



S127 Change/Deletion of Conditions of Resource Consents

Discretionary – Notified or Non-notified

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Guide for Applicants

Have you provided?

1. Five copies of your application and attachments. (Note: If five complete copies are not supplied, actual time and cost for administration and photocopying will be charged and requires payment before the resource consent can be issued).
2. Plans drawn to scale including:
 - Site plan that identifies the property boundaries
 - Any other buildings (highlighting the proposed building)
 - Distances to boundaries
 - Vehicle Entrance, Turning Circle and On-site Manoeuvring
 - Floor plan of building
 - Identification of topography.
 - Identification of any natural features e.g. native bush, water course, wetlands etc.
 - Any proposed earthworks/ground re-contouring
 - Any relevant existing landscaping and proposed landscaping
3. Elevation Drawings or photos or any existing buildings that are relevant
4. Photographs of site, entrance way on road, or anything else that will assist your application
5. Application Form fully completed including Assessment of Environmental Effects
6. Application fee of \$800.00 (minimum fee) including GST (fee valid to 30 June 2010).

All of the above information must be supplied with your application. UNLESS THE CHANGE/DELETION OF CONDITIONS DOES NOT REQUIRE SOME INFORMATION TO BE CONSIDERED – PLEASE CHECK WITH THE DUTY PLANNER IF YOU PLAN TO OMIT ANY OF THE ABOVE.

Pursuant to Section 88(3) of the Resource your application may be rejected if the information and application is incomplete. You have the ability, under Section 88(5) to object to the decision to reject your application, if applicable. Non Notified applications take up to 20 working days to process, once accepted. Notified applications can take up to 70 working days to allow for statutory notification time and convening of a Hearing and Consents Committee meeting.

In accordance with s36(3) of the Resource Management Act 1991, Council will be recovering and charging for those processing costs over and above the application lodgement (minimum) fee already paid. Please note that this may or may not pertain to your particular application and will only apply where the fixed lodgement fee is exceeded. Please note that in accordance with Council policy, Council will not issue your consent approval to you until all processing costs have been paid.

Please do not hesitate to contact the Duty Planner at our Barks Corner Office (07)571 8008 or 0800 926 732 if you require any assistance.



Application for Change/Deletion of Conditions of Resource Consent

1. Applicant Details

First Name/s: _____

Surname: _____

First Name/s: _____

Surname: _____

2. Postal Address

3. Contact Details

Phone: _____ Mobile: _____

Fax: _____ Email: _____

4. Application to change/delete the following conditions of resource consent (please also provide date of decision):

Conditions: _____

Date of Decision: _____

5. Property Details

Number

Road/Street

6. Legal Description

Lot

DP9S), SO or ML (Please State)

7. Valuation Roll Number

From Rates Slip

8. I am (Please tick that which is applicable)

The Owner Occupier Lessee Potential Owner
 Agent Acting for Owner Other _____



9. Owner Details

First Name/s: _____
Surname: _____
Postal Address: _____
Phone: _____ Mobile: _____
Fax: _____ Email: _____

10. Payment Details Note: Only where applicable (if not the applicant):

Name and address of person liable for application processing fees/refunds (where applicable).
A minimum fee is payable on lodgement of all applications. In some cases, this will be the whole cost of the application. In other cases a further invoice will be issued at the time of the decision (s36 Resource Management Act).

i) Application processing fees

Name and address for accounts/refunds:
First Name/s: _____
Surname: _____
Postal Address: _____
Phone: _____ Mobile: _____
Fax: _____ Email: _____

Signature of person responsible for the payment of any invoices associated with the process of this application:

..... Date:.....

Note: Some applications may incur additional processing fees. In these circumstances the name and address of the person responsible for the payment of the further invoices must be included, and their signature provided in this section of the application form. Please note that by signing section 10(i) of this application form you are agreeing to be responsible for payment of invoices. In addition to meeting the costs of any other invoices you will be liable to pay all costs and expenses of debt recovery and/or legal costs incurred by the Council of and incidental to enforcement of any debt.

11. Address for Service of Agent (if not the applicant)

First Name/s: _____
Surname: _____
Postal Address: _____
Phone: _____ Mobile: _____
Fax: _____ Email: _____

(Note: It is mandatory to provide an accurate address for service and contact phone details)

Applicant's Signature

..... Date:.....

To be signed for or on behalf of the applicant



Change/Deletion of Conditions of Resource Consent

Assessment of Environmental Effects (AEE)

It is **mandatory** to complete this section of the application form. Please complete on another page if you require more room.

12. Full Description of Proposal

13. Conditions of Consent

Which conditions do you wish to change/delete? Refer to original resource consent, including reason for consent and date of decision.

14. Compliance/Alternatives

Why can you not comply with this condition and what alternatives have you considered so you wouldn't have to apply to change/delete it?



15. Environmental Effects

What are the environmental effects of the change/deletion of condition/s? Please describe the effects and whether you consider them to be minor or not. You may like to continue on another piece of paper.

16. Lessening the Environmental Effects

What are the ways you can avoid, remedy or lessen (mitigate) the environmental effects identified in Q.15?

17. Consents of Affected Parties

Have you provided the written consent of neighbours and other affected parties? Yes No
If yes, please list the persons giving their consent.

If no, why not?



22. Signs

Are you going to be erecting any signs? How many and where are they going to be situated (please show on site plan if relevant). You may like to provide an example of your signs and also explain their function e.g. directional signage.

23. How do you intend servicing your activity?

What provisions have you made for the disposal of effluent, stormwater and what water source are you going to use?

24. Staging of the development?

How long do you envisage it will take to have the proposal established?

25. Are you required to apply for any other type of consents or licenses?

Other types of consents include, discharge consent or water consent from Environment BOP, building consent, liquor license or health licence. Please also advise if you have already applied for these, if applicable.



26. Is there any other relevant information or issues pertaining to your application that you wish to include?

For example, Treaty of Waitangi issues, Archaeological sites, Geotechnical issues etc.

Applicant's Signature

.....

Date:

Failure to complete this information may lead to your application being refused