	(5,035,072)	-	(5,035,072)	(8,622,521)	329,270	(8,293,251)	(13,328,323)
42*01*01	Community Development & Grants	(5,553)	-	(5,553)	-	-	-	(5,553)
42*02*03	Rural Fire	11,640	-	11,640	-	-	-	11,640
42*02*04	Western Bay Moana Rural Fire	(4,166)	-	(4,166)	-	-	-	(4,166)
42*03*03	Service Centre & Library - Katikati	-	-	-	(204,729)	3,461	(201,268)	(201,268)
42*03*04	Service Centre & Library - Te Puke	(582,627)	-	(582,627)	-	-	-	(582,627)
42*04*01	Pensioner Housing	(238,079)	-	(238,079)	(288,279)	11,350	(276,929)	(515,008)
42*04*03	Community Halls	343,737	-	343,737	(180,000)	-	(180,000)	163,737
42*06*01	Gibraltar Water Scheme	21,366	-	21,366	-	-	-	21,366
44*01*02	District Reserves	554,670	-	554,670	(66,042)	10,740	(55,302)	499,368
44*01*04	Swimming Pools	(278,382)	-	(278,382)	-	-	-	(278,382)
44*01*05	Reserves Catchment Protection	(833,241)	-	(833,241)	-	-	-	(833,241)
44*02*01	Harbour Structures	(49,700)	-	(49,700)	-	-	-	(49,700)
44*03*02	TECT All Terrain Park	1,676,926	-	1,676,926	-	-	-	1,676,926
50*03*02	Dog Control	84,870	-	84,870	-	-	-	84,870
60*01*01	Waihi Beach Wastewater	(2,475,141)	-	(2,475,141)	(13,358,830)	544,290	(12,814,540)	(15,289,681)
60*01*02	Katikati Wastewater	3,587,923	-	3,587,923	(4,258,701)	157,851	(4,100,850)	(512,927)
60*01*03	Omokoroa Wastewater	(13,006,607)	-	(13,006,607)	(24,928,092)	189,260	(24,738,832)	(37,745,439)
60*01*04	Te Puke Wastewater	6,024,741	-	6,024,741	(1,547,538)	50,316	(1,497,222)	4,527,518
60*01*05	Maketu Wastewater	(3,336,963)	-	(3,336,963)	(12,150)	277	(11,872)	(3,348,835)
60*01*06	Ongare Wastewater	(69,194)	-	(69,194)	-	-	-	(69,194)
60*02*02	Western Solid Waste	594,987	-	594,987	-	-	-	594,987
60*02*03	Eastern Solid Waste	198,385	-	198,385	-	-	-	198,385
60*02*04	Omokoroa Solid Waste	(534,347)	-	(534,347)	(6,670)	111	(6,559)	(540,905)
61*01*01	Stormwater Network - Growth Communities	334,086	-	334,086	(20,371,563)	496,667	(19,874,896)	(19,540,810)
61*01*02	Waihi Beach Coastal Protection	134,581	-	134,581	(1,259,387)	32,757	(1,226,630)	(1,092,049)
61*02*01	Stormwater Network - Small Settlements	(232,255)	-	(232,255)	(1,950,854)	40,415	(1,910,439)	(2,142,694)
61*03*01	Stormwater Network - Minden	22,393	-	22,393	-	-	-	22,393
64*01*05	Natural Environment Support	1,575	-	1,575	-	-	-	1,575
64*01*07	Waihi District Drainage - Drains	17,107	-	17,107	-	-	-	17,107
64*01*08	Waihi District Drainage - Pumps	44,018	-	44,018	-	-	-	44,018
70*01*01	Economic Support	506,802	-	506,802	-	-	-	506,802
70*02*01	Land Drainage - Drains	(9,093)	-	(9,093)	-	-	-	(9,093)
70*02*02	Land Drainage - Pumps	(14,139)	-	(14,139)	-	-	-	(14,139)
70*02*03	Community Infrastruc. Support	-	-	-	-	-	-	-
80*04*03	Broadlands Property	(2,179)	-	(2,179)	-	-	-	(2,179)
80*04*04	Emerton Rd Property	(457,593)	-	(457,593)	(27,042)	7,785	(19,257)	(476,850)
80*04*05	Capamagian Drive Property	(1,379,642)	-	(1,379,642)	(241,461)	69,523	(171,938)	(1,551,580)
80*04*06	Turnbull Property	1,190,017	-	1,190,017	-	-	-	1,190,017
80*04*08	Strategic Property	(8,001,586)	-	(8,001,586)	(9,176,591)	-	(9,176,591)	(17,178,177)
80*04*09	Te Tumu	(750,835)	-	(750,835)	-	-	-	(750,835)
80*06*01	Treasury Operations	299,401	-	299,401	-	-	-	299,401
		<b>(30,987,535)</b>	<b>-</b>	<b>(30,987,535)</b>	<b>(97,740,816)</b>	<b>2,510,419</b>	<b>(95,230,397)</b>	<b>(126,217,932)</b>

**Western Bay of Plenty District Council Interest Accrual**  
**31-May-18**

Deal No.	Notional Amount	Counterparty	Fixed Rate	Maturity Date	Frequency	Last Reset Date	Next Reset Date	Rate Incl Margin	Floating Rate	Total Days	Total Interest	Days to Accrue	Interest Accrual		
<b>Summary of Borrower Interest Rate Swap Arrears</b>															
IRS4774932	NZD 4,000,000.00	Westpac	5.52%	220,800.0000		4-Jul-18	Quarterly	4-Apr-18	4-Jul-18	1.96%	91	35,502.47	57	22,237.81	
TRG1060180_WBC	NZD 5,000,000.00	ANZ	5.99%	299,250.0000		4-Dec-18	Quarterly	5-Mar-18	5-Jun-18	1.90%	92	51,482.19	87	48,684.25	
26028925	NZD 5,000,000.00	Westpac	5.93%	296,250.0000		21-Jan-19	Quarterly	23-Apr-18	23-Jul-18	2.05%	91	48,304.80	38	20,171.23	
IRS4868347_ANZ	NZD 5,000,000.00	ASB	5.79%	289,500.0000		26-May-19	Quarterly	28-May-18	27-Aug-18	2.00%	91	47,245.20	3	1,557.53	
TRG-1902789	NZD 5,000,000.00	ANZ	4.99%	249,250.0000		1-Jun-19	Quarterly	1-Mar-18	1-Jun-18	1.92%	92	38,627.40	91	38,207.53	
TRG-4277435	NZD 4,000,000.00	Westpac	4.30%	172,000.0000		22-Jan-20	Quarterly	23-Apr-18	23-Jul-18	2.05%	91	22,438.35	38	9,369.86	
7262166.1	NZD 3,000,000.00	Westpac	5.73%	171,900.0000		1-Feb-20	Quarterly	1-May-18	1-Aug-18	2.02%	92	28,053.70	30	9,147.95	
TRG-4277436	NZD 10,000,000.00	ANZ	4.41%	441,000.0000		15-Feb-20	Quarterly	15-May-18	15-Aug-18	2.01%	92	60,493.15	16	10,520.55	
7262183.1_ANZ	NZD 3,000,000.00	ANZ	5.83%	174,900.0000		25-Feb-20	Quarterly	25-May-18	27-Aug-18	1.99%	94	29,706.58	6	1,896.16	
384177426_BNZ	NZD 10,000,000.00	BNZ	5.89%	589,000.0000		18-May-20	Quarterly	18-May-18	20-Aug-18	2.00%	94	100,309.59	13	13,872.60	
384322788	NZD 5,000,000.00	BNZ	4.74%	237,000.0000		14-Jun-20	Quarterly	14-Mar-18	14-Jun-18	1.89%	92	35,917.81	78	30,452.05	
384245057	NZD 10,000,000.00	BNZ	5.98%	598,000.0000		28-Oct-20	Quarterly	30-Apr-18	30-Jul-18	2.02%	91	98,853.42	31	33,675.34	
8292995.1_ANZ	NZD 5,000,000.00	ANZ	4.71%	235,500.0000		26-Jan-21	Quarterly	26-Apr-18	26-Jul-18	2.03%	91	33,408.22	35	12,849.32	
TRG3706681	NZD 5,000,000.00	Westpac	4.69%	234,500.0000		12-Apr-21	Quarterly	12-Apr-18	12-Jul-18	2.03%	91	33,179.72	49	17,866.00	
TRG-2199503_WBC	NZD 10,000,000.00	Westpac	4.28%	427,500.0000		7-Feb-22	Quarterly	7-May-18	7-Aug-18	2.04%	92	56,460.27	24	14,728.77	
8292994.1_ANZ	NZD 5,000,000.00	ANZ	4.89%	244,500.0000		26-Jan-23	Quarterly	26-Apr-18	26-Jul-18	2.03%	91	35,652.05	35	13,712.33	
8895225.1_ANZ	NZD 5,000,000.00	ANZ	5.00%	249,750.0000		27-May-23	Quarterly	28-May-18	27-Aug-18	2.00%	91	37,334.93	3	1,230.82	
11418908.1	NZD 5,500,000.00	ANZ	5.41%	297,550.0000		4-Oct-24	Quarterly	4-Apr-18	4-Jul-18	1.96%	91	47,307.54	57	29,632.19	
				<b>104,500,000</b>										<b>840,277.39</b>	
<b>Summary of Investment Interest Rate Swap Arrears</b>															
384476682	NZD 15,000,000.00	BNZ	2.04%	305,250.0000		31-Dec-18	Quarterly	29-Mar-18	29-Jun-18	1.96%	92	-2,835.62	32	-1,941.78	
				<b>15,000,000.00</b>											
<b>Summary of Borrower Forward Start Interest Rate Swaps</b>															
104111121	NZD 4,000,000	ANZ	4.470%	178,800.0000		4-Oct-19	Quarterly		4-Jul-18					0.00	
TRG-4277436	NZD 10,000,000	WPC	4.410%	441,000.0000		17-Feb-20	Quarterly		15-May-18					0.00	
16172626	NZD 5,000,000	ANZ	3.038%	151,900.0000		26-May-22	Quarterly		27-May-19					0.00	
104111164	NZD 10,000,000	ANZ	4.690%	469,000.0000		18-Aug-24	Quarterly		18-May-20					0.00	
104111153	NZD 6,000,000	ANZ	4.690%	281,400.0000		25-Aug-24	Quarterly		25-Feb-20					0.00	
104111141	NZD 5,000,000	ANZ	4.690%	234,500.0000		15-Sep-24	Quarterly		15-Jun-20					0.00	
16172684	NZD 4,000,000	ANZ	3.507%	140,280.0000		22-Jul-26	Quarterly		22-Jan-20					0.00	
16172685	NZD 10,000,000	ANZ	3.741%	374,100.0000		7-Feb-27	Quarterly		7-Feb-22					0.00	
11675671	NZD 10,000,000	ASB	3.780%	378,000.0000		18-Aug-28	Quarterly		19-Aug-24					0.00	
17638751_ANZ	NZD 6,000,000	ANZ	3.936%	236,130.0000		25-Aug-29	Quarterly		26-Aug-24					0.00	
384476681	NZD 5,000,000	BNZ	3.960%	198,000.0000		15-Sep-30	Quarterly		16-Sep-24					0.00	
				<b>75,000,000</b>										<b>327,870.52</b>	
<b>Borrower Note</b>															
The LGFA borrower notes pay interest at maturity so must accrue a total															
30171	NZD 400,000	LGFA				15-Mar-19		15-Mar-18	15-Jun-18	2.250000	1.91000	92	-2,268.49	92	-2,268.49
57844	NZD 320,000	LGFA				15-Apr-21		16-Apr-18	16-Jul-18	2.490000	2.03000	91	-1,986.54	91	-1,986.54
57590	NZD 240,000	LGFA				15-Apr-23		16-Apr-18	16-Jul-18	2.550000	2.03000	91	-1,525.81	91	-1,525.81
101915	NZD 160,000	LGFA				15-Apr-25		16-Jul-18	16-Jul-18	2.370000	1.90500	53	-551.73	53	-551.73
101916	NZD 160,000	LGFA				15-Apr-26		16-Jul-18	16-Jul-18	2.420000	1.90500	53	-563.35	53	-563.35
30169	NZD 400,000	LGFA				15-Apr-27		16-Apr-18	16-Jul-18	2.470000	2.03250	91	-2,460.74	91	-2,460.74
	Total			<b>1,680,000</b>											<b>-9,356.66</b>
<b>TOTAL</b>															
<b>-9,356.66</b>															
<b>Fixed Rate Note Borrowing</b>															
NZWBPD130C4	NZD 10,000,000	WPC	5.5650			2-May-22	Semi Annual	2-May-18	2-Nov-18			184	278,250.00	29	43,854.62
NZWBPD131C2	NZD 10,000,000	WPC	5.7800			2-May-24	Semi Annual	2-May-18	2-Nov-18			184	289,000.00	29	45,548.91
	Total			<b>20,000,000</b>											<b>89,403.53</b>
<b>Floating Rate Note Borrowing</b>															
FRN 9	NZD 25,000,000	LGFA				15-Mar-19	Quarterly	15-Mar-18	15-Jun-18	2.600000	1.91000	92	163,835.62	77	137,123.29
WB0421LFBS	NZD 20,000,000	LFGA				15-Apr-21	Quarterly	16-Apr-18	16-Jul-18	2.640000	2.03000	91	131,838.36	45	85,095.89
WB0423LFBS	NZD 15,000,000	LFGA				15-Apr-23	Quarterly	16-Apr-18	16-Jul-18	2.710000	2.03000	91	101,346.58	45	50,116.44
WB0425LFBS	NZD 10,000,000	LGFA				15-Apr-25	Quarterly	16-Jul-18	16-Jul-18	2.480000	1.90500	53	36,010.96	7	4,756.16
WB0426LFBS	NZD 10,000,000	LGFA				15-Apr-26	Quarterly	16-Jul-18	16-Jul-18	2.530000	1.90500	53	36,736.99	7	4,852.05
WB0427LF32	NZD 25,000,000	LGFA				15-Apr-27	Quarterly	16-Apr-18	16-Jul-18	2.880000	2.02750	91	179,506.85	45	88,767.12
	Total			<b>105,000,000</b>											<b>350,710.96</b>
<b>TOTAL</b>															
<b>350,710.96</b>															
<b>TOTAL DEBT</b>															
<b>125,000,000</b>															

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ATTACHMENT 1

Western Bay of Plenty - Interest Rate Swaps Position Report  
(31 May 2018)

NZD Hedging

Maturity Date	Qty	Nominal Amount	Fixed Rate	Swap Type	Floating Rate	Frequency	Valuation	Next Reset Date	Last Reset Date	Counterparty	Deal Number	Reference
04 Jul 2018	NZD	4,000,000.00	5.52000%	Pay Fixed	1.96000%	Quarterly	-35,432	04 Jul 2018	04 Apr 2018	ANZ	8884	IRS4774932
04 Dec 2018	NZD	5,000,000.00	5.98500%	Pay Fixed	1.90000%	Quarterly	-149,381	05 Jun 2018	05 Mar 2018	Westpac	8819	TRG1060180_WBC
31 Dec 2018	NZD	15,000,000.00	2.03500%	Pay Float	1.96000%	Quarterly	1,846	29 Jun 2018	29 Mar 2018	BNZ	87977	384476682
21 Jan 2019	NZD	5,000,000.00	5.92500%	Pay Fixed	2.05000%	Quarterly	-144,642	23 Jul 2018	23 Apr 2018	ASB	8823	26028925
26 May 2019	NZD	5,000,000.00	5.79000%	Pay Fixed	2.00000%	Quarterly	-183,305	27 Aug 2018	28 May 2018	ANZ	8886	IRS4868347_ANZ
01 Jun 2019	NZD	5,000,000.00	4.98500%	Pay Fixed	1.92000%	Quarterly	-183,310	01 Jun 2018	01 Mar 2018	Westpac	8865	TRG-1902789
22 Jan 2020	NZD	4,000,000.00	4.30000%	Pay Fixed	2.05000%	Quarterly	-148,188	23 Jul 2018	23 Apr 2018	Westpac	18000	TRG-4277435
01 Feb 2020	NZD	3,000,000.00	5.73000%	Pay Fixed	2.02000%	Quarterly	-185,939	01 Aug 2018	01 May 2018	ANZ	8895	7262166.1
15 Feb 2020	NZD	10,000,000.00	4.41000%	Pay Fixed	2.01000%	Quarterly	-390,474	15 Aug 2018	15 May 2018	Westpac	17999	TRG-4277436
25 Feb 2020	NZD	3,000,000.00	5.83000%	Pay Fixed	1.98500%	Quarterly	-189,957	27 Aug 2018	25 May 2018	ANZ	8893	7262183.1_ANZ
18 May 2020	NZD	10,000,000.00	5.89000%	Pay Fixed	1.99500%	Quarterly	-724,893	20 Aug 2018	18 May 2018	BNZ	8853	384177426_BNZ
14 Jun 2020	NZD	5,000,000.00	4.74000%	Pay Fixed	1.89000%	Quarterly	-283,358	14 Jun 2018	14 Mar 2018	BNZ	8910	384322788
28 Oct 2020	NZD	10,000,000.00	5.98000%	Pay Fixed	2.01500%	Quarterly	-906,090	30 Jul 2018	30 Apr 2018	BNZ	8880	384245057
26 Jan 2021	NZD	5,000,000.00	4.71000%	Pay Fixed	2.03000%	Quarterly	-324,807	26 Jul 2018	26 Apr 2018	ANZ	8900	8292995.1_ANZ
12 Apr 2021	NZD	5,000,000.00	4.69000%	Pay Fixed	2.02833%	Quarterly	-345,770	12 Jul 2018	12 Apr 2018	Westpac	8905	TRG3706681
07 Feb 2022	NZD	10,000,000.00	4.27500%	Pay Fixed	2.03500%	Quarterly	-663,380	07 Aug 2018	07 May 2018	Westpac	8878	TRG-2199503_WBC
26 Jan 2023	NZD	5,000,000.00	4.89000%	Pay Fixed	2.03000%	Quarterly	-523,888	26 Jul 2018	26 Apr 2018	ANZ	8901	8292994.1_ANZ
27 May 2023	NZD	5,000,000.00	4.99500%	Pay Fixed	2.00000%	Quarterly	-559,642	27 Aug 2018	28 May 2018	ANZ	8902	8895225.1_ANZ
04 Oct 2024	NZD	5,500,000.00	5.41000%	Pay Fixed	1.96000%	Quarterly	-877,585	04 Jul 2018	04 Apr 2018	ANZ	17893	11418908.1
<b>TOTAL</b>	<b>NZD</b>	<b>119,500,000.00</b>	<b>4.79782%</b>				<b>-6,818,203</b>					

NZD Hedging (Forward start)

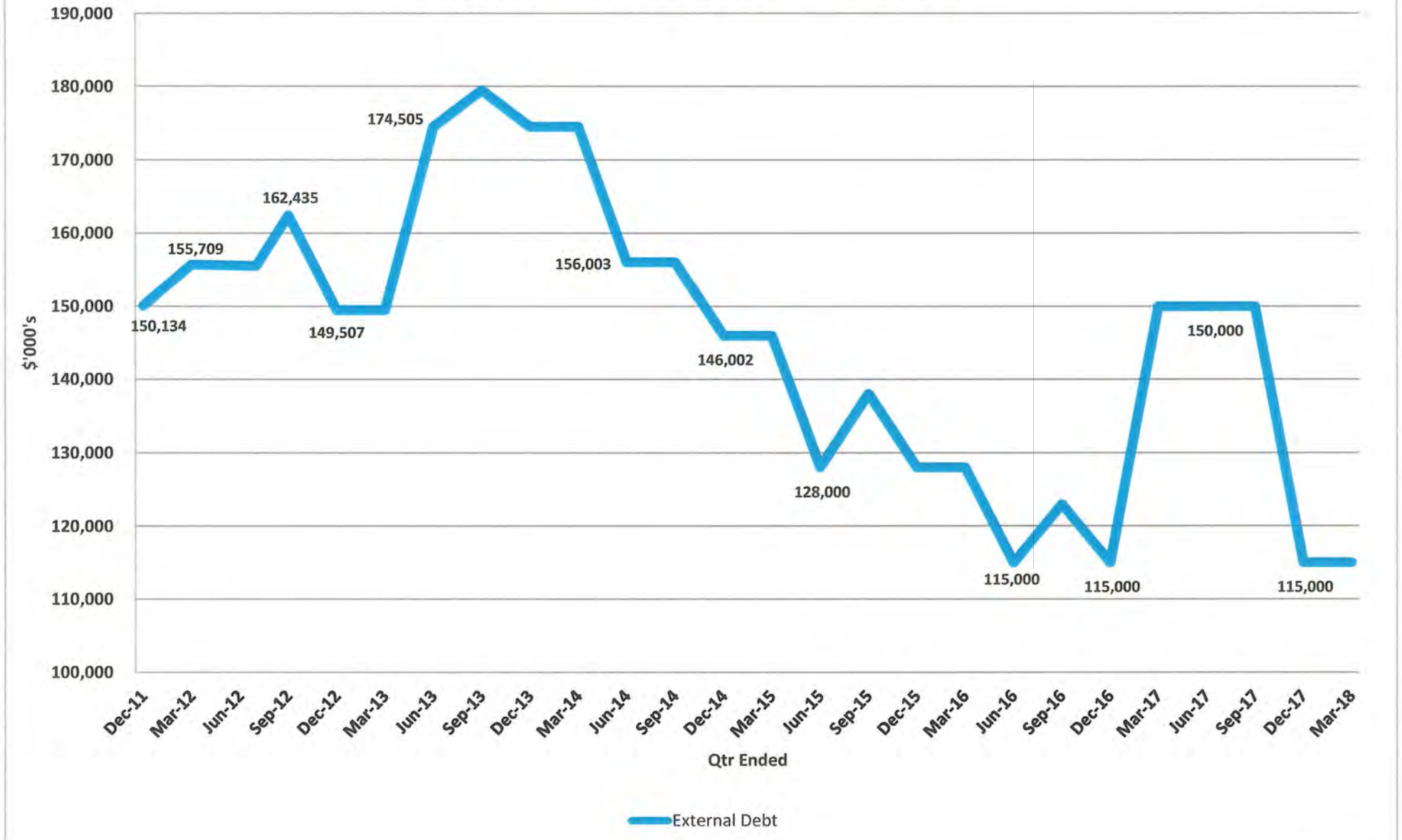
Maturity Date	Qty	Nominal Amount	Fixed Rate	Swap Type	Floating Rate	Frequency	Valuation	Next Reset Date	Last Reset Date	Counterparty	Deal Number	Reference
04 Oct 2019	NZD	4,000,000.00	4.47000%	Pay Fixed	.00000%	Quarterly	-115,262	04 Jul 2018		ANZ	15274	10411112.1_ANZ
26 May 2022	NZD	5,000,000.00	3.03800%	Pay Fixed	.00000%	Quarterly	-57,928	27 May 2019		ANZ	62486	16178414_ANZ
18 Aug 2024	NZD	10,000,000.00	4.69000%	Pay Fixed	.00000%	Quarterly	-628,623	18 May 2020		ANZ	15272	10411164.1_ANZ
25 Aug 2024	NZD	6,000,000.00	4.69000%	Pay Fixed	.00000%	Quarterly	-407,171	25 Feb 2020		ANZ	15268	10411153.1_ANZ
15 Sep 2024	NZD	5,000,000.00	4.69000%	Pay Fixed	.00000%	Quarterly	-310,236	15 Jun 2020		ANZ	15271	10411141.1_ANZ
22 Jul 2026	NZD	4,000,000.00	3.50700%	Pay Fixed	.00000%	Quarterly	-76,458	22 Jan 2020		ANZ	62326	16172684_ANZ
07 Feb 2027	NZD	10,000,000.00	3.74100%	Pay Fixed	.00000%	Quarterly	-125,100	08 Feb 2022		ANZ	62325	16172685_ANZ
18 Aug 2028	NZD	10,000,000.00	3.78000%	Pay Fixed	.00000%	Quarterly	-23,245	19 Aug 2024		ASB	87978	11675671
25 Aug 2029	NZD	6,000,000.00	3.93550%	Pay Fixed	.00000%	Quarterly	-42,142	26 Aug 2024		ANZ	87927	17638751_ANZ
15 Sep 2030	NZD	5,000,000.00	3.96000%	Pay Fixed	.00000%	Quarterly	-36,045	16 Sep 2024		BNZ	87976	384476681
<b>TOTAL</b>	<b>NZD</b>	<b>65,000,000.00</b>	<b>4.06478%</b>				<b>-1,822,215</b>					

Report run as at 31 May 2018 for Western Bay of Plenty valued in NZD using a mid market spread basis.

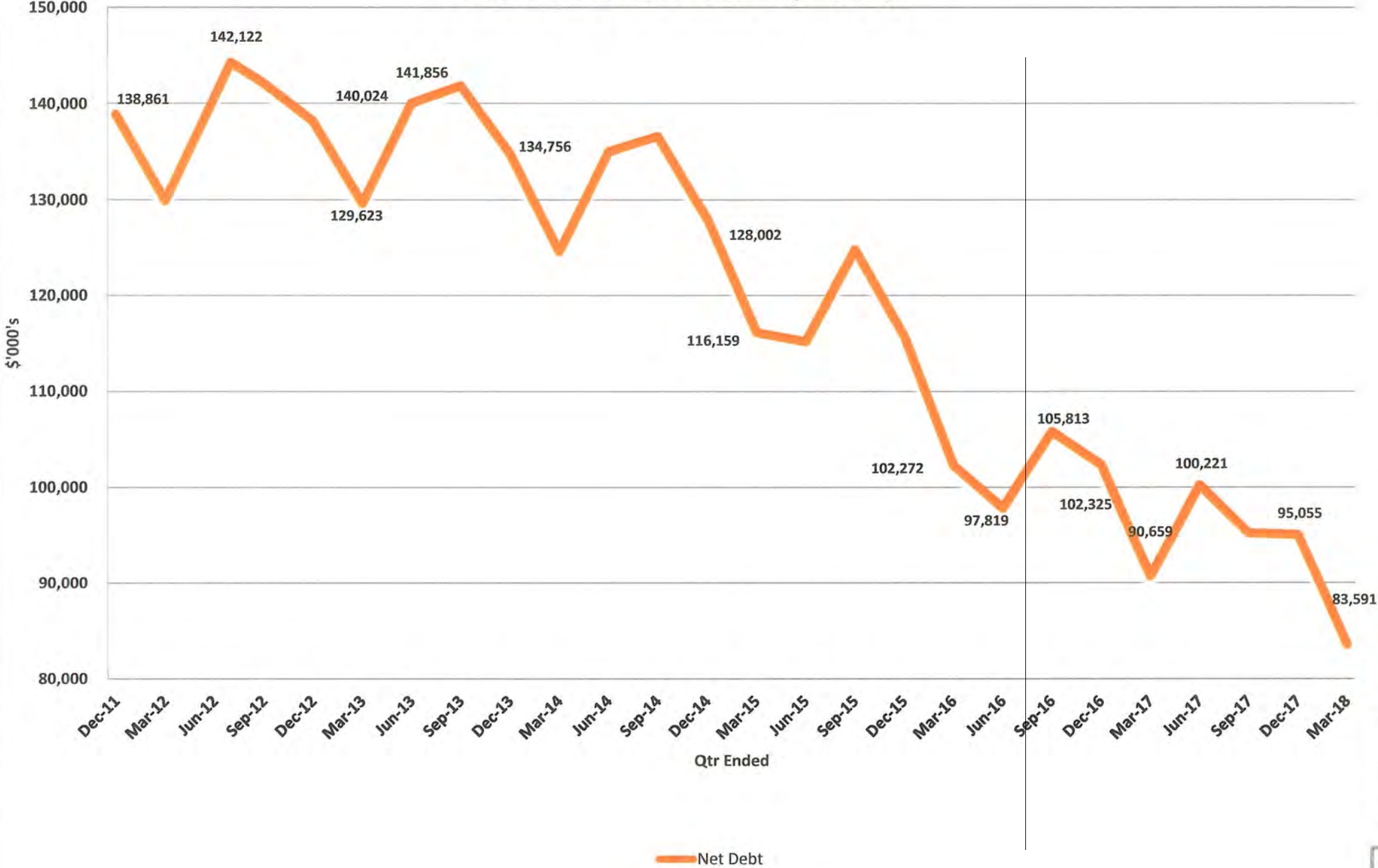
8,640,418 liability

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### 5 Year External Debt Trend - Qtr on Qtr



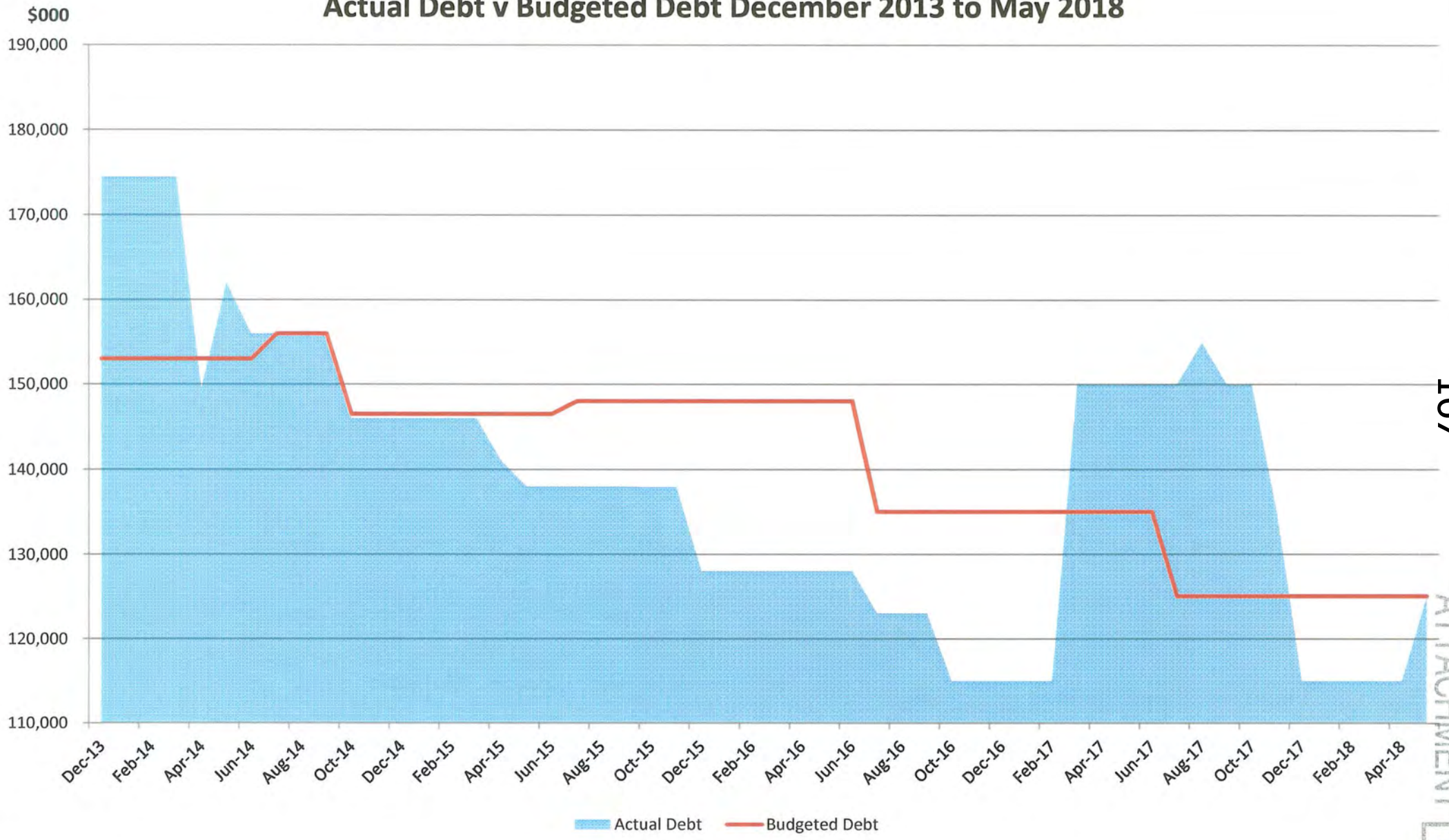
### 5 Year Net Debt Trend - Qtr on Qtr



### 5 Year Net Debt Trend - Qtr on Qtr



# Actual Debt v Budgeted Debt December 2013 to May 2018



# Key Financial Issues for the Eleven Months Ended 31 May 2018

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## 1. Executive Summary

This report provides a high-level summary of the draft financial statements for the eleven months ended 31 May 2018 and brief explanations of significant variances from the year-to-date budget, highlighting any known issues.

## 2. Income

2.1 Total income for the eleven months ended 31 May 2018 was \$133.97m. This was \$45.80m higher than the year-to-date budget of \$88.17m. The significant increase is due to a \$32.91m increase in 'other income' due to asset revaluations. Further details provided below. There is also an increase of \$9.75m relating to assets vested to Council in the year.

2.2 The major variances were:

- Financial contributions of \$9.38m are \$190k ahead of the year-to-date budget of \$9.19m. Despite ongoing development in the District, actual contribution income has started slowing down versus budgeted timing for the year. See table below for a detailed breakdown
- Other income of \$38.03m being \$36.30m ahead of the year-to-date budget of \$1.73m. This is primarily due to asset revaluations carried out by Opteon of Council land and buildings across the District of \$32.91m. A breakdown of revaluation by activity is provided below. The additional increase of \$3m relates to contributions from the NZ Community Trust (\$1.0m), Tauranga City Council (\$600k) and NZTA (\$1.4m) for the Tauranga to Omokoroa cycleway
- Rate income of \$33.04m being \$299k ahead of the year-to-date budget of \$32.74m
- Service charge income of \$22.93m being \$21k higher than year-to-date budget of \$22.91m
- Subsidies and grants income of \$10.09m being \$2.05m lower than the year-to-date budget of \$12.13m. This is due to the adverse timing of NZTA funding for capital works projects (\$627k), Omokoroa wastewater scheme (\$668k) and Ongare Point wastewater scheme (\$912k). This is offset in part by unbudgeted TECT subsidy income for the Dave Hume swimming pool (\$103k) in Katikati
- User fees income of \$9.21m is \$566k higher than the year-to-date budget of \$8.64m. This is due to the timing of subdivision fees, registered premises, Project Information Memorandums (PIMS), dog registration fees, metered water charges and non-notified fees



- Sundry income of \$561k is \$103 higher than year-to-date budget of \$458k. This is due to timing of dividend income (\$41k) and petrol tax distribution (\$62k)
- Vested assets of \$9.75m. The full year budget of \$2.24m has been set in Period 12 (June 2018) due to the nature of timing speculation. However, \$5.52m of vested assets year-to-date relates to assets identified as a result of data cleansing work carried out as part of the Asset Finda project
- The table below provides a breakdown of asset revaluations by activity:

Summary	Asset Revaluation increase
Transportation	1,217,865
Water	562,054
Communities	2,357,890
Reserves	19,703,312
Waste Management	1,271,085
Solid Waste	253,119
Stormwater	182,409
Corp Services	7,359,110
<b>Total</b>	<b>32,906,844</b>

- The table below provides a breakdown of the financial contributions received:

	Budget 2018	Actual 2018	\$ Variance to Budget	% Variance to Budget
Water Supply - Western	371,382	532,746	161,364	43 %
Water Supply - Central	487,498	614,112	126,614	26 %
Water Supply - Eastern	368,819	358,801	(10,018)	(3)%
Wastewater - Waihi Beach	451,341	436,109	(15,232)	(3)%
Wastewater - Katikati	364,166	501,718	137,552	38 %
Wastewater - Omokoroa	2,078,813	1,149,411	(929,402)	(45)%
Wastewater - Te Puke	254,342	46,033	(208,309)	(82)%
Wastewater - Maketu/Little Waihi	6,028	7,325	1,297	
Stormwater	1,150,413	617,386	(533,027)	(46)%
Roading - Rural	591,327	1,324,962	733,635	124 %
Roading - Waihi Beach SP	18,227	43,022	24,795	136 %
Roading - Katikati SP	134,915	176,379	41,464	31 %
Roading - Omokoroa SP	926,211	844,970	(81,241)	(9)%
Roading - Te Puke SP	164,659	35,515	(129,144)	(78)%
Roading - Strategic	196,009	196,006	(3)	(0)%
District - Reserves & Facilities	1,451,439	2,275,221	823,782	57 %
Ecological	169,301	214,988	45,687	27 %
<b>Total</b>	<b>9,184,890</b>	<b>9,374,703</b>	<b>189,813</b>	<b>2 %</b>

### 3. Expenditure

- 3.1 Total expenditure of \$72.71m was \$1.33m lower than the year-to-date budget of \$74.04m.
- 3.2 The major variances were;
- Additional Level of Service projects of \$2.21m were \$527k lower than year-to-date budget of \$2.74m. Movements by activity are included as per **(Attachment A)**
  - Operating costs of \$28.01m being \$310k higher than the year-to-date budget of \$27.70m. Year-to-date overspends on bad debt expense (\$780k), trees/berms maintenance (\$226k) and ONMC maintenance contractor costs (\$633k) has been partly offset by year-to-date underspends across other operational costs including environmental monitoring (\$100k), pavement maintenance (\$149k), sludge disposal (\$299k) and electricity (\$219k)
  - Interest expense of \$7.35m being \$88k higher than the year-to-date budget of \$7.26m. This is due to higher short term debt held for the pre-funding of \$35m debt maturities in November and December 2017
  - Depreciation of \$18.04m being \$447k lower than the year-to-date budget of \$18.49m

### 4. Capital Expenditure

- 4.1 Total capital expenditure of \$31.15m was \$68k lower than year-to-date budget of \$31.22m. Movements by activity are included as per **(Attachment B)**.
- 4.2 The major variances were;
- Recreation and Leisure expenditure of \$1.81m being \$1.05m lower than the year-to-date budget of \$2.86m. This is due to underspends on a number of projects including Moore Park earthworks (\$255k), general reserve acquisitions (\$213k), Waitui Reserve development (\$123k), Omokoroa playground (\$256k), district reserves erosion protection (\$129k) and TECT All Terrain Park capital works (\$168k). These were offset in part by year-to-date overspends on Harbour Structure capital works projects (\$191k)
  - Transportation expenditure of \$12.75m being \$1.26m higher than the year-to-date budget of \$11.49m. This is due to year-to-date overspends on cycling & walking (\$1.95m), road safety (\$2.40m) and structure plans (\$705k). These are offset in part by year-to-date underspends on asset management projects (\$3.29m) and community roading (\$678k).
  - Stormwater expenditure of \$2.18m being \$1.15m higher than the year-to-date budget of \$1.02m. This is due to the Omokoroa Stormwater Structure Plan project being brought forward to enable the Omokoroa Road development to continue ahead. Offset in part by year-to-date underspends on smaller projects

- Communities' expenditure of \$3.65m, being \$1.15m lower than year-to-date budget of \$4.80m. This is predominantly due to the timing difference of the Katikati Library build project (\$1.13m) and library book purchases (\$87k). Offset in part by the Te Puke Hall strengthening project being ahead of budget (\$72k)
- Water Supply expenditure of \$4.17m being \$265k higher than year-to-date budget of \$3.91m. This is due to year-to-date overspends on the reticulation projects across the District (\$956k). Offset in part by year-to-date underspends on the district wide water metering project (\$410k) as well as a number of smaller projects
- Wastewater expenditure of \$5.29m being \$611k higher than the year-to-date budget of \$4.68m. This is predominantly due to year-to-date overspends on the Ongare Point (\$821k), Waihi Beach (\$43k) and Te Puna West (\$103k) wastewater schemes. Offset in part by year-to-date underspends on Katikati (\$117k), Te Puke (\$40k) and Maketu (\$199k) wastewater schemes

**Western Bay of Plenty District Council  
Draft Statement of Financial Performance  
For the 11 months ended 31 May 2018**

	Year to Date				
	Actual \$'000	Budget \$'000	Variance Fav / (Unf) \$'000	Last Year Actual \$'000	Full Year Revised Budget \$'000
<b>Costs</b>					
Additional Levels of Service	2,214	2,740	527	2,441	3,696
Operating Costs	28,013	27,703	(310)	27,347	31,642
Personnel	17,086	17,844	758	15,395	19,340
Interest Exp - External	7,352	7,264	(88)	7,534	7,800
Depreciation	18,042	18,489	447	17,903	20,170
<b>Total Costs</b>	<b>72,706</b>	<b>74,041</b>	<b>1,334</b>	<b>70,620</b>	<b>82,648</b>
<b>Income</b>					
Financial Contributions	9,375	9,185	190	9,097	10,020
Interest Income - External	999	378	621	197	1,280
Other Income	38,025	1,727	36,299	3,094	2,217
Rate Income	33,036	32,737	299	32,677	35,713
Service Charges	22,935	22,914	21	22,337	25,004
Subsidies and Grants	10,083	12,132	(2,049)	8,897	13,196
Sundry Income	561	458	103	636	500
User Fees	9,206	8,639	566	8,977	9,392
Vested Assets	9,746	0	9,746	0	2,240
<b>Total Revenue</b>	<b>133,966</b>	<b>88,170</b>	<b>45,795</b>	<b>85,913</b>	<b>99,563</b>
Share of Associate surplus/(deficit)	0	0	0	0	0
<b>Surplus (Deficit)</b>	<b>61,259</b>	<b>14,129</b>	<b>47,130</b>	<b>15,292</b>	<b>16,915</b>

## Western Bay of Plenty District Council

## Statement of Financial Position

As at 31 May 2018

	Actual 31 May 2018 \$'000	Forecast June 2018 \$'000	June 2017 \$'000
<b>EQUITY</b>			
Accumulated Funds	845,200	786,914	784,185
Restricted Reserves	266	261	266
Council-created Reserves	29,801	21,650	29,556
Asset Revaluation Reserves	386,843	372,284	341,466
<b>Total Equity</b>	<b>1,262,111</b>	<b>1,181,109</b>	<b>1,155,473</b>
<b>Assets</b>			
<b>Current Assets</b>			
Cash and Bank	3,217	6,218	4,863
Short Term Deposits	27,373	-	44,916
Receivables and Prepayments	10,622	9,423	8,558
Property and Investments for Resale	-	192	875
<b>Total Current Assets</b>	<b>41,213</b>	<b>15,833</b>	<b>59,212</b>
<b>Non-current Assets</b>			
Financial Instruments	13,876	9,827	10,273
Other Non-current Assets	1,359,708	1,306,102	1,259,396
Interest in Associates	222	3,680	3,825
<b>Total Non-current Assets</b>	<b>1,373,806</b>	<b>1,319,609</b>	<b>1,273,494</b>
<b>Total Assets</b>	<b>1,415,019</b>	<b>1,335,442</b>	<b>1,332,705</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Payables and Accruals	16,020	11,860	14,547
Employee Entitlements	1,564	2,012	2,360
Current Portion Public Debt	-	25,000	45,000
Derivative Financial Instrument	9,655	14,798	9,655
Current Portion Provisions	312	311	312
<b>Total current Liabilities</b>	<b>27,550</b>	<b>53,981</b>	<b>71,874</b>
<b>Non-current Liabilities</b>			
Public Debt - Term Portion	125,000	100,000	105,000
Other Term Debt	358	22	-
Non-current Provisions	-	330	358
<b>Total Non-current Liabilities</b>	<b>125,358</b>	<b>100,352</b>	<b>105,358</b>
<b>Total Liabilities</b>	<b>152,908</b>	<b>154,333</b>	<b>177,232</b>
<b>Net Assets</b>	<b>1,262,111</b>	<b>1,181,109</b>	<b>1,155,473</b>

**Western Bay of Plenty District Council**  
**Capital Expenditure Summary**  
**For the period ended 31 May 2018**

<b>Activity</b>	<b>Year Actual \$'000</b>	<b>Year Budget \$'000</b>	<b>Year Variance \$'000</b>	<b>Full Year Budget \$'000</b>
Transportation	12,751	11,494	(1,256)	15,698
Solid Waste	0	0	0	0
Recreation & Leisure	1,812	2,861	1,049	3,121
Stormwater	2,175	1,022	(1,153)	1,951
Economic	0	246	246	268
Sustainable Development	0	0	0	0
	<b>16,738</b>	<b>15,623</b>	<b>(1,115)</b>	<b>21,037</b>
Western Water	1,135	1,643	508	2,109
Central Water	1,881	1,085	(796)	2,194
Eastern Water	1,154	1,177	23	1,456
<b>Water Supply</b>	<b>4,170</b>	<b>3,905</b>	<b>(265)</b>	<b>5,759</b>
Information Centres	3,044	4,263	1,219	4,651
Community Facilities	604	533	(71)	581
<b>Communities</b>	<b>3,647</b>	<b>4,796</b>	<b>1,149</b>	<b>5,232</b>
Waihi Beach Wastewater	342	299	(43)	579
Katikati Wastewater	488	605	117	960
Omokoroa Wastewater	2,767	2,664	(103)	2,884
Te Puke Wastewater	328	368	40	885
Ongare Wastewater	1,311	490	(821)	1,687
<b>Wastewater</b>	<b>5,287</b>	<b>4,676</b>	<b>(611)</b>	<b>7,246</b>
Information Services	528	669	140	730
Corporate Assets	550	912	362	995
Corporate Services	233	642	409	700
<b>Corporate Services</b>	<b>1,311</b>	<b>2,222</b>	<b>912</b>	<b>2,424</b>
<b>Total Capital Expenditure</b>	<b>31,154</b>	<b>31,223</b>	<b>68</b>	<b>41,699</b>


**Western Bay of Plenty District Council**  
**Cost of Service Summary**  
**For the period ended 31 May 2018**

<b>Activity</b>	<b>Total Operating Revenue \$'000</b>	<b>Total Operating Costs \$'000</b>	<b>Net Cost of Service Surplus / (Deficit) \$'000</b>	<b>YTD Budget Surplus / (Deficit) \$'000</b>	<b>YTD Variance Under / (Over) \$'000</b>	<b>Total Budget Surplus / (Deficit) \$'000</b>
Stormwater	7,001	3,536	3,465	1,317	2,148	1,633
Solid Waste	1,585	1,561	24	(398)	422	(727)
Natural Environment	532	638	(106)	(121)	16	(258)
Economic	268	651	(383)	(336)	(47)	(351)
Representation	399	2,205	(1,806)	(2,234)	428	(2,642)
Transportation	29,960	17,177	12,783	5,949	6,834	6,556
Recreation & Leisure	25,530	5,214	20,316	(3,645)	23,961	(4,011)
	<b>65,276</b>	<b>30,982</b>	<b>34,294</b>	<b>533</b>	<b>33,761</b>	<b>201</b>
Strategic Planning/Monitoring	0	1,117	(1,117)	(1,201)	84	(1,393)
Resource Management Planning	0	724	(724)	(779)	56	(911)
Infrastructure Planning	12	0	12	182	(171)	199
<b>Sustainable Development</b>	<b>12</b>	<b>1,841</b>	<b>(1,829)</b>	<b>(1,798)</b>	<b>(31)</b>	<b>(2,105)</b>
Western Water	4,693	3,304	1,389	1,221	168	1,215
Central Water	3,260	2,720	540	90	450	(43)
Eastern Water	4,173	4,106	67	(139)	206	(200)
<b>Water Supply</b>	<b>12,126</b>	<b>10,130</b>	<b>1,996</b>	<b>1,172</b>	<b>824</b>	<b>972</b>
Resource Consents	1,527	1,430	97	(101)	198	(222)
Building Services	2,733	3,536	(802)	(748)	(55)	(1,027)
Animal Services	681	763	(82)	(134)	52	(244)
Compliance & Monitoring	317	833	(516)	(546)	30	(650)
<b>Regulatory</b>	<b>5,259</b>	<b>6,562</b>	<b>(1,303)</b>	<b>(1,528)</b>	<b>225</b>	<b>(2,143)</b>
Information Centres	1,984	2,446	(461)	(810)	349	(905)
Community Development	136	1,627	(1,491)	(1,682)	192	(1,909)
Emergency Management	56	436	(380)	(365)	(15)	(429)
Community Facilities	3,017	950	2,068	(280)	2,347	(334)
<b>Communities</b>	<b>5,194</b>	<b>5,458</b>	<b>(265)</b>	<b>(3,137)</b>	<b>2,872</b>	<b>(3,578)</b>

Activity	Total Operating Revenue \$'000	Total Operating Costs \$'000	Net Cost of Service Surplus / (Deficit) \$'000	YTD Budget Surplus / (Deficit) \$'000	YTD Variance Under / (Over) \$'000	Total Budget Surplus / (Deficit) \$'000
Waihi Beach Wastewater	3,346	2,925	421	(350)	771	(349)
Katikati Wastewater	2,877	1,427	1,450	296	1,154	324
Omokoroa Wastewater	4,641	3,980	662	1,217	(556)	1,351
Te Puke Wastewater	3,065	1,554	1,511	1,653	(143)	1,728
Maketu Wastewater	495	1,340	(844)	(679)	(165)	(804)
Ongare Wastewater	0	27	(27)	882	(908)	869
<b>Wastewater</b>	<b>14,425</b>	<b>11,252</b>	<b>3,172</b>	<b>3,019</b>	<b>153</b>	<b>3,119</b>
Human Resource Services	0	130	(130)	(148)	17	0
Financial Services	714	330	385	297	88	516
Information Services	60	869	(810)	(1,361)	551	(867)
Corporate Assets	9,137	1,993	7,144	(1,452)	8,596	(508)
Corporate Services	1	1,158	(1,157)	(1,577)	420	(592)
<b>Corporate Services</b>	<b>9,912</b>	<b>4,480</b>	<b>5,432</b>	<b>(4,241)</b>	<b>9,673</b>	<b>(1,451)</b>
Treasury Operations	991	(317)	1,308	968	340	1,018
Rates Appropriation	20,772	2,318	18,454	19,138	(684)	20,878
<b>Rates and Treasury</b>	<b>21,763</b>	<b>2,002</b>	<b>19,761</b>	<b>20,106</b>	<b>(345)</b>	<b>21,896</b>
<b>Total</b>	<b>133,966</b>	<b>72,706</b>	<b>61,259</b>	<b>14,129</b>	<b>47,130</b>	<b>16,915</b>

  
Ian Butler  
Finance Manager

Approved

  
Kumaren Perumal  
Chief Financial Officer

## ADDITIONAL LEVELS OF SERVICE

Financial Year 2017/18	For the 11 months ended May 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
<b>REPRESENTATION</b>						
236801 001	Representation Review - Triennially	81,765	55,000	26,765	Direction received May workshop, planning underway for June workshop. Analysis of community feedback completed. Plans in place for Maori Ward Poll - closure at 12 noon 19 May.	60,000
250401 001	Triennial Elections	-	1,837	(1,837)	Election and by-elections complete.	2,000
11 01 01 0090	<b>Elected Members</b>	<b>81,765</b>	<b>56,837</b>	<b>24,928</b>		<b>62,000</b>
<b>PLANNING FOR THE FUTURE</b>						
151105 001	Kaimai Reserves Management Plan	(12,517)	27,819	(40,336)	The Policy Committee has adopted 3 concept plans in the Kaimai ward, and will consider the final concept plan for Precious Reserve at its next meeting. The Committee also reconfirmed the inclusion of the Waihi Beach/Katikati Reserve Management Plan in the 2018 work programme. A draft plan will be provided in May for adoption for consultation. The Community Committee has determined the allocations for the Facilities in the Community funding round.	30,345
151107 001	Reserve Management Plans / Concept Plan Reviews	18,040	9,163	8,877	As above.	10,000
175602 001	LTCCP Development and Adoption	122,508	119,163	3,345	The Consultation Document and supporting information were adopted on 15 March 2018, and have been released for special consultative procedure from 23 March to 4 May. Five place-based Have Your Say events were run during this period to enable spoken interaction between the community and elected members. The upcoming focus is to conclude the deliberations process and adopt the final Long Term Plan on 28 June 2018.	130,000
175906 001	Freedom camping policy/bylaw	-	-	-		-
175910 001	Policy Review & Development	-	4,587	(4,587)	The Road Naming Policy was adopted in April. The Policy Committee also adopted its 2018 work programme, setting clear direction to staff on the policy projects to be progressed for the remainder of the year. Work progressing these projects will commence following completion of the Long Term Plan on 28 June 2018.	5,000
259505 001	Te Puna Community Development Plan Solid Waste/WMMP Action Plan	16,947	14,487	2,460	Plan completed and moving into the implementation phase. - The final draft strategy has been endorsed by Council and forms part of the LTP supporting documentation. Any submissions in relation to this strategy can be considered through the deliberations process, and any necessary amendments made before final adoption as part of the LTP decisions.	15,800 (1)
287702 001	Strategy Review - Economic	4,320	4,587	(267)	The final draft strategy has been endorsed by Council and forms part of the LTP supporting documentation. Any submissions in relation to this strategy can be considered through the deliberations process, and any necessary amendments made before final adoption as part of the LTP decisions.	5,000
289102 001						
293002 001	Bylaw Review & Development	-	4,587	(4,587)	Council has included the review of the Water Supply System Bylaw, Freedom Camping Bylaw and Trading in Public Places Bylaw in its work programme for 2018. This also includes a specific proposed amendment to the Dog Control Bylaw in relation to the Haiku walkway in Katikati.	5,000
151103 001	Reserve Management Plans - Katikati/Waihi Beach	78	-	78		-



## ADDITIONAL LEVELS OF SERVICE

Financial Year 2017/18	For the 11 months ended May 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under)/Over	Variance Explanation	Annual Plan Full Year Revised Budget
311401 001	COBOP Coordinator Cost Share	-	18,337	(18,337)	Q2 2017/18 - No issues. Administration being performed by Western Bay. COBOP funds held in reserve.	20,000
<b>13 01 01 0090</b>	<b>Strategic Planning Management</b>	<b>149,376</b>	<b>202,730</b>	<b>(53,354)</b>		<b>221,144</b>
317501 001	Omokoroa Central Area Master Plan	49	-	49	Start developing the project brief, but the project has been deferred due to financial situation and slow growth in Omokoroa.	-
294208 001	Structure Plan Reviews	-	18,337	(18,337)	KKUGA: presenting options to Policy Workshop on 10 April prior to landowner and public consultation. Omokoroa: Technical workshop held to explore options for layout. options currently being prepared for Council workshop yet to be programmed.	20,000
252208 001	Smartgrowth Implementation - Coordination Share	114,560	91,663	22,897	Implementation of the SmartGrowth Strategy continues. 1. Te Kauae Roopu has had several meetings to highlight hapu issues/concerns in relation to the 4 projects included within the Tauriko For Tomorrow work. 2. Planning continues on the boundary alteration project. 3. The Minister has agreed to the BOPRC adopting the streamlined process to progress the change to the urban limit line (RPS) for Tauriko West and requires consultation with Ngati Hinerangi. Similarly, Ngati Ranginui have expressed as desire to be involved in the engagement process. 4. The Housing Need and Demand report was recently released and presented to SmartGrowth Leadership Group. SLG have agreed to progress a SG Housing Action Framework and to this end we have already had our first scoping workshop to prepare our Housing Action Plan. 5. More research on Maori housing need is desirous and with the JAG Facilitator we are hoping to secure funding for that research via the National Science Challenge. 6. The TIG are continuing to progress work on the Future Development Strategy (as a requirement of the NPS-UDC. The CE of WBOPDC is the project sponsor.	100,000
<b>13 02 01 0090</b>	<b>Resource Management Planning</b>	<b>114,609</b>	<b>110,000</b>	<b>4,609</b>		<b>120,000</b>
<b>TRANSPORTATION</b>						
324009 001	Strategic Roding - Operating Costs - Traffic Modelling etc.	16,519	167,000	(150,481)	Omokoroa Rd project ongoing between SH2 and Railway. Sections of new pavement and surfacing are completed. Some bulk earthworks is underway for completion by year end.	203,642
324013 001	Transport - Service relocation	-	-	-	As above.	207,284
<b>30 02 14 0090</b>	<b>Strategic Roding</b>	<b>16,519</b>	<b>167,000</b>	<b>(150,481)</b>		<b>410,926</b>

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279202 001	Property Purchases Roding	25,299	6,000	19,299	No matters arising at this point in time	155,463
	Community Event Traffic Management	11,161	-	11,161	NZTA technical audit response pending. NZTA procurement audit response pending.	-
305113 001						
<b>30 03 01 0090</b>	<b>Asset Management</b>	<b>36,460</b>	<b>6,000</b>	<b>30,460</b>		<b>155,463</b>
152301 001	Safety Administration Programme	50,000	44,176	5,824	Delivery of safety programme on track.	48,193
<b>30 05 03 0090</b>	<b>Road Safety</b>	<b>50,000</b>	<b>44,176</b>	<b>5,824</b>		<b>48,193</b>
<b>WATER SUPPLY</b>						
243636 001	WSZ - Water demand management	62,800	-	62,800	Construction of water main renewals in Waihi Beach completed by 30 April 2018. 2 kilometres of water main replacement at the end of Sharp Road is completed.	110,000
310601 001	Asset Validation - Western Water	10,020	9,163	857	Validation programme underway. Information collected included in Asset Management Plan document under plan improvements. On going activity concluding in June 2018.	10,000
<b>40 01 01 0090</b>	<b>Western Water</b>	<b>72,820</b>	<b>9,163</b>	<b>63,657</b>		<b>120,000</b>
243333 001	Central Supply Zone - Water Demand & Management	58,016	80,000	(21,984)	Only one project left to complete being the Minden water supply capital works. Current aim is to complete works by end of June 2018	160,000
310701 001	Asset Validation - Central Water	6,461	9,163	(2,702)	On going collection of data over 12 month period. Information collected included in AMP	10,000
<b>40 01 02 0090</b>	<b>Central Water</b>	<b>64,477</b>	<b>89,163</b>	<b>(24,686)</b>		<b>170,000</b>
310801 001	Asset Validation - Eastern Water	4,224	9,163	(4,939)	On going collection of data over 12 month period. Information collected included in AMP	10,000
287117 001	ESZ - Water demand management	10,000	-	10,000	Treatment plant upgrade planning is being reviewed and is dependant now on the quality of the water that will be abstracted from the ESZ11 Bore. Tests are underway to determine the most appropriate filtering system to handle the elevated levels of minerals in the water. The trial has been extended to the end of December 2017 to provide better results to determine future plant design. A report from Beca has just been received in Jan 2018 outlining that a \$5million solution/methodology for treating this bore water. Other options of water supply will be explored and will be included in a report to Council in May 2018.	-
<b>40 01 03 0090</b>	<b>Eastern Water</b>	<b>14,224</b>	<b>9,163</b>	<b>5,061</b>		<b>10,000</b>
<b>COMMUNITIES</b>						
148804 001	Tauranga Orchestra Grant	-	913	(913)	On target to complete allocations by year end.	1,000
148805 001	Katikati Open Air Art Grant (Murals)	7,000	7,337	(337)	As above.	8,000
148809 001	Community Grants - Te Puke/Maketu	16,000	18,333	(2,333)	As above.	20,000
148810 001	Community Grants - Waihi Beach/Katikati	36,674	18,333	18,341	As above.	20,000
148811 001	Community Grants - Kaimai	6,500	18,333	(11,833)	As above.	20,000
148812 001	Community Matching Fund - Accumulated Ecological Fund	40,000	36,664	3,336	As above.	40,000
336101 001	Museum Facilities	-	55,000	(55,000)	Museum Trust Chair advised Council will hand back ownership of collection	60,000
<b>42 01 01 0090</b>	<b>Community Development &amp; Grants</b>	<b>106,174</b>	<b>154,913</b>	<b>(48,739)</b>		<b>169,000</b>

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331001 001	Supporting Iwi & Hapu Management	-	45,837	(45,837)	Will be meeting with relevant staff to discuss protocols around the receiving and working with the plans and where does responsibility the different parts of the plan lie with	50,000
334801 001	Marae Maintenance	2,148	30,250	(28,102)	Otawhiwi have not taken the money set aside for them as they have not yet commenced the work.	33,000
323201 001	Papakainga Development	74,808	41,195	33,613	Ngapeke 6C has secured funding to carry out geotechnical and archaeological assessments, site planning, partial project planning and resource consenting. Manawa treaty settlement subdivision has allocated up to 30% of the project for affordable Nga Potiki housing. 15 whanau have received conditional house and land package offers from the Board of Nga Potiki a Tamapahore Trust. The trust continues to work with and support these whanau to secure bank finance. Further, work continues with another cohort of whanau to get them financially ready to approach lending institutions for loan finance. JAG has been approached by a large settlement trust to enquire as the process for progressing a large housing development on multiple owned Maori land in the Western Bay of Plenty District.	44,946
<b>42 01 02 0090</b>	<b>Cultural Development Support</b>	<b>76,955</b>	<b>117,282</b>	<b>(40,327)</b>		<b>127,946</b>
323103 001	Tsunami System Education programme	376	2,288	(1,912)		2,500
156302 001	Lifeline Facilities Study	-	9,163	(9,163)	Maintaining links with Lifelines network. Local Representation from Lifelines took part in the one day EMO training exercise in Feb 2018. Next meeting for lifelines scheduled in May 2018	10,000
<b>42 02 01 0090</b>	<b>Emergency Management</b>	<b>376</b>	<b>11,451</b>	<b>(11,075)</b>		<b>12,500</b>
248801 002	Audio Visual - Hastie Grant - Operating Costs	5,996	-	5,996	Expenditure on track.	-
<b>42 03 04 0090</b>	<b>Service Centre &amp; Library - Te Puke</b>	<b>5,996</b>	<b>-</b>	<b>5,996</b>		<b>-</b>
330902 001	APNK (Aotearoa Peoples Network Kaharoa) - Operating Costs	-	18,337	(18,337)	Free Wifi continues to be popular, 14,645 sessions across the district in the 3rd qtr. 6,105 users. Te Puke continues to be the most popular site recording 55% of users logging 66% of sessions.	20,000
<b>42 03 07 0090</b>	<b>District Library Services</b>	<b>-</b>	<b>18,337</b>	<b>(18,337)</b>		<b>20,000</b>
280801 001	Katikati Hall Improvements	22,434	12,133	10,301	Work is undertaken by the individual hall committee and is traditionally behind schedule. Attempts have been made to provide hall committees with more financial data	13,230
280803 001	Ohauti Hall Improvements	3,132	3,850	(718)	As above.	4,200
280804 001	Omanawa Hall Improvements	8,639	3,487	5,152	As above.	3,800
280805 001	Omokoroa Hall Improvements	30,479	13,112	17,367	As above.	14,300
280825 001	Oropi Hall improvements	145,000	-	145,000	As above.	-
280809 001	Paengaroa Hall Improvements	3,749	10,175	(6,426)	As above.	11,100
280810 001	Pyes Pa Hall Improvements	1,446	2,002	(556)	As above.	2,180
280811 001	Te Puke Hall Improvements	22,837	35,112	(12,275)	As above.	38,300
280830 001	Te Puke Hall Improvements Loan	74,817	-	74,817		-
280812 001	Te Puna Community Centre Hall Improvements	1,777	5,819	(4,042)	As above.	6,350
280813 001	Te Puna War Memorial Hall Improvements	-	-	-	As above.	-
280815 001	Community Hall - Waihi Beach	11,995	7,062	4,933	As above.	7,700
280816 001	Kaimai Hall	1,930	1,903	27	As above.	2,080
280819 001	Pukehina Beach Commercial Centre Improvements	300	2,288	(1,988)	As above.	2,500
280820 001	Te Ranga Hall Improvements	2,945	1,837	1,108	As above.	2,000
280822 001	Whakamaramara Hall Improvements	-	5,819	(5,819)	As above.	6,350
<b>42 04 03 0090</b>	<b>Community Halls</b>	<b>331,480</b>	<b>104,599</b>	<b>226,881</b>		<b>114,090</b>

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<b>RESERVES &amp; FACILITIES</b>						
213404 001	Asset Management plan	5,781	45,837	(40,056)	Final AMP pending LTP decisions. Plan Improvement Items on track. Note budget allows for contribution towards implementation / operation of the new AMS	50,000
<b>44 01 01 0090</b>	<b>Reserves &amp; Facilities Management</b>	<b>5,781</b>	<b>45,837</b>	<b>(40,056)</b>		<b>50,000</b>
253801 001	Maintenance - Scheduled (Excel)	(700)	-	(700)		-
260101 002	Haiku Park Walkway Extension (Operating Costs)	(191)	-	(191)		-
260106 002	Mill Block Access (Opex)	3,023	-	3,023	Project completed. Bridge CCC obtained and formal opening held.	-
260313 001	Kauri Point - Operations & Conservation Plan Manual	-	8,525	(8,525)	Delivery of conservation management plan expected 4th quarter	9,300
294503 002	Omok Sports Grnd - Hardcourts opex	1,564	-	1,564	Courts 3&4 construction target completion end of April. Overspend will be refunded from 294507	-
336701 001	Opureora Marae Toilet - Service Delivery Contract	-	9,163	(9,163)	SD contract in place. No invoice received yet from Marae Committee	10,000
320801 002	District Reserves Asset Renewals (operational)	(20,000)	-	(20,000)	On track. Renewals completed include Fairhaven playground; Shelly Bay bollard; Dave Hume Pool fencing; plant renewals and changing rooms refurb and pool painting; Haiku path seating; Dotterel Point toilet septic tanks upgrade; various renewals completed District wide. Most significant includes Dave Hume swimming pool repaint	-
312502 001	District Signage - Operating	9,847	9,163	684	Signage design services ongoing	10,000
<b>44 01 02 0090</b>	<b>District Reserves</b>	<b>(6,457)</b>	<b>26,851</b>	<b>(33,308)</b>		<b>29,300</b>
326105 001	Te Puke Aquatic Centre - Repairs & Maintenance	19,478	18,337	1,141	Repairs to faulty pool vacuum cleaner	20,000
163503 001	Te Puke Aquatic Centre Service Delivery Contract	105,729	91,663	14,066	Pool season closes 13 April. Last day includes "Dogs in Togs" event. Pool Plant system motorised valve (for maintaining pool water level) continues to have reliability issues and unplanned expense	100,000
165401 001	Dave Hume Swimming Pool Service Delivery Contract	73,300	66,000	7,300	Season has now closed and pool systems winterised.	72,000
<b>44 01 04 0090</b>	<b>Swimming Pools</b>	<b>198,506</b>	<b>176,000</b>	<b>22,506</b>		<b>192,000</b>
322003 001	Tauranga Harbour Recreation Strategy Harbour Forum	-	913	(913)	No activity or expenditure to date with regard the harbour users forum or strategy monitoring. Third party dependant.	1,000
322004 001	Tauranga Harbour Recreation Strategy Monitoring	-	4,587	(4,587)	No activity or expenditure to date with regard the harbour users forum or strategy monitoring. Third party dependant.	5,000
328001 001	Omokoroa Geology - operational	29,953	-	29,953	Omokoroa landslip inspections ongoing. Options and costs for restoring track on esplanade reserve have been presented and accepted. Construction works to be procured.	-
<b>44 02 01 0090</b>	<b>Harbour Structures</b>	<b>29,953</b>	<b>5,500</b>	<b>24,453</b>		<b>6,000</b>
289835 001	TECT All Terrain Park - Plans & Assessments	2,370	23,837	(21,467)		26,000
<b>44 03 02 0090</b>	<b>TECT All Terrain Park</b>	<b>2,370</b>	<b>23,837</b>	<b>(21,467)</b>		<b>26,000</b>

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<b>WASTEWATER</b>						
310902 001	Waihi Beach Asset Validation	6,968	4,587	2,381	Complete	5,000
319502 001	Waihi Beach Infiltration Investigation	51,055	36,663	14,392	Four Catchments identified for further study. Short 2 mth study to be undertaken by Mott Macdonald.	40,000
336301 001	Waihi Beach WWTP Monitoring and Review	31,300	20,000	11,300	QMRA assessment is now completed. Further project in 2018/19 planned to review overall plant performance (resource consent requirement). This will begin this financial year with savings from the initial QMRA assessment.	50,000
310901 001	Asset Validation - Wastewater Waihi Beach	(2,000)	-	(2,000)	Complete	-
<b>60 01 01 0090</b>	<b>Waihi Beach Wastewater</b>	<b>87,323</b>	<b>61,250</b>	<b>26,073</b>		<b>95,000</b>
311002 001	Katikati Asset Validation	3,015	4,587	(1,572)	Completed project	5,000
323402 001	Katikati Infiltration Investigation	10,560	9,163	1,397	Comprehensive I&I study complete for Katikati.	10,000
<b>60 01 02 0090</b>	<b>Katikati Wastewater</b>	<b>13,575</b>	<b>13,750</b>	<b>(175)</b>		<b>15,000</b>
338601 001	Omokoroa Asset Validation	3,015	4,587	(1,572)	Pump station condition assessment now complete. Further work to be undertaken on asset validation in March - June 2018	5,000
<b>60 01 03 0090</b>	<b>Omokoroa Wastewater</b>	<b>3,015</b>	<b>4,587</b>	<b>(1,572)</b>		<b>5,000</b>
311102 001	Te Puke Asset Validation	(159)	-	(159)	Collection of asset data ongoing over 12 month period. Information included in AMP plan improvements list.	5,000
<b>60 01 04 0090</b>	<b>Te Puke Wastewater</b>	<b>(159)</b>	<b>-</b>	<b>(159)</b>		<b>5,000</b>
331803 001	Ongare Point Wastewater System - Preliminary Costs	6,876	-	6,876	Consent for all construction works have now been granted. Physical works have begun with drilling of new wastewater main. Treatment Plan design is currently being finalised with the expectation that construction on the treatment plant will begin mid May. Scheme commission is planned for mid July with the project due to be completed in August 2018.	-
<b>60 01 06 0090</b>	<b>Ongare Wastewater</b>	<b>6,876</b>	<b>-</b>	<b>6,876</b>		<b>-</b>
318601 000	Waste Minimisation Funding Pool	64,086	66,000	(1,914)	Small capital items purchased from Waste minimisation levy funding. Additional storage bins purchased for increase in glass being dropped off at centres due to change in private contractors levels of service. Balance of funding will be held for future expenditure for Omokoroa when new site is established.	130,000
318601 001	Waste Minimisation Funding Pool	-	-	-		-
319902 001	District Wide Trade Waste Implementation	-	-	-	Implementation of Trade waste progressing on a part time basis, due in part to Tuana Kuka who was heavily involved in the implementation of the Te Puna west wastewater scheme and was the nominated project manager for the construction works. Tuana is actively underway meeting with trade waste companies/organisations regarding their discharges into Councils wastewater system and from April will be full time back on his trade waste duties	50,000
<b>60 02 01 0090</b>	<b>District Solid Waste</b>	<b>64,086</b>	<b>66,000</b>	<b>(1,914)</b>		<b>180,000</b>

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<b>STORMWATER</b>						
311302 001	Stormwater Asset Validation	-	9,163	(9,163)	Collection of asset data underway. Information included in AMP plan improvement lists.	10,000
<b>61 01 01 0090</b>	<b>Stormwater Network - Growth Communities</b>	<b>-</b>	<b>9,163</b>	<b>(9,163)</b>		<b>10,000</b>
332630 001	Pukehina Stormwater Contribution to Waihi Drainage Society	3,000	-	3,000	Project underway	5,000
<b>61 02 01 0090</b>	<b>Small Communities</b>	<b>3,000</b>	<b>-</b>	<b>3,000</b>		<b>5,000</b>
<b>NATURAL ENVIRONMENT</b>						
244606 001	Coastcare Materials	43,773	13,750	30,023	Materials at various locations for damage at beach access locations Pukehina Beach.	15,000
<b>64 01 06 0090</b>	<b>Coastcare</b>	<b>43,773</b>	<b>13,750</b>	<b>30,023</b>		<b>15,000</b>
305302 001	Waihi Land Drainage Society - Canal Investigation	-	18,337	(18,337)	Jacobs currently undertaking the design for improvements to pumpstation 1.	20,000
<b>64 01 07 0090</b>	<b>Waihi District Drainage-Drains</b>	<b>-</b>	<b>18,337</b>	<b>(18,337)</b>		<b>20,000</b>
<b>ECONOMIC</b>						
336501 001	Waihi Beach Promotion Service Delivery Contract	41,493	38,038	3,455	May be a change in leadership for the organisation.	41,494
299301 001	Te Puke Promotion Service Delivery Contract	65,875	60,390	5,485	Services being provided.	65,875
299302 001	Te Puke Promotion Service Delivery Contract - Civic	27,486	25,201	2,285	Services being provided.	27,486
299401 001	Town Centre Promotion Katikati	71,524	65,560	5,964	Services being provided.	71,524
<b>70 01 03 0090</b>	<b>Town Centre Promotion</b>	<b>206,378</b>	<b>189,189</b>	<b>17,189</b>		<b>206,379</b>
327901 001	Business Process Review - Online Services	33,214	45,837	(12,623)	Scope of RFI work to be dealt with as a new project. To be discussed with Datacom regarding roadmap. Feedback from customers as part of process to be developed.	50,000
341501 002	Digital Enablement Plan Project	100,000	91,663	8,337		100,000
<b>80 03 01 0090</b>	<b>Information Technology</b>	<b>133,214</b>	<b>137,500</b>	<b>(4,286)</b>		<b>150,000</b>
<b>SUPPORT SERVICES</b>						
318701 002	Property Files Back Scanning 2	7,054	-	7,054	Active building consent files in Lundia room sent for scanning. Contract to be completed by end of May 2018.	-
341101 001	Digitising Permanent Archive Records	138,206	632,500	(494,294)	Contract underway and first portion of files stored in Crown have been scanned by PBS and are currently undertaking QA, no issues. Temporary project resource being arranged for administering second portion of contract.	690,000
318701 001	Property Files Back Scanning	10,024	52,250	(42,226)	Active building consent files in Lundia room sent for scanning. Contract to be completed by end of May 2018.	57,000
<b>80 03 03 0090</b>	<b>Information Services</b>	<b>155,284</b>	<b>684,750</b>	<b>(529,466)</b>		<b>747,000</b>
338001 001 0000	Katikati Museum Costs - Operational Costs	60,000	-	60,000	Complete	-
<b>80 04 08 0090</b>	<b>Strategic Property</b>	<b>60,000</b>	<b>-</b>	<b>60,000</b>		<b>-</b>

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312301 001	Business & Process Improvement	2,478	18,337	(15,859)	Timesheet project is scheduled to commence in May 2018. The Assetfinda project is underway to ensure all asset data is in the new system in time for the year end audit. The internal audit programme has been revised to focus on financial processes and a risk maturity assessment. A review of the financial processes is close to completion. The initial project scoping work for the DC project has been delayed efforts were redirected to writing a letter to the Minister of the Environment to seek audience to reconsider the repeal of Financials Contributions from the RMA. This work is now complete and focus will return to the DC project.	20,000
<b>80 05 02 0090</b>	<b>Corporate &amp; Planning Services - Management</b>	<b>2,478</b>	<b>18,337</b>	<b>(15,859)</b>		<b>20,000</b>
312202 001	Business & Process Improvement	-	18,337	(18,337)	Improvement opportunities will be actioned as opportunities arise.	20,000
<b>80 05 03 0090</b>	<b>Engineering Services - Group Manager</b>	<b>-</b>	<b>18,337</b>	<b>(18,337)</b>		<b>20,000</b>
312102 001	Business & Process Improvement Customer Experience	16,843 20,928	33,913 -	(17,070) 20,928	All in progress *Note that milestones not totally in alignment now project has been scoped. Work programme January - May 2018 developed. External support agreement in place and first project team meeting held. 14/03/2018 Workshops underway with external provider (Cucumber) as per programme of agreed work. 18/4/18 Customer interviews and observations with external customers underway. Team space identified and set up.	36,991 -
339101 001						
<b>80 05 06 0090</b>	<b>Customer Services - Management</b>	<b>37,771</b>	<b>33,913</b>	<b>3,858</b>		<b>36,991</b>
336201 001	2016 Development Code Update	-	45,837	(45,837)	0	50,000
<b>80 05 14 0090</b>	<b>Corporate Development</b>	<b>-</b>	<b>45,837</b>	<b>(45,837)</b>		<b>50,000</b>
333301 001	Business Excellence Initiatives	5,168	14,663	(9,496)	Corporate Plan initiatives underway. Work status report review nearing completion. Providing support to the reporting review project. Timesheet project about to commence.	16,000
<b>80 05 19 0090</b>	<b>Corporate Development</b>	<b>5,168</b>	<b>14,663</b>	<b>(9,496)</b>		<b>16,000</b>

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312401 001	Business & Process Improvement - Policy & Planning	37,800	-	37,800	BCA QMS has been transitioned into PROMAP and tested very successfully by IANZ assessment. Online BC applications are going well and phase two, which will include more visibility for the customer, is being scoped. Mobile solutions for CCRs are being investigated. The Sphere Mobile Data Capture Project is currently being tested by the Inspectors and Administrators – due to be completed on Friday 20th April. This will subsequently be rolled out to go 'live' shortly thereafter. The Resource Consents Team is also on target with the customer service review of the resource consent process being concluded in January 2018 by an external company 'Cucumber'. The findings supported three recommended areas of change – an online system, community engagement and education. A prioritised list of improvement tasks for the resource consents team has been prepared. Gap Analysis sessions with key staff on the 'end to end' resource consent process will be completed by 2 May and will inform the specific requirements for an improved online system. Managing people through change has been confirmed as a critical factor to successfully delivering resource consent improvement. The consents team and development engineering staff have all attended introductory workshops in April to develop an improved understanding of the expected benefits and end destination seeking to be achieved.	-
312402 001	Business & Process Improvement - Policy & Planning	2,626	32,197	(29,571)	As above.	35,128
80 05 20 0090	Policy Planning Regulatory - Management	40,426	32,197	8,229		35,128
<b>TOTAL ADDITIONAL LEVELS OF SERVICE</b>		<b>2,213,595</b>	<b>2,740,399</b>	<b>(526,804)</b>		<b>3,696,060</b>



## CAPITAL PROJECTS

Financial Year 2017/18	For the 11 months ended May 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
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## TRANSPORTATION

175602 002	LTCCP Development and Adoption (Capex)	-	-	-	The Consultation Document and supporting information were adopted on 15 March 2018, and have been released for special consultative procedure from 23 March to 4 May. Five place-based Have Your Say events were run during this period to enable spoken interaction between the community and elected members. The upcoming focus is to conclude the deliberations process and adopt the final Long Term Plan on 28 June 2018.	-
<b>13 01 01 8901</b>	<b>Strategic Planning Management</b>	-	-	-		-
304801 001	Oropi Road	63,921	-	63,921		-
<b>30 02 01 8901</b>	<b>Loc Connections - District</b>	<b>63,921</b>	-	<b>63,921</b>		-
283202 001	Rural Community Rooding	-	205,216	(205,216)	District cycleways in progress.	223,866
<b>30 02 02 8901</b>	<b>Local Connections - Rural</b>	-	<b>205,216</b>	<b>(205,216)</b>		<b>223,866</b>
282705 001	Waihi Beach Esplanade Regrade car park	-	-	-	Cycling priorities have been adopted. Planning underway	50,000
282702 001	Waihi Beach roading projects	-	129,965	(129,965)	Cycling priorities have been adopted. Planning underway	141,782
<b>30 02 03 8901</b>	<b>Community Rooding - Waihi Beach</b>	-	<b>129,965</b>	<b>(129,965)</b>		<b>191,782</b>
282802 001	Katikati Rooding Projects	-	145,695	(145,695)	Work being programmed.	158,945
<b>30 02 04 8901</b>	<b>Community Rooding - Katikati</b>	-	<b>145,695</b>	<b>(145,695)</b>		<b>158,945</b>
282902 001	Omokoroa Rooding Projects	-	86,878	(86,878)	Community Board has removed priorities footpath projects from programme in response to community feedback.	94,770
<b>30 02 05 8901</b>	<b>Community Rooding - Omokoroa</b>	-	<b>86,878</b>	<b>(86,878)</b>		<b>94,770</b>
283002 001	Te Puke roading projects	-	138,501	(138,501)		151,097
<b>30 02 06 8901</b>	<b>Community Rooding - Te Puke</b>	-	<b>138,501</b>	<b>(138,501)</b>		<b>151,097</b>
283102 001	Maketu Community Rooding	-	36,146	(36,146)	Town Point Rd footpath completed. Beach Rd kerb and channel is next priority.	39,426
<b>30 02 07 8901</b>	<b>Community Rooding - Maketu</b>	-	<b>36,146</b>	<b>(36,146)</b>		<b>39,426</b>
302801 001	Waihi Beach Rooding Structure Plan	-	-	-		-
<b>30 02 08 8901</b>	<b>Structure Plans - Waihi Beach</b>	-	-	-		-
302901 001	Katikati roading SP - Urban	176,278	-	176,278		-
<b>30 02 09 8901</b>	<b>Structure Plans - Katikati</b>	<b>176,278</b>	-	<b>176,278</b>		-
303003 282	Omokoroa Rooding SP - Rural	568,731	258,687	310,044		282,203
303004 001	Omokoroa Rooding Structure Plan - Strategic	433,031	927,531	(494,500)		1,011,850
303005 001	Omokoroa Rooding Structure Plan - Rates	38,870	28,501	10,369		31,093
303006 001	Omokoroa Structure Plan Review	464,169	412,500	51,669		450,000
303008 001	Omokoroa Rooding Structure Plan - Current Account	20,344	242,088	(221,744)		264,092
303009 001	Omokoroa Rooding SP - Catchment - Cycle and Walkways	17,318	369,732	(352,415)		403,340
303001 001	Omokoroa Rooding Structure Plan - Catchment	2,260,472	1,000,340	1,260,132		1,091,274
303001 010	Western to Tralee Urbanisation	43,146	-	43,146		-
303010 001	Omokoroa Rooding SP - Southern Industrial Area	13,631	91,663	(78,032)		100,000
<b>30 02 10 8901</b>	<b>Structure Plans - Omokoroa</b>	<b>3,859,711</b>	<b>3,331,042</b>	<b>528,669</b>		<b>3,633,852</b>

## CAPITAL PROJECTS

Financial Year 2017/18	For the 11 months ended May 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
309101 001	Eastern Arterial Road 2013-16	283,033	108,361	174,672	Majority of the works in Te Puke are complete. Remaining work will be completed in early 2018. Some minor works are still to be completed in the Te Puke main street.	118,209
<b>30 02 13 8901</b>	<b>Regional Connections</b>	<b>283,033</b>	<b>108,361</b>	<b>174,672</b>		<b>118,209</b>
324004 001	Strategic Roding - Rangiuru Industrial Roding	-	-	-	Omokoroa Rd project ongoing between SH2 and Railway. Sections of new pavement and surfacing are completed. Some bulk earthworks is underway for completion by year end.	68,500
<b>30 02 14 8901</b>	<b>Strategic Roding</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>68,500</b>
283423 001	Pavement Surfacing - Reseals (PBC)	1,255,531	2,090,660	(835,129)	Sealing programme completed in December 2017.	2,280,724
283426 001	Pavement Unsealed Strength (PBC)	99,563	569,998	(470,435)	Sealing programme completed in December 2017. Omokoroa Rd from Western to Tralee is under design but needs co-ordination with adjoining developers. Additional seal extension projects now underway and expected to be completed by the end of the financial year.	621,820
283429 001	Pavement Rehabilitation (PBC)	11,960	1,029,424	(1,017,464)	Omokoroa Rd from Western to Tralee is under design but needs co-ordination with adjoining developers.	1,123,007
283430 001	Drainage Improvements (PBC)	94,000	-	94,000		-
283432 001	Drainage Improvements (PBC)	3,661	28,732	(25,071)		31,339
283435 001	Ancillary Improvements (PBC)	11,202	12,980	(1,778)		14,165
283438 001	Rural Road Improvements	-	534,952	(534,952)		583,587
283441 001	Pavement Seal Widening (PBC) - @ 3km pa	382	712,536	(712,154)		777,313
283499 001	BOP West Renewals Contra	570,411	-	570,411		-
283408 002	Seal Extension	612,988	977,196	(364,208)	Additional seal extension projects now underway and expected to be completed by the end of the financial year.	1,066,029
279202 002	Property Purchases Roding	2,600	-	2,600	No matters arising at this point in time	-
342601 001	LED Lighting Conversion	-	-	-	NZTA business case being developed	3,040,000
<b>30 03 01 8901</b>	<b>Asset Management</b>	<b>2,662,297</b>	<b>5,956,478</b>	<b>(3,294,181)</b>		<b>9,537,984</b>
210411 001	Minor Safety Projects - 2016 New Zealand Transport Authority (NZTA) subsidy	778,159	-	778,159	Ongoing with community roading, rehabilitation, seal extension and seal widening projects.	-
210412 001	Minor Safety Projects - 2017 NZTA subsidy	128,963	-	128,963	Ongoing with community roading, rehabilitation, seal extension and seal widening projects.	-
210413 001	Minor Safety Projects	-	962,786	(962,786)	Ongoing with community roading, rehabilitation, seal extension and seal widening projects.	1,050,317
210407 001	Minor Safety Projects	2,486,407	-	2,486,407	Ongoing with community roading, rehabilitation, seal extension and seal widening projects.	-
304604 001	Level crossing warning device	-	28,501	(28,501)		31,092
<b>30 05 03 8901</b>	<b>Road Safety</b>	<b>3,393,529</b>	<b>991,287</b>	<b>2,402,242</b>		<b>1,081,409</b>

## CAPITAL PROJECTS

Financial Year 2017/18	For the 11 months ended May 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
307601 001	Walking & Cycling - Rural	22,479	289,520	(267,041)	The cycleway bridge tenders have been awarded. The Wairoa River bridge crossing and Tauranga City leg being developed.	315,837
337701 001	Tauranga Moana Coastal Cycle Trail - Waihi to Waihi Beach	91,112	-	91,112	The Waihi to Waihi Beach trail is on hold due to land owner negotiations stalling.	-
337701 002	Omokoroa to Tauranga - Tauranga Moana Coastal Cycle Trail	116,667	-	116,667	Progress going well on the overall project. The Omokoroa route is subject to Kiwirail agreement and consenting for the Wairoa Bridge. Kiwirail have caused delays and cost increases. One of the new bridges has been completed, the second has commenced with a 6 week construction phase.	-
337702 001	Sections 1-4 Omokoroa Foreshore	160,793	-	160,793	As above	1
337702 002	Sections 5 ECMT railway bridge harbour crossing	327,902	-	327,902	As above	-
337702 003	Sections 6-7	64,188	-	64,188	As above	-
337702 004	Sections 8-9 Plummer Road to Kiwirail Bridge	43,120	-	43,120	As above	-
337702 005	Section 10 ECMT railway bridge harbour crossing	875,022	-	875,022	As above	-
337702 006	Sections 11-15	51,555	-	51,555	As above	-
337702 007	Sections 16-19 Lochhead Road to ECMT Railway	40,322	-	40,322	As above	-
337702 008	Sections 20-23	76,177	-	76,177	As above	-
337702 009	Section 24 Wairoa Bridge river crossing	314,563	-	314,563	As above	-
337702 010	Preliminary / Contract Administration	63,740	-	63,740	As above	-
337703 001	Tauranga Moana Coastal Cycle Trail - Cycleway Tauranga Eastern Link	38,602	-	38,602	The Maketu trail is awaiting a design and alignment safety audit. A local group is pursuing the link between Paengaroa to Lake Rotoiti.	1
337703 003	TMCCT - Cycleway TEL3	1,956	-	1,956		-
337703 004	TMCCT - Paengaroa Road - Rotoiti	22,567	-	22,567	The Maketu trail is awaiting a design and alignment safety audit. A local group is pursuing the link between Paengaroa to Lake Rotoiti.	-
307601 002	Urban footpath Development	976	27,500	(26,525)	The cycleway bridge tenders have been awarded. The Wairoa River bridge crossing and Tauranga City leg being developed.	30,000
307604 001	District Walking - Off-road	-	47,498	(47,498)	The cycleway bridge tenders have been awarded. The Wairoa River bridge crossing and Tauranga City leg being developed.	51,821
<b>30 05 04 8901</b>	<b>Cycling &amp; Walking</b>	<b>2,311,739</b>	<b>364,518</b>	<b>1,947,221</b>		<b>397,660</b>

## WATER SUPPLY

243624 001	Western Supply Zone Bulk Flow Meters	(1,698)	-	(1,698)	Construction of water main renewals in Waihi Beach completed by 30 April 2018. 2 kilometres of water main replacement at the end of Sharp Road is completed.	-
337201 001	Western Supply Zone Water Modelling Calibration	250	16,000	(15,750)	Water Model is now complete and is available for staff use.	20,000
336901 001	Western Supply Zone- Wharawhara Road WTP Generator	(14,195)	-	(14,195)		-
318201 001	District Wide Water Metering Project	590,141	1,000,000	(409,859)	Well advanced with water meter installation project with Katikati area 90% complete Waihi Beach 98% complete and rural areas 85% complete. A significant number of cross connections have been found that require modifying. these are being evaluated now and work undertaken concurrently with meter installation work.	1,338,423
340801 001	Western Supply Zone Reservoirs, Pumps & Controls renewals	17,495	38,000	(20,505)	Pump and control options sorted. One pump purchased , project under construction	73,000
243619 001	Western Water Reticulation Improvements	545,169	548,743	(3,574)	Construction of water main renewals in Waihi Beach completed by 30 April 2018. 2 kilometres of water main replacement at the end of Sharp Road is completed.	556,743
243619 006	Western Water Supply Zone - Bridge & Stream Crossing Renewals - FMECA	10,000	40,660	(30,660)	As above	40,660

## ATTACHMENT B

## CAPITAL PROJECTS

Financial Year 2017/18	For the 11 months ended May 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
243619 007	Western Water Supply Zone - Water Treatment Plant Upgrades & Improvements	(12,202)	-	(12,202)	As above	-
243619 009	Western Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven	-	-	-	As above	80,250
<b>40 01 01 8901</b>	<b>Western Water</b>	<b>1,134,960</b>	<b>1,643,403</b>	<b>(508,443)</b>		<b>2,109,076</b>
243307 001	Omokoroa Supply	-	-	-	Only one project left to complete being the Minden water supply capital works. Current aim is to complete works by end of June 2018.	-
243320 001	Central Supply Zone - Additional Bore	171,921	285,000	(113,079)	As above	1,085,000
243210 001	Omokoroa Stage 2 Water Reticulation	744,000	-	744,000	Projects have no financial component.	-
340601 001	Central Supply Zone Water Modelling Calibration	(1,833)	6,000	(7,833)	Water Model is now complete and is available for staff use.	10,000
243310 001	Reticulation Improvements	942,494	793,600	148,894	Only one project left to complete being the Minden water supply capital works. Current aim is to complete works by end of June 2018.	866,408
243310 006	Central Water Supply Zone - Bridge & Stream Crossing Renewals - FMEC	24,450	-	24,450	As above.	40,630
243310 007	Central Water Supply Zone - Water Treatment Plant Upgrades & Improvements	-	-	-	As above.	138,386
243310 009	Central Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven	-	-	-	As above.	53,500
<b>40 01 02 8901</b>	<b>Central Water</b>	<b>1,881,033</b>	<b>1,084,600</b>	<b>796,433</b>		<b>2,193,924</b>
243027 001	Eastern Water Showground Road Water Supply	-	-	-		135,000
287112 001	Pongakawa Water Treatment Plant Enhancement / Stage 2	455,730	437,500	18,230	Treatment plant upgrade planning is being reviewed and is dependant now on the quality of the water that will be abstracted from the ESZ11 Bore. Tests are underway to determine the most appropriate filtering system to handle the elevated levels of minerals in the water. The trial has been extended to the end of December 2017 to provide better results to determine future plant design. A report from Beca has just been received in Jan 2018 outlining that a \$5million solution/methodology for treating this bore water. Other options of water supply will be explored and will be included in a report to Council in May 2018.	450,000
287112 002	Pongakawa WTP ESZ8 Pump Replacement	41,097	-	41,097		-
287113 001	ESZ Bulk Flow Meters	-	70,000	(70,000)	As above.	70,000
287118 001	Te Puke Infrastructure areas 3 + 4	-	86,000	(86,000)	As above.	86,000
323801 001	District Wide Water Metering - Eastern Supply Zone	(8,327)	-	(8,327)	Completed project	-
340701 001	Eastern Supply Zone Water Modelling Calibration	3,000	9,163	(6,163)	Water Model is now complete and is available for staff use.	10,000
243002 001	Eastern Water Reticulation Improvements	262,712	196,440	66,272	Pump and tank installation at #1000 No 2 Road has been completed with commissioning occurring until 4 May 2018. Pump replacement in No 3 Road completed.	216,440
243002 006	Eastern Water Supply - Boost Lift & Pump Replacements	-	25,680	(25,680)	As above.	25,680
243002 007	Eastern Water Supply Zone - Water Treatment Plant Upgrades & Improvements	92,532	110,000	(17,468)	As above.	192,055
243002 008	Eastern Water Supply Zone - Resource Consents	-	-	-	As above.	-
243002 009	Eastern Water Supply Zone - Road Projects - Area Wide - 50%/50% Cost Sharing - Road Management Plan Driven	27,877	-	27,877	As above.	28,500
243002 010	Eastern Water Supply Zone - Raymond Dam Purge Valve	(6,000)	-	(6,000)	As above.	-
243002 012	Bush Supply improvements	285,636	242,560	43,076	As above.	242,560
<b>40 01 03 8901</b>	<b>Eastern Water</b>	<b>1,154,256</b>	<b>1,177,343</b>	<b>(23,087)</b>		<b>1,456,235</b>

**CAPITAL PROJECTS**

Financial Year 2017/18	For the 11 months ended May 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
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**COMMUNITIES**

318401 001	Revitalisation - Reception Area Barks Corner	4,230	-	4,230	Work completed, technology shelf installed.	-
<b>42 03 01 8901</b>	<b>Service Centre - Barks Corner</b>	<b>4,230</b>	<b>-</b>	<b>4,230</b>		<b>-</b>
332201 001	Katikati Library Building	2,565,759	3,895,837	(1,330,078)	Contractor on programme, on budget	4,250,000
332201 002	Katikati Library Build - RCP	61,400	-	61,400	As above.	-
332201 003	Katikati Library Build - Cove Kinloch	2,063	-	2,063	As above.	-
332201 004	Katikati Library Build - Opus	76,740	-	76,740	As above.	-
332201 008	Katikati Library Build - Crowther & Co	43,634	-	43,634	As above.	-
332201 009	Katikati Library Build - Guild & Spence	19,924	-	19,924		-
<b>42 03 03 8901</b>	<b>Service Centre &amp; Library - Katikati</b>	<b>2,769,520</b>	<b>3,895,837</b>	<b>(1,126,317)</b>		<b>4,250,000</b>
248801 001	Audio Visual - Hastie Grant	263	11,000	(10,737)		12,000
<b>42 03 04 8901</b>	<b>Service Centre &amp; Library - Te Puke</b>	<b>263</b>	<b>11,000</b>	<b>(10,737)</b>		<b>12,000</b>
282105 001	District Library Book Purchases New	-	44,275	(44,275)		48,296
307202 001	District Library - Self Issue Stations	23,556	45,837	(22,282)		50,000
282103 001	District Library Book Purchases - Renewals	246,249	266,222	(19,973)	Expenditure on track.	290,419
282103 002	Katikati Library (Books & Audio Visual)	(31)	-	(31)		-
<b>42 03 07 8901</b>	<b>District Library Services</b>	<b>269,773</b>	<b>356,334</b>	<b>(86,561)</b>		<b>388,715</b>
280001 001	Pensioner Housing Capital Requirements	64,038	45,837	18,201	No matters arising at this point in time	50,000
<b>42 04 01 8901</b>	<b>Pensioner Housing</b>	<b>64,038</b>	<b>45,837</b>	<b>18,201</b>		<b>50,000</b>
264316 001	Katikati Cemetery Berms	14,180	-	14,180	Work programme has been re-budgeted to LTP	-
299502 001	Oropi Cemetery Berms & Roadway	-	6,061	(6,061)	No works required or scheduled	6,615
299602 001	Maketu Cemetery Berms & Rock Wall	-	14,377	(14,377)	Procurement of design services to extend cemetery burial beam space has not yet commenced.	15,683
264402 001	Te Puke Cemetery Berms	5,007	18,337	(13,330)	No activity undertaken. All planned works completed.	20,000
<b>42 04 02 8901</b>	<b>Cemeteries</b>	<b>19,187</b>	<b>38,775</b>	<b>(19,588)</b>		<b>42,298</b>
280823 001	Te Puke Hall strengthening	520,482	448,250	72,232	Work is undertaken by the individual hall committee and is traditionally behind schedule. Attempts have been made to provide hall committees with more financial data. Te Puke Hall strengthening underway.	489,000
<b>42 04 03 8901</b>	<b>Community Halls</b>	<b>520,482</b>	<b>448,250</b>	<b>72,232</b>		<b>489,000</b>

**RESERVES & FACILITIES**

213405 001	Infrastructure Services Asset Management System Upgrade	-	-	-	System is "live" and being used. Integration with other systems will be progressively implemented	-
<b>44 01 01 8901</b>	<b>Reserves &amp; Facilities Management</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
212914 001	Moore Park Katikati - Council Funded	21,100	275,627	(254,527)	Proposed works for coming construction season include earthworks to develop remaining land into sports field. Contracts for design and construction will be delayed until boundary issue with structure plan future road resolved.	300,678
225403 001	District Wide Reserves Minor Works	17,890	22,913	(5,023)	On track: new cycleway access gates for Tamawhariua Reserve and some boardwalk decking materials for Tanners Point. Expenditure related to installation of bollards at 7 Little Waihi Road, Maketu.	25,000

## CAPITAL PROJECTS

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244912 001	General Reserve Acquisition	(29,516)	183,337	(212,853)	Purchase of Lot 106 DP 414581 COT 454953 for future reserve - 27 Maniaroa Drive (0.42Ha) adjacent to KatiKati Middlebrook subdivision	200,000
245807 001	Broadlands Block - Community Pitch & Putt	13,165	13,750	(585)	Pitch & Put project WBCB funding has been rescinded for allocation towards site development/vegetation plantings. Perimeter track surfacing not up to required specification. A trial resurfacing along the busiest section is being organised for WBCB feedback	15,000
246005 004	Pohutakawa Park - Parking Construction	-	73,337	(73,337)		80,000
246506 001	Toilet & Capital Development	212,731	191,213	21,518	Toilet project completed and opened for use. CCC obtained.	208,600
260511 001	Dotterel Point Reserve - Capital Landscape Development	-	-	-	- Completed - new bollards installed at Dotterel Point	-
265833 001	Capital Landscape Development	9,312	-	9,312	Carry-forwards from 2017 not approved so nothing to report	-
281002 001	Toilet & Extend Boat Ramp	3,213	126,038	(122,826)	Power supply, new grinder pump, tank and reticulation completed. Toilet design to be concluded and procured for installation 4th quarter	137,500
294503 001	Omokoroa Sports Ground - Hardcourts	218,180	96,250	121,930	Courts 3&4 construction target completion end of April. Overspend will be refunded from 294507	105,000
294507 001	Omokoroa Sports Ground - Council Funded	18,675	275,000	(256,325)	Playground Concept design has been completed and tenders to supply equipment are being sought. Tenders received will determine timing and staging of the play equipment installation. Community external funding will be required to achieve the full concept plan.	300,000
294509 001	Omokoroa Sports Ground - Skate Facility	1,957	-	1,957		-
294801 001	Te Puna Station Rd Harbour Access 12/13	-	82,500	(82,500)	Not yet commenced. Both 294801 (harbour access) and 294802 (carpark) will be implemented under the Omokoroa to Tauranga cycleway project.	90,000
294802 001	Car park	-	27,500	(27,500)	Not yet commenced. Both 294801 (harbour access) and 294802 (carpark) will be implemented under the Omokoroa to Tauranga cycleway project.	30,000
295101 001	Skate park - Jubilee Park (Previously Hayward Reserve)	3,499	-	3,499	Procurement of Stage 2 design services are currently being reviewed. Note the likelihood of this project proceeding is subject to external funding	-
312501 001	District Signage - Capital	6,455	18,337	(11,882)	Dog control signage installed Omokoroa cycletrail. Further way-finding signage procured for WB cycleway.	20,000
320801 001	District Reserves Assets Renewals	389,484	339,163	50,321	On track. Renewals completed include Fairhaven playground; Shelly Bay bollard; Dave Hume Pool fencing; plant renewals and changing rooms refurb and pool painting; Haiku path seating; Dotterel Point toilet septic tanks upgrade; various renewals completed District wide. Most significant includes Dave Hume swimming pool repaint	370,000
330701 001	Tauranga Harbour Esplanade Reserves Management Project	4,244	27,500	(23,256)	Some minor consultancy expense undertaken	30,000
330801 001	Panepane Point Reserve Development	-	27,500	(27,500)	Activities under planning and consultation processes include signage to educate visitors to Panepane and improved ablutions.	30,000
331201 001	Tauranga Harbour Margins Project	2,702	27,500	(24,798)	Expenditure to date: 25 % Share of costs as per the reconciliation for the Lankshear Riparian Management Plan	30,000
342001 001	District Reserves Erosion Protection Works	54,662	183,337	(128,675)	Consultancy services regarding Kauri Pt Reserve landslips. Initial options report was received and decision made to undertake further investigations for road realignment option.	200,000
<b>44 01 02 8901</b>	<b>District Reserves</b>	<b>947,752</b>	<b>1,990,802</b>	<b>(1,043,050)</b>		<b>2,171,778</b>
343802 001	Waihi Beach Top 10 Holiday Park Land Slip	7,620	-	7,620		-
<b>44 01 03 8901</b>	<b>Motor Camps</b>	<b>7,620</b>	<b>-</b>	<b>7,620</b>		<b>-</b>

## CAPITAL PROJECTS

Financial Year 2017/18	For the 11 months ended May 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
326103 001	Te Puke Aquatic Centre - Capital	-	36,663	(36,663)	Fence procurement will be planned over the summer and implementation when the pool closes in April. H&S needs outweigh MoE agreement delays	40,000
<b>44 01 04 8901</b>	<b>Swimming Pools</b>	<b>-</b>	<b>36,663</b>	<b>(36,663)</b>		<b>40,000</b>
281505 001	Omokoroa Seawalls	132,893	-	132,893		-
281507 001	Omokoroa Horizontal Board Drains	-	-	-		-
281509 001	One Mile Creek - Bank Protection	5,808	22,913	(17,105)	1-mile creek bank protection - resource consent lodged and design completed. Construction timing dependent on consent and contractors	25,000
295203 001	Omokoroa Boat Ramp Construction	44,582	91,663	(47,081)	Consultancy services have been procured. Power supply and CCTV cameras at 3 locations have been installed and are recording for later analysis. A final camera for numberplate recognition has been installed.	100,000
321101 001	Coastal Marine Structures Renewals	634,814	512,413	122,401	Opureora & Omokoroa ferry ramp facilities upgrade/renewal completed and in operation. Remaining funds for priority asset renewal such as Panepane wharf repairs	559,000
<b>44 02 01 8901</b>	<b>Harbour Structures</b>	<b>818,096.60</b>	<b>626,989</b>	<b>191,108</b>		<b>684,000</b>
289823 001	TECT All Terrain Park - Subhub & Park Signage	10,207	18,337	(8,130)	Planned & funded capital projects are on track. Preliminary site survey for deforested future playground site has been arranged.	20,000
289824 001	TECT All Terrain Park - Plantings	25,667	13,750	11,917		15,000
289840 001	TECT All Terrain Park - Asset Renewals	3,430	82,500	(79,070)	Planned & funded capital projects are on track. Preliminary site survey for deforested future playground site has been arranged.	90,000
289841 001	TECT All Terrain Park - Cell Phone Tower	-	-	-	Cellphone tower funding from MBIE has been announced and further information on likely location and time is not yet forthcoming from Crown Fibre Holdings who are managing the roll-out.	-
289808 001	TECT All Terrain Park Grants Infrastructure - Trails	8,561	91,663	(83,102)	Planned & funded capital projects are on track. Preliminary site survey for deforested future playground site has been arranged.	100,000
289849 001	TECT Capital Recovery from TCC	(9,176)	-	(9,176)		-
<b>44 03 02 8901</b>	<b>TECT All Terrain Park</b>	<b>38,689</b>	<b>206,250</b>	<b>(167,561)</b>		<b>225,000</b>
<b>WASTEWATER</b>						
168603 001	Waihi Beach Wastewater Treatment Plant Renewals	21,534	22,000	(466)	Renewal of Blower and RAS pumps underway. Design currently underway for chemical tanks, bund and emergency shower. Construction expected to begin in May.	99,000
340501 001	Wastewater Modelling	27,863	30,000	(2,137)	Model for Te Puke is now complete	30,000
226001 001	Pump Station Renewals	79,648	97,000	(17,353)	Project linked to Waihi Beach WWTP renewals. Design currently underway for chemical tanks, bund and emergency shower. Construction expected to begin in May.	100,000
226025 001	Waihi Beach Treatment Plant upgrade additional seration capacity	212,943	150,000	62,943	As above.	350,000
<b>60 01 01 8901</b>	<b>Waihi Beach Wastewater</b>	<b>341,988</b>	<b>299,000</b>	<b>42,988</b>		<b>579,000</b>
225723 001	Wastewater Pump Station Renewals	88,142	59,587	28,555	Step screen units have already been purchased ex overseas lead in time required with on site works needing to be constructed prior to installation. Project will run into next year	65,000
225724 225	Wastewater Treatment Plant Renewals	(16,122)	150,000	(166,122)	As above	400,000

## CAPITAL PROJECTS

Financial Year 2017/18	For the 11 months ended May 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
225742 001	Katikati Pump Station Additional Storage	328,886	295,000	33,886	As above	295,000
225727 727	Katikati Wastewater Treatment Plant renewals of resource consent	95,168	100,000	(4,832)	As above	200,000
225741 001	Katikati Treatment plant, wetland upgrade	(8,312)	-	(8,312)		-
<b>60 01 02 8901</b>	<b>Katikati Wastewater</b>	<b>487,763</b>	<b>604,587</b>	<b>(116,824)</b>		<b>960,000</b>
229815 001	Omokoroa Wastewater Pumpstation Renewals	49,228	40,000	9,228	Completed.	60,000
317301 001	Omokoroa Structure Plan Utilities Wastewater	533,000	-	533,000	Project is tied to the structure plan. The proposed upgrade to Omokoroa road scheduled for 2017/18 year will allow the project to start and run con-currently with any roading works. Some wastewater realignment taken place at entrance to SHA. New wastewater service main designed and ready to install in May 2018.	-
331701 001	Te Puna West Wastewater System	2,184,797	2,624,000	(439,203)	Construction project is now complete. Land owner contribution has identified to be \$13,000 including GST. Invoices will be sent to landowners in October with payments to be made in November.	2,624,000
336601 001	Omokoroa Manhole Repair	-	-	-	- Tender process completed with only one tender being received from the 4 tendering parties. Price received significantly over budget. This is a reflection of the contract market at present with contractors having plenty of work on and pricing scale has reflected this position. Decision taken to retender works out in July 2018 and allow contractors to provide time frame for carrying out proposed works	200,000
<b>60 01 03 8901</b>	<b>Omokoroa Wastewater</b>	<b>2,767,025</b>	<b>2,664,000</b>	<b>103,025</b>		<b>2,884,000</b>
220104 001	Te Puke WWTP Micro Screen	24,359	40,000	(15,641)		140,000
225615 001	Wastewater Pump Station Renewals	49,581	50,000	(419)	Renewals on track with priority being the renewal of the existing micro screen. This project is underway with design being finalised. Four quotes are being obtained. Purchase of screen to be undertaken in this financial year with construction/installation to be undertaken next financial year.	50,000
225619 001	Wastewater Treatment Plant Renewals	149,963	190,000	(40,037)	As above.	415,000
225620 620	Te Puke Wastewater Treatment Plant Renewals of Resource Consent	103,981	88,000	15,981	Resource consent for Te Puke wastewater treatment plant well underway with significant dialogue taking place relating to section 92 request for more detailed information on application	280,000
<b>60 01 04 8901</b>	<b>Te Puke Wastewater</b>	<b>327,884</b>	<b>368,000</b>	<b>(40,116)</b>		<b>885,000</b>
335001 001	Maketu Wastewater Treatment Plant Operations Improvements	51,481	150,000	(98,519)	Plant working within resource consent discharge conditions. A number of minor plant improvements have been implemented. Replacement of SBR main inflow valves is underway.	150,000
335003 001	Maketu Wastewater Pump Stations Improvements	-	100,646	(100,646)	As above	100,646
<b>60 01 05 8901</b>	<b>Maketu Wastewater</b>	<b>51,481</b>	<b>250,646</b>	<b>(199,165)</b>		<b>250,646</b>
331801 001	Ongare Point wastewater system	1,311,185	490,000	821,185	Consent for all construction works have now been granted. Physical works have begun with drilling of new wastewater main. Treatment Plan design is currently being finalised with the expectation that construction on the treatment plant will begin mid May. Scheme commission is planned for mid July with the project due to be completed in August 2018.	1,687,000
<b>60 01 06 8901</b>	<b>Ongare Wastewater</b>	<b>1,311,185</b>	<b>490,000</b>	<b>821,185</b>		<b>1,687,000</b>
265202 001	Katikati Recycling Centre expansion	-	-	-		-



## CAPITAL PROJECTS

Financial Year 2017/18	For the 11 months ended May 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
<b>60 02 02 8901</b>	<b>Western Solid Waste</b>	-	-	-		-
304404 001	Omokoroa Solid Waste - 491 Omo	-	-	-	- Operational wise all on track. Lions club continue staffing this centre with volunteers. All volunteers inducted. Green waste fees now fully applied. This site is currently being utilised by contractors to access the housing development behind the site but not during operational hours. Omokoroa community engaged during LTP process regarding LOS wanted with the relocation of the greenwaste drop off and potential for establishing a recycle and or transfer station. This is being addressed through the LTP and WWMP processes. The current site of the green waste will need to be vacated by the end of June 2018.	-
<b>60 02 04 8901</b>	<b>Omokoroa Solid Waste</b>	-	-	-		-
<b>STORMWATER</b>						
340201 001	Asset Management - Waihi & Drainage District	5,000	-	5,000	Pump station tender documentation and design drawings underway with consultant. End of April 2018 before tender can be released to contractors to price works.	-
226332 001	Stormwater Pump Station Renewals	77,106	48,037	29,069	Projects due for completion by June 2018 except Disbury Drain project which has been removed from the work programme for next year. Hence some savings. Project relating to one mile creek \$28k will be managed by Peter Watsons team as part of a wider project.	52,400
226347 001	Otto Rd - Drainage System	(19,764)	-	(19,764)	As above.	-
226350 001	One Mile Creek - repair outlet gabions	-	-	-	As above.	28,000
226352 000	Waihi Beach 2 Mile Creek East Bank	183,211	175,000	8,211	As above.	175,000
226353 000	Waihi Beach 2 Mile Creek West Bank	39,787	18,000	21,787	As above.	200,000
226524 001	Omokoroa Stormwater Renewals	-	120,000	(120,000)		120,000
226626 001	Upgrades Bayley PI Clydesburn Ave Washer PI	(1,009)	-	(1,009)		-
226354 000	Upgrades Adela Stewart Dr Roretana Dr	1,345	-	1,345	Projects due for completion by June 2018 except Disbury Drain project which has been removed from the work programme for next year. Hence some savings. Project relating to one mile creek \$28k will be managed by Peter Watsons team as part of a wider project.	200,000
226635 001	Upgrades Noel Bowyer Park Fairview PI Brown T	34,049	60,000	(25,951)	Works completed per schedule and within budget.	60,000
226654 001	Te Puke Stormwater Upgrades Beatty Ave	162,425	160,000	2,425	As above	160,000
317201 001	Omokoroa SP Utilities Stormwater	827,982	-	827,982	Issues with construction of road have delayed components of the storm water system.	-
317202 001	Omokoroa SP - Omokoroa Pond, Dam and Ancillary works P02 for SHA	589,000	185,223	403,777	As above	565,223
319601 001	Stormwater Network Upgrade	220,014	240,837	(20,823)	Comprehensive Stormwater Consents status: 1. Western - going through environment court process - Hearings dates to be set by BOPRC 2. Central - Consent lodged with BOPRC. 3. Eastern - consultation with Te Puke and wider community occurred. Application submitted to BOPRC. Further consultation with iwi and wider community to be undertaken. AECOM engaged to facilitate the process. Consultation expected in July 2018.	260,000

## CAPITAL PROJECTS

Financial Year 2017/18	For the 11 months ended May 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
331501 001	Otawhiwhi Marae stormwater drain	-	-	-	- Project planning for storm water options for Pio shores area has been addressed. UM has been working with Pio shores residents around stormwater issues adjacent to Otawhiwhi Marae. It is unlikely that an outcome will be forthcoming this financial year. Project to be re-budgeted to next year.	50,000
340001 001	Growth Communities Stormwater Infrastructure Rehabilitation	-	-	-	- Works undertaken to connect stormwater outlet to existing infrastructure thus necessitating no need for new soakholes to be installed.	15,000
340101 001	District Wide Stormwater Modelling	56,424	15,000	41,424	Planning for general correspondence to go out to property owners advising of the new SW flooding levels for properties south of Two Mile Creek. This will be done as part of wider communications on natural hazards. Contract has been awarded to GHD to undertake ground water monitoring in Waihi Beach and Katikati. Stormwater model for Katikati and Omokoroa planned to be built June-Dec 2018	60,000
<b>61 01 01 8901</b>	<b>Stormwater Network - Growth Communities</b>	<b>2,175,570</b>	<b>1,022,097</b>	<b>1,153,473</b>		<b>1,945,623</b>
332614 001	Small Communities Stormwater Infrastructure rehabilitation	-	-	-	- Project underway	5,000
332625 001	Te Puna Upgrades Wallace Rd Stage 2, Fairlie Gr	(121)	-	(121)	Project underway	-
<b>61 02 01 8901</b>	<b>Small Communities</b>	<b>(121)</b>	<b>-</b>	<b>(121)</b>		<b>5,000</b>
332401 001	Minden Stormwater Investigation & Remedial Work	-	-	-		-
<b>61 03 01 8901</b>	<b>Minden</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
244601 001	Coastcare Service Capital Works	151	-	151		-
<b>64 01 06 8901</b>	<b>Coastcare</b>	<b>151</b>	<b>-</b>	<b>151</b>		<b>-</b>
<b>ECONOMIC</b>						
326804 001	Katikati Town Centre Development - Ward Funded	-	81,103	(81,103)	Opportunities that arise are being pursued as and when they occur. Focus is on the library construction at this point in time	88,480
326903 001	Omokoroa Town Centre Development - District Funded	-	165,000	(165,000)	No Projects identified at this point in time	180,000
<b>70 01 03 8901</b>	<b>Town Centre Promotion</b>	<b>-</b>	<b>246,103</b>	<b>(246,103)</b>		<b>268,480</b>
<b>SUPPORT SERVICES</b>						
341501 001	Business Continuity Planning - Fibre Infrastructure Install (BOPLASS)	-	91,663	(91,663)	Reports received from Venture Centre for latest quarter work. Work across all 3 segments: Youth, Business Owners and Founders to deliver on programme (refer document A3148101 quarterly report for details)	100,000
157103 001	Origen Application Development	2,738	-	2,738	Ozone Jirias managed and latest releases implemented.	-
157302 001	IT Application Software Development	96,718	197,087	(100,369)	Windows 10 Office 2016 upgrades completed. Objective upgrade scoping work has begun.	215,000
157503 001	E-Business Development	45,575	91,663	(46,088)	Meeting at Datacom Hamilton to review four new designs. Direct debit form testing complete and training with users to be done prior to go live. Waiting for support from staff for LL app.	100,000
212302 001	IT Infrastructure Development	348,060	256,212	91,848	DR capacity increased. DR relocated to TCC datacenter. All essential data archives are now stored in Amazon Web Services in Australia. The Firewall and network core upgrade is complete. Scoping work on Production refresh is underway.	279,500
<b>80 03 01 8901</b>	<b>Information Technology</b>	<b>493,090</b>	<b>636,625</b>	<b>(143,535)</b>		<b>694,500</b>

## CAPITAL PROJECTS

Financial Year 2017/18	For the 11 months ended May 2018	Actual Year to Date	Budget Year to Date	Variance Year to Date (Under) / Over	Variance Explanation	Annual Plan Full Year Revised Budget
225501 001	Aerial Photography - Resupply	35,353	32,087	3,266	Waiting the delivery of the latest DEM & Contours	35,000
<b>80 03 02 8901</b>	<b>GIS Operations</b>	<b>35,353</b>	<b>32,087</b>	<b>3,266</b>		<b>35,000</b>
259908 004	Minor Alterations - Te Puke	-	18,337	(18,337)	Awaiting report from Unispace on accommodation and furniture requirements	20,000
259903 001	Minor Office Alterations	37,609	73,337	(35,728)	As above.	80,000
259905 001	Refurbishment	-	183,337	(183,337)	As above.	200,000
342200 001	Animal Shelter - Katikati	5,767	146,663	(140,896)	Decision made not to proceed with tender, and to review procureme	160,000
342200 002	Animal Shelter - Te Puke	9,610	146,663	(137,053)	As above.	160,000
259803 001	Office Furniture & Fittings	52,916	63,250	(10,334)	Awaiting report from Unispace on accommodation and furniture requirements	69,000
<b>80 04 07 8901</b>	<b>Corporate Property (Non-rate)</b>	<b>105,903</b>	<b>631,587</b>	<b>(525,684)</b>		<b>689,000</b>
338301 001	Expenditure - Strategic Property Omokoroa Development	184,455	183,337	1,118		200,000
338302 001	Expenditure - Strategic Property Katikati Development	43,511	97,075	(53,564)		105,900
341601 001	Expenditure - Omokoroa Special Housing Area	214,570	-	214,570	Stage 3 is for sale. First houses are under construction. HAF project is being accommodated	-
313501 001	Waihi Beach Town Centre Development	1,068	-	1,068	Work is on hold in this area, pending finalisation of the training of Two Mile creek, and review of the Town Centre plan	-
<b>80 04 08 8901</b>	<b>Strategic Property</b>	<b>443,604</b>	<b>280,412</b>	<b>163,192</b>		<b>305,900</b>
315701 001	Purchase of Vehicles	232,919	641,674	(408,755)	Fleet analysis reflects several vehicles needing replacement. This is now being undertaken.	700,000
<b>80 05 15 8901</b>	<b>Infrastructure Services - Strategic Prop Mngmt</b>	<b>232,919</b>	<b>641,674</b>	<b>(408,755)</b>		<b>700,000</b>
341801 001	Timesheet System	-	-	-	Project to commence in May. Data worksheets received and Systems Accountant working through them.	-
<b>80 05 19 8901</b>	<b>Timesheet System</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b>44 03 02 8907</b>	<b>TECT All Terrain Park</b>	<b>-</b>	<b>(55,000)</b>	<b>55,000</b>		<b>(60,000)</b>
<b>TOTAL CAPITAL EXPENDITURE</b>		<b>31,154,202</b>	<b>31,222,988</b>	<b>(68,786)</b>		<b>41,698,675</b>

## Chief Executive Information Pack Report for – June 2018

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### Purpose

To provide Council with updates on the Chief Executive's meetings with Community Board Chairs and topics discussed. To provide information on the Chief Executive's meetings as attended on behalf of Council including those attended with His Worship the Mayor

The following topics were discussed at the Community Board Chairpersons meetings with the Chief Executive officer held over the past 6 weeks:

#### Chairperson Murray Grainger – Omokoroa Community Board

- Omokoroa Bus Routes / Stops and Shelters
- Request for Footpath – Anderley Avenue
- Walkway/Cycleway Development and future public facilities
- Use of Smart Compacting rubbish bins
- Omokoroa Domain / Esplanade Use
- Omokoroa Skatepark Graffiti
- Omokoroa Road Update
- Omokoroa Road future tree scape/avenue planting

#### Chairperson Jenny Hobbs – Katikati

- Katikati New Library Name
- Funding from Reserve Fund for new Katikati Library
- Moore Park – Park and Ride arrangements
- Kotahi Lane Parking Availability – pamphlets advising this and the Park and Ride arrangements to be produced and distributed.
- Parking Review – Bus Shelter for Middlebrook Drive Moore Park
- Katikati Community Board Open Day 6 June
- Katikati Reserves Management Plan Review
- Draft Reserves and Facilities Bylaw 2018 Review
- Talisman Drive Wetland Urban Wetland Project

#### Chairperson Allan Sole – Waihi Beach Community Board

- Broadlands Block Steering Group – Planting Plan
- New Flood maps for Waihi Beach, Athenree and Bowentown
- Old Reservoir area – Location of new toilet – and future parking area
- CCTV Installation
- Extension/improvements to skate park
- Reserve Management Plan Review
- Walkways – improvements to Ian Place/Seaforth Road/The Loop walkways
- Waihi Beach Community Board Clinic

Chairperson Shane Beech – Maketu Community Board

- Maketu Community Board Roading Allocation
- Options relating to payment of Beach Road Seawall Loan
- Impact of boat ramp closures during Kaituna Re-diversion works
- Scooping of channel from Maketu Boat Ramp to the diving board (approx. 150 metres)
- Consideration for increased requirement for car parking
- Freedom Camping – seasonal workers
- Maketu Pest Eradication
- Lyndhurst Avenue Flooding
- Funding for sewerage
- Spender Avenue – Maketu Road Culvert Improvements
- Stormwater Drain Maintenance
- Incidents of oily residue in water at lower end of Little Waihi Road
- Kohanga Reo parking agreement
- Removal of Gum Trees

Chairperson Peter Miller – Te Puke

- Storyboards
- Transitional Signage
- New Street flags
- Slater Place Pensioner Housing
- Refurbishment of park benches
- Community Board Consultation Meeting

**1. Additional Booked Engagements and Meetings attended by CEO**

03 May	Mark Boyle and Dave Meban Meeting
04 May	COBOP Steering Group Meeting
09 May	SmartGrowth CEAG Meeting
10 May	CEO Group Meeting
11 May	Steve Ruru and Rex Capil from Southland District Council visit
14 May	Telarc Assessment Entry Meeting
16 May	SmartGrowth Leadership Group Meeting
17 May	WBOPDC Toi Te Ora Meeting with Robyn Woods
17 May	Bill Cavanar update to CEO
22 May	KPMG Meeting
22 May	Introduction meeting – Twentytwo
23 May	Mark Boyle Te Puke EDG and CEO Meeting
25 May	CEG Committee Meeting
28 May	Priority One Board Meeting
12 June	Three Waters Review Forum (LGNZ)

**2. Additional Booked Engagements and Meetings CEO attended with HWTM**

07 May -	Western Bay of Plenty Centre for Transport (GA/Mayor/CEO)
07 May	Boy Racer Management
07 May	Senior Management & Mayor meeting with Ngai te Rangi
15 May	TECT Presentation
15 May	Western Bay of Plenty Centre for Transport meeting with John Hannah
16 May	Meet Bridget Vercoe and discuss the LGNZ webinar (roles and responsibilities of CDEM Group Joint Committee members and emergency powers)
17 May	BOP CDEMG Service Delivery Review - Interview with Consultants
21 May	WBOPDC Health and Safety and Motorsport BOP Meeting
25 May	Mayor and CEO Meeting
30 May	Meeting Brendan & Michael Cooney
01 June	LGNZ Zone Two Meeting
07 June	Mayor and CEO Meeting



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Miriam Taris  
**Chief Executive Officer**