



MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

KATIKATI COMMUNITY BOARD

Poari Hapori

K19
Wednesday, 27 March 2019
The Centre. Pātuki Manawa
7.00pm

Te Kaunihera a rohe mai i nga Kuri-a-Wharei ki Otamarakau ki te Uru

Notice of Meeting No K19 Te Karere

Katikati Community Board Poari Hapori

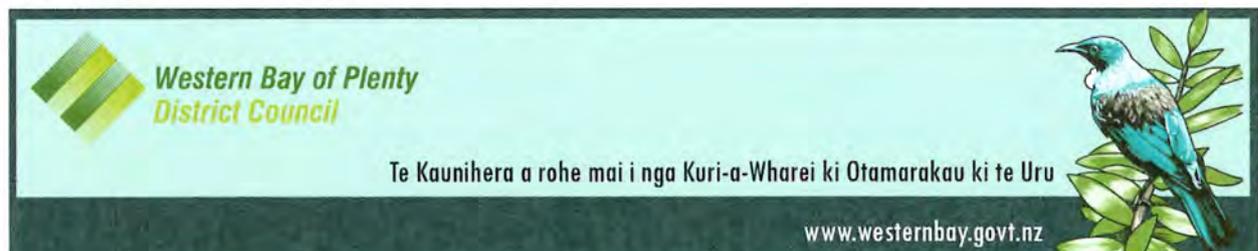
Wednesday, 27 March 2019
The Centre. Pātuki Manawa
7.00pm

Members:

J Hobbs (Chairperson)
B Gibbs (Deputy Chairperson)
N Mayo
B Warren
Councillor P Mackay
Councillor M Williams

Media
Staff

Miriam Taris
Chief Executive Officer
Western Bay of Plenty District Council



Katikati Community Board

Mangai o Te Kaunihera

Role and Purpose of Community Boards

- To represent, and act as an advocate for, the interests of their communities
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board
- To maintain an overview of services provided by Council within the community
- To prepare an annual submission to the Council for expenditure within the community
- To communicate with community organisations and special interest groups within the community
- To undertake responsibilities as delegated by Council or its Committees

Delegated Functions

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities
- To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time
- To control, expend and monitor funds as allocated by Council
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land

Or

In accordance with allocations which have been approved through the annual plan process:

- To have input into Council and its Committees on issues and plans affecting the respective communities
- To provide an effective mechanism for community feedback to Council
- To receive reports from Council appointees on Council matters relevant to the Community Boards

Agenda for Meeting No. K19

Pages

**Present
In Attendance
Apologies**

Public Forum (If Required)

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to three minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

Recommendation

THAT the meeting adjourn for the purpose of holding a public forum.

K19.1

Presentation:

**Bay of Plenty Regional Council
- Uretara Stream Water Quality Update**

K19.2

Minutes of Meeting No. K18 of the Katikati Community Board held on 13 February 2019

6-15

A copy of the minutes are attached.

Recommendation

THAT the minutes of meeting no. K18 of the Katikati Community Board held on 13 February 2019 as circulated with the agenda, be confirmed as a true and accurate record.

K19.3	<p>Decision Report from Recommendation to the Operations and Monitoring Committee – Uretara Stream restoration March 2019</p> <p>Attached is a report from the Democracy Advisor dated 11 March 2019.</p>	16-17
K19.4	<p>Decision Report from the Long Term and Annual Plan Committee – Draft 2019 – 2020 Annual Operating Budget</p> <p>Attached is a report from the Democracy Advisor dated 13 March 2019.</p>	18-19
K19.5	<p>Update to Community Board on Upcoming Consultation</p> <p>Attached is memorandum from the Policy and Planning Manager dated 13 March 2019.</p>	20-21
K19.6	<p>Chairperson’s Report</p> <p>Attached is a report from the Chairperson dated 4 March 2019.</p>	22-28
K19.7	<p>Councillor’s Report</p> <p>Attached is a report from Councillor Williams dated 11 March 2019.</p>	29
K19.8	<p>Infrastructure Services report Katikati – March 2019</p> <p>Attached is a report from the Deputy Chief Executive Officer dated 14 March 2019.</p>	30-72
K19.9	<p>Financial Report Katikati – February 2019</p> <p>Attached is a report from the Management Accountant dated 11 March 2019.</p>	73-75
K19.10	<p>Council, Standing Committee and Community Board Meetings</p> <p>Attached is a schedule of meetings for the months of April and May 2019.</p> <p>Recommendation</p>	76

THAT the schedule of meetings for April and May 2019 be received.

Western Bay of Plenty District Council

**Minutes of Meeting No. K18 of the
Katikati Community Board held on 13 February 2019
in The Centre. Pātuki Manawa
commencing at 7.00pm**

Present

Members J Hobbs (Chairperson), B Gibbs (Deputy Chairperson), N Mayo and B Warren and Councillor M Williams

In Attendance

R Davie (Group Manager Policy Planning and Regulatory Services), K Elder (Governance Manager), P Watson (Reserves and Facilities Manager), A Hall (Roading Engineer West) and A Alty (Democracy Advisor)

Apologies

An apology for absence was received from Councillor Mackay.

Resolved: Members Hobbs / Mayo

THAT the apology for absence from Councillor Mackay be accepted.

Others

24 members of the public

Public Forum

Resolved: Member Hobbs / Councillor Williams

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in Standing Orders for the Katikati Community Board. She invited speakers and any other attending members of the public to take part in the Public Forum.

Yeoman Walkway/Cycleway

Jack Ripley made a verbal presentation to the Board outlining his concern about a proposed concrete Walkway/Cycleway as signalled in the Katikati/Wahi Beach Ward Reserve Management Plan Review. He advised that in his opinion the construction of a 2.5m wide concrete walkway/cycleway along the edge of the Uretara estuary appeared completely unnecessary and a waste of money.

He advised that there was a petition with 400 signatures opposing the proposal to construct a concrete walkway/cycleway. Mr Ripley recommended that the Board support the proposal to decline the concrete walkway/cycleway project.

Barbara Blackburn made a verbal presentation to the Board outlining her concern about the construction of a concrete section of the walkway/cycleway on the Yeoman Walkway. She acknowledged that in the winter some parts of the walkway/cycleway became muddy and could be slippery however money would be better spent providing drainage for these areas rather than putting in a solid structure. The steep gravel incline between Francis Drive Esplanade and Park Road Reserve was very dangerous and extremely slippery. This part of the track should be widened and concreted .

Barbara Blackburn did not want to see a concrete walkway/cycleway as identified on the section of the Yeoman Walkway to Park Road Reserve.

Raewyn Blair spoke to the Board as a resident from Athenree who identified Katikati as her town. She enjoyed the various walkways in Katikati and appreciated the environmental beauty and natural benefits of those walkways. She stated that now was the time that we should be taking care of our natural habitat that can be used by many people from all different ages and stages of health. It would be a shame to destroy a beautiful natural pathway with a concrete structure.

Pollution of Uretara Stream

Jim Davison expressed his concern relating to the reported high avian E.coli levels reported to be in the Uretara Stream. It was unacceptable that people could not readily use the safe swimming spots during the current hot summer season.

He had spoken to the Bay of Plenty Regional Council who advised that they were responsible for monitoring rivers and safe swimming areas within the Western Bay of Plenty district and regularly undertook recordings of E.coli, algae and nutrient levels but they did not suggest any solution to the pollution problem.

Mr Davison felt that the Bay of Plenty Regional Council should be informing the public of the pollution and what may be done about it.

Use of the Public Meeting Facilities

As the Chairperson of the Katikati Memorial Hall Committee Mr Davison emphasised that venues like the Katikati Memorial Hall were totally reliant on community groups using the hall for the general upkeep and maintenance of the facility.

Highfields Pond

Mr Davison advised that he had undertaken a survey seeking supporters of the proposed improvements to the Highfields Pond. He had in excess of 200 signatures in support of the proposed Highfields Pond improvements to-date.

Resolved: Members Hobbs / Gibbs

THAT the meeting be re-convened in formal session at 7.23 pm

K18.1 **Presentations**K18.1.1 **Proposed New Entrance to the Katikati Memorial Hall**

James Davison, Chairperson of the Katikati Memorial Hall, gave a presentation on the proposed new entrance to the Katikati Memorial Hall. He advised that he had been in consultation with the Council Strategic Property Manager in regard to the proposed alterations to the Katikati Memorial Hall entranceway.

Board members extended congratulations to Mr Davison on the work he had undertaken to expedite the renovations required that would enhance the back of the hall and ultimately form part of the future market square, with a flow-on effect to the new Katikati Library.

Resolved: Members Mayo / Gibbs

THAT the presentation from James Davison on the proposed new entrance to the Katikati Memorial Hall be received.

K18.2 **Minutes of Meeting No. K17 of the Katikati Community Board held on 21 November 2018.**

The Board considered the minutes of meeting K17 of the Katikati Community Board held on 21 November 2019 as circulated with the agenda.

Resolved: Members Hobbs / Warren

THAT the minutes of meeting no. K17 of the Katikati Community Board held on 21 November 2018 as circulated with the agenda, be confirmed as a true and accurate record.

K18.3 **Chairperson's Report**

The Board considered a report from the Chairperson dated 21 January 2019 as circulated with the agenda.

K18.3.1 **Yeoman Walkway to Park Road Reserve - Walkway/Cycleway Status Update**

The Board received a status report on the proposed walkway/cycleway from Yeoman Walkway to Park Road Reserve dated 22 January 2019. The Board had earlier heard specific concerns in the public forum section of the meeting about the section of the walkway/cycleway between the Yeoman Walkway and Park Road Reserve to concrete a specific wet section, of the walkway/cycleway.

The Chairperson clarified that at this point Council had commissioned a scoping/feasibility report to identify work required to form the walkway/cycleway. This would include environmental considerations, consent requirements, assessment of construction material and methodology and an estimate of costs for the project, including the options of concrete or gravel surfacing.

The Council had a process to work through to determine whether specific walkway/cycleway areas for development were feasible and, if so further consultation should be undertaken with adjoining residents and other interested parties.

K18.3.2 **Rugby Ball Structure and Story Board at Moore Park**

The Chairperson advised that Council records stated that the rugby ball structure and story boards at Moore Park were the responsibility of the Katikati Rugby Club. There were originally erected in Diggelman Park as part of a promotion for the Rugby World Cup held in New Zealand in 2011. The rugby ball and story boards were later moved to Moore Park under the management of the Katikati Rugby Club, with Council undertaking the mowing of the surrounds of the structures. It had been brought to the Board's attention that both the ball and the story boards needed to be refurbished.

Katikati resident Andy Earle had located the original story board images and he was willing to work with both the Katikati Rugby Club and Open Air Art in the restoration of the story boards.

The Katikati Community Board felt that this was a project that should be jointly undertaken by the Katikati Rugby Club and Open Air Art.

K18.3.3 **Acknowledgment of Volunteers**

The Chairperson advised that Katch Katikati had agreed to organize an afternoon event acknowledging and celebrating Katikati community volunteers on Tuesday 5 March 2019 between 3.30 and 5.00pm at Pātuki Manawa.

K18.3.4 Katikati Community Response Team - Request for Storage Cupboards

The Board was advised that Council's Strategic Property Management Team would organize the purchase and installation of storage cupboards for the Katikati Community Response Team (in conjunction with the installation of the base radio and associated equipment). The Board asked that Eris Boyak from the Community Response Team contact the Strategic Property Manager with the measurement of the storage cupboards.

Resolved: Members Hobbs / Gibbs

THAT the Katikati Community Board allocate up to \$1,000.00 for the purchase of furniture required by the Community Response Team for storage of equipment in Patuki Manawa, funded from the Katikati Community Board Contingency Account.

K18.3.5 Improvements to the Footpath in Katikati Town Centre

The Board was advised that the refurbishment and/or upgrading of the main street footpaths would be best included in a comprehensive Town Centre urban design package as part of the NZTA State Highway 2 interim works programme. At this stage the timing of the NZTA decision on the interim works package and value was unknown.

An urban design package would have to allow for any implications of the interim works and would need to be developed in conjunction with NZTA. A main street upgrade was not currently included in the Council budget. At this point the urban design package would need to be funded from the Town Centre Development fund or the community roading budget.

The Deputy Chief Executive Officer had requested an assessment of the standard of maintenance of the footpath and compliance with agreed levels of service.

Resolved: Councillor Williams / Member Mayo

THAT the Katikati Community Board invite representatives of NZTA to the next Katikati Community Board meeting to be held on Wednesday 27 March 2019, to report on the proposed improvements to State Highway 2 and subsequent improvements to the State Highway through the Katikati main street 50km zone.

K18.3.6 Uretara Stream Restoration - The Weed War

The Chairperson provided a summary report outlining concerns relating to the poor state of water quality and weed infestation of the Uretara Stream in close proximity to the Town Centre and along the Haiku Walkway.

The Chairperson introduced Kate Loman-Smith and Andrew Jenks who gave a presentation to the Board titled Goals of the Uretara Stream Bank Restoration. The presentation covered:

- Planting of native plants to replace weed species
- Development of a range of ecosystem services
- Ongoing stream bank erosion minimization
- Improvement to the aquatic and terrestrial biodiversity of the area
- Overall beautification of the area.

The presenters spoke of the value of a partnership management process involving local environmental management groups, community volunteers and local Council staff. A stream restoration plan developed with the Uretara Estuary Managers and Haiku Focus groups outlined:

- The current state of the stream
- Objective of a staged improvement project
- Budget (including cost share with funding partners)
- Project timelines outlining work to be undertaken by contractors and community volunteers over the next five years (2019 – 2024) including ongoing weed management.

The Board was advised that the Reserves and Facilities staff had met on site with community groups to assess the current state of the stream bank vegetation and discussed management options going forward. Once the scope of work had been determined staff would seek prices for the preparation of a management plan with input from the Katikati Haiku Pathway Focus Committee and the Uretara Estuary Managers group.

It was important to note that once the erosion protection works were completed upstream of the new swing bridge foundation on the true right bank, the area of erosion on the true right bank downstream of the new swing bridge was scheduled to be planted in native vegetation during autumn/winter 2019.

Board members thanked Kate Loman-Smith and Andrew Jenks for their presentation.

Resolved: Member Gibbs / Councillor Williams

THAT the Katikati Community Board recommend to the Operations and Monitoring Committee that \$1,500.00 be committed for a Vegetation Management Strategy for the Uretara Stream for the stream route from Henry Road ford to the State Highway 2 Katikati Road bridge.

Resolved: Members Hobbs / Gibbs

THAT the Katikati Community Board Chairperson's Report dated 21 January 2019 be received.

K18.4 Councillor's Report

The Board considered a report from Councillor Mackay dated 29 January 2019 as circulated with the agenda. Councillor Williams spoke to the report in the absence of Councillor Mackay.

Resolved: Councillor Williams / Member Warren

THAT the report from Councillor Mackay and presented by Councillor Williams dated 29 January 2019 be received.

K18.5 Anzac Day Commemoration 2019

The Board considered a report from the Democracy Advisor dated 16 January 2019 as circulated with the agenda.

Resolved: Member Mayo / Councillor Williams

- 1. THAT the Democracy Support Officer's report dated 16 January 2019 and titled Anzac Day Commemoration 2019 be received.*
- 2. THAT the Katikati Community Board provide a wreath for the ANZAC Day Service, to be paid from the Katikati Community Board Contingency Account (up to the value of \$200).*
- 3. THAT Katikati Community Board Members represent the Katikati Community Board at the ANZAC Day Service at Katikati on 25 April 2019.*

K18.6 Infrastructure Services Report Katikati - February 2019

The Board considered a report from the Deputy Chief Executive dated 25 January 2019 as circulated with the agenda.

K18.6.1 Earle Drive Rehabilitation Options

The Roothing Engineer (West) spoke to various options that had been considered by the Board in conjunction with commercial property owners of Earle Drive. The Board had discussed the options at their workshop held on 18 January 2019 and considered the plans shown and Option 1 were the best plan to progress. The Board felt that the rehabilitation work should be funded through the district wide roading budget due to the fact that there had been no maintenance undertaken on Earle Drive for many years.

Board members thanked the Roothing Engineer (West) for the work he had undertaken on this item.

K18.6.2 **Roading Projects Priority List**

The Board asked that the proposed footpath along Beach Road (1.5km length and 2.5m width and kerb and channel) to enhance pedestrian, cyclist and motorist safety – at a rough order of cost of \$367,000 be taken out of the Katikati Roothing Projects Priority list at this time. It was noted that this may be an item that a new community board may wish to pick up in the future.

The confirmed Roothing Projects Priority List would be:

- 1 Henry Road Footpath
- 2 Middlebrook Drive Bus Shelter
- 3 Earls Drive Loading and Parking review

Resolved: Councillor Williams / Member Mayo

1. *THAT the Deputy Chief Executive Officer's Report dated 25 January 2019 and titled Infrastructure Services Report Katikati February 2019 be received.*
2. *THAT the Board endorse the removal of 17 Cherry Trees in Kohati Lane to improve car parking as shown in Attachment B of the report.*
3. *THAT the Roothing Projects Priority List as listed be approved:*

Priority	Project	Comments	Costings
1	Henry Road Footpath	2.5m wide footpath with kerb and channel from SH2 Main Road to cycle link	Estimated Cost: \$135,000
2	Middlebrook Drive Bus Shelter	Park and Ride Bus shelter, to be located in the boundary of Moore Park	Estimated Cost: \$25,000
3	Earls Drive Loading and Parking review	Review of Vehicle parking, truck standing, Footpath and kerb & channel along Earl Drive – funded from the district wide roading account	Rough Order Cost: \$325,000

K18.6.3 **Operating Hours of Katikati Recycle Centre Opening Hours Trial**

The Board was advised that the Katikati Recycling Centre was operating under the proposed opening hours on Thursday afternoons. Ratification of the extended operating hours was undertaken at Council on 7 February 2019.

K18.6.4 **Future Waste Management**

The Board was advised that Council had been considering its approach to Waste Management in some detail over the past two years. At the Policy

Committee meeting on 13 December 2018, the preferred option was selected to progress towards public consultation. The preferred option sees Council take a leading role in the delivery of kerbside services for glass, recyclables, food waste (in urban areas) and general rubbish, through contracting out services. Council's identified preferred option includes:

- Pay-per-pick-up service for rubbish (weekly wheeled bin)
- Kerbside glass collection (fortnightly crate)
- Kerbside recyclables collection (cardboard/paper, cans and plastics 1 and 2) (fortnightly wheeled bin)
- Food waste collection in urban areas only (weekly- smaller bin).

The preferred option would also see Council look to establish recycling drop-off points in rural areas where a kerbside service would otherwise be unavailable. Council would also look to work with community groups and Tauranga City Council to establish a community-led construction and demolition waste recovery centre.

It was important that members of the community take the opportunity to give their views and input on any of the proposals and it was advised that the Have Your Say dates would be widely advertised through various media avenues.

K18.6.5 **Bird Walk Erosion**

The Reserves and Facilities Manager advised that he had spoken to Bay of Plenty Regional Council staff and a draft design of the proposed structure was under and would be provided to adjoining owners for comment as part of the required consent process.

The Board would like to see a timeframe for the works to be done as soon as possible before more of the track was lost to erosion.

K18.6.6 **Kotahi Lane - Removal of Cherry Trees**

The Board accepted the plan put forward to remove 17 Cherry Trees in Kotahi Lane to improve over car parking in the area.

The Board asked that commercial premises owners be advised of the pending removal of the trees and that an item be prepared by the Roading Engineer (West) for inclusion in the Katikati Advertiser about the removal of the cherry trees to expedite improvements to the Kotahi Lane car park.

Resolved: Members Hobbs / Mayo

THAT the Deputy Chief Executive report dated 25 January 2019 and titled Infrastructure Services Report Katikati – February 2019 be received.

K18.7 Financial Report Katikati - December 2018

The Board considered a report from the Management Accountant dated 18 January 2019 as circulated with the agenda.

Resolved: Members Gibbs / Mayo

THAT the Management Accountant's report dated 18 January 2019 and titled Financial Report Katikati – December 2018 be received.

K18.8 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of February and March 2019

Resolved: Member Hobbs / Councillor Williams

THAT the schedule of meetings for February and March 2019 be received.

The meeting concluded at 9.02 am

Confirmed as a true and correct record.

J Hobbs
Chairperson
Katikati Community Board

Date

K18

Western Bay of Plenty District Council

Katikati Community Board

Decision Report from the Recommendation to Operations and Monitoring Committee - Uretara Stream Restoration March 2019

Executive Summary

The following is a decision adopted by the Operations and Monitoring Committee based on the recommendation from the Katikati Community Board relating to the Uretara Stream Restoration.

The report is provided for information purposes only.

Remit from the Operations and Monitoring Committee – 28 February 2019

OP17.4 **Recommendatory Report from Katikati Community Board - Uretara Stream Restoration**

The Operations and Monitoring Committee considered a report from the Democracy Advisor dated 18 February 2019 as circulated with the agenda.

Resolved: Williams / Murray-Benge

- 1. THAT the Operations and Monitoring Committee approve the recommendation from the Katikati Community Board for funding of \$1,500.00 towards the cost of a Vegetation Management Strategy allocated from the Tauranga Harbour Esplanade Reserves Management Project budget.*
- 2. THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

Date 11 March 2019

Open Session

Subject

Committee Decision Report from the Recommendation to the Operations and Monitoring Committee - Uretara Stream Restoration – K19 March 2019

Recommendation

THAT the report of the Democracy Advisor dated 11 March 2019 titled Decision Report from the Recommendation to Operations and Monitoring in regard to Uretara Stream Restoration – March 2019 be received.


Aileen Alty
Democracy Advisor

Western Bay of Plenty District Council

Katikati Community Board

Decision Report from Recommendation to the Long Term and Annual Plan Committee Draft 2019 - 2020 Annual Operating Budget

Executive Summary

The following is a decision adopted by the Long Term and Annual Plan Committee based on the recommendation from the Katikati Community Board.

The report is provided for information purposes only.

Remit from the Long Term and Annual Plan Committee – 12 March 2019

LTAP7.3 **Recommendatory Report from the Katikati Community Board -
Draft 2019/2020 Annual Operating Budget**

The Long Term and Annual Plan Committee considered a report from the Democracy Advisor dated 29 October 2018 as circulated with the agenda.

Resolved: Mackay / Lally

1. *THAT the Long Term and Annual Plan Committee adopt the Katikati Community Board Operating Budget for 2019/20 subject to consideration through decisions from the Long Term Plan 2018/28*

<i>Operating Costs</i>	<i>2020</i>	
<i>Conference/Training</i>	<i>2,000</i>	
<i>Contingency</i>	<i>2,000</i>	
<i>Grants</i>	<i>8,000</i>	
<i>Mileage Allowance</i>	<i>2,000</i>	
<i>Security</i>	<i>6,500</i>	
<i>Street Decoration</i>	<i>4,500</i>	

Date
Subject

13 March 2019

Decision Report from Recommendation to the Long Term and Annual Plan Committee
Draft 2019 - 2020 Annual Operating Budget Katikati Community Board K19 March
2019

Open Session

<i>Operating Costs</i>	<i>2020</i>	
<i>Salaries</i>	<i>Determined by Remuneration Authority</i>	
<i>Inter Department Charges</i>	<i>Determined by Overhead Cost Allocation</i>	
<i>TOTAL OPERATING COST</i>		

2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

Recommendation

THAT the report of the Democracy Advisor dated 13 March 2019 titled Decision Report from Recommendation to the Long Term and Annual Plan Committee Draft 2019 - 2020 Annual Operating Budget be received.

Aileen Alty
Democracy Advisor

Memorandum

To:	Community Board Chairs and Members
Copy:	Elected Members, Management Team, Aileen Alty
From:	Emily Watton
Date:	13/03/2019
Subject	Update to Community Boards on upcoming consultation

Council has adopted a range of planning, bylaw and policy projects that will be released for consultation from 18 March to 18 April 2019. These are summarised below.

Project	What it's about
Proposal to introduce kerbside rubbish and recycling services	Council has been investigating its approach to rubbish and recycling over the last couple of years. The proposal will introduce the Council-contracted delivery of kerbside rubbish and recycling services to approximately 80 percent of the District, commencing in 2021.
Annual Plan 2019/20	Key topics for the Annual Plan include Council's approach to debt management, and changes to a number of targeted rates. A proposed policy enables optional early payment for capital costs of specific infrastructure projects.
Schedule of Fees and Charges	The proposed fees and charges for Council services in 2019/20 will be open for feedback.
Traffic and Parking Enforcement Bylaw review	A review of the parking restrictions, primarily in our main town centres
Trading in Public Places Bylaw review	A review of the rules and conditions that apply to mobile traders (such as coffee carts, roadside fruit and vegetable sellers, ice cream trucks etc.)
General Bylaw review	A review of the rules and requirements in relation to Animals (excluding dogs), Council's cemeteries, Nuisances, and Public Places.
Freedom Camping Bylaw	Proposals relating to changes to freedom camping restrictions at specific sites around the District.
Gambling policies	Council's Class 4 venues and TAB venues policies will be open for consultation. The policies propose a more restrictive approach than the operative policy.

Council has produced a Consultation Document, which provides the basis for conversation with our communities. This covers the kerbside waste proposal and the Annual Plan matters. See haveyoursay.westernbay.govt.nz for more information, including the consultation document. This site also has further information about the other projects that are out for consultation.

Submissions can be made online (through the above link), posted to Council or at the libraries and service centres across the District. Interested people can also request documentation to be posted to them.

During the consultation period, there will be seven place-based 'have your say' events run in the district. The following dates, times and venues are now confirmed:

- Omokoroa Settlers Hall – Sat 23 March – 9am-12pm
- Oropi Hall – Wed 27 March – 6.30pm-8pm
- Waihi Beach RSA – Sat 30 March – 9am-12pm
- Te Puna Quarry Park Gallery – Wed 3 April – 4pm-7pm
- Te Puke Memorial Hall – Sat 6 April – 9am-12pm
- Maketu Community Centre – Wed 10 April – 4pm-7pm
- Katikati Community Hub - Patuki Manawa – Sat 13 April – 9am-12pm

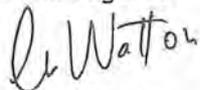
These events will act as both a drop in day (information sharing) and an opportunity to 'have your say' for the community. They replace formal hearings. Ward Councillors and Community Board members are encouraged to attend the events in their area, and may attend any other events as they wish.

Events will include a registration area and stations for the respective topics. Further information will be displayed and staff will be present to take notes on any discussion between the community and Councillors/Community Board Chairs about the proposals. This verbal feedback will also be considered through Council's decision making process about the proposals.

Community Boards may make a written submission during the consultation period, covering one or more of the projects being consulted on. **If Community Boards wish to make a verbal presentation, they are invited to do this at the event in Council Chambers on 15 or 16 April. Community Board Chairs can request a 15 minute timeslot by emailing haveyoursay@westernbay.govt.nz by 5 April 2019.**

There will also be a range of online and print media to promote the consultation period and upcoming events.

Kind regards



Emily Watton
Policy and Planning Manager

Western Bay of Plenty District Council

Katikati Community Board

Chairperson's Report – March 2019

1. Uretara Stream Water Quality

The Board will receive a presentation from a Bay of Plenty regional Council representative at the beginning of the meeting relating to the water quality of the Uretara Stream.

The Board would like to know what will be done to ensure contamination events do not occur in our streams and rivers next summer. It is unacceptable to our community to not be able to swim in our local waterways. If the contaminant avian e coli is the predominant cause of pollution to the Uretara stream (and other waterways), what is being done to control the bird populations?

Staff Comment:

Staff have advised the following in answer to a question - "How many birds are land owners allowed to keep on rural properties?"

Under our proposed Animals (excluding dogs) Bylaw, there is a limit of 12 poultry on residential properties but no limit on rural properties. However, there is a nuisance provision that applies generally, that requires animals not to be kept in any manner that is offensive. Note that this bylaw is one of the ones that are out for consultation alongside the Annual Plan (18 March – 18 April 2019).

Probably more relevant are the District Plan requirements. For the rural zone, "farming" is a permitted activity, which enables the keeping of up to 25 birds. More birds would be considered "intensive farming" and would require a resource consent.

If the increasing bird population (of introduced species) is a concern Council could work with Regional Council on population control, e.g. culling or relocation of specific birds identified. Increasing Canada geese populations have been identified in other centres. Actions would have to be supported through both Councils via pest management strategy or waterways and reserve management policies.

2. Highfields Stormwater Pond Conversion

The Community Board would like Council staff to work with Uretara Estuary Managers when assessing monitoring results for the pond conversion and planning

for the final pond design, so that ecological considerations will be equally weighted with hydrology and utilities considerations.

Staff Comment:

Council staff will work with the Uretara Estuary Managers when assessing monitoring results for the pond trial. The pond trial is not expected to begin until October 2019. Prior to this date staff will work to finalise the details of the trial and monitoring program.

3. Future Town Centre Development - What will happen with our Town?

The Community Board would like staff to coordinate and facilitate a Katikati Town Centre planning meeting inviting NZTA and representatives from Tanners Point, Tuapiro Point, Ongare Point, Kauri Point, the Uretara Estuary Managers and the Community Centre.

We are asking if we need to work with an Urban Design specialist to get a really intelligent outcome for the future of Katikati.

Staff Comment:

Some key points relating to the Katikati Town Centre Development:

- Each town received income from the all-district Town Centre Development rate for four years. Then it got rotated to another town for four years, and so on. Katikati's four year period ended in the 2016/17 year. Then it went to Omokoroa.
- In addition, Katikati decided some years ago to rate fund all the Katikati district \$20 per property EVERY year to top up their town centre development reserve fund
- As of today, the Katikati Town Centre Development Reserve sits at \$256,644.
- In terms of commitments, the LTP is showing capital work as part of the Katikati Town Centre Development work program in 2019 (\$150k), 2020 (\$306k with inflation) and 2023 (\$435k with inflation).
- The funding is provided to enable the purchase of land in the Town Centre, to facilitate the Town Centre plan, as and when opportunities for this arise.
- A review of the Katikati Town Centre plan is not programmed in the Long Term Plan.

4. Future Bypass Options

The Board would like to investigate all possible avenues of funding for a future Bypass that could include:

1. Provincial Growth Fund
2. Regional Development Fund
3. Council borrowing from Central Government
4. Rate Payer Funded across the district
5. 2 lanes vs 4 lanes

Staff Comment:

An update on this item is included in the Infrastructure Services Report and it is advised that there is no change since the previous update to the Board. Further announcements from the New Zealand Transport Agency are pending.

5. Carisbrooke Street

Residents have contacted me again regarding cars speeding down Carisbrooke Street and the danger to pedestrians, especially school children and older people on mobility scooters when crossing the street.

I have spoken with local police who will try to monitor more often but I would like information on the process to install a pedestrian crossing on a raised platform just north of Jocelyn Street to provide a safe place to cross. Local police support this measure.

Staff Comment:

The Roading Engineer West will provide advice on this item at the meeting.

6. Public Pay Shower in Katikati

Where could a user pays hot shower facility be located in Katikati? Perhaps the area on Major Street near the Uretara Domain which is also a freedom camping site and caravan dump stop. The kiwifruit season is upon us again and there are increasing numbers of working holiday kiwifruit workers requiring facilities. A pay shower is essential in Katikati and would be cost-neutral in the medium term and create income in the longer term.

Staff Comment:

This is not a level of service provided by Council at this time. The Community Board may take the opportunity to make a submission on this topic to the Recreation and Leisure Strategy Review that will be undertaken later in the year.

7. A & P Pavilion (Historic Building)

I attended the A & P show and was shown through the pavilion which was used as a café on the day of the annual A & P Show. I was surprised to see the state of disrepair of the building. Does Council own this building? What is the repairs and maintenance plan? The building is filthy dirty, with peeling paint and rotten wood. Why is the cricket barbeque and gear stored inside so that others users of the building have to work around it and climb over it? What can be done?

Staff Comment:

Staff will arrange for an assessment of the building to be undertaken and provide a report back to the Board.

8. Dave Gallagher Statue at Eden Park Auckland

The Community Board is aware of the possible closure of Eden Park and would like a letter written to the Eden Park Trust Board expressing interest in the Dave Gallagher statue. In the event the Park closes the Community Board would love to re-home the statue to Dave's birthplace in Katikati.

9. Rugby Ball Structure and Storyboard at Moore Park

At the last Board meeting the Board was advised that Andy Earle was willing to work with the Katikati Rugby Club and Open Air Art in the restoration of the story board that are next to the rugby ball structure on Moore Park.

Mr Earle has advised the following information and provided two replacement images (Attachment A).

The cost of them is: \$490 + GST per each

A clear plastic covering is required to cover both signs.

The cost of these protective coverings is: \$50 + GST per each...

It is imperative to cover any new signage with these clear protectant coverings, so any tagging will be easier to remove.

The delivery was \$195 each and the installation was another \$45 each. + GST. Mr Earle has advised that he would pick the images up and install them. This amounts to a saving of approximately \$560.00

The Katikati Rugby Club is ok to pay for one sign. They are about to amalgamate with a few other local clubs and are soon to be upgraded and modernised. A large amount of the local population is involved with the club. It has a large amount of visual attraction, with top quality advertising, and an awesome mural on the entrance to the club.

10. Annual Plan / Long Term Plan – Have Your Say

The Have Your Say community consultation event will be held at Katikati on Saturday 13 April 2019 at the Katikati Community Hub Pātuki Manawa from 9am to 12 pm.

Recommendation

THAT the Chairperson's Report to the Katikati Community Board for March 2019 be received.

Jenny Hobbs
Chairperson
Katikati Community Board



ATT. 10/11/12



Western Bay of Plenty District Council

Katikati Community Board

Councillors Report – March 2019

Councillor Williams will speak to the following items:

Annual Plan / Long Term Plan – Have Your Say Submission period 18 March to 18 April 2019

The Have Your Say community consultation event will be held at Katikati on Saturday 13 April 2019 at the Katikati Community Hub – Pātuki Manawa from 9am to 12 pm.

There will also be the opportunity to attend the Have Your Say events held at Barks Corner on Monday 15 April and Tuesday 16 April from 9.30am to 5pm.

BOPLASS Half Yearly Report to Shareholder 2018 – 2019 and Draft Statement of Intent 2019 – 2022

At the Council meeting held on 7 March, the BOPLASS Half Yearly Report to Shareholders 2019-2019 and the Draft Statement of Intent 2019 – 2022 were received.

Localism

Street Lighting LED

Cycleway – 85% Outside funding

Rates Rebate Cap

At the Council meeting held on 7 March 2019, Mayor Webber advised that local government was lobbying central government to change the current rate rebate threshold of [up to] \$630.00 per household to reflect the current household income. The lobbied change may result in a rate rebate threshold increase [up to] \$918.00 reflecting an average household income of \$38,000.

Walkway / Cycleway – Yeoman Petition

Highfields Pond Petition Received

Uretara Stream Restoration

Mike Williams
Councillor
Katikati Community Board

Western Bay of Plenty District Council

Katikati Community Board

Infrastructure Services Report Katikati March 2019

Purpose and Summary

This report provides specific information on infrastructure activities of interest to the Board.

Minute Action Sheets

The current Board Minute Action Sheets are attached to this report. The resolution to receive this report includes receipt of the Minute Action Sheets. **Attachment A**

Recommendation

- 1. THAT the Deputy Chief Executive Officer's Report dated 14 March 2019 and titled Infrastructure Services Report Katikati March 2019 be received.***



Approved

Gary Allis
Deputy Chief Executive

1.0 Utilities

1.1 Ongare Point Wastewater Scheme Preliminary Investigations

Council is currently building a Septic Tank Effluent Pump (STEP) wastewater system for the Ongare Point community.

The Treatment Plant construction is complete and is currently receiving waste from the connected tanks and is performing well. Only two properties are still required to be connected to the scheme. These properties have existing septic tanks that are being retrofitted to enable them to connect directly into the new scheme. The project is expected to be completed by the end of March.

1.2 Home Worm Composting Workshops

Dates for 2019 is being planned with the trainers and will be available on Council's website once confirmed at:

<http://www.westernbay.govt.nz/our-services/rubbish-recycling-waste/Pages/Worm-Composting.aspx>

All bookings are now made through www.eventfinda.co.nz

1.3 Katikati Recycling Centre Opening Hours Trial

The Katikati Recycling Centre is operating under the proposed extended opening hours on Thursday afternoons. Ratification of the proposed extended hours will be sought from Council at the Operations & Monitoring Committee on 11 April 2019.

1.4 Western Supply Zone Water Main Improvements

Upgrade to water mains along Beach Road, Waihi Beach and replacement of water mains attached to Tuapiro Stream Bridge and Waitekohe Bridge on State Highway 2, in addition to a replacement of a short section of cross country water main between Lund Road and Hot Springs Road. Work has just started at Lund Road with the Waihi Beach section due mid March for completion in April 2019.

1.5 Katikati Alternative Options Assessment

The Katikati Wastewater Consent renewal was approved on 24 August 2018 and the Consent conditions requires Council to look at alternative options for the long-term discharge of the treated wastewater from the Katikati Wastewater Treatment Plant.

A working group has been formed that includes Tangata Whenua, Councillors and Community Board representatives. The group has been meeting on a regular basis to assess the various options available. Meetings held to date have discussed beneficial reuse of wastewater and were productive. Potential sites have been narrowed down for the beneficial reuse option and these sites are currently undergoing in-depth engineering assessment by technical consultants.

The in depth engineering assessment has been broken into three stages. Stage one looks at refining the sites selected for further investigations. It includes undertaking a planning assessment, technical assessment on appropriate disposal methods and developing success criteria to help determine the best method. Stage 1 is complete and was reported to the working group on the 22 January 2019. The engineering team is now looking at developing concept designs for the different disposal methods. These will be presented to the working group in May.

1.6 Highfields Pond

The final ground water monitoring report has been received. It indicates that the water level in the pond can be raised, initially on a trial basis for recreational purposes with some risk.

Council has approved funding the trial of raising the water level in the 2019/20 Annual Plan. The trial includes changes to the outlet structure and further ground water and embankment monitoring along with resident monitoring of pond condition, insect life and odour. A report was presented to the Operations and Monitoring Committee on 28 February 2019, outlining various pond levels for the trial and the risk. The Committee agreed to raise the pond level to a reduced level of 2.55 for the trial. This level can be achieved with minor modifications to the outlet structure.

The report to the Operations & Monitoring Committee on 28 February 2019, including the engineering assessment is attached for information. **Attachments B & C**

2.0 Reserves

2.1 Kauri Point Jetty – Walkway Re-Decking

The walkway is being monitored for safety and any minor repairs undertaken in the interim, until complete walkway decking renewal can occur post landslip / road reinstatement access. This delay will extend into to 2019/2020.

2.2 Kauri Point Slip Repairs - Status Update

The design has been broadened to improve storm water control, which currently discharges in an uncontrolled manner in several locations near the slip zone. Work on the Assessment of Environmental Effects (AEE) i.e. part of a Resource Consent is underway.

Progress to Date

- Concept design geotechnical and slope stability modelling completed
- Concept design presented to WBOPDC and agreed.
- Initial resource consent requirements scoping completed
- Commenced preparation of Assessment of Environmental Effects (AEE)

Planned Works for March

- Additional investigation and design for stormwater management of the full Kauri Point reserve area
- Prepare consent issue drawing set
- Prepare Assessment of Environmental Effects
- Iwi consultation to commence
- Engage Archaeologist to prepare Archaeological Authority

Programme

- Currently on programme
- Proposed consent lodgement date is 27 March 2019 (we will look to lodge earlier than this anticipating additional time required due to Iwi consultation)

Risks & Opportunities

- Risk of delays to consenting due to consultation requirements
- Risk of future landslips occurring elsewhere in the reserve and affecting the access road. Mitigation of this risk by expanding the stormwater management scope to include the full reserve area.

Concept Design Notes

Design includes a rock buttress with the replacement road constructed above the buttress in the same alignment as the previous road.

Stormwater scope to include full Kauri point reserve area to try and minimise uncontrolled flows down the steep slopes. WBOPDC to arrange for their maintenance contractor to confirm the size, type and discharge location of all the stormwater assets in the reserve in particular the discharge point of the catchpits along Kyber Pass.

Discussed diversion of the road swale drain (upstream from the landslip) into the farmland to the west (which is on council road reserve). Council confirmed this approach.

Discussed modification of the existing stormwater inlet sump on the road opposite the landslip. Tonkin & Taylor to include in design.

Also discussed installation of a culvert across Chelmsford Street to divert water from the grassed reserve area into the council road reserve to the west.

Landslip debris shifted during the earthworks to be shaped at the base of the rock buttress and hydro-seeded initially. Council will then plant with Pohutukawa.

2.3 Haiku Park to Henry Road Cycleway/Walkway

The information/ interpretation sign-board has been installed.

3.0 Strategic Property

3.1 Katikati Library

Staff have approved the design of the mezzanine barrier and it is being fabricated off-site. Once installed, the final Code of Compliance Certificate will be issued.

4.0 Projects

Nothing to report this month

5.0 Emergency Management

5.1 Community Response Plan

A Community Response Plan covers how the community plans to self-activate and respond in the initial stages of a large scale emergency. If robust processes and systems are working well, the civil defence response will support what is already underway, not override the community response.

The Plan is developed by community champions and/or representatives of stakeholder organisations such as local schools, businesses, Neighbourhood Support, Lions, and Residents Associations and so on. Ownership of the Plan remains with the community, represented by the stakeholder group.

5.2 Waihi Beach

The Community Response team has an up to date Community Response Plan in place. Currently we are assisting the team to attract new team members, as some people have left the area.

5.3 Omokoroa

The Community Response Team is working on updating their community response plan and they are also looking for some new people to join their team, as some people left the team. We are waiting to hear back from the team about their progress.

5.4 Katikati

The Community Response Team has an up to date community response plan in place. Currently we are assisting the team to attract new team members, as some people have left the area, in addition to working with the Community Response Team to increase the public awareness of the team and the promotion of personal preparedness for an emergency.

6.0 Roading

6.1 Katikati Bypass Update & Katikati SH2 Interim Works

There has been no further change since the previous update – this is still pending further announcements from the New Zealand Transport Agency, we have not yet been advised of a date.

6.2 Kotahi Tree Rationalisation

The Katikati Community Board have requested that the Kotahi Lane berm side parking be reassessed and improved to make parking more accessible in this area. This improvement includes removing nine of the seventeen cherry trees within the northern side berm. The current tree arrangement on Kotahi Lane is considered cluttered. Nine of the seventeen trees have never “taken” and add little aesthetic value to the area.

It is expected that this tree clearance and maintenance work will create additional car park spaces as well as reduce the amount of detritus from falling blossom, leaf, branches and bird droppings onto the parked cars. The remaining eight cherry trees are considered to provide sufficient beatification to the retail and light industrial area of Kotahi Lane.

Staff are currently in consultation. Works are likely to be undertaken in late March to mid April, once consultation has been completed.

6.3 Henry Road

Henry Road Footpath option 3 (2.5 metre wide footpath with kerb and channel) has been approved by the Katikati Community Board. The Contractor has been requested to complete the works as agreed.

6.4 Beach Road

The Community Board have agreed that the Beach Road Footpath will not be considered for design or construction until further notice.

6.5 Middlebrook Drive Bus Shelter

The Community Board have requested a bus shelter be constructed on Middlebrook Drive to encourage people to use the park and ride bus service. This has now been resolved and discussions have commenced with the manufacturer.

6.6 Earl Drive Loading and Parking Restructure

Further to numerous discussions with the Community Board and Earl Drive businesses, a review of the parking and loading arrangement has been requested.

The three concept design options have been considered by the community board with Option 1 - Truck waiting bay on the northern side of Earl Drive being agreed and approved by the Community Board. The detailed design will be progressed and presented to the Community Board in the coming months.

6.7 Community Road Budget

Note, the budget will be updated for the next Agenda to include actual subsidy received for any of the completed projects.

Katikati Community Board Rooding Current Account		Project Cost \$	NZTA Funding MIP LC/LR \$	Katikati Community Board \$	Status
Current Account Opening Balance 1 July 2018				328,919	
Allocation for 2018/19				158,945	
Subtotal				487,864	
Committed Projects (for 2018/19)					
Library Footpath and Plaza - Resolutions K18.9				150,000	Complete July 2018
Fairview Road – Kerb and Channel		96,000	40,000	56,000	Complete Sept 2018
Stewart Street Widening K617.7		175,000	140,488	34,512	Complete Nov 2018
Mulgan Street - Kerb and Channel		75,000	60,209	14,791	In Progress
Subtotal				255,303	
Less Developer Invoiced for Mulgan Street Works				30,000	
Subtotal				225,303	
Forecasted Current Account Closing Balance 30 June 2019				262,561	
Committed Projects (for 2018/19/20)					
	Priority				
Henry Road Footpath Option 2	1	135,000		135,000	2.5m footpath with kerb & channel
Middlebrook Drive Bus Shelter	2	25,000		25,000	
Earl Drive Parking Improvements (2018/19/20/21)	3	325,000		325,000	Parking footpath, kerb & channel
Total		485,000		485,000	

Priority	Project	Comments	Costings
1	Henry Road Footpath	2.5m wide footpath with kerb and channel from SH2 Main Road to cycle link	Estimated cost: \$135,000
2	Middlebrook Drive Bus Shelter	Park and Ride Bus shelter, to be located in the boundary of Moore Park	Estimated cost: \$25,000
3	Earl Drive Loading and Parking review	Review of Vehicle parking, truck standing, Footpath and kerb & channel along Earl Drive	Rough Order cost: \$325,000
4	Beach Road footpath	1.5km of 2.5m wide footpath and Kerb & Channel to enhance pedestrian, cyclist and motorist safety.	Rough Order cost: \$367,000