

MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

COUNCIL

Te Kaunihera

**MINUTE INDEX &
INFORMATION PACK**

Pikau Korero

C6

Thursday, 29 June 2017



Advice to Councillors on Use of Information Packs

Council has agreed that Information Packs will be supplied with the agendas for Council and its Committees as well as Community Boards as required. Members are to present questions in writing on contents, provided these are received 48 hours prior to the meeting (i.e. by 5.00pm on a Monday for a Thursday meeting). A copy of the questions and written replies will be made available to all Members and will be tabled at the meeting.

Any questions received later than the 48 hour deadline will be responded to within five days with copies of both questions and answers circulated to all Members.

All questions to be **emailed** to the relevant Democracy Advisor.

In addition, should a more detailed report or presentation be required on any specific item, Councillors are invited to make an e-mail request to the Chief Executive Officer. Reports or presentations requested will be given at the first available opportunity.

Council	-	Fleur Sweeney
Community Committee	-	Michelle Parnell
Long Term and Annual Plan Committee	-	Fleur Sweeney
Operations and Monitoring Committee	-	Barbara Clarke
Policy and Strategy Committee	-	Barbara Clarke
Rural Committee	-	Michelle Parnell
All Community Boards	-	Aileen Alty

Please include in any emailed questions and the following references from this Information Pack;

- Title of Item – Page reference for question.

Open Items

Council No. C6 29 June 2017

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Western Bay of Plenty District Council

**Minutes of Meeting No. OM5 of the
Omokoroa Community Board held on 6 June 2017
at the Omokoroa Community Church Hall
commencing at 7.00pm**

Present

Members M Grainger (Chairperson), T Sage (Deputy Chairperson), P Presland and D Sage and Councillors M Murray-Benge and J Palmer

In Attendance

G Allis (Deputy Chief Executive Officer), and A Alty (Democracy Advisor)

Others

His Worship the Mayor G J Webber, Dawn Hutchesson (Project Manager for the sub-regional arts and culture strategy review) and six members of the public.

Public Forum

Resolved: Members Grainger/ Preston

THAT the meeting adjourn for the purpose of holding a public forum.

Fencing off of Slip Areas

A member of the public voiced concern that the slip areas that were to be fenced were still not properly fenced off as was advised at the last Community Board meeting. There were numerous danger spots in the slip areas and people were continuing to walk through these areas.

Walkway from Beach Road to the Esplanade

The Deputy Chief Executive advised that the walkway had been opened on Saturday 3 June 2017.

Resolved: Members Grainger / T Sage

THAT the meeting reconvene in formal session at 7.05pm.

OM5.1 **Presentation - Creative Bay of Plenty**

The Board welcomed Dawn Hutchesson, Project Manager for the sub-regional arts and culture strategy, who was in attendance to make a presentation to the Board on the communications and engagement components of the sub-regional strategy currently being undertaken.

Ms Hutchesson thanked the Board for the opportunity to attend and spoke about the Arts and Culture Three Year Draft Strategy initiated as a joint project by the Tauranga City Council and the Western Bay District Council.

She advised that the Arts and Culture Steering Group – Creative Coalition had adopted the phrase “A community with arts and culture at its heart creates a culture of innovation and new thinking that drives economic wealth and wellbeing.” This encompasses Visionary – Vocalising – Vibrancy – Valuing – Viability and Vitality strategies and the public are encouraged to make submissions by filling out the on-line survey form on the Creative Bay of Plenty Website. Submissions close on 30 June 2017.

Ms Hutchesson advised that she would be giving her presentation to as many community groups as she could to spread the word about the review of the arts and cultural strategy with the final strategy presented to both Councils for adoption in October or November of this year.

Board Members advised that they would pass on the information to interested persons throughout Omokoroa.

Resolved: Councillor Murray-Benge / Member T Sage

THAT the presentation from the Project Manager for the sub-regional arts and culture strategy to the Omokoroa Community Board be received.

OM5.2 **Minutes of Meeting No. OM4 of the Omokoroa Community Board held on 9 May 2017**

The Board considered the minutes of OM4 of the Omokoroa Community Board held on 9 May 2017 as circulated with the agenda.

Resolved: Members T Sage / Grainger

THAT the minutes of meeting no. OM4 of the Omokoroa Community Board held on 9 May 2017 as circulated with the agenda, be confirmed as a true and accurate record.

OM5.3 Chairperson's Report

The Board considered a report from the Chairperson dated 22 May 2017 as circulated with the agenda.

Community Engagement - Have Your Say - Conversations at Omokoroa

The Chairperson provided a summary of the Have Your Say – Drop-In Conversation held at the Omokoroa Boat Club on Saturday 27 May 2017. The event had been very successful with a large number of public attendees. Parking at the Omokoroa Domain and Boat Ramp area was clearly an issue of major concern to Omokoroa residents.

The Chairperson reiterated that it was important to work towards plans for future parking at the Omokoroa Domain and Boat Ramp area as soon as possible bearing in mind the future population of Omokoroa and wider area, which would, in turn, increase visitor numbers to the vicinity.

The Deputy Chief Executive had advised that Council would assist the Board to maximise community input in the ongoing compilation of the Omokoroa Community Development Plan.

Local Government New Zealand Community Board Conference

The Chairperson provided a summary within his report of the New Zealand Local Government Community Boards Conference held in Methven 11 – 13 May 2017, which was attended by over 200 representatives.

It was highlighted that the implementation of a community development plan, communicating with the community at large and using on-line tools would ensure engagement and involvement that was effective for all the community.

Member Teresa Sage reported that for her it had been honour to attend the conference, which had been both informative and inspiring. She highlighted Sam Johnson as a speaker who had been inspiring in his development of specific projects that involved all age groups in community engagement, learning, giving and supporting roles.

Entry of the Omokoroa Skatepath Project in the Best Practice Awards

The Chairperson advised that while the entry had not won an award it had been the only project that was mentioned other than the overall winners.

Resolved: Members Grainger / D Sage

THAT the Omokoroa Community Board Chairperson's Report dated 22 May 2017 is received.

OM5.4

Councillor's Report

The Board considered a report from the Councillor Palmer dated 23 May 2017 as circulated with the agenda.

Long Term and Annual Plan Committee

Councillor Palmer advised the following decisions made at the Long Term and Annual Plan Committee meeting held on 6 June 2017:

- All Community Board Budgets submitted had been approved.
- Omokoroa Industrial Land Zoning – Council funding had been approved to facilitate the design and feasibility of the industrial road on existing Council land to enable expansion of the current industrial zone.
- Replacement of LED Street Lighting Conversion over a two financial year period had been approved. This was a subsidised programme with up to 85% paid for the lighting replacement by the New Zealand Transport Agency. It was noted that the current stock of street lighting was aging and needed replacement.
- Omokoroa Stormwater Renewals costs were re-budgeted to \$75,000 to completed renewal of stormwater infrastructure damaged by recent slip.
- Car parking and playground equipment for the Omokoroa Sports Ground had been approved.

Community Matching Fund

Councillor Murray-Benge advised that Board that applications to the Community Matching Fund were open from the 20 June through to the 20 July 2017.

Community Groups who met the required criteria should be encouraged to consider making application to the Community Matching Fund. The guidelines and application forms were available on the Council website.

Resolved: Councillors Palmer / Murray-Benge

THAT the report from Councillor Palmer dated 23 May 2017 be received.

OM5.5 Community Board Grant Application - June 2017

The Board considered a report from Democracy Advisor dated 22 May 2017 as circulated with the agenda.

The Board considered an application for funding from the RunOmok Events Management for \$500 towards the cost of roadside signage advertising the Omokoroa Coastal Challenge fundraising fun run to be held on Sunday 29 October 2017.

The facilitation of the fund raising event and community involvement was commended.

Resolved: Members T Sage / Preston

1. *THAT the report from the Democracy Advisor dated 22 May 2017 titled Community Grant Applications June 2017 be received.*
2. *THAT the Omokoroa Community Board approve the following grant to be funded from the Omokoroa Community Board Grants 2016/2017 Account subject to all accountabilities being met.*

RunOmok Events Management \$700

OM5.6 Infrastructure Services Report Omokoroa - June 2017

The Board considered a report from Deputy Chief Executive dated 15 May 2017 as circulated with the agenda.

Omokoroa Sports Ground - Tennis Courts Three and Four

The Deputy Chief Executive advised that two tender prices had been received for the construction of tennis courts three and four at the Omokoroa Sports Ground.

Resolved: Member Grainger / Councillor Palmer

THAT the Deputy Chief Executive report dated 15 May 2017 and titled Infrastructure Services Report Omokoroa - June 2017 be received.

OM5.7 Financial Report Omokoroa - April 2017

The Board considered a report from the Management Accountant dated 15 May 2017 as circulated with the agenda.

Resolved: Member Grainger / Councillor Murray-Benge

THAT the Management Accountant's report dated 15 May 2017 and titled Financial Report Omokoroa - April 2017 be received.

OM5.8 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the month of June and July 2017 as circulated with the agenda.

Resolved: Members Grainger / T Sage

THAT the schedule of meetings for June and July 2017 be received.

The meeting concluded at 7.59pm.

Confirmed as a true and correct record.

M Grainger
Chairperson
Omokoroa Community Board

Date

OM5

Western Bay of Plenty District Council

**Minutes of Meeting No. K5 of the
Katikati Community Board held on 7 June 2017
in the Katikati Library and Service Centre
commencing at 7.00pm**

Present

B Gibbs (Deputy Chairperson), N Mayo and B Warren, and Councillors P Mackay and M Williams

In Attendance

E Holtsbaum (Group Manager Technology, Customer and Community Services), B Williams (Strategic Property Manager), and A Alty (Democracy Advisor)

Others

His Worship the Mayor G J Webber and 12 members of the public.

Apologies

An apology for absence was received from Chairperson Member Hobbs.

Resolved: Councillor Mackay / Member Mayo

THAT the apology for absence from Chairperson Member Hobbs be accepted.

Public Forum

Resolved: Councillor Williams / Member Mayo

THAT the meeting adjourn for the purpose of holding a public forum.

Thompsons Track Residents

Robert Charles spoke on behalf of residents at Thompsons Track, outlining that there had been a number of issues brewing over the years and these were now at a point where they needed to be urgently addressed. These issues of concern were outlined as follows:

- Fly tipping (organic and inorganic, both residential and commercial)
- Alcohol consumption and associated litter
- Dumping of animal offal
- Boy racers
- Irresponsible target shooting
- Hunting dogs on the loose
- Generally unsafe environment for public activities

Residents, walkers and horse riders and visitors now felt unsafe in the immediate area that was becoming a gathering place for antisocial behaviours.

There were regular instances of illegal dumping of rubbish and waste along the track and it seemed that some of the offenders used the area for this purpose on a regular basis.

The roadway beyond the sealed section up to the turn-around area was used by 'boy racers'.

The Thompsons Track turnaround had become a gathering place and there were instances of irresponsible target shooting in this area. It was also reported that some hunters had let their hunting dogs roam loose along the roadway.

Mr Charles noted that Thompsons Track residents would like to see:

- CCTV monitored security cameras at specific points
- Some tracks developed for tramping and horse riding in the forestry block
- The track made more attractive for recreational purposes as a healthier cleaner environment and promoted as a tourist destination.

Residents were willing to develop a stronger neighbourhood watch network. It was also indicated that they could provide some heavy machinery and man hours if needed in the improvement of the roadway/turn-around area.

Residents indicated that they would like assistance with:

- The installation of cameras and signage funding
- General clean-up
- The establishment of a secure car park
- Approval to walk and ride horses in the forestry block
- Police support

The Deputy Chairperson thanked Mr Charles for his report which highlighted the problems of the roadway and also signalled some solutions.

Katikati Community Response Team Update

As team leader of the Katikati Community Response Team Eris Boyack gave an update on the recent storm event that initiated an emergency response instigated by the Emergency Management base at Tauranga. The Katikati Community Response Team was requested to

make the Katikati Memorial Hall ready for residents from Tanners Point and Ongare Point who were advised to self evacuate their residences. The Katikati Red Cross also were in close liaison with the community response team during the extreme weather event. No evacuees made use of the advised facility.

Mrs Boyack noted that there had been some criticism from the Tauranga based Emergency Management about the community response team using the Katikati Library and Service Centre - which had always been the identified base for the Katikati Community Response team.

The Board was advised that the base radio set, owned by the community response team, currently housed at the local Katikati police station needed to be relocated to the library as soon as possible. An approach had been made to the local police to move the base radio set but they had indicated that it suited them to have it remain at their station.

The Community Board advised that they supported the Katikati Community Response Team to facilitate the relocation of the base radio back to the Katikati Library and Service Centre.

Highfields Detention Pond Enhancement

James Davison advised that he had sent a letter to the Katikati Community Board Chairperson requesting that the Community Board contribute \$10,000 to facilitate the engagement of Tonkin and Taylor to undertake a construction plan for the proposed enhancement of the Highfields Detention Pond.

Mr Davison suggested that once a construction plan was in place, then local fund raising for the project which was largely supported by the community could begin.

Resolved: Councillor Williams / Member Mayo

THAT the meeting reconvene in formal session at 7.19pm.

K5.1 Presentation - Creative Bay of Plenty

The Board welcomed Dawn Hutchesson, Project Manager for the sub-regional arts and culture strategy, who was in attendance to make a presentation to the Board on the communications and engagement components of the sub-regional strategy currently being undertaken.

Ms Hutchesson thanked the Board for the opportunity to attend and spoke about the Arts and Culture Three Year Draft Strategy initiated as a joint project by the Tauranga City Council and the Western Bay District Council.

She advised that the Arts and Culture Steering Group - Creative Coalition had adopted the phrase "A community with arts and culture at its heart creates a culture of innovation and new thinking that drives economic wealth and wellbeing." "Where there is artistic excellence there is human integrity and dignity". Jacqui Knight was an appointed member of the Creative Coalition that were contributors to the strategy review.

The review encompasses Visionary - Vocalising - Vibrancy - Valuing - Viability and Vitality strategies and the public are encouraged to make submissions by filling out the on-line survey form on the Creative Bay of Plenty website with submissions closing on 30 June 2017.

Ms Hutchesson advised that she would be giving her presentation to as many community groups as she could to spread the word about the review of the arts and cultural strategy with the final strategy presented to both Councils for adoption in October or November of this year.

Resolved: Councillor Mackay / Member Warren

THAT the presentation from the Project Manager for the sub-regional arts and culture strategy to the Katikati Community Board be received.

K5.2 Minutes of Meeting No. K4 of the Katikati Community Board held on 26 April 2017

The Board considered the minutes of K4 of the Katikati Community Board held on 26 April 2017 as circulated with the agenda.

Resolved: Member Mayo / Councillor Williams

THAT the minutes of meeting no. K4 of the Katikati Community Board held on 26 April 2017 as circulated with the agenda, be confirmed as a true and accurate record.

K5.3 Chairperson's Report

The Board considered a report from the Chairperson dated 24 May 2017 as circulated with the agenda.

K5.3.1 Request for Footpath Extension Along Beach Road

The Board had received a request for an extension to the Beach Road footpath from Prospect Drive to the reserve. They had been advised that the roadway was very busy and posed a risk for pedestrians and cyclists as the roadside berms were very narrow with deep drains on either side limiting room to get out of the way of traffic.

The Board would like an outline of options and costings for the installation of a footpath extension along Beach Road from Prospect Drive to the reserve (at the end of Beach Road) for consideration at their next meeting.

K5.3.2 Request for Footpath Kerb and Channel for Henry Road

The Board had earlier asked what other funding source may be available to facilitate the installation of a footpath and kerb and channel along

Henry Road from the main highway to connect with the new bridge and walkway/cycleway at the end of Henry Road.

The Deputy Chief Executive had advised that the Henry Road footpath/cycle path was approximately 500 metres long. This section of roadway needed both kerb/channel and footpath to complete urbanisation indicatively with installing kerb and channel and footpath being \$400 per lineal metre or \$200,000 for this section.

The project may meet the criteria for a minor improvement and be eligible for a New Zealand Transport Agency subsidy.

The first stage to undertake a survey and design in order to get a firm estimate had been initiated and due to workloads was expected to be completed by the end of August 2017.

The Board was pleased that the survey and design stage had been initiated and looked forward to receiving a firm estimate for the kerb and channel and footpath on Henry Road.

It was noted that the Board should identify this item as a Long Term Plan project.

K5.3.3

Letter from Anne Henry - Katikati Open Air Art - Proposed Beautification Plan

At the invitation of the Deputy Chairperson, Anne Henry spoke to her letter on behalf of Katikati Open Air Art requesting the support of the Community Board for future planting and beautification of Council land on the State Highway (Main Road) and Beach Road corner - immediately opposite The Landing Jetty area and the land between Talisman Drive and Carisbrooke Street.

Ms Henry outlined a proposed for the installation of a boardwalk leading down from the "Pioneers" sculpture, over the wetland drainage area to exit out onto Beach Road. Beautification of the overall area would give greater visibility for pedestrians wishing to access the Landing Jetty, the Uretara River, the Haiku Pathway, the Open Air Art sculptures, and the pathway leading onto the bird walk.

The Board commended Ms Henry and Katikati Open Air Art for the proposal and advised that in the first instance the proposal should be presented to the Katikati Tree Group that had recently been formed under the umbrella of EnviroKatikati. This group would be giving consideration to theme tree planting and long term beautification of the Katikati township and wider area. It was important to have a united vision for plantings and beautification that tied in with the overall town centre plan.

The development of a proposal would need to be forwarded to Council staff in the first instance to ensure that the Reserves and Facilities

Manager, the Utilities Manager and the Transport Operations Manager were aware of the plans before any work was undertaken.

Resolved: Councillors Williams / Mackay

THAT the Katikati Community Board support the beautification of the township end of Beach Road Katikati put forward by Anne Henry on behalf of the Katikati Open Air Art Committee.

K5.3.4 **Traffic Congestion Highfields Drive and State Highway Two**

The Board received an email outlining concerns in regard to the proposed conversion of the Highfields Detention Pond, along with ongoing development within the Highfields subdivision and the demand for parking and increased traffic flows at the Highfields Drive and State Highway Two intersection.

The writer also suggested that the current 50 kilometres per hour speed sign at the northern approach into Katikati be moved further north to slow incoming traffic into the township area.

The issues raised in regards to Highfield Drive and State Highway Two would be considered in the Traffic and Parking Review and the map sent in by the writer referred to the Transportation Operations Manager and the Transportation Infrastructure Manager.

K5.3.5 **Long Term Plan Community Conversations**

The first Long Term Plan Community Conversation was held immediately prior to the Katikati Community Board Meeting 7 June 2017 and the next Community Conversation Drop-In event to be held on Saturday 24 June at 11.00am to 3.00pm at St Paul's Presbyterian Church Mulgan Street, Katikati. Council staff and elected members were working hard to promote public engagement at the planned community engagement events and local stakeholders had been advised along with mail-outs, flyers and advertising and the event was also notified on the Council website and Facebook media.

The Board would like to have the Community Conversation Drop-In events promoted as much as possible to particularly inform local Katikati people of the event in their community.

K5.3.6 **Local Government New Zealand Community Board Conference**

The Board received the Chairperson's report of the 2017 New Zealand Community Boards Conference held 11 - 13 May 2017 at Methven.

The Chairperson acknowledged that the conference had provided the opportunity to gain a greater understanding of the function of Community

Board's from a national perspective, noting that the speakers had been of a high caliber, emphasizing how to achieve more in our communities with a strong community led development focus, and encouragement of communities to shape their own 'how'.

Resolved: Members Warren / Mayo

THAT the Katikati Community Board Chairperson's Report dated 24 May 2017 be received.

K5.4

Councillor's Report

The Board considered a report from Councillor Williams dated 25 May 2017 as circulated with the agenda.

Long Term Plan Consultation

Long Term Plan considerations at Council had been underway for three weeks and it was important to reiterate to the community to get as many ideas from the public to be included in the plan.

Coastal Erosion and Slips

There were continuing problems with coastal erosion and slips throughout the Western Bay coastal areas.

Annual Plan

Council would confirm the Annual Plan at their meeting to be held on Thursday 29 June 2017.

Resolved: Councillors Williams / Mackay

THAT the report from Councillor Williams dated 25 May 2017 be received.

K5.5

Infrastructure Services Report Katikati - June 2017

The Board considered a report from the Deputy Chief Executive dated 15 May 2017 as circulated with the agenda.

Resolved: Councillor Mackay / Member Warren

THAT the Deputy Chief Executive report dated 15 May 2017 and titled Infrastructure Services Report Katikati - June 2017 be received.

K5.6 Financial Report Katikati - April 2017

The Board considered a report from the Management Accountant dated 16 May 2017 as circulated with the agenda.

Resolved: Councillors Williams / Mackay

THAT the Management Accountant's report dated 16 May 2017 and titled Financial Report Katikati - April 2017 be received.

K5.7 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the month of June and July 2017.

Resolved: Members Gibbs / Mayo

THAT the schedule of meetings for June and July 2017 be received.

The meeting concluded at 8.15pm.

Confirmed as a true and correct record.

J Hobbs
Chairperson
Katikati Community Board

Date

K5

Western Bay of Plenty District Council

**Minutes of Meeting No. WB5 of the
Waihi Beach Community Board held on 12 June 2017
at the Waihi Beach Community Centre
commencing at 6.30pm**

Present

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, R Parsons and Councillors D Marshall and M Williams

In Attendance

M Potton (Chief Financial Officer), K Hill (Utilities Manager), and A Alty (Democracy Advisor)

Others

His Worship the Mayor and eight members of the public

Public Forum

Resolved: Member Parsons / Councillor Marshall

THAT the meeting adjourn for the purpose of holding a public forum.

Road/Track up to Waihi Beach Reservoir

It was suggested that the road/track up to the Waihi Beach reservoir be named.

The Board advised that this could be an item addressed within the Waihi Beach Reserve Management Plan Review.

Signage on the Maranui Track Trig Walkway

A member of the public advised that directional signage indicating the pathway to the Maranui Track and the Trig Walkway were not clear and need to be re-looked at, with the placement of the signs put in the right position for track users to avoid any confusion.

It was also suggested that some over grown pittosporum trees at the end of the track needed to be topped to provide a wider view of the area at the top where the lookout is to be constructed. The Chairperson advised that an item within his Chairpersons Report for this meeting also referred to the need for signage on local walking tracks.

Waihi Beach Walking and Cycling Tracks

Anthony Thompson made reference to the Infrastructure Service Report Item 2.3. Page 30 of the meeting agenda referring to Waihi Beach Cycleways and asked when Council would publicly notify the proposed routes of the tracks. There was an expectation that the applications for the required consents would have been publicly notified as a matter of course.

Area on Corner of Dillion and Edinburgh Street

A member of the public expressed his disappointment that he had not received a direct response from the Utilities Manager in regard to the grass car parking area on the corner of Dillon and Edinburgh Street that he raised at the Community Board Meeting held on 13 February 2017.

The Utilities Manager gave Mr Wright his business card and reaffirmed that the area of land referred to would be returned to grass (when the Two Mile Creek construction works had been completed) as recorded in the Minutes of that meeting. The Utilities Manager would make contact with the concerned resident ensuring he had the correct information relating to the rehabilitation of the area.

Community Conversations - Have Your Say Meeting at Waihi Beach

A member of the public thanked elected members and Council staff for taking the time to be at the Community Conversation event held at Waihi Beach on Saturday 3 June 2017. He noted that parking for the venue had been very limited on the day and the venue was restricted but it was a well run event.

Playground Equipment for Island View Reserve

A requested was made for some new playground equipment to be installed at the Island View Reserve. The current steel slide was 'too hot' to use in the summer and additional swings were needed - the one swing in place on the reserve at the moment was quite small so there need to be a swing/swings for bigger children.

The Chairperson suggested that the request for new/additional playground equipment should be made to the Waihi Beach Reserves Management Plan Review.

It was also suggested that a request for a toilet at the end of Ocean Beach Road be referred to the Waihi Beach Reserves Management Plan Review.

Walkway Track to Trig Lookout

Mr Hickey commented that a good job had been made of the new walkway track up to the trig lookout and walkers were rewarded with a great view on fine day (which, Mr Hickey informed the Board was 151 metres above sea level).

Resolved: Member Roberts / Councillor Marshall

THAT the meeting be reconvened in formal session at 6.52pm.

WB5.1 Presentation - Creative Bay of Plenty

The Board considered a presentation from Sonya Korohina Chair of the Arts and Culture Strategy Steering Group and Peter Anderson representing the steering group for the sub-regional arts and culture strategy, on the communications and engagement components of the sub-regional strategy currently being undertaken.

Sonya Korohina advised that the Arts and Culture Steering Group - Creative Coalition had adopted the phrase "A community with arts and culture at its heart creates a culture of innovation and new thinking that drives economic wealth and wellbeing." "Where there is artistic excellence there is human integrity and dignity". Peter Anderson was an appointed member of the Creative Coalition that were contributors to the strategy review.

The review encompassed Visionary - Vocalising - Vibrancy - Valuing - Viability and Vitality strategies and the public were encouraged to make submissions by filling out the on-line survey form on the Creative Bay of Plenty Website with submissions closing on 30 June 2017. She reiterated that the review was a roadmap to effect change and members of the community needed to be proactive and undertake the on-line survey and make submissions to the review.

Sonya Korohina advised that the coalition members associated with the review would be spreading the word to as many communities and community groups in the Western Bay and Bay of Plenty region about the review of the arts and cultural strategy with the final strategy presented to both Councils for adoption in October or November of this year.

Resolved: Members Sole / Councillor Williams

THAT the presentation from the Project Manager for the sub-regional arts and culture strategy to the Waihi Beach Community Board be received.

WB5.2 Minutes of meeting no. WB4 of the Waihi Beach Community Board held on 24 April 2017

The Board considered the minutes no. WB4 of the Waihi Beach Community Board Meeting held on 24 April 2017 as circulated with the agenda.

Resolved: Councillor Marshal / Member Roberts

THAT the minutes of meeting no. WB4 of the Waihi Beach Community Board held on 24 April 2017 as circulated with the agenda be confirmed as a true and accurate record.

WB5.3 Chairperson's Report

The Board considered a report from the Chairperson dated 29 May 2017 as circulated with the agenda.

WB5.3.1 Primary School Rezoning of Athenree and Bowentown

The Chairperson advised that the Ministry of Education proposed re-zoning relating to the Bowentown and Athenree primary schools was still very much to the fore. Councillor Marshall noted that he had sought advice from the Ministry and had been informed that while some pupil number limits had been proposed there was indication that there was an element of choice with people free to chose which schools they wished to send their children to.

The Board were happy for Councillor Marshall to further contact the Ministry of Education for clarification of the re-zone issue and report back.

WB5.3.2 Walking Track Signage

The Board was aware that there had been issues with the public not knowing where to enter walking tracks (particularly at the northern beach end) and then getting lost. The entry into the Orokawa Bay walk had been the main area of concern but other walks including the Trig Station lookout walk needed to be clearly signed. The walks were becoming more and more popular so it was imperative that correct directional signage was in place along the respective routes.

This item was also referred to in the public forum section of the meeting.

The Board request that directional signage be installed as appropriate at the start of the Trig Station walk and any other walkways in the immediate area as may be required. If the signage needed to be placed on Department of Conservation land, the Board requested that the Reserves and Facilities staff make a request to that organisation for the required signage to be installed as soon as possible.

WB5.3.3 Signage for Proposed Cycleway / Walkway Trails

In April 2016, the Board and Deputy Chief Executive Office had met with a local cycle committee who were keen to see the development of cycleway / walkway trails through Waihi Beach from the dam site to Anzac Bay. The

Board had indicated that they looked forward to future liaison with the local group to discuss option for future cycleways and walkways in the area.

It was timely that signage for the proposed routes be considered now and the Board asked that the Deputy Chief Executive or the Reserves and Facilities Manager advise what next steps should be taken to ensure signage of the proposed routes were ready to be installed when the trails were in place. The Board would like to see a draft of any proposed signage options.

WB5.3.4 **Community Conversations**

A number of people had taken advantage of the Community Conversation – Have Your Say events held at Waihi Beach on Saturday 3 June and immediately prior to the Community Board meeting held on 12 June 2017.

All information notes and comments from the Community Conversation throughout the district were posted to the Western Bay of Plenty District Council website.

WB5.3.5 **Community Board Strategies - Future Directions**

The Waihi Beach Community Board would host a meet and greet future directions event at the Waihi Beach United Church Wilson Road Waihi Beach on Saturday 8 July 2017 at 11.00am to 2.00pm.

The Waihi Beach Events and Promotions Information Centre and other community organisations would be advised and flyers would be distributed about the event.

The Chairperson would organise an article in both the Katikati Advertiser and the Waihi Leader newspapers about the event.

WB5.3.6 **New Zealand Community Boards Executive Conference - 11-13 May 2017**

The Chairperson spoke to his summary report on the recent New Zealand Community Boards Conference which had provided the opportunity to network with Community Board members from a national perspective. The speakers at the conference had been of a very high calibre with the emphasis being on how to achieve more in our communities with a strong community led development focus and engagement. The information gained and atmosphere at the conference had been excellence and he thanked the Board for the opportunity to attend.

Resolved: Members Sole / Hepenstall

THAT the Waihi Beach Community Board Chairperson's Report dated 12 June 2017 be received.

WB5.4 Councillor's Report

The Board considered a report from Councillor Marshall dated 29 May 2017 as circulated with the agenda.

WB5.4.1 Annual Plan Workshops

Council had been working through the Annual Plan process and while there were to be no significant changes from what was planned in the Long Term Plan some capital works would be rescheduled due to weather impacts and contractor delays. The Annual Plan was due to be finalised at the end of June 2017.

WB5.4.2 Chief Financial Officer Resignation

The resignation of the Chief Finance Officer had been advised and Councillors and Board Members acknowledged competence and clarity of explanation given by Mr Potton in financial matters. Board Members thanked him for his service to Council and Community Boards and extended best wishes for the future.

WB5.4.3 Waihi Beach Surf Club Reserve Naming

At the Council Meeting (C5) held on 18 May 2017 it was resolved "that Council approved Council staff to undertake the Reserves Act 1977 process to officially name the reserve being Part Lot 5 DPS 13324 and Lot 1 DPS 14034 and currently unofficially known as Waihi Beach Surf Club Reserve as Waihi Beach Surf Club reserve."

It was also resolved "that Council explore options for the recognition of the Community contributions of Norma Rosborough and other prominent Waihi Beach residents."

Waihi Beach Board Members felt that there was confusion relating to the recent re-naming proposal put forward for an area of the Waihi Beach Surf Club Reserve.

The area of reserve land referred to for re-naming caused some confusion as this was not thought to be the same area of land that the Board had first considered in the initial report from the Legal Property Officer Reserves and Facilities for consideration at the Waihi Beach Community Board Meeting WB2 13 February 2017 which the Board supported a name change to the Norma Rosborough Reserve.

A copy of the respective reports that were presented to the Community Board and to Council would be forwarded to all Board members for reference in the first instance. If Board members required any further clarification this would

be advised through the Chairperson, with any questions raised referred to the Chief Executive Officer in the first instance.

Resolved: Councillor Marshall / Member Sole

THAT the report from Councillor Marshall dated 29 May 2017 be received.

WB5.5

Community Board Grant Application - June 2017

The Board received a report from Democracy Advisor dated 29 May 2017 as circulated with the agenda and considered a Community Board Grant Application from the Waihi Beach Community Centre seeking funding of \$3,000 for the purchase of screens for the community hall.

Resolved: Members Hepenstall / Parsons

1. *THAT the report from the Democracy Advisor dated 29 May 2017 and titled Community Board Grant Applications June 2017 be received.*
2. *THAT the Waihi Beach Community Board approve the following grant to be funded from the Waihi Beach Community Grants 2016/2017 account subject to all accountabilities being met.*

Waihi Beach Community Centre.....\$1,500.00

WB5.6

Infrastructure Services Report Waihi Beach - June 2017

The Board considered a report from the Deputy Chief Executive dated 15 May 2017 as circulated with the agenda.

WB5.6.1

Broadlands Reserve

The Board was advised that staff had met with representatives of Waihi Golf Ltd and a revised Memorandum of Understanding had been drafted and was under discussion. Staff advised that an enabler of the development would be for the Board to commit the previously allocated \$50,000 to public infrastructure of benefit to both the community and the Pitch & Putt operations. Staff had proposed that the \$50,000 be allocated with clause 6.5 of the draft agreement as follows:

6.5 Public Infrastructure

6.5.1 The Council may via the Waihi Beach Community Board contribute to the following public infrastructure.

- a) Upgrading walking tracks – up to \$15,000*
- b) Contribute to environmental planting via the Waihi Beach Environmental Society – up to \$5,000*

- c) *Contribute to a new pedestrian / cycle access bridge on the north side of the Waihi Beach Hotel property, subject to a legal easement in the favour of Council and the public being registered on the hotel title. The bridge would be the property of Council – up to \$30,000*

6.5.2 *The Council will advise of the Community Board funding towards the public infrastructure by 1 August 2017.*

Within the Infrastructure Services Report, the Board was requested to consider to what extent it wished to invest funds towards work in Broadlands Block associated with the Pitch and Putt project. In discussion the Board noted:

- In regard to the history of the allocated \$50,000 Board members noted that the original intention of the funding allocation was for environmental work on the Broadlands block for the benefit of all the community and the suggested re-allocation of funding at this time did not reflect the intent of the original resolution.
- The allocated funding was always about environmental enhancement for the Broadlands Block.
- The 'developers' should be meeting the cost of a pedestrian bridge if that was to be included in their golf pitch proposal.
- Restoration planting needed to be undertaken in relation a proposed plan developed in liaison with the Reserves and Facilities Manager.

The Board did not adopt the recommendations put forward within the Infrastructure Report and requested the following action in regards to this item:

- That the revised draft Memorandum of Understanding be made available to them before it was finalised.
- That the proposed restoration planting plan for the Broadlands Block be made available to the Board and included in the Reserve Management Plan Review that would then give the public the opportunity to comment on the overall future development of the Broadlands Block.
- The development of public tracks should be looked at within the review of the Waihi Beach Reserves Management Plan.

WB5.6.2

Swing Replacements

The Board noted that the swing replacements at Waione Avenue and Pohutukawa Reserves that had been installed. Comment was made that there seemed to be more swings for smaller children and there needed to be some 'bigger' swings provided throughout the area.

WB5.6.3 Pohutukawa Park - Renewal of Public Toilets Behind the Tennis Club Minute Action Reference WB417.5.1

The Board had earlier requested that no work be undertaken until options for the renewal of the old public toilets behind the tennis club were fully considered. Staff had advised that the toilet renewal was an operational and budget driven matter and any other renewal options beyond the proposal to replace the old toilet with the available exceloo unit in storage would require significant additional funds beyond the \$80,000 currently assigned.

The Board requested that the consideration of the replacement toilets be included in the Waihi Beach Reserve Management Review and any proposed work held over until the completion of the review.

WB5.6.4 Waihi Beach Road - Removal of Mature Trees

The Chairperson noted with deep regret that the large mature trees that were to be removed from the boundary of Mr Rickard's property to accommodate the recent Waihi Beach Road rehabilitation had not happened and the trees had died. It was extremely disappointing as there had been an undertaking that the trees which had particular historic and memorial significance to the Rickard family would be removed and replanted in order to accommodate the road works. The Rickard family had been let down and the Board felt badly about this.

The Board request that a 'please explain' summary be provided by the Deputy Chief Executive, and that a letter of apology from Council be sent the Rickard family. The Board Chairperson would also write to the Rickard family.

WB5.6.5 Community Roding Priorities

At the Waihi Beach Community Board Meeting WB3 held on 13 March 2017 the Board requested that the Waihi Beach Community Roding Priority List (approved at meeting 28 November 2017 WB1 10.1) show indicative timelines in relation to the listed priority works. The Board would like to know where respective projects were in terms of time of start and completion date - whether they were underway now or projected to start in the future.

WB5.6.6 Wilson Road Pedestrian Refuge - Minute Action Reference WB217.2.2

The Board noted the comments from the Transportation Operations Manager which stated that the hotel had advised that they no longer require the pedestrian refuge.

The Board reiterated their request, in line with community concern regarding pedestrian safety, for the installation of the pedestrian refuge and ask that the refuge be installed. At the Community Board Workshop held 7 April the

Board chose Option One as the preferred siting for the proposed pedestrian refuge.

Resolved: Councillor Williams / Member Sole

THAT the Waihi Beach Community Board advise the Transportation Operations Manager to proceed with Option 1 – put forward for the positioning of the pedestrian refuge on Wilson Road and that the pedestrian refuge be installed as soon as possible.

WB5.6.7 **Wilson Road Reserve Management Plan - Minute Action Reference WB2116.7**

Board members advised that there looked to have been no work undertaken on the Wilson Road Reserve as summarised in the Minute Action Sheet and they would like to see a summary report on the work that should have been done and the proposed work to be undertaken as outlined in the recent Wilson Road Reserve Management Plan.

WB5.6.8 **Bay of Plenty Regional Council Bus Routes**

The Board reiterated that they had received continually poor service and communication from the Bay of Plenty Regional Council in regard to a regular bus service for Waihi Beach. It was generally felt that Waihi Beach had been ignored. A regular bus service was essential for the general health and wellbeing and accessibility to social services for many residents of the community.

The Bay of Plenty Regional Council had advised that bus schedules had been advertised in local newspaper but this was disputed by local residents who had not seen any of the schedules.

Board Members would lobby the Bay of Plenty Regional Council in regard to ensuring a regular bus service operated to and from Waihi Beach and remind the Regional Council that Waihi Beach was within their area of service and must be included in their future route planning for regular bus services.

Resolved: Members Sole / Parsons

THAT the Deputy Chief Executive's Report dated 15 May 2017 and titled Infrastructure Services Report Waihi Beach June 2017 be received.

WB5.7 **Financial Report Waihi Beach - April 2017**

The Board considered a report from the Management Accountant dated 17 May 2017 as circulated with the agenda.

Resolved: Councillor Williams / Member Parsons

THAT the Management Accountant's report dated 17 May 2017 and titled Financial Report Waihi Beach - April 2017 be received.

WB5.8

Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the month of June and July 2017 as circulated with the agenda.

Resolved: Members Sole / Parsons

That the schedule of meetings for June and July 2017 be received.

The meeting concluded at 8.35pm.

Confirmed as a true and correct record.

A Sole
Chairperson
Waihi Beach Community Board

Date

WB5

Western Bay of Plenty District Council

**Minutes of Meeting No. MC5 of the
Maketu Community Board held on 13 June 2017
in the Maketu Community Centre
commencing at 7.00pm**

Present

Members S Beech (Chairperson), G Cantlon (Deputy Chairperson), R Clark and W McFadyen, and Councillors K Marsh and J Scrimgeour

In Attendance

G Allis (Deputy Chief Executive), P Watson (Reserves and Facilities Manager), and A Alty (Democracy Advisor)

Others

His Worship the Mayor G J Webber and others as named in the minutes.

MC5.1

Presentation - Creative Bay of Plenty

The Board welcomed Dawn Hutchesson, Project Manager for the sub-regional arts and culture strategy, who was in attendance to make a presentation to the Board on the communications and engagement components of the sub-regional strategy currently being undertaken.

Ms Hutchesson thanked the Board for the opportunity to attend and spoke about the Arts and Culture Three Year Draft Strategy initiated as a joint project by the Tauranga City Council and the Western Bay District Council.

She advised that the Arts and Culture Steering Group - Creative Coalition had adopted the phrase "A community with arts and culture at its heart creates a culture of innovation and new thinking that drives economic wealth and wellbeing." "Where there is artistic excellence there is human integrity and dignity".

The review encompassed Visionary - Vocalising - Vibrancy - Valuing - Viability and Vitality strategies and the public are encouraged to make submissions by filling out the on-line survey form on the Creative Bay of Plenty Website with submissions closing on 30 June 2017. The more

vibrancy, the more investment to better arts and culture infrastructure in all our communities

Ms Hutchesson advised that she would be giving her presentation to as many community groups as she could to spread the word about the review of the arts and cultural strategy with the final strategy presented to both Councils for adoption in October or November of this year.

The Chairperson thanked Dawn Hutchesson for her attendance and presentation.

Resolved: Councillor Marsh / Member McFadyen

THAT the presentation from the Project Manager for the sub-regional arts and culture strategy to the Maketu Community Board be received.

Change to Order of Business

The Chairperson requested that the next item of business be the Community Board Grant Application Report in order to release Mr Stuart Loth attending on behalf of the Maketu Coastguard from the meeting at the conclusion of the item.

Resolved: Councillor Marshall / Member Cantlon

THAT in accordance with Standing Orders the order of business be changed and that the item Community Board Grant Application - June 2017 be dealt with as the next item of business.

MC5.2 Community Board Grant Application

Mr Stuart Loth from the Maketu Volunteer Coastguard spoke to the Board about the specific piece of equipment that the local volunteer coastguard had made a funding application for that would greatly assist the local coastguard volunteers in their rescue call outs.

Mr Loth explained that the TracPlus Global Communication and tracking device used satellite global positioning systems and would assist volunteers in obtaining data relating to the flow and track of tides in marine rescue situations.

The Board thanked Mr Loth for his clear presentation and explanation of the use of the equipment identified in their Community Board funding application. The Board acknowledged the dedication and work of the Maketu Volunteer Coastguard.

Declaration of Interest

As a member of the Maketu Volunteer Coastguard, Chairperson Shane Beech declared an interest in this item and took no part in the vote thereon.

The Board received a report from Democracy Advisor dated 29 May 2017 as circulated with the agenda and considered a Community Board Grant Application from the Maketu Coastguard for funding of \$1,645.22 for the purchase of a TracPlus Global Communication and tracking device.

Resolved: Member Cantlon / Councillor Marsh

1. *THAT the report from the Democracy Support Officer Community dated 29 May 2017 titled Community Grant Application June 2017 be received.*
2. *THAT the Maketu Community Board approve a grant of up to \$1,645.22 to be funded from the Maketu Community Board Grants 2016/2017 Account subject to all accountabilities being met.*

MC5.3

Minutes of Meeting No. MC4 of the Maketu Community Board held on 2 May 2017

The Board considered the minutes of meeting MC4 of the Maketu Community Board held on 2 May 2017 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member Cantlon

THAT the minutes of Meeting No. MC4 of the Maketu Community Board held on 2 May 2017 as circulated with the agenda be received and confirmed as a true and correct record.

MC5.4

Chairperson's Report

The Board considered a report from the Chairperson dated 29 May 2017 as circulated with the agenda.

The Chairperson noted that the majority of items within his report were referred to the Minute Action Sheet reports within the Infrastructure Services Report and would be commented in discussion to that report.

Parking of Heavy Trucks in Urban / Residential Areas

The Board was aware of concerns raised by heavy trucks being parked in an urban/residential street. The following issues had been raised:

- Early morning start-ups woke neighbouring residents.
- Heavy vehicles parked on the berms - partially blocking roadways and footpaths.

- Footpaths and berms were being damaged.
- Vehicles were not adequately lit and visible at night creating a danger to other road users.

Attempts to resolve the issue with the truck drivers had not been successful and the Board felt that the situation could escalate and they wanted Council to give future consideration to implementing a Bylaw prohibiting parking of heavy vehicles in urban/residential streets.

Resolved: Members Beech / Cantlon

THAT the Maketu Community Board recommend that the Policy Committee give consideration to the formation of a Bylaw to prohibit the parking of heavy vehicles in urban/residential streets within the Western Bay of Plenty District.

Resolved: Member Beech / Councillor Marsh

THAT the Maketu Community Board Chairperson's Report dated 29 May 2017 be received.

MC5.5

Councillor's Report

The Board considered a report from Councillor Marsh dated 31 May 2017 as circulated with the agenda.

Resolved: Member Beech / Councillor Marsh

THAT the report from Councillor Marsh dated 31 May 2017 be received.

MC5.6

Infrastructure Services Report Maketu - June 2017

The Board considered a report from the Deputy Chief Executive dated 15 May 2017 as circulated with the agenda.

MC5.6.1

Maketu Project Team - Cycleway into Maketu - Minute Acton Reference MC116 6.4

The Reserves and Facilities Manager advised that he had met with Bay of Plenty Regional Council and Te Arawa Lakes Trust representatives on site and walked around proposed cycleway route options. The project was moving forward in a very positive manner and a Memorandum of Understanding outlining future management and maintenance of the proposed cycleway tracks was being developed.

MC5.6.2 **Town Point Road Footpath - Minute Action Sheet Reference MC217 5.3.11**

The Reserves and Facilities Manager presented the final drawings of the proposed Town Point Road footpath route showing that the footpath route was clear of the area of sensitivity and the identified Koiwi would not be disturbed or have any impact to the alignment of the new footpath.

MC5.6.3 **Surf Club Car Park Reserve Rock Revetment - Minute Action Sheet Reference MC2016 2.1**

The Reserves and Facilities Manager advised that the Resource Consent application process for the Surf Club Car Park Reserve Rock Revetment was under action by the consultant. The Board was advised that other district projects had taken priority over this project with the Omokoroa and Opuereroa Boat Ramps being given current focus. Any risk relating to time delay for the Surf Club Car Park Rock Revetment was low at this time.

MC5.6.4 **Removal of Large Gum Trees - Minute Action Reference MC417 3.2**

The Reserves and Facilities Manager advised that an initial inspection of the gum trees had been undertaken. A management plan for the removal of the trees was being prepared with funding options associated with removal being explored.

MC5.6.5 **Access To and From Little Waihi - Minute Action Reference MC417 3.4**

The Board had earlier highlighted concerns regarding fallen trees and roadside debris causing the one road into and out of Little Waihi to be blocked during a recent storm.

The Transportation Operations Manager had reported that trees with an unacceptable risk or overhang had been removed or cut. Board Members noted that it appeared that this work had not yet taken place and the Reserves and Facilities Manager advised that he would check on this.

MC5.6.6 **Lyndhurst Avenue Stormwater - Minute Action Reference MC417 3.6**

The Transportation Operations Manager advised that the reported maintenance issues had been dealt with and the culvert on Bledisloe Park Avenue cleared. Board members advised the culvert had not been cleared when last inspected by them in recent days. This matter was to be treated with urgency to ensure the drains were cleared for the impending winter. The Reserves and Facilities Manager would check on this item.

MC5.6.7 **Te Puke Town Centre Upgrade - Minute Action Reference MC417 6.2**

Member Cantlon advised that he had met with the Development Engineering Manager at Te Puke and they had inspected the roadwork upgrade. Both he and the Development Engineering Manager had agreed to disagree on some aspects of the work. It was agreed that areas of the performance of contract work were below standard and would be fixed at a cost to the contractor.

MC5.6.8 **Entrance to Kohunga Reo - Minute Action Reference MC217 5.3.10**

The Reserves and Facilities Manager advised that he had left messages for the contact person for the Maketu Kohanga Reo to discuss options for safe management of the designated car parking area for the Kohanga Reo users. At present many Kohanga Reo users were illegally parking their vehicles on the footpath immediately in front of the entrance to the building.

Board members advised their frustration that they had not been able to resolve the issue and the Kohanga Reo users continued to park their vehicles on the footpath that caused danger to other road and footpath users, as well as putting children in danger when they were getting out of and into vehicles that were illegally parked.

The Board would like to see the issue resolved as soon as possible as it was a matter of concern throughout the Maketu community.

MC5.6.9 **Ngaparaoa Reserve - Minute Action Reference MC417.3.8**

The Board was pleased to see the new playground equipment in place and it was reported that it was proving to be very popular and well used.

MC5.6.10 **Kerb and Channel Williams Crescent and Arawa Avenue - Minute Action Reference MC317 3.2**

The Reserves and Facilities Manager advised that Westlink were investigating options to manage the edge breaks and stormwater issues in the vicinity of Williams Crescent and Arawa Avenue and would report back to the Board.

Resolved: Members Clark / McFadyen

THAT the Deputy Chief Executive report dated 15 May 2017 and titled Infrastructure Services Report Maketu - June 2017 be received.

MC5.7 Financial Report Maketu - April 2017

The Board considered a report from the Management Accountant dated 18 May 2017 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Members McFadyen

THAT the Management Accountant's report dated 18 May 2017 and titled Financial Report Maketu - April 2017 be received.

MC5.8 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the month of June and July 2017 as circulated with the agenda.

Resolved: Members Beech / Cantlon

THAT the schedule of meetings for June and July 2017 be received.

The meeting concluded at 7.55pm.

Confirmed as a true and correct record.

S Beech
Chairperson
Maketu Community Board

Date

MC5

Western Bay of Plenty District Council

**Minutes of Meeting No. TP5 of the
Te Puke Community Board held on 15 June 2017
at the Te Puke Library and Service Centre
commencing at 7.00pm**

Present

Members B Button (Deputy Chairperson), and J Dugmore and Councillors G Dally and J Scrimgeour

In Attendance

R Davie (Group Manager Policy, Planning and Regulatory Services), P Clark (Development Engineering Manager) and A Alty (Democracy Advisor)

Others

His Worship the Mayor G Webber
13 Members of the Public
One Member of the Press

Apologies

There were no apologies. It was noted that Chairperson Miller was on leave of absence.

Public Forum

Resolved: Member Spratt / Councillor Scrimgeour

THAT the meeting adjourn for the purpose of holding a public forum.

Te Puke GymSport

Members of Te Puke GymSport spoke to the Board outlining the establishment history of Te Puke GymSport in the community. The Board was advised that currently the GymSport was paying a commercial rent for their premises and there had been an indication that this was to increase. The non-profit organisation was governed by eight volunteers, had ten paid

coaches, 295 permanent members and catered for over 2000 casual members and participants within various programmes over a twelve-month period.

Te Puke GymSport would be looking for assistance to find a piece of suitable land on which to construct a suitable new building and would make a formal presentation to the next Te Puke Community Board in this regard.

Karyl Gunn spoke in support of Te Puke GymSport reiterating that she had been an advocate for the organisation for a number of years. She was amazed at the impact, and value of commitment and contribution they had achieved in Te Puke and was aware that they were seeking new premises for the future.

In her support of Te Puke GymSport she reiterated that she did not support any suggestion that a building be sited on Jubilee Park as this was a designated 'green space' and should remain that way. The most logical and suitable space for a new gymSport building would be within Centennial Park to develop a future sports hub in keeping with rugby, tennis and cricket club sports that were already in the immediate locale. The request for a new gymSport building should be included in the Long Term Plan.

Representatives of Te Puke GymSport advised that they would be making a formal presentation to the next Te Puke Community Board in regard to a request for assistance for a new building.

Re-development of Old Railway Station

Mr Henry Phillips was in attendance and spoke to the Board on his progress in regard to developing the Old Railway Station and the council land immediately in-front of the building.

The Board was aware that it was the developer's responsibility to ascertain the feeling of the community as to whether the old information kiosk should be removed or not as it had been originally installed by local community service groups. Mr Phillipps advised that he had contacted the local Rotary and past Lions Club organisation members and they were happy for the kiosk to be removed.

Advice was given to Mr Phillips that confirmation of 'agreement to remove' should be presented in writing and that the removal of the kiosk would be undertaken at no cost to Council.

Mr Phillips reminded Board members of the newspaper article that had been first circulated in the Te Puke Times on 2 December 2015 that depicted the proposed kiwifruit sculptures that would clearly identify Te Puke as the kiwifruit capital of the world, that he envisaged would be erected in front of the Old Railway Station.

The Board agreed that the development throughout the township was looking great and the refurbishment of the Old Railway Station area would compliment the overall township entrance development.

A Guide to the Proposed Kaituna River Document

Councillor Scrimgeour gave an overview in relation to the Kaituna River submission process underway from 27 May to 24 July 2017.

He stressed that the submission process presented an opportunity for the community to contribute to the development of the First Kaituna River document. When the Kaituna River document was approved, the vision, objectives and desired outcomes would influence regional and district planning decisions associated with the river. The distributed information outlined eight objectives and included 21 desired outcomes with the proposed vision stating that "the Kaituna River is in a healthy state and protected for current and future generations".

He urged members of the public to read and make their submissions to the document before 24 July 2017.

Resolved: Member Spratt / Councillor Dally

THAT the meeting reconvene in formal session at 7.36 pm

TP5.1 **Presentation - Creative Bay of Plenty**

The Board considered a presentation from Dawn Hutchesson, Project Manager for the sub-regional arts and culture strategy, who was in attendance to present to the Board on the communications and engagement components of the sub-regional strategy currently being undertaken. The Board was advised that Mark Boyle from the Te Puke Economic Development Group was a member of the Creative Coalition.

Ms Hutchesson advised that the Arts and Culture Steering Group – Creative Coalition had adopted the phrase "A community with arts and culture at its heart creates a culture of innovation and new thinking that drives economic wealth and wellbeing." "Where there is artistic excellence there is human integrity and dignity".

The review encompassed Visionary – Vocalising – Vibrancy – Valuing – Viability and Vitality strategies and the public were encouraged to make submissions by filling out the on-line survey form on the Creative Bay of Plenty Website with submissions closing on 30 June 2017.

Ms Hutchesson advised that she would be giving her presentation to as many community groups as she could to spread the word about the review of the arts and cultural strategy with the final strategy presented to both Councils for adoption in October or November of this year.

The Board was advised that various community groups had been invited to attend a Sector Hui on 29th June to discuss the draft arts and culture strategy.

The Board thanked Ms Hutchesson for her presentation.

Resolved: Councillors Scrimgeour / Dally

THAT the presentation from the Project Manager for the sub-regional arts and culture strategy to the Te Puke Community Board be received.

TP5.2 **Minutes of Meeting No. TP4 of the Te Puke Community Board held on 4 May 2017**

The Board considered the minutes no. TP4 of the Te Puke Community Board for the meeting held on 4 May 2017 as circulated with the agenda.

Resolved: Member Spratt / Councillor Scrimgeour

THAT the Minutes from meeting no. TP4 of the Te Puke Community Board held on 4 May 2017 as circulated with the agenda, be confirmed as a true and correct record.

TP5.3 **Chairperson's Report**

The Board considered a report from the Chairperson dated 29 May 2017 as circulated with the agenda.

TP5.3.1 **Commerce Lane Carpark Option**

In regard to the Te Puke Economic Development Group presentation at the last Community Board Meeting with reference to Page 2, Point 5 of the report on parking options it was suggested that the carpark area behind the Giftrapt, Kebabs and Sushi shops on Commerce Lane "be sealed at Council's cost" and that "Council negotiate with the land owner(s) a split of private/public carparks" in this space.

At the last Community Board workshop, the Board considered the suggestion that the Board request the cost of sealing this carpark area and the Board consider paying for this from the Board Reserve account when those costs were advised and further considered.

To allow further consideration the Board requested that the Transportation Operations Manager provide costs for the sealing of the carpark area behind the commercial premises of Giftrapt, Kebabs and Sushi Shops on Commerce Lane, so that the information was included with the wider parking review that would be undertaken following the parking survey currently underway.

TP5.3.2 **Railway Line**

The Board had earlier discussed the overgrown and unkempt state of the Te Puke railway line running through the Te Puke town at their workshop and agreed that a letter be sent to KiwiRail management about this.

Resolved: Member Spratt / Councillor Scrimgeour

THAT the agreed letter be sent to Kiwi Rail management outlining concerns relating to the rubbish that has been observed accumulating along side the railway line that ran through Te Puke.

TP5.3.3 **Old Barnardo's Building**

The Board was aware that there was some interest from various community groups in regards to the future use of the old Barnardos building. It had been advised at the Operations and Monitoring Committee in May that a short term lease arrangement had been made with Te Puke Plunket to use the building until such time as the new Plunket building currently under construction had been completed.

TP5.3.4 **Change to Te Puke Recycling Centre Hours of Operation**

The Board had received a request for the Operations and Monitoring Committee to re-consider an adjustment to the hours of operation for the Te Puke Recycling facility. It had been pointed out to the Board that working residents would like the opportunity to drop off their re-cycling on their way to work in the morning. To satisfy this request the Board would like to suggest that the hours of operation for Tuesdays be changed to 7.30am to 1.30pm. This did not increase the opening hours so there should not be an increase in the operating costs.

Resolved: Members Spratt / Dugmore

THAT the Te Puke Community Board recommend to the Operations and Monitoring Committee that the hours of operation for the public at the Te Puke Recycling Centre for Tuesdays be changed from 9.00am until 3.30pm to 7.30am until 1.30pm.

TP5.3.5 **Parking of Heavy Trucks in Urban/Residential Areas**

The Board was aware of concerns raised by the Maketu Community Board in regard to heavy trucks being parked in urban/residential streets. The following issues had been raised:

- Early morning start-ups woke neighbouring residents.
- Heavy vehicles parked on the berms – partially blocking roadways and footpaths.
- Footpaths and berms were being damaged.
- Vehicles were not adequately lit and were not clearly visible at night creating a danger to other road users.

Similar issues had been previously discussed by the Te Puke Community Board and in October 2015 they had put a recommendation forward requesting Council to give future consideration to implementing a Bylaw prohibiting parking of heavy vehicles in urban/residential streets. Council chose not to adopt the recommendation for a bylaw prohibiting parking of heavy vehicles in urban/residential areas.

The Group Manager Policy, Planning and Regulatory Services Manager advised that in the first instance she would be happy to report back to the Board with an outline of particular issues relating to a proposal to

implement a bylaw to prohibit parking of heavy vehicles in urban/residential streets within the Western Bay of Plenty District.

Resolved: Member Spratt / Councillor Dally

THAT the Te Puke Community Board Chairperson's Report dated 29 May 2017 be received.

TP5.4

Councillor's Report

The Board considered a report from Councillor Scrimgeour dated 29 May 2017 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member Spratt

THAT the report from Councillor Scrimgeour dated 29 May 2017 be received.

TP5.5

Infrastructure Services Report Te Puke - June 2017

The Board considered a report from the Deputy Chief Executive dated 25 May 2017 as circulated with the agenda.

TP5.5.1

Water Meter Installation Project - Metered Water Charges

Board members mentioned that they were aware of concerns in relation to the metered water charges. It was agreed that when the installation of water meters across the total district had been completed there would be a review of the overall charging rates to ensure the best and fairest model for charges for water availability and use were in place.

TP5.5.2

Te Puke Highway

The attending Development Engineering Manager reported on the following in relation to the Te Puke Highway Upgrade:

- Town Centre Upgrade
 - The Development Engineering Manager advised that if anyone had any worries in regard to the recent projects undertaken or were aware of any defects they should put in a service request to Council.
 - Response to the unmarked car parks (left unmarked as a trial) had been very negative and the parking lines in that specific car park area would be installed in the near future.
- Waitangi Improvements
 - Safety work including car parking and the installation of a footpath from the Waitangi School to the Urupa were being undertaken. Additional funding from the New Zealand Transport Agency for the