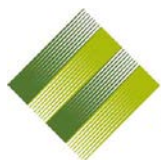




# Omokoroa Community Response Plan

This Plan was developed by the Omokoroa Community Board in conjunction with the Western Bay of Plenty District Council and Civil Defence on behalf of the Omokoroa community for use during a civil emergency.

**February 2014**



*Western Bay of Plenty  
District Council*



**BAY OF PLENTY  
EMERGENCY MANAGEMENT**

**GROUP**

## Distribution List

A hard copy of this Response Plan is held by:

1. The Response Team members, being:
  - a. Don Cameron
  - b. Gary Webber
  - c. Chris Woods
  - d. John Palmer
  - e. Tim Maurice
  - f. Peter Cooke
2. BOP Civil Defence
3. Omokoroa Point School, as the primary welfare centre
4. Omokoroa Library, as the response centre (hard copy maps are also held at the library).

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## Introduction

### Purpose of Plan

Omokoroa is vulnerable as it can be isolated in the event of a disaster due to the single access road in and out of the peninsula, the rail bridge within the area, and the possibility of road access via the State Highway between Tauranga and Katikati being disrupted.

During a Civil Defence Emergency communities can become isolated from outside help and resources. This plan outlines what is available within the community to respond to an emergency and sustain life until outside help arrives. Planning is based on supporting the community for at least three days.

### Review of Plan

Within six months of local body elections. Called for and administered by WBOPDC.

### Activation of Plan

This plan can be activated by any member of the Community Response Team (CRT) upon receipt of a Civil Defence warning from the WBOPDC, or following an emergency that has occurred without warning.

### Area covered by Plan

This plan covers the Omokoroa Community Board area, i.e. Omokoroa peninsula in its entirety to State Highway 2

### Risks to the area

Events which could cause isolation include: earthquake, tornado, landslip, tsunami, volcanic eruption, tropical cyclone and floods. Any of the events could also bring loss of water supply, electrical supply and telephone contact including cell phone. A disaster like a major pandemic outbreak could see 20% to 60% of the population affected within a week and this would lead to the area being isolated as a quarantine site (Allan Pearce 30.3.06).

Utilities failures etc could also result in the need for a response by the CRT to assist vulnerable community members.

### Notifying & alerting the community

While it is the primary responsibility of local Civil Defence to advise the community of any emergency event, the Omokoroa CRT will support and assist Civil Defence in this activity.

The Omokoroa community will be notified of a state of local emergency by the Civil Defence Emergency Management Officer or Emergency Operations Centre (if operating). This notification may be by e-mail, phone or text to the Community Board Chairperson.

It will then be the responsibility of the Chairperson and CRT to ensure the community is made aware of a potential emergency situation. This can be done using telephone communications, email, or door to door knocking.

## **Roles & Responsibilities of CRT**

### ***Community Response Team Leader***

The Community Response Team Leader is responsible for the overall co-ordination of the community response during an emergency. This involves ensuring that the community is notified and the CRT members are available to take responsibility for different aspects of the response, as directed by the Civil defence Controller. They may also allocate and deploy community resources as agreed with the Controller of the Emergency Operations Centre. They are also responsible for maintaining the Community Response Plan.

The CRT Leader is the only person authorised to make public statements. This is done in consultation with the Civil defence Controller or Public Information Manager.

### ***Personnel Officer***

The Personnel Officer is responsible for ensuring that there are the required numbers of personnel available to assist the responders with tasks (e.g. cooking food, assisting with sand bagging, door to door knocking). They will also arrange relief for Team members who require a rest.

### ***Resource Officer***

The Resource Officer is responsible for obtaining resources as requested by the Team Leader and liaising with the owners of the equipment to ensure it is used in the correct place (and safely).

They are also responsible for maintaining the list of available resources on an annual basis.

### ***Welfare Officer (s)***

The Welfare Officer is responsible for ensuring the evacuation centres (school, halls, etc) are setup and staffed / resourced correctly. They are also responsible for ensuring that members of the public who arrive at the centre are registered and these details passed on to the Team Leader / WBOPDC.

This role should be established in consultation with the district Welfare Coordinator and Emergency Management Officer to ensure there is no duplication of effort and the chosen person receives the appropriate training.

## *Communications Officer (s)*

The Communication Officer is responsible for manning the Civil Defence Radio located in the area. They are the main liaison point between the council and the community and will act as the main point for passing information from the EOC in the event other methods of communication are unavailable.

## *Team Member*

The Team Members will be responsible for assisting and carrying out tasks as required by the Team Leader. They will also be responsible for ensuring that the wider community has been notified of an emergency.

## *Community Response Co-ordination Centre*

Primary response co-ordination centre is the **library**, with Omokoroa Point School as alternate and Settlers Hall as second alternate.

Primary welfare centre is **Omokoroa Point School**

## Community Response Team Considerations for Particular Emergencies

*In all cases send one member of the CRT to the evacuation centre to be used to provide community liaison.*

### 1. Earthquake

- a. Activate CRT.
- b. Assess the area for damage including the bridge on Omokoroa Road over the railway line, integrity of power and water supplies and communication networks.
- c. Assess immediate needs.
- d. Contact local Civil Defence Authority to advise the outcomes from c. above.
- e. Determine needs for community care and welfare.

### 2. Tsunami

- a. Activate CRT.
- b. Notify telephone tree to advise community of event and for them to listen to the radio and TV for further advice.
- c. Move medical supplies to higher ground if they are threatened and time permits.

### 3. Volcanic Eruption

- a. Activate CRT.
- b. Notify telephone tree to advise community of event and to advise them to stay indoors and to listen to the radio and TV for further advice.

### 4. Pandemic – Lead Agency is Ministry of Health

- a. Activate CRT.
- b. Notify telephone tree to advise community of event and to promote Ministry of Health bulletins.
- c. Contact BOP District Health Board.
- d. Provide security for medical supplies at Omokoroa Medical Centre if threatened.
- e. Establish welfare centre at Omokoroa Point School if directed by Ministry of Health.

### 5. Flood

- a. Activate CRT.
- b. Assess the area for slips, check Omokoroa road bridge for structural integrity.
- c. Assess immediate needs.

- d. Contact local Civil Defence Authority to advise outcomes of c. above.
- e. Determine needs for Community care and welfare.



## Community Resources

### *Evacuation Centres*

Below is a list of potential evacuation centres that will be utilised in the case of a Civil Emergency.

Name Of Centre	Location / Address	Resources Available
Omokoroa Point School	37 Hamurana Road	Toilets, kitchen
Settlers Hall	Omokoroa Rd	Toilets, 2 kitchens
Golf Course	Links view	Toilets, showers, catering facilities
Omokoroa Carriers	Omokoroa Rd	Covered open space
Bowling Club	Hamurama Road	Toilets, catering facilities
Boat Club	The Esplanade	Toilets, catering facilities

### *Plant + Equipment*

Below is a list of plant and equipment that could be used during an emergency. .

Type Of Plant / Equipment	Location	Contact Details
Amateur radio	Local boat radios Police radio	- Residents with VHF radios on their boats. - Community patrol car housed at Country Estate
Various	Omokoroa Hire, Prole Road	07 548 0096
Various	Hire Quip	07 578 2082
Various	Hirepool	07 543 0742

## *Transportation*

The locations of any transport within the community that could be used in an emergency should be listed below. This could include:

- 4x4 vehicles
- Quad bikes
- Off road motorcycles
- Tractors
- Boats
- Helicopters
- Light Aircraft

Transport Type	Location	Contact Details
4x4 car	Omokoroa Community Patrol vehicle	
Omokoroa Ferry	Boat Ramp	07 548 1795
IRB	Murray Crapp	

## *First Aid*

First Aid may be required during and following an emergency situation and the following table is a list of some of the people who could be called upon from within the Omokoroa Community;

Name Of Person	Qualification	Contact Details
Omokoroa Medical	MD	Omokoroa Road

The location of comprehensive first aid kits or supplies is listed below

Type Of Equipment	Location	Contact Details
Medical Centre	Omokoroa Road	07 548 0169
Acacia Park	Hamurama Road	07 548 0400
First Response Ambulance		111
Omokoroa Point School	Hamurama Road	07 548 0748
Fire Rescue	Omokoroa Road	07 548 0880

## *Cooking equipment*

Cooking equipment and facilities are listed below.

PLUS barbecues and cooking utensils can be commandeered from the Community in the event of an emergency..

Type Of Equipment	Location	Contact Details
Kitchen equipment	Boat Club	07 548 0960
	Esplanade Restaurant	07 548 0279
	Golf Club	07 548 2384
	Bowling Club	07 548 0077
	Settlers Hall	WBOPDC

## *Bedding + sleeping equipment*

Many residents will come to evacuation centres with their own sleeping equipment. However, some may not have any available to them, in that situation contact Local Civil Defence for assistance.

## *Water supplies*

Water supplies may be interrupted or damaged during an emergency, Alternatives that are available in the area e.g. large rain water storage tanks, swimming pools etc. **Please note – swimming pools and ground water from bores need to be checked for quality before being used for drinking purposes.**

Type / Capacity	Location	Contact Details
Swimming Pool & Geothermal Bore	Omokoroa Point School Hamurama Road	07 548 0748
Swimming Pool & Geothermal Bore	Omokoroa Thermal Holiday Park	07 548 0857

## *Radio equipment*

There are radios located at:

Name & Type Of Radio	Location	Contact Details
Civil Defence Radio	Library	
Fire Service Radio	Fire Station	
St Johns Ambulance Radio	First Response Ambulance	
Police radio	Community Patrol Vehicle	

## **Vulnerable Community Members**

The sites listed here may require assistance to evacuate:

Name	Location	Condition	Contact Details
Country Estate	Anderley Ave	Retirement village	07 548 1100 or 0275 617 917
Acacia Park	134 Hamurana Road	Rest home	07 548 0400 or 0274 935 037
Omokoroa Point School	37 Hamurana Road	Primary school	07 548 0748
Minnows	3 Margaret Drive	Preschool	07 548 2040
Preschool	Settlers Hall	Preschool	07 548 1343

## Emergency Contacts List

### Emergency Services

Name	Location	Contact Details
Fire service	Omokoroa Road	07 548 0880

### Contacts; Councils And Government Ministries

Name	Location	Contact Details
WBOPDC	Barkes Corner	07 571-8008
BOP Regional Council	Whakatane, Tauranga	0800 884 880
BOP District Health Board – Public Health	Tauranga Hospital	07 571 8975
Ministry of Social Development	Wellington	04 916 3300
Ministry Of Education	Wellington	04 463 8000

### Community Response Team Members

Team Position	Name	Contact Details
Team leader	Don Cameron	
Deputy team leader	Garry Webber	
Personnel	Chris Woods	
Resources	John Palmer	
Welfare	Peter Cooke	
Communications	Tim Maurice	
Team member: community patrol liaison	Tim Maurice	
Team member: neighbourhood support liaison	Tim Maurice	

## Community Services

Name	Role / Skill	Contact Details
Ian Blunt	Fire Chief/ Digger, truck	
Peter Rae	Earthmoving	
Mackie Bobcats	Earthmoving	
Omokoroa General Carriers	Earthmoving and general cargo trucks	

## Community Notification Tree

Use Neighbourhood Support contact tree.

## Mapping

**Note:**

*Large laminated maps for use in an emergency are held at the Library that cover:*

- Tsunami Inundation
- Topographic
- Satellite/ aerial photos

