MEETING
– AGENDA –
Ngā Take

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Western Bay of Plenty
District Council

COUNCIL

Te Kaunihera

Minute Index and Information Pack
Pikau Korero
C22
Thursday, 13 December 2018

Te Kaunihera a rohe mai i nga Kuri-a-Wharei ki Otamarakau ki te Uru

Advice to Councillors on Use of Information Packs

Council has agreed that Information Packs will be supplied with the agendas for Council and its Committees as well as Community Boards as required. Members are to present questions in writing on contents, provided these are received 48 hours prior to the meeting (i.e. by 5.00pm on a Monday for a Thursday meeting). A copy of the questions and written replies will be made available to all Members and will be tabled at the meeting.

Any questions received later than the 48 hour deadline will be responded to within five days with copies of both questions and answers circulated to all Members.

All questions to be **emailed** to the relevant Democracy Advisor.

In addition, should a more detailed report or presentation be required on any specific item, Councillors are invited to make an e-mail request to the Chief Executive Officer. Reports or presentations requested will be given at the first available opportunity.

Council	-	Aileen Alty
Community Committee	-	Michelle Parnell/Louise Nind
Long Term and Annual Plan Committee	-	Michelle Parnell
Operations and Monitoring Committee	-	Aileen Alty/Louise Nind
Policy Committee	-	Michelle Parnell
Rural Committee	-	Michelle Parnell/Louise Nind
All Community Boards	-	Aileen Alty

Please include in any emailed questions and the following references from this Information Pack;

- Title of Item – Page reference for question.

Open Items

Council No. C22
Date Month 2018

Minute Index - Open

Pages

Minutes of Community Board Meetings
(For Receipt)

1. Minute no. WB17 of the Waihi Beach Community Board held on 19 November 2018 — 5-18

2. Minute no. OM17 of the Omokoroa Community Board held on 20 November 2018 — 19-27

3. Minute no. K17 of the Katikati Community Board held on 21 November 2018 — 28-38

4. Minute no. MC17 of the Maketu Community Board held on 27 November 2018 — 39-46

5. Minute no. TP17 of the Te Puke Community Board held on 29 November 2018 — 47-56

Minutes of Council and Committee Meetings
(For Confirmation)

6. Minute no. C21 of the Western Bay of Plenty District Council held on 1 November 2018 — 57-68

7. Minute no. CC14 of the Community Committee held on 22 November 2018 — 69-76

8. Minute no. OP16 of the Operations and Monitoring Committee held on 6 December 2018
(Minutes to be circulated when available)

9. Minute no. RUR11 of the Rural Committee held on 6 December 2018
(Minutes to be circulated when available)

Minutes
(For Receipt only)

10. Minute no. RH14 of the Regulatory Hearings Committee held on — 77-78

13 November 2018

11. Minute no. PF6 of the Maori Partnership Forum held on 20 November 2018 79-83

12. Minute no. JG7 of the Joint Governance Committee held on 5 December 2018
(Minutes to be circulated when available)

Western Bay of Plenty District Council

**Minutes of Meeting No. WB17 of the
Waihi Beach Community Board held on 19 November 2018
at the Waihi Beach Community Centre
commencing at 6.30pm**

Present

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, R Parsons and Councillors D Marshall and M Williams

In Attendance

R Davie (Group Manager Policy Planning and Regulatory Services), S Harvey (Roading Engineer East), A Hall (Roading Engineer West) and A Alty (Democracy Advisor)

Others

Eight members of the public and one member of the press.

Public Forum

Resolved: Member Parsons / Councillor Williams

THAT the meeting adjourn for the purpose of holding a public forum.

Coastal Restoration Trust - 2019 Conference

Helen Mieklejohn advised the Board that the Coastal Recreation Trust Conference had been scheduled to be held at Warkworth during 27-29 March 2019. A DUNES101 day course had also been scheduled for the 26 March 2019. The conference would be a mixture of indoor presentations and field trips and she noted that she would like to see a local member of the Waihi Beach Coastal Care group sponsored to enable attendance at the 2019 conference.

Foreshore Asset Management Plan for Waihi Beach

The Waihi Beach Coastal Care group would like a copy of the Western Bay of Plenty District Council Foreshore Asset Management Plan.

Pest Catch Tally

The pest catch tally for the set traps in the area had been very good.

Footpath on Ayr Street

Mrs Mieklejohn requested that the installation of a footpath on Ayr Street still be given consideration. Ayr Street was short and steep and it was difficult to walk on the grass verge due to the steepness of the roadside edge.

Danger for Cyclists

Mrs Mieklejohn advised that the roadway from Citrus Avenue to local hotel was very dangerous for cyclists.

Waihi Beach Road Entrance Area

In response to a question regarding the untidy state of the entrance area into Waihi Beach, the Chairperson advised that he had spoken to the Roading staff about getting the area cleaned-up.

Varying Models of Street Lights at Pio Shores

A Pio Shores resident advised that there were now three different models of street lights at Pio Shore. It would be common sense to have a standard model of light poles and fitting throughout the whole subdivision and any replacement poles required should meet the set model standard and design.

Possible Future Dillion Street Traffic Hazard

Mike Hickey commented that there could be a traffic hazard from an inhibited line of sight in the vicinity of the compulsory stop and the new Dillon Street apartments currently under construction.

Removal of Trees in Pohutukawa Park

Mike Hickey advised that he thought that the Board had given an undertaking that no trees were to be removed from Pohutukawa Park. He was aware that some trees had recently been cut down.

The Chairperson clarified that in liaison with an arborist work had been undertaken to remove the risk of fallen tree limbs. The Reserves and Facilities Manager had advised of the pending tree maintenance work undertaken.

Waihi Beach Compliance and Bylaw Monitoring

Mike Hickey noted that in the report on Compliance and Bylaw Monitoring received by the Board at their last meeting there had been no mention of costs for the duties to be undertaken.

The Chairperson advised that the process of appointment for the Compliance and Bylaw Monitoring contract had been undertaken by way of a tender and was therefore a commercially sensitive matter.

Mr Hickey said that he felt that the 0800 contact service did not work as by the time a monitoring officer got to Waihi Beach in response to a reported incident, the offenders had gone. He said there needed to be locally based personnel to deal with the local issues and there needed to be a locally based dog ranger at Waihi Beach.

The Chairperson noted that he agreed with the general comments and was aware that there was a group of local residents looking to approach Council with options to undertake locally based dog control services at Waihi Beach. He acknowledged that there were specific policy and procedures that had to be followed by Council and the appointment of a local ranger was not a decision that the Community Board could make.

The Group Manager Policy, Planning and Regulatory Services advised that the service had been broadened with monitoring to be undertaken in the peak holiday summer season up to Waitangi Weekend. Members of the public were encouraged to call Council's 0800 contact service number and report any incidents of non compliance as soon as they saw them.

Resolved: Members Parsons / Hepenstall

THAT the meeting be re-convened in formal session at 7.00pm.

WB17.1 **Minutes of Meeting No. WB16 of the Waihi Beach Community Board Held on 8 October 2018**

The Board considered the minutes no. WB16 of the Waihi Beach Community Board Meeting held on 8 October 2018 as circulated with the agenda.

Resolved: Councillor Marshall / Member Parsons

THAT the minutes of meeting no. WB16 of the Waihi Beach Community Board held on 8 October 2018 as circulated with the agenda be confirmed as a true and accurate record.

WB17.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 5 November 2018 as circulated with the agenda.

WB17.2.1 **Wilson Road Footpath Bridge**

The Board had requested that for pedestrian safety, there needed to be a guard rail installed on the bridge by the Waihi Beach Hotel on the right hand side of Wilson Road (toward the roundabout) to prevent pedestrians falling into the roadway.

The Roading Engineer advised that this request had been investigated several months ago and if a handrail structurally suitable for pedestrians was installed on the bridge, the footpath would become too narrow and unusable for many pedestrians, mobility scooters, baby strollers or wheel chairs.

The following alternate options were put forward for consideration - noting that any alternate options would come at significant cost:

- Widen the bridge deck - The existing bridge abutment wall was reinforced concrete cast onto the bridge deck. Structural engineers would need to assess existing bridge capability, break out a concrete wall, establish new formwork, steel placement and temporary flooring then pour the concrete for the bridge deck expansion. Finally construct new handrail or bridge abutment. This may also trigger Regional Council consent for working near a water way.
- Construct a suspended timber floor to widen the footpath and narrow the road carriageway to single lane - this may cause significant back up of traffic in busier times and cause overall disruption to the public.
- Install an additional timber pedestrian bridge with handrails beside the existing bridge (on the seaward side of the bridge).

The Board favoured Option 3 and agreed that the work should be undertaken as soon as possible in the interests of public/pedestrian safety.

It was noted that consultants were currently working on a shared use pedestrian bridge for the Three Mile Creek site at Waihi Beach and it would be timely to seek their advice regarding the suggested Wilson Road bridge option.

The Group Manager Policy, Planning and Regulatory Services advised that the cost of a pedestrian bridge at the Wilson Road site would likely be considerable and this should potentially be signalled as part of the current annual plan debate.

Resolved: Members Parsons / Roberts

1. *THAT the Waihi Beach Community Board favour Option 3 to install an additional timber pedestrian bridge with handrails beside the existing bridge on the seaward side of Wilson Road.*

2. *THAT staff report back to the next Waihi Beach Community Board Meeting (WB18 11 February 2019) with a design and costs for a pedestrian bridge.*

3. *THAT costs for the installation of a pedestrian bridge be funded from the Community Roading Account.*

WB17.2.2 **Town Centre Development Fund**

The Board had requested a full historic financial breakdown report of the Waihi Beach Town Centre Development Fund.

Staff had advised that a report would be provided for the first Waihi Beach Community Board meeting on 11 February 2019.

WB17.2.3 **Town Centre and Area Development Plan**

The Board advised their wish to undertake a full review of plans for the Waihi Beach area from the North End to Emerton Road, including the Town Centre Plan. This plan review would take into account the effects from Bowentown/Pio Shores and the noticeable growth of Athenree.

The future and present development of the greater Waihi Beach area was proving to be faster than envisaged and a review with concepts for community input was needed in the near future. Waihi Beach was outgrowing other areas in the district and at weekends and holiday periods there is a huge increase in demand on our facilities.

The Board was advised that reviews of Waihi Beach's community plan and town centre plan were not on Council's current work programme. In general, community plans were reviewed based on a community's priorities and desire to undertake the review, in partnership with Council, and town centre plans are reviewed every ten years. As the Town Centre Plan was not on Council's current work programme, work could not commence within the current financial year.

To bring this review forward an approach would need to be made to Council's management team to change the agreed current work programme. The project would be considered alongside the current work programme, including the potential benefits, timing and budget required and, if successful in being proposed to be brought forward, it would be taken to Council for decision and ultimate signoff for budget approval through an Annual Plan or Long Term Plan process.

Bowentown, Athenree and Pio Shores were included in the current community plan. The current town centre plan only focused on the town centre. Going forward, it would be good to include the other commercial areas into the town centre plan to guide future development in and around these areas.

The Group Manager Policy, Planning and Regulatory Services advised that the initial staff comments relating to the item in the Chairpersons Report does not preclude the Community Board from initiating their own updated community plan at this point.

The Board expressed their wish to progress an update on the current Waihi Beach Community/Town Centre Plan noting:

- There needed to be a stocktake of the current plans - along with previous consultation comments drawn into one document.
- The Board were in agreement that they would provide funding for a researcher to collate previous plans and consultation comments from the community.
- That a graduate student be engaged for a period of time to undertake the required research and collation of information.
- That Council staff be requested to assist the Board in preparing a contract for the engagement of a researcher on the understanding that the Board would be responsible for the process associated with required research project.

The Board was aware that they could not directly enter into any contract, and would need Council assistance to facilitate the engagement of a researcher.

Resolved: Councillors Williams / Marshall

1. *THAT the Waihi Beach Community Board commit up to $25,000 funded from the Waihi Beach Community Board Reserve Account for the engagement of a student to undertake the required research to collate into an updated Community/Town Centre Plan for the Waihi Beach area.*

2. *THAT Council staff assist the Waihi Beach Community Board in preparing a contract for the engagement of a researcher on the understanding that the Community Board were responsible for their own process in this matter.*

WB17.2.4 **Progress Report on Cycle/Walkways**

The Board had requested a report on the progress of all sections/links of the cycle/walkways from North End to Anzac Bay.

The Roading Engineer advised:

- Gypsy Park to Pio Shores Roundabout - Complete
- Island View Reserve - West Section - Complete
- Island View Reserve - East section - Walkover with archaeologist complete, works to begin in November
- Emerton Road – Design Phase

The Reserves and Facilities Asset Manager advised Emerton Road to Waiiti Avenue - minor repairs, drainage and fresh metal surfacing had been undertaken where existing metal surface had become boggy. The grass section through to Waiiti Avenue had not yet been upgraded and would not be completed until the selected contractor became available after Christmas.

The Chairperson expressed concern that the grass section through to Waiiti Avenue would not be upgraded until after Christmas considering that it was a short piece of the cycle way to complete.

The proposed clip-on composite design to the road bridge across Three Mile Creek was currently going through a detailed design process.

WB17.2.5 **Athenree Cycle/Walkway Connection.**

The Board requested a report on the cycle/walkway route investigations at this time as there was a high interest in the outcome from the Board and the community.

The Reserves and Facilities Asset Manager had advised that no design or consenting application progress could be made on this section until meaningful dialogue had been held with Tangata Whenua to identify acceptable route options. To move this forward, a meeting/hui needed to be arranged with the nominated Tangata Whenua representatives and this had not yet been undertaken.

The Board asked if it would be helpful if they made a direct approach to local iwi.

WB17.2.6 **Community Response Teams**

Theo Ursum (Emergency Management) had met with both Waihi Beach and Athenree Community Response Teams to bring them up to speed, and delivered the Emergency Response First Aid kit. A meeting with some Island View and Bowentown residents with the intention of forming Community Response Teams for those areas had been held, as rising waterways between Waihi Beach and Athenree well may inhibit access to these communities and existing community led centres in the event of an emergency. There had been good initial response and a wider publicised meeting was to be held on Tuesday 27 November 6.00pm at the Bowentown Boating Club.

New members to the Waihi Beach Community Response Team were inducted on Tuesday 13 November. On Wednesday 31 October three of the Waihi Beach Community Reponses Teams attended the Waihi Civil Defence Emergency Management meeting to familiarise themselves with their neighbour - set up and link a relationship with Waihi for support services. This initial contact was very helpful to all who attended.

WB17.2.7 **Discover the History of Waihi Beach, Bowentown and Athenree - 13-17 October 2018**

This was a most successful display and event, with full bus tours, and speakers: Joan Boggiss (Waihi Beach), Rosalie Smith and Alan Goodyear

(Athenree history), Brigid Gallagher (pre-European evidence of the area) and the local boys Roy Pool, Ian Robinson, Jim Shaw and Jim Cowern (North End).

The book written to reflect the displays was sold out within three weeks and reprints were currently on their way, to be distributed from the Waihi Beach Information Centre. Proceeds from the books go to the historical group to fund further initiatives. Paperwork to form a Waihi Beach, Bowentown and Athenree Historical Society was underway.

The committee extended thanks to Western Bay of Plenty District Council Community Archives, especially Sandra Haigh, Mary Parkinson and Joan Boggiss for their fiscal support for this project, and for the resources they supplied in preparing the displays and also to the Martha Women's Group for the morning tea, Andy Kennedy for the closing ceremony food and especially to The Friends Place Band (a group of 30) who performed for two hours at the closing ceremony. Most significantly thanks to the community who opened their personal photo albums and donated the photographs and verbal histories, which was the content of the event.

WB17.2.8 **Athenree Historic Homestead**

The building program was well underway with the framework now closed in. The Trust held a small function as a thank you for the volunteers that worked so hard in the gardens, the station building and the homestead.

WB17.2.9 **Waihi Beach Events and Promotions**

Preparations for the Christmas program were underway and Waihi Beach would be a hive of activity through this summer holiday period.

Work on the sound shell to bring it up to a better standard and make sure it was functional as an event centre had begun.

The Events and Promotions group was also assisting the business people with their plans for a Christmas event in the Town Centre.

WB17.2.10 **Waihi Beach Community Patrol**

The Community Patrol was starting to have some growth with new volunteers. At the moment there was not much crime but it was observed that many buildings and valuables were left unsecured and the patrol continued to inform people about this.

WB17.2.11 **Athenree Action Group**

The Athenree Action Group had gained some new members from the growing community and there were plans afoot for events in the village.

There had been two mangrove removal working bees in the last month, which had cleared a huge part of the harbour of this growing pest. Turn out numbers for these working bees has been 50+ people.

One bus shelter at Athenree had been tidied and another had been renovated and was currently used as a food exchange station.

Areas of concern to the people of Athenree were:

- The speed of cars entering the village at the bottom of the hill
- The danger of Steele Road/Emerton Road 90 degree bend for vehicles and the safety of cyclists
- The establishment of a cycle/walkway from Athenree to the other links at the beach.

WB17.2.12 **Waihi Beach Skate Park Society**

Waihi Beach Skate Boarders were progressing with the concept design of the facility they wish to build. The concept would be presented to Council in the near future to support the groups request for $50,000 and to gain a clear intention of Council to support the site they wish to develop behind the hall in the Community Centre reserve area. The Waihi Beach Skate Boarders group were thankful for the support of Council and staff and were working hard towards the vision of an international competition level facility that also would also provide for beginner and part time skaters as well.

WB17.2.13 **Volunteers Afternoon Tea**

An afternoon tea was recently held at the Waihi Beach RSA for Waihi Beach volunteers, acknowledging their work in the community. This was a very special occasion to meet and greet those in our community who contribute so much.

Resolved: Members Sole / Hepenstall

THAT the Waihi Beach Community Board Chairperson's Report dated 5 November 2018 be received.

WB17.3 **Councillor's Report**

The Board considered a report from Councillor Williams dated 8 November 2018 as circulated with the agenda. Councillor Williams spoke to the following items:

Northern Corridor - State Highway Two Safety Improvements

- Safety Improvements State Highway Two Waihi to Omokoroa.

The proposed safety improvements for State Highway Two would deliver enhanced safety improvements along the highway with entrance driveways upgraded and intersection improvements undertaken.

- Omokoroa to Te Puna/Tauranga.
  Safety improvements, including the Omokoroa intersection were being prepared.

Katikati Bypass

It was disappointing that the Katikati Bypass did not achieve a high rating with the Government Policy Statement and was now unlikely to proceed in the short to medium term.

Katikati Boating Club

The Katikati Boat Club had recently approved the placement of a container for their club equipment. This was a positive outcome for the club in achieving their aspirations to continue and grow their yachting and water safety programmes in the community.

Tauriko Boundary Change

Council had approved an application to alter the territorial boundary located at Tauriko West between Western Bay of Plenty District Council and Tauranga City Council for lodgement with the Local Government Commission for final approval.

Housing Action Plan

Council was actively working with a developer to provide affordable housing at Omokoroa at this point in time.

Ongare Point Wastewater Scheme

This project was expected to be completed by the end of November. This was a good example of residents and Council working together to achieve a positive outcome.

Western Bay of Plenty District Council's Rating from Standard and Poor's for 2018

Council had achieved an AA long term and A-1+ short-term issuer credit rating from Standard and Poor's for 2018. This was the highest rating a council could receive and was a testament to prudent financial

management that our Council was in a very good financial position compared to where it had been ten years ago.

Resolved: Councillor Williams / Member Sole

THAT the report from Councillor Williams dated 8 November 2018 be received.

WB17.4 **Speed Limit Bylaw Review**

The Board considered a report from the Roading Engineer dated 5 November 2018 as circulated with the agenda.

Following on from information circulated at the last Community Board Meeting, the Board was advised that they had the opportunity to make recommendations relating to speed limits and traffic and parking bylaws.

The Board would have the opportunity to make formal submission to the bylaw review process in the New Year. Council policy staff were currently working on the pre-engagement phase of the submission process for the forthcoming reviews.

Resolved: Members Sole / Hepenstall

1. *THAT the report from the Roading Engineer (East) dated 5 November 2018 titled Speed Limit By-Law Review 2018/2019 be received.*

2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*

3. *THAT the Waihi Beach Community Board recommend to the Policy Committee that the following matters be considered in the development of the relevant draft bylaws for community consultation.*

Speed Limits:

Road	***From***	***To***	***Current PSL***	***Requested PSL***
Athenree Road	*Steele Road*	*Kotunui Road*	*50*	*50*
Beach Road, Waihi	*School Zone around the primary school*		*50*	*40*
Seaforth Road	*Wants 50 moved back 150m (before roundabout at Pio Road)*		*100*	*50*

Road	From	To	Current PSL	Requested PSL
Seaforth Road	Street No.245	To the 100kmph zone	100	50
Wilson Road	Citrus Avenue	Seaforth Road	50	30

WB17.5 **Infrastructure Services Report Waihi Beach - November 2018**

The Board considered a report from the Deputy Chief Executive dated 2 November 2018 as circulated with the agenda.

WB17.5.1 **Waihi Beach Dam - New Toilet and Site Improvement Concept Plan**

The Board supported the proposal to re-locate an Exeloo Toilet (originally from Wilson Road) adjacent to the old depot building at the Waihi Beach Dam site. It was also advised that community artists may wish to paint artworks onto the building as a community led project.

The project was approved in the Long Term Plan at $200,000 funded 50% by Council with 50% external funding. This was a staged development with the carpark extension subject to funding.

WB17.5.2 **The Broadlands Block - Minute Action Reference WB15 18 2.11**

The Board asked when the tidy up work would start on the Broadlands Block area. The Board was aware that the work was to be undertaken over a number of years and advised that were some people within the community who were interested in assisting with the management of the overall development project.

The Board also asked for clarification in regard to the planting and development plan that would be used - was there a new plan or was the 'historic' plan to be used. The Board wished to review the plan, along with associated costings and a start date for the proposed development

The Chairperson also asked when mowing of the Broadlands Block would be done.

WB17.5.3 **Waihi Beach Road Entrance - Minute Action Reference WB15 18 2.3**

The Roading Engineer West advised that he had been in contact with Westlink contractors regarding the maintenance plan for this area. There

needed to be clarification regarding the classification of the area as this dictated the level of maintenance that was registered for the entranceway.

The Board was aware that in the initial development and beautification of the Waihi Beach Road entranceway, incorrect species of plants had been used, many had died and there was now a proliferation of weeds over the area. The area needed to be re-assessed and cleaned up and then regularly maintained. It was suggested that a local landscaper be engaged to look over the area and give advice on how best to develop and take care of the entranceway from this point on.

Resolved: Councillor Williams / Member Roberts

THAT the Waihi Beach Community allocate funding up to $2,000 from the Waihi Beach Community Board Reserve Fund for the engagement of a local landscaper to provide an assessment of the Waihi Beach Road entranceway and report back to the Board on the conditions of the current plantings and provide suggestions for future plantings and general improvements to the area.

WB17.5.4 **CCTV - Minute Action Reference WB16 18 3.8**

The Board was advised that all the poles had now been identified and the Roading Engineer would instigate power to the base of those poles as required for the installation of CCTV cameras.

Resolved: Members Sole / Councillor Marshall

THAT the Deputy Chief Executive report dated 2 November 2018 and titled Infrastructure Services Report Waihi Beach - November 2018 be received.

WB17.6 **Financial Report Waihi Beach - September 2018**

The Board considered a report from the Management Accountant dated 30 October 2018 as circulated with the agenda.

Resolved: Members Sole / Parsons

THAT the Management Accountant's report dated 30 October 2018 and titled Financial Report Waihi Beach - September 2018 be received.

WB17.7 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the month of November and December 2018 as circulated with the agenda.

Resolved: Member Parsons / Councillor Williams

That the schedule of meetings for November and December 2018 be received.

Thanks and Seasons Greetings

The Chairperson thanked all Board Members, staff and Council for their work over the past year and looked forward to achieving even more for the community before the end of the triennium.

The Chairperson extended best wishes to the people of Waihi Beach on behalf of the Board, for a very Merry Christmas and prosperous New Year.

The meeting concluded at 8.44pm.

Confirmed as a true and correct record.

_____

A Sole
Chairperson
Waihi Beach Community Board

_____

Date

Western Bay of Plenty District Council

**Minutes of Meeting No. OM17 of the
Omokoroa Community Board held on 20 November 2018
at the Omokoroa Community Church Hall
commencing at 7.00pm**

Present

Members M Grainger (Chairperson), T Sage (Deputy Chairperson), P Presland and D Sage and Councillors M Murray-Benge and J Palmer

In Attendance

G Allis (Deputy Chief Executive Officer), J Paterson (Transportation Manager), R Sumeran (Engineering and Special Projects Manager) and A Alty (Democracy Advisor)

Other

Mayor G Webber

OM17.1 **Minutes of Meeting No. OM16 of the Omokoroa Community Board Held On 9 October 2018**

The Board considered the minutes of OM16 of the Omokoroa Community Board held on 9 October 2018 as circulated with the agenda.

Resolved: Member Grainger / Councillor Murray-Benge

THAT the minutes of meeting no. OM16 of the Omokoroa Community Board held on 9 October 2018 as circulated with the agenda, be confirmed as a true and accurate record.

OM17.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 30 October 2018 as circulated with the agenda.

OM17.2.1 **Speed Limits**

The Board discussed the speed limit review that was foreshadowed at the last meeting. The Board would have the opportunity to make formal submissions to the Speed Limits and Traffic and Parking Bylaw Review process next year.

The Board noted that the only road within the Board's jurisdiction that would be reviewed was Omokoroa Road. Currently the limits were 80 kilometres per hour from State Highway Two to just before the new roundabout and 60 kilometres per hour as far as the Tralee Street roundabout.

Given that the area between State Highway Two and the railway bridge was becoming urbanised with the opening of the three new subdivisions it was sensible that this entire section be reduced to 60 kilometres per hour (once the temporary 50 kilometres per hour limit is removed).

The Board discussed options to ascertain what the community may want in regards to speed limits on Omokoroa Road noting:

- There were varying aspects of Omokoroa Road that needed to be considered - currently there were aspects from rural to urban environments along the road.
- The neighbourhood areas were quickly changing and becoming more built up.
- New intersections along the road were to be developed in the New Year
- There were mixed opinions within the community about how fast the road speed outside the gate should be.
- People do have to use the road everyday and motorists should not feel penalised for having to travel and high peak and low traffic travel times should be considered.
- With the number of children using the Skatepath and the new playground at Western Avenue it would seem sensible to have the current 60kmph limit reduced to 50kmph past this area.
- Until a pedestrian footbridge across the railway was completed, the current situation with pedestrians using the road bridge with its very narrow footways was not satisfactory and a 50kmph limit might be preferred for this area.

In answer to a question asking that if the Board stated a preference now, would this influence consideration from the community, the Deputy Chief Executive Officer advised that this was a first step in the review process and the Board and members of the wider community would have the opportunity to attend consultation meetings and make formal submissions to the process.

OM17.2.2 **Community Response Plan**

The Emergency Management representative had made some comments on the draft Community Response Plan and these had been incorporated and passed on to Peter Presland for his response.

OM17.2.3 **Future Project Commitments**

The impending demise of the Omokoroa Community Board was an opportune time to deplete the Roading Reserve and Community Board Reserve accounts as it was strictly improper for these monies to accumulate in this way. Decisions should be made now so that any spending can be incorporated in the 2019/2020 Annual Plan, which was being compiled at present.

Currently the Roading Reserve had just over $306,000 uncommitted and there would be an allocation of some $97,000 in the 2019/2020 year. The total would be just over $403,000.

The Community Board Reserve fund currently had an uncommitted balance of just over $173,000.

In total there was approximately $576,000 to be allocated. The Roading Reserve Account was intended for road related capital improvements. The Reserve Account was for specific non-recurring capital projects for Council assets on Council land.

Projects known and proposed:

Project	Likely Cost Estimate	Priority
Parking by Point School (up to approx. 83m down towards tennis courts)	$135,000	1.
Pedestrian Bridge over the railway	$150,000	2.
Bus Shelters (two of)	$25,000 (each)	3.
Develop passive reserve at Western Ave extn, paths and planting	$45,000	4.
*Installation of BBQ's at Western Avenue Playground		
*Extend Parking at Western Avenue		
*Pedestrian Bridge over Omokoroa Road		
*Develop Hamurana Reserve Walkway extension across the rail line through to the stormwater pond development		
*Extend and surface walkway around the golf course between Precious Reserve and Kayelene Place		

Project	Likely Cost Estimate	Priority
*Walkway from Western Avenue to Kayelene Place along road reserve		
*Any other aspects of walkways/cycleways throughout Omokoroa		
Total		

*Costings and priority order for the additional suggested projects would be advised to the Board in the New Year.

Proposed/Committed Projects

Anderley Avenue Footpath	$35,000
Western Avenue Parking by Skatepath	$65,000*

*As per previous plans provided Omokoroa CB Agenda OM2 February 2017.

OM17.2.4 **Signboard - Corner of Hamurana Road**

The Board had earlier approved the cost and installation of a new signboard to be installed on the corner of Hamurana and Omokoroa Road. The Chairperson had now been advised that business owners had paid for the old sign and some were upset with the new replacement sign. Some business owners did not like the old sign and some did not like the new sign.

The business names that appeared on the old sign were:

- Le Petite Cafe - now called Running Bird Cafe
- Omokoroa Takeaways
- Hair Stylist
- Omokoroa Superette - new owners
- Omokoroa Law
- First National - no longer there
- Omokoroa Drop In Centre - now The Centre
- Omokoroa Automotive
- Library and Service Centre - soon to move
- Matakana Ferry
- The Boat Club & Restaurant
- Omokoroa Beach Store
- IL Molo - now Beached on Blue

Businesses not named on the old sign now operating in the Hamurana shopping centre were:

- Tall Poppy Real Estate
- Decision Makers
- Omokoroa Tyre and Alignment
- Indian Takeaways

It had been established that the old sign had been overlaid with the new sign, and the business owners had requested that the old sign be reinstated.

To try and find a suitable solution, it was suggested the (new) sign overlay be removed, exposing the old sign and that the new sign be erected next to the old sign so they stood side-by-side.

A Minute Action Sheet would be instigated for this item.

OM17.2.5 **Community Groups**

Regarding the Omokoroa District Sports and Recreation, Member Presland advised:

- New committee membership structure.
- The required Consent in Council under the Reserves Act had been granted.
- Lease agreements for user groups were being ratified.
- Agreements for hall hireage were being worked through.
- More robust operational requirements and policy agreements were being developed
- Funding for Training Lights would be sought
- Landscaping options looked at

Options for the use of the old pavilion were being considered. The Sport and Recreation Society needed clarification that if the old pavilion was to remain on its current site, it would be the responsibility of Council. The old building was in a questionable state of repair, so future use was limited.

The Board was advised that there was a level of interest in the old building and a site inspection with the Board Chairperson and Council staff had been arranged for 18 December 2018.

There was some frustration at the delay in construction due to the library now being attached to the new building but there was agreement that in the long term the inclusion of the library and service centre was good for the community.

The Deputy Chief Executive Officer noted that there had been a good working relationship between Council's Strategic Property manager and the Sport and Recreation representatives and any delay has been regrettable but the outcome would bring a 100% solution for all involved. The expected start date for construction was 1 April 2019 with completion due in October 2019.

The organisers of the proposed Fleetwood Mac Tribute concert were working with the Reserves and Facilities Manager to confirm the event management plan and appreciated the advice and support from Council staff in relation to this.

OM17.3 **Councillor's Report**

The Board considered a report from Councillor Murray-Benge dated 8 November 2018 as circulated with the agenda.

State Highway Two Safety Improvements

The proposed safety improvements for State Highway Two would deliver enhanced safety improvements along the highway with entrance driveways upgraded and intersection improvements undertaken.

Omokoroa Domain and Esplanade Concept Plan

Congratulations were extended to Council staff who worked on the Omokoroa Domain and Esplanade Concept Plan that was compiled and confirmed as result of community feedback through numerous consultation meetings and processes.

Resolved: Councillor Murray-Benge / Member Grainger

THAT the report from Councillor Murray-Benge dated 8 November 2018 be received.

OM17.4 **Speed Limit Bylaw Review 2018/19**

The Board considered a report from the Roading Engineer dated 5 November 2018 as circulated with the agenda.

Following on from information circulated at the last Community Board Meeting, the Board was advised that they had the opportunity to make recommendations relating to speed limits and traffic and parking bylaws.

The Board would have the opportunity to make formal submission to the bylaw review process in the New Year. Council policy staff were currently working on the pre-engagement phase of the submission process for the forthcoming reviews.

Traffic and Parking Bylaw Review

The Transportation Manager advised that the implementation of the new bus services for Omokoroa had yet to be confirmed.

It was noted that at this point in time there was a no parking area set out at the Esplanade Wharf area that could be used for a bus stop and the timing of the bus services needed to coincide with the ferry operating times.

It was also noted that the planned timetable showed the bus parking for up to an hour at a time near the wharf (in view of the traffic congestion in the area) and it may be better for an alternate bus park be identified for that park time with the bus stop space at the ferry used as the pick-up and drop-off point only.

Resolved: Member Grainger / Councillor Palmer

1. *THAT the report from the Roading Engineer (East) dated 5 November 2018 titled Speed Limit By-Law Review 2018/2019 be received.*

2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*

3. *THAT the Omokoroa Community Board recommend to the Policy Committee that the following matters be considered in the development of the relevant draft bylaws for community consultation:*

   Speed Limits:

Road	***From***	***To***	***Current PSL***	***Requested PSL***
Omokoroa Road	*SH2*	*Tralee Avenue*	*80/60*	*60*
Esplanade, Omokoroa	*All*		*50*	*30*

OM17.5 **Infrastructure Services Report Omokoroa - November 2018**

The Board considered a report from the Deputy Chief Executive dated 5 November 2018 as circulated with the agenda.

The Engineering and Special Projects Manager gave a presentation on the Design - Construction and Timings for the following presentations:

- Omokoroa Industrial Road - Stormwater Detention Pond Investigation
- Omokoroa Road Urbanisation - Western Avenue to Tralee Street
- Omokoroa Stormwater PO2 Construction

The Transportation Manager gave an update on Omokoroa Road Construction - State Highway to Railway.

It was noted that the target completion date was 20 December 2018 except for the sewer main duplication into the transfer station which would be undertaken in the New Year depending on the availability of qualified contractors.

OM17.5.1 **Anderley Avenue Footpath**

A cost estimate had been provided to the Board Chairperson for the construction of a 1.5m wide footpath on the left hand side of Anderley Avenue.

A recommendation to approve funding of $30,892.33 for the construction of the footpath allocated from the Omokoroa Community Roading Account was put forward for adoption.

Resolved: Members Grainger / D Sage

1. *THAT the Deputy Chief Executive Officer's Report dated 5 November 2018 and titled Infrastructure Services Report Omokoroa November 2018 be received.*

2. *THAT the New Footpath on Anderley Avenue left hand side at a cost of $30,892.33 be approved funded from the Omokoroa Community Roading account.*

OM17.6 **Financial Report Omokoroa - September 2018**

The Board considered a report from the Management Accountant dated 30 October 2018 as circulated with the agenda.

Resolved: Councillor Murray-Benge / Member D Sage

THAT the Management Accountant's report dated 30 October 2018 and titled "Financial Report Omokoroa - September 2018" be received.

OM17.7 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the month of November and December 2018 as circulated with the agenda.

Resolved: Member Grainger / Councillor Murray-Benge

THAT the schedule of meetings for November and December 2018 be received.

The meeting concluded at 9.27pm.

Confirmed as a true and correct record.

M Grainger
Chairperson
Omokoroa Community Board

Date

Western Bay of Plenty District Council

Minutes of Meeting No. K17 of the
Katikati Community Board held on 21 November 2018
at The Centre. Pātuki Manawa
commencing at 7.00pm

Present

Members J Hobbs (Chairperson), B Gibbs (Deputy Chairperson), N Mayo, B Warren and Councillors P Mackay and M Williams

In Attendance

B Williams (Strategic Property Officer), A Hall (Roading Engineer West) and A Alty (Democracy Advisor)

Others

Councillor D Marshall and eight members of the public.

Public Forum

Resolved: Member Hobbs / Councillor Mackay

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in Standing Orders for the Katikati Community Board. She invited the advised speakers and any other attending members of the public to take part in the Public Forum.

Earle Drive Parking

George Van Dyke, representing the Western Ward Residents and Ratepayers Association, advised that he and Community Board Member Mayo had visited business owners/operators in Earle Drive to ascertain what they wished to see in relation to improving the vehicle parking and access congestion problems in the immediate vicinity.

He stated that it had been 26 years since the Earle Drive commercial area had been developed and there had been minimal maintenance on the roadway/footpaths undertaken

since then. The area was now busier than anticipated and there was general concern for the safety of the public (particularly when they were walking in the area) with cars and commercial vehicles coming and going and working under conditions of limited visibility and space in a very congested area.

The Chairperson thanked Mr Van Dyke for his address and advised that this item would be formally addressed later in the meeting.

7.07pm Member Warren joined the meeting.

State of Footpaths in Katikati Town Centre

Jacqui Knight spoke to the Board outlining concern regarding the bad state of footpaths within the immediate Katikati town centre. In 2010 a survey had been undertaken asking townspeople what they wanted most to improve the township and at that time it was improvement to the footpaths, which was still the case today. The footpaths were in a bad state of repair, they were mismatched and uneven, dirty and very ugly.

"We need to look after our retail sector and address the unsafe, uneven, mismatched patchwork footpath that we currently have with urgency. Now that the announcement had been made that there would be no work on a proposed Katikati Bypass, the focus must be given to improving our town centre, and new footpaths were needed to be installed as soon as possible."

Jim Bartee spoke to the Board as a retailer reiterating that the footpaths were dangerous and untidy. He had travelled to many regions in New Zealand (and overseas) and the footpaths in Katikati were the most ugly of any he had seen. He was embarrassed that he had to apologise about the state of our town centre footpaths to customers and overseas visitors. "There was a duty of care to provide safe walkways in our town centre and the footpaths were unsafe. New footpaths would beautify our township and energise the town centre linking with the new library and the proposed upgrade for the Talisman Drive area."

Kelly Franks reiterated that "the cracks and general state of the footpaths in the town centre were shocking. It was important to give focus to improving the retail sector now that the decision on the proposed bypass was known. We want to encourage people to come to our township, so now we need to focus on the development and beautification of the town centre and new footpaths were needed with urgency as part of the Main Street upgrade."

Rugby Ball Structure and Story Board in Digglemann Park

A question was asked if there had been any progress in ascertaining the ownership of the rugby ball structure and the replacement of the associated story board on Diggleman Park. The Board was advised that the Reserves and Facilities Manager had been advised of the concerns and asked to liaise with the Katikati Open Air Art group.

An update on this item would be advised at the next Community Board meeting.

Resolved: Member Hobbs / Councillor Williams

THAT the meeting be re-convened in formal session at 7.18pm.

K17.1 **Presentation: Katikati Emergency Response Team**

Eris Boyack spoke to the Board outlining the history of the Katikati Emergency Response Team that had been formed in 2012 after a feasibility study funded by the Board had been undertaken. An initial community response plan had been developed but the initial community response team was initially inactive. In 2014 the Community Response Team was re-established with a working plan developed to assist the community in an emergency situation to sustain life until outside help arrived. In general planning was based on supporting a community for at least three days. The plan covered the Katikati Township within the 50 kilometres per hour zoning either side of the township on State Highway Two.

The current Community Response Team had met consistently every month over the past four years and need support and encouragement from the Board and the community.

Within the new Library and Service Centre a room had been dedicated for use by the Community Response Team in an emergency situation. Mrs Boyack outlined a number items that were needed by the Community Response Team being:

- Cabinets for housing the base radio
- Hand held radios on a charging base
- Large table maps
- Street banner
- Survival kits
- General stationery

A large water container also needed to be stored in the room.

The Community Response Team wanted to know where the generator would be housed and who would be responsible for the petrol for the generator. The generator and fuel needed to be checked on a regular basis.

The Strategic Property Manager advised that the purchase of a base radio set had been authorised.

The Board asked that a list summarising what the Community Response Team currently had (in regards to equipment) and what they specifically needed, be provided to the Board for information and consideration at the next Community Board Workshop to be held on Friday 18 January 2019.

Resolved: Members Hobbs / Gibbs

THAT the presentation from the Katikati Emergency Response Team Eris Boyack be received.

K17.2 **Minutes of Meeting No. K16 of the Katikati Community Board Held on 10 October 2018**

The Board considered the minutes of K16 of the Katikati Community Board held on 10 October 2018 as circulated with the agenda.

Resolved: Member Hobbs / Councillor Mackay

THAT the minutes of meeting no. K16 of the Katikati Community Board held on 10 October 2018 as circulated with the agenda, be confirmed as a true and accurate record.

K17.3 **Chairperson's Report**

The Board considered a report from the Chairperson dated 5 November 2018 as circulated with the agenda.

K17.3.1 **Armistice Day 100 Years On**

Acknowledgements were extended to all concerned for the colossal effort that went into marking the centenary of Armistice Day in Katikati on the 10 and 11 November. The Western Bay Museum exhibition *Those Who Served* opened on 3 November 2018, the *War is Over Dance* was a resounding success, a big crowd gathered on Memorial Square at the eleventh hour on 11 November 2018 to mark the end of World War I and remember the fallen, both men and war horses, and a new plaque was installed and unveiled to acknowledge the Town Clock, donated to the people of Katikati by the family of Lt Russell Walford who was killed during World War II.

K17.3.2 **Results of Bore Monitoring at Highfields Stormwater Pond**

The Assets and Capital Manager (Utilities) provided an update report on the Highfield Stormwater Pond noting that:

- The draft ground water monitoring report had been received and this had indicated that the water level in the pond could be raised, initially on a trial basis for recreational purposes.
- Calculations were to be undertaken to confirm that with a raised water level the pond still undertook its required function as a stilling basin to reduce silt into the Uretara.
- Indicatively Council was looking at including the funding of a trial raising of the water level in the 2019/20 Annual Plan.

- The trial would include changes to the outlet structure and further ground water and embankment monitoring along with resident monitoring of the pond condition, insect life and odour.

The ground water monitoring report and full analysis was expected for both the next Board agenda and the Operations and Monitoring Committee.

K17.3.3 **Lighting at Digglemann Park**

The light down the walkway between State Highway Two and Heron Crescent was now working. The Roading Engineer was arranging for the light pole to be lowered, and with a brighter globe installed the overall lighting behind the toilet block would be more effective.

K17.3.4 **Fencing Behind the Arts Junction / Katikati Heritage Museum**

The Chairperson advised that she met with the Reserves and Facilities Team Leader Operations, Councillor Williams, Jacqui Knight (Katch Katikati) and Paula Gaelic (Western Bay Museum) and subsequently put together a proposal for improving the area behind the Katikati Arts Junction and the Western Bay Heritage Museum. This had been costed and Fotheringham Contractors Ltd had offered a competitive price and the Chairperson reported that work had now started on improving the area which would result in a more open and spacious area.

Planting behind the remaining section of fence behind the Arts Junction would occur immediately after ground work was completed so the fence could be removed as soon as the planting was mature enough, in 12-18 months time.

K17.3.5 **Moore Park Bus Shelter**

Costing for the proposed bus shelter were included in the Katikati Roading Programme Report 2018/19.

K17.3.6 **Beach Road Loop Track**

The Katikati Tuesday Walking Group had asked that their sincere compliments be conveyed to Parks and Reserves staff, contractors and Katikati Trails Development Group volunteers in relation to the work undertaken on the Beach Road Loop Track.

K17.3.7 **Acknowledgement of Volunteers**

The Board would like to organise a 'thank you' function recognising the work of volunteers in our community.

Resolved: Councillor Mackay / Members Gibbs

THAT the Katikati Community Board commit funding of up to $1,000 from the Katikati Community Contingency Account for an afternoon tea to be held at a yet to be advised date and venue early in the new year to acknowledge and celebrate our local volunteers.

K17.3.8 **Library Signage**

The Strategic Property Manager advised that a design for a 'Library' sign, and placement on Main Street would be undertaken.

K17.3.9 **New Zealand Transport Agency Signage**

At the last Community Board Meeting, Paula Gaelic spoke to the Board about the proposed signage installations that had now been approved by the New Zealand Transport Agency.

A question was asked if the organisers of the signs had applied for funding from Tourism Bay of Plenty noting that the qualification of the criteria for signage was aimed at tourism. The signage would be installed to direct tourists (as well as locals) to various attractions within the Katikati area and would be beneficial to various business operators.

The Board supported the installation of the signage and asked that the organisers make an approach to Tourism Bay of Plenty for funding for the production and installation of the proposed signs. The organisers would be asked to report back to the Board advising if a request for external funding had been successful or not.

Resolved: Member Gibbs / Councillor Mackay

THAT the Katikati Community Board agree to fund up to $4,557.68 from the Katikati Community Board Reserve Account for the installation of the proposed signage subject to an application for a funding contribution being made to Tourism Bay of Plenty by the signage organisers.

K17.3.10 **Thanks and Seasons Greetings**

The Chairperson thanked Members of the Katikati Community Board, staff and Council for their work over the last year and extend best wishes on behalf of the Board for a happy, safe and relaxing festive holiday.

K17.4 **Councillor's Report**

The Board considered a report from Councillor Williams dated 8 November 2018 as circulated with the agenda. Councillor Williams spoke to the following items:

State Highway Two Safety Improvements

The proposed State Highway Two safety enhancements would deliver improvements along the highway with driveways upgraded and intersections made safer.

Katikati Bypass

While it had been a huge disappointment to hear that the proposed Katikati Bypass would not be undertaken in the near future, it was now time to concentrate on improvements to the Katikati Main Street retail/town centre. Much needed improvements to the footpaths should be looked at with urgency in liaison with the New Zealand Transport Agency.

Katikati Boating Club

It was very pleasing to see that the Katikati Boating Club had been successful in achieving the location of a container storage shed on a section of the Katikati Esplanade Reserve. The shed made the operation of the growing 'Learn to Sail' yachting and water safety programmes in the community much more manageable.

Tauriko Boundary Change

Council had approved an application to alter the territorial boundary located at Tauriko West between Western Bay District and Tauranga City Council land area for lodgement with the Local Government Commission for final approval.

Ongare Point Wastewater Scheme

The new wastewater scheme for Ongare Point was expected to be completed by the end of November. This project had been a good example of residents and Council working together to achieve a positive outcome.

Western Bay of Plenty District Council's Rating from Standard and Poor's for 2018

Council had achieved an AA long term and A-1+ short term issuer credit rating from Standard and Poor's for 2018. This was the highest rating a Council could receive and was testament to prudent financial management that our Council was now in a very good financial position compared to where it had been ten years ago.

Resolved: Councillors Williams / Mackay

THAT the report from Councillor Williams dated 8 November 2018 be received.

K17.5 **Katikati Roading Programme 2018/19**

The Board considered a report from the Roading Engineer dated 13 September 2018 as circulated with the agenda.

The Board discussed at length the options included in the report for construction work in the 2018/19 year.

The attending Roading Engineer (West) provided advice to the Board in regard to the following:

- The installation of kerb and channel on Henry Road needed to be done as soon as possible given the increased number of users on this road since the opening of walkway/cycleway bridge.
- Board members noted that the positioning of the bus shelter proposed for Middlebrook Drive needed to consider the prevailing wind and adverse weather aspects in the immediate vicinity.
- While aware that Earle Drive had not had any substantial maintenance undertaken since it was first developed 26 years ago, the proposed improvement options needed to be re-looked at. The Board requested that a clearer set of options be developed and that a workshop meeting be organized before the next Community Board meeting in February 2019 for Board members, Council Roading staff and Westlink staff to fully discuss future proposed remedial development and required safety work for the Earle Drive commercial area/industrial area roadway and future maintenance. The Board asked that a comprehensive design be put together showing clearly any proposed road re-alignment, footpath remediation and parking areas for Earl Drive.
- The design and construction and cost of the Beach Road footpath be given further consideration before being confirmed as a priority on the programme of works.

Resolved: Member Mayo / Councillor Williams

1. *THAT the Roading Engineer's report dated 13 September 2018 titled Katikati Community Roading Programme 2018/19 be received.*

2. *THAT the report lay on the table at this time subject to full discussion relating to the roading costing designs and priorities.*

K17.6 **Speed Limit By-Law Review 2018/19**

The Board considered a report from the Roading Engineer dated 5 November 2018 as circulated with the agenda.

Resolved: Members Hobbs / Councillor Mackay

1. *THAT the report from the Roading Engineer (East) dated 5 November 2018 titled Speed Limit By-Law Review 2018/2019 be received.*

2. *THAT the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.*

3. *THAT the Katikati Community Board recommends to the Policy Committee that the following matters be considered in the development of the relevant draft bylaws for community consultation:*

Speed Limit Bylaw

Road	***From***	***To***	***Current PSL***	***Requested PSL***
Beach Road, Katikati	*Outside Katikati Primary School*		*50*	*40*
Beach Road and Wills Road Intersection	*Beach Road and Wills Road Intersection*	*MacMillan Reserve*	*70*	*50*
Wills Road Tetley Road	*The Dog pound*	*Marshall Road*	*70*	*50*

K17.6.1 **Kotahi Lane - Go Slow Signage**

The Board asked that a Service Request be initiated for a 'Go Slow' sign to be installed at the most appropriate entrance point to Kotahi Lane.

K17.7 **Infrastructure Services Report Katikati - November 2018**

The Board considered a report from the Deputy Chief Executive dated 6 November 2018 as circulated with the agenda.

K17.7.1 **Worm Composting Workshop**

Comment was made that perhaps a different approach be given to recycling education. While recognising the value of the worm composting workshops they were only reaching the people that could afford the initial cost to attend a workshop and there needed to be an avenue to equally reach the wider population about recycling education.

K17.7.2 **Kotahi Lane Car Park - Minutes Action Reference K15 18 2.8**

The Board received advice that Westlink had been approached to level, re-chip and compact the Kotahi Lane Carpark.

In regard to altering the flow of traffic out of the access way, the Roading Engineer had been requested to investigate this suggestion and would consult with the current land/retail premise owners regarding the suggestion. Options for this suggestion would be further discussed with New Zealand Transport Agency in hand with future proposed town centre improvements, particularly in regard to the location of traffic lights.

Resolved: Councillor Williams / Members Hobbs

THAT the Deputy Chief Executive report dated 6 November 2018 and titled Infrastructure Services Report Katikati - November 2018 be received.

K17.8 **Financial Report Katikati - September 2018**

The Board considered a report from the Management Accountant dated 30 October 2018 as circulated with the agenda.

Resolved: Members Hobbs / Warren

THAT the Management Accountant's report dated 30 October 2018 and titled Financial Report Katikati - September 2018 be received.

K17.9 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of November and December 2018.

Resolved: Member Gibbs / Councillor Mackay

THAT the schedule of meetings for November and December 2018 be received.

The meeting concluded at 9.06pm.

Confirmed as a true and correct record.

_____
J Hobbs
Chairperson
Katikati Community Board

_____
Date

Western Bay of Plenty District Council

**Minutes of Meeting No. MC17 of the
Maketu Community Board held on 27 November 2018
in the Maketu Community Centre
commencing at 7.00pm**

Present

Members S Beech (Chairperson), R Clark and W McFadyen and Councillors K Marsh and J Scrimgeour

In Attendance

M Dowd (Information Technology and Services Manager), P Watson (Reserves and Facilities Manager), S Harvey (Roading Engineer (East)) and A Alty (Democracy Advisor)

Others

Three members of the public.

Apologies

An apology for absence was received from Member Cantlon.

Resolved: Members Beech / Clark

THAT the apology for absence from Member Cantlon be accepted.

Public Forum

Resolved: Councillor Marsh / Scrimgeour

THAT the meeting adjourn for the purpose of holding a public forum.

Rubbish Along Maketu Road

Two residents of Maketu spoke of their frustration in seeing rubbish constantly strewn along Maketu Road.

They raised the following points:

- As travellers along Maketu Road almost everyday they see rubbish that had been on the roadside for long periods of time.
- They felt that as ratepayers they were not getting the service that they paid for within their rates.
- Residents do pick up rubbish but they should not have to or be expected to do this.
- They were aware of the Health and Safety risks in picking up rubbish on the roadside.
- The last time a rubbish pickup had been done by residents - it was obvious that the rubbish that was picked up had been dumped for sometime.
- Cameras should be installed on a temporary basis to identify 'usual suspects' who regularly dumped rubbish in specific areas along the roadway.
- Could large recycling bins be located at Maketu for residents to be encouraged to use - rather than randomly dumping rubbish along the roadway and throughout Maketu?
- The residents would like to see a regular and concentrated effort to clean up the rubbish from the road on a regular basis.
- It was shameful to our township that this was happening - first time visitors to Maketu were faced with seeing the roadside strewn with rubbish and that was their first impression of our township.
- Residents would like to see the roadway into Maketu cleaned up of all rubbish before Christmas.

The Chairperson advised that he and Board Members shared the same frustrations and it seemed that ratepayers were paying for a service that was not being provided.

The Roading Engineer (East) advised that he would provide the contractor pick-up schedule for roadside rubbish collections to the residents who spoke of their concerns this topic.

The Chairperson thanked the residents for attending and advising their concerns.

Resolved: Councillor Scrimgeour / Member Clark

THAT the meeting be re-convened in formal session at 7.13pm.

MC17.1 **Minutes of Meeting No. MC16 of the Maketu Community Board Held on 16 October 2018**

The Board considered the minutes of meeting MC16 of the Maketu Community Board held on 16 October 2018 as circulated with the agenda.

Resolved: Councillors Marsh / Scrimgeour

THAT the minutes of meeting no. MC16 of the Maketu Community Board held on 16 October 2018 as circulated with the agenda be received and confirmed as a true and correct record.

MC17.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 12 November 2018 as circulated with the agenda.

MC17.2.1 **Additional New Picnic Tables**

The Community Board agreed that the grassed area beside the Maketu Community Centre was looking good with the new fence and bollards now in place. It was suggested that some picnic tables be placed in the immediate area.

The Reserves and Facilities Manager advised that he was happy to provide two new picnic tables for the area and liaise with the Chairperson about the specific placement of the tables.

MC17.2.2 **Upgrade to Intersection Beach / Little Waihi Road**

The Roading Engineer (East) advised that the proposed work on the Beach Road / Little Waihi Road intersection would not proceed before Christmas. Advice had been received that the area would be treated by Heritage New Zealand as a site of archaeological significance and therefore the required assessments would need to be undertaken before any work commenced.

The Board was disappointed to receive this advice given that there was a road already formed on the site for the proposed improvements, it was unlikely that anything of archaeological significance would in the area now. The Chairperson read a text statement from Member Cantlon reiterating frustration at the time it was taking to have the proposed improvement works done, particularly when the Board expressly asked for the work to be completed by Christmas.

Given the current situation the Board was in agreement that the work remain a priority and be undertaken in the adjusted timeframe in the New Year, noting that they wanted the improvements undertaken sooner rather than later.

MC17.2.3 **Reflections of 2018**

The Chairperson reported within his report that a lot of hard work had been achieved over the last 12 months by the Maketu Community Board and Maketu village was gearing up for a busy summer and holiday period.

The parks and reserves were looking in good shape with well-kept grounds and playground equipment. The murals were starting to take place and the completed one on the village green toilets looked good. With the Maketu twilight markets starting shortly the village green was going to be the 'go to' place to visit.

MC17.2.4 **Thanks and Seasons Greetings**

The Chairperson noted that there had been some really great feedback from the community lately from the Board workshop meetings, which were

giving the Board some good ideas on moving our community forward. There were still a lot of projects in the pipeline to be authorised and priced.

The Chairperson finished his report with a note of thanks to Community Board members for their commitment and extended a huge thank you to the community for their faith and assurance in retaining the Maketu Community Board.

Resolved: Member Beech / Councillor Marsh

THAT the Maketu Community Board Chairperson's Report dated 12 November 2018 be received.

MC17.3 **Councillor's Report**

The Board considered a report from Councillor Marsh dated 15 November 2018 as circulated with the agenda.

Kaituna / Maketu Estuary Water Flow

Councillor Marsh advised that he had attended a recent walk around meeting visiting the Kaituna Estuary re-development area. This had been well attended by members of the public. It was advised at the meeting that the project was currently progressing ahead of the programmed work schedule.

Spencer Avenue Culvert Under the Road

It had been ascertained that there was financial support from the Bay of Plenty Regional Council for the required culvert work and the Western Bay of Plenty District Council needed to ensure liaison with the Kaituna Catchment Manager and Bay of Plenty Regional Council representatives regarding this.

Maketu Coastguard

Councillor Marsh acknowledge the work of the Maketu Coastguard, who had recently picked up some regional and national awards for their specific rescue and community fundraising and engagement efforts. Extensive fundraising effort had recently culminated in the launch of a new rescue boat. The coastguard was a small group of people totally committed to the cause and they had received deserved accolades from throughout New Zealand.

Te Puke High School Senior Prize Giving

The recent Te Puke High School Prize giving, recognised Ashleigh Ngow, Head Girl of the school who was the recipient of the Rotary Club's Award for Service Above Self and numerous other awards and was also the Te Puke High School Dux. Ashleigh was one of several young people from Maketu recognised for their academic ability and community commitment and Maketu was very proud of their achievements.

Duke and Duchess of Sussex Royal Visit to Rotorua

Congratulations were also extended to renowned chefs Karena and Kasey Bird on being given the honour of preparing a meal for the Duke and Duchess of Sussex at Ohinemutu on their recent royal visit to Rotorua. Karena and Kasey now had world standing in recognition of their achievements and they had put their home of Maketu on the map during their world wide travels.

Christmas Wishes

Councillor Marsh extended best wishes for the coming festive season to Board Members, members of the community and staff. He thanked staff who had consistently supported the Maketu Community Board and community over the past year.

Resolved: Councillor Marsh / Member Beech

THAT the report from Councillor Marsh dated 15 November 2018 be received.

MC17.4 **Infrastructure Services Report Maketu - November 2018**

The Board considered a report from the Deputy Chief Executive dated 12 November 2018 as circulated with the agenda.

MC17.4.1 **Removal of Gum Trees - Minute Action Reference MC6 17 4.4.5 and MC8 17 5.18**

The Roading Engineer (East) asked for clarification in regard to the excess wood that would be made available to members of the public following the removal of the gum trees adjacent to Arawa Avenue to be felled onto Te Arawa Lakes Trust land.

The removal of the trees would be undertaken during 5-10 December 2018 and all road closure and traffic management requirements were in place. He asked for clarification on how the excess wood was to be made available for public collection.

It was agreed that:

- The excess logs would be taken to Spencer Avenue Reserve.
- A professional logging contractor would be engaged to ring/slab the wood for manageable collection by members of the public. The engagement of the logging contractor for this task would be paid for by Council.
- It was important that wood collectors did not come onto the Spencer Avenue Reserve site with their own chainsaws with members of the public in close proximity.
- A specific time for members of the public to collect the wood off-cuts would be advised.
- People who wanted to collect wood directly from the Te Arawa Lakes Trust land (after the tree felling was completed) would need to directly approach Te Arawa Lakes Trust representatives for permission to do this.

The Roading Engineer (East) advised that all information relating to the felling of the gum trees, road closure and subsequent tree removal would be advised on the Council website.

7.47pm Councillor Scrimgeour left the meeting at this time.

MC17.4.2 **Community Roading Account**

Proposed Projects Priority Listing

The Chairperson advised that the Board would set the priorities of their Community Roading Account at their next workshop.

MC17.4.3 **Surf Club Car Park Reserve Rock Revetment - Minute Action Reference MC20 16 2.1 and MC8 17.5.7**

The Reserves and Facilities Manager advised that a reply had been received from the Bay of Plenty Regional Council advising that the repairs and safety improvements to the Surf Club Car Park Reserve rock revetment may be undertaken under limited application notification.

If there were objections under the limited application notification then the proposed work would need to be advanced to a full hearing process.

The Board advised their consensus to go ahead with the limited application notification process, reiterating that they wanted to see the safety repairs and improvements to the rock revetment undertaken as soon as possible.

MC17.4.4 **Improvement to Culvert Capacity - Spencer Avenue - Minute Action Reference MC12 18 5.2 and MC15 18 4.6**

The Board was advised that the Bay of Plenty Regional Council had some funding for improvements to the Spencer Avenue culvert capacity.

The Board noted that:

- Tender prices were being sought for the works.
- The expected time for completion was January-February 2019.
- The works were to be part of a comprehensive stormwater consent process.
- $30,000 had been committed from the Bay of Plenty Regional Council with the balance to be funded by Western Bay of Plenty District Council.
- Design for the project was underway and being managed in-house.

MC17.4.5 **Maketu Memorial Monument**

The Chairperson thanked Council staff for their advice relating to the repair and renovation of the Maketu Memorial Monument.

Discussions with Te Arawa Lakes Trust Board representatives would continue and the Board would advise any updates on this project as they came to hand.

Resolved: Councillor Marsh / Member Beech

THAT the Deputy Chief Executive report dated 12 November 2018 and titled Infrastructure Services Report Maketu - November 2018 be received.

MC17.5 **Financial Report Maketu - September 2018**

The Board considered a report from the Management Accountant dated 30 October 2018 as circulated with the agenda.

Resolved: Councillor Marsh / Member McFadyen

THAT the Management Accountant's report dated 30 October 2018 and titled Financial Report Maketu - October 2018 be received.

MC17.6 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of November and December 2018 as circulated with the agenda.

Resolved: Members Clark/ McFadyen

THAT the schedule of meetings for November and December 2018 be received.

The meeting concluded at 8.07pm.

Confirmed as a true and correct record.

_____

S Beech
Chairperson
Maketu Community Board

_____

Date

Western Bay of Plenty District Council

Minutes of Meeting No. TP17 of the
Te Puke Community Board held on 29 November 2018
at the Te Puke Library and Service Centre
commencing at 7.00pm

Present

Members P Miller (Chairperson), B Button (Deputy Chairperson), J Dugmore and Councillors G Dally and J Scrimgeour

In Attendance

M Taris (Chief Executive Officer) and A Alty (Democracy Advisor)

Apologies

An apology for absence was received from Member Spratt.

Resolved: Member Button / Councillor Scrimgeour

THAT the apology for absence from Member Spratt be accepted.

Others

Councillor Mike Lally, five member of the public and one member of the press.

Public Forum

Resolved: Councillor Dally / Member Button

THAT the meeting adjourn for the purpose of holding a public forum.

Livestock Accessing Residential Property

Rudy Kolver spoke to the Board outlining ongoing problems with livestock from the neighbouring farm property coming into his residential property at Oxford Street.