



MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

TE PUKE COMMUNITY BOARD

Poari Hapori



TP3
Thursday, 23 March 2017
Te Puke Library & Service Centre
7.00pm

Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

Notice of Meeting No TP3

Te Puke Community Board Poari Hapori

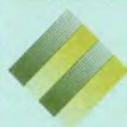
Thursday, 23 March 2017
Te Puke Library & Service Centre
7.00pm

Members:

P Miller (Chairperson)
B Button (Deputy Chairperson)
J Dugmore
Councillor G Dally
Councillor J Scrimgeour

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Western Bay of Plenty
District Council

Te Kaunihera a rohe mai i nga Kuri-a-Whare ki Otamarakau ki te Uru

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Te Puke Community Board

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. TP3

Pages

**Present
In Attendance
Apologies**

TP3.1

Declaration by Community Board Member Ronald Spratt

The Making and Attesting of the Declaration required of Board Member Ronald Spratt.

Member Spratt will sign his declaration in the presence of the Deputy Chief Executive.

Public Forum (If Required)

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to 3 minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

Presentations

TP3.1.

Introduction to Ultrafast Fibre (UFF) and UFB2

Alastair Sievwright, the Marketing Manager from Ultrafast Fibre will be in attendance to give a general introduction to Ultrafast Fibre services covering what has been achieved and what is coming up with specific Ultra Fibre services at Katikati.

TP3.2	<p>Emergency Management Bay of Plenty</p> <p>Naomi Lockett, Emergency Management Advisor (Community Resilience) will be in attendance to give a presentation to the Board in regard to Community Response Planning (what is Community Response Planning) the Community Response Planning toolkit, Community Guides and the potential role of Community Boards in supporting Community Response Planning.</p>	
TP3.3	<p>Minutes of Meeting No. TP2 of The Te Puke Community Board held on 9 February 2017</p> <p>A copy of minutes is attached.</p> <p>Recommendation</p> <p><i>THAT the Minutes from meeting no. TP2 of the Te Puke Community Board held on 9 February 2017 as circulated with the agenda, be confirmed as a true and correct record.</i></p>	7-15
TP3.4	<p>Chairperson's Report</p> <p>Attached is a report from the Chairperson dated 8 March 2017.</p>	16-22
TP3.5	<p>Councillor's Report</p> <p>Attached is a report from Councillor Scrimgeour dated 13 March 2017.</p>	23
TP3.6	<p>Te Puke Community Board Grant Applications - March 2017</p> <p>Attached is a report from the Democracy Advisor dated 8 March 2017.</p>	24-25
TP3.7	<p>Update Report on Request for Change to Road Name - Collins Lane East Te Puke</p> <p>Attached is a report from the Environmental Consent Manager dated 9 March 2017.</p>	26-33
TP3.8	<p>Infrastructure Services Report Te Puke - February 2017</p> <p>Attached is a report from the Deputy Chief Executive dated 27 February 2017.</p>	34-45

TP3.9 **Financial Report Te Puke - January 2017** 46-48

Attached is a report from the Financial Accountant dated 6 March 2017.

TP3.10 **Council, Standing Committee and Community Board Meetings** 49-50

Attached is a schedule of meetings for the months of April and May 2017.

Recommendation

THAT the schedule of meetings for April and May 2017 be received.

Western Bay of Plenty District Council

**Minutes of Meeting No. TP2 of the
Te Puke Community Board held on 9 February 2017
at the Te Puke Library and Service Centre
commencing at 7.00pm**

Present

Members P Miller (Chairperson), B Button (Deputy Chairperson) and J Dugmore, and Councillors G Dally and J Scrimgeour

In Attendance

M Taris (Chief Executive Officer), P Clark (Development Engineering Manager) and A Alty (Democracy Advisor)

Others

His Worship the Mayor Garry Webber, Councillors Lally, Thwaites and Marsh and eight members of the public

Public Forum

Resolved: Members Button / Dugmore

THAT the meeting adjourn for the purpose of holding a public forum.

Invitation to the Community Board Members to Attend a Disabilities Focus Meeting - Orchard Church Thursday 16 February 2017 from 9.30am to 12.00pm

Mrs Small introduced herself and issued an invitation for Community Board members to attend a community event to be held at the Orchard Church on Thursday 16 February from 9.30am to 12.00pm focussing on people with disabilities, their engagement, participation, achievements and treatment in the community. The event would be run by People First which was a self advocacy organisation supported by other national and regional organisations.

Concern Regarding Scrap Metal Operation at Station Road

Mark Uperahama, a resident at 13 George Street, advised the Board that a new scrap metal business had begun operating on a section of land on Station Road. The concerns relating to the business operation were:

- The extreme noise of metal being dumped from trucks
- The hours of operation of the business seemed to be 24/7 with trucks coming and going from early in the morning to late at night
- Had the necessary permissions being granted to undertake the scrap metal operation?

Torry Hilton of 17A George Street advised that:

- He had understood that the scrap metal operator had sub-leased the section of land to undertake a contract to scrap material from the Huntly power station.
- The metal was brought to the site, broken down and reloaded onto trucks and transported out.
- The operation would be run over a 24 hour timeline for seven days a week until completion of the contract.
- The noise was extreme and not a suitable activity so close to residential properties.

A Board member who lived in the vicinity of Station Road agreed with the concerns raised by the respective residents.

The Chief Executive Officer advised that the zoning, operating hours and noise levels of the business would be investigated and Mr Uperahama, Mr Hilton and Community Board Members would be contacted by staff regarding this issue.

Resolved: Councillor Scrimgeour / Member Button

THAT the meeting re-convene in formal session at 7.21pm.

TP2.1 Minutes of Meeting No. TP1 of The Te Puke Community Board

The Board considered the minutes no. TP1 of the Te Puke Community Board for the meeting held on as circulated with the agenda.

Resolved: Members Button / Dugmore

THAT the minutes from meeting no. TP1 of the Te Puke Community Board held on 8 December 2016 as circulated with the agenda, be confirmed as a true and correct record.

TP2.2 Chairperson's Report

The Board considered a report from the Chairperson dated 25 January 2017 as circulated with the agenda.

TP2.2.1 Jellicoe Street Upgrade

The Chairperson noted that locals and visitors alike were to be congratulated for their patience and resilience over the holiday period and it was great to see that we got through the road layout changes relatively accident free. Work on the upgrade project has now resumed and the new layout was now installed between Jocelyn Street and Belcher Avenue following night road closures this week.

The Project Control Group and staff were currently working on the composition of the team that will carry out the review of the Jellicoe Street Upgrade project in April and the Chairperson advised that all Board members were invited to attend the next Project Control Group meeting.

Concern was expressed that there were no safe laneways for cyclists going through the township. The Development Engineering Manager advised that there were flush median strips for cyclist to use and cyclists who persisted in riding on the footpath were breaking the law and should be reported to the appropriate authority.

It was suggested that signage should be installed directing cyclists to use Queen Street or Commerce Lane to take them directly away from the main traffic in Jellicoe Street and this would be considered at the next Project Control Group meeting.

TP2.2.2 Sand Pit Jubilee Park

The Chairperson noted that the new sand pit was a popular installation in Jubilee Park and Council staff were making regular checks on the condition of the sand. The Reserves and Facilities Officer (East) was working with the Te Puke Toy Library, establishing what equipment was needed for the sand pit. Further play equipment would be considered in the future if required.

TP2.2.3 Skate Park

The Board was advised that the Jubilee Skate Path development was nearing completion with an expected finish date to be April 2017.

TP2.2.4 No 1 Road - Left Turn Lane

The Chairperson had expressed his concern about the stop sign and the restricted merging lane on the Te Puke Highway at the No.1 Road intersection. This would be identified as a 'left turn lane' and the traffic design team had reported that they would be monitoring the design of the roadway in the immediate area and the subsequent management of traffic flows.

An opinion was also expressed that there had been no improvement to traffic management in this area at all and trying to negotiate a right hand turn was dangerous and there should have been a roundabout installed at the intersection.

TP2.2.5 **Main Street Flag Order**

The Board received copies of the proposed Te Puke Flag Designs to be installed on the new FlagTrax system.

Three of the flag designs featured the Portraits of Our Place Designs adapted for Te Puke and one flag design for the New Zealand First World War Centenary series, as discussed at an earlier Community Board Workshop were put forward for the Board's consideration.

A total of 50 flags @ \$69.00 each included GST totalled \$4,058.62 made up of:

- 14 x Bountiful Bay Flags (with Epic Te Puke logo)
- 13 x Just Coasting Flags (Te Puke Kiwifruit Capital)
- 13 x Nature Nurture Flags (Te Puke Kiwifruit Capital)
- 10 x WW100 Commemoration Flags

Resolved: Councillor Dally / Member Miller

THAT the Te Puke flags designs as presented be accept and a total of 50 flags ordered for a total cost of \$4,058.62 funded from the Te Puke Community Board Street Decoration account.

TP2.2.6 **Requested Proposed Name Change for Collins Road East**

At the last Board Meeting the Board received a request to change the road name of Collins Lane East submitted by a property owner and supported by adjoining neighbours along the lane.

The Board was advised that this matter was being researched by the Environmental Consents Manager who would provide a report back to the Board. Councillor Scrimgeour provided some historical background on this topic that would be relayed to staff to assist with their assessment of the request.

TP2.2.7 **Station Road Footpath**

A service request had been registered to have the trees and shrubs on the side of Station Road, just before the intersection with Cameron Road trimmed so that full use can be made of the footpath. The Board was advised that the work undertaken on the footpath in the area had not been finished and this would be advised to the Transportation Operations Manager.

TP2.2.8 **Correspondence from Western Ward residents and Ratepayers Association - Tsunami Warning System across the Western Bay**

The Board received a letter from the Western Ward Residents and Ratepayers Association in regard to tsunami warnings in the Western Bay of Plenty including Tauranga city.

The Deputy Chief Executive had provided the following response:

Why are there no sirens in the Western Bay of Plenty?

The Council had previously investigated installing warning sirens and decided not to install them. There were a number of reasons why they did not proceed with sirens. Firstly, their efficacy was dependent on a number of variables (wind direction, infrastructure, local terrain, noise pollution and others). People also needed to know that the delay in authorisation and activation of sirens could lose valuable life-saving minutes. Council use a range of alerting tools (including text, email, social media, radio, television and mobile vehicle mounted sirens (stingers)) since we know there is no one fail safe system.

The best warning sign is that from mother-nature, an earthquake that lasts longer than a minute or is strong enough to knock you off your feet. This was a sign to head immediately inland or to higher ground. The national advertising campaign for public safety in an earthquake stated '**If it's long and strong be gone**'.

Future public alerting options

The Bay of Plenty Civil Defence Emergency Management Group supports a nationally consistent warning system and we are working with the Ministry of Civil Defence and Emergency Management on the development of cell broadcasting capability. The Council will continue to monitor the need and efficiency of sirens and whether or not neighbouring councils install them. As stated above sirens are only one of many alerting tools.

How can I find out if I am at risk from a tsunami?

Visit www.bopcivildefence.govt.nz and click on the 'Documents' tab (top right), select 'Tsunami Evacuation Maps' and then enter the word 'Maps' into the search bar. You will see a list of maps for the Bay of Plenty. Locate the suburb you live in and view the evacuation map.

Text alerts - How can I register for text alerts?

If you would like to register for text alerts you can visit our website www.bopcivildefence.govt.nz or you can use your mobile phone to register. Simply text the two letters for the area you live to 2028 (i.e. text WB to 2028 if you live in the Western Bay of Plenty District Council area).

TP2.2.9 **Te Puke Emergency Response Plan**

The Chairperson advised that he had been in contact Emergency Management staff who would give a presentation to the Board in the

future and provide assistance to formulate an Emergency Response Plan for Te Puke.

TP2.2.10 **Community Board Presentations**

The Chairperson advised that he would arrange presentations to future workshops of the Te Puke Community Board from Te Puke Economic Development Group (TPEDG) and Epic Te Puke.

TP2.2.11 **Attendance at LGNZ Community Board Chairs Workshop**

The Chairperson advised that he had received notice regarding a workshop facilitated by LGNZ to provide guidance and advice to Community Board Chairs on topics such as Codes of Conduct, chairing meetings, and the new Community Board Guide to be held on Saturday 11 February at Taupo. The cost for attendance is \$100.00. The Chairperson was unable to attend the workshop and had asked his Deputy Chairperson to attend in his place.

Resolved: Member Miller / Councillor Scrimgeour

THAT the Te Puke Community Board approve the attendance of the Te Puke Community Board Deputy Chairperson at the LGNZ Workshop to be held on 11 February 2017 funded from the Te Puke Community Board Contingency Account.

Resolved: Member Miller / Councillor Dally

THAT the Te Puke Community Board Chairperson's Report dated 25 January 2017 be received.

TP2.3 **Councillor's Report**

Councillors Dally and Scrimgeour provided a verbal report noting that the first business meetings of Council began on 2 February 2017 with a Community Committee meeting and there had been full workshop discussions' in relation to the annual plan.

Councillor Scrimgeour made reference to the workshop discussion and the proposed average rates to be set for Western Bay of Plenty district this year. The Chief Executive Officer noted that the recent property re-valuations by Valuation New Zealand were the main drivers in the minimal movement in rates to be set for this year.

Councillors also advised that the Review of Waste Minimisation Management Plan (WMMP) was underway and the encouraged the Community Board to take an interest in this.

Resolved: Members Miller / Dugmore

THAT the verbal report from Councillors Scrimgeour and Dally be received.

TP2.4

Appointment of Te Puke Community Board Members on Outside Bodies

The Board considered a report from the Democracy Advisor dated 25 January 2017 as circulated with the agenda.

Resolved: Member Miller / Councillor Scrimgeour

1. *THAT the Democracy Advisor's report dated 3 November 2016 and titled "Appointment of Te Puke Community Board Members on Outside Bodies" be received.*
2. *THAT Te Puke Community Board members be appointed to outside bodies as follows:*
 - *Creative Te Puke Forum..... Member Dugmore*
 - *Dr Leonard Randall Memorial Scholarship Trust(Chairperson) Chair Miller*
 - *Te Puke Community Gardens..... Member Button*
 - *Te Puke Community Hub..... Vacant for new elected member*
 - *Te Puke Economic Development Group Chair Miller*
 - *Te Puke Environmental Forum Member Button*
 - *Te Puke War Memorial Hall Committee..... Councillor Dally*
 - *Western BOP Safer Communities Forum Councillor Scrimgeour*
 - *Te Ara Kahikatea Pathway Vacant for new elected member*

TP2.5

Anzac Day Commemoration 2017

The Board considered a report from the Democracy Advisor dated 16 January 2017 as circulated with the agenda.

Resolved: Members Miller / Dugmore

1. *THAT the Democracy Support Officer's report dated 16 January 2017 and titled Anzac Day Commemoration 2017 be received.*
2. *THAT the Te Puke Community Board provide a wreath for the ANZAC Day Service, to be paid from the Te Puke Community Board Contingency Account (up to the value of \$200).*
3. *THAT all the Te Puke Community Board Members represent the Te Puke Community Board at the ANZAC Day Service at Te Puke on 25 April 2017.*

TP2.6 Infrastructure Services Report Te Puke - February 2017

The Board considered a report from the Acting Group Manager Infrastructure Services dated 18 January 2017 as circulated with the agenda.

TP2.6.1 Te Puke Wastewater Treatment Plant Resource Consent Renewal

The application to renew the discharge consent (seeking a 35-year consent term) for the Te Puke wastewater treatment plant had been lodged with the Bay of Plenty Regional Council. The Board noted that a working group to include Tangata Whenua, Councillors and Community Board representatives would be set up and asked that the Utilities Manager provide further information on this.

TP2.6.2 Home Worm Composting Workshop

The Board noted that the Western Bay initiative for a learning the basics of worm composting or 'vermi-composting' was scheduled to be held at the Te Puke War Memorial Hall on 25 February from 1.00pm to 3.00pm with information for registration and payment shown on the Council website.

TP2.6.3 Minute Action Sheet Reports**TP2.6.3.1 Storyboards**

Action within the Minute Action Sheet Report for Reference TP19.6.3 asked the Board to consider approaching someone in the community to undertake the collation of information and prepare a draft design for the old Raymond Bridge and any other sites of significance to the community. Once the content for the storyboards had been developed and agreed to by the Board and funding identified, staff would then be able to arrange for the construction and installation.

This would be further discussed at a Community Board Workshop.

TP2.6.3.2 Emergency Management - Development of a Te Puke Emergency Response Plan

Arrangements had been made for Emergency Management staff to meet with the Board at a future workshop to discuss the development and implementation of a community response plan for Te Puke.

Resolved: Councillor Dally / Member Button

THAT the Acting Group Manager Infrastructure Services report dated 18 January 2017 and titled Infrastructure Services Report Te Puke – February 2017 be received.

TP2.7 **Financial Report Te Puke - December 2016**

The Board considered a report from the Financial Accountant dated 16 January 2017 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member Dugmore

THAT the Financial Accountant's report dated 16 January 2017 and titled Financial Report Te Puke – December 2016 be received.

TP2.8 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of February and March 2017 as circulated with the agenda.

Resolved: Member Miller / Councillor Scrimgeour

THAT the schedule of meetings for February and March 2017 be received.

The meeting concluded at 8.18pm.

Confirmed as a true and correct record.

P Miller
Chairperson
Te Puke Community Board

Date

TP2

Western Bay of Plenty District Council

Te Puke Community Board

Chairperson's Report – March 2017

It gives me great pleasure to welcome Mr Ron Spratt back onto the Te Puke Community Board. Ron was successful in winning the recent by election and he brings to our Board extensive knowledge of our town and district which I am sure will be of benefit to the Board.

1. Operational Matters – Projects Pending or in Progress

1.1 Jellicoe Street Upgrade

I note that this project is now in its final phase and will be completed by the time of our next Community Board meeting. At the last Project Control Group Meeting it was decided that a professional survey would be undertaken to ascertain the true level of support for this upgrade within our community. However due to a significant cost estimate, the survey will now be completed by staff. It will focus on the performance of the works and how they affect those who use the town centre. Typically it will ask; what aspects do you like and why, what do you not like and why, what changes would make it better for you.

1.2 Sand Pit Jubilee Park

I note that permanent play equipment has now been added to the sandpit as well as a storage locker for further sandpit toys which will be available to children using this play area.

1.3 Skate Park

Good progress is continuing to be made with this very significant youth facility in Jubilee Park. It is starting to take on its final form and would appear to me to be very impressive. I have received a request from Council Staff for our Community Board to assist with funding of the CCTV system covering the skate park. Council has a quote for \$4066.48 from Tarnix Security to install a camera.

Recommendation:

THAT the unspent balance of the Te Puke Community Board CCTV Security Budget of \$2,741.00 be allocated to the cost of the purchased and installation of a CCTV system to be located at the newly developed Skate Path in Jubilee Park.

1.4 **Station Road Noise Nuisance**

This issue was raised by two residents of George Street in Public Forum at our last meeting. It would appear that this concern has resolved itself and the site is now vacant.

1.5 **Main Street Flag Order**

Board Members will now have viewed the suggested designs for the next set of street flags for Jellicoe Street. I would recommend that we accept the amended designs and the order be placed as soon as possible. My thanks to Councillor Dally for the time, thought and effort he has put into this project and I would hope that the flags can be installed before Anzac Day.

1.6 **Storyboards:** This continues to be a "work in progress."

Further information in regard to this item is shown in the Minute Action Sheet attached to the Infrastructure Services Report in this agenda.

2. **Community Issues**

2.1 **Appointments to Outside Bodies:**

My thanks to Member Spratt for picking up the vacancies on the Te Puke Community Hub and the Te Ara Kahikatea Pathway Trust.

2.2 **Community Board Venues**

I would like the permission of the Board to investigate alternative meeting venues. I feel it important that we recognize the different cultures within our community and with this in mind I would like to see us meet on one of our local Marae on at least one occasion each year. If this proves to be successful I would like us to extend this courtesy to our Indian Community. Seven meetings would still be held here in the Board Room each year.

2.3 **Community Consultation**

Our first Community Consultation meeting for the 2017 year will be held in the Settlers Lounge on Tuesday 4 April at 7.00pm. The topic for the meeting will be the Community Board presentation to Council on the Annual Plan.

2.4 **Local Government New Zealand Community Board Chairs Workshop**

I was unable to attend this workshop in Taupo however our Deputy Chair Bev was able to attend. She has put together a short report for this meeting.

2.5 Supporting Service Delivery Contractors

The Board met with representatives from Epic Te Puke and Te Puke EDGE at the workshop held on Thursday 2 March 2017. I am of the opinion that these two organisations make a very significant contribution to our Te Puke community and they deserve our support.

Payment for the annual Te Puke Economic Development Group subscription was first presented to the Te Puke Community Board Meeting held on 9 December 2016 with a recommendation adopted at that meeting that any decision on the payment be held over until after the forthcoming by-election, and subsequent discussion at a following workshop. A copy of the account is attached. **Attachment A**

Recommendation:

THAT the Te Puke Board Community Board strategic partnership membership to the Te Puke Economic Development Group (TPEDG) statement amount of \$750.00 +GST for the period 1/4/2016 to 31/3/2017 be accepted / not accepted and the subscription paid from the Te Puke Community Board 2016/17 Contingency account.

3. Community Organisation Reports

No reports to hand.

4. Future Directions.

4.1 Te Puke Emergency Response Plan

Following on from the presentation we have received from the Emergency Management Manager I would suggest to the Board that the second Community Consultation meeting for 2017 focus on this plan with the intention of setting up a committee to action a plan for Te Puke and Districts.

4.2 Old Railway Station Upgrade

Attachment B

The proposed development of the old Te Puke Railway Station was discussed at our last workshop and the site plan has been included in our agenda. I would like to present the following three recommendations to the Board for consideration:

Recommendation One: That the Board commend the site owner for his initiative and support this beautification project where we can.

Recommendation Two: That the Board recommend to Council that permission be given to the developer to relocate the Information Kiosk currently on site.

Recommendation Three: That the Board recommend to Council that funding be investigated to **refurbish** the "Three Seeds" sculptures.

5. Training and Conferences for Elected Members

Notice of the Local Government New Zealand (LGNZ) Community Boards 2017 Conference has been received.

The 2017 Community Boards Conference is to be held at Methven Thursday 11 to Saturday 13 May. Confirmation of attendance at this conference will be discussed at our meeting. Early Bird Registration closes on 3 April.

Recommendation:

THAT the Te Puke Community Board approve the attendance of the Te Puke Community Board member/s at the Local Government New Zealand Community Board Conference to be held at Methven on 11 - 13 May 2017 funded from the Te Puke Community Board Contingency Account.

6. Te Puke Community Board Grant Funding

The Board is advised that an advertisement will be placed in the Te Puke Times calling for applications to the Te Puke Community Board Grant Funding for 2017/18. Applications are to be submitted by 31 March 2017 for consideration at the Te Puke Community Board Meeting TP4 to be held on 4 May 2017.

7. Item for Information

"Your District Update" February 2017

Attachment C

Recommendation

THAT the Chairperson's Report to the Te Puke Community Board for March 2017 be received.

Peter Miller
Chairperson
Te Puke Community Board



TAX INVOICE

Te Puke Community Board
Attention: Aileen
c/- Barks Corner
Tauranga

Invoice Date
1 Apr 2016

Te Puke Economic
Development Group

Invoice Number
INV-0010795

130 Jellicoe Street
Te Puke 3119

GST Number
109102131

NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
Te Puke EDG Membership - Strategic Partner - 01.04.16 - 31.03.17	1.00	750.00	750.00
		Subtotal	750.00
		TOTAL GST 15%	112.50
		TOTAL NZD	862.50

Due Date: 20 May 2016

Bank Account Details - SBS Bank 03 1355 0715157 00

PAYMENT ADVICE

To: Te Puke Economic Development Group
130 Jellicoe Street
Te Puke 3119
NEW ZEALAND

Customer Te Puke Community Board
Invoice Number INV-0010795
Amount Due **862.50**
Due Date 20 May 2016
Amount Enclosed

Enter the amount you are paying above



Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, Mapbox India, © OpenStreetMap contributors, and the GIS User Community

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 Location of services is indicative only. Council accepts no liability for any error.
 Archaeological data supplied by NZ Archaeological Assoc/Dept. of Conservation.

Email: gis@westernbay.govt.nz Scale A4 - 1:400
 Date: 10 February 2017
 Operator: mlb
 Map: E:\Shape\MLB\2017\Projects\Former Te Puke Railway Station



FORMER TE PUKE RAILWAY STATION





your DISTRICT — UPDATE —

TE PUKE • FEBRUARY 2017

Western Bay of Plenty
District Council



IT'S A DAY FOR THE DOGS!

Keep Saturday, 25 March free
in your calendars dog lovers and come
to our next Doggy Day Out!

We're bringing back this popular annual
event – a fun day out for the WHOLE family
(well, perhaps leave the cat at home).

This year's Doggy Day Out is set to be bigger
than ever with agility shows, obedience
demonstrations, dress up competitions, stalls,
microchipping, food and entertainment.

We're also hosting the first Western Bay My
Dog's Got Talent competition – follow us on
Facebook for details on how to register.

See you all at...

Katikati's Uretara Domain
Saturday, 25 March, 10am-2pm

Follow our Doggy Day Out
event on Facebook for
more information.



YOUR LOCAL COUNCILLORS

Maketu - Te Puke Ward Councillors
Kevin Marsh (07 533 3877) • John Scrimgeour (07 533 3681)
Grant Dally (07 573 8336) • Mike Lally (07 573 6736)

Please remember if you have a problem, query, complaint
or compliment about anything to do with Council and
its service, please contact our customer services team.

CALL 07 571 8008

Email: customerservice@westernbay.govt.nz

If you'd like to contact your local councillors please visit our website at:

www.westernbay.govt.nz/council/

If you'd like to receive updates via email please send your details to:
districtupdates@westernbay.govt.nz

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Facebook



Proud to support our community partners



Kiwi CAR

www.fyd.org.nz/kiwicar

www.avalon.org.nz



Waipuna HOSPICE
Life is special

www.waipuna-hospice.co.nz



COASTAL EROSION - TELL US WHAT YOU THINK

Harbour and coastal erosion is impacting on our coastlines - it's time to decide
what we should do about it for our current and future generations.

Did you know anticipated impacts of climate change suggest sea levels could rise by 1 metre in the next
100 years? Western Bay residents are encouraged to have their say on a proposed policy for how the
District should tackle the threat of sea level rise and erosion.

Council's draft Inner Harbour and Coastal Erosion Management Policy 2017 is open for feedback
from 20 February to 20 March. The draft policy, if adopted, will determine
how Council responds to the growing threat of erosion on the District's
coastlines and inner harbour margins in the next 30 years.

Join us online to read about what's being proposed and have your say
at haveyoursay.westernbay.govt.nz from Monday, 20 February.



WE'RE DOING WHAT YOU ASKED US TO

There are no significant changes to this year's annual
plan from what was outlined in the Long Term Plan.

For this reason Council has decided not to undertake
formal consultation on the plan. This doesn't mean there
won't be information on the plan or opportunities to talk
about it. It just means we won't have formal submission,
hearings and deliberations processes as there's not much
to talk about; we're getting on with the business of doing
what we said we would. Look out for more information
on the Annual Plan in the next few weeks.

BOOSTING THE WESTERN BAY'S BROADBAND

Katikati, Maketu, Paengaroa, Te Puke, Omokoroa,
Te Puna and Waihi Beach will all benefit from better
broadband access in the coming years.

Chorus has announced it has reached an agreement with
Crown Fibre Holdings to extend its ultra-fast broadband
(UFB) rollout to a further 169 areas nationwide, including
Maketu, Paengaroa, Te Puna and Waihi Beach in the
Western Bay. Hamilton-based Ultrafast Fibre (UFF) will
roll out ultra-fast broadband to the other three Western
Bay areas to benefit - Katikati, Te Puke and Omokoroa.

Western Bay Mayor Garry Webber says this is great news
and a reward for work Council staff and Councillors have
been doing to create a Digital Enablement Plan for the
District over the past two-three years.

You'll find maps and timing information for the roll-out at
www.westernbay.govt.nz/broadband

TOURISM BOP NO PLACE LIKE HOME

Tourism Bay of Plenty wants
you to tell the world why there's
No Place Like Home.

No Place Like Home is about inspiring
locals to discover a new favourite hot spot
and make lasting memories with family
and friends. This is a once-in-a-lifetime
opportunity to share the best parts of your
patch with the rest of the region, the country
and the world, and have a say in the future
development of the Bay of Plenty.

So why don't you give it a go.
Have your say and encourage others
to have theirs by visiting
www.noplacelikehome.nz



#NoPlaceLikeHomeBOP



Western Bay of Plenty District Council

Te Puke Community Board

Councillor's Report – March 2017

Renewal of Waste Water Discharge Consent

The Council has applied for a renewal of the discharge consent for the Te Puke wastewater treatment plant.

Review of Waste Minimisation Management Plan (WMMP)

The timeline for adopting the reviewed Waste Minimisation Management Plan review has commenced with some pre-engagement work underway and inspection of some waste going to landfill to verify current understanding. This review is required every 6 years and is of concern as essentially no progress has been made in the past 6 years. Recent analysis shows that more than half of what currently goes to landfill could be recycled.

Land Rental Policies

Council is also reviewing the land rental policy for clubs and individuals using Council land with the aim of reducing inconsistencies.

PowerCo Presentation to Rural Committee

PowerCo made a recent presentation to the Rural Committee regarding their plans for upgrades in the area ranging from new substations, switchboards and cables. Their performance in terms of outages is not great and is declining, hence the need for upgrades. This is likely to cost consumers an extra \$1 to \$1.50 per week.

Regional Transport Revenue

Regional Transport is reviewing public transport requirements and has already signalled increased bus services to Te Puke. This is likely to mean a cost to ratepayers as the Western Bay of Plenty District Council has not been contributing to the cost of bus services in line with Bay of Plenty Regional Council and Tauranga City as there has been limited benefit to Western Bay communities.

Making Good Decisions

Councillors Dally and Scrimgeour attended a Making Good Decisions course in Auckland recently with the aim of increasing knowledge and understanding of the Resource Management Act to become qualified as hearing commissioners.

John Scrimgeour
Councillor
Te Puke Community Board

Western Bay of Plenty District Council

Te Puke Community Board

Community Board Grant Applications – March 2017

Purpose and Summary

The Te Puke Community Board is required to make a decision regarding applications for Community Board Funding.

Funding Implications for Te Puke Community Board

Grants will be funded from the Te Puke Community Board Grants Account.

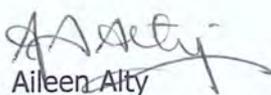
Delegated Authority of Te Puke Community Board

The Community Board has delegated authority.

Recommendation

1. ***THAT the report from the Democracy Support Officer Community dated 8 March 2017 titled Community Grant Applications March 2017 be received.***

 2. ***THAT the Te Puke Community Board approve /not approve the following grants to be funded from the Te Puke Community Board Grants 2016/2017 Account subject to all accountabilities being met.***
- \$.....
- \$.....


Aileen Alty
Democracy Advisor

1. Background

The Te Puke Community Board has funding of \$11,000 for disbursement to community organisations for the 2016/17 financial year. To-date a total of \$3,800.00 has been allocated from the grants fund leaving a balance of \$7,200.00

TWO applications have been received for the Board's consideration at their meeting to be held on 23 March 2017.

Youth Encounter Ministries Trust has requested funding of \$5,200 to assist with the payment of leased (motor/dirt bike) equipment.

Te Puke Returned Services Association (RSA) has requested funding of \$1,000.00 to assist with costs for conducting the 2017 Anzac Parade and commemoration service, for the morning tea and for a contribution to the local scouting troop that assists with clean-up of the Te Puke War memorial Hall after the commemoration service.

2. Statutory Compliance

Under the Local Government Act 2002 – Schedule 7 – Delegated Authority to Boards – the Te Puke Community Board has delegated authority.

Funding/Budget Implications

Budget Funding Information	Relevant Detail						
Community Board Grant Funds	The Community Board will consider applications for the distribution of the balance of funding before the end of the current financial year.						
Te Puke Community Board Grant Fund	<table> <tr> <td>Annual Budget</td> <td>\$11,000.00</td> </tr> <tr> <td>Total allocated</td> <td>3,800.00</td> </tr> <tr> <td>Total Grant Funding available</td> <td><u>\$7,200.00</u></td> </tr> </table>	Annual Budget	\$11,000.00	Total allocated	3,800.00	Total Grant Funding available	<u>\$7,200.00</u>
Annual Budget	\$11,000.00						
Total allocated	3,800.00						
Total Grant Funding available	<u>\$7,200.00</u>						

3. Consultation and Communication

Interested/Affected Parties	Completed/Planned Consultation/Communication	Notes
Youth Encounter Ministries Trust Te Puke RSA	The applicants will be advised of the outcome of the grant application.	

Western Bay of Plenty District Council

Te Puke Community Board

New Road Name – Te Puke

Purpose and Summary

This report is a response to an approach to the Te Puke Community Board for the re-naming of a road name lost, possibly as a result, of the renaming of "State Highway 2" to "Te Puke Highway" following the opening of the Tauranga Eastern Arterial link.

The road in question relates to the historical "Ronalds Lane" recently renamed "Collins Lane".

Residents have approached the Te Puke Community Board requesting that it be renamed "Ronalds Lane".

Funding Implications for Te Puke Community Board

There are no funding implications on the Te Puke Community Board

Delegated Authority of Community Board or To Make Submissions/Recommendations to Council/Committees

In naming roads, the delegation pathway lies with the Te Puke Community Board making a recommendation based on the staff report.

This recommendation is then put before the Council's Regulatory Hearings Committee who has the delegation to approve the final road names.

Recommendation

1. ***THAT the Environmental Consent Manager's report dated 13 March 2017 and titled "New Road Name – Te Puke" be received.***
2. ***THAT it be recommended to the Regulatory Hearings Committee that pursuant to Section 319 and 319a of the Local Government Act 1974, the Regulatory Hearings Committee rename the southern portion of "Collins Lane" back to:***

"Ronalds Lane"

Date
Subject

13 March 2017
New Road Name – Te Puke

Open Session



.....
Christopher Watt
Environmental Consents Manager

1. Research and Further information

- 1.1 On 08 December 2016 the Te Puke Community Board met and resolved the following Minute Action Sheet:

TP1.6.4 Proposed Name Change for Collins Road East [sic]

The Board considered a request to change the road name of Collins Lane East [sic] submitted by a property owner and supported by adjoining neighbours along the lane. The submitters outlined that they were plagued by heavy traffic and other vehicles trying to access the large pack-house on the northern boundary of the lane, despite a notice at the bridge advising that there was no access to the facility.

The current Collins Road East [sic] address also created confusion for emergency vehicles needing to access the immediate lane.

Board members felt that they needed more information in regard to this request before they could make an informed decision. Board members would also take the opportunity to meet and discuss this item further with the submitter and adjoining neighbours.

- 1.2 This was followed up on 09 February 2017 when the Te Puke Community Board further resolved:

TP2.2.6 Requested Proposed Name Change for Collins Road East [sic]

At the last Board Meeting, the Board received a request to change the road name of Collins Lane East [sic] submitted by a property owner and supported by adjoining neighbours along the lane.

The Board was advised that this matter was being researched by the Environmental Consents Manager who would provide a report back to the Board. Councillor Scrimgeour provided some historical background on this topic that would be relayed to staff to assist in their assessment of the request.

- 1.3 The current road naming situation is depicted in the following aerial photograph. The 'original' "Collins Lane" is depicted at the top of the photograph and serves the existing pack-house.
- 1.4 The re-named "Ronalds Lane" as "Collins Lane" is identified at the bottom of the photograph. I note that on the photograph and in Council's database there is no "East" within the "Collins Lane" road name as has been referred to.

Collins Lane serving the pack-house***Te Puke Highway******Collins Lane (previously Ronalds Lane) and bridge over the Eastern Main Trunk Line (EMTL).***

- 1.5 In determining the reasons and timing of the change in road name staff have been unable to ascertain exactly when this occurred and why.
- 1.6 It is likely that the new road naming may have been a consequence of the wider renaming of "State Highway 2" when it passed to Western Bay of Plenty District council jurisdiction and renamed "Te Puke Highway". As a consequence of the rural numbering project it is likely that "Collins Lane" signage was then erected at the southern end.
- 1.7 As evident in the aerial photograph above, "Collins Lane" is currently formed and paved at both ends but remains a 'paper road' in the centre portion. Indications are this is unlikely to be formed.
- 1.8 Historical records held by the Council identify previous Te Puke Borough Council documents (mid-1980's) where the portion in question was openly documented as "Ronalds Lane".
- 1.9 Councillor Scrimgeour has raised a question as to the legal location of "Ronalds Lane" and understands it to have been named only on the northern side of the railway bridge across the EMTL and that the portion from "Te Puke Highway" over the bridge was never named.
- 1.10 Further, there was a concern that as a named road, New Zealand Rail might defer responsibility over to Council to maintain the road bridge (Bridge 133).

- 1.11 I have discussed these matters with the Council's Transportation Operations Manager, Alex Finn. He advises that:
 - 1.11.1 He has no concerns over the renaming of "Collins Lane" back to "Ronalds Lane" for this southern portion of "Collins Lane" only; and
 - 1.11.2 He accepts the renaming commence from the "Te Puke Highway" intersection over Bridge 133; and
 - 1.11.3 He acknowledges that the maintenance of Bridge 133, as with other road-over-rail bridges in the district, falls to Western Bay of Plenty District Council under the Railway Safety and Corridor Management Act 1992 which came into force in 1 April 1993.
- 1.2 Clearly there is a need outlined in the written request (**Attached**) from Mr Ben Carter and neighbours for the matter to be resolved.
- 1.3 Aside from the importance of emergency services getting to the right property in a timely manner, the inconvenience for heavy truck operators getting into strife crossing the bridge and manoeuvring on the other side needs to be resolved.
- 1.4 The road is not a formed through road and is not likely to be used by the wider public; effectively a cul-de-sac formation. The level of traffic will be low and confined to residents and their visitors and/or farm workers.
- 1.5 As we have done elsewhere across the district, as the road is small and affect only a small catchment, staff chose not to go for public consultation and a consequential hearing (like the TEL went through). All parties have presented via the formal submission.
- 1.6 The appropriate resolution is for the "Ronalds Lane" name to be formally reinstated and sign-posted on the "Te Puke Highway" side of Bridge 133.

2. Statutory Compliance

- 2.1 As discussed, there is a clear requirement for a vested road to be named. The reason for naming the roads is for clarification for emergency services, mapping, postal services and other agencies.
- 2.2 There is also a need to avoid potential for confusion with similar road names in nearby districts.
- 2.3 As part of the road naming process, the proposed road name ("Ronalds Lane") was checked for any conflict or duplication with the neighbouring Tauranga City Council, Whakatane District Council, Hauraki District Council and Rotorua District Council.
- 2.4 No duplication or closely worded name was found.