

MEETING — AGENDA —

Ngā Take

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Western Bay of Plenty
District Council

COUNCIL

Te Kaunihera



**Minute Index and
Information Pack**

Pikau Korero

C14

Thursday, 5 April 2018

Advice to Councillors on Use of Information Packs

Council has agreed that Information Packs will be supplied with the agendas for Council and its Committees as well as Community Boards as required. Members are to present questions in writing on contents, provided these are received 48 hours prior to the meeting (i.e. by 5.00pm on a Monday for a Thursday meeting). A copy of the questions and written replies will be made available to all Members and will be tabled at the meeting.

Any questions received later than the 48 hour deadline will be responded to within five days with copies of both questions and answers circulated to all Members.

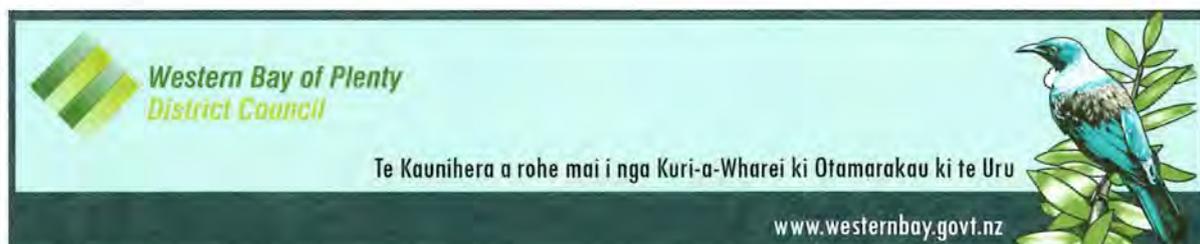
All questions to be **emailed** to the relevant Democracy Advisor.

In addition, should a more detailed report or presentation be required on any specific item, Councillors are invited to make an e-mail request to the Chief Executive Officer. Reports or presentations requested will be given at the first available opportunity.

Council	-	Fleur Sweeney
Community Committee	-	Michelle Parnell
Long Term and Annual Plan Committee	-	Fleur Sweeney
Operations and Monitoring Committee	-	Barbara Clarke
Policy and Strategy Committee	-	Barbara Clarke
Rural Committee	-	Michelle Parnell
All Community Boards	-	Aileen Alty

Please include in any emailed questions and the following references from this Information Pack;

- Title of Item – Page reference for question.



Open Items
Council No. C14
5 April 2018
Minute Index - Open

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7. Minute no. LTAP4 of the Long Term and Annual Plan Committee held on 15 March 2018	56-62
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5 April 2018

Information Pack - Open

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Western Bay of Plenty District Council

**Minutes of Meeting No. WB11 of the
Waihi Beach Community Board held on 12 March 2018
at the Waihi Beach Community Centre
commencing at 6.30pm**

Present

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall, R Parsons and Councillors D Marshall and M Williams

In Attendance

K Perumal (Chief Financial Officer), His Worship the Mayor Garry Webber and A Alty (Democracy Advisor)

Others

11 members of the public and one member of the press.

Apologies

An apology for absence was received from the Utilities Manager Kelvin Hill.

Resolved: Councillor Marshall / Member Parsons

THAT the apology for absence from the Utilities Manager be accepted.

Public Forum

Resolved: Members Parsons / Hepenstall

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Waihi Beach Community Board. He then invited the advised speakers and any other attending members of the public to take part in the Public Forum.

Waihi Beach Cycleway

Anthony Thompson asked about the current status regarding the proposed cycleway throughout Waihi Beach.

Mr Thompson was advised that the maps and information relating to the proposed cycleways had been posted on the Council website.

Disturbance to the Rock Revetment

Kevin Wright advised the Board that prior to Christmas a swimming pool was installed at a beach front home at and the rock revetment wall was altered (moved) to accommodate the installation of the pool and the wall has never been put back to its original setting. Mr Wright asked what was the current situation to ensure the rock revetment was returned to its original placement and fixed properly.

The staff member dealing with this item would be asked to provide an update.

Cycleways throughout Waihi Beach

Mr Hickey questioned if it was necessary to have defined cycleways around the town when cyclists had the ability to come and ride areas as they wished so let them explore without the expense of developing defined tracks which were lot of expense and unnecessary.

Dangerous Bridge Embankment

At the last meeting Mr Hickey advised that the embankment of the bridge by the Waihi Beach Surf Club had been undermined by heavy tides/rain. He again stated that this was a 'tragedy waiting to happen'. Mr Hickey was advised that a service request had been initiated for this item.

Acknowledgement of work of Trudy Van Stee

The work of Trudy Van Stee in organising and running the community group 'A Friends Place' at the Waihi Beach Community Centre was acknowledged. The Board recognised that there was a real need in the community for the services that were provided by Ms Van Stee.

Draining of Reservoir Dam at Waihi Beach

Jo Donaldson, supported by other residents who lived close to the dam spoke of concerns relating to the draining of the reservoir dam being:

- The eco system was being damaged by the complete draining of the dam. There used to be an abundance of aquatic, frog, duck and bird life in the immediate area and the whole eco system was disturbed when the dam was totally drained.
- If the eco system was totally destroyed it would be hard to get back over time.
- The area smelt when the dam was completely drained.

- A lot of people now used the Trig Walkway and when the reservoir was empty it was a smelly desolate scene.
- Huge volumes of water traversed the creek when released from the dam and this was of great concern as children often played in the creek water, eeling and fossicking in the immediate vicinity.
- The drainage of the dam seemed to happen on a random basis without warning.
- What were the Health and Safety requirements relating to the release of water from the reservoir?
- Should a warning system be put in place?

Ms Donaldson advised that residents would like a report on the policy and management of draining the reservoir, asking who had the authority to undertake the draining, when and why. They had been advised that the draining was a computer generated operation and if this was the case why was it not done on a gradual controlled basis and did the reservoir actually need to be completely drained. Advice had been given that in the past a tap could not be turned off during draining. Residents advised that they had expressed their concerns for over two years now and felt that they were not been listened to or getting any answers or explanations to their questions that had previously been raised.

The residents reiterated that they were not against any flood control measures but asked if the reservoir could be drained in a more controlled manner and measures put in place to protect and preserve the eco systems and wildlife in the immediate vicinity.

Resolved: Members Sole / Roberts

THAT the Waihi Beach Community Board request a report on the items raised relating to the draining of reservoir dam at Waihi Beach.

Freedom Campers Water Use

A resident stated that he had seen freedom campers filling large containers with water that they did not have to pay for and he had to pay for his water and in his opinion, this was unfair to ratepayers.

Armistice Day Commemoration

A resident asked what the Council and the Community Board would be doing to commemorate the 100 year anniversary of Armistice Day on 11 November 2018.

The Chairperson advised that as far as he was aware this was not an event that the Council or Community Board would be organising.

Resolved: Member Roberts / Councillor Williams

THAT the meeting be re-convened in formal session at 6.50pm.

The Chairperson advised that the meeting was now under formal process and members of the public were most welcome to stay but may not interject or speak to Board members during the course of the formal meeting.

WB11.1 **Minutes of Meeting No. WB10 of the Waihi Beach Community Board Held on 5 February 2018**

The Board considered the minutes no. WB10 of the Waihi Beach Community Board Meeting held on 5 February 2018 as circulated with the agenda.

Resolved: Member Parsons / Councillor Marshall

THAT the minutes of meeting no. WB10 of the Waihi Beach Community Board held on 5 February 2018 as circulated with the agenda be confirmed as a true and accurate record.

WB11.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 22 February 2018 as circulated with the agenda.

WB11.2.1 **Waihi Beach Cycleways**

The Board were unanimous in their agreement that any of the proposed cycleways throughout Waihi Beach should not traverse across any sand dunes and requested that any consent processes be modified to accommodate this requirement and that the proposed cycleways be progressed as soon as possible.

Resolved: Councillors Williams / Marshall

THAT the Waihi Beach Community Board advise the Operations and Monitoring Committee that the Board were unanimous in their agreement that any walkway/cycleway developments throughout Waihi Beach should run along-side the immediate landward side (inland side) of the sand dunes.

WB11.2.2 **CCTV Cameras**

The Chairperson advised that he had discussed options relating to the placement of CCTV cameras in specific areas at Waihi Beach with Council's Community Development Officer and the local police. He had also been in contact with the Hauraki District Council as the police service for Waihi Beach was within the Waikato district and police call-outs to Waihi Beach were dealt with from Waihi and Paeroa stations.

The Board would further discuss this topic at a future workshop.

WB11.2.3 Bay of Plenty Regional Council - Long Term Plan

The Chairperson advised that submissions to the Bay of Plenty Regional Council Long Term Plan were open until Monday 19 March 2018. Bay of Plenty Regional Council staff held a community forum at the Katikati Memorial Hall on Wednesday 7 March 2018. The Board would be making a submission to the Bay of Plenty Regional Council Long Term Plan.

WB11.2.4 Draft Regional Land Transport Plan

The Draft Regional Land Transport Plan was available for public consultation and submission until 23 March 2018. The Bay of Plenty Regional Council will submit the final Regional Land Transport Plan to New Zealand Transport Agency on 30 June, with the agency releasing its National Land Transport programme at the end of August 2018.

WB11.2.5 Town Centre Plan

The Board would be giving consideration to a review of the Waihi Beach Town Centre Plan (2008) at a future workshop. This would be a first step in the process of developing a new and updated Town Centre Plan.

The Chief Financial Officer advised that the finance team were currently consolidating funding reports relating to the Waihi Beach Town Centre Development Fund. This information would be made available to the Board in the near future.

WB11.2.6 Waihi Beach Historical Event

The Board was advised that organising the forthcoming Waihi Beach Historical event to be held during a five-day period from 13-17 October 2018 at the Waihi Beach Community Hall was progressing well.

WB11.2.7 Community Board Strategies - Future Directions

The Long Term Plan Committee will adopt the Consultation Document on 15 March and this would be followed by a six-week consultation period from 23 March to 3 May 2018. A 'have your say' event will be held at the Waihi Beach RSA on Saturday 28 April from 10.00am to 12.00pm. The event would include a registration area, informal information area and a separate area for a roundtable discussion between the community and Councillors/Community Board Chairs.

It was important that members of the public were encouraged to attend the 'have your say' events.

WB11.2.8 Representative Review

An opportunity for the public to learn more about the forthcoming representation review had been held immediately before this Community Board meeting in the Waihi Beach Community Centre from 4.30pm to 6.30pm.

Resolved: Members Sole / Parsons

THAT the Waihi Beach Community Board Chairperson's Report dated 22 February 2018 be received.

WB11.3 Councillor's Report

The Board considered a report from Councillor Marshall dated 28 February 2018. as circulated with the agenda.

State Highway Two Update

Councillor Marshall stressed the importance of members of the public being aware of the Draft Regional Land Transport Plan that was open for consultation and submission until 23 March 2018.

A recent bus tour to the northern corridor highlighted the dangers of the highway particularly in peak traffic periods.

The Board was advised that His Worship the Mayor, Western Bay Councillors and staff continued to lobby strongly for improvements to the highway to be undertaken as soon as possible

Resolved: Councillors Marshall / Williams

THAT the report from Councillor Marshall dated 28 February 2018 be received.

WB11.4 Infrastructure Services Report Waihi Beach - March 2018

The Board considered a report from the Deputy Chief Executive dated 21 February 2018 as circulated with the agenda.

WB11.4.1 Broadlands Block

The Board noted that at this point in time the Broadlands Block golf proposal had not proceeded as expected. The Board would like the earlier approved funding of \$50,000 for projects relating to the Broadlands Block Reserve Concept Plan from the Waihi Beach Community Board Reserves

Account (Reference C10.4 28 July 2011) be specifically allocated for the enhancement of the Broadlands Block and a planting and maintenance plan presented to the Board as soon as possible.

Resolved: Members Parsons / Hepenstall

THAT the Waihi Beach Community Board terminate any agreement relating to the proposed golf proposal on the Broadlands Block as it stands at this time, and request that an enhancement planting and maintenance programme be initiated and presented to the Board for approval.

WB11.4.2 **Broadlands Block Pathways**

The Board was frustrated to read the advice that 'staff were sourcing suitable material as a final surface for the Broadlands Block pathways and that a trial example would be put in place and assessed.'

The Board was aware that a lime and fines surface mix had been successfully used for the Haiku pathway at Katikati and this was the type of surface that the Board sought to be used for the Broadlands Block pathways so the source should already be available and a trial example and assessment of the right mix of lime and fines should be unnecessary.

WB11.4.3 **Emergency Management**

Board Member Roberts noted that the reporting under this topic in the Infrastructure Report was still incorrect and she would speak directly to the Emergency Manager. The Community Response Plans for Waihi Beach, Athenree and Bowentown were all separate and specific to their respective areas and should be referred to in this manner.

WB11.4.4 **Waihi Beach Stormwater Model**

The Board was advised that the Waihi Beach Stormwater Modelling had been completed and the information applied to new building consent and resource consents processes to ensure future dwellings were not affected by flooding in specific identified areas.

WB11.4.5 **Edinburgh Street Inquiry - Formerly Referred to as Dillon Street Item**

It was ascertained that an earlier inquiry referred to a Dillon Street property whereas it actually related to a private property in Edinburgh Street. The Strategic Property Manager would be asked to advise if all necessary consents had been obtained for ground works undertaken on the property.

WB11.4.6 **Community Roading Budget - Budget Funding Information**

The Board would like a breakdown of the funding of \$100,000 (showing as expended to date - Page 27 of the agenda) for the Waihi to Waihi Beach Cycleway. The same item was referred as item 9 (page 28 of the agenda) with the following status "The Trig Walkway, Dam Trail and the Track construction in the forest are partly funded by this budget. The balance of expenditure to-date is funded by the District Cycleway Budget and the Lion Foundation Grant. Positive discussions were occurring with Ngati Tara Tokanui over a route for the balance of the loop from the forest track to the dam loop. Land negotiations were currently on hold."

The Board needed to have clarification showing what monies from the \$100,000 had been spent on what specific projects, i.e. the Trig Walkway Dam, the trail and the track construction.

WB11.4.7 **Walking Track Signage - Minute Action Reference WB517 3.2**

The Board expressed frustration as to why the earlier vandalised signage was taking so long to be put in place and requested that the replacement walking track signage be installed as soon as possible.

WB11.4.8 **Seaforth Road Footpath Cross Fall - Minute Action Reference WB917 6.1**

The Chairperson advised that the Board had discussed this issue at an earlier workshop and recognised that while aware of the problem the implications for land-owners, and subsequent cost to them to realign their own driveways, it was felt that it was unlikely that work would proceed to rectify the cross fall issue at this time.

The Board asked what was Council's liability and responsibility knowing that the footpath was difficult to negotiate. The question would be forwarded to the Chief Executive Officer for comment.

WB11.4.9 **Infrastructure Service Report - Updating Items**

Board members suggested that where an item regularly appeared in the Infrastructure Service Report that had no change to the summary information from the previous report, the latest input should say - **No Change** (in bold). This would identify to members that the item was ongoing with no change between the last report and the current report included in the agenda.

Resolved: Member Sole / Councillor Marshall

THAT the Deputy Chief Executive report dated 21 February 2018 and titled Infrastructure Services Report Waihi Beach March 2018 be received.

WB11.5 Financial Report Waihi Beach - January 2018

The Board considered a report from the Management Accountant dated 21 February 2018 as circulated with the agenda.

Resolved: Members Sole / Parsons

THAT the Management Accountant's report dated 21 February 2018 and titled Financial Report Waihi Beach January 2018 be received.

WB11.6 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of March, April and May 2018 as circulated with the agenda.

Resolved: Member Parsons / Councillor Williams

THAT the schedule of meetings for March, April and May 2018 be received.

The meeting concluded at 7.55pm.

Confirmed as a true and correct record.

A Sole
Chairperson
Waihi Beach Community Board

Date

WB11

Western Bay of Plenty District Council

**Minutes of Meeting No.OM11 of the
Omokoroa Community Board held on 13 March 2018
at the Omokoroa Community Church Hall
commencing at 7.00pm**

Present

Members M Grainger (Chairperson), T Sage (Deputy Chairperson), P Presland and D Sage and Councillors M Murray-Benge and J Palmer

Present

Members M Grainger (Chairperson), T Sage (Deputy Chairperson), P Presland and D Sage and Councillors M Murray-Benge and J Palmer

In Attendance

M Taris (Chief Executive Officer), J Paterson (Transportation Manager), His Worship the Mayor Garry Webber and A Alty (Democracy Advisor)

Others

Four members of the public and Regional Councillor Member N Brunning.

Public Forum

Resolved: Member Grainger / Councillor Murray-Benge

THAT the meeting adjourn for the purpose of holding a public forum.

Mr Ellwyn Boyes commended Councillor Murray-Benge for standing up at the recent Future Focus meeting and speaking about what she believed in, with passion and commitment in regard to issues and concerns affecting the Omokoroa community.

Resolved: Members Grainger / D Sage

THAT the meeting be re-convened in formal session at 7.02pm.

OM11.1 **Minutes of Meeting No. OM10 of the Omokoroa Community Board Held on 30 January 2018**

The Board considered the minutes of OM10 of the Omokoroa Community Board held on 30 January 2018 as circulated with the agenda.

Resolved: Member Grainger / Councillor Murray-Benge

THAT the minutes of meeting No. OM10 of the Omokoroa Community Board held on 30 January 2018 as circulated with the agenda, be confirmed as a true and accurate record with the advised editorial correction:

Page 11 - Item OM10.5.4 - amend word Kathleen to read Kayelene. Item to read:

Flashing Sign on Corner of Omokoroa Road and Kayelene Place

Enquiries would be made as to the legality of the electronic sign placed on the corner of Omokoroa Road and Kayelene Place.

OM11.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 22 February 2018 as circulated with the agenda.

OM11.2.1 **Omokoroa Community Plan**

The Omokoroa Community Plan was now published and available to members of the public from the Omokoroa Library and Service Centre.

OM11.2.2 **Future Focus Meeting**

The Omokoroa Future Focus meeting held on 7 March 2018 had been well attended with the main topic of interest being the current State Highway Two traffic safety and congestion issues.

OM11.2.3 **Omokoroa Signage - Installation on Corner of Hamurana and Omokoroa Road**

Resolved: Member Grainger/ Councillor Palmer

THAT the Omokoroa Community Board approve the payment of \$764.75 for costs associated with the development and installation of the new signage located on the corner of Hamurana and Omokoroa Road from the Omokoroa Community Board Reserve Account.

OM11.2.4 **Omokoroa Signage - Proposed Map for Refurbish Noticeboard at McDonnell Street Omokoroa**

The Board was advised that the notice board at McDonnell Street Omokoroa needed refurbishing. When the noticeboard had been renovated a new map of Omokoroa would be produced for placement in the noticeboard. Board Members agreed with the concept design and were advised that some editorial changes to the map would be undertaken before the final version was produced.

A question was asked if it would be possible to have the same type of map installed on a noticeboard in the vicinity of The Esplanade and Omokoroa Domain. This was a high visitor and pedestrian area and the map showing points of interest throughout Omokoroa would be a valuable reference point.

The Transportation Manager advised that some thought needed to be given as to where such an information sign would be best placed in the Esplanade/Domain vicinity. It was important that people looking at the sign would not be in the way of or hindering any vehicular traffic. There may be other points throughout the peninsula where a map could also be placed.

OM11.2.5 **Long Term Plan Consultation Document Have Your Say Events**

The next Long Term Plan 'have your say' consultation meeting for the public at Omokoroa would be held on Saturday from 10.00am to 12.00pm at the Omokoroa Community Church.

OM11.2.6 **Omokoroa District Sports and Recreation**

Member Presland provided an update on the fundraising undertaken to date by the Omokoroa District Sports and Recreation Committee. The Committee had been steadfast in their fundraising efforts and it was expected to have a first sod turning for the new pavilion towards the end of winter 2018.

The Committee would like to erect a 'fundraising thermometer' and the required consent for this would be sought.

OM11.2.7 **Omokoroa Settlers' Hall Committee**

Member Teresa Sage reported that the Omokoroa Settlers' Hall Committee had completed the planned renovation work. The hall continued to be very well used and a focal point of the community.

Resolved: Members Grainger / D Sage

THAT the Omokoroa Community Board Chairperson's Report dated 22 February 2018 is received.

OM11.3 **Councillor's Report**

The Board considered a report from the Councillor Murray-Benge dated 28 February 2018 as circulated with the agenda.

Resolved: Councillor Murray-Benge / Member Grainger

THAT the report from Councillor Murray-Benge dated 28 February 2018 be received.

OM11.4 **Community Board Grant Application - March 2018**

The Board considered a report from the Democracy Advisor dated 22 February 2018 as circulated with the agenda.

The Board received an application from the Omokoroa Anzac Committee requesting \$1,000.00 for 2018 Anzac Day Commemoration. The Board endorsed the application noting that the committee worked hard to involve the whole community in the Omokoroa commemoration events.

Resolved: Councillor Murray-Benge / Member T Sage

1. *THAT the report from the Democracy Advisor dated 22 February 2018 and titled Omokoroa Community Grant Application - March 2018 be received.*
2. *THAT the Omokoroa Community Board approve the following grant to be funded from the Omokoroa Community Grants 2017/2018 account subject to all accountabilities being met.*

Omokoroa Anzac Committee.....\$1,000.00

OM11.5 **Infrastructure Services Report Omokoroa - March 2018**

The Board considered a report from Deputy Chief Executive dated 21 February 2018 as circulated with the agenda.

OM11.5.1 **Omokoroa Road Construction**

The Transportation Manager provided a verbal update of the current Omokoroa Road construction work underway.

Omokoroa Road Urbanisation

The design work for the best long-term outcome for the Omokoroa Road Urbanisation Project Design Brief was underway and the Board would have the opportunity to view the design work for this when it became available. Board members agreed that it was prudent to continue with the planned improvements following a 'do it once - do it right' principle.

The Transportation Manager advised that he was working with business owners within the Omokoroa Road/Tralee Street corner commercial area to amalgamate safe entry and exit routes for the respective businesses within the commercial block.

The Board was aware that some motorists were still using the entrance and exit route incorrectly at the supermarket.

OM11.5.2

Kaharoa Avenue and Kowai Grove Footpaths

Since the last Community Board Meeting held on 30 January 2018, the Chairperson had received a petition from residents in Kaharoa Avenue, with the majority indicating that they did not want a concrete footpath constructed in their street. (of the 11 occupied homes canvassed - nine indicated they did not want a footpath - with only two saying they did).

Following receipt of the first petition the Chairperson then canvassed residents in Kowai Grove asking them if they wanted a footpath (requesting a reply before this Community Board meeting). Of the 15 properties canvassed seven responses indicated clearly (six no and one yes) that they did not want a footpath in Kowai Grove.

Resolved: Member Grainger / T Sage

THAT the Omokoroa Community Board rescind the recommendation passed at the meeting held on 30 January 2018 (Reference OM10 5.5.) and further resolved that the proposed footpaths on Kaharoa Avenue and Kowai Grove not be constructed and the respective costs allocated for these projects be removed from the approved projects within the Omokoroa community roading account.

OM11.5.3

Beach Grove Footpath Repairs and Water Run-Off

The Transportation Manager advised that a section of the footpath on Beach Grove would be raised. Work to control water run-off in the immediate vicinity was also to be undertaken.

Resolved: Member Grainger / Councillor Murray-Benge

THAT the Deputy Chief Executive report dated 21 February 2018 and titled Infrastructure Services Report Omokoroa March 2018 be received.

OM11.6 Financial Report Omokoroa - January 2018

The Board considered a report from the Management Accountant dated 21 February 2018 as circulated with the agenda.

Resolved: Members Grainger / T Sage

THAT the Management Accountant's report dated 21 February 2018 and titled Financial Report Omokoroa January 2018 be received.

OM11.7 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of March, April and May 2018 as circulated with the agenda.

Resolved: Councillors Palmer / Murray-Benge

THAT the schedule of meetings for March, April and May 2018 be received.

The meeting concluded at 8.04pm.

Confirmed as a true and correct record.

M Grainger
Chairperson
Omokoroa Community Board

Date

OM11

Western Bay of Plenty District Council

**Minutes of Meeting No. K11 of the
Katikati Community Board held on 14 March 2018
in the Katikati Library and Service Centre
commencing at 7.00pm**

Present

Members J Hobbs (Chairperson), B Gibbs (Deputy Chairperson), N Mayo and B Warren and Councillors P Mackay and M Williams

In Attendance

E Holtsbaum (Group Manager Technology, Customer and Community Services), S Harvey (Roading Engineer East/West), B Williams (Strategic Property Manager), His Worship the Mayor Garry Webber, Councillor D Marshall, Waihi Beach Board Chairperson A Sole, and A Alty (Democracy Advisor)

Others

Nine members of the public and Kristin Dunne (Chief Executive Officer Tourism Bay of Plenty)

Public Forum

Resolved: Members Hobbs / Gibbs

THAT the meeting adjourn for the purpose of holding a public forum.

Earl Drive Commercial Area - Current Parking

George Van Dyke advised the Board that he and Member Mayo had visited business owners and operators in Earl Drive and asked them about parking and vehicle congestion in the immediate vicinity. Some businesses had off-street parking, and others had only access to on-road parking. Any on-road parking was taken up on a 'first in - first served' basis. The end turn-around area of Earl Drive was extremely difficult for vehicles to negotiate during business hours when the majority of parking spaces were occupied.

Mr Van Dyke had compiled a record of the history of the land and the subsequent development of Earl Drive and the commercial businesses in the immediate area.

The Roading Engineer (East/West) had advised that he was happy to meet with Board members to discuss an evaluation of the parking situation in Earl Drive to achieve a more functional roadway for the area and the industrial activities it served.

The Chairperson thanked Mr Van Dyke for speaking on this topic.

Request to Reduce the Current Speed Limit on Tetley Road

Mr Anton Mitchell spoke to the Board on behalf of some of the property owners in the new subdivision on Tetley Road. He asked that a section of the roadway from the intersection of Marshall Road to Number 193 Tetley Road be classified as a 50 kilometres per hour speed limit zone. The speed limit for this section of Tetley Road was currently set at 70 kilometres per hour. The Board was advised that over the next 18 months as the new subdivision developed up to 50 more dwellings there would be an increase in vehicles using this roadway.

The Board noted that Wills Road had a 50 kilometres per hour speed zone limit and they would look at taking this speed limit from Marshall Road to Wills Road.

The Board supported the suggestion put forward by Mr Mitchell and would support the reduction of the current speed limit from 70 kilometres per hour on Tetley Road to 50 kilometres per hour in the next annual speed limit review.

Katikati Community Sports Centre Group

Representing the Katikati Community Sports Centre Group, Ben Warren spoke to the Board outlining his concerns relating to Moore Park. He requested that as the Moore Park Sports Field Development was an approved project it should appear as a regularly reported item within the Infrastructure Services Report under the itemised updates from Reserves.

Mr Warren advised the Board of the Katikati Community Sports Centre in relation to the recent notice received that earthworks on Moore Park had been delayed. It was his opinion that this in effect caused a two-year delay to the proposed Moore Park Sports Field Development.

Mr Warren advised that he had called the Western Bay of Plenty District Council Office numerous times over the past three years advising that the standard of mowing for the Moore Park and Uretara Sports field had not been carried out at the appropriate level. The mowing was not at the same level for Tauranga city sports fields and repeated requests for this to be rectified had not been actioned. He felt that the level of service in regard to the required mowing standard was poor, and the service request system had not achieved any solution to his previous requests.

Mr Warren advised that he had requested a meeting with Council staff to clarify aspects of concern that he had highlighted.

Walkway and Cycleway Development Throughout Katikati

Jacqui Knight spoke on behalf of the Katikati Trails Development Group and expressed concerns that work relating to the walking tracks that were under development from the end of Park Road, around the outside of Sommerset joining the footpath by Preston Drive had not progressed.

Council staff had advised that the project was not a priority, which was extremely disappointing to the volunteers who had worked so hard in the continuing development of walking and cycling trails throughout Katikati.

Resolved: Members Warren / Mayo

THAT the meeting be re-convened in formal session at 7.23pm.

K11.1 Presentation - Tourism Bay of Plenty

The Board considered a presentation from Kristin Dunne, the Chief Executive Officer of Tourism Bay of Plenty.

Ms Dunne advised that Tourism Bay of Plenty served the area from Waihi Beach to Ohope Beach. In the continuing strategy for tourism in the region, thinking about destination marketing for tourism in the Bay of Plenty it was important to realise that the greater tourism spend benefits the whole community. Research would be undertaken to develop strategies that would provide the necessary benchmarks for the future.

It was noted that the Bay of Plenty region was 'our place to share' and while aware that tourism can cause outrage in some communities because of the extra demands on facilities and infrastructure, ongoing guardianship was needed to be mindful of environmental, social, cultural and economic factors.

The following points relating to the purpose of Tourism Bay of Plenty are to:

- Create sustainable growth of the tourism sector, to the benefit of the local community;
- Manage, develop and plan growth, taking into account, environmental, social land cultural interests;
- Work alongside public and private organisations to make the region a more compelling and attractive visitor destination.

Comment was made that many residential ratepayers felt that there were no benefits to them paying a general rate contribution for tourism and it was recognised that this question was one of national debate and concern.

In concluding her presentation Ms Dunne advised that the Tauranga City Council would consider a submission from Tourism Bay of Plenty for increased funding as part of the Visitor Economy Strategy 2018-2028.

Resolved: Member Hobbs / Councillor Mackay

THAT the presentation from Tourism Bay of Plenty be received.

K11.2 **Minutes of Meeting No. K10 of the Katikati Community Board held on 31 January 2018**

The Board considered the minutes of K10 of the Katikati Community Board held on 31 January 2018 as circulated with the agenda.

Resolved: Councillor Mackay / Member Gibbs

THAT the minutes of meeting no. K10 of the Katikati Community Board held on 31 January 2018 as circulated with the agenda, be confirmed as a true and accurate record.

K11.3 **Code of Conduct - Item Lying on the Table**

Resolved: Members Hobbs / Councillor Williams

THAT the Board agree that the motion of censure proposed in Resolution K10.2.4 of the meeting held on 31 January 2018 be suspended at this time as an outcome of the independent mediation process.

K11.4 **Council Decisions on Board Recommendations - March 2018 - Accommodation Options - Old Katikati Library and Area Office**

The Board considered a report from the Democracy Advisor dated 27 February 2018 as circulated with the agenda.

Resolved: Members Gibbs / Mayo

THAT the report of the Democracy Advisor dated 27 February 2018 titled Council Decisions on Board Recommendations - March 2018 in regard to Accommodation Options Old Library and Area Office be received.

K11.5 **New Katikati Library - Project Update**

The Board considered a report from the Customer Relationships Manager dated 28 February 2018 as circulated with the agenda.

Resolved: Councillor Mackay / Member Hobbs

THAT the Customer Relationships Manager report dated 27 February 2018 and titled New Library Project Update be received.

K11.6 Chairperson's Report

The Board considered a report from the Chairperson dated 27 February 2018 as circulated with the agenda.

K11.6.1 Community Board Open Day

The Community Board had held an open day on 4 March 2018. Displays by the local St John and Red Cross organisations at the same time generated local interest and there had been a constant flow of people who attended and joined in good conversations.

K11.6.2 Earle Drive Industrial Area Parking

The Roading Engineer (East/West) advised that the current parking arrangements on Earl Drive would be evaluated and options considered to achieve a more functional roadway for the area and the industrial activities it served.

K11.6.3 CCTV Update

The Board was advised that the approved CCTV installer had been requested to provide an update report on the CCTV system to be located at the requested locations (Reference K22.16 3.9).

K11.6.4 Photo ID - Request from the Community Response Team

A request from the Katikati Community Response Team to have photo identification of its members had been received. Staff advised that a representative of the Katikati Community Response Team should liaise with the Manager Community Resilience of Emergency Management Bay of Plenty in the first instance.

K11.6.5 Long Term Plan - Consultation Document and Have Your Say Events

The Long Term Plan Committee would adopt the Consultation Document on 15 March and this would be followed by a six-week consultation period from 23 March to 3 May. A 'have your say' event would be held at Katikati on the 14 April 2018 from 10.00am to 12.00pm at St Peters Anglican Church. The event would include a registration area, informal information area and a separate area for a roundtable discussion between the community and Councillors/Community Board Chairs.

It was important that members of the public were encouraged to attend the 'have your say' events.

Resolved: Members Warren / Hobbs

THAT the Katikati Community Board Chairperson's Report dated 27 February 2018 be received.

K11.7

Councillor's Report

The Board considered a report from Councillor Williams dated 28 February 2018 as circulated with the agenda.

Pacifica Communities in the Western Bay

Councillor Williams reported on the excellent Community Committee meeting held on 1 February 2018 with Pacifica peoples from the region. It was important that we reach out to all people in our growing and changing communities to gain an understanding of the diversity and cultural needs of all those who live and work in our region.

Transport Update - state Highway Two, Katikati Bypass, Bay of Plenty District Council East Region

Community Board Members were reminded that submissions to the Bay of Plenty Regional Council Regional Land Transport Plan would close on 23 March 2018. Key dates for the Regional Land Transport Plan were notified as:

11-12 April 2018	Hearings
7 May 2018	Deliberations
8 June 2018	Regional Transport Committee recommendations on the Plan to the Bay of Plenty Regional Council
21 June 2018	Regional Council considers plan for approval
30 June 2018	Final Plan submitted to NZ Transport Agency
31 August 2018	NZ Transport Agency releases National Land Transport Programme

Councillors advised that a recent tour of the Omokoroa and Katikati area with Labour Government representatives had been a valuable opportunity to show the specific traffic concerns of each township area, which highlighted issues relating to the northern corridor highway.

Smartgrowth Update

The Smartgrowth Leadership Group recently undertook a tour of the Eastern Corridor that provided an overview of the Te Tumu, Te Puke and the Rangiuru Business Park area highlighting how our respective councils should be planning for the future of our communities.

Representative Review

Staff had been available immediately before each of the Community Boards at Waihi Beach, Omokoroa and Katikati to provide information relating to the forthcoming representation review as part of the legislative requirements that Council must review its representation arrangements every six years. There had been minimal attendance by members of the public wanting to know more about the review.

Over next few weeks, everyone would get a letter about the representation review that would highlight the importance of the process and validate future representative arrangements for the next two trienniums.

Katikati/Waihi Beach Ward reserve Management Plans

The Board was advised that the Katikati/Waihi Beach Ward Reserve Management Plans would be reviewed and after acceptance of the draft consultation plan by the Policy Committee on 12 April, the plan would be available to the public for a two-month consultation process.

Resolved: Councillor Williams / Member Hobbs

THAT the report from Councillor Williams dated 28 February 2018 be received.

K11.8 Infrastructure Services Report Katikati - March 2018

The Board considered a report from the Deputy Chief Executive dated 21 February 2018 as circulated with the agenda.

K11.8.1 Report on Findings from Surveillance at Thompsons Track

Following a request from the Board to use surveillance equipment to catch illegal dumpers/vandals at various points along Thompsons Track it was reported that during the two-month surveillance period, no new dumping had been witnessed. Evidence gathered over the two month period suggested that the cameras were not continually required and dumping would be assessed on a case-by-case basis.

K11.8.2 Katikati Wastewater Treatment Plant Resource Consent Renewal

The Board was aware that draft consent conditions to the Bay of Plenty Regional Council required Council to look at alternative options for the long-term discharge of treated wastewater from the Katikati Wastewater Treatment Plant.

Member Hobbs and Councillor Mackay were members of the working group established to assess various options available. Site visits had been made

in conjunction with advice on beneficial reuse of wastewater and options were being further investigated. Regular updates on progress in this matter would be provided to the Board.

K11.8.3 **Community Roothing**

The Board was advised that the proposed Fairview Road kerb and channeling and the Stewart Street widening were currently being designed and priced for Community Board consideration. The project work was delayed by current high workloads.

Comment was made that there were local contractors in Katikati who were able to do the required work and it was felt that they should be given the opportunity to undertake local projects.

K11.8.4 **Bird Walk Erosion**

The Chairperson advised that in July 2017 it was reported in the Infrastructure Services Report (Item 2.3) "that the Bay of Plenty Regional had agreed to undertake any erosion protection works under their generic work consent and had offered to manage the process on the basis that Western Bay of Plenty District Council paid for the physical construction work."

At the Katikati Community Board (K6 19 July 2017) Board members had commented that until the flow control gates were fixed the silting of the Uretara Stream and erosion of the bird walk embankments and pathways would continue and the Bay of Plenty Regional Council needed to address this situation.

The Board was under the impression that the work would be undertaken during the 2017/18 summer and this included putting in a new culvert pipe and associated work to allow water to flow, thereby removing the water turbulence caused by the small culvert pipe currently in place that resulted in the erosion of the embankments.

It was extremely disappointing that none of the proposed work had been undertaken.'

K11.9 **Financial Report Katikati - January 2018**

The Board considered a report from the Management Accountant dated 22 February 2018 as circulated with the agenda.

Resolved: Councillor Mackay / Member Gibbs

THAT the Management Accountant's report dated 22 February 2018 and titled Financial Report Katikati - January 2018 be received.

K11.10 Council, Standing Committee and Community Board Meetings

The Board considered a schedule of meetings for the months of March, April and May 2018.

Resolved: Members Hobbs / Councillor Williams

THAT the schedule of meetings for March, April and May 2018 be received.

The meeting concluded at 8.42pm.

Confirmed as a true and correct record.

J Hobbs
Chairperson
Katikati Community Board

Date

K11

Western Bay of Plenty District Council

**Minutes of Meeting No. MC11 of the
Maketu Community Board held on 20 March 2018
in the Maketu Community Centre
commencing at 7.00pm**

Present

Members S Beech (Chairperson), G Cantlon (Deputy Chairperson), R Clark, and W McFadyen and Councillors K Marsh and J Scrimgeour

In Attendance

R Davie (Group Manager Policy Planning and Regulatory Services), P Watson (Reserves and Facilities Manager), His Worship the Mayor Garry Webber and A Alty (Democracy Advisor)

Others

One member of the public and Pim De Monchy (Kaituna Catchments Manager Bay of Plenty Regional Council)

Public Forum

Resolved: Councillor Marsh / Member McFadyen

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson clarified the protocols relating to the public forum section of the meeting as set out in the standing orders for the Maketu Community Board. He then invited Don Paterson to speak to the Board.

Mr Paterson had circulated a letter and petition seeking support of the Maketu Community Board in his request to the Bay of Plenty Regional Council to reintroduce Kaituna River flow through the Maketu Estuary in the manner described in his letter to the Kaituna Catchments Manager of the Bay of Plenty Regional Council.

Under Maketu Community Board Standing Orders (16.1 – 16.2), the Chairperson advised that the letter and petition would not be received and supported by the Board as the information had not been received by the chief executive at least five working days before the date of the meeting, was disrespectful, and contained offensive language and malicious statements.

The attending Kaituna Catchments Manager of the Bay of Plenty Regional Council advised that the Bay of Plenty Regional Council had also received the letter and accompanying petition and stated that they would not be changing the proposed Kaituna River Re-diversion and Ongatoro/Maketu Estuary Enhancement Project.

Pim De Monchy advised that the proposal to significantly increase the volume of water (particularly fresh water) flowing from the Kaituna River into Ongatoro/Maketu Estuary by 2018 in a way that maximised the ecological and cultural benefits (particularly wetlands and kaimoana) while limiting the economic cost and adverse environmental effects to acceptable levels.

The proposed re-diversion would maximise the flow into the Ongatoro/Maketu estuary while keeping Te Tumu cut open for flood protection and boating access. The re-diversion would significantly change the existing landscape, particularly to low-lying land north of Ford's Cut. It would also re-create at least 20 hectares of wetland habitat, partially restoring the landscape to what it looked like before 1956.

All land acquisition and detailed designs for the project had been completed, tender processes for the main re-diversion construction works were underway with construction scheduled to start late summer/autumn 2018 when the Regional Council approved the tender.

The Maketu Community Board Chairperson thanked Mr De Monchy for his summary and acknowledged the passion that Mr Paterson carried for the Maketu Wetland and Kaituna River.

Resolved: Members McFadyen / Clark

THAT the meeting be re-convened in formal session at 7.20pm.

The Chairperson advised that the meeting was now under formal process and members of the public were most welcome to stay but may not interject or speak to Board members during the course of the formal meeting.

MC11.1 **Presentation - Kaituna River Re-Diversion**

The Board considered a presentation from Pim De Monchy, the Kaituna Catchments Manager from the Bay of Plenty Regional Council who attended to give an update to the Board on the proposed Kaituna River re-diversion and measures considered in relation to future flood events and management of the Maketu Road culvert.

Proposed Kaituna River Re-diversion

- Mr de Monchy responded to the petition tabled by Mr Paterson, but the Board elected not to receive the petition.
- The Kaituna Re-diversion now had the required resource consents, designations and archaeological authorities to proceed. Regional Council had purchased 45 hectares of land for the project. Enabling works to date had included shifting powerlines and water pipes, and

early works had included the construction of a timber footbridge, the removal of two causeways blocking 13 hectares of estuary to tidal flows, and the creation and planting of a coastal chenier ridge on Papahikahawai Island.

- A two stage tendering process for the main construction works had now been completed, and a preferred tenderer selected. Regional Council will consider how to proceed with the project at a meeting on 29 March.
- Once underway, construction was expected to take 27 months, and there would be ongoing collaboration and involvement with both tangata whenua and the wider local community.

Measures considered in relation to future flood events

- Condition 26 of the resource consents for the project require the Regional Council to prepare an Operations and Maintenance Manual (OMM) in consultation with the BOPRC Rivers and Drainage Manager and the Western Bay of Plenty District Council Utilities Manager. The objectives of the OMM, among other things, shall be: "26.4(c) To specify how the diversion control structure is to be controlled to ensure the project does not increase the flood levels in Maketū Township above those that existed prior to the project."
- Mr de Monchy explained that most of the flood hazard to the properties in the lower part of Maketū comes from the level of the sea during king tides and storm surges, as shown by the event on 5/6 January 2018 which was not accompanied by significant rainfall or river flooding. Those sea levels were high enough to reach RL 2.11m in Maketū, overtopping Maketū Rd which lies at RL 1.7m. According to local accounts and Regional Council records, the water levels reached on 5/6 January were last seen during the Wahine storm of 1968.
- Council had invested in a sophisticated flood modelling package including live data inputs on estuary and river levels, landed and forecast rainfall, and predicted tide and sea conditions. These inputs were managed by the Flood Duty Officer using a comprehensive Flood Warning Manual.

Management of the Culverts

- Mr de Monchy explained that the 12 box culverts linking the Kaituna River to the estuary would be operable remotely by the Flood Duty Officer. They would open and close on every tidal cycle to enable the re-diversion, as well as during very large flood events to comply with condition 26.4(c).
- Regional Council was also trying to improve flap-gated culverts around the lower Kaituna and Waihi Estuary catchments to ensure compliance with the Freshwater Fisheries Regulations 1983, which state that no structure shall prevent the passage of indigenous fish. To date, fish-friendly attachments have been fitted to the culverts under Maketū Rd at Spencer Ave (Otumakoro Stream), and at both ends of the Whakapoukorero wetland (un-named drain and Waitipuia Stream). These operate by using a cantilever and a counter-weight to hold the gate open for about 60 minutes on the incoming tide to allow fish

passage, but also had the benefit of reducing resistance for outgoing flows and thus increasing outflow capacity.

- As detailed in an engineer's assessment of the Otumakoro Stream structure several years ago, the main issue with flooding due to stormwater ponding at Spencer Ave was the lack of capacity through the culvert under the road (described by Chairman Beech as the plughole of Maketū). The fish-friendly attachment were not to blame.
- Councillor Marsh asked if Regional Council would still contribute to the installation of extra culvert capacity at this location, and Mr de Monchy responded that they would. He asked Western Bay of Plenty staff to bring a proposal to him for consideration.

The Board should include a request to upgrade this culvert in their final Long Term Plan submission.

Resolved: Councillor Marsh / Member Clark

THAT the presentation from the Kaituna Catchments Manager for the Bay of Plenty Regional Council be received.

MC11.2

Minutes of Meeting No. MC10 of the Maketu Community Board held on 7 February 2018

The Board considered the minutes of meeting MC10 of the Maketu Community Board held on 7 February 2018 as circulated with the agenda.

Resolved: Councillor Marsh / Member Cantlon

THAT the minutes of Meeting No. MC10 of the Maketu Community Board held on 7 February 2018 as circulated with the agenda be received and confirmed as a true and correct record.

MC11.3

Chairperson's Report

The Board considered a report from the Chairperson dated 7 March 2018 as circulated with the agenda.

Long Term Plan

The Chairperson advised that the Board had discuss items for their Long Term Plan summary.

Maketu Cycleway

Board members and members of the public had met with Council staff on Friday 16 March 2018. The outcome of this meeting was reported further in the Infrastructure Service Report (Item MC11.6).

Contractors

The Reserves and Facilities Manager advised that contractors had been advised to ensure all Western Bay District Council sites and reserves used in association with the forthcoming Anzac Day commemorations on 25 April 2018 were up to the required standard.

Resolved: Members Beech / Cantlon

THAT the Maketu Community Board Chairperson's Report dated 7 March 2018 be received.

MC11.4

Councillor's Report

The Board considered a report from Councillor Marsh dated 7 March 2018 as circulated with the agenda.

Resolved: Councillor Marsh / Member Beech

THAT the report from Councillor Marsh dated 7 March 2018 be received.

MC11.5

Community Board Grant Application - March 2018

The Board considered a report from the Democracy Advisor dated 6 March 2018 as circulated with the agenda.

An application from the Maketu Anzac Committee was received. The Board acknowledged the work of the small group of people who worked hard to ensure that the Anzac Day commemoration service at Mateku was successful and memorable for all those who attended.

Resolved: Member Cantlon / Marsh

1. *THAT the report from the Democracy Advisor dated 6 March 2018 titled Community Grant Application March 2018 be received.*
2. *THAT the Maketu Community Board approve the following grant to be funded from the Maketu Community Board Grants 2017/2018 Account subject to all accountabilities being met.*

Maketu Anzac Committee \$750.00

MC11.5.1

Future Funding for Anzac Day Commemoration Services

Comment was made that consideration for the funding of Anzac Day commemoration services in the future needed to be discussed by Council. It was felt that Anzac Day commemoration services were a civic event and should be funded by Council. The cost to specific Returned Services

Association Clubs and other hosting agencies/committees was hard to bear - particularly for those in smaller towns, and the need to rely on minimal grant funding year after year (from a Community Board Grant) was very stressful for the organisers of those respective annual Anzac services.

The Board was aware that Council organised and met the cost of the traffic management services required for the Anzac Day events, and provided wreaths for all participating services throughout the Western Bay but agreed that costs incurred by organising groups needed to be given further consideration.

The Board was advised that this was an item that should be included in their final Long Term Plan submission.

MC11.6 **Infrastructure Services Report Maketu - March 2018**

The Board considered a report from the Deputy Chief Executive dated 21 February 2018 as circulated with the agenda.

The Reserves and Facilities Manager spoke to the following items within the Infrastructure Services report.

MC11.6.1 **Future Car Parking Arrangements - MAS Reference MC116 6.2**

The Board was advised that the construction of the carpark at the Hauora site was nearing completion and the lease arrangement with the local Te Arawa Lakes Trust confirmed as per the original consent condition for car parking. The Project Manager for the Hauora was now able to apply for a Code of Compliance Certificate for the building.

If the Board wished to see a car park area developed on the corner site opposite the Hauora on Wilson Road by the roundabout they should include this in their final Long Term Plan submission.

MC11.6.2 **Spencer Avenue Reserve Levelling - MAS Reference MC1916 3.2**

The Board should include a request for allocation of funding for the progressive filling and levelling of the Spencer Avenue Reserve in their final Long Term Plan submission.

MC11.6.3 **Kerb and Channel Williams Crescent - MAS Reference MC717 6.21**

The Board was advised that they needed to include funding for Kerb and Channelling of Williams Crescent in their final Long Term Plan Submission.

MC11.6.4 Kohanga Reo - MAS Reference MC817 2.4

The Board was advised that in order to achieve the agreed improvements to parking and access for the Kohanga Reo, this item had been referred to the Chairperson of the Kohanga Reo.

MC11.6.5 Beach Road - MAS Reference MC617 4.4.4

Following a site visit at Beach Road and discussion of the required works with the Roding Engineer (East/West) and Board Members Beech and Cantlon, it was felt that the estimated cost approved at the last Board Meeting (MC10) (between \$5,000 - \$7,000), which included site visits, concept designs for consultation, topographical survey, construction plan and schedule of quantities for the improvements works requested on the corner of Beach Road and Wilson Road intersection at Maketu was exorbitant in relation to what was required.

MC11.6.6 Removal of Gum Trees - MAS Reference MC617 4.5.5

The Reserves and Facilities Manager advised that he had been in regular contact with a representative of the Te Arawa Lake Trust and arrangements to fell the trees were progressing well.

MC11.6.7 Surf Club Car Park Reserve Rock Revetment - MAS Reference MC2016 2.1

The Reserves and Facilities Manager advised that extensive consultation with various local hapu had taken place and all responses had been passed to the Bay of Plenty Regional Council for their consideration when processing the consent and their reply to the consent application was awaited.

MC11.6.8 Maketu Project Coordinator - MAS Reference MC917 2.1

The Board should include a request for allocation of funding for a Maketu Projects Coordinator in their final Long Term Plan submission.

MC11.6.9 Maketu Projects Team - Cycleway into Maketu - MAS Reference MC817 5.3

Board Members and members of the public met with staff on site on Friday 16 March and discussed options relating to the route for the proposed cycleway into Maketu.

The Reserves and Facilities Manager advised that it had been agreed that the cycleway route would travel along the eastern side (wetland side – right-hand side) of the roadway into Maketu.

The Chairperson commented that the site meeting was very positive and the decision to locate the proposed cycleway into Maketu on the right-hand side of the roadway into Maketu had been unanimously supported.

MC11.6.10 **Service Provider and Contractor Performance - MAS Reference MC1018 3.4**

The Reserves and Facilities Manager advised that he had met with service providers and reiterated the required level of service for the provision of contracted services.

MC11.6.11 **Lawlessness - MAS Reference MC1018 3.6**

The Chairperson advised that the letter to New Zealand Police Enforcement was ready to pass on the Democracy Advisor for process and posting.

Resolved: Councillor Marsh / Member Beech

THAT the Deputy Chief Executive Officer's Report dated 21 February 2018 and titled Infrastructure Services Report Maketu March 2018 be received.

MC11.7 **Financial Report Maketu - January 2018**

The Board considered a report from the Management Accountant dated 22 February 2018 as circulated with the agenda.

Resolved: Members McFadyen / Cantlon

THAT the Management Accountant's report dated 22 February 2018 and titled "Financial Report Maketu - January 2018" be received.

MC11.8 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of March, April and May 2018 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member Cantlon

THAT the schedule of meetings for March, April and May 2018 be received.

Minutes of MC11 held on 20 March 2018

The meeting concluded at 8.15pm.

Confirmed as a true and correct record.

S Beech
Chairperson
Maketu Community Board

Date

MC11

Western Bay of Plenty District Council

**Minutes of Meeting No. TP11 of the
Te Puke Community Board held on 22 March 2018
at the Te Puke Library and Service Centre
commencing at 7.00pm**

Present

Members P Miller (Chairperson), B Button (Deputy Chairperson), J Dugmore and R Spratt, and Councillors G Dally and J Scrimgeour

In Attendance

G Allis (Deputy Chief Executive), R Sumaren (Development Engineering Manager), His Worship the Mayor Garry Webber, Councillor Marsh and A Alty (Democracy Advisor)

Others

Eight members of the public and one member of the press.

Public Forum

Resolved: Councillor Scrimgeour / Member Spratt

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson clarified the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Te Puke Community Board. He then invited the advised speakers and any other attending members of the public to take part in the Public Forum.

Te Puke Town Centre Upgrade

Mark Boyle spoke to the Board and provided a summary of actions that the Te Puke Economic Development Group sought support for:

- **Reinstatement of Carparks**

It was stated that it would be seen as a genuine gesture to reinstate a significant number of carparks that had been lost in the re-development of the town centre.

- **Change the Plantings in the Town Centre Median Strip**

Change the current median strip plantings to a mix of grass and easily managed plantings

- **Level the Plaza Area Outside the Te Puke Jeweller/My Pharmacy Stores**

While recognising that the new wooden seat arrangements looked good, it was the view of the Te Economic Development Group that this was not what a 'plaza' should be. Already the furniture was being used as a jumping platform for skateboarders and was not a vibrant gathering place. It was suggested that a wooden deck overlay system that would not interfere with drainage be placed in the plaza area (an example of a similar construction at Mount Maunganui was shown).

Mr Boyle felt that there had been a reluctance by the Te Puke elected representatives to put forward what the Te Puke ratepayers wanted in regard the development of the town centre. He stated that if there was an issue of costs some landlords had indicated that they would be happy to make a financial contribution to achieve what was requested.

The Chairperson thanked Mr Boyle for his presentation and advised that it would be further considered by the Board at their next workshop reiterating that ultimately any decision would have to be made by Council in regard to any changes to the town centre development plan currently in place.

Te Puke Business Society - Murray Holyoake

Mr Holyoake spoke on behalf of the Te Puke Business Society asking the Board that they make a recommendation to Council to revisit Te Puke's parking, specifically in the Plaza area. He stated that in his opinion to review the parking in 2019 was too far away.

Mr Holyoake stated a summary of points in relation to the upgrade of the Town Centre. He advised that the Plaza had not been used for its stated use of promotions and the parking spaces in this area needed to be reinstated. If the missing four parking spaces were reinstated then the Te Puke Business Society believed that the Community Board had met their responsibility. He stated that the Te Puke Business Society was tired of being short changed and pleading for what was rightfully theirs.

The Chairperson thanked Mr Holyoake for his address and advised that the Board would consider the presentation further at their next workshop.

Various Te Puke Items - Karyl Gunn-Thomas

- **Its Not OK Signage**

Karyl Gunn-Thomas spoke to the Board and advised that the sign boards at each of the main highway entrances into Te Puke funded by the It's Not OK campaign and donated to the community were now being managed by Epic Te Puke. The placement of event signage to be placed on the boards were easy to manage and this was a great asset for the township.

- **Median Strip Planting and Pedestrian Crossings**

Mrs Gunn-Thomas acknowledged that the planted flaxes were higher the recommended planting for median strips. She felt that the median strip should not be put back into grass and suggested that red flowering carpet roses would be a good hardy and colourful species to block plant along the median strips. The carpet roses were virtually maintenance free and flowered for up to nine months of the year and it was time to 'think outside the square' and give some colour to our main street.

Pedestrians should not be crossing the road at random points, rather they should be encouraged to use the pedestrian crossings in a responsible and sensible manner for the safety of pedestrians and motorists alike. She noted that the basic instruction of the look left - right - left rules did not seem to be taught anymore and pedestrians put themselves at risk by simply stepping out onto the main street with an expectation that traffic would stop for them.

Mark Lally - Councillors Report on Representation Review

Councillor Lally spoke to the Board about his disagreement with the wording of the Councillors Report within this agenda on Page 18 that stated "It is interesting to note that all councils that voted in favour of Māori wards were challenged in this same way with campaigns well resourced by the Hobson's Pledge group." He stated that the statement was misleading and Councillor Scrimgeour acknowledged that the word 'supported' rather than resourced would have been a better choice for the sentence in question.

Citizens RSA Te Puke - Future Anzac Day Commemoration Services

Mr Vic Mottram from the Citizens and RSA Club of Te Puke spoke to the Board about forthcoming Anzac Day Commemorations. He asked how the Board saw the future of Anzac Day Commemoration services noting that the average age of a Returned Services Club member was in excess of 70 years of age. It was getting more and more difficult to find people capable and willing to organise the annual Anzac Day parade and commemoration services and each event came with increasing cost to the club that hosted the respective services.

The Anzac Day Commemoration services were a civic service and while part of our history and heritage it was important that the future funding and management be given consideration.

The Chairperson thanked Mr Mottram for raising this point noting that Council assisted by organising the traffic management for parades held throughout the Western Bay, and Council and Community Boards contributed to the costs of wreaths for respective services.

Business Owner - Changes to Te Puke Township

Mr Nigel McPherson, the owner of Sportsworld in Te Puke spoke to the Board saying that the changes to the Te Puke Town Centre had greatly affected his business. He stated that Te Puke was not a city and there were not buses running to and from the immediate town

centre. People used cars and car parks needed to be available for those users. If we cannot provide parking for our customers then they would go elsewhere - it was as simple as that.

Mr McPherson felt that it was extremely disappointing that others had made decisions that directly affected the business owners of the township and the plans for the town centre development that they had been shown and voted on were not the plans that they got.

He also felt that the appearance of the main street was untidy and the maintenance personnel were seen as being lazy in their approach to the required level of service to keep our township clean and tidy.

Mr McPherson stated that he preferred more car parks rather than the bigger plaza area.

Resolved: Members Spratt / Button

THAT the meeting be re-convened in formal session at 7.39pm.

The Chairperson advised that the meeting was now under formal process and members of the public were most welcome to stay but may not interject or speak to Board members during the course of the formal meeting.

Change to the Order of Business

The Chairperson requested that the next item of business be consideration of a Community Board Grant Application from the Citizens RSA Te Puke Anzac Day Committee in order to release representatives of the Te Puke Citizens and RSA Anzac Day Committee from the meeting.

Resolved: Member Miller / Councillor Scrimgeour

THAT in accordance with Standing Orders the order of business be changed and that the item Community Board Grant Application - March 2018 be dealt with as the first item of business.

TP11.1 Community Board Grant Application - March 2018

The Board considered a report from the Democracy Advisor dated 5 March 2018, as circulated with the agenda.

An application from the Citizens RSA Te Puke Anzac Day Committee requesting funding assistance for Anzac Day Commemoration expenses was received. It was reiterated by the members of the Citizens RSA Te Puke Anzac Day Committee that the Anzac Service was a civic parade and members were the merely the facilitators to ensure the commemorations happened.

Resolved: Members Spratt / Dugmore

1. *THAT the report from the Democracy Advisor dated 5 March 2018 titled Community Grant Application March 2018 be received.*
2. *THAT the Te Puke Community Board approve the following grant to be funded from the Te Puke Community Board Grants 2017/2018 Account subject to all accountabilities being met.*

Citizens RSA Te Puke Anzac Day Committee \$1,000.00

TP11.1.1

Future Funding for Anzac Day Commemoration Services

Comment was made that consideration for the funding of Anzac Day commemoration services in the future needed to be discussed by Council. It was felt that Anzac Day commemoration services were a civic event and should be funded by Council. The cost to specific Returned Services Association Clubs and other hosting agencies/committees were increasingly difficult to bear - particularly for those in smaller towns, and the need to rely on minimal grant funding year after year (from a Community Board Grant) was very stressful for the organisers of those respective annual Anzac services.

The Board was aware that Council organised and met the cost of the traffic management services required for the Anzac Day events, and provided wreaths for all participating services throughout the Western Bay but agreed that costs incurred by organising groups needed to be given further consideration.

The Board was advised that this was an item that should be included in their final Long Term Plan submission.

TP11.2

Minutes of Meeting No. TP10 of The Te Puke Community Board Held On 8 February 2018

The Board considered the minutes no. TP10 of the Te Puke Community Board for the meeting held on 8 February 2018 as circulated with the agenda.

Resolved: Councillor Dally / Member Button

THAT the minutes from meeting no. TP10 of the Te Puke Community Board held on 8 February 2018 as circulated with the agenda, be confirmed as a true and correct record.

TP11.3

Chairperson's Report

The Board considered a report from the Chairperson dated 5 March 2018 as circulated with the agenda.

TP11.3.1 **Storyboards**

The Chairperson advised that the Storyboard for the Raymond Bridge would be installed on Thursday 29 March at 10.00am and he hoped that Board Members would be able to attend this. He would invite the local press reporter for the occasion and hoped that the publicity from this installation would prompt others who may be interested in developing a similar storyboard for historic sites in Te Puke to come forward.

TP11.3.2 **Jellicoe Street Flags**

Councillor Dally presented flag designs or the Board's approval.

The Board agreed to the following suggested amendments:

- The word 'Celebrates' should be used rather than welcome for both the Indian and and Nepalese flags.
- The Pacifika Peoples Flag was too busy and the names of respective islands should be removed.
- The 1918 First World War Flag Commemoration Flag needed to be adapted with less wording.

Councillor Dally would work on the amendments and forward them to Board Members to ensure confirmation of the proposed changes before submitting orders to the flag supplier.

The Board commended Councillor Dally for his work on bringing the flag designs to the table for consideration.

Resolved: Members Dugmore / Spratt

THAT the Te Puke Community Board approve funding up to \$3,450.00 plus GST from the Te Puke Community Street Decoration Account for the following street flags:

10 x 1918 Anzac Victory Flags

10 x Epic Te Puke Flags (2 of each design)

30 x Te Puke Celebrates our Indian, Nepalese and Pacifika Peoples (10 of each design)

TP11.3.3 **Additional Flag Order from Epic Te Puke**

The Board agreed that an order for ten Epic Te Puke - 'Te Puke Treat Trail' flags funded by Epic Te Puke be placed with the flag supplier the same time as the Te Puke Community Board flags order to achieve best discount rates for the combined number of flags.

TP11.3.4 New World Parking - Designated Public Car Parking Spaces

The Chairperson outlined the history of the land area now taken up by the New World development noting the agreement with Council that the land within the carpark area would be used for designated public car parking.

The Development Engineering Manager advised that he had had a very convivial meeting with the New World business owner and it was agreed that the 30 designated car park spaces should be identified and made available for public car parking.

A simple stencil design marked on the kerb and channel face of each carpark would indicate the respective public car parking spaces that would have availability for a 90 minute period at any time. The markings would be undertaken as soon as possible and it was important that public awareness of the availability of these public car park spaces be highlighted.

Councillor Dally left the meeting at 8.10pm.

TP11.3.5 Plunket Rooms Parking

The Development Engineering Manager had advised that due to traffic safety concerns, the initial request for a car park directly outside the front entrance of the Plunket Rooms in Queen Street was not viable.

TP11.3.6 Bus Park Commerce Lane

The Chairperson reminded the Board that it had been six years since the need for a specific bus park space had first been raised.

The Board had been advised that the designated Bus Park area would be marked in the very near future.

TP11.3.7 Jellicoe Street Median Strip

Further to the points raised in the public forum section of the meeting, outlining concerns about the plantings in the Jellicoe Street median strip it was felt that the current plantings were untidy and were overgrown and dangerous. It was also suggested that there was vermin infestation in the flaxes. There needed to be colourful low maintenance plantings and Board members would look at what other towns had done for their median strip planting.

The Board would further consider this topic at their next workshop.

TP11.3.8 Parking Kebab Shop to Community Hub (72 Jellicoe Street)

The Development Engineering Manager advised that he had checked the mobility car parks and parking time limits outside the three fast food outlets. It was agreed that there needed to be only one mobility car park (this should not be directly next to a kerbside garden) and the time limits for parking along the strip from the Kebab Shop to the Community Hub be reduced. The Development Engineering Manager advised that when the car park spaces were re-marked at the correct angle one more car park space would be achieved in this vicinity.

Members of the Te Puke Community Board agreed that between the Kebab Shop and the Community Hub on Jellicoe Street:

- one disability car park space be removed and the remaining disability car park be easily accessible for both driver and/or passengers (not next to a kerbside garden)
- the car parks be realigned and re-marked creating one extra car park
- the time limits for car parking outside the fast food shops be reduced.

TP11.3.9 Parking Outside Primary School - Boucher Avenue

The Roading Engineer (East/West) had been in touch with the Principal of the Fairhaven Primary School on Boucher Avenue in regard to options for improving traffic congestion during drop-off and pick-up times.

TP11.3.10 Community Consultation Programme 2018

The Chairperson advised that the Board would be hosting a community forum on Thursday 5 April at 7.00pm in the Vector Group Building on Oxford Street to provide the opportunity for the public to meet with the Board prior to the next Council Long Term Plan public consultation meeting.

TP11.3.11 Long Term Plan - Consultation Document and Have Your Say Events

The Long Term Plan Committee would adopt the Consultation Document on 15 March followed by a six-week consultation period from 23 March to 3 May 2018. A 'have your say' event would be held at Te Puke on the 15 April 2018 from 10.00am to 12.00pm at the Te Puke Sports Club. The event would include a registration area, informal information area and a separate area for a roundtable discussion between the community and Councillors/Community Board Chairs.

It was important that members of the public were encouraged to attend the 'have your say' events.

Resolved: Member Miller / Councillor Scrimgeour

THAT the Te Puke Community Board Chairperson's Report dated 5 March 2018 be received.

TP11.4

Councillor's Report

The Board considered a report from Councillor Scrimgeour dated 6 March 2018 as circulated with the agenda.

Representation Review

Councillor Scrimgeour acknowledged that his last sentence relating to the representation review should have said 'supported' - rather than 'resourced' (by the Hobson's Pledge group).

Smartgrowth

Councillor Scrimgeour acknowledged the value of the recent bus tour around the eastern regions of the Western Bay District that highlighted the agricultural, horticultural and business aspects and innovations in our region for our Tauranga associates.

Roading

It was noted that the concerns relating to the current western roading corridors in our district, highlighted how fortunate Te Puke was in regard to their completed highway improvements.

Resolved: Councillor Scrimgeour / Member Miller

THAT the report from Councillor Scrimgeour dated 6 March 2018 be received.

TP11.5

Infrastructure Services Report Te Puke - March 2018

The Board considered a report from the Deputy Chief Executive dated 21 February 2018 as circulated with the agenda.

TP11.5.1

Upgrade to Tom Balkie Lane

The Deputy Chief Executive was advised that Tom Balkie Lane from the roadway back to the bamboo had numerous potholes and was very rough and needed urgent attention.

The Deputy Chief Executive advised that he would check the location of the roadway. If the required repairs were on Council land then the repairs would be undertaken within the roading maintenance budget.

Resolved: Members Miller / Spratt

THAT the Deputy Chief Executive Officer's Report dated 21 February 2018 and titled Infrastructure Services Report Te Puke March 2018 be received.

TP11.6 **Financial Report Te Puke - January 2018**

The Board considered a report from the Management Accountant dated 22 February 2018 as circulated with the agenda.

Resolved: Councillor Scrimgeour / Member Spratt

THAT the Management Accountant's report dated 22 February 2018 and titled "Financial Report Te Puke – January 2018" be received.

TP11.7 **Council, Standing Committee and Community Board Meetings**

The Board considered of meetings for the months of March, April and May 2018 as circulated with the agenda.

Resolved: Members Button / Spratt

THAT the schedule of meetings for March, April and May 2018 be received.

The meeting concluded at 8.45pm.

Confirmed as a true and correct record.

P Miller
Chairperson
Te Puke Community Board

Date

TP11

Western Bay of Plenty District Council

**Minutes of Meeting No. C13 of Council
held on 22 February 2018 in the Council Chamber, Barkes Corner, Tauranga
commencing at 9.30am**

Present

His Worship the Mayor G J Webber (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, J Scrimgeour, D Thwaites and M Williams

In Attendance

M Taris (Chief Executive Officer), G Allis (Deputy Chief Executive), E Holtsbaum (Group Manager Technology, Customer and Community Services), K Perumal (Chief Financial Officer), B Williams (Strategic Property Manager), P Watson (Reserves and Facilities Manager), G Hobson (Risk Specialist), R Woodward (Communications Advisor), P Hennessey (Strategic Advisor), and F Sweeney (Democracy Management Advisor)

Community Boards

A Sole, (Chairperson, Waihi Beach Community Board) and J Dugmore (Member, Te Puke Community Board)

Late Item - Recommendatory Report from Operations and Monitoring Committee - 43 Western Avenue, Omokoroa

The Mayor advised that the reason that this item was not included on the agenda was because the offer was made after the printing of the Council agenda, and before the confirmation of the Operations and Monitoring Committee that they wished to proceed with the sale.

The reason that this item could not be delayed to the next scheduled meeting of the Council was because the purchaser had indicated that the offer to purchase was for a limited time and therefore it required urgent Council approval.

Resolved: Thwaites / Mackay

THAT, in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the following report be considered as a late item of in confidence business.

- *Recommendatory Report from Operations & Monitoring Committee - 43 Western Avenue, Omokoroa (Offer of Purchase)*

C13.1 **Receipt of Community Board Minutes**

Council considered minutes of the meetings of the Community Boards as circulated separately with this agenda.

Resolved: Murray-Benge / Marshall

THAT the minutes of the following meetings be received:

1. *Minute no. WB10 of the Waihi Beach Community Board held on 5 February 2018*
2. *Minute no. OM10 of the Omokoroa Community Board held on 30 January 2018*
3. *Minute no. K10 of the Katikati Community Board held on 31 January 2018*
4. *Minute no. MC10 of the Maketu Community Board held on 7 February 2018*
5. *Minute no. TP10 of the Te Puke Community Board held on 8 February 2018*

C13.2 **Minutes of Council and Committee Meetings for Confirmation**

Council considered minutes of the meetings of the Council and its Standing Committees as circulated separately with this agenda.

Resolved: Dean / Scrimgeour

THAT the minutes of the following meetings as circulated separately with the agenda are confirmed and are a true and correct record:

6. *Minute no. C12 of the Western Bay of Plenty District Council held on 14 December 2017*
7. *Minute no. CC8 of the Community Committee held on 1 February 2018*
8. *Minute no. PP10 of the Policy Committee held on 8 February 2018*
9. *Minute no. OP9 of the Operations and Monitoring Committee held on 15 February 2018*
10. *Minute no. RUR7 of the Rural Committee held on 20 February 2018*

C13.3 Information for Receipt

Council considered information included in the Minute Index and Information Pack dated 22 February 2018 as circulated separately with the agenda.

Resolved: Mackay / Marsh

THAT the information items included in the Minute Index and Information Pack dated 22 February 2018 as circulated separately with the agenda be received.

C13.4 Recommendatory Report from the Katikati Community Board - Accommodation Options for the Old Katikati Library and Area Office

Council considered a report from the Democracy Advisor dated 2 February 2018 as circulated with the agenda. In response to questions relating to concerns about the lease and the process used to decide between applicants the Strategic Property Manager advised as follows:

- The thirty-year lease had a six-month notice clause for either party to end the lease.
- Heirs and successors clauses were also standard.
- The Council had directed the community board to consider the applications which they had done, and the Strategic Property Manager had established that Katch Katikati would work together with the Arts Collective.
- After today's meeting the other applicants would be advised by letter of Council's decision.
- The financial responsibility for the internal maintenance of the building would lie with Katch Katikati and costs for the external maintenance and building insurance would remain the responsibility of Council.

Resolved: Murray-Benge / Williams

1. *THAT the recommendation from the Katikati Community Board regarding the Old Katikati Library Building be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*

C13.5 Lease of the Old Katikati Library and Service Centre to Katch Katikati Incorporated

Council considered a report from the Strategic Property Manager dated 31 January 2018 as circulated with the agenda. In response to a question the Strategic Property Manager advised that Council would need to approve any sub lease arranged by Katch Katikati.

Resolved: Williams / Mackay

1. *THAT the Strategic Property Manager's report dated 31 January 2018 and titled Lease of the old Katikati Library and Service Centre to Katch Katikati Incorporated be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT Council, in exercise of the powers conferred on it by Section 61(2) of the Reserves Act 1977 grants Katch Katikati Incorporated a lease for the building located at 34-36 Main Road Katikati, being part of Lot 11 DP 16034 for up to 30 years.*
4. *THAT such approval must not be construed by Katch Katikati as guarantee that all other consents required by policy, bylaw, regulation or statute, would be forthcoming.*
5. *THAT it be noted that Katch Katikati Incorporated would have the ability to sublease to the Katikati Arts Collective and the Information Centre.*

C13.6

Right of Way Easement Over Part of Uretara Domain, Katikati

Council considered a report from the Legal Property Officer/Reserves and Facilities dated 2 February 2018 as circulated with the agenda.

Resolved: Williams / Murray-Benge

1. *THAT the Legal Property Officer/Reserves and Facilities' report dated 2 February 2018 and titled Right of Way Easement Over Part of Uretara Domain, Katikati be received.*
2. *THAT the report relates to an issue that is not considered significant in terms of Council's Policy on Significance.*
3. *THAT pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a Right of Way easement in accordance with the area shown highlighted in red on the plan attached to the report (Attachment A) over Lots 177 and 178 DP 67 to Lot 1 DPS 57029.*

C13.7

Adoption of a New Council Risk Profile

Council considered a report from the Risk Specialist dated 5 February 2018 as circulated with the agenda.

The Chief Financial Officer and Risk Specialist responded to questions as follows:

- The top ten risks were those identified by Council at a workshop, but the other items were still part of the risk profile.
- Operational risks were included but not as "top ten" items.
- The server building had a great deal of internal security and external security fencing would not add to its security measures.

Resolved: Mackay / Scrimgeour

1. *THAT the Risk Specialist's report dated 5 February 2018 and titled 'Adoption of a New Council Risk Profile' be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT Council approves the replacement of the current Strategic Risk Register with the new Risk Profile as attached to the report (Attachment A).*

C13.8

Chief Executive Officer's Report to Council - January/February 2018

Council considered a report from the Chief Executive Officer dated 9 February 2018 as circulated with the agenda. The Chief Executive noted that there were no items arising since the Christmas break.

A question was raised in regard to the financial reporting and it was noted that there was a fuller presentation given every quarter, with the intervening information provided through the information packs.

Resolved: Mayor Webber / Marsh

THAT the Chief Executive Officer's report dated 9 February 2018 and titled "Chief Executive Officers Report - January/February 2018" be received.

C13.9

Mayor's Report to Council - January/February 2018

Council considered a report from the Mayor dated 9 February 2018 as circulated with the agenda. The Mayor gave a verbal summary of his report noting the Poppy Places Trust item was included to establish whether or not Council wished to support the initiative.

In comment Councillors noted their support for the proposal, and it was suggested that staff be requested to investigate where this would be appropriate.

The Reserves and Facilities Manager noted that with modern technology history stories which were site specific were often conveyed by way of an app.

In further discussion elected members noted the following:

- It may be that the Trust would be funding and providing the poppies to mark the poppy places and signage.
- A report back from staff would enable Council to decide whether to proceed with involvement with the poppy trust project and identify if there were any potential costs or other issues for Council to consider.
- Omokoroa community board members may also attend the ANZAC ceremony as noted in the Board minutes.

Resolved: Mayor Webber / Williams

1. *THAT the Mayor's report dated 9 February 2018 and titled Mayor's Report to Council - January/February 2018 be received.*
2. *THAT Katikati/Waihi Beach Ward Councillors attend the Waihi Beach Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.*
3. *THAT Maketu/Te Puke Ward Councillors attend the Te Puke Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.*
4. *THAT Mayor Webber and Councillor Marsh attend the Maketu Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.*
5. *THAT Katikati/Waihi Beach Councillors attend the Katikati Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.*
6. *THAT Councillor Palmer attend the Omokoroa Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.*
7. *THAT Councillor Murray-Benge attend the Tauranga Anzac Day Service and lay a wreath not exceeding the value of \$200.00 on behalf of the Western Bay of Plenty District Council.*
8. *THAT a report be provided on implications for Council to implement the proposal from the Poppy Places Trust to identify places within the district that had a link to New Zealand military involvement in conflicts or operational service overseas and to mark these places with a poppy.*

Local Government Official Information and Meetings Act

Exclusion of the Public

Schedule 2A

Resolved: Marsh / Palmer

THAT the public be excluded from the following part of this meeting namely:

- *In Confidence Council and Committee minutes for Confirmation.*
- *In Confidence Minute Index and Information Pack*
- *Statute Barred Rates 2017/18*
- *Turner Trustees Limited - Offer Back Provisions - Public Works Act*
- *In Confidence Chief Executive Officer's Report - January/February 2018*

LATE ITEM

- *Recommendatory Report from Operations & Monitoring Committee – 43 Western Avenue, Omokoroa (Offer of Purchase)*

The general subject to each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
<i>In Confidence Council and Committee minutes for Confirmation</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>For reasons previously stated on the relevant minutes.</i>
<i>In Confidence Minute Index and Information Pack</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>For reasons previously stated on the relevant minutes. Protect the privacy of natural persons, including that of deceased natural persons. Maintain legal professional privilege.</i>
<i>Statute Barred Rates 2017/18</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>Maintain legal professional privilege. Protect the privacy of natural persons, including that of deceased natural persons.</i>
<i>Turner Trustees Limited – Offer Back Provisions – Public Works Act</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>To enable the Council to carry out commercial activity without prejudice or disadvantage.</i>

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
<i>In Confidence Chief Executive Officer's Report – January/February 2018</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>To enable the Council to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i>
<i>Late Item: Recommendatory Report from Operations & Monitoring Committee – 43 Western Avenue, Omokoroa (Offer of Purchase)</i>	<i>THAT the public conduct of the relevant part of the proceedings of the meeting would likely result in the disclosure of information for which good reason for withholding would exist.</i>	<i>To enable the Council to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i>

Western Bay of Plenty District Council

**Minutes of Meeting No. LTAP4 of the Long Term and Annual Plan Committee
held on 15 March 2018 in the Council Chamber, Barks Corner, Tauranga
commencing at 9.30am**

Present

Councillor J Scrimgeour (Chairperson), Councillors G Dally, M Dean, M Lally, P Mackay, K Marsh, D Marshall, M Murray-Benge, J Palmer, D Thwaites, M Williams and His Worship the Mayor G J Webber

Community Boards

A Sole (Chairperson, Waihi Beach Community Board)

In Attendance

M Taris (Chief Executive Officer), G Allis (Deputy Chief Executive), E Holtsbaum (Group Manager Technology, Customer and Community Services), K Perumal (Chief Financial Officer), R Davie (Group Manager Policy, Planning and Regulatory Services), E Watton (Policy and Planning Manager), I Butler (Finance Manager), G Payne (Strategic Advisor), P Hennessey (Strategic Advisor), C Steiner (Consultant Policy Analyst), R Woodward (Communications Advisor), and F Sweeney (Democracy Management Advisor)

Others

As listed in the minutes.

LTAP4.1 **Adoption of the Interest Rate and Inflation Assumptions**

The Long Term and Annual Plan Committee considered a report from the Chief Financial Officer dated 27 February 2018 as circulated with the agenda.

Resolved: Mayor Webber / Murray-Benge

1. *THAT the Chief Financial Officer's report dated 27 February 2018 and titled 'Adoption of Interest Rate and Inflation Assumptions' be received.*
2. *THAT the report relates to an issue that is considered to be of low*