



MEETING - AGENDA -

Ngā Take

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Western Bay of Plenty
District Council

TE PUKE COMMUNITY BOARD

Poari Hapori

TP8

Thursday, 19 October 2017
Te Puke Library & Service Centre
7.00pm



Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

Notice of Meeting No TP8

Te Puke Community Board

Poari Hapori

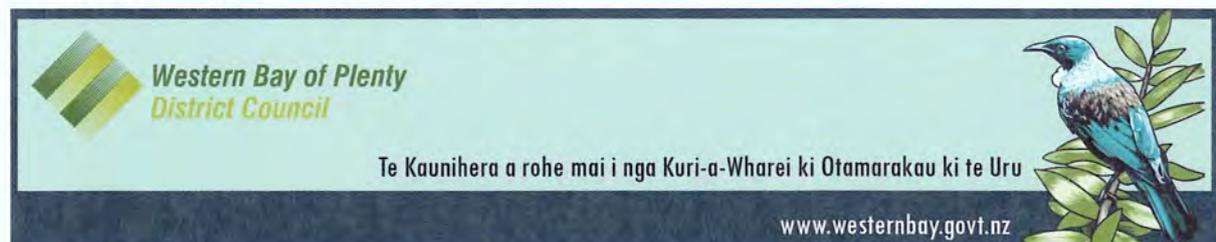
Thursday, 19 October 2017
Te Puke Library & Service Centre
7.00pm

Members:

- P Miller (Chairperson)
- B Button (Deputy Chairperson)
- J Dugmore
- R Spratt
- Councillor G Dally
- Councillor J Scrimgeour

Media
Staff
Miriam Taris

Chief Executive Officer
Western Bay of Plenty District Council



Te Puke Community Board

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. TP8

Pages

**Present
In Attendance
Apologies**

Public Forum (If Required)

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

TP8.1 **Minutes of Meeting No. TP7 of The Te Puke Community Board Held On 7 September 2017** 6-17

A copy of minutes is attached.

Recommendation

THAT the Minutes from meeting no. TP7 of the Te Puke Community Board held on 7 September 2017 as circulated with the agenda, be confirmed as a true and correct record.

TP8.2 **Chairperson's Report** 18-22

Attached is a report from the Chairperson dated 2 October 2017.

TP8.3	Councillor's Report	23-24
	Attached is a report from Councillor Dally dated 9 October 2017.	
TP8.4	Council Community Matching Fund 2017 / 2018	25-27
	Attached is a report from the Community Relationship Advisor dated 27 September 2017.	
TP8.5	Infrastructure Services Report Te Puke - October 2017	28-40
	Attached is a report from the Deputy Chief Executive dated 8 September 2017.	
TP8.6	Draft Long Term Plan Operating Budget	41-43
	Attached is a report from the Democracy Advisor dated 28 September 2017.	
TP8.7	Financial Report Te Puke - August 2017	44-46
	Attached is a report from the Management Accountant dated 25 September 2017.	
TP8.8	Council, Standing Committee and Community Board Meetings	47
	Attached is a schedule of meetings for the months of November and December 2017.	

Recommendation

THAT the schedule of meetings for November and December 2017 be received.

Western Bay of Plenty District Council

**Minutes of Meeting No. TP7 of the
Te Puke Community Board held on 7 September 2017
at the Te Puke Library and Service Centre
commencing at 7.00pm**

Present

Members P Miller (Chairperson), B Button (Deputy Chairperson), J Dugmore and R Spratt, and Councillors G Dally and J Scrimgeour

In Attendance

M Taris (Chief Executive Officer), D McCall (Financial Accountant for Agenda Item TP7.3) and A Alty (Democracy Advisor)

Others

Ten member of the public and one member of the press.

Public Forum

Resolved: Members Spratt / Button

THAT the meeting adjourn for the purpose of holding a public forum.

Vector Group Charitable Trust

Steve Fawcett spoke to the Board about the Vector Group Charitable Trust and their work with youth and community groups in Te Puke. Mr Fawcett outlined the purpose of the grant application submitted to the Board requesting funding assistance for a Te Puke Film project that would bring creative and collaborative social, business, economic and environmental awareness in the immediate area. The Vector Group Charitable Trust project aim focussed on skills mentoring, relational interaction, opportunities for young people, community and businesses benefitting projects, tourism coverage and social enterprise being the key objectives utilising creativity in media and film.

Mr Fawcett noted that the Vector Group Charitable Trust had consulted the Te Puke 20 Year Development Plan key actions to build inclusion and community acceptance, identify and create a more active community.

The Chairperson thanked Mr Fawcett for his addressed noting that he was pleased to hear reference to the Te Puke 20 Year Development Plan.

Te Ara Kahikitea Walkway

Mike Jones spoke on behalf of the Te Arawa Kahikitea Pathway Society in regard to the grant application made to the Board seeking funding assistance for improvements to a section of the pathway. He outlined the historical and environmental development of the pathway that would have economic and cultural links for the township. A short photographic presentation of aspects of the ongoing development of the walkway was given.

The Chairperson noted that the development of the Te Ara Kahikitea Pathway would be a great asset to the township and the promotion of walkways and cycleways was featured in the Te Puke 20 Year Development Plan.

Board members noted that at this point it was appropriate to publicly acknowledge the recent passing of Cedric Blaymires who had been an original instigator of the walkway project.

Creative Te Puke

Kassie Ellis from Creative Te Puke spoke to the Board and presented a proto-type wooden Christmas tree that Creative Te Puke members had made from donated recycled wooden pallet timber. Creative Te Puke would like to install 34 of the Christmas tree along the Jellicoe Street median strip through the main area of the Te Puke township. It was hoped to have the Christmas trees in place from mid November until early January. Creative Te Puke would also be sourcing Christmas decorations to be put up in Te Puke during the coming Christmas period.

Te Puke Menz Shed Project

Joan Dugmore spoke to the Board about the Menz Shed project that was currently being set up in Te Puke. The group currently had 13 members and had been meeting since April. A local hardware had been proactive in donating materials and local schools and organisations had been advised that the facility was now operating.

It was commented that this facility was very much needed in the community and would give the opportunity for older people to mix with likeminded people and to interact and pass on their skills and knowledge to younger people.

The Chairperson congratulated Joan on the initiative and work she had done to assist in setting up the Menz Shed in Te Puke.

Te Puke Community Centre (Community Project)

Monique Lints introduced herself and gave an outline of her background of the various local community groups and organisations she was associated with. The groups that she was

involved with gave her a good background of what the community wanted with the vision of a Te Puke Community Centre being regarded as the most pressing need for Te Puke.

Monique spoke to the Board in association with an application for funding to cover the cost of a scoping report that would then facilitate a feasibility study to establish a Te Puke Community Resource Centre. A scoping report would identify building options that may be available in the township to accommodate a community centre as a collaboration of relationships of over 42 community organisation within the immediate area.

Ultimately the development of a community centre would compliment other community organisations and bring many of those groups and volunteers together in one central venue.

At this point, the Chairperson acknowledged the contributions of the many volunteers in the Te Puke area, noting that a number of those organisations had been acknowledged in the recent Trust Power Awards.

Resolved: Member Dugmore / Councillor Dally

THAT the meeting be re-convened in formal session at 7.36pm.

TP7.1 **Presentation: Western Bay Museum**

Paula Gaelic the Manager and Curator of the Western Bay Museum at Katikati gave a presentation noting that it had been twelve months since her last report to the Maketu Community Board. Ms Gaelic advised that over the past year the museum had gone from strength to strength, noting that the Western Bay Museum in Katikati was "a small museum that tells a big story" highlighting:

- Some significant items had been gifted to the Katikati Museum, whereas they may have gone to the Te Papa Museum in Wellington rather than being on display at the local museum in Katikati.
- The number of visitors and participating educational groups had increased in the last 12 months.
- The educational features of the museum were expanding and schools from other regions were visiting and participating in specific programmes. To-date none from the Te Puke area had been involved but the Museum Manager had been in touch with local Te Puke schools to encourage visits to Katikati.
- While the museum was based at Katikati – it was hoped to enable more exhibitions to be displayed at other Western Bay venues. An example of this was the success of the Unexpected Heroes exhibition that had been displayed at the Te Puke RSA/Citizens Club.
- Over 70 volunteers had attended Te Papa Workshops, expanding their knowledge of Conservation and Collection Management, Collection Administration, Research, Front of House management, educational programming and management of tours.

The Western Bay Museum Manager advised that she wished to make contact with anyone associated with the Te Puke Museum (no longer operating) and the carers of any historic kiwifruit memorabilia, which would be able to be incorporated into future exhibitions about the Te Puke

area and the Western Bay district. She also advised that she was working with a Maketu contact in regard to securing guidance and support for the care of local Maketu Taonga.

The Board thanked the Western Bay Museum Manager for her presentation.

Resolved: Members Spratt / Button

THAT the presentation from Paula Gaelic in relation to the Western Bay Museum be received.

Change to Order of Business

The Chairperson requested that the next items of business be the Community Board Grant Applications – September 2017 and the Draft Long Term Plan Budget – Te Puke in order to release the Financial Accountant from the meeting at the conclusion of the second item.

Resolved: Members Miller / Button

THAT in accordance with Standing Orders the order of business be changed and that the items Community Board Grant Applications and the Te Puke Community Board Draft Long Term Plan Budget be dealt with as the next items of business.

TP7.2 Community Board Grant Applications - September 2017

The Board considered a report from Democracy Advisor dated 21 August 2017 as circulated with the agenda.

The Board considered the four applications for Community Board Grant funding:

TP7.2.1 The Te Puke Community Menz Shed

The Te Puke Community Menz Shed requested funding of \$2,000 to assist with set-up costs to start a Community Menz Shed at Te Puke.

Member Dugmore declared a conflict of interest and took no part in the discussion or vote thereof.

The Board recognised the value of a men's shed facility in Te Puke, which would also be open to residents of the wider community. The Chairperson commended Joan Dugmore for the support she had given to facilitate the set-up of a Menz Shed in Te Puke.

Resolved: Members Miller / Spratt

That the Te Puke Community Board grant \$1,725.00 to the Te Puke Community Menz Shed Trust to cover the cost of the first three months rental for the building that housed the Menz Shed activities.

TP7.2.2 Vector Group Charitable Trust

Vector Group Charitable Trust requested funding of \$2,500 to assist with costs for their Te Puke Film project.

The Board was impressed by the work the Vector Group was doing with the youth and local businesses alike and the significant contribution the personnel within organisation were making in the community.

Resolved: Member Spratt / Councillor Scrimgeour

THAT the Te Puke Community Board grant \$2,000 to the Vector Group Charitable Trust to assist with operational costs for the development of a promotional film complimenting a Te Puke directory.

TP7.2.3 Te Puke Community Centre (Community Project)

Te Puke Community Centre (Community Project) requested funding of \$2,515.00 to cover the cost for a scoping report for a feasibility study to establish a Te Puke Community Resource Centre.

The Chairperson advised that there had been a number of public meetings in Te Puke that had clearly identified the need for a community centre. The Board agreed that it was very important to assist with the cost of a scoping report that would identify any buildings within the township that could be used as a community centre in the future.

It was noted that the weight of community support to secure a dedicated community resource space was recognised and the sooner action was taken to facilitate a community centre for Te Puke the better.

Resolved: Member Spratt / Councillor Scrimgeour

THAT the Te Puke Community Board grant \$2,515.00 to Te Puke Community Centre (Community Project) to assist with costs for a scoping report to ascertain the need for a feasibility study and project initiation for a community centre in Te Puke.

TP7.2.4 Te Ara Kaikatea Pathway Society

Te Ara Kahikatea Pathway Society requested funding of \$2,932.50 for improvements to a 200m length of the pathway along the Jamieson Paper Road area off King Street.

Councillor Dally declared a conflict of interest and took no part in the discussion or vote thereof.

The Chairperson advised that the Te Puke Community Board had supported the Kahikatea Walkway Project since its inception. The project

was community led, and while there was a Memorandum of Understanding with Council, the organisation was responsible for specific fund raising and the co-ordination of work undertaken on the continuing development of the walkway.

The Board agreed that this was an important community asset, that would in time be linked with the developing walkways and cycleways throughout the eastern Western Bay of Plenty District Council area.

Resolved: Members Miller / Councillor Scrimgeour

THAT the Te Puke Community Board grant \$2,932.50 to the Te Ara Kahikatea Pathway Society for further development of a 200 metre length of pathway along the Jamieson Paper Road area of the Te Ara Kahikatea Walkway.

Resolved: Members Button / Spratt

THAT the report from the Democracy Advisor dated 21 August 2017 titled Community Grant Applications September 2017 be received.

TP7.3

Draft Long Term Plan Budget

The Board considered a report from the Democracy Advisor dated 16 August 2017 as circulated with the agenda.

The Financial Accountant spoke to the report and advised the Board that the Te Puke Community Board Operating Budget for 2019 was not expected to be much different that the current budget approved by the Board in November 2016 for 2017/2018.

The Board did however, have to consider options in regard to the annual costs for security monitoring and operating for CCTV installations at Te Puke. The Board had a line item allocation for Security for \$2,000 but to-date CCTV costs had been met by Council. The Board was advised that if they were to pay for full monitoring (21 cameras for 24/7 monitoring) and network management costs – the total cost would be \$7,560.00 per annum.

The Chairperson requested that a map of the current CCTV units in place throughout the Te Puke township area that the Board was paying for be made available to them for their consideration of the monitoring costs. The Chairperson also noted that if it was deemed that the cameras were assisting in looking after Council assets, then a question could be asked if those monitoring costs should be a shared cost between the Board and Council.

The Board was advised that the finance team would be presenting a first draft budget to the Council Long Term Plan workshop to be held on 19

October and it was important that the Board had their recommended Draft Operating Budget figures for that meeting.

The Financial Accountant explained the line items within the Board's operating budget noting that salaries were determined by the remuneration authority and interdepartmental charges were determined by overhead cost allocations.

The Financial Accountant also advised that the Board needed to give consideration to projects and funding commitments they wished to allocate from the Board's reserve account for inclusion in their Long Term Plan.

The Te Puke Community Board advised that they would consider the Draft Long Term Plan Budget – Operating Costs at their next workshop and advise their decisions, for inclusion in a further report for adoption at their next Board meeting to be held on 19 October 2017.

The Board thanked the Financial Accountant for his attendance and clarification of the respective finance items.

Resolved: Members Button / Spratt

1. *THAT the report from the Democracy Advisor dated 16 August 2017 and titled Draft Long Term Plan Budget be received.*
2. *THAT further consideration of the Te Puke Community Board Operating Budget be given at the Board's next workshop, and the recommendations made by the Board put forward at the next Te Puke Community Board meeting for confirmation on 19 October 2017.*

TP7.4

Minutes of Meeting No. TP6 of The Te Puke Community Board held on 27 July 2017

The Board considered the minutes no. TP6 of the Te Puke Community Board for the meeting held on 27 July 2017 as circulated with the agenda.

Resolved: Member Spratt / Councillor Scrimgeour

THAT the minutes from meeting no. TP6 of the Te Puke Community Board held on 27 July 2017 as circulated with the agenda, be confirmed as a true and correct record.

TP7.5

Committee Decisions on Board Recommendation - Change to Te Puke Recycling Centre Hours of Operation

The Board considered a report from the Democracy Advisor dated 21 August 2017 as circulated with the agenda.

It was noted that the requested change to the Resource Consent for the Te Puke Recycling Centre would give options for flexibility to the hours of operation for the recycling centre.

Resolved: Councillors Scrimgeour / Dally

THAT the report of the Democracy Advisor dated 21 August 2017 titled Committee Decisions on Board Recommendations – in regard to a Change to Te Puke Recycling Centre Hours of Operation be received.

TP7.6 **Chairperson's Report**

The Board considered a report from the Chairperson dated 24 August 2017 as circulated with the agenda.

TP7.6.1 **Jellicoe Street Upgrade**

The Board was advised that a public meeting to hear the results of the Independent Key Research and a local retailers survey about the new road layout had been held on 29 August 2017.

TP7.6.2 **Storyboards**

The Chairperson advised that the agreed draft storyboard design featuring the Raymond Bridge (also known as "the little white bridge") now a feature of McLoughlin Park would be installed at the eastern entrance to Te Puke.

Resolved: Members Miller / Spratt

THAT the Te Puke Community Board commit up to \$3,000 from the Te Puke Reserve Account for the development and installation of a Storyboard to be placed by the "little white bridge" at McLaughlin Park at the eastern entrance to Te Puke township.

TP7.6.3 **Commerce Lane Carpark Option**

The Board was advised of estimates for resealing the carparking area behind the Giftrapt and Kebab and Sushi shops on Commerce Lane. The project would be considered in the context of the Main Street upgrade and had not yet been discussed with the property owner. No action was required from the Board at this time.

TP7.6.4 **Jellicoe Street Carpark Time Limits**

In 2016, the Board passed a resolution to recommend to Council changes to parking time limits on the southern side of Jellicoe Street between Jocelyn Street Boucher Avenue. The changes outside the Te Puke Cinema

and the Four Square shop were approved but to date had not been implemented.

The Board was advised that the installation of sign changes arising from the 2015/16 parking review were deferred pending the completion of the town centre upgrade. Council engineers were assessing needs for sign changes, correction of sign errors and replacement of scruffy signs. All changes should be in place within two months.

TP7.6.5 **Te Puke Township Entrance 'Event' Signage**

The Chairperson advised that he had met with Epic Te Puke and discussed the design options and the installation of 'event' signage at the agreed locations at both ends of Te Puke.

Within the Te Puke 20 Year Development Plan, the Te Puke Community Board had signalled that options for the installation of electronic noticeboards at the entrance to the township be considered. In order to progress the production and installation of the signage as soon as possible the Board would consider making an allocation of funding from their reserve account for this project at their next workshop.

TP7.6.6 **Letter to Kiwi Rail - State of Railway Line Through Te Puke**

As of the 28 August 2017, the Board had not received a reply to the letter sent after the last Board Meeting. This was a little disappointing as the concern raised in the letter was genuine and the Board should have received a reply by now.

The Board supported the suggestion that the Chairperson again write to Kiwi Rail asking them to contact him in regard to clearing rubbish from the railway line and adjoining land and to also request that gorse and weeds be cleared and controlled from the railway line running through Te Puke township.

TP7.6.7 **Community Board Venues**

As of the 28 August, the Board had not received a written reply from the Nga Moko Marae Committee at Waitangi re the holding of a Board meeting at their marae complex. The Chairperson advised that he had spoken to a marae representative and it had been suggested that a further approach be made when the roading upgrade through the Waitangi township was completed.

TP7.6.8 **Old Barnardo's Building**

The Board was advised that staff were preparing assessment criteria for assessing registrations of interest from potential users of the old

Barnardo's building. The registration of interest were likely to be sought in October 2017.

TP7.6.9 **Community Organisation Reports**

The Board acknowledged the passing of Cedric Blaymires who served many years as president of the Te Puke Environmental Forum. Mr Blaymires was a regular attendee at many Community Board Meetings and took a keen interest in all aspects of the Te Puke Community.

TP7.6.10 **Te Puke Emergency Response Plan**

The Chairperson advised that the development of the Te Puke Emergency Response Plan was progressing well and it was expected to have an approved plan in place by early 2018.

Resolved: Member Miller / Councillor Dally

THAT the Te Puke Community Board Chairperson's Report dated 24 August 2017 be received.

TP7.7 **Councillor's Report**

The Board considered a report from Councillor Scrimgeour dated 24 August 2017 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member Miller

THAT the report from Councillor Scrimgeour dated 24 August 2017 be received.

TP7.8 **New Road Name - Te Puke**

The Board considered a report from Environmental Consents Manager dated 25 July 2017 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member Dugmore

1. *THAT the Environmental Consent Manager's report dated 25 July 2017 and titled "New Road Name – Te Puke" be received.*
2. *THAT it be recommended to the Regulatory Hearings Committee that pursuant to Section 319 and 319a of the Local Government Act 1974, the Regulatory Hearings Committee adopt the following road name for the new road-to-vest arising out of subdivision consent S/B/11875 off 22 Arawa Road, Pongakawa:*

*"Penelope Place"***TP7.9 Infrastructure Services Report Te Puke - September 2017**

The Board considered a report from the Deputy Chief Executive dated 26 July 2017 as circulated with the agenda.

TP7.9.1 Home Worm Composting Workshops

The Board acknowledged the success of the Home Worm Composting workshops and asked if another workshop at Te Puke could be held in the New Year.

TP7.9.2 Community Roading Account - Te Puke Footpath Priorities

The Chairperson advised that the Board would discuss the Te Puke Footpath priorities list previously circulated at their next workshop.

TP7.9.3 Parking of Heavy Trucks in Urban/Residential Areas - MAS Reference TP517 3.5

The Chairperson reiterated his disappointment in regard to progressing the instigation of a Bylaw to prohibit heavy trucks parking in urban/residential areas in Te Puke.

The Chief Executive Officer noted that Council had declined to proceed with a request for this bylaw a few years ago and other councils were now tending to move away from this type of enforcement. The practicalities of enforcement were difficult and it had been found that communication with drivers/owners of heavy vehicles produced good results. Generally, when drivers/owners/operators were made aware of concerns the parking of heavy trucks in residential/urban areas caused, they would seek out other more suitable places to park.

The Chairperson felt that it was not the responsibility of Board members to talk to truck drivers directly and it was up to the owners/operators to find a suitable place to park other than residential streets. It was noted that any approach to drivers/owner/operators should be made as a resident (just doing the right thing) rather than as a Board member.

Resolved: Member Spratt / Councillor Scrimgeour

THAT the Deputy Chief Executive report dated 26 July 2017 and titled Infrastructure Services Report Te Puke - September 2017 be received.

TP7.10 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the month of October and November 2017 as circulated with the agenda.

Resolved: Member Spratt / Councillor Scrimgeour

THAT the schedule of meetings for October and November 2017 be received.

The meeting concluded at 9.15pm.

Confirmed as a true and correct record.

P Miller
Chairperson
Te Puke Community Board

Date

TP7

Western Bay of Plenty District Council

Te Puke Community Board

Chairperson's Report – October 2017

1. Operational Matters – Projects Pending or in Progress

1.1 Jellicoe Street Upgrade

The Project Control Group (PCG) Meeting held Wednesday 13 September reviewed the feedback from the public meeting held 29 August in the Settlers Lounge and heard a report from Murray Holyoake representing the Te Puke Business Strategies Group. The group walked Jellicoe Street and discussed the possible changes members of the public had raised at the public meeting. Members of the Community Board have received a copy of the meeting minutes. The next PCG meeting is scheduled for Wednesday 11 October 2017.

1.2 Storyboards

Following the positive resolution passed at our last Community Board meeting Evocom Ltd (Mackie Signs) has been given approval to manufacture the first of our storyboards featuring the Raymond Bridge. I envisage the people of Te Puke being encouraged to suggest to our Board additional storyboards to be produced for our township.

1.3 Entrance Signage

Page Seven of the revised Te Puke 20 Year Community Plan recommends electronic noticeboards at the western and eastern entrances to the township. EPIC Te Puke has investigated this possibility and have found the idea to be too expensive. They feel a more cost effective plan would be to add an addition to the town entrance signs in the form of three or four panels beneath the sign into which can be slipped temporary signage that advertises events happening in our town.

Development Engineering Manager This is a project that is still under investigation. Epic Te Puke has been advised that they need to contact the Western Bay of Plenty District Council Development Engineering Manager.

1.4 **Jellicoe Street Flags**

Councillor Dally has prepared a report on this project for this meeting. At our workshop meeting it was decided to leave the Street Decoration budget at \$10,000.00

2. **Community Issues**

2.1 **Railway Line**

I have written again to KiwiRail to try to get a written response to our concern regarding the litter on the railway line through Te Puke. At the time of writing I have not had a response to our first letter.

2.2 **Footpath Budget and Priorities**

At the last Community Board workshop attending members were presented with the anticipated budget for this item resulting from one of the roading loans being paid off in this financial year. In 2016 the Community Board prioritized the current footpath deficiency list but it was pointed out to Members that the current Board does not necessarily have to run with this list. Members have been asked to review the list and to bring their recommendation to the Workshop meeting to be held Thursday 9 November 2017.

2.3 **Community Meeting Presentation**

Following the community consultation meeting held by the Board on 4 April this year the Board formulated its annual presentation to be made to Councillors. I have now been given a date for this presentation which is Thursday October 12 at the Council Community Meeting CC6 to be held in Te Puke.

3. **Community Organisation Reports**

3.1 **Dr Leonard Randell Memorial Scholarship Award 2017**

The Trust has met and interviewed nine candidates for the 2017 Scholarship award. Once again the calibre of applicant was very high and the final decision no easier for the Trust members. The successful applicant will be announced at the Te Puke High prizegiving to be held Thursday 2 November 2017.

4. **Future Directions.**

4.1 **Te Puke Emergency Response Plan**

There have now been three meetings of this group and some good progress is being made. At the last meeting our Emergency Management Advisor Naomi Luckett was in attendance and gave the group good advice and direction. She felt she was now in a position to go ahead with the pamphlet "Community Guide to Emergencies-Te

Puke". She also congratulated the group on the progress it was making. The next meeting is scheduled for Thursday 12 October, 7.00 pm in the Boardroom.

4.2 **Public Art in Te Puke**

At the last Community Board workshop Creative Te Puke and David Page gave presentations regarding public art and the promotion of the town identity Kiwifruit Capital of the World. The presenters were assured they had the support of the Board and they were encouraged to get together to come up with specific designs to put before the Board together with plans to fund the different projects.

4.3 **Western Bay of Plenty District Council – Media Statement – Key Themes from Community Conversations**

Attached for information is the media statement released on 15 September 2017 providing a summary of the key themes that emerged from Phase 1 of the Community Conversations.

Attachment A

Recommendation

THAT the Chairperson's Report to the Te Puke Community Board for October 2017 be received.

Peter Miller
Chairperson
Te Puke Community Board

Key themes emerge from Community Conversations

The pace of change, building communities, protecting our environment and getting around are the key themes emerging from community conversations on the Long Term Plan 2018-2028 held by the Western Bay of Plenty District Council earlier this year.

The Long Term Plan (LTP) is the key document that Council uses to set strategy and direction for the next 10 years. It is revised three yearly and tracked annually.

In May, Council set out on the *It's About You* LTP campaign, visiting nine communities and holding 14 community conversations to let people share their views with elected members and Council staff about what they want for the future of the District.

Council met with more than 850 people from Waihi Beach to Maketu to raise awareness of the LTP, what it means and how the community can influence the future shape of the District. Online tools were also used.

Feedback has been analysed and key topics determined for their priority District-wide, while community specific issues having also been prioritised. Mayor Garry Webber was impressed with the wide range of issues that people brought to the table.

"Each of our communities clearly told us what's important to them. We listened, took people's views into account and now it is our task to determine where they sit in our future deliberations," says Garry.

While some of the community input revolved around issues outside the scope of the LTP, Garry says all would find their place somewhere in Council's future discussions.

"The nub of the planning process is to get a feel for the things that really matter to our communities in the long term so that we can do our best to set in place the building blocks to get there."

The next phase will be primarily focused online, with Council expanding on the key themes that came from the community conversations. We will also be discussing these with stakeholder groups.

This information will be online from early October at haveyoursay.westernbay.govt.nz/.

The final phase will be a feedback process and 'have your say' events in March/April next year where residents can provide direction on the key LTP proposals.

Key themes from the LTP community conversations:

Pace of Change:

- Housing
- Rural subdivision
- Omokoroa urban growth
- Responding to climate change

Building Communities:

- Local amenity provision
- Community capacity to build communities
- Community connectivity
- Parks and reserves development

Getting around

- Cycleways and walkways
- Road safety improvements
- Road network improvements and seal extensions
- Public transport
- Continued advocacy on State Highway development

Protecting our environment and resources

- Cultural heritage protection
- Waste management and minimisation
- Marae sustainability
- Water quality and charging
- Wetland restoration
- Coastal erosion responses

Western Bay of Plenty District Council

Te Puke Community Board

Councillor's Report – October 2017

Long Term Plan (2018-2028) Phase 2

We have just moved into Phase 2 of our LTP consultation with Councillors and Community Board Chairs meeting with community stakeholders across the district to discuss key themes identified in the initial consultation.

Representation Review

All Council's in NZ are required to undertake a representation review every 6 years and we are currently undertaking a review prior to the 2019 local body elections. We have already decided on First Past the Post voting system and the next consideration is whether to establish Maori Wards, this decision must be made before 23 November 2017. Following that we will look at the number of wards, number of councillors and the requirement for Community Boards, this needs to be decided by May 2018.

Rural Committee

Councillors have been receiving presentations from kiwifruit industry representatives, Fonterra, Federated Farmers and the Port of Tauranga. The purpose of these is to inform Councillors on projected developments and growth numbers and the likely impact on employment, housing, worker accommodation and road and rail transport requirements across the district. Another purpose is to provide more accurate forecast data to Smartgrowth for their spatial planning requirements.

Town Centre Project Control Group

After the public meeting on August 29 to present the findings of the independent research companies the PCG met on September 13 with new Te Puke business representatives Murray Holyoake and Erin Burt appointed to the group. One of the objectives was to establish the exact number of car parks lost with the changes; this will be confirmed at the next meeting. New signage locations pointing to parking off Jellicoe St were approved. Changes to parking in Queen St were considered. It was agreed the bollards restricting visibility by the central pedestrian crossing would be lowered to remedy the problem.

Waste Management and Minimisation Plan

Council is currently seeking feedback on the Draft WMMP with the consultation period being 22 September to 23 October. We have endorsed a new community outcome for solid waste as follows:

'Effective waste management practices that minimise waste to landfill and encourage efficient use of resources to reduce environmental harm.'

Councillors have agreed to take a more aspirational approach to waste management subject to the outcome of the consultation and likely cost to ratepayers of new waste initiatives.

Water Charging Regime

After considering several options for water charging with different combinations of UAC and rate per m³ of water used, Councillors decided to stick with the current charging regime, which for 2017/18 is UAC of \$382.10 and \$1.13/m³ until water meters are installed 100% across the district. The installation programme should be completed by July 2018. The purpose of water meters is to establish a "user pays" approach, encourage water conservation, help identify high volume users and network losses due to leaks and improve asset efficiencies and predictive planning for additional supply and infrastructure needs. By law, Councils are not allowed to profit from water supply, but minor changes to the UAC and consumption charge could encourage conservation and high-volume users could pay relatively more. The charging regime will be re-visited once sufficient data has accumulated following 100% metering.

Grant Dally
Councillor
Te Puke Community Board