



WESTERN BAY OF PLENTY DISTRICT COUNCIL APPLICATION - 1 FOR GENERAL RESERVE/DOMAIN/PARK BOOKING

Date	
Applicant - name	
Applicant - email	
Applicant - phone	
Applying for - reserve/domain/park	
Date of event	
Time of event	
Number of people expected to attend	
Name of the event	
Details of the event if applicable	
Any other requirements (e.g. access to toilets)	
Aerial map provided Please refer to the link below to find your map: https://www.westernbay.govt.nz/property-rates-and-building/maps	Map is required - Please circle on the map the correct location
Will there be alcohol at the Event	Yes No
<p>Note that some reserves have an <u>alcohol ban</u>.</p> <p>If YES and it's NOT an alcohol ban area then please complete Application – 2 (below)</p> <p>Please ensure that a member of the event carries the approved dispensation of Alcohol Control Bylaw 2016 and that it is available should a member of the public request to view.</p> <p>Please refer to the below link for the Alcohol Control Bylaw 2016: https://www.westernbay.govt.nz/repository/libraries/id:25p4fe6mo17q9stw0v5w/hierarchy/rules-regulations-licenses/bylaws-and-policies/documents/2016-08-25-%20-%20FINAL%20Alcohol%20Control%20Bylaw%202016%20-%20Signed%20and%20Sealed.pdf</p>	

All bookings **must be verified with the Infrastructure Services Administrator.**

All details in this form must be provided when applying for use of the reserve grounds.

Statutory Council Bylaws must be adhered to, including:

Reserves and Facilities, please refer to the link below:

<https://www.westernbay.govt.nz/repository/libraries/id:25p4fe6mo17q9stw0v5w/hierarchy/rules-regulations-licenses/bylaws-and-policies/documents/Reserves%20and%20Facilities%20Bylaw%202018.pdf>



Waste Management and Minimisation Bylaw 2013, please refer to the link below:

<https://www.westernbay.govt.nz/repository/libraries/id:25p4fe6mo17q9stw0v5w/hierarchy/rules-regulations-licenses/bylaws-and-policies/documents/Waste%20Management%20and%20Minimisation%20Bylaw%202013%20Final.pdf>

No fee is required as **exclusive use of the reserve is not applicable**.

A bond may be required.

**WESTERN BAY OF PLENTY DISTRICT COUNCIL
APPLICATION - 2
FOR ALCOHOL DISPENSATION
for an Event on Council Reserve**

Date	
Applicant - name	
Applicant - email	
Applicant - phone	
I/We hereby make application for exemption from the requirements of the Alcohol Control Bylaw 2016 under Clause 9 in the following location: reserve/domain/park	
Date of event	
Time of event	
Number of people expected to attend	
Name of the event	
Details of the event if applicable	

***Please send your completed application to Western Bay of Plenty District Council:
Customer.Service@westernbay.govt.nz***