Western Bay of Plenty District Council

Minutes of Meeting No. OP6 of the Operations and Monitoring Committee held on 14 September 2017 in the Council Chamber, Barkes Corner, Tauranga commencing at 9.30am

Present

Councillor D Thwaites (Chairperson), Councillors G Dally, M Dean, M Lally, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, M Williams and His Worship the Mayor G J Webber

In Attendance

M Taris (Chief Executive Officer), G Allis (Deputy Chief Executive), E Holtsbaum (Group Manager Technology, Customer and Community Services), R Davie (Group Manager Policy, Planning and Regulatory Services), K Hill (Utilities Manager), P Watson (Reserves and Facilities Manager), B Williams (Strategic Property Manager), J Paterson (Transportation Infrastructure Manager), B Whitton (Customer Relationships Manager), E Rogers (Policy and Planning Manager), C Ertel (Project and Design Engineer Team Leader), A McFadden (Team Leader Libraries Community), R Woodward (Communications Advisor), and B Clarke (Democracy Advisor)

Community Boards

M Grainger (Chairperson, Omokoroa Community Board), P Miller (Chairperson, Te Puke Community Board), and A Sole (Chairperson, Waihi Beach Community Board)

Others

As listed in the minutes.

Apology

An apology for absence was received from Councillor Mackay.

Resolved: Scrimgeour / Marshall

THAT the apology for absence from Councillor Mackay be accepted.

OP6.1 **Recommendatory Report from Waihi Beach Community Board - August 2017 - Deferment of Pohutukawa Reserve Toilet Block from 2017/2018 Work Programme**

The Operations and Monitoring Committee considered a report from the Democracy Advisor dated 1 September 2017, as circulated with the agenda.

Resolved: Williams / Murray-Benge

1. *That the Operations and Monitoring Committee approves the deferment of the Pohutukawa Reserve toilet block from the 2017/2018 work programme, and agrees that this matter be reconsidered as part of the Waihi Beach Reserve Management Plan in 2018/2019.*

2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

OP6.2 **Waihi Beach Top 10 Holiday Park Land Slip**

The Operations and Monitoring Committee considered a report from the Reserves and Facilities Manager dated 31 August 2017 as circulated with the agenda. The Reserves and Facilities Manager introduced the report, and spoke to a powerpoint presentation showing photographs of the slip at the holiday park. He introduced Sharon Houghton (13 Pacific Road, Waihi Beach), and Reece and Carol Mead, who were in attendance.

At the invitation of the Chairperson, Ms Houghton read in full a tabled letter dated 14 September 2017, on behalf of R and C Mead (17 Pacific Road, Waihi Beach), and C and R Stephens (15 Pacific Road, Waihi Beach). She noted that their key concern was that any option chosen by Council would restore the long term stability of the bank and their properties, and would result in the removal of the S36.2 notices imposed on their properties by previous Council actions.

Staff responded to questions concerning the extent of Council's obligations, funding sources, comparison of engineering options (noting all would work but represented different levels of intervention), geotechnical engineering (awaiting an option decision), volume of land gained by the costliest option, nil loss of rent/caravan sites (moved from the slip area), the site building (located prior to the slip), and noting that all options before the Committee would require certification (50 year design life).

Moved: Williams / Dean

1. THAT the Reserve and Facilities Manager's report dated 31 August 2017 and titled 'Waihi Beach Top 10 Holiday Park Land Slip' be received.

2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

3. THAT the Operations and Monitoring Committee recommends to Council that staff be directed to implement the following option:

Option:	Cost (ex GST):	Funding Source:
Timber Pole with inclined backslope	$180,000.00	General Rate Reserve Account

Amendment
An amendment was called:

Moved: Thwaites / Mayor Webber

That the motion parts 1, and 2 remain the same.
That part 3 be as follows:

3. THAT the Operations and Monitoring Committee recommends to Council that staff be directed to implement the following option:

Option:	Cost (ex GST):	Funding Source:
Anchored Timber Pole	$370,000.00	General Rate Reserve Account

The amendment was put and declared lost on the voices.

The original motion was put and declared carried on the voices and became the substantive motion as follows:

Resolved: Williams / Dean

1. THAT the Reserve and Facilities Manager's report dated 31 August 2017 and titled 'Waihi Beach Top 10 Holiday Park Land Slip' be received.

2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

3. THAT the Operations and Monitoring Committee recommends to Council that staff be directed to implement the following option:

Option:	*Cost (ex GST):*	*Funding Source:*
Timber Pole with inclined backslope	*$180,000.00*	*General Rate Reserve Account*

OP6.3 **Kauri Point Reserve Road Slip**

The Operations and Monitoring Committee considered a report from the Reserves and Facilities Manager dated 29 August 2017 as circulated with the agenda.

The Reserves and Facilities Manager introduced the report and spoke to a powerpoint presentation. He introduced Maggie Gething, (Secretary, Te Kauri Village Residents and Ratepayers' Association), and Guy St John and Fern Nielsen, (both Association Members), who were in attendance.

At the Chairperson's invitation, Ms Gething advised that she had been given a mandate to represent the Association. She tabled and spoke to an item, focusing on the "likely significant, adverse effects on the environment, health, safety and recreation of local residents and the wider community" if the jetty road was not rebuilt as quickly as possible.

Ms Gething responded to a question, confirming that currently there was achievable pedestrian access to the jetty.

Staff responded to questions in relation to the reasons why the Emergency Fund could not be used in this case, reserve (not road) assets, the reserves budget, funding sources, applying Council's new Coastal Erosion Policy, potential effects to levels of service and contract variations should the road not be reinstated, and acknowledging the importance of this matter to the community and wider community.

10.19am Councillor Marsh withdraw from the meeting
10.23am Councillor Marsh re-entered the meeting.

Following a discussion of the report, staff further responded to questions concerning potential realignment of the road; the significance of vehicle access for boat launching; a previous northern harbour boat ramp investigation; potential to relocate the toilet or rebuild; the paper road to Omni Point; coastal erosion framework allowing assessment of each case on its own merit; potentially engaging consultants; tangata whenua interests; resource consents; the need for ongoing stability of the area and the impact of weather events.

Resolved: Mayor Webber / Dally

1. *THAT the Reserve and Facilities Manager's report dated 29 August 2017 and titled 'Kauri Point Reserve - Road Slip' be received.*

2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

3. *THAT this matter lie on the table and staff report back to the Operations and Monitoring Committee with a full proposal (including costs), of realigning of the road at Kauri Point.*

Councillor Murray-Benge requested that her vote against the motion be recorded.

10.45am The meeting adjourned for morning tea.
11.05am The meeting reconvened.

OP6.4 **Katikati Museum Collection**

The Operations and Monitoring Committee considered a report from the Strategic Property Manager dated 23 August 2017 as circulated with the agenda. The Strategic Property Manager introduced Carol Parker (Katikati Heritage Museum Charitable Trust Board) who was in attendance for the item.

At the invitation of the Chairperson, Ms Parker addressed the Committee concerning the past twelve months of museum operations; the development of education programmes; and the need for the museum collection of 11,000 items to be "rationalised", which could only occur if the Trust Board had the authority to proceed by owning the collection.

Ms Parker responded to questions concerning item donations, expertise to sort the collection, the number of schools participating in the 'Early Settlers' programme, ascertaining more valuable items, lack of prior records of those who had gifted items, twelve month visitor statistics, and future marketing plans.

Resolved: Murray-Benge / Williams

1. *THAT the Strategic Property Manager's report dated 23 August 2017 and titled 'Katikati Museum Collection' be received.*

2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

3. *THAT the Museum collection be returned to the Western Bay Heritage Trust to be held in trust for the people of the Western Bay of Plenty district.*

OP6.5 **District Libraries and Service Centres Update (Presentation)**

The Operations and Monitoring Committee received a presentation and update on district libraries and service centres. The Customer Relationships Manager gave an introductory overview.

The Team Leader Libraries Community spoke to a powerpoint presentation in relation to the eastern libraries, about researching to develop new programmes, the strong interest in free computer classes for adults, new technology/self-issuing, Council's Libraries Facebook page, and working with iwi to encourage library interaction and education.

The Customer Relationships Manager spoke to a powerpoint presentation and gave an update on the western libraries, in relation to heritage and archiving, advising that Council used software called "Recollect" and had

many volunteers helping in the collection of archives containing material collected for approximately forty years on the district's history. She noted that in working on the history project the team had identified local and district identities, had obtained funding and had produced two oral history videos of Sally Henry, and Pam Hammond recounting their stories. She noted the popularity of the provision of a genealogy help desk in Te Puke library, which was to be continued.

Staff responded to questions in relation to Council's introduction of one library card for the region, (due to regional data held on a national library system), and the investigation of standard charging amongst libraries.

Resolved: Lally / Dean

THAT the District Libraries presentation and verbal updates from the Customer Relationships Manager and Team Leader Libraries Community on 14 September 2017 be received.

OP6.6 **Infrastructure Services Briefing September 2017**

The Operations and Monitoring Committee considered a report from the Deputy Chief Executive dated 23 August 2017 as circulated with the agenda. The open section of the Operations and Monitoring Committee Information Pack No. OP6 dated 14 September 2017 had been circulated separately with the agenda. The Deputy Chief Executive, Utilities Manager, and Strategic Property Manager, all spoke to a powerpoint presentation and provided updates on current projects.

Staff responded to questions in relation to the pipe size of the new water main in Youngson Road, sand build up downstream, Two Mile Creek, the current Katikati Library building and ex-fire station's future use, the current Katikati Museum site the communications plan for the new Katikati Library project, the Te Puke Town Centre public meeting held 29 August 2017 (items under consideration), and Wright Road seal potential to include carpark (November 2017).

The Chief Executive spoke to a powerpoint presentation in relation to the Omokoroa to Huharua Park cycleway. Staff responded to questions in relation to the regional council's advice about the route around Pat's Lane, engaged discussions with tangata whenua, the planning perspective from Opus, potential construction challenges with tide heights, potential consenting challenges, timing for the route completion, and potential popularity and benefits for users.

Resolved: Marshall / Mayor Webber

1. *THAT the Deputy Chief Executive's report dated 23 August 2017 and titled Infrastructure Services Briefing September 2017 be received.*

2 *THAT the open section of the Operations and Monitoring Committee Information Pack No. OP6 dated 14 September 2017 be received.*

3. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

Local Government Official Information and Meetings Act

Exclusion of the Public

Schedule 2A

Resolved: Lally / Williams

THAT the public be excluded from the following part of this meeting namely:

- *Infrastructure Services Verbal Briefing September 2017 - In Confidence.*
- *Receipt of Operations and Monitoring Committee Information Pack No. OP6 – In Confidence.*

The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Infrastructure Services Verbal Briefing September 2017 - In Confidence	*THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.*	*To enable the Council to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).*
Receipt of Operations and Monitoring Committee Information Pack No. OP6 - In Confidence	*THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.*	*For reasons previously stated on the relevant minutes.*