



PEOPLE • PLAN • PROGRESS



Western Bay of Plenty  
District Council

# Maketu Community Board Grant Application Form

<b>Name of Applicant: (Organisation/Individual)</b>	

<b>Telephone:</b>	Day:	Fax:
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<b>Postal Address:</b>	

<b>Contact person/s for Organisations:</b>	
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<b>Physical Address: (if different from above)</b>	

<b>Telephone:</b>	Day:	Fax:
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<b>Purpose of Organisation and Key Activities:</b>	

<b>Amount of this request:</b>	\$	<b>Where will the project/activity be located or provided from:</b>	
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<b>Please describe the purpose for which the grant is required:</b>	

<b>Who and how many will benefit from the project/activity:</b>	
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<b>What are your membership numbers:</b>		<b>How much is your annual subscription / membership fee?</b>	
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<b>How many staff/volunteers does your organisation have?</b>		<b>What is the legal status of your organisation (e.g. incorporated society)</b>	
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<b>Is your organisation / are you registered for GST:</b>	Yes / No	<b>GST No.</b>	
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Cost of project / activity:	\$		
Give details:			
Details of funding to date for project/activity:	\$	Total Cost of Project:	\$
Total funds currently available:	\$	Estimated funds to be raised:	\$
Have you applied to Western Bay of Plenty District Council for funds:	Yes / No	If so, how much :	\$

Applicants may speak in support of their case to an appropriate meeting of the Community Board.

Application Checklist:	Supporting documents to verify financial information e.g. quotes to support cost estimates, up to date bank statements, statement of cash on hand and references.
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Declaration:	That details contained in this application are true and correct and that the person signing this application is authorised to do so.
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Signed:	
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Date:	
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Applications to:	The Democracy Support Officer Maketu Community Board Western Bay of Plenty District Council Private Bag 12803, Tauranga 3030
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Contact Phone:	(07) 579 6735
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