MEETING
AGENDA
Ngā Take

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Western Bay of Plenty
District Council

WAIHI BEACH

COMMUNITY BOARD

Poari Hapori

WB2
Monday, 13 February 2017
Waihi Beach Community Centre
6.30pm

Te Kaunihera a rohe mai i nga Kuri-a-Wharei ki Otamarakau ki te Uru

Notice of Meeting No WB2
Te Karere

Waihi Beach Community Board
Poari Hapori

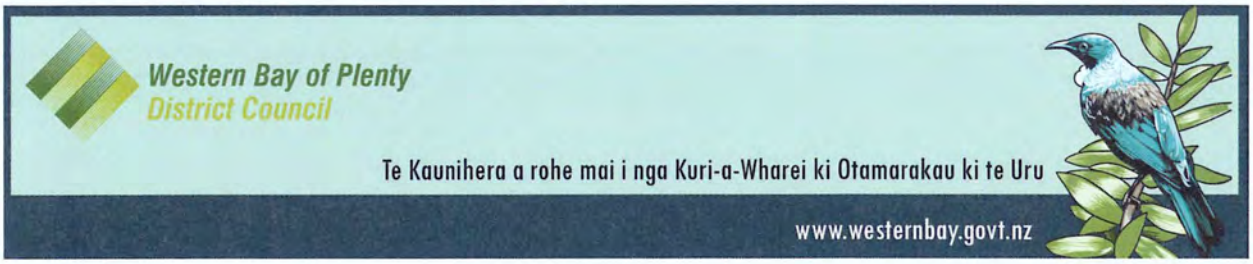
Monday, 13 February 2017
Waihi Beach Community Centre
6.30pm

Members:

A Sole (Chairperson)
M Roberts (Deputy Chairperson)
B Hepenstall
R Parsons
Councillor D Marshall
Councillor M Williams

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Waihi Beach Community Board
Mangai o Te Kaunihera

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land
  Or
  In accordance with allocations which have been approved through the annual plan process:
- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. WB2

Pages

Present
In Attendance
Apologies

Public Forum (if Required)

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

WB2.1 **Minutes of meeting no. WB1 of the Waihi Beach Community Board held on 28 November 2016** 6-19

Recommendation

THAT the minutes of meeting no. WB1 of the Waihi Beach Community Board held on 28 November 2016 as circulated with the agenda be confirmed as a true and accurate record.

WB2.2 **Chairperson's Report** 20-31

Attached is a report from the Chairperson dated 24 January 2017.

WB2.3 **Councillor's Report**

No written report is provided for this meeting, noting that Council has been in recess since 15 December 2016.

WB2.4 **Anzac Day Commemoration 2017** 32-33

Attached is a report from the Democracy Advisor dated 16 January 2017.

WB2.5 **Infrastructure Services Report Waihi Beach - February 2017** 34-42

Attached is a report from the Acting Group Manager Infrastructure Services dated 20 January 2017.

WB2.6 **Proposal to Re-name Waihi Beach Surf Club Reserve** 43-58

Attached is a report from the Legal Property Officer Reserves and Facilities dated 25 January 2017.

WB2.7 **Financial Report Waihi Beach - December 2016** 59-61

Attached is a report from the Financial Accountant dated 16 January 2017.

WB2.8 **Council, Standing Committee and Community Board Meetings** 62-63

Attached is a schedule of meetings for the months of February and March 2017.

Recommendation

THAT the schedule of meetings for February and March 2017 be received.

Western Bay of Plenty District Council

Minutes of Meeting No. WB1 of the
Waihi Beach Community Board held on 28 November 2016
at the Waihi Beach Community Centre
commencing at 6:30pm

Present

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, R Parsons and Councillors D Marshall and M Williams

In Attendance

R Davie (Group Manager Policy Planning and Regulatory Services), K Hill (Utilities Manager) and A Alty (Democracy Advisor)

Others

23 members of the public

Welcome

The Chairperson welcomed all to the first business meeting of the Waihi Beach Community Board for the 2016 - 2019 Triennium. He introduced attending staff and the Bay of Plenty District Regional Councillor, Norm Bruning, along with the new Board Member, Brian Hepenstall, and returning Members, Marilyn Roberts and Ruth Parsons. He extended an apology from His Worship the Mayor Garry Webber who had intended to attend the meeting but had been unexpectedly detained at another meeting.

Apologies

An apology for absence was received from Councillor Marshall who had registered Leave of Absence at the Council Meeting held on 25 November 2016.

Resolved: Members Parson / Roberts

THAT the apology for absence from Councillor Marshall be accepted.

WB1.1 **Waihi Beach Community Board Proposed Delegations 2016-2019 Triennium**

The Board considered a report from the Democracy Management Advisor dated 4 November 2016 as circulated with the agenda.

Resolved: Members Sole / Roberts

1. *THAT the Democracy Advisor's report dated 4 November 2016 and titled "Waihi Beach Community Board Delegations 2016-2019 Triennium" be received.*

2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

3. *THAT for the 2016-2019 triennium, Council's delegations to the Waihi Beach Community Board be as follows:*

   Role and Purpose of Community Boards

   - *To represent, and act as an advocate for, the interests of their communities*
   - *To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board*
   - *To maintain an overview of services provided by Council within the community*
   - *To prepare an annual submission to the Council for expenditure within the community*
   - *To communicate with community organisations and special interest groups within the community*
   - *To undertake responsibilities as delegated by Council or its Committees.*

   Delegated Functions

   Subject to compliance with Council strategies, policies, plans and legislation:

   - *To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions*
   - *To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities*
   - *To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time*

- *To control, expend and monitor funds as allocated by Council*
- *To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.*

OR

In accordance with allocations which have been approved through the annual plan process

- *To have input into Council and its Committees on issues and plans affecting the respective communities*
- *To provide an effective mechanism for community feedback to Council*
- *To receive reports from Council appointees on Council matters relevant to the Community Boards.*

WB1.2 **Standing Orders 2016-2019 Triennium**

The Board considered a report from the Democracy Management Advisor dated 16 November 2016 as circulated with the agenda and received additional tabled information from the Democracy Management Advisor following Council's adoption of the Standing Orders at the Council meeting held on Thursday 25 November 2016.

In considering Council resolutions on its Standing Orders it was noted that the Standing Orders presented for the Board to consider were written specifically for Community Boards and did not include some provisions which were not necessary for them (such as Mayoral Powers). Following were the items Council adopted and some recommendations for the Boards in considering these in relation to the Board Standing Orders.

Resolved: Member Sole / Councillor Williams

1. *THAT the Democracy Management Advisor's report dated 16 November 2016 and titled Standing Orders 2016-2019 Triennium and the tabled information from the Democracy Management Advisor be received.*

2. *THAT pursuant to Clause 27 of Schedule 7 of the Local Government Act 2002 Council adopts the Western Bay of Plenty District Council Standing Orders 2016 as attached to this report, with the following amendments:*

Resolved: Members Sole / Parsons

Standing Order 12.7 - 12.16

Include proposed Standing Orders 12.7 through to 12.16 to create the option for remote meeting attendance.

Standing Order 14 - Public Forum

Resolved: Members Sole / Parsons

Add to SO14 - Public Forums - SO14

14.18 - Recording and Responding to Public Forum Matters

Brief notes may be kept of matters raised in public forum. Matters for action will be referred through the service request system, while those requiring further investigation may be referred to the Chief Executive Officer for further report. If no resolution referring a request for further report is made no further action will be taken on those matters which are not service requests.

Standing Order 18.3 - Chairperson's Casting Vote

Resolved: Members Parsons / Hepenstall

SO18.3 - Chairperson does not have a casting vote except in the case of statutory decisions.

Standing Order 21 - General procedures for speaking and moving motions

Resolved: Members Sole / Parsons

SO21 - General procedures for speaking and moving motions

Standing Orders 21.1 to 21.4 are amended such that only Option C remains.

Standing Order 22.5 - Amendments to be relevant and not direct negatives

Resolved: Councillor Williams / Member Parsons

Amend Standing Order 22.5 to read:

22.5 Amendments to be relevant and not direct negatives

Every proposed amendment must be relevant to the motion under discussion. Proposed amendments cannot be similar to an amendment that has already been lost, nor can they be a direct negative to the original motion. Any amendment which, if carried, would have the effect of defeating the original motion is a direct negative and is therefore not allowed.

Editorial Delegation - Chief Executive

Resolved: Members Sole / Roberts

THAT the Chief Executive Officer be delegated the authority for minor editorial changes as required such as number correction.

Public Forum

Resolved: Members Sole / Parsons

That the meeting adjourn for the purpose of holding a public forum.

The Chairperson advised members of the public of the rules of the public forum and reminded them to use the Western Bay of Plenty District Council number, 0800 926 732, to contact Council and register a Service Request for anything of concern or in need of attention.

The following items were discussed in Public Forum:

Bay of Plenty Regional Councillor Norm Bruning introduced himself and congratulated Board members on their election to the Board for the 2016 - 2019 Triennium. He advised that he and fellow representative Jane Nees were available for consultation and advice in their roles as Bay of Plenty Regional Council councillors and wished those in attendance a Merry Christmas.

Parking Infringement Fines

A member of the public asked where parking infringements fines go.

The attending Group Manager Policy, Planning and Regulatory Services advised that any infringement fines were completely 'ring fenced' in Council for Council Monitoring services. In the case of notices issued for expired warrant of fitness, the infringements fines were passed directly to the Ministry of Transport.

Bylaw Compliance/Enforcement

Mr Rex Knight noted that the security firm used during the 2015/16 summer period was a good example of bylaw enforcement and he hoped this would be applied in the same manner this year.

Vehicle and Boat Trailers Parking on the Northern end of Waihi Beach

In relation to the new parking signs installed at the northern end of the beach, the attending Group Manager advised that there had been no change to any existing parking bylaw, rather a re-vamp of the signage that had been in place for the previous 15 years. The new signage is similar to a STOP sign with a section on the beach set aside for vehicles with boat trailers. The

area would be patrolled and any infringements fines issued by police under the Land Transport Act. By making an area specifically available for vehicles with boat trailer parking this should take pressure off the immediate car park for beach goer's vehicles.

Option to show Unexpected Heroes Exhibition

Alison Marsh, representing the Waihi Beach Community Hall, advised the Board that she had been approached by Paula Gaelic of the Western Bay Heritage Museum to secure a location for the World War 1 Unexpected Heroes exhibition. It had been ascertained that the Waihi Beach Hall did not have suitable space available, and the local RSA also did not have adequate space for the placement of the Exhibition. The Chairperson of the Waihi Beach Community Board gave advice that Ms Gaelic would need to make direct approach to the owner/occupier of a suitable venue, if there was one in Waihi Beach.

Bicycle Rack outside Ava Lee Dress Shop

The owner of the Ava Lee drees shop asked why a bicycle rack had been put in the car park space by her shop when there were already other cycle racks nearby. The Chairperson advised that the road space outside the dress shop was never a designated carpark - hence the placement of the bicycle rack that was visible in this specific area of the street. The bicycle racks had now been in place for over six months and there had been no complaints received in regard to their placement throughout the central business district.

Wilson Park Reserve

A member of the public advised that the long grass on Wilson Park Reserve had been cut and left, creating a fire hazard.

A service request would be instigated for this item.

The Chairperson advised that a Management Plan for the reserve was being developed and the overall future of the reserve reviewed in the 2019 proposed reserve management review.

Report of Broken Water Pipe by Old Water Dam Entrance

Mr Robinson advised that there was water leaking as a result of a break in a water pipe by the entranceway to the old dam.

A service request would be instigated for this item.

Pedestrian Crossing by the Top 10 Motor Camp

Mr Robinson noted, that in his opinion, a pedestrian crossing was needed by the Top 10 Motor Camp to enable safe road crossing for pedestrians going to and from the holiday camp to the beach side area.

A service request would be instigated for investigation and report back on this item.

No 8 Fyfe Road - Gates encroaching onto Footpath

It was reported that gates at No.8 Fyfe Road encroach onto the public footpath when they were open.

A service request would be instigated for this item.

Parking Area behind the Porch

A resident noted that there need to be designated parking lines painted in the carpark area behind 'The Porch'.

The Chairperson noted that in general people that used unmarked car parking areas were usually considerate of other users parking and access. At this time there was no intention to paint any parking space markings in this area.

Tsunami Siren at Waihi Beach

Margo Millen spoke on behalf of Emma Pollard, who had organised a local petition as a result of the 'underwhelming and confusing' tsunami evacuation alert from Civil Defence following the recent Kaikoura earthquake on 21 October 2016.

The petition was signed by 122 signatories and was accompanied by a letter outlining concern regarding the confusing information, noting that the Text Alert System had failed. The writer stated "that a Tsunami Siren would give the majority of citizens a fair warning to evacuate. Whether or not there is enough time to evacuate is secondary. Firstly, we all need to be confident that the alert system is well communicated and co-ordinated between various organisations responsible."

The Chairperson advised that the Western Bay of Plenty District Council and Tauranga City Council were under the management of the Bay of Plenty Regional Council Emergency Management, and, in the case of the recent Kaikoura earthquake, they were the first to downgrade the emergency notification. Other areas had chosen to activate their warning systems after this notification. It was acknowledged that there needed to be better control and co-ordinator for alerting systems throughout the area and the Government was looking at upgrade the TEXT alert systems currently in place.

Overall the decision to evacuate must be made by individuals and instructions of what to do and where to go were highlighted within the specific local Emergency Response Plans.

The letter and accompanying petition would be forwarded to the Manager, Emergency Management at the Bay of Plenty Regional Council Office for response to the petitioners.

Appointment of Compliance Officers for Waihi Beach

Mr Hickey asked if there had been any consultation before the compliance officers to work at Waihi Beach had been appointed. The Group Manager Policy, Planning and Regulatory Services advised that she had spoken to Mr Hickey in regard to this matter and that the Council procurement requirements and process had been undertaken in the appointment of the successful contractors.

The appointed contractors had been through a familiarisation procedure in regard to monitoring duties to be undertaken at Waihi Beach. The appointed registered and warranted officers would be identifiable by their uniforms and use marked vehicles and operate on a 24/7 or as required basis.

Resolved: Member Sole / Councillor Williams

That the meeting reconvene in formal session at 7:49pm.

WB116.3 **Minutes of Meeting No. WB-IN of the Waihi Beach Community Board held on 10 November 2016**

The Board considered the minutes no. WB-IN of the Waihi Beach Community Board Meeting held on 10 November 2016 as circulated with the agenda.

Resolved: Members Sole / Roberts

THAT the minutes of meeting no. WB-IN of the Inaugural Waihi Beach Community Board held on 10 November 2016 as circulated with the agenda be confirmed as a true and accurate record.

WB1.4 **Appointment of Board Members on Outside Bodies**

The Board considered a report from the Democracy Management Advisor dated 3 November 2016 as circulated with the agenda.

Resolved: Members Sole / Parsons

1. *THAT the Democracy Advisor's report dated 3 November 2016 and titled "Appointment of Waihi Beach Community Board Members on Outside Bodies" be received.*

2. *THAT Waihi Beach Community Board members be appointed to outside bodies as follows:*

• *Broadlands Block Steering Group*	*Brian Hepenstall*
• *Waihi Beach Emergency Response Group*	*Marilyn Roberts*
▪ *Athenree Emergency Response Group*	*(Allan Sole in liaison with Bronwyn Cooper)*
• *Waihi Beach Events and Promotions Group*	*Marilyn Roberts*
• *Waihi Beach Maori / Tangata Whenua Forum*	*All Members*
• *Waihi Beach Volunteer Coastguard*	*Allan Sole*
• *Waihi Beach Surf Club*	*Ruth Parsons*
• *Western BOP Safer Communities Forum*	*Allan Sole*

WB1.5 **Chairperson's Report**

The Board considered a report from the Chairperson dated 14 November 2016 as circulated with the agenda.

WB1.5.1 **Hanlen Avenue Speed Hump**

The Board received a letter from a Waihi Beach resident requesting that the speed hump on Hanlen Avenue be removed. The Board requested that additional written support from adjoining neighbours in regard to this request be provided before any decisions relating to the removal of the speed hump was be made.

WB1.5.2 **Correspondence from Kevin Woods**

The Board received a letter from Mr Kevin Woods outlining the merits of providing direct and alternative access from the Athenree residential area to the Ocean Beach and shopping area on Seaforth Road at Waihi Beach.

The Board asked that a reply be sent to the writer, thanking him for the points highlighted.

WB1.5.3 **Notification of Region-Wide Water Quality - Proposed Plan Change 9 to the Bay of Plenty Regional Water and Land Plan**

The Board received notice of the public submission process in regard to the Bay of Plenty Regional Council region-wide Water Quality - proposed Plan Change 9 relating to the allocation, take and use of surface water and groundwater in the Bay of Plenty region.

Board Member Hepenstall noted that he was aware of a report that stated that that the Bay of Plenty Regional Council did not test water runoff into beaches. The attending Utilities Manager advised that the testing and

monitoring undertaken by the Western Bay of Plenty District Council was in line with the requirements of the Bay of Plenty Regional Council.

The Board agreed that they need to have a workshop on this item before the closing date of submissions on 14 December 2016. The Board would need to include the question of monitoring within their submission to the Bay of Plenty Regional Council.

Resolved: Members Sole / Parsons

THAT the Chairperson's Report to the Waihi Beach Community Board for November 2016 be received.

WB1.6 **Councillor's Report on the First Business Meeting of Council**

The Board considered a verbal report from Councillor Williams on the first business meeting of Council held on 24 November 2016.

Resolved: Councillor Williams / Member Sole

THAT the verbal report from Councillor Williams be received.

WB1.7 **Local Government New Zealand - Call for Nominations for the Election of the New Zealand Community Boards Executive Committee (NZCBED)**

The Board considered a report from Democracy Advisor dated 14 November 2016 as circulated with the agenda.

Resolved: Members Sole / Parsons

1. *THAT the report from the Democracy Advisor dated 14 November 2016 regarding Local Government NZ – Zone 2 representation be received.*

2. *THAT the information from Local Government New Zealand be received.*

WB1.8 **Community Board Grant Applications - November 2016**

The Board considered a report from the Democracy Advisor dated 3 November 2016 as circulated with the agenda.

Resolved: Members Parsons / Roberts

THAT the report from the Democracy Support Officer Community dated 3 November 2016 titled Community Board Grant Applications November 2016 be received.

The Board received two Community Board Grant Applications for consideration.

Application from Its Not OK Campaign for $500.00

THAT the Waihi Beach Community Board approve the following grant to be funded from the Waihi Beach Community Board Grants 2016/2017 Account subject to all accountabilities being met.

- *It's Not OK Campaign $500.00*

Application for Community Board Grant Funding from Kelly Moselen

Application from Kelly Moselen for $1,380.00.

Declaration of Interest:

Board Member Roberts declared an interest in this item as a member of the Waihi Beach Events and Promotions Committee and took no part in the discussion or vote thereon.

Resolved: Members Parsons / Hepenstall

THAT the Waihi Beach Community Board not approve an application from Kelly Moselen for recycling signage for wheelie bins for use of Waihi Beach events and promotional activities.

The Board requested that Ms Moselen be congratulated on the initiative described in the application put forward.

WB1.9 **Infrastructure Services Report Waihi Beach - November 2016**

The Board considered a report from the Deputy Chief Executive dated 11 November 2016 as circulated with the agenda.

Resolved: Member Sole / Councillor Williams

THAT the Deputy Chief Executive's Report dated 11 November 2016 and titled Infrastructure Services Report and Minute Action Sheet Report Waihi Beach November 2016 be received.

WB1.10 **Waihi Beach Community Roading Priority List**

The Board considered a report from the Deputy Chief Executive dated 9 November 2016 as circulated with the agenda.

WB1.10.1 **Walkways and Cycleways Throughout Waihi Beach**

The Board noted the comment by Member Hepenstall that people had ridden bikes along the road and pathways of Waihi Beach for many years quite happily so why were expensive walkways and cycleways across reserve areas now needed, they cost money to install, gave no return and had a high maintenance factor.

It was explained that the development of walkways and cycleways were part of the National Walkway and Cycleway strategy and the proposed development attracted a 50% Government subsidy. There was a noted increase in visitor numbers to areas that had developed walkways and cycleways and this would grow considerably in the future to the benefit of the overall community.

Member Hepenstall noted that the investigation for Waihi Beach to Athenree Linkage (No.5 on the Priority List) needed to be checked as it was his understanding that the Department of Conservation had twice rejected any linkage. It was important to check this before any investigative costs were incurred for this proposed link development.

The Chairperson noted that the first three projects listed on the Priority List were the main focus at this point in time, and it was important to confirm the project order now. Later priority work may be changed or altered in the future if required.

Resolved: Members Roberts / Parsons

1. *THAT the Deputy Chief Executive Officer's report dated 9 November 2016 and titled "Waihi Beach Community Board Roading Priority List" be received.*

2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

3. *THAT the "Waihi Beach Community Board Roading Priority List" be approved.*

PRIORITY	***PROJECT***	***BUDGET***
1.	*Wilson Road Carpark*	*$30,000*
2.	*Dam to Trig Walkway*	*$20,000*
3.	*Plom Road to Wakanoi Place*	*$60,000*
4.	*Brighton Rd to Reserve*	*$130,000*
5.	*Waihi Beach to Athenree Linkage - investigate*	*$20,000*
6.	*Island View Reserve to the Loop*	*$100,000*
7.	*Emerton to Waiiti Road (part existing)*	*$20,000*
8.	*Emerton Rd: to Café*	*$60,000*
9.	*Waihi to Waihi Beach Cycle trail*	*$100,000*

WB1.11 **Financial Report Waihi Beach - September 2016**

The Board considered a report from the Financial Accountant dated 10 November 2016 as circulated with the agenda.

Resolved: Member Parsons / Councillor Williams

THAT the Financial Accountant's report dated 10 November 2016 and titled "Financial Report Waihi Beach – September 2016" be received.

WB1.12 **Draft Annual Budget 2017/18**

The Board considered a report from the Democracy Advisor dated 8 November 2016 as circulated with the agenda.

Resolved: Members Sole / Hepenstall

1. *THAT the report from the Democracy Advisor dated 8 November 2016 and titled Draft Annual Budget be received.*

2. *THAT it be recommended to the Long Term and Annual Plan Committee that the Waihi Beach Community Board Draft Annual Budget be:*

Operating Costs	2018	2019	2020	2021	2022	2023	2024	2025
CBD Road Closure	1,000							
Contingency	7,500							
Grants	6,000							
Mileage Allowance	5,000							
Salaries	*Determined by Remuneration Authority*							
Inter Departmental Charges	*Determined by Overhead Cost Allocation*							
TOTAL OPERATING COSTS								

3. *THAT this report relates to issues which are not considered significant in terms of Council's Policy on Significance.*

WB1.13 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the month of November and December 2016 as circulated with the agenda.

Resolved: Members Parsons / Roberts

That the schedule of meetings for November and December 2016 be received.

The meeting concluded at 9:16pm.

Confirmed as a true and correct record.

A Sole
Chairperson
Waihi Beach Community Board

Date

Western Bay of Plenty District Council

Waihi Beach Community Board

Chairpersons Report – Waihi Beach

1. Operational Matters – Significant Service Requests/Other

1.1 Footpath Ayr Street

We have a request for a footpath to be placed on Ayr Street.

1.2 Wilson Road Refuge

The Board is aware that the installation of a pedestrian refuge on Wilson Road was to coincide with the proposed rehabilitation work on Wilson Road.

The rehabilitation road works have been delayed so the Board would like to see the installation of a pedestrian refuge on Wilson Road undertaken as an independent project and request that the installation of the pedestrian refuge be brought forward to be undertaken as soon as possible.

2. Operational Matters – Projects Pending or in Progress

2.1 Compliance Report

Contractors have provided compliance monitoring services during the period 16 December 2016 to 10 February 2017 at Waihi Beach and throughout the district.

The Board will receive a report of the compliance monitoring activities undertaken during the designated period at their next Community Board meeting to be held on 13 March 2017.

2.3 Extra green bag rubbish collection

It has been of concern to the people of Athenree. That again they did not receive one of the extra collections they were told would come and this led to a number of bags left on the roadside and others not putting out bags for the second extra collection.

Staff advise that the extra Green Bag rubbish collection at Athenree did not happen as arranged with Council staff and the contractor. Obviously a number of customers were upset at the non-collection and have voiced their concern to the Community Board. Staff have subsequently spoken to the contractor, who has acknowledged that the extra collection in parts of

Athenree township didn't occur and has accepted responsibility for this. An apology will be published in the local newspaper and further a letter of apology will be sent to the Waihi Beach Community Board

2.3 Waihi Beach Road Reconstruction

This project is now well underway and we look forward to the completion of this project.

2.4 Lookout Walkway

This project is still being completed with steps to be cut into step parts of the track and the viewing platform to be constructed.

The walkway itself is open and has been a very popular visiting point and a successful addition of things to do in Waihi Beach.

2.5 Temporary speed signs

Following requests agreed to mid 2016 by our Transport Operations Manager, and following a member of the public requesting a pedestrian crossing late 2016 - temporary 30kmh speed signs were placed on Beach Rd to warn vehicles to slow down and alert them to people crossing at the Top Ten Camp.

3. Community Issues

3.1 Correspondence from Western Ward residents and Ratepayers Association - Tsunami Warning System across the Western Bay

I have attached for your information a letter received from the Western Ward Residents and Ratepayers Association in regard to tsunami warnings in the Western Bay of Plenty including Tauranga city. **Attachment A**

Staff advise that the Bay of Plenty Civil Defence Emergency Management Group supports a nationally consistent warning system and are working with the Ministry of Civil Defence and Emergency Management on the development of cell broadcasting capability. The group is also undertaking a review of the current suite of alerting tools and evaluating other systems that may be used to increase warning capability, including sirens. This information will be reported back to Council when it is available.

3.2. Correspondence from Marion and Peter Robertson – Bus Shelter and Gateway to Athenree

Attached is a letter from Marion and Peter Robertson noting concerns about the entranceway into Athenree and the old and dirty bus stop currently sited at the entranceway. **Attachment B**

Reference is also made to the unkempt state of the Athenree Village green area and the Welcome to Athenree sign.

The Transportation Operations Manager has advised the following:

1. Bus Shelter: The shelter was past its 'use by date' and was in poor condition and plans for the installation of a new bus shelter in a more suitable location in Athenree were being discussed.
2. Power Poles: These have been removed after being temporarily stored on the site.
3. Dump of Soil: The soil is not excessively untidy and is used by local children as a mountain bike facility.
4. Welcome to Athenree Sign: The signage does need tidying and staff will consult with the Board to improve the signage in place.

A request will be made that the signage and the entranceway be inspected by staff and general maintenance of the area be undertaken.

4. Community Organisation Reports

4.1 Athenree Action Group

This group will have its first meeting of the year in February.

4.2. Waihi Beach Community Patrol

The patrol has been very active in the community over the Christmas New Year period with normal patrols and taskings. There have been some new people join the patrol and also some that have started training.
The Patrol thank Owens Flooring and the Lions for their financial support, as without their help it would be hard to operate.

4.3 Waihi Beach Focus Group

We have had a letter from the Waihi Beach Focus Group who wish to help with making the CBD a cleaner brighter area. **Attachment C**

5. Community Board Strategies - Future Directions

5.1 Future growth

With the amount of growth in the BOP there is need for Waihi Beach to start and plan for future development. As we grow there will be need for space to be available to meet the needs of all our residents. It will be the intention of the Board to start talking to interested parties, groups and individuals to find out what they want to see in their community. Where it will be and prepare a plan for types of zoning that will be required.

If we start now, we (the community) will be able to take our time and look forward without being under pressure to provide in some urgency, thus hopefully avoiding some mistakes.

The Board will consult with the appropriate Western Bay of Plenty District Council staff in relation to planning for the future development of Waihi Beach.

6. Significant Council Processes – Community Engagement

6.1 There will be Community Engagement for a number of items that are to be addressed over the next year, and work is about to start on the Long Term Plan. There is to be a review of the Reserves Management Plan and early parts of the review of the Rock Revetment as it moves towards the due date.

The Utilities Manager has advised the following in regard to the Waihi Beach Rock Revetment Resource Consent:

"A requirement of the Resource Consent re Waihi Beach Rock Revetment, via an advice note from the Ministry of Conservation, is for Council to assess the future coastal hazard protection measures prior to 2020. Staff are in the process of implementing this activity and will, in the coming 6 months, be consulting with beach front property owners and the wider community in general. As a separate matter, a condition assessment is required after 5 years from the construction of the rock revetment coastal protection works. This assessment is also being undertaken in this financial year and will report on the failure of the dune enhancement works."

7. Training and Conference for Elected Members

7.1 Attendance at LGNZ Community Board Chairs Workshop

I have received notice regarding a workshop facilitated by LGNZ to provide guidance and advice to Community Board Chairs on topics such as Codes of Conduct, chairing meetings, and the new Community Board Guide to be held on Saturday 11 February at Taupo. The cost for attendance is $100.00. A copy of the communication from LGNZ is attached for information.

Attachment D

Recommendation:

THAT the Waihi Beach Community Board approve the attendance of the Waihi Beach Community Board Chairperson at the LGNZ Workshop to be held on 11 February 2017 funded from the Waihi Beach Community Board Contingency Account.

Recommendation

THAT the Chairperson's Report to the Waihi Beach Community Board for February 2017 be received.

Allan Sole
Chairperson
Waihi Beach Community Board

ATTACHMENT A

THE WESTERN WARD RESIDENTS & RATEPAYERS ASSOCIATION [INCORPORATED]

UNIT 1
116 MAIN RD
KATIKATI 3129

INC – Katikati Mural Town, Waihi Beach, Athenree, Matakana Island, & all surrounding Urban Settlements, Rural Districts & the Northern Tauranga Harbour

Deputy Chairman : Selwyn Hill Ph 021 317 227

Email : selwyn@ontheharbour.co.nz

11 December 2016

Mr Allan Sole
The Chairman
Waihi Beach Community Board

Dear Sir

The Executive Committee of the above Association have discussed the ineptitude of the National Civil Defence in their warning procedures regarding the matter regarding Tsunamis, are they coming or aren't they.

Members of the public living at Waihi Beach have conveyed to me their concerns over recent events. I am aware of the good work undertaken by Mrs Marilyn Roberts regarding Tsunami risk but the whole thing collapses due the inadequate warning.

It is our suggestion that a siren warning system such has been installed in the Hokianga area by the Far North District Council is the type of warning system needed across the whole of the Western Bay of Plenty including Tauranga city.

Enclosed is a photo of the sirens installed in the Far North area. They are situated every kilometer apart. While I was visiting the area they had a test of the system one Sunday morning and the noise emitted by these sirens was horrendous.

I believe they have battery backup supplied by solar energy should the power be off. The power supply in our area is seriously wanting quite frequently.

I myself am situated in Bowentown and I am lead to believe that the Athenree Fire Alarm is to go off if a Tsunami is imminent, however if there is a wind blowing from the south east to the south west no one can hear it.

I realise that warnings are given by text which is marvelous up to a point but at the recent Kaikoura earthquake we received the warning 2 hours after the quake which meant the the shock waves would have already been here.

I am writing this letter to not only this Community Board but to all the Community Boards in the Western Bay of Plenty along with the Mayor of Western Bay, the Mayor of Tauranga city, and the Chairman of the Regional Council

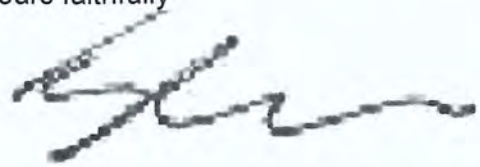
ATTACHMENT A

All of these areas have extensive low lying coastal areas with extremely large sections of their communities exposed to this very real threat. It can occur tomorrow, it may occur before you get this letter or it may not occur for 10,000 years, nobody including experts can predict it happening.

It is however the responsibility of Local Government to ensure the health and safety of its Ratepayers and also visitors to their area.

I therefore implore that you discuss this matter at your next meetings and give it the priority it deserves. There is no good installing a system such as this if 200,000 people [Ratepayers] have drowned after the event, be forward thinking like the Far North District Council and get on with it.

Yours faithfully



Selwyn L Hill – Deputy Chairman

CC.	Mayor Garry Webber	WBOPDC	
	Mayor Greg Brownless	Tauranga City	
	Mr Doug Leeder	Chairman BOP Regional Council	
	Mrs Jenny Hobbs	Chairperson	Katikati Ward – WBOPDC
	Mr Murray Grainger	Chairman	Omokaroa Ward – WBOPDC
	Mr Shane Beech	Chairman	Makatu Ward – WBOPDC
	Mr Peter Miller	Chairman	Te Puke Ward - WBOPDC

ATTACHMENT B

Marion and Peter Robertson
159 Koutunui Road
RD1 Katikati
Bay of Plenty 3177

20 December 2016

Mr A Sole
21 Waione Avenue
ATHENREE

Dear Alan,

Season's Greetings to you both in this lovely neck of the woods.

Yes, Athenree is lovely but the entrance to it is awful, quite third world in fact, so I am asking for your help, as follows:

1 Please can something be done about the dreadfully filthy old bus shelter which is the gateway to Athenree? It is an absolute eye-sore and only fit for a rubbish dump. In fact the ground around it looks like a rubbish dump.

A solution could well be the provision of a TOTALSPAN UNDERCOVER KIDS shelter, as per the enclosed application form.

2 Also the 'village green' down on the flat, which could be so attractive, but is also :

an unkempt area of unused poles,
a large dump of soil which has been there, also unused, for what must be nearly two years now,
and a dirty WELCOME TO ATHENREE sign which you have to be a dwarf to read, being only a few inches off the ground.

I have no idea who to write to about the above, but I am sure you could pass this request to someone who would actually do something about it.

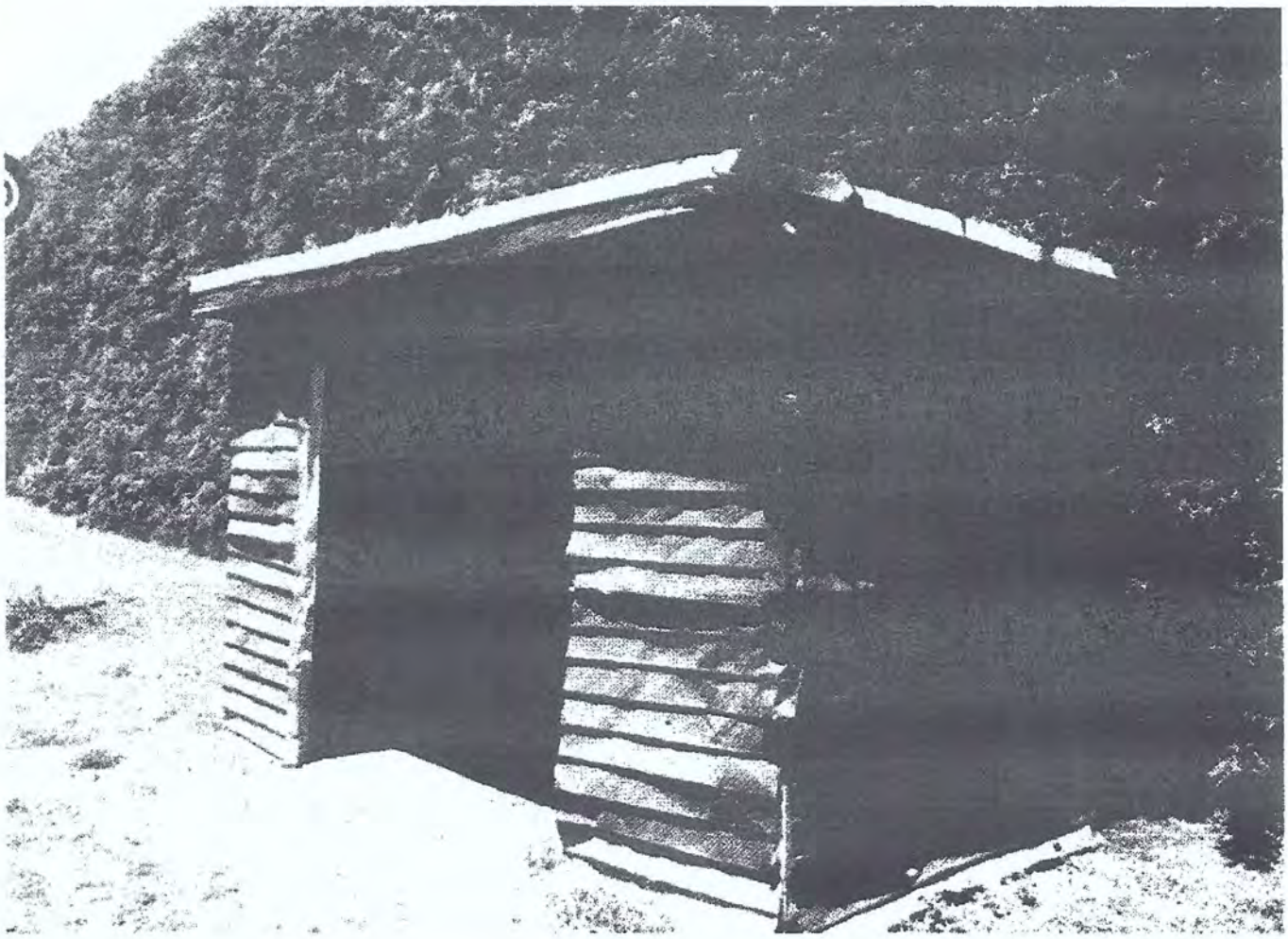
I have no objection to paying rates, but Athenree would appear to be a forgotten area that has 'fallen off the radar' and is in need of lots more Council care. No doubt our rates will soon rise, so in keeping with increased values, can we please smarten the place up.

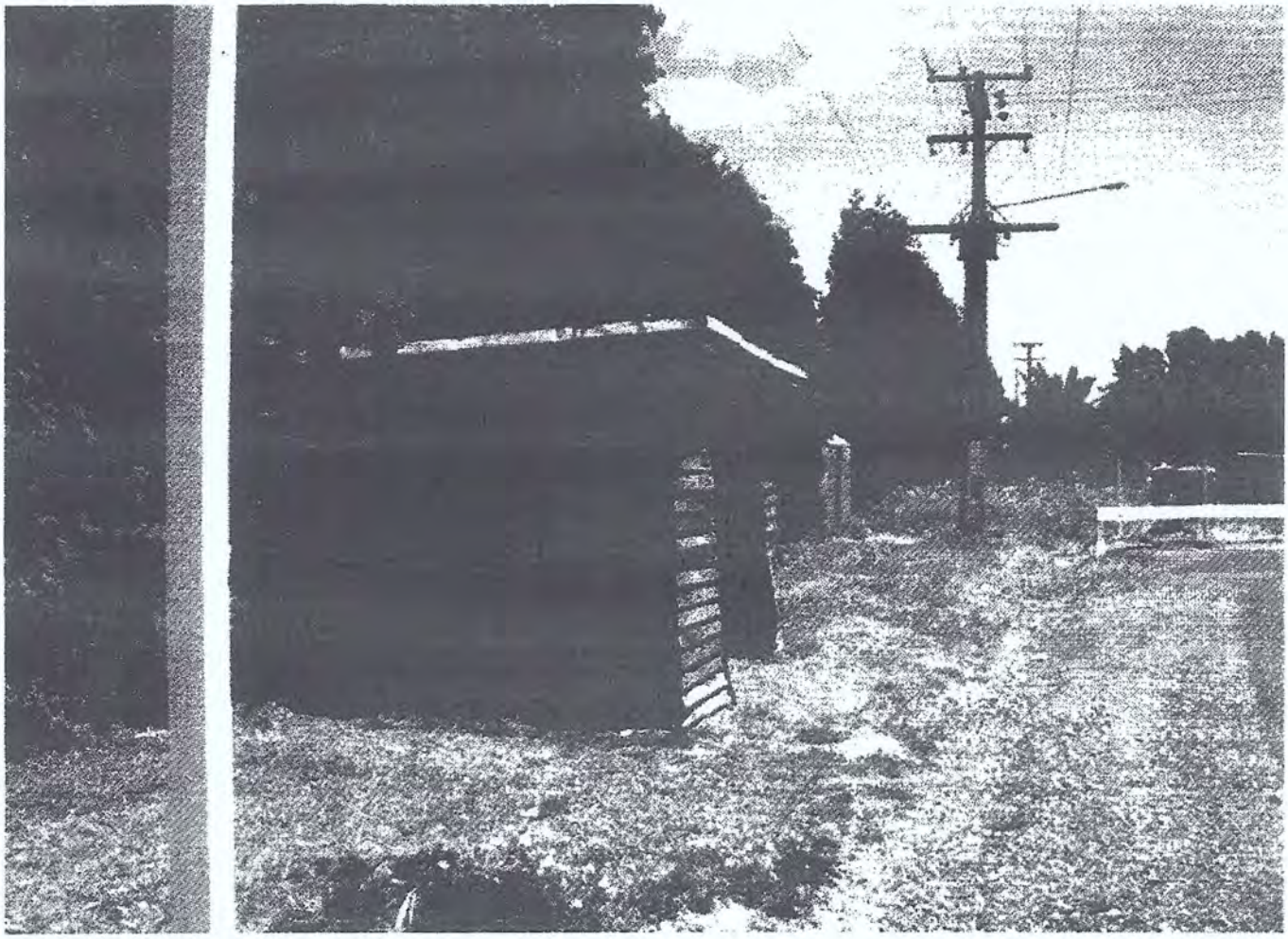
I look forward to your comments.

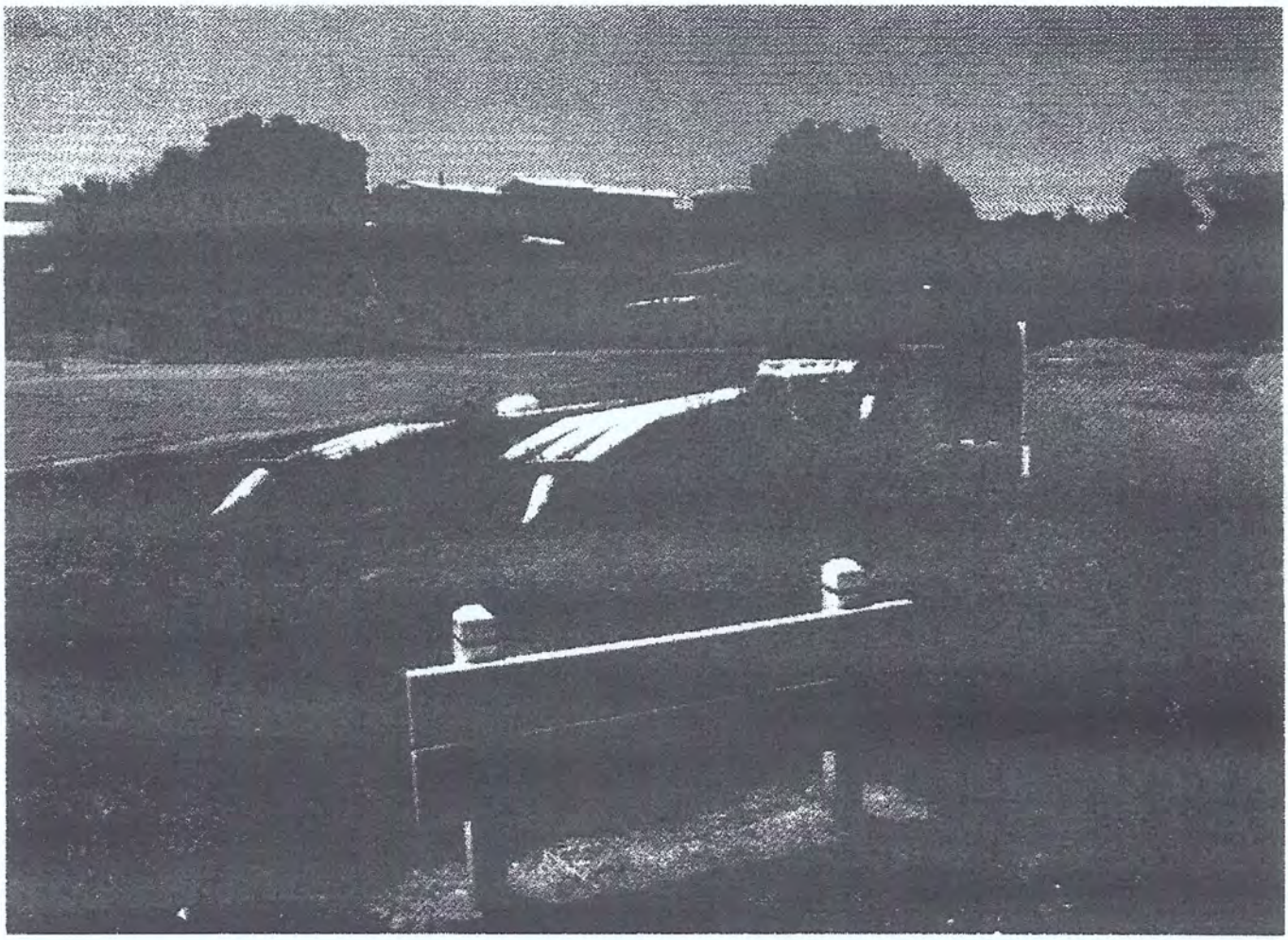
Yours sincerely,

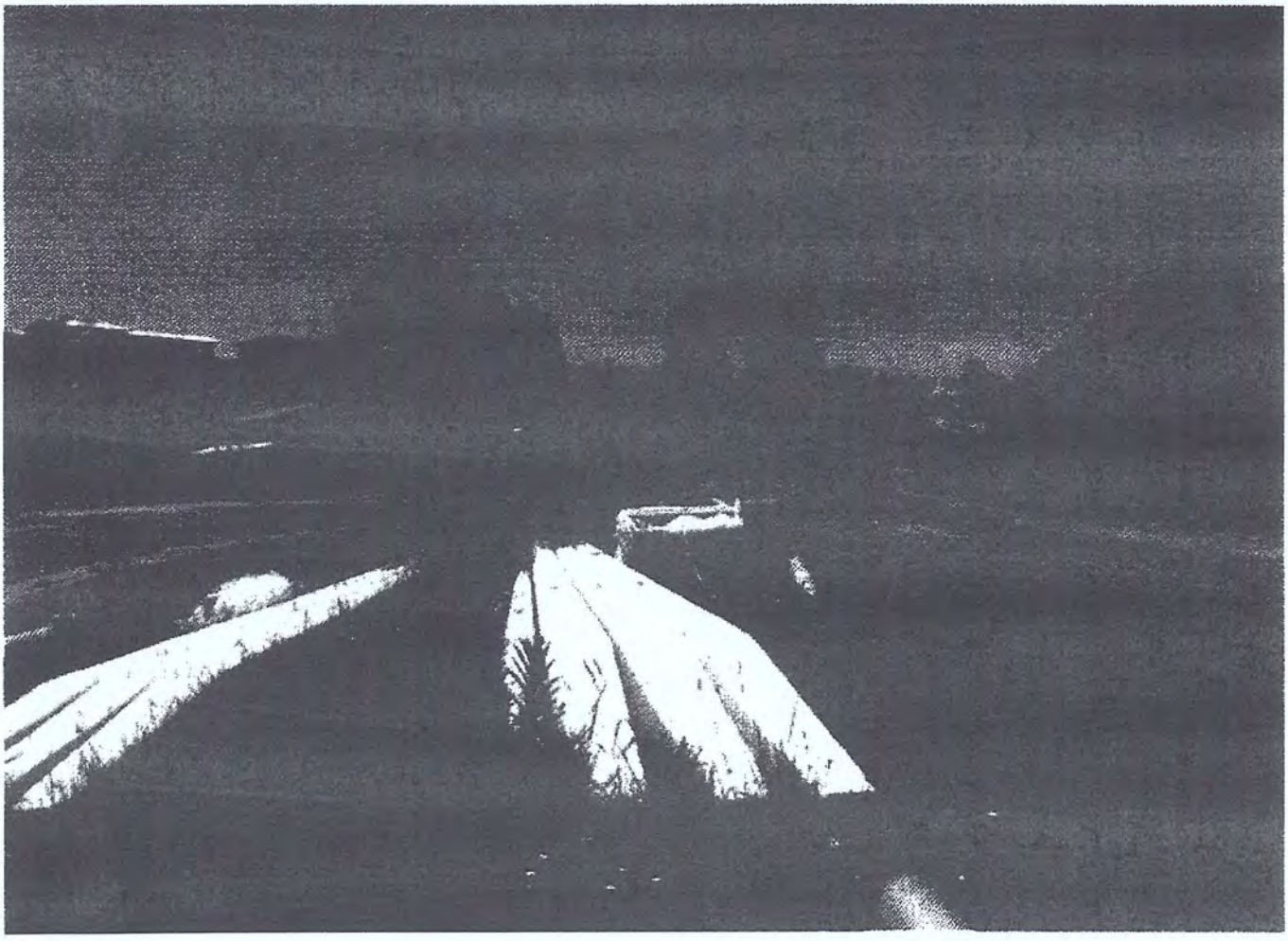
Marion Robertson

Marion Robertson (Mrs)
Enc









ATTACHMENT C

From: Don Fraser
Sent: Friday, 25 November 2016 3:32 p.m.
To: allansole@westernbay.govt.nz<mailto:allansole@westernbay.govt.nz>
Cc: Don Fraser
Subject:

Dear Allan

Re Beach Village

Background
Waihi Beach Focus was started a year ago based on the Probus model We now have 102 members with around 60 attending any monthly meeting It has been hugely successful with a lot of enthusiastic people We are now in a position where we would like to start doing some positive things for our community

Ideas

One
To enhance our village which is looking particularly scruffy At 6 am in the morning water in 60 seconds on all the footpaths etc As you will know it takes a few months for it to kill the black fungus which is discolouring the concrete We have high Viz jackets and all the gear We would like to annualise this We would do it at our own cost We seek your permission

Two
The planting in the village leaves a lot to be desired To create a Village atmosphere by planting Bangalow Palms which will grow up around that 4 to 6 meters and create a green umbrella effect They are very effective in groups . Secret Garden have used them to great effect We would plant 2 to a planter box We would remove all the existing planting including the Tree that is dropping leaves everywhere We would plant some new ground cover as well We will seek professional advice on all this from say Outer Spaces and submit it to council I have spoken to many in the community and they are behind the concept These Palms will create a Tropical environment as you see in coastal villages in Australia Council may like to provide the palms , but if not we will We would see if private land owners along the road would also plant them to extend the theme along the accessway We would take responsibility for ongoing fertilizer and weeding etc These palms do not drop any mess at all

Allan , I will personally take responsibility for these projects working with you and our Focus Group We look forward to your positive reply Kind regards

Don Fraser
Fraser Farm Finance Ltd

We are. LGNZ. | Community Boards

11 January 2017

ATTACHMENT 2

Dear Chairs

I am following up on the email sent recently by LGNZ, and Dr Mike Reid in particular, about the upcoming Chairs workshops to be held in February/March 2017.

In early 2016 the Community Boards Executive Committee sponsored three workshops across the country specifically for the Chairs of our Community Boards. These were a great success and from the feedback we received we were encouraged to hold another round of workshops early in the new triennium for Chairs and Deputy Chairs. We have now set the dates for these workshops which will be held in:

- Taupo on Saturday 11 February 2107;
- Christchurch on Saturday 25 February 2017;
- Gore on Saturday 11 March 2017; and
- Wellington on 25 March 2017.

The workshops will run from 9.30am until 4.00pm at a cost of $100.00 per attendee with morning tea on arrival, lunch and afternoon tea provided.

The purpose of these workshops will be to provide guidance and advice on such topics as Codes of Conduct, chairing meetings, the new Community Board Guide, what makes a good board operate to its maximum effectiveness and how to resolve disputes within a board, to name a few.

Central to these workshops is the opportunity for us to learn from each other and to have an open forum style which allows plenty of round-table discussion. CBEC is determined to expand networking between boards and this is the ideal opportunity for you to make contacts and set up these networks to help you in your job as a Chair or Deputy.

You can register for these workshops at http://www.lgnz.co.nz/home/equip/community-boards-workshop/community-board-chairs/

If you have any questions please contact Mike Reid on mike.reid@lgnz.co.nz

I look forward to full houses for what are very valuable sessions for all involved.

Mick Lester
Chair
Community Boards Executive Committee

Western Bay of Plenty District Council

Waihi Beach Community Board

Anzac Day Commemoration 2017

Purpose and Summary

The Waihi Beach Community Board is required to make a decision regarding attendance and presentation of a wreath at the Anzac Service at Waihi Beach on Anzac Day Tuesday 25 April 2017.

Funding Implications for Waihi Beach Community Board

The cost of a wreath up to $200 funded from the Waihi Beach Community Board Contingency Account.

Delegated Authority of Waihi Beach Community Board

The Community Board has delegated authority.

Recommendation

1. ***THAT the Democracy Support Officer's report dated 16 January 2017 and titled Anzac Day Commemoration 2017 be received.***

2. ***THAT the Waihi Beach Community Board provide / do not provide a wreath for the ANZAC Day Service, to be paid from the Waihi Beach Community Board Contingency Account (up to the value of $200).***

3. ***THAT ..... represents the Waihi Beach Community Board at the ANZAC Day Service at Waihi Beach on 25 April 2017.***

.....
Aileen Alty
Democracy Advisor
Community