

MEETING — AGENDA —

Ngā Take

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COMMUNITY COMMITTEE

Komiti Hapori



CC19
Thursday, 1 August 2019
Katikati Public Library,
The Centre - Pātuki Manawa
21 Main Road, Katikati
10.00am

Notice of Meeting No CC19 Te Karere

Community Committee Komiti Hapori

Thursday, 1 August 2019
Katikati Public Library, The Centre – Pātuki Manawa
21 Main Street, Katikati
10.00am

His Worship the Mayor

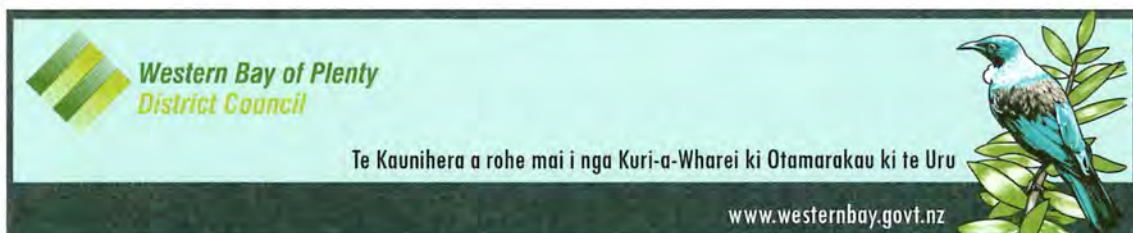
G J Webber

Councillors:

P Mackay (Chairperson)
M Murray-Benge (Deputy Chairperson)
G Dally
M Dean
M Lally
K Marsh
D Marshall
J Palmer
J Scrimgeour
D Thwaites
M Williams

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Community Committee Delegations

Mangai o Te Kaunihera

Quorum:

The quorum for this meeting is six members.

Role

Subject to compliance with Council strategies, policies, plans and legislation:

- To develop relationships in community sectors to enable Council to achieve local solutions to local problems and promote positive change and sustainability for strong, healthy and safe communities.
- To develop for recommendation to the Policy Committee the plans, programmes and policies for co-ordination with other agencies including but not restricted to government, regional and community agencies to further community development outcomes.
- To work with others to share information and to connect community groups to each other where appropriate.
- To establish a strategic focus to align Council economic, cultural, social and environmental development programmes with community outcomes as set out in the Long Term Plan.
- To develop and maintain a strong relationship with Tangata Whenua by ensuring Maori values are considered.
- To maintain liaison with the relevant community boards regarding issues raised in their board areas.

Delegations:

- To monitor the work of the Community Development Team through receipt of regular reports.
- To receive community development plans and where appropriate make recommendations to Council or its Committees to assist in the implementation of the plans.
- To receive and resolve on or recommend to Council or its Committees as appropriate the reports, recommendations and minutes of any Joint Committee, working group or forum as directed by Council.
- To facilitate the involvement of external parties in achieving Council outcomes in the Long Term Plan.
- To promote and advocate on behalf of Council the co-ordination of community services and agencies for the well-being of the community.
- To advise Council and its Committees on community plans, policies and projects that impact on the achievement of Council outcomes.
- To develop and promote strategies and programmes to facilitate community participation in issues which contribute to Council strategies and outcomes.
- To monitor performance and outcomes of community halls, including development and maintenance of relationships with Community Hall Committees.

- To monitor Community Service Contracts, set service delivery requirements and receive reports from but not limited to the following:
 - Katikati Open Air Art
 - Tauranga Safer Cities
 - Tauranga Citizens Advice Bureau
 - Sport BOP
 - BOP Surf Lifesaving – Waihi Beach and Maketu
 - Katikati Resource Centre
 - Tauranga Art Gallery
 - Creative Tauranga
 - Wild about NZ
 - Te Puke Economic Development Group
 - Katch Katikati
 - Waihi Beach Events and Promotions

- To receive resolve on or refer to Council and its Committees as appropriate the recommendations from the Rural Forum.

Community Grants

Subject to compliance with Council strategies, policies, plans and legislation to allocate or recommend allocation of discretionary funds in accordance with the following delegations:

- To allocate funds from the Discretionary Community Grants fund in accordance with Council's criteria and policies for the fund.
- To consider applications to the Facilities in the Community Grant Fund and make recommendations to Council through the annual plan process on such applications in accordance with Council's criteria and policies for the fund.
- To monitor the allocation of all discretionary grants made by Council and its Community Boards.

Financial Delegations

Allocation of annual budgeted funds from the Discretionary Community Grants fund.

Allocation of Ecological Financial Contributions Accumulated in accordance with Council policy.

Other

The Committee will meet at least five times a year, in once in each of the following communities:

- Kaimai Ward
- Te Puke/Maketu Ward
- Katikati/Waihi Beach Ward
- Māori Community
- Rural Community

The Committee may without confirmation by Council exercise or perform any function, power or duty relating to those matters delegated by Council in like manner, and with the same effect, as the Council could itself have exercised or performed them.

The Committee may delegate any of its functions, duties or powers to a subcommittee subject to the restrictions on its delegations and provided that any sub-delegation to subcommittees includes a statement of purpose and specification of task.

The Committee may make recommendations to Council or its Committees on any matters to achieve the outcomes required in the role of the Committee but outside its delegated authorities.

Agenda for Meeting No. CC19

Pages

**Present
In Attendance
Apologies**

Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Public Forum

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Committee for up to three minutes on items that fall within the delegations of the Committee provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

THEME: YOUTH – ENGAGEMENT, DEVELOPMENT AND SUPPORT

Presentations

CC19.1 **100% Summer Without Substance**

A video presentation will be made to the Committee.

CC19.2 **Katikati College**

Representatives will be in attendance to present to the Committee about "Making our MARK at Katikati College".

CC19.3 **Te Runanga O Ngai Tamawhariua**
Representatives will be in attendance to present to the Committee about Tamawhariua "YOU are the future".

CC19.4 **Western Bay of Plenty Super Grans**
Representatives will be in attendance to present to the Committee about Super Grans, who we are, and what we do in our community.

CC19.5 **Katikati Community Centre**
Representatives will be in attendance to present to the Committee about "MPOWA Youth Project".

CC19.6 **Welcoming Communities**
Representatives will be in attendance to present to the Committee about the Welcoming Communities programme update

CC19.7 **Katikati Festival of Cultures**
A video presentation will be made to the Committee.

CC19.8 **Priority One**
Representatives will be in attendance to present to the Committee about the Digital Enablement Strategy Update.

Decisions

CC19.9 **Community Matching Fund Allocations for 2019/2020** 8-21
Attached is a report from the Community Manager dated 17 July 2019.

CC19.10 **Omokoroa Sport and Recreation Society Funding Request** 22-28
Attached is a report from the Manager Strategic Property dated 21 July 2019.

Western Bay of Plenty District Council

Community Committee

Community Matching Fund Allocations for 2019/2020

Purpose

The Community Matching Fund Working Party met on 11th July 2019 to consider applications submitted for the fifth year of this fund. The guiding principle of the fund is that of providing public benefit.

The purpose of this report is to confirm allocations to applicants as recommended by the Working Party.

Recommendation

1. *THAT the Community Relationship Advisor's report dated 19 July 2019 and titled 'Community Matching Fund Allocations for 2019/2020' be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the 2019/2020 Community Matching Fund recommendations be confirmed as follows:*

Environmental Applications

Friends of the Blade (Whakamarama Community Inc)	\$7,000.00
Kotukutuku Gully	\$6,200.00
New Zealand Landcare Trust	\$3,029.57
Pahoia Primary School	\$3,166.00
Rotoehu Ecological Trust	\$12,000.00
Western Bay Museum	\$8,600.00
Total	\$39,995.57

General Applications

A Friends Place	\$2,000.00
Fun Fest (Katikati Avocado and Wine Festival)	\$4,121.60
Growing Through Grief Te Puke	\$2,000.00
Katikati Indian Association	\$5,000.00
Katikati RSA	\$1,000.00
Katikati Trails Development Group	\$1,423.40
New Zealand China Friendship Society	5,000.00
Omokoroa Community Policing Group Charitable Trust	\$10,000.00
People First Te Puke	\$3,935.00
Pukehina Beach Ratepayers and Residents Association	\$17,000.00
SuperGrans Western Bay of Plenty Charitable Trust	\$1,020.00
Tauranga Arts Festival Trust	\$5,000.00
Tauranga Budget Advisory Service	\$10,000.00
Tauranga Community Trust	\$5,000.00
Te Ara Kahikatea Incorporated	\$7,500.00
Te Puke Cactus	\$10,000.00
Waihi Beach Community Patrol	\$10,000.00
Total	\$100,000.00

David Pearce
Community Manager

Miriam Taris
Chief Executive Officer

1. Background

This is the fifth year that Council has made available the Community Matching Fund which is an annual contestable fund. This financial year the total amount available has been increased through the Annual Plan from \$100,000 to \$140,000. The framework is such that applicant groups will “match” any cash grant from Council, with an equivalent amount which can be made of volunteer hours, cash in hand, donated services and other similar matching. The guiding principle of the fund is that of providing public benefit.

The Community Matching Fund was open to receive applications from 29 April to 29 May 2019 inclusive. A total of 50 applications were received, but one application was withdrawn at the applicants request. These resulted in a combined total of \$410,920.94 requested.

Eight applications were suitable for the environmental portion of the fund (\$40,000) and these totalled \$58,635.57

The delegated working party committee met on 11 July 2019 and their recommendations, including any conditions of grants, are recorded in their minutes in **Attachment B**.

Working Party members are;

1. Councillor Mackay - Chair (Katikati/Waihi Beach)
2. Councillor Murray Bengé (Kaimai)
3. Councillor Scrimgeour (Maketu/Te Puke)
4. Community Manager David Pearce (staff)
5. Strategic Advisor Gillian Payne (staff).

The 2019/20 Community Matching Fund Guidelines is attached as **Attachment A**.

2. Significance and Engagement

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council’s Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of low significance because all decisions result in public benefit.

3. Methodology

The delegated Community Matching Fund Working Party used a scoring guide in which applications are aligned against Councils Long Term Plan and two other community focused strategies; Welcoming Communities and Safer Communities. The scoring guide criteria are outlined, in brief, below.

- a) Building strong resilient communities (Degree of benefit)
- b) Developing the skills of individuals (Capacity building: training and education)
- c) Build the planning capacity of communities (Community plans)
- d) Demonstrate partnering with other groups/agencies
- e) Aligns with "Welcoming Communities" strategy
- f) Aligns with "Safer Communities" strategy.
- g) (Assorted) criteria as per Community section of the Long Term Plan

Each working party member applied a score to each application in advance of the meeting, which was then aggregated with the scores of the other members. These were then arranged numerically to indicate those that showed strong alignment with Councils Long Term Plan and other strategies, and those that did not.

Applications scoring low, were ruled out.

Of the remaining applications, those that fit the criteria for the "Environmental" funding (6) were considered first and \$39,995.57 was allocated.

For the remaining 41 applications, 17 were recommended for a grant.

4. Engagement, Consultation and Communication

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
General Public	<p>Grant availability and application process advertised in the media.</p> <p>Both successful and unsuccessful applicants, through their nominated first contact person, will be advised of the outcomes in writing within two weeks of the decisions.</p> <p>Community Boards will be advised of the outcomes to ensure there is no breach of Councils policy stating that recipients of the Community Matching Fund grants cannot receive a Community Board grant in the same financial year.</p>

5. Issues and Options Assessment

<i>THAT the 2019/2020 Community Matching Fund recommendations be confirmed.</i>
<p>Reasons why no options are available</p> <p>The Community Committee has tasked the Working Party to make recommendations on the fund. Although the Community Committee has delegation to approve allocations, it is not expected to re-litigate the recommendations.</p>
<p>Costs; Allocation of the budgeted up to \$140,000</p>

6. Statutory Compliance

The recommendation complies with statutory and Council plan and policy requirements

7. Funding/Budget Implications

Budget Funding Information	Relevant Detail
Budget provided for in the Long Term Plan and Annual Plan	\$140,000 for the 2019/2020 year.



The Community Matching Fund is a funding initiative to help community groups within the Western Bay district help themselves. It was established to support projects led by not-for-profit community groups working for the benefit of their communities. This fund recognises that community groups contribute numerous resources (e.g. volunteers, time, and labour) to projects, and seeks to match the dollar value of community effort with a grant.

There are two fund sources operating together – a General fund for social, recreational and cultural initiatives, and an Environmental fund for projects associated with the natural environment. Applications may have components available to both funds.

- **Applications open 29 April 2019 and close 29 May 2019**
- **Decisions are made on 1 August 2019**
- **You can expect notification between 8 – 15 August 2019**

HOW MUCH CAN I APPLY FOR?

The total annual grant available to apply for in 2019 is \$140,000 which includes \$40,000 for environmental projects. You may apply for as little or as much as you require, as a match to your own contribution (see below). The amount of funding applied for needs to include GST. See our website for previous successful grants.

HOW DO I 'MATCH' THE GRANT?

Matching means a 50/50 share. Council's half is a cash grant. The applicant's half is made up from any combination of:

1. Volunteer labour valued at \$18 per hour (aged 16 years and above)
2. Donated professional services valued at \$65 per hour (maximum)
3. Funds raised through other means
4. Donations of materials at retail or rental rate

1. WHAT WE DO FUND

1.1 Priority will be given to activities and projects that:

- Fulfil an existing or emerging community need
- Have the greatest degree of public benefit and are free to the public
- Contribute to positive social, recreational, cultural or environmental outcomes
- Demonstrate a commitment to 'match' a half share (financial or in kind) from the applicant's own efforts

1.2 Examples of uses for the General funding:

- Start-up assistance for new projects or services
- Community-led planning processes
- Community information and communication networks and coordination
- Equipment and materials
- Sustainability projects e.g. recycling initiatives, solar power
- Projects that assist organisations or individuals to improve their organisational and operational skills

1.3 Examples of uses for the Environment funding:

- Native plantings, associated weed control costs, associated minor earthworks
- Environmental education programmes, signage, pamphlets, newsletters, newspaper articles, registration fees
- Biodiversity-associated structures such as fish passage structures, bird hides, footbridges
- Ecological monitoring and monitoring equipment e.g. echo locators, tags, contractor and associated costs

2. WHAT WE DON'T FUND

- Animal pest control programmes (e.g. traps, poisons or contractor fees)
- Individuals and for-profit organisations
- Applications where projects are more suited to funding by other organisations or different Council processes
- Activities already completed
- Applications from groups that have received other Council grants within the current Council financial year (e.g. Community Board Grants)
- Applications to fund land or property purchases or permanent salaries or rent
- Maintenance (buildings)
- Programmes duplicating local existing public or private services
- Facilities on private land

3. HOW ARE DECISIONS MADE?

Applications are assessed on a number of criteria including whether or how strongly projects:

- Build strong, resilient communities and enhance wellbeing
- Build the capacity of individuals via education and/or training
- Include partnerships with other groups/agencies
- Contribute to outcomes for migrant groups, people with disabilities, the aging population, and/or young people
- Contribute to local public art
- Contribute to community safety

4. APPLICATION PROCESSING

- Applications open 29 April 2019
- Applications close at 4pm on 29 May 2019
- A 2019 Community Matching Fund Application Form must be completed and supporting documentation such as a letter of support and pre-printed deposit slip etc, supplied. The Application Form can be completed online at www.westernbay.govt.nz or in hard copy.
- Council's Community Committee will meet on 1 August 2019 to consider all applications
- All applicants can expect to be advised on Council's decision within two weeks of the decision
- Applicants have the responsibility to obtain any resource consents, permits or licences, etc., needed to undertake these activities. Costs associated with these should be mentioned in your application.
- Successful grants can be invoiced as soon as awarded – regardless of project status.
- You must invoice for any successful grants by 31 March 2020

5. COMPLETING THE APPLICATION FORM

- a. Please ensure all sections of the application form are completed.
- b. Electronic applications are recommended
- c. For photocopying purposes for hard copies, please:
 - Write clearly in black ballpoint pen. All attachments must be single-sided (suggested maximum 20 pages)
 - Use A4 paper only in your application. Attachments that are smaller or larger than A4 paper need to be copied on to A4 size

6. FOR ADVICE AND INFORMATION, PLEASE CONTACT

The Administrator
Community Matching Fund
Western Bay of Plenty District Council
Location: Barks Corner, Greerton
Postal: Private Bag 12803, Tauranga Mail Centre
TAURANGA 3143

Phone: (07) 571 8008
Fax: (07) 577 9820
Email: communitymatchingfund@westernbay.govt.nz

Workshop Notes	Community Matching Fund Working Party
Date/Venue/Time:	Thursday, 11 July 2019, commencing at 1.00pm in the Athenree Room
Theme:	Community Matching Fund Allocation
Group Manager Responsible:	Chief Executive Officer
Members:	Councillors P Mackay, M Murray-Benge and Scrimgeour
Staff Representatives:	D Pearce (Community Manager) and G Payne (Strategic Advisor)
In Attendance:	M Taris (Chief Executive Officer), P Watson (Reserves and Facilities Manager), B Wilson (Community Relationship Advisor), G Ayo (Community Relationship Advisor), R Chambers (Events Specialist), C Page (Senior Executive Assistant - Mayor/CEO), H Wi Repa (Community Events Coordinator) and M Parnell (Governance Advisor)

1. Introduction

The Community Manager advised the elected members of the programme for the day and talked about the criteria that had been applied to each application. Staff noted that there had been some differences in scoring that could possibly be moderated.

2. Allocations

As a group the working party allocated the \$140,000 available in the Community Matching Fund; \$40,000 of which was specific to Environmental Projects.

Workshop Notes**Community Matching Fund Working Party****Date/Venue/Time:****Thursday, 11 July 2019, commencing at 1.00pm in the Athenree Room****Theme:****Community Matching Fund Allocation****Group Manager Responsible:****Chief Executive Officer****Members:**

Councillors P Mackay, M Murray-Benge and Scrimgeour

Staff Representatives:

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M Taris (Chief Executive Officer), P Watson (Reserves and Facilities Manager), B Wilson (Community Relationship Advisor), G Ayo (Community Relationship Advisor), R Chambers (Events Specialist), C Page (Senior Executive Assistant - Mayor/CEO), H Wi Repa (Community Events Coordinator) and M Parnell (Governance Advisor)

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2. Allocations

As a group the working party allocated the \$140,000 available in the Community Matching Fund; \$40,000 of which was specific to Environmental Projects.

Environmental Fund

The \$40,000 for the Environmental fund was allocated as follows:

Friends of the Blade (Whakamarama Community Inc)			
Position	Accepted	Conditions	
Amount	\$7,000.00	No additional conditions required of the applicant	
Kotukutuku Gully			
Position	Accepted	Conditions	
Amount	\$6,200	No additional conditions required of the applicant	
New Zealand Landcare Trust			
Position	Accepted	Conditions	
Amount	\$3,029.57	No additional conditions required of the applicant	
Pahoia Primary School			
Position	Accepted	Conditions	
Amount	\$3,166.00	No additional conditions required of the applicant	
Rotoehu Ecological Trust			
Position	Accepted	Conditions	Reasons
Amount	\$12,000	<ul style="list-style-type: none"> Funds granted be used for the clearance of lines and associated costs, and not for pest control. 	<ul style="list-style-type: none"> Funding of pest control is outside of the criteria of the Community Matching Fund.
Te Puke Golf Club Inc			
Position	Declined	Reasons	
Amount	\$0.00	<ul style="list-style-type: none"> Application does not meet the criteria of the Community Matching Fund. 	

Te Whakakaha Conservation Trust		
Position	Declined	Reasons
Amount	\$0.00	<ul style="list-style-type: none"> Application does not meet the criteria of the Community Matching Fund.

Waihi Beach Environment Society Inc		
Position	Withdrawn	Applicant withdrew.
Amount	\$0.00	

Western Bay Museum			
Position	Accepted	Conditions	Reasons
Amount	\$8,600.00	<ul style="list-style-type: none"> Funds granted be used for plantings on the grounds and not for administrative costs. 	<ul style="list-style-type: none"> Council has a service delivery contract with the Western Bay Museum that includes administrative costs.

Once this process was completed, the members reviewed the average scores received to each general application.

Declined

The following applications were declined as they either did not meet or scored low against the criteria of the Community Matching Fund:

Applicant	Reason for Decline
Arts Kitchen Charitable Trust	Did not score highly against Community Matching Fund criteria.
Casting Memories	Does not meet Community Matching Fund criteria.
Creative Te Puke Forum	Did not score highly against Community Matching Fund criteria.
Friends of Cooney Reserve (Omokoroa Environmental Managers Incorporated)	Did not score highly against Community Matching Fund criteria.
Katikati Cricket Club Incorporated	Does not meet Community Matching Fund criteria.
Katikati Open Air Art	Did not score highly against Community Matching Fund criteria.
Katikati Sport and Recreation Centre Incorporated	Did not score highly against Community Matching Fund criteria.
Long Journey Brass Band	Did not score highly against Community Matching Fund criteria.

Applicant	Reason for Decline
Loved 4 Life (Omokoroa Community Garden)	Did not score highly against Community Matching Fund criteria.
Maketu Community Led Development and Projects	Did not score highly against Community Matching Fund criteria.
New Zealand Garden and Arts Festival Trust	Did not score highly against Community Matching Fund criteria.
Omokoroa Community Church	Does not meet Community Matching Fund criteria.
Oropi Settlers Incorporated	Did not score highly against Community Matching Fund criteria.
Paengaroa Community Association	Did not score highly against Community Matching Fund criteria.
Pushing Arts in New Zealand Trust	Did not score highly against Community Matching Fund criteria.
Tauranga Regional Multicultural Council	Does not meet Community Matching Fund criteria.
Te Puke Toy Library	Did not score highly against Community Matching Fund criteria.
Thai Chi Internal Arts New Zealand Incorporated	Did not score highly against Community Matching Fund criteria.
The Search Party Charitable Trust	Did not score highly against Community Matching Fund criteria.
The Search Party Charitable Trust - School Transport Subcommittee	Did not score highly against Community Matching Fund criteria.
Tuvaluan Community Group	Did not score highly against Community Matching Fund criteria.
Volunteer Western Bay of Plenty (Volunteering Bay of Plenty)	Did not score highly against Community Matching Fund criteria.
Waihi Beach Playcentre	Does not meet Community Matching Fund criteria.
Waihi Beach Community Centre Society Incorporated	Does not meet Community Matching Fund criteria.

Accepted

The following applications were approved; some with conditions. The amount of approval and any associated conditions are recorded below:

Applicant	Amount	Condition/s (if required)
A Friends Place	\$2,000.00	
Fun Fest (Katikati Avocado and Wine Festival)	\$4,121.60	
Growing Through Grief Te Puke	\$2,000.00	
Katikati Indian Association	\$5,000.00	

Applicant	Amount	Condition/s (if required)
Katikati RSA	\$1,000.00	
Katikati Trails Development Group	\$1,423.40	
New Zealand China Friendship Society	5,000.00	
Omokoroa Community Policing Group Charitable Trust	\$10,000.00	
People First Te Puke	\$3,935.00	
Pukehina Beach Ratepayers and Residents Association	\$17,000	<ul style="list-style-type: none"> Funds provided for the skate park, and the table and chairs.
SuperGrans Western Bay of Plenty Charitable Trust	\$1,020.00	
Tauranga Arts Festival Trust	\$5,000.00	
Tauranga Budget Advisory Service	\$10,000.00	
Tauranga Community Trust	\$5,000.00	<ul style="list-style-type: none"> Event organisers to work with staff from the Council's Community Development team to maximise opportunities for benefit in the Western Bay of Plenty District.
Te Ara Kahikatea Incorporated	\$7,500	
Te Puke Cactus	\$10,000.00	
Waihi Beach Community Patrol	\$10,000.00	

3. Next Community Committee Meeting

The Community Manager explained that the next step in the process was for staff to write a report on behalf of the Community Committee Funding Working Group encapsulating the recommendations made by the group as to who should get what funding. This would be presented at the next Community Committee meeting (CC19) on 1 August 2019 by the Community Relationships Advisor.

The Chairperson thanked staff and working party members for their work.

The meeting concluded at 2.32pm.

Western Bay of Plenty District Council**Community Committee****Omokoroa Sport & Recreation Society Funding Request
- Sports Pavilion**

Purpose

To bring to Community Committees attention a request from the Omokoroa Sports & Recreation Society for additional funding to construct the proposed sports pavilion at Western Avenue Sports Fields.

Recommendation

- 1. THAT the Strategic Property Manager's report dated 21 July 2019 and titled Omokoroa sports & Recreation Society Funding Request-Sports Pavilion, be received.**
- 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.**
- 3. THAT the Community Committee resolved to recommend to Council, it fund \$..... to the Omokoroa Sports and Recreation Society, from the Recreation and Leisure financial contributions and or the general rate reserve , OR**
- 4. THAT the Committee resolves to recommend to Council that the funding application received from Omokoroa Sports & Recreation Society be declined.**



Blaise Williams
**Manager Strategic
Property**



Miriam Taris
Chief Executive Officer

1. Background

Council have agreed to work with the Sport & Recreation Society to develop a joint project of sport pavilion and library at the Western Avenue Sports Fields.

Current costings have been estimated at a total of \$2.751M for both the library and pavilion.

The attached letter requesting additional funding identifies a shortfall in the Society's budget for the pavilion project of \$499,710.

Council staff were not aware that the Society had encountered financing difficulties until they met with the Chief Executive last week.

The Society have indicated that they have made an application to both New Zealand Communities Trust (NZCT) for \$400,000 and Bay Trust for \$400,000. They will be advised within one month for the NZCT grant and by November/December 2019 for the Bay Trust grant. It should be noted that this funding is not guaranteed.

The request from the Society is for Council to fund the entire shortfall, or underwrite that as a maximum, dependant on the outcome of the above funding applications.

There is no opportunity at this time in the financial year to rate fund any shortfall as part of Council's Annual Plan budget/programme and this issue was not contemplated as part of the 2019/20 Annual Plan process.

Possible available funding sources could be a combination of the Recreation and Leisure financial contributions (for the toilet block) and the balance from the general rate reserve. There may also be opportunities for savings as a result of the value engineering process being undertaken on the library budget, that could be directed towards funding for the Society.

The Society are also suggesting that Council may wish to consider additional funding towards the pavilion toilet block and change facility shortfall which is estimated to cost \$622,000. Currently, Council has made a contribution of \$97,000 towards the toilet block and the Community Board has provided an additional \$100,000 towards the project.

For the committee's information the reference to the toilets and change facilities at Centennial Park revolved around a complex funding arrangement with the then Rangiuru Chairperson, and was entered into in part because Council was perceived to have evicted Rangiuru Sports Club from Jubilee Park. Significant funding for the project was received from First Sovereign Trust.

The Reserves and Facilities Manager has advised that this request may set a precedent as a number of clubs would wish to receive joint funding for initiatives they are pursuing. The \$97,000 contribution is the cost of replacing toilets on Western Avenue due to growth of the peninsula's population. Council may wish to

consider increasing this amount to more fairly reflect the amount to replace existing facilities.

2. Funding

Council has approved a total funding package of \$1.5 million for its share of the library and community meeting room space.

Of concern is that any significant delay in the project could result in cost increases to Council.



19 July 2018

Western Bay of Plenty District Council
Private Bag 12803
Tauranga Mail Centre
TAURANGA 3143

Attention: Miriam Taris

Dear Miriam

**OMOKOROA SPORTS AND RECREATION SOCIETY
PROPOSED PAVILION FUNDING**

Thank you for meeting with Peter Presland and myself on Tuesday 16th July 2019.

As discussed, the Omokoroa Sports and Recreation Society (OSRS) has entered into a preferred contractor status with Watts and Hughes Construction (WHC). WHC are unable to commit to the project until evidence of all funding has been secured.

To date we have secured funding of \$1,100,290 comprising of:

TECT Grant	400,000
Lotto Grant	400,000
Western Bay of Plenty District Council	197,000
Donations	103,290
TOTAL	1,100,290
Project Budget	(1,600,000)
Variance / Additional Budget Required	(499,710)

Further to this we have received a tender price from WHC dated 11 July 2019 in the sum of \$1,423,224 + GST and has a tender validity period of 60 days that expires 3rd September 2019.

Summation of total project costs are below:

Cost Centre	Value
Construction	1,423,224
Contingency	71,129
Professional Fees	97,750
Building Consent	7,897
TOTAL	1,600,000
Project Budget	(1,600,000)
Variance	0

Failure to commit to the tender figure would lead to increased construction costs for both the OSRS and Western Bay of Plenty District Council (WBOPDC). We would like to avoid this scenario by securing the additional funding or by way of underwriting.

We currently have grant applications in with the following Trusts:

- New Zealand Communities Trust (NZCT) – \$400,000 applied for.
- BayTrust - \$400,000 applied for.

We will be advised within one month for the NZCT grant and by November/December 2019 for BayTrust grant. We are mindful that we will not get the full value applied for and realise that we may only receive up to \$200,000 in each instance.

We appreciate the funding WBOPDC has offered to date; \$100,000 from the Community Board and \$97,000 contribution towards a “toilet block”. The toilet block contribution we feel is on the light side and request this contribution be reviewed. To replace the existing toilet block like for like would have an estimated project cost of \$121,000 as estimated by Rider Levett Bucknall.

The total project cost of the ground floor Pavilion toilet and change facility is \$622,000 as priced by Watts and Hughes Construction. We understand the WBOPDC has completed a toilet and change facility at Centennial Park, Te Puke in 2011 for a build cost of \$210,000.

	Replace Like for Like	Centennial Park Block and Change Facility	Current Pavilion Toilet Block and Change Facility
Estimated Cost	121,000	334,000*	622,000
Original Contribution	(97,000)	(97,000)	(97,000)
Variance / Additional Funding	24,000	237,000	525,000

* Escalated to 2019 figures (using RLB Forecast Report 91) including contingency and fees

Based upon the above cost matrix we feel a review of the contribution should be made with the contribution increased to \$381,000 meeting half way between the Centennial Park and the current designed Pavilion toilet block and change facility.

The OSRS currently has 20 member clubs and since the community has become aware of the Pavilion project, we have seen an increase in memberships with Omokoroa Boxing, Omokoroa Indoor Bowls, Omokoroa Netball, Te Puna Omokoroa Cricket and Omokoroa Zumba all now committing to the new Pavilion. Overall we project membership numbers as high as 2300 people, which all create further demand on the facilities.

The unprecedented continued growth of Omokoroa will only further impact on the Pavilion services that in turn will demand quality toilet and change facilities.

In summary if the total funding cannot be secured prior to commencement, the entire project will be delayed, incurring cost escalation requiring additional fundraising being carried out prior to any future start date.



Omokoroa Sports and Recreation Society Incorporated
P O Box 17039
OMOKOROA 3114

As joint partner in this build, with the matters in mind as outlined, we would appreciate the WBOPDC considering in partnership any and all further funding options we are able to consider.

If you have any questions, please feel free to contact the undersigned on 027 555 0052.

Yours faithfully
OMOKOROA SPORTS AND RECREATION SOCIETY

A handwritten signature in blue ink, appearing to read "Richard Gerrish".

Richard Gerrish
Chairperson

Letter to WBOPDC Final 19 July 2019

