

# Western Bay of Plenty District Council

**Minutes of Meeting No. OM1 of the  
Omokoroa Community Board held on 29 November 2016  
at the Omokoroa Library and Service Centre  
commencing at 7:00pm**

## **Present**

Members M Grainger (Chairperson), T Sage (Deputy Chairperson), D Sage and Councillors M Murray-Benge and J Palmer

## **In Attendance**

G Allis (Deputy Chief Executive), J Paterson (Roading Infrastructure Manager) and A Alty (Democracy Advisor)

## **Others**

Eight members of the public, His Worship the Mayor and others as named in the minutes

## **Welcome**

The Chairperson welcomed all in attendance to the first business meeting of the Omokoroa Community Board. He acknowledged the attendance of His Worship the Mayor Garry Webber, Councillor Don Thwaites and Bay of Plenty Regional Councillor Norm Bruning.

## **Apologies**

An apology for absence was received from Member Presland.

**Resolved:** Members Grainger / T Sage

*THAT the apology for absence from Member Presland be accepted.*

**OM1.1 Declaration by Community Board Member Derek Sage**

Derek Sage took the oath and signed the declaration witnessed by the Chief Executive Officer's nominee, Deputy Chief Executive of the Western Bay of Plenty District Council, Gary Allis.

Acknowledged with acclamation.

**OM1.2 Omokoroa Community Board Proposed Delegations 2016-2019 Triennium**

The Board considered a report from the Democracy Management Advisor dated 4 November 2016 as circulated with the agenda.

**Resolved:** Councillor M Murray-Benge / Member D Sage

1. *THAT the Democracy Advisor's report dated 4 November 2016 and titled "Omokoroa Community Board Delegations 2016-2019 Triennium" be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT for the 2016-2019 triennium, Council's delegations to the Omokoroa Community Board be as follows:*

*Role and Purpose of Community Boards*

- *To represent, and act as an advocate for, the interests of their communities*
- *To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the community board*
- *To maintain an overview of services provided by Council within the community*
- *To prepare an annual submission to the Council for expenditure within the community*
- *To communicate with community organisations and special interest groups within the community*
- *To undertake responsibilities as delegated by Council or its Committees.*

*Delegated Functions*

*Subject to compliance with Council strategies, policies, plans and legislation:*

- *To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make*

*recommendations to Council and its Committees in accordance with their delegated functions*

- *To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing respective communities to promote public participation and communication within respective communities*
- *To undertake tasks, powers and functions as may be delegated by Council or its Committees in accordance with their delegated functions from time to time*
- *To control, expend and monitor funds as allocated by Council*
- *To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.*

*Or*

*In accordance with allocations which have been approved through the annual plan process*

- *To have input into Council and its Committees on issues and plans affecting the respective communities*
- *To provide an effective mechanism for community feedback to Council*
- *To receive reports from Council appointees on Council matters relevant to the Community Boards.*

OM1.3

### **Standing Orders 2016-2019 Triennium**

The Board a report from the Democracy Advisor dated 16 November 2016 as circulated with the agenda.

In considering Council resolutions on its Standing Orders it was noted that the Standing Orders presented for the Board to consider were written specifically for Community Boards and did not include some provisions which were not necessary for them (such as Mayoral Powers). Following were the items Council adopted and some recommendations for the Boards in considering these in relation to the Board Standing Orders.

**Resolved:** Member Grainger / Councillor Palmer

1. *THAT the Democracy Management Advisor's report dated 16 November 2016 and titled Standing Orders 2016-2019 Triennium be received.*
2. *THAT pursuant to Clause 27 of Schedule 7 of the Local Government Act 2002 the Omokoroa Community Board adopts the Western Bay of Plenty District Council Community Board Standing Orders 2016 as attached to this report, with the following amendments:*

### **Standing Order 12.7 - 12.16**

*Include proposed Standing Orders 12.7 through to 12.16 to create the option for remote meeting attendance*

### **Standing Orders 14 - Public Forum**

*Add to SO14 - Public Forums - SO14*

*14.5 - Recording and Responding to Public Forum Matters*

*Brief notes may be kept of matters raised in public forum. Matters for action will be referred through the service request system, while those requiring further investigation may be referred to the Chief Executive Officer for further report. If no resolution referring a request for further report is made no further action will be taken on those matters which are not service requests.*

### **Standing Orders 18.3 - Chairpersons Casting Vote**

*SO18.3 - Chairperson does have a casting vote*

### **Standing Orders 21 - General Procedure for speaking and moving motions**

*SO21 - General procedures for speaking and moving motions*

*Standing Orders 21.1 to 21.4 are amended such that only Option C remains*

### **Standing Orders 22.5 Amendment to be relevant and not direct negatives**

*SO 22.5 - Amendments to be relevant and not direct negatives*

*Amend Standing Order 22.5 to read:*

*Every proposed amendment must be relevant to the motion under discussion. Proposed amendments cannot be similar to an amendment that has already been lost, nor can they be a direct negative to the original motion. Any amendment which, if carried, would have the effect of defeating the original motion is a direct negative and is therefore not allowed.*

### **Editorial Delegation - Chief Executive**

*THAT the Chief Executive Officer be delegated the authority for minor editorial changes as required such as number correction.*

## Public Forum

**Resolved:** Members Grainger / T Sage

*THAT the meeting adjourn for the purpose of holding a public forum.*

### **Precious Family Reserve - Continuing Attention to preserve area as passive reserve.**

Shirley Dunford spoke to the Board and tabled a letter asking that the Board ensure that the Precious Reserve area receiving continuing attention to ensure its peaceful condition for the benefit, safety and well being of both young families and older members of the community.

The following requests were put forward for Council consideration:

1. The walking track through the reserve be re-named 'The Mabs Kelly Walkway'
2. Fix bollards at the Anderley Avenue and Hamurana Road edges of the reserve to exclude cars but permit access by invalid scooters, golf buggies and child buggies
3. Clear the pond of weed to restore/enlarge it to encourage wildlife
4. Plant some wetland plants as an extension to the pond
5. Plant one or two trees or shrubs in the top part of the reserve to give shade and encourage wildlife
6. Place one or two seats in the top part of the reserve
7. Place two or more seats at the waters edge to the right of the existing seat.

Ms Dunford noted that the pond was currently in a poor state with rampant floral overgrowth and asked if something could be done to improve the pond as soon as possible.

The Board agreed that the points raised by Ms Dunford were reasonable and asked Ms Dunford to look at the Omokoroa Beach Forum website to gain feedback and comment on her and other community suggestions. Ms Dunford's letter would be forwarded to the Reserves and Facilities Manager for comment.

The Chairperson would reply to Ms Dunford's letter.

**Norm Bruning Bay of Plenty Regional Councillor** introduced himself and congratulated Board members on their election to the Board for the 2016 - 2019 Triennium. He advised that he and fellow area representative Jane Nees were available for consultation and advice in their roles as Bay of Plenty Regional Council representatives. He extended best wishes to all for the coming Christmas season.

**Resolved:** Members Grainger / T Sage

*THAT the meeting reconvene in formal session at 7:14pm.*

OM1.4 **Minutes of Meeting no. OM-IN of the Omokoroa Community Board held on 10 November 2016**

The Board considered the minutes of OM-IN of the Omokoroa Community Board held on 10 November 2016 as circulated with the agenda.

**Resolved:** Members T Sage / Grainger

*THAT the minutes of meeting no. OM-IN of the Omokoroa Community Board held on 10 November 2016 as circulated with the agenda, be confirmed as a true and accurate record.*

OM1.5 **Appointment of Board Members on Outside Bodies**

The Board a report from the Democracy Advisor dated 3 November 2016 as circulated with the agenda.

**Resolved:** Councillors Murray-Benge / Palmer

1. *THAT the Democracy Advisor's report dated 3 November 2016 and titled "Appointment of Omokoroa Community Board Members on Outside Bodies" be received.*

2. *THAT Omokoroa Community Board members be appointed to outside bodies as follows:*

- |   |            |
|---|------------|
| • Omokoroa Community Policing Group                           | M Grainger |
| • Omokoroa District Sports and Recreation                     | P Presland |
| • Omokoroa Environmental Managers                             | M Grainger |
| • Omokoroa Settlers' Hall Committee<br>Society (Incorporated) | T Sage     |
| • Western BOP Safer Communities Forum                         | M Grainger |

OM1.6 **Chairperson's Report**

The Board considered a report from the Chairperson dated 11 November 2016 as circulated with the agenda.

OM1.6.1 **Future Meeting Venue for Omokoroa Community Board**

Over recent months, with the increased attendance at Omokoroa Community Board meetings, there was disquiet in the community in regard to the lack of space for the meetings.

The Omokoroa Community Church Hall had been secured as a more suitable space for future Board meetings.

**Resolved:** Councillor Palmer / Member D Sage

*THAT future meetings of the Omokoroa Community Board be held in the Omokoroa Community Church Hall.*

#### OM1.6.2 **Poppies on the Point**

Heather Reynolds spoke on behalf of the Omokoroa ANZAC Committee in regard to the application for funding for a Heather Reynolds from the Anzac Committee for the erection of a memorial cairn on the Crapp Reserve.

Ms Reynolds informed the Board that the Anzac Committee had worked with the Western Bay of Plenty District Council Reserves and Facilities Manager who had spoken to the Department of Conservation and Pirirakau Hapu who were also supportive of the proposal.

Ms Reynolds advised that the initial funding request that was before the Board within this agenda was not adequate for the costs now known to achieve the outcome the Anzac Committee was seeking. Costs for footings, future lighting and security and the finishing of the memorial poppies had not been taken into account at this stage and new cost assessments needed to be made. It had also been suggested that a flag pole should be erected in-hand with the development of the memorial cairn, which in turn would also add to an increase in costs for the project.

The Board was advised that various community groups and businesses had expressed interest in supporting the project and approaches would be made for funding from the community.

In consideration of the additional funding now needed for the project, the Board asked that Ms Reynold and the Anzac Committee re-assess what they needed and provide a summary of quotes and costing for the work to be undertaken to complete the Memorial Cairn on Crapp Reserve.

A further application for funding (with summary statement of costings) would be considered at the first meeting of the Omokoroa Community Board to be held in 2017.

The Board was advised that the applicants were aware of the Council's Public Arts Policy and would continue to work with the Reserves and Facilities Manager in all aspects of the development of the memorial.

#### OM1.6.3 **Omokoroa Skate Path Award**

The Chairperson advised the Board that the Omokoroa Skate Path Award had been second only to the multi million dollar Margaret Mahy Playground in Christchurch, so was extremely significant to all involved with the development of such a fantastic asset to the community. A full report

relating to the award was included in the Infrastructure Services Report (Page 110) in the OM1 agenda.

#### OM1.6.4 **Provision of Bus Shelters at Omokoroa**

The Board received a letter from Alison Badger outlining concerns as a regular user of the Omokoroa-Tauranga commuter bus that Council had not provided shelters for schoolchildren on the north side of Omokoroa Road, and also had not provided for commuters on the south side of Omokoroa, particularly by the Hot Pools and opposite the 'gravel pit' park and ride area.

The Roding Infrastructure Manager advised that major roading rehabilitation work was programmed to be undertaken along Omokoroa Road in the new year. During the course of the rehabilitation work, the siting of bus shelters would be considered. Approaches had been made to the operators of the local Tauranga to Omokoroa bus service to see if driver could accommodate a change in approach and parking to assist passengers. He had received advice that the bus drivers were reluctant to change their current parking pick-up and drop-off system for safety reasons.

The park and ride bus area would be altered in due course by the proposed changes to the roadway to be undertaken by the New Zealand Transport Agency as part of their safer highway restructuring.

Board members were concerned that if there were health and safety issues that needed to be addressed by bus commuters, this needed to be addressed as soon as possible.

It was suggested that in light of the attendance by Regional Bay of Plenty District Councillor Norm Burning, he also take up this issue with his Council who manager the Bay of Plenty Regional Public Transport service.

**Resolved:** Members Grainger / T Sage

*THAT the Chairperson's Report to the Omokoroa Community Board for November 2016 be received.*

#### OM1.7 **Councillor's Report on the First Business Meeting of Council**

The Board considered a verbal report from the Councillors Murray-Benge and Palmer on the first business meeting of Council held on 24 November 2016.

Councillors Palmer and Murray-Benge reported on the following:

- Procedural Business undertaken at the first Council meeting
- Stormwater Easement consent passed for Western Avenue
- Unveiling of Iconic Cycle/ Walkway Bridge Design across the Wairoa River



**Resolved:** Members Grainger / D Sage

*THAT the verbal report from Councillors Murray-Benge and Palmer be received.*

OM1.8

**Local Government New Zealand - Call for Nominations for the Election of the New Zealand Community Boards Executive Committee (NZCBEC)**

The Board considered a report from the Democracy Advisor dated 14 November 2016 as circulated with the agenda.

**Resolved:** Member Grainger / Councillor Murray-Benge

- 1. THAT the report from the Democracy Advisor dated 14 November 2016 regarding Local Government NZ – Zone 2 representation be received.*
- 2. THAT the information from Local Government New Zealand be received.*

OM1.9

**Infrastructure Services Report Omokoroa - November 2016**

The Board considered a report from Deputy Chief Executive dated 9 November 2016 as circulated with the agenda.

OM1.9.1

**Introducing the Proposed Iconic Wairoa Bridge**

The Deputy Chief Executive showed the Board the visual impressions of the proposed 'iconic bridge' that would span the Wairoa River which had been developed as a result of the initial Omokoroa to Tauranga Cycle Trail initiative. Key features of the design include:

- A curved, single span bridge with no piles in the water
- A spectacular arch approximately 37 - 40 metres high at mid point
- Cultural elements in the design
- Feature lighting
- Proposed riverbank enhancement.

The Deputy Chief Executive noted that the vision was to have the bridge become a tourist attraction, contributing to the region's amenities and economic development.

OM1.9.2

**Omokoroa to Tauranga Cycleway**

The Board was advised that land access/acquisition for the Lochhead Road - Wairoa River - Te Puna Station Road section of the Omokoroa to Tauranga Walkway/Cycleway had been agreed in principle as part of the

Resource Management Act subdivision process. This included the full esplanade and access around the property.

A brief was being prepared for the design built tender for the two main bridges and a smaller bridge on Jess Road.

#### OM1.9.3 **Omokoroa Road Construction - State Highway to the Railway**

The planned re-construction along Omokoroa will be delivered in two phases with the first being Prole Road to the Railway - which was required to accommodate development timings. The second phase from State Highway 2 to Prole Road will most likely be delivered in the following 2017/18 earthworks construction season. The proposed work and that currently being undertaken by New Zealand Transport Agency at Te Puna would mean a lot of road construction in the area.

Additional costing to underground the existing power overhead lines would be considered by Council in December 2016.

#### OM1.9.4 **State Highway 2 North - New Zealand Transport Agency Construction Work**

The New Zealand Transport Agency construction work at the Te Puna intersection has begun with off line water, drainage, utility relocations and new access road alignment expected to be completed by Christmas 2016. The roundabout earthworks and pavement works are expected to follow in the New Year and be completed by June 2017.

As a follow-up to the New Zealand Transport Agency information day when people were asked for feedback on the forthcoming road construction and safety proposals, New Zealand Transport Agency were going through the options and planned to come back to the community in the New Year.

**Resolved:** Members Grainger / T Sage

*THAT the Deputy Chief Executive's Report dated 9 November 2016 and titled Infrastructure Services Report and Minute Action Sheet Report Omokoroa dated November 2016 be received.*

#### OM1.10 **Omokoroa Community Board - Omokoroa Community Rooding Allocation**

The Board considered a report from the Deputy Chief Executive dated 14 November 2016 as circulated with the agenda.

The Deputy Chief Executive clarified that while the Rooding Allocation in the report addressed a funding requirement for the Tinopai to Lynley Park Railway section of the Omokoroa to Tauranga Walking and Cycling Trail, it was accepted by Council that rooding and transportation included

walkways and cycleways and accommodation of different modes of transportation for the community at large.

The previous Omokoroa Community Board had allocated \$60,000 from its Reserve Account for the extension of the walkway from Tinopai to Lynley Park and the railway line. The estimated cost of undertaking this section was in the order of \$500,000 with the project being part funded from the Omokoroa to Tauranga Cycleway Project. It was always envisaged that the Board would make a contribution from the Community Roading Budget to progress the walkway/cycleway.

**Resolved:** Councillor Murray-Benge / Member Grainger

1. *THAT the Deputy Chief Executive Officer's report dated 14 November 2016 and titled "Omokoroa Community Board Roading Allocation" be received.*
2. *THAT the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.*
3. *THAT the Board allocates \$100,000 from the Omokoroa Community Roading account to the Tinopai - Lynley Park Railway section of the Omokoroa to Tauranga Walking and Cycling Trail.*

OM1.11

### **Financial Report Omokoroa - September 2016**

The Board considered a report from the Financial Accountant dated 10 November 2016 as circulated with the agenda.

**Resolved:** Members D Sage / Grainger

*THAT the Financial Accountant's report dated 10 November 2016 and titled "Financial Report Omokoroa - September 2016" be received.*

OM1.12

### **Draft Annual Budget 2017/18**

The Board considered a report from the Democracy Advisor dated 8 November 2016 as circulated with the agenda.

**Resolved:** Members Grainger / T Sage

1. *THAT the report from the Democracy Advisor dated 8 November 2016 and titled Draft Annual Budget be received.*

2. *THAT it be recommended to the Long Term and Annual Plan Committee that the Omokoroa Community Board Draft Annual Budget be:*

	2018	2019	2020	2021	2022	2023	2024	2025
<i>Operating Costs</i>								
<i>Conference Expenses</i>	0							
<i>Contingency</i>	5,000							
<i>Grants</i>	5,000							
<i>Mileage Allowance</i>	2,000							
<i>Salaries</i>	<i>Determined by Remuneration Authority</i>							
<i>Inter Department Charges</i>	<i>Determined by Overhead Cost Allocation</i>							
<b>TOTAL OPERATING COSTS</b>								

3. *THAT this report relates to issues which are not considered significant in terms of Council's Policy on Significance.*

OM1.13

### **Council, Standing Committee and Community Board Meetings**

The Board considered a schedule of meetings for the months of November and December 2016 as circulated with the agenda.

**Resolved:** Members Grainger / T Sage

*THAT the schedule of meetings for November and December 2016 be received.*

The meeting concluded at 8:20pm.

Confirmed as a true and correct record.

\_\_\_\_\_  
M Grainger  
Chairperson  
Omokoroa Community Board

\_\_\_\_\_  
Date

OM1