



# APPLICATION FOR A "TRADING IN PUBLIC PLACES" LICENCE

I wish to apply for a New / Renewal licence trade in a public place.  
(See reverse for general conditions that are attached to the granting of a street trading licence).

## APPLICANT DETAILS

Full Name of Applicant \_\_\_\_\_

Business Postal Address \_\_\_\_\_  
\_\_\_\_\_

Contact Telephone Numbers: Business: \_\_\_\_\_ Private: \_\_\_\_\_

Cellphone: \_\_\_\_\_

## LOCATION DETAILS OF TRADING SITE SOUGHT AND DISTANCE FROM NEAREST COMPETITON

## TYPES OF GOODS TO BE SOLD

## TIME SOUGHT FOR SELLING (SHOWING SPECIFIC HOURS OF TRADING AND DURATION OF LICENCE REQUIRED)

## TYPE AND REGISTRATION NUMBERS OF VEHICLE(S) IF APPLICABLE

## EVIDENCE OF GOOD CHARACTER OF APPLICANT AND SALESPERSON (IF APPLICABLE)

Signatures of Applicant(s): \_\_\_\_\_ Date: \_\_\_\_\_

### FOR OFFICE USE

\$350.00 yearly incl GST

\$150.00 application fee plus \$50.00 per month incl GST

Receipt Number \_\_\_\_\_ (Receipt to GL 50 04 02 3080)

## CONDITIONS OF TRADING

1. All food selling operations must comply with the requirements of the Food Act 2014 and any other health requirements that may be set by an authorised officer of Council.
2. Sales are only permitted at the location/s set out in the Licence.
3. A licence must be prominently displayed at all times when trading.
4. Any signage relating to the enterprise shall be approved by an authorised officer of Council.
5. The selling of goods by a person, whether holding a current licence or not, shall cease immediately on the request of an authorised officer of Council or a Police Officer. Note: Trading on rural sections of the State Highway (ie sections with a speed limit above 50kph) are covered by Transit New Zealand Bylaws. Applications for a licence for those areas must be made direct to that Authority.
6. Specific conditions may be applied that restrict the type of goods sold and/or proximity to similar trades or shops.

## FOOD SAFETY REQUIREMENTS (FOOD ACT 2014)

- Display a current Food Registration licence, showing the risk-based measure under which the business must operate (Food Control Plan or National Programme).
- Follow food safety practices in accordance with the applicable risk based measure (Food Control Plan or National Programme).
- Scope of food activity is restricted to that stated on the Notice of Registration.
- Food sectors not required to operate under Food Control Plan or National Programme are as follows:
  - o Horticultural producers: direct sales of own produce to consumers only:
  - o Retailers or direct sellers of shelf-stable, manufacturer pre-packaged food.  
(Ref. Food Act 2014, Schedule 3)