



PEOPLE • PLAN • PROGRESS



Western Bay of Plenty
District Council

Te Puke Community Board Grant Application Form

Name of Applicant: (Organisation/Individual)	

Telephone:	Day:	Fax:
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Postal Address:	

Contact person/s for Organisations:	
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Physical Address: (if different from above)	

Telephone:	Day:	Fax:
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Purpose of Organisation and Key Activities:	

Amount of this request:	\$	Where will the project/activity be located or provided from:	
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Please describe the purpose for which the grant is required:	

Who and how many will benefit from the project/activity:	
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What are your membership numbers:		How much is your annual subscription / membership fee?	
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How many staff/volunteers does your organisation have?		What is the legal status of your organisation (e.g. incorporated society)	
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Is your organisation / are you registered for GST:	Yes / No	GST No.	
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Cost of project / activity:	\$		
Give details:			
Details of funding to date for project/activity:	\$	Total Cost of Project:	\$
Total funds currently available:	\$	Estimated funds to be raised:	\$
Have you applied to Western Bay of Plenty District Council for funds:	Yes / No	If so, how much :	\$

Applicants may speak in support of their case to an appropriate meeting of the Community Board.

Application Checklist:	Supporting documents to verify financial information e.g. quotes to support cost estimates, up to date bank statements, statement of cash on hand and references.
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Declaration:	That details contained in this application are true and correct and that the person signing this application is authorised to do so.
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Signed:	
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Date:	
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Applications to:	The Democracy Support Officer Te Puke Community Board, Private Bag 12803, Tauranga. 3143
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Contact Phone:	(07) 579 6735
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