	15 June 2016: signboard information is with the Communications Team who are designing board content. Once complete, a sign will be purchased/implemented for the historic bridge only. 11 May 2016: Historic information about the bridge has since been provided by the TPCB Chairman. Signage costs have also been received. The next step is to involve the Communications team to design the signboard for the bridge. The other signs can be designed once historic info has been provided. 14 April 2016: A meeting with the TPCB Chairman and staff will be arranged to progress the artwork information for new storyboards. Signboard pricing information from the NZTA Paengaroa examples has been received and orders for 3 new boards of the same design will be placed.

ATTACHMENT A

TE PUKE COMMUNITY BOARD 30/06/2016

Remit Title	**Jubilee Park Skate Park**
Remit Number	TP21.16 4.1
Owner	RFAC
Status	COMPLETE
Complete Date	20 May 2017
Confidential	
Resolution	Board Member Dally advised that member of the Skate Park Group had met with the Te Puke Rotary and the Kiwi Coast Te Puke Lions Club who had advised that they could not take the skate park group under their incorporation at this time. The Te Ara Kahikatea Pathways Society had agreed to support the Te Puke Skate Park Group and take them under the umbrella of their incorporated society. A funding application to TECT, on behalf of the Te Puke Skate Park Group, had been made by the Te Ara Kahikatea Pathway Society for consideration in September. Councillor Matthews joined the meeting at 8:12pm. Resolved: Members Spratt / Wratt THAT the Minute Action Sheet Report for the Te Puke Community Board for June 2016 be received.
Actions	**22 May 2017: The skate park facility was officially opened on Saturdays 20 May 2017.** **It is intended that the balance of the Community Board Reserve funding for the skate park be retained for the stage 2 development.** 10 April 2017: Concrete works have been completed and reinstatement is underway. Formal opening arrangements are being organised for 20 May, from 11.00am to 2.00pm. Public notices are soon to be published and invitations sent. 2 March 2017: Final concrete pours programmed for completion. Site to be reinstated before practical completion certificate is issued and the facility made available for public use. Preparations for a formal opening are underway – with a target of April, date & time to be confirmed. 17 January 2017: Skate park construction is nearing completion. Poor weather in the later half of 2016 had delayed progress but staff are satisfied with the progress and workmanship. In addition, the old floodlights are being replaced with the same specification as the new floodlight at the northern end of the sports field. Preparations for a formal opening are underway – with a target of April, date & time to be confirmed. 15 November 16: Construction works are underway with completion expected before Christmas. Full funding has been obtained including a recent grant from TECT. 14 September 16 Application for grant made to TECT. Decision of grant by end of month. 2 August 2016 Meeting with Te Puke Skate Park Project Control Group on 5th August to receive update on application of the grant to TECT. Grant Dally is applying via the Te Ara Kahikatea Pathways Society on behalf the PCG.

ATTACHMENT A

TE PUKE COMMUNITY BOARD 9/02/2017	
Remit Title	**Jellicoe Street Upgrade**
Remit Number	TP217 2.1
Owner	DEM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The Chairperson noted that locals and visitors alike were to be congratulated for their patience and resilience over the holiday period and it was great to see that we got through the road layout changes relatively accident free. Work on the upgrade project has now resumed and the new layout was now installed between Jocelyn Street and Belcher Avenue following night road closures this week. The Project Control Group and staff were currently working on the composition of the team that will carry out the review of the Jellicoe Street Upgrade project in April and the Chairperson advised that all Board members were invited to attend the next Project Control Group meeting. Concern was expressed that there were no safe laneways for cyclists going through the township. The Development Engineering Manager advised that there were flush median strips for cyclist to use and cyclists who persisted in riding on the footpath were breaking the law and should be reported to the appropriate authority. It was suggested that signage should be installed directing cyclists to use Queen Street or Commerce Lane to take them directly away from the main traffic in Jellicoe Street and this would be considered at the next Project Control Group meeting.
Actions	**16 May 2017: Offer of service from survey specialist (Key Research) received. PCG meeting was held on 18 May to discuss composition of review team.** **The survey will occur in June. The community is organizing a public meeting at the end of June to provide feedback to Council.** 31 March 2017 - Work on the upgrade project is now substantially complete and practical completion certificate has been issued to the head contractor Fulton Hogan. However, minor repairs or rework is still ongoing. Additionally there several other contractors working in the town centre. These are: • Security camera contractor: 50% complete, due to redesign of camera location. • Resurfacing contractor: 70% complete repairing failed asphalt and laying new asphalt. Some inadvertent damage has been noted due to this contractor. Further repairs will result. • Signs and Marking contractor: 40% complete re-marking road surface, • Water Utilities contractor: 90% pipe repair complete with footpath resurfacing only for completion • Vegetation contractor: 100% however is responsible for plant maintenance. A post-construction survey date is yet to be confirmed, as it is likely that nearby works either side of Te Puke will affect the perception of the town centre works. 24 February 2017: PCG meeting of 22 Feb 2017 agreed that:

1. A promotional campaign for Te Puke town centre is required once the works in town are complete. Timing is likely for late in March, i.e. as soon as practicable after completion of the town centre works.

2. A post construction survey is be completed by independent surveyors, taking in the wider catchment to Maketu, Paengaroa and Pukehina. Timing is to be after the promotional campaign, likely two months after completion, i.e. April or even May.

3. Cycle lanes were discussed. It is noted that safe laneways for cyclists in Commerce Lane or Queen St would be very difficult to implement, as the roads are narrow and used extensively for parking. It was noted that unless cycleways are properly designed, (e.g. as shown in BOP Times of 22 Feb 2017) any signage indicating a cycleway would lead riders to believe they had rights where none exist. It is recommended that unless a specific cycleway project is funded for Te Puke, that indicative cycleway signs are not installed.

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ATTACHMENT A

TE PUKE COMMUNITY BOARD 9/02/2017

Remit Title	**Te Puke Wastewater Treatment Plant Resource Consent Renewal**
Remit Number	TP217 6.1
Owner	UM
Status	UNDER ACTION
Complete Date	
Confidential	
Resolution	The application to renew the discharge consent (seeking a 35-year consent term) for the Te Puke wastewater treatment plant had been lodged with the Bay of Plenty Regional Council. The Board noted that a working group to include Tangata Whenua, Councilors and Community Board representatives would be set up and asked that the Utilities Manager provide further information on this.
Actions	**24 May 2017 – A second meeting was held with the Alternative Options Working Group on Friday, 26 May in Te Puke. At present, no feedback has been received from Bay of Plenty Regional Council. Staff are chasing this matter up.** 12 April 2017: BOPRC have recently confirmed that they have started a review of our resource consent application. It is expected that comments will be received by the end of April 2017. In terms of the working group, the inaugural meeting was held on 11 April 2017 at Tapaweka's premises in Te Puke. In attendance was Te Puke Community Board Chair Peter Miller and Councillor Grant Dally. 16 February 2017: Update will be provided to the community board on the process for their next meeting.

ATTACHMENT A

TE PUKE COMMUNITY BOARD 23/03/2017

Remit Title	**Refurbishment of the 'Three Seeds"**
Remit Number	TP317 5.10
Owner	GM1
Status	Under Action
Complete Date	
Confidential	
Resolution	THAT options relating to the 'Three Seeds' sculpture be an item for consultation at the Te Puke Community Board's public consultation meeting to be held on Tuesday 4 April 2017.
Actions	**24 May 2017: The Board Chair is to report back on consultation.** **The Board may consider as an option a refurbishment of the "Seeds". Relocation will require a public process, as they are a highly visible part of Te Puke public sculptures.**

ATTACHMENT B

DRIVE CHANGE
Moving towards moving better

Blueprint Bayhopper & Schoolhooper Engagement May 2017

ADVERTISING CAMPAIGN : Tell us what you think

A comprehensive advertising plan is in place to ensure:

- People are informed of the proposed changes
- People know how to get further information
- People know how to provide feedback and when they need to do this by.

People have been defined as:

- Parents, children, school staff and communities who currently use SchoolHopper services
- Residents living within areas affected by proposed changes to bus routes and bus stops
- Residents of Tauranga City and the Western Bay area with an interest in commuting on Bayhopper buses

The following pages show the current media plan and associated creative work, Followed by the maps that people will see as part of this campaign. There are also individualised maps and flyers for each school.

This plan will be evaluated each Friday during May, with revisions made to the following weeks plan as appropriate.

Any questions or to source all art work files please contact:

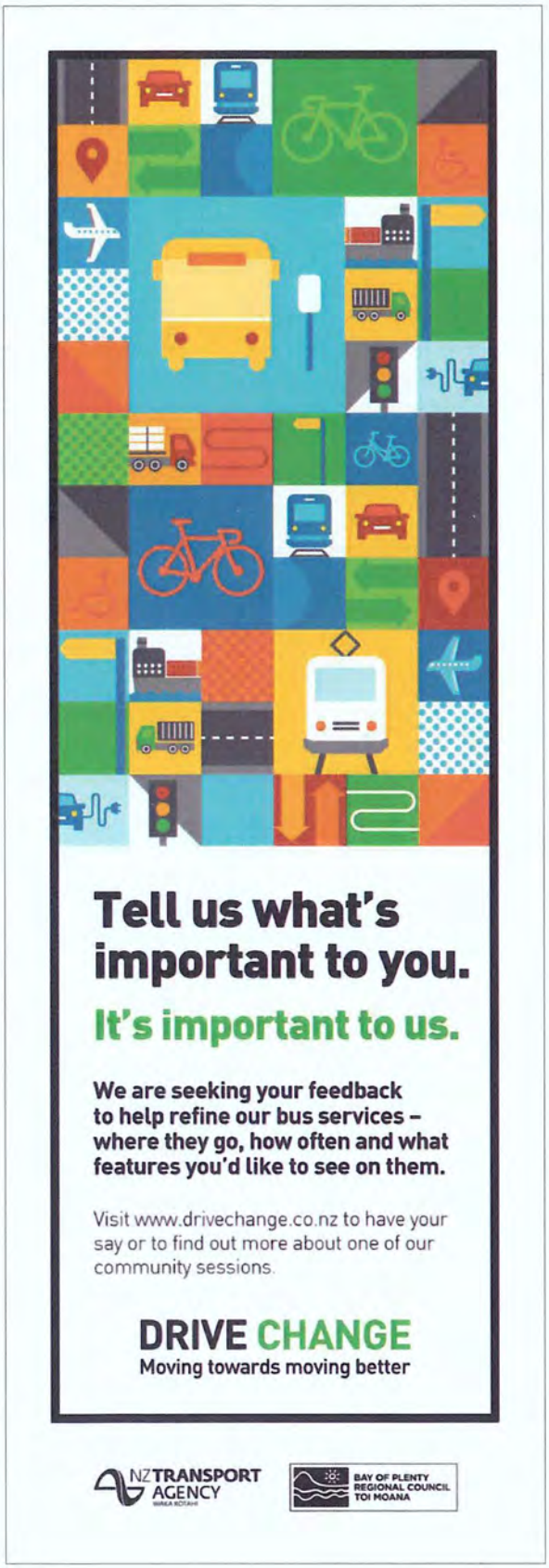
Simon Neat, Transport Marketing Advisor, BOPRC
Simon.Neat@boprc.govt.nz or phone 027 551 7323

ATTACHMENT B ADVERTISING SCHEDULE

		MAY																			June			
				M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
		13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4
Print Advertising *1/2 page adverts placed in premium positions, with several editorial features included*	Te Puke Times																							
	Katikati Advertiser																							
	Waihi Leader																							
	Bay News																							
	NZ Herald																							
	Bay of Plenty Times																							
	Bay of Plenty Times - Sat																							
	Weekend Sun																							
Radio Advertising *- 4 x 15s adverts rotating on a heavy schedule, with added value on The Breeze and MoreFM: event call-outs, social media promotions and additional editorial*	The Hits																							
	ZM																							
	Coast																							
	Flava																							
	More FM																							
	Breeze																							
	The Edge																							
	Radio Live																							
Digital Advertsing *geo-targeted placements*	NZ Herald/BoP Times																							
	Sunlive																							
Social Media *daily blogs and shares incl activation amongst media outlets*	broad mix of third party sites																							
DriveChange website	includes all maps/proposed changes																							
Resident Mail-outs	letters to affected residents																							
	mailbox drop/newspaper insert																							
Community Events	Disability sector stakeholders																							
	Mount/Bayfair																							
	Tauranga City																							
	Katikati/Waihi Community																							
	Te Puke Community																							
	Instep Young Leaders Day																							
Schools	School packs delivered for school dist																							
	Information sessions upon request																							
	School newsletters/apps																							
On Bus / isites / ticker venues	Flyers handed out																							
	posters up																							
Partner/Stakeholders	Comms toolkit provided																							
	Generic flyers provided																							

ATTACHMENT B

PRESS ADS



ONLINE BANNER ADS
- scrolling

ATTACHMENT B

GENERIC FLYER

Tell us what's important to you. It's important to us.

If you'd like a flexible bus network that provides more travel choices, then please help us refine our bus services – where they go, how often and what features you'd like to see on them.

We're currently planning changes that include:

- More buses, travelling more frequently along more direct routes
- New buses with more features and less emissions
- New technology to provide passengers with better information
- Giving buses priority over other traffic in some places
- Park and ride facilities
- Improving options for school students, including those who travel outside of their zoned area.

DRIVE CHANGE
Moving towards moving better

We're introducing new bus services from mid 2018 to improve public transport services within these areas:

- Schoolhopper
- Te Puke
- Katikati and Omokoroa
- Tauranga Western Suburbs - Matua, Otumoetai, Judea, Bethlehem, Cambridge Road
- Tauranga Southern Suburbs - Welcome Bay, Greerton, The Lakes, Pyes Pa, Ohauiti
- Mount Maunganui and Papamoa

Tell us what you think

For more information, to provide feedback or find out about our community sessions, visit www.drivechange.co.nz

You can also pick up a flyer from your bus, ticket office, school or the Bay of Plenty Regional Council offices at 87 First Ave, Tauranga.

Feedback closes 6 June 2017.

NZ TRANSPORT AGENCY

BAY OF PLENTY REGIONAL COUNCIL TOI MOANA

POSTERS x 2

MOVING TOWARDS
MOVING BETTER
Tell us what's important
to you. It's important to us.
We are seeking your feedback to help refine our bus services – where they go, how often and what features you'd like to see on them.
Visit www.drivechange.co.nz to have your say.
DRIVE CHANGE
Moving towards moving better
NZ TRANSPORT AGENCY
Western Bay of Plenty District Council
Tauranga City
Smart Growth

Tell us what's important
to you. It's important to us.
We are seeking your feedback to help refine our bus services – where they go, how often and what features you'd like to see on them.
Visit www.drivechange.co.nz to have your say.
DRIVE CHANGE
Moving towards moving better
NZ TRANSPORT AGENCY
Western Bay of Plenty District Council
Tauranga City
Smart Growth

SCHOOL FLYER – generic front and specific back

We're making changes to the Schoolhopper bus services - where they go and who uses them

This will enable more travel choices on the public bus network.

Why do we need to make changes?

Over the past two years more school children are using the public Bayhopper buses to travel to schools outside of their local zones and to extracurricular activities.

We'd like to deliver a flexible public transport network to provide more travel choices, and this means focussing our resources on the public Bayhopper services.

Why does this matter to you?

We need to know what you think of changing the Schoolhopper service to enable a more effective Bayhopper service, so that we can refine transport solutions that move us towards moving better around our city.

Tauranga is one of the few places left that provides a dedicated school bus service to move children to schools outside of their local neighbourhoods, ie to schools of choice as opposed to schools children are zoned for. Moving this funding into the public Bayhopper network will enable more flexibility and choice in travel times, providing a more effective public bus service.

What are we changing?

Over the page you will find our proposed changes that relate to your child's school. These proposed changes are in response to conversations held with school staff, parents and pupils in 2016. Now we need to know whether these are the right changes to be made, or what else we should consider prior to finalising our bus networks later this year.

Do you have to do anything?

We'd love to know if you agree with these changes, or if you have other ideas that we could consider.

Tell us what you think

Drop into one of our community sessions or provide survey feedback - see www.drivechange.co.nz for more information

Feedback closes 6 June 2017.

bayhopper TAURANGA schoolhopper

DRIVE CHANGE
Moving towards moving better

Aquinas College

The changes being proposed for Aquinas College involve additional public Bayhopper buses travelling to the school during opening and closing times. The proposed increase to public bus services will mean the majority of current Schoolhopper services to Aquinas College will not be required.

Public services to Aquinas College

The Crosstown Connector service will link Bayfair, Welcome Bay, Toi Ohomai Windermere Campus, Greerton and Tauranga Crossing. During school opening and closing times this service will divert to Aquinas College.

Route 1 will link Tauranga CBD, Fraser Street, Greerton, Pyes Pa and Aquinas College during school opening and closing times.

Proposed travel options (for morning trips, afternoon travel can be reversed)

Existing		Proposed	
From	Route#	Bus 1	Bus 2
Papamoa/Arataki	302/303	Public bus routes 30 & 33 to Bayfair (services run every 30 minutes).	Transfer to new public Crosstown Connector service to Aquinas College.
City/Cambridge Rd	351	Public bus route 60 to The Warehouse, Cameron Road.	Cross Cameron Road and transfer to public bus route 1 from Pak n Save to Aquinas College.
Welcome Bay	401	Public bus route 40 to Hairini Interchange (Welcome Bay Road near Greenwood Park Lane).	Transfer to Crosstown Connector to Aquinas College.
Ohauiti	502	Public bus route 55 to Hairini Interchange (Welcome Bay Road near Greenwood Park Lane).	Transfer to Crosstown Connector to Aquinas College.
Maungatapu/ Avenues	503	From Avenues only Public bus route 1 to Aquinas College. Can also use public bus route 55 to Greerton. From Maungatapu can catch the new Crosstown Connector service to Aquinas College.	If using public route 55 transfer at Greerton to new public Crosstown Connector service to Aquinas College.
Otumoetai/Matua	652	Public bus routes 62 & 70 or new public Otumoetai service to CBD.	Transfer to public bus route 1 to Aquinas College.
Bethlehem	653	Public bus routes 60 & 62 to The Warehouse, Cameron Road.	Transfer to public bus route 1 from Pak n Save, Cameron Road to Aquinas College.

Services retained

Route 301 Matapihi/Mount Maunganui – Aquinas College will be altered to only serve Matapihi, Bayfair Estate and Bayfair Shopping Centre. Students from Mount Manganui and Papamoa will be able to transfer to this service from the public service at Bayfair Shopping Centre.

Services removed

Routes 302, 303, 304, 401, 502, 502 & 503.

bayhopper TAURANGA schoolhopper

ATTACHMENT B

RADIO ADVERTS

There are four radio adverts that will play in even rotation:

AD#1 Bus stops:

Bus stops, are there enough or are there too many? Where do you want them, where don't you want them?

We're changing how we transport and want your feedback to help make our bus service better. Visit drivechange.co.nz and let us know what you think.

Drive Change. Moving towards moving better.

AD#2 Bus routes:

Are our buses taking you where you need to go? Are there places you would like our buses to go?

We're changing how we transport and want your feedback to help make our bus service better. Visit drivechange.co.nz and let us know what you think.

Drive Change. Moving towards moving better.

AD#3 Bus Frequency:

Are there buses when you need them? Are they frequent enough or do we need more buses at different times?

We're changing how we transport and want your feedback to help make our bus service better. Visit drivechange.co.nz and let us know what you think.

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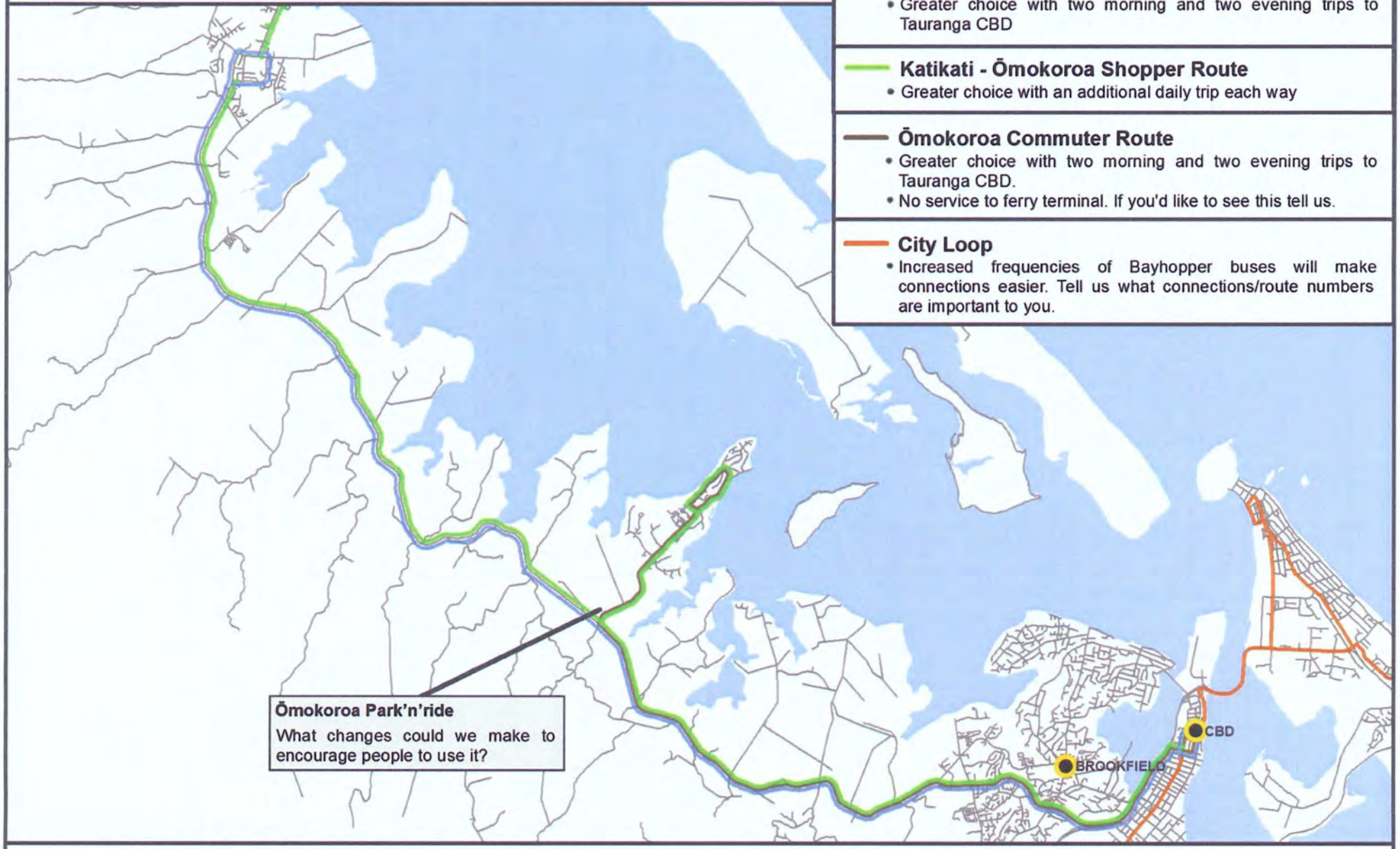
AD#4 Bus service feedback generic:

We want to hear what you think about bus stops, bus routes, bus times, bus frequency, bus anything.

We're changing how we transport and want your feedback to help make our bus service better. Visit drivechange.co.nz and let us know what you think.

Drive Change. Moving towards moving better.

KATIKATI & OMOKOROA proposed bus changes



Tell us what you think - If its important to you it's important to us.

ATTACHMENT B

PĀPĀMOA & MOUNT proposed bus changes

Bus Stops

- Removing these stops
- Adding these stops
- Bus Interchange

Busses no longer travel on these roads

- A Hot Pools - buses will turn at Mt Drury
- B Tweed St, Ocena Beach Rd, or Valley Rd
- C Mataphi Route
- D Mangatawa route
- E Range Rd, parts of Evans Rd, Ocean Beach Rd & Sunrise Ave
- F Karewa Pde

Increased frequencies and/or extended routes

- Pāpāmoa Express (half hourly 7-9am, 4-6pm)
- Route 30 & 33 (each service every 30 minutes)
- City Loop (every 15 minutes each direction)

New Routes

- Crosstown Connector (every 30 minutes)

Tell us what you think - If it's important to you it's important to us.

ATTACHMENT B

TAURANGA SOUTHERN SUBURBS

These are the changes we are proposing:

Bus Stops

- Removing these stops
- Adding these stops

- Bus Interchange
- Tauranga Hospital

Busses no longer travel on these roads

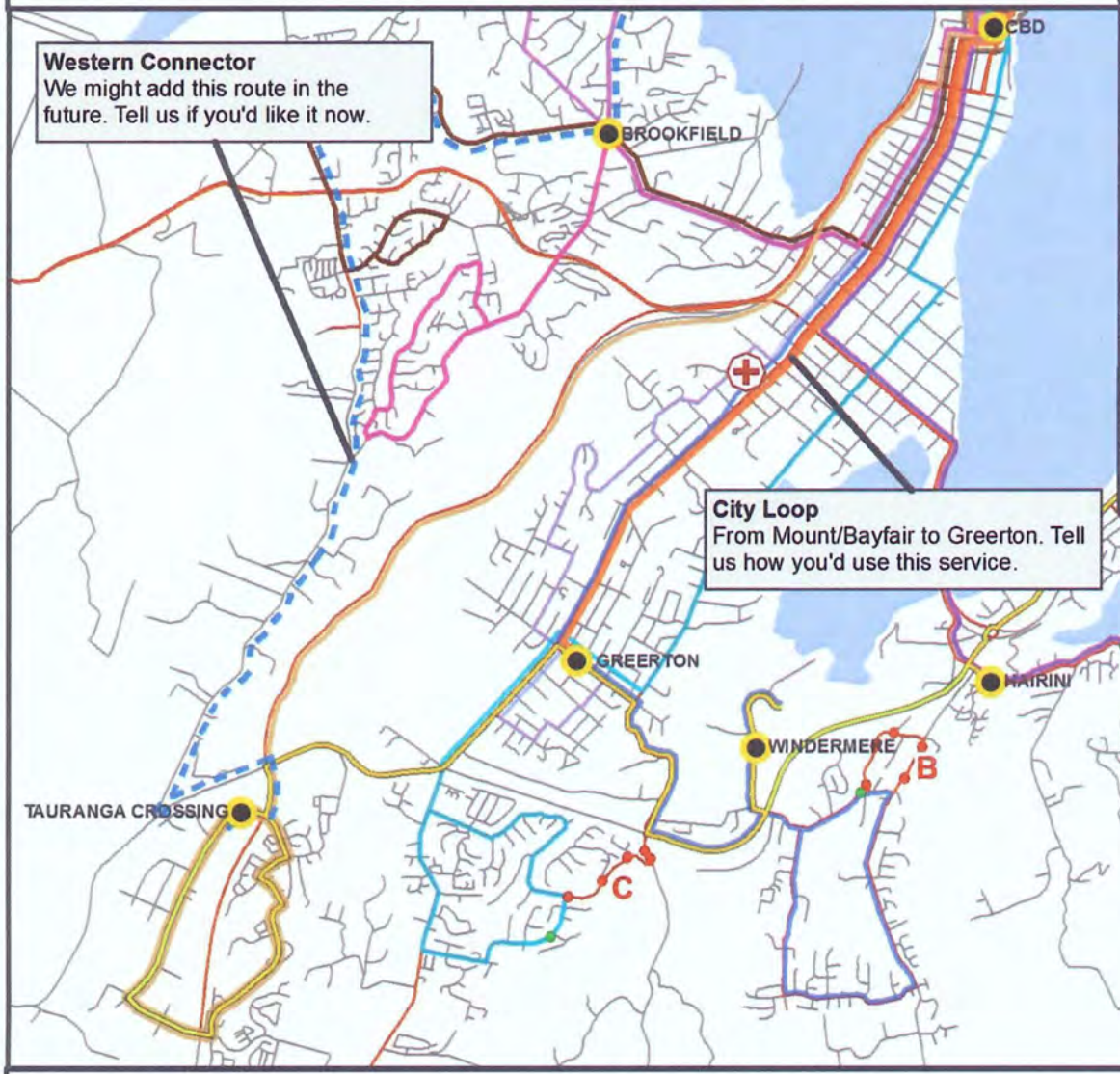
- A Corinna St, Ranginui Rd
- B Oropi Rd and part of Cheyne Rd
- C Harrisfield Dr and part of Ohauiti Rd

Increased frequencies and/or extended routes

- Route 40 (every 20 minutes)
- Route 55 (every 20 minutes)
- Route 1 (every 20 minutes)

New Routes

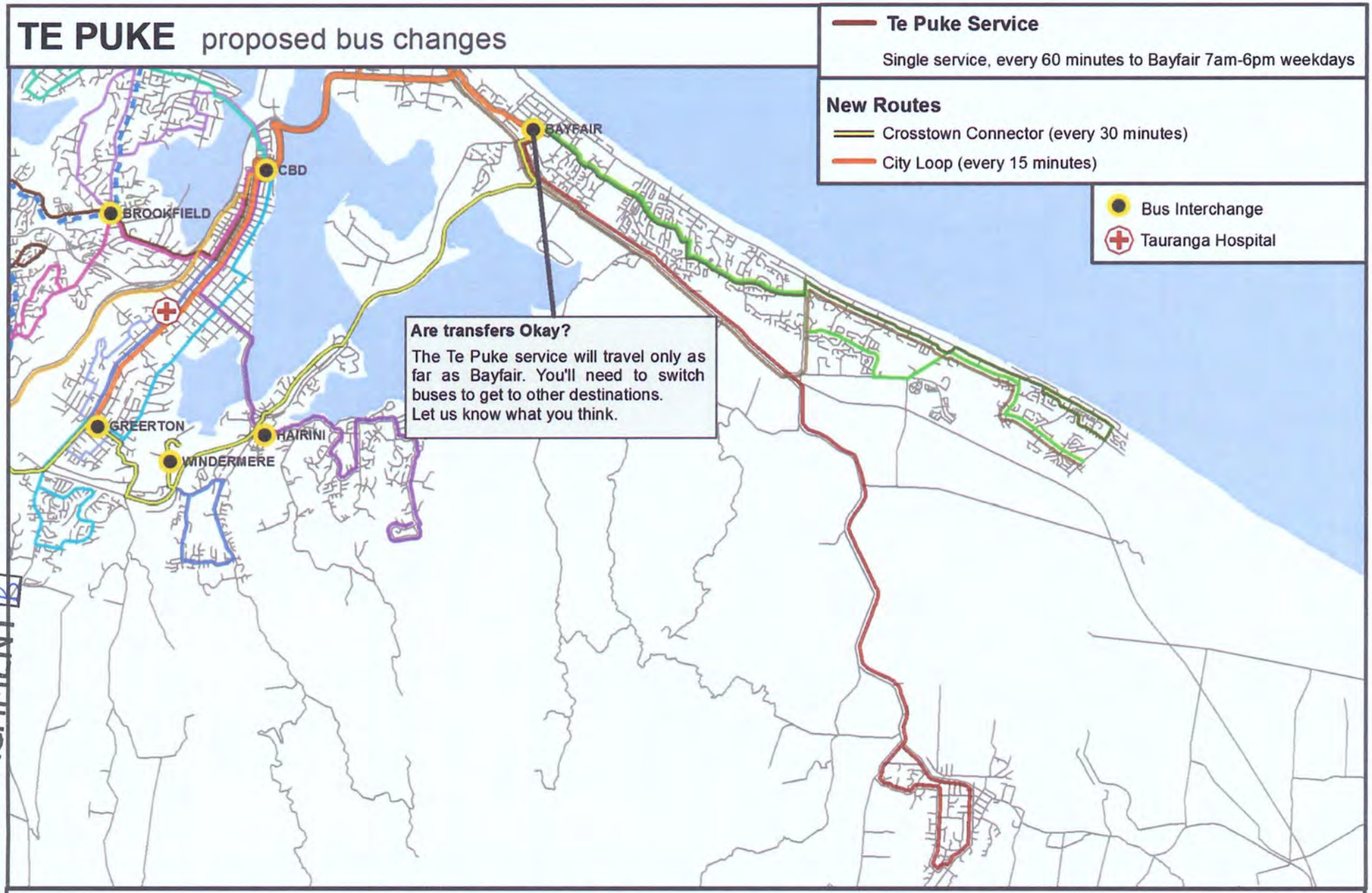
- Crosstown Connector (every 30 minutes)
- City Loop (every 15 minutes)



Tell us what you think - If it's important to you it's important to us.

ATTACHMENT B

TE PUKE proposed bus changes



Tell us what you think - If it's important to you it's important to us.

ATTACHMENT B

TAURANGA WESTERN SUBURBS

These are the changes we are proposing:

Bus Stops

- Removing these stops
- Adding these stops

- Bus Interchange
- Tauranga Hospital

Busses no longer travel on these roads

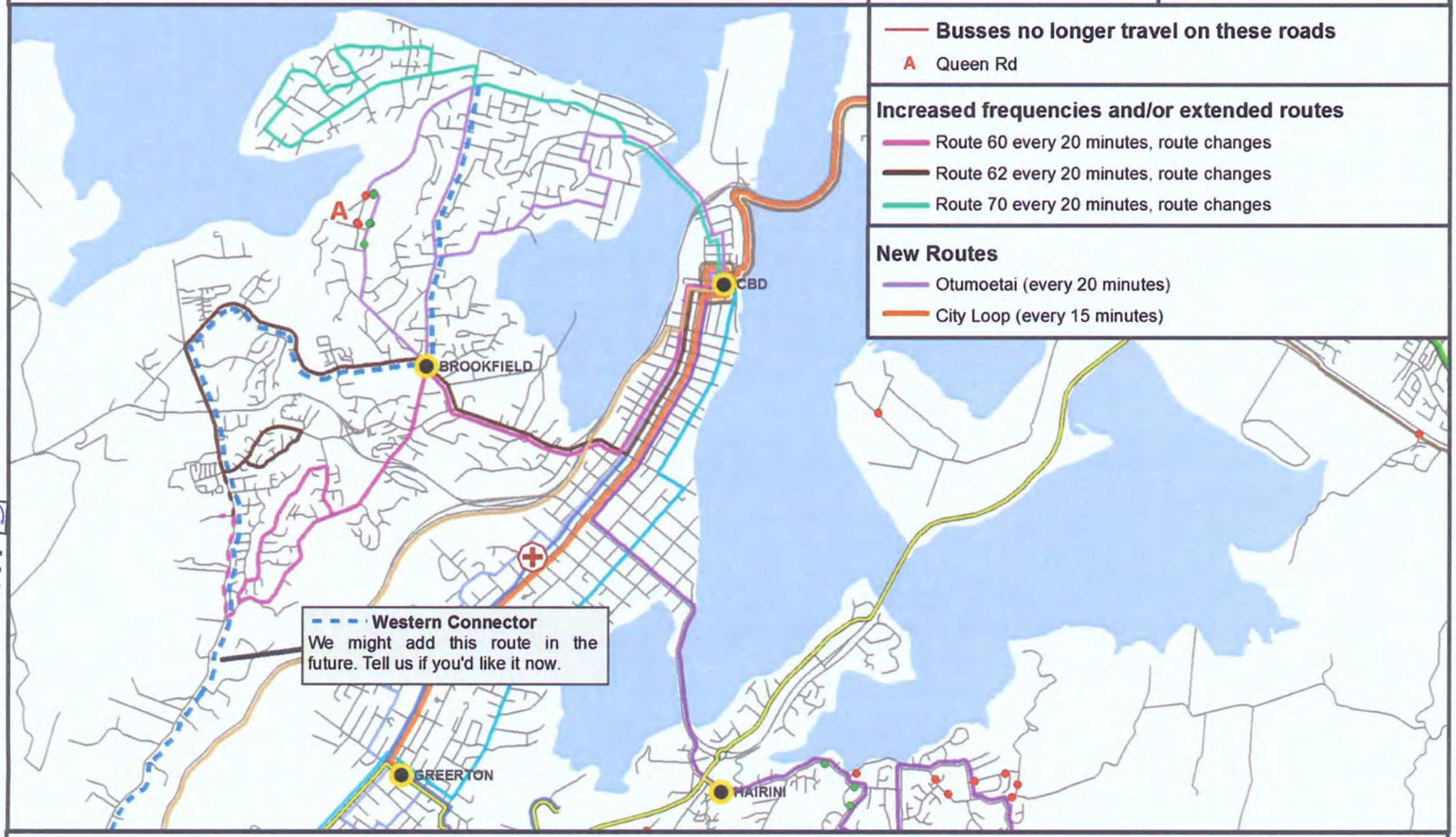
A Queen Rd

Increased frequencies and/or extended routes

- Route 60 every 20 minutes, route changes
- Route 62 every 20 minutes, route changes
- Route 70 every 20 minutes, route changes

New Routes

- Otumoetai (every 20 minutes)
- City Loop (every 15 minutes)



Tell us what you think - If it's important to you it's important to us.

ATTACHMENT B

ATTACHMENT C

DRIVE CHANGE
Moving towards moving better

Blueprint Bayhopper & Schoolhopper Engagement

May 2017

Key Messages

- We are proposing changes to our Bayhopper and Schoolhopper bus services to help us move towards moving better in Tauranga.
- We are seeking feedback to help refine our bus services –where they go, how often and what features people would like to see on them.
- We have proposed some changes, but need to hear whether people think these are the right changes, or whether there are other things we need to consider.
- The proposed changes look to:
  - redesigned bus network with more direct routes and more buses;
  - New buses with more features and less emissions;
  - new technology to provide passengers with better information,
  - consistent and clear bus operating hours and
  - Improving options for school students.
- These proposed changes have been influenced by conversations we have had with schools, students, customers and stakeholders such as those in the health and disability sector last year.
- Once feedback has been received, we'll be able to evaluate this and make decisions about what proposed changes will be made to our new Bayhopper and Schoolhopper service contracts which begin mid 2018. We will announce these results to schools, affected residents, existing users and the wider community later this year.

Tell us what you think

- Your feedback will influence how we deliver our new Bayhopper and Schoolhopper service contracts next year (July, 2018/ Term 3, 2018).
- If you like what we are proposing, please tell us. If you think there are other things we should consider please tell us. If it's important to you, it's important to us.
- We are asking that feedback is provided so that we receive it on or before 6th June 2017

NZ TRANSPORT AGENCY WAKA KOTAHI

BAY OF PLENTY REGIONAL COUNCIL TOI MOANA

ATTACHMENT C

DRIVE CHANGE
Moving towards moving better

Where can I find more information?

- All information can be found on www.drivechange.co.nz
- Schools have been provided with information packs to give parents, and these have been tailored to each school.
- Come and visit us in person at one of our community sessions
  - **Tauranga:** Monday, May 22nd - 7:30am -12:00pm. Willow Street bus interchange.
  - **Tauranga:** Tuesday, May 23rd - 9:00am - 12:00pm. Bay of Plenty Regional Council Office, First Avenue. This session is specifically for those with disabilities or those in the disability sector.
  - **Mount Maunganui:** Tuesday, May 23rd - 3:00pm - 6:00pm. At the Bayfair Bayhopper bus stop.
  - **Katikati:** Tuesday, May 30th - 3:00pm - 6:00pm. Bus stop outside Four Square, Main Road.
  - **Te Puke :** Tuesday, May 30th -8:00am - 10:00am. Bus stop outside New World, Commerce Lane.

How can I give feedback?

- You can provide your feedback online on www.drivechange.co.nz
- Schools have been provided with their own portal for feedback, and parents can get those log-in details from their school. They can also use the general feedback forms if they would prefer.
- You can collect a feedback form from any BOPRC office, or call us on 0800884880 to request one.
- Come and visit us in person at one of our community sessions:
  - **Tauranga:** Monday, May 22nd - 7:30am -12:00pm. Willow Street bus interchange.
  - **Tauranga:** Tuesday, May 23rd - 9:00am - 12:00pm. Bay of Plenty Regional Council Office, First Avenue. This session is specifically for those with disabilities or those in the disability sector.
  - **Mount Maunganui:** Tuesday, May 23rd - 3:00pm - 6:00pm. At the Bayfair Bayhopper bus stop.
  - **Katikati:** Tuesday, May 30th - 3:00pm - 6:00pm. Bus stop outside Four Square, Main Road.
  - **Te Puke :** Tuesday, May 30th -8:00am - 10:00am. Bus stop outside New World, Commerce Lane.

Frequently Asked Questions (FAQs)

Proposed operating hours

- Under our proposed changes we're looking at having consistent operating hours across the Tauranga urban network of 6am to 7pm, Monday to Sunday.

Fares

- We will ask for feedback on bus fares later in the year, this includes Schoolhopper bus fares.

FAQs Bayhopper services

Why change?

We are proposing changing our Bayhopper services to help us move towards moving better around our City. We'd like to deliver a flexible public transport network that provides more travel choices when our new contracts commence mid next year (July, 2018)

What changes are you proposing?

- A redesigned bus network with more direct routes and more buses
- New buses with more features and less emissions
- New technology to provide passengers with better information
- Giving buses priority over other traffic in some places
- Improving options for school students
- These changes will be staged over the next 10 years as part of the Public Transport Blueprint, but a large part will commence mid next year (July, 2018) when our new service contracts begin.

When will the changes be implemented?

At this stage we are seeking feedback on these proposed changes. Your feedback will influence what Bayhopper bus service will be delivered next year. You will be notified later this year on what decision has been made once all feedback has been received and reviewed.

Are you introducing any new routes?

Yes. We will be adding 4 new routes to our network to help improve cross town journeys. These will be:- Cross Town Connector (The Lakes to Bayfair via Maungatapu)- Papamoa East Express (Papamoa East to CBD via Hewletts Road)- CityLoop (Greerton - Hospital - CBD - Mount - Bayfair).

Are you removing any current routes?

Route 36 will be replaced by the Crosstown Connector.Route 2 (Windermere to Mount) will no longer operate. This service is being replaced by the Crosstown Connector and an enhanced Route 55 service.

Will I have to walk further to get to my closest bus stop?

Some people will need to walk a little further because of the route changes whilst otherwise will have a much shorter walk. The vast majority of people living in Tauranga will be within 400 metres of a bus stop.

When will the changes be implemented?

The changes are planned to be implemented by mid next year (July, 2018).

What can my feedback influence?

We will be assessing all your feedback in order to refine our public transport blueprint, the network layout, operating hours, bus routes and the features we include on our buses.

Please provide your feedback by 5pm 6 June or by dropping into one of our community sessions or filling out our online surveys on our engagement website www.drivechange.co.nz.

FAQ Schoolhopper

Why make changes?

- We want improved transport services for our schoolchildren who are travelling outside of their zoned school area to attend their school of choice.
- Over the past two years more school children are using the public Bayhopper buses, reflecting a demand for more travel options to and from schools (that are outside of their zoned schools) and to extracurricular activities.
- Tauranga is the only urban centre that still offers a school bus service for moving students out of their neighbourhoods to schools of choice that are out of their zoned school areas.
- We'd like to deliver a flexible public transport network to provide more travel choices, and this means focusing our resources on the public Bayhopper services
- Schools have been provided with full information packs to give to parents including travel options to school on the revised Bayhopper service.

How did you decide which services were retained and which were removed?

We used the following guidelines to determine the criteria for retaining and removing services:

- Intermediate and secondary school students will be served by the public Bayhopper network except where capacity on the public bus is insufficient
- Primary students will be served by the Schoolhopper network where practical
- Public and Schoolhopper bus timetables will be scheduled to enable students to arrive at school on time
- Students living further than 8 to 10 kilometres from their school will not be served by Schoolhopper.

There are exceptions to these guidelines, particularly where students cannot reasonably use the public service to access their school.

Why are you moving school students on to the public network?

Moving more school students on to the public network means that our public buses will be more cost effective to run as these will carry more passengers.

We want students to be familiar with the public bus network so that its easier for them to make other non-school trips on public buses.

Many intermediate and secondary students are already choosing to use the public bus service instead of the Schoolhopper as it offers flexible travel times. This has resulted in a drop in the number of students on school services which makes it less viable to operate Schoolhopper services.

Will my child be safe on the public bus service?

If your child is new to the public bus service we have put together a safety guide for travel on our buses **www.drivechange.co.nz/safebusguide**

What happens if the public bus is full?

We will be providing additional capacity on public bus routes where this is needed to get students to and from school. If a bus is over capacity (insufficient standing room) we will add more buses.

What are the operating hours? Do you have timetables?

School bus services will operate to ensure students reach their schools on time. Public buses will be timetabled to ensure students do not have to wait long to catch the bus.

The proposed operating hours for the public buses are between 6am and 7pm in Tauranga. Operating hours for Te Puke, Katikati and Omokoroa vary and exact trip times are yet to be determined. You can tell us what you think of our proposed operating hours by going to www.drivechange.co.nz/operatinghours

What are you doing to ensure my child can cross the road safely when changing services?

We will be working with Tauranga City Council to identify areas where there needs to be improved crossings for pedestrians to ensure students are able to cross the road safely.

Will my child get to school on time?

In most cases yes, but buses like other vehicles on the road are affected by busy roads, road works, and other delays which means this will not necessary to be the case all the time.

We'll be installing monitoring equipment on all our buses that will let schools know when a service is running late. Students will also be encouraged to ensure their departure time for school allows plenty of time to get to school particularly if they have to transfer onto another service.

Where are the interchanges located that you have mentioned – e.g. Hairini Interchange?

Our proposed changes to our public bus service includes adding in 5 interchange points. This will allow public services to come together and enable passengers to transfer easily between buses. This provides more choices for where people can travel without have to go to the CBD to change onto another service, as they do now. Proposed interchange locations are:

- **Bayfair (shopping centre)**

- **Hairini Interchange (on Welcome Bay Road near Greenwood Park Lane)**
- **Tauranga Crossing (outside shopping centre)**
- **Brookfield (near the shopping centre)**
- **Tauranga CBD (Willow Street).**

Background information

The Bay of Plenty Regional Council manages public transport in the region. The Bayhopper and Schoolhopper services are funded by the Regional Council, the NZ Transport Agency and by users through fares. The Public Transport Committee which consists of transport partners – Bay of Plenty Regional Council, Tauranga City Council, Western Bay of Plenty District Council and the NZ Transport Agency will make a decision on what Bayhopper and Schoolhopper services will be delivered next year. This decision is expected to be made later in the year.

The existing Bayhopper and Schoolhopper services will expire and Tauranga City and the Western sub region has experienced significant growth in the last few years and will continue to do so over the next 10-30 years. As result of this growth our City is facing some existing transport challenges including congestion along busy routes and road safety. Building a strong public transport network will encourage more people out of private cars and onto our buses and help us move towards moving better around our city.

The Bay of Plenty Regional Council has been consulting with stakeholders particularly those in the health and disability sector, with schools and with existing customers, this feedback has helped them to develop the proposed network plan for both the Bayhopper and School bus services. To ensure these proposed changes are right, they are seeking feedback from stakeholders, schools, parents, existing users and the wider public to ensure these changes are the right ones to make, and also what else they need to consider.

The feedback we are seeking through this engagement look to determine – where our buses will go, how often they travel and what will be on them. The Bay of Plenty Regional Council will also work with their transport partners to look at ways to optimise our public transport service to encourage more people onto our buses by looking at bus lanes, giving buses a head start at traffic lights, installing park and ride sites or making changes to the way parking works in Tauranga. These ideas are still being developed and we will be asking for feedback on these ideas.

Bus fares will be discussed later this year by the Public Transport Committee. The current feedback is open from Monday 15 May through to 2 July this year.

Western Bay of Plenty District Council

Te Puke Community Board

Financial Report Te Puke – April 2017

Purpose and Summary

This report provides the Community Board with a six-weekly monitoring of its operational budget.

Attached are the financial statements for the period up to 30 April 2017 **(Attachment A)**.

Total operating costs are over budget and include contingencies and street decoration. Contingency expenses are higher than budget and this relates to $12,617 for the Jubilee Park BBQ. This will be funded from the Te Puke Community Board Reserve once contractor costs are finalised [TP21.5.5]. Street decoration are higher than budget because of the installation of the flag TRAX systems.

Conference expenses, grants, mileage allowance, salaries, security, street decoration (street flags) and inter department charges are on budget with expenditure expected later in the year.

Grant payments made to date:

	$
Te Puke Community Patrol [TP21.7].	$3,000
Nga Wahine Toa O Tapuika me Waitaha Te Puke Grant [TP22.5].	$800
Citizens RSA Te Puke [TP3.7.2]	$500
Total grants paid to date	**$4,300**

Committed – Operational expenditure

ANZAC Day Commemoration Service [TP2.5]	$200
ANZAC Day Commemoration Service [TP3.7.2]	$500
LGNZ Community Board Chairs Workshop [TP2.2.11]	$100
Te Puke Main Street Flag Order [TP2.2.5]	$4,059
Youth Encounter Ministries Grant [TP4.7]	$1,000
Te Puke Gymsport [TP4.7]	$2,000
Te Puke Community Hub [TP4.7]	$1,000
Total outstanding operational commitments	**$8,859**

2016/17 reserve analysis:

2016/17 Opening balance	$147,464
For the purchase of 50 flag TRAX systems to replace the existing flag fitments along Jellicoe Street [TP10.7.7].	$(30,075)
Subject to a further report from the chosen provider for a staged development of a CCTV Surveillance system, Council to allocate $10,000 from the Te Puke Reserve account for an agreed system [C23.19]. Work completed and final costs to be determined. Community Board agree to fund up to $2,000 for the installation of two CCTV cameras to cover the Constable Art Gallery from the remaining balance [TP14.5.2]. The balance of $2,741 to be allocated to the cost of the purchase and installation of a CCTV system at the newly developed Skate Park in Jubilee Park [TP3.5.2]	$(2,741)
2016/17 Closing balance	**$114,648**

Committed - Reserves expenditure

For the purchase of 50 flag TRAX systems to replace the existing flag fitments along Jellicoe Street [TP10.7.7].	Up to $(19,925)
Jubilee Park Skate Park [TP.20.1.1]	Up to $(45,000)
Second BBQ installation for Jubilee Park [TP21.5.5]	Up to $(15,000)
2016/17 Closing balance after committed expenditure	**$34,723**

The decision by the Te Puke Board to retain a minimum reserve balance of $50,000 [TP1.11] now no longer applies [TP8.5.1].

Recommendation

THAT the Management Accountant's report dated 23 May 2017 and titled "Financial Report Te Puke – April 2017" be received.

Christie Tromans
Management Accountant

Approved

Ian Butler
Finance Manager

Minute Action Sheet	Position Code
For Action	MA1
For Info	FM

Western Bay of Plenty District Council
Income and Expenditure Statement
For the period ended 30 April 2017

Te Puke Community Board

	Year to Date				Full Year	Last Year
	Actual $	Budget $	Variance (Unfav)/Fav $		Budget $	Actual $
Direct Costs						
Conference Expenses	0	200	200	☑	2,000	87
Contingency - [see breakdown below]	13,190	2,100	(11,090)	☹	7,000	8,202
Grants	4,300	7,800	3,500	☑	11,000	7,127
Mileage Allowance	880	1,685	805	☑	2,000	323
Salaries	19,972	20,943	971	☑	24,694	25,113
Security	0	1,500	1,500	☑	2,000	1,689
Inter Department Charges	39,320	39,320	0	☑	47,181	47,184
Street Decoration	17,891	5,250	(12,641)	☹	15,000	8,020
Total Operating Costs	**95,554**	**78,798**	**(16,756)**	☹	**110,875**	**97,743**
Interest Expense	0	0	0	☑	(2,100)	(7,411)
Total Direct Costs	**95,554**	**78,798**	**(16,756)**	☹	**108,775**	**90,333**
Costs Allocated	0	0	0	☑	0	0
Total Costs	**95,554**	**78,798**	**(16,756)**	☹	**108,775**	**90,333**
Income						
Rate Income	94,823	92,400	2,423	☑	110,875	107,367
Total Direct Income	**94,823**	**92,400**	**2,423**	☑	**110,875**	**107,367**
Net Cost of Service	**(732)**	**13,602**	**(14,334)**	☹	**2,100**	**17,035**

Contingency - breakdown	
Dr Leonard Randell Memorial Scholarship	208
Jody Beattie Photography	120
Jubilee Park BBQ	12,617
Chair Training Taupo - Peter Miller	100
Community Board Advertising - Te Puke Times	145
Year to date contingency costs	**13,190**

Community Board Reserves	
Opening Balance - Surplus (Deficit)	**147,464**
50 flag TRAX systems for Te Puke [TP10.7.7]	(30,075)
Te Puke Community CCTV Skate Park [TP3.5.2]	(2,741)
(Decrease) Increase in year	**(32,816)**
Closing Balance - Surplus (Deficit)	**114,648**

Western Bay of Plenty District Council
Formal Meeting Schedule 2017

JUNE 2017			
Meeting	**Date**	**Time**	**Venue**
Queen's Birthday - Monday 5 June 2017			
Long Term and Annual Plan Committee	6 June	9.30 am	Chambers
Omokoroa Community Board	6 June	7.00 pm	Omokoroa Community Church Hall
Katikati Community Board	7 June	7.00 pm	Katikati Library and Service Centre
Community Committee	8 June	9.30 am	Chambers
Transport Committee	12 June	1.00 pm	TCC Council Chamber
Waihi Beach Community Board	12 June	6.30 pm	Waihi Beach Community Centre
Maketu Community Board	13 June	7.00 pm	Maketu Community Centre
Te Maru o Kaituna River Authority	14 June	10.30 am	Council Chamber Rotorua Lakes
Policy Committee (Coastal Erosion Decisions)	15 June	9.30 am	Chambers
Te Puke Community Board	15 June	7.00 pm	Te Puke Library and Service Centre
SmartGrowth Implementation Committee	21 June	9.00 am	TCC Council Chamber
Operations and Monitoring Committee	22 June	9.30 am	Chambers
Transport Committee	23 June	9.30 am	TCC Council Chamber
Council	29 June	9.30 am	Chambers
Regional Transport Committee	30 June	9.30 am	Mauao Room BOPRC
JULY 2017			
Regulatory Hearings Committee	4 July	9.30 am	Chambers
Regulatory Hearings Committee (If required)	5 July	9.30 am	Chambers
Transport Committee	10 July	1.00 pm	TCC Council Chamber
Waihi Beach Community Board	17 July	6.30 pm	Waihi Beach Community Centre
Omokoroa Community Board	18 July	7.00 pm	Omokoroa Community Church Hall

Community Committee	20 July	9.30 am	Chambers
Maketu Community Board	25 July	7.00 pm	Maketu Community Centre
Policy Committee (WMMP Decisions)	27 July	9.30 am	Chambers
Te Puke Community Board	27 July	7.00 pm	Te Puke Library and Service Centre