

MEETING — AGENDA —

Ngā Take

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COMMUNITY COMMITTEE

Komiti Hapori



CC13
Thursday, 11 October 2018
Paengaroa Community Hall
223 State Highway 33, Paengaroa
10.00am

Notice of Meeting No CC13 Te Karere

Community Committee Komiti Hapori

**Thursday, 11 October 2018
Paengaroa Community Hall
223 State Highway 33, Paengaroa
10.00am**

His Worship the Mayor

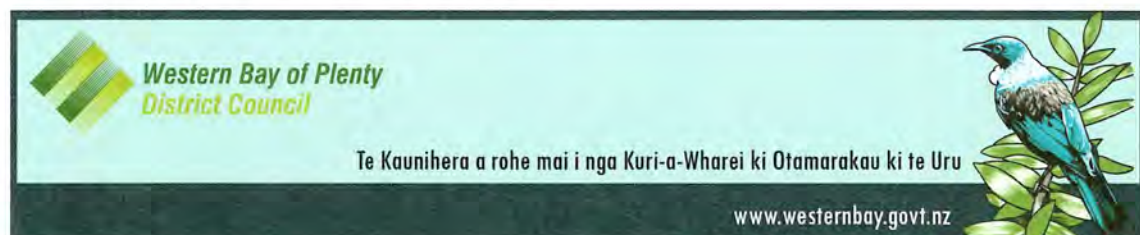
G J Webber

Councillors:

P Mackay (Chairperson)
M Murray-Benge (Deputy Chairperson)
G Dally
M Dean
M Lally
K Marsh
D Marshall
J Palmer
J Scrimgeour
D Thwaites
M Williams

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Community Committee Delegations

Mangai o Te Kaunihera

Quorum:

The quorum for this meeting is six members.

Role

Subject to compliance with Council strategies, policies, plans and legislation:

- To develop relationships in community sectors to enable Council to achieve local solutions to local problems and promote positive change and sustainability for strong, healthy and safe communities.
- To develop for recommendation to the Policy Committee the plans, programmes and policies for co-ordination with other agencies including but not restricted to government, regional and community agencies to further community development outcomes.
- To work with others to share information and to connect community groups to each other where appropriate.
- To establish a strategic focus to align Council economic, cultural, social and environmental development programmes with community outcomes as set out in the Long Term Plan.
- To develop and maintain a strong relationship with Tangata Whenua by ensuring Maori values are considered.
- To maintain liaison with the relevant community boards regarding issues raised in their board areas.

Delegations:

- To monitor the work of the Community Development Team through receipt of regular reports.
- To receive community development plans and where appropriate make recommendations to Council or its Committees to assist in the implementation of the plans.
- To receive and resolve on or recommend to Council or its Committees as appropriate the reports, recommendations and minutes of any Joint Committee, working group or forum as directed by Council.
- To facilitate the involvement of external parties in achieving Council outcomes in the Long Term Plan.
- To promote and advocate on behalf of Council the co-ordination of community services and agencies for the well-being of the community.
- To advise Council and its Committees on community plans, policies and projects that impact on the achievement of Council outcomes.
- To develop and promote strategies and programmes to facilitate community participation in issues which contribute to Council strategies and outcomes.
- To monitor performance and outcomes of community halls, including development and maintenance of relationships with Community Hall Committees.

- To monitor Community Service Contracts, set service delivery requirements and receive reports from but not limited to the following:
 - Katikati Open Air Art
 - Tauranga Safer Cities
 - Tauranga Citizens Advice Bureau
 - Sport BOP
 - BOP Surf Lifesaving – Waihi Beach and Maketu
 - Katikati Resource Centre
 - Tauranga Art Gallery
 - Creative Tauranga
 - Wild about NZ
 - Te Puke Economic Development Group
 - Katch Katikati
 - Waihi Beach Events and Promotions

- To receive resolve on or refer to Council and its Committees as appropriate the recommendations from the Rural Forum.

Community Grants

Subject to compliance with Council strategies, policies, plans and legislation to allocate or recommend allocation of discretionary funds in accordance with the following delegations:

- To allocate funds from the Discretionary Community Grants fund in accordance with Council's criteria and policies for the fund.
- To consider applications to the Facilities in the Community Grant Fund and make recommendations to Council through the annual plan process on such applications in accordance with Council's criteria and policies for the fund.
- To monitor the allocation of all discretionary grants made by Council and its Community Boards.

Financial Delegations

Allocation of annual budgeted funds from the Discretionary Community Grants fund.

Allocation of Ecological Financial Contributions Accumulated in accordance with Council policy.

Other

The Committee will meet at least five times a year, in once in each of the following communities:

- Kaimai Ward
- Te Puke/Maketu Ward
- Katikati/Waihi Beach Ward
- Māori Community
- Rural Community

The Committee may without confirmation by Council exercise or perform any function, power or duty relating to those matters delegated by Council in like manner, and with the same effect, as the Council could itself have exercised or performed them.

The Committee may delegate any of its functions, duties or powers to a subcommittee subject to the restrictions on its delegations and provided that any sub-delegation to subcommittees includes a statement of purpose and specification of task.

The Committee may make recommendations to Council or its Committees on any matters to achieve the outcomes required in the role of the Committee but outside its delegated authorities.

Agenda for Meeting No. CC13

Pages

**Present
In Attendance
Apologies**

Public Excluded Items

The Council may by resolution require any item of business contained in the public excluded section of the agenda to be dealt with while the public are present.

Public Forum

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Committee for up to three minutes on items that fall within the delegations of the Committee provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Information

CC13.1

Community Team Update

8-14

Attached is a report from the Community Team Leader dated 28 September 2018.

Presentations

CC13.2 Paengaroa Community Association

Sue Matthews, Chair of the Paengaroa Community Association will be in attendance to speak to the Committee regarding a high level overview of the Paengaroa Community Plan 2015-2025.

CC13.3 Tauranga Youth Development Team

Becks Clarke, General Manager of the Tauranga Youth Development Team, will be in attendance to speak to the Committee about the outcomes of the 100% Summer Programme and results of a comprehensive survey about our District's youth.

CC13.4 Trustpower Award Winner - Under the Stars Youth Community Spirit Award

Ashleigh Ngow, winner of the Trustpower Under the Stars Youth Community Spirit Award and Head Girl of Te Puke High School, will be in attendance to speak to the Committee regarding the award.

CC13.5 Priority One

Nigel Tutt, Chief Executive of Priority One, will be in attendance to give the Committee a 'Digital Enablement Update.'

Decision

CC13.6 Te Puke Sports and Recreation Club Request for a Sponsorship Grant 15-44

Attached is a report from the Reserves and Facilities Manager dated 28 September 2018.

COMMUNITY TEAM UPDATE

28 September 2018

1. Purpose

The purpose of this report is to update elected members on recent and future community activities taking place in and around the District that may be relevant to them.

2. Activities and updates

2.1 Community Matching Fund – 2018 successful recipients
Following the August Community Committee at Katikati, 27 community groups have successfully received funding from Council for this year's matching fund. All applicants (45 in total) have been informed of the outcome.

Local newspapers around the District have published stories about the matching fund, including:

- BOP Times – [6 September article](#)
- Katikati Advertiser – [13 September article](#).

Council's website has been updated with the list of successful recipients:
<https://www.westernbay.govt.nz/our-council/grants-and-funding/Pages/default.aspx>

Name	Project	Amount
Environmental applications		
Aongatete Forest Project	Interpretative environmental signage	4,000.00
Aongatete Outdoor Education Centre	Environmental educational equipment	8,000.00
Friends of Puketoki Reserve Whakamarama	Equipment for maintaining bait station and monitoring lines through reserve	2,000.00
Kotukutuku Gully Maketū	Control of difficult weed pest species in inaccessible places	6,000.00
Rotoehu Ecological Trust	Marking 30km of bait station lines at Pongakawa ecological area	10,000.00
Te Whakakaha Conservation Trust	Tree planting, weed control, culvert repairs, signage, track management	10,000.00
Total for environmental applications \$40,000.00		
General applications		
BOP Garden and Art Festival Trust	BOP Garden and Art Festival event	2,000.00
Love 4 Life (Omokoroa)	Materials for new quilts, brochures and other materials	1,800.00

Community Chapter 15)		
The Oropi Settlers Incorporated	Purchase of a commercial dishwasher	4,200.00
Citizens Advice Bureau	Provide CAB services, specifically the purchase of accounting software	500.00
Katikati Community Centre	Purchase of equipment for IT education project	1,000.00
Katikati Long Journey Band Group	Purchase of musical instruments	5,000.00
Katikati Mpowa Youth	Run a 'Top Town' event for youth	4,100.00
Katikati Sport and Recreation Centre	Legally correct establishment of the administrative body	1,000.00
Katikati Welcoming Communities	First time multicultural event in Katikati – venue hire, equipment hire, promotion and transport for seasonal workers	5,000.00
Pakeke Lions Club	Outdoor exercise facility at Diggelman Park	4,000.00
St Peter's Anglican Church	Support Seasons Programme for loss and grief for 5-18 year olds	2,000.00
Maketū Community Led Development and Projects	Exhibition costs and venue hire	5,000.00
Maketū Rotary	Outdoor exercise station facility	4,000.00
Te Ara Kahikatea Incorporated	Upgrade sections of popular track	2,000.00
Te Puke Centre Steering Committee	Cost associated with a community hub, broker set up, project manager/consultant and stationery	5,000.00
Te Puke Community Events	Equipment to support events	3,150.00
Te Puke Community Garden	Fruit trees, timber, compost, signage and materials	1,000.00
Te Puke Community Menz Shed	Purchase of a container for storage	1,750.00
Te Puke Toy Library	Restructure, development and upgrade of the Te Puke Toy Library to a larger resourced organisation	1,000.00
The Search Party Charitable Trust	Running costs of a vehicle for the 'Daily Lift' service	3,500.00
Vector Group Charitable Trust	Support the provision of art workshops for youth	3,000.00
Total for general applications \$60,000.00		

- 2.2 Welcoming Communities/Ethnic and Migrant Communities
Since the last update at the April Community Committee in Oropi, a number of activities have taken place with the Welcoming Communities pilot programme, including:
- Upcoming adoption of the Welcoming Communities Plan – a number of targeted workshops have taken place over the past 10 months to ascertain

perspectives from the community on the draft plan. Input from key stakeholders, migrant leaders and community groups has been received. It is anticipated that the draft plan will be presented at the upcoming Joint Governance Committee meeting for recommended adoption on 17 October and then to the respective councils for final sign off (at Western Bay on 1 November and Tauranga on 13 November). Following the adoption, an event will take place to launch the Plan. More information about the launch will be communicated in due course.

For the latest updates, events and activities, please refer to the Welcoming Communities Coordinator Report, attached to this update.

2.3 Natural Environment



Western Bay of Plenty District Council Community Relations Advisor, Glenn Ayo, captures a **kōkako for banding and relocation to Ōtanewainuku Forest in Oropi**

The recent relocation of Kōkako to Ōtanewainuku Forest in Oropi last month was a success. Kōkako are an endangered native bird and 10 of them joined 29 others now calling Ōtanewainuku home following relocation from Kaharoa and Rotoehu forests since the programme began in 2010.

Last year, Council provided \$20,000 to help fund transmitter and monitoring equipment. The success of the relocation programme indicates the strong collaborative working relationship between the Ōtanewainuku Kiwi Trust, Department of Conservation, the Kaharoa Kōkako Trust and Council – and the massive input from volunteers.

2.4 Community Plans

The Te Puna Community Plan's implementation process is underway following the successful community-led completion of the update at the end of 2017.

Karen Summerhays is contracted to Council on a part-time basis until April 2019, to assist the Te Puna Community to implement the Te Puna Community Plan.

To date this includes:

- Working with local John Butt to organise and facilitate the inaugural Te Puna Business Network (TPBN) meeting on 22 August.

Approximately 30 people attended including policy and planning staff who introduced the scoping work being undertaken currently on the future of the Te Puna Junction area (the roundabout)

- Empowering the Business Network to lead and coordinate any future meetings
- Arranging a meeting with BOP Civil Defence to contribute to the Community Response Plan (Te Puna Community Plan – Section 4.3 Our Resilience, Action 4.3.1)
- Planning with the Pirirakau Hauora for a half day hui to socialise the Community Plan with the social sector
- Ongoing conversations with Pirirakau representatives regarding the advancement of environmental actions.

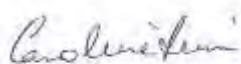
2.5 Community Development Grassroots Practitioners Workshop – 'Thinking Globally, Working Locally'

Coming up next week on Thursday (18 October), the Community Team will hold a Community Development Grassroots Practitioners Workshop at Barks Corner.

The purpose of the workshop:

- To advance the practice of community development
- Practical level – to bring together practitioners at the coal face, to support each other, to learn, to network and to reflect on their own practices
- Strategic level – to inform the review of the LTP Communities Strategy.

Attendees include practitioners in our District, from local community groups, to non-government organisations and contractors. The Community Team will report back in November on the outcomes of this workshop.



Caroline Lim
Community Team Leader



Frank Begley
Community Relationships Manager



Coordinator Report – Haidee Kalirai
 Tauranga Western Bay Welcoming Communities Tactical Meeting
 22 August 2018

National Welcoming Communities Updates:

- Free online course from the Cities of Migration: <https://www.futurelearn.com/courses/migration-cities>
- Apolitical is setting up a Refugees, Migration and Integration channel in late October/early November. Will send through information about how to subscribe.
- Immigration NZ revamping the Welcoming Communities webpage to include links to pilot regions media stories.

Task	What has been achieved	Next steps
Six-month report to MBIE	Report completed and sent on 31 July. Included invoice for next instalment of MBIE funds (\$50,000 + GST).	June to come back with feedback this month. Expressed interest in participating in buddy-system with a Welcoming Cities council in Australia.
Year-One Evaluation (Thursday 2 August/Friday 3 August)	Martin Jenkins evaluators met with council staff, mayors, elected members, community stakeholders and tactical group to discuss progress of the pilot.	They will compile a short summary, collating the findings from all sites and indicate what has worked and what hasn't. This will be in addition to the major report due to MBIE in late September. This should be provided to us in late September/early October.
Welcoming Plan	Welcoming Communities Coalition workshop scheduled for Thursday 13 September 2pm – 4pm will provide an opportunity to receive feedback on the draft plan, before	Joint Governance Committee presentation – Wednesday 17 October. Will go to committees for formal adoption:

<p>Presentation to Tangata Whenua forums</p> <p>Local Initiatives</p>	<p>finalising to present to Joint Governance Committee with recommendation to adopt. The plan will also go to the Migrant Settlement Network meeting on Thursday 6 September for feedback as well.</p> <p>Presented to Tangata Whenua Partnership workshop at WBOPDC on Monday 20 August.</p> <p>Upcoming presentation to TCC Tangata Whenua Collective on Thursday 30 August. Presentation will follow same format as the WBOPDC presentation.</p> <p>Turban Up Tauranga held on 21 July at the Strand. "<i>Welcoming Communities</i>" article in the Weekend Sun on 06/07/2018 providing information on the initiative and linking it with the local Turban Up Tauranga event.</p> <p>In Step Young Leaders breakfast Thursday 2 August.</p> <p>Tauranga Chinese Mid-Autumn Festival – Saturday 8 September at the Strand.</p> <p>Libraries will celebrate upcoming language weeks:</p> <ul style="list-style-type: none"> • Tongan Language Week – 2– 8 September • Chinese Language Week – 23– 29 September. 	<ul style="list-style-type: none"> • Western Bay of Plenty District Council: Council – 1 November • Tauranga City Council: Community and Culture Committee – 13 November. <p>Need to look at a further engagement opportunity with those who would like to be involved.</p>
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<p data-bbox="206 587 562 620">Presentations/Meetings</p> <p data-bbox="206 1123 521 1157">Arising Opportunities</p>	<p data-bbox="824 201 1355 263">Katikati multicultural pot-luck community dinner – October/November.</p> <p data-bbox="824 309 1332 371">Tauranga Bay of Plenty Migrant Expo – postponed.</p> <p data-bbox="824 418 1328 480">Ethkick Multicultural Football Festival – Sunday 30 September.</p> <p data-bbox="824 525 1384 549">Te Puke International Festival 3 November.</p> <p data-bbox="824 593 1312 655">Presentation to Global Team Business Network on 20 July.</p> <p data-bbox="824 700 1357 762">Presentations to international students at Aspire2 on 15 August.</p> <p data-bbox="824 807 1330 908">ISANA Community Engagement of International Students workshop on 16 August.</p> <p data-bbox="824 952 1391 1082">Organised meeting with migrant community leaders to feed into the Tauranga City Council Gambling Policy Review, hosted at Multicultural Tauranga on 10 August.</p> <p data-bbox="824 1126 1379 1227">Update from Football NZ initiative BOP Rugby Union scoping an initiative with migrant communities.</p>	
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Western Bay of Plenty District Council

Community Committee

Te Puke Sports and Recreation Club Request for a
Sponsorship Grant

Purpose

The purpose of this report is to consider a request from the Te Puke Sports and Recreation Club for a sponsorship grant towards the construction of a new covered grandstand at Te Puke Sports rugby grounds, Te Puke.

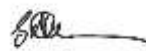
Representatives of the Te Puke Sports and Recreation Club will be attending the meeting to answer any queries that elected members may have about the funding request.

Recommendation to Council

1. THAT the **Reserves and Facilities Manager's** report dated 28 September 2018 and titled Te Puke Sports and Recreation club request for a sponsorship grant be received.
2. THAT the report relates to an issue that is considered to be of low significance in terms of **Council's Significance** and Engagement Policy.
3. a) THAT the Community Committee recommends to Council that a sponsorship grant of \$..... for the new grandstand be approved.
OR
b) THAT the request for a sponsorship grant be declined.
4. Subject to item 3 above, if a sponsorship grant is recommended, that the grant be funded from either
a) the General Rate Reserves Account
OR
b) the Facilities in the Community Fund
OR
c) refer the request to the 2019/20 Annual Plan process for consideration



Peter Watson
Reserves and Facilities
Manager



Gary Allis
Deputy Chief Executive
Officer

1. Background

The Te Puke Sports and Recreation Club have written to Council seeking a sponsorship grant towards the construction of a new 350 seat covered grandstand at Te Puke Sports Grounds at Atuaroa Avenue. Attachment A

Attachment A also includes a Grandstand Development Sponsorship Proposal.

The Club has provided a number of letters of support for the proposed grandstand. Attachment B

Council supports the Te Puke Sports and Recreation Club through a service delivery contract for the maintenance of the Club's sports fields, which although are privately owned, form part of the reserves network where club sports are played. The service delivery contract value is \$15,000.00 per annum.

Over recent years, Council has supported the Rangiuru Rugby Club by providing various facilities, including grand stand seating and changing rooms, when the club was relocated from Jubilee Park to Centennial Park.

2. Significance and Engagement

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of low significance.

3. Engagement, Consultation and Communication

3a.

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Name of interested parties/groups	There are a number of schools and organisations that have shown support for a new covered grandstand. Attachment B
Tangata Whenua	N/A

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
General Public	N/A

4. Issues and Options Assessment

Option A	
3. <i>a) That the Community Committee recommends to Council that a sponsorship grant of \$..... for the new grandstand be approved.</i>	
Assessment of option for advantages and disadvantages taking a sustainable approach	Advantages: <ul style="list-style-type: none"> • Visiting players and supporters would benefit from the new facility • Council would receive recognition for supporting a community lead project
	Disadvantages: <ul style="list-style-type: none"> • Council would incur costs through providing a grant.
Costs (including present and future costs, direct, indirect and contingent costs) and cost effectiveness for households and businesses	If a sponsorship grant were recommended, then the funding source would be either General Rates Reserve Account or the Facilities in the Community Account.
Other implications	
Option B	
<i>b) That the request for a sponsorship grant be declined</i>	
Assessment of option for advantages and disadvantages taking a sustainable approach	Advantages: <ul style="list-style-type: none"> • Council would not incur any costs
	Disadvantages: <ul style="list-style-type: none"> • The new grandstand may not proceed if funding isn't secured • A new recreational facility would not be built in the community
Costs (including present and future costs, direct, indirect and contingent costs) and cost effectiveness for households and businesses	N/A
Other implications	N/A

5. Statutory Compliance

The Community Committee's delegations include assessing and allocating funds for Discretionary Community Grants and making recommendations to Council. The request from Te Puke Sports and Recreation Club for a sponsorship grant sits outside both of the Facilities in the Community Grant (Attachment C) and Matching Fund processes, which have recently been completed.

6. Funding/Budget Implications

Budget Funding Information	Relevant Detail
Request for a sponsorship grant	<p>Although the club have provided a sponsorship proposal for a value of \$10,000.00, the club have not specified the amount of financial support they are seeking.</p> <p>If it were recommended to make a financial contribution towards the project, the likely source of funding would be either the General Rates Reserve Account or the Facilities in the Community Account or alternatively the matter could be considered through the 2019/20 Annual Plan process.</p>



Te Puke Sports & Recreation Club

Atuaroa Ave, Te Puke

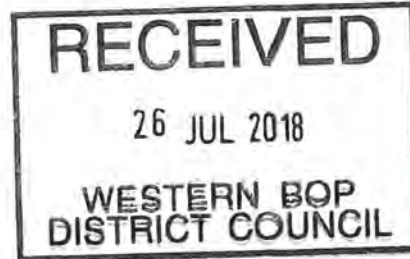
Phone: 07 573 7679 tepukesports@xtra.co.nz

www.tepukesports.co.nz



ATTACHMENT 20 A Erica Acknowledged
TE PUKE SPORTS & RECREATION CLUB INC.

PO Box 151, Te Puke, Bay of Plenty, New Zealand. Phone (07) 573 7679



Miriam Taris,
Chief Executive Officer
Western Bay of Plenty District Council

Private Bag 12803, Tauranga Mail Centre, Tauranga 3143

Dear Madam,

Te Puke Sports and recreation Club has initiated a major undertaking in the building of a grandstand at its fields at Atuaroa Avenue in Te Puke.

As background, the current grandstand at Te Puke Sports is dilapidated and well past its useful life. For a club with a membership of approximately 500 local residents, there is a dire need for a covered grandstand which will also provide other community organisations with an opportunity to hold events using this facility.

This Project commenced when the Christchurch City Council advertised a 'recovery initiative' to extract Lancaster Park seating from that Stadium which is being demolished because of earthquake damage. Te Puke Sports applied through official channels to purchase 350 seats and the application was successful.

From the outset, Heather Salt the club's administrator corresponded with Lee Butcher, Lancaster Park Project Manager at Christchurch City Council. She arranged payment for 350 seats at \$10.00 per seat being the cost of extracting the seats with supporting bars attached. Mr. Butcher openly supported Te Puke Sports application and in response to Te Puke Sports enthusiasm, he donated a further 50 seats at no charge.

To commence the practical task of relocating the seats, Zespri was approached to see if they had any shipping connections that might assist in bringing the seats up from Lyttleton on coastal sea-transport. Mike Knowles, Zespri Shipping Manager contacted their Kiwifruit shipping agents, Oceanic Navigation. Owners of this shipping agency quickly agreed to support the Project by arranging for an inbound vessel, destined to load kiwifruit at Tauranga, to call at Lyttleton.

MG Marketing, a fruit marketing company based at Hornby with strong connections to the kiwifruit industry provided their marshalling-yard. The Sumner RFC undertook the movement of the seats from Lancaster Park to Hornby for palletisation. Fonterra provided large butter-pallets for stacking and palletisation.

Temuka Transport and Brenics Transport provided transport services for the various stages of the journey to the Port of Lyttleton where both the Port company and C3 Stevedoring provided their services.

21
ATTACHMENT

The discharge of the vessel at the Port of Tauranga was arranged by Zespri with the POT company and ISO Stevedores.

Finally, local kiwifruit transport company H2 Contractors provided trucking for the pallets from the port to MPAC's kiwifruit pack-house facility at Mt Maunganui where the seats are stored pending construction of the grandstand.

Amazingly, apart from a minimal \$10.00 per seat extraction fee all the services described above were undertaken free of charge.

Te Puke Sports has been greatly privileged in receiving such support. Without this spontaneous and generous assistance, this Project would never have been possible. Moving part of Lancaster Park to Te Puke has been no mean-feat. However, securing the seats is only the start of the Project with the building of the grandstand structure being the next stage.

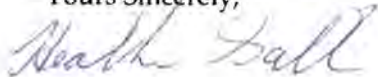
Driving this Project are some very straightforward facts:

- There is no covered Grandstand of any type or size inside the geographic triangle TeMaunga – Rotorua - Whakatane.
- A Grandstand will provide opportunity for new events to be staged at Te Puke.
- Te Puke Sports needs a grandstand for its expanding club membership.
- Te Puke Sports has always supported community events and will continue to do so with on-going generosity once the Grandstand has been built.
- Schools, service organisation and clubs have lent their written support to this project.
- Quite simply, our community needs a Grandstand.

The Project build has been awarded to Letts Construction Ltd, geo-tech surveying has been completed and Te Puke Sports is now preparing grant applications. We respectfully seek WBOPDC's financial support for the Project with initial indications being that the build will cost in excess of \$450,000.

Could we please present this letter to Council with the accompanying Sponsorship Booklet which we trust serves to provide some further background detail of our club.

Yours Sincerely,



Heather Salt - Project Coordinator.

23/07/2018

Te Puke Sports & Recreation Club

Established 1910

Grandstand Development Sponsorship Proposal





**Te Puke Sports
& Recreation Club**

**Sponsorship Proposal
for the construction of a 350 seat
covered Grandstand
at the club's playing fields at
Atuaroa Avenue**

About Our Club

Te Puke Sports & Recreation Club was established at a meeting held at the Te Puke hotel in June 1910. Since then, it has been Te Puke's strongest and most successful sports club.

In a book written about the club, the authors stated that "to understand how the club originated it is essential to go back to the very early times in Te Puke when rugby was in its infancy but at the same time was very much the cornerstone of town and district sporting and social activity". Today, over 100 years later, Te Puke Sports is still the town's cornerstone sports club. The longevity of the club is no accident; for decades the club has benefited from stable and visionary administration.

Milestones of the club's history include the building of clubrooms on the corner of King Street and Commerce Lane in 1971 and the purchase of 11.6 acres of land on Atuaroa Avenue in 1979. On this land the club established its headquarters, two playing fields and a gymnasium built to international playing standards. Today, very few clubs in New Zealand can claim to own such facilities on a totally freehold basis.

Club membership is strong with more than 200 JAB (junior rugby) players, three senior rugby and netball teams, a Golden Oldies team and a large number of coaches, managers, administrators and supporters. Recently, an "Old Pirates" group was formed to support the welfare of players and for the betterment of club facilities. Alone, this group of ex players and supporters has a membership exceeding 100. Combined, the club's membership is approximately 500.

Te Puke Sports Junior Rugby

The JAB section of Te Puke Sports is large. It is here where kids learn their basic skills and for many it's their first time to participate in a team sport. The JAB section is the lifeblood of the club and is essential in maintaining the clubs on-going playing strength and membership. Our objective is to teach playing skills and create an enjoyable environment where kids can participate and often excel.



About Our Club

Te Puke Sports Netball

2016 saw the return of Netball as a sporting code with 3 senior teams. Today we have 4 active senior teams. These teams have a very enthusiastic group of coaches, managers and supporters. Te Puke Sports 'Red' plays competitively and has already advanced two levels to now be a serious threat to the more established teams.

**Te Puke Sports Golden Oldies**

Our Golden Oldies players are represented by the **MUTINEERS** rugby team. The 'Mutineers' were formed in 2003 as a 'social-serious' band of brothers. This is a group of ex players who want to keep their toes in the mud and refuse to hang up their boots.



About Our Club

Te Puke Sports has a proud history of achievement both on and off the field. The club has consistently maintained its teams in the top divisions of all sporting codes and has regularly been finalists or winners of the Bay-Wide Development and Premier competitions. To complement the on-field results, the club has always had a strong community presence supporting charities and local initiatives. The club's support of Pink-Ribbon day in 2015 was recognised by the Bay of Plenty Rugby Union by way of being awarded the BOP 'Club of the Year' award.

With a back-drop of strong administration combined with effective team coaching and management, Te Puke Sports players are provided the very best opportunities to succeed. This has never been expressed in a better way than the selection of Nathan Harris as an All Black in 2014. Nathan commenced his rugby career in our JAB section and played through the junior and senior grades to Premier level. He was selected for the BOP Steamers, the Chiefs and ultimately the All Blacks.

From the above comments you will understand that Te Puke Sports is a successful, well supported club – a club that is part of the fabric of Te Puke. We recognise that businesses are under continuous pressure for sponsorship. We are aware of the economic environment in which we all operate and have taken time to develop a grandstand development sponsorship package that offers real value for money. We clearly understand that sponsorship is a two-way street and to this end we are implementing initiatives to have our members acknowledge our sponsors support and reciprocate whenever possible by supporting your business.

We are above all, a family club. As the largest sporting organisation in the Te Puke area, the greatest possible use of the grounds and facilities is encouraged. However, the cost of constructing a grandstand is onerous. Fortunately the club has been blessed with members who voluntarily give of their time and expertise but in spite of this, we estimate the cost of construction is likely to exceed \$200,000.



Grandstand Development Sponsorship

For this \$10,000 Sponsorship package the Te Puke Sports and Recreation Club undertakes to promote:

in the following manner.

- 1 Wall advertising in the clubrooms
- 2 Continuous newsletter promotion
- 3 No conflicting commercial cross-over
- 4 Field banner - hoarding signage
- 5 Frequent promotion to club members of Glencore Grain products during club functions and after match occasions



We trust that through this Proposal we demonstrate the potential benefits of a partnership with our club, it's members and supporters.

Please accept our sincere thanks for your consideration of this Proposal.

Kind Regards,
Ashley Peat
President

RECORD OF PARTICIPANTS WHO ARE SUPPORTING TE PUKE SPORTS
LANCASTER PARK GRANDSTAND PROJECT

The Project commenced when the Christchurch City Council advertised a 'recovery initiative' to extract Lancaster Park seating from the Stadium which is to be demolished because of earthquake damage. Te Puke Sports applied through official channels to purchase 350 seats and the application was successful.

The Project was initiated by 'Old Pirates'

The most difficult issue quickly became how to transport the seats through to Te Puke.

Zespri was approached to see if they had any shipping connections that might assist in bringing the seats up from Lyttleton on coastal sea-transport. Mike Knowles, Zespri Shipping Manager contacted their Kiwifruit shipping agents, Oceanic Navigation. Principals of this shipping agency Bruce Nesbit and John Malyon quickly agreed to support the project by arranging with FCC, vessel owners to assist.

Vessel owner Takeshige San of FCC Shipping quickly responded:

" yes we are happy to assist them in carrying the seats from Christchurch to Tauranga by our vessels with freight free provided there is no cost to us and surely vessel is not unduly delayed through the loading and discharging of the vessel.

Oceanic Navigation's Bruce Nesbit commented:

"I am happy that we can help and provide a bit of exposure for FCC in the heartland of the kiwifruit world. (Te Puke). FCC are a great carrier who have provided service to the NZ kiwifruit for the last 30 years, and are committed to continuing to provide first class service for the next 30 years".

Stephen Black the Shipping Manager of Oceanic Navigation became the coordinator and logistics- mentor between parties within the logistics chain.

From the outset, Heather had been corresponding with Lee Butcher, Lancaster Park Project Manager at Christchurch City Council. She arranged payment for 350 seats at \$10.00 per seat being the cost of extracting the seats with the supporting bars attached. Lee had openly supported the Te Puke Sports application from the start. In response to our enthusiasm, Lee donated a further 35 seats at no charge.

The issue then became how do we remove the seats from Lancaster Park, where to store, how to palletise, where to palletise and who to palletise?

Oceanic Shipping came to the rescue. Stephen Black noted that MG Marketing (a large, NZ wide, fruit and vegetable marketer) was discharging pineapples and bananas from incoming Oceanic Navigation vessels at Lyttleton. Often, these vessels brought with them an excess of pallets which might be made available to Te Puke Sports to use for palletising the seats.

MG Marketing Christchurch happens to be an organisation that 'Old Pirate' member Lon Wheeler of Eastpack has a close business relationship with. Lon immediately went to work and contacted MG Marketing's Roger Georgieff. This contact by Lon was very opportune on two counts. Firstly, banana pallets were offered free of charge by MG Marketing - and Roger just happened to be a senior management member of the Sumner RFC. Lon's contact resulted in Te Puke Sports agreeing to use the Sumner RFC to organise working- bees to pick up the pallets from Lancaster Park, transport them to MG Marketing's yard and undertake the palletisation process. All very tidy!

Like Stephen Black, Roger Georgieff quickly became a vital link in the chain, and a tireless contributor to the Project.

Once the number seats had been agreed to with the Christchurch City Council, 'Old Pirate' Rex Olsen was sent by the club to Lancaster Park to inspect the seats from a technical perspective. Prior to that, 'Old Pirate' Gordon Dodds had arranged for Andrew Williamson, Brent's brother who is with the Police in Christchurch, to provide extensive photography and other information that allowed us to assess the appropriateness and standard of the seating. Andrew's assistance was invaluable. On arrival at Lancaster Park, Rex immediately informed the club that the seats were strong and durable. All go!

Roger, an experienced pallets strapper from MG Marketing and a small group from the Sumner RFC commenced experimenting with palletisation and found that the size and standard of the banana pallet was unsuitable. A larger pallet was needed. This meant looking at what options could be found. Mike Knowles from Zespri was contacted to see if he had any ideas. Mike phoned Chris Foord and Lawrence Hooker from Fonterra Distribution at Mt Wellington. Both immediately agreed to support the Te Puke Sports Project. Lawrence, as National Distribution and Supply Chain Manager arranged to provide at no charge, large milk-powder pallets. To top-off the free pallets from Fonterra, Hugo McKeown from Temuka Transport Limited offered to freight the pallets from Timpack in Timaru to MG Marketing in Christchurch at no charge. Below is Fonterra's email to Mike Knowles.

Mike,

Loading and transport of pallets (from Timaru) is sorted, Temuka Transport have kindly offered to do it for free. If the size works, then please let me know the delivery address, contact name and number and I can get it underway? What day would you like these also?

The unstinting Stephen Black again emailed with news that the vessel ETA in Lyttleton was expected to be 13-14th Nov – ETA Tauranga 15-16th Nov. He also stated that *he had just met with the Lyttleton Port Company and that they will waive any wharfage charges for Te Puke Sports and he was still awaiting Stevedores C3 reply regarding what cost.....? He had asked for as nominal as possible.*

The next event was somewhat unexpected with an email from Mike Knowles who had been in contact with the Port of Tauranga. An email to Mike from the Port's Commercial Manager Leonard Sampson stated:

Hi Mike, I can confirm that from a POTL perspective we are happy to assist Te Puke Sports and will waive the applicable Wharfage charges on the (incoming) pallets. It is a good cause and nice to have a number of parties willing to assist.

Regards, Leonard

C3 Stevedores at the Port of Lyttleton through manager Stuart Mc Connel advised that they would contribute to the project by way of waiving stevedoring fees for vessel and, as well, provide space on the Port for storage of the pallets prior to loading. Many thanks to Stuart, Mark Henderson and Murray Payne at c3 Stevedores for their support.

One of the remaining logistics tasks in Christchurch involved loading trucks with the seats from the MG marketing yard to the Port of Lyttleton. MG Marketing tapped Gary Johnston of Brenics' Transport on the shoulder and transport to the Port was provided at no charge.

Stevedoring at the Port of Tauranga will be at no cost to Te Puke Sports courtesy ISO Stevedoring and TKL Logistics

And finally, local kiwifruit contractor / transporter Brett Hutchings provided trucking for the pallets from the wharf to MPAC's kiwifruit pack-house facility where the seats will be stored pending construction of the grandstand.

Te Puke Sports has been greatly privileged in receiving such support and sincerely thanks all of those companies and individuals that have pitched in to help us. Without this spontaneous and generous assistance, this Project would not have been possible. Moving a part of Lancaster Park to Te Puke is no mean-feat. Whilst the Project is not yet completed, it is timely and necessary to salute those who have pitched in to make all this possible.



**Western Bay of Plenty
District Council**

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E customerservice@westernbay.govt.nz
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28 May 2018

Te Puke Community Board

To Whom it May Concern

I write on behalf of the Te Puke Community Board to strongly support any funding application that the Te Puke Sports and Recreation Club may make, in respect to their current project to build a new grandstand on their club grounds here in Te Puke.

For over 100 years this sports club has made a very significant contribution to the social and physical wellbeing of our vibrant community. In that time it has achieved numerous sporting successes and in 2012 it was named the Bay of Plenty Club of the Year.

The Te Puke Sports and Recreation Club caters for both genders with rugby union and netball being played at all age levels. The fitness facility run by the club is utilised by other sporting codes within our township. The grandstand will no doubt be a welcomed addition to this sporting complex and with the old Lancaster Park seating being incorporated into the design it will give the grandstand a unique feature found nowhere else in the Bay of Plenty.

The Te Puke Community Board commend this funding application to your organisation.

**Peter H Miller
Chairperson
Te Puke Community Board**

A3182549





2 May 2018

Te Puke Sports & Recreation Club Inc.,
Atuaroa Ave,
Te Puke

Attention: Mr Ashley Peat

Dear Ash,

re: **New Grandstand**

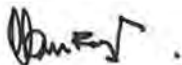
We write in support of your plan to construct a new grandstand. Please feel free to use this letter as a reference for funding applications.

Te Puke Sports & Recreation Club make a valuable contribution to the Te Puke District at large. Your various sports teams in their participation across BOP competitions combined with community and social interaction is seen as significant and meaningful.

Your club and facilities are utilised by many different community groups. The addition of a new grandstand adds significantly to the Te Puke value proposition.

We congratulate you on your latest initiative and trust you will have the full support of community funding agencies.

Sincerely,



Mark R. Boyle

TE PUKE HIGH SCHOOL



Aim High
Whaia Te Matauranga Tiketike

5 May 2018

TO WHOM IT MAY CONCERN

On behalf of Te Puke High School we would like to support any applications that Te Puke Sports Rugby Club would like to submit.

We are very proud to support this amazing Club.

Te Puke High School on a regular basis use their Rugby playing Field and to have the opportunity to have a grandstand for these fantastic grounds would be a huge advantage for supporters, the club and the community.

If you require further information, please do not hesitate to contact us.

We wish Te Puke Sports Rugby Club all the best.

Kind regards

Alan Liddle
PRINCIPAL

PO Box 344, Te Puke 3153, NEW ZEALAND

T: (07) 573 9769 F: (07) 573 9768

E: tphs@tepuke.school.nz

W: www.tepuke.school.nz

Principal: A R Liddle MSc (Hons), MEdM (Hons), Dip Tchg



18 May 2018

To whom it may concern

This letter is in support of the Te Puke sports proposed Grand Stand Development

The Te Puke Sports is an integral part of the Te Puke Community and provides numerous opportunities and support for a wide range of children and adults; young and old, male and female, divergent ethnicities and social-economic groups etc. The facilities are well used and cater for a range of sporting activities; we have children and staff from Te Puke Primary School who have used the Te Puke sports facilities for basketball, rugby, rippa rugby and volleyball.

One thing missing is a suitable grandstand complex for watching sports on the fields. Having this would enable spectators to watch year round and be protected from the elements.

To enable the full use of existing facilities Te Puke Sports needs a purpose built grand stand.

Your sincerely

A handwritten signature in black ink, appearing to read 'Shane Cunliffe', written over a white background.

Shane Cunliffe

Principal

Te Puke Primary School



To Whom it May Concern:

We at Te Ranga School are in support of Te Puke Sports and Recreation Club and their proposed covered grandstand at Murray Salt Stadium.

They are a progressive club and actively support our school and many others in the district; sharing their facilities and club members, teaching skills, running fun sessions and organising and coordinating sporting events.

We have rippa and touch rugby teams; students who attend sport skills days and others who play in rugby teams, that play and use their grounds.

Having the ability for families to support our tamariki in wet weather or fine would be a big boost to their confidence, ensuring more engagement within their sport. The proposed grandstand may also encourage more whanau support if there is a place to get out of the weather over the winter months.

Yours Sincerely,

Brendan Wilson
Bh Wilson
Principal
Te Ranga School

HON TODD McCLAY
MEMBER OF PARLIAMENT FOR ROTORUA



5 June 2018

Ash Peat
Te Puke Pirates President
Te Puke Sports & Recreation Club Inc
Atuaroa Ave
TE PUKE 3119

Dear Ash

I write in support of the proposed covered Grand Stand Development at Murray Salt Stadium and I commend the organising committee for all the work they have undertaken to-date and the funds they have raised through various initiatives.

I am very pleased to hear that 400 seats from the now demolished Lancaster Park in Christchurch, will form the foundation of the Club's new stadium.

Te Puke Sports & Recreation Club is a family friendly club which is an integral part of the wider Te Puke community, providing support to activities and projects such as Breast Cancer fundraising, Its Not OK, Te Puke Fire Brigade to name a few.

I have been at the Murray Salt Stadium during periods of bad weather and can attest that the playing fields and surrounds become very heavy and muddy. A protected stadium would be such a boost for players and spectators and could be used for a myriad of reasons, sporting and recreational activities.

Te Puke is part of the Rotorua Electorate. Please contact me on 07 5737125 if you have any questions about this letter.

Todd McClay

MP FOR ROTORUA



Hon Anne Tolley

Member of Parliament for East Coast

Mr Ash Peat
Te Puke Pirates President
Te Puke Sport & Recreation Club Inc
Atuaroa Ave
Te Puke 3119

14 June 2018

Dear Ash,

Re: Application by Te Puke Sports & Recreation Club Inc for funding from Tauranga Energy Consumer Trust

Please find enclosed a copy of my letter of support for a covered grand stand development at Murray Salt Stadium.

This development will be beneficial for all and I am more than happy to give the proposal my endorsement.

I wish you success in your application and if there is anything more that I can do please do not hesitate to contact me.

Kind regards

Hon Anne Tolley
Member of Parliament for East Coast

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PO Box 216
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ddi +64 6 867 7571
fax +64 6 867 7572
email tolleygis@parliament.govt.nz



Hon Anne Tolley

Member of Parliament for East Coast

Tauranga Energy Consumer Trust
PO Box 356
Tauranga 3140

14 June 2018

Dear Sir/Madam,

Re: Application by Te Puke Sports & Recreation Club Inc for funding from Tauranga Energy Consumer Trust

It gives me great pleasure to write in support of the proposal by the Te Puke Sports & Recreation Club Inc for a covered grand stand development at Murray Salt Stadium in Te Puke.

Te Puke Sports & Recreation Club is very community orientated and an integral part of local sport and recreation. The club has been actively involved in fundraising for Breast Cancer, It's Not OK Te Puke and the Te Puke Fire Brigade to name just a few.

A protected stadium would provide an all-weather sports and recreation venue for the comfort of players and spectators, and increase the potential for other uses, such as concerts. It would not only benefit Te Puke but all outlying communities, in particular Pongakawa, Pukehina, Maketu, Otamarakau and Rangiora.

The work and fundraising that the organising committee has done to date toward a covered grand stand development is highly commendable. This project is very exciting and worthy of support, and receives my full endorsement.

Yours sincerely

Hon Anne Tolley
Member of Parliament for East Coast

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5 Gladstone Road ddi +64 6 867 7571
PO Box 106 fax +64 6 867 7572
Gisborne 4040 email tolleygis@parliament.govt.nz

30th May 2018

To whom it may concern

The Te Puke Sports and Recreation Club is an affiliated member of the Bay of Plenty Rugby Union. The club supports just under 200 junior rugby players making it one of the largest junior rugby clubs in the Western Bay of Plenty. In addition to junior rugby, the club currently has 90 senior rugby players registered who compete in the Premier and Development Baywide Competitions and also the sevens rugby season .

The Bay of Plenty Rugby Union supports the initiate taken by the club to source funds for a covered grandstand as we see significant benefit from this project to the local community.

Te Puke Sports and Recreation Club is a well organised and proactive club, which has been recognised throughout the years at the annual Bay of Plenty Awards Evening. We find the club is a pleasure to work with and the community of Te Puke are a passionate rugby town that always supports their events.

There is no doubt that Te Puke region will continue to grow, and therefore having suitable quality facilities like a covered grandstand will only assist the club to effectively deliver the sport of rugby into the future.

If you have any further queries on this matter please feel free to contact me at the Bay of Plenty Rugby Office.


Kind Regards




Neil Alton
Operations Manager

High Performance Centre, 52 Miro Street, Mount Maunganui

P: 07 574 2037 F: 07 574 2046 W: www.boprugby.co.nz

 boprugby

 @BOPRugby

 @boprugby

 BOPRugbyUnion





2 May 2018

To Whom It May Concern:

This letter is in support of Te Puke Sports proposed Grand Stand Development.

Te Puke Sports is an integral part of the Te Puke Community and provides numerous opportunities and support for a wide range of children and adults; young and old, male and female, divergent ethnicities and socio-economic groups etc. The facilities are well used and cater for a range of sporting activities; we have children and staff from Fairhaven School who have used the Te Puke sports facilities for basketball, rugby, Ripa Rugby and volleyball.

One thing missing is a suitable grandstand complex for watching sports on the fields. Having this would enable spectators to watch year round and be protected from the elements.

To enable the full use of existing facilities Te Puke Sports needs a purpose built Grand Stand.

Yours sincerely

Paul Hunt
Principal

Benefit to Community

The wider Te Puke – Papamoa – Mount Maunganui area does not have a covered grandstand suitable for smaller to medium events. This restricts many community organisations from staging events that would otherwise be feasible. Sports finals, functions, school events and many other occasions could benefit from the proposed covered grandstand. It is little wonder that schools, clubs, service organisations, local body, enterprise organisations and both local MP's solidly support the proposition. Clearly, the area needs a covered grandstand and the community at large will have either free of minimal-cost use of the facility. Te Puke Sports is well recognized for its generosity in allowing their facilities to be used at minimal cost or, as is often the case, at no charge. The club has sponsored numerous charity events including for the Pink-Ribbon appeal, It's Not OK, and the Te Puke Fire Brigade within the last 4 years. This has been achieved by dedicating specific matches to these causes and wearing playing jerseys that are representative of the organisations for which funds are to be raised. The results have been extraordinarily successful with match jerseys pre-sold at approximately \$300.00 each, along with the gate-takings and raffles. In many ways Te Puke Sports is a community club deeply involved with the community and now extending itself to build a facility that will be of great community benefit.

Facilities in the Community Fund Policy

1. Policy Objective

- 1.1 Allocate 2% of Financial Contributions, (FINCO's) collected for Reserves under the Facilities in the Community grant fund to assist with the capital development of public recreational facilities, which are located on land owned by suitable organizations other than Council.

2. Eligibility

- 2.1 To apply for funding the following standards must apply to the project:

- The proposed recreational facility must be available for public use when complete
- If there is any limit to public access, such as during school hours, this must be agreed by Council and clearly stated on any signage
- The facility must be a significant response to population growth in the area
- The facility must not duplicate existing or proposed facilities on Council land in the area
- The facility does not replace an existing facility within the local community
- The facility is vital to the recreational activity
- The facility will be identified by Council signage easily visible from the road
- For a facility development worth more than \$100,000 a Feasibility Study will be required to demonstrate the viability of the proposal.

3. Policy criteria and conditions

- 3.1 The following criteria will help guide the amount of funding given:

- The proportion of growth in the appointed area
- The availability of recreational facilities provided by Council in that area
- The 'fit' of the proposal with Council's Recreation and Leisure Strategy
- The availability of alternative external funding sources for the project
- The applicant's readiness to proceed with the proposed project
- The applicant's funding history with Council, in particular their ability to account for any funding received from Council previously.

Facilities in the Community Fund Policy

4. Policy considerations

4.1 Other considerations

- The applying organisation must be a legal entity
- The minimum value of the proposed facility is \$10,000
- Council will fund up to 50 per cent of the project's capital cost
- Council may consider contributing towards the cost of any required Feasibility Study
- The project must be undertaken within the financial year that funding is approved. Where a project is not able to proceed in the given year, the applicant must submit to Council for approval to carryover funding.
- The applicant will enter into a Deed of Agreement with Council to ensure the project continues to be available for the public use
- The applicant will have full responsibility for the operation and maintenance of the project, including all costs.
- All financial commitments Council enters into costing between \$15,000 and \$50,000 must be on the basis of three written quotations and all financial commitments entered into costing between \$5,000 and \$15,000 must be on the basis of three written or verbal quotations.

5. Associated Strategy/Policies

5.1 Recreation and Leisure Strategy Outcomes

The Recreation and Leisure Strategy contained in Council's Long Term Plan 2015 - 2025 (LTP) sets out a series of strategic goals, which guide funding allocation decisions. These are:

- Provide safe, healthy and appropriate facilities;
- Provide a basic range of public facilities across our District;
- Work and collaborate with the wider community including tangata whenua to provide and promote recreation and leisure facilities;
- Support provision of sub-regional recreation and leisure opportunities;
- Protect important natural environment, cultural and heritage values; and
- Ensure resources are secured to provide for future public recreation and leisure needs in response to population growth, changing recreational trends and the changing demographics of our communities.

Facilities in the Community Fund Policy

5.2 District Plan – Financial Contributions Amendments

Originally, the FITC Fund was 2% of the Reserves FINCO income. Due to fluctuating annual amounts; a flat amount of \$55,000 per annum was allocated and distributed every 2 years, which averaged out to align with the 2% formula.

Up until the 2016 District Plan amendment, Reserves FINCO contributions were based on 3.33% of the value of a section. However the amended formulae has fixed FINCO contributions at \$5,966 per lot created, which will see a reduction in Reserves FINCOs and therefore a reduction in the pool of funding accumulating for allocation through FITC.

6. Delegations

6.1 The Community Committee established a Working Group to consider applications to the Community Matching Fund, which is delegated responsibility to review Facilities in the Community Fund applications and make recommendations using the current policy criteria framework to the Community Committee for final decision-making.

6.2 When an applicant needs to apply to carryover funding to a subsequent financial year, the authority to approve this in the first year be delegated to Council staff and reported to Council. Any subsequent 'carryovers' must be approved by Council.

Group	Policy Planning	Contact (3 rd Tier Manager)	Policy and Planning Manager
Supersedes	NA		
Creation Date	07 August 2001	Resolution Reference	SP9
Last Review Date	11 Sept 2008 22 Oct 2015	Resolution Reference	PP10.3 PP24.3
Review Cycle	Three yearly/legislative revisions, not later than		Date
Authorised by	Council		Date