MEETING
– AGENDA –
Ngā Take

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Western Bay of Plenty
District Council

COUNCIL

Te Kaunihera

Minute Index and Information Pack
Pikau Korero
C26
Thursday, 6 June 2019

Te Kaunihera a rohe mai i nga Kuri-a-Wharei ki Otamarakau ki te Uru

Advice to Councillors on Use of Information Packs

Council has agreed that Information Packs will be supplied with the agendas for Council and its Committees as well as Community Boards as required. Members are to present questions in writing on contents, provided these are received 48 hours prior to the meeting (i.e. by 5.00pm on a Monday for a Thursday meeting). A copy of the questions and written replies will be made available to all Members and will be tabled at the meeting.

Any questions received later than the 48 hour deadline will be responded to within five days with copies of both questions and answers circulated to all Members.

All questions to be **emailed** to the relevant Democracy Advisor.

In addition, should a more detailed report or presentation be required on any specific item, Councillors are invited to make an e-mail request to the Chief Executive Officer. Reports or presentations requested will be given at the first available opportunity.

Council	-	Aileen Alty
Community Committee	-	Michelle Parnell
Long Term and Annual Plan Committee	-	Michelle Parnell
Operations and Monitoring Committee	-	Barbara Clarke
Policy Committee	-	Michelle Parnell
Rural Committee	-	Michelle Parnell
All Community Boards	-	Aileen Alty

Please include in any emailed questions and the following references from this Information Pack;

- Title of Item – Page reference for question.

Open Items

Council No. C26
6 June 2019

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Western Bay of Plenty District Council

**Minutes of Meeting No. WB20 of the
Waihi Beach Community Board held on 6 May 2019
at the Waihi Beach Community Centre
commencing at 6.30pm**

Present

Members A Sole (Chairperson), M Roberts (Deputy Chairperson), B Hepenstall and Councillor D Marshall

In Attendance

G Allis (Deputy Chief Executive Officer), A Hall (Roading Engineer West),
A Alty (Senior Governance Advisor)

Others

Esther Aitken (Operations Service Manager/Vegetation Manager WestLink Bay of Plenty)
6 Members of the public

Apologies

An apology for absence was received from Councillor Williams.

Resolved: Member Hepenstall / Councillor Marshall

THAT the apology for absence from Councillor Williams be accepted.

Public Forum

Resolved: Members Roberts / Hepenstall

THAT the meeting adjourn for the purpose of holding a public forum.

Athenree Historic Homestead
Peter Robertson, the Deputy Chairperson of the Athenree Homestead Trust spoke to the Board in regard to a request for funding support for a sprinkler system for the Athenree Homestead building extension. He advised:

- The homestead was constructed in 1878 and was one of the original significant buildings in the Katikati /Waihi Beach District.
- The homestead had fallen into disrepair and was due to be demolished and in 1990 partial reconstruction was achieved, with the remaining building being reconstructed in line with the original plans.
- The purpose of the Trust was to bring and maintain the Athenree Homestead back to its original state and size, replacing five missing rooms.
- The cost of the new extension build was $375,000.
- Funding for the new building had been partially assisted by TECT.

The Homestead Trust had been advised that under building regulations, a sprinkler system was required to be installed in the new building extension and this had not been budgeted for. It was practical to install the sprinkler system as the building renovations progressed. Two quotes had been sought for the required work and the most favoured was from a proven supplier who had installed a similar system in the older part of the building.

Mr Robertson thanked the Board for the opportunity to speak in support of the request for funding from the Athenree Homestead Trust.

The Chairperson thanked Mr Robertson for his presentation and acknowledged the work of The Athenree Homestead Trust volunteers.

Waihi Beach Residents and Ratepayers

Don Oliver spoke to the Board about the following:

- KiwiCamp Survey/Petition undertaken at Waihi Beach during Easter weekend.
- Speed limit along Seaforth Road at Bowentown entrance needed to be reduced. There were a lot of pedestrians in the immediate vicinity and vehicles travelled through the roundabout area at dangerously high speeds.

Members of the public were advised that the national speed limit guidelines were yet to be advised by the New Zealand Transport Agency.

Waihi Beach Environment Society

The local Environment Society continued to undertake trapping throughout the Waihi Beach area. To-date in excess of 933 pests had been trapped.

Dumping of Rubbish and Vehicle Damage to DOC Parking Area

Concerns were noted about the continuous dumping of rubbish at the Department of Conservation Reserve off Steele Road. Vehicles had also scoured out and damaged the surface of the parking area of the reserve.

Long Opening Hours for the Waihi Beach Recycling Centre

It was suggested that if the Waihi Beach Recycling Centre had more frequent and longer opening hours some of the illegal dumping in the area may be reduced.

Reinstatement Work after Fibre Optic Cable Laying

Numerous comments were noted that the reinstatement work to property berms after contractors had laid the fibre optic cable currently being installed throughout Waihi Beach had not been undertaken to the required standard. It was advised that the state of the berm remediation along Citrus Avenue after the fibre optic cable laying was not acceptable.

The Roading Engineer (West) advised that the cable laying contractors were required to restore any disturbed areas to the state in which they were before work was undertaken. The Roading Engineer (West) would inspect the areas advised and contact the fibre optic contractors if any reinstatement work was not up to the required standard.

Members of the public were advised that they should register a Service Request directly with Council when any specific items needed attention by Council staff.

Re-Development of Waihi Beach Road Entrance

Esther Aitken (Operations Service Manager/Vegetation Manager WestLink Bay of Plenty) spoke to the Board about suggestions for the enhancement of Waihi Beach Road at the entrance to Waihi Beach. The Board had been asking for clean-up work to be undertaken on the northern entry into Waihi Beach for some time. It was clear that the first attempt at beautification of the entranceway had been unsuccessful and the area from the first sight of the sea to the roundabout needed urgent attention.

Ms Aitken identified that there were a number of trees, flaxes and shrubs that needed to be removed. She proposed the following actions:

- Clear the area from the roadside back to the fence line on both sides of the roadway.
- Create an open area to take advantage of the sea views and give a better visual effect at the entranceway.
- An open park like entrance was in keeping with other reserve areas throughout Waihi Beach
- Clear away all the rubbish that currently accumulates in the area.

Once the entranceway overgrown vegetation and been cleared it was envisaged that there would likely be less random littering as the area would look clean and professionally managed to an urban standard of maintenance.

The Board advised that they would further discuss the conceptual plans for the entranceway at their next workshop and the Roading Engineer (West) would advise any increase to service level costs and the initial cost of the suggested renovation work to the entranceway.

The Board thanked Ms Aitken for her presentation.

Sand Pillows

It was suggested that ground cover weeds should be left to grow over the sand pillows as the growth offers additional protection from erosion and targeted vandalism.

Speed Restriction at the North End of Waihi Beach

It was again requested that there needed to be a speed restriction put in place at the northern end of Waihi Beach as it was very dangerous for pedestrians in the vicinity of the Top Ten Motor Camp to cross the roadway to get to and from the beach.

Large Pohutukawa Trees on Ocean View Road

A resident complained that the Pohutukawa trees along Ocean View Road were now as high as a 4 storied building. The problems resulting from the overgrown trees of shading in the winter, leaves, seed and flower debris clogging drains and guttering needed to be realistically looked at as the problems would only increase over time.

Proliferation of Signage at the Entrance to Waihi Beach
It was commented that the proliferation of signs along the entrance into Waihi Beach made the area look very untidy. The Chairperson advised that the policy for placement of signage along this area would be looked at by the Board.

Resolved: Members Sole / Roberts

THAT the meeting be re-convened in formal session at 7.13 pm

WB20.1 **Minutes of Meeting No. WB19 of the Waihi Beach Community Board Held on 25 March 2019**

The Board considered the minutes no. WB19 of the Waihi Beach Community Board Meeting held on 25 March 2019 as circulated with the agenda.

Resolved: Councillor Marshall / Member Hepenstall

THAT the minutes of meeting no. WB19 of the Waihi Beach Community Board held on 25 March 2019 as circulated with the agenda be confirmed as a true and accurate record.

WB20.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 23 April 2019 as circulated with the agenda.

WB20.2.1 **Waihi Beach Road Entrance**

The Board appreciated the attendance and presentation from Operations Service Manager/Vegetation Manager from Westlink and looked forward to progressing the clean-up and overall enhancement of the northern entrance to Waihi Beach.

WB20.2.2 **Dillon Street Car Park**

The Roading Engineer (West) advised that the Dillon Street carpark area would be re-seeded and closed off over the winter months. The carpark would be re-opened for use in the spring after the grass had time to establish.

WB20.2.3 **Footpath Crossing 25 Wilson Rd**

The proposed footpath crossing project outside 25 Wilson Road had been delayed due to a stormwater drainage issue. The Roading Engineer (West)

advised that plans were being redrawn and costings undertaken to accommodate the change required to complete the proposed crossing.

WB20.2.4 **Broadlands Block**

The Board was advised that a date had been scheduled for an on-site meeting with Council staff and Board Members and any other interested members of the community to look at future proposals and planting plans for the Broadlands Block.

The Chairperson advised that he had sent out a Facebook message asking for anyone interested to join the Board to form a volunteer group to assist with the future planting, development and maintenance of the Broadlands Block as a community project.

WB20.2.5 **Men's Shed**

Interest in establishing a Men's Shed at the back of the Waihi Beach Community Centre has been advised. This type of project was important to the community and such an organisation would help enhance and develop other groups.

The Reserves and Facilities Manager had advised the Chairman of the recently formed Waihi Beach Residents and Ratepayers Association to consider ideas for the facility, with the area behind the Community Centre at Waihi Beach being one option. The Waihi Beach Residents and Ratepayers Association had been sent an email outlining the statutory process for establishing a building on a reserve.

The Chairperson advised the Board that the Waihi Beach Medical Centre would not be requiring any future space at the Waihi Beach Community Centre Reserve site.

The Board were supportive of the establishment of a Men's Shed facility at Waihi Beach. The Chairperson would liaise with members of the Waihi Beach Community Centre, the Waihi Beach Skate Park Group and the Men's Shed adjunct of the Waihi Beach Residents and Ratepayers Association and set up a workshop meeting to explore future options for use of the Waihi Beach Community Centre Reserve.

Following input from all groups involved, the Reserves and Facilities Manager would be advised of the initial thoughts and future plans. A concept plan for the reserve area giving consideration to the ideas put forward would then be developed. There were specific processes that needed to be followed for the development of facilities on reserve land and staff would advise those requirements when progressing the concept plans

WB20.2.6 **Letter from the Athenree Homestead Trust**

Declaration of Interest

Chairperson Allan Sole declared an interest in this item and vacated the Chair and took no part in the discussion or voting on this matter.

The Deputy Chairperson took the Chair for this item.

The Board considered a letter from the Athenree Homestead Trust requesting funding for the installation of a sprinkler system for the new extension to the historic building. Having listened to the Athenree Homestead Trust Deputy Chairperson in the public forum section of the meeting the Board agreed that it was imperative that a sprinkler system be installed in the new extension of the historic homestead.

Resolved: Member Roberts / Councillor Marshall

THAT the request for funding of $11,400 + GST from the Athenree Homestead Trust for the installation of a sprinkler system in the new extension of the homestead building funded from the Community Board Reserve Account be approved.

The Chairperson assumed the Chair.

WB20.2.7 **Waihi Beach Community Patrol**

The Community Patrol was raising money for a new patrol car to help see it through the next 10 years. Patrols were still going out and various tasks were being undertaken.

WB20.2.8 **Athenree Homestead**

The Athenree Homestead Trust would host a celebration of Mothers Day at the historic homestead on Sunday 12 May 2019. The Homestead Trust continued to actively raise money to complete the interior of the building.

WB20.2.9 **Waihi Beach Events and Promotions Society**

The Waihi Beach Events and Promotions Society continued to be active in the community and were supporting the Op Shop Ball Committee for the forthcoming 2019 ball. The theme for the Ball this year would be based on the Nambassa festivals that were held in the Waihi area during the 1970's.

WB20.2.10 **Waihi Beach Skate Park Group**

The Waihi Beach Skate Park Group continued to work on the proposed designs for the future skate park development.

WB20.2.11 **Waihi Beach Community Plan Review**

At the Waihi Beach Community Board Meeting held on 19 November 2019 (WB17) the Board resolved to commit up to $25,000 funded from the Waihi Beach Community Board Reserve Account for the engagement of suitably qualified person to undertake the required research to formulate an updated Community/Town Centre Plan for the Waihi Beach area.

Staff had assisted the Board by providing a Short Form Contract for the engagement of a researcher, on the understanding that the Community Board was responsible for their own process in this matter.

The Short Form Contract had been agreed and signed. The Chairperson advised that the researcher had begun the required work and a first report would be presented to the Board in the near future.

WB20.2.12 **Waihi Beach Town Centre Development Plan**

As part of the Waihi Beach Community Plan Review, a proposal for a future Waihi Beach Town Centre Development would be included.

The Waihi Beach Community Plan and the Town Centre Development Plan would include and highlight the following:

- Provision for growth and connectivity of Bowentown, Athenree and the Waihi Beach area.
- How business owners, residents, property owners and holidaymakers would like to see Waihi Beach and the immediate area in the future.
- How the current town centre as it is now would sit in the future plan.
- How the effects of future predicted sea level rise must be considered across the area.

The Board was aware of the increasing growth in the area, and this was not expected to slow in the near future, so it was vital to have an updated plan for both the community at large and the future town centre. The Board wanted to ensure that Waihi Beach would develop as an age-friendly town.

There would be full consultation with all interested parties including home and business owners and residents.

WB20.2.13 **Significant Council Processes**

(a) Community Matching Fund - 2019
The Board was advised that the Community Matching Fund was available to Western Bay Community Groups. The 2019 Community Matching Fund applications open 29 April and close 29 May 2019.

(b) Remuneration Authority – Childcare Allowance (Draft Policy Paper)

Elected Members were reminded that they were welcome to provide comment on the Remuneration Authority – Childcare Allowance (Draft Policy Paper) to the Remuneration Authority at info@remauthority.govt.nz by Friday 31 May 2019.

WB20.2.14 **Training and Conference for Elected Members**

The Board received a report on the New Zealand Community Boards Executive Conference held in New Plymouth during 11 to 13 April 2019.

Resolved: Members Sole / Roberts

THAT the Waihi Beach Community Board Chairperson's Report dated 23 April 2019 be received.

WB20.3 **Councillor's Report**

The Board considered a report from Councillor Marshall dated 23 April 2019 as circulated with the agenda. Councillor Marshall spoke to the following points:

Annual Plan & Bylaws Consultation

Attendance at the Have Your Say consultation events on the proposed Annual Plan & Bylaw amendments had been good across the district. There was significant interest in the proposed kerbside rubbish and recycling options with many recommendations received on potential improvements and special cases to consider. Locally there had been much interest in the Freedom Camping Bylaw amendments, as well as the proposed alternative Kiwi Camp locations.

This year there had been a significant volume of submissions via on-line options, in addition to those submitted at the face to face meetings. The submissions totalled 75 for the Annual Plan; 609 for Kerbside rubbish and recycling; and 14 for the proposed Schedule of Fees and Charges. Decisions on these would be made on the 26th June.

For the consulted Bylaw changes there were 150 submissions on Freedom Camping; 121 on Gambling Venues and TAB venues policies; 104 on Traffic

and Parking Enforcement Bylaw; 38 on Trading in Public Places & 15 on the General Bylaw. Decisions on these were due in August.

KiwiCamp Location

With an extension of time for the local community to comment on the future location of the KiwiCamp next summer, submissions need to be received by Friday 17th May. To-date there have been 41 submissions, with 1 of these being a petition from the Waihi Residents and Ratepayers Association with 368 signatories. A decision would be made in July/August subject to funding through the Annual Plan.

State Highway 2 Safety Improvements

The New Zealand Transport Agency (NZTA) had confirmed the funding for safety improvements from Waihi to Omokoroa – a project expected to take up to 5 years. Work commenced earlier this year from Waihi and would commence shortly from Katikati. NZTA would aim to disrupt traffic as little as possible and 2 lanes would be maintained as much as possible to try and minimise traffic delays. There were plans were to have publicly accessible advice on potential time delays on the highway. The road centre would be widened, side barriers included, and intersection upgrades made. Later funding for centre barriers was a possibility. It was disappointing that the full safety upgrade was not budgeted for in the one project.

Council was still waiting on Government and NZTA to announce funding and plans for the critical section of SH2 from Omokoroa to Tauranga. Political pressure and negotiations with Government and NZTA were an ongoing priority for our Mayor and councillors to make New Zealand's most dangerous highway safe and efficient.

To remove the contradictions of competing priorities from different interests in the Western Bay of Plenty being presented to Government & NZTA, a coordinated regional group of Tauranga City Council, Western Bay of Plenty District Council, Regional Council, and NZTA has been formed, largely through effective lobbying led by Mayor Webber. The new organisation of Urban Form and Transport Initiative (referred to as UFTI) had been tasked with creating a comprehensive costed strategic priority plan for transport for the region by the end of 2019. By working collaboratively and having NZTA fully engaged in the process it was anticipated that the final plans would have a greater chance of government support and funding.

In the meantime lobbying would continue to ensure that planned housing developments in Tauranga and the Western Bay of Plenty had appropriate transport infrastructure provided in a timely manner.

Katikati Bypass

NZTA have not made the Katikati Bypass a priority so no funding was available in the foreseeable future. However the disruption of the town

centre has continued to escalate with higher traffic volumes, and large logging trucks from Coromandel, passing through the town every day. Queues at both ends of town were common and were particularly severe over holiday weekends.

Council had allocated $200,000 to conduct a feasibility study in 2019/20 to consider constructing a Council-owned Road as a Bypass. This study would encompass evaluating costs for such a project, potential funding models & sources, whether or not tolling would be appropriate, and the impact on rates for any required borrowing.

Resolved: Councillor Marshall / Member Sole

THAT the report from Councillor Marshall dated 23 April 2019 be received.

WB20.4 **Community Board Grant Applications - May 2019**

The Board considered a report from the Senior Governance Advisor dated 23 April 2019 as circulated with the agenda.

Resolved: Members Sole / Hepenstall

THAT the report from the Senior Governance Advisor dated 26 April 2019 titled Community Board Grant Application – May 2019 be received.

The Board considered two applications for Community Board Grant funding.

(1) The Waihi Beach Community Centre Committee had submitted an application for funding to have the vinyl flooring in the Waihi Beach Community Centre stripped and re-polished.

The Board noted that the stripping and polishing of the hall flooring should be covered by the Waihi Beach Community Centre rate funding as general repairs and maintenance work.

The Chairperson advised that he would organise a meeting in the near future with members of the Waihi Beach Community Centre and Council staff to clarify the options and process that the Community Centre Committee should follow in regard to required repairs and maintenance work.

Resolved: Members Sole / Hepenstall

THAT the Waihi Beach Community Board not approve the grant application from the Waihi Beach Community Centre and that the Chairperson liaise with the Community Centre Committee and set up a meeting with Council's Strategic Property Manager in regard to the future management of rate funding for repairs and maintenance for the Waihi Beach Community Centre.

(2) The Waihi Beach Tennis Club had submitted an application for funding for the purchase of an Automated External Defibrillator (AED) to be located at the Waihi Beach Tennis Clubhouse.

Resolved: Member Hepenstall / Councillor Marshall

THAT the Waihi Beach Community Board approve the grant application from the Waihi Beach Tennis Club for $2,500 for the purchase of an Automated External Defibrillator from the Waihi Beach Community Grants 2018/19 account subject to all accountabilities being met.

WB20.5 **Infrastructure Services Report Waihi Beach - May 2019**

The Board considered a report from the Deputy Chief Executive dated 18 April 2019 as circulated with the agenda.

WB20.5.1 **Waihi Beach Road Entrance - Minute Action reference WB15 18 2.3**

The Board was happy with the proposal put forward by the Operations Service Manager/Vegetation Manager from Westlink within the public forum section of the meeting. The Roading Engineer (West) and Board members would set up a future meeting to further discuss the Waihi Beach Road entranceway planting and maintenance plan.

WB20.5.2 **The Broadlands Block - Minute Action reference WB15 18 2.11**

The Board was advised that a site meeting had been organised to take place on Friday 31 May 2019. The meeting at the site should identify:

- Priorities for any proposed planting.
- Priorities and scope for any other development work that could be undertaken (pathways etc).
- How community input from interested parties could be managed.
- How the Broadlands Block could be managed in the future.

Resolved: Members Sole / Hepenstall

THAT the Deputy Chief Executive report dated 18 April 2019 and titled Infrastructure Services Report Waihi Beach - May 2019 be received.

WB20.6 **Financial Report Waihi Beach - March 2019**

The Board considered a report from the Management Accountant dated 10 April 2019 as circulated with the agenda.

Resolved: Members Sole / Hepenstall

THAT the Management Accountant's report dated 10 April 2019 and titled Financial Report Waihi Beach - March 2019 be received.

WB20.7 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the month of May and June 2019 as circulated with the agenda.

Resolved: Councillor Marshall / Members Roberts

That the schedule of meetings for May and June 2019 be received.

The meeting concluded at 8.36 pm

Confirmed as a true and correct record.

_____

A Sole
Chairperson
Waihi Beach Community Board

_____

Date

Western Bay of Plenty District Council

**Minutes of Meeting No. OM20 of the
Omokoroa Community Board held on 07 May 2019
at the Omokoroa Community Church Hall
commencing at 7.00pm**

Present

Members M Grainger (Chairperson), T Sage (Deputy Chairperson), D Sage and P Presland and Councillors M Murray-Benge and J Palmer

In Attendance

J Pedersen (Group Manager People and Customer Services), A Hall (Roading Engineer West) and A Alty (Senior Governance Advisor)

Others

9 members of the public

Late Item

The Chairperson advised that there was a Late Item for the Community Board to consider for inclusion in the open section of the agenda, being an Application for Community Board Grant Funding.

The reason this item was not included on the agenda was that the information was not available at the time the agenda was compiled and printed. The late item could not be delayed to the next Community Board meeting as the work required to install the donated water fountain had been programmed to be undertaken as soon as practicable over the next month before the next Community Board meeting.

Resolved: Members Grainger / T Sage

THAT, in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the following item be considered as a late item of open business:

- *Community Board Grant Application - Omokoroa & District Lions Club*

Public Forum

Resolved: Member Grainger / Councillor Murray-Benge

THAT the meeting adjourn for the purpose of holding a public forum.

Omokoroa Public Art Group

Janine Birch from the Omokoroa Public Art Group outlined the current situation relating to the placement of the Anchor Stone sculpture. Ashley Grant the sculptor of the Anchor Stone was also present. The Board was advised:

- The Anchor Stone sculpture had been completed.
- The Art Group had been advised that in order to protect underground utilities, a specific concrete structure needed to be designed before the Anchor Stone was installed at the chosen site.
- The installation of the sculpture had been delayed because the garden site outside the Omokoroa Boat Club needed to be dug out and there were underground utilities close to the spot where the sculpture was to be secured and those utilities had to be protected.
- The weight of the sculpture was 2.5 ton and the Art Group had been advised that 2.5 ton of concrete would be required to secure and support the sculpture and provide a specifically designed construction to protect the underground facilities.

Members of the Omokoroa Public Art Group had been trying to progress the installation of the anchor stone for months and had been advised that because of the need to protect the underground utilities there would be additional costs involved but they had not received any official notice of those costs. It had been suggested that the additional cost may be about $10,000.00. The Art Group did not have funding for this extra cost.

It was suggested that the Omokoroa Public Art Group considered an alternative site for the placement of the Anchor Stone sculpture.

It was also suggested that the Omokoroa Public Art Group approach an engineer to provide an independent design and costings for a structure that would provide protection for the underground utilities to facilitate the installation of the sculpture. The Omokoroa Public Art Group were to provide information about the project to the Roading Engineer (West).

Evidence of Woolly Nightshade Growing throughout Omokoroa

A member of the public raised concern about the growth of woolly nightshade throughout the Omokoroa peninsula. The pest weed was very common along roadsides and needed to be eradicated.

The Chairperson advised that any member of the public could ring Customer Services at the Western Bay of Plenty District Council Office and any inquiries about pest plant control would be referred to the Bay of Plenty Regional Council.

Reporting back on Public Forum Items

Councillor Murray-Benge asked that there be reports back to the Community Board on specific items raised in public forum. She asked that the speaker who raised specific points relating to Dog Control Bylaws at the last Board meeting be contacted about the noted concerns.

The Board was advised that any concerns should be reported to the Western Bay of Plenty District Council CCR (service request system) in the first instance.

Resolved: Members Grainger / D Sage

THAT the meeting be re-convened in formal session at 7.21 pm.

OM20.1 **Minutes of Meeting No. OM19 of the Omokoroa Community Board held on 26 March 2019**

The Board considered the minutes of OM19 of the Omokoroa Community Board held on 26 March 2019 as circulated with the agenda.

Resolved: Councillor Murray-Benge / Member T Sage

THAT the minutes of meeting no. OM19 of the Omokoroa Community Board held on 26 March 2019 as circulated with the agenda, be confirmed as a true and accurate record.

OM20.2 **Chairperson's Report**

The Board considered a report from the Chairperson dated 9 April 2019 as circulated with the agenda.

OM20.2.1 **Omokoroa Community Board Future**

The Chairperson advised the Local Government Commission's "Determination of representation arrangements to apply for the election of Western Bay of Plenty District Council to be held on 12 October 2019" stated, inter alia: *Accordingly we have determined that the Omokoroa Community Board will be retained, with its current membership, alongside the other four existing community boards which will also retain their current membership.*

He stated that this was an excellent outcome for the Omokoroa community.

OM20.2.2 **Community Response Plan**

The Chairperson advised that Craig Hooper had met with the Bay of Plenty Civil Defence Emergency Management Advisor. He provided an initial summary on the current status of the Omokoroa Community Response Team and outlined a number of tasks that needed to be undertaken to bring the response team up to the required standard.

Mr Hooper advised that he would continue to communicate with the Emergency Management Advisor and gain clarification on the 'nuts and

bolts' items that would assist in the future planning for the Omokoroa Community Response Team.

The Board requested that Craig Hooper be invited to attend the next meeting of the Omokoroa Community Board to be held on Tuesday 18 June 2019.

Resolved: Member T Sage / Councillor Murray-Benge

1. *THAT Craig Hooper be given permission to advertise (through various local avenues) for interested persons to become a volunteer member of the Omokoroa Community Response Team.*

2. *THAT Craig Hooper be invited to attend the next meeting of the Omokoroa Community Board to be held on Tuesday 18 June 2019.*

OM20.2.3 **Omokoroa Golf Course and Precious Family Reserve Walkway Erosion Funding Report**

At the meeting of the Operations and Monitoring Committee held on 11 April 2019, the Committee resolved that the report and subsequent recommendations relating to the Omokoroa Golf Course and Precious Family Reserve Walkway Erosion Funding Report be referred to the Omokoroa Community Board for confirmation of their commitment to the project funded from the Omokoroa Community Roading Account.

Resolved: Member Grainger / Councillor Murray-Benge

THAT the Omokoroa Community Board approve the allocation of $200,000 toward the proposed joint Omokoroa Golf Club and Council project for the construction of a bund, culvert structures and a walkway/cycleway on the esplanade reserve that bounds the golf course and Precious Family Reserve Walkway funded from the Board's Community Roading Account.

OM20.2.4 **Project Spending to Consider**

At the recent board workshop, the following funding allocations were proposed for approval at this meeting.

Resolved: Members Grainger / T Sage

THAT the projects as listed below be approved for construction funded from the Omokoroa Community Board Roading Account:

	Priority	*Budget $*		*Fund source*
Roading account as at OM19 6.2			*380,612*	*Roading Reserve*
Allocation for 2019/20 (Estimate)			*95,000*	*2019/20 AP*

Total (approx.)			***475,610***	
Western Avenue Carpark (2 bays)	*1*	*60,000*	*(60,000)*	*Roading*
Parking by Point School (up to approx. 83m down towards tennis courts)	*2*	*135,000*	*(135,000)*	*Roading*
Extra Parking Bay - The Esplanade	*3*	*20,000*	*(20,000)*	*Roading*
Contribution to golf course walkway	*4*	*200,000*	*(200,000)*	*Roading*
Contribute extra to Western Ave - Kayelene walkway to enable concrete surface.	*5*	*60,000*	*(60,000)*	*Roading*
Total (est)			***(475,000)***	
Balance			*610*	

Resolved: Member Grainger / Councillor Murray-Benge

THAT the projects as listed below be approved for construction funded from the Omokoroa Community Board Reserve Account:

Community Board Reserve account			*163,221*	*Board reserve*
Two Barbeques, Western Ave	*1*	*25,000*	*(25,000)*	*Reserve*
Develop passive reserve at Western Ave extn, paths and planting	*2*	*45,000*	*(45,000)*	*Reserve*
Bus shelters (two) [When Omokoroa Road rehabilitation is undertaken]	*3*	*50,000*	*(50,000)*	*Reserve*
Total (est)			***(120,000)***	
Balance			*43,221*	

Resolved: Councillor Murray-Benge / Member Grainger

THAT the proposed projects listed below funded from Council's Structure Plan funding be noted

Structure Plan Funding				
Pedestrian Bridge over the railway	*V high*	*150,000*		*Structure plan*

Develop Hamurana reserve walkway extn across railway to stormwater pond area in SHA				*Structure plan*

Pedestrian Bridge over the Railway

Concerns were raised that pedestrians, particularly school children, were seen to be dodging the traffic to cross Omokoroa Road. This was an extremely busy road with high volumes of traffic particular during school start and finish times and was seen as a high risk zone for pedestrians.

The Board requested that the construction of a pedestrian bridge on Omokoroa Road over the railway line linking the new footpaths (as identified within the Omokoroa Structure Plan) be treated with urgency in consideration of the health ad safety risk to children and all pedestrians.

Resolved: Member T Sage / Councillor Murray-Benge

THAT the Omokoroa Community Board recommend to the Operations and Monitoring Committee that the installation of the planned pedestrian bridge over the railway line linking the new footpaths as identified in the Omokoroa Structure Plan be constructed as soon as possible in consideration of the safety of children (and other pedestrians) who try and cross this road.

OM20.2.5 **Community Groups**

- **Omokoroa Community Policing Group**

The Chairperson advised that the Omokoroa Community Policing Group was currently discussing possible options for securing a new community patrol vehicle.

- **Omokoroa District Sports and Recreation**

Member Presland advised there was frustration relating to the delays in the building consent process but it was expected that all consent requirements would be settled during the next week. It was expected that the construction of the new sports pavilion would start in June.

Member Presland acknowledged the assistance given by Council's Strategic Property Manager in working through the required consent processes and apportionment costs for the new building.

- **Omokoroa Environmental Managers** (M Grainger)

The Chairperson advised that recycled plastic seating was not easy to obtain, so suitable wooden and steel seating would be sourced with costings and installation points to be deermined.

- **Omokoroa Settlers' Hall Committee Society**

Member T Sage advised that the pre-school group had found an alternate location and now were not looking to use the hall.

The Settlers Hall Committee commended the Property and Services Officer West for the assistance she had given to the hall committee in regard to a number of items.

Members of the Settlers Hall Committee and many other users had indicated that they were pleased with the Local Government Commission decision to retain the Omokoroa Community Board.

OM20.2.6 **Significant Council Processes**

(a) Community Matching Fund - 2019

The Board was advised that the Community Matching Fund was available to Western Bay Community Groups. The 2019 Community Matching Fund applications opened on 29 April and closed on 29 May 2019.

(b) Remuneration Authority – Childcare Allowance (Draft Policy Paper)

Elected Members were reminded that they were welcome to provide comment on the Remuneration Authority – Childcare Allowance (Draft Policy Paper) to the Remuneration Authority at info@remauthority.govt.nz by Friday 31 May 2019.

Resolved: Members Grainger / T Sage

THAT the Chairperson's Report to the Omokoroa Community Board for May 2019 be received.

OM20.3 **Councillor's Report**

The Board considered a report from the Councillor Palmer dated 24 April 2019 as circulated with the agenda.

OM20.3.1 **New Subdivision and Dwelling Consents**

In the 9 months from 1 July 2018 to 31 March 2019 there were 337 new lots created in Omokoroa out of a total of 568 across the district.

For the same period there were 116 new dwelling consents issued for Omokoroa out of a total of 289 across the district.

Concern was expressed in relation to development at Omokoroa and the increasing access and egress congestion at the Omokoroa Road and State Highway intersection. Council had acknowledged the need for housing and there was an expectation that central government would meet its responsibilities with provision of roading infrastructure to accommodate the increased population that came with new housing and other development projects throughout the district.

OM20.3.2 **2019/2020 Annual Plan**

Submissions closed on 18 April for the 2019/2020 Annual Plan together with feedback on a number of bylaw and policy matters.

Over 200 people had attended the 7 Have Your Say open sessions and over 2000 submissions have been received. The submissions were currently being processed by staff and Council would commence deliberations in May with final adoption of the Annual Plan by the end of June.

Resolved: Councillor Palmer / Councillor Murray-Benge

THAT the report dated 24 April 2019 and titled Omokoroa Community Board Councillor's Report – May 2019 be received.

OM20.4 **Community Board Grant Application - May 2019**

The Board considered a report from the Senior Governance Advisor dated 23 April 2019 as circulated with the agenda.

The Board considered the following Community Board Grant Applications:

1. Omokoroa Anzac Committee requested funding of $300.00 for costs associated with the Anzac Day commemorations held at Omokoroa.

2. Omokoroa & District Lions Club requested funding for the cost of pipework required to complete the installation of a donated drinking fountain and water bottle filler to be located at the Western Avenue Sports Ground in the vicinity of the Omokoroa Skate Path and playground.

   It was requested that a map showing the location of the proposed drinking fountain and water bottle filler be forwarded to Board Members.

Resolved: Councillor Palmer / Member T Sage

1. *THAT the report from the Senior Governance Advisor dated 23 April 2019 and titled Omokoroa Community Grant Application - May 2019 be received.*

2. *THAT the Omokoroa Community Board approve the following grants to be funded from the Omokoroa Community Grants 2018/2019 account subject to all accountabilities being met:*

- *Omokoroa Anzac Committee $300.00*
- *Omokoroa & District Lions Club $2,300.00*

OM20.5 **Infrastructure Services Report Omokoroa - May 2019**

The Board considered a report from the Deputy Chief Executive dated 23 April 2019 as circulated with the agenda.

OM20.5.1 **Omokoroa to Tauranga Cycleway**

Councillor Murray-Benge expressed frustration in regards to the time it was taking to complete the cycleway and commented that the requirements of Heritage New Zealand and consultation with Iwi took up so much time and caused delay and extra costs for these projects.

Advice was given that consultation with Iwi was a requirement under New Zealand Law (Heritage New Zealand Act 2014) and Council had a responsibility to uphold this requirement.

OM20.5.2 **Omokoroa Library and Service Centre**

Councillor Palmer requested clarification relating to the confirmation of funding for the proposed Omokoroa Library and Service Centre.

OM20.5.3 **Kaimai Views**

The Board was advised that the Minister of Housing was to visit a housing development site at Omokoroa on 15 May 2019.

OM20.5.4 **Omokoroa Emergency Management**

It was clarified that the Omokoroa Community Response Plan was in the early stages of being updated.

OM20.5.5 **Omokoroa Road Construction - State Highway to Railway**

Councillor Murray-Benge apologised for the confusion and misunderstanding in regard to the statement she made at the previous Board meeting relating to a discussion with the previous Board Chairperson about the installation of underground power lines.

OM20.5.6 **Installation of Cycle Racks - Minute Action Reference OM1819 2.11**

The Roading Engineer (West) tabled a number of bike rack designs. The Board requested a list of comparative costing for various designs and they would provide a list of suggested locations for the future placement of bike racks throughout Omokoroa.

OM20.5.7 **Long Term Plan Priorities - Minute Action Reference OM16 18 2.3 - Playground Path Connection to The New Pavilion Building**

The Board received a draft plan of the playground path connection. Councillor Palmer asked for clarification of the pathway connections and queried the suitability of the pathway plan in relation to the topography of the route along the Western Avenue Sports Ground.

Resolved: Member Grainger / Councillor Palmer

THAT the Deputy Chief Executive Officer's Report dated 23 April 2019 and titled Infrastructure Services Report Omokoroa May 2019 be received.

OM20.6 **Financial Report Omokoroa - March 2019**

The Board considered a report from the Management Accountant dated 10 April 2019 as circulated with the agenda.

Resolved: Councillors Murray-Benge / Palmer

THAT the Management Accountant's report dated 10 April 2019 and titled Financial Report Omokoroa – March 2019 be received.

OM20.7 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the month of May and June 2019 as circulated with the agenda.

Resolved: Members Grainger / T Sage

THAT the schedule of meetings for months of May and June 2019 be received.

The meeting concluded at 8.53 pm

Confirmed as a true and correct record.

M Grainger
Chairperson
Omokoroa Community Board

Date

Western Bay of Plenty District Council

**Minutes of Meeting No. K20 of the
Katikati Community Board held on 08 May 2019
in The Centre. Pātuki Manawa
commencing at 7.00pm**

Present

Members J Hobbs (Chairperson), B Gibbs (Deputy Chairperson), N Mayo and B Warren and Councillors P Mackay and M Williams

In Attendance

R Davie (Group Manager Policy Planning and Regulatory Services), A Hall (Roading Engineer West) and A Alty (Senior Governance Advisor)

Others

9 members of the public and 5 others as named in the minutes.

Public Forum

Resolved: Members Hobbs/ Gibbs

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Katikati Community Board. Attending members of the public were invited to take part in the Public Forum.

Katikati Community Response Team
Eris Boyack advised the Community Board that she had prepared a letter to the Strategic Property Manager requesting information relating to the purchase of a generator for the Community Response Team. The letter also requested information relating to the power services at the Katikati Library and Service Centre to ensure that the service centre power source would match emergency service requirements as and when needed.

Yellow Hatch Lines – Beach Road and State Highway 2 Intersection
The Board was advised that the yellow hatch lines at the intersection of Beach Road and State Highway 2 were faded, hard to see and needed re-painting.

A service request would be instigated for this item.

Main Street Pedestrian Crossing Timing
In reply to a query about the timing of the pedestrian crossing lights on Main Street, the Board advised that the crossing timing was monitored and responded to in relation to traffic frequency and volumes.

In response to a question asked for a all weather shelter on either side of the Main Street pedestrian crossing, the Board advised that any shelter would inhibit traffic sight lines and cause footpath congestion and would not be permittedby the New Zealand Transport Agency.

Kerbside Rubbish Charges
George Van Dyke advised the Board that as a matter of interest he had looked back at rubbish collection charges and established that rubbish collection contractor JJ Richards had not increased their bin collection prices in 10 years.

Dave Hume Pool Trust
Anne Billing spoke on behalf of the Dave Hume Pool Trust and voiced frustration for the amount of time it had taken to receive a report from the Reserves and Facilities Asset Manager relating to options for forward planning for the Dave Hume Pool. Anne also noted the following:

- The Dave Hume Pool was an integral facility for the community and was run by a dedicated group of volunteers and committed trust members.
- The pool was over 50 years old and no longer fit for purpose and trust members had worked many hours to keep the pool running.
- The Spaces and Places Report had suggested that there needed to be four new swimming pools in the overall district.
- In June 2018 the Dave Hume Pool Trust members made a presentation to the Katikati Community Board about a proposed aquatic centre in Katikati. Trust members had met with the Reserves and Facilities team members in October 2018 and had been advised that a feasibility brief would be forwarded to them by November 2018. A feasibility tender report had been received two weeks ago and the length of time taken to receive this report had been extremely frustrating.

The Board advised that they would discuss this item at their next workshop.

Upgrade of Main Street Playground by the Arts Junction
Jacqui Knight from Katch Katikati and the Arts Junction spoke to the Board about a concept for some new playground equipment in the playground on Main Street between the Heritage Museum and the Katikati Arts Junction.

Renewal of the playground equipment had been programmed in the planned playground upgrade works to be undertaken later this year. The Reserves and Facilities Manager had advised Ms Knight that she needed to provide further quotes for the specific equipment shown in the playground concept plan.

The Board congratulated Ms Knight on the avocado themed playground concept and advised that they would further discuss this item at their next workshop. Ms Knight would provide the required quotes to the Board Chairperson as soon as they were available.

Katikati Arts Junction Cinema Programme
Jacqui Knight advised the Board of the opening night at the local Arts Junction Cinema on 20 May 2019 and tabled a programme of movies to be shown over the next few months.

The Board congratulated those volunteers who had worked hard to see the cinema now operating for the community.

Resolved: Member Hobbs / Councillor Mackay

THAT the meeting be re-convened in formal session at 7.26 pm

K20.1 **Presentations**

a) SuperGrans:
The Board received the presentation from Anita Rapson representing the Katikati SuperGrans who spoke about the work of the SuperGrans Volunteer Group. She highlighted that:

- SuperGrans was a national organisation who shared life skills and experience.
- SuperGrans Western Bay was established in 2017 and was based in Katikati.
- Mentors were trained and matched to individuals, groups or families who may benefit from the guidance and support of a SuperGran in their daily lives.
- SuperGrans facilitated workshops that covered a wide range of topics from mentoring and teaching, sharing skills relating to growing food, wise shopping, craft work, cooking, preparing for employment etc.

It was noted that not all SuperGrans were female or an older person but were people who had life experience to share and skills to pass on.

The Chairperson and Board members acknowledged the work and dedication of the Katikati SuperGrans who had a very positive influence in Katikati.

Bay of Plenty Regional Council E.coli Investigation – Uretara Stream Health
The Board received a presentation from Braden Rowson, Land Management Officer (Tauranga Catchments) Bay of Plenty Regional Council Toi Moana, regarding the water quality of Uretara Stream. The Board was advised:

- Water Quality Monitoring that had been undertaken over the period 2012 to 2017.

- High average levels of E.coli measures over a period of time indicated the failure of specific areas of the stream.
- The swim ability of the Henry Road swimming hole had been failing over the last few summers.
- Bay of Plenty Regional Council Land Management staff had visited landowners with property adjoining the Uretara Stream router to highlight what was happening to the stream. Staff would continue to work with pastoral/agricultural/horticultural farmers to check what was coming off the land into the stream.
- Checks for bacteria and sediment were ongoing.
- Orchards using chicken manure were being checked to ensure any manure used met the required guidelines for manure production.
- Bird populations were also being monitored.

Board members questioned if the deterioration of the health of the stream had been known for a number of years why only now were action seen to be taken to monitor and rectify the situation.

The Land Management Officer advised that the 15 year data showed a clear pattern that the bacteria levels of the stream in the winter months was relatively low and increased over the summer period. The data was required to establish measurable patterns and these were monitored. He stressed that E.coli was not a bacteria that made a person sick but was an indicator of pathogens being present.

Board members stressed that the water quality of the stream was a community concern. There was particular concern around the increasing pest bird population in the district. The Canadian Geese population had markedly increased and there were reports of significant loss of grass due to their grazing and fouling of agriculture land.

Resolved: Member Hobbs / Councillor Williams

THAT the presentations from SuperGrans and Bay of Plenty Regional Council representatives be received.

K20.2 **Minutes of Meeting No. K19 of the Katikati Community Board held on 27 March 2019**

The Board considered the minutes of K19 of the Katikati Community Board held on 27 March 2019 as circulated with the agenda.

Resolved: Member Gibbs / Councillor Mackay

THAT the minutes of meeting no. K19 of the Katikati Community Board held on 27 March 2019 as circulated with the agenda, be confirmed as a true and accurate record.

K20.3 **Chairperson's Report**

The Board considered a report from the Chairperson dated 29 April 2019 as circulated with the agenda.

K20.3.1 **Submission to the 2019 Annual Plan**

The Board received a copy of their 2019 Annual Plan submission that had been presented by the Chairperson at the 'Have Your Say' meeting at Barkes Corner on 16 April 2019. The presentation stressed the lack of any kind of potential to build a bypass road around Katikati. This had a huge impact on the community and there had not been any opportunity for a conversation about the future of the town centre and there had been no real visionary planning for Katikati's future for the last 20 years. The Katikati Community Board had recommended to the Long Term and Annual Plan Committee that Council continue to explore other funding options for a designer/architect to meet with them to discuss potential plans for a town centre design and future development.

The Katikati Community Board understood that $200,000.00 had been granted for a feasibility study to investigate an alternative road around Katikati. Until there was better roading the Board felt that new housing development should be restricted until roading infrastructure was in place.

A workshop with New Zealand Transport Agency and Council was needed to look for a visionary way of working through options for an alternative road.

K20.3.2 **Presentation from New Zealand Transport Agency- NZTA Safe Roads - SH2 Waihi to Omokoroa Project Briefing**

Representatives from New Zealand Transport Agency (NZTA) Safe Roads were in attendance and supported a presentation on the SH2 – Waihi to Omokoroa Safety Improvements. Project Manager Alister McCaw spoke to the presentation and advised the following:

- The safety improvement work had been divided into ten sections with two separate contractor groups working on the safety improvements. One group would undertaken work north of Katikati and the other would do the work south of Katikati.
- Road safety measures would include:
  - widening the road
  - installing wide centre line
  - installing safety barriers
  - making 26 intersections along the highway safer
- Contractors would try to maintain two open traffic lanes at all times during the safety improvement work.
- There would be an NZTA site office in Katikati township to enable residents to look at and ask questions about the safety improvement projects.

- In answering a question about the speed limit on the highway, the Board was advised that the overall speed limit on the highway would be reduced for the duration of the safety works.
- Overall national state highway speed limits were yet to be advised.

In the overall management of the safety improvement measures the project team was looking at more effective ways to:

- Determine "acceptable" delay times and manage these.
- Coordinate all activities within the corridor with all stakeholders (power, phone, utility services etc)
- Capture and disseminate customizable journey information.

The Board was advised that no funding had been approved for any bridge widening along the SH2 corridor route. The Chairperson reiterated that the volume of traffic travelling through the township continued to have a negative impact on the health, social, economic and overall wellbeing of everyday day life of the people who worked and lived in Katikati and the surrounding district.

The Chairperson thanked the NZTA Safe Roads project team members for the presentation. Their attendance was very much appreciated and the Board looked forward to seeing the safety improvements started and receiving future communications and updates from the Safe Roads team.

It was important to maintain focus on options for a future bypass, which was separate to the state highway safety improvements to be undertaken.

K20.3.3 **Planting of Trees in New Subdivisions**

The Board was aware that there were no trees planted in Maniaroa Drive by the subdivision developers. Residents had expressed an interest in having some trees planted in the street and had been informed the street was narrower than a normal street and there was no space to plant any trees without being too close to the roadside or obstructing service lines.

The Board needed to understand the planting protocols that specifically applied to new development as there needed to be consistency when and where suitable and approved street trees could/could not be planted.

The Group Manager Policy Planning and Regulatory Services advised that there were two main tools that governed the way subdivision design/development merged. One was by way of the District Plan that governed the rules and methods for urban design and the other was by the Infrastructure Code which was the engineering bible. There was a fine balance between good urban design to include amenity value and hard infrastructure.

Council was currently undertaking a significant project review of its entire policy of residential zoning, and this was where street trees sat. This was

a huge project and involved statutory process. The Community Board would be included as part of consultation to the overall strategy.

In the event where a developer had planted trees without consent –a blanket response could not be given at this time as it would depend on the specific subdivision consent given at the time of development.

K20.3.4 **Replacement of Bus Shelter - Killen Road**

The bus shelter on Killen Road Katikati became derelict and was removed months ago. It had not been replaced and with winter approaching the Community Board would like to see this done immediately. There were 10 kids catching the bus at this point daily and they needed shelter while they waited for the bus.

The Roading Engineer (West) will check with the Westlink contractors about the status of the bus shelter and report back to the Board.

K20.3.5 **Replacement of Public Bench Seat**

The Board advised that the public bench seat past the Uretara Bridge across the road from the Highfields subdivision by Twickenham House on the corner of Mulgan Street was damaged and needed to be replaced.

The Roading Engineer (West) advised that he would check with Westlink contractors and report back to the Board.

K20.3.6 **Community Facilities - Structure of Bookings and Future Events**

The Chairperson advised that there were concerns in the community about bookings for and the duplication of use of ocommunity spaces in Katikati. She would facilitate a workshop for those involved in the community facilities to come together and discuss what each facility had to offer, what sectors of the community were involved with, what was available and how the events and bookings were developed and managed for each community facility. The outcome of the discussion would provide a summary of options for the best use of our facilities for our community.

It was noted that the Katikati Action Centre was a community facility and representatives from this facility should be invited to the workshop.

The Chairperson offered to liaise with the Strategic Property Manager and the Customer Experience Manager, to set up a workshop time and venue.

K20.3.7 **Significant Council Processes - Community Engagement**

(a) Community Matching Fund - 2019

The Board was advised that the Community Matching Fund was available to Western Bay Community Groups. The 2019 Community Matching Fund applications opened on 29 April and closed on 29 May 2019.

(b) Remuneration Authority – Childcare Allowance (Draft Policy Paper)

Elected Members were reminded that they were welcome to provide comment on the Remuneration Authority – Childcare Allowance (Draft Policy Paper) to the Remuneration Authority at info@remauthority.govt.nz by Friday 31 May 2019.

Resolved: Members Hobbs / Warren

THAT the Katikati Community Board Chairperson's Report dated 29 April 2019 be received.

K20.4 **Councillor's Report**

The Board considered a report from Councillor Mackay dated 23 April 2019 as circulated with the agenda.

2019/20 Annual Plan 'Have Your Say' events
Councillor Mackay advised that the 'Have Your Say' events and overall public consultation process had been very successful and it was a credit to staff who had been involved in the overall process.

Katikati Bypass – Possible future options
Given recent publicity it was unlikely that a Katikati bypass route would be constructed soon. Councilor Mackay reiterated that $200,000.00 had been allocated for a feasibility study to investigate an alternative road around Katikati and if the community wished to see the construction of a bypass in the foreseeable future, then the community needed to work with Council and consider options and initiatives for a viable plan.

Ward and District Development Trends
The Board was advised that statistics highlighted strong levels of subdivision activity with 568 new lots created in the nine months to 31 March 2019.

The number of residential and rural dwelling consents issued at 31 March 2019 was 289.

Future Changes to the Katikati-Waihi Beach Ward Boundary
In regard to the recent Local Government Commission decision, the Council's proposal for the retention of the existing three wards subject to the boundary alteration between the Katikati-Waihi Beach and Kaimai wards electing a total of 11 councillors had been approved.

Resolved: Councillors Mackay / Williams

THAT the report from Councillor Mackay dated 23 April 2019 be received.

K20.5 **Community Board Grant Applications - May 2019**

The Board considered a report from the Senior Governance Advisor dated 26 April 2019 as circulated with the agenda. The Board considered two Grant Applications from:

Te Runanga O Ngaitamawhariua
The Chairperson invited the attending organisers of the Te Runanga O Ngaitamawhariua Fun Day to be held on 17 July 2019 with a focus on rangatahi/youth. Over sixty exhibitors were to attend the event which would cover a wide range of activities and information items to advise what was available to the youth in the community.

The Board extended congratulations to the organisers of the event and acknowledged the background work that had been undertaken to bring this event to the community. The Board wished Te Runanga O Ngaitamawhariua every success for their event.

Christina Productions
The Board considered an application for funding from Christina Production for costs associated with the production of a publication of memoirs from the Sunday Scribblers Group.

Resolved: Members Warren / Mayo

1. *THAT the report from the Senior Governance Advisor dated 26 April 2019 titled Community Board Grant Applications – May 2019 be received.*

2. *THAT the Katikati Community Board approve the following grant to be funded from the Katikati Community Grants 2018/2019 account subject to all accountabilities being met:*

   Te Runanga O Ngaitamawhariua Inc $2,000

THAT the Katikati Community Board not approve the grant application from Christina Productions Incorporated.

K20.6 **Infrastructure Services Report Katikati - May 2019**

The Board considered a report from the Deputy Chief Executive dated 24 April 2019 as circulated with the agenda.

K20.6.1 **Kauri Point Slip Repairs**

The Board was advised of various aspects of the Kauri Point Slip Repair status. The Board was aware that local Kauri Point residents needed to be informed on what was happening in regard to the remediation of various slip sites at Kauri Point. While some information was available on the Council Website not all residents had access to this media.

The Board asked that representatives of the Kauri Point Residents and Ratepayers Association be given regular updates and they would in turn inform their fellow residents about the on going repairs remediation work at Kauri Point.

The Board thanked Councillor Marshall for the liaison work he had undertaken for the affected residents.

K20.6.2 **Katikati Bypass Update**

The Board noted that within the current Annual Plan process Council would deliberate future funding options for the review of a bypass to be undertaken as a local road.

The Board looked forward to updates on this item.

K20.6.3 **Kotahi Lane**

The Roading Engineer (West) advised that work on Kotahi Lane had been programmed.

K20.6.4 **Middlebrook Drive Bus Shelter**

Discussions with the bus shelter manufacturer and associated suppliers were underway for the bus shelter to be installed in the near future.

K20.6.5 **Earl Drive Loading and Parking Restructure**

The Roading Engineer (West) advised that design options for the proposed Earl Drive loading and parking restructure had commenced.

K20.6.6 **Uretara Steam Water Quality**

The Board requested that the Bay of Plenty Regional Council monitoring and management of the Uretara Stream be reported back to the Board on a regular basis.

K20.6.7 **Historic Cricket Pavilion - Minute Action Reference K19 15 5.7**

The Board noted that a contractor would be engaged to undertake maintenance on this building.

The Board stressed that it was crucially important that the historical aspects of the building be preserved and protected when the maintenance on the Historic Cricket pavilion work was undertaken. The Reserves and Facilities Asset Manager would be advised of this request.

Resolved: Member Gibbs / Councillor Mackay

THAT the Deputy Chief Executive Officer's Report dated 24 April 2019 and titled Infrastructure Services Report Katikati May 2019 be received.

K20.7 **Financial Report Katikati - March 2019**

The Board considered a report from the Management Accountant dated 11 April 2019 as circulated with the agenda.

Resolved: Member Hobbs / Councillor Williams

THAT the Management Accountant's report dated 11 April 2019 and titled Financial Report Katikati – March 2019 be received.

K20.8 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of May and June 2019.

Resolved: Member Hobbs / Councillor Mackay

THAT the schedule of meetings for May and June 2019 be received.

The meeting concluded at 9.33 pm.

Confirmed as a true and correct record.

J Hobbs
Chairperson
Katikati Community Board

Date

Western Bay of Plenty District Council

**Minutes of Meeting No. MC20 of the
Maketu Community Board held on 14 May 2019
in the Maketu Community Centre
commencing at 7.00pm**

Present

Members S Beech (Chairperson), G Cantlon (Deputy Chairperson), R Clark, and W McFadyen and Councillors K Marsh and J Scrimgeour

In Attendance

G Allis (Deputy Chief Executive Officer), S Harvey (Roading Engineer East) and A Alty (Senior Governance Advisor)

Others

1 member of the public and 2 others as named in the minutes.
1 members of the press

Public Forum

Resolved: Councillor Marsh / Member Clark

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Maketu Community Board. The Chairperson invited the attending member of the public to take part in the Public Forum.

Rubbish Dumping and General Littering at the Kaituna Sand Spit and Recreation Reserve

Laurel Rae spoke to the Board about the amount of rubbish and general litter that was constantly being dumped in the vicinity of the Kaituna Sand Spit and Recreation Reserve by the groyne/bar entrance. She advised that on 29 April she along with other people had picked up a substantial amount of rubbish and generally cleaned up the area. On checking the reserve a week later almost the same amount of rubbish was apparent in the area. Most of the dumped rubbish consisted of empty plastic bottles, alcohol bottles, plastic bags, bait bags, gas canisters and general household rubbish.

The rubbish bins in the reserve never seemed to be full and were generally not used. Most of the littering seemed to occur during the night.

Ms Rae asked if a No Littering sign could be put up on a trial basis and if that did not curb the random dumping, it was suggested that a camera be installed to record the offenders activities of offending during the night.

Vermin in the Reserve Area at the Kaituna Sand Spit and Recreation Reserve
The Board was advised that some people were using the picnic tables to clean and gut fish and the tables were left unclean after use. This in turn had attracted an infestation of rats. Ms Rae advised that there had been a cull of feral cats in the area and now there was an increase of rats in the immediate vicinity and the dumping of rubbish had exacerbated the current situation.

The Chairperson advised that random dumping of rubbish was one of the biggest problems in the area. It was envisaged that when the Kaituna re-diversion work was completed, planned landscaping of the area would improve the look of the reserve and this may discourage illegal rubbish dumping. It was important that all incidents of illegal dumping were reported to the Western Bay of Plenty District Council Office.

The concerns raised regarding illegal rubbish dumping and the report of the increase in rats at the Kaituna Sand Spit and Recreation Reserve would be reported through the CCR (Service Request) system and referred to the Reserves and Facilities staff.

Resolved: Councillor Scrimgeour / Member Cantlon

THAT the meeting be re-convened in formal session at 7.08 pm

MC20.1 **Presentation**

The Board received the presentation from Theo Ursum from Emergency Management Bay of Plenty regarding an update on the Emergency Management Community Response Team & Plan.

Theo Ursum (Emergency Management Advisor) and Wendy Rapana (Maketu Community Response Team Co-Ordinator) reported on the work undertaken to-date in the development of the Maketu Community Response Plan. The Civil Defence Emergency Management Community Guide outlined what needed to be done for personnel and community preparedness in an emergency situation in a booklet and this would be distributed to all Maketu households in the near future. Information about the booklet and Civil Defence Emergency Management preparedness had been given out at the Maketu markets.

It was important that there was community awareness of self responsibility and community resilience for a seven day period if and when required in an emergency situation. The community knew their own people, their vulnerabilities, accessibility and topography of the immediate area. The availability of resources and the Community Response Plan framework provided information specific to the Maketu community. Two Memorandum of Understanding agreements were being developed for the

premises that had been identified for use in the community in an emergency situation.

The updated Tsunami signage was due to be installed at Maketu in the near future.

The community connection with the local volunteer Fire Brigade, Maketu Coastguard and Maketu Surf Lifesaving Club was vital, and while these groups had been involved in civil defence operations for many years, there needed to be clear communication and understanding of the requirements in place for the community and the Maketu Community Response Plan would outline this.

The Chairperson thanked the attendees for their presentation.

Resolved: Member Beech / Councillor Marsh

THAT the presentation from Theo Ursum regarding an update on the Emergency Management Community Response Team & Plan be received.

MC20.2 **Minutes of Meeting No. MC19 of the Maketu Community Board held on 2 April 2019**

The Board considered the minutes of meeting MC19 of the Maketu Community Board held on 2 April 2019 as circulated with the agenda.

Resolved: Members Cantlon/ McFadyen

THAT the minutes of Meeting No. MC19 of the Maketu Community Board held on 2 April 2019 as circulated with the agenda be received and confirmed as a true and correct record.

MC20.3 **Chairperson's Report**

The Board considered a report from the Chairperson dated 30 April 2019 as circulated with the agenda.

MC20.3.1 **Cycleway into Maketu**

The Chairperson advised that it was pleasing to see the draft plan for the new cycle way into Maketu. The community was pleased that the Council had considered their input regarding the placement of the new cycleway. The Chairperson had had some good conversations with the local cycle groups and some residents who had given their input on the new cycleway. The Board would further discuss the plans at the next workshop.

MC20.3.2 **Y.E.S Program**

The third Y.E.S (Youth in Emergency Services) program had been completed with the emergency services and recruits from the Maketu area were involved in the program. It was great to see the growth in confidence of the participating young people as they progressed through the program, ending with their graduation at the local Marae. Clester Eru and local community emergency services were sincerely thanked for their huge voluntary input in this programme.

MC20.3.3 **Community Hub Feasibility Study**

The Board acknowledged the two local residents for committing themselves to undertake a feasibility study with the community looking at the options for a community hub in Maketu. They were two very enthusiastic and competent people and had done great job in fulfilling the process that was required to progress the feasibility study.

In the 2014 Annual Plan the Board allocated $20,000 (MC14.3.5) for a Maketu Community Hub Feasibility Study, and land adjacent to the current Maketu Community Centre had been acquired in 2016 with the future development of a Community Hub in mind. This was recorded as Committed Reserves Expenditure within the Community Board Financial Report – March 2019.

It was pointed out that the first step for this study was the registration of the group as an incorporated society. The Community Board funding was then to be released for the feasibility study. The incorporated society was expected to work as per the projected timelines. The project was led by the society and Council would work with them to achieve the projected outcomes.

The proposed strategy for the feasibility study was outlined as follows:

April 2019	*May 2019*	*June 2019*	*July 2019*	*August 2019*
Organisation				
Create Maketu Community Building Incorporated Society				
Contact Community Development Officer and possible stakeholders				
Create background information Leaflet/information for public				
	Develop Information Streams: • *Website* • *Facebook Page* • *Maketu Newsletter*			
	INFORM			

	Public participation Process – using information streams			
		INVOLVE/COLLABORATE *Seek involvement from stakeholders* *Gain lists of key attributes* • *Hold community meetings* • *Provide information through community newsletters* • *Use idea boards to allow for comments to be made outside of formal forums* • *Community Questionnaire*		
			Develop ideas created through involvement process to create draft plans • *Make draft plans available for comment* • *Review feedback* • *Consult with the local Council re proposed plan to check the feasibility.*	
				Decision/Plans Created • *Information feedback to community stating reasons for decisions* • *The process undertaken to get to this point.*

MC20.3.4 **Freedom Campers**

As the kiwifruit season was now underway there was an influx of seasonal/ freedom campers taking over the carpark reserves. This was huge bugbear to many of the residents as they witnessed incidents of bad behaviour, littering, lighting fires, leaving beer bottles on the beach, showering outside and not using the public toilets.

The Chairperson advised that any unsightly or illegal activity should be reported to the Western Bay of Plenty District Council as soon as possible.

MC20.3.5 **ANZAC Commemorations**

The 2019 Anzac Day commemoration service at Maketu was attended by hundreds of people who gathered at the Maketu Memorial and the

Whakaue Marae to pay tribute to the Anzacs and all service personnel. The dawn service was well organised and enhanced by the sun rise over the Maketu estuary.

MC20.3.6 **Kaituna River Rediversion**

The landscape was changing on Ford Road and contractors were well into the project of realigning the Kaituna River to enable more fresh water into the Maketu estuary.

MC20.3.7 **Significant Council Processes - Community Engagement**

(a) Community Matching Fund - 2019

The Board was advised that the Community Matching Fund was available to Western Bay Community Groups. The 2019 Community Matching Fund applications opened 29 April and would close on 29 May 2019.

(b) Remuneration Authority – Childcare Allowance (Draft Policy Paper)

Elected Members were reminded that they were welcome to provide comment on the Remuneration Authority – Childcare Allowance (Draft Policy Paper) to the Remuneration Authority at info@remauthority.govt.nz by Friday 31 May 2019.

Resolved: Member Beech / Councillor Marsh

THAT the Maketu Community Board Chairperson's Report dated 30 April 2019 be received.

MC20.4 **Councillor's Report**

The Board considered a report from Councillor Scrimgeour dated 2 May 2019 as circulated with the agenda.

2019 Triennial Elections

At the Council meeting held on 18 April 2019 Council adopted that for the 2019 triennial elections nominees names listed on voting papers be in pseudo-random order (as done in previous elections). The key dates relating to the forthcoming election were noted:

- Nominations open on 19 July and close on 16 August 2019
- Voting papers to be distributed from 20 September 2019
- Voting to be closed at noon on 12 October 2019

Kaituna Rediversion

At a recent update from the Bay of Plenty Regional Council it was advised that construction work was about 6 months ahead of schedule.

Concerns had been expressed about the water quality in the Little Waihi Estuary. The Bay of Plenty Regional Council Kaituna Catchment Manager had advised that it was expected that that the water quality within the Maketu Estuary and the wetland would improve with increased water flow into the immediate area.

The water quality of the Little Waihi Estuary was also a concern and the Kaituna Catchment Manager had advised that there was work being undertaken to monitor and improve this water area.

Te Puke Recycling Centre

The trial of the extended opening hours of 8am to 5pm on Tuesday's and Thursdays at the Te Puke Recycling Centre had proven to be worthwhile and had now been made permanent.

Representation Arrangements for Western Bay of Plenty District Council

On 8 April 2018 the Local Government Commission announced its decision relating to the representation arrangements for the Western Bay of Plenty District Council that would apply for the 2019 local authority elections. The Commission had endorsed the decision of Western Bay of Plenty District Council that the existing arrangements of 11 councillors elected from three wards, with one boundary alteration, would apply for the October elections.

Resolved: Councillor Scrimgeour / Member Beech

THAT the Councillor's Report dated 2 May 2019 and titled Maketu Community Board Councillor's Report – May 2019 be received.

MC20.5 **Infrastructure Services Report Maketu - May 2019**

The Board considered a report from the Deputy Chief Executive dated 1 May 2019 as circulated with the agenda.

MC20.5.1 **Maketu Road Proposal Cycle Trail**

The Board was pleased to know that the survey work for the cycleway had been completed. The Roading Engineer (East) had to review the design with Westlink and discuss pricing and project commencement dates.

The Roading Engineer (East) advised that he would attend the next Maketu Community Board Workshop scheduled for Tuesday 4 June 2019 to

ensure that specific points of concern raised by interested community members and groups were noted for consideration in the final design of the cycleway.

The Chairperson expressed concern regarding the road crossover point that needed to be closer to Spencer Avenue – it was noted that having the crossover point closer to the entrance Pou was too close to the 100 km/h speed zone and was dangerous as vehicles tended to pick up speed and visibility was not good at this point on the roadway.

It was signalled that there had been a suggestion of developing the cycleway through the closed off section of Spencer Avenue as there was already a walkway through the area. The locked gate across the closed off section of the land would need to be opened permanently.

MC20.5.2 **Maketu Road Culvert**

It was expected that the consents for the work on the Spencer Avenue culvert improvements would be undertaken in conjunction with the cycleway development.

MC20.5.3 **Spencer Avenue Reserve Levelling - Minute Action Reference MC1916 3.2**

The Board was advised that Resource Consent was required for this reserve as it was now deemed to be a flood plain area. The original requirements for the reserve ascertained that no consent had been required from the Bay of Plenty Regional Council, but one had been required from the Western Bay of Plenty District Council for soil quantities greater than 5m3.

The Board noted that a subdivision directly across the road was being pre-loaded with soil and there was another property that had a large quantity of sand being deposited on it, seemingly without any consent restrictions.

MC20.5.4 **Surf Club Car Park Reserve Rock Revetment - Minute Action Reference MC20 16.2.1 and MC8 17 5.7**

The Board was advised that the signage had been erected advising the need for caution when accessing the beach from the Surf Club Car Park.

The Chairperson reported that some of the sand bags were ripped and requested that an on-site meeting at the Maketu Surf Club be scheduled with Council's Reserves and Facilities Asset Manager to view and ascertain the maintenance work required.

MC20.5.5 **Kohanga Reo - Minute Action Reference MC18 19 7.3**

The Minutes of the Maketu Community Board Meeting MC8 held on 17 October 2017 reported the following:

"The Chairperson advised that he and Councillor Marsh and Council staff had met with representatives of the Kohanga Reo on Wednesday 27 September 2017 and discussed issues relating to parking outside the Kohanga Reo.

It had been agreed that an entrance gate to the premise be relocated and an overhead shelter from the designated car park area to the Kohanga Reo entrance also be constructed. At the meeting, it had been indicated that the Community Board would financially assist the Kohanga Reo to achieve improved parking arrangements.

The required work would be coordinated in liaison between Council Reserves and Facilities staff and members of the Kohanga Reo.

It was resolved that the Maketu Community Board provide funding from the Maketu Community Board Contingency Account to the Maketu Kohanga Reo for materials required to achieve improvements to parking and access for the Kohanga Reo as agreed at the meeting held on 27 September 2017."

The Board received advice from the Reserves and Facilities Officer (East) that outlined a quote to complete fencing at the Kohanga Reo.

The quote was for:
- Realigning the Maketu Road paling fence to remove the parking bay
- Adjusting the vehicle entry gates in this section to enable service vehicle access
- Removing the pedestrian gate to the boundary fence between the sports field and the Kohanga Reo

The Board received the quote and asked that the Roading Engineer (East) liaise with the Reserves and Facilities Officer (East) and members of the Kohanga Reo to ensure coordination of the agreed works.

Resolved: Councillors Scrimgeour / Marsh

THAT the Maketu Community Board approve funding up to $5,000 allocated from the Maketu Community Board Reserve Account to undertake the approved fencing work as outlined in the provided quote from the Reserves and Facilities Officer (East).

Resolved: Members Cantlon / McFadyen

THAT the Deputy Chief Executive Officer's Report dated 1 May 2019 and titled Infrastructure Services Report Maketu May 2019 be received.

MC20.6 **Financial Report Maketu - March 2019**

The Board considered a report from the Management Accountant dated 11 April 2019 as circulated with the agenda.

Resolved: Member Cantlon / Councillor Marsh

THAT the Management Accountant's report dated 11 April 2019 and titled "Financial Report Maketu – March 2019" be received.

MC20.7 **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of May and June 2019 as circulated with the agenda.

Resolved: Members Beech / Cantlon.

THAT the schedule of meetings for May and June 2019 be received.

The meeting concluded at 8.21 pm

Confirmed as a true and correct record.

_____
S Beech
Chairperson
Maketu Community Board

_____
Date

Western Bay of Plenty District Council

**Minutes of Meeting No. TP20 of the
Te Puke Community Board held on 16 May 2019
at the Te Puke Library and Service Centre
commencing at 7.00pm**

Present

Members P Miller (Chairperson), B Button (Deputy Chairperson), J Dugmore and R Spratt, and Councillors G Dally and J Scrimgeour

In Attendance

J Pedersen (Group Manager People and Customer Services), S Harvey (Roading Engineer East) and A Alty (Senior Governance Advisor)

Others

3 members of the pubic
1 member of the press

Public Forum

Resolved: Members Miller / Spratt

THAT the meeting adjourn for the purpose of holding a public forum.

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Te Puke Community Board. Attending members of the public were invited to take part in the Public Forum.

Antisocial Behaviour in Te Puke Township

A member of the public spoke about her concern with regards to the increasing antisocial and intimidating behaviour by drunk and disorderly people in Jubilee Park and the town centre area. She stressed that she was deeply concerned and noted the behaviours mentioned were:

- The number of people drinking and taking drugs in public places was increasing.
- Members of the public going about their daily business had been threatened and frightened by the attitude of people under the influence of drink and drugs.
- People were being harassed and witnessed bad language and offensive behaviour.

- Police had advised that they could not take any action. If police found alcohol on the people causing problems, they confiscated the alcohol but did not remove the drunk/drugged people.
- Members of the public were not going to the public park area with their families because of the antisocial and intimidating behaviour of drunk and drugged people in the immediate area.
- People did not feel safe at the public bus stop where street dwellers and drunks often congregated.

The speaker clarified that she was referring to the street dwellers and homeless people, not the freedom campers. Volunteers in the community had tried to assist the homeless people in the community, but their numbers had grown and the speaker would like to see some community action. It was pointed out that some of the homeless people chose to live on the streets and would not accept community or social assistance.

A Community Board Member who was also a member of the Te Puke Community Patrol advised that the local police were aware of the antisocial behaviours in the public areas and had not acknowledged the concerns of the community relating to the growing situation.

The Chairperson thanked the speaker for bringing her concerns to the attention of the Board and he advised that neither the Board nor Council were in a position to directly manage or control antisocial behaviour in the community. The Chairperson asked that the concerns raised be forwarded to the Chief Executive Officer with a request that the local Police be advised of the public forum discussion at this Community Board meeting. The Chairperson also asked for comment and advice on what possible measures could be put in place to find a solution to manage the antisocial behaviours of the group of people that affected many in the community.

Resolved: Councillor Scrimgeour / Member Spratt

THAT the meeting be re-convened in formal session at 7.14 pm

TP20.1 **Minutes of Meeting No. TP19 of The Te Puke Community Board held on 4 April 2019**

The Board considered the minutes no. TP19 of the Te Puke Community Board for the meeting held on 4 April 2019 as circulated with the agenda.

Resolved: Members Spratt / Miller

THAT the Minutes from meeting no. TP19 of the Te Puke Community Board held on 4 April 2019 as circulated with the agenda, be confirmed as a true and correct record.

TP20.2 **Council Decisions on Board Recommendation to Council - Funding for The Centre Te Puke**

The Board considered a report from the Senior Governance Advisor dated 6 May 2019 as circulated with the agenda.