



AP1 – Approval Process

Contents

AP1	Approval Process	2
1.1	Background	2
1.2	Requirements	2
1.3	Removal from Approved Products and Materials List.....	4



AP1 Approval Process

1.1 Background

Western Bay of Plenty District Council's is committed to providing excellent water, wastewater and stormwater reticulation systems, roading network and reserve and street landscape areas while balancing the operational and maintenance costs for these infrastructures at a level of expenditure commensurate with community expectations.

The following approved products and materials provide a list of infrastructural products and materials which experience has shown to be durable, and have provided Council with reliable, long term service.

Developers, designers and contractors are required to utilise this list of infrastructural products and materials when designing, specifying, constructing or maintaining infrastructural water and drainage systems, roading network or reserves and street landscape areas for WBOPDC.

This must occur irrespective of whether the asset is designed, specified, constructed or maintained via either the subdivisional or the capital works development process.

When referring to the following approved material's sections care must be taken to ensure that the current version is used as this section of the Code is a "living document" and materials and suppliers may be added to or deleted from the list at the discretion of Council.

The approved product and materials list must be read in conjunction with any subsequently approved contract plans or specifications. It must also be read in conjunction with the Development Code Design Standards, and if there are any conflicts with this list, these are to be highlighted in writing to the Authorised Officer for a final decision.

1.2 Requirements

The list of approved products and materials covers those products and materials acceptable for use within the Western Bay of Plenty District water, wastewater and stormwater reticulation systems, roading network and reserve and street landscape areas.

The approved products and materials listed shall be utilised where any asset being designed, specified, constructed or maintained either;

- i. is to be transferred into Council ownership via a consented activity (subdivisional or land use);



- ii. is constructed as part of a capital works project or contract on behalf of Council; or
- iii. is upgraded/maintained on behalf of Council through approved maintenance works.

Materials utilised in any of the above options that are not specified in the approved materials list will not be accepted unless written approval from Council is obtained prior to installation of those materials.

Products and materials used in construction that do not appear on the list or have not been alternatively accepted by Council will be removed at the expense of either the Consent Holder, the Consent Holder's representative, designing consultant or Contractor whichever is applicable.

This list of approved products and materials lists will be updated in August and February each year or at other times when deemed appropriate by Council.

Applications for acceptance into the approved products and materials list shall be in writing to the Authorised Officer and as a minimum shall include the following information:

- conforms to an appropriate New Zealand, Australian or British standard with evidence of the Standards mark, licence number or equivalent approved independent 3rd Party Certification of Standards compliance issued; (Evidence of current Standards mark certification shall be that found on the SAI Global website. Where there is no standard, the manufacturer will be required to supply copies of their quality assurance procedures and producer statements to support their performance and composition claims for the products concerned);
- manufacturer operates an acceptable quality assurance standard (e.g. ISO 9001 etc);
- details of composition, dimensions, specific use and design life are supplied by the manufacturer;
- where available details of acceptance by other New Zealand Territorial Local Authorities
- details are supplied by the manufacturer on how the product is to be installed and any specific installation training required;
- the product is acceptable to Council (taking into account such factors as compatibility with other approved products, ease of use, etc.)

An application will be considered by Council, to assess any new product or material submitted for acceptance.

Council reserves the right to approve or decline any application based on their judgment, experience and whether the proposed materials will be suitable and compatible for the specific infrastructure.



Council will also give consideration to the additional benefits in limiting the range of special components (e.g. water meters) to a small range with proven track record of reliability and parts availability.

The applicant will be notified in writing of council's decision.

1.3 Removal from Approved Products and Materials List

Council reserves the right to delete any material or fitting from the Approved Materials list for any reason and at any time.

Removing a product or material from the approved list may occur for any of the following reasons:

- experience shows that the product has proved unsatisfactory
- there has been a change in quality and performance
- the source has changed
- better products become available
- Product no longer available in New Zealand cost effectively
- Product line discontinued