

7.2 ANNUAL REPORT WESTERN BAY OF PLENTY DISTRICT LICENSING COMMITTEE-2019-2020

File Number: A3783492

Author: Alison Curtis, Compliance and Monitoring Manager

Authoriser: Rachael Davie, Group Manager Policy Planning And Regulatory Services

EXECUTIVE SUMMARY

1. This report provides information on the Western Bay of Plenty District Licensing Committee activities for the twelve month period 1 July 2018 to 30 June 2019. This information is also provided to the Alcohol Regulatory Licensing Authority in Wellington as required under the Sale and Supply of Alcohol Act 2012.
2. The information listed in this report is in direct response to the reporting requirements of the Alcohol Regulatory Licensing Authority.

BACKGROUND

3. The annual report provides a summary of activities for the Western Bay of Plenty District Licensing Committee. The information is required under the Sale and Supply of Alcohol Act 2012.
4. The statistical information is provided to the Alcohol Regulatory Licensing Authority through an online survey. The financial information for the financial year 1 July 2018 to 30 June 2019 is reported separately.

OVERVIEW OF DISTRICT LICENSING COMMITTEE WORKLOAD

5. The District Licensing Committee (DLC) has had no formal meetings or hearings during the period 1 July 2019 to 30 June 2020. There have been no public objections or matters in opposition that have required the District Licensing Committee to determine the licence outcome through a public hearing.

DISTRICT LICENSING COMMITTEE INITIATIVES

6. The Introduction for customers of on-line premises applications through Councils website is currently in progress. Special licences applications and manager's certificate applications can be received through Council's website. Further licence application types are to be introduced online in the 2020- 2021 year.
7. Public advertising of licence applications via Council's website is to be introduced in the coming year.

LOCAL ALCOHOL POLICY AND BYLAW

8. The combined Tauranga City Council and Western Bay of Plenty District Council Local Alcohol Policy (LAP) came into force on 16 November 2015. The LAP is required to be reviewed every six years. A review is to be commenced in the 2020-2021 year.
9. The Local Alcohol Policy reduced the trading hours for premises with later trading licences that were operating within the Western Bay of Plenty District since its adoption in 2015. The reduced premises trading hours apply across the District (maximum trading to 1am for on-licences and 10pm for off-licences).
10. The Liquor Control Bylaw 2016 applies in the District and the areas controlled include Katikati Township, Waihi Beach and Te Puke Township.

IMPACT OF COVID-19 ON DLC OPERATIONS

11. Covid-19 has impacted on DLC operations. There has been a reduction in the number of applications lodged, specifically manager's certificates and special licence applications. No special licence applications were received in April 2020, and only 3 managers certificate applications were received in April 2020. Premises licence applications in process were impacted as applications were unable to be processed due to the closure of newspaper advertising and unavailability of external reporting agencies.

COMMENTARY - HOW THE ACT IS ACHIEVING ITS OBJECT

12. The Alcohol Regulatory Licensing Authority in this years annual report survey has requested comment on how the Sale and Supply of Alcohol Act 2012 is achieving its object. Note: the object of the Sale and Supply of Alcohol Act 2012 is that:
 - a) the sale, supply, and consumption of alcohol should be undertaken safely and responsibly; and
 - b) the harm caused by the excessive or inappropriate consumption of alcohol should be minimised.
13. The following feedback was provided to the survey in the 2018-19 year and there are no changes or additions to the feedback previously provided.
14. Actions have been taken locally that have contributed to the overall object of the Act.
 - Sales and supply and availability of alcohol through off licences are being addressed. There are tighter controls on alcohol display and promotion in supermarkets, with alcohol less prominently displayed and promoted to patrons.
 - Applications for off licences in town centres are being closely scrutinised in relation to single sales, and the wider impact of off-site consumption, including public place drinking and associated antisocial behaviour. Single can sales from off licensed premises have been reduced through conditions applied to licences in town centres. Conditions are being applied as licence applications (new and renewal) are received.
 - Club licences have been closely assessed and inconsistencies with Club constitutions addressed for membership types and affiliated memberships.
 - Duty Managers certificates are assessed through interviews as part of the application process as it is recognised that managers are key to ensuring compliance with the objectives of the Act.
 - The income from annual fees has been beneficial in increasing the funding for monitoring by Council of licensed outlets. Increased inspections and interactions with licensees has seen an improvement in the knowledge of requirements by licensees, and compliance with the Act.

FEES RECEIVED

15. Over the 12 month period 1 July 2019 – 30 June 2020 fees totalling \$112,379.20 were collected of which \$7,940.75 was apportioned to the Alcohol Regulatory Licensing Authority, as required by the Sale and Supply of Alcohol Regulations 2013.

APPLICATION TRENDS

16. For trends and comparative purposes the last four years licence application numbers are listed below.

TYPE	1 July 2019 to 30 June 2020	1 July 2018 to 30 June 2019	1 July 2017 to 30 June 2018	1 July 2016 to 30 June 2017
Special Licences	84	122	94	91
On Licences	20	26	32	29
Club Licences	3	16	7	2
Off Licences	11	14	12	15
Manager's Certificates	132	139	162	161
Temporary Authorities	2	10	17	16
TOTAL	252	327	324	314

ENFORCEMENT AND INSPECTIONS

17. The Licensing Inspector undertakes inspections of premises including:
- inspections of new licensed premises,
 - premises renewing their licence,
 - regular monitoring of premises during trade.
18. 194 licensed premises inspections were undertaken during the year.
19. Controlled Purchase Operation (CPO) visits were undertaken during the year by the Agencies, the number of operations is not available at this time.

Click or tap here to enter text.

ATTACHMENTS

1. **Appendix 1 - Annual Return 2019-2020 - Alcohol Regulatory Licensing Authority**

Appendix 1: Annual return to ARLA

TERRITORIAL AUTHORITY:

WBOPDC

MONTHLY RETURN FOR YEAR ENDING:

2019-2020

On-licence, off-licence and club licence applications received:

Application Type		Number received in fee category: Very Low	Number received in fee category: Low	Number received in fee category: Medium	Number received in fee category: High	Number received in fee category: Very High
ON LICENCE	New	0	4	2	0	0
ON LICENCE	Variation	0	0	0	0	0
ON LICENCE	Renewal	0	7	7	0	0
OFF LICENCE	New	0	0	0	0	0
OFF LICENCE	Variation	0	0	0	0	0
OFF LICENCE	Renewal	2	0	8	1	0
CLUB LICENCE	New	0	0	0	0	0
CLUB LICENCE	Variation	0	0	0	0	0
CLUB LICENCE	Renewal	2	1	0	0	0
Total number		4	12	17	1	0
Total Fee paid to ARLA		\$ 69.00	\$ 414.00	\$ 879.75	\$ 86.25	\$ -
Annual Fees Received - New and Renewal Applications						
Total number		4	12	17	1	0
Total Fee paid to ARLA		\$ 69.00	\$ 414.00	\$ 879.75	\$ 86.25	\$ -

Annual fees for existing licences received:

Licence Type		Number received in fee category: Very Low	Number received in fee category: Low	Number received in fee category: Medium	Number received in fee category: High	Number received in fee category: Very High
On Licence		0	8	7	0	0
Off Licence		1	2	10	1	0
Club licence		5	3	1	0	0
Total number		6	13	18	1	0

Total Fee paid to ARLA		\$ 103.50	\$ 448.50	\$ 931.50	\$ 86.25	\$ -
-------------------------------	--	------------------	------------------	------------------	-----------------	-------------

Managers' certificate applications received:

	Number received
Manager's certificate new	55
Manager's certificate renewal	77
Total number	132
Total Fee paid to ARLA	\$ 3,795.00

Special licence applications received:

		Number received in category: Class 1	Number received in category: Class 2	Number received in category: Class 3
special licences		2	49	33

Temporary authority applications received:

	Number received
Temporary authority	2

Permanent club charter payments received:

	Number received
Permanent club charter payments	

Total to be paid to ARLA	\$ 7,940.75
---------------------------------	--------------------